



**SKEENA-QUEEN CHARLOTTE REGIONAL HOSPITAL DISTRICT
SPECIAL (BUDGET) BOARD MEETING AGENDA**
344 2nd Avenue West, Prince Rupert, B.C.
Friday, March 18, 2016 at 7:00 PM

1. CALL TO ORDER

2. CONSIDERATION OF AGENDA (additions/deletions)

3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES

3.1	Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional Hospital District (SQCRHD) Board held January 22, 2016	Pg 1-3
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4. DELEGATIONS

None.	-
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5. BYLAWS

5.1	Bylaw No. 100, 2016 – Being a bylaw to Adopt the Five-Year Financial Plan for the Skeena-Queen Charlotte Regional Hospital District for the years 2016 to 2020	Pg 4-7
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6. CORRESPONDENCE

None.	-
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7. REPORTS / RESOLUTIONS

None.	-
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8. NEW/OLD BUSINESS

None.	-
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9. PUBLIC INPUT

10. IN-CAMERA

None.	-
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11. ADJOURNMENT



SKEENA-QUEEN CHARLOTTE REGIONAL HOSPITAL DISTRICT

MINUTES of the Regular meeting of the Board of Directors of the Skeena-Queen Charlotte Regional Hospital District (SQCRHD) held at 344 2nd Avenue West in Prince Rupert, B.C. on Friday, January 22, 2016 at 7:00 PM.

PRESENT

PRIOR TO ADOPTION

Chair: B. Pages, Village of Masset

Vice Chair: D. Nobels, Electoral Area A

Directors: L. Brain, City of Prince Rupert (*regrets*)
 N. Kinney, City of Prince Rupert
 C. Mackenzie, Alternate, District of Port Edward
 G. Martin, Village of Queen Charlotte
 I. Gould, Village of Port Clements
 K. Bergman, Electoral Area C
 M. Racz, Electoral Area D
 B. Beldessi, Electoral Area E

Staff: D. Chapman, Chief Administrative Officer
 D. Fish, Deputy Corporate Officer (*via teleconference*)
 S. Gill, Treasurer

Public: 0

Media: 1

1. CALL TO ORDER 7:00 p.m.

2. AGENDA

MOVED by Director Racz, SECONDED by Director Nobels, that the January 22, 2016 Skeena-Queen Charlotte Regional Hospital District agenda be adopted as presented.

001-2016

CARRIED

3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the June 16, 2015 Meeting of the Skeena-Queen Charlotte Regional Hospital District Board

MOVED by Director Nobels, SECONDED by Director Franzen, that the Minutes of the Skeena-Queen Charlotte Regional Hospital District Regular Board Meeting held on June 16, 2015 be adopted as presented.

002-2016

CARRIED

4. DELEGATIONS

None.

5. FINANCE

- 5.1 Skeena-Queen Charlotte Regional Hospital District Two-Year Financial Plan 2016-2017

MOVED by Director Nobels, SECONDED by Director Franzen, that the "Skeena-Queen Charlotte Regional Hospital District Two-Year Financial Plan 2016-2017" be approved as presented.

003-2016

CARRIED

6. CORRESPONDENCE

None.

7. REPORTS/RESOLUTIONS

- 7.1 D. Fish, Deputy Corporate Officer – Hospital District Signing Authorities

MOVED by Director Kinney, SECONDED by Director Nobels, that the report from staff entitled "Hospital District Signing Authorities" be received;

AND THAT the Board authorize Mr. Sukhraj Gill as signing authority on the Skeena-Queen Charlotte Regional Hospital District Royal Bank of Canada account;

AND FURTHER THAT the Board authorize Mr. Doug Chapman as signing authority on the Skeena-Queen Charlotte Regional Hospital District Royal Bank of Canada account.

004-2016

CARRIED

8. NEW/OLD BUSINESS

None.

9. PUBLIC INPUT

There were 0 questions from the public.

10. IN CAMERA

None.

11. ADJOURNMENT

MOVED by Director Nobels, SECONDED by Director Racz, that the meeting be adjourned at 7:04 p.m.

