



**NORTH COAST REGIONAL DISTRICT  
REGULAR BOARD MEETING**

**AMENDED AGENDA**

**Held at 344 2<sup>nd</sup> Avenue West in Prince Rupert, B.C.  
Friday, March 23, 2018 at 7:00 PM**

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**1. CALL TO ORDER**

**2. CONSIDERATION OF AGENDA (additions/deletions)**

**3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES**

3.1	Minutes of the Regular Meeting of the North Coast Regional District Board held February 23, 2018	Pg 1-7
3.2	Minutes of the Regular (R2 Budget) Meeting of the North Coast Regional District Board held February 24, 2018	Pg 8-12
3.3	Minutes of the Regular (R3 Budget) Meeting of the North Coast Regional District Board held March 8, 2018	Pg 13-19

**4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

4.1	Minutes of the Regular Meeting of the Electoral Area Advisory Committee held November 24, 2017	Pg 20-21
4.2	Minutes of the Regular Meeting of Moresby Island Management Standing Committee held January 29 <sup>th</sup> , 2018	Pg 22-24

**5. DELEGATIONS**

None.	---
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**6. FINANCE**

6.1	J. Musgrave, Administrative Assistant – Cheques Payable over \$5,000 for February, 2018	Pg 25
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**7. CORRESPONDENCE**

7.1	Honourable Minister Trevena, Ministry of Transportation and Infrastructure – BC Ferries North and Mid-Coast	Pg 26-27
7.2	Honourable Nathan Cullen, MP, Skeena-Bulkley Valley – Passenger Transportation Board Decision	Pg 28
<u>Add:</u> <u>7.3</u>	Andy Shadrack – Passenger Transportation Board Decision Appeal	Pg 29-30a

7.4	North Central Local Government Association – NCLGA February Board Report	Pg 31-34
7.5	TransCanada Yellowhead Highway Association – Advocacy Update	Pg 35-36
7.6	Northern Development Initiative Trust – 2018 Grant Writing Support Funding	Pg 37
7.7	Northern Development Initiative Trust – 2018 Economic Development Capacity Building Funding	Pg 38
7.8	TransCanada Corporation – Notification Letter: PRGTP Permit Extension Application	Pg 39-46
7.9	Firewise Consulting – Road Rescue Services	Pg 47-48
7.10	Union of B.C. Municipalities – 2018 UBCM Membership Dues	Pg 49-50
7.11	Union of B.C. Municipalities – Update on the Working Group on Responsible Conduct	Pg 51-54
7.12	Association of Vancouver Island and Coastal Communities – AVICC Special Resolutions and Financial Statements	Pg 55-87
<u>Add:</u> <u>7.13</u>	C. Murdaugh – Graham Island Rezoning	Pg 87a
<u>Add:</u> <u>7.14</u>	Honourable Minister Robinson, Ministry of Municipal Affairs and Housing – Northwest BC Resource Benefits Alliance	Pg 87b-c

## 8. REPORTS / RESOLUTIONS

8.1	D. Fish, Corporate Officer – Haida Gwaii Youth Soccer Association Service Provider Agreement (MIABC)	Pg 88-92
8.2	D. Fish, Corporate Officer – TransCanada Yellowhead Highway Association Resolution Submission	Pg 93-94
8.3	D. Fish, Corporate Officer – April 20-21 <sup>st</sup> , 2018 Travel to Port Clements	Pg 95-96
8.4	D. Chapman, Chief Administrative Officer – Results of the 2017 Intake for the Federal Gas Tax Fund – Strategic Priorities Fund	Pg 97-100

## 9. BYLAWS

9.1	Bylaw No. 622, 2018 – Being a Bylaw to Adopt the NCRD Five Year Financial Plan 2018-2022 <b><i>Prior to being given first, second, third readings and adoption.</i></b>	Pg 101-128
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**10. LAND REFERRALS / PLANNING** (*Voting restricted to Electoral Area Directors*)

10.1	M. Williams, Planning Consultant – Land Referral: Haida Tourism Limited Partnership General Commercial Tenure at Peel Inlet, Moresby Island	Pg 129-150
10.2	M. Williams, Planning Consultant – Land Referral: Old Massett Village Council Licence Tenure on Graham Island	Pg 151-160

**11. NEW BUSINESS**

11.1	Directors' Reports	Verbal
11.2	Sandspit to Skidegate Submarine Cables Replacement Project	Pg 161-199
<u>Add:</u> <u>11.3</u>	Gaayhldaa Xaadee – Haida Land Protectors Demand Immediate Halt to Illegal Logging Operations at Collison Point	Pg 200-201

**12. OLD BUSINESS**

None.	---
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**13. PUBLIC INPUT****14. IN-CAMERA**

That the public be excluded from the meeting according to section 90(2)(a) of the <i>Community Charter</i> “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government of the federal government or both.”	---
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**15. ADJOURNMENT**



## NORTH COAST REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2<sup>nd</sup> Avenue West in Prince Rupert, B.C. on Friday, February 23, 2018 at 7:00 p.m.

### PRESENT

### PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	L. Brain, City of Prince Rupert ( <i>via teleconference</i> ) B. Cunningham, Alternate, City of Prince Rupert D. Franzen, District of Port Edward G. Martin Village of Queen Charlotte U. Thomas, Village of Port Clements D. Nobels, Electoral Area A K. Bergman, Electoral Area C M. Racz, Electoral Area D ( <i>via teleconference</i> ) C. Wagner, Alternate, Electoral Area E ( <i>via teleconference</i> )
Regrets	N. Kinney, City of Prince Rupert B. Beldessi, Electoral Area E
Staff	D. Chapman, Chief Administrative Officer D. Fish, Corporate Officer S. Gill, Treasurer
Public	0
Media	0

### 1. CALL TO ORDER 7:02 p.m.

### 2. AGENDA

MOVED by Director Thomas, SECONDED by Director Franzen, that the February 23, 2018 North Coast Regional District Regular amended agenda be further amended and adopted to include the following:

11.3 Card for Director Beldessi

**074-2018**

**CARRIED**

### 3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the North Coast Regional District Board held January 26, 2018

MOVED by Director Franzen, SECONDED by Alternate Director Cunningham, that the minutes of Regular meeting of the North Coast Regional District Board held January 26, 2018 be adopted as presented.

**075-2018**

**CARRIED**



- 3.2 Minutes of the Regular (Round 1 Budget) Meeting of the North Coast Regional District Board held January 27, 2018

MOVED by Director Nobels, SECONDED by Director Thomas, that the minutes of Regular meeting of the North Coast Regional District Board held January 27, 2018 be adopted as presented.

**076-2018**

**CARRIED**

**4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

- 4.1 Minutes of the Regular Meeting of the Regional Recycling Advisory Committee held October 18, 2017

MOVED by Director Franzen, SECONDED by Director Nobels, that the minutes of Regular meeting of the Regional Recycling Advisory Committee held October 18, 2017 be received as presented.

**077-2018**

**CARRIED**

- 4.2 Minutes of the Regular Meeting of the Moresby Island Management Standing Committee held December 5, 2017

MOVED by Director Franzen, SECONDED by Director Martin, that the minutes of Regular meeting of the Moresby Island Management Standing Committee held December 5, 2017 be received as presented.

**078-2018**

**CARRIED**

**5. DELEGATIONS**

None.

**6. FINANCE**

- 6.1 J. Musgrave, Administrative Assistant – Cheques Payable over \$5,000 for January, 2018

MOVED by Director Nobels, SECONDED by Director Franzen, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for January, 2018 be received and filed.

**079-2018**

**CARRIED**

**7. CORRESPONDENCE**

- 7.1 BC Emergency Health Services – Community Paramedicine Initiative – Northern Health

MOVED by Director Franzen, SECONDED by Director Martin, that the correspondence from BC Emergency Health Services with respect to the community paramedicine initiative be received.

**080-2018**

**CARRIED**

- 7.2 Honourable Minister Trevena, Ministry of Transportation and Infrastructure –  
2017 UBCM Follow Up

MOVED by Director Thomas, SECONDED by Director Martin, that the correspondence from Honourable Minister Trevena, Ministry of Transportation and Infrastructure, with respect to 2017 UBCM annual convention follow-up be received.

**081-2018**

**CARRIED**

MOVED by Alternate Director Cunningham, SECONDED by Director Nobels, that the North Coast Regional District Board send correspondence to Minister Trevena **reiterating the Board's** wishes to reestablish pre-2014 BC Ferries service levels and to ask for an update on any provincial progress made on said initiative;

AND THAT Minister Trevena be invited to meet with the Board of the North Coast Regional District at a Regular meeting or the annual general meeting for the Association of Vancouver Island and Coastal Communities.

**082-2018**

**CARRIED**

- 7.3 Government of Canada – Oceans Protection Plan

MOVED by Director Nobels, SECONDED by Director Martin, that the correspondence the Government of Canada with respect to the Oceans Protection Plan be received.

**083-2018**

**CARRIED**

*Director Nobels indicated that he would be attending the Oceans Protection Plan session in Prince Rupert, B.C. on March 8-9, 2018 as representative to the North Coast Regional District.*

- 7.4 TransCanada Yellowhead Highway Association – Call for Resolutions 2018 AGM

MOVED by Director Thomas, SECONDED by Director Nobels, that the correspondence from the TransCanada Yellowhead Highway Association with respect to its call for resolutions 2018 annual general meeting be received;

AND THAT staff prepare resolutions to be submitted to the TransCanada Yellowhead Highway Association for consideration.

**084-2018**

**CARRIED**

*The Board directed staff to prepare a resolution to be circulated to the Board of Directors electronically.*

- 7.5 Nexen Energy ULC – Aurora LNG – Demobilization Plan and Work Commencement Notification

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from Nexen Energy ULC with respect to its demobilization plan and notification of work commencement be received.

**085-2018**

**CARRIED**

- 7.6 Metro Vancouver Board – GVS & DD Commercial Waste Hauler Licensing Bylaw No. 307, 2017

MOVED by Director Thomas, SECONDED by Director Nobels, that the correspondence from the Metro Vancouver Board with respect to Bylaw No. 307, 2017 be received.

**086-2018**

**CARRIED**

- 7.7 Northern Development Initiative Trust – 2018 Business Façade Improvement Program

MOVED by Director Nobels, SECONDED by Director Thomas, that the correspondence from Northern Development Initiative Trust with respect to the 2018 business façade improvement program be received.

**087-2018**

**CARRIED**

- 7.8 **O'Brien & Fuerst Logging Ltd.** – Environmental Protection Notice: Burn Permit Application No. 343870

MOVED by Director Thomas, SECONDED by Alternate Director Cunningham, that the correspondence from **O'Brien & Fuerst Logging Ltd.** with respect to its burn permit application No. 343870 be received.

**088-2018**

**CARRIED**

## **8. REPORTS – RESOLUTIONS**

- 8.1 D. Fish, Corporate Officer – 2018 Parcel Tax Roll Review Panel Scheduling

MOVED by Director Racz, SECONDED by Director Nobels, that the report from staff entitled “2018 Parcel Tax Roll Review Panel Scheduling” be received;

AND THAT the Board appoint the following three members of the Board as the Parcel Tax Roll Review Panel to meet and review the Sandspit Water Tax Roll:

- Director Nobels
- Director Racz
- Director Martin;

AND THAT March 23<sup>rd</sup>, 2018 at 6:45 p.m. be scheduled as the sitting of the Review Panel;

AND THAT the Board designate Director Racz as Chair of the Review Panel;

AND FURTHER THAT the Treasurer be designated as the “Collector” for the parcel tax roll.

**089-2018**

**CARRIED**

- 8.2 D. Fish, Corporate Officer – April 20<sup>th</sup>, 2018 NCRD Board Meeting – Port Clements, B.C.

MOVED by Director Nobels, SECONDED by Director Franzen, that the report from staff **entitled** “April 20<sup>th</sup>, 2018 NCRD Board Meeting – Port Clements, B.C.” **be** received;

AND THAT a Regular meeting of the Board of the North Coast Regional District be held at the Village of Port Clements Council Chambers, 36 Cedar West, Port Clements, B.C. at 7:00 p.m. on April 20<sup>th</sup>, 2018;

AND THAT Option 3, as presented in the staff report **entitled** “April 20<sup>th</sup>, 2018 NCRD Board Meeting – Port Clements, B.C.” **be selected as the preferred travel option.**

**090-2018**

**CARRIED**

- 8.3 D. Fish, Corporate Officer – Directors – Reimbursement of Travel and Other Expenses Policy Amendment

MOVED by Director Thomas, SECONDED by Director Racz, that the report from staff **entitled** “Directors – Reimbursement of Travel and Other Expenses Policy Amendment” **be received**;

AND THAT the *Directors – Reimbursement of Travel and Other Expenses Policy* be amended as follows:

- Replace all instances of the “Skeena-Queen Charlotte Regional District” with the “North Coast Regional District”; and
- Add Subsection 3.10: “Association of Vancouver Island and Coastal Communities annual convention for Electoral Area Directors and Directors whose municipality is not a member within the Association of Vancouver Island and Coastal Communities”.

**091-2018**

**CARRIED**

- 8.4 M. Williams, Planning Consultant – OCP and Zoning Amendment – Graham Island

MOVED by Director Nobels, SECONDED by Director Racz, that the report from the consultant **entitled** “OCP and Zoning Amendment – Graham Island” **be received**;

AND THAT the zoning amendment application for 517 Lawn Hill Road (PID: 008-423-865 & 013-768-344) be received for consideration.

**092-2018**

**CARRIED**

MOVED by Director Nobels, SECONDED by Director Racz, that the application for 517 Lawn Hill Road be tabled until the March 23<sup>rd</sup>, 2018 North Coast Regional District Board meeting.

**093-2018**

**CARRIED**

*The Board of Directors directed staff to engage with the applicant to consider rezoning as per Alternate 1 of the consultant’s report entitled “OCP and Zoning Amendment – Graham Island”.*

## **9. BYLAWS**

None.

**10. LAND REFERRALS / PLANNING**

None.

**11. NEW BUSINESS****11.1 Director's Reports**

MOVED by Alternate Director Cunningham, SECONDED by Director Nobels, that the verbal reports from the Directors, as follows, be received:

Director Thomas – Village of Port Clements

- The Village received a response letter from the Canadian Radio-Television Communications with respect to cellular coverage on Haida Gwaii. The response letter was not positive and the Village will be reengaging the Ministry **of Citizen's Services to move forward on the issue; and**
- Community meetings are set to take place in the Village with respect to the development of a Community Forest plan for Haida Gwaii.

Director Martin – Village of Queen Charlotte

- The Village is considering revision to its official community plan and zoning bylaws;
- Director Martin joined a teleconference with BC Ferries Advisory Committee Chairs to strategize how best to move forward lobbying BC Ferries and provincial Ministers to return BC Ferries to pre-2014 service levels; and
- A referendum is scheduled to take place on February 24<sup>th</sup>, 2018 with respect to the purchase of land in the Village to support a waste water treatment plant.

Director Franzen – District of Port Edward

- The District secured grant funding to hire a grant writer for the District;
- The District **donated \$250 toward the Prince Rupert Children's Festival**, scheduled to take place on March 3<sup>rd</sup>, 2018;
- The District is working with CN Rail to design and construct a fence needed for public safety around rail tracks in the community; and
- The District passed a road closure bylaw for Rainbow Avenue in the community.

Director Brain – City of Prince Rupert

- Director Brain attended meetings in Ottawa with Federal Ministers to discuss the Rural and Northern Communities Infrastructure Fund;
- Director Brain met with officials in Alaska to discuss renovation of the Alaska Ferry Terminal and the vital transportation link between Alaska Ferries and BC Ferries;
- The City will be hosting a community build day on March 4<sup>th</sup>, 2018 to begin development of the McKay Street Park;
- The redeveloped Rushbrook walking trail will be opening soon; and
- Director Brain is currently attending an Ecotrust Canada Fisheries conference in Vancouver, B.C.

Chair Pages – Village of Masset

- The Village is in the process of repealing its building inspection bylaw, following **the death of the community's building inspector. The Village will consider a** siting and use bylaw in the interim; and
- Community meetings, led by the Misty Isles Economic Development Society, are being held to discuss the development of a community forest for Haida Gwaii.

11.2 **Edge of the World Music Festival's application to Northern Development Initiative Trust's Fabulous Festivals and Events Program**

MOVED by Director Racz, SECONDED by Director Thomas, that the Edge of the World Music Festival's application to Northern Development Initiative Trust's Fabulous Festivals and Events Program be received;

AND THAT the Board of the North Coast Regional District support the Edge of the World Music Festival's application to Northern Development Initiative Trust's Fabulous Festivals and Events Program in the amount of \$5,000, to be drawn from the North Coast Regional District nominal account.

**095-2018**

**CARRIED**

11.3 Card for Director Beldessi

MOVED by Director Nobels, SECONDED by Director Racz, that the Board of the North Coast Regional District sign and send a card to Director Beldessi.

**096-2018**

**CARRIED**

**12. OLD BUSINESS**

None.

**13. PUBLIC INPUT**

There were 0 questions from the public.

**14. IN CAMERA**

MOVED by Director Franzen, SECONDED by Director Thomas, that the Board move to the In-Camera meeting following the Regular meeting according to section 90(1)(j) of the *Community Charter* "information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*."

**097-2018**

**CARRIED**

**15. ADJOURNMENT**

MOVED by Director Nobels, SECONDED by Alternate Director Cunningham, that the North Coast Regional District Regular Board meeting be adjourned at 8:49 p.m.

**098-2018**

**CARRIED**

*Approved and adopted:*

*Certified correct:*

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**Chair**

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**Corporate Officer**



## NORTH COAST REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2<sup>nd</sup> Avenue West in Prince Rupert, B.C. on Saturday, February 24, 2018 at 10:00 a.m.

### PRESENT

### PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	L. Brain, City of Prince Rupert ( <i>via teleconference</i> ) B. Cunningham, Alternate, City of Prince Rupert C. Mackenzie, Alternate, District of Port Edward G. Martin Village of Queen Charlotte U. Thomas, Village of Port Clements D. Nobels, Electoral Area A K. Bergman, Electoral Area C M. Racz, Electoral Area D ( <i>via teleconference</i> ) C. Wagner, Alternate, Electoral Area E ( <i>via teleconference</i> )
Regrets	N. Kinney, City of Prince Rupert D. Franzen, District of Port Edward B. Beldessi, Electoral Area E
Staff	D. Chapman, Chief Administrative Officer D. Fish, Corporate Officer S. Gill, Treasurer R. Kidd, Manager, Island Solid Waste
Public	0
Media	0

### 1. CALL TO ORDER 10:03 a.m.

### 2. AGENDA

MOVED by Director Thomas, SECONDED by Alternate Director Cunningham, that the February 24, 2018 North Coast Regional District Regular amended agenda be adopted as presented.

**099-2018**

**CARRIED**

### 3. MINUTES & BUSINESS ARISING FROM MINUTES

None.

### 4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.

### 5. DELEGATIONS

None.

**6. FINANCE**

Round 2 of the draft 2018-2022 North Coast Regional District (NCRD) Five-Year Financial Plan was distributed to the Board and is available on the NCRD website.

**7. CORRESPONDENCE****7.1 Dodge Cove Recreation Society – 2018 Grant Request**

MOVED by Director Martin, SECONDED by Alternate Director Mackenzie, that the correspondence from Dodge Cove Recreation Society with respect to its 2018 grant request be received for information.

**100-2018****CARRIED****8. REPORTS – RESOLUTIONS****8.1 D. Fish, Corporate Officer – PlaceSpeak – 2018 NCRD Budget Consultation**

MOVED by Director Nobels, SECONDED by Director Thomas, that the staff report entitled “PlaceSpeak – 2018 NCRD Budget Consultation” be received for information.

**101-2018****CARRIED****9. FINANCIAL PLAN’S REVIEW****9.1 Administration – Function 110**

MOVED by Director Martin, SECONDED by Director Nobels, that the Board of the North Coast Regional District approve 2018 expenditures toward participation in the Northwest B.C. Resource Benefits Alliance in the amount of \$120,000.

**102-2018****CARRIED**

MOVED by Director Thomas, SECONDED by Director Martin, that the Five-Year Financial Plan 2018-2022 for Administration, Function 110, be referred to the Round 3 budget discussions as amended to include the following:

- Increase the property tax requisition in the amount of \$120,000 to support Northwest BC Resource Benefits Alliance 2018 projected expenditures.

**103-2018****CARRIED****9.2 Electoral Area Administration – Function 120**

MOVED by Director Nobels, SECONDED by Director Martin, that the Five-Year Financial Plan 2017-2021 for Electoral Area Administration, Function 120, be referred to the Round 3 budget discussions as presented.

**104-2018****CARRIED**



## 9.3 Electoral Area E Administration – Function 121

MOVED by Director Nobels, SECONDED by Director Martin, that the Five-Year Financial Plan 2018-2022 for Electoral Area E Administration, Function 121, be referred to the Round 3 budget discussions as presented.

**105-2018****CARRIED**

*Rob Kidd joined the meeting at 10:45 a.m.*

## 9.4 Elections – Function 130

MOVED by Director Thomas, SECONDED by Director Nobels, that the Five-Year Financial Plan 2018-2022 for Elections, Function 130, be referred to the Round 3 budget discussions as presented.

**106-2018****CARRIED**

## 9.5 Grant-in-Aid Area E – Function 174

MOVED by Director Nobels, SECONDED by Alternate Director Mackenzie, that the Five-Year Financial Plan 2018-2022 for Grant-in-Aid Area E, Function 174, be referred to the Round 3 budget discussions as presented.

**107-2018****CARRIED**

## 9.6 Sandspit Fire – Function 210

MOVED by Director Martin, SECONDED by Director Thomas, that the Five-Year Financial Plan 2018-2022 for Sandspit Fire, Function 210, be referred to the Round 3 budget discussions as presented.

**108-2018****CARRIED**

## 9.7 Emergency Programming – Area E – Function 229

MOVED by Director Martin, SECONDED by Director Thomas, that the Five-Year Financial Plan 2018-2022 for Emergency Programming – Area E, Function 229, be referred to the Round 3 budget discussions as presented.

**109-2018****CARRIED**

*Director Brain left the meeting at 10:56 a.m.*

*Director Bergman left the meeting at 10:57 a.m.*

*Director Brain joined the meeting at 10:58 a.m.*

## 9.8 Islands Solid Waste – Function 310-319

MOVED by Director Thomas, SECONDED by Alternate Director Mackenzie, that the Five-Year Financial Plan 2018-2022 for Islands Solid Waste, Function 310-319, be referred to the Round 3 budget discussions as presented.

**110-2018****CARRIED**

## 9.9 Regional Recycling (Mainland) – Function 340

MOVED by Director Nobels, SECONDED by Alternate Director Cunningham, that the Five-Year Financial Plan 2018-2022 for Regional Recycling (Mainland), Function 340, be referred to the Round 3 budget discussions as presented.

**111-2018****CARRIED**

## 9.10 Sandspit Community Hall – Function 735

MOVED by Director Nobels, SECONDED by Alternate Director Mackenzie, that the Five-Year Financial Plan 2018-2022 for Sandspit Community Hall, Function 735, be referred to the Round 3 budget discussions as presented.

**112-2018****CARRIED**

## 9.11 Sandspit Water – Function 810

MOVED by Alternate Director Mackenzie, SECONDED by Director Thomas, that the Five-Year Financial Plan 2018-2022 for Sandspit Water, Function 810, be referred to the Round 3 budget discussions as presented.

**113-2018****CARRIED**

MOVED by Alternate Director Cunningham, SECONDED by Director Nobels, that staff be directed to prepare a service establishment bylaw, to be considered by the Board, to support agencies such as the Museum of Northern B.C. and the Prince Rupert Performing Arts Centre.

**114-2018****CARRIED****10. NEW BUSINESS**

None.

**11. OLD BUSINESS**

None.

**12. PUBLIC INPUT**

There were 0 questions from the public.

**13. IN CAMERA**

None.

**14. ADJOURNMENT**

MOVED by Director Thomas, SECONDED by Director Nobels, that the North Coast Regional District Regular Board meeting be adjourned at 11:27 a.m.

**115-2018****CARRIED**

*Approved and adopted:*

*Certified correct:*

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***Chair***

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***Corporate Officer***



## NORTH COAST REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held via teleconference on Thursday, March 8<sup>th</sup>, 2018 at 7:00 p.m.

### PRESENT

### PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	N. Kinney, City of Prince Rupert D. Franzen, District of Port Edward G. Martin Village of Queen Charlotte D. Nobels, Electoral Area A K. Bergman, Electoral Area C M. Racz, Electoral Area D
Regrets	L. Brain, City of Prince Rupert U. Thomas, Village of Port Clements B. Beldessi, Electoral Area E
Staff	D. Chapman, Chief Administrative Officer D. Fish, Corporate Officer S. Gill, Treasurer
Public Media	0 0

**1. CALL TO ORDER 7:05 p.m.**

**2. AGENDA**

MOVED by Director Nobels, SECONDED by Director Kinney, that the March 8, 2018 North Coast Regional District Regular amended agenda be adopted as presented.

**116-2018**

**CARRIED**

**3. MINUTES & BUSINESS ARISING FROM MINUTES**

None.

**4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

None.

**5. DELEGATIONS**

None.

**6. FINANCE**

Round 3 of the draft 2018-2022 North Coast Regional District (NCRD) Five-Year Financial Plan was distributed to the Board and is available on the NCRD website.

**7. CORRESPONDENCE**

None.

**8. REPORTS – RESOLUTIONS**

8.1 D. Fish, Corporate Officer - PlaceSpeak – 2018 NCRD Budget Consultation

MOVED by Director Nobels, SECONDED by Director Racz, that the report from staff entitled “PlaceSpeak – 2018 NCRD Budget Consultation” be received for information.

**117-2018**

**CARRIED**

**9. FINANCIAL PLAN’S REVIEW**

9.1 Administration – Function 110

MOVED by Director Nobels, SECONDED by Director Martin, that the Five-Year Financial Plan 2018-2022 for Administration, Function 110, be approved as presented.

**118-2018**

**CARRIED**

9.2 Electoral Area Administration – Function 120

MOVED by Director Nobels, SECONDED by Director Kinney, that the Five-Year Financial Plan 2018-2022 for Electoral Area Administration, Function 120, be approved as presented.

**119-2018**

**CARRIED**

9.3 Electoral Area E Administration – Function 121

MOVED by Director Racz, SECONDED by Director Kinney, that the Five-Year Financial Plan 2018-2022 for Electoral Area E Administration, Function 121, be approved as presented.

**120-2018**

**CARRIED**

9.4 Elections – Function 130

MOVED by Director Racz, SECONDED by Director Kinney, that the Five-Year Financial Plan 2018-2022 for Elections, Function 130, be approved as presented.

**121-2018**

**CARRIED**

9.5 Grant-in-Aid (All) – Function 170

MOVED by Director Kinney, SECONDED by Director Franzen, that the Five-Year Financial Plan 2018-2022 for Grant-in-Aid (All), Function 170, be approved as presented.

**122-2018**

**CARRIED**

## 9.6 Grant-in-Aid Area A – Function 171

MOVED by Director Racz, SECONDED by Director Franzen, that the Five-Year Financial Plan 2018-2022 for Grant-in-Aid Area A, Function 171, be approved as presented.

**123-2018**

**CARRIED**

## 9.7 Grant-in-Aid Area C – Function 172

MOVED by Director Franzen, SECONDED by Director Nobels, that the Five-Year Financial Plan 2018-2022 for Grant-in-Aid Area C, Function 172, be approved as presented.

**124-2018**

**CARRIED**

## 9.8 Grant-in-Aid Area D – Function 173

MOVED by Director Franzen, SECONDED by Director Racz, that the Five-Year Financial Plan 2018-2022 for Grant-in-Aid Area D, Function 173, be approved as presented.

**125-2018**

**CARRIED**

## 9.9 Grant-in-Aid Area E – Function 174

MOVED by Director Nobels, SECONDED by Director Martin, that the Five-Year Financial Plan 2018-2022 for Grant-in-Aid Area E, Function 174, be approved as presented.

**126-2018**

**CARRIED**

## 9.10 Member Municipality Debt – Function 190

MOVED by Director Kinney, SECONDED by Director Franzen, that the Five-Year Financial Plan 2018-2022 for Member Municipality Debt, Function 190, be approved as presented.

**127-2018**

**CARRIED**

## 9.11 Sandspit Fire – Function 210

MOVED by Director Franzen, SECONDED by Director Nobels, that the Five-Year Financial Plan 2018-2022 for Sandspit Fire, Function 210, be approved as presented.

**128-2018**

**CARRIED**

## 9.12 Emergency Programming – Areas A &amp; C – Function 220

MOVED by Director Nobels, SECONDED by Director Farnzen, that the Five-Year Financial Plan 2018-2022 for Emergency Programming – Areas A & C, Function 220, be approved as presented.

**129-2018**

**CARRIED**

## 9.13 Emergency Programming – Area D – Function 227

MOVED by Director Racz, SECONDED by Director Nobels, that the Five-Year Financial Plan 2018-2022 for Emergency Programming – Area D, Function 227, be approved as presented.

**130-2018**

**CARRIED**

## 9.14 Emergency Programming – Area E – Function 229

MOVED by Director Franzen, SECONDED by Director Nobels, that the Five-Year Financial Plan 2018-2022 for Emergency Programming – Area E, Function 229, be approved as presented.

**131-2018**

**CARRIED**

## 9.15 Islands Solid Waste – Function 310-319

MOVED by Director Franzen, SECONDED by Director Martin, that the Five-Year Financial Plan 2018-2022 for Islands Solid Waste, Function 310-319, be approved as presented.

**132-2018**

**CARRIED**

## 9.16 Regional Recycling (Mainland) – Function 340

MOVED by Director Kinney, SECONDED by Director Nobels, that the Five-Year Financial Plan 2018-2022 for Regional Recycling (Mainland), Function 340, be approved as presented.

**133-2018**

**CARRIED**

## 9.17 Rural Land Use Planning – Function 510

MOVED by Director Racz, SECONDED by Director Kinney, that the Five-Year Financial Plan 2018-2022 for Rural Land Use Planning, Function 510, be approved as presented.

**134-2018**

**CARRIED**

## 9.18 Economic Development – Function 570

MOVED by Director Racz, SECONDED by Director Franzen, that the Five-Year Financial Plan 2018-2022 for Economic Development, Function 570, be approved as presented.

**135-2018**

**CARRIED**

## 9.19 Prince Rupert Regional Archives – Function 710

MOVED by Director Kinney, SECONDED by Director Nobels, that the Five-Year Financial Plan 2018-2022 for Prince Rupert Regional Archives, Function 710, be approved as presented.

**136-2018**

**CARRIED**

## 9.20 North Pacific Cannery – Function 715

MOVED by Director Franzen, SECONDED by Director Bergman, that the Five-Year Financial Plan 2018-2022 for North Pacific Cannery, Function 715, be approved as presented.

**137-2018**

**CARRIED**

## 9.21 Haida Gwaii Museum – Function 720

MOVED by Director Martin, SECONDED by Director Racz, that the Five-Year Financial Plan 2018-2022 for Haida Gwaii Museum, Function 720, be approved as presented.

**138-2018**

**CARRIED**

## 9.22 Vancouver Island Regional Library – Function 725

MOVED by Director Martin, SECONDED by Director Racz, that the Five-Year Financial Plan 2018-2022 for Vancouver Island Regional Library, Function 725, be approved as presented.

**139-2018**

**CARRIED**

## 9.23 Haida Gwaii Recreation – Function 730

MOVED by Director Franzen, SECONDED by Director Racz, that the Five-Year Financial Plan 2018-2022 for Haida Gwaii Recreation, Function 730, be approved as presented.

**140-2018**

**CARRIED**



## 9.24 Sandspit Community Hall – Function 735

MOVED by Director Martin, SECONDED by Director Racz, that the Five-Year Financial Plan 2018-2022 for Sandspit Community Hall, Function 735, be approved as presented.

**141-2018****CARRIED**

## 9.25 Mainland Recreation Area A – Function 751

MOVED by Director Nobels, SECONDED by Director Franzen, that the Five-Year Financial Plan 2018-2022 for Mainland Recreation Area A, Function 751, be approved as presented.

**142-2018****CARRIED**

## 9.26 Mainland Recreation Area C – Function 752

MOVED by Director Franzen, SECONDED by Director Racz, that the Five-Year Financial Plan 2018-2022 for Mainland Recreation Area C, Function 752, be approved as presented.

**143-2018****CARRIED**

## 9.27 Feasibility Studies – Function 901

MOVED by Director Kinney, SECONDED by Director Franzen, that the Five-Year Financial Plan 2018-2022 for Feasibility Studies, Function 901, be approved as presented.

**144-2018****CARRIED**

## 9.28 Sandspit Water – Function 810

MOVED by Director Kinney, SECONDED by Director Franzen, that the Five-Year Financial Plan 2018-2022 for Sandspit Water, Function 810, be approved as presented.

**145-2018****CARRIED****10. NEW BUSINESS**

None.

**11. OLD BUSINESS**

None.

**12. PUBLIC INPUT**

There were 0 questions from the public.

**13. IN CAMERA**

None.

**14. ADJOURNMENT**

MOVED by Director Franzen, SECONDED by Director Nobels, that the North Coast Regional District Regular Board meeting be adjourned at 7:24 p.m.

**146-2018****CARRIED**

*Approved and adopted:*

*Certified correct:*

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***Chair***

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***Corporate Officer***



**NORTH COAST REGIONAL DISTRICT  
ELECTORAL AREA ADVISORY COMMITTEE**

**MINUTES** of the Electoral Area Advisory Committee meeting held at 344 2<sup>nd</sup> Avenue West in Prince Rupert, B.C. on Friday, November 24, 2017 at 6:15 p.m.

**PRESENT**

Chair: Des Nobels, Electoral Area A

Directors: Karl Bergman, Electoral Area C  
Bill Beldessi, Electoral Area E

Regrets: Michael Racz, Electoral Area D

Staff: D. Chapman, Chief Administrative Officer  
D. Fish, Corporate Officer  
S. Gill, Treasurer

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**1. CALL TO ORDER 6:02 p.m.**

**2. CONSIDERATION OF AGENDA**

MOVED by Director Beldessi, SECONDED by Director Bergman, that the November 24, 2017 Electoral Area Advisory Committee agenda be adopted as presented.

**027-2017**

**CARRIED**

**3. MINUTES**

3.1 Minutes of the Electoral Area Advisory Committee meeting held September 22, 2017

MOVED by Director Bergman, SECONDED by Director Beldessi, that the minutes of the September 22, 2017 Electoral Area Advisory Committee meeting be adopted as presented.

**028-2017**

**CARRIED**

**4. FINANCE**

None.

**5. CORRESPONDENCE**

None.

**6. REPORTS**

None.

**7. NEW BUSINESS**

- 7.1 Tlell Fall Fair Committee application to Northern Development Initiative Trust's Community Halls and Recreation Facilities Program

MOVED by Director Beldessi, SECONDED by Director Bergman, that the Tlell Fall Fair Committee's application to Northern Development Initiative Trust's Community Halls and Recreation Facilities program be received;

AND THAT the Electoral Area Advisory Committee recommend the Board of the North Coast Regional District support the Tlell Fall Fair Committee's application to Northern Development Initiative Trust's Community Halls and Recreation Facilities program in the amount of \$15,276, to be drawn from the North Coast Regional District nominal account.

**029-2017**

**CARRIED**

- 7.2 Haida Gwaii Museum application to Northern Development Initiative Trust's Marketing Initiatives Program

MOVED by Director Beldessi, SECONDED by Director Bergman, that the Haida Gwaii Museum's application to Northern Development Initiative Trust's Marketing Initiatives program be received;

AND THAT the Haida Gwaii Museum's application to Northern Development Initiative Trust's Marketing Initiatives program be deferred to a later meeting date.

**030-2017**

**CARRIED**

**8. OLD BUSINESS**

None.

**9. PUBLIC INPUT**

There were 0 questions from the public.

**10. IN CAMERA**

None.

**11. ADJOURNMENT**

MOVED by Director Beldessi, SECONDED by Director Bergman, that the meeting be adjourned at 6:28 p.m.

