



MEMO

To: Skeena-Queen Charlotte Regional District Board / Public
Date: September 13, 2013
From: Joanne Fraser, Deputy Corporate Officer
Subject: September 13, 2013 SQCRD Board Agenda – Late Items

The following are late item submissions pertaining to the September 13, 2013 Regular Board meeting agenda. Please **add** these into the agenda package where applicable:

***** Please note scheduled break at 9:00 pm *****

- 5.0 Delegations**
 - 5.3 Maura Walker, Environmental Consultant - Multi-Materials BC Incentives Programs
- 7.0 Correspondence**
 - 7.5 District of Port Edward – Letter of Support **Pg 22a-c**
 - 7.6 Metlakatla Governing Council – Notice of Proposed Local Revenue Laws and Invitation to Make Representations **Pg 22d-f**
- 8.0 Reports**
 - 8.3(a) UBCM – Ministry of Environment, Multi-Material BC Respond To Stewardship Plan Concerns **Pg 35b-f**
 - 8.6 J. Fraser, Deputy Corporate Officer – Highway 16 Maintenance Pre-winter Meeting **Pg 52a**
- 11.0 New Business**
 - 11.4 J. Merrick, CAO – Community to Community Forum Application (Haida Gwaii) **Pg 74a-d**

In addition, please **insert** the following pages within the following items, as additional information:

Page 31a Item 8.3 Staff Report – Multi-Material BC Packaging and Printed Paper Financial Incentives (insertion of addendum, page 4, to report)



District of Port Edward

Clean, Neat & Green

September 3, 2013

Skeena Queen Charlotte Regional District
100 – 1st Avenue East
Prince Rupert, BC V8J 1A6

RECEIVED

SFP - 9 2013

SKENA-QUEEN CHARLOTTE
REGIONAL DISTRICT

Re: Letter of Support to Designate North Pacific Cannery as UNESCO World Heritage Site

The District of Port Edward Mayor and Council is pleased to support this request in pursuing a UNESCO designation for North Pacific Cannery. North Pacific Cannery is part of northwest history and we need to ensure that sites such as North Pacific Cannery are preserved and protected. North Pacific has been part of our history for almost 125 years and we believe that it deserves to be nominated as per the request from the Port Edward Historical Society a UNESCO World Heritage Site.

The District of Port Edward will also be sending this request to the neighbouring communities, local government and First Nations, to endorse the nomination of North Pacific Cannery as a UNESCO site.

If your organization is interested in supporting the nomination of North Pacific Cannery as a UNESCO World Heritage Site please send your letter of support to:

North Pacific Cannery
1889 Skeena Drive, PO Box 1109
Port Edward, BC V0V 1G0

Yours truly,

Dave MacDonald,
Mayor

C: Mayor and Council
Port Edward Historical Society



NORTH PACIFIC CANNERY NATIONAL HISTORIC SITE

1889 Skeena Drive Port Edward, BC V0V 1G0

t. 250-628-3538

f. 250-628-3540

northpac@citytel.net

www.cannery.ca

August 7, 2013

Mayor Dave MacDonald and Council
770 Pacific Avenue, PO Box 1100
Port Edward, BC V0V 1G0

Dear Mayor & Council:

Over the past five years, North Pacific Cannery's profile has increased significantly as a heritage site of importance to the region, the province and the country. Building off of this growing awareness, some heritage experts in the country put forward North Pacific Cannery's nomination to be considered a UNESCO (United Nations Environment, Society and Culture Organization) World Heritage Site. This is a huge honour and would have profound implications for North Pacific Cannery, all of them positive, as far as the board is concerned.

Currently there are only eight UNESCO Cultural Heritage Sites in Canada and 17 in North America. The only two in Western Canada are Ninstints on Haida Gwaii and Head Smashed in Buffalo Jump in Alberta. Not only would the UNESCO designation mean the site would truly become a premier tourist attraction in the region, but it could also mean the basis of a new partnership with the federal government, which would mean the possibility of realizing financial and human resource stability for the site.

