



**NORTH COAST REGIONAL DISTRICT  
REGULAR (ROUND 2 BUDGET) BOARD MEETING AGENDA  
Held at 344 2<sup>nd</sup> Avenue West in Prince Rupert, B.C.  
Saturday, February 23, 2019 at 10:00 a.m.**

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**1. CALL TO ORDER**

**2. CONSIDERATION OF AGENDA (additions/deletions)**

**3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES**

None.	---
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**4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

None.	---
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**5. DELEGATIONS**

None.	---
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**6. FINANCE**

Round 2 of the draft 2019 – 2023 North Coast Regional District (NCRD) Financial Plan was distributed to the Board and is available on the NCRD website.	
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**7. CORRESPONDENCE**

7.1	Sandspit Volunteer Fire Department Society – Budget Request and Interim Financial Reporting	Pg 1-4
7.2	Community Energy Association – Charge North – EV Charging Station Funding for Local Governments	Pg 5-18

**8. REPORTS / RESOLUTIONS**

8.1	D. Fish, Corporate Officer – Vancouver Island Regional Library Levy Increase	Pg 19-23
8.2	D. Fish, Corporate Officer – Haida Gwaii Museum, Function 720 – 2019 Grant-in-Aid Recipient User Rates and Charges Summary	Pg 24-27

**9. FINANCIAL PLANS' REVIEW**

9.1	Administration - <b>Function [110]</b>	Budget P 1-12
9.2	Electoral Area Administration – <b>Function [120]</b>	Budget P 13-17
9.3	Grant-in-Aid Area C – <b>Function [172]</b>	Budget P 18-20
9.4	Grant-in-Aid Area D – <b>Function [173]</b>	Budget P 21-23
9.5	Grant-in-Aid Area E – <b>Function [174]</b>	Budget P 24-26
9.6	VIRL Debt – <b>Function [191]</b>	Budget P 27-29
9.7	Emergency Programming – Areas A & C – <b>Function [229]</b>	Budget P 30-32
9.8	Emergency Programming – Area E – <b>Function [229]</b>	Budget P 33-36
9.9	Islands Solid Waste - <b>Function [310 - 319]</b>	Budget P 37-46
9.10	Regional Recycling (Mainland) - <b>Function [340]</b>	Budget P 47-58
9.11	Prince Rupert Regional Archives – <b>Function [710]</b>	Budget P 59-61
9.12	Haida Gwaii Museum – <b>Function [720]</b>	Budget P 62-64
9.13	Vancouver Island Regional Library – <b>Function [725]</b>	Budget P 65-67
9.14	Haida Gwaii Recreation – <b>Function [730]</b>	Budget P 68-70
9.15	Sandspit Community Hall – <b>Function [735]</b>	Budget P 71-73
9.16	Mainland Recreation Area A – <b>Function [751]</b>	Budget P 74-76
9.17	Mainland Recreation Area C – <b>Function [752]</b>	Budget P 77-79

**10. NEW BUSINESS**

None.	---
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**11. OLD BUSINESS**

None.	---
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**12. PUBLIC INPUT**

**13. IN-CAMERA**

None.	---
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**14. ADJOURNMENT**



January 4, 2019

**Sukhraj Gill**  
**Treasurer**  
**North Coast Regional District**  
**Delivered via Email to**  
[treasurer@ncrdbc.ca](mailto:treasurer@ncrdbc.ca)

**RE: Budget Request and Interim Financial Reporting, Sandspit Volunteer Fire Department Society**

Dear Mr. Gill,

Please accept this letter and attachment as our budget request for the 2019 calendar year along with our interim financial reporting for 2018, our finalized financial reporting is with the accountant will be provided once it is completed by our accountant in the first quarter of 2019.

Our organization has been successful in the past few years bringing in external (from the NCRD) grant funds to help us replace our outdated firefighter personal protective gear, purchase new/replacement equipment, and upgrade & maintain our hall.

An overview of the attachments including some explanatory notes are provided below:

***Revenue 2018 Interim & Budget 2019***

**Grant revenue** was less than expected in 2018 due to NCRD operating funds not being released. Grants from other sources were on budget and we were successful in attracting significant external grant funding. In 2019 we will be applying for approx. \$50,000 worth of (non NCRD) grants which will focus on (1) upgrading the firehall HVAC system (this should decrease heating costs) (2) purchase of wildfire fighting gear, purchase of new dispatch radios. Two budget scenarios have been provided one in which we receive this grant and one in which we do not.

Once again, we are requesting the maximum funding in accordance with the Sandspit Fire Protection Service Bylaw, and we have estimated this at \$25,000 x 2 (2 years) after admin transfer fees. Please note that we have not received any inflationary increase in our core funding from the RD in some time, this puts us in a position where we are not financially sustainable over the long term.

**Rental revenue** increased slightly more than expected in 2018 as a result of the negotiation and signing of a new 5 year lease with a tenant. We expect no changes in rental revenue until 2023.

**Fundraising & donation** revenue was significantly higher in 2018 than in previous years; however, as this is dependent on donors and volunteers, we are keeping the budget at historical levels. Note that this line item is community

fundraising only and excludes grants, as with every year we plan to aggressively pursue grant funding in order to fund our needs and keep the department running.

**Investment Income** was slightly less than expected in 2018 and the 2019 budget is based on a 5 year average.

### ***Expenditures 2018 Interim Statement & 2019 Budget***

**Accounting & Administration** in 2018 are projected numbers as the statements are still being prepared by the accountant. 2019 budget is an estimate. In 2019 our accountant will also be doing our bookkeeping and providing us with quarterly or monthly operating statements, we will pass these reports on to the NCRD Treasurer when we get them.

**Amortization** was projected and is expected to be higher than 2017 as a result of purchase of capital assets which are now depreciating. This will be the case in 2019 as well. Final numbers will be provided when we get our statements back from the accountant.

**Dues & Licenses**, fees were on budget in 2018, 2019 budget is based on 2019 actual with a 2.5% inflation adjustment.

**Insurance** was on budget in 2018, it included building & D&O insurance. In 2019 we plan to purchase on-duty accident insurance for firefighters which accounts for the budget increase.

**Interest and bank charges** were higher than budgeted in 2018 as a result of us incurring interest from use of our line of credit. We expect these fees to come back into historical range in 2019.

**Facility Maintenance** was higher then expected as a result of higher than expected furnace fuel costs, LL work requirements associated with tenant lease renewal, and unexpected maintenance work completed on overhead doors. In 2019 we plan to replace the building HVAC with heat pumps if we are successful with external grants, as such two scenarios are provided for this line item.

**Supplies, equipment & gear**, we were successful in receiving grant funding for gear and equipment in 2018 and have replaced our SCBA filling system and purchased new firefighter turnout gear. We have two scenarios for equipment purchases in 2019 dependent on whether we receive external grant funding. If we are successful with our grant application we will purchase wildland firefighting gear & equipment, new dispatch VHF radios (our current radios are 15+ year old and are starting to fail), and a positive pressure ventilation fan for structural firefighting. In may of 2018 we had a wildfire on the outskirts of Sandspit that was beyond our capacity to contain and required air support, it was determined in our incident debrief that we had significant equipment gaps on this front, we plan to start addressing those in 2019.

**Telephone & communications** were slightly under budget in 2018, we used 2018 plus inflation for the 2019 budget. This line item covers our emergency phone lines and paging costs.

**Training and seminars** in 2018 was largely in-house, we are significantly under budget as we did not bring an instructor up from the JIBC; however, this is planned for 2019 as we have some training gaps that cannot be addressed in house.

**Utilities** were higher than budgeted in 2018, we did lower our energy usage slightly but that was offset by increases in electricity rates. The 2019 budget includes an inflation adjustment. If we install new heat pumps electricity costs will increase but this will be offset by eliminating heating fuel costs.

**Vehicles**, this line item includes all costs associated with our three fire trucks including insurance, inspection, maintenance, fire pump inspection/maintenance, etc. This line item is not expected to change significantly in 2018.

***Revenue Less Expenditures –***

As shown in the budget we have trouble putting aside enough funds to cover amortization costs. Our strategy has been to only purchase new/replacement equipment or do hall or truck upgrades/renovations if we are able to find matching grant funds, we run a surplus on years we are unable to attract external grants and use that surplus to obtain matching grants.

We understand that the NCRD is interested in getting a better understanding of the infrastructure deficit in the region, we would like to work with the Treasurer to ensure that our future capital infrastructure needs are understood and included in any infrastructure deficit accounting.

Please let me know if you have any questions, we will forward the 2018 financial statements from Johal & associates once they are completed in the first quarter of 2019.

Regards,



**Evan Putterill**  
**Board Secretary-Treasurer**  
**Sandspit Volunteer Fire Department Society**

**Attachments:**

**2018 Interim Reporting & 2019 Budget**

<b>SVFD 2015-2018 Operating Statements, 2018 Budget Reporting, 2019 Budget</b>							
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>
	<b>Final</b>	<b>Final</b>	<b>Interim</b>	<b>Budget</b>	<b>Projected</b>	<b>Budget 1</b>	<b>Budget 2</b>
<b>REVENUE</b>	Johal & Associates	Johal & Associates	In-house v2	In-house	In-House	Assuming GTS Grant	Excluding GTS Grant
<b>Grants</b>	\$ 38,899	\$ 29,825	\$ 74,299	\$ 77,000	\$ 51,260	\$ 100,000	\$ 50,000
<b>Rental</b>	\$ 17,250	\$ 17,250	\$ 17,300	\$ 18,175	\$ 19,575	\$ 19,575	\$ 19,575
<b>Fundraising (non grants)</b>	\$ 250	\$ 1,603	\$ 1,200	\$ 1,000	\$ 5,133	\$ 1,000	\$ 1,000
<b>Investment Income</b>	\$ 468	\$ 477	\$ 472	\$ 475	\$ 390	\$ 452	\$ 452
	\$ 56,867	\$ 49,155	\$ 93,270	\$ 96,650	\$ 76,357	\$ 121,027	\$ 71,027
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>
<b>EXPENSES</b>	<b>Final</b>	<b>Final</b>	<b>Interim</b>	<b>Budget</b>	<b>Projected</b>	<b>Budget 1</b>	<b>Budget 2</b>
<b>Accounting</b>	\$ -	\$ 1,000	\$ 2,100	\$ 1,500	\$ 1,500	\$ 1,538	\$ 1,538
<b>Administration</b>	\$ 1,076	\$ 652	\$ 626	\$ -	\$ -	\$ -	\$ -
<b>Amortization</b>	\$ 31,819	\$ 31,819	\$ 31,819	\$ 34,819	\$ 34,819	\$ 36,000	\$ 36,000
<b>Dues and Licenses</b>	\$ 438	\$ 540	\$ 1,168	\$ 1,000	\$ 1,069	\$ 1,096	\$ 1,096
<b>Insurance</b>	\$ 5,225	\$ 5,846	\$ 5,375	\$ 5,500	\$ 5,650	\$ 7,528	\$ 7,528
<b>Interest &amp; Bank Charges</b>	\$ 236	\$ 48	\$ 30	\$ 50	\$ 321	\$ 50	\$ 50
<b>Facility &amp; Maintenance</b>	\$ 25,122	\$ 23,550	\$ 33,539	\$ 5,000	\$ 7,881	\$ 15,000	\$ 5,000
<b>Supplies &amp; Equipment</b>	\$ 2,377	\$ 537	\$ 20,696	\$ 66,666	\$ 43,396	\$ 56,000	\$ 2,500
<b>Telephone</b>	\$ 5,692	\$ 4,893	\$ 4,299	\$ 4,900	\$ 4,452	\$ 4,563	\$ 4,563
<b>Training &amp; Seminars</b>	-	\$ 522	\$ 100	\$ 5,000	\$ 196	\$ 5,000	\$ 5,000
<b>Utilities</b>	\$ 3,629	\$ 4,736	\$ 4,365	\$ 4,500	\$ 4,870	\$ 4,992	\$ 4,992
<b>Vehicles</b>	\$ 10,300	\$ 14,333	\$ 11,516	\$ 12,000	\$ 11,713	\$ 12,006	\$ 12,006
	\$ 85,914	\$ 88,476	\$ 115,634	\$ 140,935	\$ 115,867	\$ 143,772	\$ 80,272
<b>REVENUE LESS EXPENSES</b>	<b>-\$ 29,047</b>	<b>-\$ 39,321</b>	<b>-\$ 22,363</b>	<b>-\$ 44,286</b>	<b>-\$ 39,510</b>	<b>-\$ 22,746</b>	<b>-\$ 9,246</b>
<b>EXCLUDING AMMORTIZATION</b>	<b>\$ 2,772</b>	<b>-\$ 7,502</b>	<b>\$ 9,456</b>	<b>-\$ 9,467</b>	<b>-\$ 4,691</b>	<b>\$ 13,254</b>	<b>\$ 26,754</b>

**Corporate Officer NCRD**

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**From:** Janice Keyes <jkeyes@communityenergy.bc.ca>  
**Sent:** Monday, February 4, 2019 2:07 PM  
**To:** mayor@princerupert.ca; Corporate Officer NCRD  
**Cc:** ma-director@ncrdbc.com; cao@ncrdbc.com  
**Subject:** Charge North - EV Charging Station funding for Local Governments; NEED INPUT FROM NORTH COAST REGIONAL DISTRICT  
**Attachments:** 1 - Charge North EV Network - Project Overview January 2019.pdf; 2 - Level 2 Network Funding Requirements.pdf; 3 - Survey questions for Charge North.pdf

Hello Mayor Brian and Daniel – On behalf of CEA and the Charge North! Advisory Committee, would you please bring this forward to the NCRD Board for regional district input on the Level 2 station network. I have sent this directly to all the municipalities in NCRD for their direct input on municipal participation and regional district outreach will flow through you. Thanks Janice

Did you know that in the *CleanBC Strategy*, the province committed to introducing regulation mandating that **by 2040, every new car sold in BC will be electric! And....**

- EV's save 90% of fuel costs
- There are currently EV's working well in northern BC climate and geography
- Electric pickup trucks will be available in a matter of months
- EV's can drive tourism in small communities
- Six regional districts are collaborating on the Charge North! Rural EV Network project
- Your community has the opportunity to leverage the buying power of 43 local governments, across the 6 regional districts with new provincial grants, to get Level 2 charging stations at a fraction of the cost

We are moving forward to secure funding for the **Charge North** Rural EV Network in March 2019 and need your input by February 25, to confirm if you want to take advantage of this opportunity and have access to match funding.

The Highway 16/97/5 EV Network Study was recently branded **Charge North** and represents six regional districts and 37 municipalities across northern and central BC in a bold move to electrify over 2,780 km of highway from south of Kamloops, out to Haida Gwaii. Please read the attached *Project Overview* to better understand the work completed between May 2017 and present.

We are doing great things with **Charge North** and are in a position to move forward on funding for our **full Level 2 Network**, up to 120 stations, through the *CleanBC Community Fund* grant. This new provincial funding stream, offers up to 73% of capital funding but has a tight deadline for the March 27, 2019 intake. CEA is working to secure the match funding (27%) for the grant and is finetuning this offer for local governments to contribute between 11% - 23% of the total project costs.

The **Charge North** *CleanBC* grant application will bundle all costs for the Level 2 network so that it only requires a one-time local government cost of approximately \$2,500 - \$5,000 per station (depends on external funding). Per station, that contribution will buy you equipment (\$5,000), installation (\$5,000), a 5-year warranty program, including operations and maintenance (\$ 3,000) and cover the annual networking fees for 5 years (\$1,000).



This information is outlined in detail in the attached *Level 2 EV Stations - Funding Requirements for Local Governments*, and acts as a briefing for elected officials and staff to discuss internally and for your Board or Council to bring forward in 2019 budget meetings. Once your community has decided on the right level of participation, please fill out our short survey so we can include your community's needs in our project-wide grant application. Survey questions are outlined in the attached *Level 2 EV Station – Local Government Survey* and the link to complete the survey is noted in the document. The survey generally asks:

- Each of the 37 municipalities and six regional districts to provide us with a general idea of many Level 2 stations they would like to be considered for in the *CleanBC* grant application,
- What portion of the match funding your community will consider contributing, based on a range of external funding scenarios.

**Please note – Regional District Boards will be raising hands if they wish to fund Level 2 stations outside of municipal boundaries, on RD land. Municipalities receive each this email directly and will decide on, and ultimately co-fund, Level 2 stations within their own boundaries, on municipal property, from their own budgets. Final agreements will take place once all external funding has been confirmed. To be eligible for *CleanBC* funding, the Level 2 stations must be hosted on municipal or regional district property.**

#### **Next Steps and Deadlines**

- Please read attached documents (3)
- Confirm by **February 12, 2019** whether your community will be considering the opportunity, or not, by email to [jkeyes@communityenergy.bc.ca](mailto:jkeyes@communityenergy.bc.ca)
- Call Janice Keyes at CEA with any outstanding questions you need answered prior to your budget meetings; 604-561-0646
- Discuss survey questions and prepare answers for online survey
- Complete online survey by **February 25, 2019**
- CEA will follow up with individual communities in preparation for the grant application

Thank you in advance for your input and we look forward to working with your community on this exciting opportunity. Janice Keyes

**Janice Keyes**, Senior Manager, Community Energy Engagement



**Community Energy  
Association**

*Connecting Communities, Energy & Sustainability*

Tel: (604) 628-7076 | Mobile: (604) 561-0646

**Connect with me:** [Email](#)

**Connect with CEA:** [Website](#) | [Facebook](#) | [Twitter](#) | [LinkedIn](#)

#### **Upcoming Events:**

1. **Qualify to become a Certified COMMUNITY ENERGY MANAGER:** Visit [HTTPS://WWW.BCIT.CA/CONSTRUCTION/CEM/](https://www.bcit.ca/construction/CEM/) to register for on-line courses

# Electrifying Northern and Central BC for EV Travel

## A Feasibility Study for a Highway 16/97/5 EV Charging Network



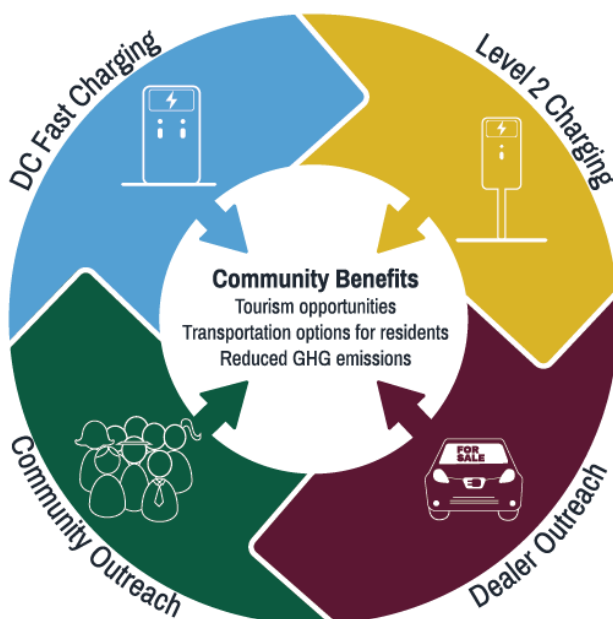
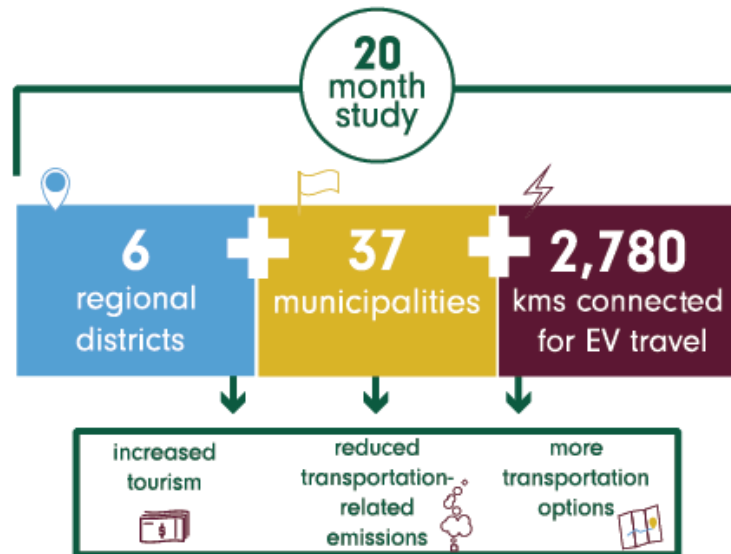
### Background

The [Highway 16/97/5 Electric Vehicle \(EV\) Network Feasibility Study](#) is a community-led project, directed by six regional governments, with planning and implementation facilitated by the Community Energy Association. The project engages 43 local governments from south of Kamloops to Haida Gwaii in order to develop an electric vehicle (EV) charging station network of over 2,780 kms.

The project builds upon lessons learned from both [Accelerate Kootenays](#) and Southern Alberta EV Collaboration, both community-driven approaches to electrifying rural areas.

The project also complements the Province of BC's CleanBC Plan launched in December 2018, which will require 100% of vehicles sold in BC to be zero-emission by 2040.

### QUICK FACTS



### Benefits of an EV Network

The network will be designed to:

- support local priorities
- decrease community-wide greenhouse gas emissions
- drive economic development through EV tourism
- increase transportation choices for corridor residents and businesses and
- reduce transportation costs and vehicle maintenance for new EV owners

## Work in Progress

Since May 2018, the project team and Advisory Committee have been:

### *Establishing Community Priorities;*

- Getting to know stakeholders across the study area including locally elected officials, staff, community groups, businesses, EV drivers and First Nations.
- Developing a project brand for the network – **Charge North EV Network**

### *Increasing awareness and Capacity;*

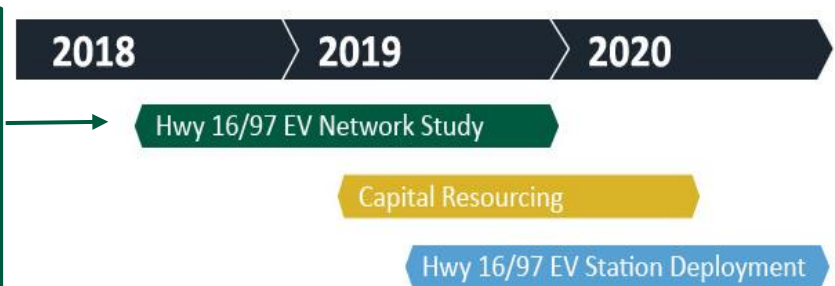
- Hosting and attending EV Readiness Workshops and public Ride and Drive events
- Working closely with regional tourism associations

### *Planning and Impact Modelling;*

- Mapping out the network of charging stations required for safe and reliable travel on the major routes in the study area
- Estimating project impacts for greenhouse gas emission reductions, energy use and financial savings in the overall study area
- Developing a draft capital plan for the full **Charge North** network

## Project Timeline and Future Deployment

From May 2018 to December 2019, this planning study will lay the foundation for accelerating EV adoption in northern and central BC. This will include facilitating a comprehensive charging network of both Direct Current Fast Charger (DCFC) and Level 2 charging stations, car dealership outreach, and public awareness and education.



