



**NORTH COAST REGIONAL DISTRICT  
REGULAR BOARD MEETING AGENDA**  
**Held at 36 Cedar Avenue West in Port Clements, B.C.**  
**Friday, April 20, 2018 at 7:00 PM**

---

**1. CALL TO ORDER**

**2. CONSIDERATION OF AGENDA (additions/deletions)**

**3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES**

3.1	Minutes of the Parcel Tax Roll Review Panel Meeting held March 23, 2018	Pg 1-2
3.2	Minutes of the Regular Meeting of the North Coast Regional District Board held March 23, 2018	Pg 3-12

**4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

4.1	Minutes of the Regular Meeting of the Moresby Island Management Standing Committee held March 6, 2018	Pg 13-14
-----	---	----------

**5. DELEGATIONS**

5.1	Port Clements Historical Society – Port Clements Historical Society Update	Verbal
-----	--	--------

**6. FINANCE**

6.1	S. Gill, Treasurer – Cheques Payable over \$5,000 for March, 2018	Pg 15
-----	---	-------

**7. CORRESPONDENCE**

7.1	Northern Development Initiative Trust – 2017 Grant Writing Support Program	Pg 16
7.2	Northern Development Initiative Trust – 2017 Economic Development Capacity Building Program	Pg 17
7.3	Misty Isles Economic Development Society – Copy: February 2018 Public Consultation on the Proposed Haida Gwaii Community Forest	Pg 18-22
7.4	BC Broadband Association – 14 <sup>th</sup> Annual BC Broadband Conference	Pg 23
7.5	B.C. Ferry Authority – Appointments to the B.C. Ferry Authority Board of Directors	Pg 24
7.6	Northwest Food Security Partnership – Better Together: Northwest Food Security Forum	Pg 25-26

7.7	BC SPCA, Haida Gwaii Branch – Follow-Up to March 26 Meeting with Haida Gwaii SPCA	Pg 27-34
7.8	Misty Isles Economic Development Society – 2018 Grant Writing Update	Pg 35
7.9	North Central Local Government Association – NCLGA March Board Report	Pg 36-38

## 8. REPORTS / RESOLUTIONS

8.1	D. Lomax, Recreation Coordinator – Haida Gwaii Regional Recreation: 2018 1 <sup>st</sup> Quarter Reporting	Pg 39-50
8.2	D. Fish, Corporate Officer & S. Gill, Treasurer – Mainland Arts and Culture Contribution Bylaw No. 621, 2018	Pg 51-55
8.3	M. Williams, Planning Consultant – OCP and Zoning Amendment – Graham Island	Pg 56-58

## 9. BYLAWS

9.1	Bylaw No. 623, 2018 – Being a Bylaw to amend the Rural Graham Island Interim Zoning Bylaw 532, 2011 with respect to land uses permitted and Schedule C6 <b><i>Prior to being given first reading.</i></b>	Pg 59-61
9.2	Bylaw No. 624, 2018 – Being a Bylaw to amend the Graham Island Interim Zoning Bylaw 192, 1993 zoning map with respect to land uses permitted <b><i>Prior to being given first reading.</i></b>	Pg 62-64

## 10. LAND REFERRALS / PLANNING (*Voting restricted to Electoral Area Directors*)

10.1	M. Williams, Planning Consultant – Land Referral: Letts Marine Services Application for Commercial Dock Tenure, Chismore Passage	Pg 65-77
10.2	M. Williams, Planning Consultant – Land Referral: Mount Moresby Adventure Camp Society Application for an Amendment to Licence of Occupation, Moresby Island	Pg 78-99

## 11. NEW BUSINESS

11.1	<b>Directors' Reports</b>	Verbal
11.2	<b>Tlell Fall Fair Committee's Application to Northern Development Initiative Trust's Fabulous Festivals and Events Program</b>	Pg 100-105
11.3	Northwest B.C. Resource Benefits Alliance – Government Funds Northwest B.C. Resource Benefits Alliance	Pg 106-107

**12. OLD BUSINESS**

None.	---
-------	-----

**13. PUBLIC INPUT****14. IN-CAMERA**

None.	---
-------	-----

**15. ADJOURNMENT**



## NORTH COAST REGIONAL DISTRICT PARCEL TAX ROLL REVIEW PANEL

**MINUTES** of the Meeting of the Parcel Tax Roll Review Panel of the North Coast Regional District (NCRD) held at 344 2<sup>nd</sup> Avenue West in Prince Rupert, B.C. on Friday, March 23<sup>rd</sup>, 2018 at 6:45 p.m.

### PRESENT

### PRIOR TO ADOPTION

Chair	M. Racz, Electoral Area D
Directors	G. Martin, Village of Queen Charlotte D. Nobels, Electoral Area A
Staff	D. Chapman, Chief Administrative Officer S. Gill, Treasurer (Collector) D. Fish, Corporate Officer
Public	0
Media	0

### 1. CALL TO ORDER 6:45 p.m.

### 2. AGENDA

MOVED by Director Nobels, SECONDED by Director Martin, that the March 23, 2018 Parcel Tax Roll Review Panel agenda be adopted as presented.

**001-2018**

**CARRIED**

### 3. REPORTS

3.1 S. Gill, Collector – Parcel Tax Roll Review

MOVED by Director Nobels, SECONDED by Director Martin, that the staff report entitled “Parcel Tax Roll Review – Sandspit Water” be received;

AND THAT the 2018 Sandspit Water Parcel Tax Roll be authenticated.

**002-2018**

**CARRIED**

### 4. PUBLIC INPUT

None.



**5. ADJOURNMENT**

MOVED by Director Nobels, SECONDED by Director Martin, that the Parcel Tax Roll Review Panel meeting be adjourned at 6:47 p.m.

**003-2018****CARRIED**

*Approved and adopted:*

*Certified correct:*

---

***Chair***

---

***Corporate Officer***



## NORTH COAST REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2<sup>nd</sup> Avenue West in Prince Rupert, B.C. on Friday, March 23, 2018 at 7:00 p.m.

### PRESENT

### PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	B. Cunningham, Alternate, City of Prince Rupert N. Kinney, City of Prince Rupert D. Franzen, District of Port Edward G. Martin Village of Queen Charlotte U. Thomas, Village of Port Clements D. Nobels, Electoral Area A L. Budde, Alternate, Electoral Area C M. Racz, Electoral Area D C. Wagner, Alternate, Electoral Area E ( <i>via teleconference</i> )
Regrets	L. Brain, City of Prince Rupert B. Beldessi, Electoral Area E K. Bergman, Electoral Area C
Staff	D. Chapman, Chief Administrative Officer D. Fish, Corporate Officer S. Gill, Treasurer
Public	1
Media	0

### 1. CALL TO ORDER 7:00 p.m.

### 2. AGENDA

MOVED by Director Nobels, SECONDED by Director Racz, that the March 23, 2018 North Coast Regional District Regular amended agenda be adopted as presented.

**147-2018**

**CARRIED**

### 3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the North Coast Regional District Board held February 23, 2018

MOVED by Director Martin, SECONDED by Director Nobels, that the minutes of Regular meeting of the North Coast Regional District Board held February 23, 2018 be adopted as presented.

**148-2018**

**CARRIED**

- 3.2 Minutes of the Regular (R2 Budget) Meeting of the North Coast Regional District Board held February 24, 2018

MOVED by Director Kinney, SECONDED by Director Thomas, that the minutes of Regular meeting of the North Coast Regional District Board held February 24, 2018 be adopted as presented.

**149-2018**

**CARRIED**

- 3.3 Minutes of the Regular (R3 Budget) Meeting of the North Coast Regional District Board held March 8, 2018

MOVED by Director Franzen, SECONDED by Director Nobels, that the minutes of Regular meeting of the North Coast Regional District Board held March 8, 2018 be adopted as presented.

**150-2018**

**CARRIED**

#### **4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

- 4.1 Minutes of the Regular Meeting of the Electoral Area Advisory Committee held November 24, 2017

MOVED by Director Nobels, SECONDED by Director Racz, that the minutes of Regular meeting of the Electoral Area Advisory Committee held November 24, 2017 be received as presented.

**151-2018**

**CARRIED**

- 4.2 Minutes of the Regular Meeting of Moresby Island Management Standing Committee held January 29<sup>th</sup>, 2018

MOVED by Director Franzen, SECONDED by Director Racz, that the minutes of Regular meeting of the Moresby Island Management Standing Committee held January 29, 2018 be received as presented.

**152-2018**

**CARRIED**

#### **5. DELEGATIONS**

None.

#### **6. FINANCE**

- 6.1 J. Musgrave, Administrative Assistant – Cheques Payable over \$5,000 for February, 2018

MOVED by Director Martin, SECONDED by Director Kinney, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for February, 2018 be received and filed.

**153-2018**

**CARRIED**

**7. CORRESPONDENCE**

- 7.1 Honourable Minister Trevena, Ministry of Transportation and Infrastructure – BC Ferries North and Mid-Coast

MOVED by Director Martin, SECONDED by Director Nobels, that the correspondence from the Honourable Minister Trevena with respect to BC Ferries north and mid-coast routes be received for information.

**154-2018**

**CARRIED**

- 7.2 Honourable Nathan Cullen, MP, Skeena-Bulkley Valley – Passenger Transportation Board Decision

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the Honourable MP Cullen with respect to the BC Passenger Transportation Board decision be received.

**155-2018**

**CARRIED**

MOVED by Director Thomas, SECONDED by Director Racz, that the Board of the North Coast Regional District send a letter to the Honourable Nathan Cullen in support of calling on the federal government to provide safe and reliable public transit in northwest B.C.

**156-2018**

**CARRIED**

- 7.3 Andy Shadrack – Passenger Transportation Board Decision Appeal

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence Mr. Shadrack with respect to the the BC Passenger Transportation Board decision appeal be received;

AND THAT the Board of the North Coast Regional District send correspondence to Mr. **Shadrack in support of an appeal to the Passenger Transportation Board's decision 256-17.**

**157-2018**

**CARRIED**

- 7.4 North Central Local Government Association – NCLGA February Board Report

MOVED by Director Franzen, SECONDED by Director Racz, that the correspondence from the North Central Local Government Association with respect to its February Board report be received for information.

**158-2018**

**CARRIED**

- 7.5 TransCanada Yellowhead Highway Association – Advocacy Update

MOVED by Director Thomas, SECONDED by Director Racz, that the correspondence from the TransCanada Yellowhead Highway Association with respect to its advocacy updated be received for information.

**159-2018**

**CARRIED**

7.6 Northern Development Initiative Trust – 2018 Grant Writing Support Funding

MOVED by Director Franzen, SECONDED by Director Racz, that the correspondence from Northern Development Initiative Trust with respect to 2018 grant writing support funding be received for information.

**160-2018**

**CARRIED**

7.7 Northern Development Initiative Trust – 2018 Economic Development Capacity Building Funding

MOVED by Director Racz, SECONDED by Director Nobels, that the correspondence from Northern Development Initiative Trust with respect to 2018 economic development capacity building funding be received for information.

**161-2018**

**CARRIED**

7.8 TransCanada Corporation – Notification Letter: PRGTP Permit Extension Application

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence from the TransCanada Corporation with respect to the Prince Rupert Gas Transmission Project permit extension application be received.

**162-2018**

**CARRIED**

7.9 Firewise Consulting – Road Rescue Services

MOVED by Director Nobels, SECONDED by Director Thomas, that the correspondence from Firewise Consulting with respect to road rescue services be received.

**163-2018**

**CARRIED**

7.10 Union of B.C. Municipalities – 2018 UBCM Membership Dues

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the Union of BC Municipalities with respect to 2018 membership dues be received for information.

**164-2018**

**CARRIED**

7.11 Union of B.C. Municipalities – Update on the Working Group on Responsible Conduct

MOVED by Director Franzen, SECONDED by Director Thomas, that the correspondence from the Union of BC Municipalities with respect to an update on the working group on responsible conduct be received for information.

**165-2018**

**CARRIED**

7.12 Association of Vancouver Island and Coastal Communities – AVICC Special Resolutions and Financial Statements

MOVED by Director Martin, SECONDED by Director Nobels, that the correspondence from the Association of Vancouver Island and Coastal Communities with respect to special resolutions and financial statements be received.

**166-2018**

**CARRIED**

## 7.13 C. Murdaugh – Graham Island Rezoning

MOVED by Director Nobels, SECONDED by Director Kinney, that the correspondence from Mr. Murdaugh with respect to proposed rezoning application on Graham Island be received;

AND THAT the zoning and OCP amendment application for 517 Lawn Hill Road (PID 008-423-865 & 013-768-344) be referred to: Advisory Planning Commission, Northern Health Authority, Solutions Table (Haida Council), Government of Canada and federal agencies, and Province of BC and provincial agencies;

**AND FURTHER THAT staff prepare bylaws to amend Graham Island's Official Community Plan and Zoning Bylaw for 517 Lawn Hill Road (PID 008-423-865 & 013-768-344).**

**167-2018****CARRIED**

## 7.14 Honourable Minister Robinson, Ministry of Municipal Affairs and Housing – Northwest BC Resource Benefits Alliance

MOVED by Director Martin, SECONDED by Director Racz, that the correspondence from the Honourable Minister Robinson with respect to the Northwest BC Resource Benefits Alliance be received.

**168-2018****CARRIED****8. REPORTS – RESOLUTIONS**

## 8.1 D. Fish, Corporate Officer – Haida Gwaii Youth Soccer Association Service Provider Agreement (MIABC)

MOVED by Director Nobels, SECONDED by Director Racz, that the staff report entitled **“Haida Gwaii Youth Soccer League Service Provider Agreement (MIABC)”** be received.

**169-2018****CARRIED**

MOVED By Director Racz, SECONDED by Director Kinney, that the Board of the North Coast Regional District agrees to provide liability insurance to the Haida Gwaii Youth **Soccer League through the Municipal Insurance Association of B.C.'s Associate Member Program;**

AND FURTHER THAT the Board authorize staff to sign and enter into a service provider agreement with the Haida Gwaii Youth Soccer League for the provision of **liability insurance through the North Coast Regional District's liability insurance held with the Municipal Insurance Association of B.C.**

**170-2018****CARRIED**

- 8.2 D. Fish, Corporate Officer – TransCanada Yellowhead Highway Association Resolution Submission

MOVED by Director Thomas, SECONDED by Director Franzen, that the staff report entitled “**TransCanada Yellowhead Highway Association Resolution Submission**” be received;

AND THAT the Board of the North Coast Regional District submit the following resolution to the TransCanada Yellowhead Highway Association to be considered at its 2018 Annual General Meeting:

WHEREAS the quality of highway 16 road maintenance service provided by the Ministry of Transportation and Infrastructure has a significant impact on the safety of our highway;

AND WHEREAS the provision of quality highway road maintenance services not only ensures safe conditions for those travelling highway 16 but also ensures that the maximum life span of our highway infrastructure can be realized;

AND WHEREAS the Carwash Rock and Kasiks areas along highway 16 require additional consideration for increased maintenance for safety concerns;

THEREFORE BE IT RESOLVED that the Ministry of Transportation and Infrastructure ensure that contracted road maintenance provided fulfill their contractual obligations through enhanced monitoring and maintenance along highway 16, particularly at Carwash Rock and Kasiks.

**171-2018**

**CARRIED**

- 8.3 D. Fish, Corporate Officer – April 20-21<sup>st</sup>, 2018 Travel to Port Clements

MOVED by Director Nobels, SECONDED by Director Martin, that the report from staff entitled “April 20-21<sup>st</sup>, 2018 Travel to Port Clements” be received for information.

**172-2018**

**CARRIED**

- 8.4 D. Chapman, Chief Administrative Officer – Results of the 2017 Intake for the Federal Gas Tax Fund – Strategic Priorities Fund

MOVED by Director Kinney, SECONDED by Alternate Director Cunningham, that the report from staff entitled “Results of the 2017 Intake for the Federal Gas Tax Fund – Strategic Priorities Fund” be received for information.

**173-2018**

**CARRIED**

## **9. BYLAWS**

- 9.1 Bylaw No. 622, 2018 – Being a Bylaw to Adopt the NCRD Five Year Financial Plan 2018-2022

MOVED by Director Nobels, SECONDED by Director Kinney, that Bylaw No. 622, 2018 be given first reading.

**174-2018**

**CARRIED**

MOVED by Director Nobels, SECONDED by Director Racz, that Bylaw No. 622, 2018 be amended and given second reading as follows:

- Remove “Property Taxes” in the amount of \$28,000 in 2018 on page 21 of Schedule A;
- Add “Property Taxes” in the amount of \$60,000 in 2018 on page 21 of Schedule A;
- Remove “Use of Prior Year Surplus” in the amount of \$488 in 2018 on page 21 of Schedule A;
- Add “Use of Prior Year Surplus” in the amount of \$3,292 in 2018 on page 21 of Schedule A;
- Remove “Program Expenditures” in the amount of \$29,488 in 2018 on page 21 of Schedule A;
- Add “Program Expenditures” in the amount of \$64,292 in 2018 on page 21 of Schedule A;
- Remove “Total Operating Expenditures” in the amount of \$29,488 in 2018 on page 21 of Schedule A; and
- Add “Total Operating Expenditures” in the amount of \$64,292 in 2018 on page 21 of Schedule A.

**175-2018**

**CARRIED**

MOVED by Director Franzen, SECONDED by Director Racz, that Bylaw No. 622, 2018 be given third reading.

**176-2018**

**CARRIED**

MOVED by Director Franzen, SECONDED by Director Racz, that Bylaw No. 622, 2018 be adopted.

**177-2018**

**CARRIED**

## **10. LAND REFERRALS / PLANNING**

- 10.1 M. Williams, Planning Consultant – Land Referral: Haida Tourism Limited Partnership General Commercial Tenure at Peel Inlet, Moresby Island

MOVED by Alternate Director Wagner, SECONDED by Director Racz, that the report from the consultant entitled “Land Referral: Haida Tourism Limited Partnership General Commercial Tenure at Peel Inlet, Moresby Island” be received;

AND THAT the Board of the North Coast Regional District support Haida Tourism Limited Partnership’s application to amend its licence of occupation with the following conditions:

- That the three existing cabins not be removed from the property prior to the expiry of the investigative permit in November 2018 and further public consultation; and
- That the issue of general public vessel moorage be addressed.

**178-2018**

**CARRIED**



- 10.2 M. Williams, Planning Consultant – Land Referral: Old Massett Village Council Licence Tenure on Graham Island

MOVED by Director Racz, SECONDED by Director Nobels, that the report from the consultant entitled “Land Referral: Old Massett Village Council Licence Tenure on Graham Island” be received;

AND THAT the Board of the North Coast Regional District support the Old Massett Village Council’s application for a licence of occupation with the following conditions:

- That concerns outlined by the Village of Masset in its March 21<sup>st</sup>, 2018, submission be address in full.

**179-2018**

**CARRIED**

## **11. NEW BUSINESS**

### **11.1 Director’s Reports**

MOVED by Director Nobels, SECONDED by Director Kinney, that the verbal reports from the Directors, as follows, be received:

#### Alternate Director Cunningham – City of Prince Rupert

- The Premier will be in Prince Rupert on Monday, March 26<sup>th</sup>, 2018, and will present an opportunity to discuss the Northwest BC Resource Benefits Alliance;
- Alternate Director Cunningham attended the Rural Development Strategy discussion meeting in Prince Rupert on March 16<sup>th</sup>, 2018 and discussed the Northwest BC Resource Benefits Alliance; and
- Mark Collins, BC Ferries CEO, was in Prince Rupert on March 21<sup>st</sup>, 2018 and met with City and Regional District officials.

#### Director Martin – Village of Queen Charlotte

- Attended the Northern Development Initiative Trust Northwest Regional Advisory Committee meeting on Friday, March 16<sup>th</sup>, 2018. The regional allocation was oversubscribed;
- The Skidegate Band Council held its local election last week, with a new member being elected to Council;
- The Village continues to work with partners, Northern Health and Skidegate Health, to secure remaining funds for the wellness pole project (approximately \$30,000);
- A housing forum will be held in Queen Charlotte on April 7<sup>th</sup>, 2018; and
- Director Martin, with Staff, met with BC Ferries Executives to discuss ferry service levels and needs for routes 11, 10 and 26.

#### Director Kinney – City of Prince Rupert

- Director Kinney was in hospital for the past month and has been speaking with Hospital staff to secure support for the establishment of a part-time Chronic Obstructive Pulmonary Disease (COPD) clinic in Prince Rupert.

#### Alternate Director Budde – Electoral Area C

- Alternate Director Budde contemplated how best to ensure that Oona River is identifiable and known to officials at the Provincial government;
- A group of University of Northern BC students will be hosted in Oona River as part of a course; and
- Alternate Director Budde requested that CBC be invited to appear as a delegation at the Regular Board meeting in June in Oona River.

Director Nobels – Electoral Area A

- Director Nobels attended the Oceans Protection Planning dialogue sessions held in Prince Rupert on March 8-9<sup>th</sup>, 2018. The focus of these discussions appears to be shipping and spill response.

Director Franzen – District of Port Edward

- The District has road repair issues to deal with (potholes);
- BC Heritage appeared before District Council as a delegation at its last Regular meeting;
- The District donated \$250 toward the student science fair;
- The North Pacific Cannery was awarded \$20,000 in grant funding for the completion of a marketing project;
- The District sent correspondence to Honourable Jennifer Rice, MLA, to request that the reopening of provincial camp sites in the region be reintroduced as a priority project.

Director Thomas – Village of Port Clements

- The biggest concern for the Village continues to be the lack of local work and the threat of continuing to lose residents in search of stable employment elsewhere.

Director Racz – Electoral Area D

- \$4.9 million grant funding was announced to support internet connectivity in rural areas on Haida Gwaii;
- Director Racz informally met with the Honourable Minister Bains, Ministry of Innovation, Science and Economic Development to discuss economic development on Haida Gwaii and sustainable developments into the future; and
- Both communities in Tlell and Lawn Hill are looking to establish or expand their community hall facilities.

Alternate Director Wagner – Electoral Area E

- The new school is near completion and looks good;
- Director Beldessi has returned to Sandspit; and
- Wishes that any Directors speaking with regard to BC Ferries service in Sandspit to reiterate that a booth on the Alliford Bay side is not needed, rather a return to 2014 service levels is.

Chair Pages - Village of Masset

- The biggest issue of concern in the Village is currently the potential to amalgamate the high school and elementary school. There has been little to no community consultation on the issue.

**180-2018****CARRIED**

## 11.2 Sandspit to Skidegate Submarine Cables Replacement Project

MOVED by Director Martin, SECONDED by Director Nobels, that the new business entitled “Sandspit to Skidegate Submarine Cables Replacement Project” be received.

