



**NORTH COAST REGIONAL DISTRICT
REGULAR BOARD MEETING AGENDA**
Held at 344 2nd Avenue West in Prince Rupert, B.C.
Friday, February 22, 2019 at 7:00 p.m.

- 1. CALL TO ORDER**
- 2. CONSIDERATION OF AGENDA (additions/deletions)**
- 3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES**

3.1	Minutes of the Regular meeting of the North Coast Regional District Board held January 25, 2019	Pg 1-12
3.2	Minutes of the Regular (Round 1) Budget meeting of the North Coast Regional District Board held January 26, 2019	Pg 13-22
3.3	Rise and Report – January 25, 2019 (<i>No Motion Required</i>) MOVED by Director Nobels, SECONDED by Director Putterill, that the staff report entitled “North Coast Regional District Signing Authorities” be received; AND THAT the Board of the North Coast Regional District authorize Mrs. Sharon Landrath and Mr. Barry Cunningham as signing authorities on the North Coast Regional District Northern Savings Credit Union account; AND THAT the Board of the North Coast Regional District authorize Mrs. Sharon Landrath as an authorized user on the North Coast Regional District Credit Union Automated Funds Transfer (CAFT) System; AND THAT the Board of the North Coast Regional District authorize Mrs. Sharon Landrath as signing authority on the North Coast Regional District Municipal Finance Authority of B.C. account; AND FURTHER THAT the Board of the North Coast Regional District remove Mr. Nelson Kinney and Mr. Sukhraj Gill as signing authorities on the North Coast Regional District Northern Savings Credit Union account. IC005-2019 CARRIED	Verbal

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1	Minutes of the Regular meeting of the Moresby Island Management Standing Committee held January 8, 2019	Pg 23-25
4.2	Minutes of the Regular meeting of the Regional Recycling Advisory Committee held October 24, 2018	Pg 26-28
4.3	Recommendation from the Regular meeting of the Regional Recycling Advisory Committee held January 30, 2019	Pg 29

5. DELEGATION

5.1	Port Edward Historical Society – North Pacific Cannery Update	Verbal
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6. FINANCE

6.1	S. Landrath, Treasurer – Cheques Payable over \$5,000 for January, 2019	Pg 30
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7. CORRESPONDENCE

7.1	Province of B.C. – 2019 Order of British Columbia	Pg 31-33
7.2	Environment and Climate Change Canada – Consultation on Amending Schedule 1 of the Species at Risk Act	Pg 34-54
7.3	Community Energy Association – Letter of Support for the Charge North EV Network Application	Pg 55
7.4	North Central Local Government Association – 2019 Annual General Meeting Agenda	Pg 56-65
7.5	Association of Vancouver Island and Coastal Communities – 2019 AVICC Convention Registration & Brochure	Pg 66-77
7.6	Merville Water Guardians – Formal Request to Protect the Groundwater of Vancouver Island	Pg 78-82
7.7	Prince Rupert Environmental Society – Large Vessel Anchor Safety Endorsement Request	Pg 83-87

8. REPORTS / RESOLUTIONS

8.1	D. Fish, Corporate Officer – April 2019 Strategic Planning Session Scheduling	Pg 88-91
8.2	D. Fish, Corporate Officer – 2019 Draft Resolution Submissions to the North Central Local Government Association	Pg 92-101
8.3	D. Fish, Corporate Officer – Approval of the Electors for Mainland Arts and Culture Contribution Bylaw No. 621, 2018	Pg 102-104

9. BYLAWS

9.1	Bylaw No. 621, 2018 – Being a bylaw to establish a service to provide a contribution to the cost of providing and operating arts and cultural centres <i>Prior to being given third reading.</i>	Pg 105-107
9.2	Bylaw No. 469.3, 2018 – Being a bylaw to amend the SQCRD Sandspit Water Service Establishment Bylaw No. 469, 2005 <i>Prior to adoption.</i>	Pg 108-112

10. LAND REFERRALS / PLANNING (*Voting restricted to Electoral Area Directors*)

None.	---
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11. NEW BUSINESS

11.1 Director's Reports	Verbal
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12. OLD BUSINESS

None.	---
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13. PUBLIC INPUT**14. IN-CAMERA**

That the public be excluded from the meeting according to section 90(1)(c) and (k) of the <i>Community Charter</i> "labour relations or other employee relations" and "negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public."	
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15. ADJOURNMENT



NORTH COAST REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2nd Avenue West in Prince Rupert, B.C. on Friday, January 25, 2019 at 7:00 p.m.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	B. Cunningham, City of Prince Rupert W. Niesh, Alternate, City of Prince Rupert D. Franzen, District of Port Edward K. Olsen, Village of Queen Charlotte D. Daugert, Village of Port Clements D. Nobels, Electoral Area A L. Budde, Alternate, Area C J. Young, Electoral Area D E. Putterill, Electoral Area E
Regrets	L. Brain, City of Prince Rupert K. Bergman, Electoral Area C
Staff	D. Chapman, Chief Administrative Officer D. Fish, Corporate Officer S. Gill, Treasurer S. Landrath, Deputy Treasurer
Public	1
Media	0

1. CALL TO ORDER 7:01 p.m.

2. AGENDA

MOVED by Director Nobels, SECONDED by Director Cunningham, that the January 25, 2019 North Coast Regional District Regular amended agenda be further amended and adopted as follows:

7.15 Coastal Community Network – CCN Membership and Support
 11.5 Cellular Service in Sandspit

001-2019

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the North Coast Regional District Board held December 14, 2018

MOVED by Director Nobels, SECONDED by Director Franzen, that the minutes of Statutory Meeting of the North Coast Regional District Board held December 14, 2019 be adopted as presented.

002-2019

CARRIED

3.2 Rise and Report – December 14, 2018 (no motion required)

MOVED by Director Putterill, SECONDED by Director Brain, that the report from staff entitled **“Haida Gwaii Regional Recreation Commission Membership” be received;**

AND THAT, in accordance with Bylaw 597, 2015, the Board of the North Coast Regional District appoint Mr. Jamie Polk to the Haida Gwaii Regional Recreation Commission, effective immediately.

IC050-2018

CARRIED

MOVED by Director Brain, SECONDED by Director Cunningham, that the report from staff entitled **“Treasurer Appointment” be received;**

AND THAT, in accordance with s. 237 of the **Local Government Act**, Sharon Landrath be appointed Deputy Treasurer of the North Coast Regional District effective January 14, 2019 to January 27, 2019;

AND THAT, in accordance with s. 237 of the **Local Government Act**, Sharon Landrath be appointed Treasurer of the North Coast Regional District effective January 28, 2019;

AND FURTHER THAT staff be authorized to sign and enter an employment contract with Sharon Landrath, as presented.

IC051-2018

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1 Minutes of the Regular meeting of the Moresby Island Management Standing Committee held December 4, 2018

MOVED by Director Putterill, SECONDED by Director Cunningham, that the minutes of the Regular meeting of the Moresby Island Management Standing Committee held December 4, 2018 be received.

003-2019

CARRIED

4.2 Minutes of the Regular meeting of the Highway 16/97 Electric Vehicle Network Study Advisory Committee held December 11, 2018

MOVED by Director Franzen, SECONDED by Director Putterill, that the minutes of the Regular meeting of the Highway 16/07 Electric Vehicle Network Study Advisory Committee held December 11, 2018 be received.

004-2019

CARRIED

The Corporate Officer provided an update to the Board of the North Coast Regional District with respect to the Highway 16/97 Electric Vehicle Network Study Advisory Committee. The Corporate Officer indicated that the Community Energy Association will be seeking capital funding through the CleanBC grant and would be providing local governments with a level 2 funding requirement document for consideration in February 2019. Local governments will be asked if they are interested in hosting a charging station and, if so, will they be willing to contribute approximately \$2,000-5,000 toward its installation and contracted maintenance.

5. DELEGATIONS

None.

6. FINANCE

- 6.1 S. Gill, Treasurer – Cheques Payable over \$5,000 for December, 2018

MOVED by Director Franzen, SECONDED by Director Nobels, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for December, 2018 be received and filed.

005-2019

CARRIED

7. CORRESPONDENCE

- 7.1 City of Prince Rupert – Request for Letter of Support to UBCM Child Care Planning Funding

MOVED by Director Franzen, SECONDED by Director Olsen, that the correspondence from the City of Prince Rupert with respect to its request for a letter of support to accompany its application to the UBCM Child Care Planning funding program be received;

AND THAT the Board of the North Coast Regional District provide a letter of support to the City of Prince Rupert to accompany its application to the UBCM Child Care Planning program to support a child care inventory and assessment study for the City of Prince Rupert.

006-2019

CARRIED

- 7.2 Union of BC Municipalities – Gas Tax Agreement Community Works Fund Payment

MOVED by Director Franzen, SECONDED by Director Putterill, that the correspondence from the Union of BC Municipalities with respect the North Coast **Regional District's community works fund payment** be received for information.

007-2019

CARRIED

- 7.3 Queen Charlotte Heritage Housing Society – Letter of Support – Gwaii Trust Major Contributions Grant

MOVED by Director Cunningham, SECONDED by Director Putterill, that the correspondence from the Queen Charlotte Heritage Housing Society with respect its **request for a letter of support for its application to Gwaii Trust's major contributions grant** be received;

AND THAT the Board of the North Coast Regional District provide a letter of support to the Queen Charlotte Heritage Housing Society to accompany its application to Gwaii **Trust's major contributions grant program to support its office renovation project.**

008-2019

CARRIED

- 7.4 Port Edward Historical Society – Grant Application – Investing in Canada Infrastructure Program

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the Port Edward Historical Society with respect to its request for a letter of support to accompany its application to the Investing in Canada Infrastructure Program – Community, Culture and Recreation stream - be received;

AND THAT the Board of the North Coast Regional District provide a letter of support to the Port Edward Historical Society for its application to the Investing in Canada Infrastructure Program – Community, Culture and Recreation Stream – for the completion of capital upgrades to the North Pacific Cannery.

009-2019

CARRIED

- 7.5 Tow Hill Road Community Association – Request for Funding – Community Kiosk Improvement

MOVED by Director Young, SECONDED by Director Franzen, that the correspondence from the Tow Hill Road Community Association with respect to its request for funding to support improvements to the community kiosk be received.

010-2019

CARRIED

- 7.6 West Coast Environmental Law – Your Local Climate Change Impacts and the Fossil Fuel Industry

MOVED by Director Daugert, SECONDED by Director Franzen, that the correspondence from West Coast Environmental Law with respect to climate change impacts and the fossil fuel industry be received.

011-2019

CARRIED

MOVED by Director Nobels, SECONDED by Director Putterill, that the Board of the North Coast Regional District send climate action accountability letters to the fossil fuel companies outlined in the West Coast Environmental Law group's correspondence.

012-2019

CARRIED

- 7.7 Enbridge – Westcoast Connector Gas Transmission Ltd. Application for Extension to Environmental Assessment Certificate

MOVED by Director Putterill, SECONDED by Director Nobels, that the correspondence from Enbridge with respect to the Westcoast Connector Gas Transmission Ltd. application for extension to the environmental assessment certificate be received;

AND THAT the Board of the North Coast Regional District extend invitation to Enbridge to appear as a delegation at a future 2019 North Coast Regional District Regular Board meeting.

013-2019

CARRIED

- 7.8 Association of Vancouver Island and Coastal Communities – AVICC January Update

MOVED by Director Nobels, SECONDED by Director Putterill, that the correspondence from the Association of Vancouver Island and Coastal Communities with respect to its January update be received.

014-2019

CARRIED

- 7.9 North Central Local Government Association -2019 Resolutions Package

MOVED by Director Nobels, SECONDED by Director Olsen, that the correspondence from the North Central Local Government Association with respect to the 2019 resolutions package be received.

015-2019

CARRIED

MOVED by Director Putterill, SECONDED by Director Olsen, that staff be directed to draft resolutions with regard to cannabis tax sharing revenue and BC Ferries for submission to the North Central Local Government Association, to be considered by the Board of the North Coast Regional District at its Regular meeting held February 22, 2019.

016-2019

CARRIED

- 7.10 Honourable Claire Trevena, Minister of Transportation and Infrastructure – BC Ferries

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the Honourable Claire Trevena, Minister of Transportation and Infrastructure, with respect to BC Ferries funding be received.

017-2019

CARRIED

- 7.11 Honourable Jinny Sims, Minister of Citizens' Services – UBCM Annual Convention

MOVED by Director Franzen, SECONDED by Director Cunningham, that the correspondence from the Honourable Jinny Sims, Minister of Citizens' Services, with respect to the 2018 UBCM ministerial meeting be received.

018-2019

CARRIED

- 7.12 Honourable Marc Garneau, Minister of Transport – RE: NCRD Response to Transport Canada's Ports Modernization Review

MOVED by Director Franzen, SECONDED by Director Cunningham, that the correspondence from the Honourable Marc Garneau, Minister of Transport, with respect to Transport Canada's Ports Modernization Review be received.

019-2019

CARRIED

- 7.13 Lawnhill-Miller Creek Management Committee – 2019 Request for Funding

MOVED by Director Nobels, SECONDED by Director Olsen, that the correspondence from the Lawnhill-Miller Creek Management Committee with respect to its request for funding be received.

020-2019

CARRIED

- 7.14 Ministry of Transportation and Infrastructure – RE: Shoreline Erosion along Shingle Bay Rd. in Sandspit, B.C.

MOVED by Director Nobels, SECONDED by Director Putterill, that the correspondence from the Ministry of Transportation and Infrastructure with respect to shoreline erosion along Shingle Bay Road in Sandspit, B.C. be received.

021-2019

CARRIED

Director Nobels declared a conflict of interest and left the meeting at 7:29 p.m.

- 7.15 Coastal Community Network – CCN Membership and Support

MOVED by Alternate Director Budde, SECONDED by Director Franzen, that the correspondence from the Coastal Community Network with respect to membership and support for the Coastal Community Network be received.

022-2019

CARRIED

Director Nobels rejoined the meeting at 7:31 p.m.

8. REPORTS – RESOLUTIONS

- 8.1 D. Lomax, Recreation Coordinator – Haida Gwaii Regional Recreation 2018 4th Quarter Reporting

MOVED by Director Franzen, SECONDED by Director Nobels, that the report from staff **entitled** “Haida Gwaii Regional Recreation 2018 4th Quarter Reporting” **be** received for information.

023-2019

CARRIED

- 8.2 D. Fish, Corporate Officer – 2018 Grant Writing Activities

MOVED by Director Nobels, SECONDED by Alternate Director Budde, that the report from staff **entitled** “2018 Grant Writing Activities” **be received for information.**

024-2019

CARRIED

8.3 D. Fish, Corporate Officer – 2019 Parcel Tax Roll Review Panel Scheduling

MOVED by Director Cunningham, SECONDED by Director Nobels, that the report from **staff entitled “2019 Parcel Tax Roll Review Panel Scheduling” be received;**

AND THAT the Board of the North Coast Regional District appoint the following members of the Board as the Parcel Tax Roll Review Panel to meet and review the Sandspit Water Parcel Tax Roll:

- Director Putterill
- Director Olsen
- Director Young

AND THAT February 22, 2019 at 6:45 p.m. be scheduled as the sitting of the Review Panel;

AND THAT the Board designed Director Putterill as Chair of the Review Panel;

AND FURTHER THAT the Treasurer be designated as the “Collector” for the parcel tax roll.

025-2019

CARRIED

8.4 D. Fish, Corporate Officer - Community Emergency Preparedness Fund – EOC & Training

MOVED by Director Putterill, SECONDED by Director Nobels, that the report from staff **entitled “Community Emergency Preparedness Fund – EOC & Training” be received;**

AND THAT the Board of the North Coast Regional District support the North Coast **Regional District’s application to the Community Emergency Preparedness Fund – EOC & Training Stream –** to support the Sandspit Emergency Communications Equipment Project.

026-2019

CARRIED

8.5 D. Fish, Corporate Officer - Community Emergency Preparedness Fund – Flood Risk Assessment, Mapping & Mitigation Planning

MOVED by Director Nobels, SECONDED by Director Putterill, that the report from staff **entitled “Community Emergency Preparedness Fund – EOC & Training” be received.**

027-2019

CARRIED

MOVED by Director Putterill, SECONDED by Director Olsen, the Board of the North Coast Regional District extend an invitation to the Ministry of Transportation and Infrastructure District Manager to appear as a delegation at a future 2019 North Coast Regional District Regular Board meeting to discuss shoreline erosion along Shingle Bay Road in Sandspit, B.C.

028-2019

CARRIED

9. BYLAWS

- 9.1 Bylaw No. 621, 2018 – Being a bylaw to establish a service to provide a contribution to the cost of providing and operating arts and cultural centres

MOVED by Director Nobels, SECONDED by Director Cunningham, that Bylaw No. 621, 2018 be given second reading.

029-2019

CARRIED

MOVED by Director Nobels, SECONDED by Director Cunningham, that staff be directed to prepare an updated report on the public approval process for Bylaw No. **621, 2018 for the Board of the North Coast Regional District's** consideration at its Regular meeting held February 22, 2019.

030-2019

CARRIED

- 9.2 Bylaw No. 630, 2019 – **Being a bylaw to provide for Directors' Remuneration**

MOVED by Director Putterill, SECONDED by Director Franzen, that Bylaw No. 630, 2019 be given first reading.

031-2019

CARRIED

MOVED by Director Nobels, SECONDED by Director Franzen, that Bylaw No. 630, 2019 be given second reading.

032-2019

CARRIED

MOVED by Director Franzen, SECONDED by Alternate Director Budde, that Bylaw No. 630, 2019 be amended and given third reading as follows:

- Section 3(a)
 - **Delete:** "thirteen thousand five hundred and forty-nine"; and
 - **Replace:** "thirteen thousand five hundred and fifty".
- Section 3(b)
 - **Delete:** "seventeen thousand and nine"; and
 - **Replace:** "seventeen thousand and ten".
- Section 5(a)
 - **Delete:** "eight thousand three hundred and fifty-five"; and
 - **Replace:** "eight thousand three hundred and fifty-six".
- Section 5(b)
 - **Delete:** "one hundred and eighty-two and forty cents"; and
 - **Replace:** "one hundred and eighty-three".
- Section 6(a)
 - **Delete:** "one hundred and eighty-two"; and
 - **Replace:** "one hundred and eighty-three".
- Section 6(b)
 - **Delete:** "one hundred and eighty-two"; and
 - **Replace:** "one hundred and eighty-three".

033-2019

CARRIED

MOVED by Director Franzen, SECONDED by Director Franzen, that Bylaw No. 630, 2019 be adopted.

034-2019

CARRIED

10. LAND REFERRALS / PLANNING

10.1 M. Williams, Planning Consultant – Land Referral: YCS Holdings

MOVED by Director Young, SECONDED by Director Daugert, that the report from the consultant entitled **“Land Referral: YCS Holdings” be received;**

AND THAT the Board of the North Coast Regional District provide no objection to approval of the project subject to the comments submitted by the Graham Island Advisory Planning Commission and the following:

- Notice is provided to residents when hauling is expected to take place; and
- Operations are limited to daylight hours.

035-2019**CARRIED****11. NEW BUSINESS**

11.1 Director's Reports

MOVED by Director Nobels, SECONDED by Director Olsen, that the verbal reports from the Directors, as follows, be received:

Director Cunningham – City of Prince Rupert

- **The City's boil water advisory has been lifted; and**
- Director Cunningham indicated a desire to see more educational programming completed for recycling operations in the City.

Director Franzen – District of Port Edward

- **The District donated \$500 toward the North Coast Veteran's Association and \$750 toward the Youth Soccer Association; and**
- The District will be increasing bus fare from \$2 to \$3.

Alternate Director Budde – Electoral Area C

- **Oona River residents are thankful for the Regional District's assistance in** submitting an application to Investing in Canada Infrastructure program to support capital upgrades to the Oona River Community Hall; and
- TELUS employees are working in the community.

Director Olsen – Village of Queen Charlotte

- The new 19 units of assisted living in the Village are underway with construction;
- The Village is liaising with Leonard Munt, District Manager FLNRO, to organize an islands-wide forestry meeting with elected officials for March 5, 2019;
- Oil is no longer being recycled on Haida Gwaii and the Village is now looking for a water separator; and
- **Director Olsen attended the Local Government Leadership Academy's elected officials training in January 2019.**

Director Nobels – Electoral Area A

- Director Nobels attended the January 23, 2019 Environmental Assessment meeting for the Vopak project which included discussion around updating the process and development of a terms of reference. Issues with rail transport and GHG emissions calculation were identified; and
- Director Nobels provided information on a presentation from Bruce Campbell on rail transportation safety to be held in the City of Prince Rupert on January 26, 2019.

Director Putterill – Electoral Area E

- Director Putterill attended the Local Government Leadership Academy's **elected** officials training in January 2019;
- The Vancouver Island Regional Library meeting went well, and included identification of potential construction locations for the proposed new Masset and Queen Charlotte Library buildings;
- Director Putterill indicated that he is now a member of the GwaiiTel Society Board of Directors and that GwaiiTel has submitted a \$6 million application to the Connecting BC funding program to support last mile solutions on Haida Gwaii;
- GwaiiTel finalized contribution agreements for upgrades to the radio transistor link on Moresby Island; and
- Director Putterill is meeting with community user groups of the Sandspit Community Hall to identify their needs and any concerns.

Director Young – Electoral Area D

- Director Young **attended the Local Government Leadership Academy's elected** officials training in January 2019;
- Director Young attended various meetings including those for the Misty Isles Economic Development Society, the SPCA, and Northern Development Initiative Trust; and
- Director Young continues to familiarize herself with policy adopted by the Board of the North Coast Regional District.

Chair Pages – Village of Masset

- The Village is busy with lots of construction taking place including at the Northern Savings Credit Union, the RCMP detachment, and various façade improvements;
- Proponents have approached the Village for a letter of support towards applications in support of fiber connectivity on Haida Gwaii;
- The Village met with Northern Health Authority; and
- TELUS employees have been sighed at telephone hill and are intending to build new technology and a facility to improve internet speeds and connections on island.

036-2019**CARRIED**11.2 North Coast Regional District 2019 Application to Northern Development Initiative Trust's **Economic Development Capacity Building Program**

MOVED by Director Olsen, SECONDED by Director Nobels, that the North Coast Regional District 2019 Application to **Northern Development Initiative Trust's Economic Development Capacity Building Program** be received;

AND THAT the Board of the North Coast Regional District support the North Coast **Regional District's 2019 application to Northern Development Initiative Trust's Economic Development Capacity Building program.**

037-2019**CARRIED**

- 11.3 North Coast Regional District 2019 Application to Northern Development Initiative Trust's Grant Writing Support Program

MOVED by Director Nobels, SECONDED by Director Franzen, that the North Coast Regional District 2019 Application to Northern Development Initiative Trust's Grant Writing Support Program be received;

AND THAT the Board of the North Coast Regional District support the North Coast Regional District's 2019 application to Northern Development Initiative Trust's Grant Writing Support program.

038-2019

CARRIED

- 11.4 Director Putterill, Electoral Area "E" – Traffic Enforcement on Moresby Island

Director Putterill indicated that traffic enforcement in Sandspit remains an issue, with many drivers neglecting posted speed signage. Director Putterill indicated that he wished to flag this issue with the Ministry of Transportation and Infrastructure District Manager, Darrell Gunn.

