

**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT  
SPECIAL BOARD MEETING (BUDGET) AGENDA**  
To be held in the Boardroom of the Regional District office  
in Prince Rupert on Saturday, January 19, 2013  
10:00 A.M.

1. **CALL TO ORDER**
2. **CONSIDERATION OF AGENDA (additions/deletions)**
3. **BOARD MINUTES & BUSINESS ARISING FROM MINUTES**

None	
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4. **STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

None	
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5. **DELEGATIONS**

5.1 Ron Bedard, Chief Administrative Officer, District of Port Edward Re: North Pacific Cannery 2013 Grant	
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6. **FINANCE**

None	
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7. **CORRESPONDENCE**

<b><u>Recommendation:</u></b>  <b><i>That the Board receive the following correspondence and each be referred to the corresponding service's Round 1 budget review for further discussion:</i></b>	
7.1 Moresby Island Management Committee (MIMC) 2013 Budget Submissions: a) MIMC – Budget [120] b) Sandspit Water System – [810] c) Sandspit Volunteer Fire Department – [210] d) Tsunami Evacuation Site – [225]	Pg 1 Budget p 4 Budget p 58 Budget p 20 Budget p 24
7.2 Dodge Cove Harbour Authority [170] – 2013 Budget Submission	Pg 2 Budget p 8

7.3	Prince Rupert City and Regional Archives [710] – 2013 Budget Submission	Pg 3-9 Budget p 42
7.4	Haida Gwaii Museum [720] – 2013 Budget Submission	Pg 10-17 Budget p 46
7.5	Port Clements Historical Society [720] – 2013 Budget Submission	Pg 18-19 Budget p 46
7.6	Delkatla Sanctuary Society [720] – 2013 Budget Submission	Pg 20-21 Budget p 46
7.7	Dixon Entrance Maritime Museum Society [720] – 2013 Budget Submission	Pg 22-23 Budget p 46
7.8	Haida Gwaii Regional Recreation Commission [730] – 2013 Budget Submission	Pg 24 Budget p 50
7.9	Prince Rupert Public Library [750] – 2013 Budget Submission	Pg 25-29 Budget p 52
7.10	Dodge Cove Recreation [750] – 2013 Budget Submission	Pg 30 Budget p 52
7.11	Oona River Community Association [750] - 2013 Budget Submission	Pg 31 Budget p 52

## 8. REPORTS / RESOLUTIONS

8.1	J. Merrick, Chief Administrative Officer and J. Robb, Treasurer – 2013 Budget Process	Pg 32-36
8.2	J. Merrick, CAO – Administration (Support Services) Overview	Pg 37-40
8.3	J. Merrick, CAO – Support Services Allocation 2013	Pg 41-45
8.4	J. Robb, Treasurer – 2013 Budget Overview	Pg 46-55

## 9. BYLAWS

None	
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## 10. LAND REFERRALS / PLANNING *(Voting restricted to Electoral Area Directors)*

None	
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**11. OLD BUSINESS**

None	
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**12. NEW BUSINESS**

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**13. PUBLIC INPUT****14. IN-CAMERA**

None	
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**15. ADJOURNMENT**

**NEXT MEETING:**  
**Special Board Meeting (Budget) February 9, 2013**

# Moresby Island Management Committee



#1 Airport RD • PO Box 33, Sandspit, BC V0T-1T0 • T 250-637-2466 • F 250-637-2326 • [MIMC@qcislands.net](mailto:MIMC@qcislands.net)

January 8, 2013

File Number 2012-082

File Number 2012-091

File Number 2012-092

Jennifer Robb  
Chief Financial Officer  
Skeena-Queen Charlotte Regional District  
[jrobb@sqcrd.bc.ca](mailto:jrobb@sqcrd.bc.ca)

Delivered via Email

**Re: 2013 Financial Plan Funding Requests, MIMC, Sandspit Water System, Sandspit Volunteer Fire Department, Emergency Site Funding**

Dear Ms. Robb,

The following are MIMC's funding requests for 2013 for MIMC, the Sandspit Water System, the Sandspit Volunteer Fire Department, and the Sandspit Tsunami Evacuation Site

**Moresby Island Management Committee:** for 2013 MIMC does not require an increase in funding and is requesting a \$35,000.00 as per 2012. As of the end of the third quarter of 2012 MIMC had expended 70% of its 2012 grant. The committee began the year with a \$2,066.00 deficit accrued in previous years, we expect to pay between 25% and 50% of that down in 2012.

**Sandspit Water System:** In 2012 MIMC was forced to, unexpectedly, replace the backup radio communication system between pumping stations and the water reservoir which had failed. The system failed due to the use of sub-standard equipment and poor construction when the system was built in 2005/2006. The backup radio communication system is required in case a break in the buried communication system forms, in which case the system could not operate without a backup. This unexpected expenditure is expected to result in a \$2,309.00 deficit in 2012 and we ask that the Regional District fund this overrun out of unspent funds in the 2012 budget for the Sandspit Water System. We also request that the board provide an operating grant of \$52,661.00 in 2013, this represents a 1.01% increase over our projected 2012 expenditures.

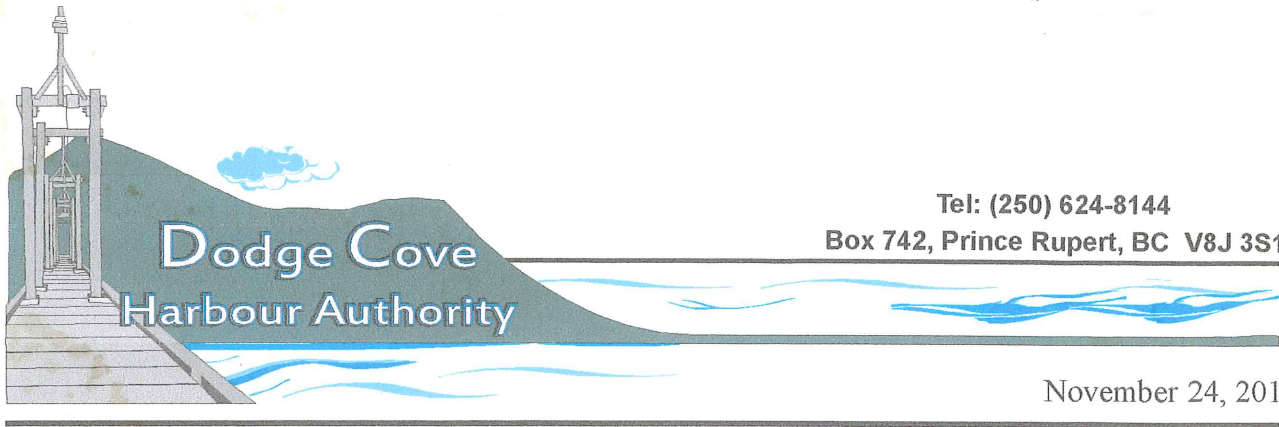
**Sandspit Volunteer Fire Department:** The Sandspit Volunteer Fire Department is still experiencing financial difficulties and has been unsuccessful in obtaining an operating grant from the BC Gaming Grant Program. As per 2012 we request that the department be provided with the maximum allowable under the service establishment bylaw.

