



**NORTH COAST REGIONAL DISTRICT
COMMITTEE OF THE WHOLE MEETING AGENDA
Held at the Oona River Community Hall in Oona River, B.C.
On Saturday, June 16th, 2018 at 1:00 p.m.**

1. CALL TO ORDER

2. CONSIDERATION OF AGENDA (additions/deletions)

3. MINUTES & BUSINESS ARISING FROM MINUTES

None.	---
-------	-----

4. DELEGATIONS

None.	---
-------	-----

5. CORRESPONDENCE

None.	---
-------	-----

6. REPORTS / RESOLUTIONS

6.1 North Coast Regional District Strategic Priority Tracking Report: Updated June 2018	Pg 1-5
---	--------

7. NEW BUSINESS

None.	---
-------	-----

8. OLD BUSINESS

None.	---
-------	-----

9. PUBLIC INPUT

10. IN-CAMERA

None.	---
-------	-----

11. ADJOURNMENT

**North Coast Regional District
Strategic Priority Tracking Report**

ITEM 6.1

Objectives	Outcomes	Board/Staff Member	Action Steps	Update	Completion
Organizational Development					
To increase and diversify the District's revenue so it has the resources to complete its objectives	<ul style="list-style-type: none"> Diversity the revenue of the District 	Chair Pages Dir. Nobels	<ul style="list-style-type: none"> Continue our participation in the NWRBA Budget funds for NWRBA when needed Try to find sustainable funding 	<ul style="list-style-type: none"> Ongoing participation with NWRBA with revenue sharing agreement as the goal 	<ul style="list-style-type: none"> Ongoing RBA negotiations with the Province are underway
	<ul style="list-style-type: none"> Have a grant writer securing grant funding or the Regional District 		<ul style="list-style-type: none"> Retain a grant writer 	<ul style="list-style-type: none"> Grant writer retained for mainland and Haida Gwaii 	<ul style="list-style-type: none"> Ongoing
To improve Board and Staff relationships	<ul style="list-style-type: none"> Annual staff survey reveals that all staff feel valued and recognized by their colleagues, management and the Board 	Chair Pages Dir. Nobels	<ul style="list-style-type: none"> Hold annual Xmas dinner and/or give out turkeys Hold annual BBQ & picnic on HG & Mainland Consider giving out birthday cards 	<ul style="list-style-type: none"> Annual Xmas dinner held and all staff invited Certificate for turkeys given out on HG 	<ul style="list-style-type: none"> December (annually) Ongoing
To find a permanent location for the Regional District's administration office	<ul style="list-style-type: none"> Purchase a location that is cost effective for the Regional District 	Chair Pages Dir. Nobels	<ul style="list-style-type: none"> Determine needs in respect of space 	<ul style="list-style-type: none"> Needs assessment completed 	<ul style="list-style-type: none"> December 2015
			<ul style="list-style-type: none"> Determine budget amount for the project 	<ul style="list-style-type: none"> Various estimates made depending on the business case that the Board will adopt Board approval for RFP for Engineer/Architect to develop more refined costs 	<ul style="list-style-type: none"> Pending – waiting for budget allocation to start process Delayed for work to be done on RBA negotiations
			<ul style="list-style-type: none"> Develop necessary policies that will withstand the scrutiny of the Auditor General for Local Govt. 	<ul style="list-style-type: none"> Policies adopted by the Board to govern the project as it moves forward: <ul style="list-style-type: none"> Asset Management Policy Purchasing Policy Business Case Policy Conflict of Interest Policy 	<ul style="list-style-type: none"> August 2016 Potential sites identified. Waiting for funding decision by the Board
			<ul style="list-style-type: none"> Prepare a business case for proposed administration building 	<ul style="list-style-type: none"> Business cases developed for: <ul style="list-style-type: none"> Single level construction Two story construction Long term lease and renovate Stay in current location Modular construction – single level Modular construction – two level 	<ul style="list-style-type: none"> 2016 Updated 2017 for 2018 budget. Not discussed at the budget discussions due to RBA funding requirements
To examine how the Regional District can effectively enforce its bylaws	<ul style="list-style-type: none"> Regional District has resolved how it enforces its bylaws 	Chair Pages Dir. Nobels	<ul style="list-style-type: none"> Determine the level of need for bylaw enforcement Examine contracting with municipalities Examine the possibility of training a staff member Examine the possibility of establishing a bylaw enforcement service using a former police officer 	<ul style="list-style-type: none"> CAO met with HG CAO's to discuss shared BE officer Discussion with HG communities concerning building/fire inspection Met with HG CAO's to discuss building/fire inspection and to review estimated costs Consultant and MIABC discussed as delegation – staff to share information 	<ul style="list-style-type: none"> May 2015 September 2016 April 2017 November 2017 Final feasibility report to be provided to the Board