To move forward with the UNESCO designation, NPC requires the federal government to formally put forward our application as a priority. To do this, the Port Edward Historic Society requires the leadership and support of the Mayor and Council of the District of Port Edward, as the owners of the site and members of the society. Although it is too early to clearly define the road map and the level of support needed, we require a letter of support from Council, from all neighbouring communities and the Skeena Queen Charlotte Regional District. We also require the District to articulate to the provincial government that the UNESCO designation is a priority and requisite for our application to the federal government. Finally, mapping out a course of support and endorsement is important as we begin this extraordinary undertaking. We ask that council takes our request under consideration over the next month and as you prepare for the UBCM meetings in September.

We are excited and inspired by this opportunity, especially at a time when we are about to begin celebrating the 125 Anniversary of NPC and our efforts to commemorate the importance of salmon canning industry to all the cultures and communities of the North Coast and its significance to our shared heritage. We genuinely appreciate your consideration of our request.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Hamilton", written in a cursive style.

Andrew Hamilton,
President-Port Edward Historical Society

SEP - 3 2013

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KEENA-QUEEN CHARLOTTE
REGIONAL DISTRICT

METLAKATLA GOVERNING COUNCIL

NOTICE OF PROPOSED LOCAL REVENUE LAWS AND INVITATION TO MAKE REPRESENTATIONS

NOTICE IS GIVEN, pursuant to section 6 of the *First Nations Fiscal Management Act* (the "FMA"), that the Metlakatla First Nation ("Metlakatla") proposes to enact the *Metlakatla First Nation Property Assessment Law, 2013* and the *Metlakatla First Nation Property Taxation Law, 2013* (collectively, the "Proposed Laws").

DESCRIPTION OF PROPOSED LAWS: The Proposed Laws are a property assessment law and a property taxation law, both made under the authority of section 5(1)(a)(i) of the FMA. The property assessment law provides for the assessment and valuation of interests in land on Metlakatla reserve lands, including appointing assessors, inspecting property, preparing assessment rolls, and mailing assessment notices. The property assessment law provides a process for reconsideration of assessments and for a right of appeal to an assessment review board. The property taxation law establishes a taxation regime that taxes interests in land in the reserve, and includes provisions for exemptions, grants, preparing tax rolls and tax notices, the levy of penalties and interest on unpaid taxes, and the collection and enforcement of unpaid taxes.

THE GOVERNING COUNCIL OF THE METLAKATLA FIRST NATION INVITES WRITTEN REPRESENTATIONS regarding the Proposed Laws.

Written representations may be made to the Governing Council only within sixty (60) days after August 9, 2013, being October 9, 2013.

Persons wishing to make a written representation must deliver the representation to: Gordon Tomlinson, Executive Director (contact listed below). Representations must be received at this location on or before 4:00 pm on October 9, 2013 in order to be considered by the Governing Council. Before making the Proposed Laws, the Governing Council will consider all written representations received in accordance with this Notice.

CONTACT INFORMATION: For A COPY OF THE PROPOSED LAWS, WRITTEN REPRESENTATIONS regarding the Proposed Laws, or for further information or questions regarding the Proposed Laws, this Notice or the making of written representations to the Metlakatla Governing Council, please contact Gordon Tomlinson, Chief Executive Director at P.O. Box 459, Prince Rupert BC V8J 3R2 by telephone at (250) 628-3234 ext 22 or by email at executive.director@metlakatla.ca.



Metlakatla Governing Council

P.O. Box 459
Prince Rupert, B.C.
V8J 3R2

RECEIVED

Phone: (250) 628-3234
Fax: (250) 628-9205

AUG - 6 2013

SKYANA-QUEEN CHARLOTTE
REGIONAL DISTRICT

COPY

July 29, 2013

The Honourable Michael De Jong, Q.C.
Minister of Finance
PO Box 9417 Stn Prov Govt
Victoria BC V8W 9V1

The Honourable Minister De Jong,

On February 28, 2005 the Minister of Provincial Revenue issued a Taxation Certificate under the Indian Self Government Enabling Act to the Metlakatla First Nation for the Wilnaskancaud Indian Reserve #3 (IR#3).