**181-2018****CARRIED**

## 11.3 Gaayhldaa Xaadee – Haida Land Protectors Demand Immediate Halt to Illegal Logging Operations at Collison Point

MOVED by Director Franzen, SECONDED by Director Racz, that the press release issued by the Gaayhldaa Xaadee be received for information.

**182-2018****CARRIED**

**12. OLD BUSINESS**

None.

**13. PUBLIC INPUT**

There were 2 questions from the public.

**14. IN CAMERA**

MOVED by Director Kinney, SECONDED by Director Franzen, that the Board move to the In-Camera meeting following the Regular meeting according to section 90(2)(a) of the ***Community Charter*** “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government of the federal government or both.”

**183-2018**

**CARRIED**

**15. ADJOURNMENT**

MOVED by Director Nobels, SECONDED by Director Racz, that the North Coast Regional District Regular Board meeting be adjourned at 9:51 p.m.

**184-2018**

**CARRIED**

*Approved and adopted:*

*Certified correct:*

---

***Chair***

---

***Corporate Officer***



## NORTH COAST REGIONAL DISTRICT

### MORESBY ISLAND MANAGEMENT STANDING COMMITTEE

**MINUTES** of the Regular Meeting of the Moresby Island Management Standing Committee (MIMSC) held at Sandspit Community Centre, Sandspit, B.C. on March 6, 2018 at 7:00 PM.

**Adopted April 3, 2018**

**PRESENT** Gail Henry, Bill Quaas, Behn Cochrane, Carol Wagner

**ABSENT** Stan Hovde, Bill Beldessi

**Chair** Gail Henry

**Vice Chair** Behn Cochrane

**Staff** Barb Parser

**Public** 17

**1. CALL TO ORDER** 7:06 PM

**2. CONSIDERATION OF AGENDA (additions/deletions)**

2.1 Agenda March 2018

**010-2018** MOTION to adopt agenda as presented moved by Behn Cochrane, seconded by Bill Quaas, Carried

**3. MINUTES & BUSINESS ARISING FROM MINUTES**

3.1 Minutes December 2017

**011-2018** MOTION to adopt and file January Minutes, moved by Behn Cochrane, seconded by Bill Quaas, Carried

**4. DELEGATIONS**

4.1 Morey Maslak - Haida Tourism - Ocean House at Peel Inlet

4.2 Ellen Foster - Proposal GT Vibrant Communities Grant - Gray Bay Road

**012-2018** MOTION to approve Sandspit Community Society proposal for \$55,413.00 for Gray Bay Road project moved by Behn Cochrane, seconded by Carol Wagner, Carried

**5. CORRESPONDENCE**

**6. REPORTS – RESOLUTIONS**

6.1 Water Operators Report

**013-2018** MOTION to receive and file Water Operators Report moved by Behn Cochrane, seconded by Bill Quaas, Carried

6.2 Directors Report

**014-2018** MOTION to receive and file reports Directors Report moved by Behn Cochrane, seconded by Bill Quaas, Carried

**7. OLD BUSINESS**

**8. NEW BUSINESS**

**015-2018** MOTION to write letter to SD 50 requesting that the April 3rd meeting be changed to April 4th later in the evening and to hold budget meeting in Sandspit moved by Behn Cochrane, seconded by Bill Quaas, Carried

**9. PUBLIC INPUT**

**10. IN CAMERA**

**11. ADJOURNMENT**

**016-2018** Motion to Adjourn by Behn Cochrane, 8:37 PM, Carried

Approved and adopted:

Certified correct:

---

Chair

---

Secretary

**North Coast Regional District**  
**Cheques payable over \$5,000 - MARCH, 2018**

<b>Payable To</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
Big Red Enterprises Ltd.	8-Mar	\$ 17,346.66	February Garbage Collection
Pacific Blue Cross	8-Mar	\$ 7,200.96	February PBC & BC Life Premiums
Ticker's Hauling & Storage	8-Mar	\$ 6,662.25	Transport recyclables, deliver container to ISW and building & equipment, forklift and porto toilet rentals
Prince Rupert Regional Archives	27-Mar	\$ 22,585.00	2018 Grant - 1st installment
Vancouver Island Regional Library (VIRL)	27-Mar	\$ 15,423.00	2018 VIRL Tax Assessment - 1st Quarter
Municipal Pension Plan	15-Mar	\$ 6,315.84	Payroll Remittance (PP5-2018)
Receiver General	15-Mar	\$ 11,519.05	Payroll Remittance (PP5-2018)
Municipal Pension Plan	27-Mar	\$ 6,501.05	Payroll Remittance (PP6-2018)
Receiver General	27-Mar	\$ 11,605.10	Payroll Remittance (PP6-2018)

**CHEQUES OVER \$5,000: \$ 105,158.91**

**CHEQUES UNDER \$5,000: \$ 46,593.29**

**TOTAL CHEQUES: \$ 151,752.20**

RECEIVED  
MAR 27 2018

CONFIDENTIAL

March 13, 2018

North Coast Regional District  
Suite 14 - 342 3<sup>rd</sup> Avenue West  
Prince Rupert, BC V8J 1L5

**Attention:** Chair Barry Pages

Dear Chair Pages:

**Subject:** 2017 Grant Writing Support Program  
Northern Development Project Number 4817 20

We are pleased to enclose our cheque in the amount of \$5,873.47 which represents Northern Development's 2017 grant writer funding for the North Coast Regional District.

Please don't hesitate to contact us should you require additional information. Thank you for participating in the 2017 Grant Writing Support program.

Sincerely,



Joel McKay  
Chief Executive Officer

c: Doug Chapman, Chief Administrative Officer, North Coast Regional District  
Daniel Fish, Corporate Officer, North Coast Regional District  
Janine North, Executive Director, Misty Isles Economic Development Society

**CONFIDENTIAL**

March 28, 2018

North Coast Regional District  
Suite 14 - 342 3<sup>rd</sup> Avenue West  
Prince Rupert, BC V8J 1L5

**Attention: Chair Barry Pages**

Dear Chair Pages:

**Subject: Economic Development Capacity Building Funding – 2017  
Northern Development Project Number 4835 20**

We have received your reporting in support of your application for funding under the 2017 Annual Economic Development Capacity Building program for municipalities and regional districts within the Northern Development area.

The Northern Development Initiative Trust is very pleased to be able to support your community in its efforts to develop the local and regional economy through increased economic development capacity.

Enclosed is our cheque in the amount of \$34,321 which represents a grant towards activities in support of your 2017 economic development budget.

Please don't hesitate to contact us should you require additional information. Thank you for submitting the North Coast Regional District's report on the 2017 Annual Economic Development Capacity Building program.

Sincerely,

Joel McKay  
Chief Executive Officer



c: Doug Chapman, Chief Administrative Officer, North Coast Regional District  
Daniel Fish, Corporate Officer, North Coast Regional District

RECEIVED Apr - 6 2018





March 29, 2018

Sharon Hadway, Regional Executive Director,  
West Coast Operations  
Ministry of Forests, Lands and Natural Resource Operations  
Suite#103 – 2100 Labieux Road  
Nanaimo, BC V9T 6E9

Dear Sharon:

Re: February 2018 Public Consultation on the Proposed Haida Gwaii Community Forest

This letter provides an update about Misty Isles Economic Development Society activities in response to your December 15, 2017 letter inviting us on behalf of the residents of Haida Gwaii to make application for a Community Forest tenure.

During February 2018, Misty Isles Economic Development Society (MIEDS) staff engaged the public of Haida Gwaii in 23 meetings across Graham and Moresby Islands, to understand their perspectives on the invitation by the province to apply for a Community Forest.

The consensus was that there is very strong general support on Haida Gwaii for a community forest. However, it is clear that there is no support for an application from the communities based on a Community Forest as it is currently constructed in your invitation letter. The communities request an extension to the invitation deadline to allow more information and further discussion with you. We are hopeful that discussions will enable an invitation more aligned with community aspirations and needs. The reasons for our response are summarized as follows:

- There is very strong support for a community forest to create greater local control of forest management to supply local contractors and mills and encourage new small-scale value-added

113 Oceanview Drive • Box 652 • Queen Charlotte, BC V0T 1S0  
T. 250.559.8050 • Janine@gohaidagwaii.ca • www.mieds.ca



manufacturers. Employment is more valued by island residents than revenue sharing with BCTS. People feel that there is not enough control to direct timber to local jobs and value-added enterprises, with the requirement to partner with BCTS in TSL's that are of the scale that is exported from Haida Gwaii by log barge.

- The offer of 50% revenue return after costs on TSL's is unacceptable. The communities wish to increase the monetary benefits to the communities. This would make a clear demonstration to local government that the agreement will be beneficial in a meaningful manner.
- The requirement for a guarantee of 55,000m<sup>3</sup> AAC to BCTS and that any lowered AAC as a result of the new TSR data or community values leading to conservative timber supply modelling will not impact the 55,000 m<sup>3</sup>, is perceived as unfair and unacceptable. Several options were suggested by the public including having no BCTS partnership, or an even ratio split of AAC, or a partnership in favour of the communities, and/or a re-evaluation of the partnership model and/or transition out of the partnership after five years.
- BC Timber Sales has seriously damaged its social licence on Haida Gwaii and is not regarded by many of the public as a partner of choice for the community forest.
- Opportunities in all of the road accessible units are perceived to be minimal for short to mid-term sustainable harvesting because of the number of TSLs that have been issued since 2012.
- There is not sufficient information/ data to assess the community forest opportunity fully, and the new Timber Supply Review data package is required for independent analysis. That would build public trust and our board's confidence in the Community Forest opportunity. The unencumbered community opportunity in the current offer is perceived to be minimal when considering non-economic units like the Sewell Inlet -Tasu area that were presented and considering the effects of the cedar partition. There are also concerns about whether the community forest is economic after the updated harvesting by BC Timber Sales, spatial constraints, and new Timber Supply Review implications are considered.
- The invitation process did not follow policy (Doug Konkin memo) providing direction on establishing community forest areas. There was no element of negotiation or interest-based discussion.
- The unknown response by the Council of the Haida Nation to the interim tenure provides uncertainty for risk and decision making by communities (MIEDS). The CHN should have been consulted before the invitation was presented to minimize the uncertainty to communities in considering the offer.
- Some public expressed a preference for several community held woodlots rather than a CFA with multiple units.
- Proposals were made to share the removals required to provide a locally managed Community Forest amongst all tenures on Haida Gwaii. Proportionate removals from all licenses to attain a sustainable

113 Oceanview Drive • Box 652 • Queen Charlotte, BC V0T 1S0  
T. 250.559.8050 • Janine@gohaidagwaii.ca • www.mieds.ca



harvest managed by the communities for local and island wide objectives would better fulfill the objective of creating local employment without causing unemployment for current market loggers.

- Allow interim sales prior to issuing the community forest agreement that incorporate local concerns to improve social licence, and make all revenues available for community forest development, timber supply analysis on the proposed areas and community benefits.

In addition, there were a variety of specific comments and interests from the public that will provide direction for consideration in a forest management plan.

- Trail infrastructure was proposed from the Spirit Lakes trail to the Crabapple Creek Trail from Skidegate to Queen Charlotte along the ridge.
- Smaller sales 500 to <5,000m<sup>3</sup> are desired to lessen barrier of bonus bid requirements.
- Hydrology, slope stability and water quality are concerns in the area of steep slopes behind Queen Charlotte.
- Road maintenance is important to local communities. They would like to see revenues utilized to maintain the road to Gray Bay and other high use sites.
- A higher elevation evacuation route for Masset to the Tsunami muster station through the proposed community forest area was suggested.
- Nomination suggestions were provided for an advisory board that was representative on the expertise and breadth of interests on Haida Gwaii.
- There were requests for satellite/ LIDAR imagery with current harvest inventory and spatial reserves for community consultation.
- There was concern about marine impacts from existing log booming areas on Haida Gwaii and a request for a community forest to utilize the best management practices for dryland sorts
- There were concerns about residual waste on cruise-based sales
- Strong opinions were advocated against off-shore exports and barging logs to Howe Sound and the lower mainland without primary breakdown or value being added on Haida Gwaii.
- There was interest in planning long term road infrastructure instead of fragmented short-term road access
- Community members wanted to see recognition of Haida rights and title
- The public felt that social licence included the responsibility to innovate and deliver on non-timber objectives



Public expressed interest in demonstrating and evaluating the economic feasibility and ecological benefits of single tree selection as well as smaller harvest openings, and greater retention of forest attributes.

- There was interest in retaining more accessible areas of old growth forests for tourism, viewing and educating future generations, as well as non-timber forest values.
- There was strong advocacy for a stronger model of community inclusion and consultation than has been historically done on Haida Gwaii and demonstration of sustainable harvesting on a smaller scale utilizing ecosystem-based management principles.

To summarize, there is very strong general support on Haida Gwaii for a community forest. However, it is clear that there is no support for an application from the communities as it is currently constructed in your invitation letter. The communities request an extension to the invitation deadline to allow more information and further discussion with you. In light of how strongly the residents of Haida Gwaii feel about the ability of the community forest area to sustainably carry the harvest level proposed by the District Manager, we also respectfully ask for an extension of the invitation, until the Timber Supply Review data package is available and can be independently analyzed with results reported back to the communities and public. We also request a more inclusive and transparent process that will allow the evaluation of a variety of options.

We remain concerned about the substantive area withdrawals, deletions, changes in timber harvesting land base, that have been done between iterations of maps provided by the Ministry and that emailed concerns to staff have not been responded to. The Misty Isles leadership feel this tenure offer should be very open and transparent process that will engage the public and increase the trust and confidence in public forest management on Haida Gwaii. We are hopeful that discussions will enable an invitation more aligned with community aspirations and needs.

Sincerely,

A handwritten signature in blue ink, appearing to read "A. Merilees".

Chair Andrew Merilees

Misty Isles Economic Development Society

113 Oceanview Drive • Box 652 • Queen Charlotte, BC V0T 1S0  
T. 250.559.8050 • Janine@gohaidagwaii.ca • www.mieds.ca



pc:

Misty Isles Directors, Mayors and Chief Councillors

Peter Lantin, Trevor Russ, Colin Richardson, Council of the Haida Nation

Kerry Grozier, Timber Sales Manager, Chinook Business Area

Minister Doug Donaldson, FLNR

Tim Sheldon, Deputy Minister, FLNR

Dave Peterson, ADM, Rural Development, Lands and Innovation Division

Chris Stagg, ADM, Timber Operations, Pricing and First Nations Division

Len Munt, District Manager, Haida Gwaii Natural Resource District

Randy Aitken, Timber Tenures Specialist, Coast Area Forest Tenures

Janine North ICD.D, Executive Director, Misty Isles Economic Development Society



British Columbia Broadband Conference



April 5, 2017

Skeena-Queen Charlotte Regional District  
Attn: Board of Directors  
14-342 3rd Avenue West  
Prince Rupert, BC V8J 1L5

Dear Area Directors,

On behalf of the Board of Directors, I would like to invite Skeena-Queen Charlotte Regional District to attend the 14<sup>th</sup> Annual British Columbia Broadband Conference (BCBC 2018).

The conference will be held on May 1 & 2, 2018 at the Radisson Hotel, in Richmond, BC.

The theme for our conference this year is 5G and Gigabit Internet. We believe that Regional Districts would benefit from this conference. Many industry leaders attend this conference to network and discuss strategies to bringing fast and reliable internet services to more British Columbian's. We believe that local government plays a vital role in this process and should participate in this conference.

With the new broadband targets set at 50 Mbps to all Canadians we need to work together to achieve this goal.

For registration please visit our website [www.bcba.ca](http://www.bcba.ca)

Sincerely,

A handwritten signature in cursive script that reads 'Bob Allen'.

**Bob Allen**  
President  
BC Broadband Association

## B.C. Ferry Authority

---

OFFICE OF THE CHAIR

April 6, 2018

500 – 1321 Blanshard Street  
Victoria, BC V8W 0B7

Tel (250) 978-1502  
Fax (250) 380-3958

[www.bcferryauthority.com](http://www.bcferryauthority.com)

Ms. Alison Sayers, Chair  
Central Coast Regional District  
626 Cliff Street, P.O. Box 186  
Bella Coola, BC V0T 1C0

Mr. Philip Germuth, Chair  
Regional District of Kitimat-Stikine  
300 – 4545 Lazelle Avenue  
Terrace, BC V8G 4E1

Mr. Andrew Hory, Chair  
Regional District of Mount Waddington  
2044 McNeill Road, P.O. Box 729  
Port McNeill, BC V0N 2R0

Mr. Barry Pages, Chair  
Skeena-Queen Charlotte Regional District  
14, 342 – 3 Avenue West  
Prince Rupert, BC V8J 1L5

### **APPOINTMENTS TO THE B.C. FERRY AUTHORITY BOARD OF DIRECTORS**

I am writing further to my correspondence of July 24, 2017 seeking nominations to the Board of Directors of B.C. Ferry Authority.

It is my pleasure to announce that the following nominees have been appointed Directors of B.C. Ferry Authority effective April 1, 2018:

- Shelley Chrest  
Central Vancouver Island & Northern Georgia Strait Appointment Area  
Term ending March 31, 2021
- Michael Pucci  
Northern Coastal & North Island Appointment Area  
Term ending March 31, 2021

The B.C. Ferry Authority was privileged to receive nominations of a high standard and we extend to you, your Board, administrators, and staff, our thanks for working with us to make our appointment process effective.

Sincerely,



Yuri L. Fulmer  
Chair, Board of Directors  
B.C. Ferry Authority

cc: Ms. Cynthia Lukaitis, Vice President & Corporate Secretary  
Ms. Courtney Kirk, Chief Administrative Officer, Central Coast Regional District  
Mr. Robert Marcellin, Administrator, Kitimat-Stikine Regional District  
Mr. Greg Fletcher, Administrator, Regional District of Mount Waddington  
Mr. Doug Chapman, Chief Administrative Officer, Skeena-Queen Charlotte Regional District





## BETTER TOGETHER: NORTHWEST FOOD SECURITY FORUM INVITATION

What does food security look like in 2018? How about in 2028? Are we moving in the right direction?

The NW Food Security Forum Organizing Committee would like to **invite representatives from your organization to participate in the first annual “Better Together: Northwest Food Security Forum”** in Smithers, BC on **May 17 & 18, 2018**. The purpose of the Forum is to develop a shared understanding of community food security, examine frameworks for a coordinated approach, and to identify the next steps to implementing initiatives prioritized by communities across Northwest BC.

Program highlights include:

- Food Security 101, strategies to build consensus & set priorities with keynote speaker Janine de la Salle, one of Canada's leading authorities on food systems planning.
- Climate change and impacts on fisheries with researcher Greg Knox, of SkeenaWild.
- “Grab and Go” emergency preparedness assessment with Naomi Gourlay, Emergency Support Services Director, Regional District of Kitimat-Stikine.
- Local food economies & community sustainability with Ken Shaw, NWCC.
- Case studies for food security infrastructure, policy and community education projects.
- Follow up and status of the “2017 Bulkley Valley Food Security Forum”.
- Community energy systems planning with Kevin Pegg of Energy Alternatives.
- Resources to support food security initiatives from Northern Health Authority.
- Customized Food Security Toolkit for Northwest BC.

Full program and registration information are available now on our website [www.nwfoodsecure.org](http://www.nwfoodsecure.org).

### About Us

“Better Together: Northwest Food Security Forum” is brought to you by the **Northwest Food Security Partnership (NFSP)**. Formed in 2017, our mandate is to continue the conversation of community food security in northwest BC, foster collaboration across jurisdictions and advocate for the strategic implementation of food security policy and plans. We are a grassroots organization with a planning team of seven people from across Northwest BC representing healthcare, government, farmers, planners, and the general public. This initiative is a continuation of what work down at the Bulkley Valley Food Security Forum in May 2017, also in Smithers.

### Support Us

Funds raised through sponsorship will be used to cover the costs of planning & hosting the Forum. Please take a look at the attached sponsorship opportunities and consider showing your support for this initiative. If you require further information, please contact [gallantlaurie@gmail.com](mailto:gallantlaurie@gmail.com) or 250-847-1399.

Sincerely,

Laurie Gallant, Project Lead and Alison Watson, Senior Planner





**MAY 17-19, 2018 FORUM**

## **SPONSORSHIP OPPORTUNITIES**

### **DIAMOND SPONSOR \$5000 +**

- acknowledged on signage and print materials
- acknowledged on the NWFS website and Facebook page
- verbal acknowledgement during the event
- eight (8) complimentary conference registrations
- opportunity to deliver a welcome to delegates during the conference
- can include a gift or promo piece in delegate packages

### **PLATINUM SPONSOR \$2500-5000**

- acknowledged on signage and print materials
- acknowledged on the NWFS website and Facebook page
- verbal acknowledgement during the event
- six (6) complimentary conference registrations
- opportunity to deliver a welcome to delegates during the conference
- can include a gift or promo piece in delegate packages

### **GOLD SPONSOR \$1500-\$2500**

- acknowledged on signage and print materials
- acknowledged on the NWFS website and Facebook page
- verbal acknowledgement during the event
- four (4) complimentary conference registrations
- opportunity to deliver a welcome to delegates during the conference
- can include a gift or promo piece in delegate packages

### **SILVER SPONSOR \$500-\$1500**

- acknowledged on signage and print materials
- acknowledged on the NWFS website and Facebook page
- verbal acknowledgement during the event
- two (2) complimentary conference registrations

### **BRONZE SPONSOR \$250-\$500**

- acknowledged on signage and print materials
- acknowledged on the NWFS website and Facebook page
- verbal acknowledgement during the event
- one (1) complimentary conference registrations

**\*\* Complimentary registrations can also be donated to a participant with financial barriers. Let us know and we can assist with matching up your donation.**

**Corporate Officer NCRD**

---

**From:** Anna Maria Husband <annamariahusband@gmail.com>  
**Sent:** Tuesday, April 10, 2018 10:07 PM  
**To:** james.cowpar@gwaiitrust.com; vfdavis1@gmail.com; stephen.grosse@haidanation.com; bret.johnston@gwaiitrust.com; mayor@queencharlotte.ca; andrewmerilees@gmail.com; Corporate Officer NCRD; Elizabeth Betty Stewart; u.thomas@portclements.ca; billy.yovanovich@skidegate.ca; Jo-anne Macmullin; Carla Lutner  
**Cc:** Terry GILLESPIE; Christine Kienzle; Barb Lawrence; tobeadragon; Peter Grundmann; Don Richardson; leila riddall; Shane Windatt - Haida Gwaii Branch Supervisor, BC SPCA; Dorothy and Mike Garrett; gaalmaag73; Jennifer Rutt; juliajcorbett; Wayne Melney; Jennifer White; Lon&Bets  
**Subject:** Follow-up to March 26 meeting with Haida Gwaii SPCA  
**Attachments:** Veterinary medicine on Haida Gwaii\_Dr Don Richardson March 26 2018.pdf

Many thanks to all of you who took the time to attend our meeting on March 26 in Masset. We were very pleased with the attendance by representatives from all communities except Skidegate, Area D, and Area E, from all the other animal welfare organizations on Haida Gwaii, from both RCMP detachments, and from the Gwaii Trust. Dr. Don Richardson gave an excellent presentation to set the stage for a discussion about current conditions with respect to animal welfare on Haida Gwaii. Dr. Richardson kindly shared his notes with us, and I have attached a copy for your reference.

