



**NORTH COAST REGIONAL DISTRICT
ELECTORAL AREA ADVISORY COMMITTEE MEETING AGENDA
Held at 14-342 3rd Avenue West, Prince Rupert, B.C. on
Friday, June 21, 2019 at 12:00 p.m.**

1. CALL TO ORDER

2. CONSIDERATION OF AGENDA (additions/deletions)

3. COMMITTEE MINUTES & BUSINESS ARISING FROM MINUTES

3.1	Minutes of the Electoral Area Advisory Committee Meeting held May 17, 2019	Pg 1-3
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5. FINANCE

None.	---
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6. CORRESPONDENCE

6.1	Gitga'at First Nation – Request for Community Works Funds – Gitga'at First Nation Community Hall Renovation Project	Pg 4-6
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7. REPORTS / RESOLUTIONS

None.	---
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8. NEW BUSINESS

8.1	Metlakatla First Nation Application to Northern Development Initiative Trust's Economic Diversification Infrastructure Program	Pg 7-19
8.2	North Coast Regional District Grant Writing Support	Verbal

9. OLD BUSINESS

None.	---
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10. PUBLIC INPUT

11. IN-CAMERA

None.	---
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12. ADJOURNMENT



NORTH COAST REGIONAL DISTRICT ELECTORAL AREA ADVISORY COMMITTEE

MINUTES of the Electoral Area Advisory Committee meeting held at 344 2nd Avenue West in Prince Rupert, B.C. on Friday, May 17, 2019 at 6:30 p.m.

PRESENT

PRIOR TO ADOPTION

Chair E. Putterill, Electoral Area E

Directors D. Nobels, Electoral Area A
K. Bergman, Electoral Area C
J. Young, Electoral Area D (*via teleconference*)

Staff D. Fish, Corporate Officer
S. Landrath, Treasurer

1. CALL TO ORDER 6:30 p.m.

2. CONSIDERATION OF AGENDA (additions/deletions)

MOVED by Director Nobels, SECONDED by Director Bergman, that the May 17, 2019 Electoral Area Advisory Committee agenda be adopted as amended to include the following:

7.3 S. Landrath, Treasurer – Northern Capital & Planning Grant Summary

009-2019

CARRIED

3. COMMITTEE MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Electoral Area Advisory Committee Meeting held March 22, 2019

MOVED by Director Nobels, SECONDED by Director Bergman, that the minutes of the March 22, 2019 Electoral Area Advisory Committee meeting be adopted as presented.

010-2019

CARRIED

4. FINANCE

None.

5. CORRESPONDENCE

- 5.1 Gitga'at First Nation – Request for Community Works Funds – Gitga'at First Nation Community Hall Renovation Project

MOVED by Director Bergman, SECONDED by Director Nobels, that the correspondence from the Gitga'at First Nation with respect to its request for community works funding be received;

AND THAT the Electoral Area Advisory Committee recommend that the Board of the North Coast Regional District send correspondence to the Gitga'at First Nation to advise that the proposed project does not align with the program requirements of the Gas Tax funding program.

011-2019

CARRIED

MOVED by Director Nobels, SECONDED by Director Bergman, that staff be directed to prepare Board policy with respect to community works funds requests from external agencies for the Electoral Area Advisory Committee's consideration.

012-2019

CARRIED

6. REPORTS / RESOLUTIONS

None.

7. NEW BUSINESS

- 7.1 Gitga'at First Nation's Application to Northern Development Initiative Trust's Community Halls and Recreation Facilities Program – Gitga'at First Nation Community Hall

MOVED by Director Nobels, SECONDED by Director Young, that the Gitga'at First Nation's application to Northern Development Initiative Trust's Community Halls and Recreation Facilities program be received;

AND THAT the Electoral Area Advisory Committee recommend that the Board of the North Coast Regional District support the Gitga'at First Nations application to Northern Development Initiative Trust's Community Halls and Recreation Facilities program in the amount of \$30,000 to be drawn from the Northwest Regional Development Account.

