



## **M E M O**

**To:** Skeena-Queen Charlotte Regional District Board / Public  
**Date** May 24, 2013  
**From:** Joanne Fraser, Deputy Corporate Officer  
**Subject:** May 24, 2013 SQCRD Board Agenda – Late Items

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The following are late item submissions pertaining to the May 24, 2013 Regular Board meeting agenda. Please insert them into the agenda package where applicable:

### **7.0 Correspondence**

- |      |  |                 |
|------|--|-----------------|
| 7.2a | Environmental Assessment Office – Initiation of Environmental Assessment For Proposed LNG Canada Export Terminal Project | <b>Pg 36a-b</b> |
| 7.2b | Nexen Inc. – Notification of LNG Terminal and Liquefaction Facility Location Feasibility Application                     | <b>Pg 36c-d</b> |
| 7.2c | City of Prince Rupert – Open House Invitation  | <b>Pg 36e-f</b> |
| 7.8a | UBCM – Area Association Resolutions Received   | <b>Pg 52a</b>   |

In addition, please insert the following pages within the agenda, under the following:

- |     |   |                 |
|-----|---|-----------------|
| 4.2 | Moresby Island Management Committee – April/May Communications Report | <b>Pg 12a-c</b> |
|-----|---|-----------------|



File: 30050-20/LNGC-05-03

Ref: 102952

May 17, 2013

Barry Pages  
Board Chair  
Skeena-Queen Charlotte Regional District  
100 – 1<sup>st</sup> Avenue East  
Prince Rupert BC V8J 1A6

Dear Mr. Pages:

I am writing to notify you that British Columbia's environmental assessment (EA) for the LNG Canada Export Terminal Project (proposed Project) proposed by LNG Canada Development Inc. (Proponent) has been initiated under section 10(1)(c) of the *Environmental Assessment Act*. You are being contacted because the part of the proposed shipping route is within the Skeena-Queen Charlotte Regional District, and as shipping is likely being scoped into the EA, a separate shipping Working Group is being proposed.

The proposed Project would involve the construction and operation of a natural gas liquefaction plant and related marine terminal facilities for the export of the liquefied natural gas. Further information on the proposed Project is available on our website at [www.eao.gov.bc.ca](http://www.eao.gov.bc.ca).

The proposed Project is currently in the early stages of the EA and the public will be provided with opportunities to comment on the proposed Project at various points during the EA. The proposed Project may be subject to review under the *Canadian Environmental Assessment Act 2012*, in which case provincial and federal agencies will work together to ensure an effective and efficient environmental review, which may result in a coordinated or substituted EA.

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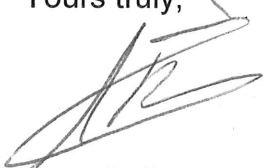
Coordination means that the federal and provincial governments would work cooperatively on their two separate EA processes and decisions.

Substitution means that a single, EA process would be conducted by the Province for both levels of government. Each government would make its own decision based on the findings and conclusions of the provincial assessment. BC has made a request to the Canadian Environmental Assessment Agency (CEAA) for substitution. This request is supported by a Memorandum of Understanding (MOU) between EAO and CEAA that contains specific commitments by EAO to fulfil the requirements for substitution laid out in CEAA 2012. More information about the MOU can be found at: [www.eao.gov.bc.ca/EAO\\_CEAA.html](http://www.eao.gov.bc.ca/EAO_CEAA.html). CEAA has not yet advised the Environmental Assessment Office whether the substitution request for the proposed Project will be granted.

The Environmental Assessment Office will establish an advisory working group for the proposed Project, consisting of representatives from provincial, federal, local government and First Nations, we will contact you in the near future regarding whether your Regional District would like to participate in the Working Group.

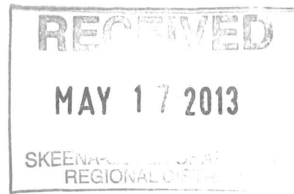
If you have any questions or require further information, please contact me at 250-356-1124, or by email at [Scott.Bailey@gov.bc.ca](mailto:Scott.Bailey@gov.bc.ca).

