



**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
REGULAR BOARD MEETING**

AMENDED AGENDA

**Held at 344 2nd Avenue West, Prince Rupert, B.C.
Friday, September 18, 2015 at 7:00PM**

- 1. CALL TO ORDER**
- 2. CONSIDERATION OF AGENDA (additions/deletions)**
- 3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES**

3.1	Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held August 14, 2015	Pg 1-11
3.2	<p>Rise and Report – August 14, 2015 <i>(to be read by Chair – no motion required)</i></p> <p>MOVED by Director Franzen, SECONDED by Director Brain, that the Chair rescind the appointment of members Shawna McLeod and Heather Brule to the Haida Gwaii Regional Recreation Commission, effective immediately.</p> <p>IC097-2015 CARRIED</p> <p>MOVED by Director Franzen, SECONDED by Director Brain, that the Chair appoint Mr. Harold White to serve as the Village of Masset member of the Haida Gwaii Regional Recreation Commission, effective immediately.</p> <p>IC098-2015 CARRIED</p> <p>MOVED by Director Kinney, SECONDED by Director Brain, that the Chair rescind the appointment of member Marg Youngson as the Village of Masset Haida Gwaii Regional Recreation Commission member;</p> <p>AND THAT the Chair appoint Marg Youngson as the member-at-large commission member to the Haida Gwaii Regional Recreation Commission, effective immediately.</p> <p>IC099-2015 CARRIED</p> <p>MOVED by Director Kinney, SECONDED by Director Brain, that the Chair, in accordance with Bylaw No. 597, 2015, appoint the following individuals to serve as members of the Haida Gwaii Regional Recreation Commission, effective immediately:</p> <ul style="list-style-type: none">• Laurie Chisholm, Sandspit;• Amber Bellis, Port Clements; and• Darcy Pollard, Skidegate. <p>IC100-2015 CARRIED</p>	Verbal

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

<u>Add:</u> <u>4.1</u>	Minutes of the Electoral Area Advisory Committee meeting held January 19, 2015	Pg 11a-d
<u>Add:</u> <u>4.2</u>	Recommendations coming forward from the Electoral Area Advisory Committee meeting held September 18, 2015	Pg 11e-f

5. DELEGATIONS

5.1	S. Sitter, Assessor, BC Assessment – Property Assessment Process	Verbal
5.2	L. Neville, Coordinator, Haida Gwaii Regional Recreation Commission – Update on the Haida Gwaii Regional Recreation Commission	Verbal

6. FINANCE

6.1	J. Musgrave, Administrative Assistant – Cheques Payable over \$5,000 for August, 2015	Pg 12
-----	---	-------

7. CORRESPONDENCE

7.1	Ministry of Community, Sport and Cultural Development – Moresby Island Management Standing Committee vs. Local Community Commission	Pg 13-16
7.2	Selina Robinson, MLA – Union of B.C. Municipalities Conference	Pg 17
7.3	Village of Queen Charlotte – Confirmed Dates for All Candidates Debate on Haida Gwaii	Pg 18-20
<u>Add:</u> <u>7.4</u>	Prince Rupert Gas Transmission Project – Socio-Economic Effects Management Plan Update	Pg 20a-b

8. REPORTS / RESOLUTIONS

8.1	L. Neville, Recreation Coordinator – Haida Gwaii Regional Recreation Coordinator's Report – August 2015	Pg 21-23
8.2	D. Fish, Deputy Corporate Officer – UBCM Meeting Requests Update	Verbal
8.3	J. Musgrave, Administrative Assistant – Support for Participation of the ShakeOut BC Drill	Pg 24-25
8.4	D. Fish, Deputy Corporate Officer – Joint Planning-Economic Development Position	Pg 26-28
8.5	M. Williams, Planning Consultant – Sandspit Emergency Evacuation Site Update	Pg 29
8.6	J. Merrick, Consultant – Variance Report – January to August 2015	Pg 30-32
<u>Add:</u> <u>8.7</u>	L. Neville, Recreation Coordinator – Haida Gwaii Regional Recreation Commission Office Relocation Cost Analysis	Pg 32a-d

9. BYLAWS

None.	
-------	--

10. LAND REFERRALS / PLANNING *(Voting restricted to Electoral Area Directors)*

None.	
-------	--

11. NEW BUSINESS

11.1	Directors' Reports	Verbal
<u>Delete:</u> <u>11.2</u>	Northwest B.C. Resource Benefits Alliance – RE: Northwest B.C. Resource Benefits Alliance	Pg 33
11.3	Environmental Assessment of the Proposed Aurora LNG Project – Open House and Invitation to Comment	Pg 34

12. OLD BUSINESS

None.	
-------	--

13. PUBLIC INPUT**14. IN-CAMERA**

That the public be excluded from the meeting according to section 90(1)(a)(c)(g) and (k) of the <i>Community Charter</i> “personal information about an identifiable individual who holds or is being considered for a position as an officer..”, “labour relations or other employee relations”, “litigation or potential litigation affecting the municipality” and “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.	
--	--

15. ADJOURNMENT**NEXT REGULAR MEETING:**

**SQCRD Board Meeting
Friday, October 16, 2015
At 7:00 p.m.
Via Teleconference**



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 344 2nd Avenue West, Prince Rupert, B.C. on Friday, August 14, 2015 at 7:00 PM.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	N. Kinney, City of Prince Rupert L. Brain, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements G. Martin, Village of Queen Charlotte D. Nobels, Electoral Area A (<i>via teleconference</i>) L. Budde, Alternate, Electoral Area C M. Racz, Electoral Area D B. Beldessi, Electoral Area E (<i>via teleconference</i>)
Staff	D. Fish, Deputy Corporate Officer
Regrets	K. Bergman, Electoral Area C
Public	0
Media	1

1. CALL TO ORDER 7:01 p.m.

2. AGENDA

MOVED by Director Martin, SECONDED by Director Racz, that the amended agenda be further amended and adopted to include the following:

12.2 Moresby Island Management Standing Committee Financials

313-2015

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held June 19, 2015

MOVED by Director Racz, SECONDED by Director Kinney, that the minutes of the June 19, 2015 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

314-2015

CARRIED

3.2 Rise and Report – June 19, 2015

MOVED by Director Racz, SECONDED by Director Kinney, that the staff report entitled “Skeena-Queen Charlotte Regional District Northern Savings Credit Union and Municipal Finance Authority of B.C. Signing Authority” be received;

AND THAT the Board remove Karen Mellor as signing authority on the Skeena-Queen Charlotte Regional District Northern Savings Credit Union account;

AND FURTHER THAT the Board remove Karen Mellor as signing authority on the Skeena-Queen Charlotte Regional District Municipal Finance Authority of B.C. account.

IC081-2015

CARRIED

MOVED by Director Franzen, SECONDED by Director Brain, that the staff report entitled “Northern Savings Credit Union CUETS Account Administrator” be received;

AND THAT Daniel Fish be authorized as the Skeena-Queen Charlotte Regional District’s Northern Savings Credit Union CUETS Account Administrator.

IC082-2015

CARRIED

MOVED by Director Franzen, SECONDED by Director Racz, that the report from staff entitled “Sandspit Water Service Advisory Committee Appointments” be received;

AND THAT, in accordance with section 795(2) of the *Local Government Act*, the following individuals be appointed the Sandspit Water Service Advisory Committee, effective immediately:

- Director Bill Beldessi;
- Gord Usher;
- Carol Wagner; and
- Carole Bowler.

AND FURTHER THAT staff continue advertising for vacant member positions on the Sandspit Water Service Advisory Committee.

IC085-2015

CARRIED

MOVED by Director Racz, SECONDED by Director Beldessi, that the Board of the Skeena-Queen Charlotte Regional District authorize the Deputy Corporate Officer to sign and enter into the Professional Agreement Services for Sandspit Water System Nanofiltration Treatment Feasibility Study.

