

**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
SPECIAL BOARD MEETING (BUDGET) AGENDA
HELD AT 344 2nd AVENUE WEST, PRINCE RUPERT, B.C.
SATURDAY, JANUARY 23rd, 2016
10:00 A.M.**

1. CALL TO ORDER

2. CONSIDERATION OF AGENDA (additions/deletions)

3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES

None.	-
-------	---

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.	-
-------	---

5. DELEGATIONS

None.	-
-------	---

6. FINANCE

Round 2 of the draft 2016 – 2020 Skeena-Queen Charlotte Regional District (SQCRD) Financial Plan was distributed to the Board and is available on the SQCRD website.	-
--	---

7. CORRESPONDENCE

7.1	Sandspit Emergency Preparedness Planners – 2016 SEPP Budget Request	Pg 1
7.2	Haida Gwaii Museum – 2016 Budget Request and 2015 Operating Assistance Request	Pg 2-15
7.3	Prince Rupert City & Regional Archives – Photograph Reproduction & Research Price List	Pg 16-17
7.4	North Pacific Cannery – 2016 Budget Request Information	Pg 18-41
7.5	Sandspit Volunteer Fire Department Society – 2016 Draft Budget	Pg 42-44

8. REPORTS / RESOLUTIONS

8.1	D. Chapman, Chief Administrative Officer – Regional Recycling Operations Budget Change	Pg 45-46
8.2	D. Chapman, Chief Administrative Officer – Rural Land Use Planning & Economic Development	Pg 47-52
8.3	D. Fish, Deputy Corporate Officer – Haida Gwaii Regional Recreation Society 2014 Grant Funding	Pg 53-54

9. FINANCIAL PLANS' REVIEW

9.1	Haida Gwaii Recreation – Function [730]	Budget P 1-3
9.2	Administration - Function [110]	Budget P 4-14
9.3	Islands Solid Waste - Function [310 - 319]	Budget P 15-46
9.4	Regional Recycling (Mainland) - Function [340]	Budget P 47-61
9.5	Electoral Area Administration – Function [120]	Budget P 62-65
9.6	Electoral Area E Administration - Function [121]	Budget P 66-68
9.7	Sandspit Fire – Function [210]	Budget P 69-71
9.8	Rural Land-Use Planning – Function [510]	Budget P 72-76
9.9	Economic Development – Function [570]	Budget P 77-79
9.10	Prince Rupert Regional Archives – Function [710]	Budget P 80-82
9.11	North Pacific Cannery – Function [715]	Budget P 83-85
9.12	Haida Gwaii Museum – Function [720]	Budget P 86-88
9.13	Vancouver Island Regional Library – Function [725]	Budget P 89-91

10. OLD BUSINESS

None.	-
-------	---

11. NEW BUSINESS

None.	-
-------	---

12. PUBLIC INPUT

13. IN-CAMERA

None.	-
-------	---

14. ADJOURNMENT

SEPP Budget Meeting

A meeting was held at noon on Wednesday, January 11, 2015 at the Sandspit Airport office.

Present: Bob Ells, Peter Grundmann, Behn Cochrane, Corinne Precourt, Warren Foster, Bob Prudhomme, Gene Hainstock, Bill Rieger, Mike Dorman, Carole Bowler

At the meeting held on Jan 12/15, we were tasked with developing an annual budget and a 5-year plan for the Regional District to consider and submit for your 2016 budget deliberations.

After reviewing the discussions from Monday and today it was suggested that the priority of funding required would be:

- | | |
|---------------------------|-------------|
| 1. Siren Project | \$15,000.00 |
| 2. Survey Project | 6,000.00 |
| 3. Education Project | 2,000.00 |
| 4. Plan Exercises Project | 2,000.00 |

The cost details of each of these projects is being researched and will be provided at our next meeting.

SEPP respectfully submits this budget to Skeena-Queen Charlotte Regional District for consideration for the 2016 year.

Daniel Fish

From: Haida Gwaii Museum at Qay'llnagaay <museum@haidagwaii.net>
Sent: Saturday, January 09, 2016 4:19 PM
To: Daniel Fish
Subject: Re: 2016 Budget Request

Hi Daniel,

Happy new year.

Our request the SQCRD is for operational expenses.

One of the goals of our strategic plan is to develop the required strategic human and financial resources for the operation of our Category A designated museum. The museum has built an excellent reputation on its diverse collection and archives and strong curatorial programming within the environmental and cultural context of Haida Gwaii. One of the museum's biggest challenges is the shortage of museum staff to help manage critical areas of the museum.

The addition request of \$ 5,000.00 would go toward improving our administrative staffing needs at the museum.

We are going to other funders to help increase our administrative needs as well.

Our 2015 budget for staffing is projected to be \$ 187,000.00. We are predicting an increase of up to \$ 200,000.00.

I am not sure how much more detail you need so please let me know.

Thanks,

Scott Marsden

On 2016-01-05 9:14 AM, Daniel Fish wrote:

Hi Scott,

Hope you're doing well and that you enjoyed the holidays.

With regard to the Museum's 2016 budget request, the Board has asked that staff follow up with the Museum to seek a more detailed breakdown of anticipated expenditures stemming from the SQCRD's financial contribution. More specifically, which expenses is the SQCRD contribution used toward. If you wouldn't mind providing that, I believe it would prove helpful in the Board's budget discussions. I think the Board is hoping to see exactly where there is a need for an increase in the grant request this year. Though not necessary, a breakdown of the 2015 expenditures with the use of the SQCRD grant may be useful.

Please feel free to get in touch should you have any questions.

Best regards,

Daniel Fish



HAIDA GWAI MUSEUM AT KAY LLNAGAAY

November 17, 2014

Joanne Fraser
Deputy Treasurer
Skeena-Queen Charlotte District
100-1st Avenue East
Prince Rupert, BC
V8J-1A6

Dear Joanne,

The Haida Gwaii Museum is submitting our Operating Assistance request for 2015.

We would like to make a one-time request of as an addition \$ 10,000.00 to the \$ 43,000.00 for operating assistance. This request is to deal with a renovation project to install two new storage units in our collection and archives and we will require additional human resource issues to implement the renovations. The human resource staff will assist de-installing the current shelving units, install the new storage units, re-organizing the collection and archival materials and assist in developing public access to the collection and archives. Our total request for 2015 will be for \$ 53,000.00.

If you have any questions or concerns I can be reached at 250-559-4643 ext. 245 or via email at museum@haidagwaii.net. Thank you.

Sincerely,

Scott Marsden
Executive Director
Haida Gwaii Museum

Haida Gwaii Museum Operating Grant- Skeena-Queen Charlotte District -2014-2105

Overview-Haida Gwaii Museum

The Haida Gwaii Museum opened in 1976, and continues to build an international reputation for its outstanding collection of Haida historical objects, contemporary art, archives and natural history collections. The Museum has partnered with individuals, local organizations and museums from around the world to create a unique place of exploration and dialogue. The Museum is committed to encouraging and facilitating creative dialogue as a means of exploring a more holistic and critical view of the multiple and diverse ways of understanding Haida Gwaii — home to one of the most prominent First Nations cultures (Haida), and one of the most complex and rich ecosystems in Canada.

Community Engagement

The Haida Gwaii Museum serves a broad spectrum of the population of Haida Gwaii and works closely with the Haida community in our day to day mandate, and to repatriate Haida ancestral remains and specific cultural objects held in museums and private collections around the world, reconstruct the genealogies of the Haida clan system, and mentor Haida members in arts and heritage-related careers. The Museum works in consultation with the Haida community, including hereditary chiefs, elders, Council of the Haida Nation, Skidegate and Old Massett language programs, and the Haida Repatriation committees. The Museum plays an important role on Haida Gwaii by preserving, collecting and presenting the rich and diverse collection of Haida cultural treasures and archaeological findings, natural science, Haida knowledge and history, visual art, and settler artifacts. It also maintains an archives collection of rare documents, books and photographs of the history of Haida Gwaii as a unique environment of the Pacific Northwest. The Museum continues to develop long-term partnerships with a number of local agencies and organizations including Parks Canada (Gwaii Haanas), Council of Haida Nation, Northwest Community College, Haida Gwaii Higher Education Society and the Haida Heritage Centre.

Recent Developments - Organizational Capacity

In the context of recent changes in the leadership of the Museum, including the appointment of a new Executive Director, Scott Marsden, a newly elected Board president, and other recent Board and staff changes. The Executive Director was tasked to develop a strategic plan for the museum for the next 3-5 years. The museum hired Lesia Davis of LAD Resources to help facilitate community consultation and assist in the development of the Museum's strategic direction. The development of the strategic plan was done in collaboration with museum partners, staff and board and community members. A draft plan was collaboratively developed by Lesia Davis and Scott Marsden. This plan was reviewed, revised and approved by the Museum Board of Directors.

The Museum also initiated a two-year Haida Curatorial Internship Program which provides instruction and hands-on training in fundamental museum practices including research, collections management, writing, critical thinking, program development and exhibitions, with a focus on historic and contemporary Haida art and culture. The museum's intern is Jason Alsop.

New Strategic Directions

The Haida Gwaii Museum has identified seven strategic goals for the next several years which include: **Human Resource Plan** – To develop and implement a comprehensive human resource plan that reviews organizational needs and prioritizes the identified staff needs. **Financial Plan** – To develop an appropriate financial long-term plan that will improve the museum's financial capacity to address the identified human resource priorities. **Collection/Archive Development** – To develop and expand accessible collections and archives through upgrading the museum storage systems, initiate new collection, archive and repatriation programs and develop a digitization program that will provide on-line access to the museum's diverse collections, archives and exhibitions. **Education Programs** – To develop educational and interpretive programs and implement activities that appeal to students, community members, scholars and visitors. **Partnerships** – To develop and implement joint projects and programming that will benefit Haida Heritage Centre partners in areas such as education, exhibit and archive development and tourism. **Marketing** – To develop and launch a new website which will be the central component of the museums marketing strategy that will promote exhibits, provide access to our collections and promote the museum as a tourist destination. **Board Governance** – Update organizational policies, review board roles and responsibilities, implement a board renewal process that will support organizational growth and development for the future.

Challenges and Opportunities

One of the goals of the strategic plan is to develop the required strategic human and financial resources for the operation of a regional A designated museum. One of the museum's biggest challenges is the shortage of museum staff to help manage critical areas of the museum. The immediate focus is on the collections, archives and the development and implementation of an education program. The museum needs to hire fulltime Collection Manager and Educator as well as a part-time Archivist. Other challenges include the on-going financial struggle to present nationally significant exhibitions and to assist in the development and implementation of public education programming for the community and visitors to Haida Gwaii.

The museum has built an excellent reputation on its diverse collection and archives and strong curatorial programming within the environmental and cultural context of Haida Gwaii. It is from this cultural context that the museum sees future opportunities of financial support from other sources that including; the Vancouver Foundation, Audain Foundation, Gwaii Trust Society, Coast Sustainability Trust, Skeena Queen Charlotte Regional District and Canada Council for the Arts. The financial strategy for the next few years is to strengthen relationships with targeted funders, seek new long-term partnerships with other provincial and federal funders and develop sponsorships. The museum will also be developing a business plan for the gift shop, which generates significant revenue for museum programming and organizing a series of special fund-raising events.

Curatorial Achievements -Haida Gwaii Museum 2014-2015

The Haida Gwaii Museum continues to enhance its first class permanent and temporary exhibits and is committed to presenting creative projects that help to articulate the intricate links between the land, the sea, human and supernatural beings that gives Haida Gwaii its unparalleled natural and cultural character.

Curatorial mentorships: Two summer students and intern Jason Alsop received excellent experience in exhibition research, development and installation; collections management; and educational/interpretive programming. Jason continues to be mentored, with a focus on programming. Our contract installation and preparator specialist, Michael Mayr, gained significant experience with our Museum in 2014. His growing reputation through this work has him on a month-long internship at the Vancouver Art Gallery, working on the highly anticipated *Unscrolled: Reframing Tradition in Chinese Art*.

Programming: Jason Alsop brought a fresh approach to programming with *Museum Mondays* a series of weekly visits from summer camp children who participated in a number of educational activities, and the implementation of *Kay Corner*, a weekly podcast featuring locals and local events of all backgrounds and interests. He is now focused on the Museum's 2013 Program Review. We've partnered with the American Museum of Natural History on *The Video Bridge*, where staff and visitors of both museums connect through a weekly live video feed.

Fee for service: Our main contracts in 2014 were with AMNH, to develop digital programming and the Chicago Field Museum, to revise exhibits on two monumental Haida poles.

Presentations, Juries: For the Canadian Museum of History, Nika Collison sat on a repatriation roundtable and serves on the Aboriginal advisory committee for the new Canada Hall exhibit. Her presentations include Fowler Museum's *Fowler at 50* and the AMNH *Meads Festival*.

Repatriation and acquisitions: The Haida Repatriation Committee travels to the AMNH to repatriate 11 ancestors this Fall for which museum staff provide coordination and negotiation support. Donations include works by the late Haida artist Carrie Weir, and we are in the midst of two cultural property applications for donations of works by Bill Reid and Charles Edenshaw. UBC MoA donated several large-scale images of Charles and Isabella Edenshaw's works.

Exhibitions: Our 2014 exhibition schedule was revised due to the size, workload and extended timeline for our main summer exhibition *Gina Suuda Tl'l Xasii ~ Came to Tell Something: Art & Artist in Haida Society* (GSTX). With the support of those involved (artist, lenders) two shows were postponed to 2015: *Patrick McGuire* and *Swarm*. Four exhibitions showed in 2014, the highlight being *GSTX*, which was curated by Nika Collison under the guidance of Robert Davidson, Jim Hart, Guujaaw, Evelyn Vanderhoop and Isabel Rorick; with the mentorship of museum professionals Nathalie Macfarlane, Bill McLennan, Mike Robinson and Scott Marsden.

The exhibition explores the roles and responsibilities of art and artist in Haida society from the time of the supernaturals through to today, from a Haida perspective and features 79 artworks from the late 1700s through to the times of Bill Reid, along with the works of 43 living artists. The chosen works provide a broad example of cultural use combined with high artistic achievement. Haida songs play in the gallery and 12 archival images of leading Haida artists by Ulli Steltzer are also on display. Programming for GSTX is extensive, with multiple points of access, serving Haida artists and the general public. An associated publication expanding on exhibition content will be published this fall.

Exhibitions and programming for 2015/16 are well under development.

HAIDA GWAII MUSEUM SOCIETY

FINANCIAL STATEMENTS

DECEMBER 31, 2014

To The Members
Haida Gwaii Museum Society

INDEPENDENT AUDITOR'S REPORT

I have audited the accompanying financial statements of the Haida Gwaii Museum Society, which comprise the statement of financial position as at December 31, 2014 and the statement of operations, the statement of changes in net assets, and the statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statement that are free from material misstatement whether due to fraud or error.

Auditor's responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for qualified opinion

In common with other organizations of this nature, internal control over cash receipts is limited and it is not practicable to extend my examination of receipts beyond accounting for the receipts as recorded. As indicated in Note 2, capital assets have not been amortized. I was not present at the counting of the inventory. The effects of these departures from generally accepted accounting principals have not been determined.

Qualified opinion

In my opinion, except for the effect of any adjustments which may have been required had I been able to satisfy myself concerning cash receipts, capital assets and inventory, these financial statements present fairly, in all material respects, the financial position of the Society as at December 31, 2014, its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

A.W. Vandermeer & Associates
Certified General Accountant

Cloverdale, B.C.
July 13, 2015

**HAIDA GWAII MUSEUM SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2014**

1. Purpose of the organization

The main objective of the Haida Gwaii Museum Society is to maintain and develop a museum for the preservation of Haida history and culture, and the general human and natural history of Haida Gwaii Queen Charlotte Islands. The society is incorporated under the *Provincial Society's Act* as a not-for-profit organization and is exempt from income tax as a registered charity under the *Income Tax Act*.

2. Summary of significant accounting policies

Fund Accounting

The Society uses the deferral method of accounting for contributions under which restricted contributions related to expenses of future periods are deferred and recognized as revenue in the period in which the related expenses are incurred. Endowment contributions are reported as direct increases in net assets. All other contributions are reported as revenue in the current period.

Restricted contributions related to general operations are recognized as revenue of the operating fund in the year in which the related expenses are incurred.

The society recognizes government funding in the period in which it is received or receivable if the amount to be recorded can be reasonably estimated and collection is reasonably assured.

Restricted funds are established for the purpose of accounting for resources that are legally, contractually or voluntarily restricted for specific purposes.

Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the year. Actual results could differ from those estimates. Areas of estimation might include allowance for doubtful accounts, accrued liabilities and disclosure of contingencies.

Cash and cash equivalents

Cash and cash equivalents are comprised of liquid term deposits that are readily convertible to cash.

Inventory

Inventory comprises goods for resale and is valued at the lower of cost or net realizable value. Cost is determined by management on a first-in, first-out basis. The Society does not recognize contributions of materials and services in its financial statements.

Tangible Capital Assets

Purchase collection items are recorded at cost and expensed in the year of acquisition. Contributed Museum items are not recognized in the Statement of Financial Position due to the difficulty in determining the value of the items. Proceeds from sale of collection items, if any, are accounted for as restricted funds to be used to acquire additional items and/or for the care of the remaining collection. The Museum's collection is comprised primarily of works of art, historical treasures and various artifacts relating to Haida history and culture. These items are held for public exhibition, education and research. The society does not provide amortization on its collections and artifacts.

Historically the organization met criteria for small non profit societies; it was not required to record the acquisition of tangible capital assets. These assets were expensed at the date of acquisition.

HAIDA GWAII MUSEUM SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2014

3. Grants and fees for service	2014	2013
	\$	\$
Canadian Heritage Museums Assistance Program	78,260	-
British Columbia Arts Council	52,000	49,000
British Columbia Gaming Commission	15,000	-
Canada Council for the Arts	19,900	3,800
QCI Arts Council	150	-
Skeena- Queen Charlotte Regional District	43,000	40,000
American Museum Projects	8,359	-
Haïda 21	4,540	-
Gwaii Trust	3,362	-
Haïda Heritage Centre	-	6,973
First Peoples' Cultural Funds	20,000	-
Canadian Museum Association – YCW – Summer Student	<u>13,902</u>	<u>14,014</u>
	<u>258,47</u>	<u>113,787</u>
4. Internally restricted funds	2014	2013
	\$	\$
Endowment Funds		
Button Blankets	20,433	20,325
Interest earned	<u>102</u>	<u>108</u>
	<u>20,535</u>	<u>20,433</u>

Endowment Funds were donated by an individual. Funds were donated to support research and recording of Haida Weaving and Button Blanket making. These internally restricted amounts are not available for unrestricted purposes without approval of the board of directors and the donor. Interest earned on the endowment fund is used by the museum for specified programming.

5. Deferred revenue

The deferred revenue represents funds collected the BC Gaming Commission for the Visual Arts program. These funds were received in October, 2014 and will be used in 2015. Funding from British Columbia Arts Council for the cost of Storage facilities. Haïda 21 revenue collected but not expensed until 2015.

	2014	2013
	\$	\$
BC Gaming Commission	15,000	15,000
British Columbia Arts Council	20,000	-
Haïda 21	<u>2,901</u>	<u>-</u>
	<u>37,901</u>	<u>15,000</u>

6. Financial instruments

The Society's financial instruments consists of cash, accounts receivable, accounts payable and accruals. Unless otherwise noted, it is management's opinion that the Society is not exposed to significant interest, currency or credit risk arising from these financial instruments.

The deficit reflected in the current year is partially due to the incorrect inclusion of consignment inventory for 2012 (\$29,963.96) and 2013 (\$5,885.93). As the consignment inventory is not owned by the Museum it should not have been included with the inventory. The actual loss for 2014 had this been correctly shown would be (\$ 17,585).

**HAIDA GWAII MUSEUM SOCIETY
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2014**

		2014 \$	2013 \$
Assets			
Current			
	Cash	67,769	20,255
	Restricted funds	20,535	20,433
	Receivables	6,926	3,961
	Inventory (Note 2)	96,568	134,792
	Prepaid expenses	1,078	193
	Collection acquisitions	659	-
		<u>193,535</u>	<u>179,634</u>
Liabilities			
Current			
	Accounts payable	51,873	8,163
	Sales tax payable	237	173
	Payroll	1,055	395
	Deferred revenue (Note 5)	37,901	15,000
		<u>91,066</u>	<u>23,731</u>
Net Assets			
	Internally restricted (Note 4)	20,535	20,433
	Unrestricted	<u>81,934</u>	<u>135,470</u>
		<u>102,469</u>	<u>155,903</u>
		<u>193,535</u>	<u>179,634</u>
Approved by the board			
<hr/>			
<hr/>			

The accompanying notes are an integral part of these financial statements.

HAIDA GWAI MUSEUM SOCIETY
STATEMENT OF CHANGES IN NET ASSETS
AS AT DECEMBER 31, 2014

	Restricted	Non-restricted	Total	2013
Opening balance	20,433	135,470	155,903	155,903
Operating surplus (deficit)	-	(53,434)	(53,434)	-
Transfer to restricted funds	102	(102)	-	-
Net assets	<u>20,535</u>	<u>81,934</u>	<u>102,469</u>	<u>155,903</u>

The accompanying notes are an integral part of these financial statements.

**HAIDA GWAII MUSEUM SOCIETY
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2014**

	2014	2013
	\$	\$
Revenue		
Grants (Note 3)	258,473	113,787
Gift shop sales	215,096	200,277
Admission charges	-	200
Donations and fund raising	59,332	2,451
Society memberships	2,184	1,729
Other income	1,215	1,166
	<u>536,300</u>	<u>319,610</u>
Museum expenditures		
Gift shop cost of sales	165,935	108,065
Exhibit expenses	137,100	11,564
Fundraising	6,846	-
Programs	-	973
	<u>309,881</u>	<u>120,602</u>
Administration expenditures		
Advertising	4,904	4,581
Bank charges and interest	852	4,362
Board expenses	1,026	713
Collection expenses	350	-
Consultants	28,313	24,480
Insurance	4,408	757
Office and administration	9,074	3,561
Professional fees	13,427	10,628
Rent	24,000	24,120
Repatriation	2,887	-
Repairs and maintenance	5,773	2,228
Telephone, utilities	4,591	3,593
Travel and accommodation	4,893	1,562
Wages and benefits	175,355	123,134
	<u>279,853</u>	<u>203,719</u>
Excess of revenue over expenditures	<u>(53,434)</u>	<u>(4,711)</u>

**HAIDA GWAIL MUSEUM SOCIETY
STATEMENT OF CASH FLOW
FOR THE YEAR ENDED DECEMBER 31, 2014**

	2014 \$	2013 \$
Cash flows from operating activities		
Excess of revenue over expenditures		
Operating fund	(53,434)	(4,711)
Net change in non-cash working capital	41,469	(8,175)
Collection acquisitions	(659)	-
Inventory	38,224	(2,301)
Prepaid expenses	(885)	(193)
Deferred revenue	22,901	8,027
	<u>47,616</u>	<u>(7,353)</u>
Cash and cash equivalents, beginning of year	<u>40,688</u>	<u>48,041</u>
Cash and cash equivalents, end of year	<u><u>88,304</u></u>	<u><u>40,688</u></u>
Cash and cash equivalents consist of:		
Cash	67,769	20,255
Restricted funds	20,535	20,433
	<u><u>88,304</u></u>	<u><u>40,688</u></u>

The accompanying notes are an integral part of these financial statements.

**HAIDA GWAII MUSEUM SOCIETY
PROJECT SUMMARY - HAIDA 21
FOR THE YEAR ENDED DECEMBER 31, 2014**

	2014
	\$
Funding	
<i>Funding</i>	
Canadian Heritage	78,260
First People Cultural Fund	20,000
Canada Council for the Arts	19,900
Gwaii Trust	1,812
NSCU	2,000
Council of the Haida Nation	1,500
Pitt River Museum	4,738
Book Sales	2,704
	<u>130,913</u>
Expenses	128,012
Transfer to deferred income	<u>2,901</u>
Excess funding over expenditures	<u><u>-</u></u>

The accompanying notes are an integral part of these financial statements.

Daniel Fish

From: Prince Rupert Archives <archives@citywest.ca>
Sent: Tuesday, January 05, 2016 3:15 PM
To: dfish@sqcrd.bc.ca
Subject: Price List
Attachments: Photograph Reproduction & Research Price List2015.doc

Hi Daniel,

Attached is the price list showing the fees we charge. Most clients will come and spend time in Prince Rupert researching and doing a site visit to Lelu Island or Lot 444, for example, in the case of archaeological engineers, etc.

The photographs such as the 8 x 10 foot basketball team photos in the Civic Centre gym are unique and do not appear on the price list. It depends on the client's needs.

If you have any questions, feel free to contact me at any time.

Prince Rupert City & Regional Archives
P.O. Box 1093
424 3rd Avenue West
Prince Rupert, BC
V8J 4H6

Tel: (250) 624-3326
Fax: (250) 624-3706
www.princerupertarchives.ca

Prince Rupert City & Regional Archives

Photograph Reproduction & Research Price List

Black & White Photographs (glossy or matte)

4 x 6	\$ 5.00
5 x 7	10.00
8 x 10	17.00
8 x 12	20.00
16 x 20	50.00
*Copy Negative	12.00

Larger sized photographs available upon request

*If a negative is not available, a copy negative must be made at the customer's expense and it remains the property of the Archives.

Black & White Laser Copies (uncropped)

8 x 10	\$4.00
8.5 x 14	5.00

* Add \$2 for cropping

Scanned Images/ Audio CDs

300 d.p.i images sent by email	\$18.00
300 d.p.i. images burned to CD	\$20.00
Audio tapes copied to CD or cassette	\$20.00

Prices do not include shipping and handling

Research Fees

Research performed by staff will cost \$25.00 per hour after the initial ½ hour, plus photocopy and postage costs. For business, corporate, and commercial customers the research fee is \$30.00 per hour plus photocopies and postage.

Daniel Fish

From: Polly Pereira <ppereira@portedward.ca>
Sent: Thursday, January 07, 2016 1:08 PM
To: Daniel Fish
Cc: Lesley Moore, North Pacific Cannery NHS; Bob Payette
Subject: NPC Info
Attachments: 2014FS.pdf

Hi Daniel,

See attached 2014 F/S

Last year the RD funding of \$ 100,000 was allocated to the following areas:

Administration & Overhead	\$ 70,000 (Manager wages, BC Hydro, phone)
Marketing Grant	5,000 (Billboards on the highway, advertising on BC Ferries and other advertising)
Maintenance	22,000 (General repairs to the site, mowing of lawns and site cleaning) ; generally we allocate \$25,000 to maintenance but since the Restoration Project Crew take care of some of the general repairs we decided to allocate \$ 3,000 to Collections
Collections	3,000 (Lesley will use this money to enhance the visitor`s experience)

The RD funding is used to ensure we can open the site to the public, the manager applies for funding for students and over the past few years we have been successful in obtaining 3-4 grants. Those grants vary in funding from 50% to up to 75%, the remaining of the funding is paid out of revenue from admission.

We have also been successful over the past 5 yrs in obtaining funding for Restoration those project depend on funding most of these have a March year end.

Hope this information helps you!

