

Financial Information Act
Financial Information Regulation (FIR), Schedule 1

Statement of Financial Information (SOFI)
Index to FIR Schedule 1 and the Checklist

Page 1: Corporation Information

Ministry Information

General: Section One

- 1(1)(a) Statement of assets and liabilities
- 1(1)(b) Operational statement
- 1(1)(c) Schedule of debts
- 1(1)(d) Schedule of guarantee and indemnity agreements
- 1(1)(e) Schedule of employee remuneration and expenses
- 1(1)(f) Schedule of suppliers of goods and services
- 1(2) [Explanatory information for reference]
- 1(3) Statements prepared on a consolidated basis or for each fund
- 1(4) & (5) Notes to the statements and schedules in section 1(1)

Page 2: Statement of Assets & Liabilities: Section Two

- 2 Balance sheet
- Changes in equity and surplus or deficit

Operational Statement: Section Three

- 3(1) Statement of Income / Statement of Revenue and Expenditures
- Statement of Changes in Financial Position
- 3(2) & (3) Omission of Statement of Changes in Financial Position, with explanation
- 3(4) Requirement for community colleges, school districts and municipalities

Statement of Debts: Section Four

- 4(1)(a) & 4(2) List and detail the schedule of long-term debts
- 4(1)(b) Identify debts covered by sinking funds / reserves
- 4(3) & (4) Omission of schedule, with explanation

Page 3: Schedule of Guarantee and Indemnity Agreements: Section Five

- 5(1) List agreements under the Guarantees and Indemnities Regulation
- 5(2) State the entities and amounts involved
- 5(3) & (4) Omission of schedule, with explanation

Page 3 & 4: Schedule of Remuneration and Expenses: Section Six

- 6(1) [Definitions for reference]
- 6(2)(a) List remuneration / expenses for each elected official, member of board, Cabinet appointees
- 6(2)(b) List each employee with remuneration exceeding \$75,000, plus expenses
- 6(2)(c) Consolidated total for all employees with remuneration of \$75,000 or less
- 6(2)(d) Reconcile difference in total remuneration above with operational statement
- 6(3) Exclude personal information other than as required

Page 3 & 4: Schedule of Remuneration and Expenses: Section Six (continued)

- 6(4) & (5) [Explanatory information for reference]
- 6(6) Report employer portion of EI and CPP as a supplier payment
- 6(7)(a) & (b) Statement of severance agreements
- 6(8) Explain an omission of statement of severance agreements
- 6(9) [Statement of severance agreements to minister – not required unless requested]

Page 4: Schedule of Suppliers of Goods or Services: Section Seven

- 7(1)(a) List suppliers receiving payments exceeding \$25,000
- 7(1)(b) Consolidated total of all payments of \$25,000 or less
- 7(1)(c) Reconcile difference in total above with operational statement
- 7(2)(a) [Explanatory information for reference]
- 7(2)(b) Statement of payments of grants or contributions
- 7(2)(c) [Explanatory information for reference]

Page 5: Inactive Corporations: Section Eight

- 8(1) Ministry to report for inactive corporations
- 8(2)(a) Contents of report – statements and schedules under section 1(1) to extent possible
- 8(2)(b) Contents of report – operational status of corporation

Approval of Financial Information: Section Nine

- 9(1) Approval of SOFI for corporations (other than municipalities)
- 9(2) Approval of SOFI for municipalities
- 9(3) Management report
- 9(4) Management report must explain roles and responsibilities
- 9(5) Signature approval is for all contents of the SOFI

Access to the Financial Information: Section Ten

- 10(1) to (3) [Explanatory information for reference]

Financial Information Regulation, Schedule 1

Checklist – Statement of Financial Information (SOFI)

For the Corporation:

Corporate Name: North Coast Regional District Contact Name: Sukhraj Gill
 Fiscal Year End: December 31, 2016 Phone Number: 250-624-2002
 Date Submitted: June 20, 2017 E-mail: treasurer@sqcrd.bc.ca

For the Ministry:

Ministry Name: _____ Reviewer: _____
 Date Received: _____ Deficiencies: Yes No
 Date Reviewed: _____ Deficiencies Addressed: Yes No
 Approved (SFO): _____ Further Action Taken: _____