**031-2017**

**CARRIED**

Approved & Adopted:

Certified correct:

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Chair

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Corporate Officer



## NORTH COAST REGIONAL DISTRICT

### MORESBY ISLAND MANAGEMENT STANDING COMMITTEE

**MINUTES** of the Regular Meeting of the Moresby Island Management Standing Committee (MIMSC) held at Sandspit Community Centre, Sandspit, B.C. on January 29, 2018 at 7:00 PM.

**Adopted March 6, 2018**

**PRESENT** Behn Cochrane, Bill Quaas, Stan Hovde

**ABSENT** Absent: Gail Henry, Bill Beldessi

Chair Gail Henry

Vice Chair Behn Cochrane

Staff Barb Parser

Public 6

**1. CALL TO ORDER 7:14 PM**

**2. CONSIDERATION OF AGENDA (additions/deletions)**

2.1 Agenda January 2018

**001-2018** MOTION to adopt agenda as amended moved by Stan Hovde, seconded by Bill Quaas, Carried

**3. MINUTES & BUSINESS ARISING FROM MINUTES**

3.1 Minutes December 2017

**002-2018** MOTION to adopt and file December Minutes, moved by Stan Hovde, seconded by Bill Quaas, Carried

**4. DELEGATIONS**

4.1 Evan Putterill-Gwaii Tel-City West Sub-Sea Fibre Project

**003-2018** MOTION to invite Gwaii Communications to next MIMSC meeting, March 6th to provide an update moved by Bill Quaas, seconded by Stan Hovde, Carried

4.2 MIAPC-Doug Gould-Update MMAC LOO Renewal Application

**5. CORRESPONDENCE**

5.1 VIRL Sandspit-SD50 Reply, Community Concerns

**004-2018** MOTION to receive and file correspondence from SD50 moved by Bill Quaas, seconded by Stan Hovde, Carried

5.2 WCB Training-Email from Joan Perry

**005-2018** MOTION to receive and file correspondence received from Joan Perry moved by Bill Quaas, seconded by Stan Hovde, Carried

**6. REPORTS – RESOLUTIONS**

6.1 Water Operators Report

6.2 Directors Report - None

**006-2018** MOTION to receive and file reports 6.1, 6.2 moved by Bill Quaas, seconded by Stan Hovde, Carried

**7. OLD BUSINESS**

7.1 AED in Post Office-Expired Battery, Check Paddles

**007-2018** MOTION that MIMSC seek to enter into an agreement with RD and BC Pad program moved by Stan Hovde, seconded by Bill Quaas, Carried

7.2 Electronic Vote: Ratification of Motion, SVFD Letter of Support for funding from GT Major Contributions Fund

**008-2018** MOTION to ratify electronic vote motion 008-2018 moved by Bill Quaas, seconded by Stan Hovde, Carried

**8. NEW BUSINESS** None

**9. PUBLIC INPUT**

**10. IN CAMERA**

**11. ADJOURNMENT**

**009-2018** Motion to Adjourn by Behn Cochrane, 8:10 PM, Carried

Approved and adopted:

Certified correct:

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Chair

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Secretary

**North Coast Regional District**  
**Cheques payable over \$5,000 - FEBRUARY, 2018**

<b>Payable To</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
Big Red Enterprises Ltd.	6-Feb	\$ 17,310.57	January Garbage Collection
Pacific Blue Cross	6-Feb	\$ 7,194.61	January PBC & BC Life Premiums
Kitimat-Stikine RD	6-Feb	\$ 27,722.60	NWRBC Contribution for 2017
Ticker's Hauling & Storage	6-Feb	\$ 7,402.50	Transport recyclables and building, cube van, excavator, forklift & porto toilet rental
Upanup Studios	6-Feb	\$ 11,746.35	RD Rebranding & Website Projects
Municipal Pension Plan	7-Feb	\$ 6,554.61	Payroll Remittance (PP3-2018)
Receiver General	7-Feb	\$ 11,786.70	Payroll Remittance (PP3-2018)
Municipal Pension Plan	27-Feb	\$ 6,537.84	Payroll Remittance (PP4-2018)
Receiver General	27-Feb	\$ 13,887.07	Payroll Remittance (PP4-2018)

<b>CHEQUES OVER \$5,000:</b>	<b>\$</b>	<b>110,142.85</b>
<b>CHEQUES UNDER \$5,000:</b>	<b>\$</b>	<b>51,153.39</b>
<b>TOTAL CHEQUES:</b>	<b>\$</b>	<b>161,296.24</b>





MAR 01 2018

His Worship  
Mayor Greg Martin  
Village of Queen Charlotte  
903A Oceanview Drive  
Queen Charlotte BC V0T 1S0

Reference: 273378

Dear Mayor Martin,

**Re: BC Ferries North and Mid-Coast**

My colleague, the Honourable Carole James, Minister of Finance, asked me to respond on her behalf to your email regarding ferry services for the north and mid-coast.

The service cuts in 2014 disproportionately affected the northern routes. Haida Gwaii, Prince Rupert and Port Hardy have all been hit by the reduction in service. I am particularly troubled by the impact of the loss of evening service between Skidegate and Allford Bay, which has been devastating to residents of, and those who work, in Sandspit.

As you may be aware, our government is carrying out a comprehensive operating review of BC Ferries. I have raised concerns about the northern routes with the special advisor conducting the review, Blair Redlin. For your interest, the [terms of reference for this review](#) are available on our website.

The budget released this week includes a roll back of fares, by 15 percent, on all routes, except those from Vancouver Island to the Lower Mainland. These reductions will come into effect on April 1. The affordability of the coastal ferry service is a key priority for our government.

I have taken the liberty of sharing your email with Mark Collins, President and CEO of BC Ferries, so he, too, is aware of the matters you have raised. Under its service contract with the Province, BC Ferries has the flexibility to alter the sailing schedule and add service.

.../2

- 2 -

Thank you for taking the time to write.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Claire Trevena', with a long horizontal stroke extending to the right.

Claire Trevena  
Minister

Copy to: Premier John Horgan

Honourable Carole James  
Minister of Finance  
MLA, Victoria-Beacon Hill

Jennifer Rice  
MLA, North Coast

Mark Collins, President and CEO  
BC Ferries

Blair Redlin, Special Advisor

**nathan cullen**

MEMBER OF PARLIAMENT / SKEENA-BULKLEY VALLEY



260 Wellington Building  
House of Commons  
Ottawa, ON K1A 0A6  
613-993-6654

Dear Chairperson Barry Pages and Council,

The recent Passenger Transportation Board decision on Greyhound was deeply disappointing to many of us and those we represent.

It is likely to hit our region hard and with the termination of service due June 1, we have only a short time to find solutions that will allow our people to travel safely across the Northwest. That is why it is imperative that we get support from the federal government to provide safe and reliable public transit.

The people in the Northwest are resilient and that by working together we can overcome any obstacle that we may face. The BC Shuttle Bus that started in Smithers which connects all the way to Prince George is an example of community leaders, advocates and governments from the north coming together to address safety and affordability on Highway 16. The shuttle service was not meant as a replacement and we will need to fill that void left behind by Greyhound.

I am asking you to support our call to bring the federal government to the table to work with us toward a long term solution. Please consider sending us a letter supporting this cause and we will include it in our call to the federal government and ensure that they hear our concerns.

We can work toward ensuring that Highway 16, the 'Highway of Tears', has viable transportation options for people particularly the most vulnerable in our communities.

Sincerely,

A handwritten signature in dark ink, appearing to read "N. Cullen", is located below the "Sincerely," text.

Nathan Cullen

MP, Skeena-Bulkley Valley

**NCRD INFO**

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**From:** Andy Shadrack <ashadra@telus.net>  
**Sent:** Saturday, March 10, 2018 8:06 AM  
**To:** Cleclerc@terrace.ca; mayor@mcbride.ca; porteous@endingviolence.org; mayor@district.vanderhoof.ca; bigjohn4@telus.net; mayor@princerupert.ca; district@rdffg.bc.ca; prrd.dc@prrd.bc.ca; info@rdks.bc.ca; justask@northernrockies.ca; richard.cannings@parl.gc.ca; traymond@fvrd.ca; cnewsom@gochetwynd.com; midwaybc@shaw.ca; Todd.Doherty@parl.gc.ca; dwalsh@kamloops.ca; mayor@kamloops.ca; admin@dawsoncreek.ca; info@fortstjohn.ca; admin@oliver.ca; smckortoff@osoyoos.ca; jlightfoot@lytton.ca; info@hazelton.ca; admin@village.clinton.bc.ca; info@ncrdbc.com; 'ubcm@ubcm.ca'; 'ed@akblg.ca'; 'Wayne.Stetski.C1A@parl.gc.ca'; Michelle.Mungall.MLA@leg.bc.ca; gladysatrill@gmail.com; info@nelsonseniors.ca; info@fortnelsonchamber.com; fsjwrs@telus.net; info@rdos.bc.ca; rob11gay@gmail.com; gdwilkie@cyberlink.bc.ca; wndbooth@gmail.com; s.janewalter@gmail.com; arichmond@cariboord.ca; mcampsall@cariboord.ca; bsimpson@cariboord.ca; rwilliam@cariboord.ca  
**Cc:** Louise Gmail; Aimee Watson; Dana Burgess; Bob Adams; Bruce Gardave; Charlene Bondroff; Corrine Younie; Dan Danforth; Diane Lockwood; Elizabeth Brandrick; Frank Beresford; Gerry Tennant; Linda Martin; Lynda Beddow; Michael Dailly; Pegasus McGauley; Ramona Faust; Randi Jensen; Sandra Rempel; Sharman Thomas; Tom Newell; Valerie Warmington; Vickie Fitzpatrick; Walter Popoff  
**Subject:** Passenger Transportation Board Decision Appeal

Kaslo

Saturday, March 10th

Dear Regional District Chairs, Mayors, Directors, Councillors, and other advocates for public transportation.

I am a retired Director from the Regional District Central Kootenay, and a Past President of AKBLG who served on the Board of UBCM simultaneously. I am emailing you because you and your First Nation, or Regional District, or Council or organization made representation to the Passenger Transportation Board prior to their recent decision to allow Greyhound to abandon and/or reduce passenger transportation service in the Interior of BC. After contacting the PTB on decision

256-17 I have found the grounds for reconsideration to be quite narrow, but will be filing the objection below before the March 20th appeal deadline. I, like you, am not asking the PTB to resuscitate the Greyhound service, but am simply asking for governments at various levels to be given time to consider how best to put an essential bus service in place. Letters of support from you for my appeal would be most appreciated. If you have any suggestions as to how I could improve my appeal, I think the eloquence of your concerns comes out very well in the PTB decision, please do not hesitate to contact me. Please feel free to circulate this email to other levels of government, organizations and individuals who might like to make comment to the PTB.

Respectfully,  
 Andy Shadrack

\*\*\*\*\*

Having read the Passenger Transportation Board decision 256-17 Greyhound application, and now being fully aware of the limitations placed on the Board by the provisions of the Passenger Transportation Act, I can find no fault in the decision of the Board to allow Greyhound to eliminate Routes K, I1, I2, J, L1 and L2 or for allowing reduction in frequency of service to Routes A, B1, B2, C, D, E, G, N, P and S1.

I do think, however, that the Board erred in procedure, under 21(4)(b), to protect the public interest under 28(1)(a) when it failed to consult governments, both provincial and local, and the health authorities, First Nations, and federal government as to timing of these decisions.

The Board, I humbly submit, should be aware, and should therefore have taken into account, the budgeting cycles under which governments, both provincial and local, and the health authorities, First Nations and federal departments operate, and should therefore know that a date of May 31st/June 1st, 2018 for elimination and reduction in service on certain routes is wholly inadequate for both consultation and alternative arrangements to Greyhound service to be made by said governments.

The same is true for any private carriers who might want to consider operating any service on these routes, in terms of their need to consult with governments, both provincial and local, and health authorities, First Nations and federal departments, and then come before the Passenger Transportation Board to obtain a licence to operate.

I therefore apply to the Board for a reconsideration and a variance as to timing of said decisions for the above routes from May 31st/June 1st 2018 to June 1st, 2019.

I will not reiterate all that the Board itself stated in its decisions in 256-17, other than to state that I believe that the public will be better served under 28(1)(a) if sufficient time was given to seamlessly transition from the Greyhound Bus service to some other private carrier or public transit service or some combination thereof.

All of which is respectfully submitted,  
Andy Shadrack

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This email has been checked for viruses by Avast antivirus software.  
<https://www.avast.com/antivirus>



**Box 484, Kaslo  
British Columbia, V0G 1M0**



**Phone: (250)353-7350  
E-Mail: ashadra@telus.net**

February 16<sup>th</sup>, 2018

Passenger Transportation Board  
202-940 Blanshard Street  
P0 Box 9850 Station Provincial Government  
Victoria, BC  
V8W 9T5

To Whom It May Concern:

Re: 256-17 Decision of February 20<sup>th</sup>, 2018: Greyhound Canada Transportation ULC – Passenger Transportation Licence 70414

Having read the Passenger Transportation Board decision 256-17 on the Greyhound Canada Transportation ULC application to amend Passenger Transportation Licence 70414, and now being fully aware of the limitations placed on the Board by the provisions of the Act, I can find no fault in the decision of the Board to allow Greyhound to eliminate Routes E2(b), K, I1, I2, J, L1 and L2 or for allowing reduction in frequency of service to Routes A, B1, B2, C, D, E, G, N, P and S1.

I do, however, think that the Board erred in procedure, under 21(4)(b), to protect the public interest under 28(1)(a) when it failed to consult governments, both provincial and local, and the health authorities, First Nations, and federal government as to timing of these Passenger Transportation Board decisions.

The Board, I humbly submit, should be aware, and should therefore have taken into account, the budgeting cycles under which governments, both provincial and local, and the health authorities, First Nations and federal departments operate, and should therefore know that a date of May 31st/June 1st for elimination of certain routes and 14 days for reduction in service of certain routes is wholly inadequate for both consultation and alternative arrangements to Greyhound service to be made by said governments.

The same is true for any private carriers who might want to consider operating any service on these routes, in terms of their need to consult with governments, both provincial and local, and health authorities, First Nations and federal departments, and then come before the Passenger Transportation Board to obtain a licence to operate.

I therefore apply to the Board for a reconsideration and a variance as to timing of said Board decisions for the above routes from May 31st/June 1st 2018 and 14 days notice to June 1st, 2019.

I will not reiterate all that the Board itself stated in its decisions in 256-17, other than to state that I believe that the public will be better served under 28(1)(a) if sufficient time was given to seamlessly transition from the Greyhound Bus service to some other private carrier or public transit service or some combination thereof.

All of which is respectfully submitted,

Andy Shadrack



February 20, 2018

Re: NCLGA February Board Report

Dear Mayors, Chairs, Councillors and Directors,

This is a brief NCLGA Board Report to keep you updated on your area association's most recent news:

#### **Successful Mayors and Chairs Meeting**

We had capacity attendance for the second Northern Mayors and Chairs Roundtable. Decision makers discussed a plethora of issues but concentrated on some main themes throughout the session: Housing, the opioid crisis, reconciliation, emergency preparedness, health care and an overall need for regional unity when it comes to advocacy. Mark your calendars: The NCLGA has secured the same space for January 21<sup>st</sup>, 2019.

#### **Facilitate meetings with ministers**

Over the coming months the NCLGA board will be looking at facilitating conversations between the Provincial government and our members around Emergency Preparedness, Housing and the Environmental Review Process. This is a big undertaking that involves a lot of variables, including the coordination of ministerial and staff schedules, meeting times and availability of our members, etc. I will keep you updated as plans progress. If you are interested in taking part in meetings in Victoria, please let me know. Our goal is to have five Mayors/Chairs that represent the width and breadth of the region.

#### **UBCM Resolutions**

As you know, the resolutions process isn't a straight forward, clear indication of specific local government priorities and perspectives. Sometimes resolutions touch on subject matter that is outside the jurisdiction of local governments, or beyond the interests of community decision makers. There is also the ever-present question about the effectiveness of the current resolutions process in BC. At the Mayors and Chairs Roundtable, I committed to bringing these and other resolutions based issues to the next UBCM

**RECEIVED MAR - 5 2017**

convention for discussion. Our board will be looking further into how best to do this between now and September.

### **First Nations Engagement**

Chief Dominic Frederick and Councillor Dolleen Logan of the Lheidli T'enneh Nation were part of the Roundtable on January 19<sup>th</sup>. Their inclusion was much appreciated by all parties, and will be something the NCLGA looks at moving forward. I will be bringing the issue of First Nations inclusion to our next board meeting for discussion. My sincere hope is that First Nations will be fully involved in NCLGA planning and events moving forward.

### **Executive Director Position**

After five years with the NCLGA Board, staff has decided not to renew their contract. The Board of Directors is working on a succession plan and will have more information in the weeks ahead.

### **Conference**

NCLGA Conference planning is ahead of schedule and registrations are higher than expected. Central Mountain Air has agreed to increase its capacity on an as needed basis to ensure they get NCLGA participants get to Fort Nelson in May. Please make sure you go to [www.nclga.ca](http://www.nclga.ca) and register for your 63<sup>rd</sup> NCLGA Conference ASAP as space is limited.

### **NCLGA Video**

The NCLGA Board Commissioned a video to highlight the organization and to help us in our advocacy efforts. The board looks forward to the release at our 2018 AGM.

### **Call for Executive Nominations**

As the NCLGA's 2017/2018 term comes to an end, we are reminding members that we are accepting nominations for the 2018/2019 Board. If you are interested in running for the NCLGA Board, be sure to send in your nomination letter from your board or council to [Admin@nclga.ca](mailto:Admin@nclga.ca). The deadline for sending in your nominations is March 23<sup>rd</sup>, 2018, and the nominations package can be found on the NCLGA website.

### **Website Reminder**

Almost anything you need to know about your area association is available at [www.nclga.ca](http://www.nclga.ca). From policy manuals, how to bid on conventions and the community leadership awards to lists of members, strategic



planning and resolutions; it is a one stop shop for local government leaders and stakeholders alike. We have also created a searchable component to the website to assist in your advocacy efforts and resolution writing.

If you have any questions about these topics or any other NCLGA related issues, please don't hesitate to connect with any of your NCLGA Board members:

Shaely Wilbur, Councillor	City of Dawson Creek	President
Gord Klassen, Councillor	City of Fort St. John	1 <sup>st</sup> Vice President
Laurie Walters, Councillor	City of Williams Lake	2 <sup>nd</sup> Vice President
Laurey-Anne Roodenburg, Councillor	City of Quesnel	Past President
Cheryl Shuman, Councillor	City of Dawson Creek	Director At Large
Sarrah Storey, Councillor	Village of Fraser Lake	Director At Large
Lara Beckett, Director	Regional District of Fraser-Fort George	Director at Large
Brad Sperling, Director	Peace River Regional District	Appointed Regional Representative
Dave MacDonald, Mayor	District of Port Edward, North Coast Regional District	Appointed Regional Representative
Lynne Christiansen, Councillor	City of Terrace, Kitimat-Stikine Regional District	Appointed Regional Representative
Joan Sorley, Director	Cariboo Regional District	Appointed Regional Representative
Shane Brien, Mayor	District of Houston, Bulkley-Nechako Regional District	Appointed Regional Representative
Pat Crook, Mayor	District of Mackenzie, Regional District of Fraser-Fort George	Appointed Regional Representative
Lorraine Gerwing, Councillor	Fort Nelson, Northern Rockies Regional Municipality	Appointed Regional Representative

We greatly appreciate your hard work and dedication to making central and northern BC the best place in the world to live, work and play.

Sincerely,



Shaely Wilbur  
NCLGA President



RECEIVED FEB 21 2018

February 2018

Dear Member,

It's a pleasure to extend greetings on behalf of the Trans Canada Yellowhead Highway Association. We sincerely hope that 2017 has been a good year for you and that 2018 will meet and exceed any expectations.

The TCYHA has had another busy year. For your information, we've attached an "Advocacy Update" that identifies some of the more recent lobbying efforts by the Association over the last while.

Clearly we're having an impact. And it stems largely from the fact of our membership spans across all four western Provinces. We wish to continue that influence. As well, through review of our members and executive, we will consider future direction and the feasibility of our current mandate against other options.

I would like to take this opportunity to invite you to participate in our 72<sup>nd</sup> Annual General Meeting to be held April 6<sup>th</sup> in Edmonton. We are pleased to once again have Federal Minister Amarjeet Sohi present to us. We have some vacancies in our Board Directors so please consider supporting your Association in a more direct way and ensure your Province and colleagues are effectively represented.

We appreciate your participation in the Association and we have included a membership renewal for 2018 for your consideration. We look forward to working with you in the future. Please contact the Association if you have any questions.

We wish you a Happy New Year and a safe and prosperous 2018.

Yours truly,

Sandy Salt  
President, TCYHA  
(Councillor, Valemount BC)



*By working together we've come a long way ...*



*... by continuing to work together we can do more !!*



## TRANS CANADA YELLOWHEAD HIGHWAY #16 & BC YELLOWHEAD #5 ADVOCACY UPDATE

Following are some announcements from Provincial / Federal Governments on areas the TCYHA has been advocating on your behalf:

- From Gov of BC: Pre-construction work has begun between Barriere and Little Fort in preparation for more new passing lanes along Highway 5 near Darfield. Contract awarded to construct passing lanes near Darfield / Barriere.
- From Gov of BC: Construction is nearing completion on the Vinsulla passing lanes project south of McLure (north of Kamloops). The Vinsulla project includes a 2.2 km northbound passing lane and a commercial vehicle pullout.
- From Gov of BC: construction will begin Spring 2018 to replace the rail level crossing on #16 at Mile 28 Duamont with a grade-separated fly-over.
- From Gov of BC: improvements being prepared for the intersection of #16 and #37
- From Gov of Saskatchewan: An estimated \$52.4 million Highway 16 project east of Saskatoon that will improve safety and support the economy is targeted to open to traffic one year early.
- From Gov of Saskatchewan: New Highway 16 Twinning Project East of Saskatoon to Clavet completed; TCYHA invited to ribbon-cutting ceremony to open the section.
- From Gov of Canada Senate: Senator Black welcomes opportunity to discuss the role that Trans Canada Yellowhead Highway #16 can play in the Senate's "Tear Down These Walls" initiative.
- From Gov of Alberta: Alberta Government confirms it would cover its share of the cost of upgrading Yellowhead Trail in Edmonton. AB Minister Mason acknowledges TCYHA role in the decision in AB Transp social media, Fed Minister Sohi recognizes TCYHA's influence in Gov of Canada's decision during his speech at TCYHA 2017 AGM.
- From Gov of Manitoba: Completion of paving 34 kms of passing lanes west of Neepawa.
- From Gov of BC: Free, public Wi-Fi will soon be installed at the Highway 16 Mt. Terry Fox rest area six kilometers east of Tete Jaune. Wider cell coverage added along #16.
- From Gov of Alberta: Completed construction of a pass-holder's lane at Jasper Gate.
- From Gov of Alberta: Completed a functional planning study for twinning from Hinton to Jasper National Park boundary.
- From Gov of Manitoba: MIT confirms that renewing #16 through Neepawa remains one of MIT's priorities in the area.

By leveraging this collective voice, known as the TCYHA, we continue to influence Federal & Provincial governments to bring about needed highway infrastructure improvements.

February 27, 2018

North Coast Regional District  
Suite 14 - 342 3<sup>rd</sup> Avenue West  
Prince Rupert, BC V8J 1L5

**Attention:** Chair Barry Pages

Dear Chair Pages:

**Subject: 2018 Grant Writing Support Funding  
Northern Development Project Number 5385 20**

The Northern Development Initiative Trust board appreciates your interest and application to the 2018 Grant Writing Support program. The purpose of this funding is to provide grant writing support for priority community projects and to provide assistance to non-profits and First Nations located in or near your community. We are pleased to advise you that your application has been approved for a rebate grant of up to \$8,000 toward a community grant writing position. Northern Development is flexible as to when you contract or hire these services during 2018.

The North Coast Regional District must submit a completed Grant Writing Support program reporting form which can be found on Northern Development's website at [www.northernddevelopment.bc.ca/funding-programs/capacity-building/grant-writing-support/](http://www.northernddevelopment.bc.ca/funding-programs/capacity-building/grant-writing-support/). This report must verify a minimum of \$10,500 in wages or contract payments, a minimum of 400 hours spent on grant writing services, and a minimum of \$200,000 of grant applications during the approved calendar year. The minimum requirements must be met in order for Northern Development to issue the full \$8,000 rebate. Complete reporting is required prior to February 28, 2019.

The Northern Development Board wants to see the North Coast Regional District reach its economic potential and we look forward to being a partner in that endeavor.

Sincerely,

Joel McKay  
Chief Executive Officer

c: Doug Chapman, Chief Administrative Officer, North Coast Regional District  
Daniel Fish, Corporate Officer, North Coast Regional District  
Janine North, Executive Director, Misty Isles Economic Development Society



February 20, 2018

North Coast Regional District  
Suite 14 - 342 3<sup>rd</sup> Avenue West  
Prince Rupert, BC V8J 1L5

**Attention:** Chair Barry Pages

Dear Chair Pages:

**Subject: 2018 Economic Development Capacity Building  
Northern Development Project Number 5447 20**

Thank you for your application to the 2018 Economic Development Capacity Building program. Northern Development is pleased to advise you that your application has been approved up to \$50,000 to support your community in its efforts to develop the local and regional economy.

Funding under the 2018 Economic Development Capacity Building program is provided as a reimbursement upon Northern Development's receipt of reporting documents. Complete reporting is required prior to February 28, 2019. Reporting must include a completed Economic Development Capacity Building program reporting form which can be found on Northern Development's website at [www.northerndevelopment.bc.ca/funding-programs/capacity-building/economic-development-capacity-building/](http://www.northerndevelopment.bc.ca/funding-programs/capacity-building/economic-development-capacity-building/).

The Northern Development Board wants to see the North Coast Regional District reach its economic potential and we look forward to being a partner in that endeavor.

Sincerely,

  
Joel McKay  
Chief Executive Officer

- c: Doug Chapman, Chief Administrative Officer, North Coast Regional District  
Daniel Fish, Corporate Officer, North Coast Regional District  
Janine North, Executive Director, Misty Isles Economic Development Society

March 2, 2018

RECEIVED MAR - 9 2018



TransCanada Corporation  
450 – 1<sup>st</sup> Street S.W.  
Calgary, AB, Canada T2P 5H1

**Tel:** 403-920-6491  
**Emergency:** 1-855-253-0099  
**Email:**  
princerupertgas@transcanada.com

DOC: PRGT004776-HMA-LA-LT-2642

**RE: NOTIFICATION LETTER  
PRINCE RUPERT GAS TRANSMISSION PROJECT  
LELU ISLAND METER SITE - PERMIT EXTENSION APPLICATION  
LOCATION: UNIT 33, BLOCK K, 103-J-1 & DL 501  
FILE NUMBER: 13-3551  
DISPOSITION: CROWN DISPOSITION - REGIONAL DISTRICT**

This letter is to advise you that in compliance with Section 32 (3) of the *Oil and Gas Activities Act (OGAA)* Prince Rupert Gas Transmission Project (**PRGT**) intends to submit a permit extension application to the BC Oil and Gas Commission (**the Commission**). This permit was previously applied for in 2014, approved in 2015 and there are no changes to the facility and its relationship to your land interest. This is only an application to extend the permit expiry date. Your interest in relation to the Project is shown on the enclosed map with the ID number noted above.

PRGT has approval to construct and operate a sweet natural gas pipeline and associated facilities, approximately 900 km in length, starting from the area near the community of Hudson's Hope, BC. to the proposed Pacific Northwest LNG liquefied natural gas export facility on Lelu Island, near Port Edward, BC. The current permit approval will expire on June 17, 2018, and will be renewed for a total of one year.

Should you have any questions regarding this application, please do not hesitate to contact one of the following representatives.

#### **Company Contact**

Any questions or objections regarding this project can be directed to the following personnel:

**Sandra Dixon** – Project Manager  
**Email:** [sdixon@vertex.ca](mailto:sdixon@vertex.ca)

**Vertex Resources Ltd.**  
**Phone:** 403-229-3969 ext. 682

**Prince Rupert**  
Gas Transmission Project



**Dave Kmet** – Team Lead – BC LNG Land  
Email: [dave\\_kmet@transcanada.com](mailto:dave_kmet@transcanada.com)

**Prince Rupert Gas Transmission Limited  
Partnership**  
Phone: 403-920-7061

Yours truly,

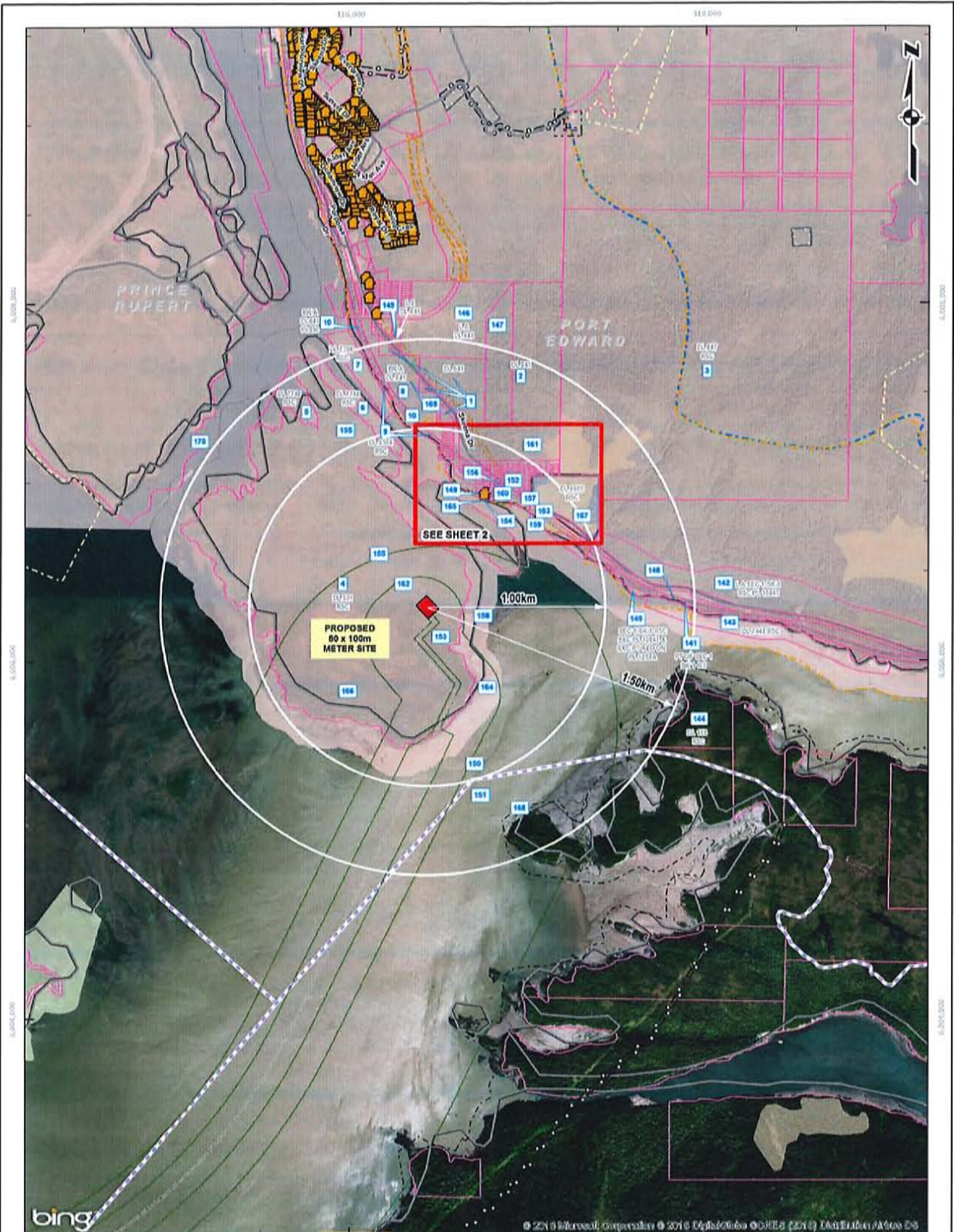
**Prince Rupert Gas Transmission  
Limited Partnership**

Dave Kmet  
Team Lead – BC LNG Land

DK/sd  
Encl.