Pursuant to section 9 of the Indian Self Government Enabling Act, S.B.C. c. 52, please accept this as notice of the intention of the Metlakatla First Nation to enact a system of independent band taxation that applies to IR#3 and to the other reserves of the Metlakatla First Nation, as follows:

- Avery Island IR #92
- Edye Indian Reserve #93
- Rushton Island Indian Reserve #90
- S1/2 Tsimpsean Indian Reserve #2
- Shoowahtlans (Shawtlans) Indian Reserve #4
- Squaderee Indian Reserve #91
- Tuck Inlet Indian Reserve #89
- Tugwell Island Indian Reserve #21

Specifically, the Metlakatla First Nation intends to enact property taxation and assessment laws pursuant to s. 5 of the First Nations Fiscal Management Act, S.C. 2005, c. 9 (the "FMA") in replacement of its existing bylaw under section 83 of the Indian Act, R.S.C. 1985, c. I-5.


The Metlakatla First Nation will be implementing its system of independent band taxation without concurrent real property taxation under provincial law effective for the 2014 calendar year.

Please acknowledge receipt of the notice and claim that it conforms with section 9 and issue the appropriate amended certificate.

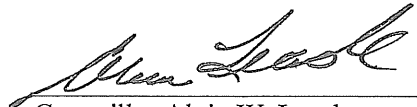
Upon receipt of the certificate, Metlakatla First Nation will enact its taxation and assessment laws under the FMA and will submit them to the First Nations Tax Commission thereafter.

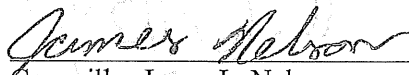
Sincerely,

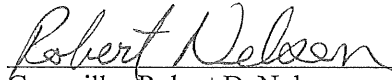

Chief Harold Leighton

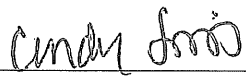

Councillor Alvin E. Bolton, Jr.


Councillor Alrita J. Leask

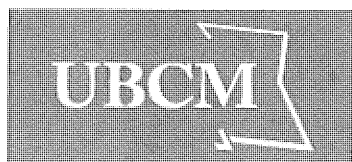

Councillor Alvin W. Leask


Councillor James L. Nelson


Councillor Robert D. Nelson


Councillor Cindy R. Smith

c.c.: First Nations Tax Commission
BC Assessment Authority
City of Prince Rupert
City of Terrace
Town of Port Edward
Skeena-Queen Charlotte Regional District



Ministry of Environment, MMBC Respond to Stewardship Plan Concerns

Sep 4, 2013

In 2011, packaging and printed paper (PPP) was added to the Recycling Regulation as a new product category. UBCM created a Working Group in 2012 to identify local government concerns and work with the province and Multi Materials BC (MMBC) on the implementation of the stewardship plan. The following provides a summary of the concerns identified by local governments and the responses of MMBC and the Ministry of Environment to these concerns.

This information is provided to assist local governments in their ongoing negotiations with MMBC on the implementation of the plan.

Ministry of Environment

At this meeting, the Working Group noted that many local governments were struggling with the financial incentive offer and the requirements put forward by MMBC in the Master Service Agreement (MSA) and Statements of Work (SOW). Several local governments feel that these contracts are too prescriptive and put local governments at a level of risk that outweighs the financial incentive that is being offered by MMBC. For example, these contracts contain high penalties for service level and reporting failures, unrealistic expectations for contaminant limits, and impractical and unclear standards for depots. A number of local governments also indicated that they had tried, but were unsuccessful, in negotiating with MMBC on contract changes.

The Working Group also informed the Ministry that local governments were provided with only 3 months to decide if they would accept the MMBC financial incentive offer and that this short time frame was not sufficient for a local government to consider an offer of this scale.

Given the issues with the contracts and the timeline, the Working Group cautioned that many local governments may not be in a position to accept or decline the offer by September 16. With local governments having invested significant staff and capital resources in providing recycling in their communities, it was felt by some that the conditions presented by MMBC were unreasonable and not in the spirit of cooperation.

In response to these concerns, Ministry staff indicated that, after approving the MMBC stewardship plan, their current role is to evaluate the performance measures for the packaging and printed paper plan. If there are problems with the contracts, local governments should negotiate individually with MMBC on the details of the contract; and if local governments do not accept the MMBC offer, then a private collector will be offered the contract to continue the service in their community.