## The CleanBC Plan and Implications on the Project

December 2018 saw the release of the CleanBC Plan by the Province of BC, with its ultimate goal being to accomplish 75% of the Province's 2030 GHG reduction goal. The plan has four pillars, one of which is Cleaner Transportation. Within that pillar, a new zero-emission vehicle (ZEV) standard was set along with other initiatives for accelerating EV adoption in BC:

- A target of 10 % new light-duty passenger vehicle sales in B.C. will be zero-emission vehicles by 2025, increasing to 30 per cent by 2030 and 100 per cent by 2040.
- Incentive programs to bring down the price of EV's for BC residents
- A commitment to more than double the number of DCFCs from 71 to 151

- Funding for Level 2 stations available to local governments and First Nations

Community Energy Association will be preparing for grant opportunities through the *CleanBC Community Fund* to finance the Level 2 network and discussing priorities and contributions from local governments and other match funders to leverage available provincial funding.

## Stay current.....

Get involved in EV planning in your region! Learn more at the upcoming Charge North presentations:

- **Climate Leadership 101 – LGLS EOS Series**

All 10:30 am – 12 pm & 2:45 – 4:45 pm

- Richmond: January 17
- Richmond: January 18
- Kelowna: January 24
- Prince George: February 1



- **EV Readiness Workshop for Planners - PIBC Central-Northern Chapter Event**

Prince George, March 14 (TBC)

- **Interior Local Government Association (SILGA) AGM & Convention**

Penticton, April 30 – May 3

- **North Central Local Government Association (NCLGA) Conference**

Williams Lake, May 9-10

**May 9**

- EV Ride & Drive; 2:30 – 4:30 pm
- Charge North EV Workshop; 3:15 – 4:30 pm

**May 10**

- 2020 and Beyond: Working Together towards a Clean Growth Future for Northern and Central BC Communities; 2:00 – 4:00 pm

## Contact Us

For more information about this project, contact Janice Keyes with Community Energy Association at [jkeyes@communityenergy.bc.ca](mailto:jkeyes@communityenergy.bc.ca) or 604-628-7076, ext. 705.



## Project Partners

The following organizations are proudly supporting the study: The Federation of Canadian Municipalities' Municipal Climate Innovation Program (MCIP) and six Regional Districts - North Coast, Kitimat-Stikine, Bulkley-Nechako, Fraser-Fort George, Cariboo, and Thompson-Nicola.



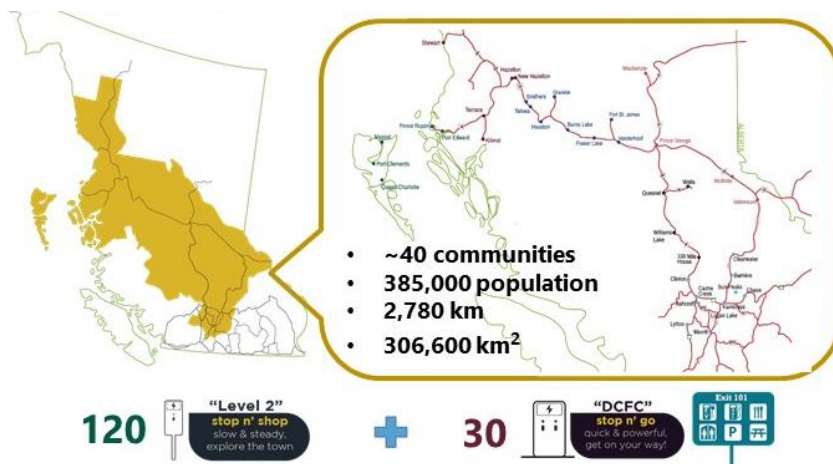
Regional District of  
**Kitimat-Stikine**



# Highway 16/97/5 – Electric Vehicle Network Funding Requirements for Local Governments

## Capital Plan for the Charge North Network

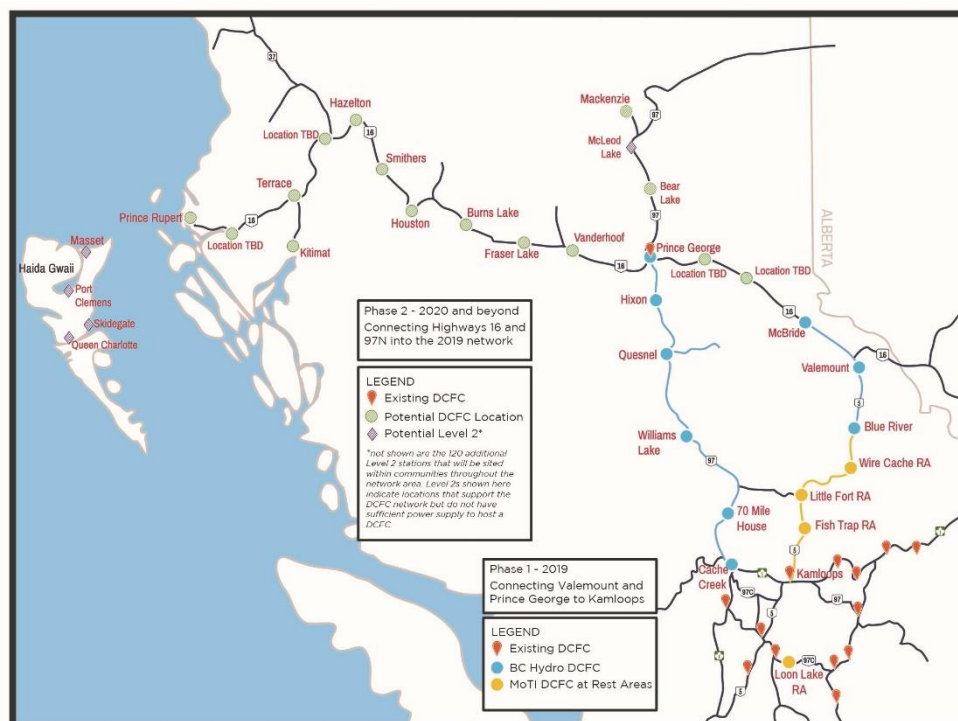
A network of EV charging stations that allows drivers to travel safely and reliably across the six regional districts in the study area requires approximately 30 Direct Current Fast Chargers (DCFCs) and 120 Level 2 charging stations, along with extensive community and car dealer engagement.



## TOTAL INVESTMENT

Includes deployment of approximately 30 DCFC stations and 120 Level 2 stations, outreach, marketing and project management

**\$5.3 M**



The map shows Phase 1 DCFCs that are currently funded and under planning/ construction by BC Hydro and the Ministry of Transportation and Infrastructure (MoTI) on Highways 97 and 5. The timing of Phase 2, primarily DCFCs along Highways 16 and 97N, depends on when funding is secured. Both agencies cover DCFC equipment, installation, operations, maintenance and network fees. There is typically no cost to local governments' working with BC Hydro to host a DCFC on municipal land, just basic site maintenance and snow removal.

## DCFC

30 @ \$100K per station

Community Support & Site Selection

**\$3 M**

**\$100K**

**Total  
\$3.1 M**



The project will be looking for capital funding to support the installation of approximately 120 Level 2 stations in the **Charge North** network.

- Recently announced grant opportunities through the Province’s \$63 million *CleanBC Community Fund* offers up to 73% to finance Level 2 charging stations and additional, parallel grant programs are expected in the spring.
- Match funding for the remaining 27% might include Northern Development Initiative Trust, corporate and industry sponsors as well as local government contributions.
- Each of the six regional districts contributed \$9,000 towards the current planning study but this does not cover capital costs for installing EV charging stations.

LEVEL 2		
120 @ \$14K per station	Project Mngmt. & Engagement	Total
<b>\$1.7 M</b>	<b>\$500K</b>	<b>\$2.2 M</b>



#### Key Features of Level 2 Chargers:

- Estimated unit & installation cost is ~ \$10,000
- 15-30km range per hour of charging
- Best suited for plug-in while visiting shops, cafes, sites, hotels, etc. or residents while at work
- Key infrastructure to encourage extended visits to community amenities
- Requires 220 volt/15-110 amp, dedicated electrical circuit (similar to a dryer/fridge)
- Accessible to most Battery Electric Vehicles (BEV) and Plugin Hybrid Electric Vehicles (PHEV)

#### Key Features of DCFC Chargers:

- Estimated unit & installation cost is ~ \$100,000
- 20-30 min charge = 80% full battery
- Best suited for travel along corridors/major highways
- Key infrastructure to encourage out-of-town visits as they reduce range anxiety, are conveniently located for ‘pit stops’ and charge quickly
- Requires 480 volt electrical circuit
- Accessible only by Battery Electric Vehicles (BEV)

*\*Please note that Tesla Superchargers are propriety fast charging stations only compatible with Tesla cars, however, Tesla vehicles that have purchased an adapter are able to charge at any Level 2 or DCFC.*

Level 2 stations are easy to install on a wall, side of building, or on a freestanding pedestal. A site inspection will determine what configuration is best for safety, security and access. Examples of Level 2 charging stations – wall mounted (L), free standing (R):



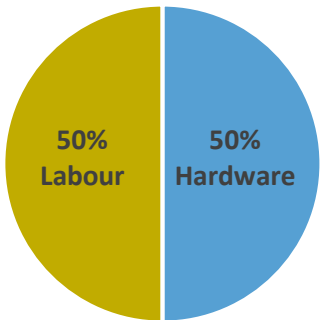
Benefits of hosting a Level 2 Charger
• Increase tourist visits to community
• Encourage visits to local amenities
• Inclusion in project advertising
• Increase length of stays
• Low cost
• GHG emissions reduction
• Accelerate local EV adoption

### Cost of Installation & Partner Responsibilities

Level 2 chargers are easily installed by an electrician indoors or outdoors. While the net cost of the unit and installation is approx. \$10,000, the total cost to a community will likely range between \$2,500 - \$5,000 per station, plus any in-kind contributions. The factors determining final cost include:

- distance to breaker box, and/or need for 240 volt dedicated electrical circuit/appropriate wiring
- cost of labour
- additional capital funding available to the full network
- availability of subsidies

Distribution of equipment costs:



**The *Charge North* project is responsible for:**

- Equipment procurement process
- Contracts and agreements
- Infrastructure cost
- Installation management & cost
- All directional signage
- Marketing and communications
- Site assessments
- Operations, maintenance, warranty and annual network fees for 5 years

**The host community is responsible for:**

- Costs associated with providing power\*
- Day-to-day site maintenance (e.g., plowing)
- Dedicated space and parking spots (ideally 2)
- Operations, maintenance and annual network fees after 5 years, if desired
- Future replacement, if desired. (life expectancy of the station is ~ 14 years if used 2 times/day, according to equipment supplier)

*Note\* the average cost of a Nissan Leaf is approximately \$0.50 for 1 hour of charging*

### Maintenance & Repair

Level 2 chargers typically do not require ongoing maintenance, but an annual budget of approximately \$300 in event of electrical problems is typically recommended. **Charge North** expects to bundle all costs for the Level 2 network so that it only requires a one-time local government cost of approximately \$2,500 - \$5,000 per station (depends on external funding). Per station, that contribution will buy you equipment (\$5,000), installation (\$5,000), a 5-year warranty program, including operations and maintenance (\$3,000) and cover the annual networking fees for 5 years (\$1,000). A local government will contribute a one-time cost of 18 - 36% per Level 2

station. A 5-year warranty for parts and labour typically covers failures of the equipment not associated with improper use or abuse (vandalism).

## Frequently Asked Questions

**What parking requirements should I consider?** It is recommended to have 2 EV-only parking spots per charger. This way if someone is done charging but enjoying a lunch or shopping, another driver can park beside and use the charger. Signage to indicate EV-Only will be supplied and installed by the **Charge North** program.

**How much does it cost for a car to charge a Level 2 station?** The majority of cars using your Level 2 station will be topping up while they shop or eat. The cost in electricity to charge a car for 1 hour is approximately \$0.48 depending on the EV model. (source: [www.plugincb.ca](http://www.plugincb.ca))

**How safe are electric car chargers?** Charging stations are safe to the public as no electrical current passes out of the charger until it is connected to a car. A robust aluminum enclosure ensures water tightness in rain and snow. Stations are CSA evaluated for Canada.

**How can local governments fund their portion of Level 2 charging stations for the *Charge North* network?**

We anticipate that the local government contribution for Level 2 chargers will likely range between \$2,500 - \$5,000, depending on other funding sources. Communities may consider funding this cost through general revenue, as an economic development services for an Electoral Area, or through an internal climate fund or CARIP funds, for example. Using the Gas Tax Community Works Funds could also be a funding option for a municipality fully funding their own Level 2 station, but it is not an option if a portion of the project funding comes from the *CleanBC* Community Fund.

**What happens after 5 years?** *Charge North* is working to bundle all costs, including operations, maintenance and network fees, into the project funding plan so that local governments need only to budget a one-time contribution, per Level 2 station, for a 5-year term. After 5 years, local governments will need to review their experience and determine the best approach for ongoing maintenance. It is possible that the EV world will look quite different in the next 5 – 10 years, and we anticipate greater redundancy between DCFCs and Level 2 stations, providing more reliability in any one area.

## Next Steps

In the next few weeks, CEA will be working with each municipality and regional district in the study area and asking for input on a survey that asks each community to identify how many Level 2 stations they would like to host, and if that varies with different funding scenarios. We suggest that communities consider Level 2 stations during their 2019 budget meetings. Next steps include:

- Local governments - Level 2 station survey and budget considerations
- CEA - capital sourcing and grant writing
- CEA and Advisory Committee - equipment selection, through a competitive RFP process
- CEA and local governments – Level 2 station site selection with guiding principles such as close to amenities, local economic development opportunities, photo op background to highlight community features, building electrical capacity (240V@40a) and more....

The last page of this document includes a few Level 2 installation case studies from our recent [Accelerate Kootenays](#) project to highlight some unique ways that communities choose to meet local priorities. There are many ways to make this work for your community and here are some questions to kick start your discussions....

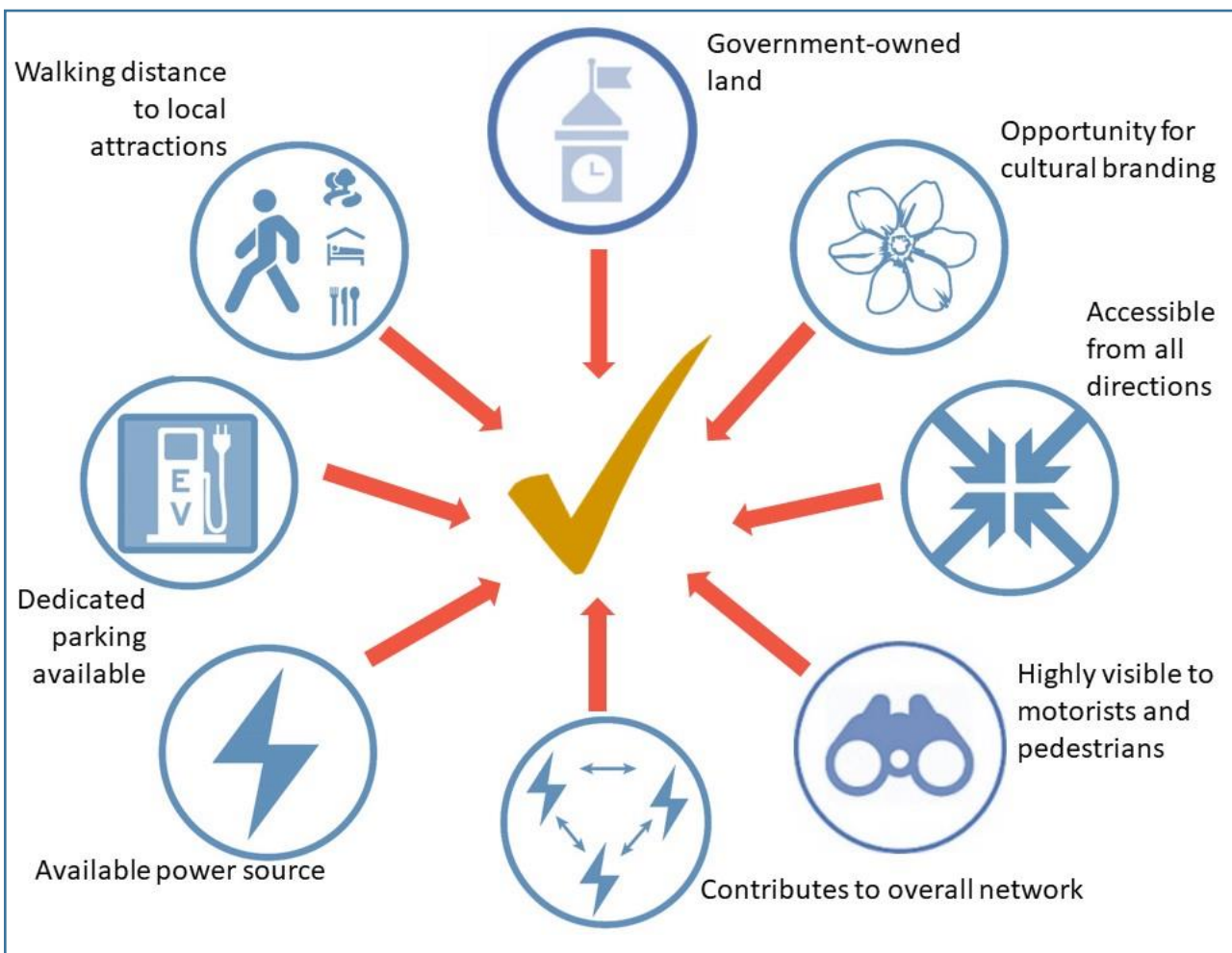


## Discussion Questions

- Discuss your Council or Board's commitment to installing Level 2 stations in your community. This will include a financial contribution, a dedicated EV parking spot, or two, and minimal electricity costs.
- Consider how many Level 2 stations you would want if local governments provide the full match funding of 27% per station to the 73% *CleanBC* grant, approximately \$5,000 per station.
- How many stations would you want if the 27% match is split between local governments (\$2,500) and other funders such as trust or corporate sponsors (\$2,500)?
- Start a list of potential locations that can show case your community amenities and maximize the benefits of EV tourism.

## Considerations for Level 2 Station Siting

Your initial discussions about where to locate Level 2 stations in your community should focus on the guiding principles noted in the diagram below. The land must be owned by your municipality or regional district. To maximize community benefits sites should be close to amenities, provide opportunities for local economic development and possibly offer a unique “photo op” background to highlight a key community feature.



## Case Studies from the Accelerate Kootenays Project

### Leveraging Level 2 Station Installation

For the Accelerate Kootenays rural EV network, the average installation in 2018 was between \$6,000 and \$8,000 per Level 2 station (install cost only, excludes cost of unit, which was \$4,500 for a networked Flo SmartTwo charger). For this project, no install went below \$6000, as each station needed an electrician onsite and some modification to electricity supply and wall installs ended up being only marginally cheaper than free standing.

#### Case Study 1: Kimberley (installation in progress)

The City of Kimberley leveraged the installation of a single charger to install two additional Level 2 stations. As a municipality, they had prioritized the support of electric vehicles and are creating a bank of three chargers, paying for two additional chargers (\$9,000 + networking fees).

#### Case Study 2: Ktunaxa Nation

The Level 2 station at the Ktunaxa Nation Government Building was the most expensive in the project for a single charger, costing \$18,000. The site hosts were able to source funding to ensure the station was in a prominent, easily accessible spot. The funding covered considerable work to the electrical panel as well as significant amount of trenching to bring wires from the panel to the main parking lot.

The added incentive to invest in moving the charger to this spot was to collaborate with a solar array installation on the building. The visibility of the charger along with the solar array was a draw for the funder to support the additional cost and supported the Ktunaxa's priority of clean energy.



#### Case Study 3: Golden



Accelerate Kootenays planned to install one DCFC and a one Level 2 station in Golden, but given it's prominent, vital location for travel along Highway 1, MoTI saw an opportunity to demonstrate what a charging "hub" could look like. Three additional Level 2 stations were installed with wiring pulled for the installation of an additional four Level 2 stations. It was more cost effective to complete wiring in preparation for further stations at the time of existing work, rather than initiate new work one year in the future. This install added \$30,000 in installation costs, versus \$64,000 if each of the 8 units were to be installed separately at different times.

## Survey questions for the *Charge North EV* Network

As directed by the **Charge North** Advisory Committee, CEA will be preparing a grant application on behalf of the six regional district partners, for a March 27, 2019 intake and we need input from each municipality and regional district in the project area to move this forward.

The grant application will bundle all costs for the **Charge North** Level 2 network so that it only requires a one-time local government cost of approximately \$2,500 - \$5,000 per station. The total project costs for a full network of 120 Level 2 stations, across six regional districts, is approximately \$2.2 million. Per station, that contribution will cover the costs listed in the table below.

Item	Cost per station	Project-level Costs	Number of Stations	Total Costs
Equipment purchase	\$5,000		120	\$600,000
Equipment installation	\$5,000		120	\$600,000
5-year operations, maintenance and warranty package	\$3,000		120	\$360,000
5-year station network fees	\$1,000		120	\$120,000
Project management and site assessment support		\$500,000		\$500,000
<b>Total costs</b>	<b>\$14,000</b>			<b>\$2,180,000</b>

The *CleanBC Community Fund* provides up to 73% of the total eligible project costs. CEA is working to secure match funding for the remaining 27% and this may result in contribution range for local governments between \$2,500 and \$5,000.

Funding Scenario	Total budget	<i>CleanBC</i> %	Local govt. %	Other match funder %	Local government cost per station
A	\$2.2 M	73%	27%	0	\$4,950
B	\$2.2 M	73%	14%	13%	\$2,566

We are asking regional district Boards to indicate if they wish to fund Level 2 stations outside of municipal boundaries, on regional district land. Municipalities will determine and ultimately co-fund, how many Level 2 stations they wish to fund within their own boundaries, on municipal property, from their own budgets.

Please discuss the questions below and go to the survey link to submit your final answers by February 25, 2019. See page 3 of this document for siting considerations for Level 2 stations.