Integrated Regional Planning					
To develop an integrated sustainable Regional Plan for the mainland involving all key stakeholders	<ul style="list-style-type: none"> Reach a consensus from Regional District communities on developing the Plan Research various approaches and agree upon an approach Acquire the resources to develop the plan Involve all key stakeholders in developing the Plan Involve the various communities in meaningful consultation Produce a plan that addressed future land use Obtain a commitment from all key stakeholders to implement the plan 	Directors: Brain Bergman Franzen	<ul style="list-style-type: none"> Send out invitation letters to stakeholders and invite them to a meeting to discuss the concept and our options Have the grant writer investigate possible grants as well as the C2C grants from UBCM Decide if we need to develop a Regional Growth Strategy Hire a talented experienced consultant who can engage various groups of people 	<ul style="list-style-type: none"> The District of Port Edward has indicated that they are not interested in participating Options and process for regional growth strategy presented to Committee of the Whole Facilitator hired to assist PR and PE how to share in new taxation. PR and PE examining ways to share resources for municipal operations including regional planning and a regional growth strategy. 	<ul style="list-style-type: none"> May 2015 November 2015 August 2017 October 2017
Complete the Official Community Plans for Electoral Areas A & C	<ul style="list-style-type: none"> Complete Area A & C OCP so that it achieves the goals of the local communities and integrates economic development and environmental sustainability 	Directors Brain Bergman Franzen	<ul style="list-style-type: none"> Engage an experienced consultant Hire a planning tech – delayed until needed 	<ul style="list-style-type: none"> RFP drafted & published for the development of the Area A & C OCP Successful proponent selected Consultation and engagement with Dodge Cove and Oona River ongoing Urban Systems delegation to Board on June 16, 2016 Draft OCP complete for review Three readings to OCP Bylaw Ministerial Order requiring Ministers approval prior to adoption Meeting held with new Minister of Municipal Affairs requesting her to sign off since LNG plans have been cancelled NCRD Staff working with Gov staff on additional FN consultation 	<ul style="list-style-type: none"> October 2015 February 2016 June 2016 October 2016 November 2016 December 2016 September 2017 – waiting on Ministry to decide what to do Letter receive from Minister indicating staff working on project April 2018. NCRD staff will be needed to participate in meetings.
Support the development of an effective emergency marine response strategy	<ul style="list-style-type: none"> Define the Region's marine response standards (what do we mean by world class?) Have the knowledge, capabilities, resources and equipment to meet the marine response standards established 	Directors Brain Bergman Franzen	<ul style="list-style-type: none"> Determine federal and/or provincial jurisdictions Hold a stakeholders meeting and bring all parties together who would/should normally be involved in any major event and discuss the roles each must play in a major event. If equipment is needed then we discuss how we can lobby for it Get a commitment to develop an action plan After a stakeholders meeting it may be clear what is required for knowledge, and capabilities and what training is required Should EMBC be involved 	<ul style="list-style-type: none"> Meeting with the Minister of Environment to discuss Development of a regional marine response plan addressed at April 2016 C2C meeting in Prince Rupert Staff attended a spill response regime symposium and prepared memo to the Board Prince Rupert Port Authority as delegation at June 2016 Board meeting presentation included focus on marine safety North Coast Communities Committee consideration Draft emergency response MOU for mainland (C2C) sent to communities MOU presented at C2C – emergency planning – working group formed 	<ul style="list-style-type: none"> June 2015 April 2016 June 2016 Sept 2016 Aug 2016 Feb 2017 June 2017 November 2017

