NORTH COAST REGIONAL DISTRICT
REGULAR (ROUND 1 BUDGET) BOARD MEETING AGENDA
Held at 344 2nd Avenue West in Prince Rupert, B.C.
Saturday, January 26, 2019 at 10:00 a.m.

1. CALL TO ORDER

2. CONSIDERATION OF AGENDA (additions/deletions)

3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES

None.	---

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.	---

5. DELEGATIONS

None.	---

6. FINANCE

Round 1 of the draft 2019 – 2023 North Coast Regional District (NCRD) Financial Plan was distributed to the Board and is available on the NCRD website.	

7. CORRESPONDENCE

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9.5	Grant-in-Aid (All) – ***Function [170]***	Budget P 26-28
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9.15	Tlell Fire – ***Function [230]***	Budget P 56-60
9.16	Islands Solid Waste - ***Function [310 - 319]***	Budget P 61-69
9.17	Regional Recycling (Mainland) - ***Function [340]***	Budget P 70-83
9.18	Rural Land-Use Planning – ***Function [510]***	Budget P 84-89

9.19	Economic Development – ***Function [570]***	Budget P 90-93
9.20	Prince Rupert Regional Archives – ***Function [710]***	Budget P 94-96
9.21	North Pacific Cannery – ***Function [715]***	Budget P 97-99
9.22	Haida Gwaii Museum – ***Function [720]***	Budget P 100-102
9.23	Vancouver Island Regional Library – ***Function [725]***	Budget P 103-105
9.24	Haida Gwaii Recreation – ***Function [730]***	Budget P 106-108
9.25	Sandspit Community Hall – ***Function [735]***	Budget P 109-111
9.26	Mainland Recreation Area A – ***Function [751]***	Budget P 112-114
9.27	Mainland Recreation Area C – ***Function [752]***	Budget P 115-117
9.28	Feasibility Studies – ***Function [901]***	Budget P 118-120
9.29	Sandspit Water – ***Function [810]***	Budget P 121-126

10. NEW BUSINESS

None.	---

11. OLD BUSINESS

None.	---

12. PUBLIC INPUT

13. IN-CAMERA

None.	---

14. ADJOURNMENT

Dixon Entrance Maritime Museum
Box 183, Masset BC V0T1M0
250-626-6066
demms@mhtv.ca

November 13, 2018

North Coast Regional District
Board of Directors

Re: 2019 Budget Request

From: Dixon Entrance Maritime Museum Society

The Board of Directors requests a grant of $9000 for the year 2019

The following documents are attached:

- 2017 Year End Financial Statement
- 2018 Bank Statements with online register for November
- Season Report for 2018 which includes a Budget Summary to Nov. 13/18

The Dixon Maritime Museum is operated with the following funding:

- Annual memberships
- Door admissions
- Gallery space rental
- Donations
- Fundraisers: Spring Tea and Christmas Social
- Annual Regional District Grant
- Minor store sales

Highlights of the Year:

- Membership drive prior to opening season and annual general meeting at the local coop store netted 12 new members. We now have 19 Lifetime members and 33 members in good standing.
- Use of members newsletter and a fall newsletter distributed through the Post Office.
- Spring Tea and Auction
- 12 Bus tours
- A second year of *Masset: 100 years of History* curated by volunteers Dot Lewis and Barb Rempel.
- Sponsoring prizes for the annual Harbour Days parade for entrants with a maritime theme.
- New donation box with locking box- separating it from donations handed to staff.

- ❖ Beginning the process of changing over regular outdoor lights with LED light sensitive bulbs that come on automatically in the dark.
- ❖ Made the transition to the new Societies Act successfully
- ❖ Added Paypal, Gmail and Square to our toolbox
- ❖ Our most successful ever 17th Annual Christmas Social and Auction with 100 attendees and a profit of $6700.
- ❖ Have begun working on a website.

Last year's Regional District Grant assisted with:

- Meeting the 20% requirement for completion of Canada150 grant projects: new heating system, replaced handrail
- Critical maintenance issues: rotting door frame, deteriorating decking
- Replacement of the kitchen fridge which ceased to work just 3 days before a major fundraiser at the museum.
- Wage increase from $12 to $13 for summer staff and increase of a half hour per day to facilitate better opening and closing for staff prior to the arrival and departure of guests.
- Contracting an additional hour for management of the daily cash by the senior staff member giving relief to the volunteer treasurer
- Contracting additional paid staff for large bus tours along with a board member.
- Purchase of a wireless modem for staff and guests to use wifi over the season.

Intended uses for the requested grant focus on three major upgrades and roof maintenance:

- ➢ We face some critical maintenance issues with our surrounding outside deck as it is coming to the end of its life. We will need the grant money to provide some of the basis for other grant applications for replacement.
- ➢ We will also need it for grant applications for facade improvement. Our plan is to install a covered walkway bridge in a longhouse style that reaches from our parking area at street to our main seasonal access doors. This will include new lighted signage visible above the entryway that won't be blocked by parked cars.
- ➢ We are also working on refreshing and upgrading our collections and displays. Our aim is to provide better signage, create more kid-friendly interactive displays, and highlight the role of First Nations, particularly the importance of the Haida boat building history, and to move towards more digital access of our archives. We are applying to BC Historical Federation for a research grant.
- ➢ Maintenance of the cedar shingle roof- cleaning/removing moss and installation of copper trim to prevent moss growth.

The DEMM Season Report attached shows that we are intending to have a $4000 surplus which will add to the savings account. This will give us a good basis for applying for the substantial grants we will need to make exterior repairs and upgrades and exhibit upgrades. We have been working on getting quotes for the covered bridge entrance but have not yet received any because the limited contractors available on-island are extremely busy. We estimate based

on other projects that the deck replacement could be in the $25,000 plus range and the new covered entrance at least $20,000. We will need $9000 plus to secure our 20% of most grant proposals.

We have also been working to cut expenses where we can including cutting software subscriptions, reducing costs for financial preparations by doing them inhouse and online, energy saving with the new furnace and installing light sensitive outdoor light bulbs. One director was able to get our phone plan cost cut in half at the end of last year and is working to get our local utilities bill reduced due to low consumption.

We look forward to exciting changes in the coming years, thanks to the continued support of the Regional District.

Sincerely,

Lorrie Joron
Treasurer

Haida Gwaii Regional Recreation Commission
PO Box 187, Masset, B.C. V0T 1M0
p: 250-626-5652 / f: 250-626-5653
toll free: 1-888-557-4418
dlomax@hgrec.com
www.hgrec.com

Attention: NCRD Board of Directors

Dear NCRD Board Members,

HGR has carried out is yearly tradition by hosting the After-School Sports and Arts Initiative (ASSAI) Program for the 8th consecutive year. In Haida Gwaii, ASSAI is delivered in 6 schools across 5 communities, in partnership between School District 50 and the Haida Gwaii Recreation Commission. Children participate in specialized programs in a variety of sport, physical activity, and arts activities including hiking, roller-skating, surfing, soccer, horseback riding, craft & sew, choir, theatre, photography, and acrobatic dance. In 2017/18, Haida Gwaii ASSAI provided over 50 programs with over 800 program spaces. We have now begun the 9th year for running the ASSAI program and with our ASSAI coordinator Mariel Tecla McLeod and HGR looks forward to another promising year.

The summer program lead by Taylor Lantin and Caylene Bell ran successfully in four communities during the following dates; Sandspit taking place from July 3rd – 6th and 9th -13th. The Queen Charlotte camp ran from July 16th – 20th and 23rd - 27th. The Port Clements camp ran from July 30th - August 3rd and August 7th to 10th. Lastly, we held the last 2 weeks of the camp in Old Massett from August 13th - 17th and 20th - 24th. We employed about a dozen additional instructors over the course of the program, to provide a varied camp experience for children. Each location's camp schedule was to include the key elements of fun, education, activity and culture. Programs included archery, horseback riding, Haida storytelling, arts and crafts, outdoor exploration etc. and the summer program had a total of 91 (77/2017) registered participants and HGR looks forward to growing that number in the year(s) to come.

HGR has been successful receiving additional funding throughout the year from Gwaii Trust (Youth Program), Service Canada (Canada Summer Jobs Program), Northern Savings Credit Union (Senior Fitness and Dance Programs), Canadian Tire Jumpstart (program assistance funding). *This year HGR has also solidified a 3-year contract with SD50 to continue running the ASSAI program as long as funds are available. HGR will now be collecting a 10% administration fee up to a max of $10, 000 per year for running the ASSAI program. Over the past 18 months, HGR has also built a relationship with the Haida Gwaii Fitness Association in which HGR acts as a store front for the community to purchase and pick up gym keys. HGR collects a 15% administration fee for total sales which attributes to approximately $1500 to $2250 per year.* In the new year, we will carry on with these relationships along with increasing our funding from other sources to bring more variety and sustainable programs to the islands.

HGR has provided the islands with numerous registered programs from, Fitness Bootcamp, Bootcamp for DND, Total Body Conditioning, Circuit Fitness, Alternate Fitness (Senior Program) in both Masset and Port Clements along with carrying on with weight room orientations islands wide.

Martial arts programs such as Shito Ryu Karate and Kung Fu. Other successful programs HGR has been able to provide over the year, Jr NBA, Archery 101, CORE Connections, Hatha Yoga, IYENGAR Yoga, Senior Yoga, Mary's Toddler Time and International Cooking just to list a few. The 2018 Agate Man Triathlon was a huge success with a total of 50 participants, the largest race to date! The largest race was back in 2013 with a total of 30 participants. Another big highlight for the 2nd year in a row was a gymnastics program (Cat Leaps Gymnastics) offered in QC, Masset and Sandspit from September to October and was received extremely well with all of the communities and had a total of 106 individual participants from 18 months to 12 years of age. The program will be coming back in the spring of 2019. Over the past year HGR was able to maintain and offer the same the number of programs offered in 2017.

In August of 2017, HGR launched a brand-new website and FB page and has received nothing but positive feedback. YTD HGR has collected over $49,000 in registration fees from the website alone! Over 567 orders have been placed and 744 items purchased with an average price point of $66 per purchase. For 2019 HGR will continue to focus on our "marketing and communications plan" with the islands of Haida Gwaii. Brand awareness, advertising, getting people to our website, FB page etc.

HGR is looking forward to 2019 and will continue to "provide and promote quality recreation and leisure opportunities for all islands residents."

Regards,

David Lomax
Haida Gwaii Regional Recreation Coordinator

Haida Gwaii Regional Recreation Commission - 2019 Requested Budget

Operating Costs	Rent	$241.50	/month			$2,898.00
	Office	Postage				$500.00
		Supplies				$2,400.00
		Bank Charges				$190.00
(+)	Casual Assistants	$20.00	/hour	4	hrs/week	$4,000.00
(-)	Bookkeeper	$22.00	/hour	13	hrs/week	$14,872.00
		EI	2.63%			$391.43
		CPP	4.95%			$736.16
		Vacation Pay	6%			$892.32
		WCB	1.25%			$185.90
	Internet	$67.20	/month			$810.00
(+)	Advertising					$11,500.00
	Telephone and Fax					$3,200.00
	Website Maintenance					$1,656.80
(-)	Commissioner Travel /Meetings					$2,000.00
(+)	Coordinator Travel /Meetings					$6,600.00
(-)	BCRPA Conference / Training					$2,000.00
(+)	Special Events					$904.22
(-)	Moresby Island Travel Fund					$1,000.00
	MIABC Associate Member Premium					$250.00
	MIABC Associate Member Premium/Instructors SPA					$250.00
	MIABC Associate Member Premium/Haida Gwaii Soccer Association SPA					$250.00
2018 Received Budget	**$57,486.84**					**$57,486.84**

Notes:

*Casual Assistants increased to help with instructors for the Annual HGR Summer Camp. Hours need for support in Sandspit and help with children with special needs who attended the Port Clements and Masset camps.

*Bookkeeper hours drooped to 13 hrs a week to help offset wages not used and put into advertising.

*Advertising increased to purchase more HGR water bottles, tote bags, t-shirts, hoodies and a 10 x 10 special events tent will be purchased and will be a nice future added to the table cloth and banner purchased in 2018.

*Commissioner Travel and Meetings, BCRPA/Training decreased due to maximum funds not being used. Funds have been put int categories such as Casual Assistants, Advertising and Coordinator Travel/Meetings.

*Special events increased to help with the Agate Man Triathlon which at this time is HGR's large scale event.

*Moresby Island Travel fund will be decreased at this time as maximum funds have not been used up over the fast couple of yea Money has been moved into other categories such as Advertising and Casual Assistant.

Delkatla Sanctuary Society

RECEIVED NOV 28 2018

Box 246, Masset, B.C. VOT IMO

November 22 2018

North Coast Regional District
14-342 3rd Ave West, Prince Rupert, BC V8J 1L5

Attn: Sukhraj Gill, Treasurer.

Dear Sukhraj Gill,

Please accept this letter as our request for funding for the 2019 budget year as per your recent request. Thank you for your 2018 grant of $5,000. It is deeply appreciated. We were open from June to September.
Your grant will go towards paying for a full-time staff person from June to September. Although Canada Summer Jobs assisted this year, they may not in the coming year.

The longer we are open in spring and summer the more visitors we get to the Centre. This enhances the visitor's experience to the Greater Massett area and keeps them in town to assist the local economy. We have had over 700 visitors to date. this year,

As requested, please find enclosed our most recent Financial Statements prepared by Alan Hooper, CA, Prince Rupert. We also include a YTD income statement, balance sheet and our bank statement as of October 31 2018.

We enclose our year-end narrative report in the form of a Newsletter which will also be mailed to our members. We trust this meets with your needs. Please don't hesitate to ask for further information if you need it.

Please thank the board for their continued support for this Society and for the Nature Centre at Delkatla. It could not continue without them.

Sincerely,
Margo Hearne
Margo Hearne, Sec/treas; Delkatla Sanctuary Society.

DELKATLA SANCTUARY SOCIETY

Newsletter *2018/2019*

The Nature Centre at Delkatla

This year, instead of having one summer student working at the Centre, we had two. **Ernest Wu,** BSc in plant science at UBC worked with us from mid-June to mid-July before he left for a collecting expedition to Tasmania. **Towustasin Stocker**, who attended VIU, then took over until the end of August. We were open all week and both students welcomed many visitors. Ernest also collected and prepared a **plant display** for the Centre which is now part of our natural history displays. Notes from our daily journal showed that not only did people visit the Centre but **bear (1) river otter (1) and deer (4)** also paid us a visit. Canada Summer Jobs again granted us funds for the students. At weekends volunteer Board Members Janetta, Peter, John and Margo kept the Centre open. Visitor numbers dropped off at the end of August but we continued to open Thursday to Sunday from 2-4 pm throughout September. Thanks to everyone who helped out in any way to see us through another busy year.

Botany BC visits the Nature Centre in July 2019

In September the HG Higher Education Society came to the Centre for an introductory lecture before walking the Sanctuary. They helped to clean up while learning about the importance of wetlands for blue carbon capture

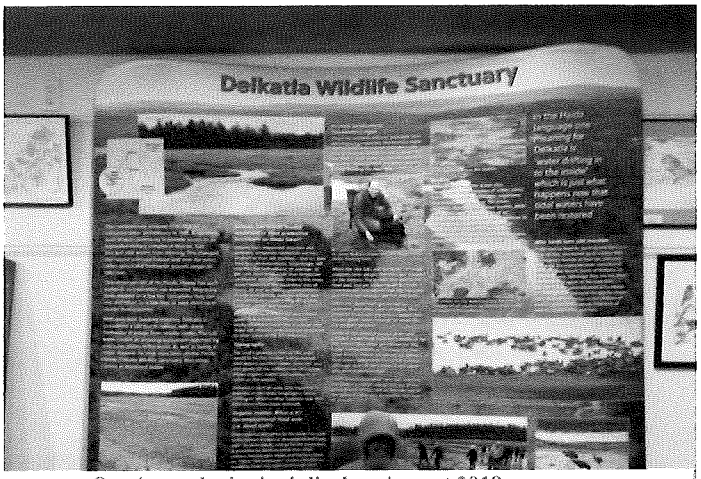
Another Busy Year

As well as working with the students and attendant payroll all summer we welcomed Botany BC. They visited Haida Gwai in July and over thirty members roamed the island from Takakia Lake to Rose Spit. Members dropped in and out of the Centre then finished their visit with a Sunday afternoon lunch while listening to a brief history of the Sanctuary. Rosamund and Jim Pojar, well-known botanists and ornithologists from Smithers, B.C. led the group.
It was a lively beginning to our season as we hosted school groups, Junior Stewards, workshops and even a poetry reading in March.
Community Futures held their Open House at the Centre in early March which introduced new people to the Centre.
As members of "Love Haida Gwaii" we recently had a display at the Trade Show in Old Massett and opened the Centre for 'Plaid Friday' on November 23 .

International Ornithological Conference (IOC)

Members of the Society attended the IOC in Vancouver in August. As part of the conference the Stewardship Centre of BC held a Roundtable on all things ornithological; from cats and birds to birds and buildings. We entered our new display on wetlands and carbon capture and took first prize! The display, funded by Ducks Unlimited and the Laidlaw Foundation is now at the Centre.

We transitioned to the new BC Society Act in 2018.
Our Tide Calendar for 2019 is now available.



Our 'award winning' display, August 2018

Forward Motion

'Bill Dumont Tours and Events' visited Haida Gwaii this year. Bill brought five separate **tours** to the Nature Centre in June and September and other tour groups dropped in throughout the summer. They plan to return in 2019.

We met frequently with the *GoHaidaGwaii* fundraiser to get estimates and prepare **funding applications** for various organizations, including Lottery BC. The Centre, after 17 years, requires some maintenance. While our torch-on roof is still in good condition, a metal roof would extend its life. Our driveway also needs upgrading. We continue to plan ahead for the integrity of the Centre.

Our big event was the **completion of our algae display** (photo attached). Dr. Scott Wallace from the Suzuki Foundation prepared the text and we supplied the photos. Creative Displays in Burnaby put the whole thing together.

We are now **working on a display of the history** of Delkatla Wildlife Sanctuary which will take us into the New Year.

The Village of Masset holds the deeds to Delkatla Wildlife Sanctuary

The lien against the land reads:
"To have and to hold unto the Grantee for so long as the land hereby conveyed is used as a Game Preserve and Park Recreational Area so long as the recreational use is not detrimental to wild life and to no other use." (December 18 1972)

We are a **Registered Charity (No. 88699 4029 RR0001)** and issue tax receipts. Society Members have free entrance to the Nature Centre. **Contact:** *Delkatla Sanctuary Society, Box 246, Masset, B.C. VOT IMO. Email:* hecatebird@gmail.com Tel: 250 626 5015

RECEIVED NOV 20 2018

November 17, 2018

TO:
North Coast Regional District (SQCRD) (NCRD)
Chair and Directors of the Board
14-342 3rd Avenue West
Prince Rupert, BC V8J 1L5

FROM:
Dodge Cove Recreation Society (DCRS)
Lou Allison, Director
PO Box 789
Prince Rupert, BC V8J 3Y1

Thank you to the NCRD for granting a request made in 2018 for $2000 towards the cost of operating the Dodge Cove community building.

I am writing on behalf of the Dodge Cove Recreation Society (DCRS) to request a grant of $2250 from the NCRD to help with the maintenance and operating costs in 2019.

It has been over a decade that we have gratefully received the help of the Regional District. I have increased our application by $250 this year, as the fixed costs, mainly hydro and insurance, have gone up. Those are our main costs along with maintenance and supplies, some of which is paid for by collected rent from users and annual fees paid by residents.

Our treasurer is away until early January 2019. We will be happy to provide the NCRD with copies of our financial statements at that time. Since our fiscal year ends December 31, those records can include the information for the entire year.

The work that we had done this year (2018) includes having the building and deck repainted. We also have supplies in hand to paint the three exterior doors and trim, but we ran out of time and weather, so that job has been shifted to next year. We also bought 35 new folding chairs that represent a significant upgrade from the plastic garden furniture that we have used for years. We received a large mirror from a generous donor, and are finding that it has increased the appeal of our main hall considerably, reflecting light and windows in a way that feels like the outside has been invited in.

The directors have been very pleased with the continuing high use of the building, with many meetings, events, community suppers, musical performances and an annual Art Show, as well as the ongoing use of the computer and Wi-Fi service provided to the community and visitors by one of our renters. We greatly appreciate the assistance from the NCRD in helping us maintain and operate this building, which is at the heart of our community.

Lou Allison
Director, DCRS

cc. Des Nobels, Representative to the SQCRD- NCRD for DC

Haida Gwaii Arts Council

HGAC

PO Box 35, Queen Charlotte
British Columbia, V0T 1S0
info@hgartscouncil.ca

Sukraj Gill
Treasurer, North Coast Regional District
100 1st Avenue
Prince Rupert , BC

October 1st, 2018

Dear Sukraj,

2018- 19 Financial Support for Haida Gwaii Arts Council Society

Please find enclosed:

1) Our events report for our fiscal year 2017-18 and a preview of our current season 2018-2019
2) Forecast budget for 2018-19
3) A copy of our financial statement ending September 2017
4) Copies of our bank statements ending September 30, 2018

Besides receiving matching grant from North Coast Regional District, the Haida Gwaii Arts Council mainly receives operating grant from the BC Arts Council and performing arts monies from BC Touring Council. Both councils' grant amounts are based on our yearly performance merits.

Last year we were able to apply for a grant through the Gwaii Trust in the amount of $9,023.50. We wish to acknowledge both Gwaii Trust and North Coast Regional District's funds have helped immensely to offset our costs of travel and accommodation for performing artists.

Our grant from the BC Arts Council consisted of $5,424.00 for operating and another local government matching portion of $5,000. We were placed on a two-year funding cycle with an operating award of $10,424. This amount is lower than in previous years, as no performance award was included in this calculation. We are requesting that North Coast Regional District matches the BC Arts Council grant with an amount of $5,000.00.

The Haida Gwaii Arts Council fiscal year is from October 1st to September 30th. Once the 2018 financial statements have been passed at our AGM, we will forward you a copy for your files. We would also appreciate that NCRD disperses the funds for our operation as soon as your Board approves the budget in March 2019.

Please let us know if you need further clarification. Do extend our sincere gratitude to the Board for its continuous support of our Arts Council and all our islands communities.

Sincerely,

Astrid Egger

Astrid Egger
Secretary Treasurer

Haida Gwaii Arts Council

HGAC

PO Box 35, Queen Charlotte
British Columbia, V0T 1S0
info@hgartscouncil.ca

Report to the North Coast Regional District
Haida Gwaii Arts Council's events and programs for the year 2017-18

The funds we received from the North Coast Regional District have helped in supporting basic arts operations like travel costs for bringing off -island musicians and authors to Haida Gwaii, facility rental, printing and advertising expenses. Due to the appeal of our geographic location, Haida Gwaii continues to attract musicians, artists and authors who desire to visit the islands. We strive to bring a wide selection to the islands.

Performing Arts

We hosted musicians Hannah Epperson, Kimmortal, Blocktreat, Sarah Jane Scouten, IMUR and Wooden horsemen. Four of these seven acts are female-led and our programming includes queer voices.

Literary Arts

Our literary arts committee needs to be re-established with a clear view of finding champions to support the chair with events organizing. Last year, we hosted a writer who also works in the visual arts discipline, making use of her time on the islands. Alison Watt, a painter, curator, poet and author read at the Port Clements and Masset libraries from her works *The Last Island – a Naturalist's Sojourn on Triangle Island*, and *Dazzle Patterns*, a novel that takes place around the time of the Halifax explosion, and raises the question about women in the arts.

All Islands Art Show

Our adjudicated All Islands Art show was well received again, as was the talk by adjudicator Alison Watt, who also gave a workshop. We anticipate some challenges in the coming season, which we will address in our Current Programming portion.

Pilot Project

We ran a film pilot project in the winter months, showing movies that are part of the Toronto Film Festival circuit. We showed three films, *Rumble, Breathe and The Florida Project.*, one film per month over three months. The screening of Rumble sold out in Skidegate. It is a documentary on indigenous rock and blues musicians. Unlike Prince Rupert Arts Council, who have established a solid relationship with the local cinema, our arts council has to find appropriate venues for showing films and setting up and consider the geography of the islands, by scheduling two shows. Unfortunately, Netflix released the other two films around the same time when we had community screenings. The recommendation from our lead was that we did not benefit from the TIFF brand association. There are alternatives to consider: to buy the movie online and host a free screening, or to purchase a community screening license from the distributor. The latter is also a fairly expensive option. Our visual arts chair who pulled this series together left our board and the islands. We will continue to explore future opportunities in this area.

2018-19 peforming arts season

Our current season has a strong focus on diversity: two indigenous performing arts, one binary musician-writer, a Black performer, as well as strong women performers whose music defies easy categorization. We have increased our efforts in finding funding sources so as to showcase larger bands. We kicked off our performing arts season with **Kym Gouchie and Northern Sky**. Kym is from the Lheidli T'enneh Nation. There had been a death in Skidegate, and we consulted with the matriarchs of the family on how to proceed, but turnout at the Skidegate event was small. The Masset show received some good comment from our audience.

We are following this with **Frankiie,** a four-person dream rock band, with strong female leads. Next will be Rae Spoon an award-winning nonbinary musician and author. They have released nine solo albums spanning folk, indie rock music and electronic music. **Virago Nation** is an all indigenous burlesque troupe, dedicated to rematriating indigenous sexuality and developing an authentic indigenous response to commodification**. Ora Cogan's** lyrics and style will resonate with people on Haida Gwaii who enjoy folk music that reaches beyond predictability**. Khari McLelland** who works in theatre and performs with the gospel group the Sojourners, has earned critical acclaim for his production of Freedom Singer. His songs reflect the time when his great, great, great grandmother fled from slavery to Canada. Connecting music and social justice to great effect, McLellands' music will appeal to audiences whether they have enjoyed white privilege or whether they have had to fight for their place in society. **Rae Spoon** is an award- winning nonbinary musician and author.

Literary Arts

Rae Spoon will read from their work of nonfiction while they are on-island performing musical events. Our committee tried for a listing with the Canada Council to be considered for hosting a literary festival under the new Canada Council Structure, but we were not able to list ourselves in this category. We will continue to explore opportunities with the Canada Council and other funders.

All Island Art Show

The Haida Gwaii Museum will raise the rent for our use of its art gallery in 2019. Our All Islands Art Show (AIAS) runs for a month at the Museum. The Museum is also considering charging artists a higher commission for their art sold at the AIAS. We hope to negotiate this with the Museum as it will have an impact on our facilitation and for islands artists. The art show is generally held in February, March. We hope to arrive at mutually workable solution that recognizes the need for the museum to improve their finances, as well as our own situation to remain financially in the black.

Challenges with audience attendance and programming

Due to the reduced ferry schedule since 2011, residents of Moresby Island are not able to catch a ferry past 6 pm to Graham Island. This has had a major impact on our programs as in the past, we had a strong contingent of Sandspit residents who would come to enjoy the art show or our performing arts events and then head for the 20:30 ferry. The Haida Gwaii Recreation Commission reimburses participants of cultural and sports events for ferry tickets. We offer billeting to Sandspit residents, but it is not feasible for that community's residents to fork out a large block of time during a weekend.

We joined other groups during the recent Select Standing Committee on finance and Government Service meeting on September 19th in Old Masset. We would like the Sandspit Kwuna ferry to return to the pre-2011 schedule and will continue to explore options.