Multi-Material BC (MMBC)

On August 12, UBCM met with MMBC and raised several concerns, similar to those that were presented to the Ministry of Environment. Specific requests were directed at MMBC and their responses are below.

These responses are provided as information to assist local governments in their individual contract negotiations with MMBC. Some Working Group members felt that the following answers were unsatisfactory and did not relieve the concerns of local governments.

1. Deadline for Accepting MMBC Offer

Local governments were provided with 3 months to consider the financial offer from MMBC, with a deadline of September

16. Several local governments have indicated that this short time frame does not provide a reasonable opportunity for local governments to conduct the requisite analysis, report to Council and seek direction on whether or not to accept the offer by the deadline. The Working Group requested an extension of the deadline, or a compromise to allow local governments with more time to consider the offer.

MMBC Response:

The deadline for accepting the MMBC offer cannot be extended given that implementation must begin on May 19, 2014 as required by the Recycling Regulation.

Information received from collectors by September 16 will be included in an RFP for post-collection services which will be issued in late September or early October with a due date in late December or early January. The responses to the RFP will be evaluated in January/February with contracts awarded as quickly as possible, leaving only a few months for these contractors to prepare for program launch on May 19, 2014, including making all the necessary logistical arrangements with local governments and other collectors to receive the collected PPP.

Local governments were also advised that they should speak to the Ministry of Environment if they wished to extend the implementation deadline.

2. Review of Market Clearing Price (MCP) in Year 3

The financial incentive, or market clearing price (MCP) be reviewed after year 3, however, the contracts signed by local governments last until year 5. The Working Group asked that the MCP be reviewed annually and be part of the Master Service Agreement; and that the MCP account for inflationary costs, variable fuel cost, labour cost, and other related costs arising from the collection process requirements stipulated in the Master Service Agreement and Statement of Work.

MMBC Response:

MMBC has committed in the PPP Stewardship Plan to consult with stakeholders on the timeline to achieve 75% recovery when three years of program operating data have been compiled. As part of this consultation process, changes to the collection system, including collection incentives, will be considered.

Inflationary costs are not provided as the MCP is considered an incentive for collectors, rather than a bid price.

3. Financial Incentive

Several local governments noted that the financial incentive collection, administration and education for curbside and depots is not sufficient to cover the costs. An increase to the incentive was requested.

MMBC Response:

No changes will be made to the financial incentive offer at this time. However, MMBC has committed in the PPP Stewardship Plan to consult with stakeholders on the timeline to achieve 75% recovery when three years of program operating data have been compiled. As part of this consultation process, changes to the collection system will be considered.

4. Performance Bonus

The performance bonus does not properly reimburse increased cost of collecting increased volume; and service level failures appear to favour multi-stream collection, but incentive fees favour single stream. It was requested that the performance bonus be increased with increased volume.

MMBC Response:

The value of the curbside and multi-family building performance bonus is not intended to reflect the incremental cost to collect the additional quantity of PPP. Rather, it is intended to signal that MMBC has an interest in effectively capturing PPP

from residents in order to achieve 75% recovery.

5. Punitive charges

A number of local governments have indicated that the punitive charges in the contract are extremely high- ie. fine of \$500/day for late reporting. The request to MMBC was to remove or reduce the punitive charges.

MMBC Response:

Post-collection service providers are responsible for weighing PPP received from collectors and submitting the weights to MMBC and collectors.

Reporting obligations for collectors include quarterly reports on customer service and annual reports, for curbside and multi-family building collectors, on any changes to households served. Service level failure credits for non-reporting by collectors apply only to the quarterly customer service reports, the annual report, the annual form which asks about changes to density, and the report on participation numbers (if requested by MMBC).

6. Insurance

It was noted that some local governments could not meet the insurance requirements.

MMBC Response:

MMBC will review insurance requirements with each collector submitting a Response Form in order to prepare the MSA and SOWs for the specific collector.

7. Contamination

Some local governments felt that the 3% contamination rate is unrealistic and not achievable for a new program, particularly with the current conditions. MMBC was asked to clarify how the 3% non-PPP by Post-Collection Service Providers will be measured and collected; clarify procedures in the event that processors reject loads from collectors; clarify how the 3% non-PPP rate can be determined by the collectors at the curb; and clarify contamination for glass over the 12-month phase-in period.