Yours truly,



Scott Bailey  
Executive Project Director

cc: Vivian Au  
Canadian Environmental Assessment Agency



**NEXEN INC.**

801 - 7th Ave SW Calgary AB Canada T2P 3P7  
T 403 699.4000 F 403 699.5776 www.nexeninc.com

May 13, 2013

Skeena Queen Charlotte Regional District  
100 – 1<sup>st</sup> Avenue East  
Prince Rupert, BC V8J 1A6  
Attention: Chief Administrative Officer

Dear Sir:

**RE: Nexen Inc. – Liquefied Natural Gas (LNG) Terminal and Liquefaction Facility Location Feasibility  
Application for Investigation Use Permit for Blocks C & D, 103-J-08**

Nexen Inc. (Nexen) is exploring the possibility of developing a LNG Terminal and Liquefaction Facility. We are considering an area on Digby Island as a potential site to locate these facilities. Nexen has included a map of the proposed area to be investigated for your reference. Nexen is intending to submit an Investigative Use Permit (IUP) application to the BC Oil and Gas Commission (OGC) for approval to conduct a preliminary assessment of the site.

As an interest holder we wanted to inform you, in advance, of Nexen's plan to submit an IUP application to the OGC. The OGC is the government agency responsible for regulating the IUP process and may be notifying your Department as part of this IUP application. If you have questions regarding the regulation of this process please contact Viva Wolf of the OGC.

The purpose of the IUP is to evaluate the site's suitability for the potential LNG development. As part of the preliminary assessment Nexen will conduct a physical investigation of the area, which will include the drilling of boreholes. Access to conduct the work could consist of a combination of barge, helicopter, and off-road vehicles to access the land required. Nexen will attempt to minimize disturbance to the area by utilizing existing clearings for inter-site access and drilling locations, and where possible avoid sensitive environmental features, and cutting of mature trees. New disturbance in the 260 ha assessment area will not exceed 4.41 ha.

In addition, to avoid potential impacts, Nexen will complete appropriate archeological assessments and will conduct initial environmental screening prior to undertaking the aforementioned activities.

If you have any concerns regarding the proposed investigative activities or Nexen's associated application for the IUP, please contact the undersigned at your earliest convenience.

In this regard, we respectfully request that you please contact Mr. Greg Strachan, Lead Negotiator Nexen Inc. at the following:

Ph: 403-699-5819

Fax: 403- 699-5781

Email: [greg\\_strachan@nexeninc.com](mailto:greg_strachan@nexeninc.com)

We will respond to your questions and concerns in a timely manner, and provide further information, if necessary. We thank you for your interest in this regard and we look forward to hearing from you.