Budget Forecast 2018-19

Income			**Expenses**	
workshops /art classes	$500.00		Concert Series	$27,180.00
Concert Series Revenue	$7,116.00		Art Show	$5,000.00
BC Arts Council operating grant			Workshop Cost	$1,500.00
Basic grant	$5,424.00		Accounting/Legal	$535.00
Regional District matching grant	$5,000.00		Memberships	$200.00
Community Presenters	$6,500.00		Office Expenses	$500.00
North Coast Regional District	$5,000.00	our requested amount	Conference Expenses	$3,000.00
Gwaii Trust project fund	$10,000.00	our requested amount	Insurance	$925.00
Membership Dues	$450.00		Literary Series	$800.00
Exhibition Commission	$300.00		SOCAN Tarriffs	$650.00
TOTAL INCOME	**$40,290.00**		**TOTAL EXPENSES**	**$40,290.00**

Concert Series expenses include artist fees, travel, accomodation, meals, venue rental, advertising, equipment rental

HAIDA GWAII MUSEUM
AT KAY LLNAGAAY

December 18, 2018

RE: 2018 Annual Funding Report / 2019 Annual Funding Request

Dear North Coast Regional District,

Haawa – thank you for our 2018 annual operating funds assistance, which allowed the Museum to realize an incredibly successful year! Please accept this package as the Haida Gwaii Museum's 2018 Annual Report, and official request for 2019 funding. Attached you will find:

1. 2018 Annual Report & 2019 Activity Highlights
2. 2017 audited financial statements
3. 2018 bank statements
4. 2018 & 2019 budgets

In addition, we are pleased to report that the Museum continues to increase our own revenue generation streams (gross revenue up almost $130k since we began in 2014) through:

1. Increasing admissions and bookings for tours
2. Membership drives
3. Negotiating fee-for-service agreements
4. Annual Gala Fundraiser
5. Pursuing private and corporate donations

Work has also been done to lower our overhead expenses:

1. Solar panels to reduce hydro costs
2. Reduce annual website and database costs
3. Council of the Haida Nation does our bulk photocopying for free
4. Our Annual Fundraising Gala was organized by volunteers
5. Lowered travel and advertising expenses
6. Cuts to ED/Curator wages (unfortunate but necessary for now)

The Museum is requesting a $5,000 increase in funding from the North Coast Regional District (NCRD), for a total $53,000/year. We request this increase to support the work of repatriation and reconciliation, and to help support the growing workload in the care, management and research of collections and archaeology that our museum is realizing.

Haawa – thank you for your time and consideration. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Nika Collison
Executive Director & Curator

SECOND BEACH ROAD, SKIDEGATE • HAIDA GWAII• V0T 1S1
PHONE: 250 559-4643 • FAX: 250 559-7886
museum@haidagwaii.net . www.haidagwaiimuseum.ca

NCRD Treasurer

From: Polly Pereira <ppereira@portedward.ca>
Sent: Wednesday, November 7, 2018 4:22 PM
To: treasurer@ncrdbc.com
Cc: Michael Gurney; Bob Payette
Subject: Port Edward Historical Society

Hello Sukhraj,

We would like to request the same amount of funding as in the previous years $100K (the allocation of the $100k has been $75k to Adm & Overhead, $20K to Maintenance and $5K to Marketing). We would like to schedule a presentation to the RD Board in the new year so that we can provide them our usual update and thank them for your support. Let me know what dates are available in January 2019.

If you require any further information you can contact me.

Thank you!

Polly

Polly Pereira
Director of Corporate Administrative Services

District of Port Edward
PO Box 1100
Port Edward, BC VOV 1GO
Phone: (250) 628-3667
Fax: (250) 628-9225
Email: ppereira@portedward.ca

Oona River Community Association

PO Box 93
Oona River, BC
V0V 1E0

October 24, 2017

North Coast Regional District
#14, 342 – 3rd Avenue West
Prince Rupert, BC
V8J 1L5

Attention: Board of Directors

Re: ORCA 2019 Operating Grant

On behalf of the community, the Oona River Community Association wishes to thank the Regional District Board for their annual operating grant of $2500. This letter is to support our application for consideration again in 2019.

Please find attached our year end Income and Expense Report and budget for our next fiscal. Also attached are the twelve months of bank statements from NSCU.

This fall ORCA is preparing a grant application to ***Canada-British Columbia- Investing in Canada Infrastructure Program, Rural and Northern Communities*** for sufficient funds to complete the exterior siding of the entire Community Hall building, provide potable water by well service to the facility and perhaps provide a first aid station.

We are currently researching for a used cube van ambulance or used trailer type first aid station. It is unclear at this time whether this item will be covered under the same grant and if not we will look for other funding opportunities.

Last year we outlined the issues surrounding potable water services and exterior cladding.

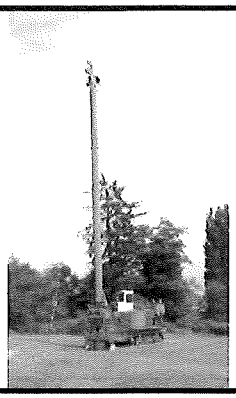
We have lost our first aid station because the schoolhouse has deteriorated into an unsafe condition. The building is collapsing. A working team has been pulled together to commence planning for a complete restoration. Hopefully funds can be secured by the spring of 2020 and work can commence that year. The schoolhouse turns 100 years old in the fall of 2021.

Trust this letter brings you up to date with our endeavours. If you have any questions, please do not hesitate to call.

Yours truly,

OONA RIVER COMMUNITY ASSOCIATION

Yvonne N. Christensen
Treasurer



PORT CLEMENTS HISTORICAL SOCIETY
P.O. Box 417 Port Clements
British Columbia Canada V0T 1R0

250.557.4576
pcmuseum@qcislands.ca
www.portclementsmuseum.ca

North Coast Regional District
13-342-3rd Avenue West,
Prince Rupert, BC, V8J 1L5

November 16, 2018

Attention: Sukhraj Gill

Re: 2019 Budget

Once again the Port Clements Historical Society would like to thank the North Coast Regional District for their continued generous support. Without this support the museum could not operate. The Society hopes the Regional District can assist again in 2019 with the grant amount increased from $10,000 to $12,000.00.
These funds are put toward the basic operational expenses incurred by the museum along with a paid attendant. This year, the museum was open an extra 2 weeks to accommodate increased interest. We rely heavily on our volunteers to perform bookkeeping, receiving and accessioning items, archiving information, light maintenance of the building and grounds, and supervision of summer time employees. With work continuing on restoration of the artifacts. and on striving to make more accessible and inviting to the public, we can see that with our volunteers aging and health issues arising, that our costs will be increased in 2019 due to having to hire more part time people. As well, with the new BC minimum wage requirements and general increase in operating costs , we will incur extra expenses in 2019.

One major project for 2018, that is now completed, was re-roofing and supplying electricity to the Pavilion and to the workshop buildings.
We still also are a resource for the Haida Gwaii Higher Education Society's program with each semester having visits from the university class.
We hosted an educational Easter Egg Hunt by having the children do a scavenger hunt locating artifacts hidden on museum grounds. This event was very well received and will be an annual event.
The Museum board also opened the museum to the North Coast Regional District members who were on islands for a meeting, at which time they had a chance to have a good look around the museum and talk with the museum board. We believe all were impressed with our museum.

Thanks to generous personal donations, we have just acquired a whale hunting cannon & harpoons from Neil Carey. Some restoration is necessary, and we look forward to having them

ready for museum guests in 2019. We also acquired a very unique anchor from the vessel Florence which has a long-standing history with Port Clements.
We offer WiFi and are moving towards fiber optics. The Gift Store at St Marks was operational throughout the summer and is again open on. Saturdays for November. We are expecting a busy season for 2019.
For many years, marshalling for the Remembrance Day parade is at the museum. Coffee and tea and snacks are provided, and the museum is open free of charge that day. Those waiting to march in the parade appreciate the hot drinks and chance to look around the museum.

As our fiscal year end is September 30th. Our records are now at the accountants and the financial statement will be forwarded once we receive it. I have enclosed an unaudited Balance Sheet and Income Statement and the actual budget for 2018-2019 is approved by the directors. It will be forwarded to you.

Yours truly,

Linda Berston
Vice President
Port Clements Historical Society

FYI

OUR MUSEUM IN ACTION
A CAUSE WELL WORTH
SUPPORT.

PCHS.

Prince Rupert City & Regional Archives
P.O. Box 1093
424 Third Avenue West
Prince Rupert, BC, V8J 4H6

Tel: (250) 624-3326
Fax: (250) 624-3706
Email:archives@citywest.ca
www.princerupertarchives.ca

November 30, 2018

Mr. Barry Pages
North Coast Regional District
#14 – 342 3rd Avenue West
Prince Rupert, BC
V8J 1L5

Dear Mr. Pages:

Re: Budget Request 2019

The Prince Rupert City & Regional Archives is a repository of archival records and historical information for our region. We are requesting in our budget the amount of $104,522 from the North Coast Regional District (NCRD) in order to provide more efficient access to our records.

Over the past few years, research requests from patrons included archaeologists, environmental assessment specialists, geologists, environmental engineers, and land use consultants for various companies who have been involved with potential business ventures in our region. Other researchers continue to contact the Archives from around the world. This demonstrates that the Archives is a vital participant in the economic development of our region.

In our attached budget, we have allowed for a three percent increase in wages for the staff who have not received a raise in three years. Our rent has been increased in the five year lease which commences on January 1, 2019, and this budget also allows for the purchase towards new shelving, a necessity given the number of large donations we have received this past year.

We are very grateful for the support of the Regional District. Your support has enabled us to preserve our region's history for future generations.

Yours sincerely,

Jean Eiers-Page
Archivist

Prince Rupert City and Regional Archives
2019 Budget

Revenue

Grant - Regional District	$104,522.00
Sales - Photographs, Photocopies & Books	$3,000.00
Sales - Research, Commercial Use Fees & Misc.	$1,000.00
Membership Dues & Charitable Donations	$500.00
Bank Interest	$700.00
Centennial Book Revenue	$1,920.00
Wages Reserve from 2018	$5,000.00
Projected donations	$1,500.00
Total Revenue	**$118,142.00**

Expenses

Purchases - Photos	$650.00
Accounting & Legal/Auditor	$150.00
Advertising/Promotions/Display	$500.00
Archival & Office Supplies	$1,500.00
Book Purchases	$300.00
Courses/Education/Meeting Expense	$1,200.00
Shelving Expense	$2,500.00
Insurance	$1,500.00
Bank Charges, Subscriptions, Conservation, & Misc.	$2,950.00
Rent Expense	$13,530.00
Telephone / Internet	$1,800.00
Utilities	$1,845.00
Wages Expense	$79,017.00
WCB, CPP, E.I. & MPP Expense	$10,700.00
Total Expenses	**$118,142.00**

Prince Rupert Public Library

Wap Liitsx
House of Reading

101 6th Avenue West, Prince Rupert, B.C. V8J 1Y9 Phone: 250-627-1345 Fax: 250-627-7743 www.princerupertlibrary.ca

November 15, 2018

Board of Directors
North Coast Regional District
14-342 3rd Avenue West,
Prince Rupert BC
V8J 1L5

To the Board,

The Prince Rupert Library is asking for a grant of $6,000.00 for 2019 to support library service to outlying areas of the NCRD. We have not received a significant increase from $5000 grant in several years. We know that money is tight for the NCRD and appreciate each dollar we receive from you. We do serve the community well and these dollars given to the Library do help many people throughout the NCRD. In fact we presently have 245 residents of Port Edward or 48% of the population as patrons of this library. Perhaps, the municipality of Port Edward would like to support the library through the Regional District?

Attached you will find:
Prince Rupert Library Statement of Financial Information (SOFI) for 2017
Budget for 2018 and Proposed budget of 2019
Current financial statement to October 31, 2018

Our public library provides free access to books, ideas, resources, and information necessary for education, employment, enjoyment and self-government. Illiteracy is at the heart of many of society's problems. Police studies have revealed that 79 of 100 people entering Canadian correctional facilities don't have their high school diploma and 65 of those 100 people have less than a grade 8 education or level of literacy. While poverty, unemployment, and feeling isolated or desperate may push some people into a life of crime, literacy training can provide many youth and adults with a chance to build a brighter future. In the fight for literacy, libraries are at the forefront, supporting all other literacy efforts. All library activities are undertaken to help citizens become the best that they can be. Citizens who are educated and open to ideas create vibrant, healthy communities. Listed below are just some of the services found at the library thanks to granting bodies:

-Provide books, magazines, newspapers, CDs, videos/DVDs, audiobooks, information services - access to ideas, enjoyment, education, employment and self-government.
-Provide training to young people as they enter the job market.
-Provide free access to the internet and the use of public computers. This is especially important as access to many federal and provincial services has moved online, e.g. commercial fishing licences.
-Provide telephone, bicycle racks, public washrooms, seating and reading spaces - a haven for all.
-Provide website access to local and other B.C. library catalogues, to electronic magazine collections, car repair manuals and downloadable audiobooks - libraries sharing resources to provide better service.
-Provide experts on research, children's literacy, providing guidance to new parents, encouraging early

literacy.
-Provide programs for children, youth, and adults.
-Provide a safe, secure learning environment for children after school.
-Provide meeting space for small groups.
-Employ local residents.

As well as fulfilling its traditional roles in the community the Prince Rupert Library is busy helping local people navigate through the technologies and processes that have become the new norm. Helping people download e-books and online magazines, demonstrating the use of online databases, helping non-English speakers to obtain commercial fishing licences and laid-off workers to complete online-only job applications or income assistance applications take up considerable staff time as well as demanding that we have trained staff on-hand and ones willing to continually upgrade.

We thank you for supporting our goal to provide service to the communities in the Regional District. Your annual grant is an important part of the budgeting process each year and we rely on it.

Please contact me if you require any more information.

Sincerely,

Joe Zelwietro
Chief Librarian
Prince Rupert Library

TABLE OF CONTENTS

Financial Information Act - Statement of Financial Information

Library Name: Prince Rupert Public Library
Fiscal Year Ended: Dec 31, 2017

Documents are arranged in the following order:

1. Table of Contents
2. Financial Information Act Submission Checklist
3. Board Approval Form
4. Management Report
5. Financial Statements
6. Schedule of Debt See note 5 on "Notes to Financial Statements"
7. Schedule of Guarantee and Indemnity Agreements
8. Schedule of Remuneration and Expenses
   - Reconcile or explain if different from Financial Statements
9. Statement of Severance Agreements
10. Statement of Changes in Financial Position See note 3 on "Notes to Financial Statements"
11. Schedule of Payments for the Provision of Goods and Services including:
   - Reconcile or explain if different from Financial Statements

Submission Checklist

Financial Information Act - Statement of Financial Information

Library Name: Prince Rupert Public Library
Fiscal Year Ended: Dec 31, 2017

Due Date: May 15th, 2018

a)	☑	Approval of Statement of Financial Information
b)	☑	A Management Report signed and dated by the Library Board and Library Director
c)	☑	An operational statement including: i) Statement of Income ii) Statement of Changes in Financial Position, or, if omitted, an explanation in the Notes to the Financial Statements (audited[1] financial statements)
d)	☑	Statement of assets and liabilities (audited[1] financial statements)
e)	☑	Schedule of debts (audited[1] financial statements) If there is no debt, or if the information is found elsewhere in the SOFI, an explanation must be provided in the Schedule.
f)	☑	Schedule of guarantee and indemnity agreements including the names of the entities involved and the amount of money involved. If no agreements, or if the information is found elsewhere in the SOFI, an explanation must be provided in the Schedule.
g)	☑ ☑ ☑ ☑ ☑	Schedule of Remuneration and Expenses, including: i) An alphabetical list of employees (first and last names) earning over $75,000 ii) Total amount of expenses paid to or on behalf of each employee under $75,000 iii) If the total wages and expenses differs from the audited financial statements, an explanation is required iv) A list, by name and position, of Library Board Members with the amount of any remuneration paid to or on behalf of the member. v) The number of severance agreements started during the fiscal year and the range of months' pay covered by the agreement, in respect of excluded employees. If there are no agreements to report, an explanation is required.
h)	☑	Schedule of Payments for the Provision of Goods and Services including: i) An alphabetical list of suppliers receiving over $25,000 and a consolidated total for those suppliers receiving less than $25,000. If the total differs from the Audited Financial Statements, an explanation is required.

[1] Municipal Libraries and Regional Library Districts must provide audited financial statements as per the *Libraries Act* section 11(2) and 26(2) (a). Audited statements are not required for the SOFI but if available, please include them.

As per the Libraries Act section 40(3)(a) Public Library Associations must prepare annual financial statements in accordance with generally accepted accounting principles. This also applies to Library Federations.

Board Approval Form

Financial Information Act - Statement of Financial Information

NAME OF LIBRARY Prince Rupert Public Library	FISCAL YEAR END (YYYY) Dec 31, 2017
LIBRARY ADDRESS 101 6th Ave. W.	TELEPHONE NUMBER 250-627-1346
CITY Prince Rupert PROVINCE BC	POSTAL CODE V8J 1Y9
NAME OF THE CHAIRPERSON OF THE LIBRARY BOARD Glenn Groulx	TELEPHONE NUMBER
NAME OF THE LIBRARY DIRECTOR Joe Zelwietro	TELEPHONE NUMBER 250-627-1346

DECLARATION AND SIGNATURES

We, the undersigned, certify that the attached is a correct and true copy of the Statement of Financial Information of the year ended 2017 *for* Prince Rupert Public Library *as required under Section 2 of the Financial Information Act.*

SIGNATURE OF THE CHAIRPERSON OF THE LIBRARY BOARD* Glenn Groulx	DATE SIGNED (DD-MM-YYYY) April 3, 2018
SIGNATURE OF THE LIBRARY DIRECTOR Joseph P. Zelwietro	DATE SIGNED (DD-MM-YYYY) March 22, 2018

Libraries
Statement of Financial Information (SOFI)

Prince Rupert Public Library

Fiscal Year Ended 2016

MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by City of Prince Rupert Accounting staff in accordance with Canadian generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of the Library is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and for approving the financial information included in the Statement of Financial Information.

On behalf of the Prince Rupert Public Library

Glenn Groulx
Name, Chairperson of the Library Board
Date: April 3, 2018

Joe Zelwietro
Name, Library Director
Date: March 22, 2018

Prepared as required by *Financial Information Regulation*, Schedule 1, section 9

Page 4 of 13

City of Prince Rupert

Statement A

Public Library

Statement of Assets and Liabilities
December 31

	2017	2016
	$	$
Assets		
Current Assets		
Due from City of Prince Rupert	89,832	44,169
Total Assets	89,832	44,169
Liabilities		
Current Liabilities		
Wages and benefits payable	32,550	27,603
Deferred revenue	1,500	12,385
Total Current Liabilities	34,050	39,988
Long-term Liabilities		
Provision for vested benefit for employees	106,227	99,538
Total Long-term Liabilities	106,227	99,538
Total Liabilities	140,277	139,526
Accumulated Surplus (Deficit)		
Operating Fund (Statement B)	(5,397)	(41,309)
Severance Accrual Fund (Statement C)	(45,048)	(54,048)
Total Deficit	(50,445)	(95,357)
Total Liabilities and Accumulated Surplus	89,832	44,169

Joseph Zelwietro
Chief Librarian

City of Prince Rupert

Statement B

Public Library

Statement of Operating Revenues and Expenses
Year ended December 31

	Budget 2017	Actual 2017	Actual 2016
Revenues	$	$	$
Operating			
Fines	9,000	7,066	8,613
Fees	2,400	3,255	3,107
Lost Books	500	695	870
Copier Service	1,100	1,586	1,634
Donations	8,000	14,491	5,008
Internet	5,000	6,117	5,827
Miscellaneous	5,500	9,621	6,698
	31,500	42,831	31,757
Grants			
Federal	2,500	2,881	459
Provincial	84,500	84,258	84,467
Municipal -Operating	625,000	625,000	596,000
Digitization	-	-	5,000
Other	6,000	42,862	6,888
	718,000	755,001	692,814
Total Revenues	749,500	797,832	724,571
Expenses			
Wages	597,000	480,796	472,320
Benefits	-	106,643	110,852
Advertising and Recruitment	-	304	462
Collection Materials	65,000	51,152	59,752
Professional Development	5,000	3,096	1,104
Office Supplies	4,500	4,080	7,756
Equipment	1,000	10,725	3,146
Furniture	2,000	13,480	201
Computer Technology	7,000	10,772	7,080
Digitization Project	1,000	-	10,436
Postage and Freight	5,000	5,261	4,368
Public Relations	1,000	1,522	716
Miscellaneous	1,000	-	-
Building Maintenance	23,000	35,273	21,792
Utilities	28,000	32,845	27,742
Communications	9,000	5,971	10,267
Total Expenses	749,500	761,920	737,994
Excess (Deficiency) of Revenues over Expenditures	-	35,912	-13,423
Deficit, beginning of year		-41,309	-27,886
Deficit, end of year (Statement A)		-5,397	-41,309

City of Prince Rupert

Statement C

Public Library

Statement of Severance Accrual Revenues and Expenses
Year ended December 31

	Budget 2017 $	Actual 2017 $	Actual 2016 $
Revenues			
Grants			
Municipal -Restricted	-	9,000	9,000
Total Revenues	-	9,000	9,000
Expenses			
Total Expenses	-	0	0
Excess (Deficiency) of Revenues over Expenditures	-	9,000	9,000
Deficit, beginning of year		-54,048	-63,048
Deficit, end of year (Statement A)		-45,048	-54,048

City of Prince Rupert

Public Library

Notes to Financial Statements
Year ended December 31, 2017

1) **Significant Accounting Policies**

   a) Basis of Accounting

   It is the Library Board's policy to follow generally accepted accounting principles or stated accounting principles and to apply such principles consistently. They have been prepared using guidelines issued in the Canadian Accounting Standards for not-for-profit organizations.

   b) Revenue Recognition

   The Library uses the deferral method of accounting for contributions.

2) **Cash Flow Statement**

   A Cash Flow Statement has not been prepared, as the City of Prince Rupert and the Provincial Government are the Library's major sources of funds and the Board does not deem it useful for its purposes.

3) **Statement of Changes in Financial Position**

   A Statement of Changes in Financial Position has not been prepared as the Board does not deem it useful for its purposes.

4) **Assets**

   All capital assets of the Prince Rupert Library are owned by the City of Prince Rupert.

5) **Debt Schedule**

   A schedule of debt has not been prepared because the information required is disclosed in the Statement of Assets and Liabilities

City of Prince Rupert
Public Library
Schedule of Guarantee and Indemnity Agreements
Year ended December 31, 2017

The Prince Rupert Public Library has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

City of Prince Rupert

Public Library

Schedule Showing The Remuneration and Expenses
Paid to or on Behalf of Each Employee
Year ended December 31, 2017

MEMBERS OF THE BOARD

Name	Position	Remuneration & Expenses
Glenn Groulx	Chair	None
Devlin Fernandes		None
Cary Dalton		None
Brent Patriquin		None
Joy Thorkelson		None
Dale White		None
Chelsea Keays		None
Andrea Wilmot		None
Stephanie Lysyk		None

EMPLOYEES

	Remuneration & Expenses
Employees with remuneration and expenses greater than $75,000	
Joseph Zelwietro	$ 79,244
CONSOLIDATED TOTAL (of employees with remuneration and expenses of $75,000 or less)	$ 401,552
TOTAL: All Employees	$ 480,796
Benefits	$ 106,643
Salaries, Wages, and Benefits, as per Statement B	$ 587,439

Public Library

Schedules to the Financial Statements

Year ended December 31, 2017

Schedule of Employee Remuneration and Expenses

Earnings for all Employees	$	480,796
Benefits		106,643
Salaries, Wages, Benefits per statement		587,439
Expenses		1,645
Total Remuneration and Expenses	$	589,084

City of Prince Rupert

Public Library

Schedule of Severance Agreements

Year ended December 31, 2017

There were no severance agreements made between the Prince Rupert Public Library and its non-unionized employees during fiscal year 2017.

Prince Rupert Library
Budget 2019

	2018	**2019**
	2018	
Revenues		
Fines	9,000	9000
Fees	2,600	2700
Lost Books	600	600
Copier Service	1,300	1600
Rentals	600	600
Donations	9,000	9000
Internet	5,400	5400
Sales Revenue	5,200	5200
Digitization Grant	n/a	n/a
Prov Grants	84,800	84800
Fed Grants	3,000	3000
Municipal Grant	***650,000***	**670000**
Other Grants	6,000	6000
Total Revenues	*777,500*	*797900*
Expenditures		
Wages	617,000	630000
Benefits	incl'd above	incl'd above
Sev/Vac Accrual	7,000	7000
Collections	65,000	64000
Prof Development	5,300	5000
Office supplies	5,000	5200
Equipment	1,200	1500
Furniture	2,000	2000
Computer Technology	7,000	8200
Digitization Project	2,000	n/a
Postage/Freight	5,000	5000
Public Relations	1,000	1000
Misc. Expenses	1,000	1000
Bldg Maint.	23,000	30000
Utilities	26,400	30000
Communications	9,600	8000
Total Expenditures	*777,500*	*797900*

CITY OF PRINCE RUPERT

GL Department Report

Date : Nov 08, 2018 Time : 10:19 am

Year : 2018
Period : 10

Budget : Final Budget
Group by: Default

Description	Open Bal	Current	Year to Date	Budget	Variance	% Used
LIBRARY						
LIBRARY OPERATING FUND						
REVENUES						
70100 LIBRARY FINES	-4,950	-921	-5,871	0	5,871	0
70200 FEES	-2,323	-279	-2,601	0	2,601	0
70300 LOST BOOKS	-834	-120	-953	0	953	0
70400 COPIER SERVICE	-1,054	-147	-1,202	0	1,202	0
70500 RENTALS	-170	-45	-215	0	215	0
70600 DONATIONS	-4,261	-123	-4,384	0	4,384	0
70700 INTERNET REVENUE	-4,870	-846	-5,716	0	5,716	0
70800 BOOK SALES REVENUE	-5,227	-182	-5,409	0	5,409	0
70900 MISCELLANEOUS	-302	-81	-383	0	383	0
71000 PROVINCIAL GRANTS	-86,977	0	-86,977	0	86,977	0
71100 FEDERAL GRANTS	-2,199	-733	-2,932	0	2,932	0
71200 MUNICIPAL GRANT	-650,000	0	-650,000	0	650,000	0
71300 OTHER GRANT	-8,601	0	-8,601	0	8,601	0
LIBRARY	**-771,767**	**-3,477**	**-775,245**	**0**	**775,245**	
REVENUES	**-771,767**	**-3,477**	**-775,245**	**0**	**775,245**	
EXPENDITURES						
71000 SALARIES, WAGES & BENEFITS	417,419	43,390	460,809	0	-460,809	0
71300 MOVING/RECRUITMENT	374	0	374	0	-374	0
73100 COLLECTION MATERIALS	36,056	432	36,488	0	-36,488	0
74100 PROFESSIONAL DEVELOPMENT	2,879	0	2,879	0	-2,879	0

Year : 2018
Period : 10

Budget : Final Budget

Description	Open Bal	Current	Year To Date	Budget	Variance	% Used
LIBRARY						
75100 OFFICE SUPPLIES	2,197	52	2,250	0	-2,250	0
75110 EQUIPMENT	598	0	598	0	-598	0
75120 FURNITURE	1,233	0	1,233	0	-1,233	0
75130 COMPUTER TECHNOLOGY	7,682	63	7,745	0	-7,745	0
75132 PROGRAMMING	604	0	604	0	-604	0
75140 POSTAGE AND FREIGHT	3,421	334	3,755	0	-3,755	0
75150 PUBLIC RELATIONS	1,567	0	1,567	0	-1,567	0
76100 BUILDING MAINTENANCE	16,971	1,622	18,593	0	-18,593	0
76110 UTILITIES	17,811	0	17,811	0	-17,811	0
76120 COMMUNICATIONS	5,491	610	6,100	0	-6,100	0
LIBRARY	514,302	46,504	560,806	0	-560,806	
EXPENDITURES	514,302	46,504	560,806	0	-560,806	
LIBRARY OPERATING FUND	-257,465	43,026	-214,439	0	214,439	
LIBRARY Total	-257,465	43,026	-214,439	0	214,439	

Vancouver Island Regional Library
Administration
Box 3333 | 6250 Hammond Bay Road
Nanaimo, BC Canada V9R 5N3
t: 250.758.4697 f: 250.758.2482
e: info@virl.bc.ca w: www.virl.bc.ca

December 15, 2018

Mr Sukhraj Gill
Treasurer
North Coast Regional District
#14 – 342 3rd Ave W.
Prince Rupert B.C. V8J 1L5

Dear Sir/Madam,

Re: Library Budget and Levy to Members

Vancouver Island Regional Library (VIRL) Board adopted the 2019 budget at its September 22, 2018 Board meeting.