Polly

Polly Pereira
Director of Corporate
Administrative Services

District of Port Edward
PO Box 1100
Port Edward, BC VOV 1G0
Phone: (250) 628-3667
Fax: (250) 628-9225
Email: ppereira@portedward.ca

PORT EDWARD HISTORICAL SOCIETY
Financial Statements
Year Ended December 31, 2014
(Unaudited)

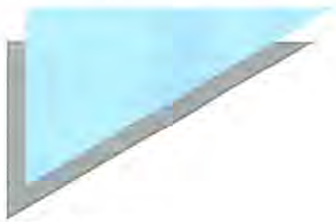
PORT EDWARD HISTORICAL SOCIETY

Index to Financial Statements

Year Ended December 31, 2014

(Unaudited)

	Page
REVIEW ENGAGEMENT REPORT	1
FINANCIAL STATEMENTS	
Statement of Operations	2
Statement of Changes in Fund Balances	3
Statement of Financial Position	4
Statement of Cash Flows	5
Notes to Financial Statements	6 - 9
Schedules	10 - 21



Vohora & Company

Chartered Accountants LLP

*Suite 1050 – 777 Hornby Street
Vancouver, BC V6Z 1S4*

*Phone: (604) 251-1535
Fax: (604) 541-9845
Toll Free Phone: (800) 281-5214
Toll Free Fax: (866) 691-6929
Email: firm@vohora.ca
www.vohora.ca*

Praveen K. Vohora, CPA, FCA, Partner
Steven J. Buchanan, BBA, CPA, CA*, Partner
Jeremy W. Pierce, B.Comm, CPA, CA*, Partner
Nikola Tusek, B.Comm, CPA, CA
Ketan Vohora, B.Comm, CPA, CA
Rickv Jaswal, B.Comm, CPA, CA
Opdeep Sidhu, BBA, CPA, CA*

**Denotes Professional Corporations*

REVIEW ENGAGEMENT REPORT

To the Members of Port Edward Historical Society

We have reviewed the statement of financial position of Port Edward Historical Society as at December 31, 2014 and the statements of operations, changes in net assets and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the society.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

April 21, 2015
Vancouver, BC

PORT EDWARD HISTORICAL SOCIETY

Statement of Operations

For the Year Ended December 31, 2014

(Unaudited)

	General	Restricted Schedules '4'	2014	2013
REVENUE				
Project Grants	\$ 6,297	\$ 436,492	\$ 442,789	\$ 170,232
Donations	10,570	-	10,570	3,671
Regional District	100,000	-	100,000	100,000
Miscellaneous revenue	22,792	-	22,792	9,760
Retail Sales	22,896	-	22,896	19,620
	<u>162,554</u>	<u>436,492</u>	<u>599,046</u>	<u>303,283</u>
EXPENDITURES				
Accounting and legal	3,750	-	3,750	4,200
Advertising	418	6,215	6,633	10,046
Bad debt expense	-	-	-	-
Bank charges and interest	2,564	-	2,564	2,234
Insurance	641	-	641	512
Interest on long term debt	-	-	-	106
Office	4,805	-	4,805	4,004
Project costs	15,031	163,756	178,787	61,632
Rent	2,320	-	2,320	2,400
Store supplies	14,308	-	14,308	10,058
Sub-contractors	-	5,000	5,000	11,858
Telephone and utilities	21,841	944	22,785	27,291
Wages and related costs	78,795	125,277	204,072	144,050
	<u>144,472</u>	<u>301,192</u>	<u>445,664</u>	<u>278,391</u>
EXCESS OF REVENUE OVER EXPENDITURES	18,081	135,300	153,381	24,891
Statement of Operations - Admission Fees (Schedule '1')	24,943	-	24,943	26,412
Statement of Operations - Food Services (Schedule '2')	(533)	-	(533)	(2,143)
Statement of Operations - Rental Revenue (Schedule '3')	2,235	-	2,235	4,038
EXCESS OF REVENUE OVER EXPENDITURES	<u>\$ 44,726</u>	<u>\$ 135,300</u>	<u>\$ 180,026</u>	<u>\$ 53,200</u>

See notes to financial statements

PORT EDWARD HISTORICAL SOCIETY

Statement of Changes in Fund Balances

Year Ended December 31, 2014

(Unaudited)

	Invested in Capital Assets		General Operating Fund		Restricted Fund		2014	2013
NET ASSETS - BEGINNING OF YEAR	\$	22,617	\$	(8,525)	\$	131,719	\$ 145,811	\$ 92,611
Excess (deficiency) of revenue over expenses		-		41,025		139,001	180,026	53,200
Inter-fund transfers		591		1,316		(1,907)	-	-
NET ASSETS - END OF YEAR	\$	23,208	\$	33,816	\$	268,813	\$ 325,837	\$ 145,811

PORT EDWARD HISTORICAL SOCIETY

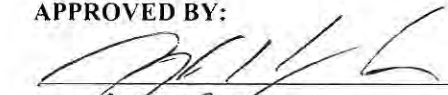
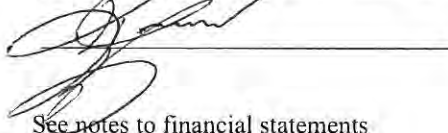
Statement of Financial Position

December 31, 2014

(Unaudited)

	2014	2013
ASSETS		
CURRENT		
Cash (Note 4)	\$ 74,929	\$ 17,648
Accounts receivable (Note 5)	305,166	125,407
Inventory	340	340
Provincial sales tax recoverable	-	66
	<u>380,435</u>	<u>143,461</u>
CAPITAL ASSETS (Note 6)	<u>23,208</u>	<u>22,617</u>
	<u>\$ 403,643</u>	<u>\$ 166,078</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities (Note 7)	\$ 74,180	\$ 4,830
Goods and services tax payable	2,686	2,517
Wages payable	940	2,261
Due to Friends of the North Pacific Cannery	-	7,263
Hotel tax payable	-	263
Current portion of long term debt (Note 10)	-	2,486
	<u>77,806</u>	<u>19,620</u>
LONG TERM DEBT (Note 10)	<u>-</u>	<u>647</u>
	<u>77,806</u>	<u>20,267</u>
FUND BALANCES		
Invested in capital assets	23,208	22,617
General operating	33,816	(8,525)
Restricted	268,813	131,719
	<u>325,837</u>	<u>145,811</u>
	<u>\$ 403,643</u>	<u>\$ 166,078</u>

APPROVED BY:

 Member
 Member

See notes to financial statements

PORT EDWARD HISTORICAL SOCIETY

Statement of Cash Flows

Year Ended December 31, 2014

(Unaudited)

	2014	2013
OPERATING ACTIVITIES		
Cash receipts from customers and funders	\$ 541,013	\$ 459,938
Cash paid to suppliers and employees	(470,414)	(362,161)
Interest paid	(2,566)	(2,340)
Goods and services tax	169	11,621
Provincial sales tax	66	(66)
	<u>68,268</u>	<u>106,992</u>
Cash flow from operating activities	<u>68,268</u>	<u>106,992</u>
INVESTING ACTIVITIES		
Purchase of capital assets	(591)	(1,704)
Advances (to) from Friends of the North Pacific Cannery	(7,263)	9,120
	<u>(7,854)</u>	<u>7,416</u>
Cash flow from (used by) investing activities	<u>(7,854)</u>	<u>7,416</u>
FINANCING ACTIVITY		
Repayment of long term debt	(3,133)	(3,276)
	<u>(3,133)</u>	<u>(3,276)</u>
INCREASE IN CASH FLOW	<u>57,281</u>	<u>111,132</u>
Cash (deficiency) - beginning of year	<u>17,648</u>	<u>(93,484)</u>
CASH - END OF YEAR	<u>\$ 74,929</u>	<u>\$ 17,648</u>

PORT EDWARD HISTORICAL SOCIETY

Notes to Financial Statements

Year Ended December 31, 2014

(Unaudited)

1. PURPOSE OF THE SOCIETY

The Port Edward Historical Society (the "Society") maintains the North Pacific Historic Fishing Village in Port Edward as a tourist attraction and maintains the archives for the local area. The Port Edward Historical Society was incorporated under the British Columbia Society Act on April 13, 2000 as a Not-For-Profit Organization, and is a registered charity. Accordingly the Society is not subject to Federal, Provincial or Capital taxes under S. 149(1)(f) of the Income Tax Act (Canada).

The revenue generating arms of the Society are: admissions, restaurant and facility rentals.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

These financial statements are prepared in accordance with Accounting Standards for Not-for-Profit Organizations ("ASNFPO"). All figures are presented in Canadian dollars.

Inventory

Inventory is valued at the lower of cost and net realizable value with the cost being determined on a first-in, first-out basis and net realizable value being the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated selling costs.

Fund accounting

Port Edward Historical Society follows the restricted fund method of accounting for contributions.

The General Operating Fund (the General Operating) is an unrestricted fund through which the Society accounts for all revenue and expenditures not associated with a specific project.

The Parks Canada Fund (Restricted) is an internally restricted fund for the purposes of improving the cannery.

The Capital Asset Fund (Capital) is an internally restricted fund for the purposes of making capital expenditures.

Cash and cash equivalents

Cash consists of cash and cash equivalents. The society considers cash equivalents to be any term deposit with a maturity date of three months or less that it may hold.

Capital assets

Purchased equipment is recorded at cost. Assets are not being amortized.

(continues)

PORT EDWARD HISTORICAL SOCIETY

Notes to Financial Statements

Year Ended December 31, 2014

(Unaudited)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Revenue recognition

Restricted and unrestricted contributions related to general operations are recognized as revenue of the General Fund in the year in which expenses related to those contributions are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund.

All contributions are recognized in the year they become receivable only if their amount can be reasonably estimated and collection is reasonably assured.

Financial instruments

Measurement of financial instruments

The Society initially measures its financial assets and liabilities at fair value.

The Society subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, and wages payable.

Impairment

Financial assets measured at amortized cost are measured for impairment when there are indicators of impairment. The amount of the write-down is recognized in excess of revenue over expenses. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in excess of revenue over expenses.

Transaction costs

The Society recognizes its transaction costs in excess of revenue over expenses in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

PORT EDWARD HISTORICAL SOCIETY

Notes to Financial Statements

Year Ended December 31, 2014

(Unaudited)

3. FINANCIAL INSTRUMENTS

The Society's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities, and wages payable. Unless otherwise noted, it is management's opinion that the unit is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

4. RESTRICTED CASH

The Society received funds in the amount of \$50,000 which are restricted for the Restoration project. These restricted funds are included with cash and cash equivalents.

5. ACCOUNTS RECEIVABLE

	2014	2013
Trade and program accounts receivable	\$ 33	\$ 5,247
Grants receivable	305,133	120,161
	<u>\$ 305,166</u>	<u>\$ 125,408</u>

6. CAPITAL ASSETS

	2014	2013
Office furniture and equipment	\$ 1,265	\$ 1,265
Restaurant furniture and equipment	8,190	7,600
Rentals- furniture	13,753	13,753
	<u>\$ 23,208</u>	<u>\$ 22,618</u>

7. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2014	2013
Trade accounts payable	\$ 66,679	\$ 1,080
Accrued amounts payable	3,000	3,750
	<u>\$ 69,679</u>	<u>\$ 4,830</u>

PORT EDWARD HISTORICAL SOCIETY

Notes to Financial Statements

Year Ended December 31, 2014

(Unaudited)

8. ECONOMIC DEPENDENCE

The Society receives most of its revenues for programs and the restoration fund from various organizations including Parks Canada, Ministry of Social Development, Skeena-Queen Charlotte Regional District, and Prince Rupert Port Authority.

As a result, the Society's programs are economically dependent on these organizations.

9. SUBSEQUENT EVENTS

The Society will take part to complete the North Pacific Historic Cannery restoration project. The project seeks to restore the remaining 19,200 square feet of the historic Working Dock at an estimated cost of \$1.85 million. The Society is in the process of receiving the funds related to the project from several partners including Prince Rupert Port Authority, Province of BC, Canadian Heritage, NPC In Kind, and other potential partners.

10. LONG TERM DEBT

	2014	2013
Skeena Queen Charlotte Regional District loan bearing interest at 2.52% per annum, repayable in monthly blended payments of \$211. The loan was repaid during the year.	\$ -	\$ 3,133
Amounts payable within one year	-	(2,486)
	<u>\$ -</u>	<u>\$ 647</u>

PORT EDWARD HISTORICAL SOCIETY
General Operating Fund
Statement of Operations - Admission Fees
For the Year Ended December 31, 2014
(Unaudited)

	2014	2013
REVENUE		
Grants	\$ 34,224	\$ 23,731
Admission fees	54,816	57,583
Tour Group Revenue	9,685	5,354
	<u>98,725</u>	<u>86,668</u>
EXPENDITURES		
Tourism salaries	<u>73,782</u>	<u>60,255</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ 24,943</u>	<u>\$ 26,413</u>

PORT EDWARD HISTORICAL SOCIETY
General Operating Fund
Statement of Operations - Food Services
For the Year Ended December 31, 2014
(Unaudited)

	2014	2013
REVENUE		
Food services - general	\$ 15,436	\$ 21,019
Special events	5,083	6,993
	<u>20,519</u>	<u>28,012</u>
EXPENDITURES		
Cost of goods sold	13,035	11,712
Food services equipment	366	450
Wages and related expenses	7,651	17,993
	<u>21,052</u>	<u>30,155</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ (533)</u>	<u>\$ (2,143)</u>

PORT EDWARD HISTORICAL SOCIETY
General Operating Fund
Statement of Operations -Rental Revenue
For the Year Ended December 31, 2014
(Unaudited)

	2014	2013
REVENUE		
Room rental	\$ 2,480	\$ 6,025
EXPENDITURES		
Supplies	36	1,295
Wage and related expenses	209	692
	<u>245</u>	<u>1,987</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ 2,235</u>	<u>\$ 4,038</u>

PORT EDWARD HISTORICAL SOCIETY
Restricted Fund
Job Creations Project Grant 2013-14
For the Year Ended December 31, 2014
(Unaudited)

	2014	2013
REVENUE		
Job Creation Projects	\$ 79,359	\$ 13,647
EXPENDITURES		
Bank charges and interest	-	(299)
Supplies	4,991	1,100
Wages and related expenses	74,368	30,300
	<u>79,359</u>	<u>31,101</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>-</u>	<u>(17,454)</u>
Fund balance, beginning of year	3,193	20,647
Inter-fund transfers	<u>(3,193)</u>	<u>-</u>
FUND BALANCE, END OF YEAR	<u>\$ -</u>	<u>\$ 3,193</u>

PORT EDWARD HISTORICAL SOCIETY
Restricted Fund
Job Creations Project Grant 2014-15
For the Year Ended December 31, 2014
(Unaudited)

	2014	2013
REVENUE		
Job Creation Projects	\$ 5,133	\$ 19,585
EXPENDITURES		
Advertising	357	120
Supplies	872	3,379
Wages and related expenses	3,904	16,086
	<u>5,133</u>	<u>19,585</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>-</u>	<u>-</u>
Fund balance, beginning of year	<u>-</u>	<u>-</u>
FUND BALANCE, END OF YEAR	<u>\$ -</u>	<u>\$ -</u>

PORT EDWARD HISTORICAL SOCIETY
Restricted Fund
Interpretive Panels
For the Year Ended December 31, 2014
(Unaudited)

	2014	2013
REVENUE		
Grants - The Nature Trust of BC	\$ 2,000	\$ -
EXPENDITURES		
Supplies	-	3,466
Advertising and Promotion	2,613	-
	<u>2,613</u>	<u>3,466</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(613)</u>	<u>(3,466)</u>
Fund balance, beginning of year	(971)	2,495
Inter-fund transfers	<u>1,584</u>	<u>-</u>
FUND BALANCE, END OF YEAR	<u>\$ -</u>	<u>\$ (971)</u>

PORT EDWARD HISTORICAL SOCIETY
Restricted Fund
Parks Canada 2013-14
Reduction Tanks and Work Dock C-1
For the Year Ended December 31, 2014
(Unaudited)

	2014	2013
REVENUE		
Grants	\$ -	\$ 100,000
EXPENDITURES		
Advertising	-	404
Office	261	43
Subcontractor	-	4,000
Supplies	68,842	540
Wages and related expenses	21,372	4,538
	<u>90,474</u>	<u>9,526</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(90,474)</u>	<u>90,474</u>
Fund balance, beginning of year	<u>90,474</u>	<u>-</u>
FUND BALANCE, END OF YEAR	<u>\$ -</u>	<u>\$ 90,474</u>

PORT EDWARD HISTORICAL SOCIETY
Restricted Fund
Parks Canada 2014-2015
Reduction Tanks and Work Dock C-1
For the Year Ended December 31, 2014
(Unaudited)

	2014	2013
REVENUE		
Grants	\$ 100,000	\$ -
EXPENDITURES		
Subcontractor	5,000	-
Supplies	5,657	41,194
Wages and related expenses	7,256	15,603
Telephone and utilities	89	151
	<u>18,002</u>	<u>56,948</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>81,998</u>	<u>(56,948)</u>
Fund balance, beginning of year	(2,418)	54,530
Inter-fund transfers	<u>2,418</u>	<u>-</u>
FUND BALANCE, END OF YEAR	<u>\$ 81,998</u>	<u>\$ (2,418)</u>

PORT EDWARD HISTORICAL SOCIETY
Restricted Fund
Restoration
For the Year Ended December 31, 2014
(Unaudited)

	2014	2013
REVENUE		
Grants	\$ 50,000	\$ -
EXPENDITURES		
Renovations	-	-
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	50,000	-
Fund balance, beginning of year	(2)	(2)
Inter-fund transfers	2	-
FUND BALANCE, END OF YEAR	\$ 50,000	\$ (2)

PORT EDWARD HISTORICAL SOCIETY
Restricted Fund
Conservation
For the Year Ended December 31, 2014
(Unaudited)

	2014	2013
REVENUE		
Grants	\$ -	\$ -
EXPENDITURES		
Wages and related expenses	10,234	4,557
Supplies	192	-
	<u>10,426</u>	<u>4,557</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(10,426)</u>	<u>(4,557)</u>
Fund balance, beginning of year	9,443	-
Inter-fund transfers	983	14,000
FUND BALANCE, END OF YEAR	<u>\$ -</u>	<u>\$ 9,443</u>

PORT EDWARD HISTORICAL SOCIETY
Restricted Fund
Anniversary Celebrations
For the Year Ended December 31, 2013
(Unaudited)

	2014	2013
REVENUE		
Grants	\$ -	\$ 32,000
EXPENDITURES		
Advertising	2,984	-
Supplies	20,018	-
Wages and related expenses	8,144	-
Telephone and utilities	855	-
	<u>32,000</u>	<u>-</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ (32,000)</u>	<u>32,000</u>
Fund balance, beginning of year	<u>32,000</u>	<u>-</u>
FUND BALANCE, END OF YEAR	<u>\$ -</u>	<u>\$ 32,000</u>

PORT EDWARD HISTORICAL SOCIETY
Restricted Fund
Prince Rupert Port Authority
For the Year Ended December 31, 2014
(Unaudited)

	2014	2013
REVENUE		
Grants	\$ 200,000	\$ -
EXPENDITURES		
Supplies	63,185	-
	63,185	-
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	136,815	-
Fund balance, beginning of year	-	-
FUND BALANCE, END OF YEAR	\$ 136,815	\$ -



Sandspit Volunteer Fire Department Society
380 School Road
Sandspit, BC, V0T-1T0
January 13, 2016

Chair Pages

Chair, Board of Directors

Skeena-Queen Charlotte Regional District

14-342 3rd Avenue West

Prince Rupert, BC, V8J-1L5

Delivered Via Email to: info@sqcrd.bc.ca

Dear Chair Pages:

This letter is to (1) request transfer of 2015 property tax revenues appropriated from Sandspit property tax payers for the purposes of fire protection and (2) outline our draft budget for 2016.

Attached is a complete and final accounting for 2015: the statement of financial position (Exhibit A), statement of operations (Exhibit B), and 2016 Draft Budget (Exhibit C) have been approved by the SVFD board for inclusion in your 2016 public budget process; in addition to this a trail balance, general ledger, and year end bank statement have been provided for SQCRD staff use only.

Our tax revenue for 2015 can be deposited via direct deposit into our checking account, (information outlined in the attached bank statement).

For 2016 we will be invoicing the SQCRD on a monthly basis in the amount \$2352.08 (this invoice will include a monthly financial report). This represents the total estimated yearly amount of taxation revenue from Sandspit taxpayers (\$27,500) and government grants in lieu (\$1,100) appropriated for the sole purpose of funding our fire service operations less \$375.00 which we authorize to be deducted to cover the direct cost of insurance premiums and water fees paid directly by the SQCRD.

In 2015 the SVFD provided structural, ARFF, rescue, and wildland fire services in addition to assisting with emergency management in Sandspit. It was a status-quo year for the department and our volunteer members look forward to providing this service in 2016.

Should you have any questions regarding fire operations/training or our finances they may be directed via email to our Fire Chief or Secretary-Treasurer, respectively.

Sincerely,


 Warren Foster
 President


 Mike Dorman
 Director


 Robert Ells
 Fire Chief / Director


 Kim Forbes
 Director


 Evan Putterill
 Secretary-Treasurer

Peter Houston
 Director

Sandspit Volunteer Fire Department Society
Statement of Financial Position (Balance Sheet)
(Unaudited)
Four Years Comparative As at December 31, 2015

	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>
Current Assets					
Cash & term deposits	\$ 63,294	\$ 69,931	\$ 60,037	\$ 46,078	\$ 42,943
Accounts receivable	\$ -	\$ -	\$ -	\$ 25,812	\$ 25,583
Total Current Assets	\$ 63,294	\$ 69,931	\$ 60,037	\$ 71,890	\$ 68,526
Property, Plant & Equipment					
Land	\$ 52,800	\$ 52,800	\$ 52,800	\$ 52,800	\$ 52,800
Buildings	\$ 275,957	\$ 275,957	\$ 275,957	\$ 275,957	\$ 291,123
Equipment	\$ 550,000	\$ 611,262	\$ 611,262	\$ 611,262	\$ 611,262
Less accumulated amortization	\$ 367,979	\$ 395,253	\$ 424,541	\$ 456,000	\$ 489,789
Total PP&E	\$ 510,778	\$ 544,766	\$ 515,478	\$ 484,019	\$ 465,396
Total Assets	\$ 574,072	\$ 614,697	\$ 575,515	\$ 555,909	\$ 533,922
Liabilities					
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -
Long term debt	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred contributions related to amortization of PP&E	\$ 323,171	\$ 343,001	\$ 372,289	\$ 403,748	\$ 437,537
Total Liabilities	\$ 323,171	\$ 343,001	\$ 372,289	\$ 403,748	\$ 437,537
Net Financial Position	\$ 250,901	\$ 271,696	\$ 203,225	\$ 152,161	\$ 96,385
Net assets					
Net assets invested in PP&E less differed contributions	\$ 187,607	\$ 201,765	\$ 143,189	\$ 80,271	\$ 27,858
Restricted in reserve funds	\$ 44,807	\$ 52,252	\$ 52,252	\$ 52,252	\$ 52,252
Unrestricted assets	\$ 18,487	\$ 18,486	\$ 7,785	\$ 19,638	\$ 16,274
Net total assets	\$ 250,901	\$ 272,503	\$ 203,225	\$ 152,161	\$ 96,385

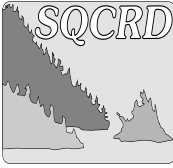
Sandspit Volunteer Fire Department Society
Statement of Operations (Revenue & Expense Statements)
(Unaudited)
Four Years Comparative As at December 31, 2015

Exhibit 'B'

Exhibit 'C'

**SVFD Draft Budget V1 As at January 12,
2016 (Prior to SVFD Board Approval)**

	2011	2012	2013	2014	2015	2016	Budget Notes
Revenue							
Interest Earnings & MISC	\$ 778	\$ 807	\$ 800	\$ 869	\$ 441	\$ 511	Est term deposit earnings
Fund Raising	\$ 2,242	\$ 7,234	\$ 1,928	\$ 4,478	\$ 250	\$ 2,000	Est dep on volunteers
Rental Revenue	\$ 16,773	\$ 16,773	\$ 16,718	\$ 17,550	\$ 17,250	\$ 17,250	Based on Rental Contract
Capital Grants	\$ -	\$ 29,381	\$ -	\$ -	\$ 15,166	\$ 6,137	Reminder of GTS Grant
Fire Service Area Property Taxation	\$ 29,175	\$ 27,552	\$ 25,625	\$ -	\$ 23,733	\$ 53,813	2015 + 2016 grant
Reserve Fund Transfer to Ops	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,305	GTS Matching
	\$ 48,968	\$ 81,747	\$ 45,070	\$ 22,897	\$ 56,840	\$ 101,016	
Operational Expenditures							
Utility & Communications	\$ 7,491	\$ 6,983	\$ 7,956	\$ 5,260	\$ 9,030	\$ 7,415	3 year average (13-15)
Vehicles & Vehicle Insurance	\$ 3,303	\$ 13,843	\$ 11,490	\$ 7,148	\$ 10,300	\$ 9,646	3 year average (13-15)
Fire Hall	\$ 5,101	\$ 8,273	\$ 7,222	\$ 8,044	\$ 3,542	\$ 6,269	3 year average (13-15)
Admin & Other Insurance	\$ 4,972	\$ 7,138	\$ 7,308	\$ 6,299	\$ 7,211	\$ 6,939	3 year average (13-15)
Fire Operations and Training	\$ 4,045	\$ 8,685	\$ 11,352	\$ 4,867	\$ 7,003	\$ 10,000	Estimate
Fundraising COGS / Promotional	\$ -	\$ -	\$ 974	\$ 3,200	\$ 1,592	\$ 500	Est dep on volunteers
	\$ 24,912	\$ 44,922	\$ 46,302	\$ 34,817	\$ 38,678	\$ 40,770	
Capital Expenditures							
Contribution to PP&E Reserve	\$ 24,056	\$ 7,444	\$ -	\$ -	\$ -	\$ 14,769	For future capital projects
Capital Projects	\$ -	\$ 29,381	\$ 7,880	\$ -	\$ 15,166	\$ 27,442	GTS Grant + reserve draw
	\$ 24,056	\$ 36,825	\$ 7,880	\$ -	\$ 15,166	\$ 42,211	
Revenue Less Expenditures	\$ -	\$ -	-\$ 9,111	-\$ 11,921	\$ 2,997	\$ 18,035	
Accumulated Ops Surplus (Deficit)	\$ -	\$ -	-\$ 9,111	-\$ 21,032	-\$ 18,035	\$ -	



STAFF REPORT

DATE: January 23, 2016

TO: SQCRD Board

FROM: D. Chapman, Chief Administrative Officer

SUBJECT: Regional Recycling Operations Budget Change

Recommendation:

THAT the report from the Chief Administrative Officer titled ``Regional Recycling Operations Budget Change`` dated January 23, 2016 be received;

AND THAT the Board authorize an additional \$1,000 in total for Salaries and Benefits to pay for the additional cost of staff to be called in during the Christmas Holidays to deal with overflowing recycling bins.

Purpose of the Report:

This report addresses the need and the cost for additional staff time to deal with the overflow of recycling material at the recycling transfer station bins during statutory holidays, in particular Christmas and Boxing Day.

Options:

1. Approve the recommended increase that is to be funded from prior year surplus before taxation;
2. Approve more than the recommended increase that is to be funded from prior year surplus before taxation;
3. Do not approve the recommended increase.

Background:

During the Christmas holidays, as a result of the increased activity at the recycling center, the recycling transfer station bins were overflowing resulting in the overflow material being dropped off in front of the bins. Thankfully, wind storms did not occur which would have spread the recycled material all over. It took two staff members five hours to clean up the entire overflow from the recycling bins.

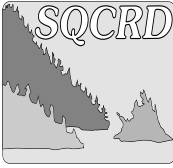
At the Regional Recycling Advisory Committee meeting held on January 13, 2016, a recommendation was made to the Skeena-Queen Charlotte Regional District Board to increase the salaries and benefits account to accommodate additional staff time needed to address overflowing bins at the recycling transfer station during the Christmas holidays.

Discussion:

Brining in staff during a statutory holiday requires overtime to be paid. The estimated total cost to bring in additional staff members once a year (during the Christmas holidays) would be approximately \$1,000. An increase of \$1,000 would result in a tax requisition increase of 0.0045%. Each year, prior to increasing taxation levels, staff will determine if there is any prior year surplus that could be appropriated before using taxation.

Conclusion:

The level of service demanded by our citizens is outstripping our resources to provide the required and needed level of service. In an effort to keep the community clean and tidy, when there is an overflow event at the recycling transfer station bins, staff time is needed to deal with the overflow material before the wind blow disperses it around making the clean up more costly.



STAFF REPORT

DATE: January 23, 2016

TO: SQCRD Board

FROM: D. Chapman, Chief Administrative Officer

SUBJECT: Rural Land Use Planning – Function 510
Economic Development – Function 570

Recommendation:

THAT the report from the Chief Administrative Officer titled Rural Land Use Planning - Function 510 and Economic Development - Function 570 dated January 23, 2016 be received,

AND THAT the Board authorizes the following adjustments:

1. Reduce the taxation increase in Rural Land Use Planning to 5%;
2. Remove of the \$40,000 and \$10,400 for salaries and payroll benefits in Rural Land Use Planning;
3. Add \$15,000 to consultants for Rural Land Use Planning;
4. Reduce the taxation increase for Economic Development to zero;
5. Remove the \$20,000 and \$5,200 for salaries and payroll benefits in Economic Development.

Purpose of the Report:

This report discusses the original Rural Land Use Planning and the Economic Development budget and the recommended changes that are needed to reflect the anticipated operations and to lessen the taxation impact in 2016.

Options:

1. Remove the salary and payroll benefits for planning and economic development previously budgeted for and place \$15,000 in professional fees in the planning budget and increase the taxation in planning by 5%;
2. Same as option #1 except increase taxation by 10% and economic development by 10% and place unused funding into reserves for these two functions;
3. Leave the amounts originally budgeted in planning and economic development and place any unused funding into reserves for these two functions.

Background:

The concept for the Skeena-Queen Charlotte Regional District (SQCRD) Rural Land Use Planning (Planning) and the Economic Development (ED) functions is to gradually build financial capacity in these two budgets so one full time person could be hired to look after both functions. When the Round 1 budgets were produced, increasing the taxation requisitions on these two services, along with some other smaller increases in the overall budget, resulted in an overall increase in the tax requisitions to 4.09%.

Discussion:

Given the proposed taxation increase, staff re-examined the sustainability of hiring one full time person to work in these two services and in particular, the level of work load. The desire to have someone full time to look after planning and economic development issues is desirable, and at this time, not affordable when there is a 32.8% increase in tax requisition required in the planning budget and 370% increase to the ED budget. Making quantum leaps in tax requisition is hard on the ratepayers where there is no advanced warning or consultation of the large increase. There is a fallback position that should be examined.

The previous intern planning student, Ms. Morganne Williams, who is now working as a planner in the District of Kitimat, is willing to continue providing technical support to the SQCRD Planning and ED services on a part time basis when needed. This option would allow the SQCRD to increase the taxation requisition for Planning by 5% (from \$42,578 to \$44,710) and a zero tax increase for the ED budget to keep the overall taxation increase to 1.37%. For these two services, staff believes that reserves should continue to be built up over time to assist in funding large projects and/or to lessen the impact to larger taxation increases in the future.

The proposal is to remove the \$40,000 in salaries and \$10,400 from benefits and overhead and add \$15,000 to Professional Fees which is a staff estimate of how many hours would be required (375 hours annually) for part time consulting for Planning.

Funding for the Community Land Use Planning Program is still available for use in 2016 and has been included in the 2016 planning budget to complete the Electoral Area A & C Official Community Plans and related Zoning Bylaws.

For Economic Development, the proposal is to remove the additional \$24,260 in taxation (370% increase) by eliminating the \$20,000 in salaries and \$5,200 in benefits and not place any additional amounts for consulting as there is already \$23,000 allocated to the consulting account already.

Conclusion:

Building financial capacity is a strategy that should still be pursued, however it may take more time than originally anticipated.