**Prince Rupert**  
Gas Transmission Project





PROJECT FEATURES	TRANSPORTATION	FORESTRY	MISCELLANEOUS
Proposed Features	Highway	Outlook	Coal Tenure
PROT Study	Paved Road	Forest Cover	Mineral Tenure
Control Boundary	Highway Gravel	Community Forest	Mineral Reserve
Oil and Gas	Leasehold Gravel	Woodlot	Site 100 HCA Permit
Ground Disturbance	Water Road	Tree Farm License	Recreation Protected
Leases	Culvert/Trail	Free Farm License	Grazing Tenure
Pipeline	Forestry Road	Environmental	Trapper
GROWTH TENURES	Rail Trail	Municipal	Guided/Outlier
Waterpower	Railway	First Nations Reserve	Statement of Intent
Windpower		Parcel	Water Works
Agriculture			Residence
Env. Conserv. & Rec.			Trapper Cabin
Industrial			
Communication			
Waterhead			
Utility			
Transportation			
Electric Power Line			
Quarrying			

**Prince Rupert**  
Gas Transmission Project

**TransCanada**  
*In business to deliver*

**PRINCE RUPERT GAS TRANSMISSION LTD.**

1:20,000 CONSULTATION/NOTIFICATION MAP

**FOR: PROPOSED 80 x 100m METER SITE**

**WITHIN UNIT 33 BLOCK K, 103-J-1 & DL 501 (CROWN)**

0 250 500 1,000 1,500 2,000 m

SCALE 1:20,000  
(NAD 1983 UTM ZONE 18Q)

DISCLAIMER: All rights reserved. This map contains confidential and proprietary information. Data contained herein was compiled from third party sources and WSP surveys (DG) Limited Partnership and its employees take no responsibility for the accuracy or completeness of this

WSP FILE NO.: 130412C092R3\_20K\_METER\_SITE.mxd

B.C.O.B.: 103.018

REF. NO.: 13041230K0410

JOB NO.: 010047310

DATE: Feb. 26, 2018

DRAWN BY: LLW

CHECKED: NAR

SHEET: 1 of 10

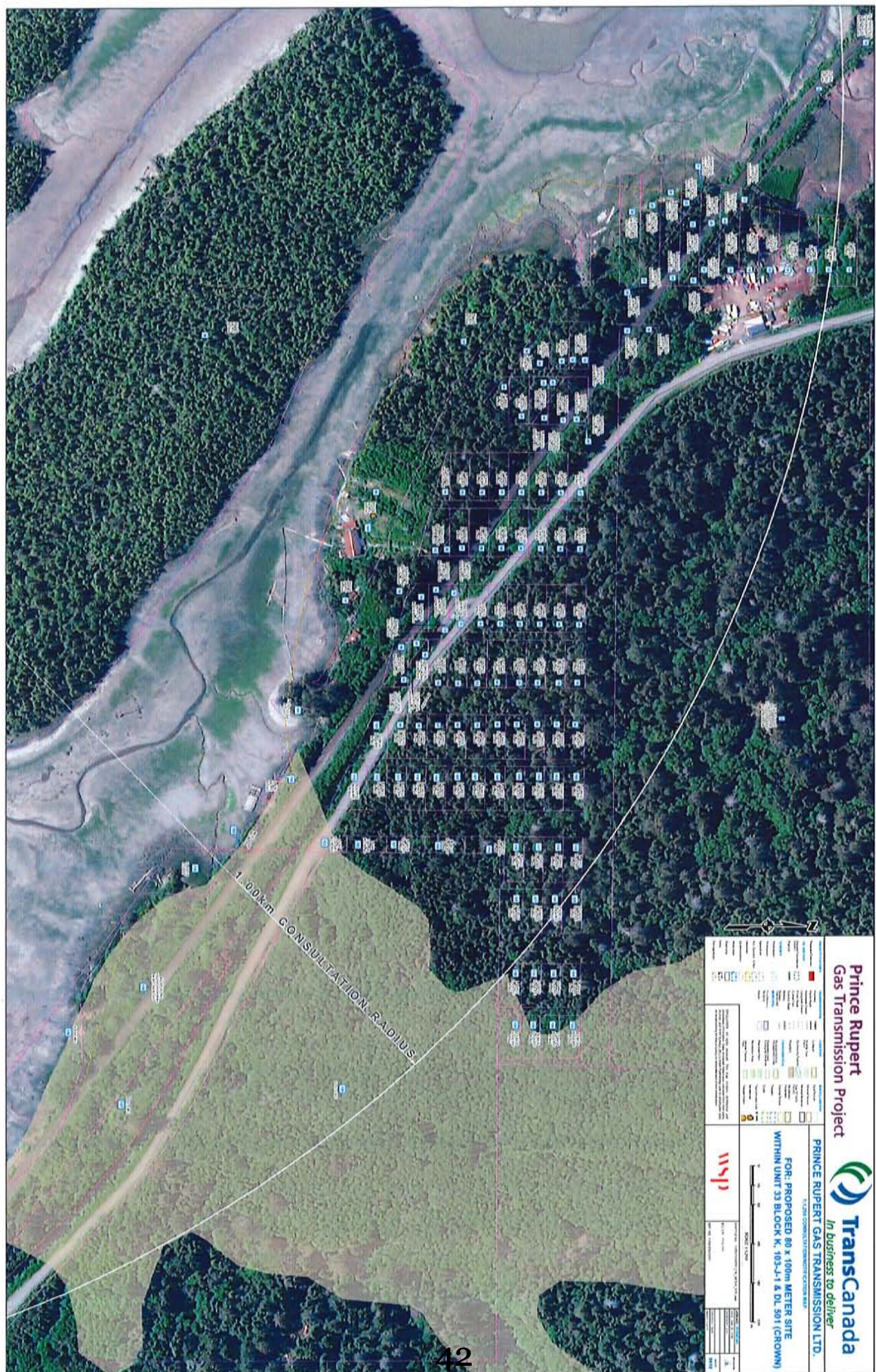
REVISION

3

MADE

2018








# PRINCE RUPERT GAS TRANSMISSION LTD.

## CONSULTATION/NOTIFICATION MAP: LANDOWNER, RESIDENCE & TENURE SUMMARY

FOR: PROPOSED 80 x 100m METER SITE WITHIN UNIT 33 BLOCK K, 103-J-1 & DL 501 (CROWN)

B.C.G.S. 103J.019		WSP File No.: 130412CM02R2A_METER_SITE.mxd			Date: Feb. 26, 2018
	Ref. Dwg. No(s): 130412SK04R0	AFE:	Client File No(s):	Land No.:	Drawn by: LLW

### CONSULTATION RADIUS - 1.00 km

PARCELS					RESIDENCES		
Map ID #	Parcel ID	Parcel Description	Owner	Distance (m)	Map ID #	Distance (m)	
2	--	PT OF PRIMARY: DL 642 PL 30TR1_COAST	NONE	857.05			
4	017-006-813	DL 501 R5C	THE CROWN IN RIGHT OF CANADA AS REPRESENTED BY THE MINISTER OF TRANSPORT C/O PRINCE RUPERT PORT AUTHORITY	0.00			
6	--	DL 7748 R5C	NONE	865.10			
9	015-330-061	DL 6564 R5C EXC PL 2096	GRAND TRUNK PACIFIC RAILWAY COMPANY	896.08			
12	014-813-262	L 2 BK 13 DL 642 R5C PL 864	PATRICK LYLE BOULTON	986.53			
13	014-827-140	L 3 BK 13 DL 642 R5C PL 864	ORIGENE OUELLET	971.42			
14	014-827-166	L 4 BK 13 DL 642 R5C PL 864	ORIGENE OUELLET	956.16			
15	014-827-182	L 5 BK 13 DL 642 R5C PL 864	ORIGENE OUELLET	940.48			
16	014-827-221	L 6 BK 13 DL 642 R5C PL 864 EXC PL 1175	ORIGENE OUELLET	926.08			
17	014-821-788	L 6 BK 13 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	925.36			
18	014-821-796	L 7 BK 13 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	910.17			
19	014-827-247	L 7 BK 13 DL 642 R5C PL 864 EXC PL 1175	ORIGENE OUELLET	912.55			
20	014-821-800	L 8 BK 13 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	895.37			
21	011-156-716	L 8 BK 13 DL 642 R5C PL 864 EXC PL 1175	DISTRICT OF PORT EDWARD	895.30			
22	011-156-783	L 9 BK 13 DL 642 R5C PL 864 EXC PL 1175	DISTRICT OF PORT EDWARD	879.66			
23	014-821-818	L 9 BK 13 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	881.65			
24	011-156-830	L 10 BK 13 DL 642 R5C PL 864 EXC PL 1175	DISTRICT OF PORT EDWARD	864.11			
25	014-821-826	L 10 BK 13 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	868.57			
26	011-156-864	L 11 BK 13 DL 642 R5C PL 864 EXC PL 1175	DISTRICT OF PORT EDWARD	848.54			
27	014-821-834	L 11 BK 13 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	856.12			
28	011-156-899	L 12 BK 13 DL 642 R5C PL 864 EXC PL 1175	DISTRICT OF PORT EDWARD	832.36			
29	014-821-842	L 12 BK 13 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	852.37			
30	014-821-877	L 11 BK 14 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	862.62			
31	014-822-091	L 12 BK 14 DL 642 R5C PL 864 ON PL 1175	CANADIAN NATIONAL RAILWAY COMPANY C/O LAW DEPARTMENT	847.85			
32	014-811-511	L 1 BK 25 DL 642 R5C PL 864 EXC PL 1175	DISTRICT OF PORT EDWARD	810.05			
33	014-821-923	L 1 BK 25 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	820.13			
34	014-811-537	L 2 BK 25 DL 642 R5C PL 864	DISTRICT OF PORT EDWARD	795.23			
35	014-811-545	L 3 BK 25 DL 642 R5C PL 864	DISTRICT OF PORT EDWARD	783.46			
36	014-811-553	L 4 BK 25 DL 642 R5C PL 864	DISTRICT OF PORT EDWARD	772.82			
37	012-454-826	BK 1 DL 642 R5C PL 3010	DISTRICT OF PORT EDWARD	681.41			
38	012-454-885	BK 4 DL 642 R5C PL 3010	DISTRICT OF PORT EDWARD	435.25			
39	014-821-966	L 9 BK 25 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	819.33			
40	016-695-399	L 9 BK 25 DL 642 R5C PL 864 EXC PL 1175	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	838.86			
41	014-821-940	L 8 BK 25 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	809.19			
42	014-811-618	L 8 BK 25 DL 642 R5C PL 864 EXC PL 1175	DISTRICT OF PORT EDWARD	804.71			
43	014-811-529	L 7 BK 25 DL 642 R5C PL 864 EXC PL 1175	DISTRICT OF PORT EDWARD	790.11			
44	014-821-931	L 7 BK 25 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	802.31			
45	014-811-570	L 6 BK 25 DL 642 R5C PL 864	DISTRICT OF PORT EDWARD	775.54			
46	014-811-561	L 5 BK 25 DL 642 R5C PL 864	DISTRICT OF PORT EDWARD	761.55			
47	016-715-837	L 1 BK 24 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	836.15			
48	017-401-569	L 2 BK 24 DL 642 R5C PL 864	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	821.55			
49	016-721-063	L 3 BK 24 DL 642 R5C PL 864	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	807.20			
50	016-721-071	L 4 BK 24 DL 642 R5C PL 864	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	792.88			
51	016-721-080	L 5 BK 24 DL 642 R5C PL 864	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	778.71			
52	016-721-098	L 6 BK 24 DL 642 R5C PL 864	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	764.59			
53	014-811-472	L 7 BK 24 DL 642 R5C PL 864	DISTRICT OF PORT EDWARD	750.48			
54	014-811-481	L 8 BK 24 DL 642 R5C PL 864	DISTRICT OF PORT EDWARD	747.66			
55	016-715-861	L 16 BK 24 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	850.54			
56	016-715-853	L 15 BK 24 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	836.50			



57	016-715-845	L 14 BK 24 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	822.48			
58	016-721-144	L 13 BK 24 DL 642 R5C PL 864	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	808.24			
59	016-721-128	L 12 BK 24 DL 642 R5C PL 864	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	794.23			
60	016-721-110	L 11 BK 24 DL 642 R5C PL 864	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	780.26			
61	016-721-101	L 10 BK 24 DL 642 R5C PL 864	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	766.33			
62	014-822-083	L 9 BK 24 DL 642 R5C PL 864 ON PL 1175	CANADIAN NATIONAL RAILWAY COMPANY C/O LAW DEPARTMENT	773.09			
63	014-811-499	L 9 BK 24 DL 642 R5C PL 864 EXC PL 1175	DISTRICT OF PORT EDWARD	753.25			
64	012-439-916	BK 2 DL 642 R5C PL 3010	THOMAS JAMES SWEET, NOREEN SHEILA SWEET	678.51	149	716	
65	016-696-875	L 1 BK 23 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	873.04			
66	016-696-883	L 2 BK 23 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	859.33			
67	016-696-891	L 3 BK 23 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	845.66			
68	016-696-905	L 4 BK 23 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	832.05			
69	014-811-316	L 5 BK 23 DL 642 R5C PL 864	LLOYD ALAN TRUSCOTT	818.49			
70	014-811-324	L 6 BK 23 DL 642 R5C PL 864	LLOYD ALAN TRUSCOTT	804.99			
71	016-696-972	L 7 BK 23 DL 642 R5C PL 864 EXC PL 1175	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	800.68			
72	014-821-885	L 7 BK 23 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	791.25			
73	016-721-047	L 8 BK 23 DL 642 R5C PL 864 EXC PL 1175	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	798.54			
74	014-822-067	L 8 BK 23 DL 642 R5C PL 864 ON PL 1175	CANADIAN NATIONAL RAILWAY COMPANY C/O LAW DEPARTMENT	777.75			
75	014-821-907	L 9 BK 23 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	767.76			
76	014-811-448	L 9 BK 23 DL 642 R5C PL 864 EXC PL 1175	DISTRICT OF PORT EDWARD	764.89			
77	012-454-851	BK 3 DL 642 R5C PL 3010	DISTRICT OF PORT EDWARD	690.81			
78	016-696-379	L 19 BK 23 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	891.68			
79	016-696-956	L 18 BK 23 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	878.23			
80	016-696-948	L 17 BK 23 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	864.84			
81	016-696-930	L 16 BK 23 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	851.50			
82	016-696-921	L 15 BK 23 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	838.23			
83	016-696-913	L 14 BK 23 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	825.01			
84	014-811-341	L 13 BK 23 DL 642 R5C PL 864	LLOYD ALAN TRUSCOTT	811.85			
85	014-811-332	L 12 BK 23 DL 642 R5C PL 864	LLOYD ALAN TRUSCOTT	798.76			
86	014-811-367	L 11 BK 23 DL 642 R5C PL 864 EXC PL 1175	LLOYD ALAN TRUSCOTT	796.25			
87	014-822-075	L 11 BK 23 DL 642 R5C PL 864 ON PL 1175	CANADIAN NATIONAL RAILWAY COMPANY C/O LAW DEPARTMENT	785.54			
88	016-696-999	L 10 BK 23 DL 642 R5C PL 864 EXC PL 1175	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	796.25			
89	014-821-915	L 10 BK 23 DL 642 R5C PL 864 ON PL 1175	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	776.41			
90	016-696-778	L 1 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	919.17			
91	014-804-972	L 2 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	906.11			
92	014-804-981	L 3 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	893.10			
93	014-804-999	L 4 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	880.17			
94	014-805-006	L 5 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	867.32			
95	014-805-014	L 6 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	854.54			
96	014-805-022	L 7 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	841.84			
97	014-805-049	L 8 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	829.22			
98	014-805-057	L 9 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	816.70			
99	014-811-375	L 10 BK 22 DL 642 R5C PL 864	DISTRICT OF PORT EDWARD	804.26			
100	014-811-391	L 11 BK 22 DL 642 R5C PL 864	DISTRICT OF PORT EDWARD	795.23			
101	012-699-705	L A DL 642 R5C PL 1471	DISTRICT OF PORT EDWARD	726.39			
102	016-696-867	L 23 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	939.67			
103	016-696-859	L 22 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	926.87			
104	016-696-841	L 21 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	914.16			



105	016-696-832	L 20 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	901.52			
106	016-696-824	L 19 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	888.96			
107	016-696-816	L 18 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	876.48			
108	016-696-808	L 17 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	864.09			
109	016-696-794	L 16 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	851.79			
110	016-696-786	L 15 BK 22 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	839.59			
111	014-811-421	L 14 BK 22 DL 642 R5C PL 864	DISTRICT OF PORT EDWARD	827.48			
112	014-811-413	L 13 BK 22 DL 642 R5C PL 864	DISTRICT OF PORT EDWARD	815.48			
113	014-811-405	L 12 BK 22 DL 642 R5C PL 864	DISTRICT OF PORT EDWARD	804.54			
114	012-729-523	L B DL 642 R5C PL 1471	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	765.64			
115	016-696-654	L 1 BK 21 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	969.77			
116	016-696-662	L 2 BK 21 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	957.45			
117	016-696-671	L 3 BK 21 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	945.22			
118	016-696-689	L 4 BK 21 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	933.07			
119	016-696-697	L 5 BK 21 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	908.70			
120	016-696-701	L 6 BK 21 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	884.66			
121	016-696-719	L 7 BK 21 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	861.99			
122	016-713-451	L 8 BK 21 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	839.09			
123	016-696-727	L 9 BK 21 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	820.89			
124	014-805-073	BK 30 DL 642 R5C PL 864	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	779.64			
125	016-696-760	L 13 BK 21 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	993.03			
126	016-696-751	L 12 BK 21 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	981.01			
127	016-696-743	L 11 BK 21 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	969.07			
128	016-696-735	L 10 BK 21 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	954.90			
132	016-696-638	L 4 BK 20 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	991.62			
137	--	DL 8075 R5C	NONE	836.40			
138	016-174-976	ALL PT OF THE WILLSCLOUGH IR NO #6 R5C ON PL 1167	CANADIAN NATIONAL RAILWAY COMPANY C/O LAW DEPARTMENT	763.81			
139	015-328-261	DL 6565 R5C	THE GRAND TRUNK PACIFIC RAILWAY COMPANY	752.58			
140	015-607-305	SEC 1 BK 1 R5C EXC PL 10843 & EXC PT RED ON PL 1252A	EDWARD OLIVER DAY	937.03			
141	--	PT OF SEC 1 BK 1 R 5 COAST DISTRICT BEING 11.63 ACS SHWN IN RED ON PL ATTACHED TO 1252-I	NONE	940.08			

## TENURES

Map ID #	Tenure	Location / Tenure Number	Distance (m)	OWNER
150	TRAPPER	614T020	0.00	RIKKI DICKENS
151	TRAPPER	611T064	999.41	ROBERT BURKE FREELAND
152	TRANSPORTATION RESERVE/NOTATION - ROADWAY	6406208	809.43	MOTI
153	UTILITY RESERVE/NOTATION - GAS AND OIL PIPELINE	6408710	0.00	MINISTRY OF NATURAL GAS DEVELOPMENT (NGD)
154	INDUSTRIAL RESERVE/NOTATION - MISCELLANEOUS	6408647	688.12	MFLNRO
155	FACILITY SITE	100084437	0.00	PACIFIC NORTHWEST LNG LTD.
156	WATER LICENCE - DOMESTIC	C019813	804.20	THOMAS J. SWEET, NOREEN S. SWEET
157	MINERAL / PLACER / COAL RESERVE	385618	834.95	THE PROVINCE OF BRITISH COLUMBIA
158	MINERAL / PLACER / COAL RESERVE	332568	276.01	THE PROVINCE OF BRITISH COLUMBIA
159	CUTBLOCK / SILVICULTURE OBLIGATION	103J029 1	777.95	MFLNRO
160	ROADWAY	SKEENA DRIVE	809.43	PORT EDWARD MUNICIPALITY / MOTI
161	FIRST NATIONS TRANSFER OF ADMINISTRATION/CONTROL - INDIAN CUT-OFF	6406955	848.63	INDIGENOUS AND NORTHERN AFFAIRS CANADA
162	TRANSPORTATION TRANSFER OF ADMINISTRATION/CONTROL - FERRY TERMINAL	0274715	0.00	PUBLIC WORKS AND GOVERNMENT SERVICES CANADA
163	MUNICIPALITY	PORT EDWARD	0.00	---
164	REGIONAL DISTRICT	NORTH COAST	0.00	---
165	WATER WORKS	296118797	669.29	ISSUING AGENCY: MFLNRO
166	OIL AND GAS FACILITY TEMPORARY PERMIT	9708813	0.00	NO OWNER: ISSUING AGENCY OGC
167	INDIAN RESERVE	WILLACLOUGH INDIAN RESERVE NO. 6	854.36	---

## NOTIFICATION RADIUS - 1.00km to 1.50km

## PARCELS

## RESIDENCES

Map ID #	Parcel ID	Parcel Description	Owner	Distance (m)	Map ID #	Distance (m)	
1	028-053-788	L 1 DL 641 R5C PL BCP39186 EXC PLS BCP50084, BCP51779, EPP31054 & EPP41276	DISTRICT OF PORT EDWARD	1039.26	THERE ARE NO RESIDENCES WITHIN THE 1.00km to 1.50km NOTIFICATION RADIUS		
3	--	DL 647 R5C	NONE	1045.59			
5	--	DL 7749 R5C	NONE	1171.10			
7	--	DL 7386 R5C	NONE	1081.03			
8	014-813-157	ASSIGNED BK A DL 641 R5C PL 850 EXC PL 1468	ELEANOR GERTRUDE MCDANIEL, PAUL CHARLES FORMBY (EXECUTOR OF THE WILL OF OLGA JEANETTE FORMBY), ANTHONY JAMES FORMBY, JEANETTE ELEANOR FORMBY, MARYANN CATHERINE LIDDLE, MICHAEL FORHAN, NORMAN FORHAN, MAUREEN RALPH	1026.41			
10	012-725-625	ALL THAT PTN OF ASSIGNED BK A DL 641 R5C PL 850 ON PL 1468	GRAND TRUNK PACIFIC RAILWAY COMPANY	1010.62			
11	016-699-271	L 1 BK 13 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	1001.41			
129	016-696-603	L 1 BK 20 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	1028.02			
130	016-696-611	L 2 BK 20 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	1016.43			
131	016-696-620	L 3 BK 20 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	1004.92			
133	016-719-115	L 8 BK 20 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	1053.42	THERE ARE NO RESIDENCES WITHIN THE 1.00km to 1.50km NOTIFICATION RADIUS		
134	016-719-107	L 7 BK 20 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	1042.15			
135	016-719-093	L 6 BK 20 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	1030.96			
136	016-696-646	L 5 BK 20 DL 642 R5C PL 864	HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA	1018.23			
142	005-086-027	L A SEC 1 BK 1 R5C PL 10843	JIM PATTISON INDUSTRIES LTD., 296019	1001.91			
143	--	DL 7443 R5C	NONE	1219.78			
144	--	DL 118 R5C	NONE	1453.65			
145	028-996-933	L 2 DL 641 R 5 COAST DISTRICT PL BCP51779	LEONARD LOUIS SMITH	1451.17			
146	029-097-886	L A DL 641 R 5 COAST DISTRICT PL EPP31054	CIVEO PREMIUM CAMP SERVICES LTD., INC.NO. C1042653	1402.96			
147	--	PT OF PRIMARY: DL 641 PL 30TR1_COAST	NONE	1069.02			
148	--	PT OF PRIMARY: DL 6565 PL 12RY145	NONE	1268.55			

## TENURES

Map ID #	Tenure	Location / Tenure Number	Distance (m)	OWNER
168	MISCELLANEOUS LAND USES RESERVE/NOTATION - OTHER	6408862	1232.92	MFLNRO
169	ACCESS ROAD	9642052	1188.33	PACIFIC NORTHWEST LNG LTD.
170	MUNICIPALITY	PRINCE RUPERT	1416.93	---

\*TENURES OWNED BY APPLICANT ARE NOT LISTED\*

NOTE: Estimated distances calculated from meter site centre to tenure.

DISCLAIMER: The data contained herein was compiled from third party sources and WSP Surveys (BC) Limited Partnership and its employees take no responsibility for the accuracy or completeness of this information.





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V0R 2W0 250.812.9830

RECEIVED MAR - 8 2018

March 5, 2018

Chair Barry Pages  
North Coast Regional District  
14 – 342 3<sup>rd</sup> Avenue West  
Prince Rupert, BC V8J 1L5

Addressing the need for a concerted approach to the oversight of road rescue services, Emergency Management British Columbia (EMBC) has provided funding to the Fire Chiefs' Association of British Columbia (FCABC) to research and develop a proposed framework providing governance for the provision of road rescue within the province.

The proposed framework will assist EMBC in ensuring an acceptable and sustainable level of service is provided by road rescue service providers in British Columbia.

Many local governments are stakeholders in the provision of road rescue outside their municipal boundaries. Local Governments are encouraged to actively participate in the information gathering segment of the project to ensure all issues, service delivery models, reimbursement process, rates of reimbursement, plus safety, WorkSafeBC compliance, and other concerns for the provision of road rescue service will be included. The stakeholder groups will include, but not be limited to, provincial and local government agencies, existing service providers, fire departments, police agencies the BC Ambulance Service (BCAS) and EMBC.

The Road Rescue Equipment and Governance Framework information gathering process is not intended to intimidate, criticize or reduce the service but rather the intention is to gather information on how the current service is structured and provided so improvements can be implemented.

The desired outcome of increased Public Safety will be attained through patience, respect, accountability, and the sharing of information between all current and future participants striving to achieve continuous improvement of road rescue services within British Columbia.

Information from concerned parties is solicited, and participants offering information will have their opinions valued, and respected, along with appreciation of their time as they contribute information or provide comments.

#### **BACKGROUND**

In British Columbia, there is no legislated requirement to have a fire department. It is purely a local government decision to establish and support a fire department. Likewise, there is no legislated requirement for road rescue in support of the BCAS, the Coroner Service, and the RCMP who, do have a provincial mandate to provide services.

EMBC created the Road Rescue Safety Program Guide<sup>1</sup> in 2009 and has policy 2.07 Road and Medical Rescue<sup>2</sup> in place for out-of-district response where no local government service coverage is available. EMBC is very strict in its interpretation of this policy and assumes no responsibility for establishing road rescue services under the **Emergency Program Act**<sup>3</sup>. EMBC does, however, provide some operational cost recovery to road rescue service providers who are registered with them and have the appropriate equipment and maintain a training and skills maintenance program to a recognized standard.

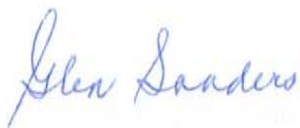
Many municipalities, regional districts, and improvement districts have chosen to provide road rescue inside their established fire department service areas (in-district) and fund the service through local taxation. Often these fire departments respond to accidents out of their district when requested by the RCMP or the BCAS. In some areas of the Province road, rescue services are provided by other agencies even if there is an established fire department. These other providers include Rescue Societies, and Search and Rescue Groups.

As an elected official responsible for setting policy for the fire department in your community, you may have an interest in this matter. If you have comments on the oversight, administration, and provision of road rescue in the rural areas of the Province outside of your jurisdiction, we would like to hear from you.

Please send your comments to [glen@firewiseconsulting.com](mailto:glen@firewiseconsulting.com) or [davelferguson@shaw.ca](mailto:davelferguson@shaw.ca) or by fax to 250-929-7334.

Thank you.

Sincerely,



Glen Sanders  
President

---

<sup>1</sup>Source: [https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/emergency-preparedness-response-recovery/embc/volunteers/road\\_rescue\\_safety\\_program\\_guide.pdf](https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/emergency-preparedness-response-recovery/embc/volunteers/road_rescue_safety_program_guide.pdf)

<sup>2</sup> Source: [https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/emergency-preparedness-response-recovery/embc/policies/207\\_road\\_and\\_medical\\_rescue\\_policy\\_aug\\_2016.pdf](https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/emergency-preparedness-response-recovery/embc/policies/207_road_and_medical_rescue_policy_aug_2016.pdf)

<sup>3</sup> [http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/00\\_96111\\_01](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/00_96111_01)





March 1, 2018

Chair Barry Pages and Board Members  
North Coast Regional District  
14 - 342 3rd Avenue West  
Prince Rupert, BC V8J 1L5

Dear Chair and Board Members:

**Re: UBCM Membership**

I am writing to invite North Coast Regional District to renew its membership with the Union of B.C. Municipalities (UBCM).

UBCM has served as the voice for local government in British Columbia since 1905. Created by local government to serve local government, our policy-based, non-partisan approach to advocacy has made us the recognized voice for B.C. communities.

Over the past year we have taken a leading role in areas as diverse as cannabis legalization, housing policy and responsible conduct. We have also continued to advocate for a stronger, integrated response to the opioid crisis and a place at the table for local government in the design of new infrastructure programs. 2018 will provide new challenges and opportunities to advance the agenda on these and other issues shared in common by our membership.

Our credibility as an organization is grounded in strong local government support. In 2017 we celebrated the 39th consecutive year that 100% of B.C. local governments have chosen to be members of UBCM. Through the renewal membership by your Board, our aim is to maintain the same level of support from B.C. communities for 2018.

It has been an honour to work on your behalf this past year. If you have any questions or comments about our work, please contact me.

Yours truly,

A handwritten signature in black ink that reads 'Wendy Booth'. The signature is written in a cursive, flowing style.

Wendy Booth, President

TO: Local Government Chief Financial Officers

FROM: Kathleen Spalek, Chief Financial Officer, UBCM

RE: **2018 UBCM MEMBERSHIP DUES**

---

UBCM President Wendy Booth has written to all local councils and regional boards requesting them to consider renewing their membership for 2018 (enclosed).

UBCM membership dues are based on Executive Policies 2.1–2.3. The UBCM Executive approved a 1% increase in our rates effective January 1, 2018. Rates for 2018 are:

<u>Population</u>	<u>Rate</u>
First 5,000	0.6955
Next 10,000	0.5051
Next 15,000	0.3178
Balance	0.0650

Membership dues are calculated on your population, and the population estimates used are those prepared by BC STATS, Ministry of Jobs, Trade & Technology, Province of BC (December 2017).

We also enclose for your attention our 2018 dues invoice. Should you wish to make electronic payment, please contact our office for direct deposit information ([hbains@ubcm.ca](mailto:hbains@ubcm.ca)).

Please feel free to call me if you have any questions.

Encls.

RECEIVED MAR 12 2018



March 6, 2018

**RE: Update on the Working Group on Responsible Conduct**

Dear Mayor and Council, Chair and Board and Chief Administrative Officers:

This letter provides an update on the status of the work being undertaken by the Working Group on Responsible Conduct (Working Group).

Responsible conduct -- which broadly refers to how local government elected officials conduct themselves with their elected colleagues, with staff, and with the public -- continues to be an important topic of interest in British Columbia. In fall 2016, the Working Group was formed to better understand issues related to responsible conduct and to explore how British Columbia's responsible conduct framework could be further strengthened. The Working Group is a staff level committee with members from the Union of British Columbia Municipalities (UBCM), the Local Government Management Association (LGMA) and the Ministry of Municipal Affairs and Housing (MAH).

At the 2017 UBCM Convention, UBCM members endorsed a policy paper prepared by the Working Group that included several recommendations to strengthen British Columbia's responsible conduct framework. The Working Group has since been collaboratively working to start implementing the recommendations.

***Foundational principles of responsible conduct are now available for use***

As its first priority, the Working Group has identified and defined four foundational principles -- *integrity, accountability, respect, and leadership and collaboration* -- that can be used as a resource to guide the conduct of both individual elected officials and the collective council/board. While the principles are already reflected in the actions of elected officials in communities across British Columbia, they will be of real value in enhancing everyone's shared understanding of expectations around responsible conduct.

We encourage each of you to use these principles by integrating them into your everyday actions, as well as your governments' policies and practices, as you see fit. As a start, for instance, there may be value in including these principles in information materials for prospective candidates, and in orientation materials for when new councils and boards are elected after October 2018.

Working Group members have begun to integrate the foundational principles into resources, such as education materials for the 2018 general local elections, and will continue to incorporate them into other guidance materials as opportunities arise. The LGMA will also be working with its members to determine how the foundational principles could be further embedded into other local government documents, such as oaths of office, procedure bylaws, and existing codes of conduct, in advance of the 2018 elections.

.../2



### *Moving towards developing a code of conduct framework*

Moving forward, the Working Group will be focusing on developing a code of conduct framework – that means thinking not just about the content of a code of conduct but also about the mechanisms for implementing such a code.

Developing this framework needs to be done thoughtfully and carefully – it will involve a number of important design choices along the way as important questions are considered about, for example, how a code of conduct is reviewed and adopted, how a code of conduct is enforced, and what happens if it is breached. We know from UBCM's and LGMA's consultations with members in spring 2017 that while there is agreement that a code of conduct framework would be useful in enhancing responsible conduct, there is not yet any consensus on the specific design for such a framework.

The Working Group will be focusing on developing the content of a "default" or "model" code of conduct -- which could be of real value as new and returning elected officials come together after the October 2018 elections -- while starting to identify the many design questions that will need to be answered as the complete framework is developed. Input on this work will be sought from UBCM and LGMA members -- specifically about code of conduct content -- in the next few months. For the 2018 UBCM Convention, the Working Group is also aiming to have prepared a critical path of key questions and considerations for the development of a code of conduct framework.

We very much appreciate the collaborative work undertaken by the Working Group to date and expect that the code of conduct framework will be developed thoughtfully, and will lead to an approach that respects the autonomy of local governments, is supported by elected officials and provides confidence for the public.

We look forward to the Working Group's ongoing collaboration to further strengthen responsible conduct and support the good governance of local governments in British Columbia.

If you have any questions about the Working Group's activities, please contact any of the member organizations.

Sincerely,



Selina Robinson  
Minister of Municipal Affairs & Housing  
[LGgovernance@gov.bc.ca](mailto:LGgovernance@gov.bc.ca)  
250 387-4020



Wendy Booth  
President, UBCM  
[UBCM@UBCM.ca](mailto:UBCM@UBCM.ca)  
604 270-8826



Patti Bridal  
President, LGMA  
[office@lgma.ca](mailto:office@lgma.ca)  
250 383-7032

**Leadership and Collaboration:** an ability to lead, listen to, and positively influence others; coming together to create or meet a common goal through collective efforts.

- Demonstrate behaviour that builds and inspires public trust and confidence in local government.
- Calmly face challenges and provide considered direction on the issues of the day, while empowering colleagues and staff to do the same.
- Create space for open expression by others, take responsibility for one's own actions and reactions, and accept the decisions of the majority.
- Accept that it is the equal responsibility of the individual elected official, the council/board as a collective, the community and stakeholders to work together to achieve common goals.
- Be an active participant in ensuring the foundational principles are followed in all local government dealings (e.g., including among elected officials, between council/board members and staff, with community members, with other orders of government, in the decisions of a council/board, and in services and other activities of the local government).



*The Working Group on Responsible Conduct is a joint initiative between the UBCM, LGMA and the Ministry of Municipal Affairs & Housing. The Group was formed to undertake collaborative research and policy work around issues of responsible conduct of local government elected officials.*

## How do the principles “fit” with legal obligations?

It is the duty of elected officials to understand and abide by all legal requirements that apply to elected officials and local governments<sup>1</sup>, and nothing in this document should be interpreted as taking precedence over such legal obligations.

Local government elected officials should interpret the principles described below in accordance with the responsibilities and obligations set out in B.C.'s local government legislation, other applicable legislation, the common law and the policies and bylaws of the local government.



<sup>1</sup> Many legal obligations apply to elected officials and local governments, including but not limited to rules about: ethical standards such as conflict of interest; open meetings; protecting confidential information; workplace safety such as harassment; and expenditure of local government funds.

# Foundational Principles Of Responsible Conduct

FOR B.C.'S LOCAL GOVERNMENTS

## Key Foundational Principles

- ◇ INTEGRITY
- ◇ ACCOUNTABILITY
- ◇ RESPECT
- ◇ LEADERSHIP & COLLABORATION

PRODUCED BY THE WORKING GROUP ON RESPONSIBLE CONDUCT

January 2018



## What are foundational principles?

This document outlines four key foundational principles -- *integrity, accountability, respect, and leadership & collaboration* -- to guide the conduct of local government elected officials in B.C.

The foundational principles provide a basis for how local government elected officials fulfill their roles and responsibilities, including in their relationships with each other, with local government staff and with the public.

These principles are intended to guide both the conduct of individual elected officials and the collective behaviour of the local government council or board. The principles are also meant to guide local governments in fulfilling their corporate functions and responsibilities to their communities.

Responsible conduct at all of these levels is key to furthering a local government's ability to provide good governance to its community.

*"The foundational principles provide a basis for how local government elected officials fulfill their roles and responsibilities, including in their relationships with each other, with local government staff and with the public."*

***Integrity: being honest and demonstrating strong ethical principles.***

- Be truthful, honest and open in all dealings.
- Behave in a manner that promotes public confidence in local government, including actively avoiding any perceptions of conflicts of interest, improper use of office, or unethical conduct.
- Uphold the public interest, serving citizens diligently to make decisions in the best interests of the community.
- Ensure alignment between stated values and actions, including following through on commitments, engaging in positive communication with the community, and correcting errors in a timely, transparent manner.

***Accountability: an obligation and willingness to accept responsibility or to account for one's actions.***

- Be transparent in how an elected official individually, and a council/board collectively, conducts business and carries out their duties.
- Ensure information is accessible, and citizens can view the process and rationale behind each decision and action, while protecting confidentiality where appropriate or necessary.
- Accept and uphold that the council/board is collectively accountable for local government decisions, and that individual elected officials are responsible and accountable for the decisions they make in fulfilling their roles as council/board members.
- Listen to and consider the opinions and needs of the community in all decision making, and allow for discourse and feedback.

***Respect: having due regard for others' perspectives, wishes, and rights; displaying deference<sup>2</sup> to the offices<sup>3</sup> of local government, and the role of local government in community decision making.***

- Treat every person, including other members of council/board, staff and the public, with dignity, understanding and respect.
- Show consideration at all times for colleagues and staff, including by honouring people's values, beliefs, ideas, roles, contributions and needs.
- Create an environment of trust, including displaying awareness and sensitivity around comments and language that may be perceived as offensive or derogatory.
- Value the role of diverse perspectives and debate in decision making.
- Act in a way that is respectful of the roles and responsibilities of the offices of Mayor/Chair and Councillor/Director.
- Value the distinct roles and responsibilities of local government staff and the community in local government considerations and operations, and commit to foster a positive working relationship between staff, the public and elected officials.
- Call for and expect respect from the community towards elected officials and staff, and their roles and responsibilities within the local government system.

<sup>2</sup> Displaying deference is acting in a way that is respectful of both the tradition and legacy enshrined in the various local government positions, as well as their intended functions.

<sup>3</sup> 'Offices' of local government refers to the roles/responsibilities of the various roles and positions within the local government system, such as Mayor, Chair, Councillor or Director.

**Corporate Officer NCRD**

---

**From:** AVICC <avicc@ubcm.ca>  
**Sent:** Monday, March 12, 2018 11:35 AM  
**To:** AVICC  
**Subject:** Notice to Members of 2018 AGM for Association of Vancouver Island and Coastal Communities  
**Attachments:** AVICC Special Resolutions and Executive Resolution.pdf; AVICC Financial Statements 2017.pdf

*Please distribute this message to your elected officials, CAO, Corporate Officer and their support staff.*

This is Notice of the AVICC AGM & Convention to be held from April 13-15, 2018 in Victoria at the Victoria Conference Centre, 720 Douglas Street.

The AVICC is an Association governed by the Societies Act of BC. The Societies Act was recently revised, and to ensure compliance with the new Act, the AVICC Executive will be bringing new Bylaws and an amended Constitution to the AGM & Convention next month. The proposed Bylaws and amended Constitution are attached to this email. A copy is also being sent by mail to each local government member within the AVICC. This material is available on the AVICC website at [Proposed Bylaws](#).

Also included with this Notice are the Financial Statements prepared by AVICC's auditors to be considered by the members at the AGM & Convention.

A further email will be sent that will include an updated program for the Convention, policy resolutions received from the members by February 14<sup>th</sup>, resolutions from the AVICC Executive, and nominations received for AVICC Executive officer positions. This material will be posted to the AVICC website when available at [2018 Convention](#).

**Registration**

If you have not yet had a chance to register delegates or partners, online registration is available until April 6th at <https://www.civicinfo.bc.ca/event/2018/AVICC>

If you have registered, but are unable to attend or need to update a specific aspect of your registration, I would appreciate receiving notification at your earliest convenience.