				<ul style="list-style-type: none"> PRPA Delegation at Board Correspondence from PRPA received North Coast Port Municipalities established to collaborate with munis and PRPA 	<ul style="list-style-type: none"> January 2018
Regional Collaboration					
Facilitate effective C2C regional forums	<ul style="list-style-type: none"> Agreement by the C2C members to an integrated Sustainable Regional Plan Complete the joint projects established by the forums and communicated in the progress to all appropriate groups and organizations 	Directors Brain Gould	<ul style="list-style-type: none"> Apply for UBCM C2C grants Invite participants to a meeting to discuss the concepts and anticipated end results Discussion on MOU on emergency training and response. Ministry has indicated that costs would not be recoverable in a joint effort. 	<ul style="list-style-type: none"> NCRD has assumed the facilitator role in mainland C2C initiatives – coordinating future meetings Quarterly C2C meeting held Quarterly C2C meeting held 2016-2017 funding granted 2018-2019 application drafted for submission – requires board resolutions (Feb 2019) 	<ul style="list-style-type: none"> 2016 April 2016 August 2016 September 2016 May 2018
Engage First Nations in a meaningful manner with the Regional District	<ul style="list-style-type: none"> Decide how the Regional District and First Nations will work together in a meaningful way 	Directors Brain Gould	<ul style="list-style-type: none"> Correspond with remote communities to learn of the challenges they have and how best to work together on them. It may involve several face-to-face meetings to discover our common issues 	<ul style="list-style-type: none"> Requested FN participation in RRAC Engagement with mainland FN on the development of land use plans for Areas A&C Mainland C2C event hosted Engaging with FN on OCP Development 	<ul style="list-style-type: none"> May 2015 May 2016 Feb 2017 May 2018
Work collaboratively with all levels of government on major developments within the Region	<ul style="list-style-type: none"> To be involved in the planning and development of LNG projects To be involved in the implementation of the new marine plans To be involved in major resource developments in the Region Sharing of information and resources with member municipalities 	Directors Brain Gould	<ul style="list-style-type: none"> Part of the Sustainable Regional Plan EMBC is willing to provide an invite from the Port Authority to become more involved in their Emergency Preparedness plans. This would provide an opportunity to build a relationship with them Budget to hold a forum on economic development and bring in speakers and authorities on economic development to ensure that we are not missing out on opportunities we may not see 	<ul style="list-style-type: none"> Continue participation in EAO process for Aurora/Nexen LNG project and request for delegation from Nexen and BC EAO Ongoing participation in the NWRBA Nexen/Aurora withdraw their LNG plan North Coast Port Municipalities Committee meetings ongoing 	<ul style="list-style-type: none"> Oct 2016 Ongoing September 2017 May 2018
Work collaboratively with the Prince Rupert Port Authority in island and port development	<ul style="list-style-type: none"> To be involved in the planning and development of the Ports expansion 	Directors Brain Gould	<ul style="list-style-type: none"> Correspond with the Port Authority to set up a meeting and ask how can we help Hopefully we will gain a voice on future plans EMBC is willing to provide an invite from the Port Authority to become more involved in their Emergency Preparedness plans. This would provide an opportunity to build a relationship with them 	<ul style="list-style-type: none"> Prince Rupert Port Authority as a delegation to a future Board meeting Revisiting establishment of North Coast Port/Municipal Committee Request to Gov of Canada to issue a Supplementary Letters Patent to allow for more local government representation on the Board If a Regional Growth Strategy and/or Regional planning starts up we would need to involve the Port Authority Correspondence received from PRPA to work collaboratively on Emergency Planning Discussions held with Port Authority, Prince Rupert and Port Edward Staff concerning expansion of the Port and the land and services that will be needed from local governments Regular North Coast Port Municipalities Committee meetings have started. 	<ul style="list-style-type: none"> June 2016 – request denied Sept 2016 - ongoing Aug 2016 – letter received denying request Depending on the decision made by PR and PE Port agrees to have local government join in planning October 2017 May 2018 On going