Skeena-Queen Charlotte Regional District

Options for the Rural Land Use Planning for 2016

				32.8% tax Increase	5% tax Increase
		2015	2015	Option 1	Option 2
		Actual	Adopted	2016	2016
		Values	Budget	Round 1	Round 1
				Budget	Budget
01.1.510.5000	Property Tax Requisition	(42,578)	(42,578)	(56,540)	(44,710)
01.1.510.5100	Grant in Lieu of Taxes	-	(1,900)	(1,900)	(1,900)
01.1.510.5400	Grants - conditional	(12,618)	(120,000)	(80,000)	(80,000)
01.1.510.6100	Planning Fees	(5,300)	(3,500)	(3,500)	(3,500)
01.1.510.6800	Other revenue	(3,276)	-	-	-
	Appropriation of Prior Year Surplus	-	(28,117)	-	(1,430)
		(63,772)	(196,095)	(141,940)	(131,540)
01.3.510.7100	Support Services	14,338	14,338	15,540	15,540
01.3.510.7240	Meeting Expenses	-	2,000	2,000	2,000
01.3.510.7300	Staff Salaries & Wages	1,786	44,690	-	-
01.3.510.7310	Payroll Overhead & Benefits	318	4,000	10,400	-
01.3.510.7320	Staff Travel - Planning	3,124	12,300	8,900	8,900
01.3.510.7330	Staff Training & Conferences	900	1,100	1,100	1,100
01.3.510.7335	Membership Fees & Dues	530	1,250	700	700
01.3.510.7410	Advertising and Promotions	1,186	2,000	2,000	2,000
01.3.510.7450	Subscriptions	-	200	200	200
01.3.510.7470	Computer Maintenance	-	3,600	3,600	3,600
01.3.510.7480	Office Supplies & Other	963	500	500	500
01.3.510.7720	Professional Fees	7,644	80,000	95,000	95,000
01.3.510.7730	Legal Services	-	2,000	2,000	2,000
01.3.510.8700	Contingency	-	-	-	-
	Transfer to Surplus	32,983	28,117		
01.3.510.8800	Prior Year (Surplus)/Deficit	-	-	-	-
	Total Expenditures	63,772	196,095	141,940	131,540
		-	-	-	-

Skeena-Queen Charlotte Regional District

Options for Economic Development for 2016

		2015 Actual Values	2015 Adopted Budget	Option 1 2016 Round 1 Budget	Option 2 2016 Round 1 Budget
01.1.570.5000	Property Tax Requisition	(1,770)	(1,770)	(26,030)	(1,770)
01.1.570.5100	Grant in Lieu of Taxes	-	(40)	(40)	(40)
01.1.570.5400	Grants - Conditional	-	(50,000)	(50,000)	(50,000)
	Appropriation of Prior Year Surplus	(16,599)	(16,517)	-	
		(18,369)	(68,327)	(76,070)	(51,810)
01.3.570.7100	Support Services	1,427	1,427	1,470	1,470
01.3.570.7300	Staff Salaries	-	-	20,000	-
01.3.570.7310	Payroll Overhead & Benefits	-	-	5,200	-
01.3.570.7410	Advertising	204	1,400	1,400	2,340
01.3.570.7720	Professional Fees	450	40,500	23,000	23,000
01.3.570.8100	Grants to Other Organizations	-	25,000	25,000	25,000
01.3.570.8800	Prior Year (Surplus)/Deficit	-		-	
	Transfer to Reserve	16,288		-	-
		18,369	68,327	76,070	51,810
		-	-	-	-

Skeena-Queen Charlotte Regional District

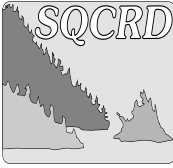
Taxation Impact of Option 1

Fund	Description	Tax Requisitions		
		2015	2016	
110	Administration	329,252	330,000	748
120	Electoral Admin	95,951	95,950	(1)
121	Electoral E Admin	12,000	12,000	
130	Elections	5,000	5,000	
170	Grant in Aid - all	2,113	2,120	7
171	Grant in Aid - Area A	598	640	42
172	Grant in Aid - Area C	1,400	1,400	
173	Grant in Aid - Area D	1,500	1,500	
174	Grant in Aid - Area E	3,900	3,900	
210	Sandspit Fire	27,500	27,500	
220	Emergency Prog A & C	5,000	5,000	
227	Emergency Prog D	5,000	5,000	
229	Emergency Prog E	10,000	10,000	
310	Island Solid Waste Mgt	140,000	140,000	
340	Regional Recycling	224,000	224,000	
510	Rural Land Use Planning	42,578	56,540	13,962
570	Economic Development	1,770	26,030	24,260
710	PR & Region Archives	71,436	78,935	7,499
715	North Pacific Cannery	90,721	90,720	(1)
720	HG Museum	65,612	65,610	(2)
725	Van Is Regional Library	40,889	48,890	8,001
730	HG Recreation	122,294	122,300	6
735	Sandspit Comm Hall	15,000	15,000	
751	Recreation Area A	5,208	5,210	2
752	Recreation Area C	6,099	6,100	1
901	Feasibility Studies	4,829	4,830	1
950	Oona River Telephone	188	-	(188)
		1,329,838	1,384,175	4.09%

Skeena-Queen Charlotte Regional District

Taxation Impact of Option 2

Fund	Description	Tax Requisitions		
		2015	2016	
110	Administration	329,252	330,000	748
120	Electorial Admin	95,951	95,950	(1)
121	Electorial E Admin	12,000	12,000	
130	Elections	5,000	5,000	
170	Grant in Aid - all	2,113	2,120	7
171	Grant in Aid - Area A	598	640	42
172	Grant in Aid - Area C	1,400	1,400	
173	Grant in Aid - Area D	1,500	1,500	
174	Grant in Aid - Area E	3,900	3,900	
210	Sandspit Fire	27,500	27,500	
220	Emergency Prog A & C	5,000	5,000	
227	Emergency Prog D	5,000	5,000	
229	Emergency Prog E	10,000	10,000	
310	Island Solid Waste Mgt	140,000	140,000	
340	Regional Recycling	224,000	224,000	
510	Rural Land Use Planning	42,578	44,710	2,132
570	Economic Development	1,770	1,770	
710	PR & Region Archives	71,436	78,935	7,499
715	North Pacific Cannery	90,721	90,720	(1)
720	HG Museum	65,612	65,610	(2)
725	Van Is Regional Library	40,889	48,890	8,001
730	HG Recreation	122,294	122,300	6
735	Sandspit Comm Hall	15,000	15,000	
751	Recreation Area A	5,208	5,210	2
752	Recreation Area C	6,099	6,100	1
901	Feasibility Studies	4,829	4,830	1
950	Oona River Telephone	188	-	(188)
		1,329,838	1,348,085	



STAFF MEMORANDUM

DATE: January 22, 2016

TO: D. Chapman, Chief Administrative Officer

FROM: D. Fish, Deputy Corporate Officer

SUBJECT: Haida Gwaii Regional Recreation Society 2014 Grant Funding

Recommendation:

THAT the Board receives the memorandum from staff entitled “Haida Gwaii Regional Recreation Society 2014 Grant Funding” for information.

PURPOSE:

At its Round 1 Budget meeting held December 12, 2015 the Board of the Skeena-Queen Charlotte Regional District requested that staff request the Haida Gwaii Regional Recreation Society's (Society) 2015 budget.

DISCUSSION:

Following the Board's budget meeting, staff contacted the HG Recreation Coordinator to obtain the Society's most recent budget figures. At the time of this request, the Society had not yet completed financial reporting for 2015 and, subsequently, did not have figures to provide. In the interim, the Society has provided its 2014 revenue figures for the Board's information (Attachment A).

It should be noted that the attached figures represent funding secured through various grant funding programs. In discussion with the Recreation Coordinator, staff were advised that the reporting of expenditures is carried out through the final reporting on each grant claim, as expenditures are generally grant specific.

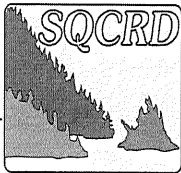
Staff were advised that, once prepared, 2015 figures will be provided to the Board for information.

HAIDA GWAI REGIONAL RECREATION COMMISSION SOCIETY

Grant Funds Acquired Jan 1st to December 31st, 2014

ORGANIZATION	AMOUNT	DESCRIPTION	DATE
United Way	7,749.16	Summer Camp	15-Mar-14
Gwaii Trust	5,050.00	Paddle Canada - Water Wisdom	15-Mar-14
Government of Canada	12,859.00	New Horizon's for Seniors Proj #2	15-Mar-14
BC Assoc of Friendship Centres	274.25	Bronze Cross Training	3-May-14
Agate Man Sponsorships & Donations	1,200.00	See Separate Report of various donors	June
Viasport BC	2,000.00	Go Girls Paddle - ASSAI	3-Apr-14
Skidegate Band Council	270.00	Alt Fit for Seniors Program	26-Jul-14
Government of Canada	3,383.00	Summer Jobs Program (Summer Camps)	22-Aug-14
Northern Savings Credit Union	600.00	Alt Fit for Seniors Program	5-Nov-14
Gwaii Trust	10,000.00	Surf Club - ASSAI	5-Nov-14
BC Assoc of Friendship Centres	129.87	ASSAI - Basketball Coaching Workshop	5-Nov-14
Qay'Innagaay	400.00	SUP Lessons	5-Nov-14
Canada Summer Jobs	471.00	Final payment Summer Program	22-Nov-14
BC Assoc of Friendship Centres	700.00	Bronze Cross Training	22-Nov-14
Village of QC	3,080.67	UBCM - Fit for Life Final Payment	22-Nov-14
SD #50 (DASH Grant)	90,000.00	ASSAI School Year Program	30-Dec-14
TOTAL CASH/CHEQUE	\$ 138,166.95		
IN-KIND DONATIONS			
Listen and Learn instructor donations	785.00	██████████, ██████████, ██████████	15-Dec-14
Summer Program Venue Usage	6,800.00	School District #50	July-August
Summer Program Custodial Fees	550.00	School District #50	July-August
Expression Session instructor fees (33)	3,300.00	██████████, ██████████, ██████████, ██████████, ██████████	5-Nov-14
Lucy Neville	337.50	ASSAI Hours not billed	Sept-Dec
Agate Man Triathlon	400.00	Charters, Delmas Co-op & NBSS	3-Aug-14
OMYP Van Rental - 23 Fiscal Events	18,400.00	Vehicle, Driver and Fuel at \$800/event	Jan-November
BCAAFC PSO Camp and Instructor Fees	8,900.00	Soccer BC Coaching Camp	19-Feb-14
BCAAFC PSO Camp and Instructor Fees	8,900.00	Soccer BC Refereeing Camp	21-Mar-14
Kitgoro Kayaking	1600.00	QC Youth Kayak Club equipment	25-May-14
HG Youth Encounters	1500.00	MMAC Paddleboard equipment	15-May-14
TOTAL IN-KIND	\$ 51,472.50		
TOTAL FUNDING ACQUIRED	\$ 189,639.45		

SKEENA-QUEEN CHARLOTTE RD
Financial Plan

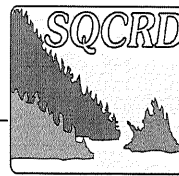


From Category: 730 To Category: 730
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2016 Round 1 Budget
2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
Haida Gwaii Recreation											
01-1-730-500C	Property tax requisitions	122,294	122,294	126,105	126,105	0	0.0	134,870	136,515	138,247	138,260
01-1-730-510C	Grant in lieu of taxes	0	3,700	3,700	3,700	0	0.0	3,700	3,700	3,700	3,700
01-1-730-820C	Transfer from reserve	0	2,783	2,790	2,790	0	0.0	0	0	0	0
Total General Revenue		122,294	128,777	132,595	132,595	0	0.0	138,570	140,215	141,947	141,960
01-3-730-710C	Support services - hg recreation	9,090	9,090	9,290	9,290	0	0.0	9,454	9,635	9,817	9,820
01-3-730-730C	Staff salaries & wages	54,228	55,522	52,450	52,450	0	0.0	58,559	59,685	60,878	60,880
01-3-730-731C	Benefits	15,651	16,657	16,660	16,660	0	0.0	17,568	17,906	18,263	18,270
01-3-730-741C	Advertising & promotions - haida g	0	0	0	0	0	0.0	0	0	0	0
01-3-730-750C	Liability insurance	250	0	0	0	0	0.0	0	0	0	0
01-3-730-801C	Building insurance	30	30	30	30	0	0.0	30	30	30	30
01-3-730-810C	Grants to other organizations	51,691	51,691	56,765	56,765	0	0.0	52,959	52,959	52,959	52,960
01-3-730-840C	Contribution to reserves	0	0	0	0	0	0.0	0	0	0	0
01-3-730-870C	Contingency	0	0	0	0	0	0.0	0	0	0	0
01-3-730-880C	Prior year (surplus) / deficit	-8,366	-4,213	-2,600	-2,600	0	0.0	0	0	0	0
Total General Expense		122,574	128,777	132,595	132,595	0	0.0	138,570	140,215	141,947	141,960
Haida Gwaii Recreation Surplus/Deficit		-280	0	0	0	0	0.0	0	0	0	0
Report Total -->		0	-280	0	0	0	0.0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL5290

Page : 1

Date : Jan 15, 2016

Time : 1:45 pm

From Category: 730 To Category: 730

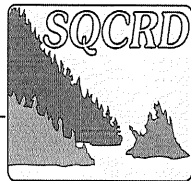
Account Code: ??-?-???-???? To : ??-?-???-????

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
Haida Gwaii Recreation									
01-1-730-5000	Property Tax Requisitions	-122,294	-122,294	-126,105	-126,105	-134,870	-136,515	-138,247	-138,260
01-1-730-5100	Grant In Lieu Of Taxes	0	-3,700	-3,700	-3,700	-3,700	-3,700	-3,700	-3,700
01-1-730-8200	Transfer from Reserve	0	-2,783	-2,790	-2,790	0	0	0	0
	Total General Revenue	-122,294	-128,777	-132,595	-132,595	-138,570	-140,215	-141,947	-141,960
01-3-730-7100	Support Services - HG Recreation	9,090	9,090	9,290	9,290	9,454	9,635	9,817	9,820
01-3-730-7300	Staff Salaries & wages	54,228	55,522	52,450	52,450	58,559	59,685	60,878	60,880
01-3-730-7310	Benefits	15,651	16,657	16,660	16,660	17,568	17,906	18,263	18,270
01-3-730-7500	Liability Insurance	250	0	0	0	0	0	0	0
01-3-730-8010	Building Insurance	30	30	30	30	30	30	30	30
01-3-730-8100	Grants to Other Organizations	51,691	51,691	56,765	56,765	52,959	52,959	52,959	52,960
01-3-730-8800	Prior Year (Surplus) / Deficit	-8,366	-4,213	-2,600	-2,600	0	0	0	0
	Total General Expense	122,574	128,777	132,595	132,595	138,570	140,215	141,947	141,960
	Haida Gwaii Recreation (Surplus)/Deficit	280	0	0	0	0	0	0	0
	Report Total -->	280	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



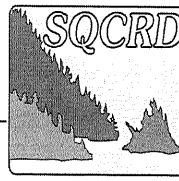
2016 Round 2 Budget

GL5290
Date: Jan 15, 2016

Page: 2
Time: 1:45 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-1-730-5000	Property Tax Requisitions					
100	Tax Requisition	A	1.00	-126105.00	0.0000	-126,105
Total		Property Tax Requisitions				-126,105
01-1-730-5100	Grant In Lieu Of Taxes					
101	Grant in Lieu of Taxes	A	1.00	-3700.00	0.0000	-3,700
Total		Grant In Lieu Of Taxes				-3,700
01-1-730-8200	Transfer from Reserve					
464	Transfer from Reserve	A	1.00	-2790.00	0.0000	-2,790
Total		Transfer from Reserve				-2,790
01-3-730-7100	Support Services - HG Recreation					
102	2016 Support Service Allocation	A	1.00	9290.00	0.0000	9,290
Total		Support Services - HG Recreation				9,290
01-3-730-7300	Staff Salaries & wages					
103	Recreation Coordinator	A	1.00	52450.00	0.0000	52,450
Total		Staff Salaries & wages				52,450
01-3-730-7310	Benefits					
104	Estimated Benefits	A	1.00	16660.00	0.0000	16,660
Total		Benefits				16,660
01-3-730-8010	Building Insurance					
365	Building Insurance	A	1.00	30.00	0.0000	30
Total		Building Insurance				30
01-3-730-8100	Grants to Other Organizations					
105	HGRRC Requested Budget	A	1.00	56765.00	0.0000	56,765
Total		Grants to Other Organizations				56,765
01-3-730-8800	Prior Year (Surplus) / Deficit					
106	Prior Year Surplus	A	1.00	-2600.00	0.0000	-2,600
Total		Prior Year (Surplus) / Deficit				-2,600

Financial Plan



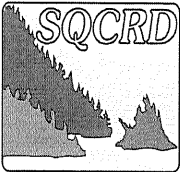
From Category: 110 To Category: 110

Account Code: ??-?-??-???? To : ??-?-??-????

Variance : 2016 Round 1 Budget
2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
Administration											
01-1-110-5000	Property tax requisitions	329,249	329,252	330,000	330,000	0	0.0	337,979	348,276	352,447	352,580
01-1-110-5100	Grant in lieu of taxes	0	19,000	19,000	19,000	0	0.0	18,700	18,700	18,700	18,700
01-1-110-5300	Rd basic grant	139,297	120,000	120,000	120,000	0	0.0	120,000	120,000	120,000	120,000
01-1-110-5400	Grants unconditional	0	23,000	23,000	23,000	0	0.0	7,500	7,500	7,500	7,500
01-1-110-6100	Admin - sale of services	0	0	0	0	0	0.0	0	0	0	0
01-1-110-6140	Rental revenue	0	0	0	0	0	0.0	0	0	0	0
01-1-110-6660	Investment income	1,595	7,440	7,440	7,440	0	0.0	7,000	7,000	7,000	7,000
01-1-110-6800	Other revenue	3,753	0	0	0	0	0.0	0	0	0	0
01-1-110-7100	Support service recovery	262,269	261,293	266,100	266,100	0	0.0	313,888	326,317	332,474	332,470
01-1-110-7480	Office administration	0	0	0	0	0	0.0	0	0	0	0
Total General Revenue		736,163	759,985	765,540	765,540	0	0.0	805,067	827,793	838,121	838,250
01-3-110-5400	Grants - conditional	0	0	0	0	0	0.0	0	0	0	0
01-3-110-7200	Director remuneration	91,117	91,296	90,910	90,910	0	0.0	93,094	94,956	94,956	94,960
01-3-110-7210	Director benefits	0	0	0	0	0	0.0	0	0	0	0
01-3-110-7220	Director travel	21,676	27,750	27,750	27,750	0	0.0	26,100	26,100	26,100	26,100
01-3-110-7230	Director conferences & prof. devel	0	0	0	0	0	0.0	0	0	0	0
01-3-110-7240	Meeting expenses	5,326	6,150	6,150	6,150	0	0.0	3,800	3,800	3,800	3,800
01-3-110-7300	Staff salaries & wages	305,948	364,396	382,600	382,600	0	0.0	426,845	443,754	452,127	452,130
01-3-110-7310	Payroll overhead & benefits	76,281	81,297	91,030	91,030	0	0.0	93,292	96,988	98,816	98,820
01-3-110-7315	Staff recruitment expense	7,883	0	0	0	0	0.0	0	0	0	0
01-3-110-7320	Staff travel	16,323	22,025	20,750	20,750	0	0.0	18,300	18,300	18,300	18,300
01-3-110-7330	Staff training & conferences	4,344	10,500	10,440	10,440	0	0.0	6,540	6,540	6,540	6,540
01-3-110-7335	Memberships	4,304	8,430	8,870	8,870	0	0.0	9,180	9,180	9,180	9,180
01-3-110-7400	General office admin. (heading onl	0	0	0	0	0	0.0	0	0	0	0
01-3-110-7410	Advertising & promotions	3,732	2,150	2,150	2,150	0	0.0	1,250	1,250	1,250	1,250
01-3-110-7420	Bad debts/write-offs	0	0	0	0	0	0.0	0	0	0	0
01-3-110-7430	Bank charges	1,201	2,055	2,060	2,060	0	0.0	2,205	2,205	2,205	2,210
01-3-110-7440	Postage	2,575	1,400	1,410	1,410	0	0.0	668	668	668	670
01-3-110-7450	Subscriptions	1,133	1,100	1,100	1,100	0	0.0	1,100	1,100	1,100	1,100
01-3-110-7470	Computer maintenance	19,309	27,380	32,880	32,880	0	0.0	16,880	16,880	16,880	16,880
01-3-110-7480	Office supplies	6,949	6,936	6,960	6,960	0	0.0	6,836	6,836	6,836	6,840
01-3-110-7500	Liability insurance	8,021	8,030	8,100	8,100	0	0.0	8,739	8,739	8,739	8,740
01-3-110-7505	Admin suspense	-1,569	0	0	0	0	0.0	0	0	0	0
01-3-110-7506	Penny rounding (suspense) accou	0	0	0	0	0	0.0	0	0	0	0

Financial Plan

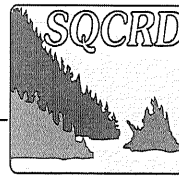


From Category: 110 To Category: 110
Account Code: ??-?-??-???? To : ??-?-??-????

Variance : 2016 Round 1 Budget
2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
01-3-110-7610	Telephone	8,399	6,840	7,320	7,320	0	0.0	6,600	6,600	6,600	6,600
01-3-110-7620	Email / website	1,384	3,780	3,940	3,940	0	0.0	3,592	3,592	3,592	3,690
01-3-110-7630	Photo copier	3,558	4,080	4,080	4,080	0	0.0	3,620	3,620	3,620	3,620
01-3-110-7710	Missing	0	0	0	0	0	0.0	0	0	0	0
01-3-110-7720	Professional fees	64,645	78,250	67,000	117,000	50,000	74.6	32,000	32,000	32,000	32,000
01-3-110-7730	Legal services	6,152	8,250	8,250	8,250	0	0.0	4,250	4,250	4,250	4,250
01-3-110-7820	Freight / transportation	0	0	0	0	0	0.0	0	0	0	0
01-3-110-7910	Vehicle insurance - administration	0	0	0	0	0	0.0	0	0	0	0
01-3-110-8010	Building insurance	500	490	520	520	0	0.0	450	450	450	450
01-3-110-8020	Utilities (building)	54	1,000	1,000	1,000	0	0.0	6,506	6,765	6,892	6,900
01-3-110-8030	Building maintenance	571	500	800	800	0	0.0	1,000	1,000	1,000	1,000
01-3-110-8031	Moving expenses	1,045	0	0	0	0	0.0	0	0	0	0
01-3-110-8040	Rent	-22,620	22,000	22,000	22,000	0	0.0	22,000	22,000	22,000	22,000
01-3-110-8050	Janitorial	3,576	3,900	3,900	3,900	0	0.0	5,220	5,220	5,220	5,220
01-3-110-8100	Grants - unconditional	2,500	5,000	5,000	5,000	0	0.0	5,000	5,000	5,000	5,000
01-3-110-8290	Short term interest	0	0	0	0	0	0.0	0	0	0	0
01-3-110-8400	Contribution to reserves	0	39,640	0	0	0	0.0	0	0	0	0
01-3-110-8800	Prior year (surplus) / deficit	-100,633	-74,640	-51,430	-101,430	-50,000	97.2	0	0	0	0
Total General Expense		543,684	759,985	765,540	765,540	0	0.0	805,067	827,793	838,121	838,250
01-4-110-9300	Capital purchase - computers	0	0	0	0	0	0.0	0	0	0	0
01-4-110-9400	Capital purchase - software	0	0	0	0	0	0.0	0	0	0	0
Total Capital Expense		0	0	0	0	0	0.0	0	0	0	0
Administration Surplus/Deficit		192,479	0	0	0	0	0.0	0	0	0	0
Report Total -->		0	192,479	0	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category

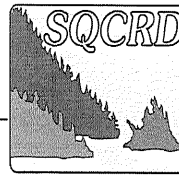


From Category: 110 **To Category:** 110
Account Code: ??-?-??-???? **To :** ??-?-??-????

Budget Detail: Round 2 Budget
Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
Administration									
01-1-110-5000	Property Tax Requisitions	-329,249	-329,252	-330,000	-330,000	-337,979	-348,276	-352,447	-352,580
01-1-110-5100	Grant In Lieu Of Taxes	0	-19,000	-19,000	-19,000	-18,700	-18,700	-18,700	-18,700
01-1-110-5300	RD Basic Grant	-139,297	-120,000	-120,000	-120,000	-120,000	-120,000	-120,000	-120,000
01-1-110-5400	Grants Unconditional	0	-23,000	-23,000	-23,000	-7,500	-7,500	-7,500	-7,500
01-1-110-6660	Investment Income	-1,595	-7,440	-7,440	-7,440	-7,000	-7,000	-7,000	-7,000
01-1-110-6800	Other Revenue	-3,753	0	0	0	0	0	0	0
01-1-110-7100	Support Service Recovery	-262,269	-261,293	-266,100	-266,100	-313,888	-326,317	-332,474	-332,470
Total General Revenue		-736,163	-759,985	-765,540	-765,540	-805,067	-827,793	-838,121	-838,250
01-3-110-7200	Director Remuneration	91,117	91,296	90,910	90,910	93,094	94,956	94,956	94,960
01-3-110-7220	Director Travel	21,676	27,750	27,750	27,750	26,100	26,100	26,100	26,100
01-3-110-7240	Meeting Expenses	5,326	6,150	6,150	6,150	3,800	3,800	3,800	3,800
01-3-110-7300	Staff Salaries & Wages	305,948	364,396	382,600	382,600	426,845	443,754	452,127	452,130
01-3-110-7310	Payroll Overhead & Benefits	76,281	81,297	91,030	91,030	93,292	96,988	98,816	98,820
01-3-110-7315	Staff Recruitment Expense	7,883	0	0	0	0	0	0	0
01-3-110-7320	Staff Travel	16,323	22,025	20,750	20,750	18,300	18,300	18,300	18,300
01-3-110-7330	Staff Training & Conferences	4,344	10,500	10,440	10,440	6,540	6,540	6,540	6,540
01-3-110-7335	Memberships	4,304	8,430	8,870	8,870	9,180	9,180	9,180	9,180
01-3-110-7410	Advertising & Promotions	3,732	2,150	2,150	2,150	1,250	1,250	1,250	1,250
01-3-110-7430	Bank Charges	1,201	2,055	2,060	2,060	2,205	2,205	2,205	2,210
01-3-110-7440	Postage	2,575	1,400	1,410	1,410	668	668	668	670
01-3-110-7450	Subscriptions	1,133	1,100	1,100	1,100	1,100	1,100	1,100	1,100
01-3-110-7470	Computer Maintenance	19,309	27,380	32,880	32,880	16,880	16,880	16,880	16,880
01-3-110-7480	Office Supplies	6,949	6,936	6,960	6,960	6,836	6,836	6,836	6,840
01-3-110-7500	Liability Insurance	8,021	8,030	8,100	8,100	8,739	8,739	8,739	8,740
01-3-110-7505	Admin Suspense	-1,569	0	0	0	0	0	0	0
01-3-110-7610	Telephone	8,399	6,840	7,320	7,320	6,600	6,600	6,600	6,600
01-3-110-7620	Email / Website	1,384	3,780	3,940	3,940	3,592	3,592	3,592	3,690
01-3-110-7630	Photo Copier	3,558	4,080	4,080	4,080	3,620	3,620	3,620	3,620
01-3-110-7720	Professional Fees	64,645	78,250	67,000	117,000	32,000	32,000	32,000	32,000
01-3-110-7730	Legal Services	6,152	8,250	8,250	8,250	4,250	4,250	4,250	4,250
01-3-110-8010	Building Insurance	500	490	520	520	450	450	450	450
01-3-110-8020	Utilities (Building)	54	1,000	1,000	1,000	6,506	6,765	6,892	6,900
01-3-110-8030	Building Maintenance	571	500	800	800	1,000	1,000	1,000	1,000
01-3-110-8031	Moving Expenses	1,045	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



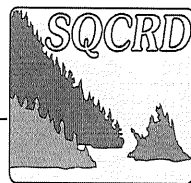
GL5290 **Page :** 2
Date : Jan 15, 2016 **Time :** 1:39 pm

From Category: 110 **To Category:** 110
Account Code: ??-?-???-???? **To :** ??-?-???-????