Distribution: Legislative Library Ministry Retention

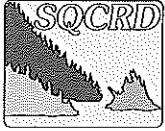
FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
General					
1 (1) (a)	Statement of assets and liabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (b)	Operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (c)	Schedule of debts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (d)	Schedule of guarantee and indemnity agreements	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
1 (1) (e)	Schedule of employee remuneration and expenses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (f)	Schedule of suppliers of goods and services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (3)	Statements prepared on a consolidated basis or for each fund, as appropriate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (4) 1 (5)	Notes to the financial statements for the statements and schedules listed above	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Statement of Assets & Liabilities					
2	<ul style="list-style-type: none"> • A balance sheet prepared in accordance with GAAP or stated accounting principles / policies, and • Show changes in equity and surplus or deficit due to operations 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Operational Statement					
3 (1)	Prepared in accordance with GAAP or stated accounting principles / policies and consists of: <ul style="list-style-type: none"> • a Statement of Income or Statement of Revenue and Expenditures, and • a Statement of Changes in Financial Position 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3 (2) 3 (3)	<ul style="list-style-type: none"> • The Statement of Changes in Financial Position may be omitted if it provides no additional information • The omission must be explained in the notes 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3 (4)	Community colleges, school districts, and municipalities must prepare a Statement of Changes in Financial Position for the Capital Fund	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Schedule of Debts					
4 (1) (a) 4 (2)	List each long-term debt (secured by debentures, mortgages, bonds, etc.), stating the amount outstanding, the interest rate, and the maturity date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4 (1) (b)	Identify debts covered by sinking funds or reserves and amounts in these accounts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4 (3) 4 (4)	<ul style="list-style-type: none"> • The schedule may be omitted if addressed under section 2 or 5 and it provides no additional information • The omission must be explained in a note to the schedule 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Guarantee and Indemnity Agreements					
5 (1)	List financial agreements that required government approval prior to being given (see Guarantees and Indemnities Regulation in FIA Guidance Package)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5 (2)	State the entities involved, and the specific amount involved if known	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5 (3) 5 (4)	<ul style="list-style-type: none"> • The schedule may be omitted if addressed under section 2 or 4 and it provides no additional information • The omission must be explained in a note to the schedule 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (2) (a)	List separately, by name and position, the total remuneration and the total expenses for each elected official, member of the board of directors, and employee appointed by Cabinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (b)	List alphabetically each employee whose total remuneration exceeds \$75,000 and the total expenses for each [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (c)	Include a consolidated total for employees whose remuneration is \$75,000 or less [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (d)	Reconcile or explain any difference between total remuneration in this schedule and related information in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (3)	Exclude personal information other than name, position, function or remuneration and expenses of employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (6)	Report the employer portion of EI and CPP as a supplier payment to the Receiver General for Canada rather than as employee remuneration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (7) (a) 6 (7) (b)	Include a statement of severance agreements providing: <ul style="list-style-type: none"> • the number of severance agreements under which payment commenced in the fiscal year being reported on for non-union employees, and • the range of equivalent months' compensation for them (see Guidance Package for suggested format)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
6 (8)	Provide the reason for omitting a statement of severance agreements in a note to the schedule of remuneration and expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Suppliers of Goods or Services (See Guidance Package for suggested format)					
7 (1) (a)	List in alphabetical order all suppliers of goods and services who received aggregate payments exceeding \$25,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (1) (b)	Include a consolidated total of all payments to suppliers who received \$25,000 or less	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (1) (c)	Reconcile or explain any difference between the consolidated total and related figures in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (2) (b)	Include a statement of payments for the purposes of grants or contributions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Inactive Corporations					
8 (1)	The ministry reports for the corporation if the corporation is not operating to the extent required to produce a SOFI	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (a)	The ministry's report contains the statements and schedules required under section 1 (1), to the extent possible	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (b)	The ministry's report contains a statement of the operational status of the corporation (see Guidance Package regarding what to include)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Approval of Financial Information					
9 (1)	Corporations other than municipalities – the SOFI is signed as approved by the board of directors or the governing body (see Guidance Package for example)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9 (2)	Municipalities – the SOFI is approved by its council and by the officer assigned responsibility for financial administration (see Guidance Package for example)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (3)	A management report is included, signed by the head and chief financial officer, or by the municipal officer assigned responsibility for financial administration (see examples in annual report at http://www.gov.bc.ca/cas/popt/)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (4)	The management report explains the roles and responsibilities of the board of directors or governing body, audit committee, management, and the auditors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (5)	Signature approvals required in section 9 are for each of the statements and schedules of financial information, not just the financial statements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



