

**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
PARCEL TAX ROLL REVIEW AGENDA**
344 2nd Avenue West, Prince Rupert, B.C.
Friday, March 20, 2015
6:45 p.m.

1. **CALL TO ORDER**
2. **CONSIDERATION OF AGENDA (additions/deletions)**
3. **REPORTS**

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| 3.1 Jennifer Robb, Collector – Parcel Tax Roll Review |
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4. **PUBLIC INPUT**
5. **ADJOURNMENT**



PARCEL TAX ROLL REVIEW PANEL

DATE: March 20th, 2015
FROM: Jennifer Robb, Treasurer
SUBJECT: Parcel Tax Roll Review – Sandspit Water

RECOMMENDATION:

THAT the Chair and members of the Parcel Tax Roll Review Panel authenticate the Parcel Tax Roll as presented.

REASON FOR REPORT:

Section 205 of the *Community Charter* requires that the Parcel Tax Review Panel hear complaints and make corrections to the Parcel tax roll. Notice was given to the public and an invitation was made for property owners to request a correction in respect to their own property.

As the designated 'Collector' for the Parcel Tax Roll Review Panel, I received no complaints or requests for corrections.

There was one inquiry as to where the Parcel Tax Roll could be inspected in Sandspit. Staff offered to email, fax or courier a copy of the Parcel Tax Roll to any individuals wishing to review. There was no follow-up from the Sandspit resident requesting the location to view the Parcel Tax Roll.

Therefore, staff requests that the Chair and Parcel Tax Roll Review Panel authenticate the parcel tax roll certificate.