Budget Detail: Round 2 Budget
Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
01-3-110-8040	Rent	-22,620	22,000	22,000	22,000	22,000	22,000	22,000	22,000
01-3-110-8050	Janitorial	3,576	3,900	3,900	3,900	5,220	5,220	5,220	5,220
01-3-110-8100	Grants - Unconditional	2,500	5,000	5,000	5,000	5,000	5,000	5,000	5,000
01-3-110-8400	Contribution to Reserves	0	39,640	0	0	0	0	0	0
01-3-110-8800	Prior Year (Surplus) / Deficit	-100,633	-74,640	-51,430	-101,430	0	0	0	0
	Total General Expense	543,684	759,985	765,540	765,540	805,067	827,793	838,121	838,250
	Administration (Surplus)/Deficit	-192,479	0	0	0	0	0	0	0
	Report Total -->	-192,479	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

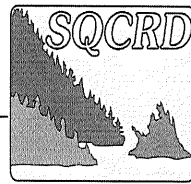
Date: Jan 15, 2016

Page: 3

Time: 1:39 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-1-110-5000	Property Tax Requisitions					
6	Tax Requisition	A	1.00	-330000.00	0.0000	-330,000
Total		Property Tax Requisitions				-330,000
01-1-110-5100	Grant In Lieu Of Taxes					
7	Grant in Lieu	A	1.00	-19000.00	0.0000	-19,000
Total		Grant In Lieu Of Taxes				-19,000
01-1-110-5300	RD Basic Grant					
8	RD Basic Grant	A	1.00	-120000.00	0.0000	-120,000
Total		RD Basic Grant				-120,000
01-1-110-5400	Grants Unconditional					
12	NDIT - Grant Writer	A	1.00	-8000.00	0.0000	-8,000
12	NDIT Marketing & Branding Initiatives	A	1.00	-15000.00	0.0000	-15,000
Total		Grants Unconditional				-23,000
01-1-110-6660	Investment Income					
10	MFA Investment Income	A	12.00	-500.00	0.0000	-6,000
10	NSCU Interest	A	12.00	-120.00	0.0000	-1,440
Total		Investment Income				-7,440
01-1-110-7100	Support Service Recovery					
11	As calculated	A	1.00	-266100.00	0.0000	-266,100
Total		Support Service Recovery				-266,100
01-3-110-7200	Director Remuneration					
13	Chair Annual Remuneration	A	1.00	6655.00	0.0000	6,655
13	Member Municipality Directors (\$11,335) per Bylaw 537	A	6.00	11335.00	0.0000	68,010
13	Per Meeting Attendance (6 directors x 14 meetings)	A	84.00	170.00	0.0000	14,280
13	Vice Chair - Annual Remuneration	A	14.00	140.00	0.0000	1,960
13	Rounding	A	1.00	5.00	0.0000	5
Total		Director Remuneration				90,910

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

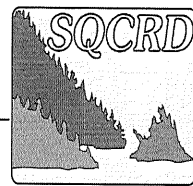
Date: Jan 15, 2016

Page: 4

Time: 1:39 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-3-110-7220	Director Travel					
14	As Calculated	A	1.00	31350.00	0.0000	31,350
14	Recovery from RHD - 3 meeings x 3 directos x 1/2 of cost	A	9.00	-400.00	0.0000	-3,600
Total		Director Travel				27,750
01-3-110-7240	Meeting Expenses					
264	Allowance for meals & refreshments	A	12.00	25.00	0.0000	300
264	Confrence Calls	A	10.00	160.00	0.0000	1,600
264	Annual Board Christmas Dinner	A	1.00	1000.00	0.0000	1,000
264	Meeting Rooms	A	13.00	250.00	0.0000	3,250
Total		Meeting Expenses				6,150
01-3-110-7300	Staff Salaries & Wages					
15	CAO - rounded	A	1.00	123740.00	0.0000	123,740
15	Deputy Corporate Officer - rounded	A	1.00	65380.00	0.0000	65,380
15	Treasurer - rounded	A	1.00	87300.00	0.0000	87,300
15	Admin Clerk - rounded	A	1.00	51590.00	0.0000	51,590
15	Admin Clerk - rounded	A	1.00	51590.00	0.0000	51,590
15	Allowance for Casual	A	1.00	3000.00	0.0000	3,000
Total		Staff Salaries & Wages				382,600
01-3-110-7310	Payroll Overhead & Benefits					
19	Average cost of benefits	A	382600.00	0.23	0.0000	87,998
19	Employee Family Assistance Program	A	6.00	75.00	0.0000	450
19	CPP municipal directors - Ave \$13460 - 3500 x 2/3 = 8970.59= \$279.79 ER portion x 6 direcotrs	A	1.00	1625.00	0.0000	1,625
19	Chair CPP	A	1.00	290.00	0.0000	290
19	Vice Chair CPP	A	1.00	140.00	0.0000	140
19	Allowance for medical travel	A	1.00	530.00	0.0000	530
19	Rounding	A	1.00	-3.00	0.0000	-3
Total		Payroll Overhead & Benefits				91,030
01-3-110-7320	Staff Travel					

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

Date: Jan 15, 2016

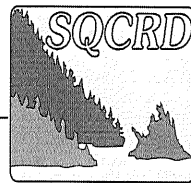
Page: 5

Time: 1:39 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
16	As per calculation	A	1.00	20750.00	0.0000	20,750
Total		Staff Travel				20,750
01-3-110-7330 Staff Training & Conferences						
17	Dep Corp Officer - Form	A	2.00	620.00	0.0000	1,240
17	NCLGMA	A	1.00	300.00	0.0000	300
17	Vadim Webinars	A	2.00	350.00	0.0000	700
17	Staff Training - Microsoft etc	A	5.00	320.00	0.0000	1,600
17	Dept Corp Officer - PADM 202	A	1.00	1000.00	0.0000	1,000
17	Dep Corp Officer - PADM 203	A	1.00	1000.00	0.0000	1,000
17	CAO - conference	A	1.00	600.00	0.0000	600
17	Treasurer - Boot Camp	A	1.00	2000.00	0.0000	2,000
17	Allowance	A	1.00	2000.00	0.0000	2,000
Total		Staff Training & Conferences				10,440
01-3-110-7335 Memberships						
18	LGMA	A	1.00	320.00	0.0000	320
18	CPA	A	2.00	1100.00	0.0000	2,200
18	GFOA	A	2.00	320.00	0.0000	640
18	FCM	A	1.00	300.00	0.0000	300
18	NCLGMA - staff	A	4.00	35.00	0.0000	140
18	NCLGA - Corporate Membership	A	1.00	1055.00	0.0000	1,055
18	UBCM	A	1.00	610.00	0.0000	610
18	Coastal Community Network	A	1.00	3600.00	0.0000	3,600
18	Rounding	A	1.00	5.00	0.0000	5
Total		Memberships				8,870
01-3-110-7410 Advertising & Promotions						
20	Advertising - phone book	A	1.00	550.00	0.0000	550
20	Advertising - Financial Plan adoption	A	1.00	400.00	0.0000	400
20	Notice of Financial Report	A	2.00	100.00	0.0000	200
20	Allowance	A	1.00	1000.00	0.0000	1,000
Total		Advertising & Promotions				2,150

10

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

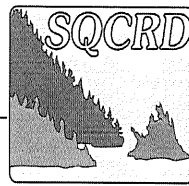
Date: Jan 15, 2016

Page: 6

Time: 1:39 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-3-110-7430	Bank Charges					
22	NCCU	A	12.00	75.00	0.0000	900
22	CUETS - Annual Credit Card Fee	A	1.00	80.00	0.0000	80
22	MFA Redemption transfers	A	12.00	5.00	0.0000	60
22	LOC monthly charge	A	12.00	75.00	0.0000	900
22	LOC interest fees	A	2.00	60.00	0.0000	120
Total		Bank Charges				2,060
01-3-110-7440	Postage					
36	Postage	A	5.00	600.00	0.0000	3,000
36	Postage Meter	A	4.00	260.00	0.0000	1,040
36	Courier (allowance)	A	12.00	25.00	0.0000	300
36	Recovery for Sandspit Water (10% of \$4040)	A	1.00	-400.00	0.0000	-400
36	Recovery for ISW (45% of 40404)	A	1.00	-1820.00	0.0000	-1,820
36	Recovery for RR (25% of 4040)	A	1.00	-1010.00	0.0000	-1,010
36	Contingency	A	1.00	300.00	0.0000	300
Total		Postage				1,410
01-3-110-7450	Subscriptions					
270	Council Views	A	1.00	700.00	0.0000	700
270	CPA - PSAB	A	1.00	200.00	0.0000	200
270	CPA - Other (ASPE & IFRS)	A	1.00	200.00	0.0000	200
Total		Subscriptions				1,100
01-3-110-7470	Computer Maintenance					
25	Computer Tech	A	48.00	85.00	0.0000	4,080
25	Vadim Annual Support	A	1.00	6500.00	0.0000	6,500
25	Vadim Hosting for 4 users	A	48.00	100.00	0.0000	4,800
25	CaseWare - annual maintenance fee	A	1.00	1200.00	0.0000	1,200
25	CaseWare - financial reporting	A	1.00	500.00	0.0000	500
25	Server replacement	A	1.00	15000.00	0.0000	15,000
25	Allowance	A	1.00	800.00	0.0000	800

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

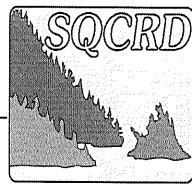
Date: Jan 15, 2016

Page: 7

Time: 1:39 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
Total Computer Maintenance						32,880
01-3-110-7480	Office Supplies					
35	Copy paper	A	12.00	75.00	0.0000	900
35	Coffee Supplies - coffee, creamer, tea etc	A	6.00	150.00	0.0000	900
35	Stationary & Supplies	A	12.00	300.00	0.0000	3,600
35	Allowance for small furniture/cabinets	A	1.00	500.00	0.0000	500
35	Water	A	12.00	10.00	0.0000	120
35	Computer Cheques - annual usage	A	0.50	1000.00	0.0000	500
35	Shredding & Recycling Pickup	A	4.00	110.00	0.0000	440
Total Office Supplies						6,960
01-3-110-7500	Liability Insurance					
39	MIA Estimate	A	1.00	8100.00	0.0000	8,100
Total Liability Insurance						8,100
01-3-110-7610	Telephone					
23	CAO cell phone allowance	A	12.00	90.00	0.0000	1,080
23	Cell phone - Chair	A	12.00	90.00	0.0000	1,080
23	phone 624-2002	A	12.00	130.00	0.0000	1,560
23	phone 624-2008	A	12.00	100.00	0.0000	1,200
23	Fax 627-8493	A	12.00	50.00	0.0000	600
23	phone - 627-7504 (for toll free)	A	12.00	50.00	0.0000	600
23	Long Distance	A	12.00	100.00	0.0000	1,200
Total Telephone						7,320
01-3-110-7620	Email / Website					
24	Website maintenance/training	A	1.00	2500.00	0.0000	2,500
24	Internet Domain Server	A	12.00	10.00	0.0000	120
24	City West - Internet	A	12.00	110.00	0.0000	1,320
Total Email / Website						3,940
01-3-110-7630	Photo Copier					
27	Lease	A	12.00	200.00	0.0000	2,400

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

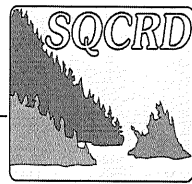
Date: Jan 15, 2016

Page: 8

Time: 1:39 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
27	Copies - B&W	A	4.00	360.00	0.0000	1,440
27	Copies - Colour	A	4.00	60.00	0.0000	240
Total Photo Copier						4,080
01-3-110-7720	Professional Fees					
21	Audit services	A	1.00	13000.00	0.0000	13,000
21	HR Consulting	A	1.00	5000.00	0.0000	5,000
21	Audit & finance consulting	A	1.00	5000.00	0.0000	5,000
21	Allowance for Misc consulting	A	1.00	5000.00	0.0000	5,000
21	NDIT - marketing & branding initiative	A	1.00	35000.00	0.0000	35,000
21	NDIT - grant writer	A	1.00	4000.00	0.0000	4,000
21	RBA	A	1.00	50000.00	0.0000	50,000
Total Professional Fees						117,000
01-3-110-7730	Legal Services					
30	Allowance for legal fees	A	1.00	8000.00	0.0000	8,000
30	MFA - legal advice - annual fee	A	1.00	250.00	0.0000	250
Total Legal Services						8,250
01-3-110-8010	Building Insurance					
29	property and contents	A	1.00	520.00	0.0000	520
Total Building Insurance						520
01-3-110-8020	Utilities (Building)					
34	Electricity	A	12.00	60.00	0.0000	720
34	Allowance	A	1.00	280.00	0.0000	280
Total Utilities (Building)						1,000
01-3-110-8030	Building Maintenance					
31	Allowance	A	1.00	800.00	0.0000	800
Total Building Maintenance						800
01-3-110-8040	Rent					
32	Reality Executives	A	12.00	1700.00	0.0000	20,400

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

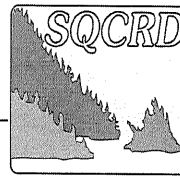
Date: Jan 15, 2016

Page: 9

Time: 1:39 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
32	Storage	A	1.00	1600.00	0.0000	1,600
Total		Rent				22,000
01-3-110-8050	Janitorial					
276	Janitorial	A	12.00	300.00	0.0000	3,600
276	Janitorial supplies - cleaners, paper towels, tp etc	A	12.00	25.00	0.0000	300
Total		Janitorial				3,900
01-3-110-8100	Grants - Unconditional					
28	C2C - Islands	A	1.00	2500.00	0.0000	2,500
28	C2C - Mainland	A	1.00	2500.00	0.0000	2,500
Total		Grants - Unconditional				5,000
01-3-110-8800	Prior Year (Surplus) / Deficit					
40	Prior Year Surplus	A	1.00	-101430.00	0.0000	-101,430
Total		Prior Year (Surplus) / Deficit				-101,430

Financial Plan



From Category: 310

To Category: 319

Account Code: ??-?-??-??-??

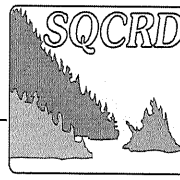
To : ??-?-??-??-??

Variance : 2016 Round 1 Budget

2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
ISW - General											
01-1-310-270C	Debenture debt - regional district	0	0	0	0	0	0.0	0	0	0	0
01-1-310-500C	Property tax requisitions	140,000	140,000	140,000	140,000	0	0.0	176,028	199,854	193,678	193,680
01-1-310-510C	Grant in lieu of taxes	0	4,600	4,600	4,600	0	0.0	4,600	4,600	4,600	4,600
01-1-310-601C	User fees - isw	130,989	130,464	130,460	130,460	0	0.0	130,464	130,464	130,464	130,470
01-1-310-6011	User fees - isw band contract	134,850	147,600	147,600	147,600	0	0.0	147,600	147,600	147,600	147,600
01-1-310-6013	User fees - isw municipalities	318,051	344,160	344,160	344,160	0	0.0	344,160	344,160	344,160	344,160
01-1-310-6015	Contribution in lieu of taxes - band	51,000	51,000	51,000	51,000	0	0.0	51,000	51,000	51,000	51,000
01-1-310-609C	Penalty for late payment	5,632	3,500	3,500	3,500	0	0.0	3,500	3,500	3,500	3,500
01-1-310-6095	Discounts for early payment	-7,508	-7,900	-7,900	-7,900	0	0.0	-7,900	-7,900	-7,900	-7,900
01-1-310-6099	Spring cleanup revenue	9,267	11,000	11,000	11,000	0	0.0	11,000	11,000	11,000	11,000
01-1-310-613C	Commercial charges - isw - gener	0	0	0	0	0	0.0	0	0	0	0
01-1-310-680C	Other revenue	1,919	0	0	0	0	0.0	0	0	0	0
01-1-310-6805	Mfa actuarial adjustment revenue	0	0	0	0	0	0.0	0	0	0	0
01-1-310-6999	Required revenue (budgeting purp	0	0	0	0	0	0.0	0	0	0	0
Total General Revenue		784,200	824,424	824,420	824,420	0	0.0	860,452	884,278	878,102	878,110
01-3-310-270C	Debenture debt - regional district	0	0	0	0	0	0.0	0	0	0	0
01-3-310-710C	Support services - isw gen	86,153	86,153	85,590	85,590	0	0.0	89,599	91,322	93,045	93,050
01-3-310-724C	Meeting expenses	0	0	0	0	0	0.0	0	0	0	0
01-3-310-730C	Staff salaries and wages (isw gene	38,764	17,749	18,860	18,860	0	0.0	18,458	18,813	19,168	19,170
01-3-310-731C	Payroll oh & benefits - isw general	8,582	4,750	5,280	5,280	0	0.0	4,912	5,007	5,101	5,100
01-3-310-732C	Staff travel	2,151	1,500	1,500	1,500	0	0.0	1,500	1,500	1,500	1,500
01-3-310-733C	Staff training & conferences	833	500	500	500	0	0.0	500	500	500	500
01-3-310-741C	Advertising & promotions	6	0	0	0	0	0.0	0	0	0	0
01-3-310-742C	Bad debts/write-offs	1,267	0	0	0	0	0.0	0	0	0	0
01-3-310-7425	Cash short/over	-21	0	0	0	0	0.0	0	0	0	0
01-3-310-743C	Bank charges	3	0	0	0	0	0.0	0	0	0	0
01-3-310-744C	Postage	156	2,100	2,110	2,110	0	0.0	2,100	2,100	2,100	2,100
01-3-310-746C	Collection handling charge	19,571	22,000	21,980	21,980	0	0.0	22,000	22,000	22,000	22,000
01-3-310-747C	Computer maintenance	0	500	500	500	0	0.0	500	500	500	500
01-3-310-748C	Office supplies	813	650	650	650	0	0.0	650	650	650	650
01-3-310-749C	Safety supplies	0	0	0	0	0	0.0	0	0	0	0
01-3-310-7505	Isw suspense	0	0	0	0	0	0.0	0	0	0	0
01-3-310-761C	Telephone	4,646	3,900	3,960	3,960	0	0.0	3,900	3,900	3,900	3,900
01-3-310-762C	Email / website	828	900	900	900	0	0.0	900	900	900	900

Financial Plan



From Category: 310

To Category: 319

Account Code: ??-?-???-????

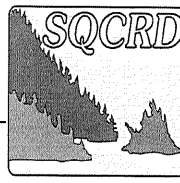
To : ??-?-???-????

Variance : 2016 Round 1 Budget

2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
01-3-310-772C	Professional fees - isw - general	0	0	0	0	0	0.0	0	0	0	0
01-3-310-773C	Legal services	0	3,000	3,000	3,000	0	0.0	0	0	0	0
01-3-310-780C	Facility / site operations - isw - ger	0	0	0	0	0	0.0	0	0	0	0
01-3-310-782C	Freight / transportation - isw - gen	0	0	0	0	0	0.0	0	0	0	0
01-3-310-786C	Utilities (facility/site operations)	0	0	0	0	0	0.0	0	0	0	0
01-3-310-788C	Shop supplies	4	0	0	0	0	0.0	0	0	0	0
01-3-310-791C	Vehicle insurance - isw - general	0	0	0	0	0	0.0	0	0	0	0
01-3-310-792C	Fuel and lubricants - isw - general	0	0	0	0	0	0.0	0	0	0	0
01-3-310-793C	Repairs and maintenance - vehicle	0	0	0	0	0	0.0	0	0	0	0
01-3-310-803C	Building maintenance	0	0	0	0	0	0.0	0	0	0	0
01-3-310-820C	Debt charges	0	0	0	0	0	0.0	0	0	0	0
01-3-310-8221	Isw actuarial adjustments	0	0	0	0	0	0.0	0	0	0	0
01-3-310-823C	Lease interest	0	0	0	0	0	0.0	0	0	0	0
01-3-310-824C	Lease principal	0	0	0	0	0	0.0	0	0	0	0
01-3-310-840C	Contribution to reserves	0	56,926	56,930	56,930	0	0.0	0	0	0	0
01-3-310-8401	Contribution to landfill reserve	0	27,000	27,000	27,000	0	0.0	27,000	27,000	27,000	27,000
01-3-310-880C	Prior year (surplus) / deficit	-133,468	-124,926	-106,290	-106,290	0	0.0	0	0	0	0
Total General Expense		30,288	102,702	122,470	122,470	0	0.0	172,019	174,192	176,364	176,370
ISW - General Surplus/Deficit		753,912	721,722	701,950	701,950	0	0.0	688,433	710,086	701,738	701,740

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL5290

Date : Jan 15, 2016

Page : 1

Time : 1:42 pm

From Category: 310

To Category: 319

Account Code: ??-?-???-????

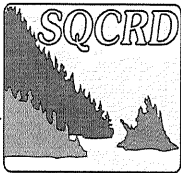
To : ??-?-???-????

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
ISW - General									
01-1-310-5000	Property Tax Requisitions	-140,000	-140,000	-140,000	-140,000	-176,028	-199,854	-193,678	-193,680
01-1-310-5100	Grant In Lieu Of Taxes	0	-4,600	-4,600	-4,600	-4,600	-4,600	-4,600	-4,600
01-1-310-6010	User Fees - ISW	-130,989	-130,464	-130,460	-130,460	-130,464	-130,464	-130,464	-130,470
01-1-310-6011	User Fees - ISW Band Contract	-134,850	-147,600	-147,600	-147,600	-147,600	-147,600	-147,600	-147,600
01-1-310-6013	User Fees - ISW Municipalities	-318,051	-344,160	-344,160	-344,160	-344,160	-344,160	-344,160	-344,160
01-1-310-6015	Contribution in Lieu of Taxes - Band Agr	-51,000	-51,000	-51,000	-51,000	-51,000	-51,000	-51,000	-51,000
01-1-310-6090	Penalty for Late Payment	-5,632	-3,500	-3,500	-3,500	-3,500	-3,500	-3,500	-3,500
01-1-310-6095	Discounts for Early Payment	7,508	7,900	7,900	7,900	7,900	7,900	7,900	7,900
01-1-310-6099	Spring Cleanup Revenue	-9,267	-11,000	-11,000	-11,000	-11,000	-11,000	-11,000	-11,000
01-1-310-6800	Other Revenue	-1,919	0	0	0	0	0	0	0
Total General Revenue		-784,200	-824,424	-824,420	-824,420	-860,452	-884,278	-878,102	-878,110
01-3-310-7100	Support Services - ISW Gen	86,153	86,153	85,590	85,590	89,599	91,322	93,045	93,050
01-3-310-7300	Staff Salaries and Wages (ISW General)	38,764	17,749	18,860	18,860	18,458	18,813	19,168	19,170
01-3-310-7310	Payroll OH & Benefits - ISW General	8,582	4,750	5,280	5,280	4,912	5,007	5,101	5,100
01-3-310-7320	Staff Travel	2,151	1,500	1,500	1,500	1,500	1,500	1,500	1,500
01-3-310-7330	Staff Training & Conferences	833	500	500	500	500	500	500	500
01-3-310-7410	Advertising & Promotions	6	0	0	0	0	0	0	0
01-3-310-7420	Bad Debts/Write-Offs	1,267	0	0	0	0	0	0	0
01-3-310-7425	Cash Short/Over	-21	0	0	0	0	0	0	0
01-3-310-7430	Bank Charges	3	0	0	0	0	0	0	0
01-3-310-7440	Postage	156	2,100	2,110	2,110	2,100	2,100	2,100	2,100
01-3-310-7460	Collection Handling Charge	19,571	22,000	21,980	21,980	22,000	22,000	22,000	22,000
01-3-310-7470	Computer Maintenance	0	500	500	500	500	500	500	500
01-3-310-7480	Office Supplies	813	650	650	650	650	650	650	650
01-3-310-7610	Telephone	4,646	3,900	3,960	3,960	3,900	3,900	3,900	3,900
01-3-310-7620	Email / Website	828	900	900	900	900	900	900	900
01-3-310-7730	Legal Services	0	3,000	3,000	3,000	0	0	0	0
01-3-310-7880	Shop Supplies	4	0	0	0	0	0	0	0
01-3-310-8400	Contribution to Reserves	0	56,926	56,930	56,930	0	0	0	0
01-3-310-8401	Contribution to Landfill Reserve	0	27,000	27,000	27,000	27,000	27,000	27,000	27,000
01-3-310-8800	Prior Year (Surplus) / Deficit	-133,468	-124,926	-106,290	-106,290	0	0	0	0
Total General Expense		30,288	102,702	122,470	122,470	172,019	174,192	176,364	176,370

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category

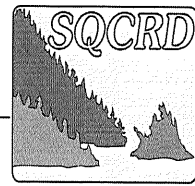


From Category: 310 To Category: 319
Account Code: ??-?-???-???? To : ??-?-???-????

Budget Detail: Round 2 Budget
Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
	ISW - General (Surplus)/Deficit	-753,912	-721,722	-701,950	-701,950	-688,433	-710,086	-701,738	-701,740
	Report Total -->	-753,912	-721,722	-701,950	-701,950	-688,433	-710,086	-701,738	-701,740

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

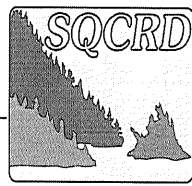
Date: Jan 15, 2016

Page: 3

Time: 1:42 pm

Account Code ID Description	Account Name	Status	Quantity	Rate	Burden %	Amount
01-1-310-5000	Property Tax Requisitions					
109 Tax Requisition		A	1.00	-140000.00	0.0000	-140,000
Total	Property Tax Requisitions					-140,000
01-1-310-5100	Grant In Lieu Of Taxes					
110 Grants in Lieu of Taxes		A	1.00	-4600.00	0.0000	-4,600
Total	Grant In Lieu Of Taxes					-4,600
01-1-310-6010	User Fees - ISW					
111 \$288 per household per year		A	453.00	-288.00	0.0000	-130,464
111 rounding		A	1.00	4.00	0.0000	4
Total	User Fees - ISW					-130,460
01-1-310-6011	User Fees - ISW Band Contract					
112 Old Massett		A	260.00	-246.00	0.0000	-63,960
112 Skidegate		A	340.00	-246.00	0.0000	-83,640
Total	User Fees - ISW Band Contract					-147,600
01-1-310-6013	User Fees - ISW Municipalities					
299 Queen Charlotte		A	490.00	-288.00	0.0000	-141,120
299 Massett		A	500.00	-288.00	0.0000	-144,000
299 Port Clements		A	205.00	-288.00	0.0000	-59,040
Total	User Fees - ISW Municipalities					-344,160
01-1-310-6015	Contribution in Lieu of Taxes - Band Agr					
113 Old Massett		A	260.00	-85.00	0.0000	-22,100
113 Skidegate		A	340.00	-85.00	0.0000	-28,900
Total	Contribution in Lieu of Taxes - Band Agr					-51,000
01-1-310-6090	Penalty for Late Payment					
362 Penalty for late payment		A	1.00	-3500.00	0.0000	-3,500
Total	Penalty for Late Payment					-3,500
01-1-310-6095	Discounts for Early Payment					

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

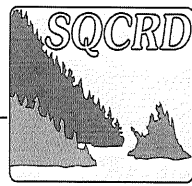
Date: Jan 15, 2016

Page: 4

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
300	Early Payment Discounts	A	1.00	7900.00	0.0000	7,900
Total		Discounts for Early Payment				7,900
01-1-310-6099	Spring Cleanup Revenue					
363	Spring Clean Up	A	1.00	-11000.00	0.0000	-11,000
Total		Spring Cleanup Revenue				-11,000
01-3-310-7100	Support Services - ISW Gen					
125	As calculated	A	1.00	85590.00	0.0000	85,590
Total		Support Services - ISW Gen				85,590
01-3-310-7300	Staff Salaries and Wages (ISW General)					
293	As calculated	A	1.00	18860.00	0.0000	18,860
Total		Staff Salaries and Wages (ISW General)				18,860
01-3-310-7310	Payroll OH & Benefits - ISW General					
295	Benefit calculation	A	18860.00	0.26	0.0000	4,904
295	Rounding	A	1.00	-4.00	0.0000	-4
295	Employee Family Assistance	A	5.00	75.00	0.0000	375
295	Rounding	A	1.00	5.00	0.0000	5
Total		Payroll OH & Benefits - ISW General				5,280
01-3-310-7320	Staff Travel					
131	Staff Travel	A	1.00	1000.00	0.0000	1,000
131	Maintenance Travel allowance	A	1.00	500.00	0.0000	500
Total		Staff Travel				1,500
01-3-310-7330	Staff Training & Conferences					
132	Staff Travel/Training	A	1.00	500.00	0.0000	500
Total		Staff Training & Conferences				500
01-3-310-7440	Postage					
302	Courier/Sea Plane	A	26.00	11.00	0.0000	286
302	Recovery from Admin Postage	A	1.00	1820.00	0.0000	1,820

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

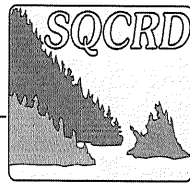
GL5290

Date: Jan 15, 2016

Page: 5
 Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
302	Rounding	A	1.00	4.00	0.0000	4
Total Postage						2,110
01-3-310-7460	Collection Handling Charge					
133	Queen Charlotte (490 x 1.5)	A	4.00	2300.00	0.0000	9,200
133	Masset (500 x 1.5)	A	6.00	1500.00	0.0000	9,000
133	Port Clements (205)	A	4.00	945.00	0.0000	3,780
Total Collection Handling Charge						21,980
01-3-310-7470	Computer Maintenance					
134	Allowance	A	1.00	500.00	0.0000	500
Total Computer Maintenance						500
01-3-310-7480	Office Supplies					
303	Allowance	A	1.00	650.00	0.0000	650
Total Office Supplies						650
01-3-310-7610	Telephone					
135	Telephone charges	A	12.00	330.00	0.0000	3,960
Total Telephone						3,960
01-3-310-7620	Email / Website					
158	Internet	A	12.00	12.00	0.0000	144
158	Repeater	A	12.00	63.00	0.0000	756
Total Email / Website						900
01-3-310-7730	Legal Services					
456	Legal Fees - allowance	A	1.00	3000.00	0.0000	3,000
Total Legal Services						3,000
01-3-310-8400	Contribution to Reserves					
156	Transfer to Reserves ISW General	A	1.00	56930.00	0.0000	56,930
Total Contribution to Reserves						56,930
01-3-310-8401	Contribution to Landfill Reserve					

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



GL5290

Date: Jan 15, 2016

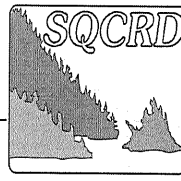
Page: 6

Time: 1:42 pm

2016 Round 2 Budget

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
390	Contribution to Landfill Closure Reserve	A	1.00	27000.00	0.0000	27,000
Total		Contribution to Landfill Reserve				27,000
01-3-310-8800	Prior Year (Surplus) / Deficit					
157	Prior Year Surplus	A	1.00	-106290.00	0.0000	-106,290
Total		Prior Year (Surplus) / Deficit				-106,290

Financial Plan

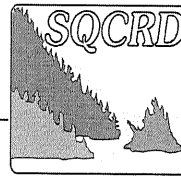


From Category: 310 To Category: 319
 Account Code: ??-?-??-???? To : ??-?-??-????

Variance : 2016 Round 1 Budget
 2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
ISW - Recycling											
01-1-311-6121	Mmbc and gbn program	5,742	750	750	750	0	0.0	750	750	750	750
01-1-311-6130	Isr rec commercial charges (pick	12,144	9,600	9,600	9,600	0	0.0	9,600	9,600	9,600	9,600
01-1-311-6135	Commercial drop off charges (recy	4,416	7,500	7,500	7,500	0	0.0	7,500	7,500	7,500	7,500
01-1-311-6150	Isr rec - white goods	12,161	9,600	9,600	9,600	0	0.0	9,600	9,600	9,600	9,600
01-1-311-6160	Isr recycling agreements	1,800	4,000	4,000	4,000	0	0.0	4,000	4,000	4,000	4,000
01-1-311-6210	Sale of materials	0	900	900	900	0	0.0	900	900	900	900
01-1-311-6230	Do not use	0	0	0	0	0	0.0	0	0	0	0
01-1-311-6240	Do not use	0	0	0	0	0	0.0	0	0	0	0
01-1-311-6800	Other revenue	0	0	0	0	0	0.0	0	0	0	0
Total General Revenue		36,263	32,350	32,350	32,350	0	0.0	32,350	32,350	32,350	32,350
01-3-311-7300	Staff salaries & wages - isr recycl	94,580	118,736	122,110	122,110	0	0.0	122,723	125,083	127,443	127,450
01-3-311-7310	Payroll oh & benefits- isr recycling	18,232	29,090	31,750	31,750	0	0.0	30,067	30,646	31,224	31,230
01-3-311-7410	Advertising & promotions	1,266	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-311-7440	Postage - isr - recycling	0	0	0	0	0	0.0	0	0	0	0
01-3-311-7610	Telephone	0	0	0	0	0	0.0	0	0	0	0
01-3-311-7700	Contract services	32,331	33,600	33,600	33,600	0	0.0	33,600	33,600	33,600	33,600
01-3-311-7800	Facility / site operations	0	0	0	0	0	0.0	0	0	0	0
01-3-311-7810	Property insurance	0	0	0	0	0	0.0	0	0	0	0
01-3-311-7820	Freight / transportation	1,194	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-311-7821	Recycling hauling	24,775	24,000	24,600	24,600	0	0.0	24,000	24,000	24,000	24,000
01-3-311-7860	Utilities	639	700	700	700	0	0.0	728	742	756	760
01-3-311-7870	Repairs and maintenance - site / fr	1,937	1,500	1,500	1,500	0	0.0	1,500	1,500	1,500	1,500
01-3-311-7880	Supplies	1,944	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-311-7900	Vehicles & equipment	0	0	0	0	0	0.0	0	0	0	0
01-3-311-7910	Vehicle insurance	2,286	2,200	2,200	2,200	0	0.0	2,200	2,200	2,200	2,200
01-3-311-7920	Fuel and lubricants	12,544	13,000	13,000	13,000	0	0.0	13,500	13,500	13,500	13,500
01-3-311-7930	Repairs and maintenance - vehicles	10,278	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-311-8010	Building insurance - isr - recycling	850	840	860	860	0	0.0	840	840	840	840
01-3-311-8030	Building maintenance - isr - recyc	0	500	500	500	0	0.0	500	500	500	500
01-3-311-8700	Contingency	0	0	0	0	0	0.0	0	0	0	0
Total General Expense		202,856	232,166	238,820	238,820	0	0.0	237,658	240,611	243,563	243,580
01-4-311-9100	Capital purchase - vehicles	0	0	0	0	0	0.0	0	0	0	0
01-4-311-9500	Capital purchase - minor equipmei	0	0	0	0	0	0.0	0	0	0	0

Financial Plan



From Category: 310

To Category: 319

Account Code: ??-?-???-????

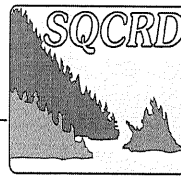
To : ??-?-???-????