**Tsunami Evacuation Site Funding:** as you are aware MIMC will be submitting a grant to the Gwaii Trust Society for the completion of the Sandspit Tsunami Evacuation Site. We request that \$20,000.00 be provided for this project with the first \$10,000.00 coming from the SQCRD's 2011 Area E & D emergency service and the remainder coming from a new emergency management service for Area E.

Financial Statements for 2012 will be completed and forwarded to yourself in late January. If you have any questions please direct them to myself.

Regards,

Evan Putterill  
Chair  
Moresby Island Management Committee



Skeena -Queen Charlotte Regional District  
100 First Avenue East  
Prince Rupert, BC

Attention: Jennifer Robb, CMA

Re: Dodge Cove 2013 Budget

The Dodge Cove Harbour Authority volunteered to be the organization reimbursing the Port Edward Harbour Authority for waste removal on behalf of the community of Dodge Cove. (Note: residents of Dodge Cove have to bring their waste to Fairview for disposal at the bin placed there by Port Edward Harbour Authority)

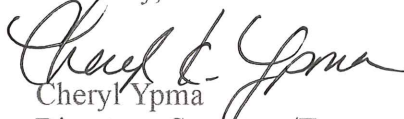
The current fee Port Edward charges the community of Dodge Cove for waste removal is \$660.00 per year.

A 5 year budget for the removal of waste on behalf of the community of Dodge Cove is as follows:

2013 \$660.00	2014 *\$660.00	2015 *\$660.00	2016*\$660.00
2017 *\$660.00			

\* Subject to rate increases.

Sincerely,

  
Cheryl Ypma  
Director - Secretary/Treasurer  
Dodge Cove Harbour Authority

Prince Rupert City & Regional Archives  
P.O. Box 1093  
424 Third Avenue West  
Prince Rupert, BC, V8J 4H6

Tel: (250) 624-3326  
Fax: (250) 624-3706  
Email: [archives@citytel.net](mailto:archives@citytel.net)  
[www.princerupertarchives.ca](http://www.princerupertarchives.ca)

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December 11, 2012

Mr. Barry Pages, Chair  
Skeena-Queen Charlotte Regional District  
100 1<sup>st</sup> Avenue East  
Prince Rupert, BC  
V8J 1A6

Dear Mr. Pages:

The Prince Rupert Archives plays a vital role in the various communities of our region. We provide a repository to house archival records of historical and enduring value. These records include photographs, negatives, documents such as minutes, financial records, maps, plans, sound recordings, and newspapers related to the history and culture of the region. This includes Haida Gwaii, Port Simpson, Metlakatla, Port Essington, Anyox, Metlakatla, as well as Port Edward and Prince Rupert.

In the past few years there has been a considerable increase in requests for materials and research assistance at the Archives. In addition to our usual array of requests for photographs and historical information, we have been involved in several high profile projects. Our work can be seen on the exterior wall of the new Shoppers Drug Mart store, Prince Rupert Port Authority Interpretive Centre Timeline, the basketball team photos in the Civic Centre gymnasium, and in numerous books and magazines. As well, the Archives has proven itself to be a major contributor to tourism development, contributing photographs for several tourism-related brochures and participating in Cruise Ship Days.

The depth of our collection, combined with knowledgeable, helpful and dedicated staff has seen the Archives develop a reputation across Canada as a respected resource. In the past year, we have assisted a CBC documentary film crew, several journalists, CTV TV and various authors, with a range of projects. A list of some of the projects and letters of support from the Prince Rupert Public Library and Sandspit author Neil Carey, are attached.

.../2

The Prince Rupert City & Regional Archives is requesting funding in the amount of \$70,900 to assist with operating expenses for the year 2013. The attached budget for 2013 reflects the increased demand for our services, the staffing involved to meet those demands, and recognition of the rise in cost of living and materials. Due to constraints in our budget over the past few years, our staff have not had a wage increase since 2009. In comparison, CUPE workers for the City have received an increase of 15.25%. We believe that our staff deserve to be compensated in a comparable manner, and as a step in this direction have asked for a 10% increase in wages for 2013. We would also like it recognized that an entry level clerk working for the City of Prince Rupert receives a wage of \$26.28 per hour. Our Archivist, experienced and trained in the field, who also oversees the entire operation of the facility, receives a wage that is considerably less. This underscores the necessity for an immediate increase in her pay.

We hope that you will recognize the contribution the Archives makes to this region, and the nation, and accept this funding request so that we may continue to grow our collection and meet the numerous requests for our service.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D. Walker", with a stylized, cursive script.

David J. Walker  
President

Encl.