IC086-2015

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1 Minutes of the Regular Meeting of the Moresby Island Management Standing Committee held May 11, 2015

MOVED by Director Franzen, SECONDED by Director Martin, that the minutes of the May 11, 2015 Moresby Island Management Standing Committee Regular meeting be received as presented.

315-2015

CARRIED

- 4.2 Minutes of the Regular Meeting of the Regional Recycling Advisory Committee held April 15, 2015

MOVED by Director Franzen, SECONDED by Director Kinney, that the minutes of the April 15, 2015 Regional Recycling Advisory Committee Regular meeting be received as presented.

316-2015

CARRIED

5. DELEGATIONS

- 5.1 M. Hulse, B.C. Campaign Director, Our Horizon – Climate Change and Air Pollution Warning Labels

Matt Hulse, B.C. Campaign Director for Our Horizon, addressed the Board in regard to research conducted by Our Horizon relating to the jurisdiction of B.C. municipalities to implement climate change and air pollution warning labels on gasoline pumps within their municipal boundaries.

The Chair thanked Mr. Hulse for his presentation.

- 5.2 J. Disney, Economic Development Officer, Old Massett Village Council – Cape Fife Trail & Hiellen Longhouse Village Accommodations

John Disney, Economic Development Officer for the Old Massett Village Council, addressed the Board in regard to the Council's Cape Fife Trail & Hiellen Longhouse project. The Council is developing a culturally appropriate eco-tourism, health and education centre in an area of their traditional territory on Graham Island. Future development plans include retrofitting two small longhouse units to upgrade them to meet universal access standards.

Mr. Disney requested a resolution of support from the Board for inclusion with the Old Massett Village Council's funding application to Northern Development Initiative Trust's Community Halls and Recreation Facilities program.

The Chair thanked Mr. Disney for his presentation.

MOVED by Director Kinney, SECONDED by Director Franzen, that the request from the Old Massett Village Council in regard to support for its application to Northern Development Initiative Trust's Community Halls and Recreation Facilities program be referred to the Electoral Area Advisory Committee.

317-2015

CARRIED

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for June, 2015

MOVED by Director Kinney, SECONDED by Director Martin, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for June, 2015 be received and filed.

318-2015

CARRIED

- 6.2 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for July, 2015

MOVED by Director Franzen, SECONDED by Director Kinney, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for July, 2015 be received and filed.

319-2015

CARRIED

7. CORRESPONDENCE

- 7.1 Peace River Regional District – Order in Council No. 148

MOVED by Director Brain, SECONDED by Alternate Director Budde, that the correspondence from the Peace River Regional District in regard to Order in Council No. 148 be received;

AND THAT the Board support the resolution put forward by the Peace River Regional District for consideration at the 2015 Union of B.C. Municipalities Convention.

320-2015

CARRIED

- 7.2 Regional District of Bulkley-Nechako – British Columbia Earthquake Preparedness Consultation Report

MOVED by Director Racz, SECONDED by Director Franzen, that the correspondence from the Regional District of Bulkley-Nechako in regard to British Columbia Earthquake Preparedness be received.

321-2015

CARRIED

- 7.3 Cariboo Chilcotin Coast Regional Hospital District – Physiotherapists in B.C.

MOVED by Director Beldessi, SECONDED by Director Martin, that the correspondence from the Cariboo Chilcotin Coast Regional Hospital District in regard to Physiotherapists in B.C. be received.

322-2015

CARRIED

- 7.4 Comox Valley Regional District – Support – British Columbia Conservation Tax Incentive Proposal

MOVED by Director Gould, SECONDED by Director Franzen, that the correspondence from the Comox Valley Regional District in regard to support for the B.C. Conservation Tax Incentive Proposal be received;

AND THAT the Board support the resolution submitted by the Comox Valley Regional District pertaining to the B.C. Conservation Tax Incentive Proposal for consideration at the 2015 Union of B.C. Municipalities Convention.

323-2015

CARRIED

- 7.5 Central Coast Regional District – Response to Islands Trust Council Request for 25% Reduction in Minor Route Ferry Fares

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence from the Central Coast Regional District in regard to the Response to Islands Trust Council's Request for 25% Reduction in Minor Route Ferry Fares be received.

324-2015

CARRIED

- 7.6 Union of B.C. Municipalities – Gas Tax Agreement Community Works Fund Payment

MOVED by Director Kinney, SECONDED by Director Gould, that the correspondence from the Union of B.C. Municipalities in regard to the Gas Tax Community Works Fund Payment be received.

325-2015

CARRIED

- 7.7 Village of Port Clements – Official Community Plan and Zoning Bylaw Amendments

MOVED by Alternate Director Budde, SECONDED by Director Martin, that the correspondence from the Village of Port Clements in regard to Official Community Plan and Zoning Bylaw Amendments be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District provide no comment on the proposed amendments to the Village of Port Clements' Official Community Plan and Zoning Bylaw Amendments.

326-2015

CARRIED

- 7.8 Geoscience BC – Geoscience BC's 6th Annual Mayor's Breakfast – UBCM, Friday, September 25, 2015

MOVED by Director Franzen, SECONDED by Director Gould, that the correspondence from Geoscience BC in regard to Geoscience BC's 6th Annual Mayor's Breakfast be received.

327-2015

CARRIED

- 7.9 Prince Rupert Harbour Debris Society – Funding of the Harbour Debris Society

MOVED by Director Franzen, SECONDED by Director Gould, that the correspondence from the Prince Rupert Harbour Debris Society in regard to funding of the Harbour Debris Society be received.

328-2015

CARRIED

- 7.10 Northern Development Initiative Trust – Marketing Initiatives Program Funding

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence from Northern Development Initiative Trust in regard to the Marketing Initiatives Program Funding be received.

329-2015

CARRIED

7.11 Northern Development Initiative Trust – 2014 Planning Internship Program

MOVED by Director Franzen, SECONDED by Director Kinney, that the correspondence from Northern Development Initiative Trust in regard to 2014 Planning Internship Program funding be received.

330-2015

CARRIED

7.12 Green Communities Committee – Progress on Charter Commitments

MOVED by Director Brain, SECONDED by Director Franzen, that the correspondence from the Green Communities Committee in regard to the Skeena-Queen Charlotte Regional District's progress on Charter Commitments be received.

331-2015

CARRIED

7.13 Northern Health – Union of B.C. Municipalities Convention

MOVED by Director Nobels, SECONDED by Director Gould, that the correspondence from Northern Health in regard to the UBCM Convention be received.

332-2015

CARRIED

8. REPORTS – RESOLUTIONS

8.1 D. Fish, Deputy Corporate Officer – Haida Gwaii Recreation Bylaws

MOVED by Director Gould, SECONDED by Director Martin, that the report from staff entitled "Haida Gwaii Recreation Bylaws" be received for information.

333-2015

CARRIED

Director Beldessi opposed.

8.2 D. Fish, Deputy Corporate Officer – Skeena-Queen Charlotte Regional District Municipal Name Change

MOVED by Director Gould, SECONDED by Director Nobels, that the report from staff entitled "Skeena-Queen Charlotte Regional District Municipal Name Change" be received;

AND THAT a letter be sent to the Minister of Community, Sport and Cultural Development to outline the Board's intent to change the name of the Skeena-Queen Charlotte Regional District;

AND FURTHER THAT the letter request information pertaining to the legislative and other requirements of investigating and implementing a regional district name change.

334-2015

CARRIED

8.3 D. Fish, Deputy Corporate Officer – UBCM Meeting Requests Update

MOVED by Director Nobels, SECONDED by Director Gould, that the staff report entitled "UBCM Meeting Requests Update" be received for information.

335-2015

CARRIED

8.4 D. Fish, Deputy Corporate Officer – Strategic Priorities

MOVED by Director Kinney, SECONDED by Director Franzen, that the verbal report from staff entitled “Strategic Priorities” be received for information.