Variance : 2016 Round 1 Budget

2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
	Total Capital Expense	0	0	0	0	0	0.0	0	0	0	0
	ISW - Recycling Surplus/Deficit	-166,593	-199,816	-206,470	-206,470	0	0.0	-205,308	-208,261	-211,213	-211,230

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL5290

Date : Jan 15, 2016

Page : 7

Time : 1:42 pm

From Category: 310

To Category: 319

Account Code: ??-?-???-????

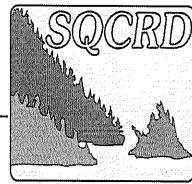
To : ??-?-???-????

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
ISW - Recycling									
01-1-311-6121	MMBC and GBN Program	-5,742	-750	-750	-750	-750	-750	-750	-750
01-1-311-6130	ISW REC Commercial Charges (Pick Ups	-12,144	-9,600	-9,600	-9,600	-9,600	-9,600	-9,600	-9,600
01-1-311-6135	Commercial Drop Off Charges (Recycling	-4,416	-7,500	-7,500	-7,500	-7,500	-7,500	-7,500	-7,500
01-1-311-6150	ISW REC - White Goods	-12,161	-9,600	-9,600	-9,600	-9,600	-9,600	-9,600	-9,600
01-1-311-6160	ISW Recycling Agreements	-1,800	-4,000	-4,000	-4,000	-4,000	-4,000	-4,000	-4,000
01-1-311-6210	Sale of Materials	0	-900	-900	-900	-900	-900	-900	-900
Total General Revenue		-36,263	-32,350	-32,350	-32,350	-32,350	-32,350	-32,350	-32,350
01-3-311-7300	Staff Salaries & Wages - ISW Recycling	94,580	118,736	122,110	122,110	122,723	125,083	127,443	127,450
01-3-311-7310	Payroll OH & Benefits- ISW Recycling	18,232	29,090	31,750	31,750	30,067	30,646	31,224	31,230
01-3-311-7410	Advertising & Promotions	1,266	1,000	1,000	1,000	1,000	1,000	1,000	1,000
01-3-311-7700	Contract Services	32,331	33,600	33,600	33,600	33,600	33,600	33,600	33,600
01-3-311-7820	Freight / Transportation	1,194	2,000	2,000	2,000	2,000	2,000	2,000	2,000
01-3-311-7821	Recycling Hauling	24,775	24,000	24,600	24,600	24,000	24,000	24,000	24,000
01-3-311-7860	Utilities	639	700	700	700	728	742	756	760
01-3-311-7870	Repairs and Maintenance - Site / Fac	1,937	1,500	1,500	1,500	1,500	1,500	1,500	1,500
01-3-311-7880	Supplies	1,944	2,000	2,000	2,000	2,000	2,000	2,000	2,000
01-3-311-7910	Vehicle Insurance	2,286	2,200	2,200	2,200	2,200	2,200	2,200	2,200
01-3-311-7920	Fuel and Lubricants	12,544	13,000	13,000	13,000	13,500	13,500	13,500	13,500
01-3-311-7930	Repairs and Maintenance - Vehicles and E	10,278	3,000	3,000	3,000	3,000	3,000	3,000	3,000
01-3-311-8010	Building Insurance - ISW - Recycling	850	840	860	860	840	840	840	840
01-3-311-8030	Building Maintenance - ISW - Recycling	0	500	500	500	500	500	500	500
Total General Expense		202,856	232,166	238,820	238,820	237,658	240,611	243,563	243,580
ISW - Recycling (Surplus)/Deficit		166,593	199,816	206,470	206,470	205,308	208,261	211,213	211,230
Report Total -->		-587,319	-521,906	-495,480	-495,480	-483,125	-501,825	-490,525	-490,510

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

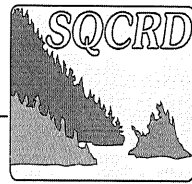
Date: Jan 15, 2016

Page: 8

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-1-311-6121	MMBC and GBN Program					
442	Trailer Load	A	3.00	-250.00	0.0000	-750
	Total	MMBC and GBN Program				-750
01-1-311-6130	ISW REC Commercial Charges (Pick Ups)					
304	(12 x \$800=\$9600	A	1.00	-9600.00	0.0000	-9,600
	Total	ISW REC Commercial Charges (Pick Ups)				-9,600
01-1-311-6135	Commercial Drop Off Charges (Recycling)					
452	Commercial Drop off charges for recycling	A	1.00	-7500.00	0.0000	-7,500
	Total	Commercial Drop Off Charges (Recycling)				-7,500
01-1-311-6150	ISW REC - White Goods					
129	White goods	A	1.00	-9600.00	0.0000	-9,600
	Total	ISW REC - White Goods				-9,600
01-1-311-6160	ISW Recycling Agreements					
305	Product care storage	A	1.00	-1800.00	0.0000	-1,800
305	Recycling Round UP	A	1.00	-1600.00	0.0000	-1,600
305	MMBC	A	1.00	-600.00	0.0000	-600
	Total	ISW Recycling Agreements				-4,000
01-1-311-6210	Sale of Materials					
344	Inventory shipped to PR from ISW	A	6.00	-150.00	0.0000	-900
	Total	Sale of Materials				-900
01-3-311-7300	Staff Salaries & Wages - ISW Recycling					
159	Manager - as calculated	A	1.00	18863.00	0.0000	18,863
159	Landfill Operator	A	1.00	57865.00	0.0000	57,865
159	Landfill Assistant	A	1.00	45380.00	0.0000	45,380
159	Rounding	A	1.00	2.00	0.0000	2
	Total	Staff Salaries & Wages - ISW Recycling				122,110
01-3-311-7310	Payroll OH & Benefits- ISW Recycling					

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

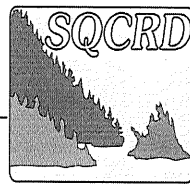
Date: Jan 15, 2016

Page: 9

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
160	Benefit Allowance	A	122110.00	0.26	0.0000	31,749
160	Rounding	A	1.00	1.00	0.0000	1
Total		Payroll OH & Benefits- ISW Recycling				31,750
01-3-311-7410	Advertising & Promotions					
161	Advertising allowance	A	1.00	1000.00	0.0000	1,000
Total		Advertising & Promotions				1,000
01-3-311-7700	Contract Services					
306	QC Recycling Depot Rent	A	12.00	2500.00	0.0000	30,000
306	Electronic Round Up	A	1.00	1600.00	0.0000	1,600
306	Contingency	A	1.00	2000.00	0.0000	2,000
Total		Contract Services				33,600
01-3-311-7820	Freight / Transportation					
164	Freight allowance	A	1.00	500.00	0.0000	500
164	BC Ferries (sandspit)	A	25.00	60.00	0.0000	1,500
Total		Freight / Transportation				2,000
01-3-311-7821	Recycling Hauling					
309	Hauling Recyclables	A	12.00	2050.00	0.0000	24,600
Total		Recycling Hauling				24,600
01-3-311-7860	Utilities					
165	Allowance (50% split with landfill)	A	1.00	700.00	0.0000	700
Total		Utilities				700
01-3-311-7870	Repairs and Maintenance - Site / Fac					
166	Allowance	A	1.00	1500.00	0.0000	1,500
Total		Repairs and Maintenance - Site / Fac				1,500
01-3-311-7880	Supplies					
171	Wire gales & shrink wrap	A	1.00	1400.00	0.0000	1,400
171	Gloves & other misc supplies	A	1.00	600.00	0.0000	600

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

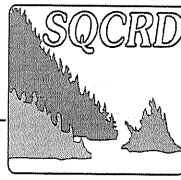
Date: Jan 15, 2016

Page: 10

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
Total		Supplies				2,000
01-3-311-7910	Vehicle Insurance					
167	New s-25 insurance	A	1.00	1350.00	0.0000	1,350
167	Trailer Insurance (SQ895)	A	1.00	400.00	0.0000	400
167	50% Ford Ranger Insurance	A	0.50	900.00	0.0000	450
Total		Vehicle Insurance				2,200
01-3-311-7920	Fuel and Lubricants					
168	Fuel Allowance	A	1.00	13000.00	0.0000	13,000
Total		Fuel and Lubricants				13,000
01-3-311-7930	Repairs and Maintenance - Vehicles and Eq					
172	General Maintenance	A	1.00	3000.00	0.0000	3,000
Total		Repairs and Maintenance - Vehicles and Eq				3,000
01-3-311-8010	Building Insurance - ISW - Recycling					
324	2016 Property Insurance	A	0.50	1720.00	0.0000	860
Total		Building Insurance - ISW - Recycling				860
01-3-311-8030	Building Maintenance - ISW - Recycling					
331	General Maintenance (split 50/50 with landfill)	A	1.00	500.00	0.0000	500
Total		Building Maintenance - ISW - Recycling				500

Financial Plan



From Category: 310

To Category: 319

Account Code: ??-?-??-????

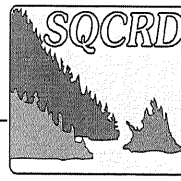
To : ??-?-??-????

Variance : 2016 Round 1 Budget

2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
Capital revenue											
ISW - Hauling											
01-2-313-690C Debt proceeds		0	0	0	0	0	0.0	0	0	0	0
01-2-313-695C Isw hauling - sale of asset		0	0	0	0	0	0.0	0	0	0	0
Total Capital revenue		0	0	0	0	0	0.0	0	0	0	0
01-3-313-730C Staff salaries & wages - isw haulin		35,488	44,507	45,700	45,700	0	0.0	46,479	47,373	48,266	48,270
01-3-313-731C Payroll oh & benefits - isw hauling		8,848	10,904	11,880	11,880	0	0.0	11,387	11,606	11,825	11,830
01-3-313-744C Postage - isw - hauling		0	0	0	0	0	0.0	0	0	0	0
01-3-313-770C Contract services		0	0	0	0	0	0.0	0	0	0	0
01-3-313-780C Facility / site operations		0	0	0	0	0	0.0	0	0	0	0
01-3-313-781C Property insurance		0	0	0	0	0	0.0	0	0	0	0
01-3-313-782C Freight / transportation		1,782	2,500	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-3-313-787C Repairs and maintenance - site / fr		949	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-313-791C Vehicle insurance		1,510	1,700	1,700	1,700	0	0.0	1,700	1,700	1,700	1,700
01-3-313-792C Fuel and lubricants		15,001	18,000	18,000	18,000	0	0.0	20,000	20,000	20,000	20,000
01-3-313-793C Vehicle repairs & maintenance		4,269	6,000	6,000	6,000	0	0.0	6,000	6,000	6,000	6,000
01-3-313-823C Lease interest		854	2,150	2,150	2,150	0	0.0	2,150	2,150	2,150	2,150
01-3-313-824C Lease principal		8,453	14,150	14,150	14,150	0	0.0	14,150	14,150	14,150	14,150
01-3-313-870C Contingency		0	0	0	0	0	0.0	0	0	0	0
Total General Expense		77,154	102,911	105,080	105,080	0	0.0	107,366	108,479	109,591	109,600
01-4-313-910C Capital purchase - vehicles		0	0	0	0	0	0.0	0	0	0	0
01-4-313-950C capital purchase - minor equipme		0	0	0	0	0	0.0	0	0	0	0
Total Capital Expense		0	0	0	0	0	0.0	0	0	0	0
ISW - Hauling Surplus/Deficit		-77,154	-102,911	-105,080	-105,080	0	0.0	-107,366	-108,479	-109,591	-109,600

SKREENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL5290

Page : 11

Date : Jan 15, 2016

Time : 1:42 pm

From Category: 310

To Category: 319

Account Code: ??-?-???-????

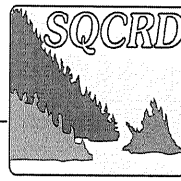
To : ??-?-???-????

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
Capital revenue									
ISW - Hauling									
01-3-313-7300	Staff Salaries & Wages - ISW Hauling	35,488	44,507	45,700	45,700	46,479	47,373	48,266	48,270
01-3-313-7310	Payroll OH & Benefits - ISW Hauling	8,848	10,904	11,880	11,880	11,387	11,606	11,825	11,830
01-3-313-7820	Freight / Transportation	1,782	2,500	2,500	2,500	2,500	2,500	2,500	2,500
01-3-313-7870	Repairs and Maintenance - Site / Fac	949	3,000	3,000	3,000	3,000	3,000	3,000	3,000
01-3-313-7910	Vehicle Insurance	1,510	1,700	1,700	1,700	1,700	1,700	1,700	1,700
01-3-313-7920	Fuel and Lubricants	15,001	18,000	18,000	18,000	20,000	20,000	20,000	20,000
01-3-313-7930	Vehicle Repairs & Maintenance	4,269	6,000	6,000	6,000	6,000	6,000	6,000	6,000
01-3-313-8230	Lease Interest	854	2,150	2,150	2,150	2,150	2,150	2,150	2,150
01-3-313-8240	Lease Principal	8,453	14,150	14,150	14,150	14,150	14,150	14,150	14,150
Total General Expense		77,154	102,911	105,080	105,080	107,366	108,479	109,591	109,600
ISW - Hauling (Surplus)/Deficit		77,154	102,911	105,080	105,080	107,366	108,479	109,591	109,600

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL5290

Date : Jan 15, 2016

Page : 12

Time : 1:42 pm

From Category: 310

To Category: 319

Account Code: ??-?-???-????

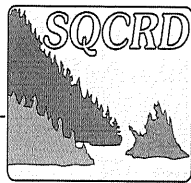
To : ??-?-???-????

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
	General Capital								
	Capital revenue								
	ISW - Hauling								
	ISW - Hauling (Surplus)/Deficit	0	0	0	0	0	0	0	0
	Report Total -->	-510,165	-418,995	-390,400	-390,400	-375,759	-393,346	-380,934	-380,910

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

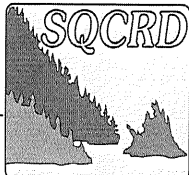
Date: Jan 15, 2016

Page: 13

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-3-313-7300	Staff Salaries & Wages - ISW Hauling					
115	Manager - as calculated	A	1.00	5280.00	0.0000	5,280
115	Truck Driver - as calculated	A	1.00	40420.00	0.0000	40,420
	Total					45,700
01-3-313-7310	Payroll OH & Benefits - ISW Hauling					
296	Benefit allocations	A	1.00	11880.00	0.0000	11,880
	Total					11,880
01-3-313-7820	Freight / Transportation					
121	Ferry Fares (18 -20 trips per year)	A	20.00	100.00	0.0000	2,000
121	Allowance	A	1.00	500.00	0.0000	500
	Total					2,500
01-3-313-7870	Repairs and Maintenance - Site / Fac					
122	Bin Maintenance	A	1.00	3000.00	0.0000	3,000
	Total					3,000
01-3-313-7910	Vehicle Insurance					
128	S24	A	1.00	950.00	0.0000	950
128	50% Ford Ranger	A	0.50	900.00	0.0000	450
128	S24 Replacement Value (property insurance)	A	1.00	300.00	0.0000	300
	Total					1,700
01-3-313-7920	Fuel and Lubricants					
118	Fuel allowance	A	1.00	18000.00	0.0000	18,000
	Total					18,000
01-3-313-7930	Vehicle Repairs & Maintenance					
119	General Maintenance	A	1.00	3800.00	0.0000	3,800
119	Tire Contingency	A	1.00	2200.00	0.0000	2,200
	Total					6,000
01-3-313-8230	Lease Interest					

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



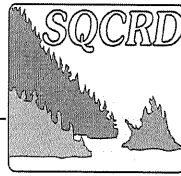
2016 Round 2 Budget

GL5290
Date: Jan 15, 2016

Page: 14
Time: 1:42 pm

Account Code		Account Name	Status	Quantity	Rate	Burden %	Amount
ID	Description						
367	Lease interest		A	1.00	2150.00	0.0000	2,150
		Total	Lease Interest				2,150
01-3-313-8240		Lease Principal					
126	Principal		A	1.00	14150.00	0.0000	14,150
		Total	Lease Principal				14,150

Financial Plan



From Category: 310

To Category: 319

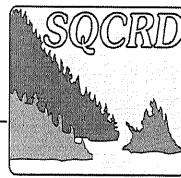
Account Code: ??-?-??-????

To : ??-?-??-????

Variance : 2016 Round 1 Budget
2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Expense											
ISW - Transfer Station											
01-3-315-730C	Staff salaries & wages - isw transfi	36,011	42,025	43,170	43,170	0	0.0	45,785	46,665	47,546	47,550
01-3-315-731C	Payroll oh & benefits - isw transfer	7,282	9,863	10,790	10,790	0	0.0	10,746	10,952	11,159	11,160
01-3-315-748C	Office supplies - isw - transfer stat	0	0	0	0	0	0.0	0	0	0	0
01-3-315-770C	Contract services	8,495	8,500	8,500	8,500	0	0.0	8,500	8,500	8,500	8,500
01-3-315-780C	Facility / site operations	0	0	0	0	0	0.0	0	0	0	0
01-3-315-785C	Permits & licences	0	0	250	250	0	0.0	0	0	0	0
01-3-315-787C	Repairs and maintenance - site / fi	12,623	13,000	5,000	5,000	0	0.0	13,000	13,000	13,000	13,000
01-3-315-870C	Contingency	0	0	1,000	1,000	0	0.0	0	0	0	0
Total General Expense		64,411	73,388	68,710	68,710	0	0.0	78,031	79,117	80,205	80,210
01-4-315-950C	Capital purchase - minor equipmei	0	18,000	18,010	18,010	0	0.0	18,000	18,000	18,000	18,000
Total Capital Expense		0	18,000	18,010	18,010	0	0.0	18,000	18,000	18,000	18,000
ISW - Transfer Station Surplus/Deficit		-64,411	-91,388	-86,720	-86,720	0	0.0	-96,031	-97,117	-98,205	-98,210

SKREENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL5290

Page : 15

Date : Jan 15, 2016

Time : 1:42 pm

From Category: 310

To Category: 319

Account Code: ??-?-??-??-??

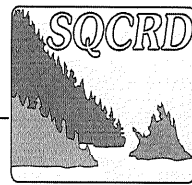
To : ??-?-??-??-??

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Expense									
ISW - Transfer Station									
01-3-315-7300	Staff Salaries & Wages - ISW Transfer St	36,011	42,025	43,170	43,170	45,785	46,665	47,546	47,550
01-3-315-7310	Payroll OH & Benefits - ISW Transfer Stn	7,282	9,863	10,790	10,790	10,746	10,952	11,159	11,160
01-3-315-7700	Contract Services	8,495	8,500	8,500	8,500	8,500	8,500	8,500	8,500
01-3-315-7850	Permits & Licences	0	0	250	250	0	0	0	0
01-3-315-7870	Repairs and Maintenance - Site / Fac	12,623	13,000	5,000	5,000	13,000	13,000	13,000	13,000
01-3-315-8700	Contingency	0	0	1,000	1,000	0	0	0	0
	Total General Expense	64,411	73,388	68,710	68,710	78,031	79,117	80,205	80,210
01-4-315-9500	Capital Purchase - Minor Equipment	0	18,000	18,010	18,010	18,000	18,000	18,000	18,000
	Total Capital Expense	0	18,000	18,010	18,010	18,000	18,000	18,000	18,000
	ISW - Transfer Station (Surplus)/Deficit	64,411	91,388	86,720	86,720	96,031	97,117	98,205	98,210
	Report Total -->	-445,754	-327,607	-303,680	-303,680	-279,728	-296,229	-282,729	-282,700

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

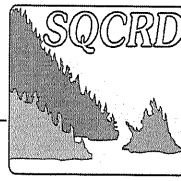
Date: Jan 15, 2016

Page: 16

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-3-315-7300	Staff Salaries & Wages - ISW Transfer St					
173	Manger - as calculated	A	1.00	6040.00	0.0000	6,040
173	Landfill Operator	A	1.00	20250.00	0.0000	20,250
173	Landfill Assistant	A	1.00	15880.00	0.0000	15,880
173	Overtime allowance	A	1.00	1000.00	0.0000	1,000
	Total					43,170
01-3-315-7310	Payroll OH & Benefits - ISW Transfer Stn					
297	Benefit allocation	A	43170.00	0.25	0.0000	10,793
297	rounding	A	1.00	-3.00	0.0000	-3
	Total					10,790
01-3-315-7700	Contract Services					
174	Hecate Junk It	A	12.00	700.00	0.0000	8,400
174	Allowance	A	1.00	100.00	0.0000	100
	Total					8,500
01-3-315-7850	Permits & Licences					
388	Landfill Permit (every 3 years)	A	1.00	250.00	0.0000	250
	Total					250
01-3-315-7870	Repairs and Maintenance - Site / Fac					
175	Transfer station maintenance	A	1.00	5000.00	0.0000	5,000
	Total					5,000
01-3-315-8700	Contingency					
176	Contingency	A	1.00	1000.00	0.0000	1,000
	Total					1,000
01-4-315-9500	Capital Purchase - Minor Equipment					
312	Bin Replacement	A	1.00	18000.00	0.0000	18,000
312	Note: Bins deteriorate when left in the weather. Therefore only one is ordered at a time	A	1.00	10.00	0.0000	10
	Total					18,010

Financial Plan

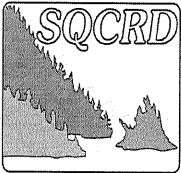


From Category: 310 To Category: 319
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2016 Round 1 Budget
 2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
ISW - Landfill											
01-1-317-612C	Sale of materials - isw - landfill	0	0	0	0	0	0.0	0	0	0	0
01-1-317-620C	Tipping fees	91,783	78,000	78,000	78,000	0	0.0	78,000	78,000	78,000	78,000
01-1-317-622C	Commercial charges	5,189	5,160	5,160	5,160	0	0.0	5,160	5,160	5,160	5,220
Total General Revenue		96,972	83,160	83,160	83,160	0	0.0	83,160	83,160	83,160	83,220
01-3-317-730C	Staff salaries & wages - isw landfil	40,636	54,853	56,430	56,430	0	0.0	59,126	60,264	61,401	61,410
01-3-317-731C	Payroll oh & benefits - isw landfill	11,026	13,439	14,670	14,670	0	0.0	13,582	13,843	14,104	14,110
01-3-317-733C	Memberships & licences	0	210	210	210	0	0.0	210	210	210	210
01-3-317-741C	Advertising & promotions	250	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-317-744C	Postage - isw - landfill	0	0	0	0	0	0.0	0	0	0	0
01-3-317-749C	Safety supplies - isw - landfill	284	500	500	500	0	0.0	500	500	500	500
01-3-317-762C	Email / website	0	0	0	0	0	0.0	0	0	0	0
01-3-317-770C	Contract services	35,564	28,500	28,420	28,420	0	0.0	3,500	18,500	3,500	3,500
01-3-317-772C	Professional fees	7,132	15,000	15,000	15,000	0	0.0	15,000	15,000	15,000	15,000
01-3-317-780C	Facility / site operations	0	0	0	0	0	0.0	0	0	0	0
01-3-317-782C	Freight / transportation	0	0	0	0	0	0.0	0	0	0	0
01-3-317-784C	Monitoring and lab testing	10,148	11,500	11,500	11,500	0	0.0	11,500	11,500	11,500	11,500
01-3-317-786C	Utilities	639	700	700	700	0	0.0	728	742	756	760
01-3-317-787C	Repairs and maintenance - site / fr	1,530	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-317-788C	Supplies	1,539	2,500	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-3-317-789C	Landfill closure costs	0	35,000	35,000	35,000	0	0.0	35,000	35,000	35,000	35,000
01-3-317-792C	Fuel and lubricants	5,484	7,500	7,500	7,500	0	0.0	7,500	7,500	7,500	7,500
01-3-317-793C	Repairs and maintenance - vehicle	24,470	30,000	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-3-317-801C	Building insurance	1,250	1,240	1,240	1,240	0	0.0	1,240	1,240	1,240	1,240
01-3-317-803C	Building maintenance	0	500	1,000	1,000	0	0.0	500	500	500	500
01-3-317-821C	Interest on debenture debt	5,250	10,500	10,500	10,500	0	0.0	10,500	10,500	10,500	10,500
01-3-317-822C	Principal on debenture debt	0	7,350	7,350	7,350	0	0.0	7,350	7,350	7,350	7,350
01-3-317-823C	Lease interest	0	0	0	0	0	0.0	0	0	0	0
01-3-317-824C	Lease principal	0	0	0	0	0	0.0	0	0	0	0
01-3-317-870C	Contingency	0	0	0	0	0	0.0	0	0	0	0
Total General Expense		145,202	221,292	197,020	197,020	0	0.0	173,236	189,649	176,061	176,080
01-4-317-950C	Capital purchase - minor equipment	0	0	0	0	0	0.0	0	0	0	0
Total Capital Expense		0	0	0	0	0	0.0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Financial Plan

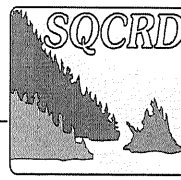


From Category: 310 To Category: 319
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2016 Round 1 Budget
2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
	ISW - Landfill Surplus/Deficit	-48,230	-138,132	-113,860	-113,860	0	0.0	-90,076	-106,489	-92,901	-92,860

SKENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL5290

Date : Jan 15, 2016

Page : 18

Time : 1:42 pm

From Category: 310

To Category: 319

Account Code: ??-?-??-??-??

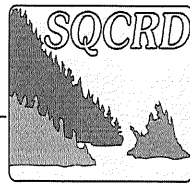
To : ??-?-??-??-??

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
ISW - Landfill									
01-1-317-6200	Tipping Fees	-91,783	-78,000	-78,000	-78,000	-78,000	-78,000	-78,000	-78,000
01-1-317-6220	Commercial Charges	-5,189	-5,160	-5,160	-5,160	-5,160	-5,160	-5,160	-5,220
	Total General Revenue	-96,972	-83,160	-83,160	-83,160	-83,160	-83,160	-83,160	-83,220
01-3-317-7300	Staff Salaries & Wages - ISW Landfill	40,636	54,853	56,430	56,430	59,126	60,264	61,401	61,410
01-3-317-7310	Payroll OH & Benefits - ISW Landfill	11,026	13,439	14,670	14,670	13,582	13,843	14,104	14,110
01-3-317-7335	Memberships & Licences	0	210	210	210	210	210	210	210
01-3-317-7410	Advertising & Promotions	250	1,000	1,000	1,000	1,000	1,000	1,000	1,000
01-3-317-7490	Safety Supplies - ISW - Landfill	284	500	500	500	500	500	500	500
01-3-317-7700	Contract Services	35,564	28,500	28,420	28,420	3,500	18,500	3,500	3,500
01-3-317-7720	Professional Fees	7,132	15,000	15,000	15,000	15,000	15,000	15,000	15,000
01-3-317-7840	Monitoring and Lab Testing	10,148	11,500	11,500	11,500	11,500	11,500	11,500	11,500
01-3-317-7860	Utilities	639	700	700	700	728	742	756	760
01-3-317-7870	Repairs and Maintenance - Site / Fac	1,530	1,000	1,000	1,000	1,000	1,000	1,000	1,000
01-3-317-7880	Supplies	1,539	2,500	2,500	2,500	2,500	2,500	2,500	2,500
01-3-317-7899	Landfill Closure Costs	0	35,000	35,000	35,000	35,000	35,000	35,000	35,000
01-3-317-7920	Fuel and Lubricants	5,484	7,500	7,500	7,500	7,500	7,500	7,500	7,500
01-3-317-7930	Repairs and Maintenance - Vehicle & Equ	24,470	30,000	2,500	2,500	2,500	2,500	2,500	2,500
01-3-317-8010	Building Insurance	1,250	1,240	1,240	1,240	1,240	1,240	1,240	1,240
01-3-317-8030	Building Maintenance	0	500	1,000	1,000	500	500	500	500
01-3-317-8210	Interest on Debenture Debt	5,250	10,500	10,500	10,500	10,500	10,500	10,500	10,500
01-3-317-8220	Principal on Debenture Debt	0	7,350	7,350	7,350	7,350	7,350	7,350	7,350
	Total General Expense	145,202	221,292	197,020	197,020	173,236	189,649	176,061	176,080
	ISW - Landfill (Surplus)/Deficit	48,230	138,132	113,860	113,860	90,076	106,489	92,901	92,860
	Report Total -->	-397,524	-189,475	-189,820	-189,820	-189,652	-189,740	-189,828	-189,840

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

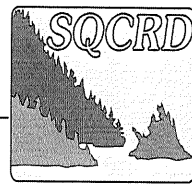
Date: Jan 15, 2016

Page: 19

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-1-317-6200	Tipping Fees					
130	Tipping fees	A	1.00	-76000.00	0.0000	-76,000
130	Bag Tags	A	1.00	-2000.00	0.0000	-2,000
	Total	Tipping Fees				-78,000
01-1-317-6220	Commercial Charges					
307	Big Red Comm Charges	A	12.00	-430.00	0.0000	-5,160
	Total	Commercial Charges				-5,160
01-3-317-7300	Staff Salaries & Wages - ISW Landfill					
138	Manager - as calculated	A	1.00	22640.00	0.0000	22,640
138	Truck Driver	A	1.00	13540.00	0.0000	13,540
138	Landfill Operator	A	1.00	20250.00	0.0000	20,250
	Total	Staff Salaries & Wages - ISW Landfill				56,430
01-3-317-7310	Payroll OH & Benefits - ISW Landfill					
140	Benefit Allocation	A	56430.00	0.26	0.0000	14,672
140	Rounding	A	1.00	-2.00	0.0000	-2
	Total	Payroll OH & Benefits - ISW Landfill				14,670
01-3-317-7335	Memberships & Licences					
364	Landfill lease renewal	A	1.00	210.00	0.0000	210
	Total	Memberships & Licences				210
01-3-317-7410	Advertising & Promotions					
155	advertising allowance	A	1.00	1000.00	0.0000	1,000
	Total	Advertising & Promotions				1,000
01-3-317-7490	Safety Supplies - ISW - Landfill					
311	Allowance for medical kits & supplies	A	1.00	500.00	0.0000	500
	Total	Safety Supplies - ISW - Landfill				500
01-3-317-7700	Contract Services					
308	Toilet rental & cleaning	A	12.00	285.00	0.0000	3,420

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

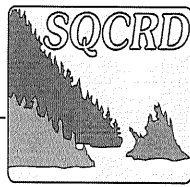
Date: Jan 15, 2016

Page: 20

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
308	Backfill road access, open access to sand and gravel for road	A	1.00	25000.00	0.0000	25,000
Total		Contract Services				28,420
01-3-317-7720	Professional Fees					
139	Consultant - Tony Sperling	A	1.00	15000.00	0.0000	15,000
Total		Professional Fees				15,000
01-3-317-7840	Monitoring and Lab Testing					
141	Water testing - norlabs	A	1.00	11500.00	0.0000	11,500
Total		Monitoring and Lab Testing				11,500
01-3-317-7860	Utilities					
142	Hydro allowance (50% split with recycling)	A	1.00	700.00	0.0000	700
Total		Utilities				700
01-3-317-7870	Repairs and Maintenance - Site / Fac					
152	Fence Maintenance	A	1.00	500.00	0.0000	500
152	General Site Maintenance	A	1.00	500.00	0.0000	500
Total		Repairs and Maintenance - Site / Fac				1,000
01-3-317-7880	Supplies					
151	Supplies allowance including fire extinguishers	A	1.00	2300.00	0.0000	2,300
151	Drinking water	A	1.00	200.00	0.0000	200
Total		Supplies				2,500
01-3-317-7899	Landfill Closure Costs					
143	Estimagad annual closure liability	A	1.00	35000.00	0.0000	35,000
Total		Landfill Closure Costs				35,000
01-3-317-7920	Fuel and Lubricants					
144	Fuel & Lub	A	1.00	7500.00	0.0000	7,500
Total		Fuel and Lubricants				7,500
01-3-317-7930	Repairs and Maintenance - Vehicle & Equi					

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

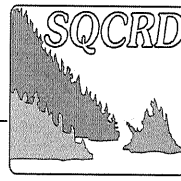
Date: Jan 15, 2016

Page: 21

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
145	General maintenance	A	1.00	2500.00	0.0000	2,500
145		A	1.00	0.00	0.0000	0
Total		Repairs and Maintenance - Vehicle & Equi				2,500
01-3-317-8010	Building Insurance					
146	2015 Property insurance	A	0.50	1680.00	0.0000	840
146	Forklift	A	1.00	50.00	0.0000	50
146	Excavator	A	1.00	350.00	0.0000	350
Total		Building Insurance				1,240
01-3-317-8030	Building Maintenance					
147	Building maint (split 50/50 wiht recycling)	A	1.00	1000.00	0.0000	1,000
Total		Building Maintenance				1,000
01-3-317-8210	Interest on Debenture Debt					
148	MFA Issue #61 last year of payments is 2020	A	1.00	10500.00	0.0000	10,500
Total		Interest on Debenture Debt				10,500
01-3-317-8220	Principal on Debenture Debt					
149	MFA #61 Principal last year of payments is 2020	A	1.00	7350.00	0.0000	7,350
Total		Principal on Debenture Debt				7,350

Financial Plan



From Category: 310

To Category: 319

Account Code: ??-?-??-????