A copy of the 2019 – 2023 Adopted Financial Plan is available on our website at http://virl.bc.ca/about/reports-and-plans

Following is the detail on the first payment due before March 1, 2019. A formal invoice will follow.

	Quarterly Installment	Annual Amount
Population portion	5,781	23,124
Assessment portion	9,397	37,588
2019 First Quarter Total Levy	$15,178	$60,711

The 2019 Budget reflects VIRL's push for the latest technologies and advancements and the pull to retain traditional library services. As VIRL continues to evolve into a 21st Century library, this Budget focuses on innovation and inspiration through:

- Programming that meets and exceeds the diverse needs of customers;
- Continuing to invest in our digital collections and technology; and
- Updating our facilities through the Consolidated Facilities Master Plan

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For 2019 this entails a 4.74% increase in the total levy, consisting of:

- A 2.61% increase to meet our core service needs and inflationary pressures;
- A 1.36% increase for levies related to the Facilities Master Plan; and
- A 0.77% increase for staff-driven business cases to improve our services to the public

The 2019 – 2029 Financial Plan plays an integral part in meeting the objectives of the 2016 – 2020 Strategic Plan:

1. Community: VIRL will continue to expand engagement and partnership opportunities, as well as increase advertising and promotion to show that the library is a vibrant, welcoming place for people of all socioeconomic groups, cultures and literacy levels.

2. Collect. Connect. Collaborate. Create: VIRL seeks to identify and address the educational and recreational needs of our customers. As well, we seek new ways to reach those who are not aware of the resources we have to offer.

The library is a place of lifelong learning and inspiration. We strive to provide our communities with access to the information they need – whenever or wherever that may be.

3. Places & Spaces: Since 2011, we have renovated or built thirteen branches across the VIRL service area. Assessing the needs of each unique community when renovating and building facilities is a crucial component of our ongoing success.

In addition, our online presence and information technology (IT) infrastructure needs continuous and consistent stewardship and development to ensure that we meet the current and future technological needs of our customers.

4. Life at Work: To succeed as an organization, VIRL recognizes that it needs to support staff (and ultimately library customers) by respecting the multiple perspectives our employees represent. To do this, we must continually promote positive employer/union relations and improve our methods of communication, decision making and project management to create an effective and productive workplace culture.

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Please do not hesitate to contact us if you have any questions.

Thank you,

Joel Adams, CPA, CA
Director of Finance

Sandspit Emergency Preparedness Planners

SEPP Budget for consideration by the North Coast Regional District for the year 2019.

1.	Sea Containers: add tents, purchase/construct shelving.	$12,500.00
2.	Emergency Supplies: purchase generators, solar heat/fans, totes for supplies, food, safety and emergency equipment	$10,000.00
3.	Community Outreach	$2,000.00
4.	Office Expenses (laminating, mailing, paper, ink)	$1,500.00
5.	Area lighting (battery pack, solar charger, cell signal booster)	$5,000.00
6.	Security (tamper proof locks for sea cans, signage)	$1,000.00
7.	Evacuation sign maintenance.	$2,500.00
	Total budget request	$34,500.00

The cost details of each of these projects is being researched and will be provided at our next meeting.

SEPP respectfully submits this budget to North Coast Regional District for consideration for the 2019 year.

For SEPP:

Robert Ells, Warren Foster, Joni Fraser, Carole Bowler

NORTH COAST
REGIONAL DISTRICT

Staff Report

Date: **January 26th, 2019**

To: **D. Chapman, Chief Administrative Officer**

From: **S. Gill, Treasurer**

Subject: **North Coast Regional District 2019 Budget Process**

Recommendations:

THAT the staff report entitled "North Coast Regional District 2019 Budget Process" be received for information.

PURPOSE:

The purpose of this report is to provide an overview of the North Coast Regional District's (NCRD) 2019 budgeting process.

BACKGROUND:

NCRD must annually adopt, by bylaw, a five-year financial plan which includes capital and operating items. For Regional Districts, the financial plan must be adopted by March 31, [LGA s. 374].

The financial plan must show:

- The proposed expenditures, including separate amounts for each of interest and principal on debt, amounts required for capital purposes, the amount required for a deficiency and the amount required for other purposes; and

- The proposed funding sources, including separate amounts for each: revenue from property values taxes, parcel taxes, fees, and other sources and proceeds from borrowing.

Regional district financial plans are based on individual services and therefore proposed expenditures and funding sources noted above must be shown separately for each service.

DISCUSSION:

The five-year financial plan will include **three rounds** of review prior to adoption of the bylaw. The three rounds will allow for refinement of the values and level of taxation and service that is acceptable to the Board.

Each service will be reviewed and discussed individually by the Board. The Board should make motions for each financial plan to either amend or approve as presented.

Motions should be in the form of:

1. **Receive the individual financial plan as presented.**
   (This would mean that the financial plan would be automatically brought back for further review at the next round of budget discussions).

2. **Amend the individual financial plan and refer to Round 2 for further review.**

3. **Receive the individual financial plan as presented and refer to Round 3** (This could be used if no further changes are anticipated prior to adoption. The whole financial plan would be subject to review for the final time at Round 3.)

Changes during Round 3 should be minor and likely a result of public input or other unknown factors.

Proposed budget meeting schedule:

Round One (R1) –January 26, 2019 (10 am)

This is when the most comprehensive review should take place as it is the first opportunity for the Board to review the financial plan, staff encourages Directors to ask questions on any item of interest.

Following the direction provided by the Board in Round 1, the financial plan will be amended by staff and reproduced for review in Round 2.

Round Two(R2)- February 23, 2019 (10 am)

During Round 2 discussions, further amendments may be identified. At the end of Round 2, the financial plan, including any identified amendments, should be a close representation of the desired final financial plan.

Round Three (R3) – March 14th, 2019 (7PM Teleconference)

Following the direction provided in Round 2, the financial plan will be amended by staff and reproduced for review in Round 3. Round 3 is the final opportunity for the Board to make changes to the financial plan in preparation for its adoption as a proposed bylaw.

RECOMMENDATION:

Staff is recommending that the Board of the NCRD receive the report entitled "North Coast Regional District 2019 Budget Process" for information.

		Employees	Yes
General Manager	CAO / Treasurer	**Manager**	
Established	1967	**Location**	
Authority	Section 338 (2)(a) of the Local Government Act	**Amendments**	
Source of Funding	Taxation; 60% of the RD Basic Grant (Prov.); Recoveries	**Limit on Tax**	{No limit expressed or Implied}

Description

The Administration function provides the corporate governance for the regional district. It includes Board remuneration for the member municipalities (electoral areas are funded by funtion 120); general expenses related to the adminitrative offices in Prince Rupert; and staffing costs which are partially recovered thru support service recovies to other functions.

The main sources of revenues are taxation, grant in lieu of taxation, RD Basic Grant (Provincial), and small amounts of investment and rental income.

Notes for 2019

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget	Change from 2018 as $	Change from 2018 as %	Participation Ratios
Electoral Area								
Electoral Area A	9,883	14,394	12,241	15,809	11,975	-3,834	-24.30%	2.66%
Electoral Area C	3,755	4,442	4,296	5,496	4,935	-561	-10.20%	1.10%
Electoral Area D	16,153	16,705	17,165	25,443	25,178	-265	-1.00%	5.60%
Electoral Area E	9,111	8,723	8,407	10,927	10,584	-343	-3.10%	2.35%
Member Municipality								
City of Prince Rupert	246,117	244,930	247,210	337,705	344,107	6,402	1.90%	76.47%
District of Port Edward	14,617	13,338	13,821	19,927	18,702	-1,225	-6.10%	4.16%
Village of Masset	11,602	10,622	9,953	12,602	13,088	486	3.90%	2.91%
Village of Port Clements	4,181	4,022	3,989	5,145	5,017	-128	-2.50%	1.11%
Village of Queen Charlotte	13,833	12,824	12,918	16,947	16,415	-532	-3.10%	3.65%
Net Taxes Levied	**329,252**	**330,000**	**330,000**	**450,001**	**450,001**	**0**	**0.00%**	**100.01%**
Limit by law	**0**	**0**	**0**	**0**	**0**			
Funding Remaining	**329,252**	**330,000**	**330,000**	**450,001**	**450,001**			

Tax Rate $ / 100,000 Property Tax Class	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget
RESIDENTIAL [01]	1.35	1.25	1.22	1.58	1.46
UTILITIES [02]	4.72	4.37	4.27	5.51	5.09
MAJOR INDUSTRY [04]	4.58	4.25	4.14	5.36	4.95
BUSINESS/OTHER [06]	3.37	3.12	3.05	3.94	3.64
RECREATIONAL/NON PROFIT [08]	1.35	1.25	1.22	1.58	1.46

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Administration											
01-1-110-5000	Property tax requisitions	329,252	330,000	330,000	450,000	450,000	0	0.0	450,000	450,000	450,000	450,000
01-1-110-5100	Grant in lieu of taxes	19,000	19,000	19,000	30,000	30,000	0	0.0	30,000	30,000	30,000	30,000
01-1-110-5300	Rd basic grant	120,000	120,000	120,000	120,000	120,000	0	0.0	120,000	120,000	120,000	120,000
01-1-110-5400	Grants - unconditional	23,000	23,000	33,000	8,000	8,000	0	0.0	8,000	8,000	8,000	8,000
01-1-110-5600	C2c grant - administration	0	0	5,000	5,000	5,000	0	0.0	5,000	5,000	5,000	5,000
01-1-110-6660	Investment income	7,440	7,440	7,980	8,640	8,600	40	-0.5	8,600	8,600	8,600	8,600
01-1-110-7100	Support service recovery	261,293	266,100	237,400	331,270	361,240	-29,970	9.0	361,240	361,240	361,240	361,240
01-1-110-8800	Transfer from surplus - administrat	0	0	0	14,567	81,410	-66,843	458.9	113,765	147,738	183,410	220,865
	Total General Revenue	759,985	765,540	752,380	967,477	1,064,250	96,773	10.0	1,096,605	1,130,578	1,166,250	1,203,705
01-3-110-7200	Director remuneration	91,296	90,910	90,910	97,137	108,600	11,463	11.8	114,030	119,732	125,719	132,005
01-3-110-7220	Director travel	27,750	27,750	26,000	31,600	32,400	800	2.5	32,400	32,400	32,400	32,400
01-3-110-7240	Meeting expenses	6,150	6,150	6,750	7,250	7,450	200	2.8	7,450	7,450	7,450	7,450
01-3-110-7241	C2c meeting expenses - administr	0	0	5,000	5,000	5,000	0	0.0	5,000	5,000	5,000	5,000
01-3-110-7300	Staff salaries & wages	364,396	382,600	407,560	424,440	440,400	15,960	3.8	462,420	485,541	509,818	535,309
01-3-110-7310	Payroll overhead & benefits	81,297	91,030	91,000	97,000	98,100	1,100	1.1	103,005	108,155	113,563	119,241
01-3-110-7320	Staff travel	22,025	20,750	20,670	23,110	20,500	-2,610	-11.3	20,500	20,500	20,500	20,500
01-3-110-7330	Staff training & conferences	10,500	10,440	9,500	9,500	11,900	2,400	25.3	11,900	11,900	11,900	11,900
01-3-110-7335	Memberships	8,430	8,870	9,230	9,230	8,000	-1,230	-13.3	8,000	8,000	8,000	8,000
01-3-110-7410	Advertising & promotions	2,150	2,150	2,250	3,330	3,100	-230	-6.9	3,100	3,100	3,100	3,100
01-3-110-7430	Bank charges	2,055	2,060	2,060	2,060	2,100	40	1.9	2,100	2,100	2,100	2,100
01-3-110-7440	Postage & freight	1,400	1,410	1,410	2,150	2,200	50	2.3	2,200	2,200	2,200	2,200
01-3-110-7450	Subscriptions	1,100	1,100	1,200	1,200	1,800	600	50.0	1,800	1,800	1,800	1,800
01-3-110-7470	Computer maintenance	27,380	32,880	20,280	16,570	25,700	9,130	55.1	25,700	25,700	25,700	25,700
01-3-110-7480	Office supplies	6,936	6,960	7,960	7,960	8,000	40	0.5	8,000	8,000	8,000	8,000
01-3-110-7500	Liability insurance	8,030	8,100	8,600	7,500	7,500	0	0.0	7,500	7,500	7,500	7,500
01-3-110-7610	Telephone	6,840	7,320	9,480	9,480	10,500	1,020	10.8	10,500	10,500	10,500	10,500
01-3-110-7620	Email/website	3,780	3,940	4,680	4,220	5,300	1,080	25.6	5,300	5,300	5,300	5,300
01-3-110-7630	Photocopier	4,080	4,080	4,080	4,100	4,100	0	0.0	4,100	4,100	4,100	4,100
01-3-110-7720	Professional fees	78,250	117,000	137,200	167,200	224,700	57,500	34.4	224,700	224,700	224,700	224,700
01-3-110-7730	Legal services	8,250	8,250	8,250	8,250	8,300	50	0.6	8,300	8,300	8,300	8,300
01-3-110-8010	Building insurance	490	520	550	550	500	-50	-9.1	500	500	500	500
01-3-110-8020	Building utilities	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-110-8030	Building maintenance	500	800	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-110-8040	Rent	22,000	22,000	22,000	22,000	22,000	0	0.0	22,000	22,000	22,000	22,000
01-3-110-8050	Janitorial	3,900	3,900	4,640	4,640	4,100	-540	-11.6	4,100	4,100	4,100	4,100
01-3-110-8100	Grants - unconditional	5,000	5,000	5,000	0	0	0	0.0	0	0	0	0

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
01-3-110-8400	Contribution to reserves	39,640	0	0	0	0	0	0.0	0	0	0	0
01-3-110-8800	Prior year (surplus)/deficit	-74,640	-101,430	-155,880	0	0	0	0.0	0	0	0	0
	Total General Expense	759,985	765,540	752,380	967,477	1,064,250	96,773	10.0	1,096,605	1,130,578	1,166,250	1,203,705
	Administration Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.110.5000	Property Tax Requisitions				
	- final number needed as per printouts to balance				(450,000)
01.1.110.5100	Grant in Lieu of Taxes				
	- based on estimates and historical info.				(30,000)
01.1.110.5300	RD Basic Grant				
	- based on announcement by Province				(120,000)
01.1.110.5400	Grants - Unconditional				
	- NDIT Grant Writer	1.00	- 8,000	(8,000)	(8,000)
01.1.110.5600	- Community to Community	1.00	- 5,000	(5,000)	(5,000)
01.1.110.6660	Investment Income				
	- Raymond James	12.00	- 600	(7,200)	
	- NSCU Interest	12.00	- 120	(1,440)	
				(8,640)	(8,600)
01.1.110.7100	Support Service Recovery				
	- as calculated			(361,240)	(361,240)
01.1.110.8800	Prior Year (Surplus) Deficit			- 81,410	(81,410)

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.7200	Director Remuneration				
	Chair annual remuneration	1.00	7,950	7,950	
	Member municipality directors (BL 537)	6.00	13,540	81,240	
	Per meeting attendance (6 directors)	89.00	182	16,234	
	Vice Chair annual remuneration	14.00	182	2,554	
		300.00	2	600	
				108,577	108,600
01.3.110.7220	Director Travel				
	as calculated in Director travel worksheet	1.00	32,400	32,400	32,400
01.3.110.7240	Meeting Expenses				
	- Allowance for meals & refreshments	12.00	25	300	
	- Conference calls	10.00	160	1,600	
	- Annual Board Christmas Dinner	1.00	1,500	1,500	
	- Taxi for Employees	1.00	200	200	
	- Xmas Gift cards for HG located employees	1.00	600	600	
	- Meeting rooms	13.00	250	3,250	
				7,450	7,450
01.3.110.7241	Community to Community	1.00	5,000	5,000	5,000
01.3.110.7300	Staff Salaries & Wages				

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
	CAO	1.00	130,200	130,200	
	Corporate Officer	1.00	94,500	94,500	
	Treasurer	1.00	7,500	7,500	
	Treasurer	1.00	89,300	89,300	
	Admin Clerk	1.00	56,201	56,201	
	Admin Clerk	1.00	56,201	56,201	
	Allowance for casual worker	1.00	6,500	6,500	
				440,401	440,400
01.3.110.7310	Payroll Overhead & Benefits				
	As Calculated on 2019 salaries worksheet	1.00	97,637.74	97,638	
	Employee Assistance Program	6.00	75	450	
				98,088	98,100
01.3.110.7315	Staff Recruitment				
01.3.110.7320	Staff Travel				-
	As Calculated on Staff travel sheet	1.00	23,110	20,510	20,500
01.3.110.7330	Staff Training and Travel				

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
	- Lynda	12.00	50	600	
	- Vadim Webinars	2.00	350	700	
	- Microsoft training	5.00	320	1,600	
	- Treasurer - course	1.00	1,000	1,000	
	- Treasurer - Bootcammp	1.00	2,000	2,000	
	- Corporate Officer - ADMIN PADM	1.00	1,000	1,000	
	- CAO courses	1.00	1,000	1,000	
	- allowance	1.00	4,000	4,000	
				11,900	11,900
01.3.110.7335	Memberships				
	- LGMA	3.00	320	960	
	- CPA	2.00	1,100	2,200	
	- GFOA	2.00	362	725	
	- FCM	1.00	361	361	
	- NCLGMA - staff	4.00	35	140	
	-NCLGA - corporate membership	1.00	1,600	1,600	
	- UBCM	1.00	700	700	
	- Coastal Community Network	1.00	-	-	
	- AVICC	1.00	300	300	
	- Allowance	1.00	300	1,000	
				7,985	8,000
01.3.110.7410	Advertising & Promotions				

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
	- advertising - phone book	1.00	550	550	
	- ad - financial plan adoption	1.00	400	400	
	- ad Parcel tax notice	1.00	400	400	
	- ad in news paper	1.00	400	400	
	- notice of financial report	2.00	100	200	
	- Remembrance Day Wreath	1.00	85	85	
	- ad - meeting schedule	1.00	100	100	
	- allowance	1.00	1,000	1,000	
				3,135	3,100
01.3.110.7430	Bank Charges				
	- NCCU	12.00	75	900	
	- CUETS - annual credit card fee	1.00	80	80	
	- MFA redemption transfers	15.00	4	60	
	- LOC monthly charges	12.00	75	900	
	- LOC interest charges	2.00	60	120	
				2,060	2,100
01.3.110.7440	Postage				
	- postage	5.00	600	3,000	
	- postage meter	4.00	260	1,040	
	sub total			4,040	
	- courier - allowance	12.00	25	300	
				4,340	
	- recovery for ISW			(1,500)	
	- recovery for RR			(1,010)	
	- contingency			320	
				2,150	2,200
01.3.110.7450	Subscriptions				

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
	- council views	1.00	700	800	
	-Online HR resources Hr Downloads	1.00	520	520	
	- CPA - PSAB	1.00	250	250	
	- CPA - other (ASPE & IFRS)	1.00	250	250	
				1,820	1,800
01.3.110.7470	Computer Maintenance				
	- computer tech	48.00	60	2,880	
	- Vadim annual support	1.00	13,750	13,750	
	- Vadim hosting for 4 users	460.64	12	5,528	
	- CaseWare - annual maintenance fee	1.00	1,200	1,200	
	- CaseWare - financial reporting	1.00	890	890	
	- Allowance	1.00	1,500	1,500	
				25,747	25,700
01.3.110.7480	Office Supplies				
	- copy paper	12.00	75	900	
	- coffee supplies - coffee, creamer, tea, etc.	6.00	150	900	
	- stationary supplies	12.00	350	4,200	
	- headset	1.00	400	400	
	- allowance for cabinets & small furniture	1.00	500	500	
	- water	12.00	10	120	
	- computer cheques - annual usage	0.50	1,000	500	
	- sheading/recycling	4.00	110	440	
				7,960	8,000
01.3.110.7500	Liability Insurance				

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
	- MIABC estimate	1.00	6,500	6,500	
	- allowance	1.00	1,000	1,000	
				7,500	7,500
01.3.110.7610	Telephone				
	- cell phone - chair	12.00	130	1,560	
	- cell phone - CAO	12.00	135	1,620	
	- City West Telephone	12.00	560	6,720	
	- long distance	12.00	50	600	
				10,500	10,500
01.3.110.7620	Email/Website				
	- website maintenance/training	1.00	500	500	
	- internet domain server	12.00	210	2,520	
	- city west internet	12.00	190	2,285	
				5,305	5,300
01.3.110.7630	Photo Copier				
	- lease	12.00	208	2,496	
	- copies - b&w	4.00	340	1,360	
	- copies - color	4.00	60	240	
				4,096	4,100
01.3.110.7720	Professional Fees				

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
	- audit services	1.00	15,200	15,200	
	- HR consulting	1.00	5,000	5,000	
	- NDIT - grant writer	1.00	4,000	4,000	
	- RBA	1.00	187,500	187,500	
	-Strategic Planning	1.00	10,000	10,000	
	- allowance	1.00	3,000	3,000	
				224,700	224,700
01.3.110.7730	Legal Services				
	- allowance for legal services	1.00	8,000	8,000	
	- MFA legal advice - annual fee	1.00	250	250	
				8,250	8,300
01.3.110.8010	Building Insurance				
	- property and contents	1.00	476	476	500
01.3.110.8020	Utilities (building)				
	- electricity	12.00	60	720	
	- anticipated increase for 2019	60.00	0.05	3	
	- allowance	1.00	280	280	
				1,003	1,000
01.3.110.8030	Building Maintenance				
	- allowance	1.00	1,000	1,000	1,000

North Coast Regional District

Expenditure Detail Work Sheet - 2019

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.8040	Rent				
	- Reality Executives	12.00	1,700	20,400	
	- storage	1.00	1,600	1,600	
				22,000	22,000
01.3.110.8050	Janitorial				
	- Janitorial	12.00	320	3,840	
	- Janitorial supplies	12.00	25	300	
				4,140	4,100

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established	1967	**Location**	
Authority	Section 338.(2)(b) of the Local Government Act	**Amendments**	
Source of Funding	Taxation, Grant in Lieu., 40% of RD Basic Grant (Provincial)	**Limit on Tax**	{No limit expressed or Implied}

Description

This function provides funding for administrative activities not included under general administration; including electoral area director remuneration, the cost for attending UBCM and NCLGA for electoral area directors. In addition, a portion of staff time is allocted to this function (based on the approved support service allocation) to reflect the time spent by staff on electoral area issues and projects.

Notes for 2019

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget	Change from 2018 as $	Change from 2018 as %	Participation Ratios
Electoral Area								
Electoral Area A	24,376	31,201	27,895	26,303	21,817	-4,486	-17.10%	22.74%
Electoral Area C	9,261	9,630	9,790	9,145	8,990	-155	-1.70%	9.37%
Electoral Area D	39,841	36,211	39,116	42,332	45,871	3,539	8.40%	47.80%
Electoral Area E	22,473	18,908	19,159	18,181	19,282	1,101	6.10%	20.09%
Net Taxes Levied	**95,951**	**95,950**	**95,960**	**95,961**	**95,960**	**-1**	**0.00%**	**100.00%**
Limit by law	**0**	**0**	**0**	**0**	**0**			
Funding Remaining	**95,951**	**95,950**	**95,960**	**95,961**	**95,960**			

Tax Rate $ / 100,000 Property Tax Class	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget
RESIDENTIAL [01]	3.33	2.71	2.78	2.62	2.65
UTILITIES [02]	11.64	9.48	9.72	9.17	9.28
MAJOR INDUSTRY [04]	11.31	9.21	9.44	8.91	9.02
BUSINESS/OTHER [06]	8.31	6.77	6.94	6.55	6.63
RECREATIONAL/NON PROFIT [08]	3.33	2.71	2.78	2.62	2.65

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Electoral Area Administration											
01-1-120-5000	Property tax requisitions	95,951	95,950	95,960	95,960	95,960	0	0.0	95,960	95,960	95,960	95,960
01-1-120-5100	Grant in lieu of taxes	2,600	2,600	2,600	3,600	3,600	0	0.0	3,600	3,600	3,600	3,600
01-1-120-5300	Rd basic grant	80,000	80,000	80,000	80,000	80,000	0	0.0	80,000	80,000	80,000	80,000
01-1-120-8800	Transfer from surplus - electoral ar	0	0	0	86,020	39,833	46,187	-53.7	43,994	48,363	52,950	57,767
	Total General Revenue	178,551	178,550	178,560	265,580	219,393	-46,187	-17.4	223,554	227,923	232,510	237,327
01-3-120-7100	Support services - ea admin	42,166	46,490	51,600	81,600	87,543	5,943	7.3	87,543	87,543	87,543	87,543
01-3-120-7200	Director remuneration	66,423	67,590	67,600	71,200	79,810	8,610	12.1	83,801	87,991	92,391	97,011
01-3-120-7220	Director travel	32,230	32,230	32,230	31,900	32,770	870	2.7	32,770	32,770	32,770	32,770
01-3-120-7230	Director conferences & professiona	4,640	4,640	4,640	4,640	4,940	300	6.5	4,940	4,940	4,940	4,940
01-3-120-7240	Meeting expenses	500	500	500	500	500	0	0.0	500	500	500	500
01-3-120-7310	Payroll overhead & benefits	1,512	1,600	1,600	3,200	3,400	200	6.3	3,570	3,749	3,936	4,133
01-3-120-7320	Staff travel	2,200	2,200	2,200	3,400	2,400	-1,000	-29.4	2,400	2,400	2,400	2,400
01-3-120-7335	Memberships	780	780	780	780	830	50	6.4	830	830	830	830
01-3-120-7480	Office supplies	100	200	200	200	200	0	0.0	200	200	200	200
01-3-120-7730	Legal services	5,000	5,000	5,000	7,000	7,000	0	0.0	7,000	7,000	7,000	7,000
01-3-120-8100	Contribution to mimc	23,000	23,000	23,000	0	0	0	0.0	0	0	0	0
01-3-120-8400	Contribution to reserves	39,010	61,160	61,160	61,160	0	-61,160	-100.0	0	0	0	0
01-3-120-8800	Prior year (surplus)/deficit	-39,010	-66,840	-71,950	0	0	0	0.0	0	0	0	0
	Total General Expense	178,551	178,550	178,560	265,580	219,393	-46,187	-17.4	223,554	227,923	232,510	237,327
	Electoral Area Administration Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **120**
Fund Description **Electoral Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.120.5000	Property Tax Requisitions			(95,960)	(95,960)
01.1.120.5100	Grant in Lieu of Taxes			(3,600)	(3,600)
	- as per estimate of prior years				
01.1.120.5300	RD Basic Grant			(80,000)	(80,000)
01.1.120.8800	Prior Year (Surplus) Deficit				
	- Use of prior year Surplus	1	(39,833)	(39,833)	(39,833)
01.3.120.7100	Support Services - EA Admin				
	- as calculated			87,543	87,543
01.3.120.7200	Director Remuneration				
	- Rural Directors Annual Remuneration	4	16,997	67,988	
	- Rural Directors Per Meeting Remuneration	60	182	10,920	
	- Directors Remuneration	3	300	900	
				79,808	79,810
01.3.120.7220	Director Travel				
	- as calculated	1	32,765	32,765	32,770

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **120**
Fund Description **Electoral Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.120.7230	Director Conferences & Professional Dev.				
	-AVICC	1	300	300	
	- NCLGA (EA Directors)	4	300	1,200	
	- UBCM (EA Directors)	4	860	3,440	
				4,940	4,940
01.3.120.7240	Meeting Expenses				
	- Allowance	1	500	500	500
01.3.120.7310	Payroll Overhead & Benefits				
	- CPP Estimate for EA Directors	4	850	3,400	3,400
01.3.120.7320	Staff Travel				
	- Trips to Haida Gwaii	2	1,200	2,400	
				2,400	2,400
01.3120.7335	Memberships				
	- Yellowhead Highway Association	1	327	327	
	- UBCM	1	500	500	
				827	830
01.3.120.7480	Office Supplies				
	- Business Cards	4	50	200	200
01.3.120.7730	Legal Services				
	- Legal Services	1	7,000	7,000	7,000

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **120**
Fund Description **Electoral Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.120.8100	Contribution to MIMC	1	-	-	-
01.3.120.8400	Contribution to Reserves - Contribution to Reserves	1	-	-	-

		Employees	No
General Manager	CAO	**Manager**	
Established	2013	**Location**	
Authority	Section 338(2)(b) of the Local Government Act	**Amendments**	
Source of Funding	Taxation	**Limit on Tax**	{No limit expressed or Implied}

Description

This function provides funding for administrative activities not included under general administration or electoral administration.