336-2015

CARRIED

8.5 L. Neville, Recreation Coordinator – Haida Gwaii Regional Recreation Coordinator’s Report – June 2015

MOVED by Director Kinney, SECONDED by Director Franzen, that the report from staff entitled “Haida Gwaii Regional Recreation Coordinator’s Report – June 2015” be received for information.

337-2015

CARRIED

8.6 L. Neville, Recreation Coordinator – Haida Gwaii Regional Recreation Coordinator’s Report – July 2015

MOVED by Director Kinney, SECONDED by Director Franzen, that the report from staff entitled “Haida Gwaii Regional Recreation Coordinator’s Report – July 2015” be received for information.

338-2015

CARRIED

9. BYLAWS

9.1 Bylaw No. 595, 2015 – Being a bylaw to convert and establish the service of Regional Recreation on Haida Gwaii

MOVED by Director Gould, SECONDED by Director Racz, that Bylaw No. 595, 2015 be adopted.

339-2015

CARRIED

Director Beldessi opposed.

9.2 Bylaw No. 597, 2015 – Being a bylaw to establish a recreation commission for Haida Gwaii

MOVED by Director Franzen, SECONDED by Director Kinney, that Bylaw No. 597, 2015 be given second reading with the following amendments:

- Replace section 4.6 with: “The appointment of a Commission member may be rescinded at any time, for cause, by resolution of the Board.”; and
- Replace section 5.5.1 with: “Held at least two (2) times per annum; and”.

340-2015

CARRIED

MOVED by Director Brain, SECONDED by Director Gould, that Bylaw No. 597, 2015 be given third reading.

341-2015

CARRIED

MOVED by Director Franzen, SECONDED by Director Brain, that Bylaw No. 597, 2015 be adopted.

342-2015

CARRIED

- 9.3 Bylaw No. 601, 2015 – Being a bylaw to repeal bylaw No. 600, 2015 establishing the Sandspit Water Service Advisory Committee

MOVED by Director Franzen, SECONDED by Director Gould, that Bylaw No. 601, 2015 be given first reading.

343-2015

CARRIED

MOVED by Director Kinney, SECONDED by Director Racz, that Bylaw No. 601, 2015 be given second reading.

344-2015

CARRIED

MOVED by Director Gould, SECONDED by Director Martin, that Bylaw No. 601, 2015 be given third reading.

345-2015

CARRIED

MOVED by Director Franzen, SECONDED by Director Ian, that Bylaw No. 601, 2015 be adopted.

346-2015

CARRIED

Director Gould declared a conflict of interest and excused himself from the meeting at 8:24 p.m.

10. LAND REFERRALS / PLANNING

- 10.1 M. Williams, Planning Consultant – Husby Forest Products Ltd. Crown Land Industrial Application

MOVED by Director Martin, SECONDED by Director Brain, that the Board of the Skeena-Queen Charlotte Regional District support Husby Forest Products Ltd.'s Crown Land Industrial Application subject to the development and presentation of an underwater impact assessment as referenced in Husby Forest Products Ltd's proposal.

347-2015

CARRIED

Director Beldessi left the meeting at 8:31 p.m.

Director Gould rejoined the meeting at 8:35 p.m.

11. NEW BUSINESS

11.1 Director's Reports

MOVED by Director Kinney, SECONDED by Director Brain, that the verbal reports from the Directors, as follows, be received:

Director Raczy – Electoral Area D

- Tlell hosted the Edge of the World Music Festival on August 8 – 10th and it was well attended;
- Northern Development Initiative Trust, in response to demand, is investigating the feasibility of offering a funding program for festivals; and
- Northern Development Initiative Trust has been approached by the Province to develop a Northern Opportunities program for the northwest region of B.C.

Director Brain – City of Prince Rupert

- The city has launched its “Rebuild Rupert” project, developed to identify, fix and replace or generally improve city-owned assets and infrastructure;
- The city is developing an Airport Master Plan to address such things as runway length, taxiways, apron, air terminal buildings, utilities and services and a number of other issues pertaining to the Prince Rupert Airport; and
- The city has awarded NRI Group the contract for the decommissioning of a large portion of the Watson Island Pulp Mill.

Director Martin – Village of Queen Charlotte

- The village is underway with preparation for the upcoming UBCM convention;
- A community hall in the Village was upgraded with the use of Northern Development Initiative Trust funding; and
- On August 3rd, the Village, in coordination with the Queen Charlotte Visitor Centre, hosted the unveiling of the Humpback Whale sculpture, with festivities and volunteer appreciation day following the event.

Director Gould – Village of Port Clements

- The Supreme Court of Canada upheld decision to allow three Councilors, with potential conflicts of interest, to vote in the proposed rezoning of land to allow for a barge facility in the community;
- The vote on motion to amend the Port Clements zoning and Official Community Plan bylaws were carried 3-2; and
- The village has tendered for the management, design and installation of a Biomass Heating system for the Port Clements Multiplex and Fire Hall, with a posting closing date of August 15th, 2015.

Director Kinney – City of Prince Rupert

- The Mayor has been representing the City throughout ongoing litigation taking place in Vancouver, B.C.; and
- The city has been working on a lot of planning, zoning and housing projects.

Director Franzen – District of Port Edward

- The district has implemented a new tsunami warning system; and
- The district zoned a large parcel of land for a planned subdivision and developers held a subsequent open-house event in the community.

Alternate Director Budde – Electoral Area C

- The community has welcomed a large influx of tourists over the summer; and
- Road improvement project in the community of Oona River is underway.

Director Nobels – Electoral Area A

- The boardwalk in Dodge Cove was freshly painted over the summer;
- The Environmental Assessment Office has notified the community that the public open house for the Aurora LNG project has been scheduled for September 23, 2015.

Chair Pages – Village of Masset

- The village is currently working on a sidewalk replacement and upgrade project in the community;
- The Masset airport has been busy over the summer months; and
- Harbour Days are being hosted in the village on August 15, 2015.

348-2015**CARRIED**

- 11.2 Misty Isles Economic Development Society – Update on MIEDS Operations and Community Forest

MOVED by Director Franzen, SECONDED by Director Kinney, that the update from Misty Isles Economic Development Society in regard to its operations and the Haida Gwaii Community Forest be received for information.

349-2015**CARRIED**

- 11.3 Northwest B.C. Resource Benefits Alliance – RE: Northwest B.C. Resource Benefits Alliance

MOVED by Director Martin, SECONDED by Director Gould, that the correspondence from the Northwest British Columbia Resource Benefits Alliance addressed to the Premier Clark be received.

350-2015**CARRIED**

- 11.4 Sandspit Water System Review Advisory Committee Terms of Reference

MOVED by Director Franzen, SECONDED by Director Brain, that the Board of the Skeena-Queen Charlotte Regional District adopt the Sandspit Water System Review Advisory Committee Terms of Reference;

AND THAT the Sandspit Water System Review Advisory Committee Terms of Reference be referred to the Sandspit Water System Review Advisory Committee for comment and feedback.

351-2015**CARRIED****12. OLD BUSINESS**

- 12.1 City of Prince Rupert – Request for Letter of Support for the Reactivation of the Solid Waste Landfill Facility – Watson Island

MOVED by Director Franzen, SECONDED by Director Gould, that the Board of the Skeena-Queen Charlotte Regional District support to the City of Prince Rupert to reactivate and reissue the permits in the City of Prince Rupert's name in order to facilitate the decommission of Watson Island.

352-2015**CARRIED**

12.2 Moresby Island Management Standing Committee Financial Summary

MOVED by Director Franzen, SECONDED by Director Nobels, that the Moresby Island Management Standing Committee Financial Summary be received for information.

353-2015**CARRIED****13. PUBLIC INPUT**

There were 0 questions from the public.

14. IN CAMERA

MOVED by Director Franzen, SECONDED by Director Kinney, that the Board move to the In-Camera meeting following the Regular Meeting according to section 90(1)(a) and (k) of the *Community Charter* "personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality", and "negotiations and related discussions respecting the proposed provision of a municipal services..".