MMBC Response:

The quantity of non-PPP in the collected PPP will be measured through composition audits of collected PPP. MMBC will be carrying out routine composition audits of incoming loads of PPP. As well, a post-collection service provider can raise concerns regarding quality of PPP from a specific collector which would then lead to a composition audit of PPP from this specific collector. Should composition audits identify more than 3% non-PPP, MMBC would notify the collector of the composition audit results so that the collector can take the necessary steps to reduce non-PPP. MMBC would implement follow up composition audits after a specified period of time to assess improvement. If improvement is not identified through subsequent audits, MMBC would require the development and implementation of a remediation plan, followed by additional audits after a specified period of time. If improvement is not identified, MMBC would provide written notice that the next composition audit identifying more than 3% non-PPP may be the basis for applying the service level failure credit. It is expected that the sequence of activities described above would have the effect of deferring service level failure credits for approximately the first year of operations.

Should a post-collection service provider reject a load, the collector is responsible for the load. The post-collection service provider would not be paid for managing the PPP in the load and the quantity of PPP in the load would not be counted towards the collector's performance bonus or the calculation of the 135 kg per household referenced in point # 2 of Attachment 3.4 to the Statement of Work for Curbside Collection Services Provided by Local Government.

Collectors should visually monitor curbside PPP to identify items that are non-PPP in order to provide the necessary education and feedback to residents.

With respect to glass contamination in curbside and multi-family building PPP, glass remaining in curbside and multi-family building PPP is not counted in the 3% non-PPP. Refer to point # 3 of Attachment 3.4 to the Statement of Work for Curbside Collection Services Provided by Local Government which sets out MMBC's expectations with respect to glass contamination in collected curbside PPP and the process to be followed if glass contamination exceeds 3% after one year. A similar requirement applies to PPP in multi-family building PPP.

8. Termination and Change Clauses

It was noted that the termination and change clauses in the contacts should be removed.

MMBC Response:

If local governments wish a termination clause for convenience, MMBC will consider this request.

9. SABC Standards

MMBC was asked for information and consultation on the SABC standards.

MMBC Response:

MMBC is not developing the depot standard. The SABC depot standards are being developed through discussions between SABC and the Ministry of Environment.

10. Collection Containers

Contracts require collection of "customer-provided containers". This may not be feasible due to ergonomic and operational factors. As well, multi-family buildings may not have space to accommodate containers with sufficient capacity for weekly collection. For areas currently using commingled blue/clear bags there is no clarity on how bags will be distributed and what this will cost. It was asked that MMBC remove the section of the Agreement that allows customers to use their own containers.

MMBC Response:

Each collector should work with MMBC to determine what container is suitable for collection.

11. Scavenging

Collectors must prevent scavenging from garbage stream but this is may be unrealistic for local governments. MMBC was asked to remove the requirement that contractors must prevent scavenging from the garbage stream.

MMBC Response:

MMBC requires that its PPP collection contractors not interfere with garbage placed by residents at the curb. Thus, the requirement on scavenging cannot be removed from the contract.

12. Special Service to Elderly or Disabled

It was asked that if service is currently provided to the elderly or infirm, that this requirement be continued in the service agreement.

MMBC Response:

Local governments may continue to provide this service if they wish. MMBC is neither requiring nor prohibiting special service to the elderly or disabled.

13. Post Collection

Some local governments felt that the distance criterion for designated post-collection service providers was too high and that the requirements for post-collector is unclear (location, set-up requirements, distance etc.). Local governments advised that

they are unable to determine if MCP is sufficient when post-collection location is unknown. MMBC was asked to reduce the distance criterion for post-collection service providers; clarify requirements for post-collectors; and determine potential travel distance for all local governments so that collection costs can be determined.

MMBC Response:

The 30-minute driving time in Metro Vancouver and 60 km driving distance in other parts of BC are considered worst case scenarios for purposes of considering the curbside and multi-family building collection incentive offer. Specific arrangements for handing over PPP from a curbside and multi-family building collector to a post-collection service provider can be determined following MMBC's selection of its post-collection service providers.