BOARD REPORT – REGULAR MEETING

DATE: June 16, 2017

FROM: Sukhraj Gill, Treasurer

SUBJECT: 2016 Statement of Financial Information/Audited Financial Statements

Recommendation:

THAT the Board receives the staff report “2016 Statement of Financial Information”;

AND THAT the Board approves the Statement of Financial Information as presented;

AND FURTHER THAT the 2016 Audited Financial Statements be adopted as presented.

DISCUSSION:

As required under the *Local Government Act Sec. 814.1*, the North Coast Regional District is required to prepare the Statement of Financial information (SOFI) as well as present the audited financial statements of the previous year. Public notice was given that the SOFI report and the audited financial statements are available for public viewing. To this date, no public comments have been received. These two reports must be approved by the Board before June 30th each year.

Most of the information that must be presented in the SOFI report is contained in the Audited Financial Statements (Attachment 3). However, additional information required includes:

- A Schedule showing the remuneration and expenses incurred on behalf of all elected officials (Attachment 1);
- A Schedule showing the salaries and expenses incurred on behalf of all employees earning \$75,000 or more (Attachment 1); and,
- A Schedule showing the payments made to all vendors who were paid \$25,000 or more (Attachment 2).

NORTH COAST REGIONAL DISTRICT

MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.


Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Directors is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control.


The corporation's internal auditor has the responsibility for assessing the management systems and practices of the corporation.

The external auditors, CARLYLE SHEPHERD & CO, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Audit Committee of the Board and meet with it on a regular basis.

On behalf of the North Coast Regional District



Sukhraj Gill, Treasurer



Date

Attachment 1:

NORTH COAST REGIONAL DISTRICT
2016
SCHEDULE SHOWING THE REMUNERATION AND EXPENSES PAID TO OR ON BEHALF OF EACH EMPLOYEE As Required by Section 2(3)(a) of the Financial Information Act

1. Elected Officials and Members of the Board of Directors

NAME	POSITION	REMUNERATION	EXPENSES
Pages, Barry	Chair	20,469	13,228
Nobels, Des	Vice Chair	16,273	3,102
Beldessi, Bill	Member, Board	16,227	9,232
Bergman, Karl	Member, Board	16,099	5,362
Racz, Michael	Member, Board	16,059	5,419
Kinney, Nelson	Member, Board	15,582	0
Brain, Lee	Member, Board	12,927	287
Franzen, Dan	Member, Board	12,759	324
Gould, Ian	Member, Board	12,128	3,262
Daugert, Douglas	Member, Board	1,145	0
Martin, Greg	Member, Board	13,915	3,569
Budde, Lutz	Alternate Member, Board	346	345
Cunningham, Barry	Alternate Member, Board	346	0
MacKenzie, Christine	Alternate Member, Board	685	0
MacMullin, Joanne	Alternate Member, Board	0	0
Mirau, Blair	Alternate Member, Board	171	447
Turner, John	Alternate Member, Board	171	0
Wagner, Carol	Alternate Member, Board	174	540
TOTAL:		155,475	45,117

2. Employees

NAME	REMUNERATION	EXPENSES
Chapman, Doug	145,118	10,610
DesChamp, Timothy	94,379	10,845
Fish, Daniel	89,405	11,376
Gill, Sukhraj	101,393	5,156
Kidd, Robert	94,194	295
Consolidated Total of other employees with remuneration and expenses of \$75,000 or less	723,651	1,832
TOTAL:	1,248,140	40,115

3. Reconciliation

	REMUNERATION	EXPENSES
Total remuneration - elected officials and members of the Board of Directors	155,475	45,117
Total remuneration - other employees	1,248,140	40,115
SUB-TOTAL:	1,403,615	85,232
Reconciling Items	0	0
TOTAL per Statement of Revenue and Expenditure	1,403,615	85,232
Variance	0	0

Attachment 2:

NORTH COAST REGIONAL DISTRICT
2016
SCHEDULE SHOWING PAYMENTS
MADE FOR THE PROVISION OF GOODS OR SERVICES

1. Alphabetical list of suppliers who received aggregate payments exceeding \$25,000

Supplier Name	Aggregate amount paid to supplier
Aggressive Transport Ltd.	30,584
BC Hydro	31,188
Big Red Enterprises Ltd.	194,790
C. and C. Beachy Contracting Ltd.	38,147
CUETS Financial	39,085
Harbour Machining Welding & Fabricating	27,515
Municipal Pension Plan	154,122
Pacific Blue Cross	64,694
Prudhomme, Bob	36,131
Receiver General	291,928
Regional District of Kitimat-Stikine	40,177
Sandspit Emergency Preparedness Planners	45,300
Sperling Hansen Associates	83,030
Ticker's Hauling and Storage	81,369
Urban Systems Ltd.	121,012
Total aggregate amount paid to suppliers	1,279,072

2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less

Consolidated total <\$25,000	577,104
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3. Total of payments to suppliers for grants and contributions exceeding \$25,000

Consolidated total of grants exceeding \$25,000	386,129
Consolidated total of contributions exceeding \$25,000	0
Consolidated total of all grants and contributions exceeding \$25,000	386,129

4. Reconciliation

Total of aggregate payments exceeding \$25,000 paid to suppliers	1,279,072
Consolidated total of payments of \$25,000 or less paid to suppliers	577,104
Consolidated total of all grants and contributions exceeding \$25,000	386,129
Consolidated total of all grants under \$25,000	47,380
TOTAL Cheques	2,289,685

Reconciling Items *

Total Cheques carried forward from page 1	2,289,685
Less Benefits:	
Pacific Blue Cross/BC Life	-64,694
Municipal Pension Plan	-154,122
Medical Services Plan	-14,581
WCB	-13,211
Receiver General for Canada	-291,928
Other Non Cash expenses (Admin recovery, dispose of asset, etc.)	45,943
Revised Total:	1,797,092
Total per Statement of Revenue and Expenditures (Note 6. Consolidated Expenditures by Type - Purchased services, grants and supplies)	1,797,092
Variance *	0

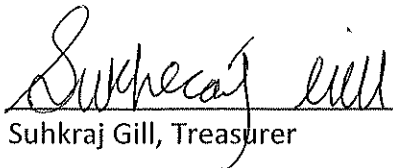
* Note: If you cannot provide reconciling items, please provide an explanation of the variance.


-
- Prepared under the Financial Information Regulation, Schedule 1, Section 7 and the *Financial Information Act*, Section 2.


NORTH COAST REGIONAL DISTRICT

STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.


Sukraj Gill, Treasurer


Barry Pages, Chairperson


Date


Date

**NORTH COAST
REGIONAL DISTRICT
FINANCIAL STATEMENTS
DECEMBER 31, 2016**

**NORTH COAST
REGIONAL DISTRICT**

INDEX TO FINANCIAL STATEMENTS

DECEMBER 31, 2016

INDEPENDENT AUDITOR'S REPORT

- A STATEMENT OF FINANCIAL POSITION**
- B STATEMENT OF FINANCIAL ACTIVITIES**
- C STATEMENT OF CASH FLOWS**
- D STATEMENT OF CHANGES IN NET FINANCIAL ASSETS**

NOTES

SCHEDULES

- 1 STATEMENT OF SURPLUS**
- 2 STATEMENT OF RESERVE FUNDS**
- 3 STATEMENT OF CHANGES IN EQUITY IN PHYSICAL ASSETS**
- 4 STATEMENT OF PHYSICAL ASSETS**

INDEPENDENT AUDITOR'S REPORT

To the Directors
North Coast Regional District

Report on the Financial Statements

We have audited the accompanying statement of financial position of Skeena-Queen Charlotte Regional District as at December 31, 2016 and the statements of financial activities, cash flows and changes in net financial assets for the year then ended and a summary of significant accounting policies.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal controls as management determines are necessary to enable the preparation of financial statements that are free of material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted the audit in accordance with Canadian generally accepted auditing standards. These standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures depend on the auditor's judgment, including the assessment of the risks of material misstatement, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate for the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence obtained is sufficient and appropriate to provide a basis for our audit opinion.