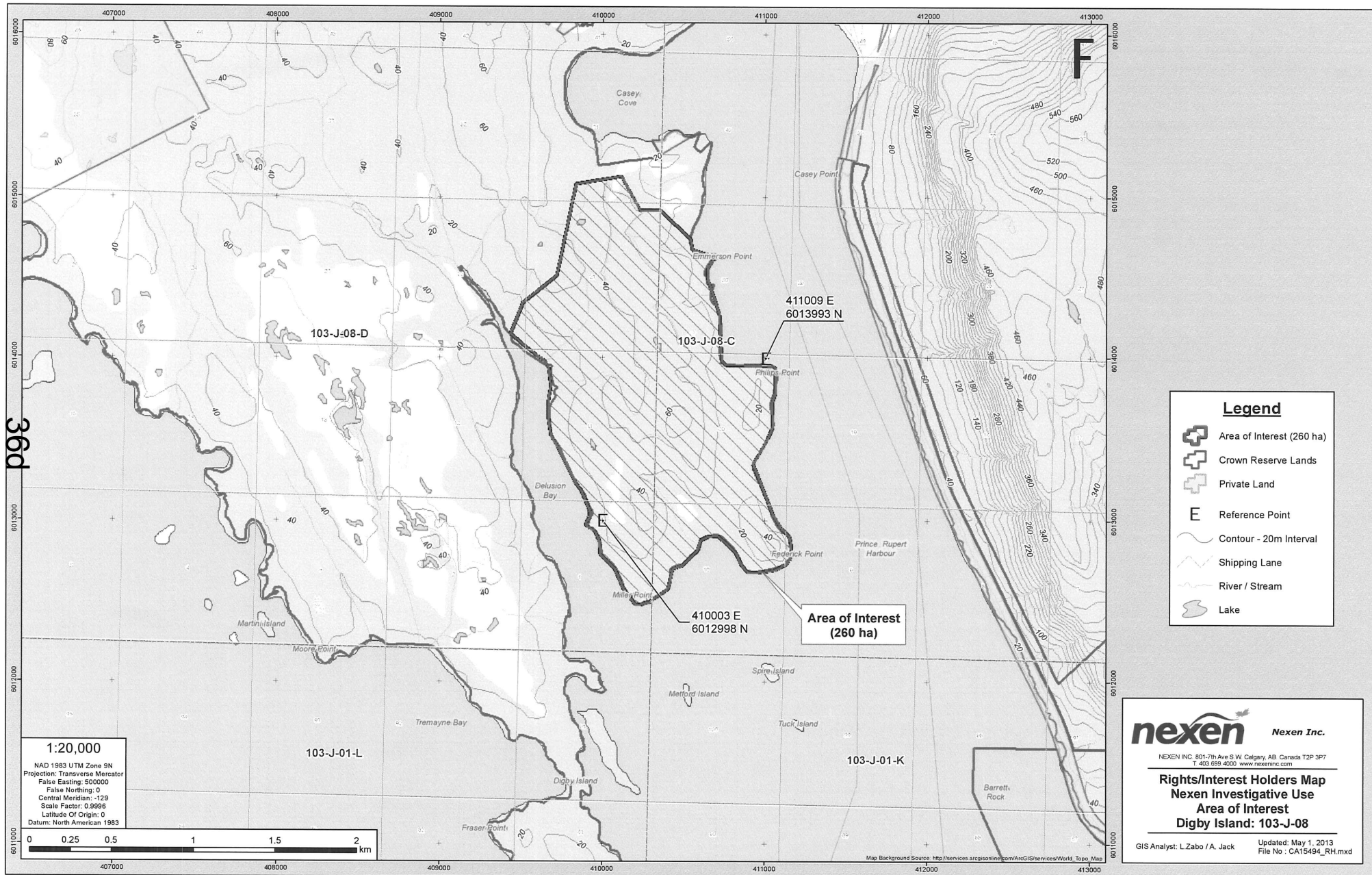
Yours truly,

A handwritten signature in dark ink, appearing to read "A. Greg Strachan".

A. Greg Strachan, P. Land

Lead Negotiator

Nexen Inc.



**nexen** Nexen Inc.

NEXEN INC. 801-7th Ave S.W. Calgary, AB, Canada T2P 3P7  
 T. 403.699.4000 [www.nexeninc.com](http://www.nexeninc.com)

**Rights/Interest Holders Map**  
**Nexen Investigative Use**  
**Area of Interest**  
**Digby Island: 103-J-08**

GIS Analyst: L. Zabo / A. Jack Updated: May 1, 2013  
 File No.: CA15494\_RH.mxd

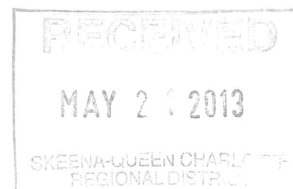


# CITY OF PRINCE RUPERT

424 - 3rd Avenue West, Prince Rupert, B.C. V8J 1L7

[www.princerupert.ca](http://www.princerupert.ca)

May 15<sup>th</sup>, 2013



Barry Pages, Chair  
Board of Directors  
Skeena Queen Charlotte Regional District  
100 – 1<sup>st</sup> Avenue East  
Prince Rupert, BC V8J 1A6

Dear Mr. Pages;

**Re: City of Prince Rupert Boundary Extension Proposal – Invitation to Open Houses**

Attached to this letter I am enclosing invitation to Open Houses on May 29<sup>th</sup>, and May 31<sup>st</sup>, 2013. These are general information sessions which you may find of interest. As well Council and staff remain available to answer any questions you may have.