013-2019

CARRIED

- 7.2 Tlell Fall Fair Committee's Application to Northern Development Initiative Trust's Fabulous Festivals and Events Program – Tlell Fall Fair

MOVED by Director Young, SECONDED by Director Nobels, that the Tlell Fall Fair Committee's application to Northern Development Initiative Trust's Fabulous Festivals and Events program be received;

AND THAT the Electoral Area Advisory Committee recommend that the Board of the North Coast Regional District support the Tlell Fall Fair Committee's application to Northern Development Initiative Trust's Fabulous Festivals and Events program in the amount of \$2,500 to be drawn from the North Coast Regional District nominal account.

014-2019

CARRIED

- 7.3 S. Landrath, Treasurer – Northern Capital & Planning Grant Summary

MOVED by Director Nobels, SECONDED by Director Bergman, that the report from staff entitled "Northern Capital & Planning Grant Summary" be received for information.

015-2019

CARRIED

8. OLD BUSINESS

None.

9. PUBLIC INPUT

There were 0 questions from the public.

10. IN CAMERA

None.

11. ADJOURNMENT

MOVED by Director Nobels, SECONDED by Director Bergman, that the meeting be adjourned at 6:54 p.m.

016-2019

CARRIED

Approved and adopted:

Certified correct:

Chair

Corporate Officer



445 Hayimiisaxaa Way, Hartley Bay, BC V0V 1A0
Phone: 250-841-2500 / 841-2525 Fax: 855-259-7085

May 1, 2019

North Coast Regional District
Attention: Board of Directors
corporateofficer@ncrdbc.com

RE: *Request for Community Works Funds – Gitga’at First Nation Community Hall Renovation
Project 632 3rd Ave West, Prince Rupert, B.C.*

Dear Board of Directors:

Chief and Council for Gitga’at First Nation respectfully request funding support from North Coast Regional District’s Community Fund to renovate our newly acquired building located at 632 3rd Ave West in Prince Rupert in the amount of \$98,988.00 to install new energy efficient windows to replace the single panes, construct a covered entryway, paint the exterior, and renovate the washrooms. Based on estimates from local construction firms, the total cost for the renovation is approximately \$144,727.00. Gitga’at First Nation is applying to Northern Development Initiative Trust Community Halls Grant (see attached proposal) to cover \$30,000 of the costs and respectfully requests support from the Community Work Fund to cover the remainder.

Recent developments and investments in large scale industrial projects in the Northwest have created new opportunities for Gitga'at First Nation and its members. As part of the Gitga’at Development Corporation’s (GDC) mandate to create a long-term sustainable economic foundation for Gitga’at Nation and membership, GDC purchased a 10,000 sq. ft. building in downtown Prince Rupert that had two pre-existing businesses; Mommy’s Laundry and Lee and Ann’s Restaurant (see photographs attached). The first storey of the building contains a vacant

retail store, restaurant that is leased out, and a laundromat that is to be owned and operated by GDC. The second storey is home to Gitga'at Development Corporation - the business arm of Gitga'at First Nation. Upstairs contains a large open space for training and gathering, full kitchen, two bathrooms, offices, and two meeting rooms where the Gitga'at First Nation and Development Corporation's boards conduct business. The location of the building is in a convenient, well known location for area residents and because of its convenient downtown location, is easily accessible to tourist, commercial fishers, out of town employees working at Prince Rupert Port projects and others.

It is vital that Gitga'at First Nation have a central office located in Prince Rupert to serve its many members to ensure they gain from the prosperity of the region as an equal and contributing partner. Nearly two-thirds of Gitga'at members live in and near Prince Rupert and previously had to make the long journey to Tsalgu (Hartley Bay) to access the economic development, skills training, and cultural stewardship services offered by the band. Purchase and development of the new building allows those members to walk just a few blocks to what will be the new home of Gitga'at First Nation's Development Corporation, Treaty Office, and Employment and Training Centre, and an elder's centre. The building will also serve as a Prince Rupert meeting space for the Nation's Chief and Council as much of their business involves connection with the city and the region. The building will also provide a valuable community asset for the City of Prince Rupert and a location where Indigenous and Non-Indigenous can come together.

It is important to note that the Nation has already invested approximately \$250,000 in the building to install a new furnace and laundry machines as the equipment in the laundromat was long past its serviceable life. The laundromat and community hall will provide valuable services

for the City of Prince Rupert and will add vitality to the downtown core. Please note that the City of Prince Rupert has endorsed the project with a written letter of support.