Regional Leadership and Advocacy					
Re-establish affordable ferry rates and schedule, undertaking that B.C Ferries is an extension of the provincial highway system	<ul style="list-style-type: none"> Return the schedule for the Sandspit to Skidegate route to the 2012 service levels Increase fall, winter, and spring schedules from 2 to 3 trips from Skidegate to Prince Rupert per week Decrease the ferry rates to 2010 levels 	Directors Racz Beldessi Martin	<ul style="list-style-type: none"> Lobby our MLA and the Minister of Transportation Start an on-line petition Lobby our MLA and the Minister of Transportation Budget for a delegation of politicians to visit Victoria to meet with the Minister Work with local ferries advisory committee to obtain financial information on the routes we need to focus on Schedule a meeting with B.C. Ferries management and lobby them for more service based on a business case we build on financial information gained 	<ul style="list-style-type: none"> 2016 UBCM meeting with MOTI scheduled – BC Ferry issue on the table Ongoing Director participation on BC Ferry Advisory Committee Financial analysis to be done so a decision can be made to move to AAP or petition for Area A & C ferry service Additional 3rd sailing added to summer scheduling (PR to Skidegate) FAC Meeting held in PR – survey results shared with executive Ongoing advocacy through UBCM meetings and FAC participation NCRD staff met with senior staff from BC Ferries 	<ul style="list-style-type: none"> Sept 2016 Ongoing Feb 2017 October 2017 Ongoing May 2018
To maintain and enhance our health service levels	<ul style="list-style-type: none"> Reduce the current emergency response times to a maximum of one hour in the Regional District Retain our health specialists and surgeons currently working in Prince Rupert Fully staff paramedics in all communities on Haida Gwaii Return the medical sailing back to Haida Gwaii 	Directors Racz Beldessi Martin	<ul style="list-style-type: none"> Hold a stakeholders meeting to explore how the emergency response times can be improved Hold a meeting with the medical community to gain a more detailed understanding of what it would take to have them stay and the challenges they face Hold a meeting with BC Ambulance management to express our concerns and determine how to attain full staffing or near full staffing levels Engage BC Ferries and discuss the issue and find out what it would take to regain the medical sailing 	<ul style="list-style-type: none"> Ongoing discussions at the NWRHD Board Community paramedic program slated for Haida Gwaii in 2017 C2C Community Health Working Group established – draft correspondence in support of North Coast Treatment Facility Community paramedicine initiative commencing UBCM resolution submitted on ambulatory care 	<ul style="list-style-type: none"> Ongoing April 2016 May 2017 Summer 2018 September 2017
Improve airport access in Prince Rupert	<ul style="list-style-type: none"> Reduce the amount of time by half for travellers arriving or departing from the airport in Prince Rupert 	Directors Racz Beldessi Martin	<ul style="list-style-type: none"> Is RD funding required? If RD funding is required then hold discussions to discuss options Will require an establishing bylaw for a service 	<ul style="list-style-type: none"> New members recruited to Airport Authority Board Travel time from Airport to terminal reduced 	<ul style="list-style-type: none"> 2017 complete
To achieve a fair and equitable distribution of wealth for the resources that are taken from the Region	<ul style="list-style-type: none"> Implement a revenue sharing agreement 	Directors Racz Beldessi Martin	<ul style="list-style-type: none"> Continue working with the NWRBA Be prepared to allocate RD fund to the cause 	<ul style="list-style-type: none"> NWRBA MOU signed MOU amendment considered and adopted by participating members New Premier Horgan has agreed to negotiate with NWRBA Business Case prepared for Dep Min of 	<ul style="list-style-type: none"> August 2015 April 2017 September 2017 October 2017 May 2018

				Finance who will lead the negotiations for the Province <ul style="list-style-type: none"> Ongoing negotiations between NWRBA negotiation team and province 	<ul style="list-style-type: none"> Started May 31, 2018
Develop multiple leadership and advocacy methods in advancing key regional issue for residences and business	<ul style="list-style-type: none"> To become more competent in addressing/resolving the issues mentioned above 	Directors Racz Beldissi Martin	<ul style="list-style-type: none"> Bring in speakers to teach us how to become political lobbyists and to develop relationships with the Ministers that we need to attain better communications Budget for meetings with relevant Ministers if needed Hold strategy meetings on Saturdays after Board meetings to discuss not just the current strategies but also other events in the north that we should be aware of so we can anticipate issues and brain storm so we can consider positions and policies needed 	<ul style="list-style-type: none"> Ongoing Accepted into the Association of Vancouver Island and Coastal Communities Attended AVICC AGM 	<ul style="list-style-type: none"> Quarterly Awaiting budget to allocate funding to attend AGM April 2018