As we mentioned at the meeting, the Haida Gwaii SPCA recently lost our volunteer adoption centre and cat fostering facility in Dorothy and Mike's Guest House when the business was sold in February. We are operating with very few volunteer fosterers for cats or dogs. Our part-time staff member is subjected to unacceptable levels of stress as a result of (1) not having the adequate back-up in place to ensure compliance in cases where complaint investigations find unacceptable conditions for an animal, and (2) being subjected to harassment and threats related to conducting investigations and fostering dogs surrendered as strays that turn out to be owned by chronic animal cruelty/neglect offenders. We cannot continue to provide our current services without a significant increase in community government support.

Near the end of the meeting, we discussed next steps. The Haida Gwaii SPCA agreed to participate in a working group with representatives from all Haida Gwaii communities to develop a plan to jointly improve animal welfare on the Islands. We are very grateful that Freda Davis was able to confirm that the Old Massett Village Council is willing to work together with all other communities to develop a set of bylaws and contribute towards the hiring of a bylaw officer. We hope that all other communities are of the same mind, and that you are able to designate a representative from your local government to participate in this working group. **If you could kindly provide me with the name and contact information for your representative, I will coordinate a meeting for the working group in the very near future.**

One opportunity that may help the working group make significant strides is if we would qualify for a "systems change grant" from the Vancouver Foundation. The Foundation is currently revising this grant's criteria. The updated applications will become available in May, with grants (up to \$300,000) being issued in July. Here is a link to the current information available on this grant:

<https://www.vancouverfoundation.ca/grants/field-interest-grants>

It is critical that community governments begin to work with us by the end of May, 2018. Otherwise, we will be forced to reduce our services. And frankly, the future of the Haida Gwaii Branch of the BC SPCA may well be in jeopardy without community government support moving forward.

I hope to hear from you soon so that we can work together to improve animal welfare on Haida Gwaii.

Sincerely,

Anna Maria Husband  
Chair, Haida Gwaii Branch Community Council  
BC SPCA

## **Veterinary medicine on Haida Gwaii, almost 65 years of memories.**

My name is Don Richardson. Our family has operated Richardson Ranch at Tlell since 1919. Cattle, horses, dogs & cats have always been an integral part of my family's life. I was born in 1953 in the old, old hospital in Charlotte and will be 65 in July. My first vivid memory of working on animals was as a preschooler. My Dad had packaged up a dead calf to send out to the provincial Veterinary Lab to find out why it had died. I took a special steak knife from my mother's kitchen, and tried to cut open the dead calf to see what was wrong inside. I remember being very disappointed that I couldn't cut through the hide. It was then that my career path was probably set.

As a child our pets were neutered either by the Federal Vet who visited our Ranch every few years on either the TB or Brucellosis Eradication Programs or my parents flew them to Vancouver to be fixed at the Richmond Animal Hospital. Of course Dad castrated calves so it was logical extension that he also cut cats for friends and neighbors. I saw animals who died because of lack of Veterinary service. I remember Mom and Dad trying to deliver a calf but they could tell something drastic was wrong inside her so they cow was shot. We opened up the womb and found a full term calf which was a schistosomas reflexus, a fetus which develops inside out with ribs curved the wrong way off the spine and the organs on the outside of the body. The cow could have been saved with a caesarian section but there was no vet. I was about 10 years old then and it was at that time I announced I was going to be a vet when I grew up.

I attended Port Clements School when it was a single room with 8 grades. Grade nine to twelve was in boarding school in Vancouver and I attended University of Saskatchewan where I got first a BSc and finally

my DVM in 1978. My plan, bring Vet Service to Haida Gwaii. I worked for two years with Dr. Kennedy in Prince Rupert. My parents were very supportive of my decision and while I was still in Vet School my Mom started Richardson Kennels, a boarding facility for Dogs and Cats. This contact with the island pet owners led her and Fran Redick of Masset to contact Dr. Kennedy about doing vet clinics on Haida Gwaii. Mom and Dad constructed a room in their carport at Tlell for Dr. Kennedy to use and Fran arranged to have DND donate a room in the old ops base. Several biannual trips had been made by the time I graduated in 1978, Dr Kennedy had an old van and some basic equipment on Island and we traveled over on Trans Provincial Airlines. Remember, this was before BC ferries. As soon as I graduated I did all the trips over and I stayed at home in Tlell with family. Fran and my Mom would book our appointments and help with basic surgeries. We cooked our surgery packs in a pressure cooker on the kitchen stove! Sick and complicated cases went to Rupert on the seaplane. A supply of meds was left with Mom and Fran so we could dispense by phone when we were not on island.

After two years I decided that with family support I could survive as a vet working on Haida Gwaii alone and started the Queen Charlotte Islands Animal Hospital in Tlell. Doors opened June 1<sup>st</sup>, 1980. And like they say, the rest is history with on special note.

In business, you need a succession plan and my wife and I realized we needed to grow our own replacement vet. We had two children, Dane was born in 1985 and Jamie in 1988. Dane graduated University of Saskatchewan with a DVM in 2013, worked two years at Kamloops Vet Clinic and returned to work in Tlell in August of 2015. We built the new clinic that year and moved into it in December, a little over two years ago. Jamie got my love for cows and graduated Olds College in Beef

Management and she currently runs a Cattle Ranch at Fraser Lake where she is calving 82 cows this spring.

I am supposed to talk to you about changes I have seen. There have been plenty besides TV service, fax machines, ferries, microwaves, internet and cellphones. Demographics have changed. When I started my most sophisticated clients were in the military. DND Masset was a big deal with a 10 million dollar annual payroll in Masset and these were clients who had used veterinary services around the world and expected the same here. The rest of the population on Haida Gwaii had never had the opportunity to use a veterinary service. Education has always been a huge part of our practise. Zoonotic issues such as fleas, lice and scabies control meant we could help improve our neighbor's day to day lives as well as bring help to the animals. We eradicated scabies from the dogs while public health worked on our children and by 1990, in just ten years we stopped seeing any cases of scabies until some tree planter dogs brought them back for a short time in early part of this latest century. Unfortunately we haven't been able to eradicate the fleas but client education on control for people and their pets goes on every day at our work place.

When I started we saw lots of trauma cases. These were dog fights, cat bite abscesses, hit by cars, fell out of trucks, shot while casing deer, etc. In the last 10 years we can count on our fingers the dogs injured by falling from moving trucks. Dog fights and cat bite abscesses are a monthly occurrence now instead of a daily reality. We neutered a lot of tom cats because we had the opportunity when we were surgically treating his big face abscesses and when we explained that the fighting and abscesses would stop after neutering it was an easy decision for owners to make. Now all the neuters come in before puberty and there are no fights; we see more geriatric diseases, cancers and obesity as our most common problems. Much of our time continues to be devoted to

education. Old dogs and cats use to be ten, now you are cheated if you don't get 15-18 years out of your pet and 20 year old cats are not uncommon.

Most of my first clients had no experience with a vet visit and while we fixed their injured pets we were able to educate about population control and basic nutrition. Today, my younger clients are often third generation to our clinic. We see kids today with their hamsters whose parents were brought to the clinic by their parents with their family dog. Our kids are better educated and Dr. Google is a constant source of both good and bad information. Clients now come for health exams and preventive issues rather than reacting only to the sick and injured.

For the first 15 years of practice we often did salvage surgeries such as lateral ear resections where we actually surgically removed the entire ear canals due to incurable chronic infections that had been let go untreated for years. I can't remember the last time we did one of these.

In the 80s and 90s blocked cats from urinary calculi or stones happened every week. Many cats died but most brought to us in time survived only to block again. This was only male cats due to their anatomy and we did many perianal urethrostomys so they would not block again. Education on diets was turned this into a forgotten disease and I can't remember the last time I did one of these surgeries.

In the 80's and 90's we were asked to euthanize many unwanted animals. Nothing put a damper on a fine day at Tlell like having a pickup arrive unannounced with ten 12 week old puppies that the owner wanted euthanized because he couldn't find any homes and there were no other option. At least we could deal with these as humanly as possible with intravenous drugs. In those days we saw these as the lucky one as compared to those which we saw come to the clinic when they were found wounded at the land fill or out on the back roads or

even floating in a bag in the inlet. We rarely get these requests for euthanasia anymore and now we have options that mean we can use our contacts to send unwanted animals into the SPCA system where they have the opportunity to find a forever home. Euthanasia's of convenience haven't happened at our clinic for a long time.

The Queen Charlotte SPCA and Masset Animal Help Line have also made our life easier in the clinic because they are dealing with the stray and homeless animals. No longer do they get dropped at our clinic. We don't have to field as many calls about these animals and we can refer those who phone with an issue needing animal control, not veterinary medicine.

I am here today, representing the islands only Veterinary practice, to implore you all, to make sure we don't go backwards. Our volunteers who do the animal control and provide a conduit to the safety net which allows strays to be adopted into a forever home, sometimes in a city far away from Haida Gwaii, are getting tired. Like me, many are reaching an age when they need to step back and allow the next generation to take over. Unfortunately, in a day and age when many people rely on their leaders to provide services, we do not have a good succession plan in place for these organizations. That is why we are here today and I hope you can all see the problem we face. I believe that historically a lot of volunteers have done a tremendous job for our communities when it comes to animal control and animal welfare and because of this our communities, and more specifically, our municipal governments have been getting a free ride when it comes to animal control and welfare. Our task today is to make sure that the gains we have seen made in our local communities is not lost when key individuals retire for the QCI SPCA and the Masset Animal Help Line.



Thanks for listening. If anyone has a questions I will be glad to try and answer them.

**Daniel Fish**

---

**From:** Chris Williams <chris@gohaidagwaii.ca>  
**Sent:** Thursday, April 12, 2018 2:59 PM  
**To:** Daniel Fish  
**Subject:** Update

Hey Daniel,

I just wanted to touch base with you on how things are going over here. I know It's been a while since we chatted.

Things I have been working on for the Regional District:

- Tlell Community Hall: I have met with their committee and helped them develop some construction plans for their new hall. I also helped them develop a set of foundation drawings and have put the two things together into a bid package. That package has gone out to a few local contractors and they are beginning to consult with them now. For construction costs, they will be accessing Gwaii Trust Vibrant funds and applying to NDIT Community Halls and Rec Facilities and possibly Agrispirit and/or Rural Dividend. I believe total construction costs and grant applications will total approximately 300k.

- Rediscovery Camp: Worked extensively with Rosemary Hart to develop an application for upgrades to their cookhouse. Worked with Rosemary to secure construction quotes and develop material and project supplies. Wrote application to Co-op community spaces for 30k

Haida Gwaii Community Undertaker Services: Currently working on an application for funding to upgrade a space to house their hearse and equipment. Also developing materials list and costs and helping them formally register as an official not for profit society. Application amount - 7.5k through Gwaii Trust Community Innovation

Tow Hill Community Society - Wrote small grant to Gwaii Trust Community Events for \$500.00 to go towards their spring clean up and kiosk upgrades.

Sandspit: I met with Sandspit a couple months ago and went over some possible projects. The road to Gray Bay came up and I have initiated some negotiations with A and A trading to provide the grading services in exchange for "Daylighting the road." The plan is to apply to Gwaii Trust Vibrant North Morsbey Island Fund to pay for road base and have A and A do the grading at no charge. Meeting with Marty Locker from A and A next Thursday to discuss further.

Rennel Sound: This project is still very much alive as Gwaii Trust has offered 600k towards the project. I will be applying to Rural Dividend to make up the difference during their next intake (Approx another 500k.) I will be contacting you about this closer to the intake period. We are thinking of applying to the partnerships fund with North Coast Regional District as the applicant and Larry Duke acting a project manager (just a suggestion.)

Other than that things are pretty good. I seem to have more people coming by the office for grant writing assistance which is nice. Feel free to call me anytime,

Cheers  
 Chris Williams



Re: NCLGA March Board Report

Dear Mayors, Chairs, Councillors and Directors,

This is a brief NCLGA Board Report to keep you updated on your area association's most recent news:

#### **AGM & Convention**

The 63<sup>rd</sup> Annual General Meeting and Convention of the NCLGA is fast approaching! We have now had our final Board meeting as your 2017/2018 Board and are in this midst of preparing for the transition that will take place in Fort Nelson this May. Personally, I am thrilled for this year's convention; it's worth coming for the tours alone. The intriguing sessions and engaging panels are icing on the cake. I hope to see you all there!

#### **Host Communities for the Next Two NCLGA AGMs**

At the most recent meeting of the NCLGA Board, the Host Communities for both the 2019 and 2020 NCLGA AGMs were voted on. This is the first time that a Host Community has been selected two years in advance and we believe it will allow for a more thorough planning process and help to provide the best AGM possible! Both Host Communities will be announced at this year's AGM in Fort Nelson.

#### **Meetings with Ministers**

Plans have been put in place for your 2018/2019 NCLGA Board to meet with multiple Ministers in Victoria, with conversations focusing mainly on Emergency Preparedness, Housing and the Environmental Review Process. Meetings will be taking place in late May.

#### **Executive Director Position**

As of March 31<sup>st</sup>, the NCLGA's Executive Director job posting officially closed and the Personnel Committee will now be tasked with selecting a suitable candidate from among those who have applied. We are very excited for this next step in adding a crucial member to the NCLGA team.

### **Conference Flights**

This is a reminder that Central Mountain Air has agreed to increase its capacity on an as needed basis to ensure all NCLGA participants get to Fort Nelson in May. Please make sure you go to [www.nclga.ca](http://www.nclga.ca) and register for your 63<sup>rd</sup> NCLGA Conference ASAP as space is limited.

### **Call for Memorials**

At this time, we would like to put the call out for obituaries for NCLGA members that have passed in the last year (May 2017 – now). If you know of a politician that has passed on, and you wish for that person to be recognized at our AGM in May, please forward their name, birth & death dates, and a picture of them that can include in the memorial photo montage to Kaila Nielsen at [knielsen@nclga.ca](mailto:knielsen@nclga.ca). An email will be sent out as a reminder as well.

### **Board Changes**

The Board of Directors wishes Laurie Walters; who sat as our 2<sup>nd</sup> VP; a fond farewell and our strength and love as she moves in to the position of caring for family members who have fallen ill. Laurie has brought her wisdom, strength and her smile to every board meeting and we are going to miss her.

In the interim Sarrah Storey has been appointed 2<sup>nd</sup> VP and has not missed a beat. So please send your thoughts Laurie's way and welcome Sarrah to the Table Officers.

### **Website Reminder**

Almost anything you need to know about your area association is available at [www.nclga.ca](http://www.nclga.ca). From policy manuals, how to bid on conventions and the community leadership awards to lists of members, strategic planning and resolutions; it is a one stop shop for local government leaders and stakeholders alike. We have also created a searchable component to the website to assist in your advocacy efforts and resolution writing.

If you have any questions about these topics or any other NCLGA related issues, please don't hesitate to connect with any of your NCLGA Board members:

Shaely Wilbur, Councillor	City of Dawson Creek	President
Gord Klassen, Councillor	City of Fort St. John	1 <sup>st</sup> Vice President



Laurey-Anne Roodenburg, Councillor	City of Quesnel	Past President
Cheryl Shuman, Councillor	City of Dawson Creek	Director At Large
Sarrah Storey, Councillor	Village of Fraser Lake	Director At Large
Lara Beckett, Director	Regional District of Fraser-Fort George	Director at Large
Brad Sperling, Director	Peace River Regional District	Appointed Regional Representative
Dave MacDonald, Mayor	District of Port Edward, North Coast Regional District	Appointed Regional Representative
Lynne Christiansen, Councillor	City of Terrace, Kitimat-Stikine Regional District	Appointed Regional Representative
Joan Sorley, Director	Cariboo Regional District	Appointed Regional Representative
Shane Brienen, Mayor	District of Houston, Bulkley-Nechako Regional District	Appointed Regional Representative
Pat Crook, Mayor	District of Mackenzie, Regional District of Fraser-Fort George	Appointed Regional Representative
Lorraine Gerwing, Councillor	Fort Nelson, Northern Rockies Regional Municipality	Appointed Regional Representative

We greatly appreciate your hard work and dedication to making central and northern BC the best place in the world to live, work and play.

Sincerely,



Shaely Wilbur  
NCLGA President



## Staff Report

**Date:** April 20<sup>th</sup>, 2018

**To:** Haida Gwaii Regional Recreation Commission

**From:** D. Lomax, Haida Gwaii Regional Recreation Coordinator

**Subject:** Haida Gwaii Regional Recreation: 2018 1st Quarter Reporting

### Recommendation:

**THAT the staff report entitled “Haida Gwaii Regional Recreation: 2018 1st Quarter Reporting” be received for information.**

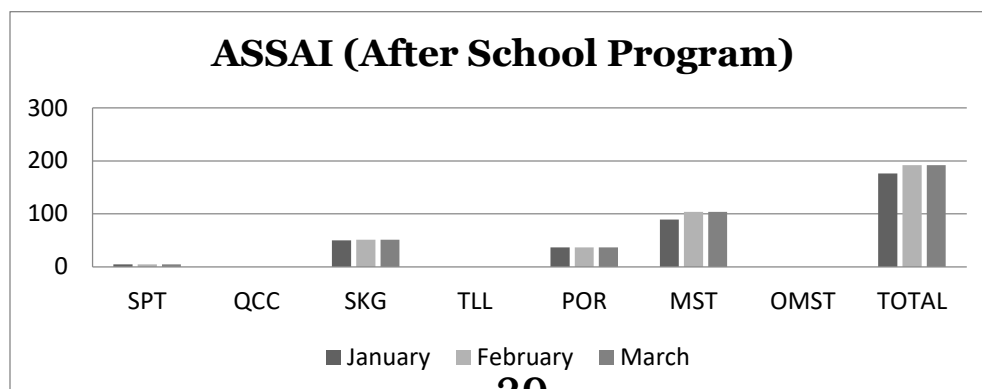
### BACKGROUND:

Throughout January to March 2018 (Q1 2018), Haida Gwaii Regional Recreation (HGR) offered support for programs in varying degrees of capacity, which included the operation of registered HGR programs; coordination and support for drop-in sports programs; and participation and support for community events across Haida Gwaii. These programs are categorized as being either: ran/led; cooperative/partnership; or supporting.

### DISCUSSION:

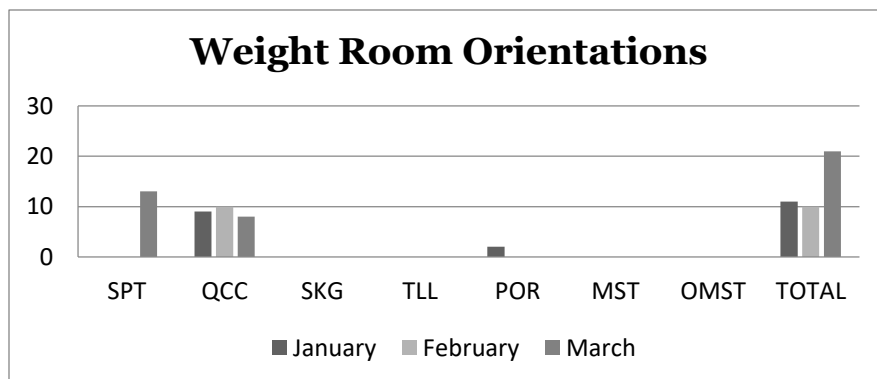
#### After School Sport and Art Initiative (ASSAI)-All Islands (Ran/Led Program)

In September 2017, the Haida Gwaii ASSAI program began its 8<sup>th</sup> year of programming on Haida Gwaii. The ASSAI program offers a wide variety of free sport, art and cultural programs across the islands to youth ages 5-18. Please note, Old Masset/Masset and Skidegate/Queen Charlotte numbers are combined.



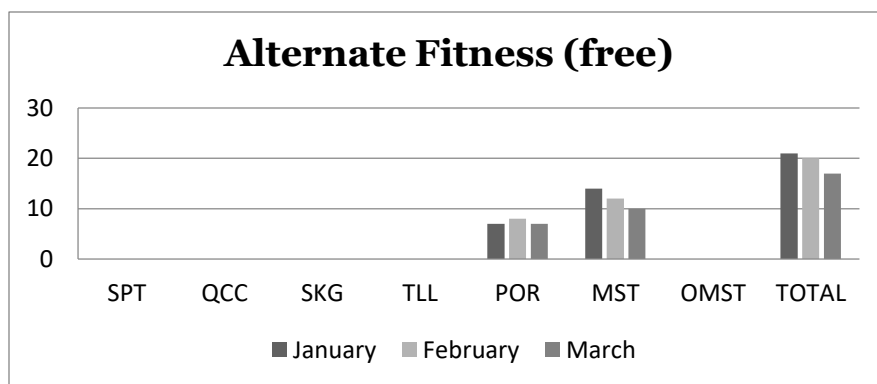
### **Weight Room Orientations-Port Clements, Queen Charlotte and Sandspit (Ran/Led Program)**

Throughout Q1 2018 HGR held a total of 9 weight room orientation sessions: 4 in Queen Charlotte, 3 in Port Clements and 2 in Sandspit with a total of 42 participants.



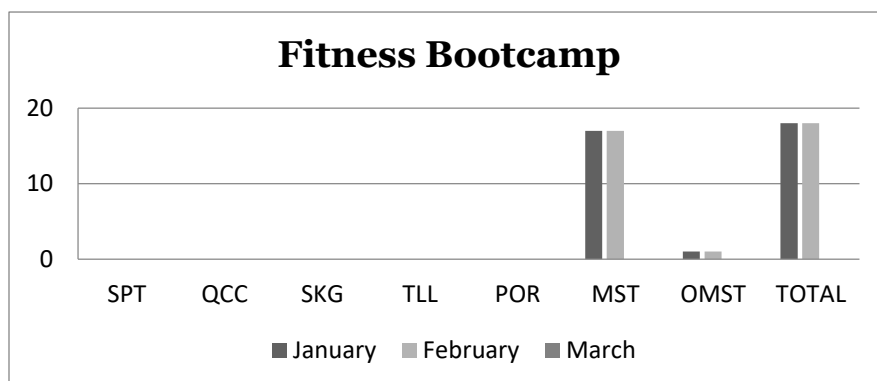
### **Alternate Fitness-Masset and Port Clements (Ran/Led Program)**

Alternate Fitness, held in Masset, runs every Tuesday and Thursday and runs in Port Clements every Tuesday. The class had a total of 58 participants between both programs.