- 11.5 Cellular Service in Sandspit

MOVED by Director Putterill, SECONDED by Director Olsen, that the Board of the North Coast Regional District send correspondence to TELUS and the Honourable **Jinny Sims, Minister of Citizens' Services, to indicate that there** are still areas within Sandspit that are not covered under the cellular network.

039-2019

CARRIED

12. OLD BUSINESS

- 12.1 Revised North Coast Regional District 2019 Board Meeting Schedule

MOVED by Director Franzen, SECONDED by Director Nobels, that the revised 2019 North Coast Regional District Board Meeting Schedule be adopted.

040-2019

CARRIED

- 12.2 Letter of Support for the Village of Port Clements' Application to the Gwaii Trust Major Contributions Grant Program

MOVED by Director Olsen, SECONDED by Director Cunningham, that the Board of the North Coast Regional District provide a letter of support to the Village of Port Clements for its application to the Gwaii Trust Major Contributions funding program to support the Port Clements Fire Hall Exterior Renovations project.

041-2019

CARRIED

- 12.2 D. Chapman, Chief Administrative Officer – Update on April 2019 Strategic Planning Session

The Chief Administrative Officer indicated that Mr. Allan Nielson, Nielson Strategies Inc., had been retained for his services as a facilitator to the strategic planning session to be held April 27-28, 2019.

13. PUBLIC INPUT

There was 1 comment from the public.

14. IN CAMERA

MOVED by Director Franzen, SECONDED by Alternate Director Budde, that the public be excluded from the meeting according to section 90(1)(k) of the *Community Charter* “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.”

042-2019**CARRIED****15. ADJOURNMENT**

MOVED by Director Putterill, SECONDED by Director Nobels, that the North Coast Regional District Regular Board meeting be adjourned at 9:59 p.m.

043-2019**CARRIED***Approved and adopted:**Certified correct:*

Chair

Corporate Officer



NORTH COAST REGIONAL DISTRICT

MINUTES of the Regular (Round 1 Budget) Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2nd Avenue West in Prince Rupert, B.C. on Saturday, January 26, 2019 at 10:00 AM.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	B. Cunningham, City of Prince Rupert W. Niesh, Alternate, City of Prince Rupert C. Mackenzie, Alternate, District of Port Edward K. Olsen, Village of Queen Charlotte D. Daugert, Village of Port Clements D. Nobels, Electoral Area A L. Budde, Alternate, Area C J. Young, Electoral Area D E. Putterill, Electoral Area E
Regrets	L. Brain, City of Prince Rupert D. Franzen, District of Port Edward K. Bergman, Electoral Area C
Staff	D. Chapman, Chief Administrative Officer D. Fish, Corporate Officer S. Gill, Treasurer S. Landrath, Deputy Treasurer
Public	1
Media	0

1. CALL TO ORDER 10:02 a.m.

2. AGENDA

MOVED by Director Nobels, SECONDED by Director Olsen, that the January 26, 2019 Regular (R1 Budget) agenda be adopted as presented.

044-2019

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

None.

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.

5. DELEGATIONS

None.

6. FINANCE

Round 1 of the draft 2019 – 2023 North Coast Regional District (NCRD) Financial Plan was distributed to the Board and is available on the NCRD website.

7. CORRESPONDENCE

MOVED by Director Olsen, SECONDED by Director Young, that the following correspondence be received for information:

- 7.1 Dixon Entrance Maritime Museum – 2019 Budget Request
- 7.2 Haida Gwaii Regional Recreation Commission – 2019 Budget Request
- 7.3 Delkatla Sanctuary Society – 2019 Budget Request
- 7.4 Dodge Cove Recreation Society – 2019 Budget Request
- 7.5 Haida Gwaii Arts Council – 2018-19 Financial Support for Haida Gwaii Arts Council Society
- 7.6 Haida Gwaii Museum – 2018 Annual Funding Report/2019 Annual Funding Request
- 7.7 Port Edward Historical Society – 2019 Budget Request
- 7.8 Oona River Community Association – ORCA 2019 Operating Grant
- 7.9 Port Clements Historical Society – 2019 Budget
- 7.10 Prince Rupert City & Regional Archives – Budget Request 2019
- 7.11 Prince Rupert Public Library – 2019 Grant Request
- 7.12 Vancouver Island Regional Library – Library Budget and Levy to Members
- 7.13 Sandspit Emergency Preparedness Planners – Sandspit Emergency Program 2019 Budget Request

045-2019

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 S. Gill, Treasurer – North Coast Regional District 2019 Budget Process

MOVED by Director Nobels, SECONDED by Director Franzen, that the verbal report **from staff entitled “North Coast Regional District 2019 Budget Process” be received** for information.

046-2019

CARRIED

9. FINANCIAL PLAN'S REVIEW**9.1 Administration – Function 110**

MOVED by Director Putterill, SECONDED by Director Cunningham, that the Five-Year Financial Plan 2019-2023 for Administration, Function 110, be referred to the Round 2 budget discussions as amended:

- Increase staff travel to include travel to treaty negotiations;
- Increase grant writing expenditures from \$4,000 to \$12,000;
- Increase the employer health tax expense;
- Annual contribution toward the Coastal Community Network of \$500; and
- Anticipated cost to purchase promotional material for the All Native Basketball Tournament.

047-2019**CARRIED**

The Board of the North Coast Regional District directed staff to prepare a report summarizing changes to the BC Employer Health Tax to be brought forward to the February 23, 2019 Round 2 Budget meeting.

Director Nobels declared a conflict of interest and left the meeting at 11:02 a.m.

MOVED by Director Putterill, SECONDED by Director Olsen, that the 2019 funding request from the Coastal Community Network be included in the Round 2 financial plan for Administration, Function 110.

048-2019**CARRIED**

Director Nobels rejoined the meeting at 11:03 a.m.

MOVED by Director Franzen, SECONDED by Director Nobels, that staff investigate the cost to purchase and implement branded mops to be used as promotional materials at the All Native Basketball Tournament.

049-2019**CARRIED****9.2 Electoral Area Administration – Function 120**

MOVED by Director Nobels, SECONDED by Director Putterill, that the Five-Year Financial Plan 2019-2023 for Electoral Area Administration, Function 120, be referred to the Round 2 budget discussions as amended:

- Increase Director's registration costs to the Association of Vancouver Island and Coastal Communities Annual General Meeting from \$300 to \$1,200; and
- Increase to staff travel to support treaty negotiations.

050-2019**CARRIED**

9.3 Electoral Area E Administration – Function 121

MOVED by Director Putterill, SECONDED by Alternate Director Mackenzie, that the Five-Year Financial Plan 2019-2023 for Electoral Area E Administration, Function 121, be referred to the Round 3 budget discussions as presented.

051-2019**CARRIED**

9.4 Elections – Function 130

MOVED by Director Putterill, SECONDED by Alternate Director Mackenzie, that the Five-Year Financial Plan 2019-2023 for Elections, Function 130, be referred to the Round 3 budget discussions as presented.

052-2019**CARRIED**

9.5 Grant-in-Aid (All) – Function 170

MOVED by Director Nobels, SECONDED by Director Putterill, that the Five-Year Financial Plan 2019-2023 for Grant-in-Aid (All), Function 170, be referred to the Round 3 budget discussions as presented.

053-2019**CARRIED**

9.6 Grant-in-Aid Area A – Function 171

MOVED by Director Nobels, SECONDED by Alternate Director Budde, that the Five-Year Financial Plan 2019-2023 for Grant-in-Aid Area A, Function 171, be referred to the Round 3 budget discussions as presented.

054-2019**CARRIED**

9.7 Grant-in-Aid Area C – Function 172

MOVED by Alternate Director Budde, SECONDED by Director Olsen, that the Five-Year Financial Plan 2019-2023 for Grant-in-Aid Area C, Function 172, be referred to the Round 2 budget discussions as presented.

055-2019**CARRIED**

9.8 Grant-in-Aid Area D – Function 173

MOVED by Director Young, SECONDED by Alternate Director Budde, that the Five-Year Financial Plan 2019-2023 for Grant-in-Aid Area D, Function 173, be referred to the Round 2 budget discussions as amended:

- 2019 funding requests from community groups as follows:
 - Towhill Community Association - \$500
 - Lawnhill Miller Creek Management Committee - \$1,000
 - Tlell Community (contingency) - \$1,000

056-2019**CARRIED**

9.9 Grant-in-Aid Area E – Function 174

MOVED by Director Putterill, SECONDED by Director Nobels, that the Five-Year Financial Plan 2019-2023 for Grant-in-Aid Area E, Function 174, be referred to the Round 2 budget discussions as amended:

- Increase to the total requisition for the service to a total of \$4,631.

057-2019**CARRIED**

9.10 Member Municipality Debt – Function 190

MOVED by Director Nobels, SECONDED by Alternate Director Niesh, that the Five-Year Financial Plan 2019-2023 for for Member Municipality Debt, Function 190, be referred to the Round 3 budget discussions as presented.

058-2019**CARRIED**

Director Putterill declared a conflict of interest and left the meeting at 11:32 a.m.

9.11 Sandspit Fire – Function 210

MOVED by Director Nobels, SECONDED by Director Young, that the Five-Year Financial Plan 2019-2023 for Sandspit Fire, Function 210, be referred to the Round 3 budget discussions as presented.

059-2019**CARRIED**

Director Putterill rejoined the meeting at 11:34 a.m.

9.12 Emergency Programming – Areas A & C – Function 220

MOVED by Director Nobels, SECONDED by Alternate Director Budde, that the Five-Year Financial Plan 2019-2023 for Emergency Programming – Areas A & C, Function 220, be referred to the Round 3 budget discussions as amended:

- Include AED defibrillator costs for the Dodge Cove and Oona River locations.

060-2019**CARRIED**

9.13 Emergency Programming – Area D – Function 227

MOVED by Director Young, SECONDED by Director Olsen, that the Five-Year Financial Plan 2019-2023 for Emergency Programming – Area D, Function 227, be referred to the Round 3 budget discussions as presented.

061-2019**CARRIED**

9.14 Emergency Programming – Area E – Function 229

MOVED by Director Putterill, SECONDED by Director Nobels, that the Five-Year Financial Plan 2019-2023 for Emergency Programming – Area E, Function 229, be referred to the Round 2 budget discussions as presented.

062-2019**CARRIED**

9.15 Tlell Fire – Function 230

MOVED by Director Young, SECONDED by Director Putterill, that the Five-Year Financial Plan 2019-2023 for Tlell Fire, Function 230, be referred to the Round 3 budget discussions as presented.

063-2019**CARRIED**

9.16 Islands Solid Waste – Function 310-319

MOVED by Alternate Director Budde, SECONDED by Director Olsen, that the Five-Year Financial Plan 2019-2023 for Islands Solid Waste, Function 310-319, be referred to the Round 2 budget discussions as presented.

064-2019**CARRIED**

9.17 Regional (Mainland) Recycling – Function 340

MOVED by Director Cunningham, SECONDED by Director Daugert, that the Five-Year Financial Plan 2019-2023 for Regional (Mainland) Recycling, Function 340, be referred to the Round 2 budget discussions as amended:

- Amend conditional grant revenue to include \$1,298,475 in 2019, removing those revenues in subsequent years; and
- Include \$500,000 in long-term capital loans in 2019 revenue.

065-2019**CARRIED**

The Chair recessed the meeting at 12:26 p.m.

The Chair reconvened the meeting at 12:34 p.m.

9.18 Rural Land Use Planning – Function 510

MOVED by Director Nobels, SECONDED by Director Putterill, that the Five-Year Financial Plan 2019-2023 for Rural Land Use Planning, Function 510, be referred to the Round 3 budget discussions as presented.

066-2019**CARRIED**

Director Putterill declared a conflict of interest and left the meeting at 12:38 p.m.

9.19 Economic Development – Function 570

MOVED by Director Nobels, SECONDED by Director Daugert, that the Five-Year Financial Plan 2019-2023 for Economic Development, Function 570, be referred to the Round 3 budget discussions as presented.

067-2019**CARRIED**

Director Putterill rejoined the meeting at 12:40 p.m.

9.20 Prince Rupert Regional Archives – Function 710

MOVED by Director Nobels, SECONDED by Alternate Director Niesh, that the Five-Year Financial Plan 2019-2023 for Prince Rupert Regional Archives, Function 710, be referred to the Round 2 budget discussions as presented.

068-2019**CARRIED**

9.21 North Pacific Cannery – Function 715

MOVED by Alternate Director Budde, SECONDED by Director Putterill, that the Five-Year Financial Plan 2019-2023 for North Pacific Cannery, Function 715, be referred to the Round 3 budget discussions as presented.

069-2019**CARRIED**

9.22 Haida Gwaii Museum – Function 720

MOVED by Director Daugert, SECONDED by Director Olsen, that the Five-Year Financial Plan 2019-2023 for Haida Gwaii Museum, Function 720, be referred to the Round 2 budget discussions as presented.

070-2019**CARRIED**

The Board directed staff to prepare a report, for information, of user fees and other user charges being collected by grant recipients under the North Coast Regional District Haida Gwaii Museum service, Function 720.

9.23 Vancouver Island Regional Library – Function 725

MOVED by Alternate Director Budde, SECONDED by Director Daugert, that the Five-Year Financial Plan 2019-2023 for Vancouver Island Regional Library, Function 725, be referred to the Round 2 budget discussions as presented.

071-2019**CARRIED**

The Board directed staff to bring back information with respect to the increase to the North Coast Regional District's annual levy from the Vancouver Island Regional Library between 2017 and 2018.

9.24 Haida Gwaii Recreation – Function 730

MOVED by Director Daugert, SECONDED by Director Olsen, that the Five-Year Financial Plan 2019-2023 for Haida Gwaii Recreation, Function 730, be referred to the Round 3 budget discussions as presented.

072-2019**CARRIED**

9.25 Sandspit Community Hall – Function 735

MOVED by Director Putterill, SECONDED by Director Nobels, that the Five-Year Financial Plan 2019-2023 for Sandspit Community Hall, Function 735, be referred to the Round 2 budget discussions as presented.

073-2019**CARRIED**

Director Putterill indicated that he would communicate with the Sandspit Community Hall Committee to discuss any potential facility maintenance that may be needed in 2019 or subsequent years.

9.26 Mainland Recreation Area A – Function 751

MOVED by Director Nobels, SECONDED by Alternate Director Budde, that the Five-Year Financial Plan 2019-2023 for Mainland Recreation Area A, Function 751, be referred to the Round 2 budget discussions as amended:

- Remove AED defibrillator costs for the Dodge Cove Hall; and
- Decrease corresponding amount in 2019 requisition.

074-2019**CARRIED**

9.27 Mainland Recreation Area C – Function 752

MOVED by Alternate Director Budde, SECONDED by Director Nobels, that the Five-Year Financial Plan 2019-2023 for Mainland Recreation Area C, Function 752, be referred to the Round 2 budget discussions as amended:

- Remove AED defibrillator costs for the Oona River Community Hall; and
- Decrease corresponding amount in 2019 requisition.

075-2019**CARRIED**

9.28 Feasibility Studies – Function 901

MOVED by Director Nobels, SECONDED by Alternate Director Budde, that the Five-Year Financial Plan 2019-2023 for Feasibility Studies, Function 901, be referred to the Round 3 budget discussions as presented.

076-2019**CARRIED**

9.29 Sandspit Water – Function 810

MOVED by Director Putterill, SECONDED by Director Young, that the Five-Year Financial Plan 2019-2023 for Sandspit Water, Function 810, be referred to the Round 3 budget discussions as presented.

077-2019**CARRIED****10. OLD BUSINESS**

None.

11. NEW BUSINESS

None.

12. PUBLIC INPUT

There were 0 questions from the public.

13. IN CAMERA

None.

14. ADJOURNMENT

MOVED by Director Nobels, SECONDED by Director Cunningham, that the North Coast Regional District Regular Board meeting be adjourned at 1:14 p.m.

078-2019

CARRIED

Approved and adopted:

Certified correct:

Chair

Corporate Officer



NORTH COAST REGIONAL DISTRICT

MORESBY ISLAND MANAGEMENT STANDING COMMITTEE

MINUTES of the Regular Meeting of the Moresby Island Management Standing Committee (MIMSC) held at Sandspit Community Centre, Sandspit, B.C. on January 8, 2019 at 7:00 PM.

Adopted February 5, 2019

PRESENT Gail Henry, Bill Quaas, Evan Putterill, Gord Usher

ABSENT Stan Hovde

Chair Gail Henry

Vice Chair

Staff Barb Parser

Public 3

1. CALL TO ORDER 7:05 PM

2. CONSIDERATION OF AGENDA (additions/deletions)

2.1 Agenda January 2019

001-2019 MOTION to accept agenda with the addition of item 4.1, Election of Chairperson, moved by Evan Putterill, seconded by Gord Usher, Carried

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes December 2018

002-2019 MOTION to adopt and file December minutes of meeting, moved by Gord Usher, seconded by Bill Quaas, Carried

4. ELECTION OF CHAIRPERSON

4.1 Election Vote for MIMSC Chairperson

003-2019 MOTION to elect Gail Henry as chairperson for MIMCS, moved by Gord Usher, seconded by Evan Putterill, Carried

5. CORRESPONDENCE

None

6. REPORTS – RESOLUTIONS

6.1 Water Operators Report

6.2 Directors Report - Verbal -

- SPCA Funding Ideas, Can call Evan Putterill
- Infrastructure Programs, Oona River, Recycling Facilities in Prince Rupert
- Visioning meeting for Community Hall and Grounds
- Emergency Preparedness, Grant coming up
- Shingle Bay Shoreline, investigate funding for erosion study

Regional District Report - Verbal

- Lack of Budget for Committees
- MIEDS, Love Haida Gwaii Site, Forestry Issues
- Gwaii Tel to increase band width 60% from Mainland to Haida Gwaii
- Fire Department Budget, Wildfire equipment and training, new water pump
- Newest benefit allowance, NC, Stikine and Bukley RD request funds from Province of BC Resource funds

004-2019 MOTION to receive and file Water Operators Report and Directors and RD Report (verbal) moved by Bill Quaas, seconded by Evan Putterill, Carried

7. OLD BUSINESS

7.1 Ratification of Motion 056-2018:

MOTION via Electronic Vote, Moved by Evan Putterill to have MIMSC to write letter of support for the Hecate Straight Stream Keepers to apply for the Coastal Restoration Funds for Fish Creek restoration work in Haida Gwaii, seconded by Gord Usher, Carried

005-2019 MOTION to ratify electronic vote to write support letter to Hecate Straight Stream Keepers, moved by Evan Putterill, seconded by Bill Quaas, Carried

7.2 Update - GT Vibrant Communities Funding Allocation for Area E

006-2019 MOTION have a meeting in February 2019 to have a round table discussion regarding MIMSC criteria guidelines for the GT Vibrant Communities money moved by Evan Putterill, seconded by Gail Henry, Carried

007-2019 MOTION to write a letter to GT that MIMSC/Sandspit would like GT to continue the Vibrant Communities Funding Program and ask for a 5 year certainty on a rolling basis moved by Evan Putterill, seconded by Gord Usher, Carried

8. NEW BUSINESS

8.1 GT Vibrant Communities Funding - Letter of Support Request, Haida Gwaii Community Futures Proposal for Sandspit Mural Project

008-2019 Motion to provide letter of Support to Haida Gwaii Community Futures moved by Evan Putterill, seconded by Gord Usher, Carried

8.2 Traffic Enforcement on Moresby Island - Evan Putterill will speak to RD re: Speed boards for Sandspit, Can contact Evan by the 20th of January 2019

8.3 MIMSC 2019 Meeting Dates - Consider changing meeting day to Monday's

9. PUBLIC INPUT

10. IN CAMERA

11. ADJOURNMENT

009-2019 MOTION to Adjourn by Gord Usher, 8:02 PM, Carried

Approved and adopted:

Certified correct:

Chair

Secretary



**NORTH COAST REGIONAL DISTRICT
REGIONAL RECYCLING ADVISORY COMMITTEE**

MINUTES of the Regular Meeting of the Regional Recycling Advisory Committee (RRAC) held at the 14-342 3rd Avenue West in Prince Rupert, B.C. on Wednesday, October 24, 2018 at 12:00 pm.

PRESENT

Chair	D. Nobels, NCRD Electoral Area A
Members	H. Seidemann, City of Prince Rupert J. Martin, Environmental Representative J. Cohen, Community Representative E. Witherly, Community Representative
Regrets	B. Payette, District of Port Edward T. Ostrom, City of Prince Rupert
Staff	D. Fish, Corporate Officer T. Des Champ, Recycling Operations Manager
Public	0
Media	0

1. CALL TO ORDER 12:03 p.m.

2. CONSIDERATION OF AGENDA

MOVED by Member Cohen, SECONDED by Member Witherly, that the July 18, 2018 Regional Recycling Advisory Committee meeting agenda be amended and adopted to include the following:

- 4.1 S. Dantzer, Resident – Prince Rupert Rubbish Roundup
- 7.1 Curbside Recycling

006-2018

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

- 3.1 Minutes of the Regional Recycling Advisory Committee meeting held January 24, 2018

MOVED by Member Seidemann, SECONDED by Member Cohen, that the minutes of the January 24, 2018 Regional Recycling Advisory Committee meeting be adopted as presented.

007-2018

CARRIED

4. DELEGATIONS

4.1 S. Dantzer, Resident – Prince Rupert Rubbish Roundup

Sarah Dantzer, resident of Prince Rupert, B.C., addressed the Regional Recycling Advisory Committee with respect to a planned volunteer community cleanup initiative, Rupert Rubbish Roundup, being led by themselves and other interested volunteers.

Ms. Dantzer noted that last year's roundup had grown in the number of volunteers and that the total waste collected totaled roughly 4,000 kgs.

Ms. Dantzer noted that the Roundup is being planned for Sunday, March 10th, 2019.

Ms. Dantzer inquired into the supporting partnership opportunities with the Regional District and staff indicated that marketing support would be provided.

Ms. Dantzer answered questions posed by the Regional Recycling Advisory Committee.

The Chair thanked Ms. Dantzer for her presentation.

5. CORRESPONDENCE

5.1 Union of B.C. Municipalities – Gas Tax Strategic Priorities Fund Application

MOVED by Member Witherly, SECONDED by Member Cohen, that the correspondence from the Union of B.C. Municipalities with respect to the North Coast **Regional District's application to the Gas Tax Strategic Priorities Fund** be received.

008-2018

CARRIED

Member Martin joined the meeting at 12:20 p.m.

6. REPORTS – RESOLUTIONS

6.1 T. Des Champ, Recycling Operations Manager – Regional Recycling Operations Report

MOVED by Member Seidemann, SECONDED by Member Cohen, that the verbal report **from staff entitled "Regional Recycling Operations Report"** be received for information.

009-2018

CARRIED

7. NEW BUSINESS

7.1 Curbside Recycling

Member Seidemann provided an update to the Regional Recycling Advisory Committee **with respect to the City of Prince Rupert's request to Recycle BC to implement curbside recycling in the City of Prince Rupert.**

8. OLD BUSINESS

None.

9. ADJOURNMENT

MOVED by Member Seidemann, SECONDED by Member Cohen, that the Regional Recycling Advisory Committee meeting be adjourned at 12:45 p.m.

010-2018

CARRIED

Approved and adopted:

Certified correct:

Chair

Corporate Officer



Staff Report

Date: February 22nd, 2019

To: North Coast Regional District Board

From: Regional Recycling Advisory Committee

Subject: Recommendation from the January 30, 2019 Regional Recycling Advisory Committee meeting

Recommendation 1:

MOVED by Member Ostrom, SECONDED by Member Witherly, that the Regional Recycling Advisory Committee recommend that the Board of the North Coast Regional District direct staff to prepare a report with respect to closure costs of the recycling facility transfer station and potential impacts to staffing levels.