If you have any questions or comments, please contact me.

Liz Cookson  
 Executive Coordinator, AVICC  
 Union of BC Municipalities  
 525 Government Street  
 Victoria, BC, V8V 0A8  
 (250) 356-5122

## **SPECIAL RESOLUTIONS**

### **SR 1 Special Resolution to Amend AVICC's Constitution**

**AVICC Executive**

WHEREAS the AVICC's Constitution must comply with the new Societies Act before November, 2018; and

WHEREAS the AVICC's current Constitution does not address the requirement in the Act to designate as either member funded or non-member funded;

THEREFORE BE IT RESOLVED that The Association of Vancouver Island and Coastal Communities be designated a Member-funded Society, and the Society's Constitution be amended to include the following statement:

#### **Section 3. MEMBER-FUNDED**

"This society is a member-funded society. It is funded primarily by its members to carry on activities for the benefit of its members. On its liquidation or dissolution, this society may distribute its money and other property to its members."

### **SR 2 Special Resolution to Repeal and Replace AVICC's Bylaws**

**AVICC Executive**

WHEREAS the review of the AVICC's Bylaws for compliance with the new Societies Act identified several areas that could be improved to make the bylaws clearer and to reflect current technology options; and

WHEREAS the AVICC's Bylaws have already been amended several times in the last 15 years and a replacement incorporating direction from the previous bylaws is appropriate;

THEREFORE BE IT RESOLVED that the Bylaws of the Association of Vancouver Island and Coastal Communities be repealed and replaced as set out in Schedule A as distributed to members by mail and email on March 9<sup>th</sup>, 2018.

#### **Schedule A**

#### **Attached**

### **SR 3 Special Resolution to Amend AVICC's Bylaws if SR 2 Not Endorsed**

**AVICC Executive**

WHEREAS the AVICC's Bylaws currently state that a director of the AVICC Executive Committee must not be remunerated for being or acting as a director; and

WHEREAS it is deemed appropriate to pay a reasonable per diem for preparation and attendance at Executive Committee meetings, and this has been addressed in the new bylaws proposed in SR 2;



THEREFORE BE IT RESOLVED that if AVICC members do not endorse SR 2 to repeal and replace the current bylaws at the 2018 AGM and Convention, the existing bylaws of the Society be amended as follows:

a. Section 30 be deleted and replaced as follows:

30. Directors may be paid a reasonable per diem rate for attendance at members' meetings and events at a rate to be determined by the Executive from time to time and shall be entitled to be reimbursed for all expenses necessarily and reasonably incurred by the director while engaged in the affairs of the Society.

## **EXECUTIVE RESOLUTION**

### **ER 1 Determining Term of Office for Table Officers**

### **AVICC Executive**

WHEREAS the current policies of the Association of Vancouver Island and Coastal Communities allow the President to be elected for two one year terms; and

WHEREAS guidance is sought from the membership on whether a single term is more appropriate for elected service in each of the Table Officer positions;

THEREFORE BE IT RESOLVED that AVICC Executive Policies be amended to set a one year term for the President, 1<sup>st</sup> Vice President and 2<sup>nd</sup> Vice President except in extenuating/extraordinary circumstances such as illness or the removal of an Executive Member from their respective member organization).

## SCHEDULE A: Bylaws of

### The Association of Vancouver Island Coastal Communities (the "Society")

#### Part 1 – DEFINITIONS AND INTERPRETATION

##### Definitions

##### 1.1 In these Bylaws:

**"Act"** means the *Societies Act* of British Columbia as amended from time to time;

**"AGM"** means the Annual General Meeting of the Society;

**"Bylaws"** means these Bylaws as amended from time to time;

**"Member's Administrator"** means the Chief Administrative Officer of the Member, or their appointed subordinate, who has authority to act on that Member's behalf, including with respect to receiving notice and communications by the Society, but who carries no voting rights;

**"Director" or "Directors"** means the person(s) elected or appointed to the Executive in accordance with these Bylaws;

**"Electoral Areas"** has the meaning set out in the *Local Government Act*, RSBC 2015 c 1, as amended from time to time;

**"Executive"** means the board of directors of the Society, comprised of the President, First Vice-President, Second Vice-President, Electoral Representative, the immediate Past President and the Directors at Large elected by the Members at the AGM;

**"Executive Policies"** means the policies pertaining to the Society as approved by a majority of the Executive from time to time, which shall be made available to the Members;

**"Member"** means a Member admitted under section 3.2 of these Bylaws who has not ceased to be a Member;

**"Member's Representative"** means persons who are officials of Members by virtue of having been elected in accordance with the laws of British Columbia or Canada, for as long as they hold office;

**"Officer" or "Officers"** means the President, First Vice-President, Second Vice-President, Past President, Secretary and Treasurer;

**"Table Officers"** means the President, First Vice-President, Second Vice-President, and the Past President.

### **Definitions in Act apply**

- 1.2** The definitions in the Act apply to these Bylaws.

### **Conflict with Act or regulations**

- 1.3** If there is a conflict between these Bylaws and the Act or the regulations under the Act, the Act or the regulations, as the case may be, prevail.

### **Interpretation**

- 1.4** In these Bylaws, unless the context otherwise requires, words imparting the singular number or the masculine gender shall include the plural number or the feminine gender, as the case may be, and vice versa. The division of these Bylaw into articles and sections and the insertion of headings are for convenience of reference only and shall not affect the construction or interpretation hereof. Unless otherwise provided, each reference to an article or a section is to the corresponding article or section hereof. Whenever the words "include", "includes" or "including" are used in this Bylaw, unless the context otherwise requires, such words shall be deemed in each instance to be followed by the words "without limitation."

## **Part 2 – GENERAL**

### **Registered Office**

- 2.1** The registered office of the Society shall be in the Province of British Columbia.

### **Financial Year**

- 2.2** Unless otherwise approved by the Executive, the financial year of the Society shall end on the 31st day of December in each year.

### **Maintenance of Records**

- 2.3** The Executive shall see that all necessary books and records of the Society required by these Bylaws or by any applicable statute or law are regularly and properly kept.

## **Part 3 – MEMBERS**

### **Eligibility for Membership**

- 3.1** The following entities shall be eligible for membership in the Society:
- (a) the cities, districts, townships, towns, villages and regional districts located within or partly within the following Regional Districts: Alberni-Clayoquot, Capital Regional, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, North Coast, Powell River, Strathcona and Sunshine Coast;

- (b) the Islands Trust; and
- (c) other local governments located within or partly within the regional districts listed in section 3.1(a) or located within the Islands Trust .

#### **Application for membership**

- 3.2** An entity set out in section 3 may apply to the Executive for membership in the Society, and the person becomes a Member on the Executive's acceptance of the application. In considering an application for membership, the Executive will have regard to the criteria for membership set out in the Executive Policies.

#### **Life Members**

- 3.3** The Executive may grant Life Memberships to persons who meet the criteria set out in the Executive Policies. Life Members shall have the rights set out in the Executive Policies, but shall not be entitled to vote unless also serving as a Member's Representative.
- 3.4** All Past-Presidents of the Society shall be admitted as Life Members.

#### **Duties of members**

- 3.5** Every Member must uphold the constitution of the Society and must comply with these Bylaws.

#### **Appointment of Member's Administrator**

- 3.6** Each Member must confirm the contact information and provide an email address for the Member's Administrator on being accepted as a Member of the Society.

#### **Amount of membership dues**

- 3.7** The amount of the annual membership dues and payment dates will be set out in the Executive Policies.

#### **Member not in good standing**

- 3.8** A Member is not in good standing if the Member fails to pay the Member's annual membership dues, if any, and the Member is not in good standing for so long as those dues remain unpaid.

#### **Member not in good standing may not vote**

- 3.9** Where a Member is not in good standing:
- (a) its Member's Representatives may not vote at a general meeting, and
  - (b) it is deemed not to be a voting Member for the purpose of its Member's Representatives consenting to a resolution of the voting Members.

### **Termination of membership**

**3.10** A Member shall cease to be a Member:

- (a) if the Member is not in good standing for 6 consecutive months;
- (b) by delivering the Member's resignation in writing to the Secretary of the Society or by mailing it or delivering it to address of the Society, such resignation to be effective upon delivery or at the time specified in the written resignation, whichever is earlier;
- (c) on being expelled in accordance with these bylaws; or
- (d) on the Member's dissolution.

### **Expulsion of Member**

**3.11** A Member may be expelled by a special resolution of the Members passed at a general meeting provided that:

- (a) a notice of special resolution for expulsion, along with a brief statement of the reason(s) for the proposed expulsion is provided 14 days in advance of the general meeting; and
- (b) the Member who is the subject of the proposed resolution for expulsion shall be given an opportunity to be heard at a general meeting before the special resolution is put to a vote.

### **Transferability**

**3.12** Membership is not transferable.

## **Part 4 – GENERAL MEETINGS OF MEMBERS**

### **Time and place of general meeting**

**4.1** A general meeting must be called at least once in each calendar year. General meetings shall be held in British Columbia at the time and place determined by the Executive.

### **Calling of Meetings**

**4.2** The Executive shall have power to call, at any time, a general meeting. In addition, the Executive shall call a general meeting on written requisition of Member's Representatives holding at least ten percent of the votes that may be cast at a general meeting of the Members.

### **Notice of Meeting**

- 4.3** Written notice of the date, time and location of a general meeting shall be sent to every Member whose name is entered in the register of Members at the close of business on the record date for notice at least 14 days, and not more than 60 days, before the meeting.
- 4.4** Notice of general meetings shall be given by e-mail, mail, courier or personal delivery to each Member entitled to attend such meeting, or to a Member's Administrator, as applicable.
- 4.5** Notice of a general meeting must state the nature of the business to be transacted at the meeting and shall include the text of any special resolution proposed, together with sufficient detail of any special business to permit a Member receiving the notice to form a reasoned judgment concerning that business.

### **Accidental Omission**

- 4.6** The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the Members entitled to receive notice does not invalidate proceedings at that meeting.

### **Ordinary business at general meeting**

- 4.7** At a general meeting, special business is all business conducted at a general meeting, except the following:
- (a) adoption of rules of order;
  - (b) consideration of any financial statements of the Society presented to the meeting;
  - (c) consideration of the reports, if any, of the Executive or auditor;
  - (d) election or appointment of directors;
  - (e) appointment of an auditor, if any;
  - (f) business arising out of a report of the Executive not requiring the passing of a special resolution.

### **Chair of general meeting**

- 4.8** The following individual is entitled to preside as the chair of a general meeting:
- (a) the President;
  - (b) the First Vice-President, if the President is unable to preside as the chair;
  - (c) the Second Vice-President, if the President and First Vice-President are unable to preside as the chair; or

- (d) In the absence of the President, First Vice-President and Second Vice-President, one of the other Directors present.

#### **Alternate chair of general meeting**

- 4.9** If there is no individual entitled under these Bylaws who is able to preside as the chair of a general meeting within 15 minutes from the time set for holding the meeting, the Member Representatives who are present must elect an individual present at the meeting to preside as the chair.

#### **Persons entitled to be present**

- 4.10** The only persons entitled to attend a general meeting shall be the Members, the Life Members, the Members' Representatives, the Directors and the auditor, if any. Any other persons may be admitted only on the invitation of the Executive. For greater certainty, only Member's Representatives will have the right to speak and vote at such meetings although others present at such meetings in accordance with these bylaws shall be allowed to speak with the consent of the meeting.

#### **Quorum required**

- 4.11** Business, other than the election of the chair of the meeting and the adjournment or termination of the meeting, must not be transacted at a general meeting unless a quorum of voting Members is present.

#### **Quorum for general meetings**

- 4.12** The quorum for the transaction of business at a general meeting is 20 voting members, which shall be determined by at least 20 Member's Representatives, representing different Members, being present. No business shall be transacted at a general meeting unless a quorum of Members is present.

#### **Lack of quorum at commencement of meeting**

- 4.13** If, within 30 minutes from the time set for holding a general meeting, a quorum of voting Members is not present, the meeting stands adjourned to the same day in the next week, at the same time and place, and if, at the continuation of the adjourned meeting, a quorum is not present within 30 minutes from the time set for holding the continuation of the adjourned meeting, the Member's Representatives who are present constitute a quorum for that meeting.

#### **If quorum ceases to be present**

- 4.14** If, at any time during a general meeting, there ceases to be a quorum of voting Members present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.

### **Adjournments by chair**

- 4.15** The chair of a general meeting may, or, if so directed by the Member's Representatives at the meeting, must, adjourn the meeting from time to time and from place to place, but no business may be transacted at the continuation of the adjourned meeting other than business left unfinished at the adjourned meeting.

### **Notice of continuation of adjourned general meeting**

- 4.16** It is not necessary to give notice of a continuation of an adjourned general meeting or of the business to be transacted at a continuation of an adjourned general meeting except that, when a general meeting is adjourned for 30 days or more, notice of the continuation of the adjourned meeting must be given.

### **Voting**

- 4.17** The Member Representatives of each Member having the right to vote on a matter shall each be entitled to one vote on such matter. No Member Representative shall have more than one vote, regardless of whether they represent more than one Member.

### **Methods of voting**

- 4.18** Every question at a general meeting shall be decided on by a show of hands, except for the election of directors which shall occur by ballot.
- 4.19** Notwithstanding the voting procedures set out above, voting may occur at a general meeting by electronic means approved by the Executive. The Executive may establish rules for voting by electronic means, provided such rules allow Member Representatives reasonable access to voting and ensure confidentiality, security and integrity of the voting process.

### **Announcement of result**

- 4.20** Whenever a vote has occurred, a declaration by the chair that the vote has been carried, carried by a particular majority, or not carried, and an entry to that effect in the minutes of the meeting, shall be prima facie evidence of the fact without proof of the number or proportion of votes recorded in favour of or against any resolution or other proceeding in respect of the said question, and the results of the vote so taken shall be the decision of Members upon the said question.

### **Attendance by electronic means**

- 4.21** No general meetings shall be held by teleconference, videoconference or other electronic means.

### **Proxy voting not permitted**

- 4.22** Voting by proxy is not permitted.



### **Casting Vote**

**4.23** In the case of an equality of votes, the chair shall not have a casting or second vote.

### **Matters decided at general meeting by ordinary resolution**

**4.24** A matter to be decided at a general meeting must be decided by ordinary resolution unless the matter is required by the Act or these Bylaws to be decided by special resolution or by another resolution having a higher voting threshold than the threshold for an ordinary resolution.

### **Member's Resolutions at AGM**

**4.25** Voting Members , either via its Members' Administrator or its Member Representatives, may submit resolutions to be considered at the AGM in accordance with the policies and procedures set out in the Executive Policies, which may include, but are not limited to submission deadlines, late submission deadlines, mechanisms for block voting and delivery requirements.

### **Executive Resolutions**

**4.26** Notwithstanding anything in these Bylaws to the contrary, the Executive may submit any matter not requiring a special resolution to the Members at a general meeting at any time.

## **Part 5 – DIRECTORS**

### **Number of Directors on the Executive**

**5.1** The number of Directors must be 8 or a greater number determined from time to time by the Members.

### **Composition of the Executive**

**5.2** The Executive shall consist of the following positions:

- (a) President;
- (b) immediate Past-President;
- (c) first Vice-President;
- (d) second Vice-President;
- (e) Electoral Area Representative; and
- (f) Directors at large.

### **Authority and Responsibility**

- 5.3** Subject to the provisions of the Act and these Bylaws, the Executive shall manage or supervise the management of the Society.

### **Election of directors**

- 5.4** At each AGM, the voting Members entitled to vote for the election of directors must elect the Executive. Each Director will be elected to a specific position on the Executive, excepting the outgoing president who will be appointed to hold his or her position of the Executive.

### **Election of Electoral Area Representative**

- 5.5** Only Member's Representatives of the Society representing Electoral Areas are entitled to vote for the position of Electoral Area Representative.

### **Acclamation**

- 5.6** An election may be by acclamation, otherwise it must be conducted by ballot.

### **Nominations**

- 5.7** The Executive may establish nomination procedures for the election of directors, which procedures shall be set out in the Executive Policies.

### **Qualifications of Directors**

- 5.8** In addition to the qualifications of Directors set out in the Act, all directors must be a Member's Representative.

### **Executive may fill casual vacancy on Executive**

- 5.9** The Executive may, at any time, appoint a Member's Representative as a director to fill a vacancy that arises on the Executive as a result of the resignation, death or incapacity of a director during the director's term of office.

### **Term of appointment of director filling casual vacancy**

- 5.10** A director appointed by the Executive to fill a vacancy ceases to be a director at the end of the next AGM.

### **Termination of Directorship**

- 5.11** A person shall immediately cease to be a Director of the Society:
- (a) upon delivering his or her resignation in writing to the secretary of the Society or upon delivering it to the address of the Society;

- (b) ceasing to be a Member's Representative by reason of ceasing to be an elected official of that Member;
- (c) on being elected to a provincial or federal office;
- (d) on ceasing to be qualified as a Director under the Act or these Bylaws;
- (e) upon his or her death; or
- (f) by special resolution of the Members removing a director.

#### **Director seeking provincial or federal office**

**5.12** A director may remain on the Executive while seeking a nomination for provincial or federal office. If the director is successful in securing the nomination, he/she will take a leave of absence from the Executive until the election is over. If successful in the election, the director will resign from the Executive; if not successful the director may return to the Executive.

### **Part 6 – DIRECTORS' MEETINGS**

#### **Calling Executive meeting**

**6.1** The Secretary, on the request of any two Directors, shall call a meeting of the Executive.

#### **Number of meetings**

**6.2** There shall be a minimum of one meeting of the Executive per year or such greater number of meetings as is determined, from time to time, by the Executive.

#### **Notice of Executive meeting**

**6.3** Notice of an Executive meeting may be given by mail, telephone, fax, email or other means of recorded electronic communication to each director not less than seven days prior to the Executive meeting, unless all directors agree otherwise.

#### **Content of Notice**

**6.4** A notice of the meeting of the Executive need not specify the purpose of or the business to be transacted at the meeting, except that a notice of a meeting of directors shall provide notice of any of the following matters to be dealt with at the meeting:

- (a) submit to the Members any question or matter requiring the approval of Members;
- (b) fill a vacancy among the directors or to appoint additional directors between AGMs;  
or
- (c) approve the Annual Financial Statements.

### **Waiver of Notice**

- 6.5** The attendance of a director at a meeting of the Executive is a waiver of notice of the meeting, except if the director attends a meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called.

### **Regular meetings**

- 6.6** The Executive may, by resolution of the Executive, establish the date, time and place of regular meetings of the Executive. A copy of such resolution or a list of such dates, time, and places shall be sent to each director immediately following the passage of such resolution and no further notice of these scheduled meetings will be required to be sent notwithstanding section 6.4.

### **Conduct of Executive meetings**

- 6.7** The Executive may regulate their meetings and proceedings as they think fit, provided that in the event of a conflict these bylaws shall prevail.

### **Attending by Teleconference, Videoconference and other electronic means**

- 6.8** Any director may attend a meeting of the Executive by teleconference, videoconference and other electronic means as permit all persons participating in the meeting to communicate adequately with each other during the meeting, and a director participating in the meeting by those means is deemed to be present at the meeting. Any such consent shall be effective whether given before or after the meeting to which it relates and may be given with respect to all meetings of the Executive while a director holds office.

### **Voting while participating electronically**

- 6.9** A director participating in the meeting by any of the means set out in section 6.8 may vote, and that vote may be held by teleconference, videoconference or any other electronic means that the Society has made available for that purpose.

### **Seconding motions**

- 6.10** A resolution proposed at a meeting of the Executive must be seconded prior to being voted on.

### **Proceedings valid despite omission to give notice**

- 6.11** The accidental omission to give notice of an Executive meeting to a director, or the non-receipt of a notice by a director, does not invalidate proceedings at the meeting.

### **Quorum of directors**

- 6.12** The quorum for the transaction of business at an Executive meeting is 5 directors.

## **Voting**

- 6.13** Subject to these Bylaws, any question arising at any meeting of the Executive shall be decided by a majority of votes. Each director (including for greater certainty, the chair) is entitled to exercise one vote. All votes at any such meeting shall be taken by show of hands in the usual manner of assent or dissent. Whenever a vote by show of hands shall be taken upon a question, a declaration by the chair that a resolution has been carried and an entry to that effect in the minutes shall be admissible in evidence as prima facie proof of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution, and the result of the vote so taken shall be the decision of the Executive upon the said question.

## **Chair of Executive meetings**

- 6.14** The following individual is entitled to preside as the chair of an Executive meeting:
- (a) the President;
  - (b) the First Vice-President, if the President is unable to preside as the chair; or
  - (c) the Second Vice-President, if the President and the First Vice-President is unable to preside as the chair.
- 6.15** If none of the President, First Vice-President or Second Vice-President is present within 15 minutes of the time fixed for the holding of the meeting, the directors present and entitled to vote shall choose one of the directors to chair the meeting.

## **Casting Vote**

- 6.16** In the case of an equality of votes at any Executive meeting, the chair shall not have a second or casting vote and the question shall be deemed to be decided in the negative.

## **Persons entitled to be present**

- 6.17** The only persons entitled to attend meetings of the Executive shall be the directors and the Secretary. Any other person may be admitted only on the invitation of the chair of the meeting or with the consent of the meeting. Only the directors and the Secretary will have the right to speak at such meetings although others duly present at such meetings shall be allowed to speak with the consent of the meeting.

## **Resolution in Writing**

- 6.18** A resolution consented to in writing by all the directors shall be as valid and effectual as if it had been passed at a meeting of the Executive duly convened and held. Such resolution may be in one or more counterparts, each signed by one or more directors, which together shall be deemed to constitute one instrument.

## **Part 7 – EXECUTIVE POSITIONS**

### **Role of President**

- 7.1** The President is the chair of the Executive and is responsible for supervising the other directors in the execution of their duties. The President shall also perform such other duties as determined by the Executive from time to time.

### **Role of First Vice-President**

- 7.2** The First Vice-President is the vice-chair of the Executive and is responsible for carrying out the duties of the president if the President is unable to act. The First Vice-President shall also perform such other duties as determined by the Executive from time to time.

### **Role of Second Vice-President**

- 7.3** The Second Vice-President is responsible for carrying out the duties of the First Vice-President if the First Vice-President is unable to act. The Second Vice-President shall also perform such other duties as determined by the Executive from time to time.

### **Role of secretary**

- 7.4** The secretary is responsible for doing, or making the necessary arrangements for, the following:
- (a) issuing notices of general meetings and Executive meetings;
  - (b) taking minutes of general meetings and Executive meetings;
  - (c) keeping the records of the Society in accordance with the Act;
  - (d) conducting the correspondence of the Executive;
  - (e) filing the annual report of the Society and making any other filings with the registrar under the Act.

The secretary shall also perform such other duties as determined by the Executive from time to time.

### **Absence of secretary from meeting**

- 7.5** In the absence of the secretary from a meeting, the Executive must appoint another individual to act as secretary at the meeting.

### **Role of treasurer**

**7.6** The treasurer is responsible for doing, or making the necessary arrangements for, the following:

- (a) receiving and banking monies collected from the Members or other sources;
- (b) keeping accounting records in respect of the Society's financial transactions;
- (c) preparing the Society's financial statements;
- (d) making the Society's filings respecting taxes.

The treasurer shall also perform such other duties as determined by the Executive from time to time.

### **Secretary/Treasurer may be an employee**

**7.7** The Society may hire an employee or contractor to act as Secretary and/or Treasurer and such employee may be hired on terms and conditions as the Executive deems fit.

## **Part 8 – REMUNERATION OF DIRECTORS**

### **Remuneration of directors**

**8.1** The directors shall receive no remuneration for acting as directors or officers, but shall be entitled to receive a reasonable per diem in accordance with the Executive Policies and to be paid their reasonable expenses properly incurred in the performance of their duties, including their travel and other expenses properly incurred by them, for their attending meetings of the Executive or of any committee of the Society which they serve on, or any other meeting which has been approved in advance by the Executive as being properly incurred by them in connection with carrying out the activities of the Society. No director shall receive compensation for attendance at the AGM.

## **Part 9 - COMMITTEES**

### **Constitute Committees**

**9.1** The Executive may delegate any, but not all, of their powers to committees consisting of such persons as they think fit, provided each committee shall have at least one Director serving on it.

### **Committee Rules and Procedures**

**9.2** A committee so formed shall conform to any rules that from time to time may be imposed on it by the Executive and shall report any act or thing done in exercise of the delegated powers to the next meeting of the Executive held after the act or thing has



been done. Any member of any such committee may be removed from a committee at any time at the discretion of the Executive.

**9.3** Membership in each committee shall not be restricted to persons who are directors unless directed by the Executive.

**9.4** The members of a committee may meet and adjourn as they think proper.

#### **Disbanding of Committees**

**9.5** The Executive shall have the power to disband any committee which it creates.

#### **Committee Chair**

**9.6** A committee shall elect a Chair of its meeting but if no Chair is elected or at any meeting the Chair is not present within thirty (30) minutes after the time appointed for holding the meeting, the directors present who are members of the committee shall choose one of their number to be Chair of the meeting.

### **Part 10 PROTECTION OF DIRECTORS AND OFFICERS**

#### **Limitation of Liability**

**10.1** Every director and officer in exercising his or her powers and discharging his or her duties shall act honestly and in good faith with a view to the best interests of the Society and exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances. Subject thereto, no director or officer shall be liable for the acts, receipts, neglects or defaults of any other director or officer or other individual acting in a similar capacity, or for joining in any receipt or other act for conformity, or for any loss, damage or expense to the Society arising from the insufficiency or deficiency of title to any property acquired by or on behalf of the Society, or for the insufficiency or deficiency of any security in or upon which any of the moneys of the Society are invested, or for any loss, damage or expense arising from the bankruptcy, insolvency, act or omission of any person, firm or corporation with whom or which any monies, securities or other property of the Society are lodged or deposited, or for any loss, damage or expense occasioned by any error of judgment or oversight on such director's, officer's or other individual's part, or for any other loss, damage or expense related to the performance or non-performance of the duties of his or her respective office or in relation thereto unless the same shall happen by or through his or her own wrongful and wilful act or through his or her own wrongful or wilful neglect or default.

#### **Indemnity**

**10.2** Subject to the limitations contained in the Act, but without limiting the right of the Society to indemnify any individual under the Act or otherwise to the full extent permitted by law, the Society shall, from time to time and at all times, indemnify each director or officer or former director or officer (and each such director's, officer's or other individual's respective heirs, executors, administrators, or other legal personal representatives and his or her

estate and effects), or another individual who acts or acted at the Society's request as a director or an officer or in a similar capacity of another entity), against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment, reasonably incurred by the individual in respect of any civil, criminal, administrative, investigative or other proceeding in which the individual is involved because of that association with the Society or other entity provided that the individual to be indemnified:

- (a) acted honestly and in good faith with a view to the best interests of the Society or, as the case may be, to the best interests of the other entity for which the individual acted as director or officer or in a similar capacity at the Society's request; and
- (b) in the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, had reasonable grounds for believing that the individual's conduct was lawful.

#### **Advance of costs**

- 10.3** The Society may advance money to a director, an officer or other individual for the costs, charges and expenses relating to a proceeding referred to in Section 10.2. The individual shall repay the money if the individual does not fulfil the conditions of Sections 10.2(a) and (b).

#### **Insurance**

- 10.4** The Society may purchase and maintain insurance for the benefit of an individual referred to in Section 10.2 against any liability incurred by the individual in the individual's capacity as a director or an officer, or in the individual's capacity as a director or an officer, or in a similar capacity, of another entity, if the individual acts or acted in that capacity at the Society's request.

#### **Indemnities not limiting**

- 10.5** The provisions of this article 10 shall be in addition to and not in substitution for or limitation of any rights, immunities and protections to which an individual is otherwise entitled.

### **Part 11 DISCLOSURE OF INTEREST**

#### **Disclosure of Interest**

- 11.1** Without limiting the disclosure of interest provisions in the Act, a director or an officer shall fully and promptly disclose to the Executive, in writing or by requesting to have it entered into the minutes of meetings of the Executive or of committees, the nature and extent of any direct or indirect material interest in:
- (a) a contract or transaction, whether made or proposed, of the Society; or

- (b) a matter that is or is to be the subject of consideration by the Executive, if that interest could result in the creation of a duty or interest that materially conflicts with that director's duty or interest as a director of the Society.

#### **Time of Disclosure for Director**

**11.2** The disclosure required by a director pursuant to section 11.1 shall be made promptly, but in any event shall be no later than:

- (a) at the meeting at which the proposed contract or transaction is first considered;
- (b) if the director was not, at the time of the meeting referred to in Section 11.2(a), interested in the proposed contract or transaction, at the first meeting after the director becomes so interested;
- (c) if the director becomes interested after the contract or transaction is made, at the first meeting after the director becomes so interested; or
- (d) if an individual who is interested in the contract or transaction later becomes a director, at the first meeting after the individual becomes a director.

#### **Time of Disclosure for Officer**

**11.3** The disclosure required by an officer who is not a director pursuant to section 11.1 shall be made promptly, but in any event shall be no later than:

- (a) immediately after the officer becomes aware that the contract, transaction, proposed contract or proposed transaction is to be considered or has been considered at a meeting;
- (b) if the officer becomes interested after the contract or transaction is made, immediately after the officer becomes so interested; or
- (c) if an individual who is interested in the contract or transaction later becomes an officer, immediately after the individual becomes an officer.

#### **Voting**

**11.4** A director or officer who is required to make a disclosure under Section 11.1 shall:

- (a) leave the Executive meeting:
  - (i) when the contract, transaction or matter is being discussed, unless requested to remain to provide information; and
  - (ii) in the case of a director, when the remaining directors vote on the contract, transaction or matter; and
- (b) refrain from any action intended to influence the discussion or vote.

**11.5** Section 11.4 shall not apply where the contract, transaction or matter:

- (a) is for indemnity or insurance pursuant to section 10.4; or
- (b) related to the purchase or maintenance of directors and officers liability insurance;

**Continuing disclosure**

**11.6** For the purposes of this Section, a general notice to the Executive declaring that a director or an officer is to be regarded as interested, for any of the following reasons, in a contract or transaction made with a party, is a sufficient declaration of interest in relation to the contract or transaction:

- (a) the director or officer is a director or an officer, or acting in a similar capacity, of a party referred to in subsection (b) or ( c);
- (b) the director or officer has a material interest in the party; or
- (c) there has been a material change in the nature of the director's or the officer's interest in the party.

**Access to Disclosures**

**11.7** The Members may examine the portions of any minutes of meetings of Executive or any minutes of meetings of committees that contain disclosures contemplated by Section 11.1, and of any other documents that contain those disclosures, during the Society's usual business hours.

**Avoidance Standards**

**11.8** A contract or transaction for which disclosure is required under section 11.1 is not invalid, and a director or officer is not accountable to the Society or its Members for any profit realized from the contract or transaction, because of the director's or officer's interest in the contract or transaction or because the director was present or was counted to determine whether a quorum existed at the meeting of the Executive or that considered the contract or transaction, if:

- (a) disclosure of the interest was made in accordance with section 11.1;
- (b) the Executive approved the contract or transaction; and
- (c) the contract or transaction was reasonable and fair to the Society when it was approved.

## **Part 12 EXECUTION OF DOCUMENTS, BANKING AND BORROWING**

### **Signatories**

- 12.1** Except for documents executed in the usual and ordinary course of the Society's business, which may be signed by the Secretary or President, any contract or other record on behalf of the Society may be signed by any individual(s) appointed by the Executive to sign a specific document or specific type of document or generally on behalf of the Society. Any document so signed may, but need not, have the Society's seal applied, if there is one.

### **Facsimile Signatures**

- 12.2** The signatures of any person authorized to sign on behalf of the Society, may, if specifically authorized by resolution of the Executive, be written, printed, stamped, engraved, lithographed or otherwise mechanically reproduced. Anything so signed shall be as valid as if it had been signed manually, even if that person has ceased to hold office when anything so signed is issued or delivered, until revoked by resolution of the Executive.

### **Banking**

- 12.3** The banking business of the Society shall be transacted with such banks, trust companies or other firms or corporations carrying on a banking business in Canada, or elsewhere as may from time to time be designated by or under the authority of the Executive. Such banking business or any part thereof shall be transacted under such agreements, instructions and delegations of power as the Executive may, from time to time, prescribe or authorize.

### **Borrowing**

- 12.4** The Executive may not do any of the following unless approved by special resolution of the Members:
- (a) borrow money on the credit of the Society;
  - (b) issue, reissue, sell, pledge or hypothecate debt obligations of the Society;
  - (c) give a guarantee on behalf of the Society to secure performance of an obligation of any person; or
  - (d) mortgage, hypothecate, pledge or otherwise create a security interest in all or any property of the Society, owned or subsequently acquired, to secure any obligation of the Society.

### **Standard of Care**

- 12.5** In investing the funds of the Society, the Executive may make any investments in which a prudent investor might invest. Subject to the provisions of the Act, the Executive shall not

be liable for any loss that may result in connection with any such investments made by the Executive.

#### **Executive Delegation**

- 12.6** From time to time the Executive may authorize any director, officer or committee, to make arrangements with reference to the monies borrowed or to be borrowed as aforesaid and as to the terms and conditions of the loan thereof, and as to the security to be given therefor, with power to vary or modify such arrangements, terms and conditions and to give such additional security for any monies borrowed or remaining due by the Society as the Executive may authorize, and generally to manage, transact and settle the borrowing of money by the Society.

### **Part 13 NOTICE**

#### **Procedure for Sending Notices**

- 13.1** Any notice (which term includes any communication or document) to be given sent, delivered or served pursuant to the Act, these Bylaws or otherwise, to a Member or director shall be sufficiently given if sent to the principal address of the applicable person as last shown in the Society's records. A notice so delivered shall be deemed to have been received when it is delivered. A notice so mailed shall be deemed to have been received on the fifth day after mailing (excluding each day during which there exists any general interruption of postal services due to strike, lockout or other cause). A notice sent by means of electronic, transmitted or recorded communication shall be deemed to have been received when so sent. The president may change or cause to be changed the recorded address of any Member or director in accordance with the information believed by him or her to be reliable.

#### **Undelivered Notices**

- 13.2** If any notice given to a Member pursuant to Section 13.1 is returned on two consecutive occasions because such Member cannot be found, the Society shall not be required to give any further notice to such Member until such Member informs the Society in writing of such member's new address.

#### **Computation of Time**

- 13.3** In computing the date when notice must be given under any provision requiring a specified number of days' notice of any meeting or other event, the date of giving the notice shall be excluded and the day of the meeting or other event shall be included.

#### **Certification re: Delivery**

- 13.4** The statutory declaration of the Secretary or the President or of any other person authorized to give notice of a meeting that notice has been given pursuant to these Bylaws shall be sufficient and conclusive evidence of the giving of such notice.

## **Part 14 RULES AND PROCEDURES**

- 14.1** The proceedings of the annual general meeting must be governed by the Society's Rules and Procedures for Handling Resolutions and, where not in conflict with these, the last edition of Roberts Rules of Order applies.



Financial Statements of

**ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES**

Year ended December 31, 2017

# INDEPENDENT AUDITORS' REPORT

To the Members of Association of Vancouver Island and Coastal Communities

## **Report on the Financial Statements**

We have audited the accompanying financial statements of Association of Vancouver Island and Coastal Communities, which comprise the statement of financial position as at December 31, 2017, the statements of operations and changes in net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



*Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of Association of Vancouver Island and Coastal Communities as at December 31, 2017, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

**Report on Other Legal and Regulatory Requirements**

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting policies applied by Association of Vancouver Island and Coastal Communities in preparing and presenting the financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

Chartered Professional Accountants

Victoria, Canada

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

## Statement of Financial Position

December 31, 2017, with comparative information for 2016

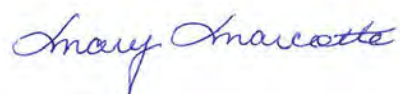
	2017	2016
<b>Assets</b>		
Current assets:		
Cash and cash equivalents (note 2)	\$ 249,779	\$ 219,346
Prepaid expenses	7,700	5,000
Accounts receivable	1,170	1,091
	<u>\$ 258,649</u>	<u>\$ 225,437</u>

## Liabilities and Net Assets

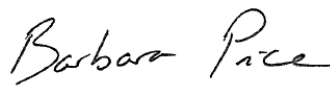
Current liabilities:		
Accounts payable and accrued liabilities	\$ 25,773	\$ 7,036
Deferred contributions (note 3)	57,390	52,875
	<u>83,163</u>	<u>59,911</u>
Net assets:		
Unrestricted	175,486	165,526
Contractual commitments (note 4)		
	<u>\$ 258,649</u>	<u>\$ 225,437</u>

See accompanying notes to financial statements.