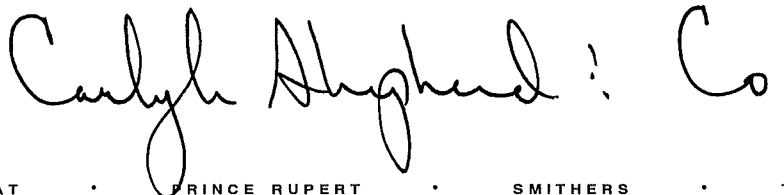
Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Regional District as at December 31, 2015 and the results of its operations, cash flows and changes in net financial assets for the year then ended in accordance with Canadian public sector accounting standards.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the basic financial statements of the Regional District taken as a whole. The current year's supplementary information included in Schedules one to four is presented for purposes of additional analysis. Such supplementary information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects, in relation to the financial statements taken as a whole.


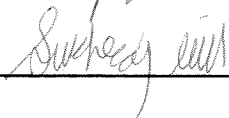
Prince Rupert, BC
May 26, 2017



NORTH COAST REGIONAL DISTRICT
STATEMENT OF FINANCIAL POSITION
DECEMBER 31
STATEMENT A

	2016	2015
	\$	\$
FINANCIAL ASSETS		
Cash and investments (note 1)	3,578,517	3,201,941
Trade and other receivables (note 2)	469,882	307,154
MFA deposit (note 3)	311,049	358,446
Due from Municipalities	<u>14,945,025</u>	<u>15,930,540</u>
	<u>19,304,473</u>	<u>19,798,081</u>
LIABILITIES		
Accounts payable and accruals (note 4)	391,221	312,828
Landfill closure costs accrual (note 5)	291,196	247,778
Deferred revenue (note 6)	1,513,610	1,384,025
MFA debt reserve (note 3)	311,049	358,446
MFA debentures and leases for Regional District (note 7)	69,449	144,677
Debentures issued for Municipalities (note 8)	<u>14,945,025</u>	<u>15,930,540</u>
	<u>17,521,550</u>	<u>18,378,294</u>
NET FINANCIAL ASSETS		
Physical assets (note 1 and schedule 4)	3,177,619	3,292,085
Prepaid expenses	<u>8,623</u>	<u>23,437</u>
NET POSITION	<u>4,969,165</u>	<u>4,735,309</u>
REGIONAL DISTRICT POSITION		
Operating surplus (schedule 1)	1,239,338	952,350
Reserve funds (schedule 2)	621,657	635,550
Equity in Physical Assets (note 1 and schedule 3)	<u>3,108,170</u>	<u>3,147,409</u>
	<u>4,969,165</u>	<u>4,735,309</u>

APPROVED BY THE BOARD


 _____ Chair

 _____ Treasurer

**NORTH COAST REGIONAL DISTRICT
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED DECEMBER 31**

STATEMENT B

	Unaudited Budget 2016 \$	Actual 2016 \$	Actual 2015 \$
REVENUE			
Taxation	1,444,130	1,444,177	1,379,581
Grants in lieu	65,225	141,948	148,928
Sales, fees and other	1,550,430	1,661,995	1,874,164
Provincial, federal and other grants	485,285	440,845	304,081
Municipal debt payments	<u>1,497,540</u>	<u>1,497,539</u>	<u>4,075,371</u>
	<u>5,042,610</u>	<u>5,186,504</u>	<u>7,782,125</u>
EXPENDITURE			
Administration	866,970	721,117	692,854
Electoral areas	200,950	156,637	125,785
Grant-in-aid	19,975	2,770	5,250
Municipal debt service	1,497,540	1,497,539	4,075,371
Sandspit fire protection	54,240	15,470	28,667
Emergency programming	89,030	26,388	20,839
Islands solid waste	936,930	932,491	866,382
Regional recycling	701,900	691,219	703,191
Planning	250,620	168,500	30,685
Economic development	76,070	28,915	27,081
Prince Rupert Regional Archives	84,380	88,505	79,712
North Pacific Cannery	102,000	102,000	101,952
Haida Gwaii Museum	76,500	76,500	71,012
Vancouver Island Regional Library	44,160	44,156	41,820
Haida Gwaii recreation	135,200	122,530	133,223
Mainland recreation	12,000	11,818	11,800
Sandspit water utility	105,000	102,185	74,378
Oona River telephone	-	-	975
Sandspit hall	23,360	10,381	11,514
Amortization / loss on disposal	<u>-</u>	<u>153,527</u>	<u>142,936</u>
	<u>5,276,825</u>	<u>4,952,648</u>	<u>7,245,427</u>
REVENUE OVER EXPENDITURE	- 234,215	233,856	536,698
OPENING REGIONAL DISTRICT POSITION	<u>4,735,309</u>	<u>4,735,309</u>	<u>4,198,611</u>
CLOSING REGIONAL DISTRICT POSITION	<u>4,501,094</u>	<u>4,969,165</u>	<u>4,735,309</u>