Recommendation 2:

MOVED by Member Seidemann, SECONDED by Member Witherly, that the Regional Recycling Advisory Committee recommend that the Board of the North Coast Regional District amend Regional (Mainland) Recycling, Function 340, 2019-2023 Five Year Financial Plan to include additional staffing on Saturdays in the amount of 5 hours total.

North Coast Regional District
Cheques payable over \$5,000 - JANUARY, 2019

Payable To	Date	Amount	Purpose
Big Red Enterprises Ltd.	10-Jan	\$ 34,602.48	January PBC & BC Life Premiums
Municipal Insurance Association	10-Jan	\$ 6,960.00	2019 MIA of BC Premiums
Pacific Blue Cross	10-Jan	\$ 6,768.59	January PBC & BC Life Premiums
Prince Rupert Regional Archives	10-Jan	\$ 22,585.00	2019 Grant - 1st Installment
Vadim Computer Management Group	10-Jan	\$ 14,391.25	2019 Annual Support & Hosting Services
Western Financial Group	16-Jan	\$ 21,193.00	2019 Property, Equipment and Crime Insurance Renewal
Sandspit Volunteer Fire Dept.	22-Jan	\$ 10,000.00	2018 Grant - 1st Installment
Harbour Machining Welding & Fabricating	24-Jan	\$ 5,182.41	Regional Recycling Baler Repairs - Install Conveyor Belt
Port Edward Historical Society (NP Cannery)	24-Jan	\$ 50,000.00	2019 Grant - 1st Installment
Municipal Pension Plan	22-Jan	\$ 6,800.91	Payroll Remittance (PP1-2019)
Receiver General	22-Jan	\$ 12,296.39	Payroll Remittance (PP1-2019)
Receiver General	28-Jan	\$ 16,011.85	Payroll Remittance (PP2-2019)
Municipal Pension Plan	29-Jan	\$ 6,802.36	Payroll Remittance (PP2-2019)

CHEQUES OVER \$5,000: \$ 213,594.24

CHEQUES UNDER \$5,000: \$ 56,248.65

TOTAL CHEQUES: \$ 269,842.89

Corporate Officer NCRD

From: BC Honours and Awards HAS:EX <bchonoursandawards@gov.bc.ca>
Sent: Friday, February 1, 2019 2:00 PM
To: 'aread-director@ncrdbc.com'
Subject: 2019 Order of British Columbia - Celebrating 30 years of the Order!
Attachments: BC Honours Poster.pdf

HONOURS & AWARDS



February 1, 2019

Johanne Young
 Director - Electoral Area
 Regional District of North Coast
 14 - 342 3rd Avenue West
 Prince Rupert, BC V8J 1L5

Dear Johanne:

Re: Order of British Columbia ~ 2019 Call for Nominations

The call for nominations for the Order of British Columbia is now open, and we encourage you to nominate someone for this prestigious honour. We would also be grateful for your assistance in informing your municipality and stakeholder groups about this opportunity.

An independent Advisory Council chaired by the Chief Justice of British Columbia considers nominations to the province's highest honour for excellence and outstanding achievement. Four hundred and thirty-two distinguished British Columbians have been appointed to the Order since 1990. 2019 commemorates three decades since the establishment of the Order.

Nomination forms for the Order are available [online](#) or by emailing the Honours and Awards Secretariat in Victoria at bchonoursandawards@gov.bc.ca. This year completed nominations must be received by the Secretariat by **Friday, March 1, 2019**. Nominations received after this date will be considered in 2020.

As well as the Order of B.C., people may nominate individuals for the province's other honour, the Medal of Good Citizenship. This medal recognizes citizens for their exceptional long-term service, and contributions to their communities without expectation of remuneration or reward. The medal reflects their generosity, service, acts of selflessness and contributions to community life. Nominations are accepted year round and can be found [here](#).

Your continued support of the provinces' highest honours, the Order of British Columbia and Medal

of Good Citizenship, is very much appreciated.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "L. Lobmeier".

Lucy Lobmeier
Secretary

CALL FOR NOMINATIONS



Nomination forms and eligibility criteria are available at www.orderofbc.gov.bc.ca.

ORDER *of* BRITISH COLUMBIA

Honour an
EXTRAORDINARY
INDIVIDUAL *for their*
meaningful contributions

Established in 1989, the **ORDER OF BRITISH COLUMBIA** recognizes those who have served with distinction and excelled in any field that benefits the people of B.C. or the world. The Order of British Columbia represents the highest form of recognition the province can extend to its citizens.

MEDAL *of* GOOD CITIZENSHIP

Show a
GENEROUS PERSON *their*
contributions are noticed

Launched in 2015, the **MEDAL OF GOOD CITIZENSHIP** recognizes individuals who have acted in a particularly generous, kind or selfless manner for the common good without expectation of reward. The medal reflects their acts of selflessness, generosity, and service to community life at the local or regional level.



Nomination forms and eligibility criteria are available at www.gov.bc.ca/medalofgoodcitizenship.



BRITISH
COLUMBIA



On October 15, 2018, the Committee on the Status of Endangered Wildlife in Canada (COSEWIC) submitted 88 assessments of species at risk to the federal Minister of the Environment. On January 11, 2019, the Government of Canada posted the Ministerial Response Statements for these species on the *Species at Risk Act* (SARA) Public Registry. The Government is now launching public consultations on the potential amendment of Schedule 1, the List of Wildlife Species at Risk under SARA. The complete set of statements and the consultation path (normal or extended) for each species are available at: <https://www.canada.ca/en/environment-climate-change/services/species-risk-act-accord-funding/listing-process/minister-environment-response-assessments-october-2018.html>

You are invited to submit comments on the potential impacts of amending the List of Wildlife Species at Risk according to these COSEWIC status assessments. Your comments will be considered and will inform the Minister's recommendation to Cabinet. We ask to receive your comments by **May 13, 2019** for species under a normal consultation process or by **October 14, 2019** for species following an extended consultation path (the Common Nighthawk, the Olive-sided Flycatcher, and the Peregrine Falcon *anatum/tundrius*). There will also be an opportunity to provide comments during the 30-day public consultation period associated with pre-publication in *Canada Gazette* Part I.

Five of the species included in this national consultation are found in British Columbia. These include:

- Acuteleaf Small Limestone Moss: New listing as Endangered
 - A moss found in a few locations on Vancouver Island.
- Smoker's Lung Lichen: New listing as Threatened
 - A lichen occurring in three subpopulations in the Coastal Mountain Ranges and Interior Mountain Ranges of British Columbia. The majority of individuals are found in the Northwestern region (Kispiox and Skeena valleys).
- Olive-sided Flycatcher: Reclassification from Threatened to Special Concern
 - A forest songbird that breeds throughout forested Canada.
- Common Nighthawk: Reclassification from Threatened to Special Concern



- A medium-sized bird found across southern and boreal Canada. It occurs throughout British Columbia, including Vancouver Island, but is not found in the Coast Mountains or Haida Gwaii.
- Peregrine Falcon: Reclassification from Special Concern to Not at Risk
 - A bird of prey that breeds in southern parts of British Columbia.

Please note that Fisheries and Oceans Canada is conducting separate consultations on proposed amendments to SARA Schedule 1 resulting from COSEWIC's assessments of aquatic species.

Additional information on the listing and consultation processes is available in "Consultation on Amending the List of Species under the *Species at Risk Act* -Terrestrial Species: January 2019". This document also includes a questionnaire that provides you guidance on the types of information and comments Environment and Climate Change Canada is seeking. It is posted on the SARA Public Registry at: https://wildlife-species.canada.ca/species-risk-registry/document/default_e.cfm?documentID=3378.

We encourage you to submit your comments through the SARA Public Registry. You are also welcome to contact our regional office with any questions:

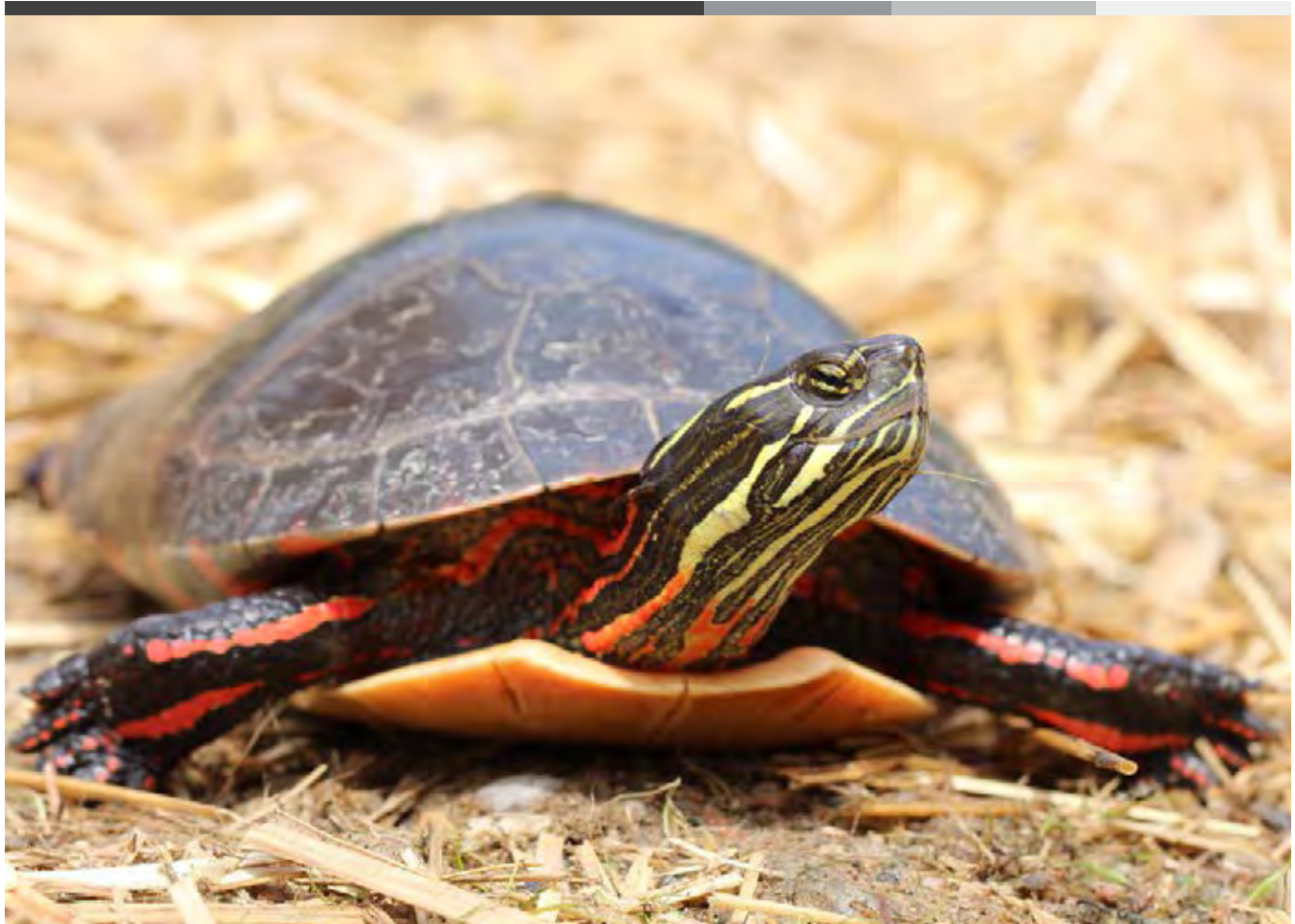
Conservation Planning Unit

Canadian Wildlife Service / Pacific Region
Environment and Climate Change Canada / Government of Canada
5421 Robertson Road RR #1, Delta, BC, V4K 3N2
ec.ep.rpy-sar.pyr.ec@canada.ca

Respectfully,

Kerry Woo

A/Head, Conservation Planning Unit
Canadian Wildlife Service
Environment Canada, Pacific Region
5421 Robertson Rd, RR1
Delta, BC V4K 3N2



CONSULTATION ON AMENDING THE LIST OF SPECIES UNDER THE *SPECIES AT RISK ACT*

Terrestrial Species – January 2019

PRINT

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Adult Midland Painted Turtle © Jean-François Déry

Downy Yellow False Foxglove © Mary Gartshore

Common Nighthawk © Her Majesty the Queen in Right of Canada; photo: Charles Francis

Spoon-leaved Moss © Peter Kelly

Allegheny Mountain Dusky Salamander © Alexandra Rutherford

© Her Majesty the Queen in Right of Canada, represented by the Minister of Environment and Climate Change, 2019

Aussi disponible en français



CONSULTATION ON AMENDING THE LIST OF
SPECIES UNDER THE ***SPECIES AT RISK ACT***
Terrestrial Species – January 2019

Please submit your comments by

May 13, 2019, for terrestrial species undergoing **normal** consultations

and by

October 14, 2019, for terrestrial species undergoing **extended** consultations.

For a description of the consultation paths these species will undergo, please visit the Species at Risk (SAR) Public Registry website at: www.canada.ca/en/environment-climate-change/services/species-risk-act-accord-funding/listing-process/minister-environment-response-assessments-october-2018.html

Please email your comments to the Species at Risk Public Registry at:
ec.registrelep-sararegistry.ec@canada.ca

Comments may also be mailed to:
Director General, Wildlife Management
Canadian Wildlife Service
Environment and Climate Change Canada
Gatineau QC K1A 0H3

For more information on the *Species at Risk Act*, please visit the Species at Risk Public Registry at:
www.canada.ca/en/environment-climate-change/services/species-risk-public-registry.html

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ADDITION OF SPECIES TO THE *SPECIES AT RISK ACT*

Questions to guide your comments

The following questions are intended to assist you in providing comments on the proposed amendments to the List of Wildlife Species at Risk (see Table 1 for the list of species under consultation). They are not limiting, and any other comments you may have are welcome. We also encourage you to share descriptions and estimates of costs or benefits to you or your organization where possible, as well as to propose actions that could be taken for the conservation of these species.

Respondent information

- 1) Are you responding as
 - a) an individual, or
 - b) representing a community, business or organization (please specify)?

Species benefits to people or to the ecosystem

- 2) Do any or all of the species provide benefits to you or Canada's ecosystems? If so, please describe these benefits. If possible, please provide a monetary or quantitative estimate of their values to you.

For example:

- Do any or all of the species provide benefits by supporting your livelihood, for example, through harvesting, subsistence or medicine? If yes, can you estimate the extent of these benefits, for example, how often the harvest takes place, the quantity harvested, and the uses of the harvested species (e.g., medicine, food, clothes, etc.)?
- Do any or all of the species provide cultural or spiritual benefits, for example, recreation, sense of place or tradition? If yes, how?
- Do any or all of the species provide environmental benefits, for example, pollination, pest control or flood control? If yes, how?

Impacts of species listing on your activities and the ecosystem

- 3) Based on what you know about SARA and the information presented in this document, do you think that amending the List of Wildlife Species at Risk with the proposed listing (Table 1) would have:
 - a) no impact on your activities or the species;
 - b) a positive impact on your activities or the species; or
 - c) a negative impact on your activities or the species.

Please explain your choice above, specifically:

- 4) Do you think that listing the species would result in cultural, social, or economic costs or benefits to you, your community or your organization?
- 5) Do you think that listing the species would result in any costs or benefits to the environment or Canada's ecosystems?
- 6) Based on the maps provided in this document, do any of your current or planned activities overlap with any of the species ranges or occurrences?
- 7) Do any current or planned activities that you are aware of (e.g., land conversion for natural resource, industrial, commercial, or residential development) have the potential to kill, harm, or harass the species and/or destroy any part of its habitat?
 - If yes, what are these activities, how would they affect the species, and/or destroy any part of its habitat?
 - If yes, what is being done, planned to be done, or could be done to avoid killing, harming, or harassing the species, or destroying its habitat? Please describe what implications and/or costs may be involved (qualitative or quantitative). Would you personally have to adjust or cease any activities?

Additional information for small businesses

If you are responding for a small business, please provide the following details to help Environment and Climate Change Canada gather information to contribute to the required Small Business Lens analysis that forms part of the Regulatory Impact Analysis Statement that will accompany any future listing recommendation.

1. Are you an enterprise that operates in Canada?
2. Do you engage in commercial activities related to the supply of services or property (which includes goods)?
3. Are you an organization that engages in activities for a public purpose (e.g., social welfare or civic improvement), such as a provincial or municipal government, school, college/university, hospital or charity?
4. Is your enterprise owned by a First Nations community?
5. How many employees do you have?
 - a) 0–99
 - b) 100 or more
6. What was your annual gross revenue in the last year?
 - a) Less than \$30,000
 - b) Between \$30,000 and \$5 million
 - c) More than \$5 million

To ensure that your comments are considered in time, they should be submitted before the following deadlines.

For terrestrial species undergoing normal consultations, comments should be submitted by **May 13, 2019**.

For terrestrial species undergoing extended consultations, comments should be submitted by **October 14, 2019**.

To find out which consultation paths these species will undergo (extended or normal), please see: www.canada.ca/en/environment-climate-change/services/species-risk-act-accord-funding/listing-process/minister-environment-response-assessments-october-2018.html

Comments received by these deadlines will be considered in the development of the listing proposal.

Please email your comments to the Species at Risk Public Registry at: ec.registrelep-sararegistry.ec@canada.ca

By regular mail, please address your comments to:

Director General, Wildlife Management
Canadian Wildlife Service
Environment and Climate Change Canada
Gatineau QC K1A 0H3

The *Species at Risk Act* and the List of Wildlife Species at Risk

The Government of Canada is committed to preventing the disappearance of wildlife species at risk from our lands. As part of its strategy for realizing that commitment, on June 5, 2003, the Government of Canada proclaimed the *Species at Risk Act* (SARA). Attached to the Act is Schedule 1, the list of the species provided for under SARA, also called the List of Wildlife Species at Risk. Extirpated, Endangered and Threatened species on Schedule 1 benefit from the protection afforded by the prohibitions and from recovery planning requirements under SARA. Special Concern species benefit from its management planning requirements. Schedule 1 has grown from the original 233 to 580 wildlife species at risk.

As per the policy *Timeline for amendments to Schedule 1 of the Species at Risk Act* announced in fall of 2017 by the Minister of Environment and Climate Change, the Minister will seek to obtain a final listing decision on whether to amend the List within **24 months** following reception of COSEWIC Annual Report. The Timeline for amendments to Schedule 1 of the Species at Risk Act policy can be viewed on the SAR Public Registry at: https://wildlife-species.canada.ca/species-risk-registry/document/default_e.cfm?documentID=3203 and the COSEWIC Annual Report can be viewed at https://wildlife-species.canada.ca/species-risk-registry/document/default_e.cfm?documentID=3375

The complete list of species currently on Schedule 1 can be viewed on the SAR Public Registry at: https://wildlife-species.canada.ca/species-risk-registry/species/schedules_e.cfm?id=1

Species become eligible for addition to Schedule 1 once they have been assessed as being at risk by the Committee on the Status of Endangered Wildlife in Canada (COSEWIC). The decision to add a species to Schedule 1 is made by the Governor in Council further to a recommendation from the Minister of Environment and Climate Change. The Governor in Council is the formal executive body that gives legal effect to decisions that then have the force of law.

COSEWIC and the assessment process for identifying species at risk

COSEWIC is recognized under SARA as the authority for assessing the status of wildlife species at risk. COSEWIC comprises experts on wildlife species at risk. Its members have backgrounds in the fields of biology, ecology, genetics, Indigenous traditional knowledge and other relevant fields. They come from various communities, including academia, Indigenous organizations, governments and non-governmental organizations.

COSEWIC gives priority to those species more likely to become extinct, and then commissions a status report for the evaluation of the species' status. To be accepted, status reports must be peer-reviewed and approved by a subcommittee of species specialists. In special circumstances, assessments can be done on an emergency basis. When the status report is complete, COSEWIC meets to examine it and discuss the species. COSEWIC then determines whether the species is at risk, and, if so, it then assesses the level of risk and assigns a conservation status.

Terms used to define the degree of risk to a species

The conservation status defines the degree of risk to a species. The terms used under SARA are Extirpated, Endangered, Threatened and Special Concern. Extirpated species are wildlife species that no longer occur in the wild in Canada but still exist elsewhere. Endangered species are wildlife species that are likely to soon become Extirpated or extinct. Threatened species are likely to become Endangered if nothing is done to reverse the factors leading to their extirpation or extinction. The term Special Concern is used for wildlife species that may become Threatened or Endangered due to a combination of biological characteristics and threats. Once COSEWIC has assessed a species as Extirpated, Endangered, Threatened or Special Concern, it is eligible for inclusion on Schedule 1.

For more information on COSEWIC, visit the COSEWIC website at: www.canada.ca/en/environment-climate-change/services/committee-status-endangered-wildlife.html

On October 15, 2018, COSEWIC sent to the Minister of Environment and Climate Change its newest assessments of species at risk. Environment and Climate Change Canada is now consulting on changes to Schedule 1 to reflect these new designations for these terrestrial species. To see the list of the terrestrial species and their status, please refer to tables 1 and 2.

Terrestrial and aquatic species eligible for Schedule 1 amendments

The Minister of Fisheries and Oceans conducts separate consultations for the aquatic species. For more information on the consultations for aquatic species, visit the Fisheries and Oceans Canada website at www.dfo-mpo.gc.ca.

The Minister of Environment and Climate Change is conducting the consultations for all other species at risk.

Approximately 48% of the recently assessed terrestrial species at risk also occur in national parks or other lands administered by Parks Canada; Parks Canada shares responsibility for these species with Environment and Climate Change Canada.

Comments solicited on the proposed amendment of Schedule 1

The conservation of wildlife is a joint legal responsibility: one that is shared among the governments of Canada. But biodiversity will not be conserved by governments that act alone. The best way to secure the survival of species at risk and their habitats is through the active participation of all those concerned. SARA recognizes this, and that all Indigenous peoples and Canadians have a role to play in preventing the disappearance of wildlife species from our lands. The Government of Canada is inviting and encouraging you to become involved. One way that you can do so is by sharing your comments concerning the addition or reclassification of these terrestrial species.

Your comments are considered in relation to the potential consequences of whether or not a species is included on Schedule 1, and they are then used to inform the drafting of the Minister's proposed listing recommendations for each of these species.

Questions to guide your comments are included at the beginning of the document.

THE SPECIES AT RISK ACT LISTING PROCESS AND CONSULTATION

The addition of a wildlife species at risk to Schedule 1 of SARA facilitates providing for its protection and conservation. To be effective, the listing process must be transparent and open. The species listing process under SARA is summarized in Figure 1.

The purpose of consultations on amendments to the List

When COSEWIC assesses a wildlife species, it does so solely on the basis of the best available information relevant to the biological status of the species. COSEWIC then submits the assessment to the Minister of Environment and Climate Change, who considers it when making the listing recommendation to the Governor in Council. The purpose of these consultations is to provide the Minister with a better understanding of the potential social and economic impacts of the proposed change to the List of Wildlife Species at Risk, and of the potential consequences of not adding a species to the List.