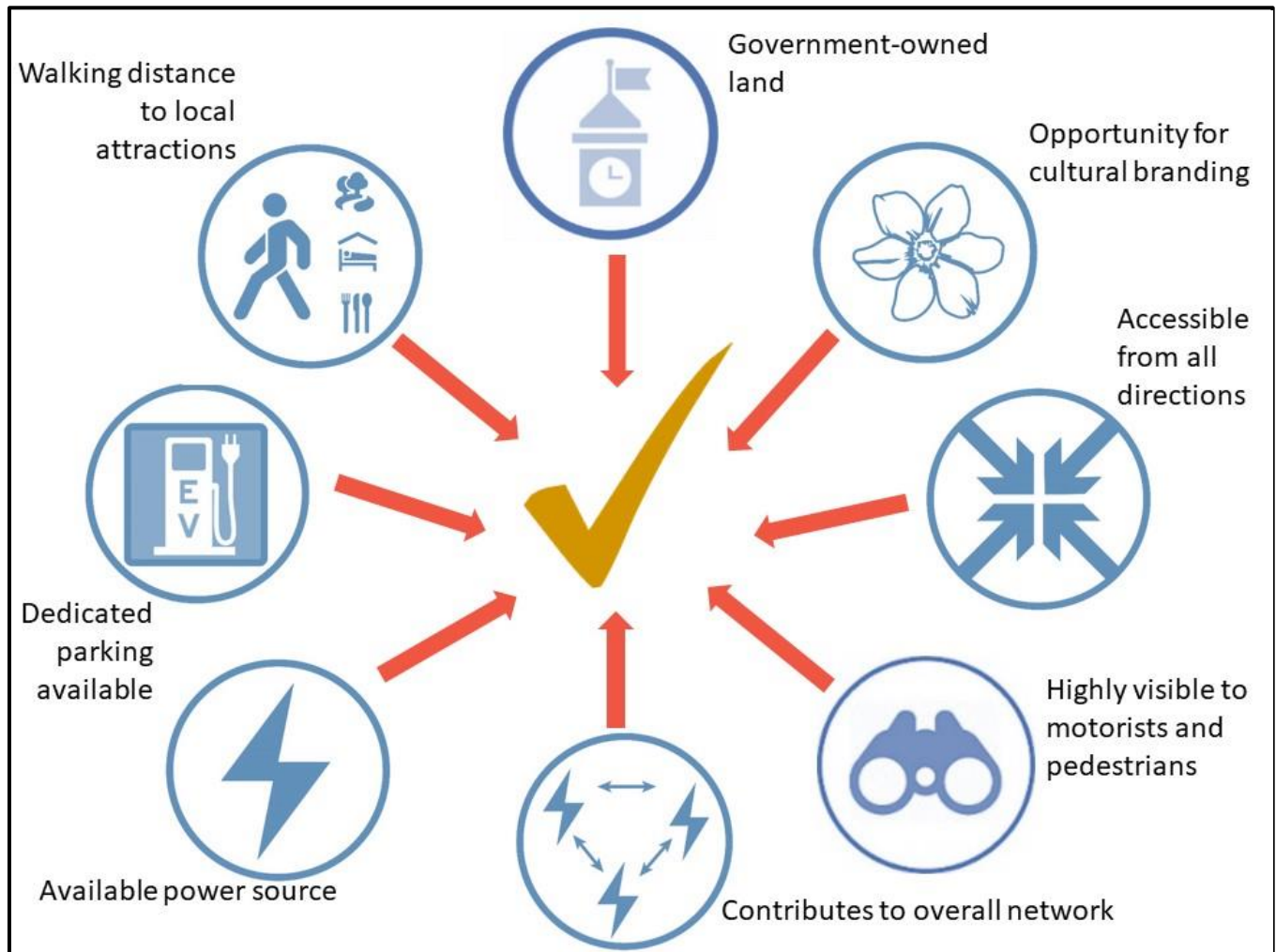
### Survey Questions:

1. Under Grant Scenario A, the total project funding would be split by *CleanBC* (73%) and local governments (27%). The cost to local governments per Level 2 station would be approximately \$5,000. In this scenario, how many stations would your community be interested in co-funding?
2. Under Grant Scenario A, what general locations would you like to suggest for further evaluation. Please see page 3 of this document for a list of considerations for siting a Level 2 station. **Please note, it is a requirement of the *CleanBC* grant to locate stations on property owned by your local government.**
3. Under Grant Scenario B, the total project funding would be split by *CleanBC* (73%), local governments (14%) and one or more additional match funders (13%). The cost to local governments per Level 2 station would be approximately \$2,500. In this scenario, how many stations would your community be interested in co-funding?
4. Under Grant Scenario B, what locations would you like to suggest for further evaluation. **Please note, it is a requirement of the *CleanBC* grant to locate stations on property owned by your local government.**
5. Does your community have any street revitalization projects that will be under construction in the next 2 years?
6. Please a primary contact for CEA to connect with during the grant preparation if questions arise.
  - a. Name
  - b. Title
  - c. Department
  - d. Email
  - e. Phone number

**Survey Link:** Please use this survey link to submit your final answers by February 25, 2010.  
<https://www.surveymonkey.com/r/Q5PQ6NG>



### Siting Considerations for Level 2 Stations:



### Contact Us:

Please contact Janice Keyes at Community Energy Association at [jkeyes@communityenergy.bc.ca](mailto:jkeyes@communityenergy.bc.ca) or 604-561-0646 with any questions. Thank you on behalf of the **Charge North** project partners.





## Staff Report

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**Date:** February 23<sup>rd</sup>, 2019

**To:** D. Chapman, Chief Administrative Officer

**From:** D. Fish, Corporate Officer

**Subject:** Vancouver Island Regional Library Levy Increase

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### Recommendations:

**THAT the staff report entitled “Vancouver Island Regional Library Levy Increase” be received for information.**

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### PURPOSE:

The purpose of this report is to provide information to the Board of the North Coast Regional District (NCRD) with respect to the Vancouver Island Regional Library’s (VIRL) historical levy increases.

### BACKGROUND:

At its Regular (Round 1 Budget) meeting held January 26, 2019, the Board of the NCRD directed staff to prepare a report with respect to historical VIRL levy increases.

### DISCUSSION:

Each member’s levy is calculated in accordance with the *Library Act*. The allocation is 50% based on population, and 50% based on assessed value. Both of these figures are provided to VIRL by an external source.

Each individual member’s levy is based on their proportion of these figures compared to VIRL as a whole.

Therefore, the amount the NCRD pays is impacted by changes in local population and assessed value in Electoral Areas D and E. Where these figures have changed by an amount that is different than the VIRL overall average change, the NCRD's levy adjusts accordingly.

The following table depicts historical NCRD levy's for the VIRL service from 2016 to 2019:

Year	Population Portion	Assessment Portion	Total
2016	\$19,782	\$22,373	\$42,156
2017	\$20,268	\$25,411	\$45,679
2018	\$22,736	\$38,956	\$61,692
2019	\$23,124	\$37,588	\$60,711

The following table depicts the historical population portion of the NCRD's levy for the VIRL service from 2016 to 2019:

	Net Population	Increase/(Decrease) from Previous Year	Change in Levy from Previous Year	Total Population Levy
2016	812	(13)	(\$47)	\$19,782
2017	802	(10)	\$486	\$20,268
2018	879	77	\$2,469	\$22,736
2019	869	(10)	\$387	\$23,124

The following table depicts the historical assessment portion of the NCRD's levy for the VIRL service from 2016 to 2019:

	Converted Hospital Assessment	% Change from Previous Year	Change in Levy from Previous Year	Total Assessment Levy
2016	\$18,739,311	8.78%	\$1,694	\$22,373
2017	\$21,233,885	13.26%	\$3,037	\$25,411
2018	\$34,572,400	62.89%	\$13,546	\$38,957
2019	\$36,556,314	5.74%	(\$1,369)	\$37,588

As depicted, the most significant change in the NCRD's levy was due to the large increase to assessed values between 2017 and 2018, which resulted in a \$13,546 increase to the total assessment portion of the NCRD's levy for that year.

Additional information with respect to the 2019 levy, provided by VIRL, has been included as Attachment A to this report.

**RECOMMENDATION:**

Staff is recommending that the Board of the NCRD receive this report for information.



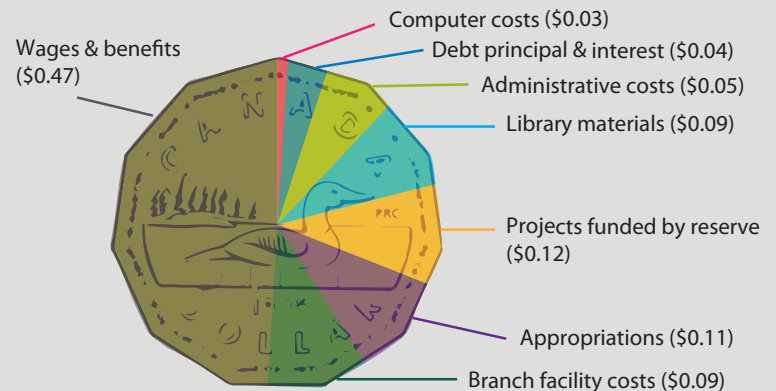


# BUDGET BREAKDOWN

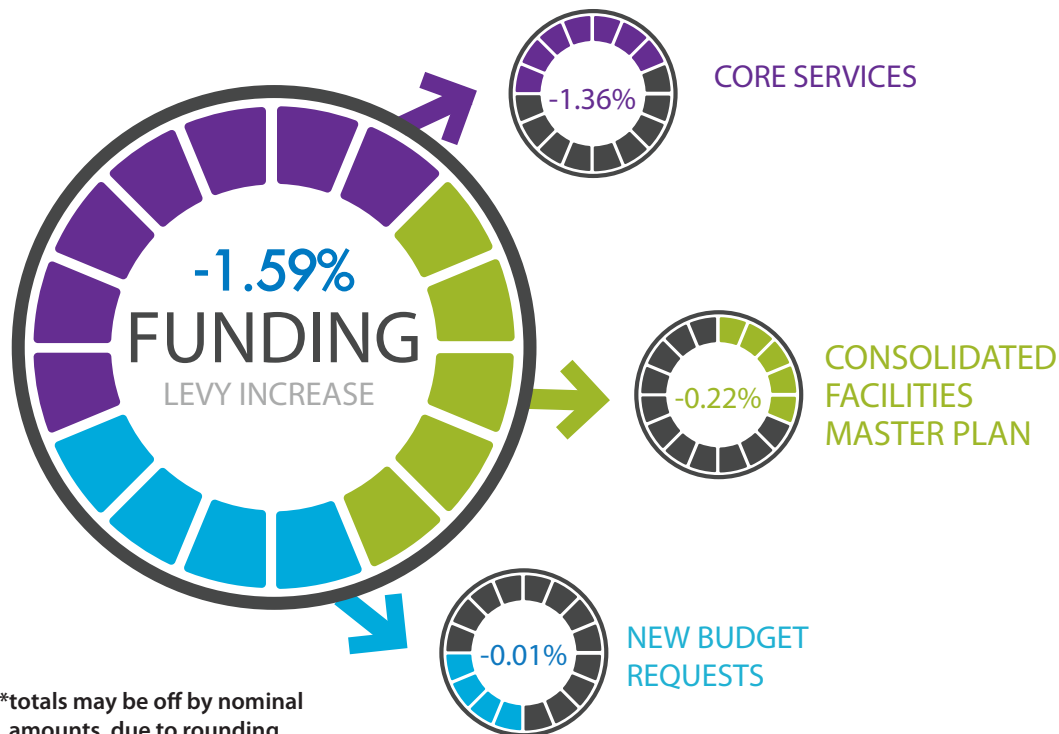
North Coast Regional District

1 YOUR  
PER CAPITA  
DECREASE  
-\$0.32

2 HOW YOUR \$1.00 IS SPENT

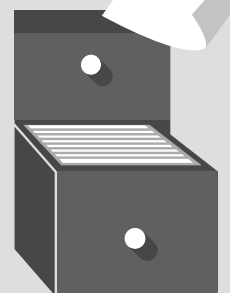


3 This Year's  
DECREASE: -1.59%



TOTAL VISITS\* TO  
YOUR BRANCH (2017)...

**73**  
thousand



\*in-branch & online



# 2019 BUDGET

North Coast Regional  
District

2019

## 2019 BUDGET: "INNOVATION AND INSPIRATION"

The 2019 Budget reflects VIRL's push for the latest technologies and advancements and the pull to retain traditional library services.

As VIRL continues to evolve into a 21st Century library, this Budget focuses on innovation and inspiration through:

- Programming that meets and exceeds the diverse needs of customers
- Continuing to invest in our digital collections and technology
- Updating our facilities through the Consolidated Facilities Master Plan

The complete 2019 – 2023 Financial Plan is available at [virl.bc.ca](http://virl.bc.ca)

## HOW IS MY LEVY CALCULATED?

Each member's levy is calculated in accordance with the Library Act. The allocation is 50% based on population, and 50% based on assessed value. Both of these figures are provided to VIRL by an external source.

Each individual member's levy is based on their proportion of these figures compared to VIRL as a whole.

Therefore, the amount you pay is impacted by changes in your local population and assessed value. Where these figures have changed by an amount that is different than the VIRL overall average change, each member levy will adjust accordingly.

## WHAT CHANGED IN 2019?

### Population

Across all of VIRL, population increased by an average of **1.82%**.

For 2019, your population changed by **-10** which represents a change of **-1.14%**.

When factored into VIRL as a whole, this change leads to an impact of **\$387** on your levy, a change of **0.63%**.

### Assessed Value

Across all of VIRL, assessed value increased by an average of **14.79%**.

For 2019, your assessed value changed by **\$1,983,914** which represents a change of **5.74%**.

When factored into VIRL as a whole, this change leads to an impact of **-\$1,369** in your levy, a change of **-2.22%** over 2018.

### Total Levy

For 2019, your total levy has decreased by **\$982** to **\$60,711**. This represents a change of **-1.59%** over 2018.

### Per Capita

On a per capita basis, your levy has changed by **-\$0.32**. Per capita changes will vary by community, depending on their respective changes to population. An increased population may decrease the per capita cost, since the cost is spread over a larger total.

## 2019 BUDGET

AT A GLANCE:  
LEVY INCREASE

### CORE SERVICES

**-1.36%**

### FACILITIES

**-0.22%**

### NEW BUDGET REQUESTS

**-0.01%**

### TOTAL AVERAGE INCREASE

**-1.59%**

\*totals may be off by nominal amounts, due to rounding



### Staff Report

---

**Date:** February 23<sup>rd</sup>, 2019

**To:** D. Chapman, Chief Administrative Officer

**From:** D. Fish, Corporate Officer

**Subject:** Haida Gwaii Museum, Function 720 – 2019 Grant-In-Aid Recipient User Rates and Charges Summary

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#### Recommendations:

**THAT the staff report entitled “Haida Gwaii Museum, Function 720 – 2019 Grant-In-Aid Recipient User Rates and Charges Summary” be received for information.**

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#### PURPOSE:

The purpose of this report is to provide information to the Board of the North Coast Regional District (NCRD) with respect to 2019 user rates and charges of grant-in-aid recipients under the Haida Gwaii Museum service.

#### BACKGROUND:

At its Regular (Round 1 Budget) meeting held January 26, 2019, the Board of the NCRD directed staff to prepare a report with respect to user rates and charges of grant-in-aid recipients under the Haida Gwaii Museum service.

### Service Background

The Board of the NCRD was granted, by Supplementary Letters Patent, dated March 30, 1978, the function of grant-in-aid, Queen Charlotte Island Museum towards the cost of operation and maintenance of the Queen Charlotte Island Museum.

In 2010, the authority to provide this service was converted through Bylaw No. 528, 2010 to include provision of contributions to Haida Gwaii Museums and Arts Councils. Through that bylaw, the following were identified as participants of the service:

- The Village of Masset,
- The Village of Queen Charlotte,
- The Village of Port Clements, and
- Electoral Areas D and E.

The following are current grant-in-aid recipients under the Haida Gwaii Museum service:

- Haida Gwaii Museum,
- Port Clements Historical Society,
- Delkatla Sanctuary Society,
- Haida Gwaii Arts Council, and
- Dixon Entrance Maritime Museum.

### **DISCUSSION:**

The following tables summarize 2019 user rates and charges of each grant-in-aid recipient under the Haida Gwaii Museum service:

<b>Haida Gwaii Arts Council</b>	
<u>Annual Membership</u>	
• Individual	• \$10
• Couple	• \$15
• Family	• \$20
<u>Admission</u>	
• Individual	• \$15
• Seniors	• \$10
• Youth	• \$10
• Non-Members	• \$20

<b>Delkatla Sanctuary Society</b>	
Annual Membership	\$20
Admission	\$5
Space Rentals	
• 4 hours	• \$80
• 8 hours	• \$150
• 8+ hours	• \$200

<b>Haida Gwaii Museum</b>	
Admission (Resident)*	Free
Admission (Non-Resident)	
• Adult	• \$16
• Senior	• \$12
• Student	• \$12
• Children	• \$5
• Children under 5	• Free
Annual Membership (Resident)*	Free
Annual Membership (Non-Resident)	
• Adult	• \$60
• Youth	• \$15
• Senior	• \$55
• Student	• \$55
• Family	• \$200
<i>*Gwaii Trust has provided grant funding into 2019 to support island-wide admission and membership free to all Haida Gwaii residents.</i>	

<b>Port Clements Historical Society</b>	
Annual Membership	\$10
Admission	\$5
Tours	Admission rates
Space Rentals	Donation

Dixon Entrance Maritime Museum	
Membership	
<ul style="list-style-type: none"> <li>• Annual</li> <li>• Lifetime</li> </ul>	<ul style="list-style-type: none"> <li>• \$10</li> <li>• \$100</li> </ul>
Admission	\$5
Tours	\$5/guest, max. of \$100
Space Rentals	\$100/day

**RECOMMENDATION:**

Staff is recommending that the Board of the NCRD receive this report for information.



**General Manager**  
**Established**  
**Authority**  
**Source of Funding**  
**Description**

CAO / Treasurer  
 1967  
 Section 338 (2)(a) of the Local Government Act  
 Taxation; 60% of the RD Basic Grant (Prov.); Recoveries

**Employees**  
**Manager**  
**Location**  
**Amendments**  
**Limit on Tax**

Yes  
  
  
 {No limit expressed or Implied}

The Administration function provides the corporate governance for the regional district. It includes Board remuneration for the member municipalities (electoral areas are funded by function 120); general expenses related to the administrative offices in Prince Rupert; and staffing costs which are partially recovered thru support service recoveries to other functions.

The main sources of revenues are taxation, grant in lieu of taxation, RD Basic Grant (Provincial), and small amounts of investment and rental income.

**Notes for 2019**

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 2 Budget	Change from 2018		Participation Ratios
						as \$	as %	
<b>Electoral Area</b>								
Electoral Area A	9,883	14,394	12,241	15,809	11,975	-3,834	-24.30%	2.66%
Electoral Area C	3,755	4,442	4,296	5,496	4,935	-561	-10.20%	1.10%
Electoral Area D	16,153	16,705	17,165	25,443	25,178	-265	-1.00%	5.60%
Electoral Area E	9,111	8,723	8,407	10,927	10,584	-343	-3.10%	2.35%
<b>Member Municipality</b>								
City of Prince Rupert	246,117	244,930	247,210	337,705	344,107	6,402	1.90%	76.47%
District of Port Edward	14,617	13,338	13,821	19,927	18,702	-1,225	-6.10%	4.16%
Village of Masset	11,602	10,622	9,953	12,602	13,088	486	3.90%	2.91%
Village of Port Clements	4,181	4,022	3,989	5,145	5,017	-128	-2.50%	1.11%
Village of Queen Charlotte	13,833	12,824	12,918	16,947	16,415	-532	-3.10%	3.65%
<b>Net Taxes Levied</b>	<b>329,252</b>	<b>330,000</b>	<b>330,000</b>	<b>450,001</b>	<b>450,001</b>	<b>0</b>	<b>0.00%</b>	<b>100.01%</b>
Limit by law	0	0	0	0	0			
<b>Funding Remaining</b>	<b>329,252</b>	<b>330,000</b>	<b>330,000</b>	<b>450,001</b>	<b>450,001</b>			

## NORTH COAST REGIONAL DISTRICT

## Financial Plan



From Category: 110 To Category: 110  
 Account Code: ??-?-??-???? To : ??-?-??-????