To make arrangements to meet with Council or staff please contact Candice Campbell at 250-627-0939 or via email at [candice.campbell@princerupert.ca](mailto:candice.campbell@princerupert.ca). Alternatively, any comments or concerns can be forwarded directly to Zeno Krekic at 250-627-0969 or via email at [zeno.krekic@princerupert.ca](mailto:zeno.krekic@princerupert.ca).

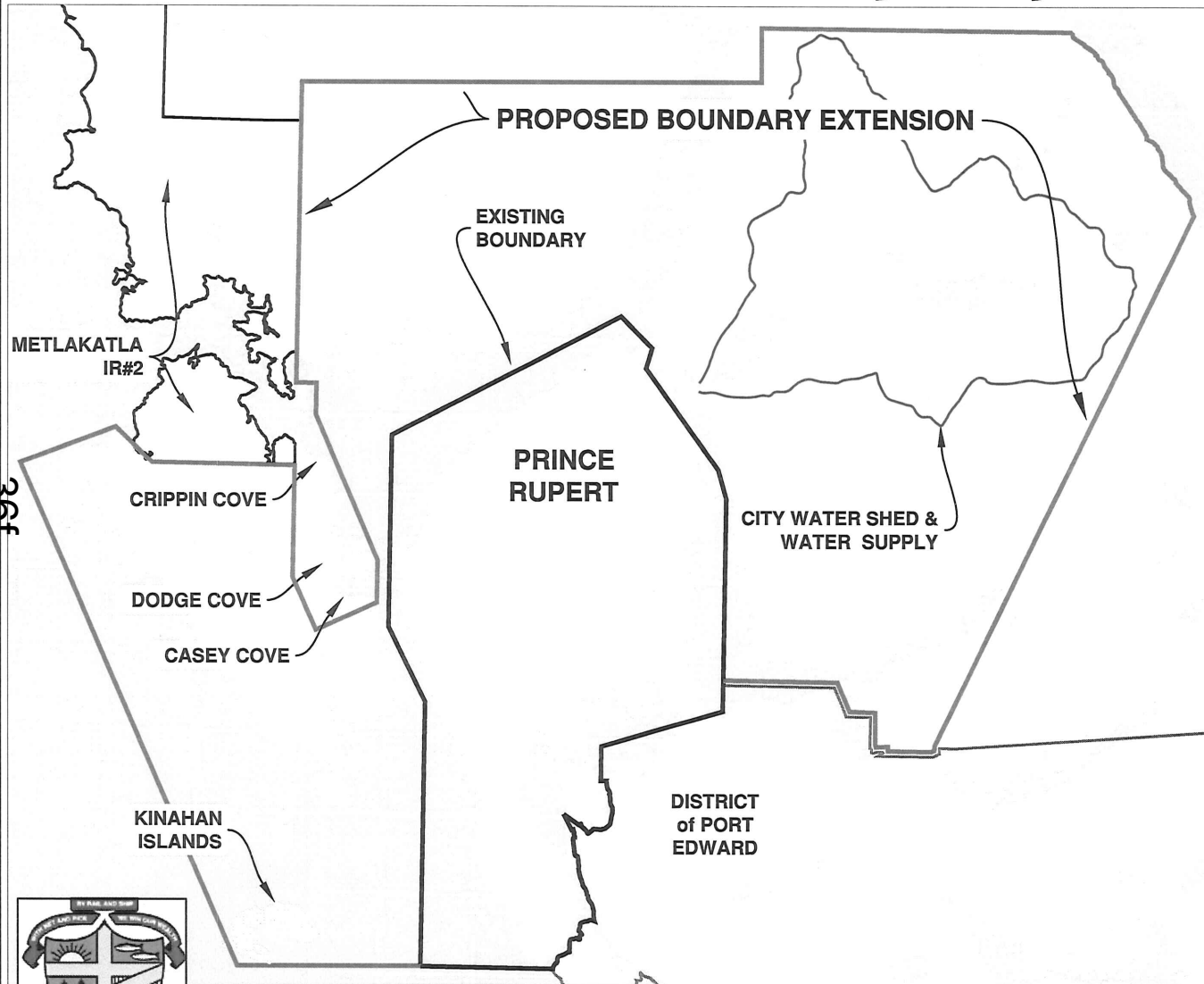
Sincerely,

Robert Grodecki  
Corporate Administrator

Encls/

cc: Prince Rupert City Council  
Bob Long, City Manager  
Zeno Krekic, City Planner

# Open Houses Wednesday May 29 & Friday May 31

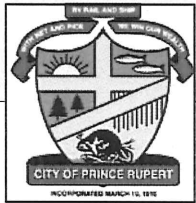


**Wednesday May 29, 2013,  
6:30 PM to 9:00 PM  
at the Highliner Inn**

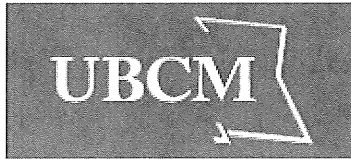
**Friday May 31, 2013,  
11:00 AM to 3:00 PM  
at Prince Rupert City  
Hall.**

A municipal boundary extension proposal has been launched by Prince Rupert City Council.

City Council and City Staff will be on hand to provide information.



## Prince Rupert Boundary Extension Proposal



## UBCM Receives Area Association Resolutions

May 22, 2013

Many high-quality, clearly written and well-researched resolutions were considered by Area Association members at their annual meetings this Spring. Resolutions on matters of province-wide concern, endorsed at Area Association meetings, have been forwarded automatically to UBCM for consideration at the 2013 Convention.

Some of this year's hot topics include:

- conflict of interest as it pertains to local government elected officials;
- emergency preparedness, notification, response and management;
- policing in small and rural communities;
- road infrastructure and maintenance;
- human-wildlife conflict;
- watershed protection;
- control of invasive species;