NORTH COAST REGIONAL DISTRICT
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31
STATEMENT C

	2016	2015
	\$	\$
OPERATING ACTIVITIES		
Revenue over expenditure	233,856	536,698
Amortization / loss on disposal	153,527	142,936
Landfill closure costs accrual	43,418	29,115
Accounts payables and accruals	78,393	- 90,059
Trade and other receivables	- 162,728	182,652
Deferred revenue	129,585	184,670
Prepaid expenses	14,814	4,523
	<u>490,865</u>	<u>990,535</u>
FINANCING ACTIVITIES		
Debt repayment	- 75,228	- 195,512
Debt financing	-	43,510
	<u>- 75,228</u>	<u>- 152,002</u>
INVESTING ACTIVITIES		
Purchase of physical assets	- 45,061	- 57,127
Sale of physical assets	6,000	3,525
	<u>- 39,061</u>	<u>- 53,602</u>
CHANGE IN CASH	376,576	784,931
OPENING CASH AND INVESTMENTS	<u>3,201,941</u>	<u>2,417,010</u>
CLOSING CASH AND INVESTMENTS	<u>3,578,517</u>	<u>3,201,941</u>

NORTH COAST REGIONAL DISTRICT
STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
YEAR ENDED DECEMBER 31

STATEMENT D

	2016	2015
	\$	\$
Revenue over expenditure	233,856	536,698
Amortization of physical assets	153,527	142,936
Purchase of physical assets	- 45,061	- 57,127
Sale of physical assets	6,000	3,525
Prepaid expenses	<u>14,814</u>	<u>4,523</u>
 Increase in net financial assets	 363,136	 630,555
 Opening net financial assets	 <u>1,419,787</u>	 <u>789,232</u>
 Closing net financial assets	 <u>1,782,923</u>	 <u>1,419,787</u>

NORTH COAST REGIONAL DISTRICT

NOTES

DECEMBER 31, 2016

1. SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The Regional District has adopted the reporting format from the recommendations by the Public Sector Accounting Board.

The Regional District maintains the following funds that are combined in the financial statements:

- Operating fund reports the general activities of the Regional District.
- Capital fund reports the physical assets of the Regional District together with the related financing.
- Reserve fund reports the activities of the funds established by bylaw for specific purposes.

Basis of accounting

Revenue and expenditures are reported on an accrual basis.

Revenue recognition

Taxation revenues are recognized when requisitioned from the Province of British Columbia and member Municipalities. Sale of services and user fee revenues are recognized when the service or product is provided by the Regional District. Grant revenues are recognized when the commitments are met.

Financial instruments

The Regional District measures financial assets and liabilities at market value at the date of acquisition except for those investments quoted in an active market, which are reported as market value.

It is management's opinion that the Regional District's financial instruments are not exposed to significant interest rate, liquidity, market or other price risks.

Cash and investments

Cash and investments are reported at market value.

NORTH COAST REGIONAL DISTRICT

NOTES

DECEMBER 31, 2016

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Physical assets

Physical assets are recorded at cost and are amortized using the straight-line method as follows:

Buildings	40 years
Automotive	10 and 20 years
Equipment	10 and 20 years
Infrastructure	40 years

Equity in Physical Assets

Equity in Physical Assets reports the accumulated funded historical cost of physical assets less accumulated amortization.

Use of estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the amounts reported. Actual results could differ from those estimates. Adjustments, if any, will be reflected in operations in the period of settlement.

2. TRADE AND OTHER RECEIVABLES

	2016	2015
Provincial and Federal governments	\$ 190,492	\$ 135,341
Regional and local governments	157,510	120,504
Trade receivables and other	<u>121,880</u>	<u>51,309</u>
	<u>\$ 469,882</u>	<u>\$ 307,154</u>

3. MFA DEPOSIT AND DEBT RESERVE

A condition of MFA borrowings stipulates that a portion of the debenture proceeds be withheld as a security deposit and a debt reserve fund.