Legislative context of the consultations: the Minister's recommendation to the Governor in Council

The comments collected during the consultations inform the Governor in Council's consideration of the Minister's recommendations for listing species at risk. The Minister must recommend one of three courses of action. These are for the Governor in Council to accept the species assessment and modify Schedule 1 accordingly, not to add the species to Schedule 1, or to refer the species assessment back to COSEWIC for its further consideration (Figure 1).

The Minister of Environment and Climate Change's response to the COSEWIC assessment: the response statement

After COSEWIC has completed its assessment of a species, it provides it to the Minister of Environment and Climate Change. The Minister of Environment and Climate Change then has 90 days to post a response on the Species at Risk Public Registry, known as the response statement. The response statement provides information on the scope of any consultations and the timelines for action, to the extent possible. It identifies how long the consultations will be (whether they are "normal" or "extended") by stating when the Minister will forward the assessment to the Governor in Council. Consultations for a group of species are launched with the posting of their response statements.

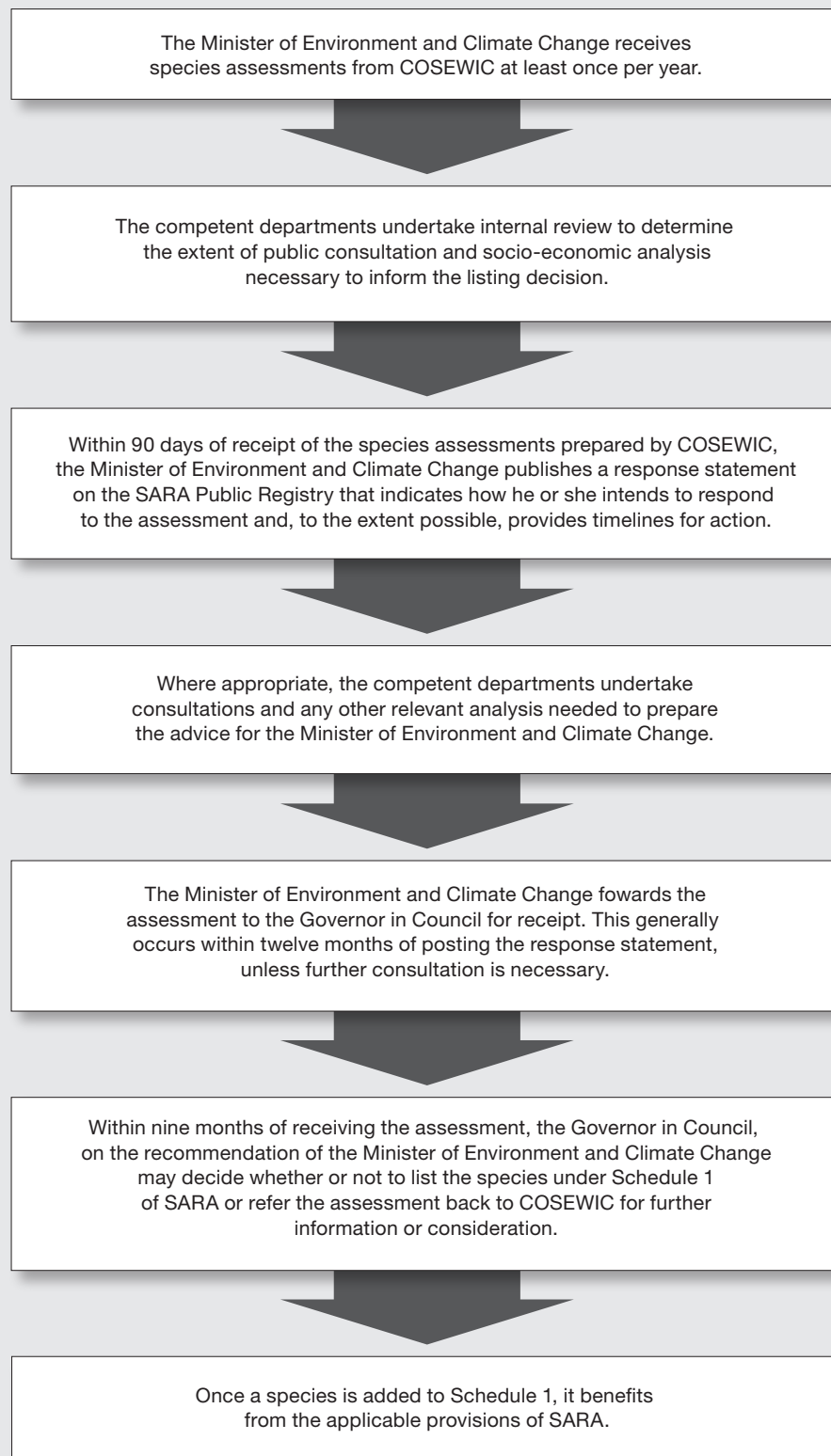
Normal and extended consultation periods

Normal consultations meet the consultation needs for the listing of most species at risk. The consultations last between four and nine months (known respectively as normal and extended consultation paths). Some of the consultations last up to nine months to allow adequate consultations with wildlife management boards.

The extent of consultations needs to be proportional to the expected impact of a listing decision and the time that may be needed to consult. Under some circumstances, whether or not a species will be included on Schedule 1 could have significant and widespread impacts on the activities of some groups of people. It is essential that such stakeholders have the opportunity to inform the pending decision and, to the extent possible, to provide input on its potential consequences and to share ideas on how best to approach threats to the species. A longer period may also be required to consult appropriately with some groups. For example, consultations can take longer for groups that meet infrequently but that must be engaged on several occasions. For such reasons, extended consultations may be undertaken.

For both normal and extended consultations, once they are complete, the Minister of Environment and Climate Change forwards the species assessments to the Governor in Council for the government's formal receipt of the assessment. The Governor in Council then has nine months to come to a listing decision.

Figure 1: The species listing process under SARA



The consultation paths (normal or extended) for the terrestrial species listed in Table 1 will be announced when the Minister publishes the response statements. These will be posted by January 13, 2019, on the Species at Risk Public Registry at: www.canada.ca/en/environment-climate-change/services/species-risk-act-accord-funding/listing-process/minister-environment-response-assessments-october-2018.html

No consultations will be undertaken for those species already on Schedule 1 and for which no change in status is being proposed (Table 2).

Who is consulted, and how

It is most important to consult with those who would be most affected by the proposed changes. There is protection that is immediately in place when a species that is Extirpated, Endangered or Threatened is added to Schedule 1 (for more details, see below, “Protection for listed Extirpated, Endangered and Threatened species”). This immediate protection does not apply to species of Special Concern. The nature of protection depends on the type of species, its conservation status, and where the species is found. Environment and Climate Change Canada takes this into account during the consultations; those who may be affected by the impacts of the automatic protections are contacted directly, others are encouraged to contribute through a variety of approaches.

Indigenous peoples known to have species at risk on their lands, for which changes to Schedule 1 are being considered, will be contacted. Their engagement is of particular significance, acknowledging their role in the management of the extensive traditional territories and the reserve and settlement lands.

A Wildlife Management Board is a group that has been established under a land claims agreement and is authorized by the agreement to perform functions in respect of wildlife species. Some eligible species at risk are found on lands where existing land claims agreements apply that give specific authority to a Wildlife Management Board. In such cases, the Minister of Environment and Climate Change will consult with the relevant board.

To encourage others to contribute and make the necessary information readily available, this document is distributed to known stakeholders and posted on

the Species at Risk Public Registry. More extensive consultations may also be done through regional or community meetings or through a more targeted approach.

Environment and Climate Change Canada also sends notice of this consultation to identified concerned groups and individuals who have made their interests known. These include, but are not limited to, industries, resource users, landowners and environmental non-governmental organizations.

In most cases, it is difficult for Environment and Climate Change Canada to fully examine the potential impacts of recovery actions when species are being considered for listing. Recovery actions for terrestrial species usually have not yet been comprehensively defined at the time of listing, so their impact cannot be fully understood. Once they are better understood, efforts are made to minimize adverse social and economic impacts of listing and to maximize the benefits. SARA requires that recovery measures be prepared in consultation with those considered to be directly affected by them.

In addition to the public, Environment and Climate Change Canada consults on listing with the governments of the provinces and territories with lead responsibility for the conservation and management of these wildlife species. Environment and Climate Change Canada also consults with other federal departments and agencies.

Role and impact of public consultations in the listing process

The results of the public consultations are of great significance to informing the process of listing species at risk. Environment and Climate Change Canada carefully reviews the comments it receives to gain a better understanding of the benefits and costs of changing the List.

The comments are then used to inform the Regulatory Impact Analysis Statement (RIAS). The RIAS is a report that summarizes the impact of a proposed regulatory change. It includes a description of the proposed change and an analysis of its expected impact, which takes into account the results of the public consultations. In developing the RIAS, the Government of Canada recognizes that Canada’s natural heritage is an integral part of our national identity and history and that wildlife in all its forms has value in and of itself. The Government of Canada

also recognizes that the absence of full scientific certainty is not a reason to postpone decisions to protect the environment.

A draft Order (see Glossary) is then prepared, providing notice that a decision is being taken by the Governor in Council. The draft Order proposing to list all or some of the species under consideration is then published, along with the RIAS, in the *Canada Gazette*, Part I, for a comment period of 30 days.

The Minister of Environment and Climate Change will take into consideration comments and any additional information received following publication of the draft Order and the RIAS in the *Canada Gazette*, Part I. The Minister then makes a final listing recommendation for each species to the Governor in Council. The Governor in Council next decides either to accept the species assessment and amend Schedule 1 accordingly; or not to add the species to Schedule 1; or to refer the species assessment back to COSEWIC for further information or consideration. The final decision is published in the *Canada Gazette*, Part II, and on the Species at Risk Public Registry. If the Governor in Council decides to list a species, it is at this point that it becomes legally included on Schedule 1.

SIGNIFICANCE OF THE ADDITION OF A SPECIES TO SCHEDULE 1

The protection that comes into effect following the addition of a species to Schedule 1 depends upon a number of factors. These include the species' status under SARA, the type of species and where it occurs.

Protection for listed Extirpated, Endangered and Threatened species

Responsibility for the conservation of wildlife is shared among the governments of Canada. SARA establishes legal protection for individuals as soon as a species is listed as Threatened, Endangered or Extirpated, and, in the case of Threatened and Endangered species, for their residences. This applies to species considered federal species or if they are found on federal land.

Federal species include migratory birds, as defined by the *Migratory Birds Convention Act, 1994*, and aquatic species covered by the *Fisheries Act*. Federal land means land that belongs to the federal government, and the internal waters and territorial sea of Canada. It also means land set apart for the use

and benefit of a band under the *Indian Act* (such as reserves). In the territories, the protection for species at risk on federal lands applies only where they are on lands under the authority of the Minister of Environment and Climate Change or the Parks Canada Agency.

Migratory birds are protected by the *Migratory Birds Regulations*, under the *Migratory Birds Convention Act, 1994*, which strictly prohibits the harming of migratory birds and the disturbance or destruction of their nests and eggs.

SARA's protection for individuals makes it an offence to kill, harm, harass, capture or take an individual of a species listed as Extirpated, Endangered or Threatened. It is also an offence to damage or destroy the residence of one or more individuals of an Endangered or Threatened species or an Extirpated species whose reintroduction has been recommended by a recovery strategy. The Act also makes it an offence to possess, collect, buy, sell or trade an individual of a species that is Extirpated, Endangered or Threatened.

Species at risk that are neither aquatic nor protected under the *Migratory Birds Convention Act, 1994*, nor on federal lands, do not receive immediate protection upon listing under SARA. Instead, in most cases, the protection of terrestrial species on non-federal lands is the responsibility of the provinces and territories where they are found. The application of protections under SARA to a species at risk on non-federal lands requires that the Governor in Council make an order defining those lands. This can only occur when the Minister is of the opinion that the laws of the province or territory do not effectively protect the species. To put such an order in place, the Minister would then need to recommend the order be made to the Governor in Council. If the Governor in Council agrees to make the order, the prohibitions of SARA would then apply to the provincial or territorial lands specified by the order. The federal government would consult before making such an order.

Recovery strategies and action plans for Extirpated, Endangered and Threatened species

Recovery planning results in the development of recovery strategies and action plans for Extirpated, Endangered or Threatened species. It involves the different levels of government responsible for the management of the species, depending on what type of species it is and where it occurs. These include

federal, provincial and territorial governments as well as Wildlife Management Boards. Recovery strategies and action plans are also prepared in cooperation with directly affected Indigenous organizations. Landowners and other stakeholders directly affected by the recovery strategy are consulted to the extent possible.

Recovery strategies must be prepared for all Extirpated, Endangered and Threatened species. They include measures to mitigate the known threats to the species and its habitat and set the population and distribution objectives. Other objectives can be included, such as stewardship, to conserve the species, or education, to increase public awareness. Recovery strategies must include a statement of the time frame for the development of one or more action plans that will state the measures necessary to implement the recovery strategy. To the extent possible, recovery strategies must also identify the critical habitat of the species, which is the habitat necessary for the survival or recovery of the species. If there is not enough information available to identify critical habitat, the recovery strategy includes a schedule of studies required for its identification. This schedule outlines what must be done to obtain the necessary information and by when it needs to be done. In such cases, critical habitat can be identified in a subsequent action plan.

Proposed recovery strategies for newly listed species are posted on the Species at Risk Public Registry to provide for public review and comment. For Endangered species, proposed recovery strategies are posted within one year of their addition to Schedule 1, and for Threatened or Extirpated species, within two years.

Once a recovery strategy has been posted as final, one or more action plans based on the recovery strategy must then be prepared. These include measures to address threats and achieve the population and distribution objectives. Action plans also complete the identification of the critical habitat where necessary and, to the extent possible, state measures that are proposed to protect it.

Permits and agreements

For terrestrial species listed on SARA Schedule 1 as Extirpated, Endangered or Threatened, the Minister of Environment and Climate Change may authorize exceptions to the Act's prohibitions, when and where they apply. The Minister can enter into agreements

or issue permits only for one of three purposes: for research, for conservation activities, or if the effects to the species are incidental to the activity. Research must relate to the conservation of a species and be conducted by qualified scientists. Conservation activities must benefit a listed species or be required to enhance its chances of survival. All activities, including those that incidentally affect a listed species, its individuals, residences or critical habitat must also meet certain conditions. First, it must be established that all reasonable alternatives to the activity have been considered and the best solution has been adopted. Second, it must also be established that all feasible measures will be taken to minimize the impact of the activity on the listed species. And finally, it must be established that the activity will not jeopardize the survival or recovery of the species. Having issued a permit or agreement, the Minister must then include an explanation on the Species at Risk Public Registry of why the permit or agreement was issued.

Protection for listed species of Special Concern

While immediate protection under SARA for species listed as Extirpated, Endangered and Threatened does not apply to species listed as Special Concern, any existing protections and prohibitions, such as those provided by the *Migratory Birds Convention Act, 1994* or the *Canada National Parks Act*, continue to be in force.

Management plans for species of Special Concern

For species of Special Concern, management plans are to be prepared and made available on the Species at Risk Public Registry within three years of a species' addition to Schedule 1, allowing for public review and comment. Management plans include appropriate conservation measures for the species and for its habitat. They are prepared in cooperation with the jurisdictions responsible for the management of the species, including directly affected Wildlife Management Boards and Indigenous organizations. Landowners, lessees and others directly affected by a management plan will also be consulted to the extent possible.

THE LIST OF SPECIES ELIGIBLE FOR AN AMENDMENT TO SCHEDULE 1

Status of the recently assessed species and consultation paths

On October 15, 2018, COSEWIC submitted 40 assessments of species at risk to the Minister of Environment and Climate Change for species that are eligible to be added to Schedule 1 of SARA. Thirteen of these are terrestrial species, and 27 are aquatic species. COSEWIC also reviewed the classification of species already on Schedule 1, in some cases changing their status. Four terrestrial species are now being considered for down-listing on SARA (to a lower risk status) and three terrestrial species are now being considered for a higher risk status on SARA. One species, the Peregrine Falcon *anatum/tundrius*, is being considered for removal from the list, as it was found to be not at risk in its latest assessment. In all, 21 terrestrial species that are eligible to be added to Schedule 1, to be removed from Schedule 1, or to have their current status on Schedule 1 changed are included in this consultation (Table 1).

COSEWIC also submitted the reviews of species already on Schedule 1, confirming their classification. Twenty one of these reviews were for terrestrial species. These species are not included in the consultations because there is no regulatory change being proposed (Table 2).

For more information on the consultations for aquatic species, visit the Fisheries and Oceans Canada website at www.dfo-mpo.gc.ca.

Providing comments

The involvement of Canadians is integral to the listing process, as it is to the ultimate protection of Canadian wildlife. Your comments matter and are given serious consideration. Environment and Climate Change Canada will review all the comments that it receives by the deadlines provided below.

Comments for terrestrial species undergoing normal consultations must be received by **May 13, 2019**.

Comments for terrestrial species undergoing extended consultations must be received by **October 14, 2019**.

Most species will be undergoing normal consultations. For the final consultation paths, please visit the SARA Public Registry after **January 13, 2019** at: www.canada.ca/en/environment-climate-change/services/species-risk-act-accord-funding/listing-process/minister-environment-response-assessments-october-2018.html

For more details on submitting comments, see the section “Comments solicited on the proposed amendment of Schedule 1” of this document.

Table 1: Terrestrial species recently assessed by COSEWIC eligible for addition to Schedule 1 or reclassification

Taxon	Species	Scientific Name	Range
Species eligible for addition to Schedule 1 (13)			
Endangered (5)			
Arthropods	False-foxglove Sun Moth	<i>Pyrrhia aurantiago</i>	ON
Molluscs	Striped Whitelip	<i>Webbhelix multilineata</i>	ON
Mosses	Acuteleaf Small Limestone Moss	<i>Seligeria acutifolia</i>	BC
Vascular Plants	Downy Yellow False Foxglove	<i>Aureolaria virginica</i>	ON
Vascular Plants	Quebec Rockcress	<i>Boechera quebecensis</i>	QC
Threatened (3)			
Lichens	Smoker's Lung Lichen	<i>Lobaria retigera</i>	BC
Vascular Plants	Fern-leaved Yellow False Foxglove	<i>Aureolaria pedicularia</i>	ON
Vascular Plants	Smooth Yellow False Foxglove	<i>Aureolaria flava</i>	ON
Special Concern (5)			
Arthropods	Red-tailed Leafhopper (Great Lakes Plains population)	<i>Aflexia rubranura</i>	ON
Arthropods	Red-tailed Leafhopper (Prairie population)	<i>Aflexia rubranura</i>	MB
Reptiles	Eastern Painted Turtle	<i>Chrysemys picta picta</i>	QC NB NS
Reptiles	Midland Painted Turtle	<i>Chrysemys picta marginata</i>	ON QC
Vascular Plants	Yukon Wild Buckwheat	<i>Eriogonum flavum var. aquilinum</i>	YT
Reclassifications: Up-list (3)			
From Threatened to Endangered (2)			
Amphibians	Allegheny Mountain Dusky Salamander (Appalachian population) *	<i>Desmognathus ochrophaeus</i>	QC
Birds	Red-headed Woodpecker	<i>Melanerpes erythrocephalus</i>	SK MB ON QC
From Special Concern to Endangered (1)			
Mammals	Caribou (Dolphin and Union population) **	<i>Rangifer tarandus</i>	NT NU
Reclassifications: Down-list or Delist (5)			
From Endangered to Threatened (1)			
Mosses	Spoon-leaved Moss	<i>Bryoandersonia illecebra</i>	ON
From Threatened to Special Concern (2)			
Birds	Common Nighthawk	<i>Chordeiles minor</i>	YT NT NU BC AB SK MB ON QC NB PEI NS NL
Birds	Olive-sided Flycatcher	<i>Contopus cooperi</i>	YT NT NU BC AB SK MB ON QC NB PEI NS NL
From Endangered to Special Concern (1)			
Reptiles	Prairie Skink	<i>Plestiodon septentrionalis</i>	MB
From Special Concern to Not at Risk (1)			
Birds	Peregrine Falcon <i>anatum/tundrius</i>	<i>Falco peregrinus anatum/tundrius</i>	YT NT NU BC AB SK MB ON QC NB NS NL

* Name change, currently listed on SARA Schedule 1 as Allegheny Mountain Dusky Salamander (Great Lakes – St. Lawrence population)

** Name change, currently listed on SARA Schedule 1 as Barren-ground Caribou (Dolphin and Union population)

**Table 2: Terrestrial species recently reassessed by COSEWIC
(no consultations – species status confirmation)**

Taxon	Species	Scientific Name	Range
Status Confirmations (21)			
Endangered (8)			
Amphibians	Allegheny Mountain Dusky Salamander (Carolinian population)	<i>Desmognathus ochrophaeus</i>	ON
Birds	Coastal Vesper Sparrow *	<i>Poocetes gramineus affinis</i>	BC
Birds	Streaked Horned Lark **	<i>Eremophila alpestris strigata</i>	BC
Birds	Williamson's Sapsucker	<i>Sphyrapicus thyroideus</i>	BC
Molluscs	Banff Springs Snail	<i>Physella johnsoni</i>	AB
Reptiles	Gray Ratsnake (Carolinian population)	<i>Pantherophis spiloides</i>	ON
Vascular Plants	Tall Bugbane	<i>Actaea elata</i>	BC
Vascular Plants	Tall Woolly-heads	<i>Psilocarphus elatior</i>	BC
Threatened (5)			
Arthropods	Verna's Flower Moth	<i>Schinia verna</i>	AB SK MB
Birds	Chimney Swift	<i>Chaetura pelagica</i>	SK MB ON QC NB NS
Birds	Northern Saw-whet Owl <i>brooksi</i> subspecies	<i>Aegolius acadicus brooksi</i>	BC
Mosses	Porsild's Bryum	<i>Haplodontium macrocarpum</i>	NU BC AB NL
Reptiles	Gray Ratsnake (Great Lakes/ St. Lawrence population)	<i>Pantherophis spiloides</i>	ON
Special Concern (8)			
Birds	Peregrine Falcon <i>pealei</i> subspecies	<i>Falco peregrinus pealei</i>	BC
Vascular Plants	Athabasca Thrift	<i>Armeria maritima</i> spp. <i>interior</i>	SK
Vascular Plants	Blanket-leaved Willow	<i>Salix silicicola</i>	SK
Vascular Plants	Floccose Tansy	<i>Tanacetum huronense</i> var. <i>floccosum</i>	AB SK
Vascular Plants	Large-headed Woolly Yarrow	<i>Achillea millefolium</i> var. <i>megacephala</i>	SK
Vascular Plants	Mackenzie Hairgrass	<i>Deschampsia mackenzieana</i>	NT SK
Vascular Plants	Sand-dune Short-capsuled Willow	<i>Salix brachycarpa</i> var. <i>psammophila</i>	SK
Vascular Plants	Turnor's Willow	<i>Salix turnorii</i>	SK

* Name change, currently listed on SARA Schedule 1 as Vesper Sparrow *affinis* subspecies

** Name change, currently listed on SARA Schedule 1 as Horned Lark *strigata* subspecies

THE COSEWIC SUMMARIES OF TERRESTRIAL SPECIES ELIGIBLE FOR ADDITION OR RECLASSIFICATION ON SCHEDULE 1

For a brief summary of the reasons for the COSEWIC status designation of individual species, and their biology, threats, distribution and other information, please consult the COSEWIC Summaries of Terrestrial Species Eligible for Addition or Reclassification on Schedule 1 – January 2019 at:

https://wildlife-species.canada.ca/species-risk-registry/document/default_e.cfm?documentID=3378

For a more comprehensive explanation of the conservation status of an individual species, please refer to the COSEWIC status report for that species, also available on the SAR Public Registry at:

https://wildlife-species.canada.ca/species-risk-registry/sar/assessment/status_e.cfm

or contact:

COSEWIC Secretariat
c/o Canadian Wildlife Service
Environment and Climate Change Canada
Gatineau QC K1A 0H3

GLOSSARY

Aquatic species: A wildlife species that is a fish as defined in section 2 of the *Fisheries Act* or a marine plant as defined in section 47 of the Act. The term includes marine mammals.