Tax Requisition Object : 5000

Variance : 2019 Round 2 Budget  
 2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
<b>General Operating Fund</b>													
<b>General Revenue</b>													
<b>Administration</b>													
01-1-110-5000	Property tax requisitions	329,252	330,000	330,000	450,000	450,000	450,000	0	0.0	450,000	450,000	450,000	450,000
01-1-110-5100	Grant in lieu of taxes	19,000	19,000	19,000	30,000	30,000	30,000	0	0.0	30,000	30,000	30,000	30,000
01-1-110-5300	Rd basic grant	120,000	120,000	120,000	120,000	120,000	120,000	0	0.0	120,000	120,000	120,000	120,000
01-1-110-5400	Grants - unconditional	23,000	23,000	33,000	8,000	8,000	8,000	0	0.0	8,000	8,000	8,000	8,000
01-1-110-5600	C2c grant - administration	0	0	5,000	5,000	5,000	5,000	0	0.0	5,000	5,000	5,000	5,000
01-1-110-6660	Investment income	7,440	7,440	7,980	8,640	8,600	8,600	0	0.0	8,600	8,600	8,600	8,600
01-1-110-7100	Support service recovery	261,293	266,100	237,400	331,270	361,240	361,240	0	0.0	361,240	361,240	361,240	361,240
01-1-110-8800	Transfer from surplus - administrat	0	0	0	14,567	81,410	125,965	44,555	-35.4	158,747	194,444	230,636	266,947
Total General Revenue		759,985	765,540	752,380	967,477	1,064,250	1,108,805	-44,555	-4.0	1,141,587	1,177,284	1,213,476	1,249,787
01-3-110-7200	Director remuneration	91,296	90,910	90,910	97,137	108,600	107,450	1,150	1.1	112,823	119,732	125,719	132,005
01-3-110-7220	Director travel	27,750	27,750	26,000	31,600	32,400	32,017	383	1.2	32,017	32,017	32,017	30,100
01-3-110-7240	Meeting expenses	6,150	6,150	6,750	7,250	7,450	7,450	0	0.0	7,450	7,450	7,450	7,450
01-3-110-7241	C2c meeting expenses - administr.	0	0	5,000	5,000	5,000	5,000	0	0.0	5,000	5,000	5,000	5,000
01-3-110-7300	Staff salaries & wages	364,396	382,600	407,560	424,440	440,400	440,400	0	0.0	462,420	485,541	509,818	535,309
01-3-110-7310	Payroll overhead & benefits	81,297	91,030	91,000	97,000	98,100	107,500	-9,400	-8.7	112,889	118,556	124,484	130,723
01-3-110-7320	Staff travel	22,025	20,750	20,670	23,110	20,500	34,028	-13,528	-39.8	34,028	34,028	34,028	34,200
01-3-110-7325	Staff travel - treaty negotiations - a	0	0	0	0	0	13,760	-13,760	-100.0	13,760	13,760	13,760	13,800
01-3-110-7330	Staff training & conferences	10,500	10,440	9,500	9,500	11,900	11,900	0	0.0	11,900	11,900	11,900	11,900
01-3-110-7335	Memberships	8,430	8,870	9,230	9,230	8,000	8,500	-500	-5.9	8,500	8,500	8,500	8,500
01-3-110-7410	Advertising & promotions	2,150	2,150	2,250	3,330	3,100	4,000	-900	-22.5	4,000	4,000	4,000	4,000
01-3-110-7430	Bank charges	2,055	2,060	2,060	2,060	2,100	2,100	0	0.0	2,100	2,100	2,100	2,100
01-3-110-7440	Postage & freight	1,400	1,410	1,410	2,150	2,200	2,200	0	0.0	2,200	2,200	2,200	2,200
01-3-110-7450	Subscriptions	1,100	1,100	1,200	1,200	1,800	1,800	0	0.0	1,800	1,800	1,800	1,800
01-3-110-7470	Computer maintenance	27,380	32,880	20,280	16,570	25,700	25,700	0	0.0	25,700	25,700	25,700	25,700
01-3-110-7480	Office supplies	6,936	6,960	7,960	7,960	8,000	8,000	0	0.0	8,000	8,000	8,000	8,000
01-3-110-7500	Liability insurance	8,030	8,100	8,600	7,500	7,500	7,500	0	0.0	7,500	7,500	7,500	7,500
01-3-110-7610	Telephone	6,840	7,320	9,480	9,480	10,500	10,500	0	0.0	10,500	10,500	10,500	10,500
01-3-110-7620	Email/website	3,780	3,940	4,680	4,220	5,300	5,300	0	0.0	5,300	5,300	5,300	5,300
01-3-110-7630	Photocopier	4,080	4,080	4,080	4,100	4,100	4,100	0	0.0	4,100	4,100	4,100	4,100
01-3-110-7720	Professional fees	78,250	117,000	137,200	167,200	224,700	232,700	-8,000	-3.4	232,700	232,700	232,700	232,700
01-3-110-7730	Legal services	8,250	8,250	8,250	8,250	8,300	8,300	0	0.0	8,300	8,300	8,300	8,300
01-3-110-8010	Building insurance	490	520	550	550	500	500	0	0.0	500	500	500	500
01-3-110-8020	Building utilities	1,000	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-110-8030	Building maintenance	500	800	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000



# NORTH COAST REGIONAL DISTRICT

## Financial Plan



From Category: 110 To Category: 110  
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Round 2 Budget  
2019 Round 1 Budget  
Tax Requisition Object : 5000

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
01-3-110-8040	Rent	22,000	22,000	22,000	22,000	22,000	22,000	0	0.0	22,000	22,000	22,000	22,000
01-3-110-8050	Janitorial	3,900	3,900	4,640	4,640	4,100	4,100	0	0.0	4,100	4,100	4,100	4,100
01-3-110-8100	Grants - unconditional	5,000	5,000	5,000	0	0	0	0	0.0	0	0	0	0
01-3-110-8400	Contribution to reserves	39,640	0	0	0	0	0	0	0.0	0	0	0	0
01-3-110-8800	Prior year (surplus)/deficit	-74,640	-101,430	-155,880	0	0	0	0	0.0	0	0	0	0
Total General Expense		759,985	765,540	752,380	967,477	1,064,250	1,108,805	-44,555	-4.0	1,141,587	1,177,284	1,213,476	1,249,787
Administration Surplus/Deficit		0	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

**ROUND 2**

Fund Number      **110**  
Fund Description    **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.110.5000	Property Tax Requisitions - final number needed as per printouts to balance				(450,000)
01.1.110.5100	Grant in Lieu of Taxes - based on estimates and historical info.				(30,000)
01.1.110.5300	RD Basic Grant - based on announcement by Province				(120,000)
01.1.110.5400	Grants - Unconditional - NDIT Grant Writer	1	8,000	(8,000)	(8,000)
01.1.110.5600	- Community to Community	1	5,000	(5,000)	(5,000)
01.1.110.6660	Investment Income - Raymond James - NSCU Interest	12 12	600 120	(7,200) (1,440)	
				(8,640)	(8,600)
01.1.110.7100	Support Service Recovery - as calculated			(361,240)	(361,240)

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

ROUND 2

Fund Number      **110**  
Fund Description   **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.110.8800	Prior Year (Surplus) Deficit			(81,410)	
	<b>R2 Adjustments - Directors Remuneration</b>			<b>1,150</b>	
	<b>R2 Adjustments - Directors Travel (NCLGA and UBCM split with VOM)</b>			<b>383</b>	
	<b>R2 Adjustments - Employer Health Tax</b>			<b>(9,400)</b>	
	<b>R2 Adjustments - Staff Travel (adjustments to flight costs; Strategic Planning Session; additional staff member to AVICC; LGMA; Vadim conference for Treasurer and 1 staff member)</b>			<b>(13,528)</b>	
	<b>R2 Adjustments - Staff Travel for Treaty Negotiations</b>			<b>(13,760)</b>	
	<b>R2 Adjustments - Coastal Community Network Membership</b>			<b>(500)</b>	
	<b>R2 Adjustments - Advertising at All Native</b>			<b>(900)</b>	
	<b>R2 Adjustments - Grant Writing Expense (increase to \$12,000)</b>			<b>(8,000)</b>	(125,965)
01.3.110.7200	Director Remuneration				
	Chair annual remuneration	1	7,950		
	<b>Revised in R2 for bylaw 630</b>		<b>406</b>	8,356	
	Member municipality directors (BL 537)		13,540		
	<b>Revised in R2 for bylaw 630</b>		<b>10</b>		
		6	<b>13,550</b>	81,300	
	Per meeting attendance (6 directors)		182		
	<b>Revised in R2 for bylaw 630</b>		<b>1</b>		
	* 14 meetings	84	<b>183</b>	15,372	
	Vice Chair additional remuneration (if Chairing meeting)		182		
	<b>Revised in R2 for bylaw 630</b>		<b>1</b>		
	* 5 meetings (estimate)	5	<b>183</b>	915	
	Electronic Devices (all but Dan)	5	300	1,500	
				107,443	107,450

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

**ROUND 2**

Fund Number      **110**  
Fund Description    **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.7220	Director Travel	1	32,400	32,400	32,017
	as calculated in Director travel worksheet				
	<b>Revised in R2</b>	<b>1</b>	<b>(383)</b>	<b>(383)</b>	
01.3.110.7240	Meeting Expenses				7,450
	- Allowance for meals & refreshments	12	25	300	
	- Conference calls	10	160	1,600	
	- Annual Board Christmas Dinner	1	1,500	1,500	
	- Taxi for Employees	1	200	200	
	- Xmas Gift cards for HG located employees	1	600	600	
	- Meeting rooms	13	250	3,250	
				7,450	
01.3.110.7241	Community to Community	1	5,000	5,000	5,000
01.3.110.7300	Staff Salaries & Wages				440,400
	CAO	1	130,200	130,200	
	Corporate Officer	1	94,500	94,500	
	Treasurer	1	7,500	7,500	
	Treasurer	1	89,300	89,300	
	Admin Clerk	1	56,201	56,201	
	Admin Clerk	1	56,201	56,201	
	Allowance for casual worker	1	6,500	6,500	
				440,401	

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

**ROUND 2**

Fund Number      **110**  
Fund Description    **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.7310	Payroll Overhead & Benefits As Calculated on 2019 salaries worksheet	1	97,637.74	97,638	
	Employee Assistance Program	6	75	450	
	<b>Employer Health Tax Estimate</b>			<b>9,426</b>	
				107,514	107,500
01.3.110.7315	Staff Recruitment				-
01.3.110.7320	Staff Travel As Calculated on Staff travel sheet	1	20,500	20,500	
	<b>R2 adjustment</b>	1	<b>13,528</b>	<b>13,528</b>	34,028
01.3.110.7325	<b>Staff Travel - Treaty Negotiations (new category)</b> <b>8 trips</b>	1	<b>13,760</b>	<b>13,760</b>	13,760
01.3.110.7330	Staff Training and Travel				
	- Lynda	12	50	600	
	- Vadim Webinars	2	350	700	
	- Microsoft training	5	320	1,600	
	- Treasurer - course	1	1,000	1,000	
	- Treasurer - Bootcamp	1	2,000	2,000	
	- Corporate Officer - ADMIN PADM	1	1,000	1,000	
	- CAO courses	1	1,000	1,000	
	- allowance	1	4,000	4,000	
				11,900	11,900

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

**ROUND 2**

Fund Number      **110**  
Fund Description   **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.7335	Memberships				
	- LGMA	3	320	960	
	- CPA	2	1,100	2,200	
	- GFOA	2	362	725	
	- FCM	1	361	361	
	- NCLGMA - staff	4	35	140	
	-NCLGA - corporate membership	1	1,600	1,600	
	- UBCM	1	700	700	
	- <b>Coastal Community Network</b>	<b>1</b>	<b>500</b>	<b>500</b>	
	- AVICC	1	300	300	
	- Allowance	1	300	1,000	
				8,485	8,500
	<b>CCN added in round 2</b>				
01.3.110.7410	Advertising & Promotions				
	- advertising - phone book	1	550	550	
	- ad - financial plan adoption	1	400	400	
	- ad Parcel tax notice	1	400	400	
	- ad in news paper	1	400	400	
	- notice of financial report	2	100	200	
	- Remembrance Day Wreath	1	85	85	
	- ad - meeting schedule	1	100	100	
	- <b>All Native (4 floor mops with NCRD logo)</b>	<b>4</b>	<b>210</b>	<b>840</b>	
	- allowance	1	1,000	1,000	
				3,975	4,000
	<b>Floor Mops added in R2</b>				

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

**ROUND 2**

Fund Number       **110**  
Fund Description   **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.7430	Bank Charges				
	- NCCU	12	75	900	
	- CUETS - annual credit card fee	1	80	80	
	- MFA redemption transfers	15	4	60	
	- LOC monthly charges	12	75	900	
	- LOC interest charges	2	60	120	2,100
01.3.110.7440	Postage				
	- postage	5	600	3,000	
	- postage meter	4	260	1,040	
	- courier - allowance	12	25	300	
	- recovery for ISW			(1,500)	
	- recovery for RR			(1,010)	
	- contingency			320	2,200
01.3.110.7450	Subscriptions				
	- council views	1	700	800	
	-Online HR resources Hr Downloads	1	520	520	
	- CPA - PSAB	1	250	250	
	- CPA - other (ASPE & IFRS)	1	250	250	1,800
01.3.110.7470	Computer Maintenance				
	- computer tech	48	60	2,880	
	- Vadim annual support	1	13,750	13,750	
	- Vadim hosting for 4 users	12	461	5,528	
	- CaseWare - annual maintenance fee	1	1,200	1,200	
	- CaseWare - financial reporting	1	890	890	
	- Allowance	1	1,500	1,500	25,700

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

**ROUND 2**

Fund Number        **110**  
Fund Description    **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.7480	Office Supplies				
	- copy paper	12	75	900	
	- coffee supplies - coffee, creamer, tea, etc.	6	150	900	
	- stationary supplies	12	350	4,200	
	- headset	1	400	400	
	- allowance for cabinets & small furniture	1	500	500	
	- water	12	10	120	
	- computer cheques - annual usage	1	1,000	500	
	- shredding/recycling	4	110	440	
				7,960	8,000
01.3.110.7500	Liability Insurance				
	- MIABC estimate	1	6,500	6,500	
	- allowance	1	1,000	1,000	
				7,500	7,500
01.3.110.7610	Telephone				
	- cell phone - chair	12	130	1,560	
	- cell phone - CAO	12	135	1,620	
	- City West Telephone	12	560	6,720	
	- long distance	12	50	600	
				10,500	10,500
01.3.110.7620	Email/Website				
	- website maintenance/training	1	500	500	
	- internet domain server	12	210	2,520	
	- city west internet	12	190	2,285	
				5,305	5,300



North Coast Regional District  
Expenditure Detail Work Sheet - 2019

**ROUND 2**

Fund Number      **110**  
Fund Description   **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.7630	Photo Copier				
	- lease	12	208	2,496	
	- copies - b&w	4	340	1,360	
	- copies - color	4	60	240	
				4,096	4,100
01.3.110.7720	Professional Fees				
	- audit services	1	15,200	15,200	
	- HR consulting	1	5,000	5,000	
	- NDIT - grant writer	1	4,000	4,000	
	<b>Grossed up (\$8,000 in revenue - net cost is \$4,000)</b>	<b>1</b>	<b>8,000</b>	<b>8,000</b>	
	- RBA	1	187,500	187,500	
	-Strategic Planning	1	10,000	10,000	
	- allowance	1	3,000	3,000	
				232,700	232,700
01.3.110.7730	Legal Services				
	- allowance for legal services	1	8,000	8,000	
	- MFA legal advice - annual fee	1	250	250	
				8,250	8,300
01.3.110.8010	Building Insurance				
	- property and contents	1	476	476	500

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

**ROUND 2**

Fund Number      **110**  
Fund Description   **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.8020	Utilities (building)				
	- electricity	12	60	720	
	- anticipated increase for 2019	60	0.05	3	
	- allowance	1	280	280	
				1,003	1,000
01.3.110.8030	Building Maintenance				
	- allowance	1	1,000	1,000	1,000
01.3.110.8040	Rent				
	- Realty Executives	12	1,700	20,400	
	- storage	1	1,600	1,600	
				22,000	22,000
01.3.110.8050	Janitorial				
	- Janitorial	12	320	3,840	
	- Janitorial supplies	12	25	300	
				4,140	4,100



**General Manager**  
**Established**  
**Authority**  
**Source of Funding**  
**Description**

CAO / Treasurer  
 1967  
 Section 338.(2)(b) of the Local Government Act  
 Taxation, Grant in Lieu., 40% of RD Basic Grant (Provincial)

**Employees**  
**Manager**  
**Location**  
**Amendments**  
**Limit on Tax**

No  
 {No limit expressed or Implied}

This function provides funding for administrative activities not included under general administration; including electoral area director remuneration, the cost for attending UBCM and NCLGA for electoral area directors. In addition, a portion of staff time is allocated to this function (based on the approved support service allocation) to reflect the time spent by staff on electoral area issues and projects.

**Notes for 2019**

	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 2 Budget	Change from 2018		Participation Ratios
						as \$	as %	
<b>Requisitions</b>								
<b>Electoral Area</b>								
Electoral Area A	24,376	31,201	27,895	26,303	21,817	-4,486	-17.10%	22.74%
Electoral Area C	9,261	9,630	9,790	9,145	8,990	-155	-1.70%	9.37%
Electoral Area D	39,841	36,211	39,116	42,332	45,871	3,539	8.40%	47.80%
Electoral Area E	22,473	18,908	19,159	18,181	19,282	1,101	6.10%	20.09%
<b>Net Taxes Levied</b>	<b>95,951</b>	<b>95,950</b>	<b>95,960</b>	<b>95,961</b>	<b>95,960</b>	<b>-1</b>	<b>0.00%</b>	<b>100.00%</b>
Limit by law	0	0	0	0	0			
<b>Funding Remaining</b>	<b>95,951</b>	<b>95,950</b>	<b>95,960</b>	<b>95,961</b>	<b>95,960</b>			

## NORTH COAST REGIONAL DISTRICT

## Financial Plan



From Category: 120 To Category: 120  
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Round 2 Budget  
 Tax Requisition Object : 5000 2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
<b>General Operating Fund</b>													
<b>General Revenue</b>													
<b>Electoral Area Administration</b>													
01-1-120-500C	Property tax requisitions	95,951	95,950	95,960	95,960	95,960	95,960	0	0.0	95,960	95,960	95,960	95,960
01-1-120-510C	Grant in lieu of taxes	2,600	2,600	2,600	3,600	3,600	3,600	0	0.0	3,600	3,600	3,600	3,600
01-1-120-530C	Rd basic grant	80,000	80,000	80,000	80,000	80,000	80,000	0	0.0	80,000	80,000	80,000	80,000
01-1-120-880C	Transfer from surplus - electoral ar	0	0	0	86,020	39,833	43,926	4,093	-9.3	48,124	52,531	57,158	62,017
Total General Revenue		178,551	178,550	178,560	265,580	219,393	223,486	-4,093	-1.8	227,684	232,091	236,718	241,577
01-3-120-710C	Support services - ea admin	42,166	46,490	51,600	81,600	87,543	87,543	0	0.0	87,543	87,543	87,543	87,543
01-3-120-720C	Director remuneration	66,423	67,590	67,600	71,200	79,810	79,188	622	0.8	83,147	87,304	91,669	96,252
01-3-120-722C	Director travel	32,230	32,230	32,230	31,900	32,770	35,526	-2,756	-7.8	35,526	35,526	35,526	35,526
01-3-120-723C	Director conferences & profession:	4,640	4,640	4,640	4,640	4,940	5,540	-600	-10.8	5,540	5,540	5,540	5,540
01-3-120-724C	Meeting expenses	500	500	500	500	500	500	0	0.0	500	500	500	500
01-3-120-731C	Payroll overhead & benefits	1,512	1,600	1,600	3,200	3,400	4,762	-1,362	-28.6	5,001	5,251	5,513	5,789
01-3-120-732C	Staff travel	2,200	2,200	2,200	3,400	2,400	2,400	0	0.0	2,400	2,400	2,400	2,400
01-3-120-733C	Memberships	780	780	780	780	830	827	3	0.4	827	827	827	827
01-3-120-748C	Office supplies	100	200	200	200	200	200	0	0.0	200	200	200	200
01-3-120-773C	Legal services	5,000	5,000	5,000	7,000	7,000	7,000	0	0.0	7,000	7,000	7,000	7,000
01-3-120-810C	Contribution to mimc	23,000	23,000	23,000	0	0	0	0	0.0	0	0	0	0
01-3-120-840C	Contribution to reserves	39,010	61,160	61,160	61,160	0	0	0	0.0	0	0	0	0
01-3-120-880C	Prior year (surplus)/deficit	-39,010	-66,840	-71,950	0	0	0	0	0.0	0	0	0	0
Total General Expense		178,551	178,550	178,560	265,580	219,393	223,486	-4,093	-1.8	227,684	232,091	236,718	241,577
Electoral Area Administration Surplus/Deficit		0	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number        **120**  
Fund Description    **Electoral Administration**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.120.5000	Property Tax Requisitions			(95,960)	(95,960)
01.1.120.5100	Grant in Lieu of Taxes - as per estimate of prior years			(3,600)	(3,600)
01.1.120.5300	RD Basic Grant			(80,000)	(80,000)
01.1.120.8800	Prior Year (Surplus) Deficit - Use of prior year Surplus	1	(39,833)	(39,833)	
	<b>R2 Adjustments - Director Remuneration</b>			<b>622</b>	
	<b>R2 Adjustments - Director Travel (3 directors to AVICC)</b>			<b>(2,756)</b>	
	<b>R2 Adjustments - Employer Health Tax</b>			<b>(1,362)</b>	
	<b>R2 Adjustments - AVICC registration</b>			<b>(600)</b>	
	<b>R2 Adjustments - Membership (rounding)</b>			<b>3</b>	(43,926)
01.3.120.7100	Support Services - EA Admin - as calculated			87,543	87,543

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number        **120**  
Fund Description    **Electoral Administration**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.120.7200	Director Remuneration				
	- Rural Directors Annual Remuneration		16,997		
	<b>Revised in R2 for bylaw 630</b>		<b>13</b>		
		4	<b>17,010</b>	68,040	
01.3.120.7220	- Rural Directors Per Meeting Remuneration		182		
	<b>Revised in R2 for bylaw 630</b>		<b>1</b>		
	* 14 meetings	56	<b>183</b>	10,248	
	Electronic Devices (All but Des)	3	300	900	
					79,188
01.3.120.7220	Director Travel				
	- as calculated	1	32,765	32,765	
	<b>Revised in R2</b>	<b>1</b>	<b>2,761</b>	<b>2,761</b>	35,526
01.3.120.7230	Director Conferences & Professional Dev.				
	-AVICC	1	300	300	
	<b>R2 - AVICC increased to 3 directors</b>	<b>2</b>	<b>300</b>	<b>600</b>	
	- NCLGA (EA Directors)	4	300	1,200	
	- UBCM (EA Directors)	4	860	3,440	5,540
01.3.120.7240	Meeting Expenses				
	- Allowance	1	500	500	500
01.3.120.7310	Payroll Overhead & Benefits				
	- CPP Estimate for EA Directors	4	850	3,400	
	<b>Employer Health Tax Estimate</b>			<b>1,362</b>	4,762

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number        **120**  
Fund Description    **Electoral Administration**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.120.7320	Staff Travel - Trips to Haida Gwaii	2	1,200	2,400	2,400
01.3.120.7335	Memberships - Yellowhead Highway Association - UBCM	1 1	327 500	327 500	827
01.3.120.7480	Office Supplies - Business Cards	4	50	200	200
01.3.120.7730	Legal Services - Legal Services	1	7,000	7,000	7,000
01.3.120.8100	Contribution to MIMC	1	-	-	-
01.3.120.8400	Contribution to Reserves - Contribution to Reserves	1	-	-	-



**General Manager**  
**Established**  
**Authority**  
**Source of Funding**  
**Description**

CAO / Treasurer

**Employees**  
**Manager**

No

**Location**

**Amendments**

**Limit on Tax**

{special conditions see references}

Section 263 (1)(c); 380.(2)(g) and 374.(9) of the LGA

Taxation - note Taxation is limited by 374.(9) of the LGA

This function provides discretionary Grant-In-Aid funding from Electoral C only.

Note: combined funding for all GIA functions (170 through 174) cannot exceed \$0.10 / 1000 for any electoral area.