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**as %**	**Participation Ratios**
Electoral Area								
Electoral Area E	12,000	12,000	12,700	12,700	12,700	0	0.00%	100.00%
Net Taxes Levied	**12,000**	**12,000**	**12,700**	**12,700**	**12,700**	**0**	**0.00%**	**100.00%**
Limit by law	**0**	**0**	**0**	**0**	**0**			
Funding Remaining	**12,000**	**12,000**	**12,700**	**12,700**	**12,700**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	1.78	1.72	1.84	1.83	1.75
UTILITIES [02]	6.22	6.02	6.44	6.41	6.11
MAJOR INDUSTRY [04]	6.04	5.84	6.26	6.23	5.94
BUSINESS/OTHER [06]	4.44	4.30	4.60	4.58	4.37
RECREATIONAL/NON PROFIT [08]	1.78	1.72	1.84	1.83	1.75

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Electoral Area 'E' Administration											
01-1-121-500C	Property tax requisition	12,000	12,000	12,700	12,700	12,700	0	0.0	12,700	12,700	12,700	12,700
01-1-121-510C	Grant in lieu of taxes	250	250	970	970	970	0	0.0	970	970	970	970
01-1-121-880C	Transfer from surplus - ea 'e'	0	0	0	2,790	2,170	620	-22.2	2,170	2,170	2,170	2,170
	Total General Revenue	12,250	12,250	13,670	16,460	15,840	-620	-3.8	15,840	15,840	15,840	15,840
01-3-121-724C	Meeting expenses	0	0	550	550	660	110	20.0	660	660	660	660
01-3-121-741C	Advertising & promotions	0	0	1,700	1,700	1,500	-200	-11.8	1,500	1,500	1,500	1,500
01-3-121-748C	Office supplies	0	0	1,030	1,030	500	-530	-51.5	500	500	500	500
01-3-121-761C	Telephone	0	0	1,680	1,680	1,680	0	0.0	1,680	1,680	1,680	1,680
01-3-121-770C	Contract services	0	0	5,500	5,500	5,500	0	0.0	5,500	5,500	5,500	5,500
01-3-121-804C	Rent	0	0	6,000	6,000	6,000	0	0.0	6,000	6,000	6,000	6,000
01-3-121-870C	Contingency	22,011	16,720	0	0	0	0	0.0	0	0	0	0
01-3-121-880C	Prior year surplus/deficit	-9,761	-4,470	-2,790	0	0	0	0.0	0	0	0	0
	Total General Expense	12,250	12,250	13,670	16,460	15,840	-620	-3.8	15,840	15,840	15,840	15,840
	Electoral Area 'E' Administration Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **121**
Fund Description **Electoral E Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.121.5000	Property Tax Requisition			(12,700)	(12,700)
01.1.121.5100	Grant in Lieu of Taxes			(963)	(970)
01.1.121.6800	Other Revenue				
01.1.121.6801	Donations - MIMC				
01.1121.8800	Prior Year (Surplus) Deficit	1	(2,170)	(2,170)	(2,170)
01.3.121.7240	Meeting Expenses				
	- 11 Committee meetings	11	60	660	660
01.3.121.7410	Advertising and Promotions				
	- As calculated	1	1	1,500	1,500
01.3.121.7480	Office Supplies				
	- As calculated	1	1	500	500

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **121**
Fund Description **Electoral E Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.121.7610	Telephone				
	- As calculated	12	140	1,680	1,680
01.3.121.7700	Contract Services				
	- MIMC Admin Assistant	1	5,500	5,500	5,500
01.3.121.8020	Utilities	1	-	-	-
01.3.121.8040	Rent				
	- As calculated	12	500	6,000	6,000
01.3.121.8700	Contingency				

		Employees	No
General Manager	CAO / Corporate Officer	**Manager**	
Established	1967	**Location**	
Authority	Section 338.(2)(b) of the Local Government Act	**Amendments**	
Source of Funding	Taxation	**Limit on Tax**	{No limit expressed or Implied}

Description

This function provides for the cost of holding elections for the electoral areas.

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**as %**	**Participation Ratios**
Electoral Area								
Electoral Area A	1,270	1,626	1,453	1,371	1,137	-234	-17.10%	22.74%
Electoral Area C	483	502	510	476	468	-8	-1.70%	9.37%
Electoral Area D	2,076	1,887	2,038	2,206	2,390	184	8.30%	47.80%
Electoral Area E	1,171	985	998	947	1,005	58	6.10%	20.09%
Net Taxes Levied	**5,000**	**5,000**	**4,999**	**5,000**	**5,000**	**0**	**0.00%**	**100.00%**
Limit by law	**0**	**0**	**0**	**0**	**0**			
Funding Remaining	**5,000**	**5,000**	**4,999**	**5,000**	**5,000**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	0.17	0.14	0.15	0.14	0.14
UTILITIES [02]	0.61	0.49	0.51	0.48	0.48
MAJOR INDUSTRY [04]	0.59	0.48	0.49	0.47	0.47
BUSINESS/OTHER [06]	0.43	0.35	0.36	0.34	0.35
RECREATIONAL/NON PROFIT [08]	0.17	0.14	0.15	0.14	0.14

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Elections											
01-1-130-500C	Property tax requisitions	5,000	5,000	5,000	5,000	5,000	0	0.0	5,000	5,000	5,000	5,000
01-1-130-510C	Grant in lieu of taxes	200	200	200	200	200	0	0.0	200	200	200	200
01-1-130-880C	Transfer from surplus - elections	0	0	0	13,000	0	13,000	-100.0	0	0	0	0
	Total General Revenue	5,200	5,200	5,200	18,200	5,200	-13,000	-71.4	5,200	5,200	5,200	5,200
01-3-130-730C	Staff salaries & wages	0	0	0	8,700	0	-8,700	-100.0	0	0	0	0
01-3-130-732C	Staff travel	0	0	0	3,500	0	-3,500	-100.0	0	0	0	0
01-3-130-741C	Advertising & promotions	0	0	0	1,000	0	-1,000	-100.0	0	0	0	0
01-3-130-840C	Contribution to reserves	5,728	6,140	6,140	0	0	0	0.0	0	0	0	0
01-3-130-870C	Contingency	0	0	0	5,000	5,200	200	4.0	5,200	5,200	5,200	5,200
01-3-130-880C	Prior year (surplus)/deficit	-528	-940	-940	0	0	0	0.0	0	0	0	0
	Total General Expense	5,200	5,200	5,200	18,200	5,200	-13,000	-71.4	5,200	5,200	5,200	5,200
	Elections Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **130**
Fund Description **Elections**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.130.5000	Property Tax Requisition	1	(5,000)	(5,000)	(5,000)
01.1.130.5100	Grant in Lieu of Taxes	1	(200)	(200)	(200)
01.1.130.8800	Transfer from Surplus	1	-	-	-
01.1.130.6125	Election Cost Recovery	1	-	-	-
01.3.130.7300	Staff Wages				
	Per calcuations	1	0	0	-
	Staff Travel				
01.3.130.7320	Ferry	2	-	-	
	Per Diem	8	-	-	
	Hotel	8	-	-	
				-	-
01.3.130.7410	Advertising	1	-	-	-
01.3.130.8700	Contigency	1	-	-	-

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **130**
Fund Description **Elections**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.130.8400	Contribution to Reserves - Elections Reserve			5,200	5,200

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established		**Location**	
Authority	Section 263 (1)(c); 380.(2)(g) and 374.(9) of the LGA	**Amendments**	
Source of Funding	Taxation - note Taxation is limited by 374.(9) of the LGA	**Limit on Tax**	{special conditions see references}
Description	This function provides for discretionary Grant-In-Aid funding from all the electoral areas.		

Note: combined funding for all GIA functions (170 through 174) cannot exceed $0.10 / 1000 for any electoral area.

Notes for 2019

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget	Change from 2018 as $	Change from 2018 as %	Participation Ratios
Electoral Area								
Electoral Area A	63	92	79	74	56	-18	-24.30%	2.66%
Electoral Area C	24	29	28	26	23	-3	-11.50%	1.10%
Electoral Area D	104	107	110	120	119	-1	-0.80%	5.60%
Electoral Area E	58	56	54	51	50	-1	-2.00%	2.35%
Member Municipality								
City of Prince Rupert	1,579	1,573	1,588	1,591	1,621	30	1.90%	76.47%
District of Port Edward	94	86	89	94	88	-6	-6.40%	4.16%
Village of Masset	74	68	64	59	62	3	5.10%	2.91%
Village of Port Clements	27	26	26	24	24	0	0.00%	1.11%
Village of Queen Charlotte	89	82	83	80	77	-3	-3.80%	3.65%
Net Taxes Levied	**2,112**	**2,119**	**2,121**	**2,119**	**2,120**	**1**	**0.05%**	**100.01%**
Limit by law	**162,210**	**177,268**	**185,192**	**194,794**	**206,174**			
Funding Remaining	**-160,098**	**-175,149**	**-183,071**	**-192,675**	**-204,054**			

Tax Rate $ / 100,000 **Property Tax Class**	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget
RESIDENTIAL [01]	0.01	0.01	0.01	0.01	0.01
UTILITIES [02]	0.03	0.03	0.03	0.02	0.02
MAJOR INDUSTRY [04]	0.03	0.03	0.03	0.02	0.02
BUSINESS/OTHER [06]	0.02	0.02	0.02	0.02	0.02
RECREATIONAL/NON PROFIT [08]	0.01	0.01	0.01	0.01	0.01

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Grant-In-Aid - All											
01-1-170-5000	Property tax requisitions	2,113	2,120	2,120	2,120	2,120	0	0.0	2,120	2,120	2,120	2,120
01-1-170-5100	Grant in lieu of taxes - grant-in-aid	150	150	260	230	230	0	0.0	230	230	230	230
01-1-170-8800	Transfer from surplus - grant-in-aic	0	0	0	120	120	0	0.0	120	120	120	120
	Total General Revenue	2,263	2,270	2,380	2,470	2,470	0	0.0	2,470	2,470	2,470	2,470
01-3-170-8100	Grants to other organizations	2,400	2,470	2,470	2,470	2,470	0	0.0	2,470	2,470	2,470	2,470
01-3-170-8800	Prior year (surplus)/deficit	-137	-200	-90	0	0	0	0.0	0	0	0	0
	Total General Expense	2,263	2,270	2,380	2,470	2,470	0	0.0	2,470	2,470	2,470	2,470
	Grant-In-Aid - All Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **170**
Fund Description **Grants-in-Aid All**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.170.5000	Property Tax Requisition	1	(2,115)	(2,115)	(2,120)
01.1.170.5100	Grant in Lieu of Taxes	1	(230)	(230)	(230)
01.1.170.8800	Prior Year (Surplus) Deficit	1	(120)	(120)	(120)
01.3.170.8100	Grants to Other Organizations - PR Transition Society	1	2,470	2,470	2,470

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established		**Location**	
Authority	Section 263 (1)(c); 380.(2)(g) and 374.(9) of the LGA	**Amendments**	
Source of Funding	Taxation - note Taxation is limited by 374.(9) of the LGA	**Limit on Tax**	{special conditions see references}
Description	This function provides for discretionary Grant-In-Aid funding from Electoral A only.		

Note: combined funding for all GIA functions (170 through 174) cannot exceed $0.10 / 1000 for any electoral area.

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**as %**	**Participation Ratios**
Electoral Area								
Electoral Area A	598	640	640	640	640	0	0.00%	100.00%
Net Taxes Levied	**598**	**640**	**640**	**640**	**640**	**0**	**0.00%**	**100.00%**
Limit by law	**2,797**	**4,497**	**3,888**	**3,877**	**3,115**			
Funding Remaining	**-2,199**	**-3,857**	**-3,248**	**-3,237**	**-2,475**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	0.08	0.06	0.06	0.06	0.08
UTILITIES [02]	0.29	0.20	0.22	0.22	0.27
MAJOR INDUSTRY [04]	0.28	0.19	0.22	0.22	0.27
BUSINESS/OTHER [06]	0.21	0.14	0.16	0.16	0.20
RECREATIONAL/NON PROFIT [08]	0.08	0.06	0.06	0.06	0.08

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Grant-In-Aid - Area A											
01-1-171-500C	Property tax requisitions - grant-in-	598	640	640	640	640	0	0.0	640	640	640	640
01-1-171-510C	Grant in lieu of taxes	20	20	20	20	20	0	0.0	20	20	20	20
01-1-171-880C	Transfer from surplus - grant-in-aic	0	0	0	40	40	0	0.0	40	40	40	40
	Total General Revenue	618	660	660	700	700	0	0.0	700	700	700	700
01-3-171-810C	Grants to other organizations	660	700	700	700	700	0	0.0	700	700	700	700
01-3-171-880C	Prior year (surplus)/deficit	-42	-40	-40	0	0	0	0.0	0	0	0	0
	Total General Expense	618	660	660	700	700	0	0.0	700	700	700	700
	Grant-In-Aid - Area A Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **171**
Fund Description **Grants-in-Aid - Area A**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.171.5000	Property Tax Requisition	1	(640)	(640)	(640)
01.1.171.5100	Grant in Lieu of Taxes	1	(20)	(20)	(20)
01.1.171.8800	Prior Year (Surplus) Deficit	1	(40)	(40)	(40)
01.3.171.8100	Grants to Other Organizations - Dodge Cove Harbor Authority	1	700	700	700

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established		**Location**	
Authority	Section 263 (1)(c); 380.(2)(g) and 374.(9) of the LGA	**Amendments**	
Source of Funding	Taxation - note Taxation is limited by 374.(9) of the LGA	**Limit on Tax**	{special conditions see references}
Description	This function provides discretionary Grant-In-Aid funding from Electoral C only.		

Note: combined funding for all GIA functions (170 through 174) cannot exceed $0.10 / 1000 for any electoral area.

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**as %**	**Participation Ratios**
Electoral Area								
Electoral Area C	1,400	1,400	1,400	1,400	1,400	0	0.00%	100.00%
Net Taxes Levied	**1,400**	**1,400**	**1,400**	**1,400**	**1,400**	**0**	**0.00%**	**100.00%**
Limit by law	**1,613**	**1,858**	**1,870**	**1,862**	**1,807**			
Funding Remaining	**-213**	**-458**	**-470**	**-462**	**-407**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	0.50	0.39	0.40	0.40	0.41
UTILITIES [02]	1.76	1.38	1.39	1.40	1.45
MAJOR INDUSTRY [04]	1.71	1.34	1.35	1.36	1.40
BUSINESS/OTHER [06]	1.26	0.99	0.99	1.00	1.03
RECREATIONAL/NON PROFIT [08]	0.50	0.39	0.40	0.40	0.41

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Grant-In-Aid - Area C											
01-1-172-5000	Property tax requisitions - grant-in-	1,400	1,400	1,400	1,400	1,400	0	0.0	1,400	1,400	1,400	1,400
01-1-172-5100	Grant in lieu of taxes	30	30	30	30	30	0	0.0	30	30	30	30
01-1-172-5400	Grant in aid (tsunami preparednes	5,293	5,295	5,095	5,095	5,095	0	0.0	5,095	5,095	5,095	5,095
01-1-172-8800	Transfer from surplus - grant-in-aic	0	0	0	1,345	1,345	0	0.0	1,345	1,345	1,345	1,345
	Total General Revenue	6,723	6,725	6,525	7,870	7,870	0	0.0	7,870	7,870	7,870	7,870
01-3-172-7820	Freight/transportation - grant-in-aic	0	0	1,900	1,900	1,900	0	0.0	1,900	1,900	1,900	1,900
01-3-172-7835	Isw - material purchase	0	0	820	820	820	0	0.0	820	820	820	820
01-3-172-8100	Grants to other organizations	0	7,715	5,150	5,150	5,150	0	0.0	5,150	5,150	5,150	5,150
01-3-172-8700	Contingency	8,159	0	0	0	0	0	0.0	0	0	0	0
01-3-172-8800	Prior year (surplus)/deficit	-1,436	-990	-1,345	0	0	0	0.0	0	0	0	0
	Total General Expense	6,723	6,725	6,525	7,870	7,870	0	0.0	7,870	7,870	7,870	7,870
	Grant-In-Aid - Area C Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **172**
Fund Description **Grants-in-Aid - Area C**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.172.5000	Property Tax Requisition	1	(2,400)	(2,400)	(1,400)
01.1.172.5100	Grant in Lieu of Taxes	1	(30)	(30)	(30)
01.1.172.8800	Prior Year (Surplus) Deficit	1	(1,345)	(1,345)	(1,345)
01.1.172.5400	Grant in Aid (Tsunami Preparedness)				
	- Remaining Funds from Tsunami Prep Project	1	(5,095)	(5,095)	(5,095)
01.3.172.7820	Transportation				
	- share a portion of a barge	2	500	1,000	
	- trailer rental/container rental (days)	6	100	600	
	- hauling trailer	2	150	300	
				1,900	1,900
01.3172.7835	Disposal Fees				
	- stoves, washers, dryers	8	10	80	
	- fridges, freezers, other	6	15	90	
	- electronics	20	10	200	
	- old propane tanks	15	30	450	
				820	820
01.3.172.8100	Grants to Other Organizations	1	5,150	5,150	5,150

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established		**Location**	
Authority	Section 263 (1)(c); 380.(2)(g) and 374.(9) of the LGA	**Amendments**	
Source of Funding	Taxation - note Taxation is limited by 374.(9) of the LGA	**Limit on Tax**	{special conditions see references}
Description	This function provides discretionary Grant-in-Aid funding from Electoral Area D only.		

Note: combined funding for all GIA functions (170 through 174) cannot exceed $0.10 / 1000 for any electoral area.

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**Change from 2018 as %**	**Participation Ratios**
Electoral Area								
Electoral Area D	1,500	1,500	1,500	1,500	2,500	1,000	66.70%	100.00%
Net Taxes Levied	**1,500**	**1,500**	**1,500**	**1,500**	**2,500**	**1,000**	**66.67%**	**100.00%**
Limit by law	**7,734**	**8,101**	**8,447**	**9,441**	**11,069**			
Funding Remaining	**-6,234**	**-6,601**	**-6,947**	**-7,941**	**-8,569**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	0.13	0.11	0.11	0.09	0.15
UTILITIES [02]	0.44	0.39	0.37	0.33	0.51
MAJOR INDUSTRY [04]	0.43	0.38	0.36	0.32	0.49
BUSINESS/OTHER [06]	0.31	0.28	0.27	0.23	0.36
RECREATIONAL/NON PROFIT [08]	0.13	0.11	0.11	0.09	0.15

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Grant-In Aid - Area D											
01-1-173-5000	Property tax requisitions - grant-in	1,500	1,500	1,500	1,500	2,500	-1,000	66.7	2,500	2,500	2,500	2,500
01-1-173-5100	Grant in lieu of taxes	20	20	20	20	20	0	0.0	20	20	20	20
01-1-173-8800	Transfer from surplus - grant-in aid	0	0	0	1,970	3,500	-1,530	77.7	3,500	3,500	3,500	3,500
	Total General Revenue	1,520	1,520	1,520	3,490	6,020	2,530	72.5	6,020	6,020	6,020	6,020
01-3-173-8100	Grants to other organizations	2,000	2,000	2,000	2,000	4,500	2,500	125.0	4,500	4,500	4,500	4,500
01-3-173-8700	Contingency	1,712	1,490	1,490	1,490	1,520	30	2.0	1,520	1,520	1,520	1,520
01-3-173-8800	Prior year (surplus)/deficit	-2,192	-1,970	-1,970	0	0	0	0.0	0	0	0	0
	Total General Expense	1,520	1,520	1,520	3,490	6,020	2,530	72.5	6,020	6,020	6,020	6,020
	Grant-In Aid - Area D Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **173**
Fund Description **Grants-in-Aid - Area D**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.173.5000	Property Tax Requisition	1	(2,500)	(2,500)	(2,500)
01.1.173.5100	Grant in Lieu of Taxes	1	(20)	(20)	(20)
01.1.173.8800	Prior Year (Surplus) Deficit				
	- Surplus	1	(3,500)	(3,500)	(3,500)
01.3.173.8100	Grants to Other Organizations				
	- Jungle Beach	1	2,000	2,000	
	-LHMCMC	1	2,000	2,000	
	-Tow Hill Road Community Association	1	500	500	4,500
01.3.173.8700	Contingency				
	- Contingency	1	1,520	1,520	1,520

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established		**Location**	
Authority	Section 263 (1)(c); 380.(2)(g) and 374.(9) of the LGA	**Amendments**	
Source of Funding	Taxation - note Taxation is limited by 374.(9) of the LGA	**Limit on Tax**	{special conditions see references}
Description	This function provides discretionary Grant-in-aid funding from Electoral Area E only.		

Note: combined funding for all GIA functions (170 through 174) cannot exceed $0.10 / 1000 for any electoral area.

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**as %**	**Participation Ratios**
Electoral Area								
Electoral Area E	3,900	3,900	3,900	3,900	3,900	0	0.00%	100.00%
Net Taxes Levied	**3,900**	**3,900**	**3,900**	**3,900**	**3,900**	**0**	**0.00%**	**100.00%**
Limit by law	**4,067**	**4,111**	**4,138**	**4,177**	**4,361**			
Funding Remaining	**-167**	**-211**	**-238**	**-277**	**-461**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	0.58	0.56	0.57	0.56	0.54
UTILITIES [02]	2.02	1.96	1.98	1.97	1.88
MAJOR INDUSTRY [04]	1.96	1.90	1.92	1.91	1.82
BUSINESS/OTHER [06]	1.44	1.40	1.41	1.41	1.34
RECREATIONAL/NON PROFIT [08]	0.58	0.56	0.57	0.56	0.54

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Grant-In-Aid - Area E											
01-1-174-500C	Property tax requisition	3,900	3,900	3,900	3,900	3,900	0	0.0	3,900	3,900	3,900	3,900
01-1-174-510C	Grant in lieu of taxes	100	100	100	100	100	0	0.0	100	100	100	100
	Total General Revenue	4,000	4,000	4,000	4,000	4,000	0	0.0	4,000	4,000	4,000	4,000
01-3-174-870C	Contingency	5,398	5,600	4,000	4,000	4,000	0	0.0	4,000	4,000	4,000	4,000
01-3-174-880C	Prior year (surplus)/deficit	-1,398	-1,600	0	0	0	0	0.0	0	0	0	0
	Total General Expense	4,000	4,000	4,000	4,000	4,000	0	0.0	4,000	4,000	4,000	4,000
	Grant-In-Aid - Area E Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **174**
Fund Description **Grants-in-Aid - Area E**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.174.5000	Property Tax Requisition	1	(3,900)	(3,900)	(3,900)
01.1.174.5100	Grant in Lieu of Taxes	1	(100)	(100)	(100)
01.3.174.8700	Contingency				
	- Contingency	1	4,000	4,000	-
	- Surplus	1	-	-	
				4,000	4,000
01.1.174.8800	Prior Year (Surplus) Deficit	1	-	-	-

		Employees	No
General Manager	Treasurer	**Manager**	
Established		**Location**	
Authority		**Amendments**	
Source of Funding	Recoverd from Municipalities	**Limit on Tax**	

Description This function provides for the Regional District to administer Municipal Finance Authority debentures on behalf of the member municpalities.

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**as %**	**Participation Ratios**
Net Taxes Levied	**0**	**0**	**0**	**0**	**0**	**0**	**0.00%**	**0.00%**
Limit by law	**0**	**0**	**0**	**0**	**0**			
Funding Remaining	**0**	**0**	**0**	**0**	**0**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	0.00	0.00	0.00	0.00	0.00
UTILITIES [02]	0.00	0.00	0.00	0.00	0.00
MAJOR INDUSTRY [04]	0.00	0.00	0.00	0.00	0.00
BUSINESS/OTHER [06]	0.00	0.00	0.00	0.00	0.00
RECREATIONAL/NON PROFIT [08]	0.00	0.00	0.00	0.00	0.00

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Member Municipality Debt											
01-1-190-681C	Mm debt recovery	1,974,601	1,497,540	1,311,842	1,412,665	1,412,665	0	0.0	1,412,665	1,412,665	1,412,665	1,412,665
	Total General Revenue	1,974,601	1,497,540	1,311,842	1,412,665	1,412,665	0	0.0	1,412,665	1,412,665	1,412,665	1,412,665
01-3-190-821C	Interest on debenture debt	1,085,635	765,160	678,460	723,460	723,460	0	0.0	723,460	723,460	723,460	723,460
01-3-190-822C	Principal on debenture debt	888,966	732,380	633,382	689,205	689,205	0	0.0	689,205	689,205	689,205	689,205
	Total General Expense	1,974,601	1,497,540	1,311,842	1,412,665	1,412,665	0	0.0	1,412,665	1,412,665	1,412,665	1,412,665
	Member Municipality Debt Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established	1987	**Location**	Sandspit
Authority	Bylaw 173 - 1987	**Amendments**	Bylaws 264 - 1994; 473 - 2005; and 473.1 - 2011
Source of Funding	Taxation	**Limit on Tax**	{special conditions see references} or 27500.00 whichev

Description

The Sandspit Fire Protection Grant-in-Aid service provides a means for the Regional District to provide grant funding to the Sandspit Volunteer Fire Department which is operated by third party society.