- identification and use of agricultural land;
- access to medical services;
- affordable housing; and
- social assistance rates.

UBCM members may also submit resolutions directly to UBCM, on topics that were not dealt with at Area Association meetings. The deadline for submission of resolutions to UBCM is June 30. Please contact [Reiko Tagami](#), Information & Resolutions Coordinator, with any questions about the UBCM resolutions process.

### Follow Us On

- Twitter: @ubcm

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#1 Airport RD • PO Box 33, Sandspit, BC V0T-1T0 • T 250-637-2466 • F 250-637-2326 • MIMC@qcislands.net

## COMMITTEE REPORT

**DATE:** May 22, 2012  
**FROM:** Moresby Island Management Committee  
**SUBJECT:** Water Metered Billing Consultation & Sandspit Community Hall Financing

### Introduction:

The following issues were discussed at the April and May regular meetings of the Moresby Island Management Committee and require the attention of the Board. As outlined in our January Report MIMC will be reporting in this format on issues requiring action by the Board and on high priority issues on which MIMC wishes to update the Board.

### **A) Water Metered Billing Consultation**

File # 2013-012

#### **RECOMMENDATION:**

NONE – for information only.

#### **BACKGROUND:**

MIMC and the RD have been discussing the possibility of metered water billing for the Sandspit Water System since 2010. Currently there are plans to phase in a metered fee structure in 2013/14 based on data and recommendations and data that MIMC sent to RD Staff in 2011 and 2012.

In March 2013 MIMC undertook a lead role in communicating these proposed changes to the community of Sandspit and water system users. This report gives a short update on this process.