**Notes for 2019**

<b>Requisitions</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Round 2 Budget</b>	<b>Change from 2018</b>		<b>Participation Ratios</b>
						<b>as \$</b>	<b>as %</b>	
<b>Electoral Area</b>								
Electoral Area C	1,400	1,400	1,400	1,400	1,400	0	0.00%	100.00%
Net Taxes Levied	1,400	1,400	1,400	1,400	1,400	0	0.00%	100.00%
Limit by law	1,613	1,858	1,870	1,862	1,807			
Funding Remaining	-213	-458	-470	-462	-407			



## NORTH COAST REGIONAL DISTRICT

## Financial Plan



From Category: 172 To Category: 172  
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Round 2 Budget  
 Tax Requisition Object : 5000 2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
<b>General Operating Fund</b>													
<b>General Revenue</b>													
<b>Grant-In-Aid - Area C</b>													
01-1-172-500C	Property tax requisitions - grant-in-	1,400	1,400	1,400	1,400	1,400	1,400	0	0.0	1,400	1,400	1,400	1,400
01-1-172-510C	Grant in lieu of taxes	30	30	30	30	30	30	0	0.0	30	30	30	30
01-1-172-540C	Grant in aid (tsunami preparednes	5,293	5,295	5,095	5,095	5,095	5,095	0	0.0	5,095	5,095	5,095	5,095
01-1-172-880C	Transfer from surplus - grant-in-aic	0	0	0	1,345	1,345	1,345	0	0.0	1,345	1,345	1,345	1,345
Total General Revenue		6,723	6,725	6,525	7,870	7,870	7,870	0	0.0	7,870	7,870	7,870	7,870
01-3-172-782C	Freight/transportation - grant-in-aic	0	0	1,900	1,900	1,900	1,900	0	0.0	1,900	1,900	1,900	1,900
01-3-172-7835	Isw - material purchase	0	0	820	820	820	820	0	0.0	820	820	820	820
01-3-172-810C	Grants to other organizations	0	7,715	5,150	5,150	5,150	5,150	0	0.0	5,150	5,150	5,150	5,150
01-3-172-870C	Contingency	8,159	0	0	0	0	0	0	0.0	0	0	0	0
01-3-172-880C	Prior year (surplus)/deficit	-1,436	-990	-1,345	0	0	0	0	0.0	0	0	0	0
Total General Expense		6,723	6,725	6,525	7,870	7,870	7,870	0	0.0	7,870	7,870	7,870	7,870
Grant-In-Aid - Area C Surplus/Deficit		0	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number **172**  
Fund Description **Grants-in-Aid - Area C**

**ROUND 2**  
No changes

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.172.5000	Property Tax Requisition	1	(2,400)	(2,400)	(1,400)
01.1.172.5100	Grant in Lieu of Taxes	1	(30)	(30)	(30)
01.1.172.8800	Prior Year (Surplus) Deficit	1	(1,345)	(1,345)	(1,345)
01.1.172.5400	Grant in Aid (Tsunami Preparedness) - Remaining Funds from Tsunami Prep Project	1	(5,095)	(5,095)	(5,095)
01.3.172.7820	Transportation				
	- share a portion of a barge	2	500	1,000	
	- trailer rental/container rental (days)	6	100	600	
	- hauling trailer	2	150	300	
				1,900	1,900
01.3172.7835	Disposal Fees				
	- stoves, washers, dryers	8	10	80	
	- fridges, freezers, other	6	15	90	
	- electronics	20	10	200	
	- old propane tanks	15	30	450	
				820	820
01.3.172.8100	Grants to Other Organizations	1	5,150	5,150	5,150



**General Manager**  
**Established**  
**Authority**  
**Source of Funding**  
**Description**

CAO / Treasurer

**Employees**  
**Manager**

No

**Location**

**Amendments**

**Limit on Tax**

{special conditions see references}

Section 263 (1)(c); 380.(2)(g) and 374.(9) of the LGA

Taxation - note Taxation is limited by 374.(9) of the LGA

This function provides discretionary Grant-in-Aid funding from Electoral Area D only.

Note: combined funding for all GIA functions (170 through 174) cannot exceed \$0.10 / 1000 for any electoral area.

**Notes for 2019**

	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 2 Budget	Change from 2018		Participation Ratios
						as \$	as %	
<b>Requisitions</b>								
<b>Electoral Area</b>								
Electoral Area D	1,500	1,500	1,500	1,500	2,500	1,000	66.70%	100.00%
Net Taxes Levied	1,500	1,500	1,500	1,500	2,500	1,000	66.67%	100.00%
Limit by law	7,734	8,101	8,447	9,441	11,069			
Funding Remaining	-6,234	-6,601	-6,947	-7,941	-8,569			

NORTH COAST REGIONAL DISTRICT  
Financial Plan



From Category: 173		To Category: 173								Variance : 2019 Round 2 Budget			
Account Code: ??-?-???-????		To : ??-?-???-????						Tax Requisition Object : 5000		2019 Round 1 Budget			
Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
General Operating Fund													
General Revenue													
Grant-In Aid - Area D													
01-1-173-500C	Property tax requisitions - grant-in	1,500	1,500	1,500	1,500	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-1-173-510C	Grant in lieu of taxes	20	20	20	20	20	20	0	0.0	20	20	20	20
01-1-173-880C	Transfer from surplus - grant-in aid	0	0	0	1,970	3,500	3,500	0	0.0	3,500	3,500	3,500	3,500
Total General Revenue		1,520	1,520	1,520	3,490	6,020	6,020	0	0.0	6,020	6,020	6,020	6,020
01-3-173-810C	Grants to other organizations	2,000	2,000	2,000	2,000	4,500	4,500	0	0.0	4,500	4,500	4,500	4,500
01-3-173-870C	Contingency	1,712	1,490	1,490	1,490	1,520	1,520	0	0.0	1,520	1,520	1,520	1,520
01-3-173-880C	Prior year (surplus)/deficit	-2,192	-1,970	-1,970	0	0	0	0	0.0	0	0	0	0
Total General Expense		1,520	1,520	1,520	3,490	6,020	6,020	0	0.0	6,020	6,020	6,020	6,020
Grant-In Aid - Area D Surplus/Deficit		0	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

**ROUND 2**

Fund Number     **173**  
Fund Description   **Grants-in-Aid - Area D**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.173.5000	Property Tax Requisition	1	(2,500)	(2,500)	(2,500)
01.1.173.5100	Grant in Lieu of Taxes	1	(20)	(20)	(20)
01.1.173.8800	Prior Year (Surplus) Deficit - Surplus	1	(3,500)	(3,500)	(3,500)
01.3.173.8100	Grants to Other Organizations				
	- Jungle Beach	1	2,000	2,000	
	-LHMCMC	1	2,000	2,000	
	<b>Adjusted in R2 - \$1,000 to Tlell</b>	1	<b>(1,000)</b>	<b>(1,000)</b>	
	<b>Tlell Community Association</b>	1	<b>1,000</b>	<b>1,000</b>	
	-Tow Hill Road Community Association	1	500	500	4,500
01.3.173.8700	Contingency - Contingency	1	1,520	1,520	1,520



**General Manager**  
**Established**  
**Authority**  
**Source of Funding**  
**Description**

CAO / Treasurer

**Employees**

No

**Manager**

**Location**

**Amendments**

**Limit on Tax**

{special conditions see references}

Section 263 (1)(c); 380.(2)(g) and 374.(9) of the LGA

Taxation - note Taxation is limited by 374.(9) of the LGA

This function provides discretionary Grant-in-aid funding from Electoral Area E only.

Note: combined funding for all GIA functions (170 through 174) cannot exceed \$0.10 / 1000 for any electoral area.

**Notes for 2019**

	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 2 Budget	Change from 2018		Participation Ratios
						as \$	as %	
<b>Requisitions</b>								
<b>Electoral Area</b>								
Electoral Area E	3,900	3,900	3,900	3,900	4,361	461	11.80%	100.00%
Net Taxes Levied	3,900	3,900	3,900	3,900	4,361	461	11.82%	100.00%
Limit by law	4,067	4,111	4,138	4,177	4,361			
Funding Remaining	-167	-211	-238	-277	0			

**NORTH COAST REGIONAL DISTRICT**  
**Financial Plan**



From Category: 174 To Category: 174  
 Account Code: ??-?-??-???? To : ??-?-??-????

**Variance :** 2019 Round 2 Budget  
 2019 Round 1 Budget  
 Tax Requisition Object : 5000

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
<b>General Operating Fund</b>													
<b>General Revenue</b>													
<b>Grant-In-Aid - Area E</b>													
01-1-174-500C	Property tax requisition	3,900	3,900	3,900	3,900	3,900	4,361	461	-10.6	4,361	4,361	4,361	4,361
01-1-174-510C	Grant in lieu of taxes	100	100	100	100	100	100	0	0.0	100	100	100	100
	<b>Total General Revenue</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,461</b>	<b>-461</b>	<b>-10.3</b>	<b>4,461</b>	<b>4,461</b>	<b>4,461</b>	<b>4,461</b>
01-3-174-870C	Contingency	5,398	5,600	4,000	4,000	4,000	4,461	-461	-10.3	4,461	4,461	4,461	4,461
01-3-174-880C	Prior year (surplus)/deficit	-1,398	-1,600	0	0	0	0	0	0.0	0	0	0	0
	<b>Total General Expense</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,461</b>	<b>-461</b>	<b>-10.3</b>	<b>4,461</b>	<b>4,461</b>	<b>4,461</b>	<b>4,461</b>
	<b>Grant-In-Aid - Area E Surplus/Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number     **174**  
Fund Description   **Grants-in-Aid - Area E**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.174.5000	Property Tax Requisition	1	(3,900)	(3,900)	
	<b>REQ INCREASED TO MAX</b>	<b>1</b>	<b>(461)</b>	<b>(461)</b>	(4,361)
01.1.174.5100	Grant in Lieu of Taxes	1	(100)	(100)	(100)
01.3.174.8700	Contingency				
	- Contingency	1	4,000	4,000	-
	<b>Increased by increased requisition</b>	<b>1</b>	<b>461</b>	<b>461</b>	
	- Surplus	1	-	-	
				4,461	4,461
01.1.174.8800	Prior Year (Surplus) Deficit	1	-	-	-





**General Manager**  
**Established**  
**Authority**  
**Source of Funding**  
**Description**

CAO / Treasurer

2017

Bylaw No. 614

Recovered from VIRL

Service established for the purpose of borrowing funds on behalf of the Vancouver Island Regional Library for the construction and renovation of library building facilities

**Employees**

No

**Manager**

**Location**

**Amendments**

**Limit on Tax**

**Notes for 2019**

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 2 Budget	Change from 2018		Participation Ratios
						as \$	as %	
<b>Electoral Area</b>								
Electoral Area E	0	0	0	0	0	0	0.00%	0.00%
<b>Member Municipality</b>								
Village of Masset	0	0	0	0	0	0	0.00%	0.00%
Village of Queen Charlotte	0	0	0	0	0	0	0.00%	0.00%
Net Taxes Levied	0	0	0	0	0	0	0.00%	0.00%
Limit by law	0	0	0	0	0			
Funding Remaining	0	0	0	0	0			

NORTH COAST REGIONAL DISTRICT  
Financial Plan



From Category: 191		To Category: 191								Variance :		2019	Round 2 Budget
Account Code: ??-?-???-????		To : ??-?-???-????						Tax Requisition Object : 5000				2019	Round 1 Budget
Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
General Operating Fund													
General Revenue													
VIRL Debt													
01-1-191-681C	Mm debt recovery - virl debt	0	0	0	0	0	103,074	103,074	-100.0	103,074	103,074	103,074	103,074
Total General Revenue		0	0	0	0	0	103,074	-103,074	-100.0	103,074	103,074	103,074	103,074
01-3-191-821C	Interest on debenture debt - virl de	0	0	0	0	0	47,250	-47,250	-100.0	47,250	47,250	47,250	47,250
01-3-191-822C	Principal on debenture debt - virl d	0	0	0	0	0	55,824	-55,824	-100.0	55,824	55,824	55,824	55,824
Total General Expense		0	0	0	0	0	103,074	-103,074	-100.0	103,074	103,074	103,074	103,074
VIRL Debt Surplus/Deficit		0	0	0	0	0	0	0	0.0	0	0	0	0

## Long-Term Financing – Loan Schedule

## Loan Description

Client	Issue	Term	CB Bylaw	SI Bylaw	LA Bylaw	MSIR	Principal
North Coast RD	145	20		619	615		1,500,000.00

## Loan Schedule

Date	Payment	Principal	Interest	Actuarial	Balance
2018-10-23	23,625.00	0.00	23,625.00	0.00	1,500,000.00
2019-04-23	79,448.56	55,823.56	23,625.00	0.00	1,444,176.44
2019-10-23	23,625.00	0.00	23,625.00	0.00	1,444,176.44
2020-04-23	79,448.56	55,823.56	23,625.00	1,674.71	1,386,678.17
2020-10-23	23,625.00	0.00	23,625.00	0.00	1,386,678.17
2021-04-23	79,448.56	55,823.56	23,625.00	3,399.65	1,327,454.96
2021-10-23	23,625.00	0.00	23,625.00	0.00	1,327,454.96
2022-04-23	79,448.56	55,823.56	23,625.00	5,176.35	1,266,455.05
2022-10-23	23,625.00	0.00	23,625.00	0.00	1,266,455.05
2023-04-23	79,448.56	55,823.56	23,625.00	7,006.35	1,203,625.14
2023-10-23	23,625.00	0.00	23,625.00	0.00	1,203,625.14
2024-04-23	79,448.56	55,823.56	23,625.00	8,891.25	1,138,910.33
2024-10-23	23,625.00	0.00	23,625.00	0.00	1,138,910.33
2025-04-23	79,448.56	55,823.56	23,625.00	10,832.69	1,072,254.08
2025-10-23	23,625.00	0.00	23,625.00	0.00	1,072,254.08
2026-04-23	79,448.56	55,823.56	23,625.00	12,832.38	1,003,598.14
2026-10-23	23,625.00	0.00	23,625.00	0.00	1,003,598.14
2027-04-23	79,448.56	55,823.56	23,625.00	14,892.06	932,882.52
2027-10-23	23,625.00	0.00	23,625.00	0.00	932,882.52
2028-04-23	79,448.56	55,823.56	23,625.00	17,013.52	860,045.44
2028-10-23	23,625.00	0.00	23,625.00	0.00	860,045.44
2029-04-23	79,448.56	55,823.56	23,625.00	19,198.64	785,023.24
2029-10-23	23,625.00	0.00	23,625.00	0.00	785,023.24
2030-04-23	79,448.56	55,823.56	23,625.00	21,449.30	707,750.38
2030-10-23	23,625.00	0.00	23,625.00	0.00	707,750.38
2031-04-23	79,448.56	55,823.56	23,625.00	23,767.49	628,159.33
2031-10-23	23,625.00	0.00	23,625.00	0.00	628,159.33
2032-04-23	79,448.56	55,823.56	23,625.00	26,155.22	546,180.55
2032-10-23	23,625.00	0.00	23,625.00	0.00	546,180.55
2033-04-23	79,448.56	55,823.56	23,625.00	28,614.58	461,742.41
2033-10-23	23,625.00	0.00	23,625.00	0.00	461,742.41
2034-04-23	79,448.56	55,823.56	23,625.00	31,147.73	374,771.12
2034-10-23	23,625.00	0.00	23,625.00	0.00	374,771.12
2035-04-23	79,448.56	55,823.56	23,625.00	33,756.87	285,190.69
2035-10-23	23,625.00	0.00	23,625.00	0.00	285,190.69
2036-04-23	79,448.56	55,823.56	23,625.00	36,444.28	192,922.85
2036-10-23	23,625.00	0.00	23,625.00	0.00	192,922.85
2037-04-23	79,448.56	55,823.56	23,625.00	39,212.31	97,886.98
2037-10-23	23,625.00	0.00	23,625.00	0.00	97,886.98
2038-04-23	79,448.56	55,823.56	23,625.00	42,063.42	0.00
	2,061,471.20	1,116,471.20	945,000.00	383,528.80	

## DRF Contributions

Cash Holdback	Demand Note	DRF Total
15,000.00	36,536.78	51,536.78



**General Manager**  
**Established**  
**Authority**  
**Source of Funding**  
**Description**

CAO  
 2006  
 Bylaw 495  
 Taxation

**Employees**  
**Manager**  
**Location**  
**Amendments**  
**Limit on Tax**

No

{special conditions see references}

This function provides for an emergency program within Electoral Areas A and C.

The purpose of the emergency program is to maintain and implement a comprehensive plan for effective emergency response and recovery for communities in the event of a disaster.

**Notes for 2019**

	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Round 2 Budget</b>	<b>Change from 2018</b>		<b>Participation Ratios</b>
<b>Requisitions</b>						<b>as \$</b>	<b>as %</b>	
<b>Electoral Area</b>								
Electoral Area A	3,623	3,821	3,701	3,710	3,541	-169	-4.60%	70.82%
Electoral Area C	1,377	1,179	1,299	1,290	1,459	169	13.10%	29.18%
Net Taxes Levied	5,000	5,000	5,000	5,000	5,000	0	0.00%	100.00%
Limit by law	22,049	31,773	28,790	28,693	24,606			
Funding Remaining	-17,049	-26,773	-23,790	-23,693	-19,606			

# NORTH COAST REGIONAL DISTRICT

## Financial Plan



From Category: 220 To Category: 220  
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Round 2 Budget  
Tax Requisition Object : 5000 2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
<b>General Operating Fund</b>													
<b>General Revenue</b>													
<b>Emergency Program - A &amp; C</b>													
01-1-220-500C	Property tax requisition	5,000	5,000	5,000	5,000	5,000	5,000	0	0.0	5,000	5,000	5,000	5,000
01-1-220-510C	Grant in lieu of taxes	120	120	120	120	120	120	0	0.0	120	120	120	120
01-1-220-880C	Transfer from surplus-emergency	0	0	0	25,250	32,388	33,528	1,140	-3.4	33,528	33,528	33,528	33,528
	<b>Total General Revenue</b>	<b>5,120</b>	<b>5,120</b>	<b>5,120</b>	<b>30,370</b>	<b>37,508</b>	<b>38,648</b>	<b>-1,140</b>	<b>-2.9</b>	<b>38,648</b>	<b>38,648</b>	<b>38,648</b>	<b>38,648</b>
01-3-220-710C	Administration recovery - emergen	0	0	0	0	2,638	2,638	0	0.0	2,638	2,638	2,638	2,638
01-3-220-748C	Supplies & program expenses	0	0	0	350	350	1,490	-1,140	-76.5	1,490	1,490	1,490	1,490
01-3-220-870C	Contingency	20,494	20,760	25,520	30,020	34,520	34,520	0	0.0	34,520	34,520	34,520	34,520
01-3-220-880C	Prior year (surplus)/deficit	-15,374	-15,640	-20,400	0	0	0	0	0.0	0	0	0	0
	<b>Total General Expense</b>	<b>5,120</b>	<b>5,120</b>	<b>5,120</b>	<b>30,370</b>	<b>37,508</b>	<b>38,648</b>	<b>-1,140</b>	<b>-2.9</b>	<b>38,648</b>	<b>38,648</b>	<b>38,648</b>	<b>38,648</b>
	<b>Emergency Program - A &amp; C Surplus/Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number **220**  
Fund Description **Emergency Prog A & C**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.220.5000	Property Tax Requisition	1	(5,000)	(5,000)	(5,000)
01.1.220.5100	Grant in Lieu of Taxes	1	(120)	(120)	(120)
01.3.220.8800	Prior Year (Surplus) Deficit				
	- Surplus	1	(32,388)	(32,388)	
	<b>UPDATED TO INCLUDE DEFIBRILLATOR PADS (2 SETS)</b>	<b>2</b>	<b>(570)</b>	<b>(1,140)</b>	<b>(33,528)</b>
01.3.220.7100	Support Services - EA Admin				
	- as calculated		2,638	2,638	2,638
01.3.220.7480	Supplies Program Exp	1	350	350	
	<b>UPDATED TO INCLUDE DEFIBRILLATOR PADS (2 SETS)</b>	<b>2</b>	<b>570</b>	<b>1,140</b>	<b>1,490</b>
01.3.220.8700	Contingency				
	- 1/3 of 15k reallocated from Planning	1	5,000	5,000	
	- Additional allocation from 2012 surplus	1	5,000	5,000	
	- 2013 Reserve Entry	1	5,000	5,000	
	- 2014 Reserve Entry	1	5,000	5,000	
	- 2015 Surplus	1	760	760	
	- 2016 surplus	1	4,760	4,760	
	-2017 surplus	1	4,500	4,500	
	-2018 Surplus	1	4,500	4,500	
				34,520	34,520



General Manager  
Established  
Authority  
Source of Funding  
Description

CAO  
2013  
Bylaw 553  
Taxation  
This function provides for an emergency program within Electoral Area E.

Employees  
Manager  
Location  
Amendments  
Limit on Tax

No  
  
  
  
{special conditions see references}

The purpose of the emergency program is to maintain and implement a comprehensive plan for effective emergency response and recovery for communities in the event of a disaster.

Notes for 2019

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 2 Budget	Change from 2018		Participation Ratios
Electoral Area						as \$	as %	
Electoral Area E	10,000	10,000	10,000	10,000	19,320	9,320	93.20%	100.00%
Net Taxes Levied	10,000	10,000	10,000	10,000	19,320	9,320	93.20%	100.00%
Limit by law	20,293	20,554	20,688	20,885	21,804			
Funding Remaining	-10,293	-10,554	-10,688	-10,885	-2,484			

NORTH COAST REGIONAL DISTRICT  
Financial Plan



From Category: 229		To Category: 229								Variance : 2019 Round 2 Budget			
Account Code: ??-?-???-????		To : ??-?-???-????						Tax Requisition Object : 5000		2019 Round 1 Budget			
Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
General Operating Fund													
General Revenue													
Emergency Program Area E													
01-1-229-500C	Property tax requisition	10,000	10,000	10,000	10,000	19,320	19,320	0	0.0	19,320	19,320	19,320	19,320
01-1-229-510C	Grant in lieu of taxes	250	250	250	250	250	250	0	0.0	250	250	250	250
01-1-229-880C	Transfer from surplus - emergency	0	0	0	23,820	26,638	26,638	0	0.0	26,638	26,638	26,638	26,638
Total General Revenue		10,250	10,250	10,250	34,070	46,208	46,208	0	0.0	46,208	46,208	46,208	46,208
01-3-229-710C	Administration recovery - emergen	0	0	0	0	2,638	2,638	0	0.0	2,638	2,638	2,638	2,638
01-3-229-724C	Meeting expense	150	150	150	150	150	150	0	0.0	150	150	150	150
01-3-229-732C	Staff travel	300	300	300	300	300	300	0	0.0	300	300	300	300
01-3-229-741C	Advertising & promotions	200	200	200	200	200	200	0	0.0	200	200	200	200
01-3-229-785C	Permits and licences	2,000	2,000	2,000	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-229-840C	Contribution to reserves	16,514	6,420	6,420	6,420	6,420	6,420	0	0.0	6,420	6,420	6,420	6,420
01-3-229-870C	Contingency	25,000	25,000	25,000	25,000	34,500	34,500	0	0.0	34,500	34,500	34,500	34,500
01-3-229-880C	Prior year (surplus)/ deficit	-33,914	-23,820	-23,820	0	0	0	0	0.0	0	0	0	0
Total General Expense		10,250	10,250	10,250	34,070	46,208	46,208	0	0.0	46,208	46,208	46,208	46,208
Emergency Program Area E Surplus/Deficit		0	0	0	0	0	0	0	0.0	0	0	0	0



North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number      **229**  
Fund Description   **Emergency Prog Area E**

**ROUND 2**  
No changes

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.229.5000	Property Tax Requisition	1	(19,320)	(19,320)	(19,320)
01.1.229.5100	Grant in Lieu of Taxes	1	(250)	(250)	(250)
01.1.229.8800	Prior Year (Surplus) Deficit - Surplus	1	(26,638)	(26,638)	(26,638)
01.3.229.7100	Support Services - EA Admin - as calculated		2,638	2,638	2,638
01.3.229.7240	Meeting Expenses - Sandspit Hall Rental	1	150	150	150
01.3.229.7320	Staff Travel - Mileage and Travel Allowance	1	300	300	300
01.3.229.7410	Advertising and Promotions - Allowance for Advertising	1	200	200	200

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number      **229**  
Fund Description   **Emergency Prog Area E**

**ROUND 2**  
No changes

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.229.7850	Permits and Licenses				
	- License of Occupation	1	500	500	
	- Park Use Permit	1	1,000	1,000	
	- ALC Permit	1	500	500	
				2,000	2,000
01.3.229.8400	Contribution to Reserves				
	- Contribution to Reserves	1	6,420	6,420	6,420
01.3.229.8700	Contingency				
	- Sea Containers	1	12,500	12,500	
	- Emergency Supplies:	1	10,000	10,000	
	- Community Outreach	1	2,000	2,000	
	-office Supplies	1	1,500	1,500	
	- Area Lighting	1	5,000	5,000	
	- Security	1	1,000	1,000	
	- Evacuation sign Maintencance	1	2,500	2,500	
				34,500	34,500

**General Manager****Established****Authority****Source of Funding****Description**

CAO

1994

Bylaw 271 (Service Est) and 276 (Fees and Charges)

User Fees and Taxation

Functions 310 through 319 provide for the operation of the Island Solid Waste Service. Including General Admin; Recycling; Hauling; Transfer Stations; Landfill and Collection services.