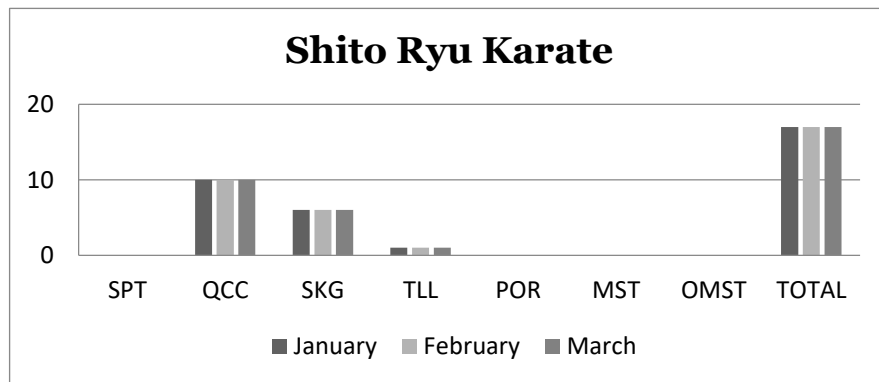
### **Fitness Bootcamp-Masset (Ran/Led Program)**

The Fitness Bootcamp provides a mixture of exercises and cardiovascular training designed to work the heart and lungs and give almost every muscle in the body a workout. This class is suitable for novice exercisers and fitness enthusiasts alike, because individuals can work at their own personal level and intensity. The Fitness Bootcamp runs 3 classes every Monday, Wednesday and Friday and had a total of 36 participants for the months of January and February. The program was cancelled during the month of March due to minimal registrations. Spring break is now 2 weeks, and this played a key role in the lack of participation/registration numbers for HGR programs during the month of March.



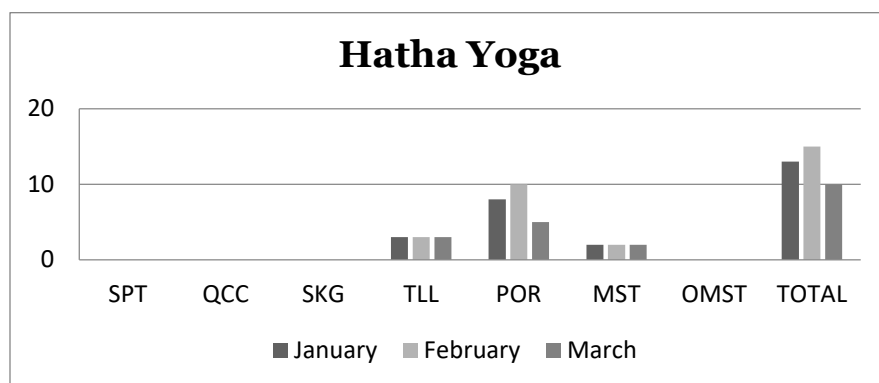
### **Shito Ryu Karate-Skidegate (Ran/Led Program)**

Shito Ryu Adult and Youth Karate is in its 6<sup>th</sup> consecutive year and runs twice-weekly. Shito Ryu Karate is attended by youth and adults ages 7-57. Q1 saw a total of 51 participants (the same 17 participants each month) all ranging from Queen Charlotte to Tlell.



### **Hatha Yoga-Port Clements NEW (Ran/Led Program)**

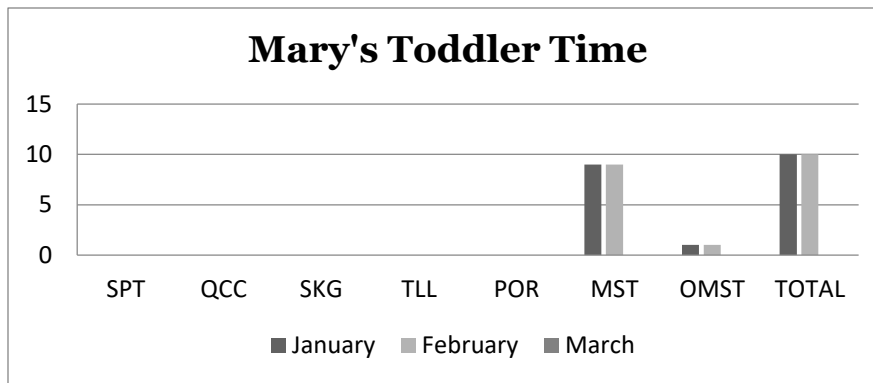
The Hatha Yoga program started on January 22<sup>nd</sup> and completed on March 12<sup>th</sup>. The series consists of postures (asanas) focused on stretching, conscious breathing and relaxation. This practice is open to all levels, but the postures are designed induce relaxation and increase flexibility/mobility rather than promote cardiovascular fitness or muscular strength. Students are guided to learn and work in poses safely, with subtle physical and verbal adjustments offered when needed. Reminders to work through the postures with compassion and to take **the time needed to progress within one's strengths & weaknesses** are given throughout the classes.



### **Mary's Toddler Time-Masset NEW (Ran/Led Program)**

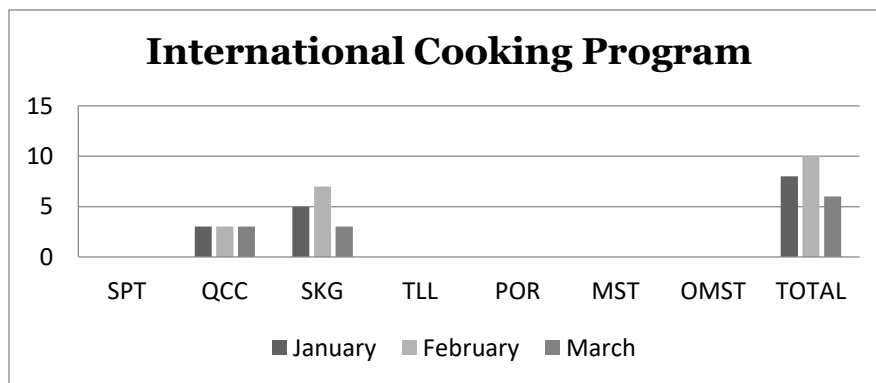
Mary's Toddler Time is geared towards getting toddlers together to further their learning through play with gym activities, outdoor walks and adventures, as well as in class creating and exploring with crafts, circle time and social emotional skills with stories and activities. Giving children time to move and be creative with their peers. This program was maxed at a total of 10 registered participants and will be starting up again for another 6 weeks in April.





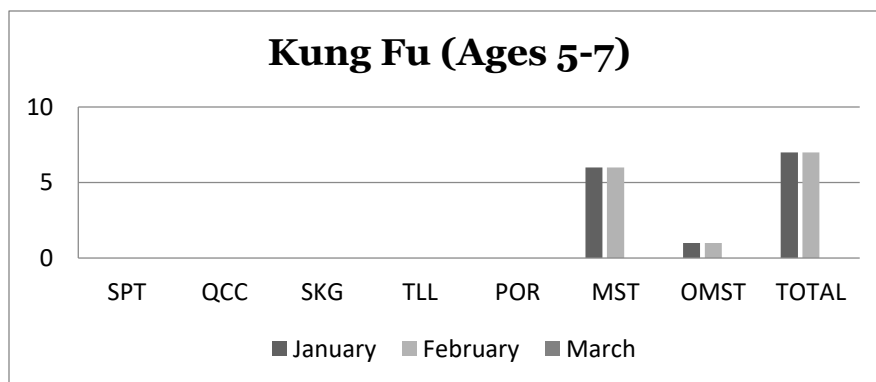
### **International Cooking Class-Queen Charlotte (Ran/Led Program)**

Participants can **learn and prepare the world's favourite regional and ethnic dishes**. They explored the flavours, seasonings, techniques and traditions from all corners of the globe – from Eastern Europe to Latin America to the Mediterranean and various regions of Asia.

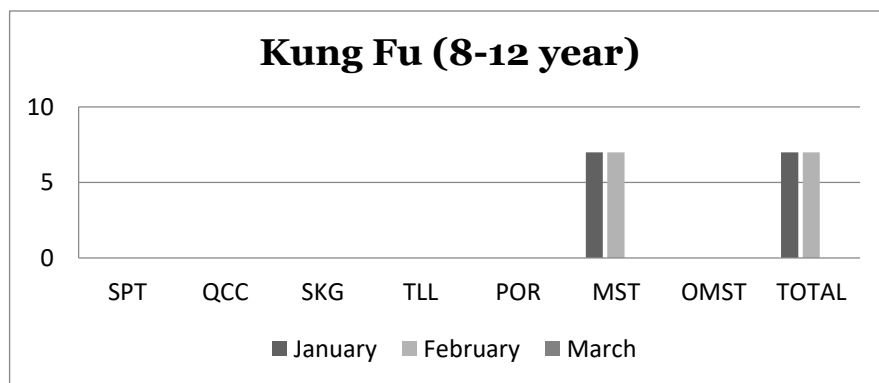


### **Kung Fu, Ages 5-7-Masset (Ran/Led Program)**

The Kung Fu system is Hung Jong Kuen Pai: Like all Chinese Martial Arts, Hung Jong Kuen Pai basis its forms and techniques on animals. This program is new to HGR as the instructor has over 3 decades of Kung Fu experience.

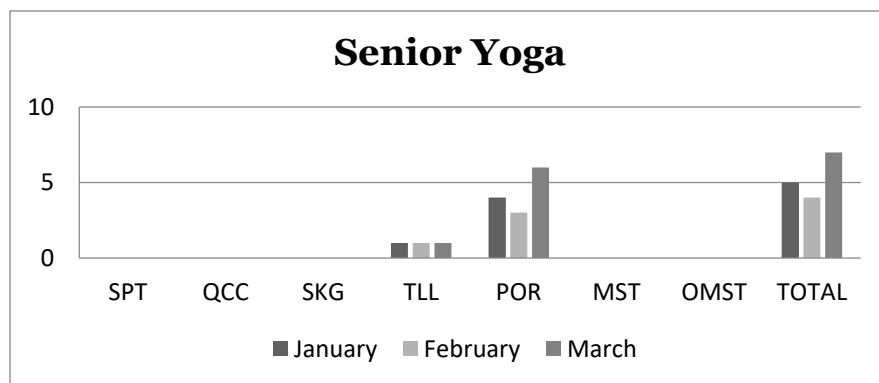


**Kung Fu, Ages 8-12-Masset (Ran/Led Program)**



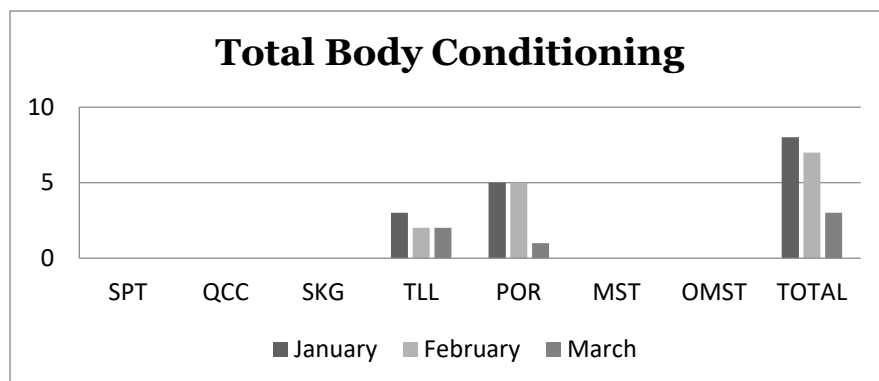
**Senior Yoga-Port Clements (Ran/Led Program)**

Seniors Yoga was an 8-week program in Port Clements that started in January and finishing in March in the Seniors' room (multiplex).



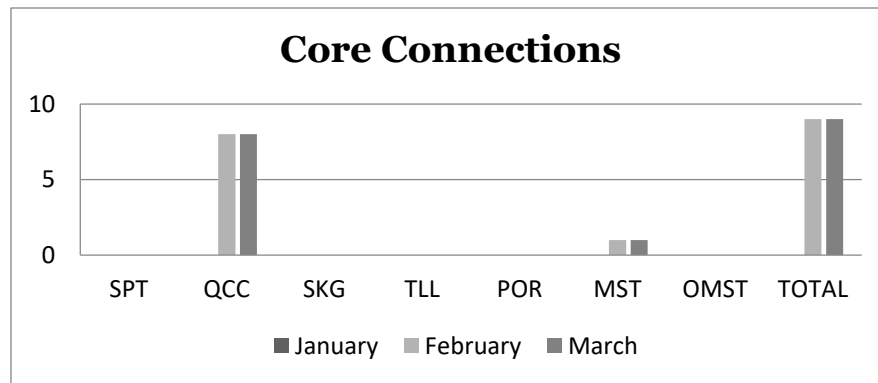
**Total Body Conditioning-Port Clements (Ran/Led Program)**

This is a full-body circuit program that ran twice weekly at the Port Clements Elementary gym; the program includes interval-style circuit and strength training, as well as elements of Pilates and yoga. This program had a total of 8 registered participants.



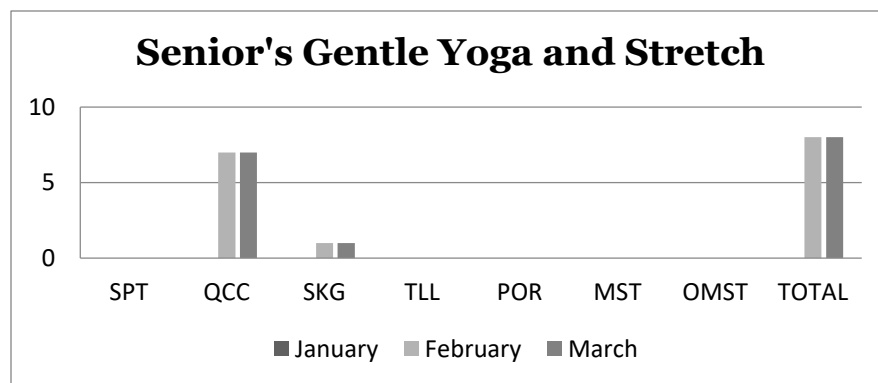
### **Core Connections-Queen Charlotte NEW (Ran/Led Program)**

A new instructor under the HGR umbrella is Heather Kolankowski, a certified yoga instructor and trainer who just moved to Queen Charlotte from Alberta. Heather has taught a couple of programs in Q1 2018 and will be looking at adding more programs in the fall. Over this 6-week program, participants gain stability and strength in that dreaded "core". This program is attainable for all levels. This 1-hour class incorporates the principles and asanas of Hatha Yoga into a healthy, fun and safe way to reconnect to your core.

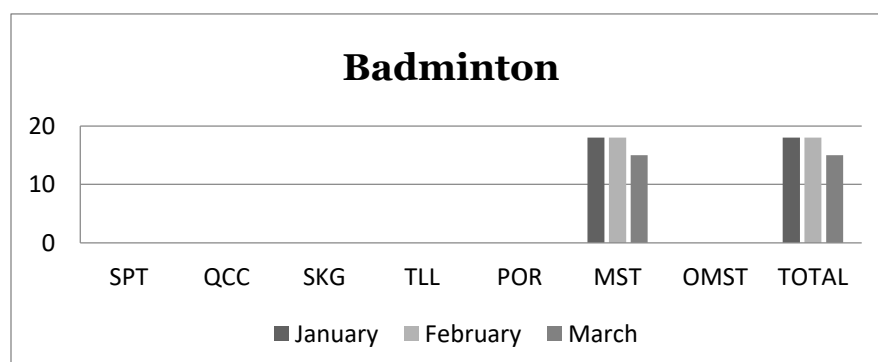


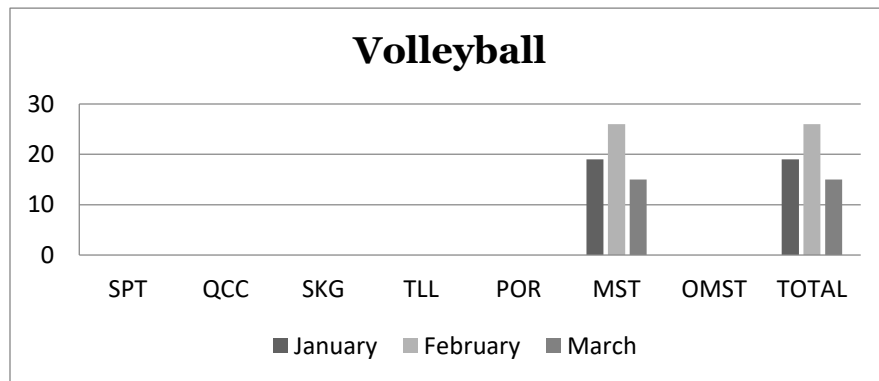
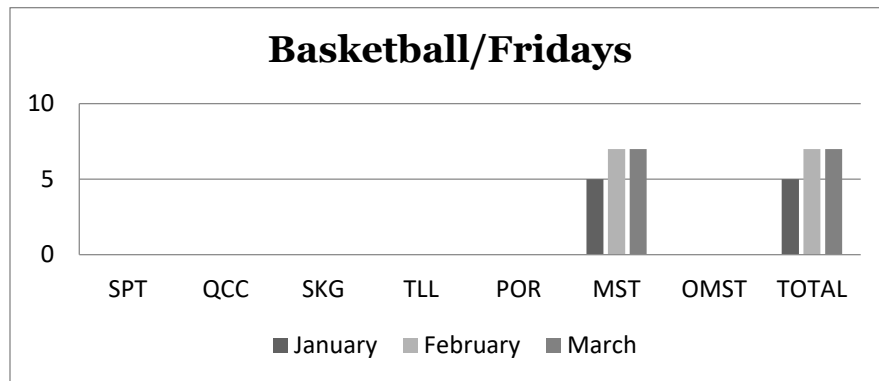
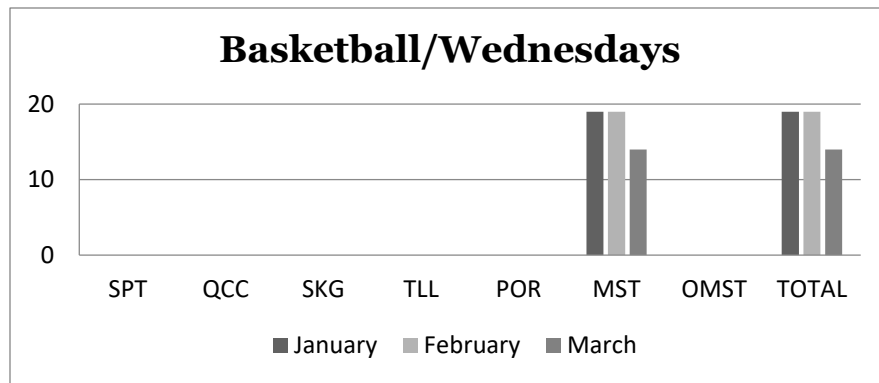
### **Senior's Gentle Yoga and Stretch-Queen Charlotte NEW (Ran/Led Program)**

Specifically tailored for people with mobility concerns, accident, injury or surgery recovery, this one-hour class will help participants regain strength and gently stretch out those tight muscles. Instructors use all sorts of props to support participants throughout the 6-week program and will learn exercises they can continue at home. This is suitable for any age and any ability. Feel safe and supported in a warm Hatha Yoga based environment.