Canada Gazette: The *Canada Gazette* is one of the vehicles that Canadians can use to access laws and regulations. It has been the “official newspaper” of the Government of Canada since 1841. Government departments and agencies as well as the private sector are required by law to publish certain information in the *Canada Gazette*. Notices and proposed regulations are published in the *Canada Gazette*, Part I, and official regulations are published in the *Canada Gazette*, Part II. For more information, please visit <http://gazetteducanada.gc.ca>.

Canadian Endangered Species Conservation Council: The Council is made up of federal, provincial and territorial ministers with responsibilities for wildlife species. The Council’s mandate is to provide national leadership and coordination for the protection of species at risk.

COSEWIC: The Committee on the Status of Endangered Wildlife in Canada. The Committee comprises experts on wildlife species at risk. Their backgrounds are in the fields of biology, ecology, genetics, Indigenous traditional knowledge and other relevant fields. These experts come from various communities, including, among others, government and academia.

COSEWIC assessment: COSEWIC’s assessment or re-assessment of the status of a wildlife species, based on a status report on the species that COSEWIC either has had prepared or has received with an application.

Down-listing: A revision of the status of a species on Schedule 1 to a status of lower risk. A revision of the status of a Schedule 1 species to a higher risk status would be up-listing.

Federal land: Any land owned by the federal government, the internal waters and territorial sea of Canada, and reserves and other land set apart for the use and benefit of a band under the *Indian Act*.

Governor in Council: The Governor General of Canada acting on the advice of the Queen’s Privy Council for Canada, the formal executive body that gives legal effect to those decisions of Cabinet that are to have the force of law.

Individual: An individual of a wildlife species, whether living or dead, at any developmental stage, and includes larvae, embryos, eggs, sperm, seeds, pollen, spores and asexual propagules.

Order: An order issued by the Governor in Council, either on the basis of authority delegated by legislation or by virtue of the prerogative powers of the Crown.

Response statement: A document in which the Minister of Environment and Climate Change indicates how he or she intends to respond to the COSEWIC assessment of a wildlife species. A response statement is posted on the Species at Risk Public Registry within 90 days of receipt of the assessment by the Minister, and provides timelines for action to the extent possible.

RIAS: Regulatory Impact Analysis Statement. A document that provides an analysis of the expected impact of a regulatory initiative and which accompanies an Order in Council.

Species at Risk Public Registry: Developed as an online service, the Species at Risk Public Registry has been accessible to the public since proclamation of the *Species at Risk Act* (SARA). The website gives users easy access to documents and information related to SARA at any time and location with Internet access. It can be found at www.canada.ca/en/environment-climate-change/services/species-risk-public-registry.html.

Schedule 1: A schedule of SARA, also known as the List of Wildlife Species at Risk, which presents the list of species protected under SARA.

Up-listing: A revision of the status of a species on Schedule 1 to a status of higher risk. A revision of the status of a Schedule 1 species to a lower risk status would be down-listing.

Wildlife Management Board: Established under the land claims agreements in northern Quebec, Newfoundland and Labrador, Yukon, Northwest Territories, British Columbia, and Nunavut, Wildlife Management Boards are the “main instruments of wildlife management” within their settlement areas. In this role, Wildlife Management Boards not only establish, modify and remove levels of total allowable harvest of a variety of wildlife species, but also participate in research activities, including annual harvest studies, and approve the designation of species at risk in their settlement areas.

Wildlife species: Under SARA, a species, subspecies, variety, or geographically or genetically distinct population of animal, plant or other organism, other than a bacterium or virus. To be eligible for inclusion under SARA, a wildlife species must be wild by nature and native to Canada. Non-native species that have been here for 50 years or more can be considered eligible if they came without human intervention.

Corporate Officer NCRD

From: Janice Keyes <jkeyes@communityenergy.bc.ca>
Sent: Tuesday, February 5, 2019 9:23 PM
To: Corporate Officer NCRD; mayor@princerupert.ca; Erin Blaney; Ted Pellegrino; Taylor Bachrach; Lara Beckett; Blaine Harasimiuk; Steve Forseth; Ron Storie
Subject: Letter of Support for CleanBC Community Fund application - ACTION FOR BOARDS

Hi all – At your upcoming Board meetings, if possible, please request an official **letter of support for the Charge North EV Network application** for the *CleanBC Community Fund* to support the implementation of a Level 2 charging station network of approximately 120 station across the project.

The Level 2 station network, in combination with a network of Direct Current Fast Chargers (DCFCs), will ensure safe and reliable travel in northern and central BC, provide residents with transportation options, provide communities with tourism opportunities and provide the regions with reduced greenhouse gas emissions.

Given the March 27, 2019 deadline, I am trying to get as many pieces of the puzzle together from February meetings. Thanks Janice

Janice Keyes, Senior Manager, Community Energy Engagement



**Community Energy
Association**

Connecting Communities, Energy & Sustainability

Tel: (604) 628-7076 | Mobile: (604) 561-0646

Connect with me: [Email](#)

Connect with CEA: [Website](#) | [Facebook](#) | [Twitter](#) | [LinkedIn](#)

Upcoming Events:

1. **Qualify to become a Certified COMMUNITY ENERGY MANAGER:** Visit [HTTPS://WWW.BCIT.CA/CONSTRUCTION/CEM/](https://www.bcit.ca/construction/cem/) to register for on-line courses

NCRD INFO

From: admin@nclga.ca
Sent: Thursday, February 7, 2019 12:38 PM
To: admin@nclga.ca
Subject: NCLGA 2019 AGM and Convention -
Attachments: 2019AGM_AGENDA_11JAN2019 - Website.pdf

Hello!

We are three months out from our 2019 Annual General Meeting in Williams Lake! The co-hosting communities of the City of Williams Lake and the Cariboo Regional District are excited to invite you to attend the AGM and Convention with this year's theme "*Naturally Resourceful*". There's lots happening that week, and the AGM will run from May 7th - 10th. A preliminary agenda is attached for your information. Register early to guarantee your spot in one of the exciting and engaging tours.

Please visit our website, www.nclga.ca for information and updates on the agenda and other information, including accommodations.

Visit CivicInfo to register: <https://www.civicinfo.bc.ca/event/2019/NCLGA>

Please contact Kim Menounos, NCLGA directly for sponsorship information (kmenounos@nclga.ca).

North Central Local Government Association
250-564-6585
www.nclga.ca

DRAFT AGM AGENDA

Tuesday, May 7, 2019

TIME	EVENT	LOCATION
7:30 AM – 6:30 PM	Registration Desk is Open	
9:00AM-11:00AM	Tour A Pioneer Log Homes (Timber Kings) Take a tour of the Pioneer Log Homes building site and meet the Timber Kings! See the builders in action and learn about why Pioneer Log Homes' custom log homes are an international sensation. Adding to the fun will be a carving demonstration.	Depart from:
8:30AM – 4:30PM	Tour B Gibraltar Mines Learn about the history of mining in the Cariboo's interior, and see a working pit mine in action, including the waste disposal function. Lunch Included.	Depart from:
8:30AM – 4:30PM	Tour C Alex Fraser Research Forest Situated on close to 10,000 hectares of crown forest near Williams Lake in the Cariboo region, the Alex Fraser Research Forest is one of two UBC Research Forests managed to create opportunities for research, education and demonstration of sustainable forest management. See the Research Forest in action and learn about the fire rehabilitation work that is being undertaken. The tour will also include a visit to Gavin Lake Forest Education Centre, whose main objectives are to bring youth out to the forests to both learn and recreate and to be a resource for our surrounding communities of Williams Lake, Quesnel and 100 Mile House. Lunch will be provided at Gavin Lake Camp.	Depart from:
10:00 AM - 2:00 PM	Tour D Xatsull Heritage Village	Depart from:

DRAFT AGM AGENDA

	The Xatsull community invites you to visit and experience their spiritual, cultural, and traditional way of life. Meet the elders and learn more about Xatsull through their storytelling which has been passed down from generation to generation. This interactive and educational tour features a tour of the village and a traditional activity such as making a dream catcher or medicine pouch. A barbecue or traditional pit cook lunch is provided.	
DRAFT 2:00 PM – 4:00 PM	Optional – Mountain Bike Trail Tour (Look into options re: signing up for mountain bike ride; meet at the Complex for a safety talk and presentation on partnerships and mountain biking in the area. Look into certified instructors to go with different groups based on level.)	Gibraltar Room
3:00 PM-5:00PM Or 4:30PM-6:30PM	Northern Medical Programs Trust AGM- Emcee: NCLGA Board Member	Gibraltar Room/Dressing Room
9:00AM-4:00PM	Tradeshow Setup	
6:00 PM - 9:00 PM	Welcoming Reception - The Voice of North Central BC Emcee: Gord Klassen, NCLGA President Cariboo Chilcotin Youth Fiddler Society	Tourism Discovery Centre

DRAFT AGM AGENDA

Wednesday, May 8, 2019

TIME	EVENT	LOCATION
7:30 AM - 6:30 PM	Registration	
8:00 AM - 8:45 AM	Networking Breakfast	Reception Area
8:45 AM - 9:15 AM	Annual General Meeting Session 1 – Opening Ceremonies Emcee: Gord Klassen, NCLGA President <ul style="list-style-type: none"> ▪ Welcoming Statements ▪ UBCM President's Update ▪ NCLGA President's Report ▪ Adoption of NCLGA Minutes ▪ Submission of NCLGA Financial Statements 	Main Stage
9:15 AM - 10:30 AM	Plenary Session 1 – Emerging Trends and Opportunities for North Central BC Naturally Resourceful Emcee: TBD NCLGA Board Member <ul style="list-style-type: none"> ▪ BC Government Update, TBC, Ministry of Jobs, Training and Technology ▪ A Community Perspective, TBD, Member Community 	Main Stage
10:30 AM - 10:45 AM	Networking Refreshment Break	Reception Area
10:45 AM - 12:00 PM	Plenary Session 2 – Responding to Community Risk: Wildfire and Flood Emergency Management, Emergency Preparedness and Emergency Recovery Emcee: TBD NCLGA Board Member	Main Stage
12:00PM-1:00PM	Networking Lunch Key Note speakers- 30 mins talk	Reception Area
1:00 PM – 2:00 PM	Funding Opportunities Emcee: NCLGA Board Member	Main Stage

DRAFT AGM AGENDA

1:00 PM – 2:00 PM	Resolution Writing The how and why of writing good resolutions. Emcee: NCLGA VP Lara Beckett	Meeting Room A
2:00 PM – 3:00 PM	Access to Care: The Opioid Crisis Lens Emcee: NCLGA Board Member	Main Stage
2:00 PM – 3:00 PM	Building Universal Child Care for BC Together Emcee: NCLGA Board Member <ul style="list-style-type: none"> ▪ Michelle Kirby, MCF ▪ Devon Porter, MCF ▪ TBD, Member Community 	Meeting Room A
3:00 PM - 3:15 PM	Networking Refreshment Break	Reception Area
3:15 PM - 6:00 PM	Plenary Session 3 – Species at Risk: Community Impacts & Solutions Emcee: TBD NCLGA Director	Main Stage

DRAFT AGM AGENDA

Thursday, May 9, 2019

TIME	EVENT	LOCATION
7:30 AM - 6:30 PM	Registration	
8:00 AM - 8:45 AM	Networking Breakfast	Reception Area
8:45 AM - 9:00 AM	Cultural Performance	Main Stage
9:00 AM - 10:30 AM	Annual General Meeting Session 2 – Reports, Nominations and Resolution Procedures Emcee: Gord Klassen, NCLGA President <ul style="list-style-type: none"> ▪ Nominations Committee Report ▪ Nominations from the floor for NCLGA Board Members ▪ Resolutions Procedures Briefing 	Main Stage
10:30 AM - 10:45 AM	Networking Refreshment Break	Reception Area
10:45 AM - 11:00 AM	Plenary Session 5 – Municipal Insurance Association and Municipal Finance Authority Update Emcee: TBD NCLGA Board Member	Main Stage
11:00 AM - 12:00 PM	Annual General Meeting Session 3 – Speeches and Resolutions Emcee: Gord Klassen, NCLGA President <ul style="list-style-type: none"> ▪ Resolutions Debate ▪ Special Resolution (Constitution & Bylaws) 	Main Stage
12:00 PM – 1:00 PM	Annual General Meeting Session 4 – Voting Booths Open <ul style="list-style-type: none"> ▪ Voting Cards at Registration Desk 	Multiple Locations

DRAFT AGM AGENDA

12:00 PM-1:00 PM	Lunch	Reception Area
1:00 PM - 2:30PM	Annual General Meeting Session 5 – Results, Nominations, Speeches and Resolutions Emcee: Shaely Wilbur, Past President <ul style="list-style-type: none"> Results of the First Ballot Nominations from the floor for Directors at Large Candidate Speeches for Directors at Large (if necessary) Additional Resolutions Debate (if necessary) 	Main Stage
2:30 PM – 4:30 PM	Active Session 2 – Electric Vehicle Ride and Drive	Drop-off Loop
2:30 PM – 4:30 PM	Pathways for Local Government – First Nations Collaboration in Economic Development Hosting Agency: Ministry of Jobs, Trade, and Technology	Gibraltar Room
3:00 PM - 3:15 PM	Networking Refreshment Break	Reception Area
3:15 PM - 4:30 PM	NCLGA 101- Newly Elected Official's workshop Emcee: NCLGA Executive Director	Main Stage
3:15 PM - 4:30 PM	Community Energy Association Workshop Emcee: NCLGA Board Member	Meeting Room A
6:30 PM -11:00 PM	Annual Banquet, Awards and Entertainment <i>Naturally Resourceful</i> Emcee: Gord Klassen, NCLGA President <ul style="list-style-type: none"> Lifetime Achievement Award 	Reception Area

DRAFT AGM AGENDA

	<ul style="list-style-type: none"> ▪ Community Leadership Achievement Award ▪ Entertainment by: The Phoenix Tour Newman & Wright Theatre Co., Theatre Royal Barkerville.(1 hour) 	
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DRAFT

DRAFT AGM AGENDA

Friday, May 10, 2019

TIME	EVENT	LOCATION
8:00 AM – 8:45 AM	Networking Breakfast	Reception Area
8:45 AM - 10:30 AM	Plenary - Discussion Panel – NCLGA Operating Area MLAs and MPs Emcee: TBD NCLGA Director	Main Stage
10:30 AM -10:45 AM	Networking Refreshment Break	Reception Area
10:45 AM-12:00PM	UBCM Session Emcee: NCLGA Board Member The UBCM Working Group for Responsible Conduct will provide background and context for the WGRC's work for newly elected local officials, including the Model Code of Conduct and Companion Guide. The WGRC would also provide an update on its recent work to develop the broader code of conduct framework, such as the degree of flexibility of the framework, and how a code of conduct framework, including approaches to enforcement, might fit within the current local government system. This session would outline next steps in the process, including opportunities for local government feedback. Emcee: NCLGA Board Member <ul style="list-style-type: none"> Paul Taylor, UBCM 	Meeting Room A
12:00 PM -1:15 PM	Closing Ceremonies, Prize Draws and Networking Lunch Emcee: TBD NCLGA Director	Main Stage

DRAFT AGM AGENDA

2:00 PM – 4:00 PM	Associated Session: BC Municipal Climate Leadership Council <ul style="list-style-type: none"> ▪ Hosting Agency: Community Energy Association 	Gibraltar Room
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DRAFT

Corporate Officer NCRD

From: AVICC <avicc@ubcm.ca>
Sent: Wednesday, February 13, 2019 10:52 AM
To: AVICC
Subject: 2019 AVICC Convention Registration is Now Open
Attachments: 2019 Convention Brochure.pdf

Please distribute to all AVICC elected officials, the Chief Administrative Officer, Corporate Officer and their support staff.

AVICC looks forward to welcoming new and returning members to this year's convention in Powell River. Thank you to the City of Powell River and qathet Regional District for jointly hosting this year's event.

The 2019 AVICC AGM & Convention will be held from April 12-14 at the Recreation Complex at 5001 Joyce Avenue in Powell River.

Registration is now open online at <https://www.civicinfo.bc.ca/event/2019/AVICC>

A brochure outlining the sessions, study tours and social events is attached. The program remains draft until just prior to the Convention.

The AVICC Executive is pleased to present a wide variety of informative sessions for delegates this year. Thank you to those members who forwarded session proposals, we received many more than could be included in the program. Any program updates will be added to the website at www.avicc.ca as they become available.

Please note that March 15 is the early bird deadline for registration, and March 22 is the cancellation deadline.

 AVICC Office
avicc@ubcm.ca

250-356-5122



ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

qathet Regional District &
City of Powell River

2019 AGM & Convention

April 12 - 14

A WARM WELCOME

The qathet Regional District and the City of Powell River welcome the AVICC Convention delegates back this year after last hosting our Convention in 2010. We appreciate the host communities in not only providing a beautiful location in the upper Sunshine Coast, but also all their support and assistance. The 2019 AVICC Convention is sure to be a great opportunity for learning, policy making and networking.

PREMIER JOHN HORGAN



We are thrilled to welcome Premier John Horgan to the 2019 AVICC Convention, and look forward to his address to the delegates on Friday.

Born and raised in Victoria, Mr. Horgan was first elected to the Legislature in 2005 as MLA for Juan de Fuca, and has been re-elected three times to ridings in the region. He became leader of the BC NDP in 2014, and Premier of BC in 2017.

As a young man, Mr. Horgan worked in a BC mill and in a joinery. He earned his Bachelor's and Master's degrees at Trent University in Ontario and Sydney University in Australia. A meeting with Tommy Douglas sparked his interest in social democracy and he went on to work for Members of Parliament in Ottawa. Prior to becoming Premier,

Mr. Horgan attended the AVICC Convention each year to address delegates in his role as Leader of the Opposition. We appreciate his continued commitment to the AVICC and support of local governments in our region.

KEYNOTE SPEAKER: MARK COLLINS

The Role of BC Ferries in Coastal Communities



Mark Collins is a mariner and marine executive who leads a team dedicated to connecting people and communities in coastal BC. In his current role of President and CEO of BC Ferries, one of the largest ferry operators in the world, Mark oversees the delivery of safe, reliable ferry service that is vital to the social and economic health of coastal regions and their residents, and to BC.

Mark began his career on the water, first on bulk carriers, oil tankers and container vessels, eventually taking on shore-based management roles. Prior to joining BC Ferries, Mark was the President of Rolls Royce Marine Brazil and Rolls Royce Marine Italy. He holds a Masters in Business Administration in Transport and

Logistics from UBC, a Bachelor of Arts in Marine Geography from Saint Mary's University in Nova Scotia, a Diploma of Mechanical (Marine) Engineering from Memorial University in Newfoundland, and a Certificate in Strategic Leadership from Oxford University in the UK.

Mark's experience and knowledge are the foundation of his vision for BC Ferries today: to be a future focused enterprise that is trusted and valued by communities and customers.

PROGRAM IN BRIEF

Friday, April 12

- 8:30 am Pre-Convention Workshops
- 12:00 pm New Member Orientation
- 2:00 pm Official Opening
Keynote Address
- 4:00 pm Plenary
Premier's Address
- 5:30 pm Welcome Reception

Saturday, April 13

- 7:30 am Hot Breakfast
Elections for Table Officers
- 8:30 am AGM & Resolutions
UBCM President's Address
- 12:00 pm Delegates Lunch
- 12:45 pm Elections for Directors
at Large
- 1:00 pm ICF Update
Activity Break
- 1:30 pm Concurrent Workshops
- 6:30 pm Pre-Banquet Reception
- 7:30 pm Annual Banquet

Sunday, April 14

- 7:30 am Hot Breakfast
- 8:30 am Resolutions
Elections for EA Reps
Address by Provincial Reps
Installation of New Executive
Grand Prize Award
- 12:00 pm Adjourn



qathet Regional District &
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FRIDAY PRE-CONVENTION PROGRAM

Heritage Preservation Seminar and Tour of Historic Townsite District

Time	9:00 am - 12:00 pm
Cost	\$30 early bird until March 15 \$36 after early bird

*Only open to delegates who register for the convention.
Participants should be prepared for the weather.*

Townsite Historic District was recognized in 1995 as a National Historic District of Canada, preceding the Victoria Chinatown, Esquimalt, Gastown, and Vancouver Chinatown National Historic Districts. Townsite is a well-preserved example of a single-industry planned community. The original 1910-1911 plan can be seen today, as about 400 homes in their original condition stand together as a cohesive whole.

Come to this session to find out how the City of Powell River is balancing priorities that relate to heritage preservation in Townsite. Learn more about the economic importance of heritage preservation, sustainability considerations, and incentivising historic preservation. After a workshop at the Recreation Complex, participants will be bussed to Townsite for a tour to see how the principles of heritage conservation have been applied.



THANK YOU

to the **City of Powell River &
the qathet Regional District**

The host communities for the 2019 AGM & Convention are the City of Powell River and the qathet Regional District.

The Powell River Council and the qathet Regional District Board are thanked for their generous hospitality. Staff from both local governments have been involved in the planning of the 2019 Convention.

Special thanks to Councillor Leishman and Michelle Jones from qathet RD for all their time and contributions. All local contributors are thanked for their help in making the 2019 AVICC a terrific experience for all!



**qathet
REGIONAL DISTRICT**



qathet Regional District &
City of Powell River

2019 AGM & Convention

April 12 - 14

FRIDAY PRE-CONVENTION PROGRAM CONT'D

The Blanket Exercise

Time 9:00 am - 12:00 pm
Cost \$30 early bird until March 15
\$36 after early bird

Only open to delegates who register for the convention.

This three hour experiential learning workshop is a visceral experience of how Turtle Island became the Canada of today. Originally created by KAIROS Canada, the blanket exercise is a unique, participatory history lesson – developed in collaboration with Indigenous Elders, knowledge keepers and educators – that fosters truth, understanding, respect and reconciliation among Indigenous and non-indigenous peoples.

The script is updated regularly to include local history and experiences as well as current events. This workshop includes a debriefing session following the blanket exercise, a song and a Cedar Brushing Ceremony. There will be four facilitators including Koosen Piele, a language warrior from the Tla'amin Nation who is helping create the Tla'amin dictionary and has worked on both of the Tla'amin's language apps. Koosen is on the First Peoples Cultural Council and has been invited to many conferences across Turtle Island as an Indigenous Youth Representative.



Taken by Courtney Harrop

Mayors, RD Chairs & RHD Chairs Forum and Lunch

Time 12:00 - 1:30 pm
Cost \$50 early bird until March 15
\$60 after early bird

Only open to Mayors, Regional District Chairs, Regional Hospital District Chairs and guests by invitation.