**Employees**

Yes

**Manager**

Robb Kidd

**Location**

Haide Gwaii

**Amendments**

276 - 18 amendments with most recent being Bylaw 573, 2013

**Limit on Tax**

{special conditions see references}

**Notes for 2019****Requisitions****Electoral Area**

Electoral Area D

Electoral Area E

**Member Municipality**

Village of Masset

Village of Port Clements

Village of Queen Charlotte

Net Taxes Levied

Limit by law

Funding Remaining

	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Round 2 Budget</b>	<b>Change from 2018</b>		<b>Participation Ratios</b>
						<b>as \$</b>	<b>as %</b>	
Electoral Area D	41,207	44,214	45,832	50,124	60,903	10,779	21.50%	35.83%
Electoral Area E	23,243	23,087	22,448	21,527	25,600	4,073	18.90%	15.06%
Member Municipality								
Village of Masset	29,596	28,113	26,576	24,827	31,657	6,830	27.50%	18.62%
Village of Port Clements	10,666	10,645	10,651	10,136	12,135	1,999	19.70%	7.14%
Village of Queen Charlotte	35,288	33,941	34,492	33,386	39,705	6,319	18.90%	23.36%
Net Taxes Levied	<b>140,000</b>	<b>140,000</b>	<b>139,999</b>	<b>140,000</b>	<b>170,000</b>	<b>30,000</b>	<b>21.43%</b>	<b>100.01%</b>
Limit by law	<b>175,060</b>	<b>178,849</b>	<b>182,511</b>	<b>188,743</b>	<b>209,926</b>			
Funding Remaining	<b>-35,060</b>	<b>-38,849</b>	<b>-42,512</b>	<b>-48,743</b>	<b>-39,926</b>			

NORTH COAST REGIONAL DISTRICT  
Financial Plan



From Category: 310		To Category: 319						Variance :		2019 Round 2 Budget			
Account Code: ??-?-??-????		To : ??-?-??-????						Tax Requisition Object : 5000		2019 Round 1 Budget			
Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
General Operating Fund													
General Revenue													
ISW - General													
01-1-310-500C	Property tax requisitions	140,000	140,000	140,000	140,000	170,000	170,000	0	0.0	170,000	170,000	170,000	170,000
01-1-310-510C	Grant in lieu of taxes	4,600	4,600	4,600	4,600	4,600	4,600	0	0.0	4,600	4,600	4,600	4,600
01-1-310-601C	User fees - isw	130,464	130,460	130,460	130,460	130,176	130,176	0	0.0	130,176	130,176	130,176	130,176
01-1-310-6011	User fees - isw band contract	147,600	147,600	147,600	147,600	147,600	147,600	0	0.0	147,600	147,600	147,600	147,600
01-1-310-6013	User fees - isw municipalities	344,160	344,160	344,160	341,280	341,280	341,280	0	0.0	341,280	341,280	341,280	341,280
01-1-310-6015	Contribution in lieu of taxes - band	51,000	51,000	51,000	51,000	51,000	51,000	0	0.0	51,000	51,000	51,000	51,000
01-1-310-609C	Penalty for late payment	3,500	3,500	3,500	3,500	3,500	3,500	0	0.0	3,500	3,500	3,500	3,500
01-1-310-6095	Discounts for early payment	-7,900	-7,900	-7,900	-3,500	-3,500	-3,500	0	0.0	-3,500	-3,500	-3,500	-3,500
01-1-310-6095	Spring cleanup revenue	11,000	11,000	11,000	9,500	9,500	9,500	0	0.0	9,500	9,500	9,500	9,500
01-1-310-680C	Other revenue	0	0	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-1-310-880C	Transfer from surplus - isw - gener	0	0	0	139,040	106,613	111,782	5,169	-4.6	130,827	150,855	171,882	193,963
Total General Revenue		824,424	824,420	825,420	964,480	961,769	966,938	-5,169	-0.5	985,983	1,006,011	1,027,038	1,049,119
01-3-310-710C	Support services - isw general	86,153	85,590	82,600	87,000	88,950	88,950	0	0.0	88,950	88,950	88,950	88,950
01-3-310-730C	Staff salaries & wages - isw gener	17,749	18,860	19,160	53,443	44,900	44,900	0	0.0	47,145	49,502	51,977	54,576
01-3-310-731C	Payroll oh & benefits - isw general	4,750	5,280	5,360	10,080	10,500	11,300	-800	-7.1	11,836	12,428	13,049	13,702
01-3-310-732C	Staff travel	1,500	1,500	1,500	6,500	6,500	6,500	0	0.0	6,500	6,500	6,500	6,500
01-3-310-733C	Staff training & conferences	500	500	2,500	500	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-310-741C	Advertising & promotions	0	0	0	2,500	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-3-310-744C	Postage	2,100	2,110	2,210	2,210	2,210	2,210	0	0.0	2,210	2,210	2,210	2,210
01-3-310-746C	Collection handling charge	22,000	21,980	21,980	21,980	21,980	21,980	0	0.0	21,980	21,980	21,980	21,980
01-3-310-747C	Computer maintenance	500	500	500	500	500	500	0	0.0	500	500	500	500
01-3-310-748C	Office supplies	650	650	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-310-761C	Telephone	3,900	3,960	3,960	4,200	4,200	4,200	0	0.0	4,200	4,200	4,200	4,200
01-3-310-762C	Email/website	900	900	900	1,630	1,630	1,630	0	0.0	1,630	1,630	1,630	1,630
01-3-310-773C	Legal services	3,000	3,000	3,000	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-310-840C	Contribution to reserves	56,926	56,930	56,930	56,930	0	0	0	0.0	0	0	0	0
01-3-310-8401	Contribution to landfill reserve	27,000	27,000	27,000	27,000	27,000	27,000	0	0.0	27,000	27,000	27,000	27,000
01-3-310-880C	Prior year (surplus)/deficit	-124,926	-156,290	-123,650	0	0	0	0	0.0	0	0	0	0
Total General Expense		102,702	72,470	104,950	278,473	217,870	218,670	-800	-0.4	221,451	224,400	227,496	230,748
ISW - General Surplus/Deficit		721,722	751,950	720,470	686,007	743,899	748,268	-4,369	-0.6	764,532	781,611	799,542	818,371

NORTH COAST REGIONAL DISTRICT  
Financial Plan



From Category: 310 To Category: 319  
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Round 2 Budget  
Tax Requisition Object : 5000 2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
<b>General Operating Fund</b>													
<b>General Revenue</b>													
<b>ISW - Recycling</b>													
01-1-311-6121	Mmbc and gbn program	750	750	750	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-1-311-6130	Commercial pick ups-isw recycling	9,600	9,600	9,600	9,600	9,600	9,600	0	0.0	9,600	9,600	9,600	9,600
01-1-311-6135	Commercial drop offs-isw recycling	7,500	7,500	7,500	4,500	4,500	4,500	0	0.0	4,500	4,500	4,500	4,500
01-1-311-6150	Isw recycling - white goods	9,600	9,600	9,600	8,800	8,800	8,800	0	0.0	8,800	8,800	8,800	8,800
01-1-311-6160	Isw recycling agreements	4,000	4,000	4,000	2,600	2,600	2,600	0	0.0	2,600	2,600	2,600	2,600
01-1-311-6210	Sale of materials	900	900	900	900	900	900	0	0.0	900	900	900	900
Total General Revenue		32,350	32,350	32,350	29,400	29,400	29,400	0	0.0	29,400	29,400	29,400	29,400
01-2-311-8410	Transfer from reserve - isw recycling	0	0	14,000	0	0	0	0	0.0	0	0	0	0
Total Capital revenue		0	0	14,000	0	0	0	0	0.0	0	0	0	0
01-3-311-7300	Staff salaries & wages - isw recycling	118,736	122,110	125,990	118,173	120,597	120,597	0	0.0	126,627	132,958	139,606	146,586
01-3-311-7310	Payroll oh & benefits - isw recycling	29,090	31,750	32,760	30,629	31,907	33,982	-2,075	-6.1	35,681	37,465	39,338	41,305
01-3-311-7410	Advertising & promotions	1,000	1,000	1,000	1,000	1,500	1,500	0	0.0	1,500	1,500	1,500	1,500
01-3-311-7700	Contract services	33,600	33,600	33,600	38,100	38,100	38,100	0	0.0	38,100	38,100	38,100	38,100
01-3-311-7820	Freight/transportation	2,000	2,000	2,000	2,250	4,500	4,500	0	0.0	4,500	4,500	4,500	4,500
01-3-311-7821	Recycling hauling	24,000	24,600	24,600	42,000	43,000	43,000	0	0.0	43,000	43,000	43,000	43,000
01-3-311-7860	Utilities	700	700	770	770	770	770	0	0.0	770	770	770	770
01-3-311-7870	Repairs & maintenance - site/facility	1,500	1,500	1,500	1,500	1,500	1,500	0	0.0	1,500	1,500	1,500	1,500
01-3-311-7880	Supplies	2,000	2,000	2,100	2,100	2,200	2,200	0	0.0	2,200	2,200	2,200	2,200
01-3-311-7910	Vehicle insurance	2,200	2,200	2,310	2,310	4,100	4,100	0	0.0	4,100	4,100	4,100	4,100
01-3-311-7920	Fuel & lubricants	13,000	13,000	13,000	13,000	13,500	13,500	0	0.0	13,500	13,500	13,500	13,500
01-3-311-7930	Repairs & maintenance-vehicle/equipment	3,000	3,000	3,000	3,000	6,000	6,000	0	0.0	6,000	6,000	6,000	6,000
01-3-311-8010	Building insurance - isw recycling	840	860	900	900	900	900	0	0.0	900	900	900	900
01-3-311-8030	Building maintenance - isw recycling	500	500	550	550	550	550	0	0.0	550	550	550	550
Total General Expense		232,166	238,820	244,080	256,282	269,124	271,199	-2,075	-0.8	278,928	287,043	295,564	304,511
01-4-311-9100	Capital purchase - vehicles	0	18,000	0	0	0	0	0	0.0	0	0	0	0
01-4-311-9500	Capital purchase - minor equipment	0	14,000	14,000	0	0	0	0	0.0	0	0	0	0
Total Capital Expense		0	32,000	14,000	0	0	0	0	0.0	0	0	0	0
ISW - Recycling Surplus/Deficit		-199,816	-238,470	-211,730	-226,882	-239,724	-241,799	2,075	-0.9	-249,528	-257,643	-266,164	-275,111

NORTH COAST REGIONAL DISTRICT  
Financial Plan



From Category: 310      To Category: 319  
Account Code: ??-?-???-????      To : ??-?-???-????

**Variance :** 2019 Round 2 Budget  
2019 Round 1 Budget  
Tax Requisition Object : 5000

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
<b>General Operating Fund</b>													
<b>General Revenue</b>													
<b>ISW - Hauling</b>													
01-3-313-730C	Staff salaries & wages - isw hauling	44,507	45,700	51,880	47,157	47,595	47,595	0	0.0	49,975	52,474	55,098	57,853
01-3-313-731C	Payroll oh & benefits - isw hauling	10,904	11,880	13,490	12,222	12,592	13,411	-819	-6.1	14,082	14,786	15,525	16,301
01-3-313-782C	Freight/transportation	2,500	2,500	2,500	4,000	4,000	4,000	0	0.0	4,000	4,000	4,000	4,000
01-3-313-787C	Repairs & maintenance - site/facili	3,000	3,000	3,000	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-313-791C	Vehicle insurance	1,700	1,700	1,790	1,790	4,300	4,300	0	0.0	4,300	4,300	4,300	4,300
01-3-313-792C	Fuel & lubricants	18,000	18,000	18,000	18,000	18,000	18,000	0	0.0	18,000	18,000	18,000	18,000
01-3-313-793C	Vehicle repairs & maintenance	6,000	6,000	6,000	12,000	12,600	12,600	0	0.0	12,600	12,600	12,600	12,600
01-3-313-823C	Lease interest	2,150	2,150	2,150	12	0	0	0	0.0	0	0	0	0
01-3-313-824C	Lease principal	14,150	14,150	14,150	4,027	0	0	0	0.0	0	0	0	0
Total General Expense		102,911	105,080	112,960	102,208	102,087	102,906	-819	-0.8	105,957	109,160	112,523	116,054
ISW - Hauling Surplus/Deficit		-102,911	-105,080	-112,960	-102,208	-102,087	-102,906	819	-0.8	-105,957	-109,160	-112,523	-116,054

NORTH COAST REGIONAL DISTRICT  
Financial Plan



From Category: 310		To Category: 319								Variance : 2019 Round 2 Budget			
Account Code: ??-?-???-????		To : ??-?-???-????						Tax Requisition Object : 5000		2019 Round 1 Budget			
Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
General Operating Fund													
General Revenue													
ISW - Transfer Station													
01-3-315-730C	Staff salaries & wages-isw transfer	42,025	43,170	44,170	45,323	46,524	46,524	0	0.0	48,850	51,293	53,858	56,551
01-3-315-731C	Payroll oh & benefits - isw transfer	9,863	10,790	11,490	11,488	12,045	12,845	-800	-6.2	13,487	14,162	14,870	15,613
01-3-315-770C	Contract services	8,500	8,500	8,500	8,500	8,500	8,500	0	0.0	8,500	8,500	8,500	8,500
01-3-315-785C	Permits & licenses	0	250	250	250	250	250	0	0.0	250	250	250	250
01-3-315-787C	Repairs & maintenance - site/facili	13,000	5,000	5,000	6,000	8,000	8,000	0	0.0	8,000	8,000	8,000	8,000
01-3-315-870C	Contingency	0	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
Total General Expense		73,388	68,710	70,410	72,561	76,319	77,119	-800	-1.0	80,087	83,205	86,478	89,914
01-4-315-950C	Capital purchase - minor equipmer	18,000	18,010	0	0	0	0	0	0.0	0	0	0	0
Total Capital Expense		18,000	18,010	0	0	0	0	0	0.0	0	0	0	0
ISW - Transfer Station Surplus/Deficit		-91,388	-86,720	-70,410	-72,561	-76,319	-77,119	800	-1.0	-80,087	-83,205	-86,478	-89,914

NORTH COAST REGIONAL DISTRICT  
Financial Plan



From Category: 310 To Category: 319  
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Round 2 Budget  
Tax Requisition Object : 5000 2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
General Operating Fund													
General Revenue													
ISW - Landfill													
01-1-317-540C	Grants - conditional - isw - landfill	0	0	0	0	50,000	50,000	0	0.0	50,000	50,000	50,000	50,000
01-1-317-620C	Tipping fees	78,000	78,000	78,000	82,000	82,000	82,000	0	0.0	82,000	82,000	82,000	82,000
01-1-317-622C	Commercial charges	5,160	5,160	5,160	5,160	5,160	5,160	0	0.0	5,160	5,160	5,160	5,160
Total General Revenue		83,160	83,160	83,160	87,160	137,160	137,160	0	0.0	137,160	137,160	137,160	137,160
01-2-317-841C	Transfer from reserve - isw landfill	0	0	26,000	16,000	16,000	16,000	0	0.0	16,000	16,000	16,000	16,000
Total Capital revenue		0	0	26,000	16,000	16,000	16,000	0	0.0	16,000	16,000	16,000	16,000
01-3-317-730C	Staff salaries & wages - isw landfill	54,853	56,430	60,030	30,020	30,469	30,469	0	0.0	31,992	33,592	35,272	37,036
01-3-317-731C	Payroll oh & benefits - isw landfill	13,439	14,670	15,610	7,781	8,062	8,586	-524	-6.1	9,015	9,466	9,939	10,436
01-3-317-733E	Memberships & licenses	210	210	210	210	210	210	0	0.0	210	210	210	210
01-3-317-741C	Advertising & promotions	1,000	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-317-749C	Safety supplies - isw landfill	500	500	500	500	500	500	0	0.0	500	500	500	500
01-3-317-770C	Contract services	28,500	28,420	28,420	33,420	33,420	33,420	0	0.0	33,420	33,420	33,420	33,420
01-3-317-772C	Professional fees	15,000	15,000	15,000	15,000	15,000	15,000	0	0.0	15,000	15,000	15,000	15,000
01-3-317-784C	Monitoring & lab testing	11,500	11,500	11,500	11,500	11,700	11,700	0	0.0	11,700	11,700	11,700	11,700
01-3-317-786C	Utilities	700	700	700	900	900	900	0	0.0	900	900	900	900
01-3-317-787C	Repairs & maintenance - site/facili	1,000	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-317-788C	Supplies	2,500	2,500	2,500	2,500	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-3-317-789E	Landfill closure costs	35,000	35,000	35,000	35,000	45,000	45,000	0	0.0	45,000	45,000	45,000	45,000
01-3-317-792C	Fuel & lubricants	7,500	7,500	7,500	12,500	12,500	12,500	0	0.0	12,500	12,500	12,500	12,500
01-3-317-793C	Repairs & maintenance-vehicle/eq	30,000	2,500	2,500	5,000	5,000	5,000	0	0.0	5,000	5,000	5,000	5,000
01-3-317-801C	Building insurance	1,240	1,240	1,300	1,300	1,300	1,300	0	0.0	1,300	1,300	1,300	1,300
01-3-317-803C	Building maintenance	500	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-317-821C	Interest on debenture debt	10,500	10,500	10,500	0	0	0	0	0.0	0	0	0	0
01-3-317-822C	Principal on debenture debt	7,350	7,350	7,350	0	0	0	0	0.0	0	0	0	0
Total General Expense		221,292	197,020	201,620	158,631	169,561	170,085	-524	-0.3	172,037	174,088	176,241	178,502
01-4-317-910C	Vehicles - isw landfill	0	0	0	16,000	16,000	16,000	0	0.0	16,000	16,000	16,000	16,000
01-4-317-950C	Capital purchase - minor equipmer	0	18,000	26,000	0	65,000	65,000	0	0.0	65,000	65,000	65,000	65,000
Total Capital Expense		0	18,000	26,000	16,000	81,000	81,000	0	0.0	81,000	81,000	81,000	81,000
ISW - Landfill Surplus/Deficit		-138,132	-131,860	-118,460	-71,471	-97,401	-97,925	524	-0.5	-99,877	-101,928	-104,081	-106,342



NORTH COAST REGIONAL DISTRICT  
Financial Plan



From Category: 310 To Category: 319  
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Round 2 Budget  
Tax Requisition Object : 5000 2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
General Operating Fund													
General Revenue													
ISW - Collection													
01-3-319-730C	Staff salaries & wages - isw collect	3,550	3,780	3,830	8,581	8,803	8,803	0	0.0	9,243	9,705	10,190	10,700
01-3-319-731C	Payroll oh & benefits - isw collectic	870	980	1,000	2,224	2,329	2,480	-151	-6.1	2,604	2,734	2,870	3,014
01-3-319-771C	Contracts - operations	185,055	185,060	202,080	202,080	217,236	217,236	0	0.0	217,236	217,236	217,236	217,236
Total General Expense		189,475	189,820	206,910	212,885	228,368	228,519	-151	-0.1	229,083	229,675	230,296	230,950
ISW - Collection Surplus/Deficit		-189,475	-189,820	-206,910	-212,885	-228,368	-228,519	151	-0.1	-229,083	-229,675	-230,296	-230,950

Financial Plan



From Category: 310 To Category: 319  
 Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Round 2 Budget  
 2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
<b>General Capital</b>													
<b>Capital revenue</b>													
<b>ISW - Hauling</b>													
	ISW - Hauling Surplus/Deficit	0	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District								
Consolidation of Island Solid Waste Budgets for 2019								
								ROUND 2
		310	311	313	315	317	319	
		ISW General	Recycling	Hauling	Trans Station	Landfill	Collection	Totals
5000	Property Tax Requisitions	(170,000)						(170,000)
5100	Grant in Lieu of Taxes	(4,600)						(4,600)
5400	Grant Conditional					(50,000)		(50,000)
6010	User Fees (rural)	(130,176)						(130,176)
6011	User Fees (band contract)	(147,600)						(147,600)
6013	User Fees (municipalities)	(341,280)						(341,280)
6015	Cont. in lieu of taxes (band ag)	(51,000)						(51,000)
6090	Penalty for late payments	(3,500)						(3,500)
6095	Discounts for early payment	3,500						3,500
6099	Spring clean up	(9,500)						(9,500)
6121	MMBC & GBN Program		(3,000)					(3,000)
6130	ISW rec commercial program		(9,600)					(9,600)
6135	Commercial drop off charges		(4,500)					(4,500)
6150	ISW Rec white goods		(8,800)					(8,800)
6160	ISW recycling agreements		(2,600)					(2,600)
6200	Tipping Charges					(82,000)		(82,000)
6210	Sale of materials		(900)					(900)
6220	Commercial charges					(5,160)		(5,160)
6800	Other Revenue	(1,000)						(1,000)
8800	Prior year (surplus) deficit	(106,613)						(106,613)
	<b>Adjustment for employer health tax</b>	<b>(5,169)</b>						<b>(5,169)</b>
		(966,938)	(29,400)	-	-	(137,160)	-	(1,133,498)
8410	Transfer from reserve					-		-
<b>TOTAL</b>		<b>(966,938)</b>	<b>(29,400)</b>			<b>(137,160)</b>		<b>(1,133,498)</b>
7100	Support services (gen gov)	88,950	-					88,950
7300	Salaries & Wages	44,900	120,597	47,595	46,524	30,469	8,803	298,888
7310	Overhead & benefits	10,500	31,907	12,592	12,045	8,062	2,329	77,435
	<b>Adjustment for employer health tax</b>	<b>800</b>	<b>2,075</b>	<b>819</b>	<b>800</b>	<b>524</b>	<b>151</b>	<b>5,169</b>
7320	Staff travel	6,500						6,500
7330	Staff training & conferences	3,000						3,000
7335	Memberships/Licenses					210		210
7410	Advertising & promotions	2,500	1,500			1,000		5,000

North Coast Regional District								
Consolidation of Island Solid Waste Budgets for 2019								
								ROUND 2
		310	311	313	315	317	319	
		ISW General	Recycling	Hauling	Trans Station	Landfill	Collection	Totals
7440	Postage	2,210						2,210
7460	Collection handling charge	21,980						21,980
7470	Computer maintenance	500						500
7480	Office Supplies	1,000						1,000
7490	Safety Supplies					500		500
7610	Telephone	4,200						4,200
7620	Email/website	1,630						1,630
7700	Contract services		38,100		8,500	33,420		80,020
7710	Contracts						217,236	217,236
7720	Professional fees					15,000		15,000
7730	Legal services	3,000						3,000
7820	Freight/transportation		4,500	4,000				8,500
7821	Recycling Hauling		43,000					43,000
7840	Monitoring/Lab work					11,700		11,700
7850	Permits & licenses				250			250
7870	Repairs & main - site/facilities		1,500	3,000	8,000	1,000		13,500
7860	Utilities		770			900		1,670
7880	Supplies		2,200			2,500		4,700
7899	Landfill closure costs					45,000		45,000
7910	Vehicle insurance		4,100	4,300				8,400
7920	Fuel & lubricants		13,500	18,000		12,500		44,000
7930	Repairs & maint - vehicles		6,000	12,600		5,000		23,600
8010	Building insurance		900			1,300		2,200
8030	Building maintenance		550			1,000		1,550
8210	MFA interest							-
8220	MFA principal							-
8230	Lease interest							-
8240	Lease principal							-
8400	Contribution to reserves	27,000						27,000
8401	Contribution to landfill reserve							-
8700	Contingency				1,000			1,000
9500	capital purchase - Minor Equipment					65,000		65,000
		218,670	271,199	102,906	77,119	235,085	228,519	1,133,498
								-
Why the increase in maintenance? Trucks are older and need more repair								



**General Manager**  
**Established**  
**Authority**  
**Source of Funding**  
**Description**

CAO  
 1994

Bylaw 270 (Service Est.) and 322 (Fees and Charges)

Taxation; Fees and Charges

This function supports the operation of the Regional (Mainland) Recycling Depot.