14. Reporting Requirements

It was noted that reporting requirements were costly, and that the reporting and auditing commitment was unclear. It was asked that MMBC provide additional reimbursement for reporting requirements; clarify the submittal process for reports; and clarify reporting and auditing commitments.

MMBC Response:

Post-collection service providers are responsible for weighing PPP received from collectors and submitting the weights to MMBC and collectors. Reporting obligations for collectors include quarterly reports on customer service and annual reports, for curbside and multi-family building collectors, on any changes to households served.

MMBC will be undertaking composition audits. These are not the requirement of collectors.

15. Customer Service

The customer service management and handling of complaints was found to be too onerous, particularly in a rural setting.

MMBC Response:

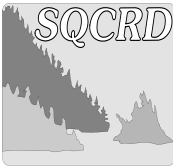
The question above was described during the meeting on August 12 as referring to the requirement for a collector's representative to be available by telephone 24 hours per day. MMBC clarified that the requirement to provide a telephone number accessible 24 hours per day is for MMBC to be able to contact a representative of the collector should there be an emergency.

UBCM's Packaging and Printed Paper Working Group drafted a [policy paper](#), which was endorsed at the 2012 Convention.

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STAFF REPORT

DATE: September 13, 2013
FROM: Joanne Fraser, Deputy Corporate Officer
SUBJECT: Highway 16 Maintenance Pre-Winter Meeting

Recommendation:

THAT the Board receives the staff report “Highway 16 Maintenance Pre-Winter Meeting”;

AND THAT the Board designates two Directors to meet with Nechako Northcoast Construction to discuss the Regional District’s concerns and any suggestions regarding winter maintenance on Highway 16 between Prince Rupert and Terrace (on either September 26th or 27th).

Background:

At the June 22, 2013 Regular Board meeting, Lori Wiedeman, District Manager Skeena Region, with the Ministry of Transportation and Infrastructure appeared as a delegation to address any concerns the Regional District had with respect to roads on Haida Gwaii and the Mainland.

One of the issues brought up was that, in terms of Highway 16 between Prince Rupert and Terrace, the Board wanted to see increased accountability by the service provider to ensure safer winter driving conditions.

Discussion:

Staff has been contacted by Nechako Northcoast Construction, who has the highway maintenance contract for Highway 16 between Prince Rupert and Terrace.

Dan Beaulac, General Manager, and Peter Lansdowne, Operations Manager, would like to meet with representatives from the RD on either September 26th or 27th (preferably in the early afternoon), to discuss any concerns and/or suggestions with respect to the upcoming winter maintenance on Highway 16.

Recommendation

That the Board designates two Directors to meet with Nechako Northcoast Construction to discuss the Regional District’s concerns and any suggestions regarding winter maintenance on Highway 16 between Prince Rupert and Terrace.



Regional Community to Community Forum Program

E-mail: lgps@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

2013/14 (Fall) APPLICATION FORM

Please complete and return this by **October 11, 2013** for forums to be held before March 31, 2014. Thank you in advance for your co-operation. Please type directly in this form or print and complete. Use additional space or pages wherever required.

Questions? Contact UBCM at lgps@ubcm.ca or (250) 356-5134.

Applicant Information

Applicant: Skeena-Queen Charlotte Regional District

Complete Mailing Address: 100 - 1st Ave East.
Prince Rupert, BC V8J 1A6

Contact Person: Joan Merrick

Position: Chief Administrative Officer

Phone: 250-624-2002 ext23

E-mail: jmerrick@sqcrd.bc.ca

1. DESCRIPTION. Please provide a description of the proposed event. If more than one event is proposed, please include a rational for multiple events and a description of each event.

The event will be a one day forum held on Haida Gwaii and will include a professional facilitator to aid in moving the group forward in consensus. The focus of the event will be to strengthen relationships, build stronger links between the communities, and identify opportunities for future collaboration and joint action.

2. OBJECTIVES. Please describe what you hope the forum will achieve.

Although there has been a protocol agreement in place on Haida Gwaii for many years the communities struggle to meet regularly because of lack of support and resources for organizing the meetings. The objective of this event will be to identify the best way to move forward and to develop a plan in how the protocol meetings can be organized in order to ensure continued commitment and involvement by all the communities.