## Prince Rupert City and Regional Archives 2013 Budget

### Revenue

Grant - Regional District	\$70,900.00
Sales - Photographs, Photocopies & Books	\$2,670.00
Sales - Research, Commercial Use Fees & Misc.	\$700.00
Membership Dues & Charitable Donations	\$500.00
Bank Interest	\$100.00
Centennial Book Rev (2013 - 36 x \$40.00) (2010 200x19 net)	\$1,440.00
Wages Reserve from 2012	\$4,000.00
Projected donations	<u>\$1,690.00</u>
<b>Total Revenue</b>	<b><u>\$82,000.00</u></b>

### Expenses

Purchases - Photos	\$500.00
Accounting & Legal/Auditor	\$250.00
Advertising/Promotions/Display	\$500.00
Archival & Office Supplies	\$3,000.00
Book Purchases	\$500.00
Courses/Education/Meeting Expense	\$400.00
Shelving expense	\$0.00
Insurance	\$1,000.00
Bank Charges, Subscriptions, Conservation, & Misc.	\$1,370.00
Rent Expense (\$912.50 x 12)	\$10,950.00
Telephone / Internet	\$1,700.00
Utilities \$150.00 per month x12	\$1,800.00
Wages Expense (2013 - 32.5 hrs. x \$20.80) (2012 - 32.5 hrs x \$19) (2011 - Jean)	\$35,321.00
Wages - Tianna (2013 15 hrs x \$16.50 x 52) (2012 - 25 hrs x \$15 x 16) (Monica 201	\$12,870.00
Wages - Carol Hadland (2013 - 5 hrs x \$15.40 x 52 wks.) (5 hrs. x 14, x 52 wks)	\$4,004.00
WCB, CPP, E.I. & Pension Expense	<u>\$7,835.00</u>
<b>Total Expenses</b>	<b><u>\$82,000.00</u></b>



## Partial list of photos and reference services provided by the Prince Rupert Archives 2011-12

January 20, 2011	Crest Hotel	Five photos - Crest Cookbook
February 4, 2011	World Wildlife Federation	Presentation
March 23, 2011	Dr. William B. Hick	38 photos - book
April 29, 2011	Port Authority of Prince Rupert	24 photos for Cruise Exploration Guide
April 30, 2011	Jane Stevenson	Northward Magazine
May 11, 2011	Port Authority of Prince Rupert	Six - 4 x 8 ft. banners
May 24, 2011	Heidi Hunt Great Pacific Salmon Lodge	15 - 8 x 10 photos for lodge
May 31, 2011	Pamela Klassen U of Toronto	Research - Lectures / UVIC website
June 20, 2011	Midnight Arts Whitehorse, Yukon	Photo - biography
July 2011	Kristi Farrell - Opa Sushi	Six photos - Display
August 11, 2011	Trelle Morrow	Four photos - book
October 13, 2011	CBC TV	News - Ray McLean - Photos & Research
October 28, 2011	Splash Media Group	Pr. Rupert Hotel brochure
October 31, 2011	CTV TV	Five photos - Craig Oliver interview
November 8, 2011	Arrowstone Archaeological	Research & two photos
November 18, 2011	School District 52	WWI images
November 21, 2011	City of Prince Rupert	Report for City Council / website
December 9, 2011	Hartley Bay Band Council	Photo for Cultural Center
December 22, 2011	Assn of Former MLAs	Two photos - Newsletter
February 14, 2012	David Davies	Photo - Canadian Rail Magazine
February 23, 2012	Kamala Nayar - Kwantlen Univ.	Research & four photos - book
February 24, 2012	Muskeg Press	Photo for book
February 27, 2012	CBC TV Documentary Unit	Titanic: The Canadian Story
April 26, 2012	Shoppers Drug Mart	12 photos - Display in Rupert Square Mall
March 8, 2012	Prince Rupert Port Authority	Research / Photos-Port Interpretive Centre
April 13, 2012	The Province newspaper	Photo - Rattenbury Drawing - Hotel
May 7, 2012	Northward Magazine	Photo
May 14, 2012	Skeena Wild Conservation Trust	Photo in scientific journal
May 18, 2012	City of Prince Rupert	Presentation
May 21, 2012	Bulkley Valley Museum	Display
May 25, 2012	Overwaitea Foods	Photo for display
June 27, 2012	Kamala Nayar - Kwantlen Univ.	Photo for academic publication
July 7, 2012	University of Calgary	Plans - National Gallery of Canada
July 12, 2012	BC Foundation for study of Sikhism	Two photos for information sign.
July 25, 2012	Mac Savage	Research/photos - World War II lecture
August 28, 2012	City of Prince Rupert	Photos of land use - City's website
September 19, 2012	Susan Smith-Josephy	Four Photos - Non fiction book
November 26, 2012	Christopher Garrish	Photo for book

From: Neil Carey <nbcarey@qcislands.net>  
To: Jean Page <archives@citytel.net>  
Subject: Services

Prince Rupert City & Regional Archives  
PO Box 1093  
124 Thlr Ave. West  
Prince Rupert, BC  
V8J 4H6

Dear Ladies/Gentlemen,

This year, while searching for information concerning sinking of *QUEEN OF THE NORTH*, I utilized the services of your excellent City and Regional Archives. When I informed Archivist Jean Page of the subject of my search she quickly showed me to a table and nearly overwhelmed me with files, including photographs, and conveniently compiled information about *QUEEN OF THE NORTH* with complete details of source and date.

For hours during three days I sifted through your collection, extracting information that I deemed pertinent to my subject. It was a gold mine. Ms. Page was always helpful and informative, making my research easy and the archive office a pleasant and quiet place to work.

After writing three books and editing three others during the past three decades of my 90 years, I realize how necessary archives are, if we are to retain any record of our past. Many of those who participated in creating this great nation have died, and actions, events and memories have been buried with them. Record of how and why we got here and the toil and sacrifice during war and peace must be retained for our future. If we don't know of the past, we may not have any idea of what we need to do to insure a free and worthwhile future for our heirs.