354-2015**CARRIED****15. ADJOURNMENT**

MOVED by Director Racz, SECONDED by Director Brain, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 9:58 p.m.

355-2015**CARRIED**

Approved and adopted:

Certified correct:

Chair

Chief Administrative Officer



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES

of the Electoral Area Advisory Committee meeting held at the Regional District office in Prince Rupert on Thursday, January 29, 2015 at 12:00 p.m.

PRESENT

Chair: Des Nobels, Electoral Area A (*via teleconference*)

Directors: Karl Bergman, Electoral Area C
Michael Racz, Electoral Area D (*via teleconference*)
Bill Beldessi, Electoral Area E (*via teleconference*)

Staff: K. Mellor, Chief Administrative Officer
D. Fish, Deputy Corporate Officer

1. CALL TO ORDER 12:02 p.m.

2. ELECTION OF THE CHAIR

The Deputy Corporate Officer called for nominations for the position of Chair of the Electoral Area Advisory Committee for 2015.

Director Racz nominated Director Nobels; Director Nobels accepted the nomination.

Nominations were called for a second time.

Nominations were called for a third time.

There being no further nominations, nominations were closed.

Director Nobels was declared Chair of the Electoral Area Advisory Committee for 2015 by acclamation.

3. ELECTION OF THE VICE CHAIR

The Deputy Corporate Officer called for nominations for the position of Vice Chair of the Electoral Area Advisory Committee for 2015.

Director Bergman nominated Director Racz; Director Racz accepted the nomination.

Nominations were called for a second time.

Nominations were called for a third time.

There being no further nominations, nominations were closed.

Director Racz was declared Vice Chair of the Electoral Area Advisory Committee for 2015 by acclamation.

4. CONSIDERATION OF AGENDA

MOVED by Director Racz, SECONDED by Director Bergman, that the amended agenda be adopted as presented.

001-2015

CARRIED

5. MINUTES

5.1 Electoral Area Advisory Committee Meeting – October 9, 2014 Minutes

MOVED by Director Beldessi, SECONDED by Director Racz, that the minutes of the October 9, 2014 Electoral Area Advisory Committee meeting be adopted as presented.

002-2015

CARRIED

6. FINANCE

None.

7. CORRESPONDENCE

None.

8. REPORTS

None.

9. NEW BUSINESS

Carol Kulesha and Brian Lund, Chair and Consultant to the GwaiiTel Society, addressed the Electoral Area Advisory Committee, via teleconference, in regard to the GwaiiTel Society's funding application to Northern Development Initiative Trust's Economic Diversification Infrastructure program. Ms. Kulesha and Mr. Lund also spoke to the rationale, scope and benefits of the proposed "GwaiiTel Connecting Haida Gwaii" project and answered questions from the committee.

The Chair thanked Ms. Kulesha and Mr. Lund for addressing the committee.

9.1 GwaiiTel Society Northern Development Initiative Trust Funding Application

MOVED by Director Beldessi, SECONDED by Director Racz, that the Electoral Area Advisory Committee recommends the Board of the Skeena-Queen Charlotte Regional District support the GwaiiTel Society's funding application to Northern Development Initiative Trust's Economic Diversification Infrastructure program in the amount of \$30,000.

003-2015

CARRIED

9.2 Haida Gwaii Museum 2015 Funding Assistance Increase Request

MOVED by Director Beldessi, SECONDED by Director Racz, that the Electoral Area Advisory Committee recommend that the Board of the Skeena-Queen Charlotte Regional District not support an increase in 2015 funding assistance to the Haida Gwaii Museum through an increase in taxation;

AND THAT the Skeena-Queen Charlotte Regional District provide an in-kind donation to the Haida Gwaii Museum through the use of the Skeena-Queen Charlotte Regional District's 2015 Grant Writer.

004-2015

CARRIED

9.3 Haida Gwaii Museum Northern Development Initiative Trust Marketing Initiatives Funding Application

MOVED by Director Beldessi, SECONDED by Director Racz, that the Electoral Area Advisory Committee recommend that the Board of the Skeena-Queen Charlotte Regional District support the Haida Gwaii Museum's funding application to Northern Development Initiative Trust's Marketing Initiatives Program in the amount of \$7,500;

AND THAT the Skeena-Queen Charlotte Regional District provide an in-kind donation to the Haida Gwaii Museum through the use of the Skeena-Queen Charlotte Regional District's 2015 Grant Writer.

005-2015

CARRIED

The Electoral Area Advisory Committee requested that staff look into a policy or framework to equitably allocate the monies in the Skeena-Queen Charlotte Regional District Northern Development Initiative Trust nominal account among each electoral area.

10. OLD BUSINESS

10.1 Northern Development Initiative Trust Pooled Funding

MOVED by Director Racz, SECONDED by Director Beldessi, that the Electoral Area Advisory Committee recommend that the Board of the Skeena-Queen Charlotte Regional District request that Northern Development Initiative Trust allow for the annual rollover of funds in the Skeena-Queen Charlotte Regional District nominal account.

006-2015

CARRIED

10.2 Jungle Beach

MOVED by Director Racz, SECONDED by Director Beldessi, that the Electoral Area Advisory Committee recommend that the Board of the Skeena-Queen Charlotte Regional District review its current contract with the Ministry of Transportation and Infrastructure and the Ministry of Forest, Lands and Natural Resource Operations for the maintenance and caretaking of Jungle Beach.

007-2015

CARRIED

11. PUBLIC INPUT

There were 0 questions from the public.

12. IN CAMERA

None.

13. ADJOURNMENT

MOVED by Director Beldessi, SECONDED by Director Racz, that the meeting be adjourned at 1:18 p.m.

008-2015

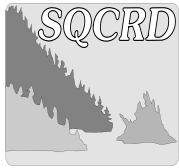
CARRIED

Approved & Adopted:

Certified correct:

Chair

Chief Administrative Officer



REPORT

DATE: September 18, 2015

FROM: Electoral Area Advisory Committee

SUBJECT: Recommendations coming from the Electoral Area Advisory Committee meeting held September 18, 2015

Recommendation 1:

MOVED by Director Bergman, **SECONDED** by Director Beldessi, that the report from staff entitled “Joint Planning-Economic Development Position” be received;

AND THAT the Electoral Area Advisory Committee recommend the Board of the Skeena-Queen Charlotte Regional District allocated Northern Development Initiative Trust 2016 Capacity Building Funding, in the amount of \$25,000, to fund a joint planning-economic development position with the Skeena-Queen Charlotte Regional District.

Recommendation 2:

MOVED by Director Beldessi, **SECONDED** by Director Bergman, that the Old Massett Village Council’s funding application to Northern Development Initiative Trust’s Community Halls and Recreation Facilities program be received;

AND THAT the Electoral Area Advisory Committee recommend that the Board of the Skeena-Queen Charlotte Regional District not support the Old Massett Village Council’s application to Northern Development Initiative Trust’s Community Halls and Recreation Facilities;

AND FURTHER THAT the Electoral Area Advisory Committee recommend that the Board support providing an in-kind contribution to the Old Massett Village Council through grant writing services up to a maximum of twenty (20) hours;

AND FURTHER THAT correspondence be sent to the Old Massett Village Council advising it of the Board’s decision.

Recommendation 3:

MOVED by Director Beldessi, **SECONDED** by Director Berman, that the verbal request from Chair Nobels seeking advice from the Electoral Area Advisory Committee be received;

Chair Nobels informed the Electoral Area Advisory Committee that, at present, the community of Dodge Cove is without a viable means of electronic and facsimile communication to outside agencies, particularly those participating in the various Environmental Assessment Processes surrounding LNG development in the region. Chair Nobels requested advice from the Committee pertaining to the use of Skeena-Queen Charlotte Regional District office equipment to carry out these communications, and whether or not that was deemed appropriate.