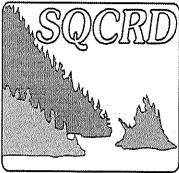
To : ??-?-??-????

Variance : 2016 Round 1 Budget

2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
ISW - Collection											
01-1-319-600C User fees		0	0	0	0	0	0.0	0	0	0	0
01-1-319-601C Isw - user fees		0	0	0	0	0	0.0	0	0	0	0
01-1-319-6013 Isw - user fees municipalities		0	0	0	0	0	0.0	0	0	0	0
Total General Revenue		0	0	0	0	0	0.0	0	0	0	0
01-3-319-6013 Isw - user fees municipalities		0	0	0	0	0	0.0	0	0	0	0
01-3-319-730C Staff salaries & wages - isw collect		8,110	3,550	3,780	3,780	0	0.0	3,692	3,763	3,834	3,840
01-3-319-731C Payroll oh & benefits - isw collectic		1,849	870	980	980	0	0.0	905	922	939	940
01-3-319-744C Postage - isw - collection		0	0	0	0	0	0.0	0	0	0	0
01-3-319-746C Billing charges		0	0	0	0	0	0.0	0	0	0	0
01-3-319-771C Contracts - operations		181,872	185,055	185,060	185,060	0	0.0	185,055	185,055	185,055	185,060
Total General Expense		191,831	189,475	189,820	189,820	0	0.0	189,652	189,740	189,828	189,840
ISW - Collection Surplus/Deficit		-191,831	-189,475	-189,820	-189,820	0	0.0	-189,652	-189,740	-189,828	-189,840

SKEENA-QUEEN CHARLOTTE RD
Financial Plan

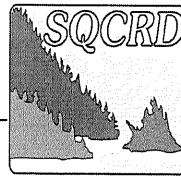


From Category: 310 To Category: 319
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2016 Round 1 Budget
2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Capital											
Capital revenue											
ISW - Hauling											
	Total Capital revenue	0	0	0	0	0	0.0	0	0	0	0
	ISW - Hauling Surplus/Deficit	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	205,693	0	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL5290

Date : Jan 15, 2016

Page : 22

Time : 1:42 pm

From Category: 310

To Category: 319

Account Code: ??-?-???-???

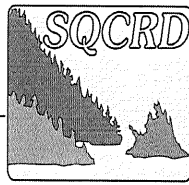
To : ??-?-???-???

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
ISW - Collection									
01-3-319-7300	Staff Salaries & Wages - ISW Collection	8,110	3,550	3,780	3,780	3,692	3,763	3,834	3,840
01-3-319-7310	Payroll OH & Benefits - ISW Collection	1,849	870	980	980	905	922	939	940
01-3-319-7710	Contracts - Operations	181,872	185,055	185,060	185,060	185,055	185,055	185,055	185,060
	Total General Expense	191,831	189,475	189,820	189,820	189,652	189,740	189,828	189,840
	ISW - Collection (Surplus)/Deficit	191,831	189,475	189,820	189,820	189,652	189,740	189,828	189,840
	Report Total -->	-205,693	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

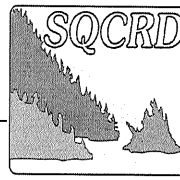
Date: Jan 15, 2016

Page: 23

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-3-319-7300	Staff Salaries & Wages - ISW Collection					
294	Manager - as calculated	A	1.00	3780.00	0.0000	3,780
294		A	1.00	0.00	0.0000	0
	Total					3,780
01-3-319-7310	Payroll OH & Benefits - ISW Collection					
298	Benefit allocation	A	1.00	980.00	0.0000	980
	Total					980
01-3-319-7710	Contracts - Operations					
136	Big Red Contract	A	1.00	185055.00	0.0000	185,055
136	Rounding	A	1.00	5.00	0.0000	5
	Total					185,060

Financial Plan

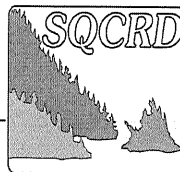


From Category: 340 To Category: 340
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2016 Round 1 Budget
 2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
Regional (Mainland) Recycling											
01-1-340-270C	Debenture debt - regional district	0	0	0	0	0	0.0	0	0	0	0
01-1-340-500C	Property tax requisitions	224,000	224,000	224,000	224,000	0	0.0	240,747	228,804	236,316	236,340
01-1-340-510C	Grant in lieu of taxes	0	13,000	13,000	13,000	0	0.0	13,000	13,000	13,000	13,000
01-1-340-540C	Grants - conditional	30,000	60,000	50,000	50,000	0	0.0	0	0	0	0
01-1-340-609S	Spring cleanup revenue	0	0	0	0	0	0.0	0	0	0	0
01-1-340-610C	Sale of services	7,447	8,085	8,090	8,090	0	0.0	8,085	8,085	8,085	8,090
01-1-340-6110	Processing	127,155	130,800	130,800	130,800	0	0.0	130,800	130,800	130,800	130,800
01-1-340-612C	Sale of materials	78,971	86,860	86,860	86,860	0	0.0	86,860	86,860	86,860	86,860
01-1-340-6121	Mmbc & gbn program	129,058	95,196	95,200	95,200	0	0.0	95,196	95,196	95,196	95,200
01-1-340-613C	Commercial charges	28,380	24,620	24,620	24,620	0	0.0	24,620	24,620	24,620	24,620
01-1-340-613S	Other commercial charges	0	0	0	0	0	0.0	0	0	0	0
01-1-340-614C	Rental revenue	20,740	21,680	21,680	21,680	0	0.0	21,680	21,680	21,680	21,680
01-1-340-615C	Bulk recycling	25,346	28,800	28,800	28,800	0	0.0	28,800	28,800	28,800	28,800
01-1-340-616C	Recycling agreements	32,707	33,012	33,010	33,010	0	0.0	33,012	33,012	33,012	33,020
01-1-340-6161	Agreement - kitimat stikine	25,532	44,793	0	0	0	0.0	44,793	44,793	44,793	44,800
01-1-340-624C	Recycling fee	0	0	0	0	0	0.0	0	0	0	0
01-1-340-680C	Other revenue	3,193	0	0	0	0	0.0	0	0	0	0
01-1-340-680S	Mfa actuarial adjustment revenue	0	0	0	0	0	0.0	0	0	0	0
01-1-340-699S	Required revenue (budgeting purp	0	0	0	0	0	0.0	0	0	0	0
01-1-340-820C	Transfer from reserve	0	0	0	0	0	0.0	0	0	0	0
Total General Revenue		732,529	770,846	716,060	716,060	0	0.0	727,593	715,650	723,162	723,210
01-2-340-540C	Grants conditional	0	0	0	0	0	0.0	0	0	0	0
01-2-340-695C	Proceeds from sale of asset / leas	902	23,560	0	0	0	0.0	0	0	0	0
01-2-340-841C	Transfer from reserve	0	15,000	0	0	0	0.0	0	0	0	0
Total Capital revenue		902	38,560	0	0	0	0.0	0	0	0	0
01-3-340-270C	Debenture debt - regional district	0	0	0	0	0	0.0	0	0	0	0
01-3-340-680C	Missing - regional (mainland) recyc	0	0	0	0	0	0.0	0	0	0	0
01-3-340-710C	Support services - mainland recycl	74,168	74,168	73,480	73,480	0	0.0	77,135	78,618	80,101	80,110
01-3-340-715C	Internal recovery (isw-rr)	0	0	0	0	0	0.0	0	0	0	0
01-3-340-724C	Regional recycling meeting expens	275	150	200	200	0	0.0	150	150	150	150
01-3-340-730C	Staff salaries & wages	298,968	280,176	298,060	298,060	0	0.0	317,986	324,101	330,217	330,220
01-3-340-731C	Payroll overhead & benefits	69,095	70,794	78,020	78,020	0	0.0	82,837	84,430	86,023	86,030
01-3-340-732C	Staff travel	6,409	6,400	6,400	6,400	0	0.0	6,400	6,400	6,400	6,400

Financial Plan



From Category: 340

To Category: 340

Account Code: ??-?-???-????

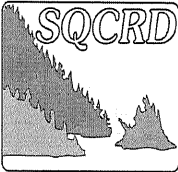
To : ??-?-???-????

Variance : 2016 Round 1 Budget

2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
01-3-340-733C	Staff training & conferences	3,548	3,645	3,650	3,650	0	0.0	3,645	3,645	3,645	3,650
01-3-340-733E	Memberships	175	1,175	1,180	1,180	0	0.0	1,175	1,175	1,175	1,180
01-3-340-740C	General office admin (heading only)	0	0	0	0	0	0.0	0	0	0	0
01-3-340-741C	Advertising & promotions	4,076	6,744	6,740	6,740	0	0.0	6,744	6,744	6,744	6,750
01-3-340-742C	Bad debts/write-offs	0	0	0	0	0	0.0	0	0	0	0
01-3-340-742E	Cash short/over	38	0	0	0	0	0.0	0	0	0	0
01-3-340-744C	Postage/ courier	0	1,010	1,100	1,100	0	0.0	1,010	1,010	1,010	1,010
01-3-340-745C	Subscriptions - regional (mainland)	79	0	0	0	0	0.0	0	0	0	0
01-3-340-747C	Computer maintenance	0	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-340-748C	Office supplies	1,545	2,300	2,300	2,300	0	0.0	2,300	2,300	2,300	2,300
01-3-340-749C	Safety supplies	1,783	1,500	1,500	1,500	0	0.0	1,500	1,500	1,500	1,500
01-3-340-750E	Rr suspense	0	0	0	0	0	0.0	0	0	0	0
01-3-340-761C	Telephone	3,208	3,900	3,900	3,900	0	0.0	3,780	3,780	3,780	3,780
01-3-340-762C	Email / website	1,157	1,260	1,260	1,260	0	0.0	1,000	1,000	1,000	1,000
01-3-340-772C	Professional fees - regional (mainl	24,190	64,000	54,000	54,000	0	0.0	4,000	4,000	4,000	4,000
01-3-340-773C	Legal services - regional recycling	0	2,000	2,000	2,000	0	0.0	0	0	0	0
01-3-340-780C	Facility/site operations (heading or	0	0	0	0	0	0.0	0	0	0	0
01-3-340-782C	Freight / transportation	52,625	65,288	55,800	55,800	0	0.0	65,288	65,288	65,288	65,290
01-3-340-782E	Sorting charges	2,130	7,675	0	0	0	0.0	7,675	7,675	7,675	7,680
01-3-340-783C	Disposal / tipping charges	5,351	4,040	4,240	4,240	0	0.0	4,040	4,040	4,040	4,040
01-3-340-783E	Material purchases - reg recycling	0	2,500	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-3-340-784C	Monitoring and lab testing - region:	480	0	0	0	0	0.0	0	0	0	0
01-3-340-785C	Permits and licences	0	0	0	0	0	0.0	0	0	0	0
01-3-340-786C	Regional recycling utilites	18,500	15,800	16,000	16,000	0	0.0	16,432	16,748	17,064	17,070
01-3-340-787C	Repairs and maintenance - site / fr	15,615	8,000	8,000	8,000	0	0.0	8,000	8,000	8,000	8,000
01-3-340-788C	Shop supplies	11,834	12,700	12,700	12,700	0	0.0	12,700	12,700	12,700	12,700
01-3-340-788E	Small tools and minor equip. purch	0	500	500	500	0	0.0	500	500	500	500
01-3-340-790C	Vehicles & equipment (heading on	0	0	0	0	0	0.0	0	0	0	0
01-3-340-791C	Vehicle insurance	1,605	1,050	4,200	4,200	0	0.0	1,050	1,050	1,050	1,050
01-3-340-792C	Fuel and lubricants	10,499	12,000	12,000	12,000	0	0.0	12,000	12,000	12,000	12,000
01-3-340-793C	Repairs and maintenance - vehicle	19,118	21,000	21,000	21,000	0	0.0	21,000	21,000	21,000	21,000
01-3-340-801C	Building insurance	8,545	8,350	8,370	8,370	0	0.0	8,300	8,300	8,300	8,300
01-3-340-802C	Utilities - building	0	0	0	0	0	0.0	0	0	0	0
01-3-340-803C	Building maintenance	16	0	0	0	0	0.0	0	0	0	0
01-3-340-821C	Interest on debenture debt	8,860	17,720	17,740	17,740	0	0.0	0	0	0	0
01-3-340-822C	Principal on debenture debt	0	12,097	12,110	12,110	0	0.0	0	0	0	0
01-3-340-8221	Regional recycling actuarial adjust	0	0	0	0	0	0.0	0	0	0	0
01-3-340-823C	Lease interest	1,341	3,058	3,060	3,060	0	0.0	1,798	131	0	0
01-3-340-824C	Lease principal	12,085	20,388	20,390	20,390	0	0.0	21,648	1,865	0	0
01-3-340-825C	Short term loan interest	43	0	0	0	0	0.0	0	0	0	0
01-3-340-840C	Contribution to reserves	0	0	4,000	34,000	0	0.0	34,000	34,000	34,000	34,000

SKEENA-QUEEN CHARLOTTE RD
Financial Plan

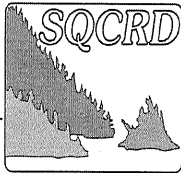


From Category: 340 To Category: 340
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2016 Round 1 Budget
2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
01-3-340-870C	Contingency	0	0	0	0	0	0.0	0	0	0	0
01-3-340-880C	Prior year (surplus) / deficit	-48,910	2,018	-51,340	-51,340	0	0.0	0	0	0	0
	Total General Expense	608,451	734,406	716,060	716,060	0	0.0	727,593	715,650	723,162	723,210
01-4-340-960C	Capital purchase - heavy equipme	41,567	60,000	0	0	0	0.0	0	0	0	0
01-4-340-995C	Building - regional recycling	15,559	15,000	0	0	0	0.0	0	0	0	0
	Total Capital Expense	57,126	75,000	0	0	0	0.0	0	0	0	0
	Regional (Mainland) Recycling Surplus/Deficit	67,854	0	0	0	0	0.0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Financial Plan



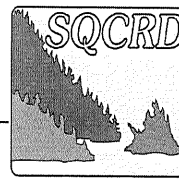
From Category: 340 To Category: 340
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2016 Round 1 Budget
2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Capital											
Capital revenue											
Regional Recycling											
11-2-340-6950	Regional recycling - sale of asset	0	0	0	0	0	0.0	0	0	0	0
Total Capital revenue		0	0	0	0	0	0.0	0	0	0	0
Regional Recycling Surplus/Deficit		0	0	0	0	0	0.0	0	0	0	0
Report Total -->		0	67,854	0	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD

Budget Department by Category



GL5290

Page : 1

Date : Jan 15, 2016

Time : 1:42 pm

From Category: 340

To Category: 340

Account Code: ??-?-??-??-??

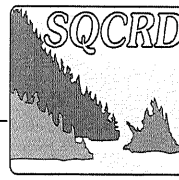
To : ??-?-??-??-??

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
Regional (Mainland) Recycling									
01-1-340-5000	Property Tax Requisitions	-224,000	-224,000	-224,000	-224,000	-240,747	-228,804	-236,316	-236,340
01-1-340-5100	Grant In Lieu Of Taxes	0	-13,000	-13,000	-13,000	-13,000	-13,000	-13,000	-13,000
01-1-340-5400	Grants - Conditional	-30,000	-60,000	-50,000	-50,000	0	0	0	0
01-1-340-6100	Sale of Services	-7,447	-8,085	-8,090	-8,090	-8,085	-8,085	-8,085	-8,090
01-1-340-6110	Processing	-127,155	-130,800	-130,800	-130,800	-130,800	-130,800	-130,800	-130,800
01-1-340-6120	Sale of Materials	-78,971	-86,860	-86,860	-86,860	-86,860	-86,860	-86,860	-86,860
01-1-340-6121	MMBC & GBN Program	-129,058	-95,196	-95,200	-95,200	-95,196	-95,196	-95,196	-95,200
01-1-340-6130	Commercial Charges	-28,380	-24,620	-24,620	-24,620	-24,620	-24,620	-24,620	-24,620
01-1-340-6140	Rental Revenue	-20,740	-21,680	-21,680	-21,680	-21,680	-21,680	-21,680	-21,680
01-1-340-6150	Bulk Recycling	-25,346	-28,800	-28,800	-28,800	-28,800	-28,800	-28,800	-28,800
01-1-340-6160	Recycling Agreements	-32,707	-33,012	-33,010	-33,010	-33,012	-33,012	-33,012	-33,020
01-1-340-6161	Agreement - Kitimat Stikine	-25,532	-44,793	0	0	-44,793	-44,793	-44,793	-44,800
01-1-340-6800	Other Revenue	-3,193	0	0	0	0	0	0	0
Total General Revenue		-732,529	-770,846	-716,060	-716,060	-727,593	-715,650	-723,162	-723,210
01-2-340-6950	Proceeds from Sale of Asset / Leaseback	-902	-23,560	0	0	0	0	0	0
01-2-340-8410	Transfer from Reserve	0	-15,000	0	0	0	0	0	0
Total Capital revenue		-902	-38,560	0	0	0	0	0	0
01-3-340-7100	Support Services - Mainland Recycling	74,168	74,168	73,480	73,480	77,135	78,618	80,101	80,110
01-3-340-7240	Regional Recycling Meeting Expenses	275	150	200	200	150	150	150	150
01-3-340-7300	Staff Salaries & Wages	298,968	280,176	298,060	298,060	317,986	324,101	330,217	330,220
01-3-340-7310	Payroll Overhead & Benefits	69,095	70,794	78,020	78,020	82,837	84,430	86,023	86,030
01-3-340-7320	Staff Travel	6,409	6,400	6,400	6,400	6,400	6,400	6,400	6,400
01-3-340-7330	Staff Training & Conferences	3,548	3,645	3,650	3,650	3,645	3,645	3,645	3,650
01-3-340-7335	Memberships	175	1,175	1,180	1,180	1,175	1,175	1,175	1,180
01-3-340-7410	Advertising & Promotions	4,076	6,744	6,740	6,740	6,744	6,744	6,744	6,750
01-3-340-7425	Cash Short/Over	38	0	0	0	0	0	0	0
01-3-340-7440	Postage/ Courier	0	1,010	1,100	1,100	1,010	1,010	1,010	1,010
01-3-340-7450	Subscriptions - Regional (Mainland) Recy	79	0	0	0	0	0	0	0
01-3-340-7470	Computer Maintenance	0	1,000	1,000	1,000	1,000	1,000	1,000	1,000
01-3-340-7480	Office Supplies	1,545	2,300	2,300	2,300	2,300	2,300	2,300	2,300
01-3-340-7490	Safety Supplies	1,783	1,500	1,500	1,500	1,500	1,500	1,500	1,500
01-3-340-7610	Telephone	3,208	3,900	3,900	3,900	3,780	3,780	3,780	3,780
01-3-340-7620	Email / Website	1,157	1,260	1,260	1,260	1,000	1,000	1,000	1,000

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



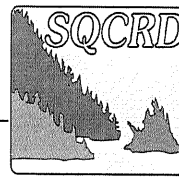
GL5290 **Page :** 2
Date : Jan 15, 2016 **Time :** 1:42 pm

From Category: 340 **To Category:** 340
Account Code: ??-?-???-??? **To :** ??-?-???-???

Budget Detail: Round 2 Budget
Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
01-3-340-7720	Professional Fees - Regional (Mainland)	24,190	64,000	54,000	54,000	4,000	4,000	4,000	4,000
01-3-340-7730	Legal Services - Regional Recycling	0	2,000	2,000	2,000	0	0	0	0
01-3-340-7820	Freight / Transportation	52,625	65,288	55,800	55,800	65,288	65,288	65,288	65,290
01-3-340-7828	Sorting Charges	2,130	7,675	0	0	7,675	7,675	7,675	7,680
01-3-340-7830	Disposal / Tipping Charges	5,351	4,040	4,240	4,240	4,040	4,040	4,040	4,040
01-3-340-7835	Material Purchases - Reg Recycling	0	2,500	2,500	2,500	2,500	2,500	2,500	2,500
01-3-340-7840	Monitoring and Lab Testing - Regional (M	480	0	0	0	0	0	0	0
01-3-340-7860	Regional Recycling Utilites	18,500	15,800	16,000	16,000	16,432	16,748	17,064	17,070
01-3-340-7870	Repairs and Maintenance - Site / Fac	15,615	8,000	8,000	8,000	8,000	8,000	8,000	8,000
01-3-340-7880	Shop Supplies	11,834	12,700	12,700	12,700	12,700	12,700	12,700	12,700
01-3-340-7885	Small Tools and Minor Equip. Purchases	0	500	500	500	500	500	500	500
01-3-340-7910	Vehicle Insurance	1,605	1,050	4,200	4,200	1,050	1,050	1,050	1,050
01-3-340-7920	Fuel and Lubricants	10,499	12,000	12,000	12,000	12,000	12,000	12,000	12,000
01-3-340-7930	Repairs and Maintenance - Vehicle & Equ	19,118	21,000	21,000	21,000	21,000	21,000	21,000	21,000
01-3-340-8010	Building Insurance	8,545	8,350	8,370	8,370	8,300	8,300	8,300	8,300
01-3-340-8030	Building Maintenance	16	0	0	0	0	0	0	0
01-3-340-8210	Interest on Debenture Debt	8,860	17,720	17,740	17,740	0	0	0	0
01-3-340-8220	Principal on Debenture Debt	0	12,097	12,110	12,110	0	0	0	0
01-3-340-8230	Lease Interest	1,341	3,058	3,060	3,060	1,798	131	0	0
01-3-340-8240	Lease Principal	12,085	20,388	20,390	20,390	21,648	1,865	0	0
01-3-340-8250	Short Term Loan Interest	43	0	0	0	0	0	0	0
01-3-340-8400	Contribution to Reserves	0	0	34,000	34,000	34,000	34,000	34,000	34,000
01-3-340-8800	Prior Year (Surplus) / Deficit	-48,910	2,018	-51,340	-51,340	0	0	0	0
Total General Expense		608,451	734,406	716,060	716,060	727,593	715,650	723,162	723,210
01-4-340-9600	Capital Purchase - Heavy Equipment	41,567	60,000	0	0	0	0	0	0
01-4-340-9950	Building - Regional Recycling	15,559	15,000	0	0	0	0	0	0
Total Capital Expense		57,126	75,000	0	0	0	0	0	0
Regional (Mainland) Recycling (Surplus)/Deficit		-67,854	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



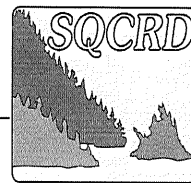
GL5290 **Page :** 3
Date : Jan 15, 2016 **Time :** 1:42 pm

From Category: 340 **To Category:** 340
Account Code: ??-?-???-???? **To :** ??-?-???-????

Budget Detail: Round 2 Budget
Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Capital									
Capital revenue									
Regional Recycling									
	Regional Recycling (Surplus)/Deficit	0	0	0	0	0	0	0	0
	Report Total -->	-67,854	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

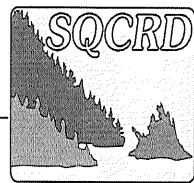
Date: Jan 15, 2016

Page: 4

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-1-340-5000	Property Tax Requisitions					
223	Tax Requisition	A	1.00	-224000.00	0.0000	-224,000
	Total	Property Tax Requisitions				-224,000
01-1-340-5100	Grant In Lieu Of Taxes					
224	Grants in Lieu	A	1.00	-13000.00	0.0000	-13,000
	Total	Grant In Lieu Of Taxes				-13,000
01-1-340-5400	Grants - Conditional					
463	Asset Mgmt Grant (carry over unsued from 2015)	A	1.00	-50000.00	0.0000	-50,000
	Total	Grants - Conditional				-50,000
01-1-340-6100	Sale of Services					
286	Shredding	A	185.00	-35.00	0.0000	-6,475
286	Blue bags	A	35.00	-46.00	0.0000	-1,610
286	rounding	A	1.00	-5.00	0.0000	-5
	Total	Sale of Services				-8,090
01-1-340-6110	Processing					
227	Encorp Process	A	12.00	-10900.00	0.0000	-130,800
	Total	Processing				-130,800
01-1-340-6120	Sale of Materials					
225	Commercial cardboard and paper	A	12.00	-4500.00	0.0000	-54,000
225	Batteries & cords	A	3.00	-3400.00	0.0000	-10,200
225	Tires	A	3.00	-3000.00	0.0000	-9,000
225	Scrap metal	A	1.00	-8500.00	0.0000	-8,500
225	Bottle return	A	12.00	-430.00	0.0000	-5,160
	Total	Sale of Materials				-86,860
01-1-340-6121	MMBC & GBN Program					
407	MMBC Education top up on 6059 households x \$0.75 per household per year	A	12.00	-354.00	0.0000	-4,248
407	MMBC Admin top up 923.8% OF mmhc top ups is allocated to ISW Recycling	A	12.00	-1179.00	0.0000	-14,148

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

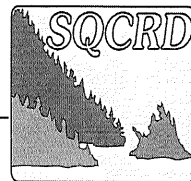
Date: Jan 15, 2016

Page: 5

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
407	MMBC residential depot contract	A	12.00	-5500.00	0.0000	-66,000
407	GNB Contract for processing	A	12.00	-900.00	0.0000	-10,800
407	rounding	A	1.00	-4.00	0.0000	-4
Total MMBC & GBN Program						-95,200
01-1-340-6130	Commercial Charges					
287	Commercial charges	A	4.00	-4655.00	0.0000	-18,620
287	SD 52 Annual contract	A	1.00	-6000.00	0.0000	-6,000
Total Commercial Charges						-24,620
01-1-340-6140	Rental Revenue					
226	Vehicle storage	A	14.00	-600.00	0.0000	-8,400
226	Norlabs	A	12.00	-925.00	0.0000	-11,100
226	City West	A	1.00	-2180.00	0.0000	-2,180
Total Rental Revenue						-21,680
01-1-340-6150	Bulk Recycling					
289	White goods	A	12.00	-2400.00	0.0000	-28,800
Total Bulk Recycling						-28,800
01-1-340-6160	Recycling Agreements					
290	Product care paint	A	12.00	-675.00	0.0000	-8,100
290	Product care lights	A	12.00	-126.00	0.0000	-1,512
290	Product care small appliances	A	12.00	-400.00	0.0000	-4,800
290	Metlakatla Recyclables (contractg)	A	6.00	-600.00	0.0000	-3,600
290	Encorp Electronics	A	12.00	-1250.00	0.0000	-15,000
290	rounding	A	1.00	2.00	0.0000	2
Total Recycling Agreements						-33,010
01-2-340-6950	Proceeds from Sale of Asset / Leaseback					
411		A	1.00	0.00	0.0000	0
Total Proceeds from Sale of Asset / Leaseback						0
01-3-340-7100	Support Services - Mainland Recycling					

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

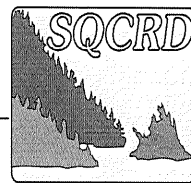
Date: Jan 15, 2016

Page: 6

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
230	as calculated	A	1.00	73480.00	0.0000	73,480
Total		Support Services - Mainland Recycling				73,480
01-3-340-7240	Regional Recycling Meeting Expenses					
368	Meeting cost (4 x50 for lunch)	A	1.00	200.00	0.0000	200
Total		Regional Recycling Meeting Expenses				200
01-3-340-7300	Staff Salaries & Wages					
1	Manager - as calculated	A	1.00	75450.00	0.0000	75,450
1	5 CUPE full time as calculated	A	1.00	163896.00	0.0000	163,896
1	CUPE casual as calculated	A	1.00	58710.00	0.0000	58,710
1	rounding	A	1.00	4.00	0.0000	4
Total		Staff Salaries & Wages				298,060
01-3-340-7310	Payroll Overhead & Benefits					
231	Benefit allowance	A	298060.00	0.26	0.0000	77,496
231	EFAP	A	7.00	75.00	0.0000	525
231	rounding	A	1.00	-1.00	0.0000	-1
Total		Payroll Overhead & Benefits				78,020
01-3-340-7320	Staff Travel					
2	RCBC conference	A	1.00	2000.00	0.0000	2,000
2	Car allowance	A	12.00	250.00	0.0000	3,000
2	Course attendance	A	1.00	1400.00	0.0000	1,400
Total		Staff Travel				6,400
01-3-340-7330	Staff Training & Conferences					
232	RCBC conference registrations	A	1.00	550.00	0.0000	550
232	Safety course	A	1.00	100.00	0.0000	100
232	Essential Managerial Competecies	A	1.00	3000.00	0.0000	3,000
Total		Staff Training & Conferences				3,650
01-3-340-7335	Memberships					
233	Recycling Council of BC	A	1.00	180.00	0.0000	180