On behalf of the Board:



Director



Director

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

## Statement of Operations and Changes in Net Assets

Year ended December 31, 2017, with comparative information for 2016

	2017	2016
Revenue:		
Annual meeting - sponsorships	\$ 52,400	\$ 58,950
Annual meeting - registration	71,443	61,853
Association dues	83,940	79,144
Interest	2,444	1,929
Other	8,173	684
	218,400	202,560
Expenses:		
Annual meeting	95,804	87,705
Communication and staff travel	1,633	1,258
Executive meetings	9,575	8,710
Other meetings	9,347	5,425
Postage, office and miscellaneous	6,405	677
Professional fees	5,350	5,250
Union of BC Municipalities contract fees	78,154	72,180
Consulting fees	2,172	9,158
	208,440	190,363
Excess of revenue over expenses	9,960	12,197
Net assets, beginning of year	165,526	153,329
Net assets, end of year	\$ 175,486	\$ 165,526

See accompanying notes to financial statements.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

## Statement of Cash Flows

Year ended December 31, 2017, with comparative information for 2016

	2017	2016
Cash provided by (used in):		
Operations:		
Excess of revenue over expenses	\$ 9,960	\$ 12,197
Changes in non-cash operating working capital:		
Increase in prepaid expenses	(2,700)	(5,000)
Decrease (increase) in accounts receivable	(79)	260
Increase (decrease) in accounts payable and accrued liabilities	18,737	(9,416)
Increase in deferred contributions	4,515	8,210
Increase in cash and cash equivalents	30,433	6,251
Cash and cash equivalents, beginning of year	219,346	213,095
Cash and cash equivalents, end of year	\$ 249,779	\$ 219,346

See accompanying notes to financial statements.



# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements

Year ended December 31, 2017

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## **Nature of operations:**

Association of Vancouver Island and Coastal Communities (the "Association") is incorporated under the Society Act (British Columbia) and is exempt from the requirement to pay income taxes. Its purpose is to promote autonomy within local government and to advance the principles of local government. The Association represents the various municipalities and regional districts of Vancouver Island, Powell River and the Sunshine and Central Coasts. On November 28, 2016, the new Societies Act (British Columbia) became effective. The Society has until November 28, 2018 to continue under the new act.

## **1. Significant accounting policies:**

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations ("ASNPO") in Part III of the CPA Canada Handbook. The Association's significant accounting policies are as follows:

### **(a) Basis of presentation:**

These financial statements present the financial position, results of operations and changes in net assets of the Association and, as such, do not include all the assets, liabilities, revenue and expenses of the members of the Association.

There is no provision in the accounts for income taxes as the activities of the Association are conducted on a not-for-profit basis.

### **(b) Cash and cash equivalents:**

Cash and cash equivalents are defined as cash and highly liquid investments consisting of term deposits with original maturities at the date of purchase of three months or less.

### **(c) Revenue recognition:**

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

Annual meeting sponsorships, registration and exhibit revenues are recognized as revenue when the conference takes place.

Association dues are recognized as revenue in the year they are earned and collection is reasonably assured.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2017

## 1. Significant accounting policies (continued):

### (d) Contributed materials and services:

Due to the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements.

### (e) Financial instruments:

Financial instruments are recorded at fair value on initial recognition and are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment.

### (f) Capital assets:

In accordance with the ASNPO Handbook section 4431, *Tangible Capital Assets held by Not-for-profit Organizations*, the Association has met the criteria to be considered a small organization and as such has not capitalized any expenditures. Capital assets owned by the Association but which have not been capitalized under this accounting policy include computer hardware.

### (g) Use of estimates:

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

## 2. Cash and cash equivalents:

	2017	2016
Cash	\$ 49,198	\$ 20,557
MFA Money Market Funds	200,581	198,789
	<u>\$ 249,779</u>	<u>\$ 219,346</u>

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2017

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## **3. Deferred contributions:**

Deferred contributions include \$44,665 (2016 - \$44,665) of provincial grants restricted for the facilitation of the activities of the Treaty Advisory Committee.

Also included in deferred contributions is \$12,725 (2016 - \$8,210) in contributions restricted for the activities of the Special Committee on Solid Waste Management. During 2017, \$11,790 was collected and restricted for the work of the Special Committee on Solid Waste Management and \$7,275 was recognized as revenue for costs incurred by the Committee. This revenue has been included in the "Other" revenue line.

## **4. Contractual commitments:**

The Association has a contract with the Union of British Columbia Municipalities for administrative, office and various support services and has committed to pay \$72,180 in 2018 in respect of this contract by way of quarterly payments. The contract term ends on December 31, 2020. The amounts are subject to adjustment each January.

March 16, 2018

Dear North Coast District Board,

Please allow me to explain the reason for the proposal to rezone lot 594 from R1 to R2 (2 Acre).

My objective is to sell two pieces of land:

- A) Provide a place for my tenant/renter to acquire the property she has lived on and built a life on. (home gardens, outbuildings, ect.)
- B) To provide income for payoff of debt to heirs other than clear cut logging the whole property.

I realize the concern of the board with granting rezoning is the potential of subdividing the whole property into 2 acre lots thus changing the OCP. However the layout of the Lot 594 is such that a subdivision of 2 area lots throughout is not only not my desire but completely unfeasible.

Both lots that I desire to sell in rezoned two area increments are accessible by public road which makes them easy for the buyer to access and develop. No further roads or bridges are necessary where as lawn hill creek is a natural boarder that divides my property. This is of significant importance. The cost of a bridge is very prohibitive. A rough estimate of a cost for a bridge is \$80 000.00 - \$100 000.00 not including road costs.

The other reason a two acre subdivision is not feasible is because the only other access to my property is from the existing driveway which leads to a very scenic meadow and two cabins that sit on top of it. It is also for this reason that I want to sell the two pieces in 2 Acre rather than 4 acre sizes because of the scenic layout of my property 4 acre lots puts the lots into my existing meadow which breaks up the beauty and the natural layout.

Finally as stated before the tenant is only physically able to finance and maintain a smaller size lot.

If it please the board I will be willing to change the remaining property to R1 to ensure that the property stays rural. Also if it pleases the board I would like to bring pictures and costs estimates for the bridge to the meeting as an attachment to submit to the next meeting.

Thank you for your time in considering this proposal.

Sincerely,  
Clint Murdaugh



RECEIVED MAR 20 2018

March 13, 2018

Ref: 234345

Bill Miller, Chair  
Regional District of Bulkley—Nechako  
37 3<sup>rd</sup> Ave  
Burns Lake BC V0J 1E0

His Worship Mayor Philip Germuth, Chair  
Regional District of Kitimat—Stikine  
300 – 4545 Lazelle Ave  
Terrace BC V8G 4E1

Barry Pages, Chair  
North Coast Regional District  
14-342 3<sup>rd</sup> Ave West  
Prince Rupert BC V8J 1L5

Dear Chairs Miller, Pages and Germuth:

Thank you for your letter addressed to the Honourable John Horgan, Premier, requesting \$300,000 in funding for the Northwest BC Resource Benefits Alliance (RBA). As Minister responsible for the local government system, I am pleased to respond.

The Province of British Columbia fully acknowledges the importance of the Northwest's unique contribution to British Columbia's commercial, social, and cultural fabric. It is for this reason that senior staff from multiple provincial ministries have held several productive meetings with representatives from the RBA to discuss your regional business case.

Most recently, provincial staff and the RBA consultants met on February 13, 2018, where the consultants presented a detailed analytical case for funding. Provincial staff are currently reviewing the new information presented, and they will inform the RBA when this review process has been completed.

Any possible funding for the RBA would be partially predicated on the outcome of this analysis.

The review process should be complete in the near future. Once this work is complete, provincial staff will be in touch with you further.

.../2

Thank you again for writing.

Sincerely,

A handwritten signature in black ink, appearing to read 'Selina Robinson', with a stylized flourish at the end.

Selina Robinson  
Minister

pc: Honourable John Horgan  
Premier

Honourable Carole James  
Minister of Finance

Honourable Doug Donaldson  
Minister of Forests, Lands, Natural Resource Operations and Rural Development

Jennifer Rice, MLA  
North Coast  
Parliamentary Secretary for Emergency Preparedness





### Staff Report

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**Date:** March 23<sup>rd</sup>, 2018

**To:** D. Chapman, Chief Administrative Officer

**From:** D. Fish, Corporate Officer

**Subject:** Haida Gwaii Youth Soccer League Service Provider Agreement (MIABC)

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#### Recommendations:

**THAT the staff report entitled “Haida Gwaii Youth Soccer League Service Provider Agreement (MIABC)” be received;**

**AND THAT the Board of the North Coast Regional District agrees to provide liability insurance to the Haida Gwaii Youth Soccer League through the Municipal Insurance Association of B.C.’s Associate Member Program;**

**AND FURTHER THAT the Board authorize staff to sign and enter into a service provider agreement with the Haida Gwaii Youth Soccer League for the provision of liability insurance through the North Coast Regional District’s liability insurance held with the Municipal Insurance Association of B.C.**

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#### BACKGROUND:

The Haida Gwaii Regional Recreation Commission (HGR) was created to build and support island-wide recreation and leisure programming, with the goal being to build healthy individuals, families and communities on Haida Gwaii. HGR offers support for programs in varying degrees of capacity, which includes the operation of registered HGR programs, coordination and support for drop-in sports programs, and participation and support for community events and programs across Haida Gwaii.

The Municipal Insurance Association of B.C. (MIABC) provides stable liability insurance to all local governments and, through its associate member program, local government service providers throughout B.C.

## **DISCUSSION:**

The Haida Gwaii Youth Soccer Association (HGYSa) is a non-profit organization dedicated to providing recreational soccer to youth (ages 5-18) on Haida Gwaii. The HGYSa season begins in March and runs until June, with practices being held in communities across island, and games being held in Tlell.

HGR approached the HGYSa in early 2017 as part of a project to bring a soccer clinic to Haida Gwaii. At that time, HGYSa inquired as to whether or not there was a partnership opportunity between organizations that would allow for soccer registration through the HGR website. In keeping with the supporting role HGR plays to recreational groups on island, it was identified that cost savings could be realized by the HGYSa by providing programming on behalf of the NCRD and accessing liability insurance through **the MIABC's associate member program.**

Beginning in 2015, liability insurance through MIABC could be extended to individuals, groups and associations that provide services for, or on behalf of its members, upon request of an MIABC member, up to a limit of \$5 million. These individuals, groups and associations must be sponsored by a member in **order to qualify for "associate member" status. Once accepted as an associate member, these parties are** entitled to full coverage under the liability protection agreement, but only for services provided for, or on behalf of, the sponsoring member.

In order to for the HGYSa to qualify as an associate member, the following conditions must be met:

- The HGYSa is sponsored by the NCRD;
- The NCRD has a written agreement for the provision of services with the HGYSa;
- The services provided are services to the community provided for or on behalf of the NCRD;
- **The Service Provider Agreement has been approved by the NCRD's board by resolutions or bylaw (Attachment A); and**
- The MIABC has received full payment of a premium from, or on behalf of, the HGYSa.

It should be noted that **the NCRD's deductible will apply to claims brought against the HGYSa and the NCRD will be responsible for the payment of any costs incurred below the deductible. Additionally, all claims brought against the HGYSa will form part of the NCRD's claims history. As currently structure** through the Service Provider Agreement, HGYSa shall be responsible for any and all payment of premium and deductible amounts that arise.

## **OPTIONS:**

1. **Extend liability insurance to the HGYSa through MIABC's associate member program, with HGYSa responsible for all premium and deductible charges that may arise;**
2. **Extend liability insurance to the HGYSa through MIABC's associate member program, with the NCRD responsible for all premium and deductible charges that may arise; or**
3. **Do not extend liability insurance to the HGYSa through MIABC's associate member program.**

**RECOMMENDATION:**

In keeping with the supporting role HGR plays to recreation clubs or organizations on Haida Gwaii, Staff is recommending that the Board approve the Service Provider Agreement, as attached, between the NCRD and the HGYSA. Under this agreement, the HGYSA is responsible for any and all premium and deductible payments that may arise.



**MUNICIPAL INSURANCE ASSOCIATION  
OF BRITISH COLUMBIA**

## SERVICE PROVIDER AGREEMENT

This Service Provider Agreement (the “Agreement”) is made and entered into this 23rd day of

March, 2018 by and in between The North Coast Regional District

(the “Local Government”) and The Haida Gwaii Youth Soccer League (the “Service Provider”).

The Service Provider agrees to provide the following services for or on behalf of the Local Government:

Promote and provide recreational soccer programming across Haida Gwaii

Provide quarterly reporting of all soccer programming to the local government

Provide photographs and video documentation of programming, where possible, to the local government

☐ The term of the Agreement is from the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ and the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

☒ The term of the Agreement is perpetual commencing the 23rd day of March, 2018.

While providing the agreed service, the Service Provider agrees to comply with: all applicable laws, rules and regulations; the practices, procedures and policies of the Local Government; and any special instructions given to the Service Provider by representative(s) of the Local Government.

The Local Government agrees to obtain commercial general liability insurance coverage from the Municipal Insurance Association of British Columbia (MIABC) naming the Service Provider as an Additional Named Insured entitled to full coverage in the amount of \$5,000,000 with respect to third party liability claims arising from the provision of the agreed service. The Service Provider agrees to carry its own statutory worker’s compensation insurance and automobile liability insurance, if appropriate.

The Service Provider agrees to indemnify, defend and hold harmless the Local Government, its agents, servants, employees, trustees, officers and representatives from any liability, loss or damage which the Local Government may suffer as a result of any claims, demands, costs, actions, causes of actions, or judgments, including legal fees, asserted against or incurred by the Local Government arising out of, during, or as a result of the provision of services outlined in the Agreement except such liability, loss, or damage which is the result of, or arising out of, the sole negligence of the Local Government or that is covered by the MIABC liability insurance policy.

- ☐ The Local Government agrees to be responsible for any and all deductible amounts including any claim expenses incurred and policy premium payments.
- ☒ The Service Provider agrees to be responsible for any and all deductible amounts including any claim expenses incurred and policy premium payments.

The Local Government reserves the right to terminate this Agreement and the associated commercial general liability insurance coverage provided to the Service Provider by the MIABC at any time upon written notification to the Service Provider of the termination.

**ON BEHALF OF <LOCAL GOVERNMENT>**

Name:

Daniel Fish

Title:

Corporate Officer

Signature:

Date:

**ON BEHALF OF <SERVICE PROVIDER>**

Name:

Shelley Sansome

Title:

Secretary Treasurer

Signature:

Date:



### Staff Report

---

**Date:** March 23<sup>rd</sup>, 2018

**To:** D. Chapman, Chief Administrative Officer

**From:** D. Fish, Corporate Officer

**Subject:** TransCanada Yellowhead Highway Association Resolution Submission

---

**Recommendations:**

**THAT** the staff report entitled “TransCanada Yellowhead Highway Association Resolution Submission” be received;

**AND THAT** the Board of the North Coast Regional District submit the following resolution to the TransCanada Yellowhead Highway Association to be considered at its 2018 Annual General Meeting:

**WHEREAS** the quality of highway 16 road maintenance service provided by the Ministry of Transportation and Infrastructure has a significant impact on the safety of our highway;

**AND WHEREAS** the provision of quality highway road maintenance services not only ensures safe conditions for those travelling highway 16 but also ensures that the maximum life span of our highway infrastructure can be realized;

**AND WHEREAS** the Carwash Rock and Kasiks areas along highway 16 require additional consideration for increased maintenance for safety concerns;

**THEREFORE BE IT RESOLVED** that the Ministry of Transportation and Infrastructure ensure that contracted road maintenance provided fulfill their contractual obligations through enhanced monitoring and maintenance along highway 16, particularly at Carwash Rock and Kasiks.

---



## **BACKGROUND:**

The TransCanada Yellowhead Highway Association (TCYHA) will hold its Annual General Meeting on April 6<sup>th</sup>, 2018 in Edmonton, AB. The TCYHA is engaged in advocacy for the development, maintenance and enhancement of the Yellowhead Highway.

At its Regular meeting held February 23<sup>rd</sup>, 2018, the Board of the North Coast Regional District (NCRD) directed staff to prepare a resolution with respect to maintenance of highway 16 at Carwash Rock and Kasiks to be considered for submission to the TCYHA.

## **DISCUSSION:**

The following resolution was circulated to the Board for consideration with a deadline to receive comment or amendment by March 14<sup>th</sup>, 2018, to facilitate a submission prior to the TCYHA's March 21<sup>st</sup> submission deadline:

*WHEREAS the quality of highway 16 road maintenance service provided by the Ministry of Transportation and Infrastructure has a significant impact on the safety of our highway;*

*AND WHEREAS the provision of quality highway road maintenance services not only ensures safe conditions for those travelling highway 16 but also ensures that the maximum life span of our highway infrastructure can be realized;*

*AND WHEREAS the Carwash Rock and Kasiks areas along highway 16 require additional consideration for increased maintenance for safety concerns;*

*THEREFORE BE IT RESOLVED that the Ministry of Transportation and Infrastructure ensure that contracted road maintenance provided fulfill their contractual obligations through enhanced monitoring and maintenance along highway 16, particularly at Carwash Rock and Kasiks.*

Following the March 14<sup>th</sup> deadline, the resolution was submitted to the TCYHA for consideration at its upcoming annual general meeting.

## **RECOMMENDATION:**

Staff is recommending that the Board of the NCRD ratify the motion presented on Page 1 of this report.



### Staff Report

**Date:** March 23<sup>rd</sup>, 2018

**To:** D. Chapman, Chief Administrative Officer

**From:** D. Fish, Corporate Officer

**Subject:** April 20 – 21<sup>st</sup>, 2018 Travel to Port Clements

#### Recommendations:

**THAT the staff report entitled “April 20 – 21<sup>st</sup>, 2018 Travel to Port Clements” be received for information.**

#### BACKGROUND:

At its Regular meeting held January 26<sup>th</sup>, 2018, the Board of the North Coast Regional District (NCRD) adopted its 2018 Board meeting schedule. At that time, the Board resolved to hold the April 20<sup>th</sup> Regular Board meeting in Port Clements. The following report presents a rough timeline of events during Director travel.

#### DISCUSSION:

The following schedule has been compiled for Director convenience:

Friday, April 20 <sup>th</sup>	
11:30 AM	Mainland Directors arrive at Ocean Pacific Air
12:00 PM	Mainland Directors depart Prince Rupert
1:00 PM	Mainland Directors arrive in Masset
1:00 – 4:00 PM	Travel from Masset to Tlell; additional time for leisure
5:00 PM	Board Dinner hosted at Haida House
6:30 PM	Travel to Port Clements
7:00 PM	NCRD Regular Board meeting
TBD	Directors return to Haida House for evening

Saturday, April 21 <sup>st</sup>	
9:00 AM	Breakfast served at Haida House
10:00 AM – 1:15 PM	Leisure time
1:15 PM	Travel to Port Clements
2:00 PM	Mainland Directors depart Port Clements

As information comes in and scheduling is adjusted, Staff will note this and prepare a more detailed itinerary to Directors prior to scheduled travel in April.

**RECOMMENDATION:**

Staff is recommending that this report be received for information. Should Directors wish to schedule any additional events, please advise Staff so this information can be included in a completed itinerary in April.



## STAFF REPORT

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**Date:** March 23, 2018  
**To:** North Coast Regional District Board  
**From:** D. Chapman, Chief Administrative Officer  
**Subject:** Results of the 2017 Intake for the Federal Gas Tax Fund – Strategic Priorities

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### **Recommendation:**

**THAT** the report titled “Results of the 2017 Intake for the Federal Gas Tax Fund – Strategic Priorities” be received.

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### **Purpose of the Report:**

This report summarizes the results announced as to the projects that received funding from the Federal Gas Tax Fund – Strategic Priorities.

### **Background:**

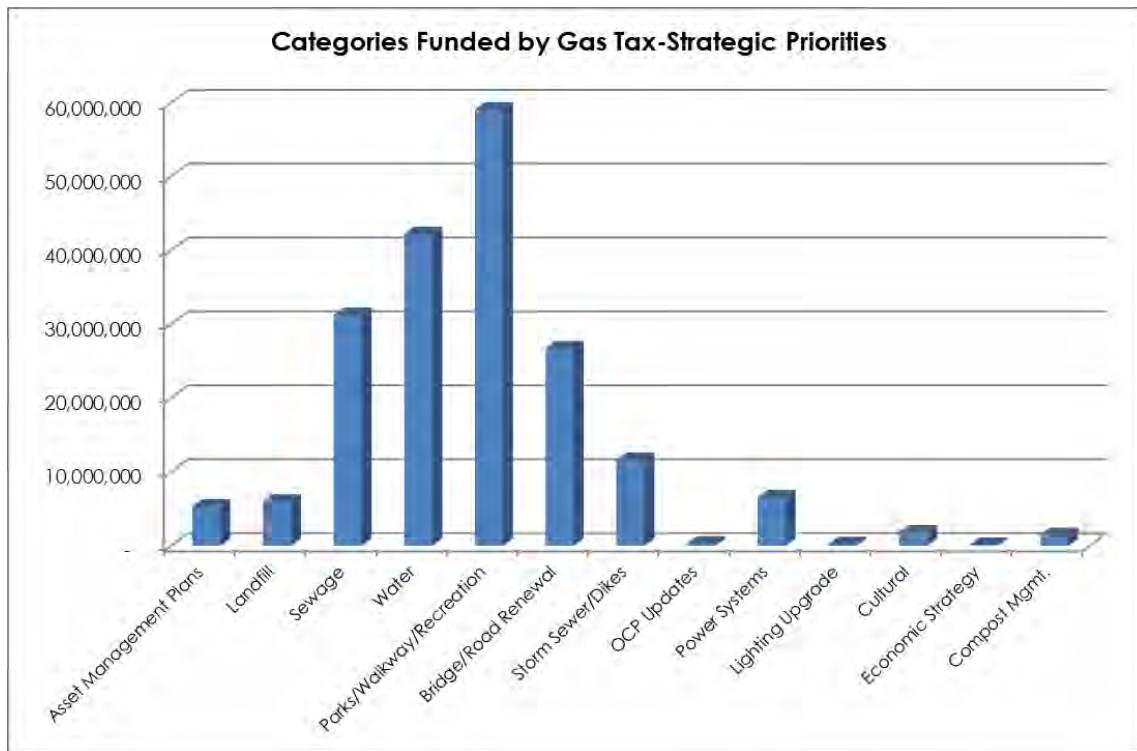
In May of 2017, the North Coast Regional District (NCRD) Board authorized Staff to make an application to the Federal Gas Tax Fund – Strategic Priorities fund to complete the Regional Recycling Depot Asset Upgrade project for approximately \$1.76 million.

The results of the deliberations of all the projects were released on March 12, 2018 and the NCRD was not successful in obtaining the required funding for the Regional Recycling Depot Asset Upgrade.

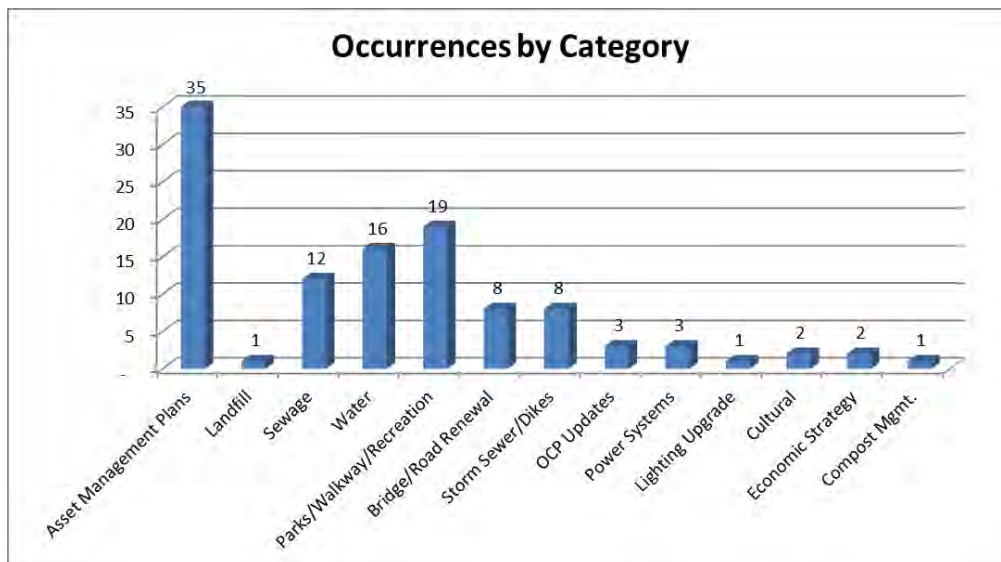
### **Discussion:**

Whenever the NCRD is not successful in a grant application, it is a good time to take a look and try to determine why the application was not successful. There were not any preset parameters or priorities set out by the federal Gas Tax Fund, so it is necessary to place a funding request into the fund “blind”. Staff does not believe that the Boards opposition to the proposed LNG plant on Digby Island was a factor in our unsuccessful funding request. Based on our analysis, we were off the mark with what the selection committee thought the strategic priorities should be.

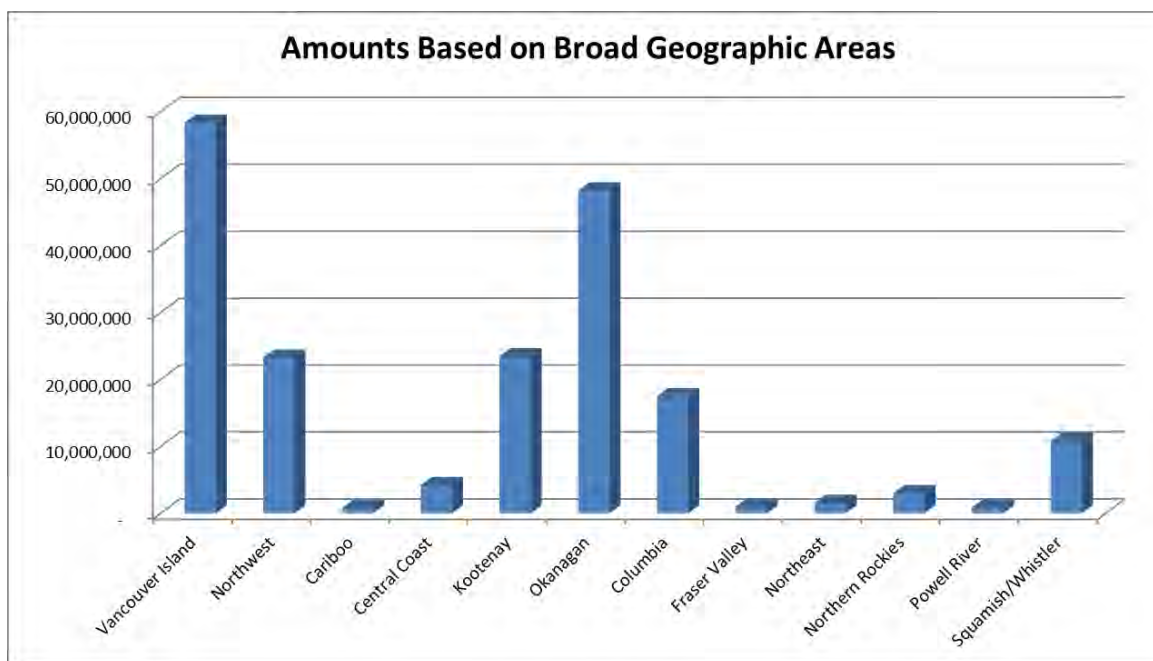
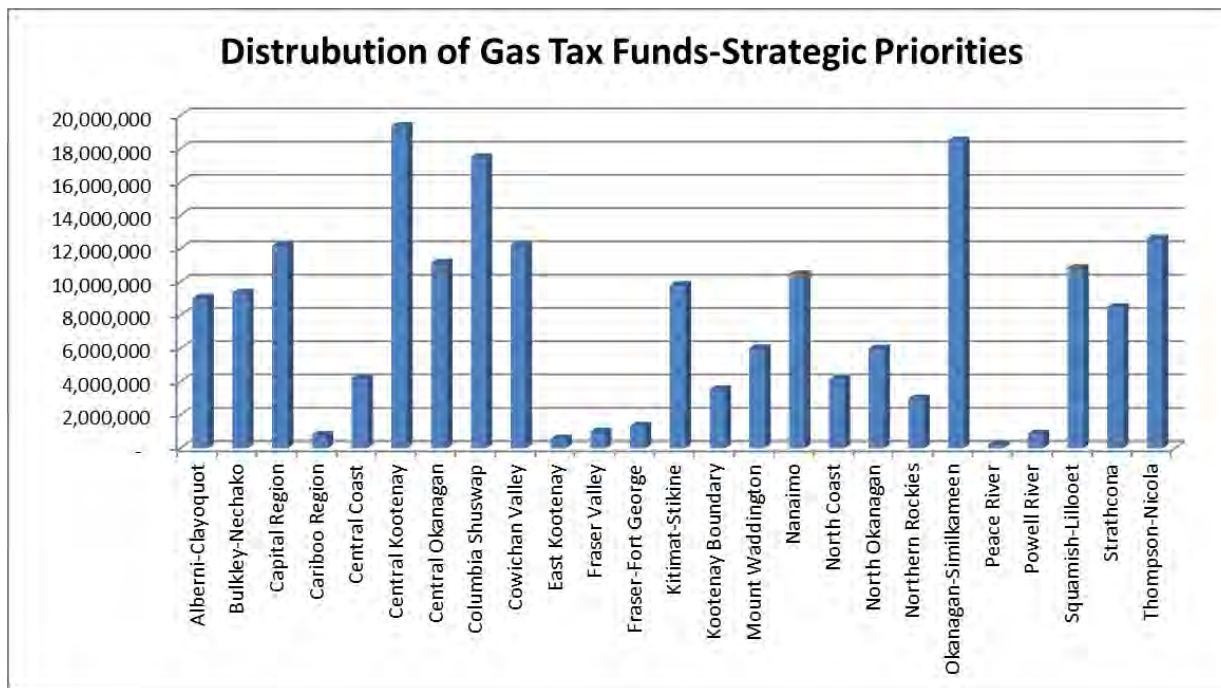
Based on the graph below, the top priorities are asset management plans, sewerage, water, parks/walkways/recreation, and bridge/ road renewals:



While it appears that asset management plans was not particularly well supported, below is a graph that shows the number of applications that were funded in each of the categories in the graph above:



In examining the disbursement of the Federal Gas Tax Funds, it is important to keep in mind that not every local government made an application to the fund. Below is a graph indicating the various regional districts to where funds were awarded. Funds were either granted to the regional district or a municipality contained within the regional district.



The graph above simply condenses the previous graph into larger geographical areas. Basically, the communities located on Vancouver Island and the Okanagan received approximately 55% of the funding while the rest of the communities in the province received the remaining 45%.

### **Financial Considerations**

A report will be provided at the Board meeting scheduled for April 20, 2018 on our options to fund the needed repairs for the building.

### **Conclusion:**

When making an application to the Federal Gas Tax – Strategic Priorities, the basic parameters or selection criteria are not known. Staff has asked for the grading criteria used so we can gain a better understanding of how the selection decisions were made. However, it is possible that the methodologies used in this last selection process could likely change for 2019 which is when the next intake will occur.

There were some grants given in the \$6 million range for recreation buildings and aquatic centers. For the next intake, based on our observation that some organizations received multiple grants, that the NCRD place multiple grant requests in for the next intake. One grant could be for a swimming pool for Haida Gwaii, the rebuilding of our recycling centre, and one for composting. Developing the two new requests will take some time and we have two years to get that work done.