Gitga'at First Nation sees its presence in downtown Prince Rupert as a strong message to the business community that Gitga'at First Nation form part of the economic fabric of the North and wants to establish business partnerships with both non-Indigenous and Indigenous entities.

We trust you will support our initiative and look forward to working with you on this and future projects.

Sincerely,

A handwritten signature in black ink, appearing to be 'Amanda M. H.', written in a cursive style.

Chief of Gitga'at First Nation

Adobe Reader 8.0+ is required to complete this application form.

If you are using an earlier version, you will not be able to save any information you enter into the form.

Adobe Reader is a free download available at: <http://www.adobe.com/products/acrobat/readstep2.html>

+ Please ensure documents are downloaded and saved to your computer desktop prior to entering any information. If opened and completed within your internet browser, any information entered will not be saved.

1. Project Name

Provide a name for the project that is proposed in this funding application:	Have you previously received any Northern Development funding for this facility?
Metlakatla Wilderness Trail Repair Project	<input type="radio"/> Yes <input checked="" type="radio"/> No

2. Applicant Profile

Applicant organization (legal name): Metlakatla First Nation	Non-profit society registration no. (if applicable):
Mailing address: P.O. Box 459	Telephone: (250) 922-5010
Email: pclement@metlakatla.ca	Website (URL): www.metlakatla.ca

3. Primary Contact Information

Primary contact (for this application): Philip Clement	Position/title: Director of Lands
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Complete the following if different from applicant organization contact information:

Mailing address:	Email:	Telephone:

4. Resolution of Support

Identify the local or First Nations government that is providing a resolution of support for this funding application*:

Metlakatla First Nation

The resolution of support is:



Attached.



Not yet secured. The scheduled council meeting date is: June 26, 2019

★ Applicants are responsible for securing a resolution outlining support for the Northern Development funding request and must provide a copy to Northern Development before an application can be considered for funding.

* The appropriate government agency should be determined based on the location of the project. For example:

- A project within a First Nations community requires a band resolution of support.
- A project within the municipal boundary requires a resolution of support from the municipality.
- A project outside the municipal boundary requires a resolution of support from the regional district.

★ Sample Resolution: THAT, the (insert local government name) supports the application to Northern Development Initiative Trust from the (insert applicant organization name) for a grant of up to \$(insert amount) for the (insert project name) from the (insert regional development account name).

5. Project Overview

Identify the project's **primary** investment area:



Agriculture



Energy



Mining



Pine Beetle Recovery



Tourism



Economic Development



Forestry



Olympic Opportunities



Small Business



Transportation

★ Northern Development project investments must fall within the ten investment areas above as identified in the Northern Development Initiative Trust Act.

Provide a description of the project:

The Metlakatla Wilderness Trail (the Trail) is an out-and-back trail approximately 10 kilometres long (each way) departing from Metlakatla Village near Prince Rupert, BC. The Trail generally runs north-south and includes three suspension bridges up to 38 meters span crossing streams and viewing tower structures up to 22 meters high accessed by two suspension bridges. The Trail's structures were constructed in 2011 and the Trail operated successfully for two years. Unfortunately, the Trail has been closed since 2015 due to safety concerns with the structures. These concerns are detailed in the engineers report (Metlakatla Wilderness Trail Inspection Report prepared by McElhanney Consulting Services Ltd.) which recommended that the trail be closed until upgrades/repairs are completed to the bridges and viewing towers. In 2018, engineered drawings and detailed specifications for the repairs were completed - "Metlakatla Wilderness Trail As-Built Information and Repairs" prepared by McElhanney Consulting Services Ltd (attached). The overall goal of the "Metlakatla Wilderness Trail Repair Project" is to repair the structures according to the detailed specifications and re-open the Trail in May 2020.

Explain the rationale for the project:

✦ Focus on long term community or regional needs with regards to economic development that the proposed project will address specific to the primary investment area.

An engineers report recommended that the Metlakatla Wilderness Trail (the Trail) be closed until upgrades/repairs are completed to the bridges and viewing towers. Not having an engineered stamp of approval for the Trail impedes Metlakatla from getting the proper insurance associated with having visitors hike the trail and use the suspension bridges and viewing towers.