Respectfully yours,

Neil G. Carey  
PO Box 55  
Sandspl't, BC  
V0T 1T0  
Phone: 250

250-5492

# Prince Rupert Public Library



101 6th Avenue West, Prince Rupert, B.C. V8J 1Y9 Phone: 250-627-1345 Fax: 250-627-7743 [www.princerupertlibrary.ca](http://www.princerupertlibrary.ca)

December 12, 2012

Mr. Barry Pages, Chair  
Skeena-Queen Charlotte Regional District  
101 First Avenue East  
Prince Rupert, BC  
V8J 1A6

Dear Mr. Pages :

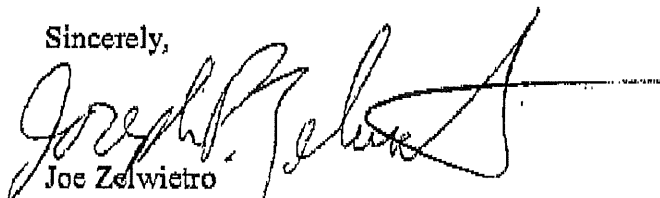
We at the Prince Rupert Public Library want you to know that the Prince Rupert City & Regional Archives provides an important and unique service in our community. We have often found our work leading to the Archives and our patrons have been appreciative. The Archives provides us and the community with historical materials that no one else has. Their work in the digitization of photographs has allowed many people personal access to Prince Rupert's past that would otherwise not be possible.

The Library and the Archives share a mandate to provide resource access to all of the citizens of the North Coast, and while the Archives works hard in creating a viable commercial service, we understand that public funding is still the vital source which allows the Archives to provide these services.

We hope that you understand that the Prince Rupert Archives are an important service provider in the Skeena-Queen Charlotte Regional District and trust that you see their value as well.

We hope our perspective of the Archives is shared by the SQCRD Board as you deliberate the best way to allocate your resources.

Sincerely,

  
Joe Zelwietro  
Chief Librarian  
Prince Rupert Public Library

CITY OF PRINCE RUPERT AND CUPE LOCAL 105  
COLLECTIVE AGREEMENT – JANUARY 1, 2008 – DECEMBER 31, 2012

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**RECREATION**

CLASSIFICATION	January 1, 2008 (3%)	January 1, 2009 (3%)	January 1, 2010 (3.25%)	January 1, 2011 (3%)	July 1, 2011 (1.5%)	January 1, 2012 (3%)	July 1, 2012 (1.5%)
Casual Clean set up/take down *	\$18.70	\$17.20	\$17.76	\$18.28	\$18.56	\$19.12	\$19.41
Skate Patrol	\$18.70	\$17.20	\$17.76	\$18.28	\$18.56	\$19.12	\$19.41
Lifeguard	\$17.88	\$18.53	\$19.13	\$19.70	\$20.00	\$20.60	\$20.91
Lifeguard/Instructor I	\$19.78	\$20.37	\$21.03	\$21.68	\$21.88	\$22.64	\$22.98
Cashier	\$20.28	\$20.87	\$21.55	\$22.20	\$22.53	\$23.21	\$23.56
Cashier/Skate	\$20.28	\$20.87	\$21.55	\$22.20	\$22.53	\$23.21	\$23.56
Facility Custodian Gym Office	\$22.12	\$22.78	\$23.52	\$24.23	\$24.59	\$25.33	\$25.71
Facility Custodian II (After 2 years)	\$22.81	\$23.29	\$24.05	\$24.77	\$25.14	\$25.89	\$26.28
Lifeguard Instructor II	\$23.88	\$24.39	\$25.18	\$25.84	\$26.33	\$27.12	\$27.53
Lifeguard Instructor III	\$24.23	\$24.98	\$25.77	\$26.54	\$26.94	\$27.75	\$28.17
Ice Maker II	\$24.47	\$25.20	\$26.02	\$26.80	\$27.20	\$28.02	\$28.44
Head Life Guard	\$25.18	\$25.91	\$26.75	\$27.55	\$27.96	\$28.80	\$29.23
Aquatics Coordinator	\$26.95	\$28.82	\$30.78	\$31.71	\$32.19	\$33.18	\$33.66
Recreation Coordinator							
Maintenance Coordinator							

\* When a casual does any clean up the employee shall be paid the Facility Custodian I rate.

**PAY SCHEDULE "B"**

CLASSIFICATION	January 1, 2008 (3%)	January 1, 2009 (3%)	January 1, 2010 (3.25%)	January 1, 2011 (3%)	July 1, 2011 (1.5%)	January 1, 2012 (3%)	July 1, 2012 (1.5%)
Office Clerk I	\$22.81	\$23.29	\$24.05	\$24.77	\$25.14	\$25.89	\$26.28
Office Clerk II	\$23.43	\$24.13	\$24.91	\$25.68	\$26.04	\$26.82	\$27.22
Office Clerk III Clerk Dispatcher (40 hours)	\$24.30	\$25.03	\$25.84	\$26.62	\$27.02	\$27.83	\$28.26
Office Clerk IV Custodian (37½ hours) RCMP Clerk IV (40 hours) Public Works Clerk IV (37½ hours)	\$25.14	\$25.89	\$26.73	\$27.53	\$27.94	\$28.78	\$29.21
Draftsperson (37½ hours) Dispatcher Court Liaison/Exhibit (37½ hours)	\$25.81	\$26.69	\$27.56	\$28.39	\$28.82	\$29.68	\$30.13
Chief Draftsperson (37½ hours) Accountant (37½ hours) Collector (37½ hours) Payroll Administrator (37 ½ Hours)	\$27.02	\$27.83	\$28.73	\$29.59	\$30.03	\$30.93	\$31.39
Building Inspector (37½ Hours) - Level 1	\$29.67	\$30.68	\$31.55	\$32.50	\$32.98	\$33.98	\$34.49
Building Inspector - Level 2	\$30.77	\$31.69	\$32.72	\$33.70	\$34.21	\$35.24	\$35.77
Building Inspector Level 3	\$31.88	\$32.82	\$33.69	\$34.91	\$35.43	\$36.49	\$37.04

\* Start rate (93%) applies to new employees on probation and existing employees who are successful on a job posting. No employee shall suffer a reduction in pay during this period.



## HAIDA GWAI MUSEUM AT KAY LLNAGAAY

17 December 2012

Ms. Jennifer Robb  
Treasurer  
Skeena-Queen Charlotte Regional District  
100 - 1st Ave East  
Prince Rupert, BC V8J 1A6

### **Re: Haida Gwaii Museum 2013 Request**

Dear Ms. Robb,

Please accept this package as our formal request for \$40,000 from the Skeena-Queen Charlotte Regional District for 2013.

Enclosed you will find the following:

- A summary of 2012 and our 2013 plan
- 2013 projected budget
- Income Statement, Balance Sheet and bank statement updated to the end of November 2012. We will present you with audited versions of these documents in February, 2013.

