



## North Coast Regional District

### WATER SERVICE CONNECTION/DISCONNECTION APPLICATION

|               |   |       |
|---------------|---|-------|
| <b>Title:</b> | NCRD Water Service Connection/Disconnection Application | F-005 |
|---------------|---|-------|

**1) Description of Property:**

Street Address: \_\_\_\_\_

Lot/Parcel \_\_\_\_\_ Plan \_\_\_\_\_ Block \_\_\_\_\_

District Lot/Section \_\_\_\_\_ Range \_\_\_\_\_

Legal Description: \_\_\_\_\_

PID #: \_\_\_\_\_  
(Parcel Identification Number - Available on BC Assessment Notice of Assessment or State of Title Certificate)

Folio #: \_\_\_\_\_  
(Available on BC Assessment Notice of Assessment)

Other Description: \_\_\_\_\_

**2) Applicant/Owner Information (Add Attachment if More than Two Owners):**

**Owner #1 Information**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ - \_\_\_\_\_ Fax: \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Postal Code: \_\_\_\_\_

**Owner #2 Information**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ - \_\_\_\_\_ Fax: \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Postal Code: \_\_\_\_\_

**3) Application for the Following Service:**

- New water connection
- Turn-on existing water connection
- Turn-off existing water connection
- Disconnection
- Other (Provide description):

---

---

**4) Classification:**

- Single family dwelling
- Duplex, townhouse, mobile home, or trailer
- Boarding house, suites, apartments, or lodge
- Hotel, motel, or cabin
- Institutional, school, church, or hospital
- Office building
- Commercial building
- Other (Provide description):

---

---

**5) Connection, Turn-on, and Shut-off Fees:**

- a) New 3/4" connection: \$1,200.00
- b) New 1" connection: \$1,800.00
- c) New connections over 1": \$2,000.00 (Minimum)
- d) Disconnection: \$500.00
- e) Each shut off requested: No charge
- f) Each turn on requested: No charge

*\*Additional costs will be incurred for fittings and installations.*

**6) Applicant's Consent and Authorization:**

- I have completed all sections of this application form.
- I agree to comply with all applicable NCRD bylaws and regulations in relation to water service connections and water servicing.
- I agree to provide a deposit to the NCRD the total cost of service prior to commencement of work.
- I agree to pay any additional costs incurred in relation to the water connection performed and material supplied by the NCRD.
- I understand that this connection is subject to random re-inspection by the NCRD and agree to cooperate to ensure inspection is possible.

Personal information is collected by the North Coast Regional District under the authority of section 26(c) of the Freedom of Information and Protection of Privacy Act.

**7) Applicant Signature and Requested Service Date:**

\_\_\_\_\_  
Property Owner (Applicant), Full Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Requested Service Date:

\_\_\_\_\_  
Witness, Full Name

Applications must be submitted to the North Coast Regional District by email, fax, or in person:

14-342 3<sup>rd</sup> Avenue West  
Prince Rupert, BC V8J 1L5  
Tel: 250.624.2002  
Email: [info@ncrdbc.com](mailto:info@ncrdbc.com)  
Fax: 250.627.8493

***Please note: your application will not be considered complete and will not be processed unless it contains all of the information above.***

**FOR OFFICE USE ONLY**

- Approved  
 Declined  
 Other

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Staff Authorization

\_\_\_\_\_  
Date

Application Received:

\_\_\_\_\_

Payment Received:

\_\_\_\_\_

\_\_\_\_\_  
Date of Service