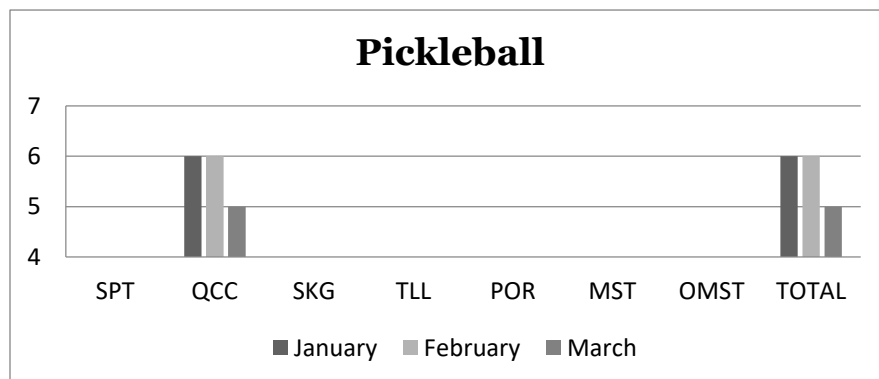


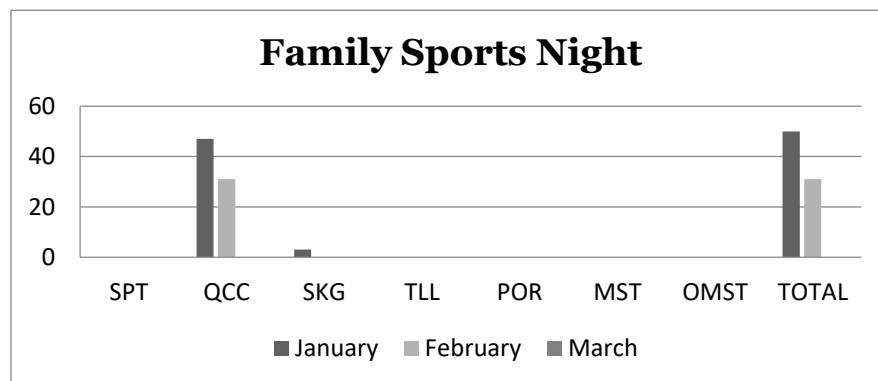
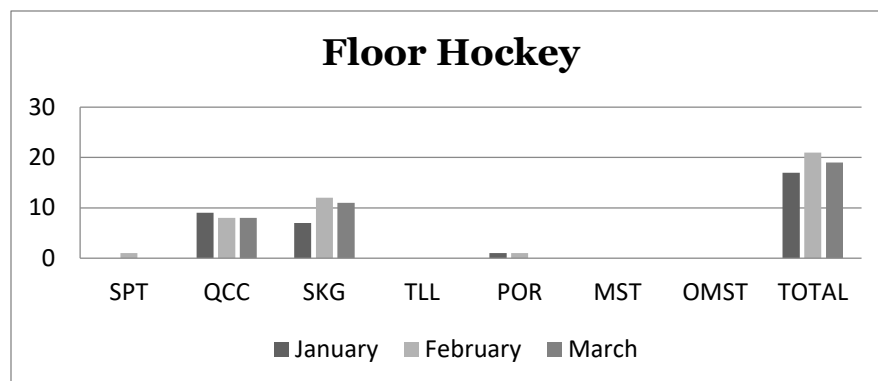
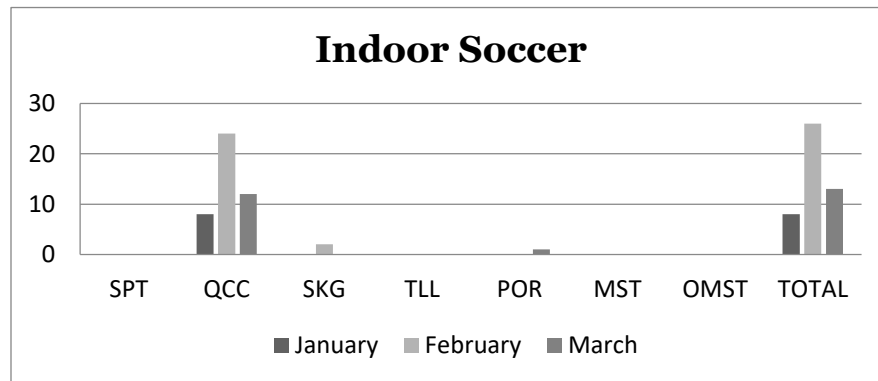
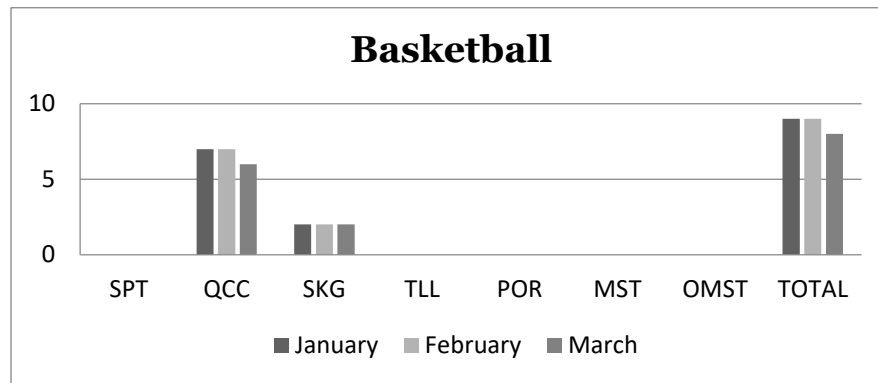
### **"Drop-in" Programs- Gudangaay Tlaats'gaa Naay Secondary School, Masset (Ran/Led Programs)**

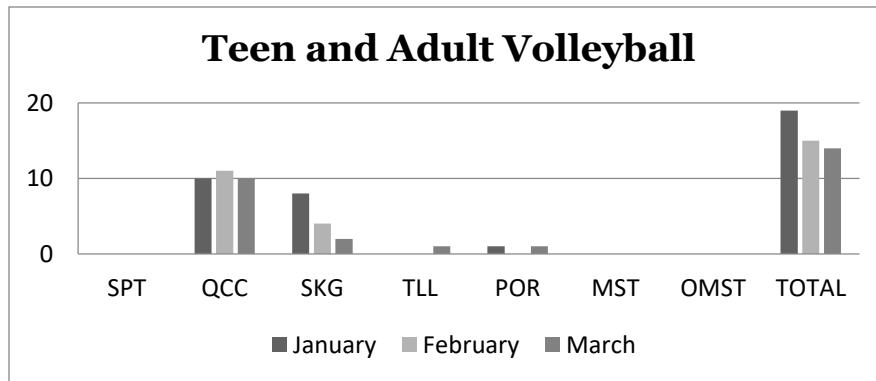




**“Drop-in” Programs- GidGalang Kuuyas Naay Secondary School, Queen Charlotte (Ran/Led Programs)**

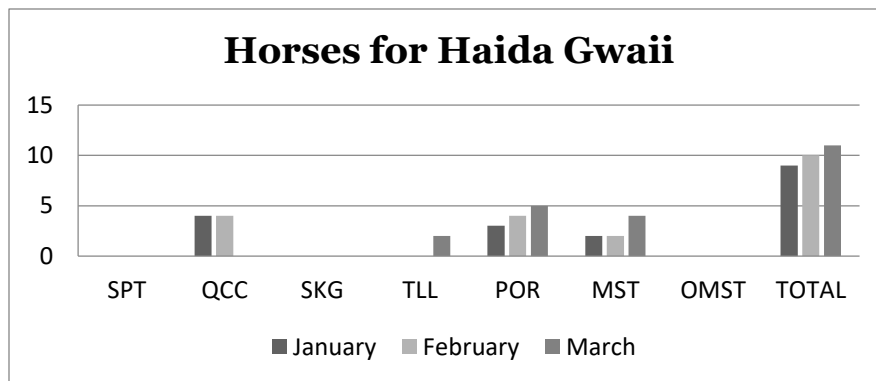






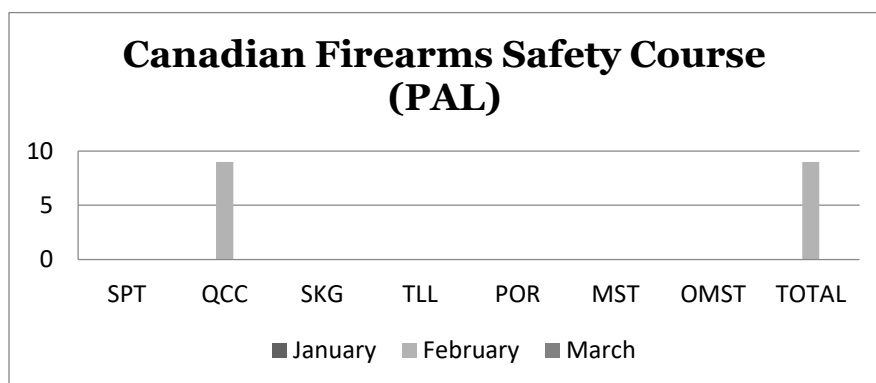
### **The Horses for Haida Gwaii Project, Port Clements (Supporting)**

The Horses for Haida Gwaii Project is all about sharing the equine experience. This program offers riding lessons to beach rides, tailored horse experiences to meet both skill sets and comfort levels. While the horses are based out of Port Clements but the program can be mobile as well. Cyndi Bird is an HG Rec instructor who has assisted in our summer camps as well as the ASSAI program and reached out to HG Rec to help offer a supportive role for her program.



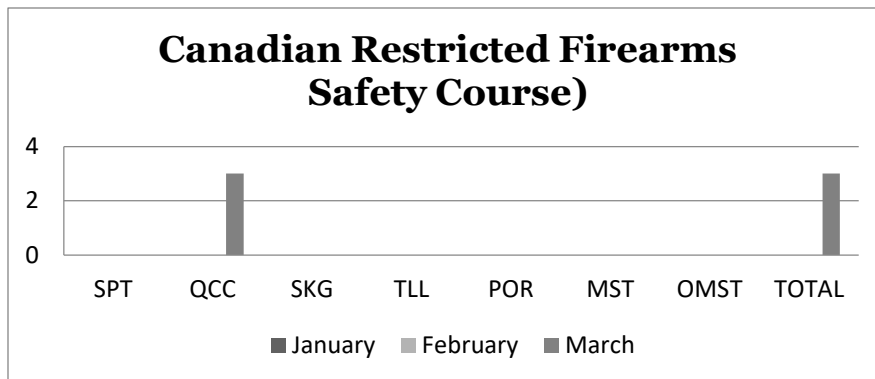
### **Canadian Firearms Safety (PAL) Course (Supporting)**

Long-time Haida Gwaii Recreation instructor, Ron Haralson, concluded 1 pre-requisite licensing course in In Queen Charlotte for the month of February. The certification is required for all hunters as part of the foundation for the Possession and Acquisition License and had a total of 9 registered participants.



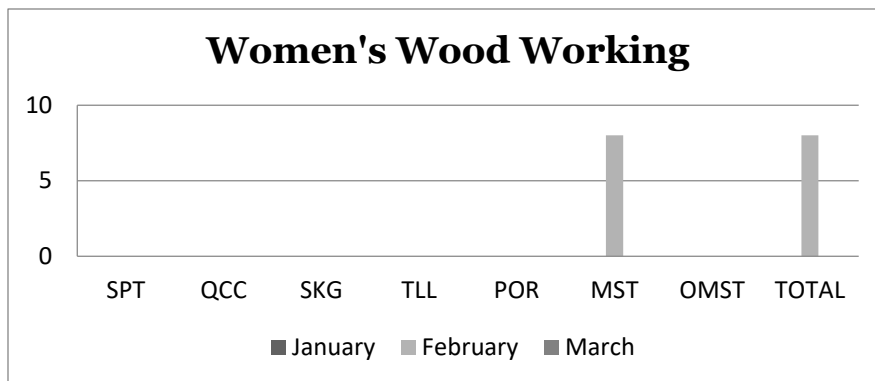
### Canadian Firearms Safety (PAL) Course (Supporting)

This program is a prerequisite for a *Restricted Possession and Acquisition Licence* for those interested in owning *Handguns*. The course had a total of 3 registered participants



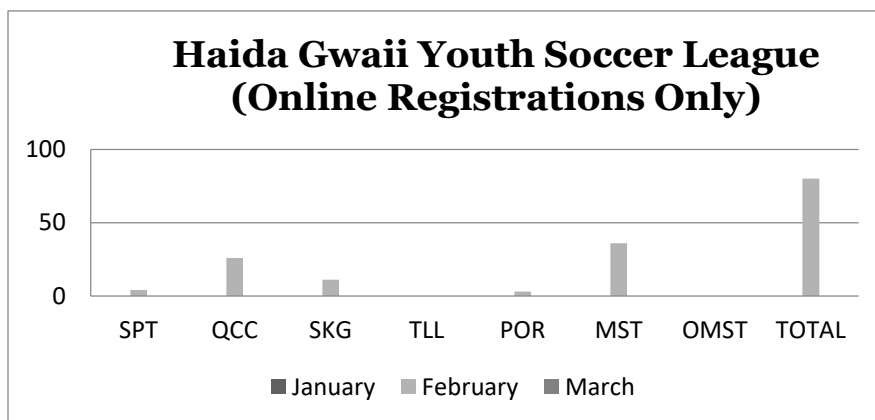
### Women's Woodworking Course-Masset (Supporting)

Gudangaay Tlaats'gaa Naay Secondary School is teaching a woodworking program for women only. This program will be starting up again during the month of April.



### Haida Gwaii Youth Soccer League Online Registrations-All Islands NEW (Supporting)

For the first time, HGR was able to assist with the online registrations for the Haida Gwaii Youth Soccer League. The website drew in a total of 80 registrations and was approximately 50% of the total registrations. This was a great help to the Soccer Association and HGR looks forward to continuing with this new relationship for years to come.

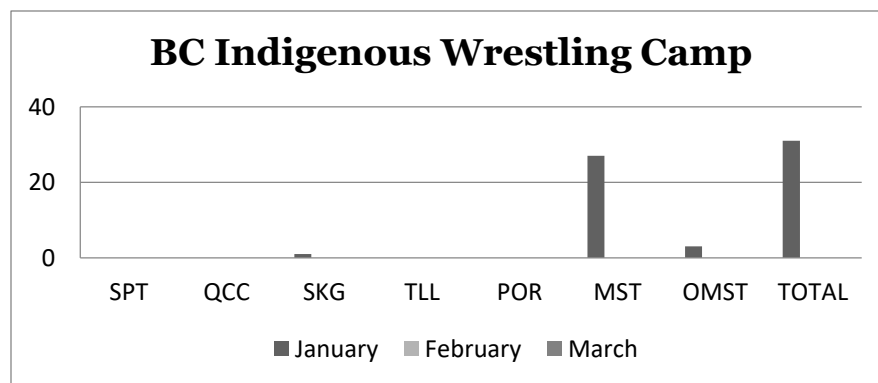


### **BC Indigenous Wrestling Camp-Masset NEW (Cooperative/Partnership)**

The Indigenous Sport, Physical Activity and Recreation Council (I-SPARC) were pleased to present this provincial athlete development camp in partnership with Haida Gwaii Recreation and the BC Wrestling Association.

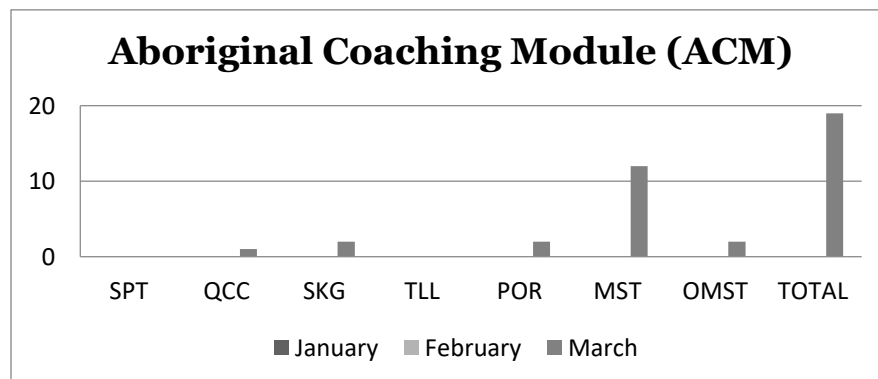
The 3-day camp was geared to youth male and female. Grades 7-12 (Friday and Saturday) and k-6 on Sunday. All levels welcome from beginners to experienced wrestlers. Thanks to the support of the Province of BC, the fee to participate in the camp was FREE and included lunch and snacks.

The camp drew in a total of 39 registrations, approximately 50% from grades 7-12 and 50% from K-6. Unfortunately, attendance was extremely poor for the 1<sup>st</sup> 2 days of the camp, grades 7-12 only having 4 participants show for both days. The last day of the camp, grades K-6 had a total of 15 participants show up to the event.



### **BC Aboriginal Coaching Module (ACM) -Masset NEW (Cooperative/Partnership)**

The Indigenous Sport, Physical Activity and Recreation Council (I-SPARC) were pleased to present this provincial Aboriginal Coaching Module (ACM) in partnership with Haida Gwaii Recreation. The ACM is a professional development training tool for Aboriginal and non-Aboriginal coaches who coach Aboriginal athletes, as they become certified through the NCCP. HGR had 30 online registrations and the overall turnout (20) was one of the largest in the province as per I-SPARC.





### ***Additional Reporting:***

- HGR will be hosting a soccer clinic in partnership with I-SPARC during the week of April 3<sup>rd</sup> to April 5<sup>th</sup>. The clinic will take place in 4 different communities and 3 different schools during gym time along with executing a 2-hour clinic each day after school.
- ***Cat Leaps Gymnastics*** will be coming back to Haida Gwaii this fall for another 4-6 weeks executing gymnastics programs for all ages islands wide.
- HGR is working with Sun Studio in Queen Charlotte to bring 2 dance camps to the Village this summer.
- The annual Agate Man Triathlon date has been set for Saturday, August 18, 2018. All permits have been approved and registrations started April 1<sup>st</sup>, 2018.
- **ASSAI-HGR had a meeting with SD50 at the beginning of March and I'm glad to report that SD50** has agreed to meet the terms of a 3-4-year contract as discussed last year.
- HGR has purchased first aid training equipment and supplies that will now enable HGR to host programs like the Baby Sitter Course, Emergency Child Care First Aid and Standard First Aid courses. HGR should receive all the equipment by the end of April 2018. Once received HGR will be executing more programs as soon as possible.
- Continue to build on program growth for 2018.
- HGR will be implementing our marketing and communications plan.
- **Improving on HGR's relationship with Canadian Tire Jumpstart/make the funding more** accessible for families to apply either online or through HGR. Grant opportunities!



### Staff Report

---

**Date:** April 20<sup>th</sup>, 2018

**To:** D. Chapman, Chief Administrative Officer

**From:** D. Fish, Corporate Officer & S. Gill, Treasurer

**Subject:** Mainland Arts and Culture Contribution Bylaw No. 621, 2018

---

#### Recommendations:

**THAT the staff report entitled “Mainland Arts and Culture Contribution Bylaw No. 621, 2018” be received;**

**AND THAT the Board give first reading to Bylaw No. 621, 2018.**

---

#### BACKGROUND:

At its Regular meeting held February 24<sup>th</sup>, 2018, the Board of the North Coast Regional District (NCRD) directed staff to prepare a bylaw for consideration that would allow for an annual grant contribution to be made to the Museum of Northern B.C. (Museum) and the Lester Centre of the Arts to assist with the provision and operation of arts and culture in the mainland region of the NCRD. Previously, the Museum had submitted a grant request, however, without an established service, the NCRD is unable to consider the Museum’s grant request in its financial plan.

#### DISCUSSION:

Attachment “A” of this report includes a draft *Mainland Arts and Culture Contribution Bylaw No. 621, 2018* (Bylaw) for consideration of the Board of the NCRD.

Staff have prepared the attached bylaw in accordance with section 339 [*Required content for establishing bylaws*] and 340 [*Special options for establishing bylaws*] of the *Local Government Act (LGA)*, to include a description of the bylaw; definition of the service area boundaries and participants; indication of the cost recovery method for the service; apportionment of the costs; and a maximum requisition limit of \$45,000.

The service established through the proposed Bylaw is for the purpose of providing financial contribution to the cost of operating the Museum of Northern B.C. and the Lester Centre of the Arts. The service area and participants includes the City of Prince Rupert, the District of Port Edward and Electoral Areas A and C.

As is general practice with most NCRD services, the annual cost to run the service shall be recovered by property value taxes imposed on the net taxable value of land and improvements for hospital purposes under paragraph 378(1)(a) [*Options for cost recovery*] of the *LGA*.

Apportionment of the cost of the service replicates what has been done for the North Pacific Cannery in which the City of Prince Rupert pays 2/5, District of Port Edward pays 2/5 and the Electoral Areas A & C pay 1/5 of the total cost of the service. With a maximum requisition limit of \$45,000, for each participant this represents the following annual requisition:

Participant	Requisition
City of Prince Rupert	\$18,000
District of Port Edward	\$18,000
Area A	\$4,500
Area C	\$4,500

This translates to the following taxes based on 2018 Completed Roll;

Participant	Average Residential Homeowner	Taxes per \$100,000 on Assessment
City of Prince Rupert	\$2.30 (\$277,630)	\$0.83
District of Port Edward	\$26.66 (\$196,528)	\$13.57
Area A	\$1.46 (\$32,616)	\$4.48
Area C	\$3.53 (\$27,372)	\$12.90

In 2017, the Museum submitted a grant request to the NCRD in the amount of \$20,000, the Lester Centre of the Arts has indicated it anticipates submitting to the NCRD for an annual grant in the amount of \$20,000. Given those figures and costs allocated to the administrative support of the service, Staff is recommending an annual requisition limit of \$45,000.

Staff is recommending that the Bylaw be given first reading as presented, however, the Board may wish to consider changes to any of the particulars listed above. Following first reading, in accordance with section 342 of the *LGA*, the Bylaw will be submitted to the Inspector of Municipalities for approval prior to seeking approval of the electorate through an alternative approval process.

#### **RECOMMENDATION:**

Staff is recommending that the Board of the NCRD give first reading to the Bylaw and direct staff to submit the proposed Bylaw to the Inspector of Municipalities for approval.



### Bylaw No. 621, 2018

---

A bylaw to establish a service to provide a contribution to the cost of providing and operating arts and cultural centres

---

**WHEREAS** under section 332 of the *Local Government Act* a regional district may operate any service the Board considers necessary or desirable for all or part of the regional district;

**AND WHEREAS** the Board of the North Coast Regional District wishes to establish a service for the purpose of contributing to the cost of providing and operating performing arts and cultural centres within the City of Prince Rupert for community use for the benefit of the residents of the District of Port Edward, Electoral Area A and Electoral Area C;

**AND WHEREAS** the approval of the Inspector of Municipalities has been obtained under section 342 of the *Local Government Act*;

**AND WHEREAS** approval by alternative approval process has been obtained in accordance with sections 345 of the *Local Government Act*;

**NOW THEREFORE** the Board of the North Coast Regional District, in open meeting assembled, enacts as follows:

**NOW THEREFORE** the Board of the Skeena-Queen Charlotte Regional District in open meeting assembled enacts as follows:

#### 1. Citation

This Bylaw may be cited for all purposes as the “Mainland Arts and Culture Contribution Bylaw No. 621, 2018”.

## **2. Service**

The service established by this bylaw is for the purpose of providing financial contribution to the cost of operating the Museum of Northern B.C. and the Lester Centre of the Arts.

## **3. Service Area Boundary**

The boundary of the service area is coterminous with the boundaries of the City of Prince Rupert, the District of Port Edward, and Electoral Areas “A” and “C”.

## **4. Service Participants**

The participants in this service shall be the City of Prince Rupert, the District of Port Edward, and Electoral Areas “A” and “C”.

## **5. Cost Recovery Method**

The annual cost of the service shall be recovered by property value taxes imposed on the net taxable value of land and improvements for hospital purposes under section 378(1)(a) of the *Local Government Act*.

## **6. Apportionment of Costs**

The apportionment of the net costs of the service shall be on a ratio basis as follows:

- a) The City of Prince Rupert shall contribute 2/5 of the net costs of the service;
- b) The District of Port Edward shall contribute 2/5 of the net costs of the service; and
- c) Electoral Areas “A” and “C” shall contribute 1/5 of the net costs of the service.

## **7. Requisition Limit**

The maximum that may be requisitioned for the service to be provided pursuant to this bylaw is a fixed annual contribution maximum of \$45,000.

\_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_ day of \_\_\_, 2018

\_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_ day of \_\_\_, 2018

**Corporate Officer**

*I hereby certify that this is a true copy of the North Coast Regional District Bylaw No. 621, 2018.*



### Staff Report

---

**Date:** April 20, 2018

**To:** D. Chapman, Chief Administrative Officer

**From:** M. Williams, Planning Consultant

**Subject:** OCP and Zoning Amendment – Graham Island

---

#### Recommendations:

**THAT first reading be given to “Rural Graham Island OCP Amendment Bylaw No. 623, 2018.”**

**AND THAT first reading be given to “Graham Island Interim Zoning Amendment Bylaw No. 624, 2018.”**

**AND FURTHER THAT a Public Hearing be set for May 23, 2018 at 7:00 PM at Village of Masset Council Chambers.**

---

#### BACKGROUND:

Mr. Clint Murdaugh, property owner, submitted an OCP and zoning amendment application for two lots on Lawnhill Road. The applicant is requesting the lots be zoned from A1 – Agriculture-Forestry District to R2 – Small Holdings District. *Official Community Plan* amendment is also required.

At the March Board meeting, staff was directed to draft bylaws to amend zoning and OCP for the lower portion of the lot. Mr. Murdaugh attended the meeting via teleconference and agreed to amending only the lower portion.