The Trail provides a significant benefits to Northwest BC and coastal communities. In the first year of operation the trail had 1000 visitors from the northwest region of BC. In addition, summer visitors in Prince Rupert would also visit the Trail as it is one of the only coastal hikes in Northwest BC - it is truly an unique coastal hiking experience that is unmatched in Northwest BC - perhaps even in all of BC and Canada.

Broad community support to re-open the Trail is demonstrated through the several support letters we have gathered. Several organizations and schools express a keen interest wanting to see the Trail re-open (Prince Rupert Tourism, School District 52). Further, the Trail provides Metlakatla members with an important healthy recreational activity.

The Trail brings cultural awareness to the area through increased interaction between Prince Rupert and Metlakatla residents. A cultural interpretive booklet was also created which provided visitors with knowledge of the area and the cultural values along the coast.

The Trail also provide local tourists with an opportunity to experience the local culture and coastal scenery. When the Trail was open, hikers came from Smithers, Terrace, Prince George - these hikers also contributed to the local economy through hotel stay, restaurant visits, and other tourism related spin-off benefits. Re-opening the Metlakatla Wilderness Trail will significantly add to the regional infrastructure and support systems necessary to the development of an overall cultural/eco-tourism industry.

6. Sustainability

Explain how funds will be generated to operate the facility for five years:

The Funds from NDIT will be used to conduct the necessary repairs to reopen the Metlakatla Wilderness Trail. In order to provide funds to support the maintenance and operation of the Trail, hikers will be charged \$20.00 per person to hike/or camp on the Trail. We anticipate hiring two local Metlakatla members seasonally (Trail Operation Supervisors) to assist with the Trail operations.

Based on the success of the first two years of operation (2013-2015), we anticipate that annual revenues in the range of \$20,000 (\$20 X 1,000 visitors) to \$30,000 (\$20 X 1,500 visitors) will be sufficient to cover Trail maintenance costs for the next five years.

Describe how the project will support population growth or help sustain population in the community or region:

Being a remote community, a variety of recreational opportunities are essential to ensure that local residents and visitors stay healthy and engaged in their community - thereby remaining in the region. The City of Prince Rupert (support letter attached) has commented that they are hoping the Trail will re-open as it provides an important option for tourists to the area. It has often been mentioned that there is a lack of outdoor coastal hikes in the Prince Rupert area. Tourists coming to hike the Trail will have spin-off benefits by staying in local hotels, visiting restaurants, buying souvenirs, other benefits to the local economy.

Tourists from around the world, Smithers, Prince George, and all over BC visited the Trail and provided very positive reviews.

Describe how the project will contribute to environmental sustainability:

The Metlakatla Wilderness Trail contributes to environmental sustainability and cultural awareness. Comments from visitors to the Trail in previous years have highlighted in the important cultural, social and physical aspects of hiking the Trail. The AXIS Mountain Technical (contractors selected to complete the repairs) are aware of environmental sensitivities associated with building structures in coastal environments. Further, Metlakatla's staff archaeologist (Stephanie Huddleston) and biologists will be reviewing project plans and ensuring that the project is conducted in an culturally and ecologically sensitive manner.

An interpretive brochure/program that will educate people about local culture and environmental issues will be developed. Low impact tourism, such as the Trail, is an environmentally sustainable option for tourists.

7. Direct Economic Benefits

Outline the projected economic benefits to the local or regional economy:

The repair project will be hiring local contractors (AXIS Mountain Technical, McElhanney Consulting Services Ltd.) and Metlakatla members. Approximately \$400,000 will be spent locally.

Further, Metlakatla members will be trained and hired directly to assist clear the trail of hazard trees, prepare landing zones for supplies, brush, and prepare the trail for opening. Metlakatla members will also be hired by AXIS Mountain Technical to assist with the repairs.