006-2016

CARRIED

Approved and adopted:

Certified Correct:

B. Pages
Chair

D. Chapman
Chief Administrative Officer

SKEENA-QUEEN CHARLOTTE REGIONAL HOSPITAL DISTRICT

BYLAW No. 100, 2016

A Bylaw to adopt the Five-Year Financial Plan for years 2016 to 2020

The Board of Directors of the Skeena-Queen Charlotte Regional Hospital District, in open meeting assembled, enacts as follows:

1. Schedule "A" attached hereto and made part of this Bylaw is hereby adopted as the Financial Plan for the Skeena-Queen Charlotte Regional Hospital District for the years 2016 to 2020.
2. This Bylaw may be cited as the "Skeena-Queen Charlotte Regional Hospital District Five-Year Financial Plan 2016-2020 Bylaw No. 100, 2016".
3. The bylaw, cited as "Skeena-Queen Charlotte Regional Hospital District Five-Year Financial Plan 2015-2019 Bylaw No. 99, 2015" is hereby repealed.

READ A FIRST TIME this _____ day of _____, 2016.

READ A SECOND TIME this _____ day of _____, 2016.

READ A THIRD TIME this _____ day of _____, 2016.

ADOPTED this _____ day of _____, 2016.

Chair

Chief Administrative Officer

SKEENA-QUEEN CHARLOTTE

REGIONAL HOSPITAL DISTRICT

FIVE YEAR FINANCIAL PLAN

2016-2017

**SKEENA-QUEEN CHARLOTTE
REGIONAL HOSPITAL DISTRICT
SCHEDULE "A"**

2015 to 2017 Financial Plan

	2015 Estimated	2015 Budget	2016 Financial Plan	2017
Revenue				
Tax Requisition	\$ (60,000)	\$ (60,000)	\$ -	\$ -
Grants in lieu of taxes	\$ 11,462	\$ 200	\$ 200	\$ 200
Interest & other	\$ 110	\$ 20	\$ 20	\$ 20
DRF Payouts	\$ 160		\$ 3,800	\$ 1,300
MFA Surplus Payouts	\$ -		\$ -	\$ -
	\$ (48,268)	\$ (59,780)	\$ 4,020	\$ 1,520
Expenditures				
Debenture debt				
Interest	\$ 7,691	\$ 7,691	\$ 7,691	\$ 730
Principal	\$ 3,879	\$ 3,879	\$ 3,879	\$ 904
Issue #81 Payout	\$ -	\$ -	\$ -	\$ -
Bank Service Charges	\$ 200	\$ 200	\$ 200	\$ 200
Audit	\$ 840	\$ 1,000	\$ 1,000	\$ 1,000
Requisition Refunds	\$ 9,753			
Short term interest	\$ -	\$ 500	\$ 500	\$ 500
Administration	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
	\$ 23,963	\$ 14,870	\$ 14,870	\$ 4,935
Net Change in Fin Activities	\$ (72,231)		\$ (10,850)	
Prior Year Surplus (Deficit)	\$ 130,692	\$ 130,692	\$ 58,461	\$ 47,611
Surplus	\$ 58,461	\$ 56,042	\$ 47,611	\$ 44,196

Debenture Schedule SQCRHD 2015-2017

**Payout successful*

Issue #	Maturity Date	Interest Rate	2014		2015		2016		2017	
			Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
81	April 22, 2023	4.86%	5,182.15	3,845.67			-		-	
	April 23, 2014	Final Payout	*95,000	3,845.67						
612	August 23, 2013	8.50%					-	-	-	-
613	August 23, 2013	8.50%					-	-	-	-
623	June 9, 2017	5.00%	904.22	730.34	904.22	730.34	904.22	730.34	904.22	730.34
				730.34		730.34		730.34		
624	November 30, 2016	7.87%		3,115.00		3,115.00		3,115.00		-
			2,975.10	3,115.00	2,975.10	3,115.00	2,975.10	3,115.00	-	-
626	June 9, 2014	9.62%	15,647.82	23,048.68			-	-	-	-
			24,709.29	38,430.70	3,879.32	7,690.68	3,879.32	7,690.68	904.22	730.34