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**as %**	**Participation Ratios**
Other								
Sandspit Fire Protection Area	27,500	27,500	27,500	27,500	27,500	0	0.00%	100.00%
Net Taxes Levied	**27,500**	**27,500**	**27,500**	**27,500**	**27,500**	**0**	**0.00%**	**100.00%**
Limit by law	**27,500**	**27,500**	**27,500**	**27,500**	**27,500**			
Funding Remaining	**0**	**0**	**0**	**0**	**0**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	7.13	6.91	7.09	7.05	6.70
UTILITIES [02]	24.97	24.20	24.81	24.68	23.46
MAJOR INDUSTRY [04]	24.25	23.51	24.10	23.98	22.79
BUSINESS/OTHER [06]	17.83	17.29	17.72	17.63	16.76
RECREATIONAL/NON PROFIT [08]	7.13	6.91	7.09	7.05	6.70

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Sandspit Fire											
01-1-210-500C	Property tax requisitions	27,500	27,500	27,500	27,500	27,500	0	0.0	27,500	27,500	27,500	27,500
01-1-210-510C	Grant in lieu of taxes	1,100	1,100	1,100	1,100	1,100	0	0.0	1,100	1,100	1,100	1,100
01-1-210-880C	Transfer from surplus - sandspit fir	0	0	0	155	25,333	-25,178	16243.9	25,333	25,333	25,333	25,333
	Total General Revenue	28,600	28,600	28,600	28,755	53,933	25,178	87.6	53,933	53,933	53,933	53,933
01-3-210-710C	Support services - sandspit fire	2,647	2,650	2,800	2,800	2,393	-407	-14.5	2,393	2,393	2,393	2,393
01-3-210-781C	Insurance - sandspit fire	120	120	120	120	120	0	0.0	120	120	120	120
01-3-210-802C	Utilities	250	250	250	250	250	0	0.0	250	250	250	250
01-3-210-810C	Grants to other organizations	51,221	51,220	48,593	25,585	51,170	25,585	100.0	51,170	51,170	51,170	51,170
01-3-210-880C	Prior year (surplus)/deficit	-25,638	-25,640	-23,163	0	0	0	0.0	0	0	0	0
	Total General Expense	28,600	28,600	28,600	28,755	53,933	25,178	87.6	53,933	53,933	53,933	53,933
	Sandspit Fire Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **210**
Fund Description **Sandspit Fire**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.210.5000	Property Tax Requisition	1	(27,500)	(27,500)	(27,500)
01.1.210.5100	Grant in Lieu of Taxes	1	(1,100)	(1,100)	(1,100)
01.1.210.8800	Prior Year (Surplus) Deficit - Surplus	1	(25,333)	(25,333)	(25,333)
01.3.210.7100	Support Services - Sandspit Fire - Support Service Allocation	1	2,393	2,393	2,393
01.3.210.7810	Insurance - WCB Coverage for Volunteers	1	120	120	120
01.3.210.8020	Utilities - Sandspit Water Service	1	250	250	250
01.3.210.8100	Grants to Other Organizations - 2018 and 2019 Grant	1	51,170	51,170	51,170

		Employees	No
General Manager	CAO	**Manager**	
Established	2006	**Location**	
Authority	Bylaw 495	**Amendments**	
Source of Funding	Taxation	**Limit on Tax**	{special conditions see references}

Description

This function provides for an emergency program within Electoral Areas A and C.

The purpose of the emergency progran is to maintain and implement a comprehensive plan for effective emergency response and recovery for communities in the event of a disaster.

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**as %**	**Participation Ratios**
Electoral Area								
Electoral Area A	3,623	3,821	3,701	3,710	3,541	-169	-4.60%	70.82%
Electoral Area C	1,377	1,179	1,299	1,290	1,459	169	13.10%	29.18%
Net Taxes Levied	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**0**	**0.00%**	**100.00%**
Limit by law	**22,049**	**31,773**	**28,790**	**28,693**	**24,606**			
Funding Remaining	**-17,049**	**-26,773**	**-23,790**	**-23,693**	**-19,606**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	0.49	0.33	0.37	0.37	0.43
UTILITIES [02]	1.73	1.16	1.29	1.30	1.51
MAJOR INDUSTRY [04]	1.68	1.13	1.25	1.26	1.46
BUSINESS/OTHER [06]	1.24	0.83	0.92	0.93	1.08
RECREATIONAL/NON PROFIT [08]	0.49	0.33	0.37	0.37	0.43

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Emergency Program - A & C											
01-1-220-500C	Property tax recquisition	5,000	5,000	5,000	5,000	5,000	0	0.0	5,000	5,000	5,000	5,000
01-1-220-510C	Grant in lieu of taxes	120	120	120	120	120	0	0.0	120	120	120	120
01-1-220-880C	Transfer from surplus-emergency p	0	0	0	25,250	32,388	-7,138	28.3	32,388	32,388	32,388	32,388
	Total General Revenue	5,120	5,120	5,120	30,370	37,508	7,138	23.5	37,508	37,508	37,508	37,508
01-3-220-710C	Administration recovery - emergen	0	0	0	0	2,638	2,638	0.0	2,638	2,638	2,638	2,638
01-3-220-748C	Supplies & program expenses	0	0	0	350	350	0	0.0	350	350	350	350
01-3-220-870C	Contingency	20,494	20,760	25,520	30,020	34,520	4,500	15.0	34,520	34,520	34,520	34,520
01-3-220-880C	Prior year (surplus)/deficit	-15,374	-15,640	-20,400	0	0	0	0.0	0	0	0	0
	Total General Expense	5,120	5,120	5,120	30,370	37,508	7,138	23.5	37,508	37,508	37,508	37,508
	Emergency Program - A & C Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **220**
Fund Description **Emergency Prog A & C**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.220.5000	Property Tax Requisition	1	(5,000)	(5,000)	(5,000)
01.1.220.5100	Grant in Lieu of Taxes	1	(120)	(120)	(120)
01.3.220.8800	Prior Year (Surplus) Deficit				
	- Surplus	1	(32,388)	(32,388)	(32,388)
01.3.220.7100	Support Services - EA Admin				
	- as calculated		2,638	2,638	2,638
01.3.220.7480	Supplies Program Exp	1	350	350	350
01.3.220.8700	Contingency				
	- 1/3 of 15k reallocated from Planning	1	5,000	5,000	
	- Additional allocation from 2012 surplus	1	5,000	5,000	
	- 2013 Reserve Entry	1	5,000	5,000	
	- 2014 Reserve Entry	1	5,000	5,000	
	- 2015 Surplus	1	760	760	
	- 2016 surplus	1	4,760	4,760	
	-2017 surplus	1	4,500	4,500	
	-2018 Surplus	1	4,500	4,500	
				34,520	34,520

		Employees	No
General Manager	CAO	**Manager**	
Established	2013	**Location**	
Authority	Bylaw 552	**Amendments**	
Source of Funding	Taxation	**Limit on Tax**	{special conditions see references}

Description

This function provides for an emergency program within Electoral Areas D.

The purpose of the emergency progran is to maintain and implement a comprehensive plan for effective emergency response and recovery for communities in the event of a disaster.

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**as %**	**Participation Ratios**
Electoral Area								
Electoral Area D	5,000	5,000	5,000	5,000	5,000	0	0.00%	100.00%
Net Taxes Levied	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**0**	**0.00%**	**100.00%**
Limit by law	**38,670**	**40,505**	**42,236**	**47,203**	**55,345**			
Funding Remaining	**-33,670**	**-35,505**	**-37,236**	**-42,203**	**-50,345**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	0.42	0.37	0.36	0.31	0.29
UTILITIES [02]	1.46	1.31	1.24	1.09	1.01
MAJOR INDUSTRY [04]	1.42	1.27	1.21	1.05	0.98
BUSINESS/OTHER [06]	1.04	0.94	0.89	0.78	0.72
RECREATIONAL/NON PROFIT [08]	0.42	0.37	0.36	0.31	0.29

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Emergency Program Area D											
01-1-227-5000	Tax requisitions	5,000	5,000	5,000	5,000	5,000	0	0.0	5,000	5,000	5,000	5,000
01-1-227-5100	Grant in lieu of taxes	100	100	100	100	100	0	0.0	100	100	100	100
01-1-227-8800	Transfer from surplus-emergency p	0	0	0	34,100	43,738	-9,638	28.3	43,738	43,738	43,738	43,738
	Total General Revenue	5,100	5,100	5,100	39,200	48,838	9,638	24.6	48,838	48,838	48,838	48,838
01-3-227-7100	Administration recovery - emergen	0	0	0	0	2,638	2,638	0.0	2,638	2,638	2,638	2,638
01-3-227-7480	Supplies & program expenses	0	0	0	0	2,000	2,000	0.0	2,000	2,000	2,000	2,000
01-3-227-8700	Contingency	34,195	34,200	39,200	39,200	44,200	5,000	12.8	44,200	44,200	44,200	44,200
01-3-227-8800	Prior year (surplus)/ deficit	-29,095	-29,100	-34,100	0	0	0	0.0	0	0	0	0
	Total General Expense	5,100	5,100	5,100	39,200	48,838	9,638	24.6	48,838	48,838	48,838	48,838
	Emergency Program Area D Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2018

Fund Number **227**
Fund Description **Emergency Prog Area D**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.227.5000	Property Tax Requisition	1	(5,000)	(5,000)	(5,000)
01.1.227.5100	Grant in Lieu of Taxes	1	(100)	(100)	(100)
01.1.227.8800	Prior Year (Surplus) Deficit				
	- Surplus	1	(43,738)	(43,738)	(43,738)
01.3.227.7100	Support Services - EA Admin				
	- as calculated		2,638	2,638	2,638
01.3.227.7480	Subscriptions				
	-epact	1	2,000	2,000	2,000
01.3.227.8700	Contingency				
	- 2018 Requisition	1	5,000	5,000	
	- 2017 Requisition	1	5,000	5,000	
	- 2016 Requisition	1	5,000	5,000	
	- Contingency	1	29,200	29,200	
				44,200	44,200

		Employees	No
General Manager	CAO	**Manager**	
Established	2013	**Location**	
Authority	Bylaw 553	**Amendments**	
Source of Funding	Taxation	**Limit on Tax**	{special conditions see references}

Description

This function provides for an emergency program within Electoral Area E.

The purpose of the emergency progran is to maintain and implement a comprehensive plan for effective emergency response and recovery for communities in the event of a disaster.

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**Change from 2018 as %**	**Participation Ratios**
Electoral Area								
Electoral Area E	10,000	10,000	10,000	10,000	19,320	9,320	93.20%	100.00%
Net Taxes Levied	**10,000**	**10,000**	**10,000**	**10,000**	**19,320**	**9,320**	**93.20%**	**100.00%**
Limit by law	**20,293**	**20,554**	**20,688**	**20,885**	**21,804**			
Funding Remaining	**-10,293**	**-10,554**	**-10,688**	**-10,885**	**-2,484**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	1.48	1.43	1.45	1.44	2.66
UTILITIES [02]	5.18	5.01	5.08	5.05	9.30
MAJOR INDUSTRY [04]	5.03	4.87	4.93	4.90	9.03
BUSINESS/OTHER [06]	3.70	3.58	3.63	3.61	6.64
RECREATIONAL/NON PROFIT [08]	1.48	1.43	1.45	1.44	2.66

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Emergency Program Area E											
01-1-229-5000	Property tax requisition	10,000	10,000	10,000	10,000	19,320	-9,320	93.2	19,320	19,320	19,320	19,320
01-1-229-5100	Grant in lieu of taxes	250	250	250	250	250	0	0.0	250	250	250	250
01-1-229-8800	Transfer from surplus - emergency	0	0	0	23,820	26,638	-2,818	11.8	26,638	26,638	26,638	26,638
	Total General Revenue	10,250	10,250	10,250	34,070	46,208	12,138	35.6	46,208	46,208	46,208	46,208
01-3-229-7100	Administration recovery - emergen	0	0	0	0	2,638	2,638	0.0	2,638	2,638	2,638	2,638
01-3-229-7240	Meeting expense	150	150	150	150	150	0	0.0	150	150	150	150
01-3-229-7320	Staff travel	300	300	300	300	300	0	0.0	300	300	300	300
01-3-229-7410	Advertising & promotions	200	200	200	200	200	0	0.0	200	200	200	200
01-3-229-7850	Permits and licences	2,000	2,000	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-229-8400	Contribution to reserves	16,514	6,420	6,420	6,420	6,420	0	0.0	6,420	6,420	6,420	6,420
01-3-229-8700	Contingency	25,000	25,000	25,000	25,000	34,500	9,500	38.0	34,500	34,500	34,500	34,500
01-3-229-8800	Prior year (surplus)/ deficit	-33,914	-23,820	-23,820	0	0	0	0.0	0	0	0	0
	Total General Expense	10,250	10,250	10,250	34,070	46,208	12,138	35.6	46,208	46,208	46,208	46,208
	Emergency Program Area E Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **229**
Fund Description **Emergency Prog Area E**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.229.5000	Property Tax Requisition	1	(19,320)	(19,320)	(19,320)
01.1.229.5100	Grant in Lieu of Taxes	1	(250)	(250)	(250)
01.1.229.8800	Prior Year (Surplus) Deficit - Surplus	1	(26,638)	(26,638)	(26,638)
01.3.229.7100	Support Services - EA Admin - as calculated		2,638	2,638	2,638
01.3.229.7240	Meeting Expenses - Sandspit Hall Rental	1	150	150	150
01.3.229.7320	Staff Travel - Mileage and Travel Allowance	1	300	300	300
01.3.229.7410	Advertising and Promotions - Allowance for Advertising	1	200	200	200

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **229**
Fund Description **Emergency Prog Area E**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.229.7850	Permits and Licenses				
	- License of Occupation	1	500	500	
	- Park Use Permit	1	1,000	1,000	
	- ALC Permit	1	500	500	
				2,000	2,000
01.3.229.8400	Contribution to Reserves				
	- Contribution to Reserves	1	6,420	6,420	6,420
01.3.229.8700	Contingency				
	- Sea Containers	1	12,500	12,500	
	- Emergency Supplies:	1	10,000	10,000	
	- Community Outreach	1	2,000	2,000	
	-office Supplies	1	1,500	1,500	
	- Area Lighting	1	5,000	5,000	
	- Security	1	1,000	1,000	
	- Evacuation sign Maintencance	1	2,500	2,500	
				34,500	34,500

		Employees	Yes
General Manager	CAO / Treasurer	**Manager**	
Established	2019	**Location**	Tlell
Authority	Bylaw No.618, 2017 In Accordance with section 378 of the LGA	**Amendments**	
Source of Funding	Taxation	**Limit on Tax**	{special conditions see references} or 25000.00 whichev
Description	Tlell fire service provides a means for the Regional District to provide grant funding to the Tlell Volunteer Fire Department which is operated by third party society.		

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**as %**	**Participation Ratios**
Other								
Tellel Fire Department	0	0	0	0	25,000	25,000	0.00%	100.00%
Net Taxes Levied	**0**	**0**	**0**	**0**	**25,000**	**25,000**	**0.00%**	**100.00%**
Limit by law	**0**	**0**	**0**	**0**	**25,000**			
Funding Remaining	**0**	**0**	**0**	**0**	**0**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	0.00	0.00	0.00	0.00	9.21
UTILITIES [02]	0.00	0.00	0.00	0.00	32.22
MAJOR INDUSTRY [04]	0.00	0.00	0.00	0.00	31.30
BUSINESS/OTHER [06]	0.00	0.00	0.00	0.00	23.02
RECREATIONAL/NON PROFIT [08]	0.00	0.00	0.00	0.00	9.21

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Tlell Fire Department											
01-1-230-500C	Property tax requisitions - tlell fire (	0	0	0	0	25,000	-25,000	0.0	25,000	25,000	25,000	25,000
01-1-230-510C	Grant in lieu of taxes - tlell fire dep	0	0	0	0	836	-836	0.0	836	836	836	836
	Total General Revenue	0	0	0	0	25,836	25,836	0.0	25,836	25,836	25,836	25,836
01-3-230-710C	Administration recovery - tlell fire d	0	0	0	0	8,946	8,946	0.0	8,946	8,946	8,946	8,946
01-3-230-733C	Staff training & conferences - tlell f	0	0	0	0	1,400	1,400	0.0	1,400	1,400	1,400	1,400
01-3-230-741C	Advertising & promotions - tlell fire	0	0	0	0	600	600	0.0	600	600	600	600
01-3-230-744C	Postage - tlell fire department	0	0	0	0	300	300	0.0	300	300	300	300
01-3-230-748C	Office supplies - tlell fire departme	0	0	0	0	300	300	0.0	300	300	300	300
01-3-230-749C	Safety supplies - tlell fire departme	0	0	0	0	500	500	0.0	500	500	500	500
01-3-230-750C	Liability insurance - tlell fire depart	0	0	0	0	750	750	0.0	750	750	750	750
01-3-230-761C	Telephone - tlell fire department	0	0	0	0	850	850	0.0	850	850	850	850
01-3-230-762C	Email/website - tlell fire departmen	0	0	0	0	850	850	0.0	850	850	850	850
01-3-230-786C	Utilities - tlell fire department	0	0	0	0	2,940	2,940	0.0	2,940	2,940	2,940	2,940
01-3-230-788C	Shop supplies - tlell fire departmer	0	0	0	0	200	200	0.0	200	200	200	200
01-3-230-788E	Small tools & minor equipment pur	0	0	0	0	1,000	1,000	0.0	1,000	1,000	1,000	1,000
01-3-230-791C	Vehicle insurance - tlell fire departr	0	0	0	0	2,500	2,500	0.0	2,500	2,500	2,500	2,500
01-3-230-792C	Fuel and lubricants - tlell fire depar	0	0	0	0	850	850	0.0	850	850	850	850
01-3-230-793C	Repairs & maintenance - vehicle &	0	0	0	0	2,000	2,000	0.0	2,000	2,000	2,000	2,000
01-3-230-803C	Building maintenance - tlell fire dep	0	0	0	0	1,500	1,500	0.0	1,500	1,500	1,500	1,500
01-3-230-840C	Contribution to reserves - tlell fire (	0	0	0	0	350	350	0.0	350	350	350	350
	Total General Expense	0	0	0	0	25,836	25,836	0.0	25,836	25,836	25,836	25,836
	Tlell Fire Department Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **230**
Fund Description **Tlell Fire**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.230.5000	Property Tax Requisition	1	(25,000)	(25,000.00)	(25,000)
01.1.230.5100	Grant in Lieu of Taxes	1	(836)	(836.00)	(836)
01.1.230.8800	Prior Year (Surplus) Deficit - Surplus	1	-	-	-
01.3.230.7100	Support Services - Sandspit Fire - Support Service Allocation	1	5,511	5,511.00	5,511
01.3.230.7100	Service Establishment -Repayment of costs incurred to establish service to be repaid over 2 years	0.5	6,870	3,435.03	3,435
01.3.230.7330	Training	1	1,400	1,400.00	1,400
01.3.230.7410	Public education	1	600	600.00	600
01.3.230.7440	Postage	1	300	300.00	300

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **230**
Fund Description **Tlell Fire**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.230.7480	Office supplies	1	300	300.00	300
01.3.230.7490	Protective clothing	1	500	500.00	500
01.3.230.7500	Insurance - liability	1	750	750.00	750
01.3.230.7610	Telephone	1	850	850.00	850
01.3.230.7620	Internet/cable	1	850	850.00	850
01.3.230.7860	Utilities				
	-Hydro	12	150	1,800.00	
	-Heat	12	95	1,140.00	2,940
01.3.230.7880	Supplies/materials	1	200	200.00	200
01.3.230.7885	Small tool replacement	1	1,000	1,000.00	1,000
01.3.230.7910	Insurance - vehicle	1	2,500	2,500.00	2,500

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **230**
Fund Description **Tlell Fire**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.230.7920	Vehicle fuel/oil	1	850	850.00	850
01.3.230.7930	Equipment maintenance	1	2,000	2,000.00	2,000
01.3.230.8030	Building maintenance	1	1,500	1,500.00	1,500
01.3.230.8400	Transfer to reserve	1	350	350.00	350

North Coast Regional District

Consolidation of Island Solid Waste Budgets for 2019

		310	311	313	315	317	319	
		ISW General	**Recycling**	**Hauling**	**Trans Station**	**Landfill**	**Collection**	**Totals**
5000	Property Tax Requisitions	(170,000)						(170,000)
5100	Grant in Lieu of Taxes	(4,600)						(4,600)
5400	Grant Conditional					(50,000)		(50,000)
6010	User Fees (rural)	(130,176)						(130,176)
6011	User Fees (band contract)	(147,600)						(147,600)
6013	User Fees (municipalities)	(341,280)						(341,280)
6015	Cont. in lieu of taxes (band ag)	(51,000)						(51,000)
6090	Penalty for late payments	(3,500)						(3,500)
6095	Discounts for early payment	3,500						3,500
6099	Spring clean up	(9,500)						(9,500)
6121	MMBC & GBN Program		(3,000)					(3,000)
6130	ISW rec commercial program		(9,600)					(9,600)
6135	Commercial drop off charges		(4,500)					(4,500)
6150	ISW Rec white goods		(8,800)					(8,800)
6160	ISW recycling agreements		(2,600)					(2,600)
6200	Tipping Charges					(82,000)		(82,000)
6210	Sale of materials		(900)					(900)
6220	Commercial charges					(5,160)		(5,160)
6800	Other Revenue	(1,000)						(1,000)
8800	Prior year (surplus) deficit	(106,613)						(106,613)
		(961,769)	(29,400)	-	-	(137,160)	-	(1,128,329)
8410	Transfer from reserve					-		-
TOTAL		(961,769)	(29,400)			(137,160)		(1,128,329)
7100	Support services (gen gov)	88,950	-					88,950
7300	Salaries & Wages	44,900	120,597	47,595	46,524	30,469	8,803	298,888
7310	Overhead & benefits	10,500	31,907	12,592	12,045	8,062	2,329	77,435
7320	Staff travel	6,500						6,500
7330	Staff training & conferences	3,000						3,000
7335	Memberships/Licenses					210		210
7410	Advertising & promotions	2,500	1,500			1,000		5,000
7440	Postage	2,210						2,210
7460	Collection handling charge	21,980						21,980

North Coast Regional District

Consolidation of Island Solid Waste Budgets for 2019

		310	311	313	315	317	319	
		ISW General	**Recycling**	**Hauling**	**Trans Station**	**Landfill**	**Collection**	**Totals**
7470	Computer maintenance	500						500
7480	Office Supplies	1,000						1,000
7490	Safety Supplies					500		500
7610	Telephone	4,200						4,200
7620	Email/website	1,630						1,630
7700	Contract services		38,100		8,500	33,420		80,020
7710	Contracts						217,236	217,236
7720	Professional fees					15,000		15,000
7730	Legal services	3,000						3,000
7820	Freight/transportation		4,500	4,000				8,500
7821	Recycling Hauling		43,000					43,000
7840	Monitoring/Lab work					11,700		11,700
7850	Permits & licenses				250			250
7870	Repairs & main - site/facilities		1,500	3,000	8,000	1,000		13,500
7860	Utilities		770			900		1,670
7880	Supplies		2,200			2,500		4,700
7899	Landfill closure costs					45,000		45,000
7910	Vehicle insurance		4,100	4,300				8,400
7920	Fuel & lubricants		13,500	18,000		12,500		44,000
7930	Repairs & maint - vehicles		6,000	12,600		5,000		23,600
8010	Building insurance		900			1,300		2,200
8030	Building maintenance		550			1,000		1,550
8210	MFA interest							-
8220	MFA principal							-
8230	Lease interest							-
8240	Lease principal							-
8400	Contribution to reserves	27,000						27,000
8401	Contribution to landfill reserve							-
8700	Contingency				1,000			1,000
9500	capital purchase - Minor Equipment					65,000		65,000
		217,870	269,124	102,087	76,319	234,561	228,368	1,128,329

		Employees	Yes
General Manager	CAO	**Manager**	Robb Kidd
Established	1994	**Location**	Haida Gwaii
Authority	Bylaw 271 (Service Est) and 276 (Fees and Charges)	**Amendments**	276 - 18 amendments with most recent being Bylaw 573, 2013
Source of Funding	User Fees and Taxation	**Limit on Tax**	{special conditions see references}

Description

Functions 310 through 319 provide for the operation of the Island Solid Waste Servcie. Including General Admin; Recycling; Hauling; Transfer Stations; Landfill and Collection services.