On behalf of the Haida Gwaii Museum Society, I would like to thank you and the Regional District for the generous support you have previously provided. Your contribution enabled us to inspire understanding and respect for Haida Gwaii culture through various educational mediums.

Please contact me if you have any questions or comments.

Kind regards,

Jennifer Dysart  
Interim Director  
E: [museum@haidagwaii.net](mailto:museum@haidagwaii.net)

Encl.

## A summary of 2012 and our plans for 2013

### 1. 2012 HGM Achievements and Goals

Firstly, haaw'a - thank you for the support that the Skeena-Queen Charlotte Regional District provides to the Haida Gwaii Museum.

2012 was once again a very exciting and important year for the Haida Gwaii Museum. When we look over this year's accomplishments, we feel great pride in the contributions made in research, writing, exhibitions, publications and education to the museum community and beyond, in addition to the building and maintaining community engagement and partnerships on and off island. In 2012, we remained dedicated to preserving and continuing the Haida language, supporting artists in artistic development through programming, exhibitions, workshops and selling their works in our gift shop. We also celebrated a 2<sup>nd</sup> year of the *Artists in Gwaii Haanas* residency; strategized and where possible began implementing our long-term succession planning and capacity building; adjusted our hours of operation to coincide with ferry departures and re-vamped our gift shop - in the process, tripling sales!

Three of our top highlights from 2012 include:

#### Highlight # 1: Oral History and Science permanent exhibit

This summer the Haida Gwaii Museum, in partnership with the HHC and Gwaii Haanas/Parks Canada installed the *Oral Histories and Science* exhibit, the final exhibit of the *In the Beginning* gallery. The completion of this installation is significant. Bringing together two ways of knowing - Haida oral histories and recent discoveries in geology and archaeology - the exhibit explores the expansive geological and archaeological history of Haida Gwaii and its people. Curated by the museum's director, this exhibit was truly a labour of love.

Using graphics, interpretive text and an amazing array of artefacts the *Oral Histories and Science* exhibit highlights four main eras of Haida Gwaii's past. The first three use archaeological sites explored on Haida Gwaii and reveal what each tells us about a particular time and environment. The fourth unit looks at how plants populated Haida Gwaii through dramatically shifting climate and sea levels. Haida oral histories connected to each epoch provide testimony to the grand extent of Haida knowledge of the islands. The four eras are described below:

1. West Coast Karst Caves 17,000 – 11,500 yrs ago  
Oral histories and artefacts found in these cave sites (including a 17,000 yr old fossilized bear skull and spear heads dating back 11,500 yrs) provide an understanding of the tundra environments, changing sea levels and the movement and adaptation of early Haida during the latter half of the last ice age.
2. Kilgii Gwaay (Ellen Island) 10,500 – 10,000 yrs ago  
Oral histories from this era depict how Supernatural Beings introduced fishing, hunting, weaving and house-building technologies to the Haida. Archaeological finds include some of the earliest wood and fibre artefacts on the coast, dating to a time when sea levels were rapidly rising, and confirming early use of plant and tree technologies by the Haida.
3. Richardson Island 10,600 – 9,700 yrs ago  
Stories from this era tell of great floods and the first islands to emerge afterwards. Science reveals the migration of the Haida up the mountain slope in this rapidly changing

environment, where sea levels rose approximately 55 metres.

#### 4. The First Tree 12,000 yrs ago – present

Scientific studies on the progression of trees species to appear on Haida Gwaii are consistent with Haida stories of the “first tree” and human utilization of various plants and trees over time.

Serving as a backdrop to these four stories, a secondary exhibit presents the sequence of archaeological knowledge of humans on Haida Gwaii, revealed through stone and bone tool technology spanning back 11,500 years and the changes in tool technology over time.

It took extensive collaboration and communication between funders, designers, fabricators, artists, Parks Canada, archaeologists and community members to ensure that all of the elements would be in place in time for the final stage of installation.

#### **Highlight # 2: Ulli Steltzer’s Haida Gwaii Photography: 1974 – 2002**

The feature exhibit for our Main Gallery this year was a retrospective of works by esteemed photographer Ulli Steltzer. Ulli is the first professional photographer to document Haida life over a sustained period of time (1974 – 2002). She began documenting the resurgence of Haida culture, and her photographs reflect a vibrant and resilient people despite being ravaged by disease and colonialism.

The 58 images exhibited were presented in five groupings: Carvers, Weavers, Portraits, Celebration and Food.

The opening night saw our gallery full, with over 200 people in attendance, including Ulli Steltzer herself! The HIGaagilda children’s dance group opened the event and a moving speech was given by Robert Davidson, one of exhibitions’ sponsors. Warmly received by all, the show has been revisited by community members, with people reminiscing and reflecting on the growth of Haida culture and community. Younger viewers have expressed an understanding of these times, taking in the excitement and importance of cultural revival. Additionally, the exhibition paid homage to the art of classic photography in a digital age, giving appreciation to patience, position, light and trust.

#### **Highlight # 3: Project Collaborations**

The Haida Gwaii Museum is very proud of our deep connection with our local communities and our strong partnerships with organizations world-wide. Our reputation continues to grow as the “go to” institution for Haida history, art and culture along with recognition for our leadership in community engagement. We put immense effort into cultivating and maintaining valuable collaborations which have proven essential to the contributions we have made to the museum community and beyond: advising on exhibition and research concepts and curatorial approaches, research, writing, editing, publishing, curating and liaising with the Haida community. In 2012, these efforts resulted in the following:

#### **Publications**

*The Outer Spores: Mushrooms of Haida Gwaii* – our museum’s director oversaw the joint publication of this book with Mycologue Publications. It was written by Paul Kroeger, Bryce Kendrick, Oluna Ceska and Christine Roberts and describes the various mushroom species, the commercialization of mushrooms and the traditional and contemporary uses.

*These Shining Islands*: our associate curator developed a concept, work plan and budget for, and is co-editing, a publication (expected Fall 2013) marking 25 years since the signing of the revolutionary *Gwaii Haanas Agreement* between the Council of the Haida Nation and the government of Canada.