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**Bylaw No. 622, 2018**

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A bylaw to adopt the Five-Year Financial Plan for the Years 2018 to 2022

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The Board of the North Coast Regional District, in open meeting assembled, enacts as follows:

1. **Schedule “A” attached hereto and made part of this bylaw is hereby adopted as the Five-Year Financial Plan for the North Coast Regional District for the years 2018-2022, inclusive.**
2. **This Bylaw shall be cited as the “North Coast Regional District Five-Year Financial Plan Years 2018-2022 Bylaw No. 622, 2018”.**

*Read a first time this \_\_\_ day of \_\_\_\_\_, 2018*

*Read a second time this \_\_\_ day of \_\_\_\_\_, 2018*

*Read a third time this \_\_\_ day of \_\_\_\_\_, 2018*

***Adopted this \_\_\_ day of \_\_\_\_\_, 2018***

\_\_\_\_\_  
*Chair*

\_\_\_\_\_  
*Officer*

*I hereby certify that this is a true copy of the North Coast Regional District Bylaw No. ###, 2018.*



North Coast Regional District  
Financial Plan for 2018 - 2022  
General Government Administration

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	450,000	352,447	352,580	352,580	352,580
Provincial Basic Grant	120,000	120,000	120,000	120,000	120,000
Conditional Grant	13,000				
Unconditional Grant	30,000	26,200	26,200	26,200	26,200
Sales of Services					
Sales of Materials					
Investments	8,640	7,000	7,000	7,000	7,000
Other	331,270				
Transfer from Other Services		332,474	332,470	332,470	332,470
Use of Prior Year Surplus	14,567				
Total Revenue	967,477	838,121	838,250	838,250	838,250
Expenditures					
Program Expenditures	967,477	838,121	838,250	838,250	838,250
Debt Interest	-				
Debt Principle	-				
Transfer to Reserves					
Total Operating Expenditures	967,477	838,121	838,250	838,250	838,250

North Coast Regional District  
Financial Plan for 2018 - 2022  
Mainland Recycling

	2018	2019	2020	2021	2022
<b>Revenue</b>					
Property Taxes	226,840	236,316	236,340	236,340	236,340
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	19,000	13,000	13,000	13,000	13,000
Sales of Services	62,980	65,717	65,730	65,730	65,730
Sales of Materials	344,216	341,656	341,660	341,660	341,660
Investments					
Rental Income	21,680	21,680	21,680	21,680	21,680
Other	1,500	6,250	7,250	7,250	7,250
Transfer from Other Services					
Use of Prior Year Surplus	98,970				
<b>Total Revenue</b>	<b>775,186</b>	<b>684,619</b>	<b>685,660</b>	<b>685,660</b>	<b>685,660</b>
<b>Expenditures</b>					
Program Expenditures	688,585	650,619	651,660	651,660	651,660
Debt Interest	1,405	-	-	-	-
Debt Principle	21,196	-	-	-	-
Transfer to Reserves	64,000	34,000	34,000	34,000	34,000
<b>Total Operating Expenditures</b>	<b>775,186</b>	<b>684,619</b>	<b>685,660</b>	<b>685,660</b>	<b>685,660</b>

North Coast Regional District  
Financial Plan for 2018 - 2022  
Island Solid Waste

	2018	2019	2020	2021	2022
<b>Revenue</b>					
Property Taxes	140,000	193,678	193,680	193,680	193,680
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	4,600	4,600	4,600	4,600	4,600
Sales of Services	795,500	793,684	793,750	793,750	793,750
Sales of Materials	900	900	900	900	900
Investments					
Rental Income					
Other	1,000	750	750	750	750
Transfer from Other Services					
Transfer from Reserves	16,000				
Use of Prior Year Surplus	139,040				
<b>Total Revenue</b>	<b>1,097,040</b>	<b>993,612</b>	<b>993,680</b>	<b>993,680</b>	<b>993,680</b>
<b>Expenditures</b>					
Program Expenditures	993,072	942,962	943,030	943,030	943,030
Debt Interest	11	2,150	2,150	2,150	2,150
Debt Principle	4,027	21,500	21,500	21,500	21,500
Transfer to Capital	16,000	-	-	-	-
Transfer to Reserves	83,930	27,000	27,000	27,000	27,000
<b>Total Operating Expenditures</b>	<b>1,097,040</b>	<b>993,612</b>	<b>993,680</b>	<b>993,680</b>	<b>993,680</b>
<b>Capital</b>					
<b>Sources of Funding</b>					
Operations	16,000	-	-	-	-
Transfer from Reserves					
<b>Total Capital Funding</b>	<b>16,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Purchases</b>	<b>16,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Unused Capital Funding</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



North Coast Regional District  
Financial Plan for 2018 - 2022  
Electoral Area Administration

	2018	2019	2020	2021	2022
<b>Revenue</b>					
Property Taxes	95,960	103,440	103,440	103,440	103,440
Provincial Basic Grant	80,000	80,000	80,000	80,000	80,000
Conditional Grant					
Unconditional Grant	3,600	2,600	2,600	2,600	2,600
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves	-				
Use of Prior Year Surplus	86,020				
<b>Total Revenue</b>	<b>265,580</b>	<b>186,040</b>	<b>186,040</b>	<b>186,040</b>	<b>186,040</b>
<b>Expenditures</b>					
Program Expenditures	204,420	186,040	186,040	186,040	186,040
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves	61,160				
<b>Total Operating Expenditures</b>	<b>265,580</b>	<b>186,040</b>	<b>186,040</b>	<b>186,040</b>	<b>186,040</b>



North Coast Regional District  
Financial Plan for 2018- 2022  
Electoral Area Administration - Area E

	2018	2019	2020	2021	2022
<b>Revenue</b>					
Property Taxes	12,700	14,760	14,760	14,760	14,760
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	970	970	970	970	970
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves	-				
Use of Prior Year Surplus	2,790				
<b>Total Revenue</b>	<b>16,460</b>	<b>15,730</b>	<b>15,730</b>	<b>15,730</b>	<b>15,730</b>
<b>Expenditures</b>					
Program Expenditures	16,460	15,730	15,730	15,730	15,730
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
<b>Total Operating Expenditures</b>	<b>16,460</b>	<b>15,730</b>	<b>15,730</b>	<b>15,730</b>	<b>15,730</b>

North Coast Regional District  
Financial Plan for 2018 - 2022  
Elections

	2018	2019	2020	2021	2022
<b>Revenue</b>					
Property Taxes	5,000	5,000	5,000	5,000	5,000
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	200	200	200	200	200
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves	-	20,800	20,800	20,800	20,800
Use of Prior Year Surplus	13,000				
<b>Total Revenue</b>	<b>18,200</b>	<b>26,000</b>	<b>26,000</b>	<b>26,000</b>	<b>26,000</b>
<b>Expenditures</b>					
Program Expenditures	18,200	26,000	26,000	26,000	26,000
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves	-				
<b>Total Operating Expenditures</b>	<b>18,200</b>	<b>26,000</b>	<b>26,000</b>	<b>26,000</b>	<b>26,000</b>





North Coast Regional District  
Financial Plan for 2018 - 2022  
Grants in Aid - All

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	2,120	2,250	2,250	2,250	2,250
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	230	150	150	150	150
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	120				
Total Revenue	2,470	2,400	2,400	2,400	2,400
Expenditures					
Program Expenditures	2,470	2,400	2,400	2,400	2,400
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
Total Operating Expenditures	2,470	2,400	2,400	2,400	2,400

North Coast Regional District  
Financial Plan for 2018 - 2022  
Grants in Aid Area A

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	640	640	640	640	640
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	20	20	20	20	20
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	40				
Total Revenue	700	660	660	660	660
Expenditures					
Program Expenditures	700	660	660	660	660
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
Total Operating Expenditures	700	660	660	660	660



North Coast Regional District  
Financial Plan for 2018 - 2022  
Grants in Aid Area C

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	1,400	1,400	1,400	1,400	1,400
Provincial Basic Grant					
Conditional Grant	5,095				
Unconditional Grant	30	30	30	30	30
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	1,345				
Total Revenue	7,870	1,430	1,430	1,430	1,430
Expenditures					
Program Expenditures	7,870	1,430	1,430	1,430	1,430
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
Total Operating Expenditures	7,870	1,430	1,430	1,430	1,430



North Coast Regional District  
Financial Plan for 2018 - 2022  
Grants in Aid Area D

	2018	2019	2020	2021	2022
<b>Revenue</b>					
Property Taxes	1,500	2,000	2,000	2,000	2,000
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	20	20	20	20	20
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	1,970				
<b>Total Revenue</b>	<b>3,490</b>	<b>2,020</b>	<b>2,020</b>	<b>2,020</b>	<b>2,020</b>
<b>Expenditures</b>					
Program Expenditures	3,490	2,020	2,020	2,020	2,020
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
<b>Total Operating Expenditures</b>	<b>3,490</b>	<b>2,020</b>	<b>2,020</b>	<b>2,020</b>	<b>2,020</b>



North Coast Regional District  
Financial Plan for 2018 - 2022  
Grants in Aid Area E

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	3,900	3,900	3,900	3,900	3,900
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	100	100	100	100	100
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus					
Total Revenue	4,000	4,000	4,000	4,000	4,000
Expenditures					
Program Expenditures	4,000	4,000	4,000	4,000	4,000
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
Total Operating Expenditures	4,000	4,000	4,000	4,000	4,000



North Coast Regional District  
Financial Plan for 2018 - 2022  
Sandspit Fire Department

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	27,500	27,500	27,500	27,500	27,500
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	1,100	1,100	1,100	1,100	1,100
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	155				
Total Revenue	28,755	28,600	28,600	28,600	28,600
Expenditures					
Program Expenditures	28,755	28,600	28,600	28,600	28,600
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
Total Operating Expenditures	28,755	28,600	28,600	28,600	28,600



North Coast Regional District  
Financial Plan for 2018- 2022  
Emergency Planning Area A & C

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	5,000	5,000	5,000	5,000	5,000
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	120	240	240	240	240
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	25,250				
Total Revenue	30,370	5,240	5,240	5,240	5,240
Expenditures					
Program Expenditures	30,370	5,240	5,240	5,240	5,240
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
Total Operating Expenditures	30,370	5,240	5,240	5,240	5,240





North Coast Regional District  
Financial Plan for 2018 - 2022  
Emergency Planning Area D

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	5,000	5,000	5,000	5,000	5,000
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	100	100	100	100	100
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	34,100				
Total Revenue	39,200	5,100	5,100	5,100	5,100
Expenditures					
Program Expenditures	39,200	5,100	5,100	5,100	5,100
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
Total Operating Expenditures	39,200	5,100	5,100	5,100	5,100



North Coast Regional District  
Financial Plan for 2018 - 2022  
Emergency Planning Area E

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	10,000	10,000	10,000	10,000	10,000
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	250	250	250	250	250
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	23,820				
Total Revenue	34,070	10,250	10,250	10,250	10,250
Expenditures					
Program Expenditures	34,070	10,250	10,250	10,250	10,250
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
Total Operating Expenditures	34,070	10,250	10,250	10,250	10,250



North Coast Regional District  
Financial Plan for 2018 - 2022  
Rural Land Use Planning

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	61,850	69,855	71,599	75,179	75,179
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	1,900	1,900	1,900	1,900	1,900
Sales of Services	3,500	7,000	7,000	7,000	7,000
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	56,090				
Total Revenue	123,340	78,755	80,499	84,079	84,079
Expenditures					
Program Expenditures	86,450	78,755	80,499	84,079	84,079
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves	36,890				
Total Operating Expenditures	123,340	78,755	80,499	84,079	84,079



North Coast Regional District  
Financial Plan for 2018 - 2022  
Economic Development

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	27,330	27,100	28,000	28,000	28,000
Provincial Basic Grant					
Conditional Grant	50,000	50,000	50,000	50,000	50,000
Unconditional Grant	40	90	90	90	90
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	6,200				
Total Revenue	83,570	77,190	78,090	78,090	78,090
Expenditures					
Program Expenditures	83,570	77,190	78,090	78,090	78,090
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves	-				
Total Operating Expenditures	83,570	77,190	78,090	78,090	78,090



North Coast Regional District  
Financial Plan for 2018 - 2022  
Archives

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	81,780	80,180	80,180	80,180	80,180
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	6,000	4,200	4,200	4,200	4,200
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	4,660				
Total Revenue	92,440	84,380	84,380	84,380	84,380
Expenditures					
Program Expenditures	92,440	84,380	84,380	84,380	84,380
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
Total Operating Expenditures	92,440	84,380	84,380	84,380	84,380



North Coast Regional District  
Financial Plan for 2018 - 2022  
North Pacific Cannery

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	90,720	97,582	97,590	97,590	97,590
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	5,500	4,900	4,900	4,900	4,900
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	9,360				
Total Revenue	105,580	102,482	102,490	102,490	102,490
Expenditures					
Program Expenditures	102,100	102,482	102,490	102,490	102,490
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves	3,480				
Total Operating Expenditures	105,580	102,482	102,490	102,490	102,490

	2018	2019	2020	2021	2022
<b>Revenue</b>					
Property Taxes	73,880	69,559	69,560	69,560	69,560
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	2,100	2,100	2,100	2,100	2,100
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	2,620				
<b>Total Revenue</b>	<b>78,600</b>	<b>71,659</b>	<b>71,660</b>	<b>71,660</b>	<b>71,660</b>
<b>Expenditures</b>					
Program Expenditures	78,600	71,659	71,660	71,660	71,660
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
<b>Total Operating Expenditures</b>	<b>78,600</b>	<b>71,659</b>	<b>71,660</b>	<b>71,660</b>	<b>71,660</b>



North Coast Regional District  
Financial Plan for 2018 - 2022  
Vancouver Island Regional Library

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	28,000	43,400	43,500	43,500	43,500
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	1,000	1,000	1,000	1,000	1,000
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	488				
Total Revenue	29,488	44,400	44,500	44,500	44,500
Expenditures					
Program Expenditures	29,488	44,400	44,500	44,500	44,500
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
Total Operating Expenditures	29,488	44,400	44,500	44,500	44,500



North Coast Regional District  
Financial Plan for 2018 - 2022  
Haida Gwaii Recreation

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	126,110	138,247	138,260	138,260	138,260
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	6,500	3,700	3,700	3,700	3,700
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	7,527				
Total Revenue	140,137	141,947	141,960	141,960	141,960
Expenditures					
Program Expenditures	140,137	141,947	141,960	141,960	141,960
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
Total Operating Expenditures	140,137	141,947	141,960	141,960	141,960



North Coast Regional District  
Financial Plan for 2018 - 2022  
Sandspit Community Hall

	2018	2019	2020	2021	2022
<b>Revenue</b>					
Property Taxes	15,000	17,500	17,510	17,510	17,510
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	100	100	100	100	100
Sales of Services					
Sales of Materials					
Investments					
Rental Income	2,500	3,000	3,000	3,000	3,000
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	6,080				
<b>Total Revenue</b>	<b>23,680</b>	<b>20,600</b>	<b>20,610</b>	<b>20,610</b>	<b>20,610</b>
<b>Expenditures</b>					
Program Expenditures	23,680	20,600	20,610	20,610	20,610
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves	-				
<b>Total Operating Expenditures</b>	<b>23,680</b>	<b>20,600</b>	<b>20,610</b>	<b>20,610</b>	<b>20,610</b>



North Coast Regional District  
Financial Plan for 2018 - 2022  
Mainland Recreation Area A

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	5,210	5,325	5,340	5,340	5,340
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	170	170	170	170	170
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	220				
Total Revenue	5,600	5,495	5,510	5,510	5,510
Expenditures					
Program Expenditures	5,600	5,495	5,510	5,510	5,510
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves	-				
Total Operating Expenditures	5,600	5,495	5,510	5,510	5,510



North Coast Regional District  
Financial Plan for 2018 - 2022  
Mainland Recreation Area C

	2018	2019	2020	2021	2022
Revenue					
Property Taxes	6,100	6,165	6,170	6,170	6,170
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	140	140	140	140	140
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	90				
Total Revenue	6,330	6,305	6,310	6,310	6,310
Expenditures					
Program Expenditures	6,330	6,305	6,310	6,310	6,310
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
Total Operating Expenditures	6,330	6,305	6,310	6,310	6,310



North Coast Regional District  
Financial Plan for 2018 - 2022  
Sandspit Water

	2018	2019	2020	2021	2022
<b>Revenue</b>					
Property Taxes					
Parcel Tax	50,000	50,000	50,020	50,020	50,020
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	10,000				
Sales of Services	45,000	45,000	45,000	45,000	45,000
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves	11,200				
Use of Prior Year Surplus	21,330				
<b>Total Revenue</b>	<b>137,530</b>	<b>95,000</b>	<b>95,020</b>	<b>95,020</b>	<b>95,020</b>
<b>Expenditures</b>					
Program Expenditures	119,330	95,000	95,020	95,020	95,020
Debt Interest					
Debt Principle					
Transfer to Capital	11,200				
Transfer to Reserves	7,000				
<b>Total Operating Expenditures</b>	<b>137,530</b>	<b>95,000</b>	<b>95,020</b>	<b>95,020</b>	<b>95,020</b>
<b>Capital</b>					
Sources of Funding					
Operations	11,200	-	-	-	-
Transfer from Reserves					
<b>Total Capital Funding</b>	<b>11,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Purchases</b>	<b>11,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Unused Capital Funding	-	-	-	-	-
Unused Capital Funding	-	-	-	-	-



North Coast Regional District  
Financial Plan for 2018 - 2022  
Feasibility Study Reserve

	2018	2019	2020	2021	2022
<b>Revenue</b>					
Property Taxes	4,830	4,860	4,860	4,860	4,860
Provincial Basic Grant					
Conditional Grant					
Unconditional Grant	140	140	140	140	140
Sales of Services					
Sales of Materials					
Investments					
Rental Income					
Other					
Transfer from Other Services					
Transfer from Reserves					
Use of Prior Year Surplus	10,000				
<b>Total Revenue</b>	<b>14,970</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Expenditures</b>					
Program Expenditures	14,970	5,000	5,000	5,000	5,000
Debt Interest					
Debt Principle					
Transfer to Capital					
Transfer to Reserves					
<b>Total Operating Expenditures</b>	<b>14,970</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

## Referral Memo

**Date:** 23 March 2018  
**To:** Doug Chapman, CAO  
**From:** Morganne Williams, Planning Consultant

**Regarding:** Forests, Lands and Natural Resource Operations

**Location:** Peel Inlet, Moresby Island

### Summary of the Referral:

Proponent: Haida Tourism Limited Partnership

Tenure Type: Commercial General

Area: 18.9 ha

Term: Expires November 22, 2018

### Comments from Moresby Island APC:

Based on the limited information provided and outstanding questions to be answered by the proponent and Province of BC, APC is recommending that the NCRD Board request an extension to provide comment.

MI APC is planning to hold a meeting prior to the Board Meeting scheduled for 23 March 2018. Staff will provide verbal update of information received prior to the meeting.

### Background Information:

Haida Tourism Limited Partnership by its General Partner Haida Enterprise Corporation has applied for an amendment to their licence of occupation. The applicant has previously been granted the authority to place a floating eco-lodge within the existing tenure boundary during the term of their licence of occupation for investigative purposes. The applicant has now applied to amend the management plan governing their licence of application to install a barge ramp, and remove garbage, equipment, and untenured cabins from the tenure area.

Zoning Designation: Not within zoning boundary

OCP: Forestry

### Attachments:

1. Management Plan and Mapping 21 pages

## **Haida Tourism Limited Partnership DBA Ocean House at Stads K'uns Gawga Crown Land Tenure Management Plan (Commercial Recreation)**

Haida Tourism Limited Partnership (HTLP) is owned by the Haida Nation and is a subsidiary of the Haida Enterprise Corporation (HaiCo). The Ocean House at Stads K'uns Gawga is the newest business operating under HTLP. Through Ocean House, HTLP plans to provide unique opportunities for eco-adventure and cultural tourism seekers on Haida Gwaii's beautiful and rugged West Coast.

### **Background**

#### **Project Overview**

In November 2016, a License of Occupation was issued to HTLP (V925687) for conducting reconnaissance and survey work to plan improvements for an eco-tourism/ cultural lodge and temporary location for a floating eco-tourism lodge.

HTLP is seeking an amended License of Occupation crown land tenure to cover the following commercial recreation activities, under non-exclusive use and specified intensive use sites:

1. Installation of the floating lodge (barge) and all related infrastructure required to secure the barge (i.e., anchors, stiff-legs) (approved under V925687).
2. Installation of a barge ramp (including lock blocks) to allow for movement of persons between the floating lodge (approved under V925687) and the shore, including clearing of a small area of alder saplings to facilitate the infrastructure installation.
3. Clearing of a small are of crown land to facilitate a helicopter pad, of a sufficient size to accommodate the larger helicopters for both emergency evacuations and potential guest transport.
4. Removal of garbage and equipment from the old dry-land sort as well as existing derelict cabins.
5. Continued reconnaissance and survey work, as needed to facilitate planning of any potential additional improvements.



## Authorizations, Permits or Approvals

It is anticipated that a license to cut (Forest Act) may be required for removal of the alder associated with the clearing for the heli-pad.

Notice will also be required to Transport Canada under the Navigable Waters Program related to the floating lodge (barge) and infrastructure.

Park permits may also be required for the eco-cultural tours at locations outside of the license area (either by HTLP or through third party service providers and their permits).

Additional permits include: drinking water system operating permit, food services establishment permit, and liquor license.

## Haida Nation

HTLP is a company owned by the Haida Nation.

## **Location**

### General Description

The location of the floating lodge is Peel Inlet, West Coast of Moresby Island, Haida Gwaii (see attached map). Eco/ Cultural tours will not be conducted within the License of Occupation Area at this time.

### Reasons/Justification for Location

Peel Inlet provides a sheltered area for the floating lodge (somewhat protected from the rugged west coast weather and ocean waves).

### Seasonal Expectations of Use

The Lodge will operate on a seasonal basis, with daily activity from May 1st to October 1<sup>st</sup>.

## Infrastructure

### New Facilities or Infrastructure

**Floating Lodge** - Floating lodge will be 50.29 meters by 13.44 meters, requiring two dead man anchors to be dug in on the shoreline (approximate size 4ft x 12ft, weighing 5 tonnes).

**Barge Ramp** - A ramp (approximate size 8ft wide x 70 ft length) will be required for access to the lodge from shore, it will be attached to shore via 3 small lock blocks which will be dug into the ground on a ramp area from the old log sort (see pictures at end of this MP). The ramp will float the rest of the way from shore, to the lodge facility and will not require any additional anchor points beyond the lock blocks on shore (estimated 20ft x 20ft).

**Heli-Pad Clearing**- Some clearing of immature alder (approximate area 908 m<sup>2</sup>) will be required in order for safe landing of helicopters both for guest travel and for emergency response and evacuation (see map and pictures).

**Site Clean Up** - Removal of garbage and equipment from the old dry-land sort as well as derelict cabins will also be required (see pictures) for the general health and safety of the guests and crews as well as improving the aesthetics of the area.

HTLP is also committed to ensuring that a CHN site monitor in place to oversee the infrastructure installation works.

### Access

The Lodge and license area is access by water (via boat), or by air. Guest transport will be via Helicopter through Heli-jet (S76 Helicopters).

#### *Overlapping Tenures*

As identified within the original License of Occupation (V925687), there are other tenures that overlap with the license of occupation area (one Guide Outfitter, one Mineral Tenure and one Trapline license holder). The proposed tenure is for non-exclusive use, thereby there are no planned impacts to the other tenure holders.

#### *Public Access*

The proposed infrastructure is not anticipated to interfere with any persons riparian right of access over the land. Public access to the beach and adjacent land on the license site will not be impacted by the proposed activity.

## Utilities Requirements and Sources

The floating lodge has its own power generation infrastructure on board (including diesel generator) and electrical infrastructure. The lodge is equipped with satellite communication as well.

## Water Supply

The floating lodge is equipped with a state of the art desalination system to generate fresh water on board (holding tanks are on board as well). The system utilizes salt water from the ocean and generates fresh water. The salt that is generated is deposited back into the ocean.

## Waste Collection, Treatment and Disposal

The barge is equipped with an on-board sewage treatment plant. The black water will be contained within the storage tanks on board and will be pumped out and transported by ship/ barge to be properly disposed of at an approved location (i.e. sewage treatment plant or approved landfill). Grey water will be discharged to the ocean.

Paper waste will be burned within an incinerator on board.

All metal, plastic etc. (non-burnable) will be collected, stored on board, and transported to be disposed of at an approved facility (i.e., recycle depot or landfill) in the off-season.

Organic kitchen waste will be disposed of in deep waters, away from the shore and lodge location.

## **Eco-Tourism/ Culture Trip Proposals**

The eco/ cultural trips are not planned for within the License of Occupation tenure area. Guests will be transported from the lodge to the recreation/ cultural destinations (authorized under various other tenures/ permits).

The lodge will operate seasonally, May 1 to September 1.

- Two trips/week - 3 & 4 Day trips the first and last day of each trip overlap with each other
- Maximum capacity of the lodge is 24 guests
- Client to guide ratio = 2:1.

The above numbers reflect 100% occupancy (600-700) of the Lodge Facility. In the first year, we are planning for 50% occupancy, or a total number of 300-350 guests for the season.

There are no planned trail building activities within the License of Occupation area.

## **Additional Information**

### **Risk Management Plan**

HTLP has an established Corporate Management System (CMS) in place that addresses environmental, quality and health and safety components that address legal requirements as well as corporate commitments. The CMS includes aspects such as standard operating procedures, forms and checklists training, inspections and audits. The CMS is being amended to include eco/ cultural tourism activities and will be completed prior to season start (and will include training of workers).

## **Environmental**

### **Land Impacts**

Minimal land impacts are anticipated as a result of the proposed activity, as they are limited to infrastructure to secure the barge and ramp, removal of derelict cabins, clean up of wastes on site, and a small clearing of alder (on the old dryland sort site; previously cleared and used for industrial use for many years).

#### *Vegetation Removal*

Vegetation will be removed with the use of an excavator machine and/ or chainsaw.

#### *Soil Disturbance*

Soil disturbance is anticipated to be minimal. The heli-pad area is located on the old dryland sort (compacted soils), and minimal disturbance is needed for the barge and ramp infrastructure.

### **Riparian Encroachment**

The proposed activity is not located near the known stream locations (refer to the permit area map).

### **Pesticides and Herbicides**

There are no planned pesticide or herbicide use at this time. Should rats become a problem on board, pesticides may be used, but will be limited to use on the lodge structure.

### **Visual Impacts**

There are no negative visual impacts anticipated from the proposed works. Clean up of some of the garbage and old buildings on site will improve the visual quality.

### Archaeological sites

Baseline Archaeological Services Ltd. was engaged to conduct a Preliminary Field Reconnaissance (PFR), the PFR report can be provided upon request.

Archaeological site FfUa-5 (shell midden) is located outside of the proposed development area. The PFR did not identify any additional archaeological remains within the proposed development area. The report also identified that no further archaeological studies are recommended.

The site is located on an old dryland sort area used for logging operations.

### Construction Methods/ Materials

Infrastructure to secure the barge and ramp includes steel stifflegs, concrete anchor blocks, steel chain and rope.

### Atmospheric Impacts

Minimal impacts to the atmosphere are expected. There are no nearby residents. There will be some emissions and sound disruption from the helicopters (intermittent) and the barge power generator. Minor smoke emissions also from the incinerator (paper products).

### Restrictions on Tenuring of Aquatic Lands

Not applicable.

#### *Drainage effect*

There are no anticipated impacts to the drainage of the area as a result of the proposed use.

#### *Public Access*

There are no changes to public access anticipated from the proposed use.

#### *Flood Potential*

There are no anticipated increases to the potential for flooding in the area as a result of the proposed use.

### Fish and Wildlife Habitat

Dive surveys will be completed prior to digging anchor points and moving the barge facility in to place in order to mitigate potential impacts to shoreline ecology and fish habitat. No eelgrass will be disturbed.

There are Type 1 and 2 streams in the area and all HGLUOO restrictions on these streams will be strictly observed. There are no other anticipated impacts to fish and wildlife habitat associated with the proposed use.

### Socio-Community

A Cultural Features Inventory (CFI) Survey of the area has been conducted by Council of the Haida Nation (CHN) certified CFI Crews and all Cultural Features identified are on the attached map of the permit area. All buffers required under the HGLUOO for cultural features will be strictly followed.

#### *Adjacent Users or Communities*

Public access and other tenure holders are discussed above.

#### *Existing Services (e.g., fire, emergency services)*

There are no existing services in the area (and thus no impacts from the proposed activity).

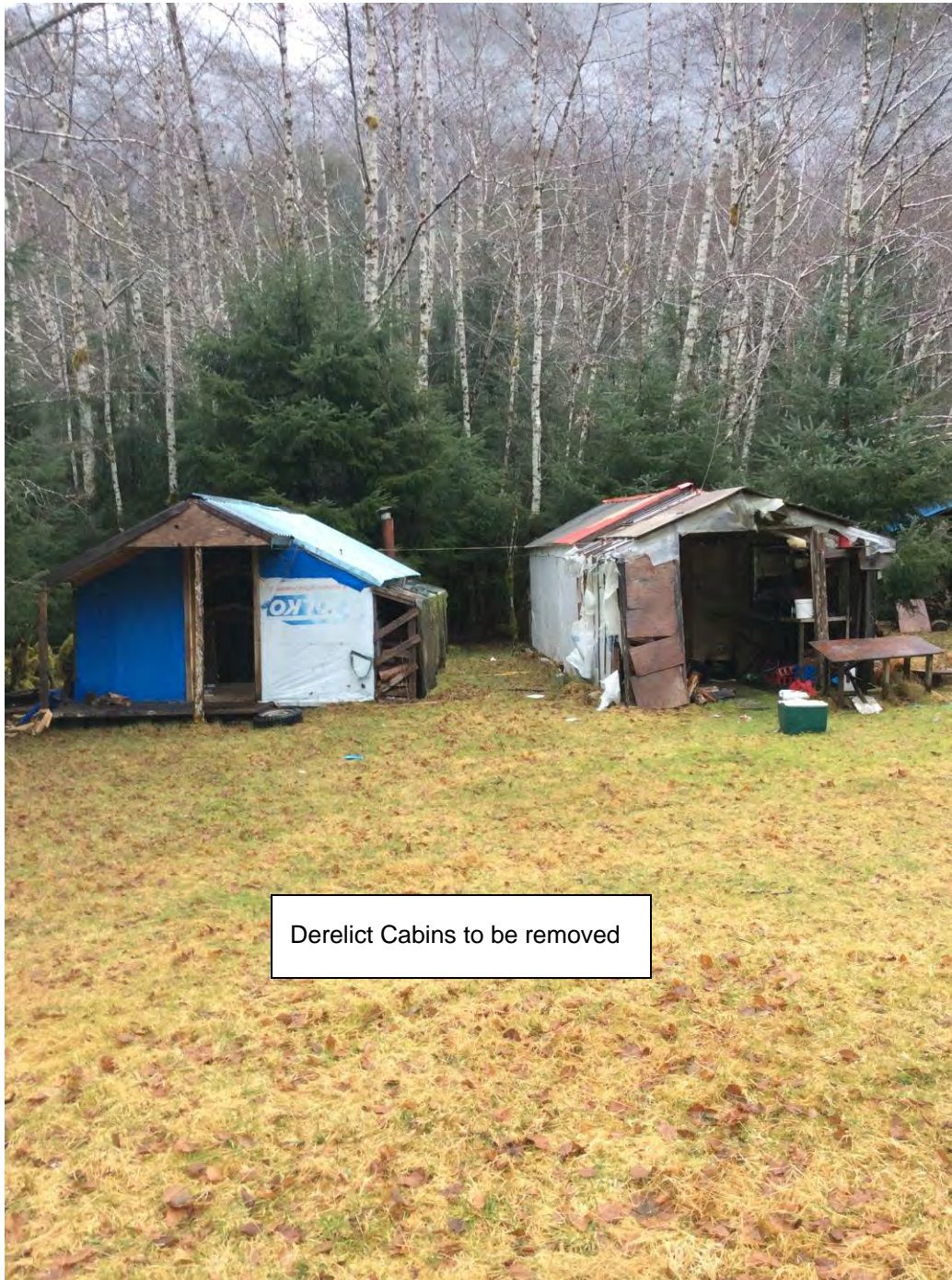
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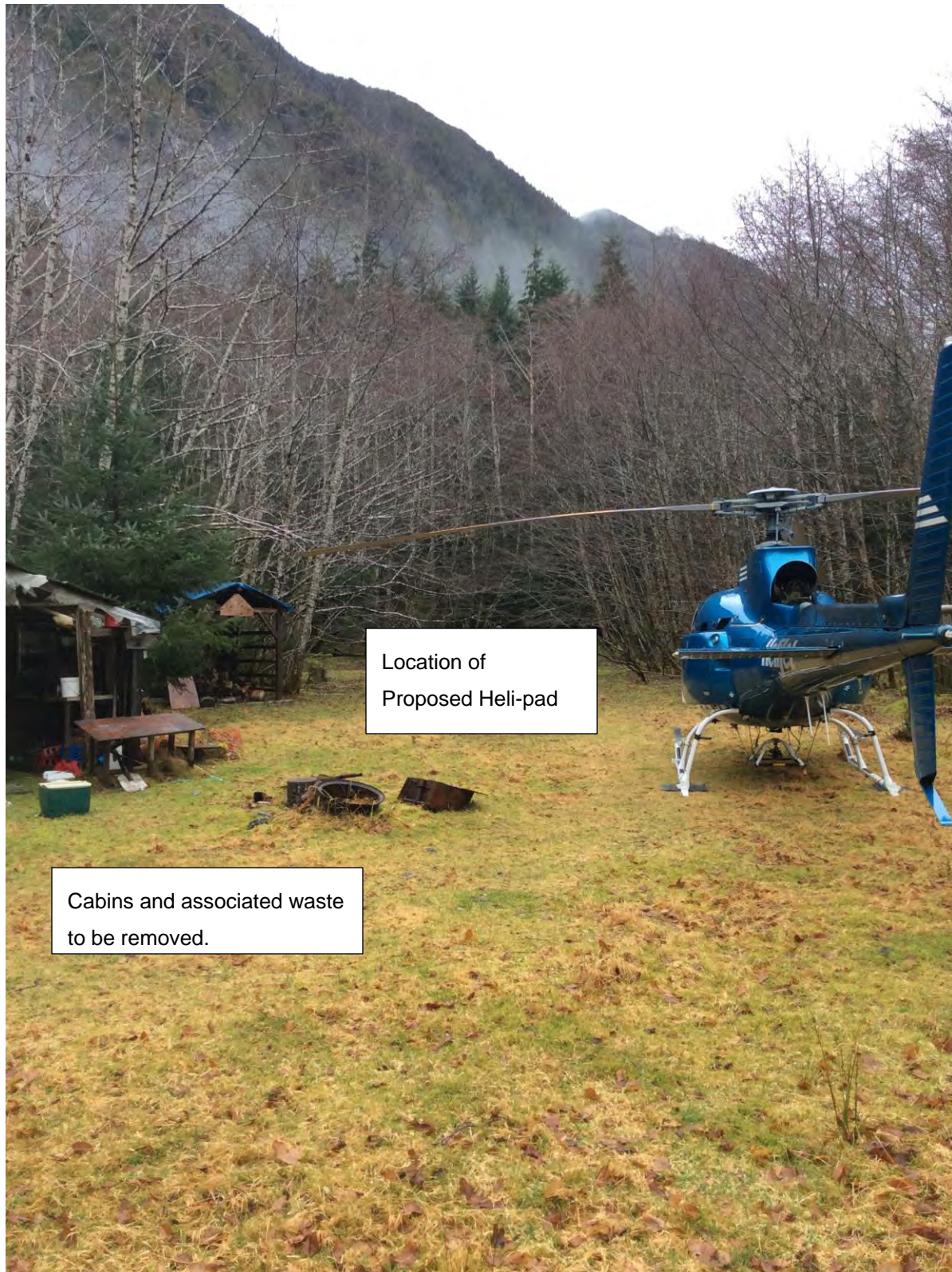
Morey Maslak  
General Manager, HTLP



*Site Photographs:*









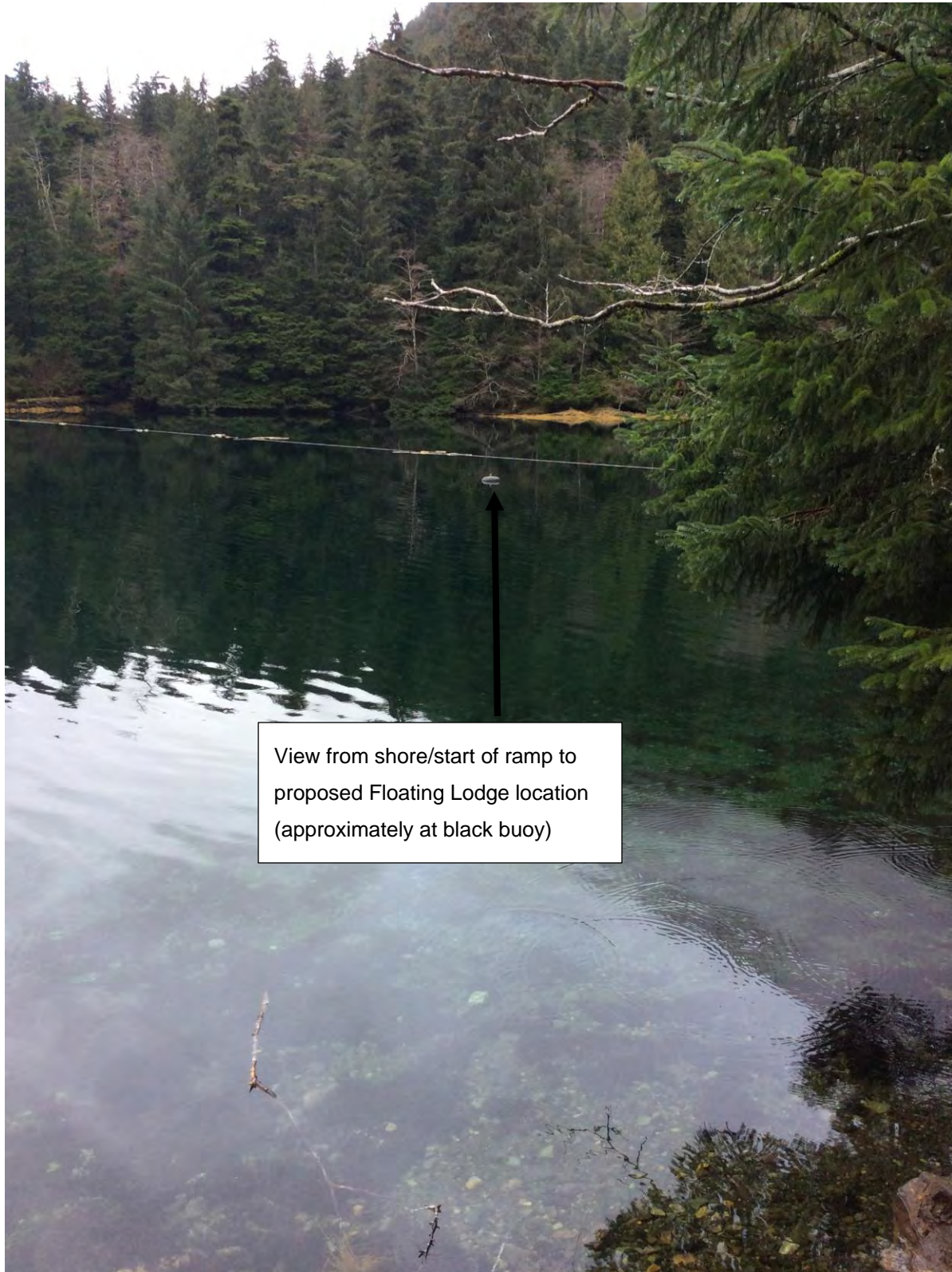


Metal Boat to be removed









View from shore/start of ramp to  
proposed Floating Lodge location  
(approximately at black buoy)





Alternate view of proposed Heli-Pad Location













Close-up view of derelict cabins to be removed








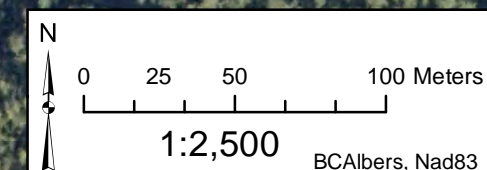




**Commercial Recreation  
Crown Land Tenure  
(License of Occupation)**

**Legend**

 Polygon 1: OH Licence Area





## Commercial Recreation Crown Land Tenure (License of Occupation)

### Legend

- Polygon 1: OH Licence Area
  - Lodge
  - Potential Heli Pad Location
  - Current Cleared Area
  - Alder to be Cleared
  - Anchor Points
- Streams**
- Type 1
  - Type 2
  - Upland
  - Road

All streams and stream classifications are based on TRM data and considered inaccurate

Lodge Area 676m<sup>2</sup>  
Dimensions: 50.29m x 13.44m

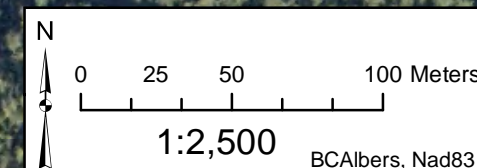
Barge Ramp: 7ft x 80ft

Area to Clear 908m<sup>2</sup>  
Approx Dimensions: 37m x 25m

**Water Source:** De-salinization system on board the Floating Lodge

**Sewage Treatment:** Sewage treatment onboard the Floating Lodge. Black water contained on board, and disposed of in the off-season at an approved location. Grey water discharged to the ocean.