Notes for 2019

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget	Change from 2018 as $	Change from 2018 as %	Participation Ratios
Electoral Area								
Electoral Area D	41,207	44,214	45,832	50,124	60,903	10,779	21.50%	35.83%
Electoral Area E	23,243	23,087	22,448	21,527	25,600	4,073	18.90%	15.06%
Member Municipality								
Village of Masset	29,596	28,113	26,576	24,827	31,657	6,830	27.50%	18.62%
Village of Port Clements	10,666	10,645	10,651	10,136	12,135	1,999	19.70%	7.14%
Village of Queen Charlotte	35,288	33,941	34,492	33,386	39,705	6,319	18.90%	23.36%
Net Taxes Levied	**140,000**	**140,000**	**139,999**	**140,000**	**170,000**	**30,000**	**21.43%**	**100.01%**
Limit by law	**175,060**	**178,849**	**182,511**	**188,743**	**209,926**			
Funding Remaining	**-35,060**	**-38,849**	**-42,512**	**-48,743**	**-39,926**			

Tax Rate $ / 100,000 Property Tax Class	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget
RESIDENTIAL [01]	3.44	3.31	3.25	3.10	3.52
UTILITIES [02]	12.04	11.57	11.39	10.86	12.32
MAJOR INDUSTRY [04]	11.69	11.24	11.06	10.55	11.97
BUSINESS/OTHER [06]	8.60	8.27	8.14	7.76	8.80
RECREATIONAL/NON PROFIT [08]	3.44	3.31	3.25	3.10	3.52

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	ISW - General											
01-1-310-5000	Property tax requisitions	140,000	140,000	140,000	140,000	170,000	-30,000	21.4	170,000	170,000	170,000	170,000
01-1-310-5100	Grant in lieu of taxes	4,600	4,600	4,600	4,600	4,600	0	0.0	4,600	4,600	4,600	4,600
01-1-310-6010	User fees - isw	130,464	130,460	130,460	130,460	130,176	284	-0.2	130,176	130,176	130,176	130,176
01-1-310-6011	User fees - isw band contract	147,600	147,600	147,600	147,600	147,600	0	0.0	147,600	147,600	147,600	147,600
01-1-310-6013	User fees - isw municipalities	344,160	344,160	344,160	341,280	341,280	0	0.0	341,280	341,280	341,280	341,280
01-1-310-6015	Contribution in lieu of taxes - band	51,000	51,000	51,000	51,000	51,000	0	0.0	51,000	51,000	51,000	51,000
01-1-310-6090	Penalty for late payment	3,500	3,500	3,500	3,500	3,500	0	0.0	3,500	3,500	3,500	3,500
01-1-310-6095	Discounts for early payment	-7,900	-7,900	-7,900	-3,500	-3,500	0	0.0	-3,500	-3,500	-3,500	-3,500
01-1-310-6099	Spring cleanup revenue	11,000	11,000	11,000	9,500	9,500	0	0.0	9,500	9,500	9,500	9,500
01-1-310-6800	Other revenue	0	0	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-1-310-8800	Transfer from surplus - isw - gener	0	0	0	139,040	106,613	32,427	-23.3	129,876	154,302	179,950	206,883
	Total General Revenue	824,424	824,420	825,420	964,480	961,769	-2,711	-0.3	985,032	1,009,458	1,035,106	1,062,039
01-3-310-7100	Support services - isw general	86,153	85,590	82,600	87,000	88,950	1,950	2.2	93,398	98,068	102,971	108,120
01-3-310-7300	Staff salaries & wages - isw gener	17,749	18,860	19,160	53,443	44,900	-8,543	-16.0	47,145	49,502	51,977	54,576
01-3-310-7310	Payroll oh & benefits - isw general	4,750	5,280	5,360	10,080	10,500	420	4.2	11,025	11,576	12,155	12,763
01-3-310-7320	Staff travel	1,500	1,500	1,500	6,500	6,500	0	0.0	6,500	6,500	6,500	6,500
01-3-310-7330	Staff training & conferences	500	500	2,500	500	3,000	2,500	500.0	3,000	3,000	3,000	3,000
01-3-310-7410	Advertising & promotions	0	0	0	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-3-310-7440	Postage	2,100	2,110	2,210	2,210	2,210	0	0.0	2,210	2,210	2,210	2,210
01-3-310-7460	Collection handling charge	22,000	21,980	21,980	21,980	21,980	0	0.0	21,980	21,980	21,980	21,980
01-3-310-7470	Computer maintenance	500	500	500	500	500	0	0.0	500	500	500	500
01-3-310-7480	Office supplies	650	650	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-310-7610	Telephone	3,900	3,960	3,960	4,200	4,200	0	0.0	4,200	4,200	4,200	4,200
01-3-310-7620	Email/website	900	900	900	1,630	1,630	0	0.0	1,630	1,630	1,630	1,630
01-3-310-7730	Legal services	3,000	3,000	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-310-8400	Contribution to reserves	56,926	56,930	56,930	56,930	0	-56,930	-100.0	0	0	0	0
01-3-310-8401	Contribution to landfill reserve	27,000	27,000	27,000	27,000	27,000	0	0.0	27,000	27,000	27,000	27,000
01-3-310-8800	Prior year (surplus)/deficit	-124,926	-156,290	-123,650	0	0	0	0.0	0	0	0	0
	Total General Expense	102,702	72,470	104,950	278,473	217,870	-60,603	-21.8	225,088	232,666	240,623	248,979
	ISW - General Surplus/Deficit	721,722	751,950	720,470	686,007	743,899	57,892	8.4	759,944	776,792	794,483	813,060

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	ISW - Recycling											
01-1-311-6121	Mmbc and gbn program	750	750	750	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-1-311-6130	Commercial pick ups-isw recycling	9,600	9,600	9,600	9,600	9,600	0	0.0	9,600	9,600	9,600	9,600
01-1-311-6135	Commercial drop offs-isw recycling	7,500	7,500	7,500	4,500	4,500	0	0.0	4,500	4,500	4,500	4,500
01-1-311-6150	Isw recycling - white goods	9,600	9,600	9,600	8,800	8,800	0	0.0	8,800	8,800	8,800	8,800
01-1-311-6160	Isw recycling agreements	4,000	4,000	4,000	2,600	2,600	0	0.0	2,600	2,600	2,600	2,600
01-1-311-6210	Sale of materials	900	900	900	900	900	0	0.0	900	900	900	900
	Total General Revenue	32,350	32,350	32,350	29,400	29,400	0	0.0	29,400	29,400	29,400	29,400
01-2-311-8410	Transfer from reserve - isw recyclir	0	0	14,000	0	0	0	0.0	0	0	0	0
	Total Capital revenue	0	0	14,000	0	0	0	0.0	0	0	0	0
01-3-311-7300	Staff salaries & wages - isw recycli	118,736	122,110	125,990	118,173	120,597	2,424	2.1	126,627	132,958	139,606	146,586
01-3-311-7310	Payroll oh & benefits - isw recyclin	29,090	31,750	32,760	30,629	31,907	1,278	4.2	33,502	35,177	36,936	38,783
01-3-311-7410	Advertising & promotions	1,000	1,000	1,000	1,000	1,500	500	50.0	1,500	1,500	1,500	1,500
01-3-311-7700	Contract services	33,600	33,600	33,600	38,100	38,100	0	0.0	38,100	38,100	38,100	38,100
01-3-311-7820	Freight/transportation	2,000	2,000	2,000	2,250	4,500	2,250	100.0	4,500	4,500	4,500	4,500
01-3-311-7821	Recycling hauling	24,000	24,600	24,600	42,000	43,000	1,000	2.4	43,000	43,000	43,000	43,000
01-3-311-7860	Utilities	700	700	770	770	770	0	0.0	770	770	770	770
01-3-311-7870	Repairs & maintenance - site/facili	1,500	1,500	1,500	1,500	1,500	0	0.0	1,500	1,500	1,500	1,500
01-3-311-7880	Supplies	2,000	2,000	2,100	2,100	2,200	100	4.8	2,200	2,200	2,200	2,200
01-3-311-7910	Vehicle insurance	2,200	2,200	2,310	2,310	4,100	1,790	77.5	4,100	4,100	4,100	4,100
01-3-311-7920	Fuel & lubricants	13,000	13,000	13,000	13,000	13,500	500	3.8	13,500	13,500	13,500	13,500
01-3-311-7930	Repairs & maintenace-vehicle/equ	3,000	3,000	3,000	3,000	6,000	3,000	100.0	6,000	6,000	6,000	6,000
01-3-311-8010	Building insurance - isw recycling	840	860	900	900	900	0	0.0	900	900	900	900
01-3-311-8030	Building maintenance - isw recyclir	500	500	550	550	550	0	0.0	550	550	550	550
	Total General Expense	232,166	238,820	244,080	256,282	269,124	12,842	5.0	276,749	284,755	293,162	301,989
01-4-311-9100	Capital purchase - vehicles	0	18,000	0	0	0	0	0.0	0	0	0	0
01-4-311-9500	Capital purchase - minor equipmer	0	14,000	14,000	0	0	0	0.0	0	0	0	0
	Total Capital Expense	0	32,000	14,000	0	0	0	0.0	0	0	0	0
	ISW - Recycling Surplus/Deficit	-199,816	-238,470	-211,730	-226,882	-239,724	-12,842	5.7	-247,349	-255,355	-263,762	-272,589

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	ISW - Hauling											
01-3-313-730C	Staff salaries & wages - isw hauling	44,507	45,700	51,880	47,157	47,595	438	0.9	49,975	52,474	55,098	57,853
01-3-313-731C	Payroll oh & benefits - isw hauling	10,904	11,880	13,490	12,222	12,592	370	3.0	13,222	13,883	14,577	15,306
01-3-313-782C	Freight/transportation	2,500	2,500	2,500	4,000	4,000	0	0.0	4,000	4,000	4,000	4,000
01-3-313-787C	Repairs & maintenance - site/facili	3,000	3,000	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-313-791C	Vehicle insurance	1,700	1,700	1,790	1,790	4,300	2,510	140.2	4,300	4,300	4,300	4,300
01-3-313-792C	Fuel & lubricants	18,000	18,000	18,000	18,000	18,000	0	0.0	18,000	18,000	18,000	18,000
01-3-313-793C	Vehicle repairs & maintenance	6,000	6,000	6,000	12,000	12,600	600	5.0	12,600	12,600	12,600	12,600
01-3-313-823C	Lease interest	2,150	2,150	2,150	12	0	-12	-100.0	0	0	0	0
01-3-313-824C	Lease principal	14,150	14,150	14,150	4,027	0	-4,027	-100.0	0	0	0	0
	Total General Expense	102,911	105,080	112,960	102,208	102,087	-121	-0.1	105,097	108,257	111,575	115,059
	ISW - Hauling Surplus/Deficit	-102,911	-105,080	-112,960	-102,208	-102,087	121	-0.1	-105,097	-108,257	-111,575	-115,059

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	ISW - Transfer Station											
01-3-315-730C	Staff salaries & wages-isw transfer	42,025	43,170	44,170	45,323	46,524	1,201	2.6	48,850	51,293	53,858	56,551
01-3-315-731C	Payroll oh & benefits - isw transfer	9,863	10,790	11,490	11,488	12,045	557	4.8	12,647	13,279	13,943	14,640
01-3-315-770C	Contract services	8,500	8,500	8,500	8,500	8,500	0	0.0	8,500	8,500	8,500	8,500
01-3-315-785C	Permits & licenses	0	250	250	250	250	0	0.0	250	250	250	250
01-3-315-787C	Repairs & maintenance - site/facili	13,000	5,000	5,000	6,000	8,000	2,000	33.3	8,000	8,000	8,000	8,000
01-3-315-870C	Contingency	0	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
	Total General Expense	73,388	68,710	70,410	72,561	76,319	3,758	5.2	79,247	82,322	85,551	88,941
01-4-315-950C	Capital purchase - minor equipmer	18,000	18,010	0	0	0	0	0.0	0	0	0	0
	Total Capital Expense	18,000	18,010	0	0	0	0	0.0	0	0	0	0
	ISW - Transfer Station Surplus/Deficit	-91,388	-86,720	-70,410	-72,561	-76,319	-3,758	5.2	-79,247	-82,322	-85,551	-88,941

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	ISW - Landfill											
01-1-317-5400	Grants - conditional - isw - landfill	0	0	0	0	50,000	-50,000	0.0	50,000	50,000	50,000	50,000
01-1-317-6200	Tipping fees	78,000	78,000	78,000	82,000	82,000	0	0.0	82,000	82,000	82,000	82,000
01-1-317-6220	Commercial charges	5,160	5,160	5,160	5,160	5,160	0	0.0	5,160	5,160	5,160	5,160
	Total General Revenue	83,160	83,160	83,160	87,160	137,160	50,000	57.4	137,160	137,160	137,160	137,160
01-2-317-8410	Transfer from reserve - isw landfill	0	0	26,000	16,000	16,000	0	0.0	16,000	16,000	16,000	16,000
	Total Capital revenue	0	0	26,000	16,000	16,000	0	0.0	16,000	16,000	16,000	16,000
01-3-317-7300	Staff salaries & wages - isw landfill	54,853	56,430	60,030	30,020	30,469	449	1.5	31,992	33,592	35,272	37,036
01-3-317-7310	Payroll oh & benefits - isw landfill	13,439	14,670	15,610	7,781	8,062	281	3.6	8,465	8,888	9,332	9,799
01-3-317-7335	Memberships & licenses	210	210	210	210	210	0	0.0	210	210	210	210
01-3-317-7410	Advertising & promotions	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-317-7490	Safety supplies - isw landfill	500	500	500	500	500	0	0.0	500	500	500	500
01-3-317-7700	Contract services	28,500	28,420	28,420	33,420	33,420	0	0.0	33,420	33,420	33,420	33,420
01-3-317-7720	Professional fees	15,000	15,000	15,000	15,000	15,000	0	0.0	15,000	15,000	15,000	15,000
01-3-317-7840	Monitoring & lab testing	11,500	11,500	11,500	11,500	11,700	200	1.7	11,700	11,700	11,700	11,700
01-3-317-7860	Utilities	700	700	700	900	900	0	0.0	900	900	900	900
01-3-317-7870	Repairs & maintenance - site/facili	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-317-7880	Supplies	2,500	2,500	2,500	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-3-317-7899	Landfill closure costs	35,000	35,000	35,000	35,000	45,000	10,000	28.6	45,000	45,000	45,000	45,000
01-3-317-7920	Fuel & lubricants	7,500	7,500	7,500	12,500	12,500	0	0.0	12,500	12,500	12,500	12,500
01-3-317-7930	Repairs & maintenance-vehicle/eq	30,000	2,500	2,500	5,000	5,000	0	0.0	5,000	5,000	5,000	5,000
01-3-317-8010	Building insurance	1,240	1,240	1,300	1,300	1,300	0	0.0	1,300	1,300	1,300	1,300
01-3-317-8030	Building maintenance	500	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-317-8210	Interest on debenture debt	10,500	10,500	10,500	0	0	0	0.0	0	0	0	0
01-3-317-8220	Principal on debenture debt	7,350	7,350	7,350	0	0	0	0.0	0	0	0	0
	Total General Expense	221,292	197,020	201,620	158,631	169,561	10,930	6.9	171,487	173,510	175,634	177,865
01-4-317-9100	Vehicles - isw landfill	0	0	0	16,000	16,000	0	0.0	16,000	16,000	16,000	16,000
01-4-317-9500	Capital purchase - minor equipmer	0	18,000	26,000	0	65,000	65,000	0.0	65,000	65,000	65,000	65,000
	Total Capital Expense	0	18,000	26,000	16,000	81,000	65,000	406.3	81,000	81,000	81,000	81,000
	ISW - Landfill Surplus/Deficit	-138,132	-131,860	-118,460	-71,471	-97,401	-25,930	36.3	-99,327	-101,350	-103,474	-105,705

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	ISW - Collection											
01-3-319-730C	Staff salaries & wages - isw collect	3,550	3,780	3,830	8,581	8,803	222	2.6	9,243	9,705	10,190	10,700
01-3-319-731C	Payroll oh & benefits - isw collectic	870	980	1,000	2,224	2,329	105	4.7	2,445	2,567	2,695	2,830
01-3-319-771C	Contracts - operations	185,055	185,060	202,080	202,080	217,236	15,156	7.5	217,236	217,236	217,236	217,236
	Total General Expense	189,475	189,820	206,910	212,885	228,368	15,483	7.3	228,924	229,508	230,121	230,766
	ISW - Collection Surplus/Deficit	-189,475	-189,820	-206,910	-212,885	-228,368	-15,483	7.3	-228,924	-229,508	-230,121	-230,766

		Employees	No
General Manager	CAO	**Manager**	
Established	1994	**Location**	
Authority	Bylaw 257	**Amendments**	
Source of Funding	Taxation; fees and charges	**Limit on Tax**	

Description

This service was established to support the Regional Solid Waste Managmeent Plan (Stage III Report adopted in 1996). This service has been inactive for several years.

Notes for 2019

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget	Change from 2018 as $	Change from 2018 as %	Participation Ratios
Net Taxes Levied	0	0	0	0	0	0	0.00%	0.00%
Limit by law	0	0	0	0	0			
Funding Remaining	0	0	0	0	0			

Tax Rate $ / 100,000 **Property Tax Class**	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget
RESIDENTIAL [01]	0.00	0.00	0.00	0.00	0.00
UTILITIES [02]	0.00	0.00	0.00	0.00	0.00
MAJOR INDUSTRY [04]	0.00	0.00	0.00	0.00	0.00
BUSINESS/OTHER [06]	0.00	0.00	0.00	0.00	0.00
RECREATIONAL/NON PROFIT [08]	0.00	0.00	0.00	0.00	0.00

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Regional Solid Waste											
	Regional Solid Waste Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

		Employees	Yes
General Manager	CAO	**Manager**	Tim Des Champ
Established	1994	**Location**	Prince Rupert
Authority	Bylaw 270 (Service Est.) and 322 (Fees and Charges)	**Amendments**	322 - amended by 451 and 509; BL 270 amended by 270.1
Source of Funding	Taxation; Fees and Charges	**Limit on Tax**	{special conditions see references}
Description	This function supports the operation of the Regional (Mainland) Recycling Depot.		

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**Change from 2018 as %**	**Participation Ratios**
Electoral Area								
Electoral Area A	8,069	11,635	10,004	9,463	7,869	-1,594	-16.80%	3.15%
Electoral Area C	3,066	3,591	3,511	3,290	3,243	-47	-1.40%	1.30%
Member Municipality								
City of Prince Rupert	200,933	197,992	202,030	202,158	226,122	23,964	11.90%	90.62%
District of Port Edward	11,933	10,782	11,295	11,929	12,290	361	3.00%	4.93%
Net Taxes Levied	**224,001**	**224,000**	**226,840**	**226,840**	**249,524**	**22,684**	**10.00%**	**100.00%**
Limit by law	**334,937**	**371,053**	**389,386**	**410,878**	**430,788**			
Funding Remaining	**-110,936**	**-147,053**	**-162,546**	**-184,038**	**-181,264**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	1.10	1.01	1.00	0.94	0.96
UTILITIES [02]	3.85	3.54	3.49	3.30	3.35
MAJOR INDUSTRY [04]	3.74	3.43	3.39	3.21	3.25
BUSINESS/OTHER [06]	2.75	2.53	2.49	2.36	2.39
RECREATIONAL/NON PROFIT [08]	1.10	1.01	1.00	0.94	0.96

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Regional (Mainland) Recycling											
01-1-340-500C	Property tax requisitions	224,000	224,000	226,840	226,840	249,524	-22,684	10.0	249,524	249,524	249,524	249,524
01-1-340-510C	Grant in lieu of taxes	13,000	13,000	13,000	19,000	25,000	-6,000	31.6	25,000	25,000	25,000	25,000
01-1-340-540C	Grants - conditional	60,000	50,000	0	0	1,039,229	-1,039,229	0.0	1,039,229	1,039,229	1,039,229	1,039,229
01-1-340-610C	Sale of services	8,085	8,090	8,090	5,350	5,350	0	0.0	5,350	5,350	5,350	5,350
01-1-340-6110	Processing	130,800	130,800	130,800	124,200	126,600	-2,400	1.9	126,600	126,600	126,600	126,600
01-1-340-612C	Sale of materials	86,860	86,860	86,860	92,020	72,500	19,520	-21.2	72,500	72,500	72,500	72,500
01-1-340-6121	Mmbc & gbn program	95,196	96,200	96,200	99,196	105,100	-5,904	6.0	105,100	105,100	105,100	105,100
01-1-340-613C	Commercial charges	24,620	24,620	24,620	24,620	24,600	20	-0.1	24,600	24,600	24,600	24,600
01-1-340-614C	Rental revenue	21,680	21,680	21,680	21,680	10,500	11,180	-51.6	10,500	10,500	10,500	10,500
01-1-340-615C	Bulk recycling	28,800	28,800	28,800	28,800	28,800	0	0.0	28,800	28,800	28,800	28,800
01-1-340-616C	Recycling agreements	33,012	33,010	33,010	33,010	33,000	10	-0.0	33,000	33,000	33,000	33,000
01-1-340-6161	Agreement - kitimat stikine	44,793	0	0	0	0	0	0.0	0	0	0	0
01-1-340-680C	Other revenue	0	0	1,500	1,500	1,500	0	0.0	1,500	1,500	1,500	1,500
01-1-340-880C	Transfer from surplus - rr (mainlan	0	0	0	98,970	99,286	-316	0.3	119,352	140,421	162,544	185,773
	Total General Revenue	770,846	717,060	671,400	775,186	1,820,989	1,045,803	134.9	1,841,055	1,862,124	1,884,247	1,907,476
01-2-340-695C	Proceeds from sale of asset/leasel	23,560	0	0	0	0	0	0.0	0	0	0	0
01-2-340-841C	Transfer from reserve	15,000	0	0	0	0	0	0.0	0	0	0	0
	Total Capital revenue	38,560	0	0	0	0	0	0.0	0	0	0	0
01-3-340-710C	Support services - rr	74,168	73,480	73,000	77,520	82,966	5,446	7.0	82,966	82,966	82,966	82,966
01-3-340-724C	Meeting expenses - rr	150	200	200	200	200	0	0.0	200	200	200	200
01-3-340-730C	Staff salaries & wages	280,176	299,060	301,650	315,266	318,894	3,628	1.2	334,839	351,581	369,160	387,618
01-3-340-731C	Payroll overhead & benefits	70,794	78,020	78,280	80,125	82,425	2,300	2.9	86,546	90,873	95,417	100,188
01-3-340-732C	Staff travel	6,400	6,400	6,400	6,400	6,400	0	0.0	6,400	6,400	6,400	6,400
01-3-340-733C	Staff training & conferences	3,645	3,650	3,650	14,875	7,750	-7,125	-47.9	7,750	7,750	7,750	7,750
01-3-340-7335	Memberships	1,175	1,180	1,180	1,180	1,180	0	0.0	1,180	1,180	1,180	1,180
01-3-340-741C	Advertising & promotions	6,744	6,740	6,740	5,744	5,728	-16	-0.3	5,728	5,728	5,728	5,728
01-3-340-744C	Postage/courier	1,010	1,100	1,100	1,100	1,100	0	0.0	1,100	1,100	1,100	1,100
01-3-340-747C	Computer maintenance	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-340-748C	Office supplies	2,300	2,300	2,300	1,850	1,500	-350	-18.9	1,500	1,500	1,500	1,500
01-3-340-749C	Safety supplies	1,500	1,500	1,500	2,700	2,700	0	0.0	2,700	2,700	2,700	2,700
01-3-340-761C	Telephone	3,900	3,900	3,900	3,900	3,900	0	0.0	3,900	3,900	3,900	3,900
01-3-340-762C	Email/website	1,260	1,260	1,260	1,260	1,260	0	0.0	1,260	1,260	1,260	1,260
01-3-340-772C	Professional fees - rr	64,000	54,000	4,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-340-773C	Legal services - rr	2,000	2,000	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-340-782C	Freight/transportation	65,288	55,800	55,800	55,800	41,500	-14,300	-25.6	41,500	41,500	41,500	41,500

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
01-3-340-7828	Sorting charges	7,675	0	0	0	0	0	0.0	0	0	0	0
01-3-340-7830	Disposal/tipping charges	4,040	4,240	6,325	6,325	9,325	3,000	47.4	9,325	9,325	9,325	9,325
01-3-340-7835	Material purchases - rr	2,500	2,500	2,500	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-3-340-7840	Monitoring & lab testing - rr	0	0	0	480	480	0	0.0	480	480	480	480
01-3-340-7860	Rr utilites	15,800	16,000	18,600	19,200	20,160	960	5.0	20,160	20,160	20,160	20,160
01-3-340-7870	Repairs & maintenance - site/facili	8,000	8,000	46,510	28,000	38,000	10,000	35.7	38,000	38,000	38,000	38,000
01-3-340-7880	Shop supplies	12,700	12,700	12,700	12,700	16,800	4,100	32.3	16,800	16,800	16,800	16,800
01-3-340-7885	Small tools & minor equipment pur	500	500	500	500	500	0	0.0	500	500	500	500
01-3-340-7910	Vehicle insurance	1,050	4,200	4,200	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-340-7920	Fuel & lubricants	12,000	12,000	12,000	12,000	12,000	0	0.0	12,000	12,000	12,000	12,000
01-3-340-7930	Repairs & maintenance-vehicle/eq	21,000	21,000	21,000	21,500	23,510	2,010	9.3	23,510	23,510	23,510	23,510
01-3-340-8010	Building insurance	8,350	8,370	8,370	8,460	9,324	864	10.2	9,324	9,324	9,324	9,324
01-3-340-8210	Interest on debenture debt	17,720	17,740	0	0	0	0	0.0	0	0	0	0
01-3-340-8220	Principal on debenture debt	12,097	12,110	0	0	0	0	0.0	0	0	0	0
01-3-340-8230	Lease interest	3,058	3,060	604	1,405	238	-1,167	-83.1	238	238	238	238
01-3-340-8240	Lease principal	20,388	20,390	31,955	21,196	8,820	-12,376	-58.4	8,820	8,820	8,820	8,820
01-3-340-8400	Contribution to reserves	0	34,000	64,000	64,000	73,600	9,600	15.0	73,600	73,600	73,600	73,600
01-3-340-8800	Prior year (surplus)/deficit	2,018	-51,340	-101,824	0	0	0	0.0	0	0	0	0
	Total General Expense	734,406	717,060	671,400	775,186	781,760	6,574	0.8	801,826	822,895	845,018	868,247
01-4-340-9600	Capital purchase - heavy equipme	60,000	0	0	0	0	0	0.0	0	0	0	0
01-4-340-9950	Building - rr	15,000	0	0	0	1,039,229	1,039,229	0.0	1,039,229	1,039,229	1,039,229	1,039,229
	Total Capital Expense	75,000	0	0	0	1,039,229	1,039,229	0.0	1,039,229	1,039,229	1,039,229	1,039,229
	Regional (Mainland) Recycling Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **340**
Fund Description **Regional Recycling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.340.5000	Property Tax Requisition			(226,840)	
	-10% increase			(22,684)	
				(249,524)	(249,524)
01.1.340.5100	Grants in Lieu of Taxes				
	- as per estimate of prior years				(25,000)
01.1.340.5400	Grants - Conditional				
	- Investing in Canada Infrasturcture Program	1	1	(1,039,229)	(1,039,229)
01.1.340.6100	Sales of Service				
	- shredding	120	(35)	(4,200)	
	- blue bags	25	(46)	(1,150)	
				(5,350)	(5,350)
01.1.340.6110	Processing				
	- Encorp Processing	12	(10,550)	(126,600)	(126,600)
01.1.340.6120	Sale of Materials				
	- commercial cardboard and paper	12	(3,500)	(42,000)	
	- batteries & cords	3	(2,400)	(7,200)	
	- tires	3	(3,000)	(9,000)	
	- scrap material	1	(4,000)	(4,000)	
	- bottle return	24	(430)	(10,320)	
				(72,520)	(72,500)

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **340**
Fund Description **Regional Recycling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.340.6121	Recycle BC & GBN Program				
	- Recycle top up on households per year				
	on 8,046 households x 2.5	12	(1,676)	(20,115)	
	- 25% of top up allocated to Island Solid Waste Recycling	12	419	5,028.75	
	- Residential residential depot contract	12	(6,500)	(78,000)	
	- GBN Contract for processing	12	(1,000)	(12,000)	
				(105,086)	(105,100)
01.1.340.6130	Commercial Charges				
	- commercial charges	4	(4,655)	(18,620)	
	- SD 52 Annual contract	1	(6,000)	(6,000)	
				(24,620)	(24,600)
01.1.340.6140	Rental Revenue				
	- Vehicle storage	14	(600)	(8,400)	
	- City West	1	(2,100)	(2,100)	
				(10,500)	(10,500)
01.1.340.6150	Bulk Recycling				
	- White goods	12	(2,400)	(28,800)	(28,800)
01.1.340.6160	Recycling Agreements				
	- Product care paint	12	(675)	(8,100)	
	- Product care lights	12	(126)	(1,512)	
	- Product care small appliances	12	(400)	(4,800)	
	- Metlakatla Recyclables (contract)	6	(600)	(3,600)	
	- Encorp Electronics	12	(1,250)	(15,000)	
				(33,012)	(33,000)

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **340**
Fund Description **Regional Recycling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.340.6161	Agreement - Kitimat Stikine				
01.1.340.6800	Other Revenue				
	- based on prior year				(1,500)
01.1.340.8800	Prior Years Surplus	1	- 99,286	(99,286)	(99,286)
01.3.340.7100	Support Services - Mainland Recycling				
	- as per spreadsheet			82,966	82,966
01.3.340.7240	Regional Recycling Meeting Expenses				
	- meeting costs	4	50	200	200
01.3.340.7300	Staff Salaries & Wages				
	- Manager - as per calculations			80,027	
	- 5 CUPE full time as calculated			173,100	
	- CUPE casual as calculated			63,767	
	- Allowance for Xmas salaries (2019)			2,000	
				318,894	318,894
01.3.340.7310	Payroll Overhead & Benefits				
	- Benefit allowance (see wage work sheet)			81,900.00	
	- EFAP	7	75	525.00	
				82,425	82,425

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **340**
Fund Description **Regional Recycling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7320	Staff Travel				
	- RCBC conference	1	2,000	2,000	
	- Car allowance	12	250	3,000	
	- Course Attendance - allowance	1	1,400	1,400	
				6,400	6,400
01.3.340.7330	Staff Training & Conferences				
	- RCBC confront registration	1	550	550	
	- Safety course	1	100	100	
	- New Employee orientation program	1	800	800	
	- Fall protection program	1	800	800	
	- Fall protection Course	6	125	750	
	- First Aid	6	120	720	
	- Forklift course	2	275	550	
	- Whims	6	80	480	
	Essential Managerial competencies	1	3,000	3,000	
				7,750	7,750
01.3.340.7335	Memberships				
	- Recycling Council of BC	1	180	180	
	- BC Product Stewardship Council	1	1,000	1,000	
				1,180	1,180
01.3.340.7410	Advertising & Promotions				
	- Waste watchers directory	1	1,000	1,000	
	- Phone book directory	1	200	200	
	- MMBC additional education	8049	0.56	4,528	
				5,728	5,728

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **340**
Fund Description **Regional Recycling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7440	Postage/Courier				
	- Recovery from Admin	1	1,100	1,100	1,100
01.3.340.7470	Computer Maintenance				
	- allowance	1	500	500	
	- Set up VPN to SQCRD server	1	500	500	
				1,000	1,000
01.3.340.7480	Office Supplies				
	- Misc. office supplies	1	1,500	1,500	1,500
01.3.340.7490	Safety Supplies				
	- safety allowance	1	300	300	
	- boot allowance	1	400	400	
	- hearing tests	1	400	400	
	- safety gloves	1	200	200	
	- Harness - Universal fit	6	200	1,200	
	- first aid supplies	1	200	200	
				2,700	2,700
01.3.340.7610	Telephone				
	- cell phone	12	85	1,020	
	- depot phone	12	240	2,880	
				3,900	3,900

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **340**
Fund Description **Regional Recycling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7620	Email/Website				
	- internet	12	105	1,260	1,260
01.3.340.7720	Professional Fees - Regional (Mainland)				
	- professional fees	1	3,000	3,000	
			-	-	
				3,000	3,000
01.3.340.7730	Legal Services- Regional Recycling				
	- allowance	1	2,000	2,000	2,000
01.3.340.7820	Freight/Transportation				
	- commercial cardboard/other	25	1,300	32,500	
	- tire shipping	3	2,200	6,600	
	- bailing wire	3	800	2,400	
				41,500	41,500
01.3.340.7830	Disposal/Tipping Charges				
	- Rupert Disposal (weekly pick up)	12	750	9,000	
	Rupert Disposal (summer cleanup)	1	325	325	
				9,325	9,325

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **340**
Fund Description **Regional Recycling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7835	Material Purchases - Reg Recycling				
	- allowance	1	2,500	2,500	2,500
01.3.340.7840	Monitoring & Lab Testing	1	480	480	480
01.3.340.7860	Regional Recycling Utilities				
	- mthly amount	12	1,680	20,160	20,160
01.3.340.7870	Repairs & Maint/ Site & Facilities				
	- Plumping/electrical - allowance	1	2,000	2,000	
	- Alarm	1	500	500	
	- Pest control	1	2,000	2,000	
	- Misc.	1	3,000	3,000	
	- Fire extinguishers	1	500	500	
	-Repairs on Bay Doors -estimate	1	10,000	10,000	
	Emergency Repairs	1	20,000	20,000	
				38,000	38,000
01.3.340.7880	Shop Supplies				
	- Bale ties	4	2,500	10,000	
	- Steel strapping	1	4,000	4,000	
	- Bulk bags	1	1,500	1,500	
	- water/coffee supplies	1	1,300	1,300	16,800
01.3.340.7885	Small Tools & Minor Equipment				
	- allowance	1	500	500	500

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **340**
Fund Description **Regional Recycling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7910	Vehicle Insurance	12	250	3,000	3,000
01.3.340.7920	Fuel & Lubricants				
	- Fuel	12	350	4,200	
	- Propane	12	650	7,800	
				12,000	12,000
01.3.340.7930	Repairs & Maint. Vehicles & Equip				
	-Allowance for Rental vehcile (uhaul)	3	670	2,010	
	- vehicle repairs	1	5,000	5,000	
	- forklift	1	5,000	5,000	
	- balers	1	6,000	6,000	
	- cutter	1	1,000	1,000	
	- compressor, crushers, tec	1	3,500	3,500	
	- Bins	1	1,000	1,000	
				23,510	23,510
01.3.340.8010	Building Insurance				
	- Building	1	8,350	8,350	
	- 2011 Toyota forklift	2	90	180	
	- 2012 Gemini Baler	1	200	200	
	- 24/7 recycling station	1	470	470	
	- Toyota Forklift Model	1	64	64	
	- misc. - allowance	1	60	60	
				9,324	9,324

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **340**
Fund Description **Regional Recycling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.8230	Lease Interest				
	- Vehicle lease payment	1	238	238	
				238	238
01.3.340.8240	Lease Principal				
	- Vehicle lease payment	12	735	8,820.00	
				8,820	8,820
01.3.340.8400	Transfer to Reserves				
	- allowance	1	73,567	73,567	73,600
01.4.340.9950	Building RR& Equipment	1	1,039,229	1,039,229	1,039,229

		Employees	No
General Manager	CAO	**Manager**	
Established		**Location**	
Authority	Local Government Act	**Amendments**	
Source of Funding	Taxation; Fees and Charges	**Limit on Tax**	{No limit expressed or Implied}

Description

This servcie support to development and implement the goals and policies for the growth and development of the Electoral Areas through community plans, zoning and regulatory provisions.