## **DISCUSSION:**

### **Public Notice**

As per the *Development Approval Procedures and Fees Bylaw No. 549*, the placement of a sign on the site describing the proposed application is recommended. The applicant is responsible for the cost and placement of the sign, which shall depict the proposed development. Requirements can be found in the bylaw under section 5.11.

Additionally, notice which describes the application and invites public comment will be posted on the website, made available at the administration office, and advertised in the newspaper. The Board may wish to send notice of Public Hearing to the owners and tenants of the adjacent properties.

### **Agency Referral**

Information regarding the application was referred to internal and external agencies for comments. A summary of comments will be provided to the Board in a future report.

#### **Referral Agencies:**

- Graham Island Advisory Planning Commission;
- Northern Health Authority;
- Ministry of Transportation and Infrastructure;
- Ministry of Forests, Lands and Natural Resource Operations and Rural Development;
- Solutions Table via FLNRORD;
- Ministry of Environment; and
- Heritage Conservation (Archaeology Branch).

### **Public Hearing**

In accordance with the *BC Local Government Act*, a public hearing must be held after first reading and prior to third reading. Notice is required to be published in two consecutive issues of the local newspaper. Public Hearing is recommended to be scheduled for May 23.



**SUMMARY:**

The applicant is seeking to amend the OCP and Zoning Map to a higher-density residential zone. This would allow for the desired subdivision into four lots. Staff have prepared bylaws amending the zoning and OCP designations to reflect the request and have referred application to agencies for comment.

**Intention of Application:**

OCP:	Rural	→	Residential
Zoning:	A-1	→	R-2

**Alternatives**

The Board may identify alternatives for staff to pursue, such as:

1. Identify other agencies to refer the application to for comment;
2. Not give first reading and reject application; or
3. Another option as identified through discussion of the Board.

**RECOMMENDATION:**

Staff is recommending first reading of each bylaw as well as setting a date for the Public Hearing. Following the hearing, staff will provide a summary report of public comment and referral responses.



### Bylaw No. 623, 2018

---

A bylaw to amend the *Rural Graham Island Official Community Plan Bylaw 532, 2011* with respect to land uses permitted and Schedule C6.

---

**WHEREAS** the *BC Local Government Act* specifies an *Official Community Plan* (OCP) is a statement of objectives and policies to guide decisions on planning and land use management which must include statements and map designations;

**AND WHEREAS** the Board of the North Coast Regional District deems it is in the public interest to amend OCP policy and designation governing a portion of the Lawn Hill – Miller Creek area, the Graham Island OCP is to be amended as follows,

**NOW THEREFORE** the Board of the North Coast Regional District in open meeting assembled enacts as follows:

1. Citation: This Bylaw may be cited for all purposes as the “Rural Graham Island OCP Amendment Bylaw No. 623, 2018.”
2. Graham Island *Official Community Plan* (2008) is hereby amended by:
  - a. Move portions of the following lots from “Rural” to “Residential” on Schedule C6: Land Use (Lawn Hill – Miller Creek Area), as shown on Schedule A, attached to and forming part of this Bylaw.
    - i. Parcel Identifier: 008-423-865
    - ii. Parcel Identifier: 013-768-344
3. This bylaw shall come into force and be binding on all persons from the date of adoption.

*Read a first time this \_\_\_\_ day of \_\_\_\_\_, 2018*

*Public Hearing held this \_\_\_\_ day of \_\_\_\_\_, 2018*

*Read a second time this \_\_\_\_ **day of** \_\_\_\_\_, 2018*

*Read a third time this \_\_\_\_ **day of** \_\_\_\_\_, 2018*

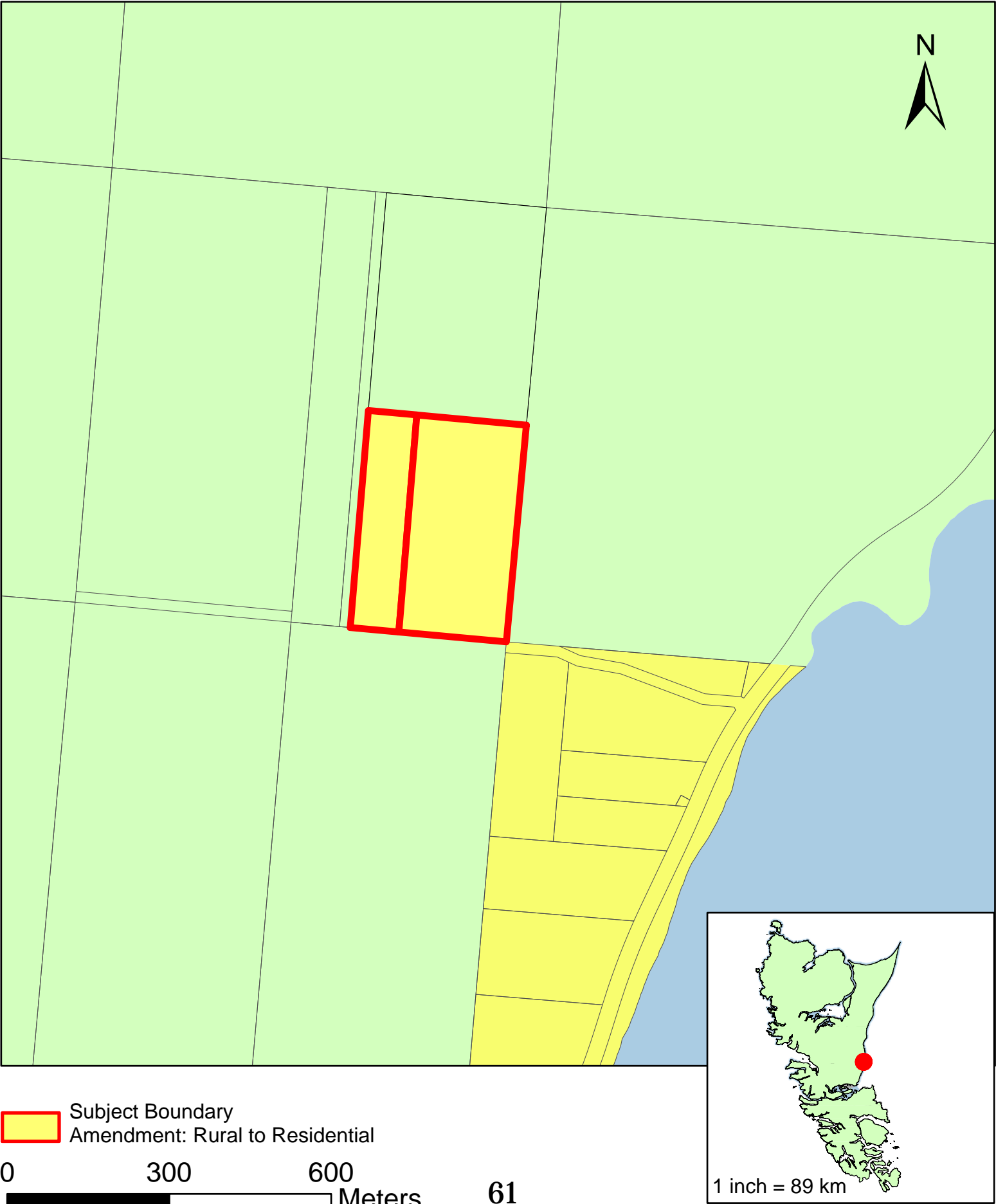
***Adopted** this \_\_\_\_ **day of** \_\_\_\_\_, 2018*

\_\_\_\_\_  
*Chair*

\_\_\_\_\_  
*Corporate Officer*

*I hereby certify that this is a true copy of the North Coast Regional District Bylaw No. 623, 2018.*

Rural Graham Island OCP Amendment Bylaw No. 623, 2018  
Schedule A





### Bylaw No. 624, 2018

---

A bylaw to amend the *Graham Island Interim Zoning Bylaw 192, 1993* zoning map with respect to land uses permitted.

---

**WHEREAS** the *BC Local Government Act* allows a local government to divide portions of the municipality into zones and regulate permitted land uses within zones,

**AND WHEREAS** the Board of the North Coast Regional District deems it is in the public interest to amend zoning governing a portion of the Lawnhill – Miller Creek area, the Graham Island zoning maps are to be amended as follows,

**NOW THEREFORE** the Board of the North Coast Regional District in open meeting assembled enacts as follows:

1. Citation: This Bylaw may be cited for all purposes as the “Graham Island Interim Zoning Amendment Bylaw No. 624, 2018.”
2. The Zoning Map of Graham Island is hereby amended by
  - a. Move portions for the following lands from “A1” to “R2” as shown on Schedule A of this bylaw, which is attached to and forms part of the bylaw.
    - i. Parcel Identifier: 008-423-865
    - ii. Parcel Identifier: 013-768-344
3. This bylaw shall come into force and be binding on all persons from the date of adoption.

*Read a first time this \_\_\_\_ day of \_\_\_\_, 2018*

*Public Hearing held this \_\_\_\_ day of \_\_\_\_, 2018*

*Read a second time this \_\_\_\_ day of \_\_\_\_, 2018*

*Read a third time this \_\_\_\_ **day of** \_\_\_\_\_, 2018*

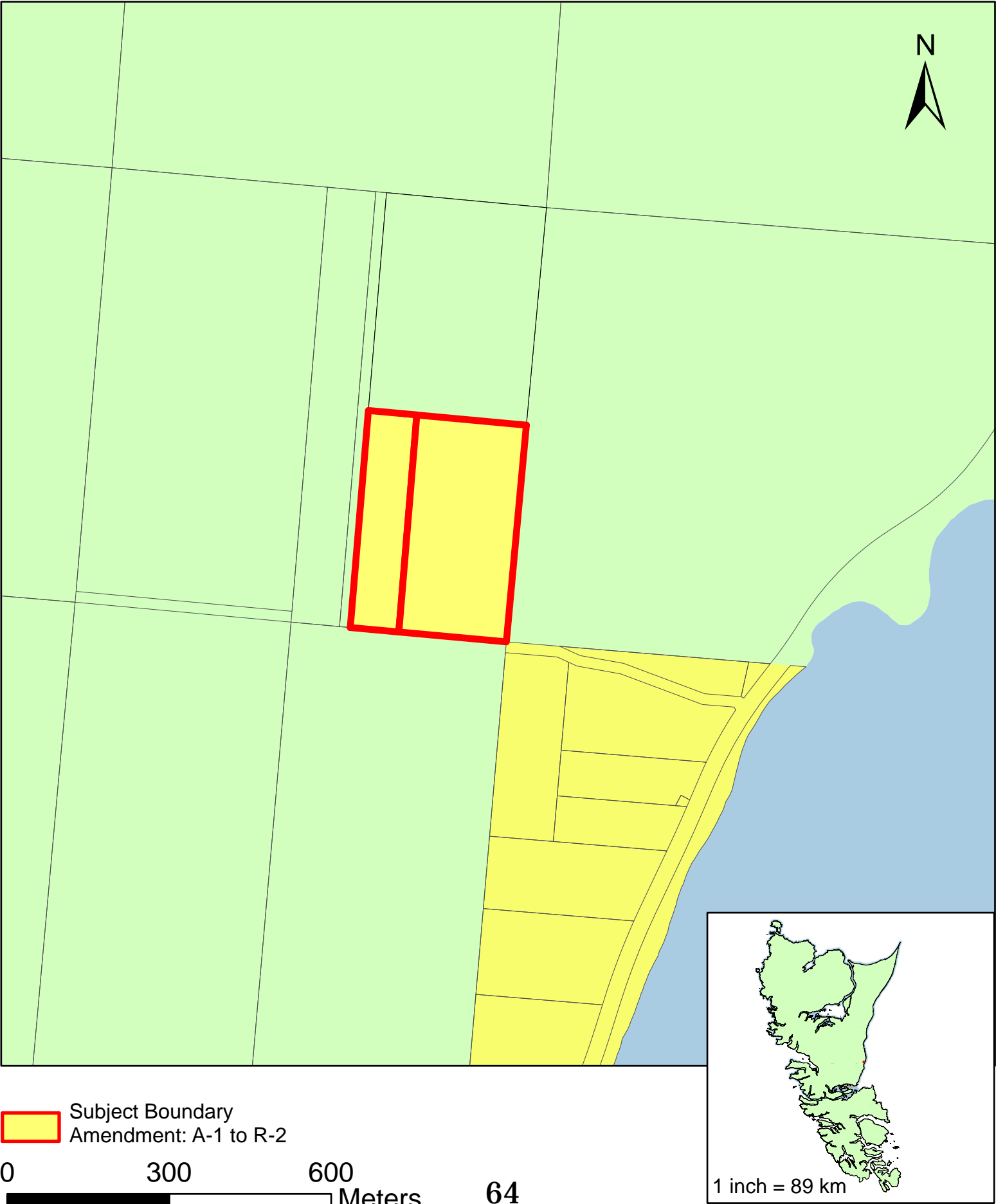
***Adopted** this \_\_\_\_ **day of** \_\_\_\_\_, 2018*

\_\_\_\_\_  
*Chair*

\_\_\_\_\_  
*Corporate Officer*

*I hereby certify that this is a true copy of the North Coast Regional District Bylaw No. 624, 2018.*

Graham Island Interim Zoning Amendment Bylaw No. 624, 2018  
Schedule A





---

**Staff Memo**

---

**Date: 20 April 2018**

**From: Morganne Williams, Planning Consultant**

**Subject: Land Referral – Chismore Passage**

---

**Recommendation(s):**

That the Board receives the memorandum from **staff entitled** “Land Referral – Chismore Passage”.

---

**Summary of the Referral:**

Proponent: Letts Marine Services

Tenure Type: Commercial Dock

Area: 2.0 ha

Term: 2 years

**Background Information:**

A Licence of Occupation for a commercial marina, held by Letts Marine Services, located in Chismore Passage near Porcher Island has expired, and is up for renewal. Dock has not been constructed. Environmental standards as well as government policy have changed since the original Licence was issued. The client wishes to have the tenure replaced, and intends to construct the dock in the coming year.

If a replacement licence is offered, it would be for a two-year term. If the area is used diligently during this two-year period, that is, the dock is substantially completed, the licence will be extended for a ten-year period.



Zoning Designation: N/A

OCP: N/A

**Comments from APC:**

There is no APC established for mainland electoral areas.

**Attachments:**

1. Application and Mapping

# Management Plan

Please describe the details of your project to the extent known. Consult the guidance document for further information on regulatory requirements, rational for why the information is required, and how to find required information.

The scope and the timing for response will be provided. If information is requested and not received, it may result in the disallowance of the application.

Information on these topics may be required as part of the application processing and if further detail is necessary that is not part of the application and management plan received, you will be contacted and requested to provide additional information. In some circumstances, the use of a qualified professional to complete the plan may be required.

## 1.0 Background

### 1.1 Project Overview

Describe project for which authorization is requested, including construction and/or phased development details:

This is an Application for renewal of existing tenure License # 635878, File No. 6406200.  
 LICENSE OF OCCUPATION FOR COMMERCIAL MARINA. COVERING ALL THAT UNSURVEYED CROWN LAND BEING PART OF THE BED OF CHISMORE PASSAGE AND FRONTING ON DL511.  
 This Management Plan is an updated version of the Management Plan from 2007.

The project is for a Commercial Marina. With a dock, for overnight Boat moorage, to start with.  
 Next would see construction of Facilities for customers, IE: shower, a washroom, laundry, etc.  
 Followed by a Float Cabin for accommodations.

In the first phase a dock would be constructed and anchored on the lease site. I have a 37ft Bayliner vessel to live on while getting the dock installed and operational. This would be a wood dock using local logs, wood materials, and conventional construction methods.  
 The Operational Phase of moorage would start in May/June 2017.  
 Construction of float and building for Ancillary use would be over the Summer/Fall 2017.  
 The Cabin for Accommodations is already built, I need to construct a float for it to be operational. Summer 2017.

### 1.2 Investigative Work

If any preliminary investigative work has been carried out, with or without an investigative authorization, provide details on work completed, incomplete or on-going from previous term.



Activity	Brief Description of Activity	Status (e.g. Complete, incomplete, ongoing)	Comments / Milestones
GPS Coordinates on Water	Took GPS coordinates of the water lease boundaries and of dock location from my work skiff.	Completed summer 2016	To facilitate the installation of anchors and dock.
Soundings	Took Soundings at 0' low tide of the water lease boundaries and of dock location from my work skiff. Performed at same time as GPS coordinates were taken.	Completed summer 2016	To make sure dock would be in right location and get measurements for Anchor chain needed for Dock Anchoring.

Activity	Brief Description of Activity	Status (e.g. Complete, incomplete, ongoing)	Comments / Milestones
Explored old corduroy walking trail.	Hiked up to walking trail, its 75 M from beach running parallel to foreshore. Trail is 1.5 M wide, made of a corduroy wooden base with a ditch on high side. Grown up with brush, moss, and has a deer trail running down the middle of it.	Completed 2016	With brushing out and clearing of a windfall it would make a good walking path.
Add Row			

## 1.4 First Nations Consultation

Describe any contact you may have had, including the name of the First Nation(s) and representatives contacted.



I have talked with a few people at the Gitxaala Nation, or Kitkatla, over the last few years. I had been trying to buy an old Bandsaw Mill from the band. I mentioned my idea for a dock, supplies, services, and float cabins in Kelp Pass/ Chismore Pass. I got favorable feedback from the individuals that I talked to. I have dealt with Ernie Westagarth in person and by phone & e-mail, also Barry Nikal, and April Lamon. April said they now have a interim administrator whose name is Rowena Ridley I haven't contacted her yet.



## 2.0 Location

### 2.1 Description

Provide a general description of the location of the project:



The Project is located in Chismore Pass on the outer North West shore of Spiller River, Porcher Island. About 19 miles to the SE from Prince Rupert. It is Sheltered from the weather and deep water access from the Inside Passage. And access also from Humpback Bay/ Malacca Passage area through Chismore Pass.

ALL THAT UNSURVEYED CROWN LAND BEING PART OF THE BED OF CHISMORE PASSAGE, AND FRONTING ON DISTRICT LOT 511, RANGE 5, COAST DISTRICT, CONTAINING 2.0 HECTARES, MORE OR LESS, FOR COMMERCIAL MARINA PURPOSES.

### 2.2 Location Justification

Provide your reasons/justification of the need for this type of project at this location:



This area is a good location for moorage when boats are traveling the Inside Passage. Vessels often anchor over night in the Kelp Pass area. They may be waiting for weather or just stopping for the night before going further North, or South, into Prince Rupert, or Port Edward, Oona River or Gitxaala.

There are often small vessels and open Skiffs, traveling to/from Gitxaala to Prince Rupert and it is a good location for them to seek shelter if the weather on the Skeena River, Arthur Passage, or in Ogden Channel gets windy and rough.

Also in the fishing season sports fisherman launch their boats at Port Edward and in Prince Rupert. They travel across the Outer Skeena River to fish the North End of Porcher Island, Mallaca Pass and Eddy Pass areas. It is much shorter to go to Chismore Pass to Moor and stay overnight than to run all the way back to Prince Rupert or Port Edward. Currently there are no facilities in this area to get supplies once they leave Port Edward or Prince Rupert.

The area of Kelp Pass and Chismore Pass is sheltered and is a great place for exploring with a kayak or skiff, and with a dock to moor a larger vessel to start from, and return to, it has a lot of potential and would be a benefit to recreational users of the area.

### 2.3 Seasonal Expectations of Use

When will the Project require use of the land? Include information on key works during construction phases as well as operations phase. Please reference [reduced risk fish windows](#) as required by DFO:



Project Phase (Construction / Operations)	Brief Description of Activity / Works	Season
Mooring Dock Installation Phase	Placement of anchors for attaching Docks for mooring of vessels. Attach dock to anchors.	Late Winter/Early Spring 2017
Marina Operations	Moorage, supplies, Marina services.	Late Spring/May to Late Summer/ Sept 2017
No planned use of the land at this time.	Users may desire to access Old Corduroy Walking Trail, but will see what interest there would be and go from there.	Would be during operational season, summer most likely.
Add Row		

### 3.0 Infrastructure and Improvements

#### 3.1 Facilities and Infrastructure

Detail any new and existing facilities, infrastructure or processes proposed and any ancillary uses. Provide details of planned construction methods and materials, and construction scheduling.

Facility/Infrastructure/Process	Construction Methods/Materials	Construction Schedule
New Moorage float 30 M long X 4 M wide	Conventional Float, float logs with cross timbers. Stringers and Decking with Rails. Bolts and spikes for hardware.	April 2017
New Ancillary Floating Building	15 M long X 10 M wide Log float with 8 M L X 6 M W Wooden Building.	May/June 2017
Existing Floating Guest Cabin	12 M long X 8 M wide Log float with 7 M L X 4 M W Wooden Cabin.	July 2017
Add Field		

#### 3.2 Access

Identify existing and proposed roads used for access and their use by season. Include any proposed connections to public or Forest Service Roads; traffic information including volume of traffic during construction/operation and phase or season that the traffic is expected:



Roadway/Proposed Connection	Existing/Proposed	Existing Road Classification	Road Permittee Information and Road Use Agreements	Traffic Volume		Mitigation of Traffic Effects
				Construction Phase	Operations Phase	
Originally went to Oona River	parts are existing	old corduroy walking trail, 1.5 m wide	Was an Old Corduroy Trail to Oona River from early 1900's.	walking trail	walking trail	I would think you could reduce any muddy sections by clearing ditch and adding boards to walk on.
Add Field						



### 3.3 Utility Requirements and Sources

Describe utility requirements and sources, include agreements in place or underway allowing access to utilities.



N/A as no utilities provided.

### 3.4 Water Supply

Identify water requirements for construction and operation phases (e.g. surface water and/or groundwater), including sources, location, volume and a general description of infrastructure planned to meet water supply requirements, include any agreements outside of Water Act Authorizations identified above (Section I, Authorizations, Permits or Approvals), such as Municipal water supply.