8. Current Employment

Nature of positions:	Number of existing positions:	Hours of employment per week (average):	Total person months employed annually (average):	How does the proposed funding help to sustain the existing positions?
Direct permanent full-time jobs:	0	35+ hours/week	12 months/year	This funding will be used to make the improvements and repairs necessary to re-open the Trail. When the trail is open we can then fund two Metlakatla Wilderness Trail Supervisor positions.
Direct permanent part-time jobs:	0	0 hours/week	12 months/year	
Direct permanent seasonal jobs:	8	35 hours/week	0 months/year	

9. New Employment (job creation)

✦ The following job creation will be reported on by the applicant organization for a three year period to demonstrate the direct economic benefits of the project:

Nature of positions:	Number of new positions to be created:	Hours of employment per week (average):	Total person months of employment to be created (average):	Position(s)/title(s):
Direct permanent full-time jobs:	0	35+ hours/week	12 months/year	
Direct permanent part-time jobs:	0	0 hours/week	12 months/year	
Direct permanent seasonal jobs:	2	35 hours/week	6 months/year	Metlakatla Wilderness Trail Coordinators
Direct temporary jobs (construction or consulting):	8	35 hours/week	2 months/year	Suspension Bridge and Tower Repairs
TOTAL PROPOSED FULL-TIME EQUIVALENT (FTE) JOB CREATION:				2.3
✦ Full-time equivalent (FTE) job creation is aggregated from information provided above. 1.0 FTE is equal to 1 new position working 35 hours/week for 12 months/year.				

10. Increased Revenue Generation

✦ The following annual revenue generation will be reported on by the applicant organization for a three year period to demonstrate the direct economic benefits of the project:

Current annual revenues:	Projected annual revenues				
	Year 1	Year 2	Year 3	Year 4	Year 5
\$ 0	\$ 20,000	\$ 22,500	\$ 25,000	\$ 27,500	\$ 30,000
INCREASED REVENUE EXPECTED OVER FIVE YEARS: ✦ Increased revenue expected is the sum of the projected annual revenues for the five years after the project, minus the current annual revenues over the same five year period.					\$ 125,000
Describe how the revenue will be generated and the sources of revenue: The source of revenue will be Trail fees (\$20.00 per adult hiker). We anticipate the following visitors per year: - Year 1: 1,000 - Year 2: 1,125 - Year 3: 1,250 - Year 4: 1,375 - Year 5: 1,500.					

11. Operational Cost Savings

✦ The following operational cost savings will be reported on by the applicant organization for a three year period to demonstrate the direct economic benefits of the project:

Current costs:	Projected costs				
	Year 1	Year 2	Year 3	Year 4	Year 5
\$	\$	\$	\$	\$	\$
COST SAVINGS EXPECTED OVER FIVE YEARS: ✦ Cost savings expected is the sum of the projected costs for the five years after the project, minus the current costs over the same five year period.					\$
Describe how the operational cost savings will be generated (for example, energy efficient upgrades):					

12. Project Milestones

Stage of project:	Scheduled date: (dd-mmm-yyyy)	Describe the current stage of the project:
1) Project start date	9-Apr-2019	We are currently seeking funding for the Trail repairs. We have competed an RFP and have selected a contractor and engineer to complete the repairs. See attached documents for more detail.
2) Engineering Analysis and Repair Drawings Preparation (done)	16-Oct-2018	
3) Request for Proposal Construction (done)	20-Feb-2019	
4) Hazard Tree Removal	3-Jun-2019	
5) Bridge and Tower Repair	27-Sep-2019	
6) Trail Clearing and Ground Improvements	13-Apr-2020	
7) Trail Opening	11-May-2020	
8) Project completion date	11-May-2020	

✦ Complete the above, however if you wish to provide a more detailed project schedule, please attach separately to this application.

13. Project Budget

✦ Quotes must outline the proposed scope of work, the vendor and cost(s) excluding GST.

Expense item:	Amount (\$):	Vendor:	Verification:
3 Bridges and Viewing Tower Repair	\$ 350,563.20	AXIS Mountain Technical	<input checked="" type="checkbox"/> Quote(s) attached
Engineering oversight (Estimated 10% of Construction budget)	\$ 25,500.00	McElhanney Consulting Services Ltd	<input checked="" type="checkbox"/> Quote(s) attached
Hazard tree removal, landing area clearing, trail brushing	\$ 30,000.00		<input type="checkbox"/> Quote(s) attached
Contingency (10% of bridge and tower construction)	\$ 34,000.00		<input type="checkbox"/> Quote(s) attached
	\$		<input type="checkbox"/> Quote(s) attached
	\$		<input type="checkbox"/> Quote(s) attached
	\$		<input type="checkbox"/> Quote(s) attached
	\$		<input type="checkbox"/> Quote(s) attached
TOTAL PROJECT BUDGET: \$ 440,063.20			

✦ Complete the above, however if you wish to provide a more detailed project budget, please attach separately to this application.