**Employees**

Yes

**Manager**

Tim Des Champ

**Location**

Prince Rupert

**Amendments**

322 - amended by 451 and 509; BL 270 amended by 270.1

**Limit on Tax**

{special conditions see references}

**Notes for 2019**

	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 2 Budget	Change from 2018		Participation Ratios
						as \$	as %	
<b>Requisitions</b>								
<b>Electoral Area</b>								
Electoral Area A	8,069	11,635	10,004	9,463	7,869	-1,594	-16.80%	3.15%
Electoral Area C	3,066	3,591	3,511	3,290	3,243	-47	-1.40%	1.30%
<b>Member Municipality</b>								
City of Prince Rupert	200,933	197,992	202,030	202,158	226,122	23,964	11.90%	90.62%
District of Port Edward	11,933	10,782	11,295	11,929	12,290	361	3.00%	4.93%
<b>Net Taxes Levied</b>	<b>224,001</b>	<b>224,000</b>	<b>226,840</b>	<b>226,840</b>	<b>249,524</b>	<b>22,684</b>	<b>10.00%</b>	<b>100.00%</b>
Limit by law	334,937	371,053	389,386	410,878	430,788			
Funding Remaining	-110,936	-147,053	-162,546	-184,038	-181,264			

## NORTH COAST REGIONAL DISTRICT

## Financial Plan



From Category: 340 To Category: 340

Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Round 2 Budget

2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
<b>General Operating Fund</b>													
<b>General Revenue</b>													
<b>Regional (Mainland) Recycling</b>													
01-1-340-500C	Property tax requisitions	224,000	224,000	226,840	226,840	249,524	249,524	0	0.0	249,524	249,524	249,524	249,524
01-1-340-510C	Grant in lieu of taxes	13,000	13,000	13,000	19,000	25,000	25,000	0	0.0	25,000	25,000	25,000	25,000
01-1-340-540C	Grants - conditional	60,000	50,000	0	0	1,039,229	1,298,475	259,246	-20.0	0	0	0	0
01-1-340-610C	Sale of services	8,085	8,090	8,090	5,350	5,350	5,350	0	0.0	5,350	5,350	5,350	5,350
01-1-340-6110	Processing	130,800	130,800	130,800	124,200	126,600	126,600	0	0.0	126,600	126,600	126,600	126,600
01-1-340-612C	Sale of materials	86,860	86,860	86,860	92,020	72,500	72,500	0	0.0	72,500	72,500	72,500	72,500
01-1-340-6121	Mmbc & gbn program	95,196	96,200	96,200	99,196	105,100	105,100	0	0.0	105,100	105,100	105,100	105,100
01-1-340-613C	Commercial charges	24,620	24,620	24,620	24,620	24,600	24,600	0	0.0	24,600	24,600	24,600	24,600
01-1-340-614C	Rental revenue	21,680	21,680	21,680	21,680	10,500	10,500	0	0.0	10,500	10,500	10,500	10,500
01-1-340-615C	Bulk recycling	28,800	28,800	28,800	28,800	28,800	28,800	0	0.0	28,800	28,800	28,800	28,800
01-1-340-616C	Recycling agreements	33,012	33,010	33,010	33,010	33,000	33,000	0	0.0	33,000	33,000	33,000	33,000
01-1-340-6161	Agreement - kitimat stikine	44,793	0	0	0	0	0	0	0.0	0	0	0	0
01-1-340-680C	Other revenue	0	0	1,500	1,500	1,500	1,500	0	0.0	1,500	1,500	1,500	1,500
01-1-340-880C	Transfer from surplus - rr (mainlan	0	0	0	98,970	99,286	113,015	13,729	-12.1	160,219	181,576	204,002	227,548
Total General Revenue		770,846	717,060	671,400	775,186	1,820,989	2,093,964	-272,975	-13.0	842,693	864,050	886,476	910,022
01-2-340-690C	Debt proceeds	0	0	0	0	0	500,000	500,000	-100.0	0	0	0	0
01-2-340-695C	Proceeds from sale of asset/lease	23,560	0	0	0	0	0	0	0.0	0	0	0	0
01-2-340-841C	Transfer from reserve	15,000	0	0	0	0	0	0	0.0	0	0	0	0
Total Capital revenue		38,560	0	0	0	0	500,000	-500,000	-100.0	0	0	0	0
01-3-340-710C	Support services - rr	74,168	73,480	73,000	77,520	82,966	82,966	0	0.0	82,966	82,966	82,966	82,966
01-3-340-724C	Meeting expenses - rr	150	200	200	200	200	200	0	0.0	200	200	200	200
01-3-340-730C	Staff salaries & wages	280,176	299,060	301,650	315,266	318,894	318,890	4	0.0	334,839	351,581	369,160	387,618
01-3-340-731C	Payroll overhead & benefits	70,794	78,020	78,280	80,125	82,425	87,910	-5,485	-6.2	92,307	96,922	101,769	106,857
01-3-340-732C	Staff travel	6,400	6,400	6,400	6,400	6,400	6,400	0	0.0	6,400	6,400	6,400	6,400
01-3-340-733C	Staff training & conferences	3,645	3,650	3,650	14,875	7,750	7,750	0	0.0	7,750	7,750	7,750	7,750
01-3-340-733E	Memberships	1,175	1,180	1,180	1,180	1,180	1,180	0	0.0	1,180	1,180	1,180	1,180
01-3-340-741C	Advertising & promotions	6,744	6,740	6,740	5,744	5,728	5,730	-2	-0.0	5,730	5,730	5,730	5,730
01-3-340-744C	Postage/courier	1,010	1,100	1,100	1,100	1,100	1,100	0	0.0	1,100	1,100	1,100	1,100
01-3-340-747C	Computer maintenance	1,000	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-340-748C	Office supplies	2,300	2,300	2,300	1,850	1,500	1,500	0	0.0	1,500	1,500	1,500	1,500
01-3-340-749C	Safety supplies	1,500	1,500	1,500	2,700	2,700	2,700	0	0.0	2,700	2,700	2,700	2,700
01-3-340-761C	Telephone	3,900	3,900	3,900	3,900	3,900	3,900	0	0.0	3,900	3,900	3,900	3,900
01-3-340-762C	Email/website	1,260	1,260	1,260	1,260	1,260	1,260	0	0.0	1,260	1,260	1,260	1,260

# NORTH COAST REGIONAL DISTRICT

## Financial Plan



From Category: 340 To Category: 340  
Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Round 2 Budget  
Tax Requisition Object : 5000 2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
01-3-340-772C	Professional fees - rr	64,000	54,000	4,000	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-340-773C	Legal services - rr	2,000	2,000	2,000	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-340-782C	Freight/transportation	65,288	55,800	55,800	55,800	41,500	41,500	0	0.0	41,500	41,500	41,500	41,500
01-3-340-782E	Sorting charges	7,675	0	0	0	0	0	0	0.0	0	0	0	0
01-3-340-783C	Disposal/tipping charges	4,040	4,240	6,325	6,325	9,325	9,325	0	0.0	9,325	9,325	9,325	9,325
01-3-340-783E	Material purchases - rr	2,500	2,500	2,500	2,500	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-3-340-784C	Monitoring & lab testing - rr	0	0	0	480	480	480	0	0.0	480	480	480	480
01-3-340-786C	Rr utilities	15,800	16,000	18,600	19,200	20,160	20,160	0	0.0	20,160	20,160	20,160	20,160
01-3-340-787C	Repairs & maintenance - site/facili	8,000	8,000	46,510	28,000	38,000	38,000	0	0.0	38,000	38,000	38,000	38,000
01-3-340-788C	Shop supplies	12,700	12,700	12,700	12,700	16,800	16,800	0	0.0	16,800	16,800	16,800	16,800
01-3-340-788E	Small tools & minor equipment pur	500	500	500	500	500	500	0	0.0	500	500	500	500
01-3-340-791C	Vehicle insurance	1,050	4,200	4,200	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-340-792C	Fuel & lubricants	12,000	12,000	12,000	12,000	12,000	12,000	0	0.0	12,000	12,000	12,000	12,000
01-3-340-793C	Repairs & maintenance-vehicle/eq	21,000	21,000	21,000	21,500	23,510	23,510	0	0.0	23,510	23,510	23,510	23,510
01-3-340-801C	Building insurance	8,350	8,370	8,370	8,460	9,324	9,320	4	0.0	9,320	9,320	9,320	9,320
01-3-340-821C	Interest on debenture debt	17,720	17,740	0	0	0	8,250	-8,250	-100.0	16,500	16,500	16,500	16,500
01-3-340-822C	Principal on debenture debt	12,097	12,110	0	0	0	0	0	0.0	18,608	18,608	18,608	18,608
01-3-340-823C	Lease interest	3,058	3,060	604	1,405	238	238	0	0.0	238	238	238	238
01-3-340-824C	Lease principal	20,388	20,390	31,955	21,196	8,820	8,820	0	0.0	8,820	8,820	8,820	8,820
01-3-340-840C	Contribution to reserves	0	34,000	64,000	64,000	73,600	73,600	0	0.0	73,600	73,600	73,600	73,600
01-3-340-880C	Prior year (surplus)/deficit	2,018	-51,340	-101,824	0	0	0	0	0.0	0	0	0	0
Total General Expense		734,406	717,060	671,400	775,186	781,760	795,489	-13,729	-1.7	842,693	864,050	886,476	910,022
01-4-340-960C	Capital purchase - heavy equipme	60,000	0	0	0	0	0	0	0.0	0	0	0	0
01-4-340-995C	Building - rr	15,000	0	0	0	1,039,229	1,798,475	-759,246	-42.2	0	0	0	0
Total Capital Expense		75,000	0	0	0	1,039,229	1,798,475	-759,246	-42.2	0	0	0	0
Regional (Mainland) Recycling Surplus/Deficit		0	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number **340**  
Fund Description **Regional Recycling**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.340.5000	Property Tax Requisition -10% increase			(226,840) (22,684)	
				(249,524)	(249,524)
01.1.340.5100	Grants in Lieu of Taxes - as per estimate of prior years				(25,000)
01.1.340.5400	Grants - Conditional - Investing in Canada Infrastructure Program <b>REVISED TO ACTUAL FIGURE FOR R2</b>	1	1	(1,039,229) <b>(259,246)</b>	(1,298,475)
<b>01.2.340.6900</b>	<b>Loan proceeds</b>		1	<b>(500,000)</b>	<b>(500,000)</b>
01.1.340.6100	Sales of Service - shredding - blue bags	120 25	(35) (46)	(4,200) (1,150)	
				(5,350)	(5,350)
01.1.340.6110	Processing - Encorp Processing	12	(10,550)	(126,600)	(126,600)
01.1.340.6120	Sale of Materials - commercial cardboard and paper - batteries & cords - tires - scrap material - bottle return	12 3 3 1 24	(3,500) (2,400) (3,000) (4,000) (430)	(42,000) (7,200) (9,000) (4,000) (10,320)	
				(72,520)	(72,500)



North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number **340**  
Fund Description **Regional Recycling**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.340.6121	Recycle BC & GBN Program				
	- Recycle top up on households per year on 8,046 households x 2.5	12	(1,676)	(20,115)	
	- 25% of top up allocated to Island Solid Waste Recycling	12	419	5,028.75	
	- Residential residential depot contract	12	(6,500)	(78,000)	
	- GBN Contract for processing	12	(1,000)	(12,000)	
				(105,086)	(105,100)
01.1.340.6130	Commercial Charges				
	- commercial charges	4	(4,655)	(18,620)	
	- SD 52 Annual contract	1	(6,000)	(6,000)	
				(24,620)	(24,600)
01.1.340.6140	Rental Revenue				
	- Vehicle storage	14	(600)	(8,400)	
	- City West	1	(2,100)	(2,100)	
				(10,500)	(10,500)
01.1.340.6150	Bulk Recycling				
	- White goods	12	(2,400)	(28,800)	(28,800)
01.1.340.6160	Recycling Agreements				
	- Product care paint	12	(675)	(8,100)	
	- Product care lights	12	(126)	(1,512)	
	- Product care small appliances	12	(400)	(4,800)	
	- Metlakatla Recyclables (contract)	6	(600)	(3,600)	
	- Encorp Electronics	12	(1,250)	(15,000)	
				(33,012)	(33,000)

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number     **340**  
Fund Description   **Regional Recycling**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.340.6161	Agreement - Kitimat Stikine				
01.1.340.6800	Other Revenue - based on prior year				(1,500)
01.1.340.8800	Prior Years Surplus	1	(99,286)	(99,286)	
	<b>R2 Adjustments - Employer Health Tax</b>			<b>(5,479)</b>	
	<b>R2 Adjustments - Loan Interest</b>			<b>(8,250)</b>	(113,015)
01.3.340.7100	Support Services - Mainland Recycling - as per spreadsheet			82,966	82,966
01.3.340.7240	Regional Recycling Meeting Expenses - meeting costs	4	50	200	200
01.3.340.7300	Staff Salaries & Wages - Manager - as per calculations - 5 CUPE full time as calculated - CUPE casual as calculated - Allowance for Xmas salaries (2019)			80,027 173,100 63,767 2,000	
				318,894	318,890
01.3.340.7310	Payroll Overhead & Benefits - Benefit allowance (see wage work sheet) - EFAP	7	75	81,900 525	
	<b>Employer Payroll Tax Estimate</b>			<b>5,487</b>	
				87,912	87,910

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number **340**  
Fund Description **Regional Recycling**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7320	Staff Travel				
	- RCBC conference	1	2,000	2,000	
	- Car allowance	12	250	3,000	
	- Course Attendance - allowance	1	1,400	1,400	
				6,400	6,400
01.3.340.7330	Staff Training & Conferences				
	- RCBC confront registration	1	550	550	
	- Safety course	1	100	100	
	- New Employee orientation program	1	800	800	
	- Fall protection program	1	800	800	
	- Fall protection Course	6	125	750	
	- First Aid	6	120	720	
	- Forklift course	2	275	550	
	- Whims	6	80	480	
	Essential Managerial competencies	1	3,000	3,000	
				7,750	7,750
01.3.340.7335	Memberships				
	- Recycling Council of BC	1	180	180	
	- BC Product Stewardship Council	1	1,000	1,000	
				1,180	1,180
01.3.340.7410	Advertising & Promotions				
	- Waste watchers directory	1	1,000	1,000	
	- Phone book directory	1	200	200	
	- MMBC additional education	8049	0.56	4,528	
				5,728	5,730

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number **340**  
Fund Description **Regional Recycling**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7440	Postage/Courier - Recovery from Admin	1	1,100	1,100	1,100
01.3.340.7470	Computer Maintenance - allowance	1	500	500	1,000
	- Set up VPN to SQCRD server	1	500	500	
				1,000	
01.3.340.7480	Office Supplies - Misc. office supplies	1	1,500	1,500	1,500
01.3.340.7490	Safety Supplies - safety allowance	1	300	300	2,700
	- boot allowance	1	400	400	
	- hearing tests	1	400	400	
	- safety gloves	1	200	200	
	- Harness - Universal fit	6	200	1,200	
	- first aid supplies	1	200	200	
				2,700	
01.3.340.7610	Telephone - cell phone	12	85	1,020	3,900
	- depot phone	12	240	2,880	
				3,900	

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number     **340**  
Fund Description   **Regional Recycling**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7620	Email/Website - internet	12	105	1,260	1,260
01.3.340.7720	Professional Fees - Regional (Mainland) - professional fees	1	3,000	3,000	3,000
			-	-	
				3,000	3,000
01.3.340.7730	Legal Services- Regional Recycling - allowance	1	2,000	2,000	2,000
01.3.340.7820	Freight/Transportation				41,500
	- commercial cardboard/other	25	1,300	32,500	
	- fire shipping	3	2,200	6,600	
	- bailing wire	3	800	2,400	
				41,500	
01.3.340.7830	Disposal/Tipping Charges				9,325
	- Rupert Disposal (weekly pick up)	12	750	9,000	
	Rupert Disposal (summer cleanup)	1	325	325	
				9,325	

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number **340**  
Fund Description **Regional Recycling**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7835	Material Purchases - Reg Recycling - allowance	1	2,500	2,500	2,500
01.3.340.7840	Monitoring & Lab Testing	1	480	480	480
01.3.340.7860	Regional Recycling Utilities - mthly amount	12	1,680	20,160	20,160
01.3.340.7870	Repairs & Maint/ Site & Facilities - Plumbing/electrical - allowance - Alarm - Pest control - Misc. - Fire extinguishers -Repairs on Bay Doors -estimate Emergency Repairs	1 1 1 1 1 1 1	2,000 500 2,000 3,000 500 10,000 20,000	2,000 500 2,000 3,000 500 10,000 20,000	38,000
				38,000	
01.3.340.7880	Shop Supplies - Bale ties - Steel strapping - Bulk bags - water/coffee supplies	4 1 1 1	2,500 4,000 1,500 1,300	10,000 4,000 1,500 1,300	16,800
01.3.340.7885	Small Tools & Minor Equipment - allowance	1	500	500	500

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number     **340**  
Fund Description   **Regional Recycling**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7910	Vehicle Insurance	12	250	3,000	3,000
01.3.340.7920	Fuel & Lubricants				
	- Fuel	12	350	4,200	
	- Propane	12	650	7,800	
				12,000	12,000
01.3.340.7930	Repairs & Maint. Vehicles & Equip				
	-Allowance for Rental vehicle (uhaul)	3	670	2,010	
	- vehicle repairs	1	5,000	5,000	
	- forklift	1	5,000	5,000	
	- balers	1	6,000	6,000	
	- cutter	1	1,000	1,000	
	- compressor, crushers, tec	1	3,500	3,500	
	- Bins	1	1,000	1,000	
				23,510	23,510
01.3.340.8010	Building Insurance				
	- Building	1	8,350	8,350	
	- 2011 Toyota forklift	2	90	180	
	- 2012 Gemini Baler	1	200	200	
	- 24/7 recycling station	1	470	470	
	- Toyota Forklift Model	1	64	64	
	- misc. - allowance	1	60	60	
				9,324	9,320

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number      **340**  
Fund Description   **Regional Recycling**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
<b>01.3.340.8210</b>	<b>Interest on Loan</b>			<b>8,250</b>	<b>8,250</b>
01.3.340.8220	Loan principal payment				
01.3.340.8230	Lease Interest - Vehicle lease payment	1	238	238	238
01.3.340.8240	Lease Principal - Vehicle lease payment	12	735	8,820.00	8,820
01.3.340.8400	Transfer to Reserves - allowance	1	73,567	73,567	73,600
01.4.340.9950	Building RR& Equipment	1	1,039,229	1,039,229	
	<b>Adjust to actual</b>			<b>759,246</b>	1,798,475





<b>General Manager</b>	CAO / Treasurer	<b>Employees</b>	No
<b>Established</b>		<b>Manager</b>	
<b>Authority</b>	Letters Patent	<b>Location</b>	Prince Rupert
<b>Source of Funding</b>	Taxation	<b>Amendments</b>	
<b>Description</b>	This service provides grant funding for the Prince Rupert Regional Archives	<b>Limit on Tax</b>	{No limit expressed or Implied}

## Notes for 2019

	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 2 Budget	Change from 2018		Participation Ratios
Requisitions						as \$	as %	
<b>Electoral Area</b>								
Electoral Area A	2,573	4,165	3,607	3,412	2,894	-518	-15.20%	3.15%
Electoral Area C	978	1,285	1,266	1,186	1,193	7	0.60%	1.30%
<b>Member Municipality</b>								
City of Prince Rupert	64,080	70,870	72,836	72,882	83,172	10,290	14.10%	90.62%
District of Port Edward	3,806	3,859	4,072	4,301	4,520	219	5.10%	4.93%
Net Taxes Levied	71,437	80,179	81,781	81,781	91,779	9,998	12.23%	100.00%
Limit by law	348,335	385,895	389,386	410,878	430,788			
Funding Remaining	-276,898	-305,716	-307,605	-329,097	-339,009			

NORTH COAST REGIONAL DISTRICT  
Financial Plan




From Category: 710

To Category: 710

Account Code: ??-?-???-????

To : ??-?-???-????