3. PROPOSED PARTICIPANTS. Please attach an additional page if required.

- ☒ First Nation(s): Skidegate Band; Old Massett Band; Council of Haida Nations
- ☒ Local Government(s): Village of Masset; Village of Queen Charlotte; Village of Port Clements; Skeena-Queen Charlotte Reg. Dist. Electoral Areas D & E
- ☒ Other Participants: Other agency reps depending on agenda topics

4. DATE(S). Please note: funding will not be advanced until date is set and provided to UBCM.

Proposed date is February 26th, 2014

5. INTENDED OUTCOMES & DELIVERABLES (e.g. plans for future meeting dates, future joint action/collaboration, next steps, etc.)

The proposed outcome is a detailed action plan for future protocol meetings including identifying the resources needed to support the protocol process.

6. COMMUNICATION PLANS. Applicants must identify which of the following strategies will be utilized to meet the C2C Forum Program communication requirement:

- ☒ Report at meeting of full band council, municipal council and/or regional district board.
- ☒ Posting of event materials on respective websites and UBCM website.
- ☒ Release of news release and/or reports to the media.
- ☐ Other:

7. CONFIRMATION OF PARTNERS.

Please attach written confirmation from each invited local government and/or First Nation that their elected officials have agreed to attend the planned C2C Forum. Confirmation can be in the form of a letter or e-mail. A council/board or band resolution is not required. Written confirmations can be submitted after the application, but are needed in order for grant approval and before funding will be advanced.

8. BUDGET. Amount of Request: \$5,000

Please review 'Information on the Budget' in Section 4 of the Program & Application Guide and attach a budget in the same format as the sample budget.

9. REPEAT APPLICANTS ONLY.

Date of Last Forum: N/a

Progress: Please describe any improvements in the First Nation/local government relationship since your last C2C event and how the proposed event would build on the results of previous forums.

Please send the completed Application Form and all required attachments as an e-mail attachment to Local Government Program Services (UBCM) at lgps@ubcm.ca.

If you submit by e-mail, hardcopies and/or additional copies of the application are not required. Please submit your application as either a Word or PDF file(s) and note "Regional C2C Forum" in the subject line.

Haida Gwaii C2C Budget 2014

Expenditures	C2C Funding Request	Applicant Contribution
Event Organization - staff support 4 days @ \$300 per day		\$ 1,200
Dinner - 35 x \$30	\$ 525	\$ 525
Snacks / Freshments	\$ 175	\$ 175
Facility Rental	\$ 300	\$ 300
Facilitator	\$ 3,000	
Travel	\$ 1,000	\$ 1,000
Preparation of materials - staff support 2 days @ \$300		\$ 600
Final Report Preparation - staff support 2 days @ \$300		\$ 600
Wrap up - staff support 1 days @ \$300		\$ 300
Contingency		\$ 300
Total	\$ 5,000	\$ 5,000

Funding requested:

UBCM - C2C	\$ 5,000
SQCRD - cash	\$ 1,250
SQCRD - In Kind	\$ 750
Village of Queen Charlotte	\$ 500
Village of Port Clements	\$ 500
Village of Massett	\$ 500
Old Massett	\$ 500
Skidegate	\$ 500
Council of Haida Nations	\$ 500
	<u>\$ 10,000</u>

Addendum

Following the inclusion of the Packaging and Printed Paper Financial Incentive report on the agenda staff had a follow-up discussion with MMBC. An additional issue arose during that discussion which is:

If the Board selects the depot incentive option rather than the curbside collection incentive for the communities where the Regional District currently provides curbside collection (Haida Gwaii) MMBC may, if the Board chooses, initiate an RFP for the curbside collection of PPP materials.

Should the Board elect to have MMBC issue an RFP there is still no guarantee that MMBC would ultimately issue a contract for curbside collection services. MMBC will evaluate any response to the RFP to ensure that providing the service would be viable financially. In other words, they are not likely to offer curbside collection if it is going to cost more than they are offering to local governments as an incentive.

In addition, and as stated in the original report, the Board needs to consider whether it would still be feasible to continue the existing drop-off locations.

Recommendation:

Staff recommend against requesting MMBC to initiate an RFP for curbside collection as it may have a detrimental effect on the current depot operations.