A gathering of Mayors, RD Chairs, RHD Chairs and First Nations Leaders to discuss successes and challenges of collaborations between the different governments and how “thinking outside the box” can create some very strategic alliances and projects for the betterment of the whole community. How can we collaborate and make communication between governments even better? Lunch will be provided.



qathet Regional District &
City of Powell River

2019 AGM & Convention

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CONVENTION PROGRAM

The Program Format

Based on a successful tradition, the 2019 program will integrate the regular business of the annual general meeting, debate on resolutions and holding of elections with a variety of presentations and workshops on topical issues, addresses by key political speakers and opportunities for networking.

AVICC has also invited the Honourable Selina Robinson, Minister of Municipal Affairs and Housing to attend again this year. The Leader of the BC Liberals and the Leader of the BC Green Party have also been offered speaking opportunities on the program.

A draft of the detailed program is expected to be available by early March on the AVICC website. In order to accommodate emergent issues, the program does not become final until just prior to the AGM & Convention.

Highlights

Some of the program highlights include:

- Provincial Active Transportation Strategy – Hearing from Your Community (Ministry of Transportation and Infrastructure)
- Restoration, Reconciliation and Relationships: the story of the Kus-kus-sum Project (City of Courtenay, K'omoks First Nation, Project Watershed)
- Let's Talk Rail (Island Corridor Foundation)
- Fair Taxation and the Fundamentals of Property Assessment (BC Assessment)
- Building Universal Child Care for BC Together (Ministry of Children and Family Development – Childcare BC)
- Marine Debris: Local Solutions & the Journey Ahead (Ocean Legacy Foundation & Let's Talk Trash)
- Junk to Joules: The Renewable Natural Gas Opportunity for Local Governments (Fortis BC and AVICC local governments)
- Social Procurement: Getting the Greatest Value For Your Tax Dollars with the CCSPI (Coastal Community Social Procurement Initiative)
- Revitalization of the ALC and ALR (Provincial Agricultural Land Commission)
- Electoral Area Directors Forum

RESOLUTIONS

Deadline

The deadline to submit resolutions for consideration was February 7. Resolutions received by this deadline will be processed and included in the Annual Report and Resolutions book that will be mailed to members in late-March.

Late Resolutions

Resolutions received after the February 7 deadline are considered "late" but will be accepted by the Secretary-Treasurer up until 12:00 pm on Wednesday, April 10.

Members are reminded that, to be admitted for debate, a late resolution must be deemed to be of an urgent or emergency nature and should address an issue that has arisen after the February 7 deadline.

The Resolutions Committee will review all late resolutions and prepare a report to the Convention including a recommendation as to whether the resolution meets the criteria and should be admitted for debate.

Resolutions may also be introduced from the floor at the Convention on Sunday April 14th. Members will vote on whether to admit resolutions for debate.

Reminder

Late Resolutions Deadline
April 10

See www.avicc.ca for details



qathet Regional District &
City of Powell River

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NETWORKING & SOCIAL EVENTS

One of the key objectives of the annual AVICC Convention is to provide delegates with opportunities to network and develop new relationships. In addition to hot breakfasts on Saturday and Sunday morning, refreshment breaks, and a Delegates Lunch on Saturday, AVICC has organized three social events: a Welcome Reception, an Annual Banquet, and a Trade Show.

Welcome Reception

Friday 5:30 - 7:30 pm

The Welcome Reception will be held within the Trade Show area. Councillor CaroleAnn Leishman is drawing on local musicians and performers to put together great entertainment options for delegates. Admission to the Welcome Reception is included in delegate's registration fee. Additional tickets may be purchased for guests through the online registration form on CivicInfo.

Annual Banquet and Reception

Saturday 6:30 pm

The Annual Banquet will be held at the Dwight Hall heritage building. An elegant and entertaining evening, the Annual Banquet is a prime opportunity for delegates and their partners to network with colleagues. This event includes a pre-banquet reception with entertainment, and a buffet by one of Powell River's treasures - the *Laughing Oyster Restaurant*.

In addition to local musicians and dancers, we are excited to have the well-loved *Jim Baron Band*. If you love to dance and listen to classic rock and roll served up fresh with lots of energy and a lot of class, this will be the perfect night for you.

Courtesy of the City of Powell River and BC Transit, there will be a shuttle service between the main hotels to and from Dwight Hall.

Trade Show

Friday 1:00 pm - Saturday 3:00 pm

As with past years, AVICC will host a small Trade Show in the Foyer area. Many of our sponsors will be presenting exhibitor booths. Don't miss the opportunity to mingle with fellow delegates and learn more about vendors that could partner with your local government.





qathet Regional District &
City of Powell River

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TOURS & OTHER ATTRACTIONS

Local Attractions

Delegates may want to come early or stay on after the convention and take the opportunity to visit local attractions.

Desolation Sound Marine Park

The Desolation Sound Marine Park is only a short drive away. This Provincial Park has more than 60 kilometers of shoreline, several islands, numerous small bays and snug coves. The forested upland offers a shady refuge of trails and small lakes.

Texada Island

Take a ferry ride to Texada Island and see the amazing historical museum, which was made possible by the Regional District funded Texada Heritage Society. This popular museum includes a lifelike re-creation of the Little Billy Mine. Visitors walk through the gold mine shaft and can feel the drops of water dripping off stalactites from above.

The newly built C1900 school room is also not to be missed at the museum. It is a great partnership between the Regional District, the school district and the local community.

Tourism Powell River

Tourism Powell River will have a booth on-site in the Trade Show with information about activities and tours in the Powell River region. For advance planning, visit their website at www.powellriver.info.

Western Forest Products – Stillwater Forestry Field Tour

Free April 12 8:00 - 11:30 am

Forestry plays an important role in BC's coastal communities. As the largest public land forest manager on the BC coast, Western Forest Products manages the forests adjacent to and operates sawmills in many of AVICC's member communities. Join our forest professionals for a field tour to see an active forest operation and to learn about modern forest resources management. The tour is free and transport will be provided.

For more information and to sign up, contact:
Kindry Mercer, Manager, Regional Initiatives
kmercer@westernforest.com
250-228-9457





CODE OF CONDUCT

In keeping with practice at the UBCM Convention, AVICC is implementing a Code of Conduct for this year's convention. The online registration form will be linked to a form outlining the Code. By registering, delegates are acknowledging that they are aware they will be expected to adhere to the 2019 Code of Conduct.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES CONVENTION CODE OF CONDUCT

2019 Convention

The AVICC Executive has implemented a code of conduct for convention participants based on the following principles:

1. The primary purpose of the annual AVICC Convention is to provide the membership with an opportunity to set the Association's policy direction for the year ahead.
2. The Convention also provides delegates with an opportunity to learn, share and meet with other local, provincial and federal government officials in addition to other associations that are interested in engaging with local governments.
3. All delegates and convention participants have the right to a safe, fun and enjoyable experience. AVICC will not tolerate any communication or behaviour that demeans, threatens, or harasses anyone at its events.
4. All participants at the Convention, regardless of their employer, their position, their perspectives or priorities will treat others, and be treated, in a respectful, understanding and cooperative manner and behave in a manner that is respectful to other participants and their guests, and will not do anything that threatens the health, safety, security, or dignity of other participants or their guests.
5. Only local elected officials who are AVICC members are entitled to speak and vote on matters put forward to the membership. However, the annual Convention is open to the public, and anyone may attend the Convention so long as they register.
6. All AVICC members are viewed as equal regardless of their population, location, or their ability to attend the annual convention.
7. Participants are expected to adhere to this Code of Conduct at AVICC and other non-AVICC organized events associated with the Convention; and by registering acknowledge that they have read, understood, and agree to this Code of Conduct.
8. Breaches of the code of conduct will be addressed by the AVICC Executive.



qathet Regional District &
City of Powell River

2019 AGM & Convention

April 12 - 14

REGISTRATION

Online registration is available through CivicInfo at:

www.civicinfo.bc.ca/event/2019/AVICC

Fees

Register early to take advantage of the early bird discounted rates. Please note the cancellation deadline of March 22.

	Early Bird by Mar 15	Late after Mar 15
Member	\$ 300	\$ 360
Non-Member	\$ 360	\$ 430
Welcome Reception	\$ 40	\$ 48
Annual Banquet	\$ 60	\$ 72

Cancellation Policy

Full Refund: cancellations by March 22 at 4:30 pm

No Refunds: cancellations after March 22 at 4:30 pm

Cancellations must be emailed to avicc@ubcm.ca

LOGISTICS

Accommodations

Several hotels have been identified as accommodation providers for Convention delegates. Visit avicc.ca for more information.

Convention Venues

Business sessions will be held at the Powell River Recreation Complex at 5001 Joyce Avenue. The Complex is a short walk from several restaurants and cafes.

Parking

There is free parking at the recreation complex. Delegates are encouraged to carpool with other delegates from their hotel.

Internet

There will be free Wi-Fi at the Recreation Complex, and no password is required.

ELECTIONS

The membership elects directors during the AGM & Convention to ensure the directions set by the general membership are carried forward. The Executive also provides direction to AVICC between Conventions.

The following positions are open for nomination:

- President
- First Vice President
- Second Vice President
- Director at Large (3 positions)
- Electoral Area Representative

The deadline for nominations to be included in the Report on Nominations was February 7. However, nominations are still accepted at Convention from the floor.

For further information on the elections process, please email avicc@ubcm.ca or visit avicc.ca.

MORE INFORMATION

The most current information will be posted on the AVICC website. Please check back regularly for updates. For specific questions, please contact:

Liz Cookson

AVICC Secretary-Treasurer

lcookson@ubcm.ca



ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

70TH ANNUAL GENERAL MEETING & CONVENTION
APRIL 12-14, 2019 - POWELL RIVER, BC

POWELL RIVER RECREATION COMPLEX, 5001 JOYCE AVE

PROPOSED PROGRAM

FRIDAY, APRIL 12, 2019

Pre-Convention Program

- 8:00–9:00 am **Pre-Convention Registration** (*Lobby*)
- 9:00 am–Noon **Workshop & Tour: Heritage Guidelines and Townsite District Tour** (*Room TBD*)
- 9:00 am–Noon **Workshop: Blanket Exercise** (*Room TBD*)
- Noon–1:30 pm **Mayors, RD Chairs and RHD Chairs Forum** (*Room TBD*)
- Noon–1:00 pm **New Members Orientation Session** (*Room TBD*)
- Noon–6:00 pm **Main Registration** (*Foyer*)
- 1:00 pm **Trade Show Opens** (*Foyer*)

AGM & Convention Main Program – (*Evergreen Theatre*)

- 2:00 pm Official Opening
Convention Welcome & Opening Remarks – *President Edwin Grieve*
O' Canada
First Nations Greeting
Welcome from Community – *Chair Patrick Brabazon and Acting Mayor Rob Southcott*
Welcome from Tla'amin Nation
Convention Program Overview – *AVICC President Edwin Grieve*
- 2:25 pm Nominating Committee Report – *Past President Mary Marcotte*
- 2:30 pm KEYNOTE ADDRESS: *Mark Collins, CEO, BC Ferries*
- 3:30 pm Refreshment Break
- 3:50 pm Nominations from the Floor for Table Officers
Candidate Speeches
- 3:55 pm Island Health Update
- 4:00 pm Building Universal Child Care for BC Together
– *Ministry of Children and Family Development – Childcare BC*
- 4:45 pm Address by The Honourable John Horgan, Premier of British Columbia
- 5:15 pm Final Comments and Wrap-Up
Draw for Major Door Prize from Telus
- 5:30 pm Adjourn
- 5:30–7:30 pm Entertainment - Welcome Reception in the Trade Show Area

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SATURDAY, APRIL 13, 2019

The Trade Show is Open from 7:15 – 3:00 pm today

7:15 am	Breakfast Service Starts – Networking Breakfast (<i>Foyer</i>)
7:30–8:25 am	Working Breakfast – Let’s Talk Trash Team (<i>Evergreen Theatre</i>)
7:30–8:30 am	Voting for Table Officers (as necessary) (<i>Foyer</i>)
8:30 am	Opening Remarks (<i>Evergreen Theatre</i>)
8:35 am	Annual Meeting Convention Rules and Procedures Minutes of 2018 Annual General Meeting President’s Address and Annual Report 2018 Audited Financial Statements
8:45 am	Address by UBCM President – <i>Arjun Singh, Councillor, City of Kamloops</i>
9:05 am	Review of Resolution Procedures
9:10 am	Consideration of Bylaws and Resolutions
10:20 am	Refreshment Break
10:40 am	Municipal Insurance Association Update Consideration of Resolutions, Continued
11:40 am	Nominating Committee Report Nominations from the floor for Directors at Large Candidate speeches
11:40 am	FortisBC Presentation – <i>Junk to Joules: Renewable Natural Gas</i>
12:00 noon	Delegates Lunch
12:45–1:30 pm	Elections for Directors at Large (<i>Foyer</i>)
1:00–1:25 pm	Island Corridor Foundation Update (<i>Room TBD</i>)
1:00–1:25 pm	Physical Activity Break Led by 1 st VP Carl Jensen (<i>Meet by Registration</i>)
Concurrent Workshops	
1:30–2:30 pm	#1 – Provincial Active Transportation Strategy (MoTI) (<i>Room TBD</i>) #2 – Revitalization of the ALC and ALR (<i>Room TBD</i>) #3 – Fair Taxation and the Fundamentals of Property Assessment (<i>Room TBD</i>)
2:30–3:00 pm	Refreshment Break
3:00–4:00 pm	#1 – Restoration, Reconciliation and Relationships: Kus-kus-sum Project (<i>Room TBD</i>) #2 – Electoral Area Directors’ Forum (<i>Room TBD</i>) #3 – Social Procurement: Getting the Greatest Value For Your Tax Dollars (<i>Room TBD</i>)
6:30–11:30 pm	Reception and Banquet (<i>Dwight Hall, Walnut Street, Townsite Historic District</i>) 6:30 pm Reception and Entertainment 7:30 pm Dinner and Remarks 9:00 pm Jim Baron Band

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SUNDAY, APRIL 14, 2019

7:15–8:30 am	Delegates Networking Breakfast (<i>Location: TBC</i>)
8:30 am	Opening Remarks Nominating Committee Report Nominations from the Floor for Electoral Area Representative Candidate Speeches (as necessary)
8:35 am	Address by Provincial Political Representative
8:50 am	Department of Fisheries and Oceans
9:40 am	Address by Provincial Political Representative
10:10–10:30 am	Refreshment Break
10:15–10:45 am	Elections for Electoral Area Representative (as necessary) (<i>Lobby</i>)
10:30 am	Municipal Finance Authority Update
10:35 am	BC Hydro: Emergency Response
10:45 am	Consideration of Resolutions and Late Resolutions
11:50 am	Nominating Committee Report (as required) Installation of New Executive Remarks by President Elect Prizes and Grand Prize Draw - <i>Must Be Present To Win</i> <ul style="list-style-type: none">• BC Ferries prize package
Noon	Adjourn & Safe Travels

THANK YOU TO OUR HOSTS AND THEIR COMMUNITY PARTNERS

Special thanks are extended to qathet Regional District and the City of Powell River for hosting the 2019 AGM & Convention including supplying the facilities, decorating for the banquet, organizing the delegate tour, providing local contacts, and speaker gifts.

AVICC Executive and members wish to thank the host communities for making the Convention a great experience for our Association.



qathet
REGIONAL DISTRICT



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Corporate Officer NCRD

From: Doug Chapman <cao@ncrdbc.com>
Sent: Tuesday, February 12, 2019 2:12 PM
To: 'Daniel Fish'
Subject: FW: Formal request to protect the groundwater of Vancouver Island
Attachments: Strathcona Regional District Resolution.docx; In_the_past_few_years_British_Columbia_h
(2).mp4; Presentation to the North Coast Regional District.docx

Importance: High

Flag Status: Flagged

From: Bruce & Nicole <brunic@shaw.ca>
Sent: Tuesday, February 12, 2019 1:20 PM
To: cao@ncrdbc.com
Subject: Formal request to protect the groundwater of Vancouver Island
Importance: High

Directors and staff of the North Coast Regional District.

I submit the attached written presentation as a formal request to the North Coast Regional District to ensure your bylaws prohibit the bottling of groundwater, whether the groundwater source is in your District or from outside your District. I also formally request the District support the Strathcona Regional District Resolution (attached) to be presented at the April AVICC convention, the Resolution asking the provincial government to "cease the licensing and extraction of groundwater for commercial water bottling and/or bulk water exports from aquifers.

Thank you for your consideration.

Bruce Gibbons
Merville Water Guardians
2470 Sackville Road
Merville V0R2M0
250-702-1672

Presentation to North Coast Regional District

Feb. 12, 2019

Directors and staff of the North Coast Regional District

Request to change the zoning bylaws of the North Coast Regional District to prohibit the bottling of groundwater for commercial sale or bulk export

My name is Bruce Gibbons, and I live at 2470 Sackville Road, in Merville. I am submitting this request to address council about the issue of protecting groundwater on Vancouver Island and all over British Columbia. In November of 2017, the Provincial Government approved a groundwater extraction licence for a resident of Merville to extract up to 10,000 liters of water per day from our Comox Valley aquifer, and bottle and sell that water. The licence was contingent on rezoning of his property, and the CVRD denied the rezoning on Aug 28, 2018. Therefore, the current licence does not allow the applicant to utilize his licence and bottle water on his property. However, his water extraction licence is still valid and he has publicly stated his intent to go ahead with the water bottling whatever way he can and to that end he has applied to the provincial government to amend his licence to allow him to truck the water from his well and bottle it at a site that allows water bottling. That is why I am campaigning to have Vancouver Island and Coastal (AVICC) communities revise their bylaws to prevent this action from this or any other water licence holder.

I am the founder of a group called Merville Water Guardians. I formed the group to oppose the water licence, oppose the rezoning application and to achieve reforms to the Water Sustainability Act to protect the groundwater aquifers of BC. I filed an appeal against the water licence in March, but after a lengthy battle with the FLNRORD Ministry, the Environmental Appeal Board dismissed the appeal, stating that I did not have standing to appeal. There is a serious flaw in the Water Sustainability Act that denies appeal of a water licence unless the licence physically detrimentally affects your land, not your water, not your access to water. The Water Sustainability Act does not protect my water or my access to water. I find that appalling. I have been campaigning against the licence and for protection of our aquifer since March of last year. We have over 320 followers on our Facebook page, and in August we submitted 425 signatures on a petition presented to the Comox Valley Regional District (CVRD) Directors asking them to deny the rezoning and to prohibit water bottling in the CVRD. We have approximately 1,200 signatures to date on a petition to the BC Government asking them to stop approving licences to bottle and sell water from all aquifers in BC. We have also posted that petition online in support of the paper petition, and it has approximately 1,330 signatures to date. Our supporters and followers in the Comox Valley are telling us that water, and the protection of our water was a big issue in the recent local

elections and will be a huge issue in the next provincial election. I have most recently posted a video challenge and have sent that challenge to all the MLAs in the BC Legislature, challenging them to put party politics aside and come together to create the legislation to protect our groundwater and stop approving licences to bottle and sell the water from BC aquifers.

There are thousands of residents and farmers all over Vancouver Island and the rest of British Columbia who rely on groundwater/aquifers for their only source of water. If that water supply is depleted then those thousands of residents and farmers will not be able to look after their personal needs for drinking water, sanitation, growing their backyard gardens or growing their crops and raising their livestock. That would put our food security at risk. Without water, farmers cannot produce our food, the local food that so many people desire and rely on. That applies to aquifers all over Vancouver Island and British Columbia. Approximately 22% of British Columbians rely on aquifers, groundwater, for their only source of water for their personal needs and for producing food. Without water, there is no life. We are facing population growth that will put more demand on the aquifers and we are already seeing the negative effects of climate change impact the quality and quantity of water in the summer drought period. We experienced level 4 drought all over Vancouver Island and in many other areas of BC this past summer. We have seen record dry months, record heat and every indication is that these changes are here to stay and will likely only get worse. Residents and farmers are being told to seriously conserve water. Yet we have provincial water licences for commercial profit that will allow extraction of water from the aquifers we all rely on despite the level 4 drought. There is not enough information known about our aquifers to risk bottling and selling any of the water. The licence approval in Merville relied on old data, and technical calculations but did not consider climate change that is producing extended periods of serious drought, putting rivers, streams, fish habitat and fish stocks at risk. It did not consider serious impacts from the receding glacier. We have been fighting to stop this licence but have been thwarted in our efforts. It is clear to me and my supporters that the Water Sustainability Act does not protect our groundwater and needs to be reviewed and revised. We are pushing the Ministry of Environment for revisions to the Act.

In the meantime, there is an existing, real threat to the groundwater of Vancouver Island. Our petition to the Comox Valley RD asked them to amend their bylaws to prohibit the bottling of water in the Regional District in order to help prevent the applicant from bottling off-site. There is indeed a bylaw revision in process that will prohibit water bottling in the CVRD. I made a presentation to the Village of Cumberland asking them to consider a bylaw to prohibit water bottling, and the Village has since changed their zoning bylaws to prohibit bottling of groundwater. On Dec 3rd I asked the City of Courtenay to consider changing their bylaws to prohibit bottling of groundwater in their zoning bylaws. At the Jan. 7th meeting Council passed a motion to prohibit the bottling of groundwater. In September I contacted the Strathcona Regional District (SRD), since the Merville water licence holder had stated his intention to approach them

in an attempt to bottle his water in their region. The SRD has taken immediate steps to prevent the water bottling and at a meeting on Oct 25th the SRD also passed a resolution stating that they did not support the Provincial Government approving licences for the extraction of water from aquifers all over BC for bottling or bulk sales. On Jan 24th the SRD passed a resolution to be presented to the AVICC and the UBCM asking the provincial government to cease approval of licences for bottling of groundwater for commercial sale or bulk export. I am now in the process of contacting AVICC member communities asking them to revise their bylaws to prohibit bottling of groundwater, and to support the SRD Resolution.

I have 2 requests for the North Coast Regional District.

- 1) that you consider taking the necessary steps to implement a bylaw that prohibits bottling of groundwater in any of your zoning, to help in the fight to protect our groundwater/aquifers for the use of our residents and farmers today and for our children and grandchildren and great grandchildren in the future.
- 2) I also ask that the North Coast Regional District support the Strathcona Regional District resolution at the April AVICC convention, to ask the Provincial Government to cease the approval of licences for commercial extraction of groundwater resources for bottling or bulk water sales.

We cannot allow water bottling from our aquifers based on theory and calculations. The consequences of being wrong could be catastrophic. We will continue to do our part to fight the Provincial Government, who have jurisdiction over groundwater licencing, and to support the Strathcona resolution to curtail groundwater extraction for bottling or bulk sales. We would sincerely appreciate the support of the North Coast Regional District in protecting the above ground uses of our groundwater by preventing anyone from bottling and selling water from any aquifer in BC. I implore you to talk to and work with the Strathcona Regional District to protect the aquifers of Vancouver Island. Water is our most precious resource. Water is life. We must do everything we can to protect and conserve it. Thank you for your time and your consideration.

Bruce Gibbons

Merville Water Guardians

2470 Sackville Road

Merville, BC V0R2M0

250-702-1672

Strathcona Regional District

Water Protection Resolution

Passed Jan 24, 2019

WHEREAS water is an essential resource upon which all life, including all ecosystems and all local communities depend,

AND WHEREAS water is a public heritage and a public trust for present and future generations and access to water must not be compromised by commercial operations relating to commercial water bottling or commercial bulk water exports,

THEREFORE BE IT RESOLVED that the Premier of British Columbia and the Minister of Forests, Lands, Natural Resource Operations and Rural Development be requested to immediately cease the licensing and extraction of groundwater for commercial water bottling and/or bulk water exports from aquifers.