Variance :

2019 Round 2 Budget

Tax Requisition Object : 5000

2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
General Operating Fund													
General Revenue													
PR & Regional Archives													
01-1-710-500C	Property tax requisitions	71,436	80,180	81,780	81,780	91,780	91,780	0	0.0	91,780	91,780	91,780	91,780
01-1-710-510C	Grant in lieu of taxes	4,200	4,200	4,200	6,000	6,166	6,166	0	0.0	6,166	6,166	6,166	6,166
01-1-710-880C	Transfer from surplus - pr archives	0	0	0	4,660	8,840	8,840	0	0.0	8,840	8,840	8,840	8,840
Total General Revenue		75,636	84,380	85,980	92,440	106,786	106,786	0	0.0	106,786	106,786	106,786	106,786
01-3-710-710C	Support services - pr archives	1,952	2,000	2,100	2,100	2,266	2,266	0	0.0	2,266	2,266	2,266	2,266
01-3-710-810C	Grants to other organizations	77,760	90,470	88,240	90,340	104,520	104,520	0	0.0	104,520	104,520	104,520	104,520
01-3-710-880C	Prior year (surplus)/deficit	-4,076	-8,090	-4,360	0	0	0	0	0.0	0	0	0	0
Total General Expense		75,636	84,380	85,980	92,440	106,786	106,786	0	0.0	106,786	106,786	106,786	106,786
PR & Regional Archives Surplus/Deficit													
		0	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number      **710**  
Fund Description   **PR & Regional Archives**

**ROUND 2**  
no changes

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.710.5000	Property Tax Requisition - annual requisition	1	(91,780)	(91,780)	(91,780)
01.1.710.5100	Grant in Lieu of Taxes - estimated	1	(6,166)	(6,166)	(6,166)
01.1.710.8800	Prior Year (surplus) deficit				(8,840)
01.3.710.7100	Support Services - as calculated	1	2,266	2,266	2,266
01.3.710.8100	Grants to Other Organizations - PR Archives Annual Grant Request	1	104,522	104,522	
				104,522	104,520



<b>General Manager</b>	CAO / Treasurer	<b>Employees</b>	No
<b>Established</b>	2010	<b>Manager</b>	
<b>Authority</b>	Bylaw 528	<b>Location</b>	Haida Gwaii
<b>Source of Funding</b>	Taxation	<b>Amendments</b>	
<b>Description</b>	This service provides grant funding for museums and arts councils on Haida Gwaii.		
		<b>Limit on Tax</b>	{special conditions see references}

**Notes for 2019**

	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Round 2 Budget</b>	<b>Change from 2018</b>		<b>Participation Ratios</b>
<b>Requisitions</b>						<b>as \$</b>	<b>as %</b>	
<b>Electoral Area</b>								
Electoral Area D	19,312	23,332	24,186	26,451	29,692	3,241	12.30%	35.83%
Electoral Area E	10,893	12,183	11,846	11,360	12,481	1,121	9.90%	15.06%
<b>Member Municipality</b>								
Village of Masset	13,871	14,836	14,025	13,101	15,434	2,333	17.80%	18.62%
Village of Port Clements	4,999	5,618	5,621	5,349	5,916	567	10.60%	7.14%
Village of Queen Charlotte	16,538	17,911	18,202	17,618	19,357	1,739	9.90%	23.36%
<b>Net Taxes Levied</b>	<b>65,613</b>	<b>73,880</b>	<b>73,880</b>	<b>73,879</b>	<b>82,880</b>	<b>9,001</b>	<b>12.18%</b>	<b>100.01%</b>
Limit by law	84,706	86,540	88,312	91,327	101,577			
Funding Remaining	-19,093	-12,660	-14,432	-17,448	-18,697			

NORTH COAST REGIONAL DISTRICT  
Financial Plan



From Category: 720

To Category: 720

Variance : 2019 Round 2 Budget

Account Code: ??-?-???-????

To : ??-?-???-????

Tax Requisition Object : 5000

2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
General Operating Fund													
General Revenue													
HG Museum													
01-1-720-500C	Property tax requisitions	65,612	73,880	73,880	73,880	82,880	82,880	0	0.0	82,880	82,880	82,880	82,880
01-1-720-510C	Grant in lieu of taxes	2,100	2,100	2,100	2,100	2,100	2,100	0	0.0	2,100	2,100	2,100	2,100
01-1-720-880C	Transfer from surplus - hg museum	0	0	0	2,620	924	924	0	0.0	924	924	924	924
Total General Revenue		67,712	75,980	75,980	78,600	85,904	85,904	0	0.0	85,904	85,904	85,904	85,904
01-3-720-710C	Support services - hg museum	2,512	3,000	3,600	3,600	1,904	1,904	0	0.0	1,904	1,904	1,904	1,904
01-3-720-810C	Grants to other organizations	68,500	73,500	73,500	75,000	84,000	84,000	0	0.0	84,000	84,000	84,000	84,000
01-3-720-880C	Prior year (surplus)/deficit	-3,300	-520	-1,120	0	0	0	0	0.0	0	0	0	0
Total General Expense		67,712	75,980	75,980	78,600	85,904	85,904	0	0.0	85,904	85,904	85,904	85,904
HG Museum Surplus/Deficit		0	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number      **720**  
Fund Description   **HG Museum**

**ROUND 2**  
no changes

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.720.5000	Property Tax Requisitions - Requisition	1	(82,880)	(82,880)	(82,880)
01.1.720.5100	Grant in lieu of taxes - estimated	1	(2,100)	(26,520)	(2,100)
01.1.720.8800	Prior Year (surplus) deficit				(924)
01.3.720.7100	Support Services - as calculated	1	1,904	1,904	1,904
01.3.720.8100	Grants to other organizations				
	- Haïda Gwaii museum	1	53,000	53,000	
	- Dixon Entrance museum	1	9,000	9,000	
	- Port Clements historical society	1	10,000	12,000	
	- HG Arts Council	1	5,000	5,000	
	- Delkatla Nature society	1	5,000	5,000	
				84,000	84,000



**General Manager**  
**Established**  
**Authority**  
**Source of Funding**  
**Description**

CAO / Treasurer

1994

Bylaw 268; Library Act - Part 3 Section 24(1)

Taxation

This service provides funding on behalf of Electoral Areas D & E to the Vancouver Island Regional Library for the provision of library services on Haida Gwaii.

**Employees**

No

**Manager**

**Location**

Haida Gwaii

**Amendments**

**Limit on Tax**

{No limit expressed or Implied}

**Notes for 2019**

	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Round 2 Budget</b>	<b>Change from 2018</b>		<b>Participation Ratios</b>
<b>Requisitions</b>						<b>as \$</b>	<b>as %</b>	
<b>Electoral Area</b>								
Electoral Area D	26,143	28,354	28,971	41,973	43,893	1,920	4.60%	70.41%
Electoral Area E	14,746	14,806	14,189	18,027	18,450	423	2.30%	29.59%
Net Taxes Levied	<b>40,889</b>	<b>43,160</b>	<b>43,160</b>	<b>60,000</b>	<b>62,343</b>	<b>2,343</b>	<b>3.91%</b>	<b>100.00%</b>
Limit by law	0	0	0	0	0			
Funding Remaining	<b>40,889</b>	<b>43,160</b>	<b>43,160</b>	<b>60,000</b>	<b>62,343</b>			

# NORTH COAST REGIONAL DISTRICT

## Financial Plan



From Category: 725 To Category: 725  
Account Code: ??-?-??-???? To : ??-?-??-????

Variance : 2019 Round 2 Budget  
Tax Requisition Object : 5000 2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
<b>General Operating Fund</b>													
<b>General Revenue</b>													
<b>Vancouver Island Regional Library</b>													
01-1-725-500C	Property tax requisitions	40,889	43,160	43,160	60,000	60,000	62,343	2,343	-3.8	62,343	62,343	62,343	62,343
01-1-725-510C	Grant in lieu of taxes	1,000	1,000	1,000	1,000	1,200	1,200	0	0.0	1,200	1,200	1,200	1,200
01-1-725-880C	Transfer from surplus - viri	0	0	0	3,292	2,343	0	-2,343	0.0	0	0	0	0
Total General Revenue		41,889	44,160	44,160	64,292	63,543	63,543	0	0.0	63,543	63,543	63,543	63,543
01-3-725-710C	Support services - viri	1,952	2,000	2,600	2,600	2,831	2,831	0	0.0	2,831	2,831	2,831	2,831
01-3-725-810C	Grants to other organizations	39,868	42,160	42,160	61,692	60,712	60,712	0	0.0	60,712	60,712	60,712	60,712
01-3-725-870C	Contingency - viri	0	1,130	0	0	0	0	0	0.0	0	0	0	0
01-3-725-880C	Prior year (surplus)/deficit	69	-1,130	-600	0	0	0	0	0.0	0	0	0	0
Total General Expense		41,889	44,160	44,160	64,292	63,543	63,543	0	0.0	63,543	63,543	63,543	63,543
Vancouver Island Regional Library Surplus/Deficit		0	0	0	0	0	0	0	0.0	0	0	0	0



North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number      **725**  
Fund Description   **Vancouver Island Regional Library**

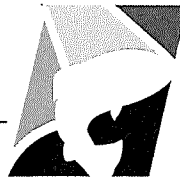
**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.725.5000	Property Tax Requisitions - as calculated <b>Increased so that use of surplus is \$0</b>	1	(60,000)	(60,000) <b>(2,343)</b>	(62,343)
01.1.725.5100	Grant in lieu of taxes - estimated	1	(1,200)	(1,200)	(1,200)
01.1.725.8800	Prior year (surplus) deficit <b>Requisitions increased so that surplus usage is \$0</b>			(2,343) <b>2,343</b>	-
01.3.725.7100	Support Services - as calculated	1	2,831	2,831	2,831
01.3.725.8100	Grants to Other Organizations - VIRL annual requisition	4	15,178	60,712	60,712

Notes for 201968

## NORTH COAST REGIONAL DISTRICT

## Financial Plan



From Category: 730

To Category: 730

Account Code: ??-?-???-????

To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Round 2 Budget

2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
<b>General Operating Fund</b>													
<b>General Revenue</b>													
<b>Haida Gwaii Recreation</b>													
01-1-730-500C	Property tax requisitions	122,294	126,110	126,110	126,110	136,190	138,720	2,530	-1.8	138,720	138,720	138,720	138,720
01-1-730-510C	Grant in lieu of taxes	3,700	3,700	3,700	6,500	6,500	6,500	0	0.0	6,500	6,500	6,500	6,500
01-1-730-820C	Transfer from reserve	2,783	2,790	0	0	0	0	0	0.0	0	0	0	0
01-1-730-880C	Transfer from surplus - hg recreati	0	0	0	11,627	5,915	4,395	-1,520	34.6	8,280	12,352	16,627	21,116
Total General Revenue		128,777	132,600	129,810	144,237	148,605	149,615	-1,010	-0.7	153,500	157,572	161,847	166,336
01-3-730-710C	Support services - hg recreation	9,090	9,290	13,350	13,350	14,265	14,265	0	0.0	14,265	14,265	14,265	14,265
01-3-730-730C	Staff salaries & wages	55,522	52,450	54,120	58,220	59,100	59,100	0	0.0	62,055	65,158	68,416	71,837
01-3-730-731C	Benefits	16,657	16,660	14,070	15,122	17,440	18,450	-1,010	-5.5	19,380	20,349	21,366	22,434
01-3-730-750C	Liability insurance	0	0	250	250	250	250	0	0.0	250	250	250	250
01-3-730-801C	Building insurance	30	30	30	30	50	50	0	0.0	50	50	50	50
01-3-730-810C	Grants to other organizations	51,691	56,770	56,770	57,265	57,500	57,500	0	0.0	57,500	57,500	57,500	57,500
01-3-730-880C	Prior year (surplus)/deficit	-4,213	-2,600	-8,780	0	0	0	0	0.0	0	0	0	0
Total General Expense		128,777	132,600	129,810	144,237	148,605	149,615	-1,010	-0.7	153,500	157,572	161,847	166,336
Haida Gwaii Recreation Surplus/Deficit		0	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number      **730**  
Fund Description   **HG Recreation**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.730.5000	Property Requisition <b>Increased 2019 requisitions by 10% over 2018</b>			(136,185) <b>(2,535)</b>	(138,720)
01.1.730.5100	Grant in Lieu of Taxes			(6,500)	(6,500)
01.1.730.8200	Transfer from Reserve			-	
01.1.730.8800	Prior Year (Surplus) Deficit <b>R2 Adjustments - increase to requisition</b> <b>R2 Adjustments - employer health tax</b>			(5,915) <b>2,535</b> <b>(1,015)</b>	  (4,395)
01.3.730.7100	Support Services - HG Rec - as per support services spreadsheet			14,265	14,265
01.3.730.7300	Staff Salaries & Wages - per wage calculations			59,100	59,100
01.3.730.7310	Benefits - use average load factor <b>Employer Health Tax</b>	59,100	30%	17,435 <b>1,017</b>	 18,450
01.3.730.7500	Liability Insurance			250	250
01.3.730.8010	Building Insurance - based on prior year			50	50
013.730.8100	Grants to Other Organizations - HGRRC Requested budget			57,500	57,500



**General Manager**  
**Established**  
**Authority**  
**Source of Funding**  
**Description**

CAO / Treasurer

**Employees**  
**Manager**

Yes

**Location**

**Amendments**

Bylaw No. 582, 2014

Taxation

**Limit on Tax**

{special conditions see references} or 17500.00 whichever

This function provides funding for the operations, maintenance and capital improvements for the Sandspit Community Hall and the two associated properties.

In accordance from with Section 345(1)(a) of the Local Government Act:

1) Year 1 (2015) the maximum requisition is equal to the greater of \$15,000 or \$0.372 per \$1,000

2) Year 2 (2016), the greater of \$16,200 or \$0.402 per \$1,000

3) For all subsequent years (2017+), the greater of \$17,500 or \$0.434 per \$1,000

**Notes for 2019**

#### Requisitions

##### Electoral Area

Electoral Area E

Net Taxes Levied

Limit by law

Funding Remaining

	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Round 2 Budget</b>	<b>Change from 2018</b>		<b>Participation Ratios</b>
						<b>as \$</b>	<b>as %</b>	
Electoral Area E	15,000	15,000	15,000	15,000	15,000	0	0.00%	100.00%
Net Taxes Levied	15,000	15,000	15,000	15,000	15,000	0	0.00%	100.00%
Limit by law	15,017	16,444	17,958	18,129	18,926			
Funding Remaining	-17	-1,444	-2,958	-3,129	-3,926			

## NORTH COAST REGIONAL DISTRICT

## Financial Plan



From Category: 735 To Category: 735  
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Round 2 Budget  
 Tax Requisition Object : 5000 2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
<b>General Operating Fund</b>													
<b>General Revenue</b>													
<b>Sandspit Community Hall</b>													
01-1-735-500C	Property tax requisitions	15,000	15,000	15,000	15,000	15,000	15,000	0	0.0	15,000	15,000	15,000	15,000
01-1-735-510C	Grant in lieu of taxes	100	100	100	100	100	100	0	0.0	100	100	100	100
01-1-735-680C	Other revenue	3,000	3,000	3,000	2,500	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-1-735-880C	Transfer from surplus - sandspit hall	0	0	0	6,080	5,490	5,490	0	0.0	5,490	5,490	5,490	5,490
Total General Revenue		18,100	18,100	18,100	23,680	23,090	23,090	0	0.0	23,090	23,090	23,090	23,090
01-3-735-710C	Support services - sandspit hall	2,377	2,380	2,500	2,500	2,090	2,090	0	0.0	2,090	2,090	2,090	2,090
01-3-735-801C	Building insurance	2,800	2,800	2,800	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-735-802C	Utilities	4,495	4,500	4,500	4,500	4,500	4,500	0	0.0	4,500	4,500	4,500	4,500
01-3-735-803C	Building maintenance	1,100	3,000	3,000	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-735-809C	Repayment of deficit	598	0	0	0	0	0	0	0.0	0	0	0	0
01-3-735-870C	Contingency	4,328	10,680	10,680	10,680	10,500	10,500	0	0.0	10,500	10,500	10,500	10,500
01-3-735-880C	Prior year (surplus)/deficit	2,402	-5,260	-5,380	0	0	0	0	0.0	0	0	0	0
Total General Expense		18,100	18,100	18,100	23,680	23,090	23,090	0	0.0	23,090	23,090	23,090	23,090
Sandspit Community Hall Surplus/Deficit		0	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number     **735**  
Fund Description   **Sandspit Community Hall**

**ROUND 2**  
no changes

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.735.5000	Property Tax Requisitions - as calculated	1	(15,000)	(15,000)	(15,000)
01.1.735.5100	Grant in lieu of taxes -estimated	1	(100)	(100)	(100)
01.1.735.8800	Prior year (surplus) deficit				(5,490)
01.1.735.6800	Other Revenue				
	- hall rental	1	(2,000)	(2,000)	
	- fund raising	1	(500)	(500)	
				(2,500)	(2,500)
01.3.735.7100	Support Services - as calculated	1	2,090	2,090	2,090
01.3.735.8010	Building Insurance - estimated	1	3,000	3,000	3,000
01.3.735.8020	Utilities - estimated	1	4,500	4,500	4,500
01.3.735.8030	Building Maintenance - estimated	1	3,000	3,000	3,000
01.3.735.8700	Contingency	1	10,500	10,500	10,500



<b>General Manager</b>	CAO / Treasurer	<b>Employees</b>	No
<b>Established</b>		<b>Manager</b>	
<b>Authority</b>		<b>Location</b>	
<b>Source of Funding</b>	Taxation	<b>Amendments</b>	
<b>Description</b>	Provides grant funding for recreation facilities and programs in Area A.	<b>Limit on Tax</b>	{special conditions see references}

Notes for 2019

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 2 Budget	Change from 2018		Participation Ratios
						as \$	as %	
<b>Electoral Area</b>								
Electoral Area A	5,208	5,210	5,210	5,210	5,930	720	13.80%	100.00%
Net Taxes Levied	5,208	5,210	5,210	5,210	5,930	720	13.82%	100.00%
Limit by law	0	0	0	0	0			
Funding Remaining	5,208	5,210	5,210	5,210	5,930			



## NORTH COAST REGIONAL DISTRICT

## Financial Plan



From Category: 751 To Category: 751

Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Round 2 Budget

2019 Round 1 Budget

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
<b>General Operating Fund</b>													
<b>General Revenue</b>													
<b>Mainland Recreation Area 'A'</b>													
01-1-751-500C	Property tax requisitions	5,208	5,210	5,210	5,210	6,500	5,930	-570	9.6	5,930	5,930	5,930	5,930
01-1-751-510C	Grant in lieu of taxes	170	170	170	170	735	735	0	0.0	735	735	735	735
01-1-751-880C	Transfer from surplus - mainland r	0	0	0	220	600	600	0	0.0	600	600	600	600
Total General Revenue		5,378	5,380	5,380	5,600	7,835	7,265	570	7.8	7,265	7,265	7,265	7,265
01-3-751-710C	Administration recovery - mainlan	0	0	0	0	565	565	0	0.0	565	565	565	565
01-3-751-810C	Grants to other organizations	5,495	5,600	5,600	5,600	7,270	6,700	570	8.5	6,700	6,700	6,700	6,700
01-3-751-880C	Prior year (surplus)/deficit	-117	-220	-220	0	0	0	0	0.0	0	0	0	0
Total General Expense		5,378	5,380	5,380	5,600	7,835	7,265	570	7.8	7,265	7,265	7,265	7,265
Mainland Recreation Area 'A' Surplus/Deficit		0	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

Fund Number     **751**  
Fund Description   **Recreation Area A**

**ROUND 2**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.751.5000	Property Tax Requisitions - as calculated <b>Defib Pads moved to 220</b>			(6,500) <b>570</b>	(5,930)
01.1.751.8800	Prior year (surplus) deficit			(600)	(600)
01.1.751.5100	Grant in lieu of taxes - estimated			(735)	(735)
01.3.751.7100	Support Recovery			565	565
01.3.751.8100	Grants to other organizations				
	- Dodge Cove Community association	1	2,500	2,500	
	- Prince Rupert public library	1	4,200	4,200	
	- Defibrillation Pads	1	570	570	
	<b>MOVED TO 220 - EMERGENCY PROGRAM A &amp; C</b>	<b>1</b>	<b>(570)</b>	<b>(570)</b>	<b>6,700</b>



General Manager  
Established  
Authority  
Source of Funding  
Description

CAO / Treasurer

Employees  
Manager  
Location  
Amendments  
Limit on Tax

No

Taxation

{special conditions see references}

Provides grant funding for recreation facilities and programs in Area C.

Notes for 2019

Requisitions	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Round 2 Budget	Change from 2018		Participation Ratios
						as \$	as %	
<b>Electoral Area</b>								
Electoral Area C	6,099	6,100	6,100	6,100	7,000	900	14.80%	100.00%
Net Taxes Levied	6,099	6,100	6,100	6,100	7,000	900	14.75%	100.00%
Limit by law	0	0	0	0	0			
Funding Remaining	6,099	6,100	6,100	6,100	7,000			

## Financial Plan



From Category: 752 To Category: 752  
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Round 2 Budget  
 2019 Round 1 Budget  
 Tax Requisition Object : 5000

Account Code	Account Description	2015 Adopted Budget	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Round 1 Budget	2019 Round 2 Budget	Variance \$	%	2020 Financial Plan	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan
<b>General Operating Fund</b>													
<b>General Revenue</b>													
<b>Mainland Recreation Area 'C'</b>													
01-1-752-500C	Property tax requisitions	6,099	6,100	6,100	6,100	7,000	7,000	0	0.0	7,000	7,000	7,000	7,000
01-1-752-510C	Grant in lieu of taxes	140	140	140	140	90	90	0	0.0	90	90	90	90
01-1-752-540C	Grants - conditional - mainland rec	0	0	0	0	204,358	204,358	0	0.0	0	0	0	0
01-1-752-880C	Transfer from surplus - mainland r	0	0	0	90	665	95	-570	600.0	95	95	95	95
Total General Revenue		6,239	6,240	6,240	6,330	212,113	211,543	570	0.3	7,185	7,185	7,185	7,185
01-3-752-710C	Administration recovery - mainlan	0	0	0	0	565	565	0	0.0	565	565	565	565
01-3-752-801C	Building insurance	2,300	2,300	2,320	2,320	2,320	2,320	0	0.0	2,320	2,320	2,320	2,320
01-3-752-810C	Grants to other organizations	4,005	4,100	4,010	4,010	4,870	4,300	570	13.3	4,300	4,300	4,300	4,300
01-3-752-880C	Prior year (surplus)/deficit	-66	-160	-90	0	0	0	0	0.0	0	0	0	0
Total General Expense		6,239	6,240	6,240	6,330	7,755	7,185	570	7.9	7,185	7,185	7,185	7,185
01-4-752-995C	Building - mainland recreation area	0	0	0	0	204,358	204,358	0	0.0	0	0	0	0
Total Capital Expense		0	0	0	0	204,358	204,358	0	0.0	0	0	0	0
Mainland Recreation Area 'C' Surplus/Deficit		0	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District  
Expenditure Detail Work Sheet - 2019

**ROUND 2**

Fund Number     **752**  
Fund Description   **Recreation Area C**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.752.5000	Property Tax Requisitions - as calculated	1	(7,000)	(7,000)	(7,000)
01.1.752.5100	Grant in Lieu of Taxes - estimate	1	(90)	(90)	(90)
01.1.752.5400	Grants Conditional - Investing in Canada Infrastructure Program	1	(204,358)	(204,358)	(204,358)
01.1.752.8800	Prior Year (surplus) deficit	1	(665)	(665)	
	<b>Defib Pads moved to 220</b>	<b>1</b>	<b>570</b>	<b>570</b>	<b>(95)</b>
01.3.752.8010	Building Insurance - based on prior year	1	2,320	2,320	2,320
01.3.752.7100	Support Recovery	1	565	565	565
01.3.752.8100	Grants to Other Organizations				
	- Oona River Community Association	1	2,500	2,500	
	- Prince Rupert Public Library	1	1,800	1,800	
	- Defibrillation Pads	1	570	570	
	<b>MOVED TO 220 - EMERGENCY PROGRAM A &amp; C</b>	<b>1</b>	<b>(570)</b>	<b>(570)</b>	<b>4,300</b>
01.4.752.9950	Building	1	204,358	204,358	204,358