✦ Please refer to the [Economic Diversification Infrastructure Application Guide](#) for eligible and ineligible costs.

14. Funding Request

The following funding is requested from Northern Development:

Funding type:	Amount (\$):	
Grant	\$ 170,032	★ A maximum of \$250,000 is available in the form of a grant for communities with a combined regional development account and up to \$100,000 for the Village of Cache Creek and the North Coast Regional District, with the remainder available in the form of a loan.
Loan	\$ 0	★ For term of 1-7 years, interest rate = prime. For term of 8-10 years, interest rate = prime+1%. Prime is taken at the time of initial release of funds.
Length of repayment term requested:	0 years (max 10)	
TOTAL REQUESTED:	\$ 170,032	

★ Projects must be completed and funding disbursed by Northern Development prior to applying for additional funding for the same facility. In the Cariboo-Chilcotin/Lillooet, Northwest, and Prince George regions, applications seeking additional funding for a previously funded facility are limited to a maximum \$125,000 grant.

15. Other Funding Sources

Funding source: ★ Do not use acronyms.	Amount (\$):	Identify funding terms:	Identify funding confirmation:
Metlakatla First Nation	\$ 100,000.00	Applicant contribution	<input checked="" type="checkbox"/> Confirmation letter attached
Prince Rupert Port Authority (Community Investment Fund)	\$ 170,031.60	<input checked="" type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input checked="" type="radio"/> Date approval expected: September 27
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
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	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
TOTAL OTHER FUNDING: \$ 270,031.60		TOTAL PROJECT FUNDING: \$ 440,063.20 (Northern Development + Other Sources)	

★ Northern Development must receive copies of letters of approval for all other funding sources. Please attach all letters of approval received to date with this application. If there are more than eight other funding sources, attach a complete list separately.

16. Leveraging

Northern Development's funding leverage for the project:

The funding request as a percentage of total project funding is: **38.64 %**

+ *Leverage % = (Northern Development funding request) ÷ (Total project funding)*

+ *Northern Development provides funding under this program up to a maximum of 70% of an eligible project budget for communities with a combined regional development account and up to 28.57% of an eligible project budget for the Village of Cache Creek and the North Coast Regional District.*

17. Attachments

List all documents attached to this application:

Document name:	
<input type="checkbox"/>	1) Required: Local government or band resolution of support (as outlined in section 4. Resolution of Support)
<input checked="" type="checkbox"/>	2) Required: Detailed quotes (as outlined in section 13. Project Budget)
<input checked="" type="checkbox"/>	3) Required (if applicable): Funding approval letters (as outlined in section 15. Other Funding Sources)
<input type="checkbox"/>	4) Required (if applicable): Society incorporation document (not applicable for local governments or First Nations)
	5)
	6)
	7)
	8)
	9)
	10)

18. Authorization

- ☒ I have read and understand the [Economic Diversification Infrastructure Application Guide](#) including the eligible and ineligible costs.
- ☒ I confirm that the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I agree that once funding is approved, any change to the project proposal will require prior approval of Northern Development Initiative Trust (Northern Development).
- ☒ I also agree to submit reporting materials as required by Northern Development, and where required, financial accounting for evaluation of the activity funded by Northern Development.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I agree to publicly acknowledge funding and assistance by Northern Development.
- ☒ I authorize Northern Development to make enquiries, collect and share information with such persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations, as Northern Development deems necessary for decision, administration, and monitoring purposes for this project.
- ☒ I agree that information provided in this application may be shared with the appropriate regional advisory committee(s), board of directors, Northern Development staff, and consultants.

Name (organization signing authority): ★ Please type name. Philip Clement	Position/title: Director of Lands	Date: May 9, 2019
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19. Submitting Your Application

Completed funding applications (with all required attachments) should be provided electronically to Northern Development by email. ★ Please do not scan this form (if possible).