Staff work with Advisory Planning Commissions, appointed by the Board; to review subdivision applications, handle development permits, development variance permits, rezoning applications and referrals from governments and others.

Notes for 2019

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget	Change from 2018 as $	Change from 2018 as %	Participation Ratios
Electoral Area								
Electoral Area A	10,817	19,153	17,980	16,953	14,764	-2,189	-12.90%	22.74%
Electoral Area C	4,110	5,911	6,310	5,894	6,084	190	3.20%	9.37%
Electoral Area D	17,679	22,229	25,212	27,285	31,043	3,758	13.80%	47.80%
Electoral Area E	9,972	11,607	12,348	11,718	13,049	1,331	11.40%	20.09%
Net Taxes Levied	**42,578**	**58,900**	**61,850**	**61,850**	**64,940**	**3,090**	**5.00%**	**100.00%**
Limit by law	**0**	**0**	**0**	**0**	**0**			
Funding Remaining	**42,578**	**58,900**	**61,850**	**61,850**	**64,940**			

Tax Rate $ / 100,000 **Property Tax Class**	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget
RESIDENTIAL [01]	1.48	1.66	1.79	1.69	1.79
UTILITIES [02]	5.17	5.82	6.27	5.91	6.28
MAJOR INDUSTRY [04]	5.02	5.65	6.09	5.74	6.10
BUSINESS/OTHER [06]	3.69	4.16	4.48	4.22	4.49
RECREATIONAL/NON PROFIT [08]	1.48	1.66	1.79	1.69	1.79

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Rural Land Use Planning											
01-1-510-500C	Property tax requisitions	42,578	58,900	61,850	61,850	64,940	-3,090	5.0	64,940	64,940	64,940	64,940
01-1-510-510C	Grant in lieu of taxes	1,900	1,900	1,900	1,900	1,900	0	0.0	1,900	1,900	1,900	1,900
01-1-510-540C	Grants - conditional	120,000	160,000	0	0	0	0	0.0	0	0	0	0
01-1-510-610C	Planning fees	3,500	3,500	3,500	3,500	3,500	0	0.0	3,500	3,500	3,500	3,500
01-1-510-880C	Transfer from surplus-rural lu plan	0	0	0	56,090	19,915	36,175	-64.5	19,915	19,915	19,915	19,915
	Total General Revenue	167,978	224,300	67,250	123,340	90,255	-33,085	-26.8	90,255	90,255	90,255	90,255
01-3-510-710C	Support services - rural lu planning	14,338	15,540	18,900	18,900	22,705	3,805	20.1	22,705	22,705	22,705	22,705
01-3-510-724C	Meeting expense	2,000	2,000	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-510-730C	Staff salaries & wages	44,690	0	0	0	0	0	0.0	0	0	0	0
01-3-510-731C	Payroll overhead & benefits	4,000	10,400	0	0	0	0	0.0	0	0	0	0
01-3-510-732C	Staff travel - planning	12,300	8,900	7,200	5,400	5,400	0	0.0	5,400	5,400	5,400	5,400
01-3-510-733C	Staff training & conferences	1,100	1,100	1,700	1,700	1,700	0	0.0	1,700	1,700	1,700	1,700
01-3-510-733E	Membership & dues	1,250	700	700	700	700	0	0.0	700	700	700	700
01-3-510-741C	Advertising & promotions	2,000	2,000	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-510-745C	Subscriptions	200	200	250	250	250	0	0.0	250	250	250	250
01-3-510-747C	Computer maintenance	3,600	3,600	4,000	4,000	4,000	0	0.0	4,000	4,000	4,000	4,000
01-3-510-748C	Office supplies & other	500	500	500	500	500	0	0.0	500	500	500	500
01-3-510-772C	Professional fees **	80,000	203,680	49,000	49,000	49,000	0	0.0	49,000	49,000	49,000	49,000
01-3-510-773C	Legal services	2,000	2,000	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-510-870C	Contingency	28,117	36,890	36,890	36,890	0	-36,890	-100.0	0	0	0	0
01-3-510-880C	Prior year (surplus)/deficit	-28,117	-63,210	-57,890	0	0	0	0.0	0	0	0	0
	Total General Expense	167,978	224,300	67,250	123,340	90,255	-33,085	-26.8	90,255	90,255	90,255	90,255
	Rural Land Use Planning Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **510**
Fund Description **Rural Land Use Planning**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.510.5000	Property Tax Requisition			(61,850)	
	5% increase to build capcity			(3,093)	
				(64,943)	(64,940)
01.1.510.5100	Grant in Lieu of Taxes				
	- estimated			(1,900)	(1,900)
01.1.510.5400	Grants - Conditional				
	- Community Land Use Planning Prog			-	
	- Gas Tax Matching Funds			-	
				-	-
01.1.510.6100	Planning Fees				
	- Estimate			(3,500)	(3,500)
01.1.510.8800	Prior Year (Surplus) Deficit				
	- from prior years			(19,915)	(19,915)
01.3.510.7100	Support Services - Rural Planning				
	- as calculated			22,705	22,705

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **510**
Fund Description **Rural Land Use Planning**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.510.7240	Meeting Expenses				
	- public hearing			1,000	
	- allowance for Board of Variance			1,000	
				2,000	2,000
01.3.510.7300	Wages & Salaries				
	- Morgan is under professional fees				
01.3.510.7310	Overhead and Benefits				
	- contractor is not on payroll				
01.3.510.7320	Staff Travel - Planning				
	- trips to HG for bylaw amendments	3	600	1,800	
	- Sandspit ferry	3	100	300	
	- Per diem	3	400	1,200	
	- accommodations	3	400	1,200	
	- mileage	3	200	600	
	- other	3	100	300	
				5,400	5,400
01.3.510.7330	Staff Training & Conferences				
	- allowance for contractor	1	1,700	1,700	1,700

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **510**
Fund Description **Rural Land Use Planning**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.510.7335	Membership & Dues				
	- assoc of RD Planners	1	150	150	
	- Planning Institute of BC	1	550	550	
				700	700
01.3.510.7410	Advertising & Promotions				
	- APC	1	500	500	
	- Board of Variance	1	500	500	
	- House Numbering	1	500	500	
	- Allowance	1	500	500	
				2,000	2,000
01.3.510.7450	Subscriptions				
	- BC Planning Law & Practice	1	250	250	250
01.3.510.7470	Computer Maintenance				
	- GIS Extension Software	1	4,000	4,000	4,000
01.3.510.7480	Office Supplies & other				
	- allowance	1	500	500	500
01.3.510.7700	Contract Services				

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **510**
Fund Description **Rural Land Use Planning**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.510.7720	Professional Fees				
	- allowance for Morgan Williams	1	30,000	30,000	
	- planning consultant	1	15,000	15,000	
	- Travel	1	4,000	4,000	
				49,000	49,000
01.3.510.7730	Legal Services				
	- allowance	1	2,000	2,000	2,000
01.3.510.8700	Contingency				
	- allowance			-	-

		Employees	No
General Manager	CAO	**Manager**	
Established	1998	**Location**	
Authority	Bylaw 339	**Amendments**	
Source of Funding	Taxation; Grant Funding	**Limit on Tax**	{No limit expressed or Implied}

Description

This service supports the Electoral Areas to promote economic development. The primary funding is through the NDIT annual grant of $35,000 with the balance of adminstration and other costs funded by the taxation.

Notes for 2019

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget	Change from 2018 as $	Change from 2018 as %	Participation Ratios
Electoral Area								
Electoral Area A	450	8,464	7,945	7,491	6,214	-1,277	-17.00%	22.74%
Electoral Area C	171	2,612	2,788	2,604	2,560	-44	-1.70%	9.37%
Electoral Area D	735	9,824	11,140	12,056	13,064	1,008	8.40%	47.80%
Electoral Area E	415	5,130	5,456	5,178	5,492	314	6.10%	20.09%
Net Taxes Levied	**1,771**	**26,030**	**27,329**	**27,329**	**27,330**	**1**	**0.00%**	**100.00%**
Limit by law	**0**	**0**	**0**	**0**	**0**			
Funding Remaining	**1,771**	**26,030**	**27,329**	**27,329**	**27,330**			

Tax Rate $ / 100,000 **Property Tax Class**	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget
RESIDENTIAL [01]	0.06	0.74	0.79	0.75	0.76
UTILITIES [02]	0.21	2.57	2.77	2.61	2.64
MAJOR INDUSTRY [04]	0.21	2.50	2.69	2.54	2.57
BUSINESS/OTHER [06]	0.15	1.84	1.98	1.87	1.89
RECREATIONAL/NON PROFIT [08]	0.06	0.74	0.79	0.75	0.76

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Economic Development											
01-1-570-500C	Property tax requisitions	1,770	26,030	27,330	27,330	27,330	0	0.0	27,330	27,330	27,330	27,330
01-1-570-510C	Grant in lieu of taxes	40	40	40	40	40	0	0.0	40	40	40	40
01-1-570-540C	Grants - conditional	50,000	50,000	50,000	50,000	50,000	0	0.0	50,000	50,000	50,000	50,000
01-1-570-880C	Transfer from surplus - edo	0	0	0	6,200	7,765	-1,565	25.2	7,765	7,765	7,765	7,765
	Total General Revenue	51,810	76,070	77,370	83,570	85,135	1,565	1.9	85,135	85,135	85,135	85,135
01-3-570-710C	Support services - edo	1,427	1,470	9,200	9,200	10,765	1,565	17.0	10,765	10,765	10,765	10,765
01-3-570-731C	Payroll overhead & benefits	0	5,200	0	0	0	0	0.0	0	0	0	0
01-3-570-741C	Advertising	1,400	1,400	600	600	600	0	0.0	600	600	600	600
01-3-570-772C	Area a & c project - oct (prof fees)	40,500	23,000	23,000	23,000	23,000	0	0.0	23,000	23,000	23,000	23,000
01-3-570-810C	Grants to other organizations	25,000	25,000	25,000	25,000	25,000	0	0.0	25,000	25,000	25,000	25,000
01-3-570-870C	Contingency - edo	0	36,280	25,770	25,770	25,770	0	0.0	25,770	25,770	25,770	25,770
01-3-570-880C	Prior year (surplus)/deficit	-16,517	-16,280	-6,200	0	0	0	0.0	0	0	0	0
	Total General Expense	51,810	76,070	77,370	83,570	85,135	1,565	1.9	85,135	85,135	85,135	85,135
	Economic Development Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **570**
Fund Description **Economic Development**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.570.5000	Property Tax Requisitions	1	(27,330)	(27,330)	(27,330)
01.1.570.5100	Grant in Lieu of Taxes	1	(40)	(40)	(40)
01.1.570.5400	Grants - conditional				
	- NDIT Economic Development Capacity	1	(50,000)	(50,000)	(50,000)
01.1.570.8800	Prior Year (Surplus) Deficit				(7,765)
01.3.570.7100	Support Services - Eco Dev				
	- as calculated	1	10,765	10,765	10,765
01.3.570.7310	Benefits and Overhead				
01.3.570.7410	Advertising				
	-postage	1	600	600	600
01.3.570.7720	Area A & C Project (Prof Fees)				
	- Area A & C ferry project	1	23,000	23,000	23,000

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **570**
Fund Description **Economic Development**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.570.8100	Grants to Other Organizations - MIEDS	1	25,000	25,000	25,000
01.3.570.8700	Contingency - EDO				25,770

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established		**Location**	Prince Rupert
Authority	Letters Patent	**Amendments**	
Source of Funding	Taxation	**Limit on Tax**	{No limit expressed or Implied}
Description	This service provides grant funding for the Prince Rupert Regional Archives		

Notes for 2019

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget	Change from 2018 as $	Change from 2018 as %	Participation Ratios
Electoral Area								
Electoral Area A	2,573	4,165	3,607	3,412	2,894	-518	-15.20%	3.15%
Electoral Area C	978	1,285	1,266	1,186	1,193	7	0.60%	1.30%
Member Municipality								
City of Prince Rupert	64,080	70,870	72,836	72,882	83,172	10,290	14.10%	90.62%
District of Port Edward	3,806	3,859	4,072	4,301	4,520	219	5.10%	4.93%
Net Taxes Levied	**71,437**	**80,179**	**81,781**	**81,781**	**91,779**	**9,998**	**12.23%**	**100.00%**
Limit by law	**348,335**	**385,895**	**389,386**	**410,878**	**430,788**			
Funding Remaining	**-276,898**	**-305,716**	**-307,605**	**-329,097**	**-339,009**			

Tax Rate $ / 100,000 **Property Tax Class**	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget
RESIDENTIAL [01]	0.35	0.36	0.36	0.34	0.35
UTILITIES [02]	1.23	1.27	1.26	1.19	1.23
MAJOR INDUSTRY [04]	1.19	1.23	1.22	1.16	1.20
BUSINESS/OTHER [06]	0.88	0.91	0.90	0.85	0.88
RECREATIONAL/NON PROFIT [08]	0.35	0.36	0.36	0.34	0.35

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	PR & Regional Archives											
01-1-710-500C	Property tax requisitions	71,436	80,180	81,780	81,780	91,780	-10,000	12.2	91,780	91,780	91,780	91,780
01-1-710-510C	Grant in lieu of taxes	4,200	4,200	4,200	6,000	6,166	-166	2.8	6,166	6,166	6,166	6,166
01-1-710-880C	Transfer from surplus - pr archives	0	0	0	4,660	8,840	-4,180	89.7	8,840	8,840	8,840	8,840
	Total General Revenue	75,636	84,380	85,980	92,440	106,786	14,346	15.5	106,786	106,786	106,786	106,786
01-3-710-710C	Support services - pr archives	1,952	2,000	2,100	2,100	2,266	166	7.9	2,266	2,266	2,266	2,266
01-3-710-810C	Grants to other organizations	77,760	90,470	88,240	90,340	104,520	14,180	15.7	104,520	104,520	104,520	104,520
01-3-710-880C	Prior year (surplus)/deficit	-4,076	-8,090	-4,360	0	0	0	0.0	0	0	0	0
	Total General Expense	75,636	84,380	85,980	92,440	106,786	14,346	15.5	106,786	106,786	106,786	106,786
	PR & Regional Archives Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **710**
Fund Description **PR & Regional Archives**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.710.5000	Property Tax Requisition				
	- annual requisition	1	(91,780)	(91,780)	(91,780)
01.1.710.5100	Grant in Lieu of Taxes				
	- estimated	1	(6,166)	(6,166)	(6,166)
01.1.710.8800	Prior Year (surplus) deficit				(8,840)
01.3.710.7100	Support Services				
	- as calculated	1	2,266	2,266	2,266
01.3.710.8100	Grants to Other Organizations				
	- PR Archives Annual Grant Request	1	104,522	104,522	
				104,522	104,520

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established	1995	**Location**	Port Edward
Authority	Bylaw 280	**Amendments**	Bylaw 280.1 increased the tax limit to $100,000
Source of Funding	Taxation	**Limit on Tax**	{special conditions see references} or 100000.00 whiche
Description	This service provides an annual operating grant to the North Pacific Canney Museum.		

Notes for 2019

The bylaw specifies that the net costs will be apportioned as follows:

City of Prince Rupert 2/5th
Dist of Port Edward 2/5 th
Area A & C 1/5 apportionment based on assessed values

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget	Change from 2018 as $	Change from 2018 as %	Participation Ratios
Net Taxes Levied	0	0	0	0	0	0	0.00%	0.00%
Limit by law	0	0	0	0	0			
Funding Remaining	0	0	0	0	0			

Tax Rate $ / 100,000 Property Tax Class	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget
RESIDENTIAL [01]	0.00	0.00	0.00	0.00	0.00
UTILITIES [02]	0.00	0.00	0.00	0.00	0.00
MAJOR INDUSTRY [04]	0.00	0.00	0.00	0.00	0.00
BUSINESS/OTHER [06]	0.00	0.00	0.00	0.00	0.00
RECREATIONAL/NON PROFIT [08]	0.00	0.00	0.00	0.00	0.00

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	North Pacific Cannery											
01-1-715-5000	Property tax requisitions	90,721	90,720	90,720	90,720	95,000	-4,280	4.7	95,000	95,000	95,000	95,000
01-1-715-5100	Grant in lieu of taxes	4,900	4,900	4,900	5,500	5,500	0	0.0	5,500	5,500	5,500	5,500
01-1-715-8800	Transfer from surplus - np cannery	0	0	0	9,360	5,585	3,775	-40.3	5,585	5,585	5,585	5,585
	Total General Revenue	95,621	95,620	95,620	105,580	106,085	505	0.5	106,085	106,085	106,085	106,085
01-3-715-7100	Support services - np cannery	1,952	2,000	2,100	2,100	2,085	-15	-0.7	2,085	2,085	2,085	2,085
01-3-715-8100	Grants to other organizations	100,000	100,000	100,000	100,000	100,000	0	0.0	100,000	100,000	100,000	100,000
01-3-715-8405	Transfer to approp. surplus (rate st	6,331	3,480	3,480	3,480	4,000	520	14.9	4,000	4,000	4,000	4,000
01-3-715-8800	Prior year (surplus)/deficit	-12,662	-9,860	-9,960	0	0	0	0.0	0	0	0	0
	Total General Expense	95,621	95,620	95,620	105,580	106,085	505	0.5	106,085	106,085	106,085	106,085
	North Pacific Cannery Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District

Expenditure Detail Work Sheet - 2019

Fund Number **715**
Fund Description **North Pacific Cannery**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.715.5000	Property Tax Requisitions	1	(95,000)	(95,000)	(95,000)
01.1.715.5100	Grant in Lieu of Taxes	1	(5,500)	(5,500)	(5,500)
01.1.715.8800	Prior Year (Surplus) Deficit	1	(5,585)	(5,585)	(5,585)
01.3.715.7100	Support Services - N. Pacific Cannery - as calculated	1	2,085	2,085	2,085
01.3.715.8100	Grants to other organizations - NPC annual grant	1	100,000	100,000	100,000
01.3.715.8405	Transfer to Rate Stabilization - transfer				4,000

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established	2010	**Location**	Haida Gwaii
Authority	Bylaw 528	**Amendments**	
Source of Funding	Taxation	**Limit on Tax**	{special conditions see references}
Description	This servcie provides grant funding for museums and arts councils on Haida Gwaii.		

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**Change from 2018 as %**	**Participation Ratios**
Electoral Area								
Electoral Area D	19,312	23,332	24,186	26,451	29,692	3,241	12.30%	35.83%
Electoral Area E	10,893	12,183	11,846	11,360	12,481	1,121	9.90%	15.06%
Member Municipality								
Village of Masset	13,871	14,836	14,025	13,101	15,434	2,333	17.80%	18.62%
Village of Port Clements	4,999	5,618	5,621	5,349	5,916	567	10.60%	7.14%
Village of Queen Charlotte	16,538	17,911	18,202	17,618	19,357	1,739	9.90%	23.36%
Net Taxes Levied	**65,613**	**73,880**	**73,880**	**73,879**	**82,880**	**9,001**	**12.18%**	**100.01%**
Limit by law	**84,706**	**86,540**	**88,312**	**91,327**	**101,577**			
Funding Remaining	**-19,093**	**-12,660**	**-14,432**	**-17,448**	**-18,697**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	1.61	1.75	1.72	1.64	1.72
UTILITIES [02]	5.64	6.11	6.01	5.73	6.01
MAJOR INDUSTRY [04]	5.48	5.93	5.84	5.57	5.83
BUSINESS/OTHER [06]	4.03	4.36	4.29	4.10	4.29
RECREATIONAL/NON PROFIT [08]	1.61	1.75	1.72	1.64	1.72

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	HG Museum											
01-1-720-500C	Property tax requisitions	65,612	73,880	73,880	73,880	82,880	-9,000	12.2	82,880	82,880	82,880	82,880
01-1-720-510C	Grant in lieu of taxes	2,100	2,100	2,100	2,100	2,100	0	0.0	2,100	2,100	2,100	2,100
01-1-720-880C	Transfer from surplus - hg museun	0	0	0	2,620	924	1,696	-64.7	924	924	924	924
	Total General Revenue	67,712	75,980	75,980	78,600	85,904	7,304	9.3	85,904	85,904	85,904	85,904
01-3-720-710C	Support services - hg museum	2,512	3,000	3,600	3,600	1,904	-1,696	-47.1	1,904	1,904	1,904	1,904
01-3-720-810C	Grants to other organizations	68,500	73,500	73,500	75,000	84,000	9,000	12.0	84,000	84,000	84,000	84,000
01-3-720-880C	Prior year (surplus)/deficit	-3,300	-520	-1,120	0	0	0	0.0	0	0	0	0
	Total General Expense	67,712	75,980	75,980	78,600	85,904	7,304	9.3	85,904	85,904	85,904	85,904
	HG Museum Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **720**
Fund Description **HG Museum**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.720.5000	Property Tax Requisitions				
	- Requisition	1	(82,880)	(82,880)	(82,880)
01.1.720.5100	Grant in lieu of taxes				
	- estimated	1	(2,100)	(26,520)	(2,100)
01.1.720.8800	Prior Year (surplus) deficit				(924)
01.3.720.7100	Support Services				
	- as calculated	1	1,904	1,904	1,904
01.3.720.8100	Grants to other organizations				
	- Haida Gwaii museum	1	53,000	53,000	
	- Dixon Entrance museum	1	9,000	9,000	
	- Port Clements historical society	1	10,000	12,000	
	- HG Arts Council	1	5,000	5,000	
	- Delkatla Nature society	1	5,000	5,000	
				84,000	84,000

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established	1994	**Location**	Haida Gwaii
Authority	Bylaw 268; Library Act - Part 3 Section 24(1)	**Amendments**	
Source of Funding	Taxation	**Limit on Tax**	{No limit expressed or Implied}

Description This service provides funding on behalf of Electoral Areas D & E to the Vancouver Island Regional Library for the provision of library servcies on Haida Gwaii.

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**as %**	**Participation Ratios**
Electoral Area								
Electoral Area D	26,143	28,354	28,971	41,973	42,243	270	0.60%	70.41%
Electoral Area E	14,746	14,806	14,189	18,027	17,757	-270	-1.50%	29.59%
Net Taxes Levied	**40,889**	**43,160**	**43,160**	**60,000**	**60,000**	**0**	**0.00%**	**100.00%**
Limit by law	**0**	**0**	**0**	**0**	**0**			
Funding Remaining	**40,889**	**43,160**	**43,160**	**60,000**	**60,000**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	2.18	2.12	2.06	2.60	2.44
UTILITIES [02]	7.64	7.42	7.20	9.10	8.55
MAJOR INDUSTRY [04]	7.42	7.21	6.99	8.84	8.30
BUSINESS/OTHER [06]	5.46	5.30	5.14	6.50	6.11
RECREATIONAL/NON PROFIT [08]	2.18	2.12	2.06	2.60	2.44

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Vancouver Island Regional Library											
01-1-725-500C	Property tax requisitions	40,889	43,160	43,160	60,000	60,000	0	0.0	60,000	60,000	60,000	60,000
01-1-725-510C	Grant in lieu of taxes	1,000	1,000	1,000	1,000	1,200	-200	20.0	1,200	1,200	1,200	1,200
01-1-725-880C	Transfer from surplus - virl	0	0	0	3,292	2,343	949	-28.8	2,343	2,343	2,343	2,343
	Total General Revenue	41,889	44,160	44,160	64,292	63,543	-749	-1.2	63,543	63,543	63,543	63,543
01-3-725-710C	Support services - virl	1,952	2,000	2,600	2,600	2,831	231	8.9	2,831	2,831	2,831	2,831
01-3-725-810C	Grants to other organizations	39,868	42,160	42,160	61,692	60,712	-980	-1.6	60,712	60,712	60,712	60,712
01-3-725-870C	Contingency - virl	0	1,130	0	0	0	0	0.0	0	0	0	0
01-3-725-880C	Prior year (surplus)/deficit	69	-1,130	-600	0	0	0	0.0	0	0	0	0
	Total General Expense	41,889	44,160	44,160	64,292	63,543	-749	-1.2	63,543	63,543	63,543	63,543
	ancouver Island Regional Library Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **725**
Fund Description **Vancouver Island Regional Library**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.725.5000	Property Tax Requisitions - as calculated	1	(60,000)	(60,000)	(60,000)
01.1.725.5100	Grant in lieu of taxes - estimated	1	(1,200)	(1,200)	(1,200)
01.1.725.8800	Prior year (surplus) deficit				(2,343)
01.3.725.7100	Support Services - as calculated	1	2,831	2,831	2,831
01.3.725.8100	Grants to Other Organizations - VIRL annual requisition	4	15,178	60,712	60,712

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established	1997	**Location**	Haida Gwaii
Authority	Bylaw 340	**Amendments**	Bylaw 80 - Recreation Commission and Bylaw 522
Source of Funding	Taxation	**Limit on Tax**	{special conditions see references} or 150735.00 whiche
Description	This servcie provides core operating funds and staff resources to undertake recreational programs on Haida Gwaii.		