AND THAT the Electoral Area Advisory Committee recommend the Board of the Skeena-Queen Charlotte Regional District support providing funding for the purchase of a facsimile machine for the community of Dodge Cove.

Skeena-Queen Charlotte Regional District
Cheques payable over \$5,000 - AUGUST, 2015

Payable To	Date	Amount	Purpose
Big Red Enterprises Ltd.	12-Aug	\$ 15,401.43	July Garbage Collection Contract
Haida Gwaii Museum	12-Aug	\$ 43,000.00	2015 Annual Grant
Ticker's Hauling & Storage	12-Aug	\$ 6,011.25	Transport Recyclables, Port Toilet & Equipment Rental - JULY
Vancouver Island Regional Library	12-Aug	\$ 9,967.00	2015 Third Quarter Total Levy
Carlyle Shepherd & Co	25-Aug	\$ 12,705.00	2014 SQCRD Annual Audit
District of Port Edward	25-Aug	\$ 7,701.97	MFA Issue #92 Surplus
Receiver General	7-Aug	\$ 8,848.09	Payroll Remittance (PP16-2015)
Receiver General	20-Aug	\$ 11,055.26	Payroll Remittance (PP17-2015)

CHEQUES OVER \$5,000:	\$ 114,690.00
CHEQUES UNDER \$5,000:	\$ 51,838.81
TOTAL CHEQUES:	<u>\$ 166,528.81</u>



RECEIVED AUG 31 2015

August 26, 2015

Ref:158464

Mr. Barry Pages
 Chair
 Skeena—Queen Charlotte Regional District
 14-342 3rd Avenue West
 Prince Rupert BC V8J 1L5

Dear Chair Pages:

Thank you for your letter of May 28, 2015, which requests clarification as to differences between a local community commission and the Moresby Island Management Committee. With the recent transition from Minister Oakes to Minister Fassbender, your letter has been referred to me for response.

The Moresby Island Management Committee (MIMC) has similarities with a Local Community Commission (LCC), as you have pointed out. The responsibilities delegated to MIMC under By-law No. 579, 2014, are similar to those which could be delegated to a LCC under a bylaw establishing a local community. The updated delegation to MIMC, in conjunction with the committee selection process outlined in the bylaw, clarifies the authorities delegated to MIMC and appears to provide the Board with a remedy should MIMC attempt to act in excess of its authority.

That selection process, however, highlights a key difference between MIMC and a LCC. While By-law No. 579, 2014, provides an “opportunity to vote”, it does not require the members of MIMC to be elected. The selection of the MIMC members is reserved to the Board Chair, and there is no requirement that the Area E Electoral Area Director be the director appointed to MIMC.

By contrast, under s. 838(8) of the *Local Government Act*, a LCC consists of elected commissioners and the director for the electoral area in which the local community is located. The election of commissioners is to be conducted in the same manner, and at the same time, as the election of electoral area directors, unless an alternative method is authorised in the bylaw establishing the local community.

The other key difference between MIMC and a LCC is that the electors of Moresby Island have not endorsed the governance structure of MIMC in the same manner as would be required for a LCC. To have legal effect, a bylaw establishing a local community and its commission requires the assent of the electors in the area and approval of the Inspector of Municipalities.

.../2

Creating an LCC was first suggested as an existing tool that could be used to meet the needs and interests within the community of Sandspit. Those needs and interests were understood to be focused on both local delivery of services and community self-management.

If the community on Moresby Island is satisfied with the governance structure established under By-law No. 579, 2014, and the functioning of the re-established MIMC will meet the above noted needs and interests and no longer create secondary issues such as liability concerns, then there may be no further need to consider a LCC. However, a LCC remains an option should the Regional District and community wish to strengthen the democratic relationship between the community and the management body.

Should your staff have any further questions, please contact Elizabeth Lane, Program Analyst at 250.356.6333.

Thank you again for writing.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Edmondson', written in a cursive style.

Marijke Edmondson
Director, Governance and Structure
Ministry of Community, Sport and Cultural Development

pc: Daniel Fish, Deputy Corporate Officer, Skeena-Queen Charlotte Regional District
Elizabeth Lane, Program Analyst, Local Government Structure



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

14 – 342 3rd Avenue West Prince Rupert, BC V8J 1L5

Phone: (250) 624-2002 Fax: (250) 627-8493

Website: www.sqcrd.bc.ca

May 28, 2015

Ministry of Community, Sport and Cultural Development
PO Box 9056 Stn Prov Govt
Victoria, BC
V8W 9E2

Attention: Honourable Minister Coralee Oakes

Dear Minister Oakes:

Re: Sandspit Governance Structure

On behalf of the Board of the Skeena-Queen Charlotte Regional District (SQCRD), I am writing to follow-up on correspondence received from Mr. Jay Schlosar, Assistant Deputy Minister, dated April 29th, 2015 in regard to a feasibility study for the incorporation of Sandspit.

The Board wishes to extend its gratitude to your Ministry for committing time and resources toward completing a feasibility study for the incorporation of Sandspit. The Ministry's report, *Report on Viability Factors Affecting Feasibility of Sandspit Incorporation*, was received at the May 22, 2015 SQCRD Regular Board meeting.

In the report, the Ministry references an option of the SQCRD Board to investigate the creation of a local community commission, as originally suggested in Mr. d'Easum's 2012 report.

For clarification, would you please indicate in what regard a proposed local community commission is to differ from the Moresby Island Management Standing Committee (Committee), which was re-established in 2014 by Bylaw No. 579, 2014. The committee exercises advisory powers over a number of local services; management powers over the local water system; and administrative powers with respect to the committee itself. In addition to these delegated powers, the community is also provided an "opportunity to vote" process which allows for residents to nominate a slate of candidates for appointment to the committee through the Board Chair.

As such, the committee is afforded a relatively high degree of autonomy in relation to other committees established under the SQCRD.

Again, the Board wishes to thank your Ministry for undertaking this initiative.

If you have any further questions or comments, please do not hesitate to contact the office of the SQCRD.

Yours truly,

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT



Barry Pages
Chair

;df

Cc: Marijke Edmondson, Director, Local Government Structure
Jay Schlosar, Assistant Deputy Minister
Elizabeth Lane, Program Analyst, Local Government Structure

ORIGINAL



Selina Robinson, MLA
(Coquitlam-Maillardville)



Province of
British Columbia
Legislative Assembly

August 24, 2015

Electoral Area Directors
Skeena-Queen Charlotte Regional District
100 1st Avenue East
Prince Rupert, BC V8J 1A6

RECEIVED

AUG 24 2015

SKEENA-QUEEN CHARLOTTE
REGIONAL DISTRICT

Dear Directors,

I hope that you've enjoyed the summer and you had an opportunity to take a break. I am writing to remind you that my caucus colleagues in the Official Opposition are available and eager to meet with you at the upcoming Union of BC Municipalities annual conference in Vancouver, September 22-25.

As the Opposition Spokesperson for Local Government, former City Councilor for Coquitlam, and past Executive member of the Lower Mainland Local Government Association, I continue to be passionate about strengthening our communities through local leadership. I believe that local government is closest to our constituents and has the knowledge and flexibility to be most responsive to community needs.

I have been paying close attention to your successes and your challenges. This past spring I travelled to all five area association meetings to hear directly from you about the issues facing your communities. I heard concerns related to aging infrastructure, offloads to local governments, and the sometimes difficult relationship between local and other orders of government. At every area association meeting, I saw the passion and commitment you all have for your communities. Thank you for bringing that to your role. It really does make a difference.

I would love the opportunity to meet with you at the UBCM. If you would like to set up a meeting with me or any of my colleagues, please contact Elena Banfield at 250-952-7647 or elena.banfield@leg.bc.ca. Enclosed is a list of all Opposition MLAs and their Spokesperson areas, so you know who works on issues important to your community. Also, please join us for the Official Opposition UBCM Breakfast for all delegates on Friday, September 25, at 6:45 AM at the Fairmont Waterfront Hotel. We look forward to seeing you there.