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

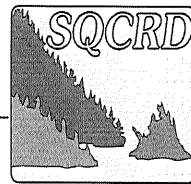
Date: Jan 15, 2016

Page: 7

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
233	BC Product Stewardship Council	A	1.00	1000.00	0.0000	1,000
Total		Memberships				1,180
01-3-340-7410	Advertising & Promotions					
234	Waste watchers directory	A	1.00	2000.00	0.0000	2,000
234	Phone book directory	A	1.00	200.00	0.0000	200
234	MMBC additional education	A	6059.00	0.75	0.0000	4,544
234	rounding	A	1.00	-4.00	0.0000	-4
Total		Advertising & Promotions				6,740
01-3-340-7440	Postage/ Courier					
282	Recovery from admin	A	1.00	1100.00	0.0000	1,100
Total		Postage/ Courier				1,100
01-3-340-7470	Computer Maintenance					
235	Computer maintenance allowance	A	1.00	500.00	0.0000	500
235	Set up VPN network to SQCRD server	A	1.00	500.00	0.0000	500
Total		Computer Maintenance				1,000
01-3-340-7480	Office Supplies					
236	misc office supplies	A	1.00	1000.00	0.0000	1,000
236	water/coffee	A	1.00	1300.00	0.0000	1,300
Total		Office Supplies				2,300
01-3-340-7490	Safety Supplies					
237	Safety allowance	A	1.00	300.00	0.0000	300
237	Boot allowance	A	1.00	400.00	0.0000	400
237	Hearing tests	A	1.00	400.00	0.0000	400
237	Safety gloves	A	1.00	200.00	0.0000	200
237	First Aid supplies	A	1.00	200.00	0.0000	200
Total		Safety Supplies				1,500
01-3-340-7610	Telephone					
238	cell phone	A	12.00	85.00	0.0000	1,020

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

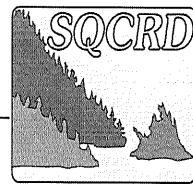
Date: Jan 15, 2016

Page: 8

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
238	Depot phone	A	12.00	240.00	0.0000	2,880
Total Telephone						3,900
01-3-340-7620	Email / Website					
251	Internet	A	12.00	105.00	0.0000	1,260
Total Email / Website						1,260
01-3-340-7720	Professional Fees - Regional (Mainland)					
382	Professional fees	A	1.00	4000.00	0.0000	4,000
382	Asset Management Consultant (carryover unused funds of \$60000)	A	1.00	50000.00	0.0000	50,000
Total Professional Fees - Regional (Mainland)						54,000
01-3-340-7730	Legal Services - Regional Recycling					
459	legal allowance	A	1.00	2000.00	0.0000	2,000
Total Legal Services - Regional Recycling						2,000
01-3-340-7820	Freight / Transportation					
239	Commercial cardboard/other	A	36.00	1300.00	0.0000	46,800
239	Tire Shipping	A	3.00	2200.00	0.0000	6,600
239	Bailing Wire	A	3.00	800.00	0.0000	2,400
Total Freight / Transportation						55,800
01-3-340-7830	Disposal / Tipping Charges					
244	Rupert Disposal (weedkly p/u)	A	12.00	336.00	0.0000	4,032
244	Rupert Disposal Summer Cleanup	A	1.00	210.00	0.0000	210
244	rounding	A	1.00	-2.00	0.0000	-2
Total Disposal / Tipping Charges						4,240
01-3-340-7835	Material Purchases - Reg Recycling					
254	Allowance	A	1.00	2500.00	0.0000	2,500
254		A	1.00	0.00	0.0000	0
Total Material Purchases - Reg Recycling						2,500
01-3-340-7860	Regional Recycling Utilites					

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

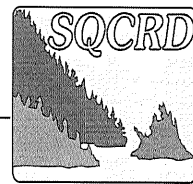
Date: Jan 15, 2016

Page: 9

Time: 1:42 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
240	Utilities	A	1.00	16000.00	0.0000	16,000
Total		Regional Recycling Utilites				16,000
01-3-340-7870		Repairs and Maintenance - Site / Fac				
241	Plumbing/electrical allowance	A	1.00	2000.00	0.0000	2,000
241	Alarm	A	1.00	500.00	0.0000	500
241	Pest Control	A	1.00	2000.00	0.0000	2,000
241	Misc	A	1.00	3000.00	0.0000	3,000
241	Fire extinguishers	A	1.00	500.00	0.0000	500
Total		Repairs and Maintenance - Site / Fac				8,000
01-3-340-7880		Shop Supplies				
242	Bale ties	A	4.00	1800.00	0.0000	7,200
242	Steel Strapping	A	1.00	4000.00	0.0000	4,000
242	Bulk bags	A	1.00	1500.00	0.0000	1,500
Total		Shop Supplies				12,700
01-3-340-7885		Small Tools and Minor Equip. Purchases				
284	Allowance	A	1.00	500.00	0.0000	500
Total		Small Tools and Minor Equip. Purchases				500
01-3-340-7910		Vehicle Insurance				
243	Vehicle insurance	A	12.00	350.00	0.0000	4,200
Total		Vehicle Insurance				4,200
01-3-340-7920		Fuel and Lubricants				
252	Fuel	A	12.00	350.00	0.0000	4,200
252	Propane	A	12.00	650.00	0.0000	7,800
Total		Fuel and Lubricants				12,000
01-3-340-7930		Repairs and Maintenance - Vehicle & Equi				
253	Vehicle repairs	A	1.00	5000.00	0.0000	5,000
253	Forklift	A	1.00	5000.00	0.0000	5,000
253	Balers	A	1.00	5500.00	0.0000	5,500

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

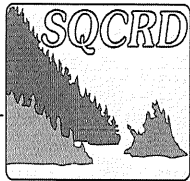
Date: Jan 15, 2016

Page: 10

Time: 1:42 pm

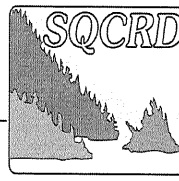
Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
253	Cutter	A	1.00	1000.00	0.0000	1,000
253	Compressor, crushers, etc	A	1.00	3500.00	0.0000	3,500
253	Bins	A	1.00	1000.00	0.0000	1,000
253		A	1.00	0.00	0.0000	0
Total		Repairs and Maintenance - Vehicle & Equi				21,000
01-3-340-8010	Building Insurance					
245	Building	A	1.00	7500.00	0.0000	7,500
245	2011 Toyota Forklift	A	1.00	90.00	0.0000	90
245	2012 Gemini Baler	A	1.00	200.00	0.0000	200
245	2014 Doosan Forklift	A	1.00	50.00	0.0000	50
245	24/7 Recycling station	A	1.00	470.00	0.0000	470
245	Misc	A	1.00	60.00	0.0000	60
Total		Building Insurance				8,370
01-3-340-8210	Interest on Debenture Debt					
248	MFA #64 Interest	A	2.00	1110.00	0.0000	2,220
248	MFA #64 Interest last year of payments is 2016	A	2.00	7760.00	0.0000	15,520
Total		Interest on Debenture Debt				17,740
01-3-340-8220	Principal on Debenture Debt					
247	MFA #64 Princ	A	1.00	10590.00	0.0000	10,590
247	MFA #64 Princ last year of payments is 2016)	A	1.00	1520.00	0.0000	1,520
Total		Principal on Debenture Debt				12,110
01-3-340-8230	Lease Interest					
285	Baler Lease interest (last year for payments is 2017)	A	1.00	3060.00	0.0000	3,060
285		A	1.00	0.00	0.0000	0
Total		Lease Interest				3,060
01-3-340-8240	Lease Principal					
291	Baler Lease principal (last year is 2017)	A	1.00	20390.00	0.0000	20,390
Total		Lease Principal				20,390

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

Account Code		Account Name	Status	Quantity	Rate	Burden %	Amount
ID	Description						
01-3-340-8400		Contribution to Reserves					
249	Transfer to Reserves		A	1.00	34000.00	0.0000	34,000
		Total	Contribution to Reserves				34,000
01-3-340-8800		Prior Year (Surplus) / Deficit					
250			A	1.00	-51340.00	0.0000	-51,340
		Total	Prior Year (Surplus) / Deficit				-51,340



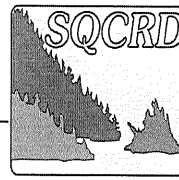
Financial Plan

From Category: 120 To Category: 120
 Account Code: ??-?-??-???? To : ??-?-??-????

Variance : 2016 Round 1 Budget
 2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
Electoral Area Administration											
01-1-120-500C	Property tax requisitions	95,951	95,951	95,950	95,950	0	0.0	99,008	101,239	103,440	103,440
01-1-120-510C	Grant in lieu of taxes	0	2,600	2,600	2,600	0	0.0	2,600	2,600	2,600	2,600
01-1-120-530C	Rd basic grant	92,865	80,000	80,000	80,000	0	0.0	80,000	80,000	80,000	80,000
Total General Revenue		188,816	178,551	178,550	178,550	0	0.0	181,608	183,839	186,040	186,040
01-3-120-540C	Grants - conditional	0	0	0	0	0	0.0	0	0	0	0
01-3-120-680C	Other (developer contributions)	0	0	0	0	0	0.0	0	0	0	0
01-3-120-710C	Support services - ea admin	42,166	42,166	46,490	46,490	0	0.0	43,853	44,696	45,539	45,540
01-3-120-720C	Director remuneration	66,937	66,423	76,880	67,590	-9,290	-12.1	69,080	70,408	71,736	71,730
01-3-120-721C	Director benefits	0	0	0	0	0	0.0	0	0	0	0
01-3-120-722C	Director travel	27,448	32,230	32,230	32,230	0	0.0	30,820	30,820	30,820	30,820
01-3-120-723C	Director conferences & prof. devel	2,900	4,640	4,640	4,640	0	0.0	4,640	4,640	4,640	4,640
01-3-120-724C	Meeting expenses	253	500	500	500	0	0.0	500	500	500	500
01-3-120-730C	Staff salaries & wages	0	0	0	0	0	0.0	0	0	0	0
01-3-120-731C	Payroll overhead & benefits	1,143	1,512	1,600	1,600	0	0.0	1,515	1,575	1,605	1,610
01-3-120-732C	Staff travel	98	2,200	2,200	2,200	0	0.0	2,200	2,200	2,200	2,200
01-3-120-733C	Memberships	289	780	780	780	0	0.0	900	900	900	900
01-3-120-740C	General office administration	0	0	0	0	0	0.0	0	0	0	0
01-3-120-745C	Subscriptions	0	0	0	0	0	0.0	0	0	0	0
01-3-120-748C	Office supplies	45	100	200	200	0	0.0	100	100	100	100
01-3-120-773C	Legal services	0	5,000	5,000	5,000	0	0.0	5,000	5,000	5,000	5,000
01-3-120-781C	Property insurance - electoral area	0	0	0	0	0	0.0	0	0	0	0
01-3-120-801C	Building insurance - electoral area	0	0	0	0	0	0.0	0	0	0	0
01-3-120-803C	Building maintenance	0	0	0	0	0	0.0	0	0	0	0
01-3-120-810C	Contribution to mimc	-34,536	23,000	23,000	23,000	0	0.0	23,000	23,000	23,000	23,000
01-3-120-840C	Contribution to reserves	0	39,010	0	0	0	0.0	0	0	0	0
01-3-120-880C	Prior year (surplus) deficit	-21,476	-39,010	-14,970	-5,680	9,290	-62.1	0	0	0	0
Total General Expense		85,267	178,551	178,550	178,550	0	0.0	181,608	183,839	186,040	186,040
Electoral Area Administration Surplus/Deficit		103,549	0	0	0	0	0.0	0	0	0	0
Report Total -->		0	103,549	0	0	0	0.0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL5290

Page : 1

Date : Jan 15, 2016

Time : 1:43 pm

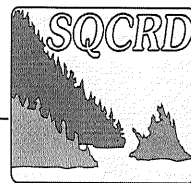
From Category: 120 To Category: 120
 Account Code: ??-?-???-???? To : ??-?-???-????

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
Electoral Area Administration									
01-1-120-5000	Property Tax Requisitions	-95,951	-95,951	-95,950	-95,950	-99,008	-101,239	-103,440	-103,440
01-1-120-5100	Grant In Lieu Of Taxes	0	-2,600	-2,600	-2,600	-2,600	-2,600	-2,600	-2,600
01-1-120-5300	RD Basic Grant	-92,865	-80,000	-80,000	-80,000	-80,000	-80,000	-80,000	-80,000
	Total General Revenue	-188,816	-178,551	-178,550	-178,550	-181,608	-183,839	-186,040	-186,040
01-3-120-7100	Support Services - EA Admin	42,166	42,166	46,490	46,490	43,853	44,696	45,539	45,540
01-3-120-7200	Director Remuneration	66,937	66,423	76,880	67,590	69,080	70,408	71,736	71,730
01-3-120-7220	Director Travel	27,448	32,230	32,230	32,230	30,820	30,820	30,820	30,820
01-3-120-7230	Director Conferences & Prof. Developmer	2,900	4,640	4,640	4,640	4,640	4,640	4,640	4,640
01-3-120-7240	Meeting Expenses	253	500	500	500	500	500	500	500
01-3-120-7310	Payroll Overhead & Benefits	1,143	1,512	1,600	1,600	1,515	1,575	1,605	1,610
01-3-120-7320	Staff Travel	98	2,200	2,200	2,200	2,200	2,200	2,200	2,200
01-3-120-7335	Memberships	289	780	780	780	900	900	900	900
01-3-120-7480	Office Supplies	45	100	200	200	100	100	100	100
01-3-120-7730	Legal Services	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000
01-3-120-8100	Contribution to MIMC	-34,536	23,000	23,000	23,000	23,000	23,000	23,000	23,000
01-3-120-8400	Contribution to Reserves	0	39,010	0	0	0	0	0	0
01-3-120-8800	Prior Year (Surplus) Deficit	-21,476	-39,010	-14,970	-5,680	0	0	0	0
	Total General Expense	85,267	178,551	178,550	178,550	181,608	183,839	186,040	186,040
	Electoral Area Administration (Surplus)/Deficit	-103,549	0	0	0	0	0	0	0
	Report Total -->	-103,549	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

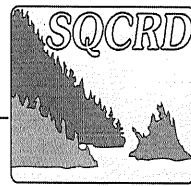
Date: Jan 15, 2016

Page: 2

Time: 1:43 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-1-120-5000	Property Tax Requisitions					
42	Tax Requisition	A	1.00	-95950.00	0.0000	-95,950
	Total					-95,950
01-1-120-5100	Grant In Lieu Of Taxes					
43	Grant in Lieu of Taxes	A	1.00	-2600.00	0.0000	-2,600
	Total					-2,600
01-1-120-5300	RD Basic Grant					
44	RD Basic Grant	A	1.00	-80000.00	0.0000	-80,000
	Total					-80,000
01-3-120-7100	Support Services - EA Admin					
45	Support Services as calculated	A	1.00	46490.00	0.0000	46,490
	Total					46,490
01-3-120-7200	Director Remuneration					
46	Rural Area Directors - Annual remuneration \$16,840	A	4.00	14490.00	0.0000	57,960
46	Rural Area Directors - per meeting attendance 14 x 4 directors	A	56.00	172.00	0.0000	9,632
46	To round	A	1.00	-2.00	0.0000	-2
	Total					67,590
01-3-120-7220	Director Travel					
47	As calculated	A	1.00	32230.00	0.0000	32,230
	Total					32,230
01-3-120-7230	Director Conferences & Prof. Development					
265	NCLGA - Electoral Area Directors	A	4.00	300.00	0.0000	1,200
265	UBCM - Electoral Area Directors	A	4.00	860.00	0.0000	3,440
	Total					4,640
01-3-120-7240	Meeting Expenses					
52	Allowance	A	1.00	500.00	0.0000	500
	Total					500

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

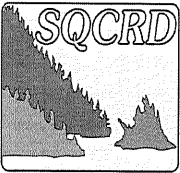
Date: Jan 15, 2016

Page: 3

Time: 1:43 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-3-120-7310	Payroll Overhead & Benefits					
378	CPP estiamte for EA Directors	A	4.00	400.00	0.0000	1,600
	Total	Payroll Overhead & Benefits				1,600
01-3-120-7320	Staff Travel					
260	Trips to Haida Gwaii	A	1.00	1200.00	0.0000	1,200
260	UBCM - CAO	A	0.50	2000.00	0.0000	1,000
	Total	Staff Travel				2,200
01-3-120-7335	Memberships					
57	Yellowhead Highway Assoc	A	1.00	280.00	0.0000	280
57	UBCM	A	1.00	500.00	0.0000	500
	Total	Memberships				780
01-3-120-7480	Office Supplies					
267	Business Cards	A	4.00	50.00	0.0000	200
	Total	Office Supplies				200
01-3-120-7730	Legal Services					
51	Legal Services	A	1.00	5000.00	0.0000	5,000
	Total	Legal Services				5,000
01-3-120-8100	Contribution to MIMC					
48	MIMC	A	1.00	23000.00	0.0000	23,000
	Total	Contribution to MIMC				23,000
01-3-120-8400	Contribution to Reserves					
50	Contribution to Reserves	A	1.00	0.00	0.0000	0
	Total	Contribution to Reserves				0
01-3-120-8800	Prior Year (Surplus) Deficit					
58	2015 Estimated Surplus - to cover off any additional costs associated with MIMSC	A	1.00	-5680.00	0.0000	-5,680
	Total	Prior Year (Surplus) Deficit				-5,680

SKEENA-QUEEN CHARLOTTE RD
Financial Plan

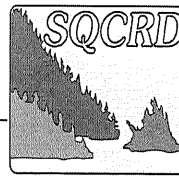


From Category: 121 To Category: 121
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2016 Round 1 Budget
2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
Electoral Area 'E' Administration											
01-1-121-500C	Property tax requisition	12,000	12,000	12,000	12,000	0	0.0	12,000	12,000	12,000	12,000
01-1-121-510C	Grant in lieu of taxes	0	250	250	250	0	0.0	250	250	250	250
01-1-121-680C	Other revenue	5,032	0	0	0	0	0.0	0	0	0	0
01-1-121-6801	Donations - mimc	10,000	0	0	0	0	0.0	0	0	0	0
Total General Revenue		27,032	12,250	12,250	12,250	0	0.0	12,250	12,250	12,250	12,250
01-3-121-741C	Advertising & promotions	0	0	0	0	0	0.0	0	0	0	0
01-3-121-748C	Office supplies	2,952	0	0	0	0	0.0	0	0	0	0
01-3-121-761C	Telephone	831	0	0	0	0	0.0	0	0	0	0
01-3-121-770C	Contract services	2,492	0	0	0	0	0.0	0	0	0	0
01-3-121-802C	Utilities (building)	-16	0	0	0	0	0.0	0	0	0	0
01-3-121-804C	Rent	4,933	0	0	0	0	0.0	0	0	0	0
01-3-121-810C	Grants to other organizations	-17,768	0	0	0	0	0.0	0	0	0	0
01-3-121-870C	Contingency	252	22,011	22,010	22,010	0	0.0	12,250	12,250	12,250	12,250
01-3-121-8705	Other community projects	7,569	0	0	0	0	0.0	0	0	0	0
01-3-121-880C	Prior year surplus / deficit	1,591	-9,761	-9,760	-9,760	0	0.0	0	0	0	0
Total General Expense		2,836	12,250	12,250	12,250	0	0.0	12,250	12,250	12,250	12,250
Electoral Area 'E' Administration Surplus/Deficit		24,196	0	0	0	0	0.0	0	0	0	0
Report Total -->		0	24,196	0	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL5290

Page : 1

Date : Jan 15, 2016

Time : 1:43 pm

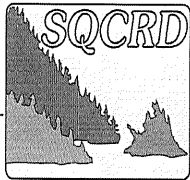
From Category: 121 To Category: 121
 Account Code: ??-?-???-???? To : ??-?-???-????

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
Electoral Area 'E' Administration									
01-1-121-5000	Property Tax Requisition	-12,000	-12,000	-12,000	-12,000	-12,000	-12,000	-12,000	-12,000
01-1-121-5100	Grant In Lieu of Taxes	0	-250	-250	-250	-250	-250	-250	-250
01-1-121-6800	Other Revenue	-5,032	0	0	0	0	0	0	0
01-1-121-6801	Donations - MIMC	-10,000	0	0	0	0	0	0	0
Total General Revenue		-27,032	-12,250	-12,250	-12,250	-12,250	-12,250	-12,250	-12,250
01-3-121-7480	Office Supplies	2,952	0	0	0	0	0	0	0
01-3-121-7610	Telephone	831	0	0	0	0	0	0	0
01-3-121-7700	Contract Services	2,492	0	0	0	0	0	0	0
01-3-121-8020	Utilities (Building)	-16	0	0	0	0	0	0	0
01-3-121-8040	Rent	4,933	0	0	0	0	0	0	0
01-3-121-8100	Grants to Other Organizations	-17,768	0	0	0	0	0	0	0
01-3-121-8700	Contingency	252	22,011	22,010	22,010	12,250	12,250	12,250	12,250
01-3-121-8705	Other Community Projects	7,569	0	0	0	0	0	0	0
01-3-121-8800	Prior Year Surplus / Deficit	1,591	-9,761	-9,760	-9,760	0	0	0	0
Total General Expense		2,836	12,250	12,250	12,250	12,250	12,250	12,250	12,250
Electoral Area 'E' Administration (Surplus)/Deficit		-24,196	0	0	0	0	0	0	0
Report Total -->		-24,196	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



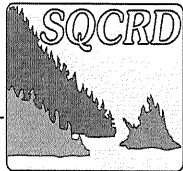
2016 Round 2 Budget

GL5290
Date: Jan 15, 2016

Page: 2
Time: 1:43 pm

Account Code		Account Name	Status	Quantity	Rate	Burden %	Amount
ID	Description						
01-1-121-5000		Property Tax Requisition					
391	Tax Requisition		A	1.00	-12000.00	0.0000	-12,000
		Total	Property Tax Requisition				-12,000
01-1-121-5100		Grant In Lieu of Taxes					
455	Grant in Lieu of Taxes		A	1.00	-250.00	0.0000	-250
		Total	Grant In Lieu of Taxes				-250
01-1-121-6801		Donations - MIMC					
469	From prior surplus		A	1.00	0.00	0.0000	0
		Total	Donations - MIMC				0
01-3-121-8700		Contingency					
415	Allowance		A	1.00	12250.00	0.0000	12,250
415	2015 Surplus		A	1.00	9760.00	0.0000	9,760
		Total	Contingency				22,010
01-3-121-8800		Prior Year Surplus / Deficit					
466	Prior Period Surplus		A	1.00	-9760.00	0.0000	-9,760
		Total	Prior Year Surplus / Deficit				-9,760

SKEENA-QUEEN CHARLOTTE RD
Financial Plan

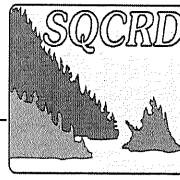


From Category: 210 To Category: 210
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2016 Round 1 Budget
2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
Sandspit Fire											
01-1-210-500C	Property tax requisitions	27,500	27,500	27,500	27,500	0	0.0	27,500	27,500	27,500	27,500
01-1-210-510C	Grant in lieu of taxes	0	1,100	1,100	1,100	0	0.0	1,100	1,100	1,100	1,100
Total General Revenue		27,500	28,600	28,600	28,600	0	0.0	28,600	28,600	28,600	28,600
01-2-210-540C	Grants conditional	0	0	0	0	0	0.0	0	0	0	0
Total Capital revenue		0	0	0	0	0	0.0	0	0	0	0
01-3-210-710C	Support services - sandspit fire	2,647	2,647	2,650	2,650	0	0.0	3,069	3,191	3,316	3,320
01-3-210-740C	General office administration	0	0	0	0	0	0.0	0	0	0	0
01-3-210-781C	Insurance - sandspit fire	0	120	120	120	0	0.0	120	120	120	120
01-3-210-785C	Permits and licences	0	0	0	0	0	0.0	0	0	0	0
01-3-210-802C	Utilities	0	250	250	250	0	0.0	260	265	270	270
01-3-210-810C	Grants to other organizations	0	51,221	51,220	51,220	0	0.0	25,151	25,024	24,894	24,890
01-3-210-880C	Prior year (surplus) / deficit	-1,905	-25,638	-25,640	-25,640	0	0.0	0	0	0	0
Total General Expense		742	28,600	28,600	28,600	0	0.0	28,600	28,600	28,600	28,600
01-4-210-950C	Minor equipment purchase	0	0	0	0	0	0.0	0	0	0	0
Total Capital Expense		0	0	0	0	0	0.0	0	0	0	0
Sandspit Fire Surplus/Deficit		26,758	0	0	0	0	0.0	0	0	0	0
Report Total -->		0	26,758	0	0	0	0	0	0	0	0

Budget Department by Category



From Category: 210

To Category: 210

Account Code: ??-?-??-????

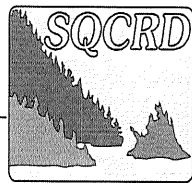
To : ??-?-??-????

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
Sandspit Fire									
01-1-210-5000	Property Tax Requisitions	-27,500	-27,500	-27,500	-27,500	-27,500	-27,500	-27,500	-27,500
01-1-210-5100	Grant In Lieu Of Taxes	0	-1,100	-1,100	-1,100	-1,100	-1,100	-1,100	-1,100
	Total General Revenue	-27,500	-28,600	-28,600	-28,600	-28,600	-28,600	-28,600	-28,600
01-3-210-7100	Support Services - Sandspit Fire	2,647	2,647	2,650	2,650	3,069	3,191	3,316	3,320
01-3-210-7810	Insurance - Sandspit Fire	0	120	120	120	120	120	120	120
01-3-210-8020	Utilities	0	250	250	250	260	265	270	270
01-3-210-8100	Grants to Other Organizations	0	51,221	51,220	51,220	25,151	25,024	24,894	24,890
01-3-210-8800	Prior Year (Surplus) / Deficit	-1,905	-25,638	-25,640	-25,640	0	0	0	0
	Total General Expense	742	28,600	28,600	28,600	28,600	28,600	28,600	28,600
	Sandspit Fire (Surplus)/Deficit	-26,758	0	0	0	0	0	0	0
	Report Total -->	-26,758	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

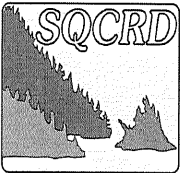
Date: Jan 15, 2016

Page: 2

Time: 1:43 pm

Account Code ID Description	Account Name	Status	Quantity	Rate	Burden %	Amount
01-1-210-5000	Property Tax Requisitions					
78 Tax Requisition		A	1.00	-27500.00	0.0000	-27,500
Total	Property Tax Requisitions					-27,500
01-1-210-5100	Grant In Lieu Of Taxes					
79 Grant in Lieu of Taxes		A	1.00	-1100.00	0.0000	-1,100
Total	Grant In Lieu Of Taxes					-1,100
01-3-210-7100	Support Services - Sandspit Fire					
76 2016 Support Service Allocation		A	1.00	2650.00	0.0000	2,650
Total	Support Services - Sandspit Fire					2,650
01-3-210-7810	Insurance - Sandspit Fire					
336 WCB for Volunteers		A	1.00	120.00	0.0000	120
Total	Insurance - Sandspit Fire					120
01-3-210-8020	Utilities					
366 Sandspit Water Service		A	1.00	250.00	0.0000	250
Total	Utilities					250
01-3-210-8100	Grants to Other Organizations					
77 2016 Sandspit Fire Department Society		A	1.00	25585.00	0.0000	25,585
77 2015 Remaining Grant		A	1.00	25635.00	0.0000	25,635
Total	Grants to Other Organizations					51,220
01-3-210-8800	Prior Year (Surplus) / Deficit					
84		A	1.00	-25640.00	0.0000	-25,640
Total	Prior Year (Surplus) / Deficit					-25,640

SKEENA-QUEEN CHARLOTTE RD
Financial Plan

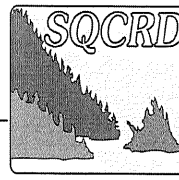


From Category: 510 To Category: 510
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2016 Round 1 Budget
2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
Rural Land Use Planning											
01-1-510-500C	Property tax requisitions	42,578	42,578	75,220	75,220	0	0.0	107,860	115,922	124,228	124,240
01-1-510-510C	Grant in lieu of taxes	0	1,900	1,900	1,900	0	0.0	1,900	1,900	1,900	1,900
01-1-510-540C	Grants conditional	12,618	120,000	80,000	80,000	0	0.0	0	0	0	0
01-1-510-550C	Grants - unconditional	0	0	0	0	0	0.0	0	0	0	0
01-1-510-610C	Planning fees	5,300	3,500	3,500	3,500	0	0.0	7,000	7,000	7,000	7,000
01-1-510-612E	Recovery of planning expenses	0	0	0	0	0	0.0	0	0	0	0
01-1-510-680C	Other revenue	3,276	0	0	0	0	0.0	0	0	0	0
Total General Revenue		63,772	167,978	160,620	160,620	0	0.0	116,760	124,822	133,128	133,140
01-3-510-710C	Support services - rural planning	14,338	14,338	15,540	15,540	0	0.0	14,912	15,198	15,485	15,490
01-3-510-724C	Meeting expense	0	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-510-730C	Staff salaries & wages	1,786	44,690	40,000	40,000	0	0.0	57,200	63,600	70,200	70,200
01-3-510-731C	Payroll overhead & benefits	318	4,000	10,400	10,400	0	0.0	12,298	13,674	15,093	15,100
01-3-510-732C	Staff travel - planning	3,124	12,300	8,900	8,900	0	0.0	12,300	12,300	12,300	12,300
01-3-510-733C	Staff training & conferences	900	1,100	1,100	1,100	0	0.0	1,100	1,100	1,100	1,100
01-3-510-733E	Membership & dues	530	1,250	700	700	0	0.0	1,250	1,250	1,250	1,250
01-3-510-741C	Advertising and promotions	1,186	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-510-745C	Subscriptions	0	200	200	200	0	0.0	200	200	200	200
01-3-510-747C	Computer maintenance	0	3,600	3,600	3,600	0	0.0	1,000	1,000	1,000	1,000
01-3-510-748C	Office supplies & other	963	500	500	500	0	0.0	500	500	500	500
01-3-510-770C	Contract services	0	0	0	0	0	0.0	0	0	0	0
01-3-510-771C	Contracts - operations - rural land	0	0	0	0	0	0.0	0	0	0	0
01-3-510-772C	Professional fees **	7,644	80,000	80,000	80,000	0	0.0	10,000	10,000	10,000	10,000
01-3-510-773C	Legal services	0	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-510-810C	Grants to other organizations	0	0	0	0	0	0.0	0	0	0	0
01-3-510-840C	Contribution to reserves	0	0	0	0	0	0.0	0	0	0	0
01-3-510-870C	Contingency	0	28,117	0	0	0	0.0	0	0	0	0
01-3-510-880C	Prior year (surplus) / deficit	-30,227	-28,117	-6,320	-6,320	0	0.0	0	0	0	0
Total General Expense		562	167,978	160,620	160,620	0	0.0	116,760	124,822	133,128	133,140
Rural Land Use Planning Surplus/Deficit		63,210	0	0	0	0	0.0	0	0	0	0
Report Total -->		0	63,210	0	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL5290

Page : 1

Date : Jan 15, 2016

Time : 1:44 pm

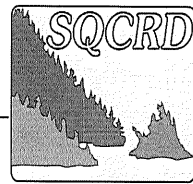
From Category: 510 To Category: 510
 Account Code: ??-?-???-???? To : ??-?-???-????