Prince Rupert Environmental Society
c/o 1365 Overlook Street,
Prince Rupert, BC, V8J 2C7

RECEIVED FEB 14 2019

February 14th, 2019

Board of Directors
North Coast Regional District
14, 342 3rd Avenue West
Prince Rupert, British Columbia
Canada, V8J 1L5

Attention: Barry Pages, Chair

Re: Large Vessel Anchor Safety endorsement request

Dear Members of the Board:

A new report¹ by the T. Buck Suzuki Environmental Foundation reveals the anchoring situation in the Prince Rupert Port Authority (PRPA) and surrounding area has reached a near crisis level.

The anchored incident rate is 2300% higher per vessel visit in Prince Rupert than Vancouver areas and it is increasing. It is not clear what the problem is – we urge you to endorse efforts to figure out what is wrong, what can be done about it and how great a risk this anchor safety issue poses to the Skeena Estuary.

Please consider, at your Feb 22nd meeting, either endorsing the appeal letter (attached) or writing your own letter to the Minister of Transport about Anchor Safety in the Rupert area. A brief backgrounder to the issue is also attached.

Solutions are urgently needed to protect the estuary from a toxic diesel spill because:

- Vopak Pacific Canada is asking to introduce diesel oil supertankers into the estuary
- Vopak and other projects will greatly increase vessel traffic (up 50% or more)
- Prince Rupert anchorages have over 20 times as many “risk of grounding” incidents as Vancouver per vessel visit—something is wrong
- The number of anchored incidents involving large vessels is increasing rapidly; from one per year to almost ten per year now
- Diesel does not just evaporate. “Diesel oil contains chemicals which dissolve in water and will result in rapid acute toxicity” and “In terms of toxicity to water-column organisms, diesel is considered to be one of the most acutely toxic oil types.”- Dr. Chris Kennedy, aquatic toxicology expert

¹ The report Alarming and Increasing Anchored Incident Rate Prince Rupert is available on request.

Transport Canada is conducting a review of whether or not the proposed Vopak Project is or is not likely to cause significant adverse environmental effects. They will then issue an Environmental Effects Determination (EED) describing their findings. It is critical that this review evaluate the risk and mitigation for unsafe large vessel anchorage in the Prince Rupert area prior to TC issuing their EED for Vopak Pacific Canada.

Please consider endorsing the attached appeal letter to the Honourable Marc Garneau Minister of Transport (or write your own letter).

Sincerely,

A handwritten signature in black ink, appearing to read 'Luanne Roth', with a stylized flourish at the end.

Luanne Roth
Marine Director,
Prince Rupert Environmental Society
LuanneRoth2@gmail.com

Attachments (2)

February 2019

RECEIVED FEB 14 2019

The Honourable Marc Garneau
Minister of Transport Canada
Parliament Buildings
Ottawa, Ontario

Dear Minister Garneau:

A major toxic spill in the Skeena Estuary with impacts on the environment and coastal and Skeena watershed communities would be catastrophic and may be preventable by addressing the concerns set below.

We write to urge Transport Canada to:

- 1) Study the use of mooring buoys to eliminate anchor drag and have them implemented in the Prince Rupert area if it is determined that they would reduce the risk to the Skeena Estuary.
- 2) Consider other mitigation for unsafe anchorages including:
 - Restriction of vessels over 50,000 DWT to areas with safe anchorages and prohibition of vessels over 50,000 DWT carrying toxic liquid bulk from being in the Prince Rupert area if the risk from the lack of safe anchorages is too great.
 - Additional sheltered docks for mooring > 50,000 DWT vessels.
 - Minimize fuel reserves onboard bulk carriers in the Rupert area until the anchor dragging issue is solved.
 - Study and reconsider, in light of 4 knot max current, the "in ballast" anchoring requirement.
 - Ensure that there is a sufficient supply of pilots and tugboats available to deal with multiple anchor dragging situations occurring simultaneously.
- 3) Require a marine risk assessment quantifying the risk posed by the proposed Vopak project, including -
 - The risk of a toxic product spill resulting from a potential anchor related incident and the risk to the Skeena estuary after mitigation.
 - The risk of toxic product spill resulting from tanker rupture from collisions with other vessels, docks and grounding, and the risk to the Skeena estuary after mitigation.
 - The risk of toxic spill resulting from rupture of storage tank and offloading facility and the risk to the Skeena estuary after mitigation.

It is critical that these measures be completed prior to any decision on the proposed Vopak Pacific Canada project.

Sincerely,

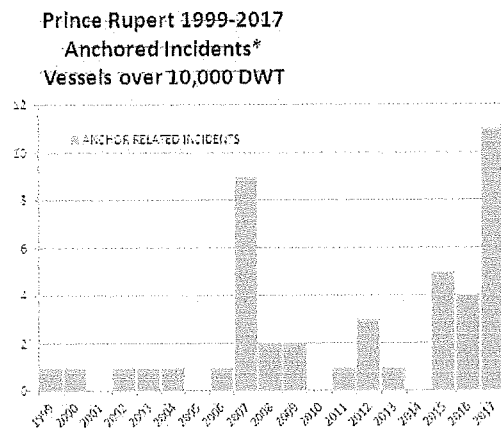
RECEIVED FEB 14 2019

BACKGROUND

The anchoring situation in the Prince Rupert Port Authority (PRPA) and surrounding area has reached a near crisis level - a report *Alarming and Increasing Anchored Incident Rate Prince Rupert* is available on request.

The anchored incident rate is 2300% higher per vessel visit in Prince Rupert than Vancouver areas.

PRPA in a January 17th letter (responding to anchoring concerns which were referred to them) states they have procedures to "mitigate the risks of anchorage dragging incidents" which "have proven highly effective in ensuring the vessel maintains its position". However, the number of incidents has continued to increase since those procedures (eleven in 2017 and eight in 2018) and most of the incidents include "risk of grounding" according to Transport Canada occurrence data summarized in the following table (for further details see above mentioned report).



The local anchorages where these incidents are occurring lie in the estuary of the Skeena River, the second largest salmon-producing river in Canada. Due to the close confines and rocky shore of the harbour and many rocky reefs in the surrounding area, these incidents involve not only a very real risk of grounding, but the 6.4 m maximum tides are capable of leaving vessels high and dry; exacerbating the risk of break-up. In the last four years two vessels sustained damage rendering them unseaworthy/unfit. At this rate an incident resulting in vessel grounding with a fuel spill into the Skeena estuary is only a matter of time.

The issue appears to be related to the increasing size of vessels in the harbour. In 1975 a joint provincial and federal assessment of north coast ports' suitability for large bulk liquid (LNG) vessels noted the lack of safe anchoring in the Rupert area for vessels over 50,000 DWT¹. Another report in 1992 reiterated the

¹ TSIMPSEAN PENINSULA FEDERAL - PROVINCIAL JOINT COMMITTEE - PHASE II BULK MARINE TERMINAL SITES IN THE PRINCE RUPERT AREA OF BC, 1975 - Executive Summary page 3 Volume 1 and page 123 Volume 6
<http://saveourskeenasalmon.org/wp-content/uploads/NEAT-Report-Volume-1.pdf> <http://saveourskeenasalmon.org/wp-content/uploads/NEAT-Report-Volume-6.pdf>

problem and noted it might result from local conditions “because a thin layer of mud overlies smooth rock”².

In 2010-2012 plans were made to take advantage of the rail terminus in Prince Rupert, build a rail road utility corridor on Ridley Island and use the port for liquid bulk without addressing the anchor safety issue. At that time PRPA commissioned a marine risk assessment (MRA) by world respected Det Norske Veritas (DNV) to consider increased traffic and bulk liquid petroleum tankers and LNG carriers but PRPA did not have anchoring issues included³. The 2012 DNV MRA forecast that a commercial vessel incident could be expected to occur once every 10 years, a forecast incident rate which would increase dramatically if it included incidents resulting from unsafe anchorages (perhaps 100 every 10 years). DNV did however mention, though not quantify, the occurrence of anchored incidents and recommended further investigation of “mooring buoys to eliminate any dragging of anchor” “prior to introducing crude oil and LNG carriers”. This is the type of large liquid petroleum tankers/carriers which Vopak is proposing to introduce into the area, in the Vopak case diesel oil, liquid propane and others, yet these recommendations regarding investigation of mooring buoys apparently have not been implemented.

This issue has been raised with PRPA who are leading the EED process, however their January 17th letter does not directly address this issue nor does it assure us that they will. More concerning, the draft terms of reference for the Vopak CEAA s.67 environmental assessment currently underway and led by PRPA, does not include such an investigation, does not address the need for an MRA which would include anchoring incidents nor does it even mention the serious risk posed by the anchorage safety issue. The need for an MRA specific to the Vopak project is highlighted by the fact that PRPA has indicated in its January 17th letter that the 2012 DNV MRA “is not the basis to approve individual projects”.

The Vopak Project adds the specter of a toxic liquid petroleum product spill from a Panamax tanker (80,000 DWT) to an already alarming situation. This is particularly concerning in light of an international industry practice that you may or may not be aware of. Specifically, the increasing use of anchorage of laden vessels in the supply chain. That is, industry is known to use laden vessels at anchor as “storage” for product when variable market conditions are not considered sufficiently favourable. Product, including hazardous petroleum products are, on the instructions of the owner, left to sit in vessels at anchor awaiting what the owner considers as more favourable market conditions. We understand from remarks made by TC’s Alain Paquet at the November 22nd 2018 OPP meeting in Prince Rupert, that he is aware of this practice and that he believes that common law allows large vessels to anchor, which means TC and PRPA have no control outside harbor limits. Therefore, it is essential that the unsafe anchorage issue be considered in the Vopak assessment prior to issuing an Environmental Effects Determination (EED) for Vopak and that it be made with reference to existing realities including international industry practices.

² A REVIEW OF THE OCEANOGRAPHY AND MARINE ECOLOGY OF PRINCE RUPERT HARBOUR prepared for R.C.H. Wilson, Institute of Ocean Sciences, prepared by S.A. Akenhead, of G.A. Borstad Associates Ltd., Sidney BC, ~1992 pages 8 and 11

³ DET NORSKE VERITAS, Prince Rupert Marine Risk Assessment Navigational Risk Assessment Report, Prince Rupert Port Authority Report No./DNV Reg No.: / 13JIMVK-8 Rev 3, 2012-02-29 http://saveourskeenasalmon.org/wp-content/uploads/marine_risk_assessment.pdf “These types of incidents are not included in this assessment.” – page 151 PRPA DNV 2012 MRA. Excerpts re mooring buoys on page 68



Staff Report

Date: February 22nd, 2019

To: D. Chapman, Chief Administrative Officer

From: D. Fish, Corporate Officer

Subject: April 2019 Strategic Planning Session Scheduling

Recommendations:

THAT the staff report entitled “April 2019 Strategic Planning Session Scheduling” be received;

AND THAT the April 26, 2019 Regular meeting of the North Coast Regional District Board be held at Village of Masset Council Chambers (1686 Main Street) in Masset, B.C. at ____ p.m.;

AND FURTHER THAT a Strategic Planning Session of the North Coast Regional District Board be held April 27-28, 2019 at Hiellen Long House (Tow Hill Road) in North Coast Regional District Electoral Area D commencing at 9:00 a.m.

PURPOSE:

The purpose of this report is to seek feedback from the mainland North Coast Regional District (NCRD) Directors with respect to travel options to attend the April 26, 2019 NCRD Regular Board meeting. This report also seeks input from all NCRD Directors

with respect to accommodations throughout the NCRD strategic planning session to be held April 27-28, 2019 in Masset, B.C.

Further, this report seeks a resolution from the Board of the NCRD to identify the April 26, 2019 Regular meeting and April 27-28, 2019 strategic planning session locations and times.

BACKGROUND:

At its Regular meeting held January 25, 2019, the Board of the NCRD adopted its 2019 Board meeting schedule. At that time, the Board resolved to hold its April 26, 2019 Regular Board meeting in the Village of Masset, with a location to be determined. At that time, the Board also discussed holding its strategic planning session in conjunction with the April 2019 Board meeting date.

DISCUSSION:

Mainland Director Travel Options

With respect to travel to Haida Gwaii, Staff is seeking consensus as to which arrangements would work best for the mainland Directors in traveling to Masset for the April 26, 2019 Regular Board meeting. Staff is also requesting confirmation as to which Directors will be attending, as the information is required to make travel reservations.

The following cost estimates have been calculated assuming that five (5) mainland Directors will be attending the meeting in Masset, B.C. Accommodation is being proposed at the Hiellen Long Houses in Tow Hill, Area D for April 26-28, 2019. Note that these costs are for Mainland Directors only.

Option 1: Inland Air (Regular Flights)

To Masset (Departure)		To Prince Rupert (Return)	
<u>Friday, April 26, 2019</u>		<u>Monday, April 29, 2019</u>	
8:30 a.m.	Depart from Prince Rupert	9:30 a.m.	Depart from Masset
9:15 a.m.	Arrive in Masset	10:15 a.m.	Arrive in Prince Rupert
1:30 p.m.	Depart from Prince Rupert	2:30 p.m.	Depart from Masset
2:15 p.m.	Arrive in Masset	3:15 p.m.	Arrive in Prince Rupert

Estimated Cost	
Travel	\$2,585.00
Accommodation	\$1,300.00
Per Diem	\$875.00
Total	<u>\$4,760.00</u>

This travel option requires three (3) nights of accommodation and three (3) days of partial or complete per diem costs. These flight times are set and do not allow for flexibility in scheduling departure and arrival times.

Option 2: BC Ferries

To Skidegate (Departure)		To Prince Rupert (Return)	
<u>Thursday, April 25, 2019</u>		<u>Monday, April 29, 2019</u>	
10:00 a.m.	Depart from Prince Rupert	10:00 a.m.	Depart from Skidegate
5:00 p.m.	Arrive in Skidegate	5:00 p.m.	Arrive in Prince Rupert

Estimated Cost	
Travel	\$2,200.00
Accommodation	\$1,840.00
Per Diem	\$1,000.00
Vehicle Allowance	\$400.00
Total	<u>\$5,440.00</u>

This travel option requires four (4) nights of accommodation and four (4) days of full or partial per diem costs, as well as vehicle allowance costs for Directors. The sailing times are set and do not allow for flexibility in scheduling departure and arrival times.

Option 3: Ocean Pacific Air (Chartered Flight)

To (Departure)		To Prince Rupert (Return)	
<u>Friday, April 26, 2019</u>		<u>Sunday, April 28, 2019</u>	
TBD	Depart from Prince Rupert	TBD	Depart from Port Clements
TBD	Arrive in Masset	TBD	Arrive in Masset

Estimated Cost	
Travel	\$3,160.00
Accommodation	\$590.00
Per Diem	\$800.00
Total	<u>\$4,550.00</u>

This travel option requires two (2) nights of accommodation (Hiellen Long Houses) and three (3) days of partial per diem costs. The chartered flight is flexible in terms of scheduling departure and arrival times. Space on the chartered flight is limited to five (5).

Strategic Planning Session

As previously mentioned, the Board of the NCRD discussed holding its strategic planning session in conjunction with its April 2019 Regular meeting. In 2015, the Board held its session at the Hiellen Long Houses, which have been reserved again for the upcoming session to be held April 27-28, 2019.

Allan Neilson, MPA, Neilseon Strategies Inc. has been selected as the facilitator of the **Board's strategic planning session.**

Staff is seeking input from Directors with respect to their preferred accommodation options. The following have been reserved for Directors and staff:

- Group longhouse (10 rooms, 20 beds)
- 6 small longhouses (1 queen, 2 single beds)

It is anticipated that Directors traveling with a guest or family will wish to stay in the small longhouses, with individuals able to stay in the bedrooms provided in the group longhouse. Staff is also anticipating that the session facilitator may wish to remain in one of the small longhouses in the event that a quiet space is needed for any work to be completed.

Additional details with respect to meals and recommended supplies to bring to Hiellen will be discussed with the Board prior to travel dates.

RECOMMENDATION:

Staff is recommending that the Board of the NCRD provide staff with direction on the following:

- Mainland director travel options; and
- All director accommodation options.

Staff is also seeking a resolution from the Board of the NCRD to

- Establish the time and location of the Regular meeting to be held April 26, 2019 in Masset, and
- Establish the date, time **and location of the Board's strategic planning session.**



Staff Report

Date: February 22nd, 2019

To: D. Chapman, Chief Administrative Officer

From: D. Fish, Corporate Officer

Subject: 2019 Draft Resolution Submissions to the North Central Local Government Association (NCLGA)

Recommendations:

THAT the staff report entitled “2019 Draft Resolution Submissions to the North Central Local Government Association (NCLGA)” be received;

AND THAT the Board of North Coast Regional District provide staff with further direction.

PURPOSE:

The purpose of this report is to present to the Board of the North Coast Regional District (NCRD), for its consideration, 2019 draft resolutions to the NCLGA.

BACKGROUND:

At its Regular meeting held January 25, 2019, the Board of the NCRD directed staff to prepare draft resolutions with respect to BC Ferries and Cannabis Tax Revenue Sharing to be submitted to the NCLGA for consideration by its membership at the 2019 NCLGA Annual General Meeting (AGM) to be held in Williams Lake on May 7-10, 2019.

The resolution deadline is March 7, 2019.

DISCUSSION:

NCLGA

The NCLGA, as a non-partisan, non-profit association, works for the benefit of its members. NCLGA is one of five area associations in B.C., and works closely with the Union of BC Municipalities (UBCM).

Resolutions are used as marching orders for the NCLGA. Each year, local government councils and boards submit resolutions to the NCLGA. These are specific calls to action, instructing the NCLGA to do something on behalf of all member communities in the region. Resolutions submitted prior to the deadline are discussed at the AGM in each May. There, it is decided by the membership which resolutions to adopt or not. Following the AGM, all adopted resolutions are sent to UBCM for further advocacy. However, only resolutions that address issues of a province-wide concern are adopted by the UBCM.

2019 Draft Resolutions

Cannabis Tax Revenue Sharing

It was requested that a draft resolution with respect to Cannabis Tax Revenue Sharing be prepared for consideration by the Board of the NCRD.

In researching this topic, staff found that a similar resolution, as follows, had been adopted by the NCLGA in 2018:

WHEREAS the Federal Government plans to bring Bill C-45 into force in July 2018, which will legalize non-medical cannabis in Canada;

AND WHEREAS it will be the responsibility of local governments to establish and/or enforce regulations related to zoning, business licensing, building code, public consumption and impaired driving, which will result in initial and ongoing costs:

THEREFORE BE IT RESOLVED that the NCLGA lobby the provincial government to provide a minimum of 50% of the provincial share of the cannabis tax sharing formula to local governments to support these costs.

Similarly, the following resolutions were passed by the membership of the UBCM in 2016 and 2017, respectively:

2016-A3

WHEREAS the federal government plans to establish a federal/provincial/territorial task force to seek input from experts in public health, substance abuse, and law enforcement to design a new system of strict marijuana sales and distribution with federal and provincial excise taxes applied;

AND WHEREAS regulation and enforcement for medicinal marijuana retail dispensaries will likely fall to the local governments once the law changes, thus creating additional burdens on local government resources:

THEREFORE BE IT RESOLVED that UBCM call on the federal government to request that a portion of any future federal or provincial tax collected through marijuana sales and distribution be shared with local governments, and that the concept of tax sharing with local governments be forwarded to the task force looking into the new system of marijuana sales and distribution, for consideration.

2017-SR1

WHEREAS the federal government intends to legalize cannabis by July 2018, and to date the provincial government has conducted minimal consultation with local government regarding the development and implementation of a BC framework for cannabis;

AND WHEREAS within a BC framework for cannabis, it is likely that a substantial portion of the regulatory burden and associated costs—for example, in the areas of compliance and enforcement—will fall on local government:

THEREFORE BE IT RESOLVED that the UBCM membership endorse the following principles to guide UBCM's advocacy with the provincial government regarding local government's role in a BC framework for cannabis:

- *fulsome and meaningful provincial consultation with local governments;*
- *provision of adequate provincial funding to cover any responsibilities and increase in administrative burden of any provincial framework that requires local government participation;*
- *equitable sharing of tax revenues from cannabis between all orders of government; and*
- *respect for local choice, jurisdiction and authority, including but not limited to land use and zoning decisions.*

Provincial responses to both resolutions adopted by the UBCM have been included as Attachment A to this report.

Most recently, the following resolution was endorsed by the UBCM, with no provincial response to date:

2018-SR1

WHEREAS *the Government of Canada intends to legalize non-medical cannabis on October 17, 2018, and has taken the following actions regarding cannabis excise tax revenue sharing:*

- *agreed to the Federal-Provincial-Territorial Agreement on Cannabis Taxation, which provides for the federal transfer of cannabis excise tax revenue to provinces and territories; and,*
- *increased the percentage of cannabis taxation revenue to be transferred to provinces and territories in order to help local governments manage impacts associated with the legalization of non-medical cannabis;*

AND WHEREAS *in the absence of fulsome data the Union of BC Municipalities (UBCM) Executive has endorsed:*

- *a principled approach to guide the negotiation of a cannabis excise tax revenue sharing agreement with the Government of British Columbia:*
 1. *Cannabis legalization should not result in additional local government funding by property taxpayers.*

2. *Local governments should be reimbursed for costs associated with the implementation of legalized cannabis.*
 3. *Local governments should be reimbursed for any additional policing costs resulting from cannabis legalization.*
 4. *Remaining excise tax revenue (after taking out expenses incurred as part of principles 1-3, and the federal share) should be shared between the Province of BC and local governments.*
- *a short- and long-term cannabis excise tax revenue sharing strategy, which among other things seeks to adopt the Ontario cannabis excise tax sharing model as the framework for determining an agreement in British Columbia:*

THEREFORE BE IT RESOLVED that UBCM advance its short- and long-term strategy for cannabis excise tax revenue sharing to the Province of British Columbia for the purpose of negotiating a provincial-local government revenue sharing agreement.

Staff is seeking further direction from the Board of the NCRD with respect to its wishes to submit a proposed cannabis tax revenue sharing resolution to the NCLGA.

BC Ferries

It was requested that a draft resolution with respect to BC Ferries be prepared for consideration by the Board of the NCRD.

In researching this topic, staff found the following resolution, pertaining to BC Ferries, had been adopted by the NCLGA in 2014:

WHEREAS the Union of BC Municipalities (UBCM) has requested that the Province abandon any plans to increase fares and/or reduce core ferry service levels, as such actions would have irreparable negative impacts on the economic well-being of coastal communities and the provincial tourism sector;

AND WHEREAS the UBCM has called on the Province to implement legislation that recognizes ferry services as essential extensions of our public highway system and ensures fiscal fairness between BC's terrestrial and marine highway systems;

AND WHEREAS the UBCM has requested that the Province develop a long-term ferry services strategy, based on detailed socio-economic inquiry, that supports the sustainability of coastal communities and the provincial tourism sector;

AND WHEREAS over the past year the Province has (a) failed to implement a long-term ferry services strategy, (b) allowed further rapid escalation of ferry fares, and (c) implemented deep cuts to ferry services without conducting a socio-economic impact analysis;

THEREFORE BE IT RESOLVED that the NCLGA and the UBCM request the Province to:

- Reverse the cuts to coastal ferry services implemented on April 28, 2014 and restore 2013 service levels;
- Work co-operatively with coastal communities on implementing a long-term strategy for the coastal ferry system, based on detailed socio-economic inquiry, that supports the sustainability of coastal communities and the provincial tourism sector;
- Implement legislation that recognizes the coastal ferry system as an extension of our highway system and ensures fiscal fairness between the marine and terrestrial components of our highway system; and
- Freeze ferry fares and service levels at 2013 levels until such time as the above legislation and strategy are implemented.

