

**SKEENA-QUEEN CHARLOTTE REGIONAL HOSPITAL DISTRICT  
REGULAR BOARD MEETING AGENDA**

100 1<sup>st</sup> Avenue East, Prince Rupert, BC  
Friday, March 21, 2014  
7:00 p.m.

- 
- 1. CALL TO ORDER**
  - 2. CONSIDERATION OF AGENDA (additions/deletions)**
  - 3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES**

3.1	Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional Hospital District (SQCRHD) Board held December 13, 2013	Pg 1-3
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- 4. REPORTS / RESOLUTIONS**

	None.	-
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- 5. BYLAWS**

5.1	Bylaw No. 98, 2014 – Being a Bylaw to Adopt the Five-Year Financial Plan for the Skeena-Queen Charlotte Regional Hospital District for the years 2014 – 2018	Pg 4-7
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- 6. NEW/OLD BUSINESS**

	None.	-
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- 7. PUBLIC INPUT**

- 8. ADJOURNMENT**



## SKEENA-QUEEN CHARLOTTE REGIONAL HOSPITAL DISTRICT

**MINUTES** of the Regular meeting of the Board of Directors of the Skeena-Queen Charlotte Regional Hospital District (SQCRHD) held at the Regional District office in Prince Rupert, BC on Friday, December 13, 2013.

### PRESENT

Chair: B. Pages, Village of Masset

**PRIOR TO ADOPTION**

Vice Chair: D. Nobels, Electoral Area A

Directors:  
 A. Ashley, City of Prince Rupert  
 N. Kinney, City of Prince Rupert  
 I. Gould, Village of Port Clements  
 D. Franzen, District of Port Edward  
 C. Kulesha, Village of Queen Charlotte  
 K. Bergman, Electoral Area C  
 M. Racz, Electoral Area D  
 E. Putterill, Electoral Area E

Staff:  
 J. Merrick, Chief Administrative Officer  
 J. Robb, Treasurer  
 D. Fish, Deputy Corporate Officer

Public: 0

Media: 1

**1. CALL TO ORDER 7:05 p.m.**

**2. AGENDA**

2.1 MOVED by Director Ashley, SECONDED by Director Kinney, that the Agenda be adopted as presented.

**016-2013**

**CARRIED**

**3. MINUTES**

3.1 MOVED by Director Nobels, SECONDED by Director Kinney, that the Minutes of the Skeena Queen Charlotte Regional Hospital District Regular Meeting held on June 22, 2013 be adopted as presented.

**017-2013**

**CARRIED**

**4. DELEGATIONS**

None.

**5. FINANCE**

5.1 Early Payout of Municipal Finance Authority Issue No. 81 - SQCRHD

MOVED by Director Kinney, SECONDED by Director Ashley, that the Board receive the staff report “Early payout of MFA Issue # 81 – SQCRHD”;

AND THAT the full balance owing of \$93,077.29 for MFA Issue # 81 be paid out, in full, on April 22, 2014 from surplus funds.

**018-2013**

**CARRIED**

5.2 Skeena-Queen Charlotte Hospital District Five-Year Financial Plan 2014-2018

MOVED by Director Nobels, SECONDED by Director Franzen, that the “Skeena-Queen Charlotte Hospital District Five-Year Financial Plan 2014-2018 be approved as presented.

**019-2013**

**CARRIED**

**6. CORRESPONDENCE**

None.

**7. REPORTS / RESOLUTIONS**

None.

**8. NEW / OLD BUSINESS**

None.

**9. PUBLIC INPUT**

None.

**10. IN CAMERA**

None.

**11. ADJOURNMENT**

MOVED by Director Kinney, SECONDED by Director Franzen, that the meeting be adjourned at 7:06 p.m.

**020-2013**

**CARRIED**

Approved and adopted:

Certified Correct:

\_\_\_\_\_  
B. Pages  
Chair

\_\_\_\_\_  
J. Merrick  
Chief Administrative Officer

**SKEENA-QUEEN CHARLOTTE REGIONAL HOSPITAL DISTRICT**

**BYLAW No. 98, 2014**

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A Bylaw to adopt the Five-Year Financial Plan for years 2014 to 2018

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The Board of Directors of the Skeena-Queen Charlotte Regional Hospital District, in open meeting assembled, enacts as follows:

1. Schedule "A" attached hereto and made part of this Bylaw is hereby adopted as the Financial Plan for the Skeena-Queen Charlotte Regional Hospital District for the years 2014 to 2018.
2. This Bylaw may be cited as the "Skeena-Queen Charlotte Regional Hospital District Five-Year Financial Plan 2014-2018 Bylaw No. 98, 2014".
3. The bylaw, cited as "Skeena-Queen Charlotte Regional Hospital District Five-Year Financial Plan 2013-2017 Bylaw No. 97, 2013" is hereby repealed.

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Barry Pages  
Chair

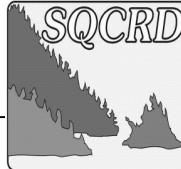
\_\_\_\_\_  
Joanne Fraser  
Corporate Officer

**SKEENA-QUEEN CHARLOTTE**

**REGIONAL HOSPITAL DISTRICT**

**FIVE YEAR FINANCIAL PLAN**

**2014-2018**



# Budget Department by Category

From Category: 0 To Category: 0  
 Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
<b>Hospital Operating</b>						
<b>Revenue</b>						
<b>General Government</b>						
01-1-000-5000	Requisitions	0	0	0	0	-26,720
01-1-000-5100	Grants in Lieu of Taxes	2,500	200	200	200	0
01-1-000-6600	Interest Earned	150	50	50	50	0
01-1-000-6855	MFA DRF Received	36,500	0	3,815	1,305	0
Total Revenue		39,150	250	4,065	1,555	-26,720
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01-3-000-7100	Support Services	1,000	1,000	1,000	1,000	0
01-3-000-7430	Bank Service Charges	150	150	150	150	0
01-3-000-7435	Term Loan Interest Payments	500	500	500	500	0
01-3-000-7720	Audit Fees	950	950	950	950	0
01-3-000-8210	Debenture Interest Payments	34,590	7,691	7,691	730	0
01-3-000-8220	Debenture Principal Payments	117,810	3,880	3,880	905	0
01-3-000-8800	Prior Year (Surplus) / Deficit	-115,850	-13,921	-10,106	-2,680	-26,720
Total Expenses		39,150	250	4,065	1,555	-26,720
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General Government Surplus/(Deficit)		0	0	0	0	0
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<b>Report Total --&gt;</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SKEENA-QUEEN CHARLOTTE REGIONAL HOSPITAL DISTRICT  
SCHEDULE OF DEBENTURE DEBT 2014-2018**

	Outstanding Debt	Maturity Date	Interest Rate	2014		2015		2016		2017		2018	
				Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
81	\$ 123,009.30	April 22, 2023	4.86%	5,182.15 93,077.29	3,845.67								
623	\$ 13,684.25	June 9, 2017	5.00%	904.22	730.34 730.34	904.22	730.34 730.34	904.22	730.34 730.34	904.22	730.34 -	-	-
624	\$ 28,335.52	November 30, 2016	7.87%	2,975.10	3,115.00 3,115.00	2,975.10	3,115.00 3,115.00	2,975.10	3,115.00 3,115.00	-	-	-	-
626	\$ 140,400.16	June 9, 2014	9.62%	15,647.82	23,048.68			-	-	-	-	-	-
Totals	\$ 305,429.23			117,787	34,585	3,879	7,691	3,879	7,691	904	730	-	-