All the best,

Selina Robinson, MLA
Opposition Spokesperson for Local Government

Daniel Fish

From: Lori Wiedeman <cao@queencharlotte.ca>
Sent: Friday, August 28, 2015 4:02 PM
To: Kim Mushynsky; Trevor Jarvis; Barbara Stevens; Daniel Fish; Carrie Samuels (omvadmin@mhtv.ca); trevor.russ@haidanation.com
Cc: Greg Martin; Debra Uliana; Sandra Brown
Subject: Confirmed Dates for All Candidates Debate on Haida Gwaii

Good morning,

We now have confirmed dates with Nathan Cullen to work with: October 1 and 2

October 1 will be the All Candidate's Debate in Queen Charlotte/Skidegate (Haida Heritage Centre performance hall, and Greg Martin will be moderator) and October 2 will be the All Candidate's Debate in Masset/Old Massett (location TBD, and Andrew Merilees will be moderator).

To allow Sandspit to participate, BC Ferries has agreed to an additional sailing leaving Skidegate at 8:00 pm for the South Island debate on the 1st which would make the timing about 6:00 pm to 8:00 pm and we'll have to make sure the Sandspit residents get out on time.

All candidates have now been advised and formal invitations with travel information will be sent out next week.

We will still need to work out the format for the debate. The options are:

Pre-selected questions:

Can be determined by the debate organizers and given by a panel or the moderator. You could invite lead organizations in different sectors to pose questions to candidates from the floor. You can ask the audience to submit questions in advance of the debate on social media or in writing before and during the debate and then have the moderator pose each question.

Town Hall style:

In a town hall style, the audience poses questions on a range of issues. The moderator will have to play a strong role to facilitate the discussion, ensuring that many voices are heard and asking questions on the debate topics.

Candidate rebuttals:

In either debate style, candidates should be allowed to rebut if they wish. This can be done through closing statements or through "wild cards." A certain number of cards can be given to candidates, for example two each, worth 2-3 minutes, to be used when a candidate wants to follow up on another candidate's comments.

Assuming 4 candidates, the below agenda is for a 120-minute event.

Welcome, introductions, review of format - Moderator, 8 minutes
 Presentations by each Candidate - 5 minutes per person
 Questions and Answers – 75 minutes (3-5 minutes per candidate depending on number of questions)
 Closing statements from candidates – 3 minutes per person
 Thank you, closing statement – Moderator, 5 minutes

I am working on an article for the Observer and the HG Trader and we are also hoping to have some computers set up for people to check the online tool for whether they are registered to vote correctly (per the new *Fair Elections Act* rules) at <https://ereg.elections.ca/CWelcome.aspx>.

I will provide updates as the candidates confirm their attendance. So far they seem excited at the idea of coming to Haida Gwaii as we have been on a few bucket lists.

Cheers.

Lori

From: Lori Wiedeman
Sent: Friday, August 21, 2015 10:53 AM
To: 'Kim Mushynsky'; Trevor Jarvis; Barbara Stevens; Daniel Fish; Carrie Samuels (omvcadmin@mhtv.ca); 'trevor.russ@haidanation.com'
Cc: Greg Martin; Debra Uliana (cfo@queencharlotte.ca); Sandra Brown (office@queencharlotte.ca)
Subject: Potential All Candidates Debate on Haida Gwaii

Good morning,

Our Council is supportive of this idea and I have done some initial work. The Federation of Canadian Municipalities (FCM) has published a toolkit on how to organize a local all candidates debate at http://hometownproud.fcm.ca/all_candidates_debate.

Mayor Martin has volunteered to act as moderator for the debate and there are a few options for how to set up the agenda and format for the debate (i.e. pre-selected questions, town hall, etc.). We will have to do some work to decide what the best option is and what themes we would like to have them discuss (i.e. first nations lands/title, herring fishery, BC Ferries subsidy, Canada Post, Northern Living Allowance, Oil and Gas, etc).

We were thinking that after UBCM would make sense so a date between September 29 and October 19 would work best, and of course avoiding Thanksgiving, Council meetings, community events, etc. Possible locations for the debate could include the Kaay Centre, the Queen Charlotte Community Hall or the Skidegate Small Hall. Rental charges range from \$100 to \$260.

I have contacted the parties in our riding:

Party	Candidate	Comments
Christian Heritage Party	Don Spratt (nominee)	Interested but has to finalize nomination, check on travel funds and needs a clearer idea on the date
Conservative Party	Tyler Nesbitt	Interested but has to check on travel funds and needs a clearer idea on the date
Liberal Party	Haven't been able to identify the candidate yet – left a message with the party	
Green Party	Candidates are being selected – should firm up in the next week	Interested but has to check on travel funds and needs a clearer idea on the date
NDP Party	Nathan Cullen	Suggested the idea

I also have a call in to BC Ferries to see if they would consider putting on an extra Kwuna sailing so that Sandspit residents could also participate. There is a question of transportation (i.e. buses) in order to have all island communities participate and whether or not refreshments should be provided as the budget for this would have to be considered and discussed. It has also been suggested that it might be good to involve the High School classes as well as this would be a unique event on the islands.

It would be great to know if the other communities are supportive and interested in participating before we move too far along. Please let me know once you have an indication from your Council's. This could be a great way to start discussion, hear from the candidates themselves about issues that affect our islands, and get people out to vote in this election.

Regarding the 'basket of groceries' idea, if Kim can provide the list of items my mother lives in Victoria (we used to live in the NWT and she can't believe we don't get the NLA so I'm sure she'd help) and I also have relatives in Kelowna.

Thanks.

Lori Wiedeman

Chief Administrative Officer

Village of Queen Charlotte

PO Box 580, 903A Oceanview Drive V0T1S0

Phone: 250 559 4765 | Cell: 250 637 1782 | Fax: 250 559 4742

Email: cao@queencharlotte.ca | Web: www.queencharlotte.ca



From: Kim Mushynsky [<mailto:cao@portclements.ca>]

Sent: Monday, August 17, 2015 4:20 PM

To: Trevor Jarvis; Lori Wiedeman; Barbara Stevens; Daniel Fish

Subject: Debate

So on Friday I was speaking with Nathan Cullen about the Northern Living Allowance again and he suggested that it may be a useful tool to have a federal candidates debate on island before the election and have this as a key topic of discussion. However I am so far behind right now due to staffing that I can't even remotely consider organizing this so if anyone else thinks this would be useful and wants to take it on I am just putting it out there.

I am still trying to get together the invitation to Revenue Canada to come to the islands and consider the Northern Living Allowance in regards to a COLA increase if nothing else (the letter that will have everyone's letterhead and signatures on it so it is clear that we are united on this issue). Also, when FCM approved our motion to ask Revenue Canada to review the Northern Living Allowance Canada wide for anomalies such as Haida Gwaii I had done the "basket of groceries" thing for Haida Gwaii and priced out a set of 30 standard household goods in 4 stores island wide and sent that information to FCM. It might be good to have a similar report done up again to accompany my letter – and then I was thinking that if I could get someone in say Vernon, (thinking of asking my mom to do it) Victoria (maybe Trevor's daughter??) and maybe Prince George (if we do this fast my daughter is there until the 22) we could show where we sit compared to other areas within British Columbia. Thoughts???

Kim Mushynsky – BBA

Chief Administrative Officer

Village of Port Clements



Prince Rupert
Gas Transmission Project



RE: Socio-Economic Effects Management Plan Update – September 15, 2015

As a follow-up to our June 5 letter, which accompanied PRGT's Draft Socio-Economic Effects Management Plan (SEEMP), PRGT would like to give all local governments, service providers, Aboriginal groups and the Nisga'a Nation an update on the development of the SEEMP and next steps.