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**as %**	**Participation Ratios**
Electoral Area								
Electoral Area D	35,995	39,827	41,285	45,151	48,790	3,639	8.10%	35.83%
Electoral Area E	20,303	20,796	20,221	19,391	20,509	1,118	5.80%	15.06%
Member Municipality								
Village of Masset	25,853	25,324	23,939	22,363	25,361	2,998	13.40%	18.62%
Village of Port Clements	9,317	9,589	9,594	9,130	9,722	592	6.50%	7.14%
Village of Queen Charlotte	30,825	30,573	31,070	30,074	31,808	1,734	5.80%	23.36%
Net Taxes Levied	**122,293**	**126,109**	**126,109**	**126,109**	**136,190**	**10,081**	**7.99%**	**100.01%**
Limit by law	**121,413**	**150,735**	**150,735**	**150,735**	**150,735**			
Funding Remaining	**880**	**-24,626**	**-24,626**	**-24,626**	**-14,545**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	3.00	2.98	2.93	2.80	2.82
UTILITIES [02]	10.51	10.43	10.26	9.78	9.87
MAJOR INDUSTRY [04]	10.21	10.13	9.97	9.50	9.59
BUSINESS/OTHER [06]	7.51	7.45	7.33	6.99	7.05
RECREATIONAL/NON PROFIT [08]	3.00	2.98	2.93	2.80	2.82

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Haida Gwaii Recreation											
01-1-730-500C	Property tax requisitions	122,294	126,110	126,110	126,110	136,190	-10,080	8.0	136,190	136,190	136,190	136,190
01-1-730-510C	Grant in lieu of taxes	3,700	3,700	3,700	6,500	6,500	0	0.0	6,500	6,500	6,500	6,500
01-1-730-820C	Transfer from reserve	2,783	2,790	0	0	0	0	0.0	0	0	0	0
01-1-730-880C	Transfer from surplus - hg recreati	0	0	0	11,627	5,915	5,712	-49.1	5,915	5,915	5,915	5,915
	Total General Revenue	128,777	132,600	129,810	144,237	148,605	4,368	3.0	148,605	148,605	148,605	148,605
01-3-730-710C	Support services - hg recreation	9,090	9,290	13,350	13,350	14,265	915	6.9	14,265	14,265	14,265	14,265
01-3-730-730C	Staff salaries & wages	55,522	52,450	54,120	58,220	59,100	880	1.5	59,100	59,100	59,100	59,100
01-3-730-731C	Benefits	16,657	16,660	14,070	15,122	17,440	2,318	15.3	17,440	17,440	17,440	17,440
01-3-730-750C	Liability insurance	0	0	250	250	250	0	0.0	250	250	250	250
01-3-730-801C	Building insurance	30	30	30	30	50	20	66.7	50	50	50	50
01-3-730-810C	Grants to other organizations	51,691	56,770	56,770	57,265	57,500	235	0.4	57,500	57,500	57,500	57,500
01-3-730-880C	Prior year (surplus)/deficit	-4,213	-2,600	-8,780	0	0	0	0.0	0	0	0	0
	Total General Expense	128,777	132,600	129,810	144,237	148,605	4,368	3.0	148,605	148,605	148,605	148,605
	Haida Gwaii Recreation Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District

Expenditure Detail Work Sheet - 2019

Fund Number **730**
Fund Description **HG Recreation**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.730.5000	Property Requisition			(136,185)	(136,190)
01.1.730.5100	Grant in Lieu of Taxes			(6,500)	(6,500)
01.1.730.8200	Transfer from Reserve			-	
01.1.730.8800	Prior Year (Surplus) Deficit			(5,915)	(5,915)
01.3.730.7100	Support Services - HG Rec - as per support services spreadsheet			14,265	14,265
01.3.730.7300	Staff Salaries & Wages - per wage calculations			59,100	59,100
01.3.730.7310	Benefits - use average load factor	59,100	30%	17,435	17,440
01.3.730.7500	Liability Insurance			250	250
01.3.730.8010	Building Insurance - based on prior year			50	50
013.730.8100	Grants to Other Organizations - HGRRC Requested budget			57,500	57,500

		Employees	Yes
General Manager	CAO / Treasurer	**Manager**	
Established		**Location**	
Authority	Bylaw No. 582, 2014	**Amendments**	
Source of Funding	Taxation	**Limit on Tax**	{special conditions see references} or 17500.00 whichev

Description

This function provides funding for the operations, maintenance and capital improvements for the Sandspit Community Hall and the two associated properties.

In accordance from with Section 345(1)(a) of the Local Government Act:
1) Year 1 (2015) the maximum requisition is equal to the greater of $15,000 or $0.372 per $1,000
2) Year 2 (2016), the greater of $16,200 or $0.402 per $1,000
3) For all subsequent years (2017+), the greater of $17,500 or $0.434 per $1,000

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**as %**	**Participation Ratios**
Electoral Area								
Electoral Area E	15,000	15,000	15,000	15,000	15,000	0	0.00%	100.00%
Net Taxes Levied	**15,000**	**15,000**	**15,000**	**15,000**	**15,000**	**0**	**0.00%**	**100.00%**
Limit by law	**15,017**	**16,444**	**17,958**	**18,129**	**18,926**			
Funding Remaining	**-17**	**-1,444**	**-2,958**	**-3,129**	**-3,926**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	2.22	2.15	2.18	2.16	2.06
UTILITIES [02]	7.77	7.52	7.61	7.57	7.22
MAJOR INDUSTRY [04]	7.55	7.30	7.40	7.35	7.01
BUSINESS/OTHER [06]	5.55	5.37	5.44	5.41	5.16
RECREATIONAL/NON PROFIT [08]	2.22	2.15	2.18	2.16	2.06

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Sandspit Community Hall											
01-1-735-500C	Property tax requisitions	15,000	15,000	15,000	15,000	15,000	0	0.0	15,000	15,000	15,000	15,000
01-1-735-510C	Grant in lieu of taxes	100	100	100	100	100	0	0.0	100	100	100	100
01-1-735-680C	Other revenue	3,000	3,000	3,000	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-1-735-880C	Transfer from surplus - sandspit ha	0	0	0	6,080	5,490	590	-9.7	5,490	5,490	5,490	5,490
	Total General Revenue	18,100	18,100	18,100	23,680	23,090	-590	-2.5	23,090	23,090	23,090	23,090
01-3-735-710C	Support services - sandspit hall	2,377	2,380	2,500	2,500	2,090	-410	-16.4	2,090	2,090	2,090	2,090
01-3-735-801C	Building insurance	2,800	2,800	2,800	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-735-802C	Utilities	4,495	4,500	4,500	4,500	4,500	0	0.0	4,500	4,500	4,500	4,500
01-3-735-803C	Building maintenance	1,100	3,000	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-735-809S	Repayment of deficit	598	0	0	0	0	0	0.0	0	0	0	0
01-3-735-870C	Contingency	4,328	10,680	10,680	10,680	10,500	-180	-1.7	10,500	10,500	10,500	10,500
01-3-735-880C	Prior year (surplus)/deficit	2,402	-5,260	-5,380	0	0	0	0.0	0	0	0	0
	Total General Expense	18,100	18,100	18,100	23,680	23,090	-590	-2.5	23,090	23,090	23,090	23,090
	Sandspit Community Hall Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **735**
Fund Description **Sandspit Community Hall**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.735.5000	Property Tax Requisitions				
	- as calculated	1	(15,000)	(15,000)	(15,000)
01.1.735.5100	Grant in lieu of taxes				
	-estimated	1	(100)	(100)	(100)
01.1.735.8800	Prior year (surplus) deficit				(5,490)
01.1.735.6800	Other Revenue				
	- hall rental	1	(2,000)	(2,000)	
	- fund raising	1	(500)	(500)	
				(2,500)	(2,500)
01.3.735.7100	Support Services				
	- as calculated	1	2,090	2,090	2,090
01.3.735.8010	Building Insurance				
	- estimated	1	3,000	3,000	3,000
01.3.735.8020	Utilities				
	- estimated	1	4,500	4,500	4,500
01.3.735.8030	Building Maintenance				
	- estimated	1	3,000	3,000	3,000
01.3.735.8700	Contingency	1	10,500	10,500	10,500

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established		**Location**	
Authority		**Amendments**	
Source of Funding	Taxation	**Limit on Tax**	{special conditions see references}
Description	Provides grant funding for recreation facilities and programs in Area A.		

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**as %**	**Participation Ratios**
Electoral Area								
Electoral Area A	5,208	5,210	5,210	5,210	6,500	1,290	24.80%	100.00%
Net Taxes Levied	**5,208**	**5,210**	**5,210**	**5,210**	**6,500**	**1,290**	**24.76%**	**100.00%**
Limit by law	**0**	**0**	**0**	**0**	**0**			
Funding Remaining	**5,208**	**5,210**	**5,210**	**5,210**	**6,500**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	0.71	0.45	0.52	0.52	0.79
UTILITIES [02]	2.49	1.58	1.82	1.82	2.77
MAJOR INDUSTRY [04]	2.41	1.54	1.76	1.76	2.69
BUSINESS/OTHER [06]	1.78	1.13	1.30	1.30	1.98
RECREATIONAL/NON PROFIT [08]	0.71	0.45	0.52	0.52	0.79

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Mainland Recreation Area 'A'											
01-1-751-500C	Property tax requisitions	5,208	5,210	5,210	5,210	6,500	-1,290	24.8	6,500	6,500	6,500	6,500
01-1-751-510C	Grant in lieu of taxes	170	170	170	170	735	-565	332.4	735	735	735	735
01-1-751-880C	Transfer from surplus - mainland re	0	0	0	220	600	-380	172.7	600	600	600	600
	Total General Revenue	5,378	5,380	5,380	5,600	7,835	2,235	39.9	7,835	7,835	7,835	7,835
01-3-751-710C	Administration recovery - mainlanc	0	0	0	0	565	565	0.0	565	565	565	565
01-3-751-810C	Grants to other organizations	5,495	5,600	5,600	5,600	7,270	1,670	29.8	7,270	7,270	7,270	7,270
01-3-751-880C	Prior year (surplus)/deficit	-117	-220	-220	0	0	0	0.0	0	0	0	0
	Total General Expense	5,378	5,380	5,380	5,600	7,835	2,235	39.9	7,835	7,835	7,835	7,835
	Mainland Recreation Area 'A' Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **751**
Fund Description **Recreation Area A**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.751.5000	Property Tax Requisitions				
	- as calculated			(6,500)	(6,500)
01.1.751.8800	Prior year (surplus) deficit			(600)	(600)
01.1.751.5100	Grant in lieu of taxes				
	- estimated			(735)	(735)
01.3.751.7100	Support Recovery			565	565
01.3.751.8100	Grants to other organizations				
	- Dodge Cove Community association	1	2,500	2,500	
	- Prince Rupert public library	1	4,200	4,200	
	- Defibrillation Pads	1	570	570	
				7,270	7,270

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established		**Location**	
Authority		**Amendments**	
Source of Funding	Taxation	**Limit on Tax**	{special conditions see references}
Description	Provides grant funding for recreation facilities and programs in Area C.		

Notes for 2019

Requisitions	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**	**Change from 2018 as $**	**Change from 2018 as %**	**Participation Ratios**
Electoral Area								
Electoral Area C	6,099	6,100	6,100	6,100	7,000	900	14.80%	100.00%
Net Taxes Levied	**6,099**	**6,100**	**6,100**	**6,100**	**7,000**	**900**	**14.75%**	**100.00%**
Limit by law	**0**	**0**	**0**	**0**	**0**			
Funding Remaining	**6,099**	**6,100**	**6,100**	**6,100**	**7,000**			

Tax Rate $ / 100,000 **Property Tax Class**	**2015 Adopted Budget**	**2016 Adopted Budget**	**2017 Adopted Budget**	**2018 Adopted Budget**	**2019 Round 1 Budget**
RESIDENTIAL [01]	2.19	1.72	1.73	1.75	2.07
UTILITIES [02]	7.67	6.01	6.06	6.12	7.23
MAJOR INDUSTRY [04]	7.45	5.83	5.89	5.94	7.02
BUSINESS/OTHER [06]	5.48	4.29	4.33	4.37	5.16
RECREATIONAL/NON PROFIT [08]	2.19	1.72	1.73	1.75	2.07

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Mainland Recreation Area 'C'											
01-1-752-500C	Property tax requistions	6,099	6,100	6,100	6,100	7,000	-900	14.8	7,000	7,000	7,000	7,000
01-1-752-510C	Grant in lieu of taxes	140	140	140	140	90	50	-35.7	90	90	90	90
01-1-752-540C	Grants - conditional - mainland rec	0	0	0	0	204,358	-204,358	0.0	204,358	204,358	204,358	204,358
01-1-752-880C	Transfer from surplus - mainland re	0	0	0	90	665	-575	638.9	665	665	665	665
	Total General Revenue	6,239	6,240	6,240	6,330	212,113	205,783	3250.9	212,113	212,113	212,113	212,113
01-3-752-710C	Administration recovery - mainlanc	0	0	0	0	565	565	0.0	565	565	565	565
01-3-752-801C	Building insurance	2,300	2,300	2,320	2,320	2,320	0	0.0	2,320	2,320	2,320	2,320
01-3-752-810C	Grants to other organizations	4,005	4,100	4,010	4,010	4,870	860	21.4	4,870	4,870	4,870	4,870
01-3-752-880C	Prior year (surplus)/deficit	-66	-160	-90	0	0	0	0.0	0	0	0	0
	Total General Expense	6,239	6,240	6,240	6,330	7,755	1,425	22.5	7,755	7,755	7,755	7,755
01-4-752-995C	Building - mainland recreation area	0	0	0	0	204,358	204,358	0.0	204,358	204,358	204,358	204,358
	Total Capital Expense	0	0	0	0	204,358	204,358	0.0	204,358	204,358	204,358	204,358
	Mainland Recreation Area 'C' Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **752**
Fund Description **Recreation Area C**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.752.5000	Property Tax Requisitions				
	- as calculated	1	(7,000)	(7,000)	(7,000)
01.1.752.5100	Grant in Lieu of Taxes				
	- estimate	1	(90)	(90)	(90)
01.1.752.5400	Grants Condiational				
	- Investing in Canada Infrasturcture Program	1	(204,358)	(204,358)	(204,358)
01.1.752.8800	Prior Year (surplus) deficit				(665)
01.3.752.8010	Building Insurance				
	- based on prior year	1	2,320	2,320	2,320
01.3.752.7100	Support Recovery	1	565	565	565
01.3.752.8100	Grants to Other Organizations				
	- Oona River Community Association	1	2,500	2,500	
	- Prince Rupert Public Library	1	1,800	1,800	
	- Defibrillation Pads	1	570	570	
				4,870	4,870
01.4.752.9950	Building	1	204,358	204,358	204,358

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established		**Location**	
Authority	Section 338.(2)(c) of the Local Government Act	**Amendments**	
Source of Funding	Taxation	**Limit on Tax**	{No limit expressed or Implied}

Description

This servcie provides funding for the Electoral Areas to study the feasibility of establishing new servcies and the cost of undertaking public approval process related to those services.

If the RD establishes a service after conducting a feasibility study or public approval process those costs are recoverable from the new service. Section 803.1(4) of the LGA.

Notes for 2019

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget	Change from 2018 as $	Change from 2018 as %	Participation Ratios
Electoral Area								
Electoral Area A	1,227	1,571	1,404	1,324	1,098	-226	-17.10%	22.74%
Electoral Area C	466	485	493	460	453	-7	-1.50%	9.37%
Electoral Area D	2,005	1,823	1,969	2,131	2,309	178	8.40%	47.80%
Electoral Area E	1,131	952	964	915	971	56	6.10%	20.09%
Net Taxes Levied	**4,829**	**4,831**	**4,830**	**4,830**	**4,831**	**1**	**0.02%**	**100.00%**
Limit by law	**0**	**0**	**0**	**0**	**0**			
Funding Remaining	**4,829**	**4,831**	**4,830**	**4,830**	**4,831**			

Tax Rate $ / 100,000 Property Tax Class	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget
RESIDENTIAL [01]	0.17	0.14	0.14	0.13	0.13
UTILITIES [02]	0.58	0.48	0.49	0.46	0.47
MAJOR INDUSTRY [04]	0.57	0.46	0.48	0.45	0.45
BUSINESS/OTHER [06]	0.42	0.34	0.35	0.33	0.33
RECREATIONAL/NON PROFIT [08]	0.17	0.14	0.14	0.13	0.13

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	General Operating Fund											
	General Revenue											
	Feasibility Studies											
01-1-901-500C	Property tax requisitions	4,829	4,830	4,830	4,830	4,830	0	0.0	4,830	4,830	4,830	4,830
01-1-901-510C	Grant in lieu of taxes	140	140	140	140	140	0	0.0	140	140	140	140
01-1-901-880C	Transfer from surplus-feasibility stu	0	0	5,600	10,000	10,000	0	0.0	10,000	10,000	10,000	10,000
	Total General Revenue	4,969	4,970	10,570	14,970	14,970	0	0.0	14,970	14,970	14,970	14,970
01-2-901-841C	Transfer from reserve -feasibility st	0	0	4,970	0	0	0	0.0	0	0	0	0
	Total Capital revenue	0	0	4,970	0	0	0	0.0	0	0	0	0
01-3-901-772C	Professional fees - feasibility studi	0	0	15,540	10,000	10,000	0	0.0	10,000	10,000	10,000	10,000
01-3-901-840C	Contribution to reserves	5,000	10,130	0	4,970	4,970	0	0.0	4,970	4,970	4,970	4,970
01-3-901-880C	Prior year (surplus)/deficit	-31	-5,160	0	0	0	0	0.0	0	0	0	0
	Total General Expense	4,969	4,970	15,540	14,970	14,970	0	0.0	14,970	14,970	14,970	14,970
	Feasibility Studies Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **901**
Fund Description **Feasibility Studies**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.901.5000	Property Tax Requisitions - as calculated	1	(4,830)	(4,830)	(4,830)
01.1.901.5100	Grant in lieu of Taxes - estimated	1	(140)	(140)	(140)
01.1.901.8800	Prior Year (surplus) deficit	1	(10,000)	(10,000)	(10,000)
01.3.901.7720	Professional Fees Contingency	1	10,000	10,000	10,000
01.3.901.8400	Contribution to reserves - transfer to Feasibility Reserve	1	4,970	4,970	4,970

		Employees	No
General Manager	CAO / Treasurer	**Manager**	
Established		**Location**	
Authority	Bylaw 469 - Service and 558 - Rates	**Amendments**	Bylaw 469.1 - Service
Source of Funding	Parcel Tax; Fees and Charges	**Limit on Tax**	

Description

This Service is for the provision, distribution and treatment of water in the community of Sandspit.

Other applicable bylaws - #486 - Reserve; #517 Parcel Tax

Notes for 2019

The maximum that may be requistioned by parcel tax annually is limited to $50,000. Property Value taxation is not allowed for this service.

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget	Change from 2018 as $	Change from 2018 as %	Participation Ratios
Net Taxes Levied	0	0	0	0	0	0	0.00%	0.00%
Limit by law	0	0	0	0	0			
Funding Remaining	0	0	0	0	0			

Tax Rate $ / 100,000 Property Tax Class	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 1 Budget
RESIDENTIAL [01]	0.00	0.00	0.00	0.00	0.00
UTILITIES [02]	0.00	0.00	0.00	0.00	0.00
MAJOR INDUSTRY [04]	0.00	0.00	0.00	0.00	0.00
BUSINESS/OTHER [06]	0.00	0.00	0.00	0.00	0.00
RECREATIONAL/NON PROFIT [08]	0.00	0.00	0.00	0.00	0.00

NORTH COAST REGIONAL DISTRICT

Financial Plan

From Category: 100 **To Category:** 951

Account Code: ??-?-???-???? **To :** ??-?-???-????

Tax Requisition Object : 5000

Variance : 2018 Amended Budget
2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	Variance $	Variance %	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
	Water Operating											
	General Revenue											
	Sandspit Water											
02-1-810-5200	Parcel tax	50,000	50,000	50,000	50,000	50,000	0	0.0	50,000	50,000	50,000	50,000
02-1-810-5400	Grants - conditional	10,000	10,000	10,000	10,000	10,000	0	0.0	10,000	10,000	10,000	10,000
02-1-810-6020	User fees - sandspit water	48,000	48,000	48,000	48,000	48,000	0	0.0	48,000	48,000	48,000	48,000
02-1-810-6095	Discounts for early payment	-3,000	-3,000	-3,000	-3,000	-3,000	0	0.0	-3,000	-3,000	-3,000	-3,000
02-1-810-8800	Transfer from surplus - sandspit wa	0	0	0	21,330	22,570	-1,240	5.8	22,570	22,570	22,570	22,570
	Total General Revenue	105,000	105,000	105,000	126,330	127,570	1,240	1.0	127,570	127,570	127,570	127,570
02-2-810-8410	Transfer from reserve - sandspit w	0	0	11,200	11,200	11,200	0	0.0	11,200	11,200	11,200	11,200
	Total Capital revenue	0	0	11,200	11,200	11,200	0	0.0	11,200	11,200	11,200	11,200
02-3-810-7100	Administration recovery	20,560	20,670	29,600	28,000	25,920	-2,080	-7.4	25,920	25,920	25,920	25,920
02-3-810-7410	Advertising & promotions	250	250	250	250	250	0	0.0	250	250	250	250
02-3-810-7440	Postage & freight - sandpit water	405	410	410	410	410	0	0.0	410	410	410	410
02-3-810-7480	Office supplies - sandspit water	125	130	200	200	200	0	0.0	200	200	200	200
02-3-810-7710	Contracts - operations	36,000	36,000	36,000	36,000	36,000	0	0.0	36,000	36,000	36,000	36,000
02-3-810-7720	Professional fees	15,000	15,000	16,200	15,000	15,000	0	0.0	15,000	15,000	15,000	15,000
02-3-810-7730	Legal services	1,000	1,000	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
02-3-810-7840	Monitoring & testing	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
02-3-810-7850	Permits and licenses	750	750	1,350	1,350	1,350	0	0.0	1,350	1,350	1,350	1,350
02-3-810-7860	Utilities	6,500	6,500	6,880	6,880	10,200	3,320	48.3	10,200	10,200	10,200	10,200
02-3-810-7870	Repairs & maintenance	7,000	7,000	7,000	7,000	7,000	0	0.0	7,000	7,000	7,000	7,000
02-3-810-7880	Water system supplies	7,000	7,000	9,300	9,300	9,300	0	0.0	9,300	9,300	9,300	9,300
02-3-810-7885	Small tools & minor equipment	500	500	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
02-3-810-8010	Building insurance	950	930	940	940	940	0	0.0	940	940	940	940
02-3-810-8400	Contribution to reserves	0	60,100	7,000	7,000	7,000	0	0.0	7,000	7,000	7,000	7,000
02-3-810-8700	Contingency	43,025	7,860	10,000	10,000	10,000	0	0.0	10,000	10,000	10,000	10,000
02-3-810-8800	Prior year (surplus)/deficit	-35,065	-60,100	-22,930	0	0	0	0.0	0	0	0	0
	Total General Expense	105,000	105,000	106,200	126,330	127,570	1,240	1.0	127,570	127,570	127,570	127,570
02-4-810-9500	Minor equipment - sandspit water	0	0	10,000	11,200	11,200	0	0.0	11,200	11,200	11,200	11,200
	Total Capital Expense	0	0	10,000	11,200	11,200	0	0.0	11,200	11,200	11,200	11,200
	Sandspit Water Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **810**
Fund Description **Sandspit Water**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
02.1.810.5200	Parcel Tax - same as prior year	1	(50,000)	(50,000)	(50,000)
02.1.810.5400	Grants Conditional - Infrastructure Planning Grant	1	(10,000)	(10,000)	(10,000)
02.1.810.6020	User Fees - Sandspit Water - annual user fees - same as prior year	1	(48,000)	(48,000)	(48,000)
02.1.810.6095	Discounts for Early Payment - based on prior year	1	3,000	3,000	3,000
02.1.810.8800	Prior Year (surplus) deficit	1	(22,570)	(22,570)	(22,570)
02.4.810. 8410	Transfer from reserve - Adding additional pipe	1	(11,200)	(11,200)	(11,200)
02.1.810.6800	Other Revenue				
02.3.810.7100	Administration Recovery - as calculated	1	25,920	25,920	25,920

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **810**
Fund Description **Sandspit Water**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
02.3.810.7410	Advertising & Promotions				
	- parcel tax review panel advertising	1	250	250	250
02.3.810.7420	Bad Debts/Write-offs				
02.3.810.7440	Postage				
	- Sandspit water billing allocation	1	410	410	410
02.3.810.7480	Office Supplies				
	- billing paper	1	200	200	200
02.3.810.7710	Contracts - Operations				
	- water operator contract	1	36,000	36,000	36,000
02.3.810.7720	Professional Fees				
	- allowance for engineering etc.	1	15,000	15,000	15,000
02.3.810.7730	Legal Services				
	- allowance	1	2,000	2,000	2,000

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **810**
Fund Description **Sandspit Water**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
02.3.810.7840	Monitoring and Testing				
	- testing	1	1	1,000	1,000
02.3.810.7850	Permits & Licenses				
	- sandspit water reservoir	1	600	600	
	- water license	1	150	150	
	- well water license	3	200	600	
				1,350	1,350
02.3.810.7860	Utilities				
	- hydro	12	850	10,200	
	- hydro increase		0	-	
				10,200	10,200
02.3.810.7870	Repairs and Maintenance				
	- allowance	1	7,000	7,000	7,000
02.3.810.7880	Water System Supplies				
	- water system parts	1	8,300	8,300	
	- allowance	1	1,000	1,000	
				9,300	9,300
02.3.810.7885	Small Tools & Minor Repairs				
	- allowance	1	1,000	1,000	1,000

North Coast Regional District
Expenditure Detail Work Sheet - 2019

Fund Number **810**
Fund Description **Sandspit Water**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
02.3.810.8010	Building Insurance				
	- pumphouse 5	1	140	140	
	- pumphouse 7	1	120	120	
	- pumphouse 9	1	120	120	
	- reservoir	1	560	560	
				940	940
02.3.810.8100	Grants to Other Organizations				
02.3.810.8400	Contributions to Reserves				
	- 2015 surplus	1	7,000	7,000	7,000
02.3.810.8700	Contingency				
	- allowance	1	10,000	10,000	10,000
02-4-810-9500	Minor Equipment- Sandspit Water	1	11,200	11,200	11,200