Project Phase (Construction/ Operation)	Water Requirement (e.g. Surface water or ground water, etc)	Source/location	Volume	Infrastructure Description	Agreements
Project Phase (Construction/ Operation)	Water Requirement (e.g. Surface water or ground water, etc)	Source/location	Volume	Infrastructure Description	Agreements
Project Phase (Construction/ Operation)	Water Requirement (e.g. Surface water or ground water, etc)	Source/location	Volume	Infrastructure Description	Agreements
Project Phase (Construction/ Operation)	Water Requirement (e.g. Surface water or ground water, etc)	Source/location	Volume	Infrastructure Description	Agreements
Project Phase (Construction/ Operation)	Water Requirement (e.g. Surface water or ground water, etc)	Source/location	Volume	Infrastructure Description	Agreements

Project Phase (Construction/ Operation)	Water Requirement (e.g. Surface water or ground water, etc)	Source/location	Volume	Infrastructure Description	Agreements
Add Field					

### 3.5 Waste Collection Treatment and Disposal

Identify water requirements for construction and operation phases (e.g. surface water and/or groundwater), including:



Project Phase (Construction/ Operation)	Water Requirement (e.g. Surface water or ground water, etc)	Source/location	Volume	Infrastructure Description	Agreements
Construction Phase	N/A	Pond on hill behind lease.	minimum requirement	Poly pipe, wooden dam	would have to see if feasible to get water from there, then apply for a water license.
Operation Phase	Treated Water	Port Edward	Minimum potable water requirements for domestic needs	1000 liter food grade water tank. ( IBC container )	Approval from Port Edward to fill tanks with their water to use on site for Potable Water.
Waste collection	Sea Water	N/A	N/A	waste would go through a marine macerator pump into a holding tank, then on to approved disposal as per DFO Regulations.	
Add Field					

## 4.0 Environmental

Describe any significant impacts and proposed mitigation for the following environmental classes:

### 4.1 Land Impacts

#### 4.1.1 Vegetation Removal

Is any timber removal required?

☐ Yes ☒ No

Are any areas of vegetation to be cleared, outside of timber removal?

☐ Yes ☒ No

#### 4.1.2 Soil Disturbance

Will there be any areas of soil disturbance, including clearing, grubbing, excavation and levelling?

☐ Yes ☒ No

Is the area to be excavated a Brownfield site or has the potential to be contaminated?

☐ Yes ☒ No

Is there potential for disturbance of archaeological, paleontological fossils or historical artifacts?

☐ Yes ☒ No

#### 4.1.3 Riparian Encroachment

Will any works be completed within or adjacent to the riparian zone of any water body?

☐ Yes ☒ No



#### 4.1.4 Pesticides and Herbicides

Will there be any use of pesticides or herbicides during construction, operations and/or maintenance?

☐ Yes ☒ No

#### 4.1.5 Visual Impacts

Will there be any adverse effects of the projects, and any potential adverse effects on sight lines to the project area from surrounding areas likely to be used for scenic viewing by residents or other users?

☐ Yes ☒ No



#### 4.1.6 Archaeological Sites

Are there any known or high potential (Arch Procedure) archaeological sites within the project area?

☐ Yes ☒ No

Have you conducted an AIA or engaged an archaeologist to assist with your investigations?

☐ Yes ☒ No

#### 4.1.7 Construction Methods and Materials

Identify the types of construction materials, the methods used, their impacts, and any mitigations:

Construction Material/Method	Impacts	Mitigations
Wood Construction Materials.	Sawdust from cutting wood.	I would contain sawdust to work site. Clean area regularly and dispose of sawdust appropriately. Would do most of sawing on Dry Land Area at Oona River and put Dock in water when complete. I also use Bio-Degradable Chain Oil in my chainsaw to minimise impact on environment.
Add Field		

#### 4.2 Atmospheric Impacts

##### 4.2.1 Sound, Odor, Gas or Fuel Emissions

Will the project construction or operation cause any of the following to disturb wildlife or nearby residents:

[\(Best management practices for sound\)](#)

Sound? ☐ Yes ☒ No

Odor? ☐ Yes ☒ No

Gas? ☐ Yes ☒ No

Fuel Emissions? ☐ Yes ☒ No

#### 4.3 Water or Land Covered by Water Impacts

#### 4.3.1 Drainage Effects

Will the project result in changes to land drainage?

☐ Yes ☒ No

#### 4.3.2 Public Access

Will the project result in changes to public access?

☐ Yes ☒ No

#### 4.3.3 Flood Potential

Will the project result in a potential for flooding?

☐ Yes ☒ No

### 4.4 Fish and Wildlife Habitat Impacts

#### 4.4.1 Disturbance to Wildlife and Wildlife Habitat

Will the project result in adverse effects to wildlife or wildlife habitat?

([BC Wildlife Act](#))

☐ Yes ☒ No

Will the project (construction or operations phase) occur in and around streams, lakes, estuarine or marine environments?

☒ Yes ☐ No

Is the project (construction or operations phase) likely to increase erosion or sedimentation?

☐ Yes ☒ No

Will the project (construction or operations phase) require water diversion?

☐ Yes ☒ No

Will the project threaten or endanger species at risk in the area?

([Species At Risk Act](#))

☐ Yes ☒ No

## 5.0 Socio-Community

### 5.1 Land Use

Describe the current community setting on or near the project area, including the location of non-aboriginal and aboriginal communities or known use areas.

Nothing Near this project. Oona River is about 7 miles away, and Kitkatla, Metlakatla, Prince Rupert, and Port Edward are approx 20+ miles away

#### 5.1.1 Land Management Plans and Regional Growth Strategies

Are there any land and resource management plans, coastal plans, provincial, regional growth strategies or local government plans with zoning, or management policies or use restrictions in place that could limit or preclude your proposed use of the land? *(Please refer to the [Union of BC Municipalities \(UBCM\)](#), and check the websites of the municipality, regional district or other organization with jurisdiction including your project area.)*

☐ Yes ☒ No

### 5.2 Socio-Community Conditions

#### 5.2.1 Adjacent Users or Communities

Is the project likely to restrict public access, or the ability, or the ability of adjacent land owners or tenure holder to access their property or tenures?

☐ Yes ☒ No

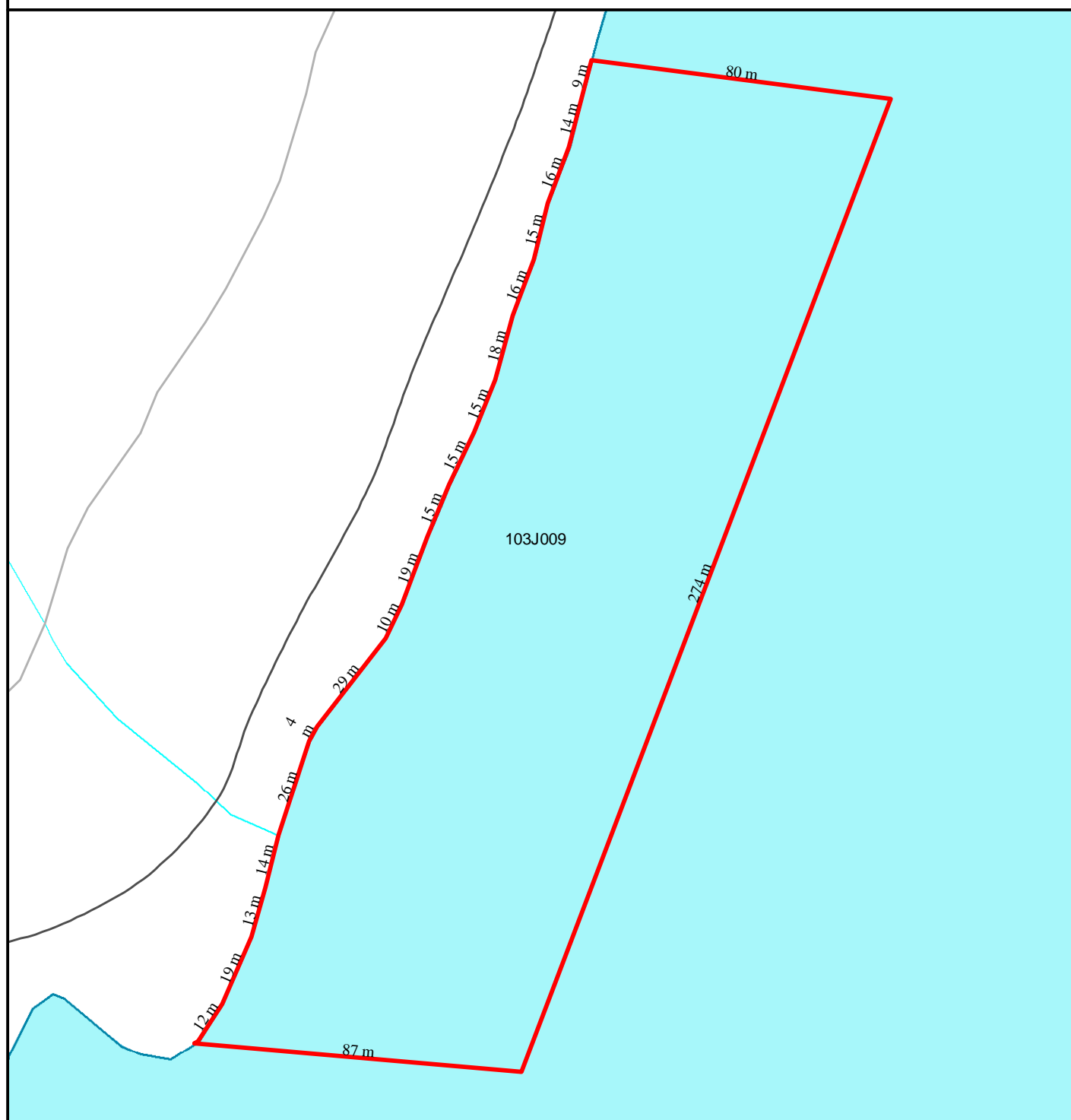
#### 5.2.2 Existing Services

Provide a description any increased demand on fire protection and other health facilities and emergency services arising from your Project, including proposed management or mitigation measures.






N/A

130°17'30"W



Scale: 1:1,518  
Type: LICENCE  
Sub Type: LICENCE OF OCCUPATION  
Purpose: COMMERCIAL  
Subpurpose: MARINA

 Tenure Area  
 Indian Reserves  
 Park or Protected Area

## Document Map



Date: 19 Jul 2017  
Area: 2.0 ha +/-



---

**Staff Memo**

---

**Date: 20 April 2018**

**From: Morganne Williams, Planning Consultant**

**Subject: Land Referral - MMAC**

---

**Recommendation(s):**

That the Board receives the memorandum from staff **entitled** "Land Referral - MMAC".

---

**Summary of the Referral:**

Proponent: Mount Moresby Adventure Camp Society  
Tenure Type: Renewal/ Amendment Licence of Occupation  
Area: Increase from 2.27 ha to 53.25ha, more or less  
Term: 10 years

**Background Information:**

Application for renewal and amendment to crown lands file 6406578 in the vicinity of Mosquito Lake. The tenure holder is requesting an increase to the tenured area from 2.27 Hectares currently tenured to 53.26 hectares, more or less.

Zoning Designation: N/A

OCP: Forestry

**Comments from APC:**

Questions submitted on behalf of APC were not responded to by FLNRO. An update will be provided at the Board meeting should any further information be received.

Members have indicated that the next meeting is scheduled for May 1<sup>st</sup>, 2018. If matters are not resolved, the Board may request an extension to the end of May to allow for FLNRO to provide further detail, APC to meet and provide comment, and for the Board to review application prior to making a recommendation.

Note: if the Board requests an extension, FLNRO may deny the request and proceed with processing application. The Board may wish to indicate they are not in support of the application until such time that the information requested is provided and members of APC are able to meet and discuss.

**Attachments:**

1. Application and Mapping

## **MANAGEMENT PLAN SUMMARY FOR LICENCE OF OCCUPATION #241051**

### **Intended use**

Outdoor education and recreation facility for the youth and public of Haida Gwaii.

### **Benefits of proposed use**

The camp is entering its 13th year of running outdoor education programs for the youth of Haida Gwaii. These programs are part of the school curriculum in the Haida Gwaii School District, and most youth on the islands attend the camp's week long Forest Stewardship and Outdoor Education program three times during their schooling. Over 1,300 students have attended the camp since its inception.

Other user groups of the facilities include summer camps for Haida Gwaii youth, recreational use by the public, facilitating university course work, professional development courses (ex. Wilderness First Responder, Sea Kayaking Guide Alliance).

### **Rationale for land use**

The current tenure contains the camp infrastructure, including the original two main longhouse style buildings (cook house and overnight house) as well as out-buildings that include a shower house, the utility building (power/water) and storage areas (for wood/boats etc.).

Extending the current tenure area to include the foreshore would allow for:

1. the removal of the current dock following Best Management Practices for Wharf, Pier, Dock or Boathouse Removal Activities (Standards and Best Practices for Instream Works, Fisheries and Oceans Canada).
2. The building of a new dock that can facilitate safe swimming and boat launching, following the Best Management Practices for Wharf, Pier, Dock or Boathouse Removal Activities (Standards and Best Practices for Instream Works, Fisheries and Oceans Canada and Ministry of Environment).
3. Building and maintaining trails throughout the forest immediately adjacent to the camp buildings to facilitate ongoing learning by using the forest as an outdoor classroom. Extending the tenure to the edge of Pallant creek allows for trails to the creek to be maintained, a perfect area for learning salmon ecology.

### **Contact with local governments**

MMAC board of directors has sent a letter to the NorthCoast Regional District Chair, Barry Pages, in April 2017, requesting support for the Licence of Occupation renewal. The NCRD directed MMAC to work with the Moresby Island Advisory Planning Commission (MIAPC), as they receive regional advice from them. In November, 2017, the MMAC Board met with representatives of the Moresby Island Advisory Planning Commission at the Mosquito lake facilities and have support from MIAPC to expand and renew the tenure (see Appendix C). This tenure is consistent with the Moresby Island Official Community Plan through maintaining and developing recreational facilities in the plan area.

MMAC board of directors has sent a letter, and map in 2017 to the Council of the Haida Nation's Heritage and Natural Resource Committee Chair, Percy Crosby and is meeting with the HNRD in January 2018 to further discuss the LOO application renewal.



# Management Plan

Please describe the details of your project to the extent known. Consult the guidance document for further information on regulatory requirements, rational for why the information is required, and how to find required information.

The scope and the timing for response will be provided. If information is requested and not received, it may result in the disallowance of the application.

Information on these topics may be required as part of the application processing and if further detail is necessary that is not part of the application and management plan received, you will be contacted and requested to provide additional information. In some circumstances, the use of a qualified professional to complete the plan may be required.

## 1.0 Background

### 1.1 Project Overview

Describe project for which authorization is requested, including construction and/or phased development details:

The purpose of this application is to renew the current licence of occupation, as well as extend the boundaries of the tenure to better reflect the area of land that is utilized by our organizations programming.

The current tenure is through an Assignment of Licence #241051 for a youth education and recreation facility at Mosquito Lake. This licence of occupation is an agreement between the Province and the North Coast Regional District, whereby the Regional District has formally assigned the licence through a letter of Endorsement to the Mount Moresby Adventure Camp Society and thereby the Society benefits from a Nominal Rent Tenure.

The Mount Moresby Adventure Camp has been an essential part of the education of youth on Haida Gwaii for the last decade. The camp is entering its 13th year of running outdoor education programs for the youth of Haida Gwaii. These programs are part of the school curriculum in the Haida Gwaii School District, and most youth on the islands attend the camp's week long Forest Stewardship and Outdoor Education program three times during their schooling. Over 1,300 students have attended the camp since its inception. Other user groups of the facilities include summer camps for Haida Gwaii youth, recreational use by the public, facilitating university course work, and professional development courses (ex. Wilderness First Responder, Sea Kayaking Guide Alliance etc).

Currently the facility includes two main buildings (a cookhouse and sleeping quarters) along with a shower building and a utility shed (storage, water pump, generator), with capital investments exceeding approximately \$500,000. No infrastructure (road, buildings, clearings) has been built by the Organization that is outside the current tenure area.

At the request of the Haida Gwaii Natural Resource District Manager, the Mount Moresby Adventure Camp Society is applying for an expansion of the Licence of Occupation that represents the Organizations use/footprint of the area. Since it's inception, the camp has utilized the foreshore for launching canoes and kayaks into Mosquito Lake and would like to extend the tenure to include an area of the foreshore for the purpose of building and maintaining a new dock and safe boat launching site. The Ministry (MFLNROUD) has made it clear that our Organization cannot maintain or replace the current dock without a foreshore licence.

Separate applications (through Ministry of Environment (Water Act approval process), Fisheries and Oceans Canada, and Haida Fisheries) will be submitted in pursuance of foreshore works.

Similarly, the organization has been utilizing the forests adjacent to the site and would like to extend the tenure boundaries to include these forests. Activities in the forest include hiking, gathering non-timber forest products (mushrooms, berries), studying ecology (entymology, botany, mycology, byrology, zoology, etc.), orienteering, animal tracking and a variety of games.

### 1.2 Investigative Work

If any preliminary investigative work has been carried out, with or without an investigative authorization, provide details on work completed, incomplete or on-going from previous term.





Activity	Brief Description of Activity	Status (e.g. Complete, incomplete, ongoing)	Comments / Milestones
Add Row			

## 1.4 First Nations Consultation

Describe any contact you may have had, including the name of the First Nation(s) and representatives contacted.



Support and consent for the use of the MMAC proposed tenure area by the Haida Nation is of utmost importance to our organization.

The following describes the steps we have taken to obtain this support and consent:

1. A letter was sent to the Heritage and Natural Resource Committee of the CHN that describes the intent of the tenure renewal and expansion;
2. A meeting with the Heritage and Natural Resource Committee is occurring in January 2018 with members of our board describing the scope and intent of the proposed tenure;
3. The Mount Moresby Adventure Camp Societies Board is more than willing to meet with the Solutions Table representatives, or the Council of the Haida Nation decision makers to discuss the tenure expansion and replacement at their earliest convenience.
4. Cultural Feature Identification surveys can be completed if requested (note: no new clearing/ forest development is planned as part of this tenure renewal).

Note that the proposed tenure renewal and programming is directly in line with a Council of the Haida Nation House of Assembly Resolution to ensure the area is maintained for the purpose of an outdoor classroom.

## 2.0 Location

### 2.1 Description

Provide a general description of the location of the project:



The southeast shore of Mosquito Lake on Moresby Island, Haida Gwaii, B.C. That part of the District Lot 39, North Coast District, containing 2.27 hectares, more or less. The majority of the area was previously logged in the 1940's and 1950's, with a log sort and quarry on site (major forest/soil alterations near the foreshore prior to the licence of occupation). In the 1990's a dock/ramp was built to access salmon rearing pens on Mosquito lake under a DFO funded Salmon enhancement program operated by Haida Fisheries. The site was cleared by Timberwest in the early 2000's to facilitate building of the camps main buildings.

The proposed tenure expansion (including foreshore) extends north to the boundary of the public recreation site, south to encompass forest trails (predominately old logging spur trails) and west to Pallant creek, containing approximately 53.5 hectares.

See General Location Map, and Detailed/Site Location Map attached.

### 2.2 Location Justification

Provide your reasons/justification of the need for this type of project at this location:



The current tenure contains the camp infrastructure, including the original two main longhouse style buildings (cook house and overnight house) as well as out-buildings that include a shower house, the utility building (power/water) and storage areas (for wood/boats etc.).

Extending the current tenure area to include the foreshore would allow for:

1. the removal of the current dock following Best Management Practices for Wharf, Pier, Dock or Boathouse Removal Activities (Standards and Best Practices for Instream Works, Fisheries and Oceans Canada/Ministry of Environment).
2. The building of a new dock that can facilitate safe swimming and boat launching, following the Best Management Practices for Wharf, Pier, Dock or Boathouse Removal Activities (Standards and Best Practices for Instream Works, Fisheries and Oceans Canada/Ministry of Environment).
3. Building and maintaining trails throughout the forest immediately adjacent to the camp buildings to facilitate ongoing learning by using the forest as an outdoor classroom. Extending the tenure to the edge of Pallant creek would allow for trails to the creek, a perfect area for learning salmon ecology.

### 2.3 Seasonal Expectations of Use

When will the Project require use of the land? Include information on key works during construction phases as well as operations phase. Please reference [reduced risk fish windows](#) as required by DFO:



Project Phase (Construction / Operations)	Brief Description of Activity / Works	Season
Dock removal	Removing the old dock from the foreshore with Qualified Professional and consultation with Haida Fisheries.	June 15- August 15 (Reduced Risk Work Window)
Foreshore clean up	Removing dangerous/relic logging equipment from immediate foreshore for safety reasons. Removing the old dock from the foreshore with Qualified Professional and consultation with Haida Fisheries.	June 15- August 15 (Reduced Risk Work Window)
Dock replacement	Installing a new dock (<80m2) with Qualified Professional and consultation with Haida Fisheries.	June 15- August 15 (Reduced Risk Work Window)

Project Phase (Construction / Operations)	Brief Description of Activity / Works	Season
Camp operations	Up to 6 weeks of use in for the Forest Stewardship Program in collaboration with School District 50.	May/June and September/October
Public and MMAC member camp use	Public organizations, members of public utilize the infrastructure as a base for recreation and education at Mosquito lake	Year round
Add Row		



### 3.0 Infrastructure and Improvements

#### 3.1 Facilities and Infrastructure

Detail any new and existing facilities, infrastructure or processes proposed and any ancillary uses. Provide details of planned construction methods and materials, and construction scheduling.

Facility/Infrastructure/Process	Construction Methods/Materials	Construction Schedule
Longhouse #1- cook house. Approx. 1,400 sq.ft.	Existing facility. Post and Beam construction, wood siding, tin roof.	n/a
Longhouse #2- accommodations. Approx. 2,100 sq.ft.	Existing facility. Post and Beam construction, wood siding, tin roof.	n/a
Utility shed #1. Power, water, tool storage. Approx. 300 sq.ft.	Existing facility. Stick frame, wood siding, tin roof.	n/a
Utility shed #2. Equipment storage. Approx. 100 sq. ft.	Existing facility. Stick frame, wood siding, tin roof.	n/a
Utility shed #3. Solar power array, Wood storage, Kayak storage. Approx. 300	Existing facility. Post and Beam construction.	n/a
Bathing facility. Showers/toilets (not in use). Approx. 500 sq.ft.	Existing facility. Stick frame, wood siding, tin roof.	n/a
New dock, hinged walkway/ramp, cribbing. Less than 240 sq.ft. (<80m <sup>2</sup> )	Proposed new. Red cedar, steel, pre-cast concrete anchors.	July 2018
Septic field for bathing facility	Proposed new. To Sewerage System Regulation requirements, designed by a waste water practitioner and filed with Northern Health. Septic field likely behind the bathing facility (~120m from lakeshore).	2019
Roadway improvements	Crush/capping for existing roadway to camp buildings and to foreshore area. Clean crush (coarse gravel/quarry rock) within 10m of shoreline.	July 2018
Trail building and maintenance	Red cedar boardwalks (occasional) along pre-existing logging spur road/trails (non-clearing).	As required
Add Field		

#### 3.2 Access

Identify existing and proposed roads used for access and their use by season. Include any proposed connections to public or Forest Service Roads; traffic information including volume of traffic during construction/operation and phase or season that the traffic is expected:



Roadway/Proposed Connection	Existing/Proposed	Existing Road Classification	Road Permittee Information and Road Use Agreements	Traffic Volume		Mitigation of Traffic Effects
				Construction Phase	Operations Phase	
Connects to Skidegate LK FSR ID 10308	Existing	Driveway	N/A	N/A	N/A	N/A
Add Field						

### 3.3 Utility Requirements and Sources

Describe utility requirements and sources, include agreements in place or underway allowing access to utilities.