#### **Work to Date:**

**2006-2011:** MIMC undertook metered readings for operational purposes from meters installed when the system was built in 2006.

**2010-2012:** MIMC analysed meter data and provided recommended fee structures based on that analysis and held two public consultation meetings dedicated to the topic. MIMC also began work internally on what regulation was required to operate the system effectively.

**March 2013:** MIMC undertook a public consultation meeting on the implementation of a metered rate in 2013/14 and mailed out a Q & A document to Sandspit Residents on the subject.

**April 1, 2013:** MIMC's Water System Operator took the base reading for metered billing.

**April 2013:** MIMC undertook a second public consultation meeting on the subject. Approximately 30 residents attended.

**May 2013:** MIMC undertook an internal questionnaire to get a further understanding of what MIMC members thought were the key principles and needs in a water regulation bylaw.

**Work Planned:**

**Late May 2013:** MIMC will meet and develop a document of principles and needs to assist RD staff in the development of a draft regulation bylaw for the System. Following the development of a draft bylaw MIMC would like to review the document and undertake a community consultation meeting.

**June 2013:** MIMC will prepare letters to all users explaining the new fee structure, and letters to users with a history of high volume consumption to inform them of their past consumption, for inclusion in July's quarterly water bills.

**July 1, 2013:** MIMC's water operator will do a quarterly meter read for information purposes (repeated for the next three quarters).

**July 1-7, 2013:** MIMC will identify water users who are on track (based on first quarter readings) to consume over the basic water allowance in the first year and compose letters to those users for distribution in July's quarterly water bills (repeated for the next three quarters along with any necessary updates).

**July 2013, October 2013, January 2014, March 2014:** MIMC to hold public information meetings on the implementation of metered water billing, water regulations, and other water system issues.

**B) Sandspit Community Hall Financing**

File # 2013-035

**RECOMMENDATION:**

- 1) THAT the Board direct staff to provide a report on service establishment options/recommendations for the Sandspit Community Hall/Grounds to MIMC.
- 2) THAT the Board authorize the MIMC to undertake consultations with the public regarding the budgetary needs of the Sandspit Community Hall and service development options moving forward.

**BACKGROUND:**

In 2009/2010 it was determined that the financing of the Sandspit Community Hall as a function of the Regional District was inappropriate considering the question of service establishment was never put to the Moresby Island electors in a form generally accepted by the Province.

In 2011 the Board authorized RD staff to proceed with an alternative approval process and that process went ahead (along with similar processes for funding existing streetlights and increasing funding to the Sandspit Volunteer Fire Department) in early 2012.

The 2012 AAP failed to receive the required approval from Moresby Island electors, largely due to a lack of proactive community engagement primarily in the early stages (determining the required funding) of the process.

Although some funding has been provided to the Sandspit Community Hall since 2010, largely through small grants-in-aid, the RD has been legally unable to provide the funds necessary to operate the hall sustainably over the long term.

In MIMC's April meeting (at the request of the Sandspit Community Hall Sub-Committee) the committee decided that it was time to begin discussions around a process to establish a service for funding the Hall and it's grounds.

**DISCUSSION:**

At this point MIMC would like to work with RD staff and the Hall Sub-committee on this issue. We feel that in order to avoid the problems experienced in the last process the first step needs to be public outreach and consultation, more specifically (1) discussing the cost of operating the hall sustainably and (2) outlining the options for establishing a service.

Currently MIMC is working with the Hall Sub-committee on a needs budget for the hall for review by RD staff followed by public outreach/consultation; however, the committee requires a brief overview of available approval processes along with the sanction of the Board to proceed with this initial round of outreach and consultation.

MIMC understands that RD staff are extremely busy with other issues and that MIMC is better situated to undertake public engagement/consultation in Sandspit at this time. As such MIMC would be happy to assume the lead role in this process.

**Conclusion:**

We thank the board for their consideration of these issues; any questions should be directed to our Chair Evan Putterill (eputterill@gmail.com).