**Proposed Access:** Helicopter (see proposed heli-pad location) and via boat. No parking proposed.

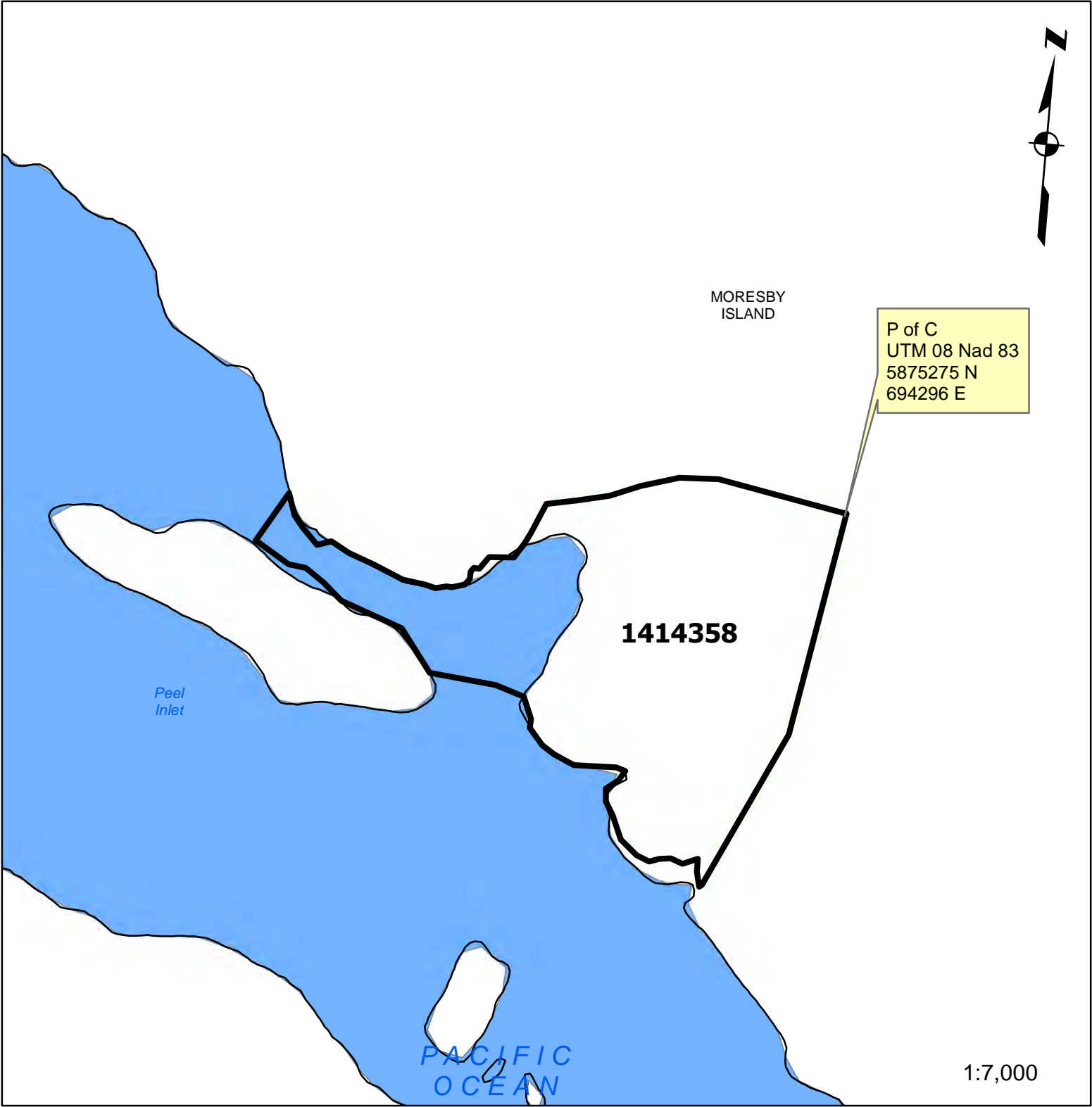




Legal Description Schedule

Document Number: 925687  
Lands File: 1414358

Unsurveyed Crown Land and Land covered by water being the Bed of Peel Inlet within Queen Charlotte District, shown outlined below, containing 18.9 hectares, more or less.



Council of the  
Haida Nation



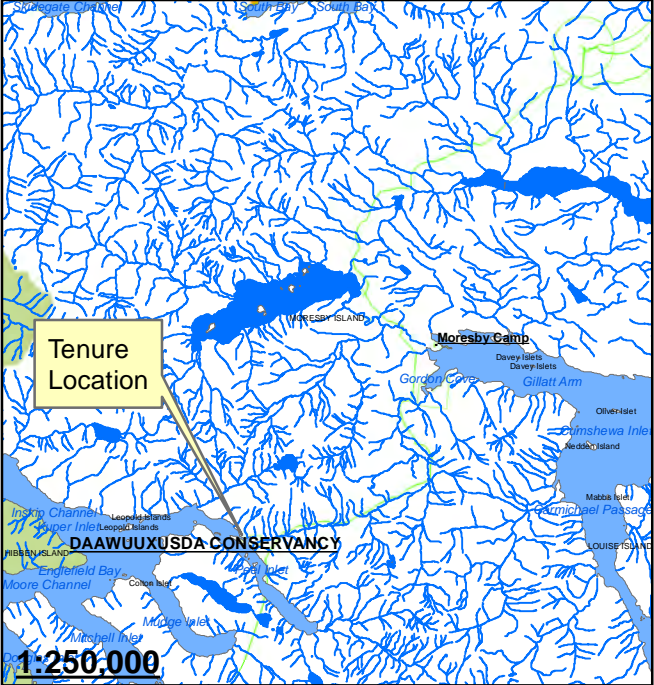
Ministry of  
Forests, Lands and  
Natural Resource Operations

Haida Gwaii Natural Resource District

Lands File Tenure Map  
1414358 Licence, Industrial  
Date: July 11, 2016 Prepared By: BKiss, HGRD

Legend

- |                       |                      |                        |
|-----------------------|----------------------|------------------------|
| 1414358               | Lakes_and_Ponds      | Private Land           |
| BC Ferries Route      | North Coast Ocean BC | Provincial Parks       |
| Yellowhead Highway 16 | Inundated Land       | Ecological Reserves    |
| Active Forest Road    | Marsh                | Conservancy Areas      |
| Pending Forest Road   | Swamp                | Protected Marine Areas |
| Retired Forest Road   | Rivers and Creeks    | Indian Reserves        |
|                       |                      | Forest Rec Site        |



## Referral Memo

**Date:** 23 March 2018  
**To:** Doug Chapman, CAO  
**From:** Morganne Williams, Planning Consultant

**Regarding:** Forests, Lands and Natural Resource Operations

**Location:** Graham Island

### Summary of the Referral:

Proponent: Old Massett Village Council  
 Tenure Type: Licence  
 Area: 19.3 ha  
 Term: 5 years

### Comments from Moresby Island APC:

No official comment was received. One member indicated that they were generally in favour of the request; however, it was difficult to understand it fully with the limited mapping provided. Any further comment received will be provided at the meeting.

### Background Information:

This application is for a licence of occupation to provide for a community/institutional facility. This licence is being pursued interim to an Addition to Reserve application being submitted for (Masset I.R. #1) to use 19.318 hectares of District Lot 7 for various administrative, small business, tourism and cultural purposes. Under this current licence application to meet immediate demands Old Massett Village Council is applying for the parcel to construct administrative buildings for both the Council of the Haida Nation and the Old Massett Village Council. In addition, a biomass boiler would be installed to provide clean heat to the buildings.

Zoning Designation: N/A  
 OCP: N/A

### Attachments:

1. Application and Mapping



# Crown Land Tenure Application

Tracking Number: 100232211

## Applicant Information

If approved, will the authorization be issued to an Individual or Company/Organization? Company/Organization  
What is your relationship to the company/organization? Employee

## REFERRAL / PUBLIC COMMENT CONTACT INFORMATION

Company / Organization: Old Massett Village Council  
Contact Name: John Anthony Disney  
Contact Address: 348 Eagle Avenue  
P O Box 175  
Masset BC V0T 1M0  
Contact Phone: 250-626-3337  
Contact Email: ecdev@mhtv.ca

## APPLICANT COMPANY / ORGANIZATION CONTACT INFORMATION

Please enter the contact information of the Individual/Organization who is acting on behalf of the applicant.

Name: Old Massett Village Council  
Doing Business As:  
Phone: 250-626-3337 ext. 28  
Fax: 250-626-5440  
Email: ecdev@mhtv.ca  
BC Incorporation Number:  
Extra Provincial Inc. No:  
Society Number:  
GST Registration Number: 890714637 RT001  
Contact Name: John Anthony Disney  
Mailing Address: 348 Eagle Avenue  
P O Box 175  
Masset BC V0T 1M0

## CORRESPONDENCE E-MAIL ADDRESS

If you would like to receive correspondence at a different email address than shown above, please provide the correspondence email address here. If left blank, all correspondence will be sent to the above given email address.

Email:  
Contact Name: John Disney

## ELIGIBILITY

Question	Answer	Warning
----------	--------	---------

Do all applicants and co-applicants meet the eligibility criteria for the appropriate category as listed below?	Yes	
---	-----	--

Applicants and/or co-applicants who are Individuals must:

1. be 19 years of age or older and
2. must be Canadian citizens or permanent residents of Canada. (Except if you are applying for a Private Moorage)

Applicants and/or co-applicants who are Organizations must either:

1. be incorporated or registered in British Columbia (Corporations also include registered partnerships,



- cooperatives, and non-profit societies which are formed under the relevant Provincial statutes) or
2. First Nations who can apply through Band corporations or Indian Band and Tribal Councils (Band or Tribal Councils require a Band Council Resolution).

## TECHNICAL INFORMATION

Please provide us with the following general information about you and your application:

### EXISTING TENURE DETAILS

Do you hold another Crown Land Tenure? No

### ALL SEASONS RESORTS

The All Seasons Resorts Program serves to support the development of Alpine Ski and non-ski resorts on Crown land. For more detailed information on this program please see the operational policy and if you have further questions please contact FrontCounter BC.

Are you applying within an alpine ski resort? No

### WHAT IS YOUR INTENDED USE OF CROWN LAND?

Use the "Add Purpose" button to select a proposed land use from the drop down menu.

If you wish to use Crown land for a short term, low impact activity you may not need to apply for tenure, you may be authorized under the Permissions policy or Private Moorage policy.

To determine if your use is permissible under the Land Act please refer to either the Land Use Policy - Permissions or Land Use Policy - Private Moorage located here.

Purpose	Tenure	Period
Community Institutional Community Facility	Licence of Occupation	Two to five years

What are you applying for? Nominal Rent Tenure (Licence / Lease)

### ACCESS TO CROWN LAND

Please describe how you plan to access your proposed crown land from the closest public road: The proposed parcel of land has a highway on one side and the North Haida Gwaii Hospital public road running from the highway along the end of this parcel of land.

### COMMUNITY INSTITUTIONAL

Crown land dispositions for less than fair market value are offered on a limited basis to community or institutional groups. Please visit the Community and Institutional webpage for more information.

Specific Purpose: Community Facility  
Period: Two to five years  
Tenure: Licence of Occupation

### ELIGIBILITY

Sponsored Crown Grants and Nominal Rent Tenures are limited to specific organizations. Please refer to the Community and Institutional Program Area for verification of eligibility.

Are you eligible? Yes

### TOTAL APPLICATION AREA

Please give us some information on the size of the area you are applying for.

Please specify the area: 19 hectares

### PROJECT DETAIL

A Community Organization is open to the entire community, or provides benefit to the entire community. Examples: historical, museum and arts societies, recreation organizations, community organizations, volunteer societies, youth and senior service organizations.

Are you a community organization? Yes

Please upload the Constitution and Bylaws document. fin bylaw april 28 2006.pdf Old Massett Village Council Financial Bylaw

## IMPORTANT CONSIDERATIONS

Are you intending to use the land as a shooting range or shooting club for discharge of firearms? No

## ADDITIONAL QUESTIONS

In many cases you might require other authorizations or permits in order to complete your project. In order to make that determination and point you in the right direction please answer the questions below. In addition, your application may be referred to other agencies for comments.

Is the Applicant or any Co-Applicant or their Spouse(s) an employee of the Provincial Government of British Columbia? No

Are you planning to cut timber on the Crown Land you are applying for? Yes

To cut timber on the Crown Land once your tenure has been issued you may require an Occupant Licence to Cut. Check out the website of the forest district responsible for more information or contact them if you have any questions.

Are you planning to use an open fire to burn timber or other materials? No

Do you want to transport heavy equipment or materials on an existing forest road? No

Are you planning to work in or around water? No

Does your operation fall within a park area? No

## LOCATION INFORMATION

## LAND DETAILS

Please provide information on the location and shape of your Crown land application area. You can use one or more of the tools provided.

☒ I will upload a PDF, JPG or other digital file(s)

## MAP FILES

Your PDF, JPG or other digital file must show your application area in relation to nearby communities, highways, railways or other land marks.

Description	Filename	Purpose
Description of parcel of land	Info package.pdf	Community Institutional
This PDF file was supplied to Old Massett Village Council by the surveyor that surveyed this parcel of land known as Parcel 'C'	Parcel C.pdf	Community Institutional

## ATTACHED DOCUMENTS

Document Type	Description	Filename
---------------	-------------	----------

Development Plan	A brief outlining the plans of the Old Massett Village Council for Parcel 'C'. The immediate use of this parcel is for governance buildings.	Proposal brief Feb 2012.doc
Development Plan	management plan, Provincial form	management_plan.pdf
General Location Map	Parcel 'C' sketch map with lot info	6407537_Parcel C.pdf
Ministry Sponsorship	Ministry accepts application from Kluu Laanas Corp, which is the corporate entity formed to handle the Parcel 'C' file.	6407537 Ack Letter May 2 2...
Other	1 of 4 Resolutions from OMVC	BCR 2001.pdf
Other	2 of 4 resolutions showing OMVC support	BCR 2014 2017.pdf
Other	Cultural survey	Vanderhoop_CHN Parcel C CFI...
Other	FS appendices	Parcel C FS appendices.pdf
Other	FS appendices	Parcel C FS appendices.pdf
Other	Letters of support Including DFO clearance	LOS.pdf
Other	Solutions table approval for development on Parcel 'C'	Solutions Table.pdf
Other	feasibility study	Parcel C FS.pdf
Other	timber cruise of Parcel 'C'	timber cruise KRV-2014-01-o...
Other	Band Council Resolution showing support of council and thus the community of Old Massett	BCR dec 2011.pdf
Site Photographs	Sat. photo of Parcel 'C'	Parcel 'C' schematic.jpg
Site Plan	site picture to clarify location and surrounding land	19 Ha parcel w out back por...

#### PRIVACY DECLARATION

☒ Check here to indicate that you have read and agree to the privacy declaration stated above.

#### IMPORTANT NOTICES

- Once you click 'Next' the application will be locked down and you will NOT be able to edit it any more.

#### DECLARATION

☒ By submitting this application form, I, declare that the information contained on this form is complete and accurate.

#### OTHER INFORMATION

Is there any other information you would like us to know?

The Old Massett Village Council has put the access to Parcel 'C' as their top priority. They are in the process of implementing an Addition to Reserve for this parcel to add it to Old Massett Reserve IR #1. However, they have 2 immediate needs for using this land; first an administration building for the Council of the Haida Nation and secondly an administration building for their own village council. Both of these are ready to go to construction phase immediately and so this application for a license to occupy.

#### APPLICATION AND ASSOCIATED FEES

Item	Amount	Taxes	Total	Outstanding Balance
Crown Land Tenure Application Fee	\$250.00	GST @ 5%: \$12.50	\$262.50	\$0.00

#### OFFICE

Office to submit application to: Haida Gwaii

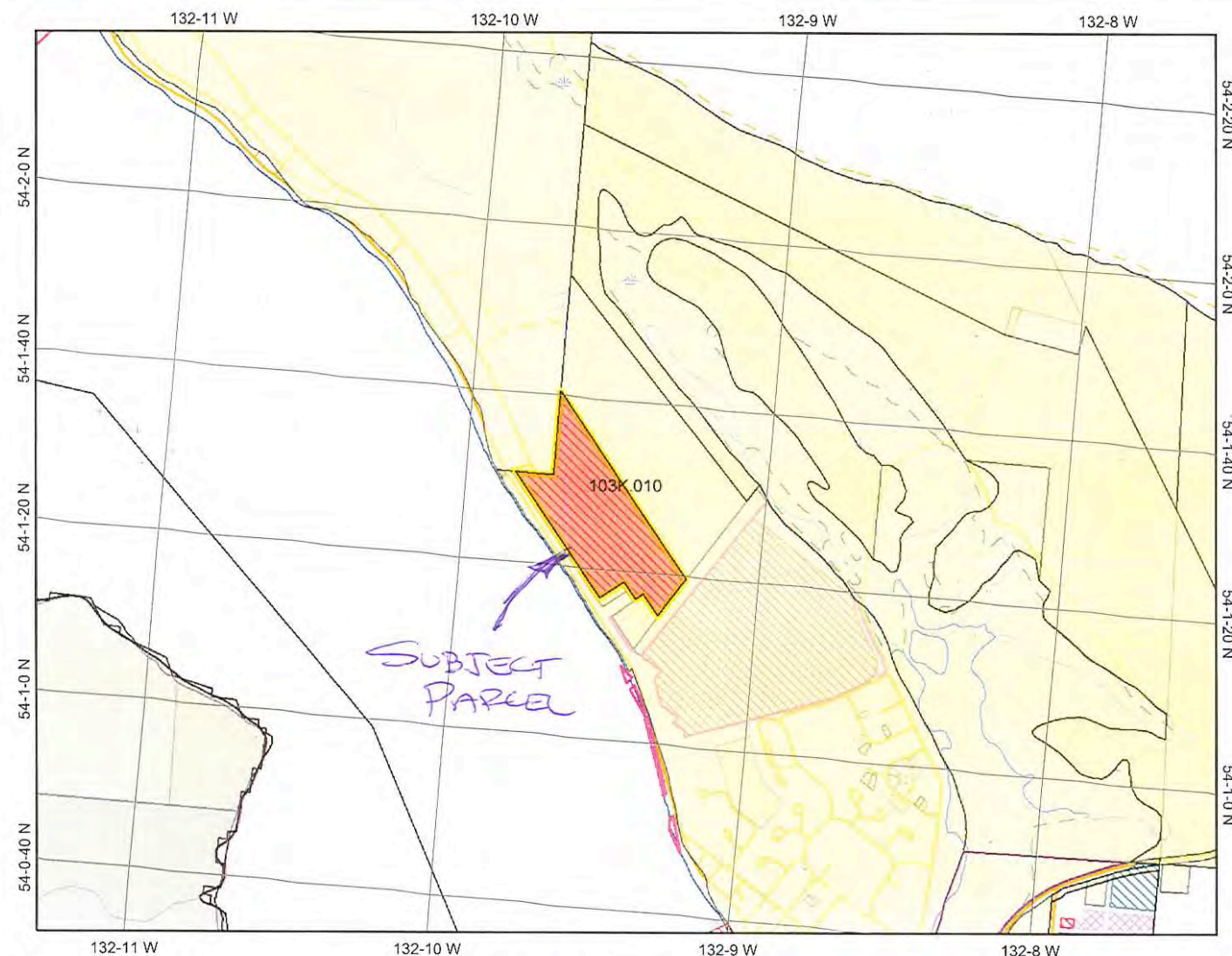
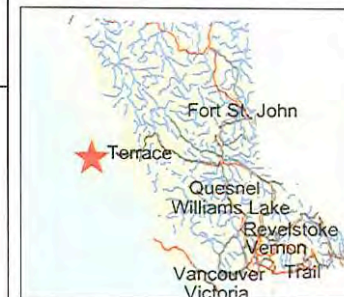
#### PROJECT INFORMATION

Is this application for an activity or project which requires more than one natural resource authorization from the Province of BC? No

#### OFFICE USE ONLY

Office Haida Gwaii	File Number	Project Number
	Disposition ID	Client Number

# Proposed Crown Grant Parcel 19.318ha



0 700 1400 2100 m.

Map center: 54° 1' 30" N, 132° 9' 28" W

This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.

## Legend

### Interest Parcels

- ☐ Provincial Park
- ☐ Crown Grant
- ☐ Application
- ☐ Lease
- ☐ Development Agreement
- ☐ Licence
- ☐ Permit
- ☐ Reserve
- ☐ Right of Way
- ☐ Transfer of Admin / Control
- ☐ Inactive Disposition Transaction
- ☐ OIC Ecological Reserve
- ☐ Dominion Patent
- ☐ Inventory Site
- ☐ Uncoded / Unknown
- ☐ IP\_SID=919885
- Transportation - Points (TRIM)**
- ☐ Helipad
- Transportation - Lines (TRIM)**
- ☐ Airfield
- ☐ Airport
- ☐ Airstrip
- ☐ Airport.Abandoned
- ☐ Ferry Route
- ☐ Road (Gravel Undivided) - 1 Lane
- ☐ Road (Gravel Undivided) - 2 Lanes
- ☐ Road (Gravel Undivided) - U/C - 1 Lane
- ☐ Road (Gravel Undivided) - U/C - 2 Lanes
- ☐ Road (Paved Divided) - Not Elevated - 1 Lane Each Way
- ☐ Road (Paved Divided) - Not Elevated - 2 Lanes Each Way
- ☐ Road (Paved Divided) - U/C - Not Elevated - 2 Lanes Each Way
- ☐ Road (Paved Undivided) - Not Elevated - 1 Lane



Scale: 1:23,050





## OLD MASSETT VILLAGE COUNCIL

P.O. BOX 189, OLD MASSETT,  
HAIDA GWAI, V0T 1M0  
TEL: (250) 626-3337 • FAX: (250) 626 5440  
TOLL FREE: 1-888-378-4422

Band Council Resolution No. 2017-07-002 \_\_\_\_\_

Name of BCR:           Addition to Reserve Lands - Parcel 'C'

**Whereas:** the Old Massett Village Council (OMVC) is committed to developing a commercial site for economic activity.

**Whereas:** the OMVC is committed to developing Parcel 'C' as an Addition to Reserve (ATR) to create this commercial space for the membership of Old Massett.

**Whereas:** the OMVC supports the application to Indigenous and Northern Affairs Canada (INAC) to initiate the application process to obtain Parcel 'C' as reserve land.

**Therefore be it resolved that:** OMVC approves the application to INAC for the ATR for the development of Parcel 'C', Lot 7, Q.C. Land District to meet the Band's commercial requirements.

This Resolution was consented to at a duly convened meeting of the Old Massett Village Council on the 13 day of July 2017.  
(A Quorum consists of five (5) members)

Ken Rea, Chief Councillor

Donald Edgars, Councillor

Judy Williams, Councillor

Adeana Young, Councillor

Ronald Williams, Deputy Chief Councillor

Lisa Bell, Councillor

Sonia Rice, Councillor

Vacant, Councillor



## OLD MASSETT VILLAGE COUNCIL

P.O. BOX 189, OLD MASSETT,  
HAIDA GWAII, V0T 1M0  
TEL (250) 628-3337 • FAX (250) 628 5440  
TOLL FREE 1-888-378-4422

Band Council Resolution No. 20 14-01-254

Name of Band Council Resolution: Land survey funding application-Parcel 'C'

**Whereas:** OMVC is actively wanting to acquire and develop Parcel 'C' in order to support Economic Development opportunities

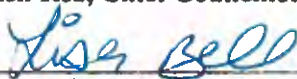
**Whereas:** the Addition To Reserve process requires this land to be surveyed

**Therefore be it resolved that:** OMVC supports applying to AANDC's Lands and Economic Development office for ~\$17,000 to conduct the relevant surveys.

This Resolution was consented to at a duly convened meeting of the Old Massett Village Council on the 9 day of January 2014

A Quorum consists of five (5) Council Members.

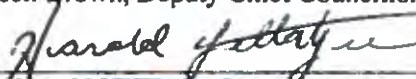
  
Ken Rea, Chief Councillor

  
Lisa Bell, Councillor

Buster Bell, Councillor

  
Brandon Kallio-Councillor

  
Cecil Brown, Deputy Chief Councillor

  
Harold Yeltatzie, Councillor

  
John F. Jones, Councillor

  
Danny Mathews, Councillor





Gov. Services buildings x 2

Heating unit for Gov. buildings

© 2017 Google  
Image © 2017 DigitalGlobe

Google earth

2004

160  
Imagery Date: 6/6/2016 54°01'18.75" N 132°09'23.18" W elev 10 m eye alt 844 m



**Corporate Officer NCRD**

---

**From:** Greg Martin <mayor@queencharlotte.ca>  
**Sent:** Friday, March 9, 2018 11:37 PM  
**To:** Daniel Fish (corporateofficer@ncrdbc.com)  
**Cc:** Lori Wiedeman  
**Subject:** FW: Submarine Fibreoptic Cable

Hi Daniel,

This 1 of 3 emails in support of NCRD agenda item regarding GwaiiCom fibreoptic project on Haida Gwaii. More to follow.

Regards,  
 Greg

---

**From:** Greg Martin  
**Sent:** December 7, 2017 2:44 PM  
**To:** [muhammad.butt@bchydro.com](mailto:muhammad.butt@bchydro.com); [calin.micu@bchydro.com](mailto:calin.micu@bchydro.com); Dave Mosure ([dave.mosure@bchydro.com](mailto:dave.mosure@bchydro.com)) <[dave.mosure@bchydro.com](mailto:dave.mosure@bchydro.com)>  
**Cc:** Jeff Lavoie <[admin@mhtv.ca](mailto:admin@mhtv.ca)>; Evan Putterill <[evan.putterill@gwaiitel.ca](mailto:evan.putterill@gwaiitel.ca)>; Lori Wiedeman <[cao@queencharlotte.ca](mailto:cao@queencharlotte.ca)>; CITZ.Minister@gov.bc.ca; Rice.MLA, Jennifer <[Jennifer.Rice.MLA@leg.bc.ca](mailto:Jennifer.Rice.MLA@leg.bc.ca)>  
**Subject:** Submarine Fibreoptic Cable

Dear Muhammad Butt, Calin Micu and Dave Mosure,

Thank you for meeting with us last evening to share BC Hydro's plans for replacing the 4 submarine power cables between Moresby and Graham Islands in 2018. We appreciate the good service that BC Hydro gives to Haida Gwaii and understand the need to replace the aging submarine cables to ensure continued service reliability.

We were surprised to learn that you were unaware of any plans by BC Hydro to include the installation of a fibre optic cable to connect the broadband network on Graham Island to Sandspit. The existing radio link between the 2 islands is the biggest bottleneck for broadband service in in Sandspit, and the installation of a sub sea fibre optic cable would handily resolve that problem.

I have copied Jeff Lavoie on this, as he is one of the principals of Gwaii Communications, our local I.S.P, and he has expressed interest in partnering with BC Hydro for the installation of such a submarine fibre optic cable.

Again, thank you for sharing your plans with the community. We look forward to working cooperatively with BC Hydro for our mutual benefit.

Regards,

***Mayor Greg Martin***  
 Village of Queen Charlotte

## Corporate Officer NCRD

---

**From:** Greg Martin <mayor@queencharlotte.ca>  
**Sent:** Friday, March 9, 2018 11:40 PM  
**To:** Daniel Fish (corporateofficer@ncrdbc.com)  
**Cc:** Lori Wiedeman  
**Subject:** FW: BC Hydro Info  
**Attachments:** image001.jpg; BCH\_Subsea\_Cable.pdf; BC\_Hydro\_Cards.pdf

Hi Daniel,  
Here's email #2 in support of the fiberoptic agenda item.  
Thanks,  
Greg

**From:** Greg Martin  
**Sent:** December 7, 2017 2:54 PM  
**To:** Jeffrey Lavoie <JeffLavoie@gwaiicomm.com>; Jeff Lavoie <admin@mhtv.ca>  
**Cc:** Evan Putterill <evan.putterill@gwaiitell.ca>  
**Subject:** BC Hydro Info

Hi Jeff and Evan,  
Here's the BCH ppt presented last evening in pdf plus the contact info for the project manager and submarine engineer.  
Good luck,  
Greg

### ***Mayor Greg Martin***

Village of Queen Charlotte  
903A Oceanview Drive  
Queen Charlotte, B.C. V0T 1S0  
250.559.4765



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## Corporate Officer NCRD

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**From:** Greg Martin <mayor@queencharlotte.ca>  
**Sent:** Friday, March 9, 2018 11:46 PM  
**To:** Daniel Fish (corporateofficer@ncrd.bc.com)  
**Cc:** Lori Wiedeman  
**Subject:** FW: Submarine Fibreoptic Cable

Hi Daniel,  
Here is email #3 in support of the fibreoptic project on Haida Gwaii.  
Regards,  
Greg

---

**From:** Greg Martin  
**Sent:** March 9, 2018 7:49 PM  
**To:** 'Carol Kulesha' <kulesha@haidagwaii.ca>  
**Subject:** FW: Submarine Fibreoptic Cable

---

**From:** Greg Martin  
**Sent:** December 7, 2017 3:09 PM  
**To:** Mosure, David <[Dave.Mosure@bchydro.com](mailto:Dave.Mosure@bchydro.com)>  
**Subject:** RE: Submarine Fibreoptic Cable

Many thanks, Dave!  
Safe travels,  
Greg

---

**From:** Mosure, David [<mailto:Dave.Mosure@bchydro.com>]  
**Sent:** December-07-17 3:06 PM  
**To:** Greg Martin <mayor@queencharlotte.ca>  
**Cc:** Butt, Muhammad Khawer <[Muhammad.Butt@bchydro.com](mailto:Muhammad.Butt@bchydro.com)>; Micu, Calin <[calin.micu@bchydro.com](mailto:calin.micu@bchydro.com)>; Jeff Lavoie <[admin@mhtv.ca](mailto:admin@mhtv.ca)>; Evan Putterill <[evan.putterill@gwaiitel.ca](mailto:evan.putterill@gwaiitel.ca)>; Lori Wiedeman <[cao@queencharlotte.ca](mailto:cao@queencharlotte.ca)>; CITZ.Minister@gov.bc.ca; Rice.MLA, Jennifer <[Jennifer.Rice.MLA@leg.bc.ca](mailto:Jennifer.Rice.MLA@leg.bc.ca)>  
**Subject:** Re: Submarine Fibreoptic Cable

Good afternoon Mayor Martin,

It was our pleasure to meet with you last evening and we appreciate the opportunity.

This project does offer a potential opportunity to help with the installation of submarine fibre optic cable if it can be made to work. BC Hydro does not have the experience with fibre optic line to be of any direct help. What we can do is leverage the project by bringing Gwaii Tel into contact with the cable installation contractor IBT through which there may be an opportunity to take advantage of the presence of the cable installation barge while it is on site. As we are already paying to have the barge brought up and returned, this could save a significant percentage of the fibre optic project costs.

Time is definitely of the essence as Gwaii Tel will need to procure a right-of-way for the installation, and that is not a quick process.

I will have Project Manager Muhammad Butt provide the contact person at IBT to get the conversation started.

Best regards,  
Dave

Sent from my iPhone

On Dec 7, 2017, at 2:44 PM, Greg Martin <[mayor@queencharlotte.ca](mailto:mayor@queencharlotte.ca)> wrote:

Dear Muhammad Butt, Calin Micu and Dave Mosure,

Thank you for meeting with us last evening to share BC Hydro's plans for replacing the 4 submarine power cables between Moresby and Graham Islands in 2018. We appreciate the good service that BC Hydro gives to Haida Gwaii and understand the need to replace the aging submarine cables to ensure continued service reliability.

We were surprised to learn that you were unaware of any plans by BC Hydro to include the installation of a fibre optic cable to connect the broadband network on Graham Island to Sandspit. The existing radio link between the 2 islands is the biggest bottleneck for broadband service in in Sandspit, and the installation of a sub sea fibre optic cable would handily resolve that problem.

I have copied Jeff Lavoie on this, as he is one of the principals of Gwaii Communications, our local I.S.P, and he has expressed interest in partnering with BC Hydro for the installation of such a submarine fibre optic cable.

Again, thank you for sharing your plans with the community. We look forward to working cooperatively with BC Hydro for our mutual benefit.

Regards,

***Mayor Greg Martin***

Village of Queen Charlotte  
903A Oceanview Drive  
Queen Charlotte, B.C. V0T 1S0  
250.559.4765

<image001.jpg>

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## Corporate Officer NCRD

---

**From:** Greg Martin <mayor@queencharlotte.ca>  
**Sent:** Tuesday, March 13, 2018 3:39 PM  
**To:** Daniel Fish (corporateofficer@ncrdbc.com)  
**Subject:** FW: Sharing a ROW for Sandspit-Skidegate subsea cable

Hi Daniel,  
Please add this to the GwaiiCom agenda item re subsea fibre optic cable to Sandspit issue, along with the background info I previously sent.  
Thanks,  
Greg

---

**From:** Mark Halwa [mailto:mark.halwa@sandboxsystems.ca]  
**Sent:** March-11-18 11:39 AM  
**To:** Greg Martin <mayor@queencharlotte.ca>  
**Cc:** jefflavoie <jefflavoie@gwaiicomm.com>; Joseph Lavoie <joseph@gwaiicomm.com>  
**Subject:** Sharing a ROW for Sandspit-Skidegate subsea cable

Greg, thanks for your time on the phone last week, as requested, here is a summary of the situation:

One of the project deliverables is a subsea cable between Sandspit and Skidegate which will provide a higher quality/speed connection for Sandspit. As part of the application for federal funding in April 2017, we reached out to an installation contractor (ITB Subsea) who informed us BC Hydro was planning to install a cable in summer 2018. They suggested cost sharing with BC Hydro as it could substantially decrease the cost of the installation by \$222,887 (ITB Subsea quote). In addition, ITB's quote shows we would be saving \$67,000 of BC Hydro's mob/demob costs. We have spoken with Mr. David Mosure from BC Hydro and they are not opposed to sharing costs of the installation, however they are reluctant to share their ROW for joint cable placement.

- The reason for their reluctance to share a RoW is based on increased maintenance costs
- They stated that fibre optic cable is quite light which leaves potential for movement and entanglement with power lines, and BC Hydro would need to engage a fibre cable contractor team during maintenance activities
- Sharing will add complexity and challenges to their schedule, work program and increase their project costs every time they need to perform repairs or maintenance.
- Mr. Mosure inquired internally if there was any seabed mapping imagery that could be shared to assist our application for a separate ROW, and discovered their imagery was restricted to just their own existing RoW.
- We have spoken with two local MoFLNRO Authorizations Officers (Jasmine Soles and Mark Salzl) and they have indicated a second authorization for another cable in a different location will be a challenge at the Solutions Table and they are requesting we try and share a ROW with BC Hydro. They are reaching out directly to David Mosure to discuss early next week.
- The normal time requirements for permitting is likely extend past July 22, 2018 which is the date ITB Subsea will depart from Vancouver for Haida Gwaii. ITB Subsea has requested our cable be delivered to Vancouver between July 17-20.

Mr. Mosure has tried to help, the central issue is the permitting time. Gwaii Comm's federal grant application was submitted in April 2017 and the subsea cable installation was planned to occur 15 months later. However, the grant took 11 months to approve - but the cable installation date did not change. Given the time permitting takes, and the extra costs, I'm wondering we can find a ROW sharing solution so Sandspit can be connected by fibre within the budget approved by the federal government.