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
Rural Land Use Planning									
01-1-510-5000	Property Tax Requisitions	-42,578	-42,578	-75,220	-75,220	-107,860	-115,922	-124,228	-124,240
01-1-510-5100	Grant In Lieu Of Taxes	0	-1,900	-1,900	-1,900	-1,900	-1,900	-1,900	-1,900
01-1-510-5400	Grants Conditional	-12,618	-120,000	-80,000	-80,000	0	0	0	0
01-1-510-6100	Planning Fees	-5,300	-3,500	-3,500	-3,500	-7,000	-7,000	-7,000	-7,000
01-1-510-6800	Other Revenue	-3,276	0	0	0	0	0	0	0
Total General Revenue		-63,772	-167,978	-160,620	-160,620	-116,760	-124,822	-133,128	-133,140
01-3-510-7100	Support Services - Rural Planning	14,338	14,338	15,540	15,540	14,912	15,198	15,485	15,490
01-3-510-7240	Meeting Expense	0	2,000	2,000	2,000	2,000	2,000	2,000	2,000
01-3-510-7300	Staff Salaries & Wages	1,786	44,690	40,000	40,000	57,200	63,600	70,200	70,200
01-3-510-7310	Payroll Overhead & Benefits	318	4,000	10,400	10,400	12,298	13,674	15,093	15,100
01-3-510-7320	Staff Travel - Planning	3,124	12,300	8,900	8,900	12,300	12,300	12,300	12,300
01-3-510-7330	Staff Training & Conferences	900	1,100	1,100	1,100	1,100	1,100	1,100	1,100
01-3-510-7335	Membership & Dues	530	1,250	700	700	1,250	1,250	1,250	1,250
01-3-510-7410	Advertising and Promotions	1,186	2,000	2,000	2,000	2,000	2,000	2,000	2,000
01-3-510-7450	Subscriptions	0	200	200	200	200	200	200	200
01-3-510-7470	Computer Maintenance	0	3,600	3,600	3,600	1,000	1,000	1,000	1,000
01-3-510-7480	Office Supplies & Other	963	500	500	500	500	500	500	500
01-3-510-7720	Professional Fees **	7,644	80,000	80,000	80,000	10,000	10,000	10,000	10,000
01-3-510-7730	Legal services	0	2,000	2,000	2,000	2,000	2,000	2,000	2,000
01-3-510-8700	Contingency	0	28,117	0	0	0	0	0	0
01-3-510-8800	Prior Year (Surplus) / Deficit	-30,227	-28,117	-6,320	-6,320	0	0	0	0
Total General Expense		562	167,978	160,620	160,620	116,760	124,822	133,128	133,140
Rural Land Use Planning (Surplus)/Deficit		-63,210	0	0	0	0	0	0	0
Report Total -->		-63,210	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

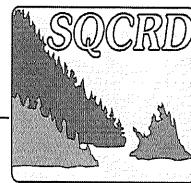
Date: Jan 15, 2016

Page: 2

Time: 1:44 pm

Account Code ID Description	Account Name	Status	Quantity	Rate	Burden %	Amount
01-1-510-5000	Property Tax Requisitions					
200	Property Tax Requisitions	A	1.00	-75220.00	0.0000	-75,220
Total		Property Tax Requisitions				-75,220
01-1-510-5100	Grant In Lieu Of Taxes					
201	Grants in Lieu of Taxes	A	1.00	-1900.00	0.0000	-1,900
Total		Grant In Lieu Of Taxes				-1,900
01-1-510-5400	Grants Conditional					
420	Community Land Use Planning Program	A	0.50	-80000.00	0.0000	-40,000
420	Gas Tax Matching Funds	A	0.50	-80000.00	0.0000	-40,000
420		A	1.00	0.00	0.0000	0
Total		Grants Conditional				-80,000
01-1-510-6100	Planning Fees					
315	Estimate	A	1.00	-3500.00	0.0000	-3,500
Total		Planning Fees				-3,500
01-3-510-7100	Support Services - Rural Planning					
202	As Calculated	A	1.00	15540.00	0.0000	15,540
Total		Support Services - Rural Planning				15,540
01-3-510-7240	Meeting Expense					
203	Public Hearing	A	1.00	1000.00	0.0000	1,000
203	Allowance for Board of Variance	A	1.00	1000.00	0.0000	1,000
Total		Meeting Expense				2,000
01-3-510-7300	Staff Salaries & Wages					
379	Wages	A	1.00	40000.00	0.0000	40,000
Total		Staff Salaries & Wages				40,000
01-3-510-7310	Payroll Overhead & Benefits					
380	Benefits	A	40000.00	0.26	0.0000	10,400
Total		Payroll Overhead & Benefits				10,400

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

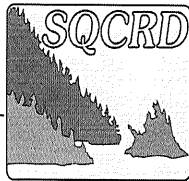
Date: Jan 15, 2016

Page: 3

Time: 1:44 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-3-510-7320	Staff Travel - Planning					
204	As calculated	A	1.00	8900.00	0.0000	8,900
Total		Staff Travel - Planning				8,900
01-3-510-7330	Staff Training & Conferences					
448	Association of Regional Planners	A	1.00	200.00	0.0000	200
448	Allowance for training	A	1.00	900.00	0.0000	900
Total		Staff Training & Conferences				1,100
01-3-510-7335	Membership & Dues					
444	Assoc of RD Planners	A	1.00	150.00	0.0000	150
444	Planning Institute of BC	A	1.00	550.00	0.0000	550
Total		Membership & Dues				700
01-3-510-7410	Advertising and Promotions					
205	APC	A	1.00	500.00	0.0000	500
205	Board of Variancecw	A	1.00	500.00	0.0000	500
205	House Numbering	A	1.00	500.00	0.0000	500
205	Allowance	A	1.00	500.00	0.0000	500
Total		Advertising and Promotions				2,000
01-3-510-7450	Subscriptions					
445	BC Planning Law & Practice	A	1.00	200.00	0.0000	200
Total		Subscriptions				200
01-3-510-7470	Computer Maintenance					
446	GIS Extension Software	A	1.00	3600.00	0.0000	3,600
Total		Computer Maintenance				3,600
01-3-510-7480	Office Supplies & Other					
447	Allowance	A	1.00	500.00	0.0000	500
Total		Office Supplies & Other				500
01-3-510-7720	Professional Fees **					

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



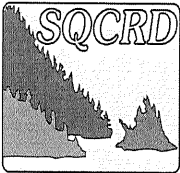
2016 Round 2 Budget

GL5290
Date: Jan 15, 2016

Page: 4
Time: 1:44 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
207	Legal Fees	A	1.00	5000.00	0.0000	5,000
207	Printing & Materials for Public Hearings	A	1.00	3000.00	0.0000	3,000
207	Travel (staff & consultants)	A	1.00	12000.00	0.0000	12,000
207	Planning Consultant	A	1.00	30000.00	0.0000	30,000
207	Staff Resources (includes additional consultants, salaries)	A	1.00	30000.00	0.0000	30,000
Total		Professional Fees **				80,000
01-3-510-7730	Legal services					
211	Allowance	A	1.00	2000.00	0.0000	2,000
Total		Legal services				2,000
01-3-510-8800	Prior Year (Surplus) / Deficit					
210	Prior Year Surplus	A	1.00	-6320.00	0.0000	-6,320
Total		Prior Year (Surplus) / Deficit				-6,320

SKEENA-QUEEN CHARLOTTE RD
Financial Plan

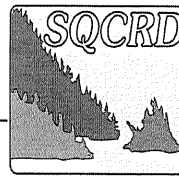


From Category: 570 To Category: 570
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2016 Round 1 Budget
2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
Economic Development											
01-1-570-500C	Property tax requisitions	1,770	1,770	26,030	26,030	0	0.0	1,704	1,774	1,847	1,850
01-1-570-510C	Grant in lieu of taxes	0	40	40	40	0	0.0	86	86	86	90
01-1-570-540C	Grants - conditional	0	50,000	50,000	50,000	0	0.0	50,000	50,000	50,000	50,000
Total General Revenue		1,770	51,810	76,070	76,070	0	0.0	51,790	51,860	51,933	51,940
01-3-570-710C	Support services - econ. dev.	1,427	1,427	1,470	1,470	0	0.0	1,790	1,860	1,933	1,940
01-3-570-730C	Staff salaries - edo	0	0	20,000	20,000	0	0.0	0	0	0	0
01-3-570-731C	Payroll overhead & benefits	0	0	5,200	5,200	0	0.0	0	0	0	0
01-3-570-741C	Advertising	204	1,400	1,400	1,400	0	0.0	0	0	0	0
01-3-570-772C	Area a & c project - oct (prof fees)	450	40,500	23,000	23,000	0	0.0	0	0	0	0
01-3-570-810C	Grants to other organizations	0	25,000	25,000	25,000	0	0.0	50,000	50,000	50,000	50,000
01-3-570-880C	Prior year (surplus) / deficit	-16,599	-16,517	0	0	0	0.0	0	0	0	0
Total General Expense		-14,518	51,810	76,070	76,070	0	0.0	51,790	51,860	51,933	51,940
Economic Development Surplus/Deficit		16,288	0	0	0	0	0.0	0	0	0	0
Report Total -->		0	16,288	0	0	0	0.0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



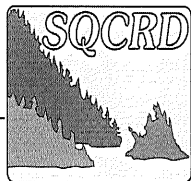
GL5290 **Page :** 1
Date : Jan 15, 2016 **Time :** 1:44 pm

From Category: 570 **To Category:** 570
Account Code: ??-?-???-??? **To :** ??-?-???-???

Budget Detail: Round 2 Budget
Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
Economic Development									
01-1-570-5000	Property Tax Requisitions	-1,770	-1,770	-26,030	-26,030	-1,704	-1,774	-1,847	-1,850
01-1-570-5100	Grant In Lieu Of Taxes	0	-40	-40	-40	-86	-86	-86	-90
01-1-570-5400	Grants - Conditional	0	-50,000	-50,000	-50,000	-50,000	-50,000	-50,000	-50,000
	Total General Revenue	-1,770	-51,810	-76,070	-76,070	-51,790	-51,860	-51,933	-51,940
01-3-570-7100	Support Services - Econ. Dev.	1,427	1,427	1,470	1,470	1,790	1,860	1,933	1,940
01-3-570-7300	Staff Salaries - EDO	0	0	20,000	20,000	0	0	0	0
01-3-570-7310	Payroll Overhead & Benefits	0	0	5,200	5,200	0	0	0	0
01-3-570-7410	Advertising	204	1,400	1,400	1,400	0	0	0	0
01-3-570-7720	Area A & C Project - Oct (Prof Fees)	450	40,500	23,000	23,000	0	0	0	0
01-3-570-8100	Grants to Other Organizations	0	25,000	25,000	25,000	50,000	50,000	50,000	50,000
01-3-570-8800	Prior Year (Surplus) / Deficit	-16,599	-16,517	0	0	0	0	0	0
	Total General Expense	-14,518	51,810	76,070	76,070	51,790	51,860	51,933	51,940
	Economic Development (Surplus)/Deficit	-16,288	0	0	0	0	0	0	0
	Report Total -->	-16,288	0	0	0	0	0	0	0

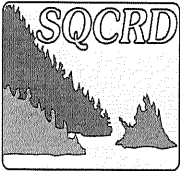
SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-1-570-5000	Property Tax Requisitions					
194	Tax Requisition	A	1.00	-26030.00	0.0000	-26,030
Total		Property Tax Requisitions				-26,030
01-1-570-5100	Grant In Lieu Of Taxes					
195	Grant in Lieu of Taxes	A	1.00	-40.00	0.0000	-40
Total		Grant In Lieu Of Taxes				-40
01-1-570-5400	Grants - Conditional					
196	NDIT Economic Development Capacity Building	A	1.00	-50000.00	0.0000	-50,000
Total		Grants - Conditional				-50,000
01-3-570-7100	Support Services - Econ. Dev.					
197	2016 Support Service Allocation	A	1.00	1470.00	0.0000	1,470
Total		Support Services - Econ. Dev.				1,470
01-3-570-7300	Staff Salaries - EDO					
470	Wages & Salaries	A	1.00	20000.00	0.0000	20,000
Total		Staff Salaries - EDO				20,000
01-3-570-7310	Payroll Overhead & Benefits					
471	Benefits	A	1.00	5200.00	0.0000	5,200
Total		Payroll Overhead & Benefits				5,200
01-3-570-7410	Advertising					
450	Area A & C Passenger Ferry Project	A	1.00	1400.00	0.0000	1,400
Total		Advertising				1,400
01-3-570-7720	Area A & C Project - Oct (Prof Fees)					
451	Area A&C Ferry Project	A	1.00	23000.00	0.0000	23,000
Total		Area A & C Project - Oct (Prof Fees)				23,000
01-3-570-8100	Grants to Other Organizations					
198	MIEDS	A	1.00	25000.00	0.0000	25,000
Total		Grants to Other Organizations				25,000

SKEENA-QUEEN CHARLOTTE RD
Financial Plan

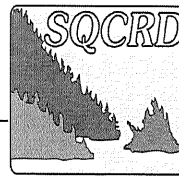


From Category: 710 To Category: 710
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2016 Round 1 Budget
2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
PR & Regional Archives											
01-1-710-500C	Property tax requisitions	71,436	71,436	80,180	80,180	0	0.0	75,857	75,948	76,042	76,050
01-1-710-510C	Grant in lieu of taxes	0	4,200	4,200	4,200	0	0.0	4,200	4,200	4,200	4,200
Total General Revenue		71,436	75,636	84,380	84,380	0	0.0	80,057	80,148	80,242	80,250
01-3-710-710C	Support services - pr & reg. archiv	1,952	1,952	2,000	2,000	0	0.0	2,297	2,388	2,482	2,490
01-3-710-810C	Grants to other organizations	77,760	77,760	86,505	86,505	0	0.0	77,760	77,760	77,760	77,760
01-3-710-880C	Prior year (surplus) / deficit	-16,373	-4,076	-4,125	-4,125	0	0.0	0	0	0	0
Total General Expense		63,339	75,636	84,380	84,380	0	0.0	80,057	80,148	80,242	80,250
PR & Regional Archives Surplus/Deficit		8,097	0	0	0	0	0.0	0	0	0	0
Report Total -->		0	8,097	0	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL5290

Page : 1

Date : Jan 15, 2016

Time : 1:44 pm

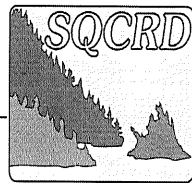
From Category: 710 To Category: 710
 Account Code: ??-?-???-???? To : ??-?-???-????

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
PR & Regional Archives									
01-1-710-5000	Property Tax Requisitions	-71,436	-71,436	-80,180	-80,180	-75,857	-75,948	-76,042	-76,050
01-1-710-5100	Grant In Lieu Of Taxes	0	-4,200	-4,200	-4,200	-4,200	-4,200	-4,200	-4,200
	Total General Revenue	-71,436	-75,636	-84,380	-84,380	-80,057	-80,148	-80,242	-80,250
01-3-710-7100	Support Services - PR & Reg. Archives	1,952	1,952	2,000	2,000	2,297	2,388	2,482	2,490
01-3-710-8100	Grants to Other Organizations	77,760	77,760	86,505	86,505	77,760	77,760	77,760	77,760
01-3-710-8800	Prior Year (Surplus) / Deficit	-16,373	-4,076	-4,125	-4,125	0	0	0	0
	Total General Expense	63,339	75,636	84,380	84,380	80,057	80,148	80,242	80,250
	PR & Regional Archives (Surplus)/Deficit	-8,097	0	0	0	0	0	0	0
	Report Total -->	-8,097	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

Date: Jan 15, 2016

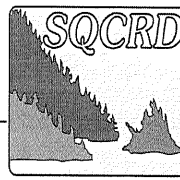
Page: 2

Time: 1:44 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-1-710-5000	Property Tax Requisitions					
183	Tax Requisition	A	1.00	-80180.00	0.0000	-80,180
Total		Property Tax Requisitions				-80,180
01-1-710-5100	Grant In Lieu Of Taxes					
184	Grant in Lieu of Taxes	A	1.00	-4200.00	0.0000	-4,200
Total		Grant In Lieu Of Taxes				-4,200
01-3-710-7100	Support Services - PR & Reg. Archives					
185	2016 Support Service Allocation	A	1.00	2000.00	0.0000	2,000
Total		Support Services - PR & Reg. Archives				2,000
01-3-710-8100	Grants to Other Organizations					
186	PR Archives Annual Grant	A	1.00	86505.00	0.0000	86,505
Total		Grants to Other Organizations				86,505
01-3-710-8800	Prior Year (Surplus) / Deficit					
187	Prior Years Surplus	A	1.00	-4125.00	0.0000	-4,125
Total		Prior Year (Surplus) / Deficit				-4,125

SKEENA-QUEEN CHARLOTTE RD

Financial Plan



From Category: 715

To Category: 715

Account Code: ??-?-???-????

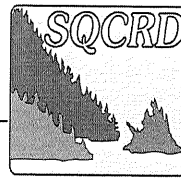
To : ??-?-???-????

Variance : 2016 Round 1 Budget

2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
North Pacific Cannery											
01-1-715-500C	Property tax requisitions	90,721	90,721	90,720	90,720	0	0.0	97,397	97,488	97,582	97,590
01-1-715-510C	Grant in lieu of taxes	0	4,900	4,900	4,900	0	0.0	4,900	4,900	4,900	4,900
	Total General Revenue	90,721	95,621	95,620	95,620	0	0.0	102,297	102,388	102,482	102,490
01-3-715-710C	Support services - n. pacific canne	1,952	1,952	2,000	2,000	0	0.0	2,297	2,388	2,482	2,490
01-3-715-810C	Grants to other organizations	100,000	100,000	100,000	100,000	0	0.0	100,000	100,000	100,000	100,000
01-3-715-840C	Transfer to approp. surplus (rate s	0	6,331	6,330	6,330	0	0.0	0	0	0	0
01-3-715-880C	Prior year (surplus) / deficit	-21,095	-12,662	-12,710	-12,710	0	0.0	0	0	0	0
	Total General Expense	80,857	95,621	95,620	95,620	0	0.0	102,297	102,388	102,482	102,490
	North Pacific Cannery Surplus/Deficit	9,864	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	9,864	0	0	0	0.0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



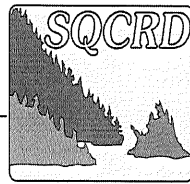
GL5290 **Page :** 1
Date : Jan 15, 2016 **Time :** 1:45 pm

From Category: 715 **To Category:** 715
Account Code: ??-?-???-???? **To :** ??-?-???-????

Budget Detail: Round 2 Budget
Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
North Pacific Cannery									
01-1-715-5000	Property Tax Requisitions	-90,721	-90,721	-90,720	-90,720	-97,397	-97,488	-97,582	-97,590
01-1-715-5100	Grant In Lieu Of Taxes	0	-4,900	-4,900	-4,900	-4,900	-4,900	-4,900	-4,900
	Total General Revenue	-90,721	-95,621	-95,620	-95,620	-102,297	-102,388	-102,482	-102,490
01-3-715-7100	Support Services - N. Pacific Cannery	1,952	1,952	2,000	2,000	2,297	2,388	2,482	2,490
01-3-715-8100	Grants to Other Organizations	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
01-3-715-8405	Transfer to Approp. Surplus (Rate Stab)	0	6,331	6,330	6,330	0	0	0	0
01-3-715-8800	Prior Year (Surplus) / Deficit	-21,095	-12,662	-12,710	-12,710	0	0	0	0
	Total General Expense	80,857	95,621	95,620	95,620	102,297	102,388	102,482	102,490
	North Pacific Cannery (Surplus)/Deficit	-9,864	0	0	0	0	0	0	0
	Report Total -->	-9,864	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

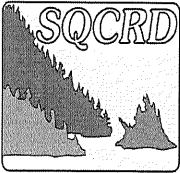
Date: Jan 15, 2016

Page: 2

Time: 1:45 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-1-715-5000	Property Tax Requisitions					
178	Tax Requisition	A	1.00	-90720.00	0.0000	-90,720
	Total	Property Tax Requisitions				-90,720
01-1-715-5100	Grant In Lieu Of Taxes					
179	Grant in Lieu of Taxes	A	1.00	-4900.00	0.0000	-4,900
	Total	Grant In Lieu Of Taxes				-4,900
01-3-715-7100	Support Services - N. Pacific Cannery					
180	2016 Support Service Allocation	A	1.00	2000.00	0.0000	2,000
	Total	Support Services - N. Pacific Cannery				2,000
01-3-715-8100	Grants to Other Organizations					
181	NPC Annual Grant	A	1.00	100000.00	0.0000	100,000
	Total	Grants to Other Organizations				100,000
01-3-715-8405	Transfer to Approp. Surplus (Rate Stab)					
404	Surplus to Rate Stabilization	A	1.00	6330.00	0.0000	6,330
	Total	Transfer to Approp. Surplus (Rate Stab)				6,330
01-3-715-8800	Prior Year (Surplus) / Deficit					
182	Prior Year Surplus	A	1.00	-12710.00	0.0000	-12,710
	Total	Prior Year (Surplus) / Deficit				-12,710

SKEENA-QUEEN CHARLOTTE RD
Financial Plan

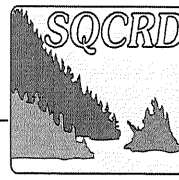


From Category: 720 **To Category:** 720
Account Code: ??-?-???-???? **To :** ??-?-???-????

Variance : 2016 Round 1 Budget
2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
HG Museum											
01-1-720-500C	Property tax requisitions	65,612	65,612	70,610	70,610	0	0.0	69,324	69,440	69,559	69,560
01-1-720-510C	Grant in lieu of taxes	0	2,100	2,100	2,100	0	0.0	2,100	2,100	2,100	2,100
Total General Revenue		65,612	67,712	72,710	72,710	0	0.0	71,424	71,540	71,659	71,660
01-3-720-710C	Support services - qci museum	2,512	2,512	3,000	3,000	0	0.0	2,924	3,040	3,159	3,160
01-3-720-810C	Grants to other organizations	68,500	68,500	73,500	73,500	0	0.0	68,500	68,500	68,500	68,500
01-3-720-880C	Prior year (surplus)/deficit	-4,871	-3,300	-3,790	-3,790	0	0.0	0	0	0	0
Total General Expense		66,141	67,712	72,710	72,710	0	0.0	71,424	71,540	71,659	71,660
HG Museum Surplus/Deficit		-529	0	0	0	0	0.0	0	0	0	0
Report Total -->		0	-529	0	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



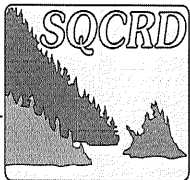
GL5290 **Page :** 1
Date : Jan 15, 2016 **Time :** 1:45 pm

From Category: 720 **To Category:** 720
Account Code: ??-?-???-???? **To :** ??-?-???-????

Budget Detail: Round 2 Budget
Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
HG Museum									
01-1-720-5000	Property Tax Requisitions	-65,612	-65,612	-70,610	-70,610	-69,324	-69,440	-69,559	-69,560
01-1-720-5100	Grant In Lieu Of Taxes	0	-2,100	-2,100	-2,100	-2,100	-2,100	-2,100	-2,100
	Total General Revenue	-65,612	-67,712	-72,710	-72,710	-71,424	-71,540	-71,659	-71,660
01-3-720-7100	Support Services - QCI Museum	2,512	2,512	3,000	3,000	2,924	3,040	3,159	3,160
01-3-720-8100	Grants to Other Organizations	68,500	68,500	73,500	73,500	68,500	68,500	68,500	68,500
01-3-720-8800	Prior Year (Surplus)/Deficit	-4,871	-3,300	-3,790	-3,790	0	0	0	0
	Total General Expense	66,141	67,712	72,710	72,710	71,424	71,540	71,659	71,660
	HG Museum (Surplus)/Deficit	529	0	0	0	0	0	0	0
	Report Total -->	529	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

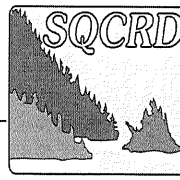
GL5290
Date: Jan 15, 2016

Page: 2
Time: 1:45 pm

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
01-1-720-5000	Property Tax Requisitions					
96	Tax Requisition	A	1.00	-70610.00	0.0000	-70,610
Total		Property Tax Requisitions				-70,610
01-1-720-5100	Grant In Lieu Of Taxes					
97	Grant in Lieu of Taxes	A	1.00	-2100.00	0.0000	-2,100
Total		Grant In Lieu Of Taxes				-2,100
01-3-720-7100	Support Services - QCI Museum					
98	2016 Support Service Allocation	A	1.00	3000.00	0.0000	3,000
Total		Support Services - QCI Museum				3,000
01-3-720-8100	Grants to Other Organizations					
99	Haida Gwaii Museum	A	1.00	48000.00	0.0000	48,000
99	Dixon Entrance Museum	A	1.00	8000.00	0.0000	8,000
99	Port Clements Historical Society	A	1.00	10000.00	0.0000	10,000
99	HG Arts Council	A	1.00	3500.00	0.0000	3,500
99	Delkatla Nature Society	A	1.00	4000.00	0.0000	4,000
Total		Grants to Other Organizations				73,500
01-3-720-8800	Prior Year (Surplus)/Deficit					
375	Prior Years Surplus	A	1.00	-3790.00	0.0000	-3,790
Total		Prior Year (Surplus)/Deficit				-3,790

SKEENA-QUEEN CHARLOTTE RD

Financial Plan



From Category: 725

To Category: 725

Account Code: ??-?-???-????

To : ??-?-???-????

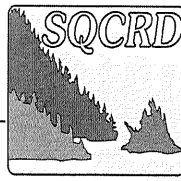
Tax Requisition Object : 5000

Variance : 2016 Round 1 Budget

2016 Round 2 Budget

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	Variance \$	%	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund											
General Revenue											
Vancouver Island Regional Library											
01-1-725-5000	Property tax requisitions	40,889	40,889	49,190	43,160	6,030	-12.3	43,200	43,300	43,400	43,500
01-1-725-5100	Grant in lieu of taxes	0	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
	Total General Revenue	40,889	41,889	50,190	44,160	-6,030	-12.0	44,200	44,300	44,400	44,500
01-3-725-7100	Support services - vir library	1,952	1,952	2,000	2,000	0	0.0	2,030	2,070	2,080	2,110
01-3-725-8100	Grants to other organizations	39,868	39,868	42,160	42,160	0	0.0	42,170	42,230	42,320	42,390
01-3-725-8800	Prior year (surplus) / deficit	-2,068	69	6,030	0	-6,030	-100.0	0	0	0	0
	Total General Expense	39,752	41,889	50,190	44,160	-6,030	-12.0	44,200	44,300	44,400	44,500
	Vancouver Island Regional Library Surplus/Deficit	1,137	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	1,137	0	0	0	0.0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL5290

Page : 1

Date : Jan 15, 2016

Time : 1:45 pm

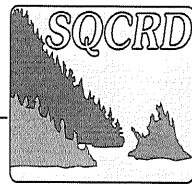
From Category: 725 To Category: 725
 Account Code: ??-?-??-???? To : ??-?-??-????

Budget Detail: Round 2 Budget

Year: 2016

Account Code	Account Description	2015 Actual Values	2015 Adopted Budget	2016 Round 1 Budget	2016 Round 2 Budget	2017 Financial Plan	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan
General Operating Fund									
General Revenue									
Vancouver Island Regional Library									
01-1-725-5000	Property Tax Requisitions	-40,889	-40,889	-49,190	-43,160	-43,200	-43,300	-43,400	-43,500
01-1-725-5100	Grant In Lieu Of Taxes	0	-1,000	-1,000	-1,000	-1,000	-1,000	-1,000	-1,000
	Total General Revenue	-40,889	-41,889	-50,190	-44,160	-44,200	-44,300	-44,400	-44,500
01-3-725-7100	Support Services - VIR Library	1,952	1,952	2,000	2,000	2,030	2,070	2,080	2,110
01-3-725-8100	Grants to Other Organizations	39,868	39,868	42,160	42,160	42,170	42,230	42,320	42,390
01-3-725-8800	Prior Year (Surplus) / Deficit	-2,068	69	6,030	0	0	0	0	0
	Total General Expense	39,752	41,889	50,190	44,160	44,200	44,300	44,400	44,500
	Vancouver Island Regional Library (Surplus)/Deficit	-1,137	0	0	0	0	0	0	0
	Report Total -->	-1,137	0	0	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department Report



2016 Round 2 Budget

GL5290

Date: Jan 15, 2016

Page: 2

Time: 1:45 pm

Account Code ID Description	Account Name	Status	Quantity	Rate	Burden %	Amount
01-1-725-5000	Property Tax Requisitions					
91 Tax Requisition		A	1.00	-43160.00	0.0000	-43,160
Total	Property Tax Requisitions					-43,160
01-1-725-5100	Grant In Lieu Of Taxes					
92 Grant in Lieu of Taxes		A	1.00	-1000.00	0.0000	-1,000
Total	Grant In Lieu Of Taxes					-1,000
01-3-725-7100	Support Services - VIR Library					
93 2016 Support Service Allocation		A	1.00	2000.00	0.0000	2,000
Total	Support Services - VIR Library					2,000
01-3-725-8100	Grants to Other Organizations					
94 VIRL Annual Grant		A	1.00	42160.00	0.0000	42,160
Total	Grants to Other Organizations					42,160
01-3-725-8800	Prior Year (Surplus) / Deficit					
95 Prior Years Surplus		A	1.00	0.00	0.0000	0
Total	Prior Year (Surplus) / Deficit					0