NORTH COAST REGIONAL DISTRICT

NOTES

DECEMBER 31, 2016

4. ACCOUNTS PAYABLE AND ACCRUALS

	2016	2015
Provincial and Federal governments	\$ 10,825	\$ 5,971
Regional and local governments	84,764	40,264
Payroll	137,653	113,497
Trade payables and other	157,979	153,096
	<u>\$ 391,221</u>	<u>\$ 312,828</u>

5. LANDFILL CLOSURE COSTS ACCRUAL

The Regional District is responsible for closing a landfill on Haida Gwaii in accordance with Ministry of Environment regulations. Management has prepared its estimates using a provisional phased closure plan.

6. DEFERRED REVENUE

Revenues received in advance of expenses that will be incurred in a later period are deferred until they are matched against those expenses.

	2016	2015
Gas tax	\$ 1,456,161	\$ 1,324,768
Other	57,449	59,257
	<u>\$ 1,513,610</u>	<u>\$ 1,384,025</u>

7. MFA DEBENTURES AND LEASES FOR THE REGIONAL DISTRICT

Debenture debt and leases are with the Municipal Finance Authority and are being repaid in accordance with approved bylaws and agreements.

8. DEBENTURES ISSUED FOR MUNICIPALITIES

When a member municipality within the Regional District wishes to issue debenture debt through the Municipal Finance Authority of BC (MFA), the borrowing is done through the Regional District. The Regional District is therefore responsible for repayment of the debt to MFA. When payments (principal and interest) are made on this debt, the Regional District pays MFA and is reimbursed by the municipality.

NORTH COAST REGIONAL DISTRICT

NOTES

DECEMBER 31, 2016

8. DEBENTURES ISSUED FOR MUNICIPALITIES (continued)

The Regional District reports the outstanding debt borrowed on behalf of the member municipalities as both a financial asset and financial liability. Municipal debt payments are shown as revenue and offsetting expenditure.

9. EXPENDITURES BY TYPE

	2016	2015
Director remuneration	\$ 155,475	\$ 152,183
Director travel	39,893	49,148
Staff remuneration and benefits	1,248,140	1,150,822
Staff travel and education	39,173	46,093
Interest	21,809	31,329
Purchased services, grants and supplies	1,797,092	1,597,545
Municipal debt payments	1,497,539	4,075,371
Amortization	153,527	142,936
	<u>\$ 4,952,648</u>	<u>\$ 7,245,427</u>

10. PENSION INFORMATION

The Regional District and its employees contribute to the Municipal Pension Plan (the Plan), a jointly-trusted pension plan. The board of trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer contributory pension plan. Basic pension benefits provided are based on a formula. The Plan has about 185,000 active members and approximately 80,000 retired members. Active members include approximately 37,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate is then adjusted to the extent there is amortization of any funding deficit.

NORTH COAST REGIONAL DISTRICT

NOTES

DECEMBER 31, 2016

10. PENSION INFORMATION (continued)

The most recent actuarial valuation as at December 31, 2015 indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis. The next valuation will be as at December 31, 2018 with results available in 2019.

Employers participating in the Plan record their pension expenses as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the plan.

The Regional District paid \$82,229 (2015 - \$67,332) for employer contributions to the plan in fiscal 2016.

11. PURPOSE OF ORGANIZATION

The North Coast Regional District is a partnership of four electoral areas and five municipalities that provide local government services to approximately 20,000 residents living on the North Coast of British Columbia and Haida Gwaii.

The Regional District administers services ranging from solid waste management and recycling to land use planning, water supply and public safety.