In closing, I'd like to reiterate Mr. Mosure has tried to assist and been prompt and forthright with information. In the best interest of Sandspit, we offer the following ideas on ROW sharing:

- Anchor the fibre optic cable in several places so it doesn't stray into the area occupied by the BC Hydro power cable
- By sharing the ROW and performing a joint cable lay, BC Hydro is receiving a \$67,000 reduction in mob/demob costs
- BC Hydro may be interested in obtaining use of several dark fibres which we can provide in exchange for ROW sharing

Greg – I hope this overview helps explain the time issue created by a lengthy grant approval, which will impact a significant portion of the project if we are unable to find a workaround. Thanks for your willingness to offer advice, or bring this up with your own BC Hydro contacts – whatever you feel comfortable in doing.

Mark Halwa  
250.342.4001  
[mark.halwa@sandboxsystems.ca](mailto:mark.halwa@sandboxsystems.ca)

# Submarine Cables Replacement Project

## Sandspit to Skidegate

**Muhammad (Khawer) Butt**  
Project Manager



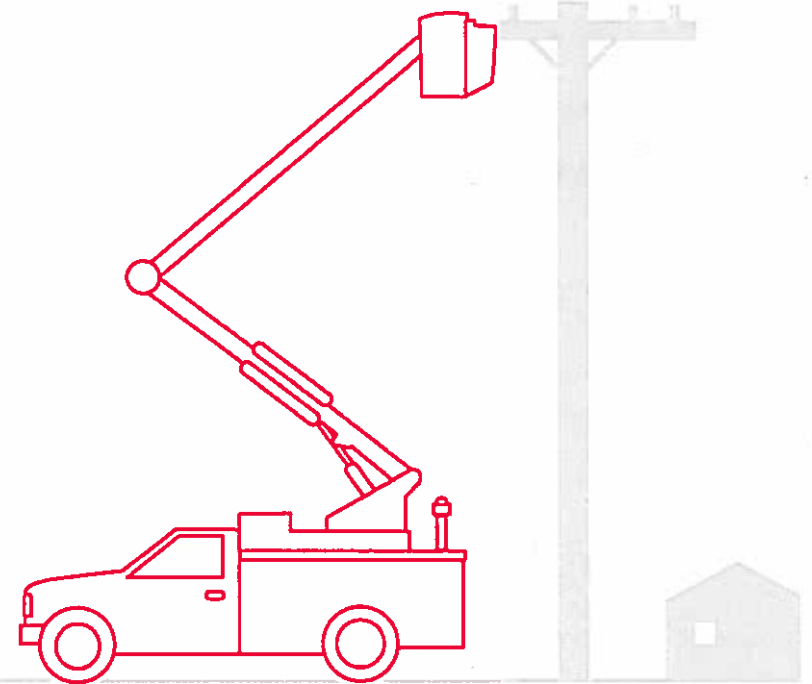
**Sandspit Submarine Cables Replacement Project**  
**December 2017**

 **BC Hydro**  
Power smart



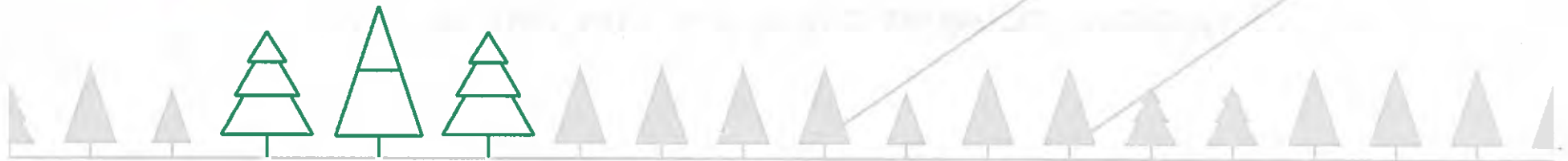
# AGENDA

- ☐ Introductions
- ☐ Why We are Here
- ☐ Submarine Cable Crossing
- ☐ Project Need Basis
- ☐ Alternatives
- ☐ Project Scope
- ☐ Phases
- ☐ Schedule
- ☐ Engineering & Design
- ☐ Construction
- ☐ Safety
- ☐ Environment and Archeology
- ☐ Q & A



# INTRODUCTIONS

- ☐ **Project Manager:** **Muhammad (Khawer) Butt**
- ☐ **Specialist Engineer:** **Calin Micu**
- ☐ **Environment Manager:** **Andrew Walter**
- ☐ **Sr. Relationship Manager:** **Trina Johansen**
- ☐ **Sr. Manager, Indigenous Relations:** **Lindsay Thompson**
- ☐ **Public Affairs Coordinator:** **David Mosure**



# WHY WE ARE HERE ?

- ❑ To consult with you about potential impacts to

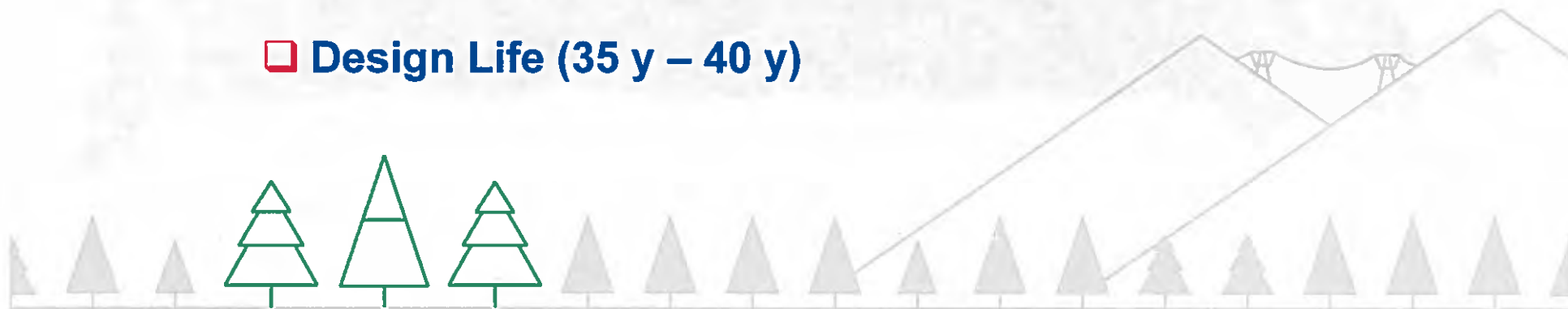
## Aboriginal rights and title, by:

- Providing a project update and sharing project information
- Listening to issues and concerns raised, and to discuss potential approaches to avoid, minimize or otherwise accommodate any potential impacts

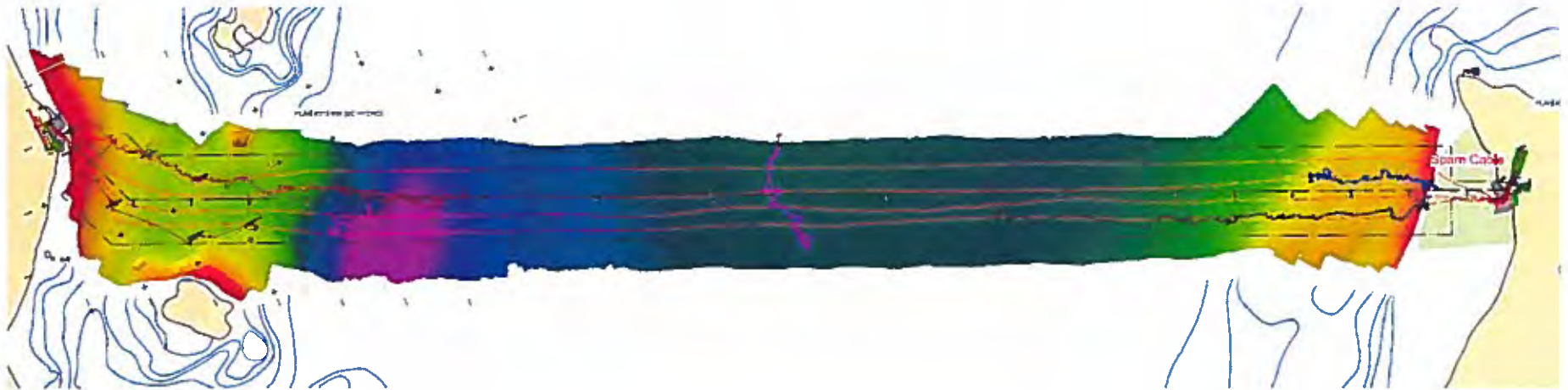


# Submarine Cable Crossing

- ❑ Sandspit to Skidegate
- ❑ Four (4) Cables
- ❑ 5500m
- ❑ Installed (1971-1980)
- ❑ Design Life (35 y – 40 y)



# Submarine Cable Crossing

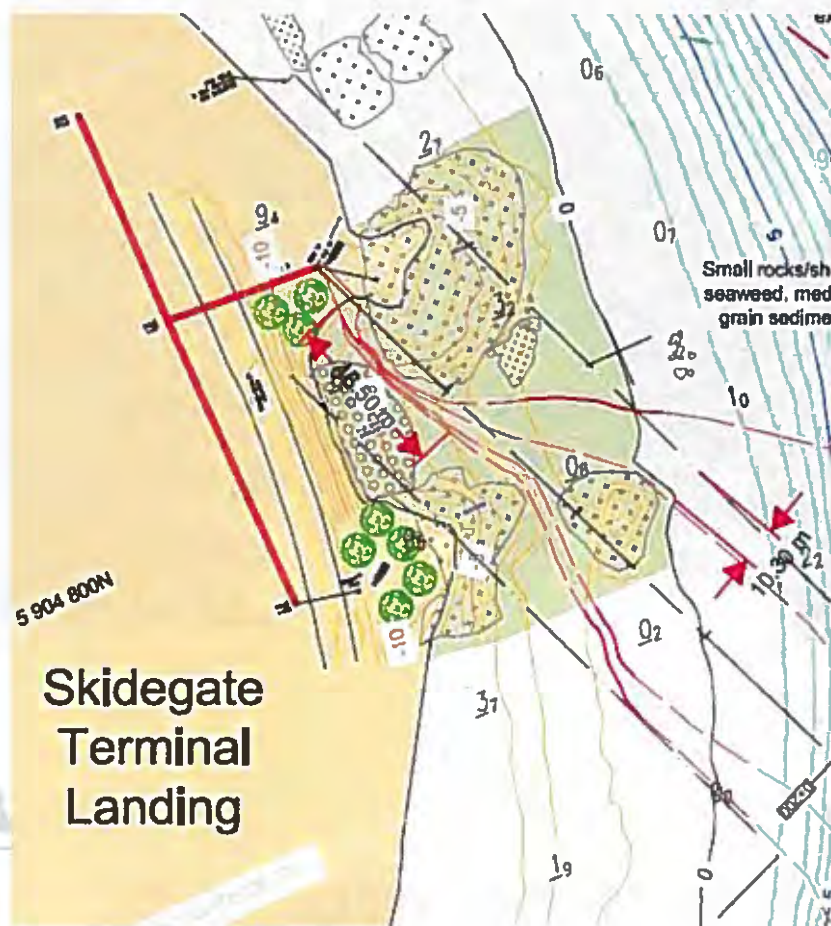


**Sandspit Submarine Cables Replacement Project**  
**December 2017**

**BC Hydro**  
Power smart



# Submarine Cable Crossing

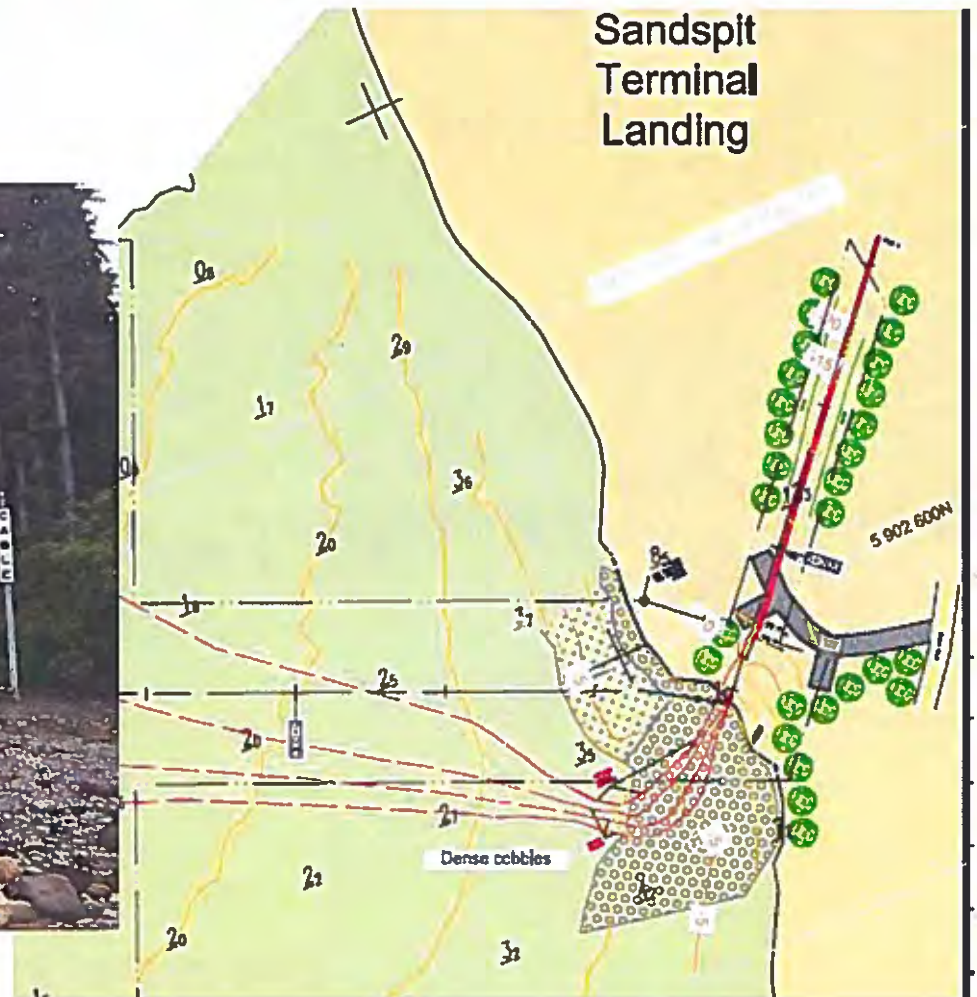


**Sandspit Submarine Cables Replacement Project**  
**December 2017**

**BC Hydro**  
Power smart



# Submarine Cable Crossing



**Sandspit Submarine Cables Replacement Project**  
**December 2017**

# Project Need Basis

## ☐ Project

- Maintenance
- Within Existing Right of Way

## ☐ Existing Cables

- End of Useful Life
- Numerous Splices

## ☐ Reliability

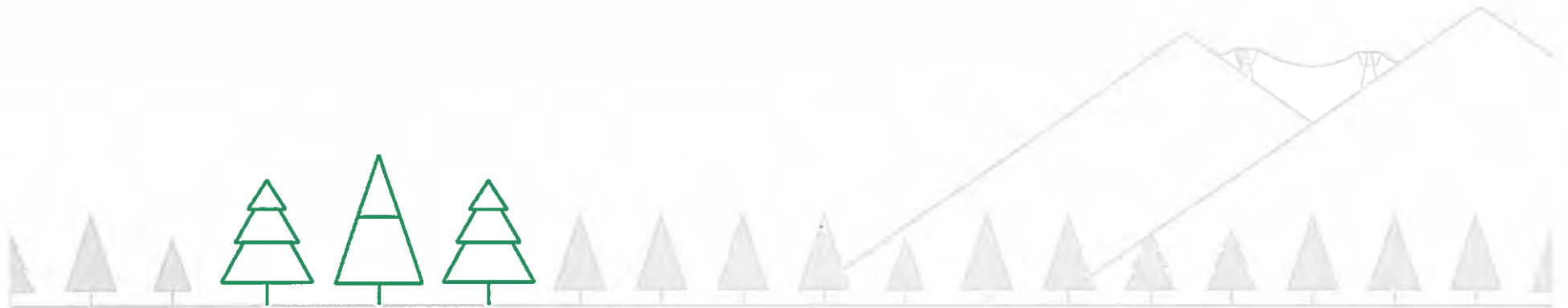
- Cables reliability is coming in to question
- Complete failure could result in an extended forced outage

## ☐ High Repair Costs

- 1 Cable vs 4 Cables
- Equipment & Resources
- Time Requirements

# Alternatives

- ☐ Repair of Existing Cables
- ☐ Rejuvenation of Existing Cables
- ☐ Replacement



# Project Scope

## □ Civil

- Intertidal
  - Underground Duct Bank
- Above High Water Line
  - Junction Boxes

## □ Electrical

- Cable Removal
- Cable Installation
- Overhead Terminal Poles
- Testing & Commissioning





# Project Phases

## A Candid Look

Initiation (INI)	Identification (IDN)	Definition (DEF)	Implementation (IMP)
Studies	Statement of Objectives (SOO)	Kick Off	WO issue
Need	Project Information Questionnaire (PIQ)	Detail Engineering & Design 1. Preliminary 2. Mid 3. Final	Work Allocation, Tendering
	Conceptual Planning Level Estimate (CPLE)	FN Consultation	Procurement
	Business Case	Properties, RoW,	Construction
	Approvals	Environmental and Archeology	Change Orders
		Safety	Payments
		Materials	WO Closing
		Resources	Lesson Learned
		Safety by Design Constructability Review	Completion Report
		Cost Estimate	
		Project Plan	
		Approvals	

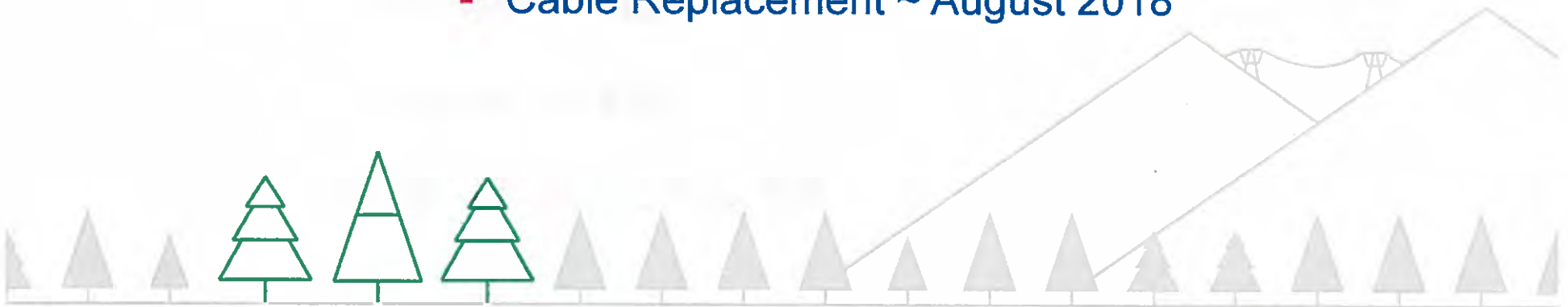
# Project Schedule

## □ Definition Phase (Tentative)

- Design Completion ~ January 2018
- Project Plan Approval ~ March 2018

## □ Implementation Phase (Tentative)

- Civil Works ~ May to June 2018
- Cable Replacement ~ August 2018

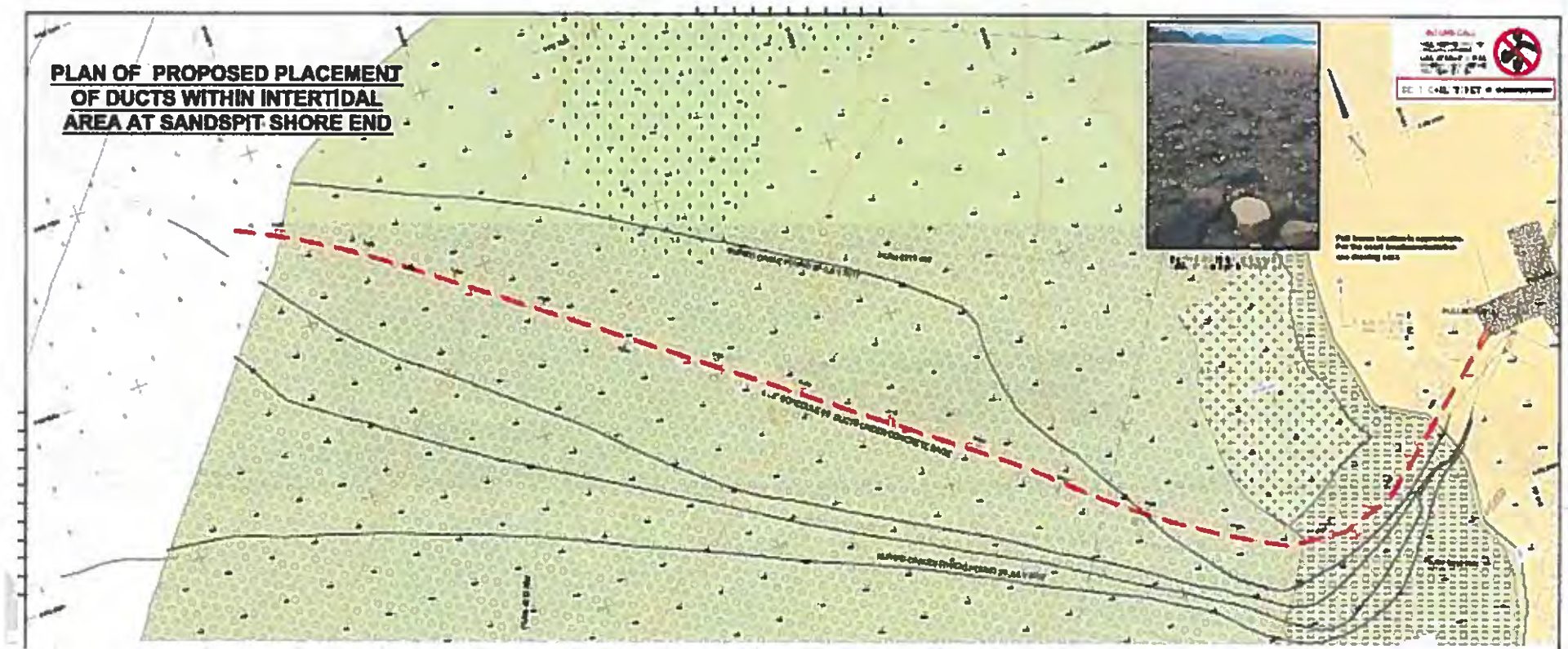


# Engineering & Design

- ☐ Underground Ductbank
- ☐ Junction Boxes
- ☐ Overhead Terminal Poles
- ☐ Submarine Cable



# Engineering & Design

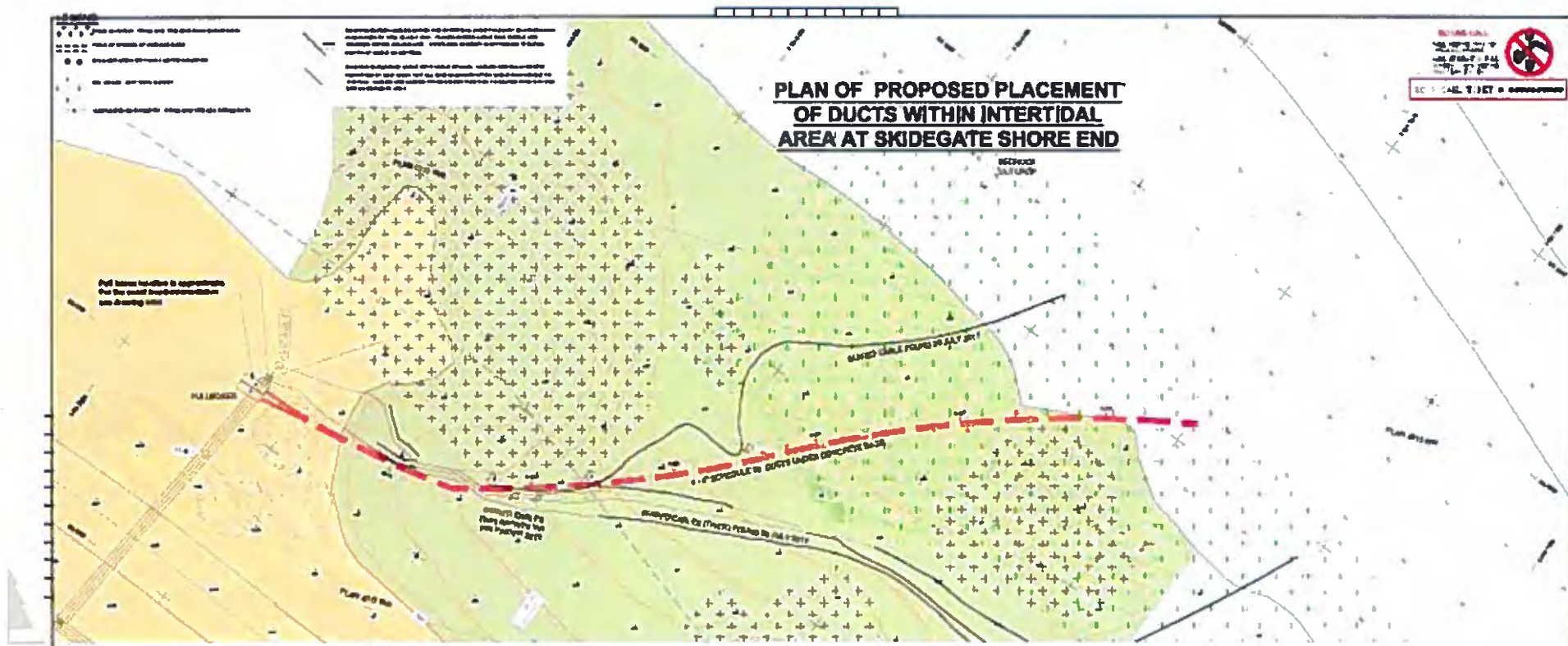


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## Engineering & Design



## Sandspit Submarine Cables Replacement Project December 2017



# Engineering & Design



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# Construction

## □ Civil Works (Typical)



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# Construction

## □ Civil Works



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# Construction

## ❑ Submarine Cable Replacement





# Construction

## □ Submarine Cable Replacement



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# Safety

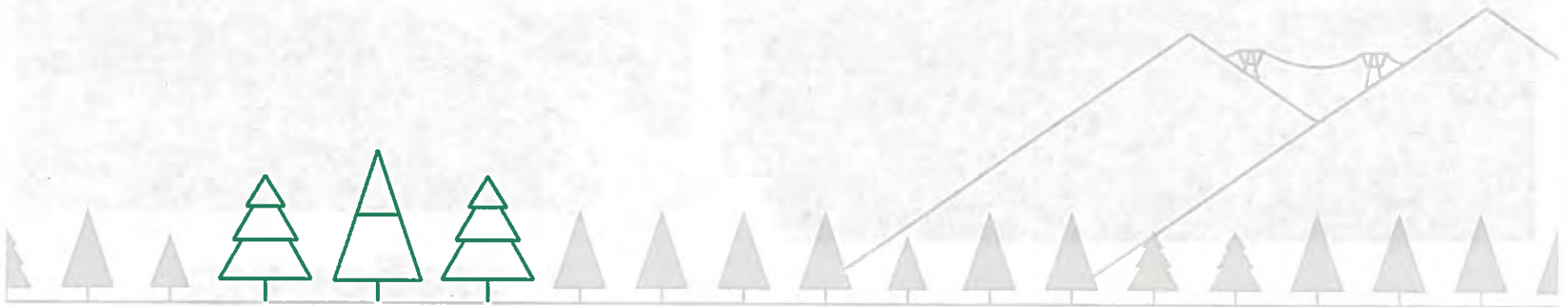
- ☐ Safety Minimum Requirements (SMR)
- ☐ Safety Management Plan (SMP)
- ☐ Site Safety Coordinator (SSC)
- ☐ First Aid Attendant (FAA)
- ☐ Tailboards



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# Environment and Archeology

- ☐ Biophysical Assessments (e.g. eelgrass)
- ☐ Archaeology Impact Assessment (AIA)
- ☐ Environment Management Plan (EMP)
- ☐ Eelgrass Mitigation Plan
- ☐ Monitoring, during and after





# Environment

## Skidegate



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# Environment

## Sandspit



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# Archeology



*Positive subsurface test (ST) 1 stratigraphy within site FhTx-60*



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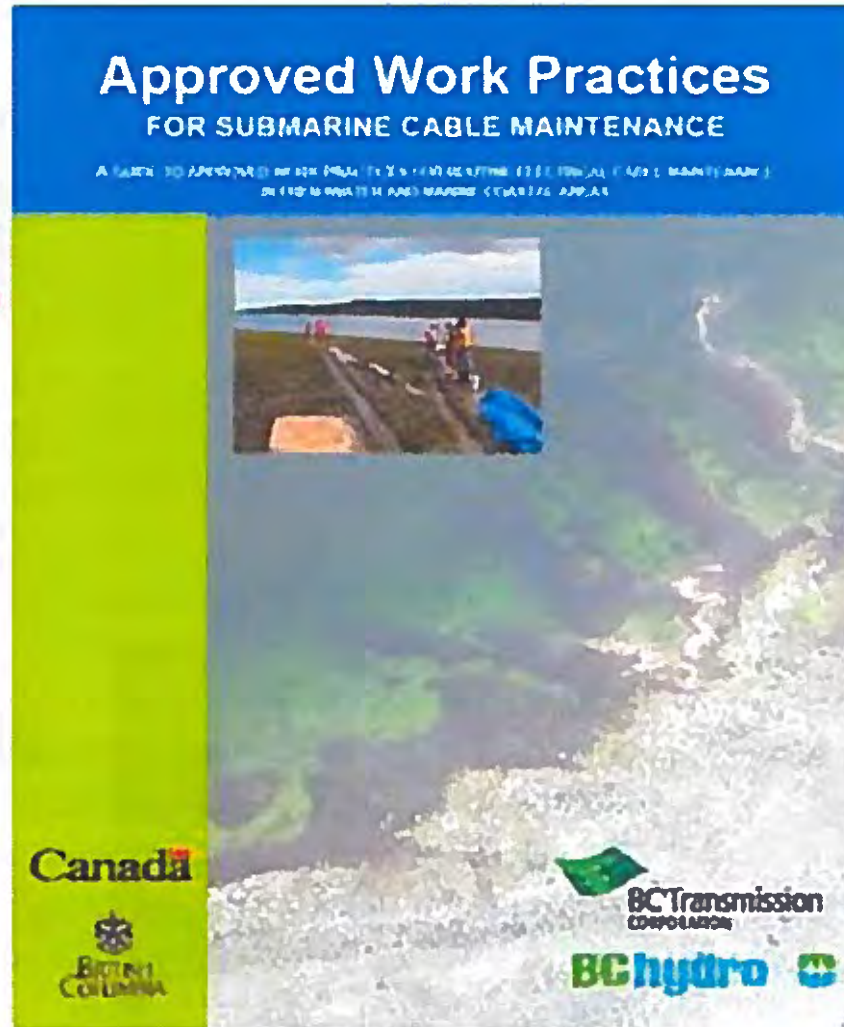
# Archeology



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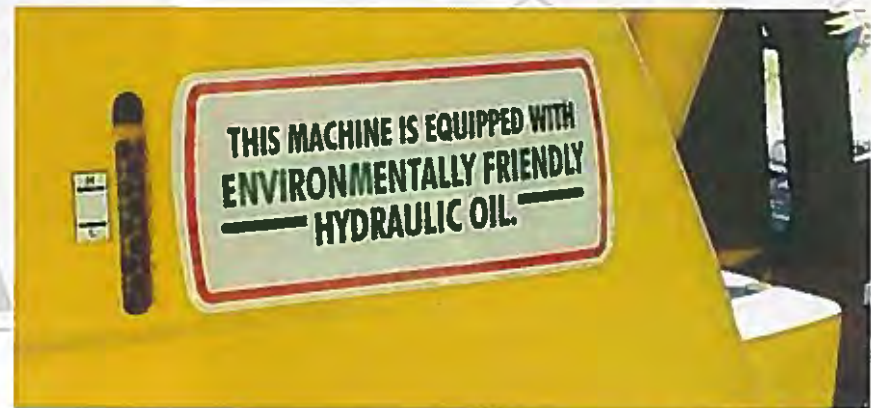
# Environment



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## Environment



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**December 2017**



# Environment



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## Environment



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# Barge Mitigation



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# **Submarine Cables Replacement Project**

## **Sandspit to Skidegate**



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FOR IMMEDIATE RELEASE-- March 13, 2018

## HAIDA LAND PROTECTORS DEMAND IMMEDIATE HALT TO ILLEGAL LOGGING OPERATIONS AT COLLISION POINT

**Xaadaa Gwaayee- Haida Gwaii -Unceded Haida Territory—** A few of our Gaayhldaa Xaadee have listened to our communities frustration from Gaw Tlagee-Masset Inlet lands, and we are occupying St'ala Kun-Collision Point to demand an immediate halt to illegal logging operations. The reoccupation is our exercise of our inherent rights and responsibilities to protect our land and waters. All logging within unceded Haida territory without the consent of Old Massett Haida is illegal.

Free prior and informed consent has not been gained from Old Massett Haida citizens for any logging. Too many of our community members have shared deep concern during public consultation with the current speed, wastefulness and impacts of cuts at St'ala Kun and across these islands. Though we were given a voice at such meetings, we were not asked for consent. We do not give our consent in light of insufficient and ambiguous ecological information provided as to the status of our unique and vulnerable species of this land and sea. We need a clear picture of how much of the ancient forests are left, per watershed and as whole. Still, we know we are beyond the tipping point. Clear-cuts have destroyed more than two thirds of our ancient forests and caused extinction of many of our salmon rivers.

We reoccupy to protect the tsiin- fish, the sacred headwaters, and the watersheds and rivers. We reoccupy to protect our goshawks in decline, the taan-bear, the medicine, and all of our endemic species. We reoccupy because our forests are dying and because our people are going hungry. Haida culture is based on respect, consent, and reciprocity. Our laws recognize that everything depends on everything else. As Haidas, we understand and must carry out our responsibility to these lands, waters, and to the future generations. Our survival as a people depends on it.

Though there have been minimal improvements in logging since the Kunst'aa Guu-Kunst'aayah Reconciliation Protocol, it is not enough. Too much has been lost and we need to protect the little that is left. The time is now. To be Haida is to respect the land. We depend on healthy forests for our cultural practices and for our sustenance. We depend on healthy forests to be Haida. We know we can make work for ourselves from the forests without this industrial logging model of raw log exports. Our Haida laws have yet to be well integrated into activities involving our forests. The reoccupation of St'ala Kun is practising and enforcing Haida law.

"Being born a female Haida is even more of a responsibility. The destruction that is occurring on Haida Gwaii must be stopped. We must all take a stand to ensure that there is something left for future generations. It is our duty, our responsibility, our deep rooted obligation for those not yet born."

-Kildagwayaa – St'lang Ianaas Raven Clan

"I have watched log barges go out all my life with no benefits for our community. We should not be struggling trying to build a swimming pool for our children. No jobs for our young people who are moving away from home and we have no homes for our young families. Logging does not benefit Old Massett. This is the time to stand together and stop logging."

-Donald (Duffy) Edgars-OMVC Chief Councillor

"Our lands are in a huge restoration deficit from 100 years of logging. The clear cutting infringes on my rights as a Haida, on my children's rights and future generations for a healthy forest. It is time to protect and value what is left of our beautiful and unique forests. We have plants and animals found in no other place in the world and they have no monitoring or protection. Our salmon streams are under threat of extinction. We need to return to the values and respect of our ancestors. Our people need healing as do our lands and rivers. I hope we can work together to make a plan for giving back to the land that has already given too much."

-Kuuyang-Lisa White

"Tlagee ga tl'a gud giidaa- Respect for the Land

Siigee ga tl'a gud giidaa- Respect the Sea

Ging gang ga tl'a gud giidaa- Respect Yourself"

-The late Tsinii Stephen Brown

## **About**

Gaayhldaa Xaadee

We are a group of concerned Old Massett Haida citizens and Haida Gwaii residents, mostly of the Gaw tlagee-Masset Inlet land and of the north. We welcome all people that care about our forests, fish and future to join us.

**Media inquiries should be directed to:**

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