Electrical utilities to service the facility are pre-existing and consist of a renewable energy solar array and back-up diesel generator. Rainwater storage is used for water.

### 3.4 Water Supply

Identify water requirements for construction and operation phases (e.g. surface water and/or groundwater), including sources, location, volume and a general description of infrastructure planned to meet water supply requirements, include any agreements outside of Water Act Authorizations identified above (Section I, Authorizations, Permits or Approvals), such as Municipal water supply.

Project Phase (Construction/ Operation)	Water Requirement (e.g. Surface water or ground water, etc)	Source/location	Volume	Infrastructure Description	Agreements
Camp operations	Rain water (surface water)	Longhouse#1	~1,000 gallon	Storage tanks	N/A
Add Field					

### 3.5 Waste Collection Treatment and Disposal

Identify water requirements for construction and operation phases (e.g. surface water and/or groundwater), including:



Project Phase (Construction/ Operation)	Water Requirement (e.g. Surface water or ground water, etc)	Source/location	Volume	Infrastructure Description	Agreements
Camp operations	Rain water (surface)	Longhouse#1	~1,000 gallon	Storage tanks	N/A
Add Field					



## 4.0 Environmental

Describe any significant impacts and proposed mitigation for the following environmental classes:

### 4.1 Land Impacts

#### 4.1.1 Vegetation Removal

Is any timber removal required?

☐ Yes ☒ No

Are any areas of vegetation to be cleared, outside of timber removal?

☒ Yes ☐ No

Removal Type	Impacts	Proposed Mitigation
Young alder/sapling, salmon berry removal in existing clearing for maintenance.	N/A	Stack brush on forest floor to biodegrade
Add Field		

#### 4.1.2 Soil Disturbance

Will there be any areas of soil disturbance, including clearing, grubbing, excavation and levelling?

☒ Yes ☐ No

Disturbance Type	Impacts	Proposed Mitigations
Road/driveway maintenance.	Sedimentation	Conduct maintenance (grading) during dry days. Cap roadway within 10m of lakeshore with large gravels/quarried rock (minimize fines).
Add Field		

Is the area to be excavated a Brownfield site or has the potential to be contaminated?

☐ Yes ☒ No

Is there potential for disturbance of archaeological, paleontological fossils or historical artifacts?

☐ Yes ☒ No

#### 4.1.3 Riparian Encroachment

Will any works be completed within or adjacent to the riparian zone of any water body?



☒ Yes ☐ No

Identify all works that may affect the Riparian zone, the impacts, and proposed mitigations:

Work Type	Impacts	Proposed Mitigations
-----------	---------	----------------------

Work Type	Impacts	Proposed Mitigations
Removal and replacement of existing dock	Risk of disturbance of lake benthic zone Risk of disturbance of fish habitat Risk of spill of deleterious substances Risk of sediment or debris delivery into lake	Conduct all works under Water Act and Fisheries Act permits Follow Best Management Practices for Wharf, Pier, Dock, Boathouse & Mooring- (Standards and Best Practices for Instream Works~ MoE and Fisheries and Oceans Canada, version 1.0) Conduct work under direction and supervision of an appropriate Qualified Professional (Ex. Fisheries Biologist, Environmental Monitor); Conduct work in collaboration with Haida Fisheries; Observe Regional Timing Windows to prevent disruption of fish and wildlife habitat;
Add Field		

#### 4.1.4 Pesticides and Herbicides

Will there be any use of pesticides or herbicides during construction, operations and/or maintenance?

☐ Yes ☒ No

#### 4.1.5 Visual Impacts

Will there be any adverse effects of the projects, and any potential adverse effects on sight lines to the project area from surrounding areas likely to be used for scenic viewing by residents or other users?

☐ Yes ☒ No

#### 4.1.6 Archaeological Sites

Are there any known or high potential (Arch Procedure) archaeological sites within the project area?

☒ Yes ☐ No

Identify the sites, any potential impact on them, and any mitigations:

Archaeological Site	Impacts	Proposed Mitigations / Management Plans
---------------------	---------	---



Archaeological Site	Impacts	Proposed Mitigations / Management Plans
Unknown/no registered sites listed on the 'Remote Access to Archaeological Data' site maintained by the Ministry of Forests, Lands and Natural Resource Operations and rural Development. High potential for archaeology along the lakeshore- especially in proximity to mouth of Pallant creek.	N/A	<p>Do not conduct any subsurface disturbance in previously undisturbed sites.</p> <p>Conduct Cultural Feature Identification surveys along all proposed trails to avoid any damage to potential Archaeological or Cultural Features.</p> <p>Ensure Archaeological/Cultural monitor for septic site development (120m from lakeshore).</p> <p>Ensure any site clearing/maintenance is within current disturbed site (i.e. Camp site built on old site, road and quarry- all subsurface previously significantly disturbed.)</p>
Add Field		

Have you conducted an AIA or engaged an archaeologist to assist with your investigations?

☐ Yes ☒ No

#### 4.1.7 Construction Methods and Materials

Identify the types of construction materials, the methods used, their impacts, and any mitigations:

Construction Material/Method	Impacts	Mitigations
Dock~ red cedar, steel, pre-cast concrete (anchors)	Minimal disturbance to lake bottom	Minimize dock footprint. See section 4.1.3 above.
Add Field		

## 4.2 Atmospheric Impacts

### 4.2.1 Sound, Odor, Gas or Fuel Emissions

Will the project construction or operation cause any of the following to disturb wildlife or nearby residents:

[\(Best management practices for sound\)](#)

Sound? ☐ Yes ☒ No

Odor? ☐ Yes ☒ No

Gas? ☐ Yes ☒ No

Fuel Emissions? ☐ Yes ☒ No

### 4.3 Water or Land Covered by Water Impacts

#### 4.3.1 Drainage Effects

Will the project result in changes to land drainage?

☐ Yes ☒ No

#### 4.3.2 Public Access

Will the project result in changes to public access?

☐ Yes ☒ No

#### 4.3.3 Flood Potential

Will the project result in a potential for flooding?

☐ Yes ☒ No

### 4.4 Fish and Wildlife Habitat Impacts

#### 4.4.1 Disturbance to Wildlife and Wildlife Habitat

Will the project result in adverse effects to wildlife or wildlife habitat?

[\(BC Wildlife Act\)](#)

☐ Yes ☒ No

Will the project (construction or operations phase) occur in and around streams, lakes, estuarine or marine environments?

☒ Yes ☐ No

Describe the fish habitat on or near the project site, include potential impacts of the Project (e.g. stream crossings, water diversions, etc), including seasonal considerations, and plans to manage/mitigate effects.

Project Phase	Impacts	Proposed Mitigations / Management
Dock removal and replacement	See section 4.1.3 above	See section 4.1.3 above
Add Field		

Is the project (construction or operations phase) likely to increase erosion or sedimentation?

☐ Yes ☒ No

Will the project (construction or operations phase) require water diversion?

☐ Yes ☒ No

Will the project threaten or endanger species at risk in the area?

[Species At Risk Act](#)

☐ Yes ☒ No



## 5.0 Socio-Community

### 5.1 Land Use

Describe the current community setting on or near the project area, including the location of non-aboriginal and aboriginal communities or known use areas.

Mount Moresby Adventure Camp (MMAC) is on the shores of Mosquito lake, on Moresby Island, approximately 50 km by logging road from Sandspit.

The northeast shore of Mosquito lake has a public access picnic, boat launch and recreational camping site, approximately 300m north of the current MMAC facilities.

The MMAC facility (on the southeast corner of Mosquito lake) is utilized by the public from all communities on Haida Gwaii (Old Massett, Masset, Port Clements, Skidegate, Queen Charlotte, Sandspit, Tlell, rural Area 'D'). The camp facilities are made available on a cost-recovery basis for the non-profit society.

Over 1,300 students from all communities have utilized the facilities since it was built.

The licence of occupation application area is in the Haida Gwaii Timber Supply Area (TSA 25).

Approximately 1/3rd of the LOC application area is protected from Timber harvesting under the Haida Gwaii Land Use Objectives Order (LUOO) as riparian reserves (Part 3, section 10). Another approximate 6-8 hectares (north of facilities) is the red cedar/sitka spruce- skunk cabbage ecosystem type, protected from Timber Harvesting under the LUOO. Mosquito Lake is listed as a Sensitive Watershed under Schedule 7 of the HG LUOO. The LOC application area does not overlap with any other HG Land Use Objectives Order Schedules (mapped reserve areas).

Mosquito Lake is not specifically mentioned within the Haida Gwaii/Queen Charlotte Islands Land Use Recommendations Report (2006).

The licence of occupation application area does not overlap with any current Forestry developments under the Forest Act. Previous proposed developments in the area (under FLT A90533, Cutting Permit 02) was formally Repealed by TimberWest Forest Corp. on September 27th, 2017.

The purpose of the tenure complements the Moresby Island Official Community Plan (1995). Objective 7.2 states "encourage the development and maintenance of community recreation facilities". The Mount Moresby Adventure Camp Society has worked with, and is supported by the Moresby Island Advisory Planning Commission (MIAPC), which formally advises the NorthCoast Regional District on Land Use policy for Moresby Island (see support letter- Appendix C).

The area is identified for protection under the 2015 Haida House of Assembly Resolution "Outdoor Classrooms", set aside from industrial development for the long term facilitation of outdoor education.

#### 5.1.1 Land Management Plans and Regional Growth Strategies

Are there any land and resource management plans, coastal plans, provincial, regional growth strategies or local government plans with zoning, or management policies or use restrictions in place that could limit or preclude your proposed use of the land? (Please refer to the [Union of BC Municipalities \(UBCM\)](#), and check the websites of the municipality, regional district or other organization with jurisdiction including your project area.)

☐ Yes ☒ No

## 5.2 Socio-Community Conditions

### 5.2.1 Adjacent Users or Communities

Is the project likely to restrict public access, or the ability, or the ability of adjacent land owners or tenure holder to access their property or tenures?

☐ Yes ☒ No

### 5.2.2 Existing Services

Provide a description any increased demand on fire protection and other health facilities and emergency services arising from your Project, including proposed management or mitigation measures.



The Licence of Occupation area is outside of the fire protection zone of Sandspit. The LOC renewal does not precipitate an increase on the demand of potential emergency services on Moresby Island. Staff at MMAC facilities (when operational) are trained in and maintain up-to-date certifications in emergency response (ex. Wilderness First Aid).

END OF FORM

**Licence of Occupation Renewal and Expansion- Photos of the area of interest**



**Longhouse #1 and campfire site**



**Interior Longhouse#2**



**Longhouse #1**



**Interior Longhouse #1**





**Forest south of current tenure- proposed inclusion as part of the outdoor classroom.**



**Existing dock (outside current Licence of Occupation- proposed foreshore inclusion to replace/manage/maintain dock)**







- Road
- - - Trail
- <all other values>
- Tenure application





## FABULOUS FESTIVALS AND EVENTS

**Adobe Reader 8.0+ is required to complete this application form.**

If you are using an earlier version, you will not be able to save any information you enter into the form.

Adobe Reader is a free download available at: <http://www.adobe.com/products/acrobat/readstep2.html>



**+ Please ensure documents are downloaded and saved to your computer desktop prior to entering any information. If opened and completed within your internet browser, any information entered will not be saved.**

**+ NOTICE:** You must fill out and submit a [pre-qualification form](#) before you submit an application unless your festival or event has previously been approved for funding.

### 1. Project Name

Provide the name of the festival or event:	
Tlell Fall Fair	
Provide the date(s) of the festival or event:	Have you previously received any Northern Development funding for this festival or event?
August 5, 2018	<p><i>+ Applications must be submitted at least six weeks before the festival or event is scheduled to take place.</i></p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p>

### 2. Applicant Profile

Applicant organization (legal name):	Non-profit society registration no.:
Graham Island East Coast Farmers Institute/ Tlell Fall Fair Committee	Not for Profit as per Womens and Farmers Intitues Act of BC
Mailing address:	Telephone:
PO Box 497, Queen Charlotte BC, V0T 1S0	250 559-8975
Email:	Website (URL):
doug.louis@hgqci.org	www.tlellfallfair.ca

### 3. Primary Contact Information

Primary contact (for this application):	Position/title:
Douglas Louis	President

Complete the following if different from applicant organization contact information:

Mailing address:	Email:	Telephone:

## 4. Resolution of Support

Identify the municipality or regional district that is providing a resolution of support for this funding application:

North Coast Regional District

The resolution of support is:

- ☐ Not required. The festival or event has been previously approved for funding.  
 ✦ *If the festival or event is located in the North Coast Regional District or Village of Cache Creek, a resolution of support is required for each application.*
- ☐ Attached.
- ☐ Not yet secured. The scheduled council meeting date is:

✦ *Applicants are responsible for securing a resolution outlining support for the Northern Development funding request from a municipality or regional district. The applicant must provide a copy of the resolution of support to Northern Development before an application can be considered for funding.*

✦ *Sample Resolution: THAT, the (insert local government name) supports the application to Northern Development Initiative Trust from the (insert applicant organization name) for a grant of up to \$(insert amount) for the (insert festival or event name) from the (insert regional development account name).*

## 5. Eligibility Confirmation

Please check all that apply:

- ☒ I have filled out the [pre-qualification form](#) available online. (If not, you must fill out this form before submitting an application.)
- ☒ The event is not in its first year of operation.
- ☒ The event is held in a concentrated time period.  
 ✦ *For example, the event is not a series of summer music concerts, multi-weekend regional mountain bike race, etc.*
- ☒ The event is not a fundraiser.  
 ✦ *For example, Terry Fox Run, Relay For Life, Festival of Trees, etc.*
- ☒ The event is not political in nature.  
 ✦ *For example, a partisan rally or gathering, an issue-based fundraiser, etc.*
- ☒ The event is not religious in nature.  
 ✦ *For example, Christmas, Halloween, Thanksgiving, or Easter event, etc.*
- ☒ The event is not held annually in communities across the province or country.  
 ✦ *For example, Canada Day celebrations, Remembrance Day memorials, May Day parades, etc.*
- ☒ The event is not a league or club event.  
 ✦ *For example, sports training camps, provincial sport tournaments, bonspiels, etc.*
- ☒ The event is not solely an artisan and craft fair.
- ☒ The event is not an industry based event.  
 ✦ *For example, oil and gas industry event, cattle industry event, forestry industry event, etc.*
- ☒ The event is not part of a conference or workshop.  
 ✦ *For example, Natural Resource Forum, Air Quality Workshop, Oil and Gas Conference, etc.*



## 6. Festival/Event Overview

<p>Provide a description of the festival or event:</p> <p>The primary goals of the Tlell Fall Fair are to educate everyone about the Agriculture and Aquaculture of beautiful Haida Gwaii, home of the Haida People who have lived here for thousands of years and to encourage people to grow and enjoy their Produce and Livestock, and when buying your these products, to think locally. We also provide a venue for everyone to display what they Grow and make within a Provincially guided Judging standard. All Judging of exhibits follow guidelines set down by the BCAAFF and anyone is welcome to exhibit their Livestock, Poultry, Garden Produce, Flowers, House Plants, Handi-crafts, Baking and much more.</p> <p>As well as educational displays throughout the fair and some hands on activities the Tlell Fall Fair is a non-alcohol event that brings people from all over the islands and tourists from around the world for a fun filled day of Exhibits, Food, Live Music, fun and an array of vendors. The Fair is held annually on the Sunday before BC Day every year. This makes us, "The Earliest Fall Fair in British Columbia". Sometimes the fair is on the last Sunday in July but most of the time it is the first Sunday in August.</p>
<p>Please describe how the festival or event promotes or strengthens the unique character of the community:</p> <p>The Tlell Fall Fair is a sub committee of the Graham Island East Coast Farmers Institute (GIECFI) and as such uses the fair to promote local sustainable farm products because bringing food to our isolated communities on Haida Gwaii, as a whole is expensive. GIECFI is also the overarching body of all the Farmers Markets on Haida Gwaii and we hold a Farmers Market at the Fair. The Fair Promotes sustainable agriculture and provides everyone with the opportunity to pass on their knowledge to other islanders on how to grow their own produce or where to find local produce and other products.</p>
<p>Has your organization previously been funded under this program? If so, what year(s)?</p> <p>Yes, in 2017.</p>
<p>Do you have any paid staff for this festival or event? If so, how many?</p> <p>No, we have no direct staff for the fair.</p>
<p>Do you have any volunteers for this festival or event? If so, how many?</p> <p>Yes, we have about 70 volunteers.</p>

### 7. Direct Economic Benefits

<p>Outline the economic benefits to the local or regional economy:</p> <p>The vendors (both retail and food) on fair day bring in about \$20,000 each year. We also buy all of our prizes for our exhibitors and most of our supplies on island, as well as pay for accommodations/vehicles for entertainers, advertising on island and general supplies to run the fair. this is another \$8000 to \$10000 a year.</p>	
<p>Outline how the festival or event will attract tourism to the community:</p> <p>There are a number of tourists that schedule their trips to the islands around fair time. Over the last number of years we have seen about 30% of attendees from off island</p>	
<p>Does your festival or event feature artistic performances?</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p>	<p>If yes, do you compensate artists and arts professionals by paying fess at industry standards and adhere to international intellectual property rights standards?</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p>
<p>Number of people who attended or participated in the previous festival or event:</p> <p>1200+</p>	<p>Number of people projected to participate or attend the festival or event this year:</p> <p>1200+</p>
<p>Do you track where attendees and participants are from (e.g. their home community)?</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p>	<p>What percentage or number of last year's attendees was from outside the community in which the festival or event was held?</p> <p>30%</p>

### 8. Festival/Event Financials

<p>Actual expenses for last year's festival or event:</p> <p>\$ 18,017.00</p>	<p>Actual revenue for last year's festival or event:</p> <p>\$ 19,281.00</p>
<p>Budgeted expenses for this year's festival or event:</p> <p>\$ 22,000.00</p>	<p>Estimated revenue for this year's festival or event:</p> <p>\$ 22,000.00</p>

+ Complete the above, however if you wish to provide a more detailed project budget, please attach separately to this application.



### 9. Funding Request

The following funding is requested from Northern Development:

Funding type:	Amount (\$):
Grant	\$ <span style="color: red;">✦</span> <i>Maximum allowable grant is:</i> <i>▪ \$2,500 per festival or event with a total project budget less than \$50,000.</i> <i>▪ \$5,000 per festival or event with a total project budget of \$50,000 or greater.</i>
Describe how will the funding be used to increase the event hosting capacity:	

✦ Please refer to the [Fabulous Festivals and Events Application Guide](#) for ineligible costs.

### 10. Other Funding Sources (if applicable)

Funding source:	Amount (\$):
Gwaii Trust (requested)	\$ 1,500
Northern Savings Credit Union (requested)	\$ 1,000
Revenue from previous year and donations	\$ 17,000
	\$
	\$
<b>TOTAL OTHER FUNDING: \$ 19,500</b>	

### 11. Attachments

List all documents attached to this application:

Document name:
<input checked="" type="checkbox"/> 1) <b>Required:</b> Financial statements from the last festival or event.
<input type="checkbox"/> 2) <b>Required:</b> A copy of the most recent festival or event brochure.
<input type="checkbox"/> 3) <b>Required:</b> Society incorporation document.
<input type="checkbox"/> 4) <b>Required (if applicable):</b> Local government resolution.
5)
6)

### 12. Authorization

- ☒ I have read and understand the [Fabulous Festivals and Events Application Guide](#) including the ineligible costs.
- ☒ I confirm that the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I agree that once funding is approved, any change to the project proposal will require prior approval of Northern Development Initiative Trust (Northern Development).
- ☒ I also agree to submit a report using Northern Development's reporting form to verify performance measures for the event within 30 days of the festival or event's completion and where required, financial accounting for evaluation of the activity funded by Northern Development.
- ☒ I agree to provide photos of the festival or event and permission for Northern Development to use the photos for promotional purposes.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I agree to publicly acknowledge funding and assistance by Northern Development.
- ☒ I authorize Northern Development to make enquiries, collect and share information with such persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations, as Northern Development deems necessary for decision, administration, and monitoring purposes for this project.
- ☒ I agree that information provided in this application may be shared with the appropriate regional advisory committee(s), board of directors, Northern Development staff, and consultants.

Name (organization signing authority): ★ Please type name. Douglas Louis	Position/title: President	Date: March 27, 2018
--	------------------------------	-------------------------

### 13. Submitting Your Application

Completed funding applications (with all required attachments) should be provided electronically to Northern Development by email. ★ Please do not scan this form (if possible).

Email: [info@northerndevlopment.bc.ca](mailto:info@northerndevlopment.bc.ca)



April 10, 2018

[View this email in your browser](#)

NORTHWEST BRITISH COLUMBIA  
RESOURCE BENEFITS ALLIANCE

Translate ▼

*The following press release was issued by the Office of the Premier today:*

## **Government funds Northwest B.C. Resource Benefits Alliance**

**Victoria, B.C. - April 10, 2018** - The Government of British Columbia is providing the Northwest B.C. Resource Benefits Alliance (RBA) with \$300,000 in support of RBA communities' continued efforts to strengthen economic development in the region.

"We believe that people should benefit from the prosperity generated by their hard work, and the resources of the regions where they live. I applaud the efforts of the RBA to strengthen their local economies," Premier John Horgan said. "We are committed to working with Northwest communities as they work to help stabilize their economy over the long term."

"Building a strong, sustainable, innovative economy is a priority for this government," said Selina Robinson, Minister of Municipal Affairs and Housing. "This funding is expected to help the RBA build relationships with First Nations, labour, major project proponents, local business and the non-profit sector."

The Resource Benefits Alliance, representing 21 local governments from Vanderhoof to Masset, was formed in 2014 to advocate for the infrastructure needs of their communities.

"The RBA shares the government's vision of economic development that creates good local jobs and sustainable communities," said RBA chair Bill Miller. "We thank the Premier and minister for recognizing that liveable, well-served communities are essential for economic development."

[Subscribe](#)[Past Issues](#)

continue to work closely with the RBA and its communities to strengthen economic development in Northwest B.C.

---

Media inquiries:

[communications@rdks.bc.ca](mailto:communications@rdks.bc.ca)

604-360-3994

*Copyright © 2018 NWBC RBA, All rights reserved.*

Want to change how you receive these emails?  
You can [update your preferences](#) or [unsubscribe from this list](#)