Email: info@northerndevlopment.bc.ca

ITEM					Unit Price	BID PRICE	Price with Mob
Mobilization					LS	\$58,550.00	
Bridge #` 1 Tall Grass 24m					LS	\$51,975.60	\$71,675.60
Bridge #` 2 Tea Bay 37m					LS	\$59,407.80	\$79,107.80
80m Walkway & Towers					LS	\$103,472.00	\$123,172.00
Bridge #` 3 Swamp Island 37m					LS	\$56,907.80	\$76,607.80
De Mobilization					LS	\$20,250.00	
					Total	\$350,563.20	\$350,563.20



Metlakatla Governing Council

April 9, 2019

Northern Development Initiatives Trust
Community Halls and Recreation Facilities
301 – 1268 5th Avenue
Prince George, BC
V2L 3L2

To Whom It May Concern,

The purpose of this letter is to confirm that the Metlakatla Governing Council has set aside \$100,000 to assist with funding for the Metlakatla Wilderness Trail Repair Project.

The Metlakatla Wilderness Trail has been closed since 2015 due to safety concerns with the suspension bridges and viewing towers. We invited proposals from contractors to rebuild the foundations for the bridges and viewing towers/canopy walkways as well as make general repairs and improvements on the Metlakatla Wilderness Trail. The scope of the work has been detailed in a report titled: "Metlakatla Wilderness Trail, As-built Information and Repairs - Issue for Tender Drawings".

Please do not hesitate to contact me with any additional information or questions.

Sincerely,

Marie Skidmore
Executive Director
Metlakatla First Nation

April 12, 2019

Philip Clement
Director of Lands
Metlakatla First Nation
P.O. Box 459
Prince Rupert, British Columbia
V8J 3R2

Dear Phil,

It is my pleasure to write a letter of support to aid in the Metlakatla First Nation's efforts to secure funding for trail infrastructure repairs required for the safe re-opening of the Metlakatla Wilderness Trail to the public. The Metlakatla Wilderness Trail is located along one of the few easily accessible beaches and intertidal zones on the North Coast of British Columbia, and the trail is a fantastic wilderness recreation asset both for residents of the area as well as tourists passing through.

The Metlakatla Wilderness Trail is located within I.R. #2 on the Tsimpsean Peninsula, and is outside the jurisdiction of the Recreation Sites and Trails Branch (RSTBC). As a result, RSTBC cannot offer financial support towards this project, however we are happy to lend a voice of support and our professional expertise (subject to staff capacity and time) towards your efforts to see this trail re-opened.

Recreation Sites and Trails BC recognizes the importance of this project to providing healthy, safe, quality recreation opportunities for the public in Northern BC. I wish you every success in your efforts to secure funding for this project.

If I can be of further assistance, please do not hesitate to contact me at (250) 638-5154 or via email at Bryan.Last@gov.bc.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Bryan Last", written in a cursive style.

Bryan Last
District Recreation Officer
Kalum/North Coast/Cassiar District
Recreation Sites and Trails BC

**Ministry of Forests, Lands and
Natural Resource Operations**

Recreation Sites and Trails Branch
Kalum-Cassiar District

Mailing Address:
#200 5220 Keith Avenue
Terrace, BC V8G 4J7

Tel: (250) 638-5154



CITY OF PRINCE RUPERT

424 - 3rd Avenue West, Prince Rupert, B.C. V8J 1L7

www.princerupert.ca

Philip Clement, Director of Lands
Metlakatla First Nation
P.O. Box 459
Prince Rupert, BC, V8J 3R2
Ph: (250) 628-3234
Cell: (250) 922-5010

April 12th, 2019

To Philip Clement, Director of Lands,

Re: Metlakatla Wilderness Trail Project

The City of Prince Rupert would like to offer support for Metlakatla's efforts to reopen their state of the art wilderness trail. Boasting several engineered suspension bridges, as well as beach access and viewing towers, the 10 km trail is a unique attraction for both residents and tourists alike. This investment not only benefits Metlakatla, but makes Prince Rupert and our region as a whole a more attractive place to live and visit.

The trail is a special offering for our community. While it was open previously, it provided great benefit to our local School District, who made regular field trips with student groups. It also offers a chance for residents and visitors to share in Coast Tsimshian culture, and partake in some of the only accessible sand beaches that can be accessed without a personal watercraft.

We believe that Metlakatla is well equipped to execute this project, and look forward to seeing the trail reopened.

Thank you for your time and consideration.

Yours truly,

Lee Brain,
Mayor

/vs

OFFICE OF THE MAYOR