NORTH COAST REGIONAL DISTRICT

STATEMENT OF SURPLUS

YEAR ENDED DECEMBER 31

SCHEDULE 1

	2016	2015
	\$	\$
Administration	229,477	192,716
Electoral areas	186,308	142,721
Grant-in-aid	18,637	11,067
Sandspit fire protection	12,768	738
Emergency programming	75,233	80,228
Islands solid waste	222,788	202,830
Regional recycling	127,910	98,436
Planning	120,951	66,729
Economic development	43,729	17,480
Prince Rupert Regional Archives	18,858	17,258
North Pacific Cannery	35,259	26,372
Haida Gwaii Museum	8,638	6,070
Vancouver Island Regional Library	6,563	4,416
Haida Gwaii recreation	25,363	12,519
Mainland recreation	1,338	1,164
Sandspit water utility	77,833	59,614
Sandspit hall	16,987	6,439
Feasibility studies	10,698	5,553
	<u>1,239,338</u>	<u>952,350</u>

NORTH COAST REGIONAL DISTRICT
STATEMENT OF RESERVE FUNDS
YEAR ENDED DECEMBER 31
SCHEDULE 2

	2016	2015
	\$	\$
Opening balance	635,550	600,108
Interest	15,852	17,192
Transfer to Operating Fund	- 29,745	- 31,898
Transfer from Operating Fund	<u>-</u>	<u>50,148</u>
Closing balance	<u>621,657</u>	<u>635,550</u>

Represented by the following reserve funds

Bylaw 486 Sandspit Water	90,108	87,606
Bylaw 561 Electoral Area Administration	39,270	38,180
Bylaw 566 General Administration	85,087	82,725
Bylaw 567 Feasibility Studies	26,667	25,927
Bylaw 568 Regional Recycling - Other	36,723	35,704
Bylaw 568 Regional Recycling - Building	117,051	116,032
Bylaw 569 Island Solid Waste	226,670	220,378
Bylaw 569 Landfill Closure	-	28,919
Bylaw 602 Haida Gwaii Recreation	<u>81</u>	<u>79</u>
	<u>621,657</u>	<u>635,550</u>

NORTH COAST REGIONAL DISTRICT
STATEMENT OF CHANGES IN EQUITY IN PHYSICAL ASSETS
YEAR ENDED DECEMBER 31
SCHEDULE 3

	2016	2015
	\$	\$
Opening balance	<u>3,147,409</u>	<u>3,084,740</u>
Increase (decrease) in equity		
Contribution from operations	45,061	13,618
Sale of physical assets	- 6,000	- 3,525
Debt repayment	56,756	59,783
Actuarial additions	18,471	135,729
Amortization / loss on disposal	<u>- 153,527</u>	<u>- 142,936</u>
	<u>- 39,239</u>	<u>62,669</u>
Closing balance	<u>3,108,170</u>	<u>3,147,409</u>

NORTH COAST REGIONAL DISTRICT
STATEMENT OF PHYSICAL ASSETS
YEAR ENDED DECEMBER 31
SCHEDULE 4

	COST				ACCUMULATED AMORTIZATION				NET BOOK VALUE	
	Opening Balance	Additions	Disposals	Closing Balance	Opening Balance	Annual Amortization	Disposals	Closing Balance	Total 2016	Total 2015
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Land	279,748	-	-	279,748	-	-	-	-	279,748	279,748
Buildings	1,556,043	-	-	1,556,043	339,637	38,901	-	378,538	1,177,505	1,216,406
Automotive	250,806	20,330	-26,378	244,758	90,858	22,114	-10,552	102,420	142,338	159,948
Equipment	482,672	24,731	-	507,403	218,868	36,947	-	255,815	251,588	263,804
Infrastructure	1,829,571	-	-	1,829,571	457,392	45,739	-	503,131	1,326,440	1,372,179
	4,398,840	45,061	-26,378	4,417,523	1,106,755	143,701	-10,552	1,239,904	3,177,619	3,292,085



Resolution from the June 16, 2017 Regular Meeting of the North Coast Regional District Board

270-2017

MOVED by Director Franzen, SECONDED by Director Racz, that the report from staff entitled "Statement of Financial Information & Audited Financial Statements for Year End 2016" be received;

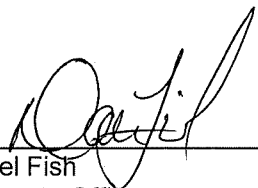
AND THAT the Board approve the 2016 Statement of Financial Information as presented;

AND FURTHER THAT the 2016 Audited Financial Statements be adopted as presented.

CARRIED

I hereby certify that this is a true and correct copy of
Resolution No. 270-2017 made by the
Board of the North Coast Regional District
on the 16th day of June, 2017.

Dated at Prince Rupert, BC this 20th day of June, 2017.



Daniel Fish
Corporate Officer