*Nora Bellis*: our associate curator is working on the editing and publishing (2014) a post-humus biography of the late Haida elder Nora Bellis based on hundreds of hours of oral history recordings compiled and transcribed by independent biographer and co-editor, Jenny Nelson.

### **Research, Writing, Exhibitions**

*Haida – Life.Spirit.Art.:* in partnership with the Canadian Museum of Civilization and the McCord Museum, this exhibition was completed in 2012 and is now ready for European institutions. Emerging curator and researcher Walker Brown worked with Haida elders, artists and other knowledge holders both on and off island, augmenting the exhibitions' content with a colourful and informative spectrum of Haida voice and imagery. Our associate curator contributed an essay to the exhibition catalogue, focusing on Haida history, culture and the interconnection between land, sea and people.

*Charles Edenshaw*: HGM assisted the Vancouver Art Gallery in the development of a major exhibition on this famous Haida artist (opens Fall 2013). Research and the collecting of oral histories related to Charles' work from community knowledge holders was conducted by our museum researcher, Walker Brown. Our associate curator wrote for the exhibition catalogue, focusing on Edenshaw's perpetuation and development of Haida traditions and values during times of incredible change.

*That which makes us Haida – the Haida language*: a landmark exhibition generated by our museum in 2011 was exhibited at the Bill Reid Gallery from March 31 – September 3, 2012. The gallery reported great interest in and appreciation of this exhibition by visitors and recorded its highest attendance to date.

### **Education**

*Graduate students*: we hosted and assisted many scholars who have agreed to ensure their research findings are given back to our museum and ultimately, our community: Phd candidate Kelly Whitney-Squires (University of Otago, NZ) studied Haida language and how tourism can support language learning and development for the community; Phd candidate Tina Bruderline (John F. Kennedy Institut für Nordamerikastudien) looked at facilitating community consultations and research on a collection of Haida materials held in the Berlin Museum. These are only two of several who worked with us throughout the year.

*Haida Gwaii Higher Education Society*: we provided resources on Haida art, culture, history and the environment to post secondary students of the *Haida Gwaii Semester* (natural resource management).

*Haida Gwaii Youth Stewardship Program*: our associate curator provided a lecture for local youth on resource management and took them into the forest to learn about cedar – spiritual, cultural, historic and contemporary facts and issues around resource management and extraction, and cultural dependency.

### **Haida Language**

The HHC and our museum are dedicated to working with the Haida community in preserving

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and continuing the Haida language, a linguistic isolate with less than 40 fluent speakers in the world. This year our associate curator and staff worked on the following initiatives:

*Council of the Haida Nation language committee* – active member; this year we developed a strategic plan and draft master/apprentice program for language revitalization.

*Staff training*- our summer student interpretation staff were able to build and develop their knowledge and use of the Haida language by participating in 3 hours of Haida language training a week

*K'aajuu Hla! Haida songs project* – created a community CD and songbook (nursery songs translated into Haida and a school song composed in Haida) targeting early learners which was distributed to early learning programs, elementary schools and young families in partnership with the Skidegate Haida Immersion Program, Gwaii Haanas/Parks Canada and Swan Bay Rediscovery.

*Hltaaxuulang Guud ad K'aajuu (Friends Together Singing)* - taught traditional Haida songs to dance group members in partnership with the Skidegate Haida Immersion Program, Haida Heritage Centre and Gwaii Haanas/Parks Canada

### **Artistic Development**

*Gwaii Haanas Artist Residency* - a second year of partnering with Gwaii Haanas/Parks Canada saw another successful residency for three lucky artists. They spent a week in the Gwaii Haanas region of Haida Gwaii interacting with Haida Watchmen, research scientists, wardens and visitors. Two off-island artists, Janice Tanton (Canmore) and Fanny Aisha (Montreal), and one local artist, Darrell Oike, were selected from applicants from across Canada. Janice held a sold-out workshop in oil painting in plein air, and Fanny attracted youth in leaps and bounds to learn about and create intentional graffiti on the wall of the Queen Charlotte Library. An exhibition of the artists' works inspired by their residency will be held in our gallery March 2013, where the resident artist will also facilitate workshops.

*Landscapes of an Inner World* – as described above (“Artistic Achievement” intro), artist Kiki Van der Heiden held numerous art demonstrations and workshops.

### **Legal**

The Haida Gwaii Museum continues to support the Council of the Haida Nation and White Raven Law in building the Haida Title Case. This year we provided information on Haida collections held worldwide - from over 130 institutions holding over 12000 Haida treasures.

## **2. HGM Programs for 2013**

After reflecting on the past year, and maintaining alignment with our institutional goals, HGM will focus on building museum curatorial staff capacity, updating strategic and succession plans, increasing engagement with Haida and non-aboriginal youth and expanding our partnerships. Due to current staffing issues the museum will develop our 2013 programs with a curatorial team comprised of our associate curator, administrator and the Haida Heritage Centre's CEO and will be contracting services for research, curatorial interns, exhibition prep and installation. Museum and Heritage Centre staff will provide direction and mentorship.

### ***Main Exhibitions***

1. *Coconuts and Canoes* (Jan-Feb) is a show by local artist Jack Litrell. When Jack isn't living on Haida Gwaii, he's living in Cuba. Intimate with both island cultures and their people, his photography offers a discreet view of islanders living in the middle of two different oceans. This collection, "Coconuts and Canoes", features framed photographs from Jack's experiences in both locations. The subjects are varied, from environmental portraits of artists and workers, to food gathering and natural landscapes. Jack's intention is to increase exposure between diverse cultures and depict the similarities that can exist. This show, previously exhibited in Cuba, will incorporate an artist dialogue and photography workshop.

2. *All Islands Art Show* (Feb-Mar) is an annual eclectic installation of local artwork. This exhibition is initiated by the Haida Gwaii Arts Council (HGAC) and is open to all Haida Gwaii residents to display recent works. The independent curator hired by the HGAC will work closely with the HGM Director to deliver this popular exhibit. The HGM will oversee curator mentorship, technical installation and artwork sales. An educational component of the exhibition involves the adjudicator offering a public workshop.