Thank you to those who have submitted comments on the Draft SEEMP. Your comments will not only inform this plan, but will also shape the information we share, the way we share it and how we report on and monitor socio-economic effects. We are in the process of reviewing and responding to all comments and making necessary adjustments to the SEEMP. Much of the feedback received highlighted a desire for more details on local construction plans and local mitigations. These details will be shared as part of ongoing engagement on the SEEMP and continue throughout the course of construction. As the pipeline construction contractors are brought onboard, detailed planning will be developed and this information will be shared with affected local governments, service providers, Aboriginal groups and the Nisga'a Nation. In the coming weeks, we will follow up with all who have provided comments to discuss the issues and comments brought forward and identify engagement activities that may be helpful in dealing with topics that fall outside of the scope of the SEEMP.

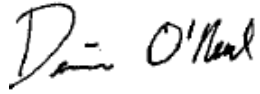
For those who have not submitted comments on the SEEMP, we continue to welcome feedback and **request that comments be submitted to PRGT on or before September 30, 2015**. Feedback received by that date will be given consideration and reflected where appropriate in the submission made to the Ministry of Community Sport and Cultural Development and the Environmental Assessment Office for approval of the SEEMP.

The SEEMP is intended to be a living document, so ongoing comments and engagement are anticipated and will shape the implementation, monitoring and reporting on the SEEMP. Comments will also shape future engagement and will affect how we identify, monitor, and report on project effects through the course of construction.

We look forward to continuing to develop the SEEMP, and to ongoing engagement on socio-economic issues that are important to you. If you have any questions, or would like to submit comments on the

SEEMP, please contact Devin O'Neal, Socio-Economic Advisor for PRGT at devin_oneal@transcanada.com or call (403)462-6197.

Sincerely,

A handwritten signature in black ink that reads "Devin O'Neal". The signature is written in a cursive, flowing style.

Devin O'Neal
Socio-Economic Advisor
Prince Rupert Gas Transmission Project



Haida Gwaii Recreation Coordinator's Report

Month End: August 2015

Submitted By: Lucy Neville

The HG Recreation Commission has two categories, from June to September, which our programs fall into; Registered Programs and Community Events. We additionally offer assistance with obtaining rental spaces and advertising support for community members.

Registered Programs

Weight Room Orientations – BCRPA instructor Lisa Shoop held an orientation on August 23rd at the weight room in **Queen Charlotte** with a total of **4** participants; BCRPA instructor Amber Bellis held an orientation on August 27th in **Port Clements** with a total of **2** participants.

Bike Re-Psych – In conjunction with the grand opening of the Community Park in **Queen Charlotte**, the Bike Re-Psych crew set up a bicycle-repair station with assistance and support on DIY upgrades, maintenance and fixit projects. The event saw over **40** islanders swinging by to inquire about repairs, learn about maintenance, and enjoy the sunny day.

Summer Program – continuing the second half of the 32nd annual Summer Day Camp, the HG Rec Summer Program moved into **Port Clements** and **Skidegate** for the duration of August. Summer staff Tianna Grosse and Fergus Wilson designed each location's camp schedule to include the key elements of fun, education, activity and culture, and have expanded on previous years' programs to incorporate Haida storytelling, cedar weaving, ornithology and biodiversity of Haida Gwaii, body-based art creation, nutrition and healthy eating, and an ever-increasing network of on-island organizations.

Specialists

Leona Kennedy – Haida storytelling and cedar bark weaving

Josina Davis – art and biodiversity

Sarah Stevenson – local food systems and preservation

Shelly Crack – Northern Health dietician

Christy Kenschuh – forum theatre and drama

Bobbi-Lee Chatelaine – archery and bowmaking

Michael McQuade – stand-up paddleboarding

Kye Borserio – ocean kayaking

Sandy Gagnon – cedar weaving and harvesting
Kirsten Oike – acrobatic dance
Sylvan Daugert – rookie rugby
Harold White – rookie rugby
Colby McElrath – experiential ecology

Tours

Port Clements Museum
Jungle Beach
Haida Heritage Centre
Robertson Island
Sunrise Park

Port Clements

Week 1 – 8
Week 2 – 6

Skidegate

Week 1 – 35
Week 2 – 33

August 2015 Summer Program total: **82**

Events and Affiliated Programs

Tlell Fall Fair

With brochures, promotional material and registration information, the HG Rec Summer Program staff held court at the August 2nd **Tlell** Fall Fair. Amidst a goat-kissing booth, prizes for gardening and produce, and an array of island artwork, the event saw over **60** youth and parents engage with staff regarding the Summer Program.

Gathering Our Nations

“There’s no place like Haida Gwaii” was a phrase oft-repeated this month, as **95** youth from across British Columbia traveled to Haida Gwaii to camp on North Beach for a weekend. The tenth-annual Gathering Our Nations celebration focuses on cultural rejuvenation, place-based connection, and inter-community partnerships. In collaboration with the Old Massett Youth Program, HG Recreation held three days of paddleboarding and surfing lessons in conjunction with programming that ranged from ceremonial bundles to suicide awareness to survival skills.

HiGaa k'aats'ii lihllnga: Agate Man Triathlon

August 15th dawned sunny, hot and crystal-clear for the 2015 Agate Man Triathlon. This year’s event saw a new champion crowned, with longtime athlete Bruce Haralson streaking to the finish line at 1:14:20 to take the lead spot. Amidst crowds of cheering spectators, the event once again included the traditional components of a ‘sprint triathlon’: a 500-meter swim, 20-km bicycle and 6-km run. Relay team Yolanda Clatworthy, Caitlin Meredith and Alissa MacMullin used the race to begin a gofundme campaign to create an athletic bursary for female athletes on-island,

and to date have raised over \$1200.00. With **33** registered racers and **45** spectators, this year's race saw an increased volunteer pool as well, with just under **20** community members marshalling, timing racers, directing traffic, setting up changing areas, and marking the race route. The post-race reward included the nearby Burger Cafe, and multiple vendors set up to wrangle the crowds at the **Masset** Harbour Day.

Total August 2015 participants in HG Rec programs/events: 381

** Total August 2014 participants in HG Rec programs/events: 349*

Upcoming Fall Classes

Weight Room Orientations – Instructor Lisa Shoop will host an orientation at the weight room September 17th in **Queen Charlotte**.

Shito Ryu Youth & Adult Karate – longtime instructor and certified Sensei Deavlan Bradley will be starting self-defence classes once again this September in **Queen Charlotte**, with participants working towards belt tests and provincial teams.

Canadian Firearms Safety (PAL) Course – twenty-year veteran instructor Ron Haralson will be teaching the basics of firearm safety this September in **Queen Charlotte**; the CFSC is a pre-requisite to obtaining a Possession and Acquisition License (PAL), necessary for hunting on-island.

HG ASSAI Programs – with courses, workshops and weekday programs held across Haida Gwaii in **Masset, Old Massett, Port Clements, Skidegate, Queen Charlotte** and **Sandspit**, this year's HG ASSAI will kick off in October and feature Acrobatic Dance, Surf Club, Fibre Arts, Pottery, Youth Photography Club and more.

Additional Reporting

ASSAI Coordinator

After a lengthy interview process, the 2015-2016 HG ASSAI Coordinator position has officially been filled! The posting generated over twenty applications from across Canada, many of whom had heard of the HG ASSAI's acclaim via YouTube. With help from School District #50, applicants were narrowed down and interviews concluded at the end of August. Beginning this September, two-year island resident and youth worker Laura Bishop will take the reins of the ASSAI program; we're looking forward to a year of new expansions, strengthened partnerships, and even more capacity-building opportunities.

Lucy Neville

Haida Gwaii Recreation Coordinator



BOARD REPORT

To: SQCRD Board of Directors

From: Justina Musgrave, Administrative Assistant

Subject: Support for Participation of the “ShakeOut BC” Drill

Date: September 18, 2015

File #: 7130

RECOMMENDATION:

THAT the Board receives the staff report entitled “Support for Participation of the ShakeOut BC Drill”;

AND THAT the Board hereby approves participating in the “Great BC ShakeOut” on October 15, 2015 at 10:15 a.m.