The UBCM provided the following comments with respect to this resolution:

The UBCM membership has endorsed a number of resolutions related to recognizing coastal ferry service as an essential extension of the highway system and requesting that the Province not increase ferry fares and/or reduce core service levels (2013-B12; 2012-B6; 2011-A3; 2010-B20; 2007-B18; 2004-B59).

In its response to resolution 2013-B12, the Province indicated that:

“Following the Ferry Commissioner’s review of the Coastal Ferry Act, government amended the Act to help reduce the pressure on fares. The amendments give the Commissioner more flexibility to determine the amount of revenue needed to sustain operations and support ongoing investment, as well as additional responsibility to oversee the costs of providing the ferry service.

[...] the Province has also committed an additional \$79.5 in taxpayer funding and challenged BC Ferries to find an additional \$15 million in efficiencies to 2016, over and above the \$39 million already identified by the Ferry Commissioner.

Last year, the Province conducted an extensive public consultation process to discuss the short-term challenges and strategies to achieve the long-term vision for coastal ferries. Forty meetings were held in 30 coastal communities, welcoming over 2,000 participants.

As part of a larger strategy, service adjustments will be implemented to ensure the long-term sustainability of the ferry system. The Province will seek further public input this fall regarding these service changes and the long-term vision.”

In response to the Province’s November 2013 announcement of service reductions and fare increases, UBCM and the Association of Vancouver Island and Coastal Communities (AVICC) jointly established a Special Committee on BC Ferries to undertake its own socio-economic analysis of the impacts in the absence of the Province doing so. A preliminary report was issued in April 2014 but both associations agreed that additional work needs to be done to fill the information gap that exists on impacts for coastal communities and the Province as a whole. As of May 1, the Special Committee has commenced Phase 2 and will be reporting out in mid-July with its report, findings and recommendations going forward.

Staff found no additional resolutions with NCLGA or UBCM on the matter of BC Ferries.

RECOMMENDATION:

Staff is recommending that the Board of the NCRD receive this report and provide staff with further direction with respect to proposed resolutions to be submitted to NCLGA.

A3 MARIJUANA SALES AND DISTRIBUTION TAX SHARING FOR LOCAL GOVERNMENTS

WHEREAS the federal government plans to establish a federal/provincial/territorial task force to seek input from experts in public health, substance abuse, and law enforcement to design a new system of strict marijuana sales and distribution with federal and provincial excise taxes applied;

AND WHEREAS regulation and enforcement for medicinal marijuana retail dispensaries will likely fall to the local governments once the law changes, thus creating additional burdens on local government resources:

THEREFORE BE IT RESOLVED that UBCM call on the federal government to request that a portion of any future federal or provincial tax collected through marijuana sales and distribution be shared with local governments, and that the concept of tax sharing with local governments be forwarded to the task force looking into the new system of marijuana sales and distribution, for consideration.

RESPONSE: Ministry of Finance

Canada is conducting wide ranging consultations as it works towards its commitment to legalize and regulate cannabis.

British Columbia is working with other provinces, territories and the Federal Government on the development of a regulatory framework that aligns with the interests and priorities of British Columbia based on key objectives:

- Prioritize the health and wellness of British Columbians
- Address crime and the illicit market
- Protect youth
- Address drug-impaired driving

Taxation of cannabis is expected to be part of the strategy for effective regulation and therefore any decisions related to taxation must be made after the regulatory framework is developed.

The Province provides funding to local governments through a variety of sources and programs. Any proposed transfer of tax revenue from cannabis to local governments must be evaluated in the context of the Province's need to fund the regulatory framework and essential services impacted by cannabis, including health care, education and public safety.

SR1 LOCAL GOVERNMENT ROLE IN BC FRAMEWORK FOR CANNABIS

WHEREAS the federal government intends to legalize cannabis by July 2018, and to date the provincial government has conducted minimal consultation with local government regarding the development and implementation of a BC framework for cannabis;

AND WHEREAS within a BC framework for cannabis, it is likely that a substantial portion of the regulatory burden and associated costs—for example, in the areas of compliance and enforcement—will fall on local government:

THEREFORE be it resolved that the UBCM membership endorse the following principles to guide UBCM's advocacy with the provincial government regarding local government's role in a BC framework for cannabis:

- fulsome and meaningful provincial consultation with local governments;
- provision of adequate provincial funding to cover any responsibilities and increase in administrative burden of any provincial framework that requires local government participation;
- equitable sharing of tax revenues from cannabis between all orders of government; and
- respect for local choice, jurisdiction and authority, including but not limited to land use and zoning decisions.

RESPONSE: Ministry of Public Safety and Solicitor General

Local governments have an important role to play as the federal government moves towards the legalization of cannabis in July 2018. The Province appreciates all the feedback that local governments and the Union of BC Municipalities (UBCM) have provided so far — their perspective is crucial to developing effective policy and legislation that will serve British Columbians.

The Province is committed to continuing to engage with local governments and the UBCM on cannabis legalization. The Province is working closely with local governments through the Joint Provincial-Local Government Committee on Cannabis Regulation (JCCR), established after the UBCM Convention in September 2017.

The Province is working on the development of the provincial regulatory framework and the goals of prioritizing the health and safety of British Columbians, reducing crime and the illegal market, protecting children and youth, and addressing cannabis impaired driving are guiding this work. The Province has used the feedback collected through the public and stakeholder engagement, and ongoing consultation with local and Indigenous governments and other key stakeholders to inform the development of the provincial regulatory framework and legislation in preparation for the legalization of cannabis in July 2018.

On February 5, 2018 the Province released key aspects of the provincial regulatory framework, including further details on the proposed provincial cannabis retail framework, places of use and personal cultivation. The Province recognizes that a “one size fits all” approach may not work and that flexibility and local choice is of importance to local governments. Therefore, the proposed approach will give local governments the authority to make local decisions, based on the needs in their communities.

In December 2017, the Federal Government announced they had reached an agreement with provinces and territories that provides for 75% of the revenues collected through the excise tax levied on cannabis to provinces and territories, with 25% being retained by the federal government. The Province is currently working collaboratively with the Federal Government to finalize the BC cannabis excise tax coordination agreement. The Province acknowledges local governments' interests in revenue sharing and is committed to working with local governments to understand the potential costs they may experience as a result of cannabis legalization.



Staff Report

Date: February 22nd, 2019

To: D. Chapman, Chief Administrative Officer

From: D. Fish, Corporate Officer

Subject: Approval of the Electors for Mainland Arts and Culture Contribution Bylaw No. 621, 2018

Recommendations:

THAT the staff report entitled “Approval of the Electors for Mainland Arts and Culture Contribution Bylaw No. 621, 2018”, dated February 22, 2019, be received for information.

PURPOSE:

The purpose of this report is to provide information with respect to the process to obtain participating area approval to the adoption of Bylaw No. 621, 2018 through approval by voting (*LGA* s. 344) or approval by an alternative approval process (*LGA* s. 345).

BACKGROUND:

In February 2018, the Board of the North Coast Regional District (NCRD) directed staff to prepare a bylaw for consideration that would allow for an annual grant contribution to be made to the Museum of Northern B.C. (Museum) and the Lester Centre of the Arts to assist with the provision of operation of arts and culture in the mainland region of the NCRD.

At its Regular meeting held May 25, 2018, the Board of the NCRD passed first reading of Bylaw No. 621, 2018.

At its Regular meeting held January 23, 2019, the Board of the NCRD passed second reading of Bylaw No. 621, 2018. At that time, the Board also directed staff to prepare a report with respect to a public approval process for the proposed bylaw.

DISCUSSION:

Before adoption by a regional district Board all regional district service establishing bylaws require approval by the Inspector of Municipalities (provincial approval) and participating area approval. Where approval of the electors is required, it may be obtained by the regional district either through assent voting or through an alternative approval process.

Approval of the electors is often required in conjunction with provincial approval. If this is the case, provincial approval must come before approval of the electors. Provincial approval must be obtained after the bylaw has been given its third reading and before it is adopted.

At present, Bylaw No. 621, 2018 has passed second reading and will require further consideration and third reading by the Board of the NCRD prior to obtaining provincial approval and subsequent elector approval.

Alternative Approval Process (LGA s. 345, Community Charter s. 86)

The alternative approval process allows electors to indicate whether they are against Bylaw No. 621, 2018 moving forward. If 10% or more of the eligible electors in the area to which the process relates submit elector response forms, the NCRD may not proceed with the action or proposal unless it obtains assent of the electors.

While the alternative approval process provides the NCRD with greater flexibility and the potential for cost-savings, it may not be appropriate for every situation, even where it is authorized by legislation. There are a number of factors to consider when deciding whether to conduct an alternative approval process or proceed directly to assent voting, including history, scale, cost, public expectations and timing of the matter.

For each alternative approval process, the Board must (1) establish the deadline for receiving elector responses, which must be at least 30 days after the second publication of public notice, (2) establish elector response forms, and (3) make a fair determination of the total number of electors of the area to which the approval process applies.

Assent of the Electors (LGA s. 344, Community Charter s. 85)

Assent voting (referendum) would allow electors to vote on whether Bylaw No. 621, 2018 would move forward or not. Assent of the electors is obtained if a majority of the votes counted are in favour of the bylaw. Assent voting is conducted under the rules that generally apply to local elections.

Assent voting is an option any time a matter requires assent of the electors, approval of the electors, or participating area approval. Where the legislation **specifies that “assent of the electors” must be obtained, assent voting is the only method of approval that can be used.**

Relatively few matters require “assent of the electors”, in most cases the NCRD Board has more discretion on the type of approval they must seek and may choose the form of participating area approval or approval of the electors.

At this time, the Board of the NCRD is not in a position to move forward with participating area approval for Bylaw No. 621, 2018, until such time that it has passed third reading and subsequent provincial approval has been obtained.

RECOMMENDATION:

Staff is recommending that the Board of the NCRD receive this report for information. Bylaw No. 621, 2018 has been included in the February 22, 2019 NCRD Regular meeting agenda package for further consideration by the Board of the NCRD.



Bylaw No. 621, 2018

A bylaw to establish a service to provide a contribution to the cost of providing and operating arts and cultural centres

WHEREAS under section 332 of the *Local Government Act* a regional district may operate any service the Board considers necessary or desirable for all or part of the regional district;

AND WHEREAS the Board of the North Coast Regional District wishes to establish a service for the purpose of contributing to the cost of providing and operating performing arts and cultural centres within the City of Prince Rupert for community use for the benefit of the residents of the District of Port Edward, Electoral Area A and Electoral Area C;

AND WHEREAS the approval of the Inspector of Municipalities has been obtained under section 342 of the *Local Government Act*;

AND WHEREAS approval by alternative approval process has been obtained in accordance with sections 345 of the *Local Government Act*;

NOW THEREFORE the Board of the North Coast Regional District, in open meeting assembled, enacts as follows:

NOW THEREFORE the Board of the North Coast Regional District in open meeting assembled enacts as follows:

1. Citation

This Bylaw may be cited for all purposes as the “Mainland Arts and Culture Contribution Bylaw No. 621, 2018”.

2. Service

The service established by this bylaw is for the purpose of providing financial contribution to the cost of operating the Museum of Northern B.C. and the Lester Centre of the Arts.

3. Service Area Boundary

The boundary of the service area is coterminous with the boundaries of the City of Prince Rupert, the District of Port Edward, and Electoral Areas “A” and “C”.

4. Service Participants

The participants in this service shall be the City of Prince Rupert, the District of Port Edward, and Electoral Areas “A” and “C”.

5. Cost Recovery Method

The annual cost of the service shall be recovered by property value taxes imposed on the net taxable value of land and improvements for hospital purposes under section 378(1)(a) of the *Local Government Act*.

6. Apportionment of Costs

The apportionment of the net costs of the service shall be on a ratio basis as follows:

- a) The City of Prince Rupert shall contribute 2/5 of the net costs of the service;
- b) The District of Port Edward shall contribute 2/5 of the net costs of the service; and
- c) Electoral Areas “A” and “C” shall contribute 1/5 of the net costs of the service.

7. Requisition Limit

The maximum that may be requisitioned for the service to be provided pursuant to this bylaw is a fixed annual contribution maximum of \$45,000.

Read a first time this

25th day of May, 2018

Read a second time this

23rd day of January, 2019

Approval of the electors received this

___ day of ___, 2019

Read a third time this

___ day of ___, 2019

Approval of the Inspector of Municipalities ___ **day of** _____, **2019**

Adopted this ___ **day of** _____, **2019**

Chair

Corporate Officer

I hereby certify that this is a true copy of the North Coast Regional District Bylaw No. 621, 2018.



Bylaw No. 469.3, 2018

A bylaw to amend the *Skeena-Queen Charlotte Regional District Sandspit Water Service Establishment Bylaw No. 469, 2005*

WHEREAS the Board of Directors of the North Coast Regional District has established a water service in a portion of Electoral Area “E”;

AND WHEREAS, pursuant to section 337 of the *Local Government Act*, the Board of Directors of the North Coast Regional District has received a sufficient petition for services;

AND WHEREAS, pursuant to section 347(2) of the *Local Government Act*, the electoral area director has given participating area approval by consenting, in writing, to the adoption of the bylaw on behalf of the electors in the proposed participating area;

NOW THEREFORE the Board of the North Coast Regional District in open meeting assembled enacts as follows:

1. Citation

This Bylaw may be cited for all purposes as the “Skeena-Queen Charlotte Regional District Sandspit Water Service Amendment Bylaw No. 469.3, 2018”.

2. Repeal

The “Skeena-Queen Charlotte Regional District Sandspit Water Service Amendment Bylaw No. 469.2, 2018” is hereby repealed.

3. Amendment

- a) Schedule “A” of the *Skeena-Queen Charlotte Regional District Sandspit Water Service Establishment Bylaw No. 469, 2005* is hereby by rescinded and replaced with the attached Schedule “A”, attached hereto and forming part of this bylaw.

- b) Schedule “A” of this Bylaw is hereby amended to include the hatched property in Schedule “B” of this Bylaw, attached hereto and forming part of this bylaw.

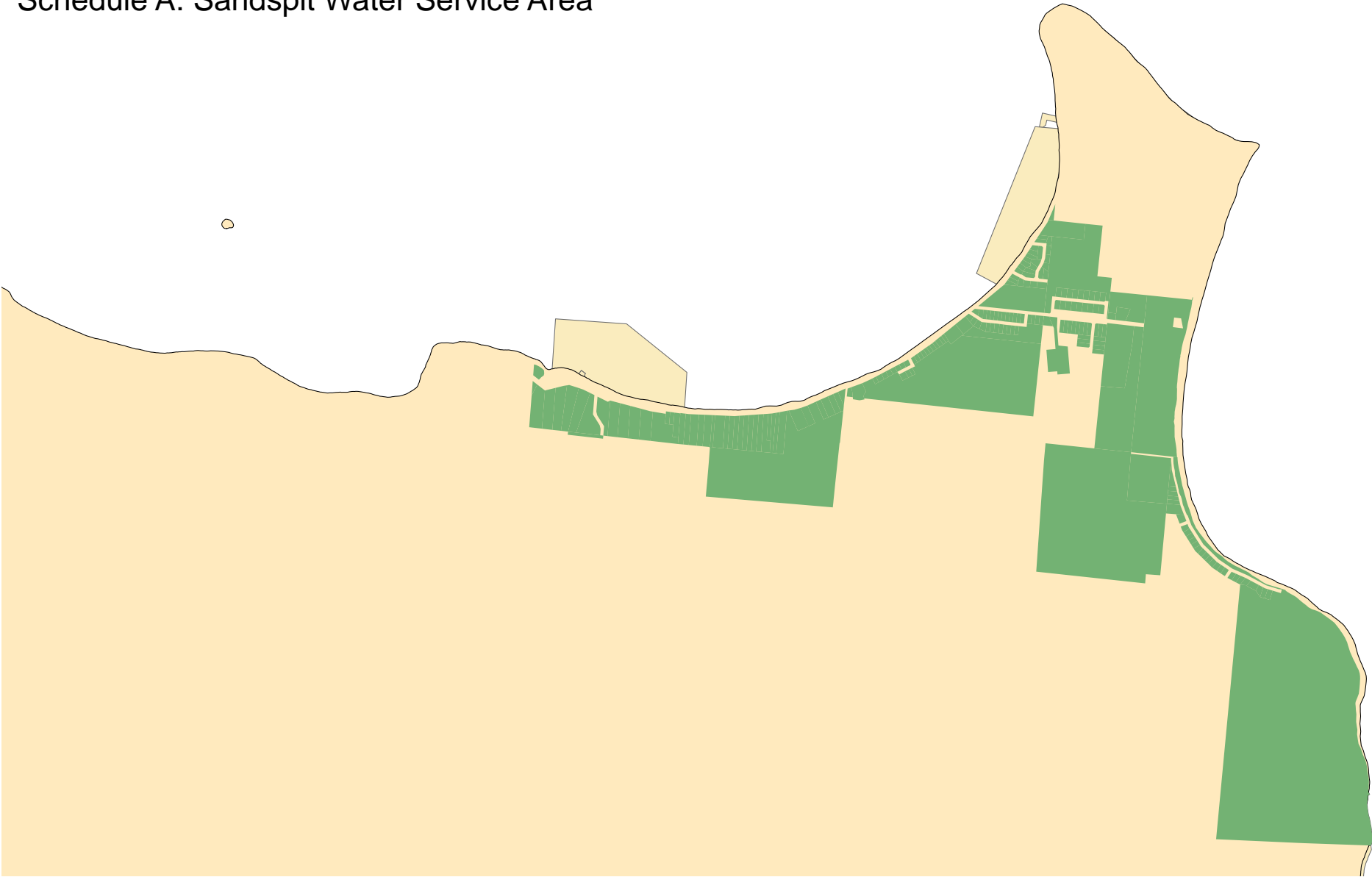
<i>Petition for service received this</i>	<i>25th day of July, 2018</i>
<i>Read a first time this</i>	<i>14th day of December, 2018</i>
<i>Read a second time this</i>	<i>14th day of December, 2018</i>
<i>Read a third time this</i>	<i>14th day of December, 2018</i>
<i>Participating Area Approval received this</i>	<i>14th day of December, 2018</i>
<i>Inspector of Municipalities Approval received this</i>	
	<i>23rd day of January, 2019</i>
<i>Adopted this</i>	<i>_____ day of _____, 2018</i>

Chair


Corporate Officer

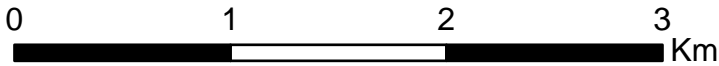
I hereby certify that this is a true copy of the North Coast Regional District Bylaw No. 469.3, 2018.

Schedule A: Sandspit Water Service Area

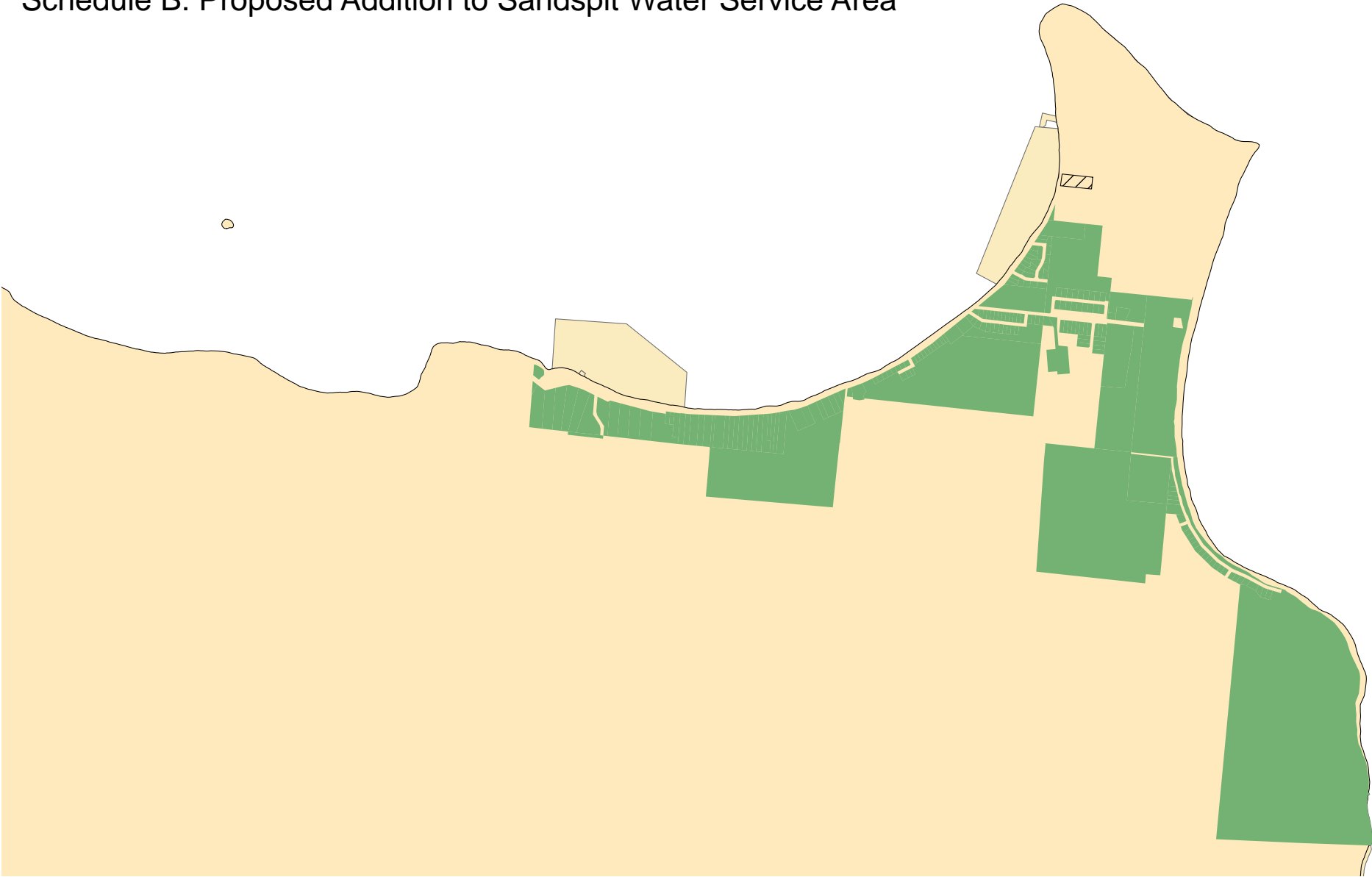


Legend



 Water Service Area

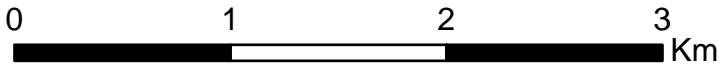


Schedule B: Proposed Addition to Sandspit Water Service Area



Legend

-  Water Service Area
-  Proposed Addition to Service Area





Statutory Approval

Under the provisions of sections _____ **349**

of the _____ **Local Government Act**

I hereby approve Bylaw No. _____ **469.3**

of the _____ **North Coast Regional District**

a copy of which is attached hereto.

Dated this **23** ***day***

of **January** ***, 2019***

Deputy Inspector of Municipalities