3. *Disrupting Currents: Catch + Release* (Apr-May) is a travelling exhibition by Dr. Ruth Beer, Assistant Dean of the Faculty of Visual Art and Material Practices at Emily Carr University. Her installation focuses on the coastal salmon fishing industries as a means for considering the geo-cultural history and future of Canada's West Coast region. The exhibit consists of a series of geologically inspired sculptures, excerpts of interviews displayed on stacked video monitors and an interactive sensor-enabled projection. Previously scheduled for October 2012, Ruth was able to accommodate our new exhibition slot and will be travelling with the exhibition, delivering educational programming to students of SD #50. This exhibition will also provide an excellent introduction to and interest in our next exhibition, *Thanks, but No Tanks*.

4. *Thanks, but No Tanks* (Jun-Aug) is an exhibition featuring different aspects of the Northern Gateway review process from the perspective of a community affected. The energy company, Enbridge, has proposed that bitumen from the Alberta Tar Sands travel by pipeline to the North West Coast of British Columbia to be transported via super tankers to China. Our museum, in partnership with the HHC, will exhibit up to 70 artworks by local artists on this topic. Artists will apply to exhibit their works and selections will be made by the exhibition committee formed by our associate curator. Selections will be based on the applying artists' commitment to serious inquiry into the subject matter. This exhibition aims for an intimate look into how humans value, relate and respond to their environment when under perceived threat or opportunity. Visuals will be augmented by audio recordings and transcript excerpts from on-island testimonies given at the Joint Review Panel Hearings and personal submissions published in newspapers, etc. (with permission of the authors). These too will be selected by the committee. Extensive programming is planned for the exhibition, including performance pieces by musicians, dancers and

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ceremonial artists; partnering with Gwaii Haanas/Parks Canada to bring in noted scientists, industry and culture holders for evening lectures; art workshops examining the extent of oil used in art practices and exploring the use of oil-free tools and materials; food gathering (marine and terrestrial based) workshops; an exploration into non-violent resistance; and canoe training. We aim to publish the visual and literary results of this exhibition in partnership with the Council of the Haida Nation and Gwaii Haanas/Parks Canada. Lastly, we are in the beginning stages of negotiating a partnership with the Emily Carr Institute of Art and Design as well!

5. *Call to Artists* (Sept-Oct) will showcase the works of 1-2 local artists. This exhibition will expose residents and visitors of Haida Gwaii to the talent that exists on our islands and assist the artists in expanding their local market. As an 'All Islands' institution, offering local artists the opportunity to display their works is very much aligned with our strategic vision. Each artist will also be responsible for hosting a workshop and dialogue about their work and experiences.

### ***Small exhibitions***

1. *The Outer Spores* (Jan-Feb) is an in-house generated exhibit that will feature excerpts from the recently released "The Outer Spores: Mushrooms of Haida Gwaii", a book published in partnership by the Haida Gwaii Museum Press and Mycologue Publications. The exhibit will both expose the public to the availability of the book, as well as provide information about Haida Gwaii's great 'underground' resource. Curatorial development will be completed by late fall and will include research into the history of mushrooms in Haida culture and oral histories. This research will potentially be conducted by Walker Brown.

2. *Artists in Gwaii Haanas* (Mar-Apr) is based on a residency of three artists in Gwaii Haanas National Park Reserve and Haida Heritage Site (GH). The installation will display three pieces inspired by this experience from each artist, and one piece each for the HGM's permanent collection. All three artists will facilitate workshops.

3. *Poles of Skidegate* (May-Jul) is an exhibit based on the book of the same name. It is due to be published by the Haida Gwaii Museum Press in early 2013, in partnership with the HHC. The poles at Kaay Llnagaay are integral components of both the HGM and the Haida Heritage Centre. Bill Reid's Skidegate pole was the first monumental pole to be raised in Skidegate (1978) in almost 100 years. The exhibit is intended to share the stories of the poles and in doing so, create a more intimate understanding of Haida culture.

4. *Artists of Haida Gwaii* (Aug-Sept & Oct-Dec) will showcase works from two local artists. A proposal process will be initiated by the end of 2012 and the HGM curatorial staff will assess the applications and develop the exhibit.

### **Other programs planned for 2013 include:**

- Loo Taas conservation and restoration training and internship (funding pending)
- Partnership strengthened with School District 50
- Development of K-12 outreach kits and in-school programs in partnership with HHC and Swan Bay Rediscovery. Programs will range from traditional food gathering to weaving, canoeing
- Publication of a book about sea otters and Haida Gwaii
- Manuscript editing of 'Haida Women: Birth to Motherhood' and 'These Shining Islands: 20 year anniversary of Gwaii Haanas Agreement by HGM Associate Curator
- Development of HGM specific merchandise for the gift shop

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- Continue providing research and education support to the Haida Gwaii Higher Education Program, Haida Gwaii Youth Stewardship Program and academic inquiries

### 3. 2013 HGM Budget

<b><i>Revenue</i></b>	
Earned revenue (gift shop sales, memberships, workshops, etc.)	186,479
Investment revenue	250
Private sector	11,500
Public Sector	
<b><i>SQCRD</i></b>	<b><i>40,000</i></b>
BCAC	49,000
Other	9,000
<b>TOTAL REVENUES</b>	<b>\$296,229</b>
<b><i>Expenses</i></b>	
Museum operating expenses	93,500
Exhibitions	31,000
Gift shop operating expenses	170,000
<b>TOTAL EXPENSES</b>	<b>\$294,500</b>

# PORT CLEMENTS HISTORICAL SOCIETY

P. O. Box 417, Port Clements, B. C., V0T 1R0 Phone No. (250) 557-4576

December 18, 2012

Skeena-Queen Charlotte Regional District  
100 1<sup>st</sup> Avenue East  
Prince Rupert, B. C.  
V8J 1A6

ATTENTION: Joan Merrick

RE: 2013 Annual Grant

Dear Joan

The Historical Society would like to thank the SQCRD for their past generous support in the past and hope the Regional District can help us again in 2013 with the grant amount of \$8,500.00, the same amount as previous years. Without your financial assistance we could not go forward with our mission and goals and continue to provide the Islands and visitors to the Islands a sense of our heritage and history. The museum is an important attraction for visitors to the Islands and an intrinsic part of our community.

I am attaching our budget statement for 2012-2013 and, when our financial statements for 2012 are completed early in 2013, I will forward these on to you.

If you require any further information or have any questions, please contact me at my home phone number (250)557-4632 or e-mail me at [w.cheer@portclements.ca](mailto:w.cheer@portclements.ca).

Yours truly

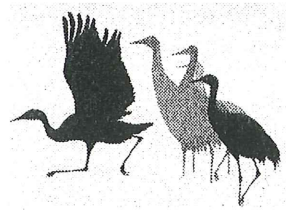


Wally Cheer  
Treasurer,  
Port Clements Historical Society

**PORT CLEMENTS HISTORICAL SOCIETY  
APPROVED BUDGET**

	<u>2012 - 2013 BUDGET</u>	<u>2011 - 2012 ACTUAL</u>
October 1 Funds In All Accounts	\$14,762.00	\$15,050.00
<b>INCOME</b>		
Regional District Grant	8,500.00	8,500.00
Village of Port Clements Grant	2,800.00	2,800.00
Admission and Counter Sales	3,800.00	3,647.51
Donations	250.00	265.00
Membership Fees	65.00	65.00
Sale of Scrap Iron		6,500.00
<b>Total Operating Funds</b>	<u><u>30,177.00</u></u>	<u><u>36,827.51</u></u>
<b>EXPENSES</b>		
Payroll - Desk Attendant	10,000.00	10,040.93
Payroll - Museum Expense	520.00	521.00
Telephone and Internet	1,500.00	1,683.00
Electricity	720.00	719.00
Office Supplies and Postage	40.00	28.00
Professional Fees - Accounting	700.00	700.00
Service Charges, Licenses and Misc. Fees	150.00	137.00
Repair and Maintenance - Bldg and Lands	4,900.00	4,936.00
Artifact Restoration and Maintenance	2,500.00	2,765.00
PST Expense	275.00	294.00
Marketing and Advertising Expense	225.00	241.00
Other		
<b>Total Operating Expenses</b>	<u><u>21,530.00</u></u>	<u><u>22,064.93</u></u>
<b>Operating Funds Less Operating Expenses</b>	<u><u>8,647.00</u></u>	<u><u>14,762.58</u></u>
<b>CAPITAL EXPENSE</b>		
Scanner	647.00	
<b>Total Capital Expense</b>	<u><u>647.00</u></u>	<u><u>0.00</u></u>
<b>Year End Funds In Accounts</b>	<u><u>\$8,000.00</u></u>	<u><u>\$14,762.58</u></u>

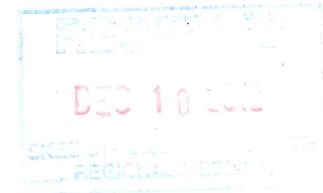
## Delkatla Sanctuary Society



Box 246, Masset, B.C. VOT IMO  
Email: delkatla@mhtv.net

December 5 2012

Jennifer Robb  
SQCRD  
100-1<sup>st</sup> Avenue East  
Prince Rupert, BC  
V8J 1A6



Dear Jennifer,

Thank you for your letter of November 2 2012 requesting our budget for 2013 for the Nature Centre at Delkatla. We enclose our budget for 2013, a year-to-date Banking Transaction Report, Banking Summary Report and our Financial Statements for 2011, prepared by Alan Hooper, CA.

The Nature Centre continues to be a viable operation in Masset, attracting both visitors and school groups throughout the year. With the exception of a part-time staffperson four hours a week, all the work done at the Centre is entirely voluntary.

The Village of Masset reduced our Property Taxes for 2012, however, they have indicated that they will not do so for 2013, which is our major annual expense of over \$3,000.

We request \$4,000 from SQCRD for 2013 any consideration you can give to our request for funding would be very much appreciated.

Sincerely,

A handwritten signature in blue ink that reads 'Margo Hearne'. The signature is fluid and cursive.

Margo Hearne Sec/Treasurer  
Delkatla Sanctuary Society

**Delkatla Sanctuary Society**

Box 246, Masset, B.C. VOT IMO  
Phone: 250 626 5015

<b>DELKATLA SANCTUARY SOCIETY NATURE INTERPRETIVE CENTRE</b>			
<b>BUDGET 2013</b>			
<b>EXPENSES</b>			
<b><u>Administrative</u></b>			
Accounting - year end	\$600.00		
Society Registration	\$50.00		
Advertising and Promotion	\$500.00		
Meeting expenses	\$150.00		
Bank service charge (\$2.50 x 12)	\$30.00		
Educational Programs	\$2,000.00		
Insurance	\$1,300.00		
Property Taxes	\$3,200.00		
BC Hydro	\$3,000.00		
Telephone	\$100.00		
Utilities - water, sewer (\$87 x 6 mos.)	\$522.00		
Misc office (xerox, toner, paper etc).	\$700.00		
<b><u>TOTAL</u></b>	<b><u>\$12,152.00</u></b>		
<b><u>Staffing (presently volunteer)</u></b>			
14 hrs week x 25 weeks x \$15 hr.	<b><u>\$5,250.00</u></b>	<b><u>\$17,402.00</u></b>	
<b><u>Ongoing Projects (when funds become available)</u></b>			
Heating system	\$5,000.00		
Signage	\$1,000.00		
Landscaping	\$2,000.00		
Indoor natural history displays	\$3,000.00		
Promotion (displays at the airport, brochures, posters etc.)	\$2,000.00		
Outdoor safety lights	\$500.00		
<b><u>TOTAL</u></b>	<b><u>\$13,500.00</u></b>	<b><u>\$30,902.00</u></b>	
<b>REVENUE (estimates only)</b>			
<b>Ongoing fundraising</b>			
Annual Barbeque	\$800.00		
Art shows, Bird walks	\$1,000.00		
Private donations	\$2,000.00		
Foundation Grants/Gwaii Trust	\$10,000.00		
Membership	\$400.00		
Entry Fees	\$1,000.00		
Rental Income	\$1,000.00		
Sales	\$1,000.00		
SQCRD	\$4,000.00		
<b>Total</b>		<b><u>\$17,200.00</u></b>	