BACKGROUND:

The BC Earthquake Alliance Society is organizing a province-wide earthquake drill to be held on October 15, 2015 at 10:15am, to enhance public awareness of the earthquake hazard and encourage personal preparedness. During the drill, participants will be asked to “Drop, Cover and Hold On” for up to two minutes, in response to a simulated earthquake event.

DISCUSSION:

The “Great BC ShakeOut” is being led by the BC Earthquake Alliance Society and the ShakeOut BC Organizing Committee, a coalition of local, provincial, federal and non-governmental organizations working together to promote earthquake preparedness to British Columbians. The drill, which is intended to be an annual event, is modeled after the highly successful “Great California ShakeOut”. The drill was originally scheduled for January 26th each year to mark the 311th anniversary of the last magnitude 9 earthquake in BC (January 26, 1700). As this date conflicted with Secondary Schools provincial exams, the date has now been changed to the third Thursday of each October.

The largest Canadian earthquake occurred on Haida Gwaii in 1949, registering at a magnitude 8.1. Canada’s second largest earthquake occurred on Haida Gwaii in 2012, registering at a magnitude 7.8.

The ShakeOut BC Organization Committee is encouraging individuals and organizations to register at www.shakeoutbc.ca to be counted in the drill, promote the drill within their community and have staff participate on drill day.

COST & BUDGET IMPLICATIONS:

Minimal - Staff participation in the drill. Advertising of the drill and the ShakeOut BC e-mail regarding the Do's and Don'ts during an earthquake will be advertised on the Regional District website.

For Information:

EARTHQUAKE MAGNITUDE SCALE		
Magnitude	Earthquake Effects	Estimated # Each Year
2.5 or less	Usually not felt, but can be recorded by seismograph	900,000
2.5 to 5.4	Often felt, but only causes minor damage	30,000
5.5 to 6.0	Slight damage to buildings and other structures	500
6.1 to 6.9	May cause a lot of damage in very populated areas	100
7.0 to 7.9	Major earthquake – Serious damage	20
8.0 or greater	Great earthquake – Can totally destroy communities near the epicenter	One in every 5 to 10 years

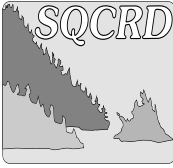
Each number increase on the Richter scale indicates an intensity ten times stronger, ie)

Magnitude 6 = **10** times stronger than a magnitude 5 earthquake

Magnitude 7 = **100** times stronger than a magnitude 5 earthquake

Magnitude 8 = **1000** times stronger than a magnitude 5 earthquake

THE 10 LARGEST EARTHQUAKES EVER RECORDED		
Location	Date	Magnitude
Valdivia, Chile	May 22, 1960	9.5
Prince William Sound, Alaska	March 28, 1964	9.2
Sumatra, Indonesia	December 26, 2004	9.1
Sendai, Japan	March 11, 2011	9.0
Kamchatka, Russia	November 4, 1952	9.0
Bio-bio, Chile	February 27, 2010	8.8
Ecuador coast	January 31, 1906	8.8
Rat Islands, Alaska	April 2, 1965	8.7
Sumatra, Indonesia	March 28, 2005	8.6
Assam, Tibet	August 15, 1950	8.6



STAFF REPORT

DATE: September 18, 2015
FROM: Daniel Fish, Deputy Corporate Officer
SUBJECT: Joint Planning-Economic Development Position

Recommendation:

THAT the staff report entitled “Joint Planning-Economic Development Position” be received;

AND THAT the Board support allocating Northern Development Initiative Trust 2016 Economic Development Capacity Building funding, in the amount of \$25,000, to fund a joint planning-economic development position with the Skeena-Queen Charlotte Regional District.

BACKGROUND:

Throughout May 2014 to April 2015, the Skeena-Queen Charlotte Regional District (SQCRD) hosted a planning intern through a joint-initiative between the Province of B.C. and Northern Development Initiative Trust (NDIT) designed to increase staffing capacity for local governments in northwest B.C.

During 2015 budget meetings, the Board expressed a desire to build on staffing capacity in the planning department.

In April 2015, the planning intern resigned from the SQCRD for a new employment opportunity.

DISCUSSION:

NDIT has recently contacted staff in regard to an opportunity to hire a graduating economic development intern from the NDIT office. This particular intern has background education in Geography and has expressed a desire to work in a planning role following her internship with NDIT.

At present, this individual is working for the City of Prince George in its planning department to gain further experience in rural land use planning and a local government setting. Staff have been notified that the individual is able to commence work in January 2016, which would align well with the use of 2016 Economic Development Capacity Building funding.

During this discussion, NDIT also indicated that the opportunity to use Economic Development Capacity Building grant money to fund a joint planning-economic development position was an option available to the SQCRD. The maximum annual funding contribution under the Economic Development and Capacity Building program is \$50,000, of which \$25,000 is provided to the Misty Isles Economic Development Society to oversee economic development initiatives on Haida Gwaii. The remaining annual \$25,000 contribution could be used to fund a joint planning-economic development position.

Planning-Economic Development Position

The proposed joint planning-economic development staff member would report to the Chief Administrative Officer (CAO) and would serve in a dual role to oversee both the planning and economic development functions of the SQCRD.

It should be noted that this initiative has been discussed with the incoming CAO who has expressed support for this opportunity.

The responsibilities of this position would include:

- Reviewing development applications and referrals and providing reports to the Board on those matters;
- Coordinating and responding to requests for information (i.e. property or zoning inquiries);
- Coordinating development of a GIS to support planning processes;
- Liaising with various SQCRD advisory planning commissions;
- Preparing planning bylaws and other documents as required;
- Coordinating emergency planning projects;
- Working with community stakeholders to identify industry, business and professional service needs and opportunities that will increase sustainable community self-reliance and economic diversity;
- Participating in LNG working groups;
- Networking and liaising with regional economic development officers and organizations, government ministries, First nations and regional stakeholders to facilitate economic development; and
- Presenting at and responding to questions at Board meetings and public hearings.

Essentially, the staff member would be responsible for overseeing Electoral Area planning projects, as well as economic development projects for Electoral Areas A & C.

Financial Information

In 2015, \$42,578 was requisitioned through property taxes in Electoral Areas for the Rural Land Use Planning budget. Currently, for 2015, expenditures in the Planning budget have totalled \$28,696, with \$13,882 in unspent funds.

Attachment “A” of this report is the Skeena-Queen Charlotte Regional District Financial Plan for function 510, Rural Land Use Planning, which outlines the forecasted planning salary for years 2016 – 2019. As presented, there is adequate financial capacity to fund a position of this nature.

The anticipated salary cost to fund this position in 2016 is approximated at \$50,000, or \$27.47 hourly.

The following table shows historical use of Northern Development Initiative Trust’s Economic Development Capacity Building Funding:

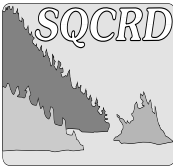
Year	Maximum Contribution	Actual Claim
2011	\$35,000	\$35,000 MIEDS
2012	\$35,000	\$35,000 MIEDS
2013	\$35,000	\$17,500 MIEDS \$17,500 SQCRD
2014	\$50,000	\$25,000 MIEDS \$4,701 SQCRD
2015	\$50,000	\$25,000 MIEDS \$654 SQCRD*

**Figure based on SQCRD eligible expenditures under the Economic Development Capacity Building program up to September 1st, 2015.*

It should be noted that the allowable expenditures under Northern Development Initiative Trust’s Economic Development Capacity Building program were changed in 2014. Prior to 2014 funding was provided and prorated based on staff time devoted to economic development projects, however, in 2014, this was changed to fund only staff salaries of those in a dedicated economic development role.

RECOMMENDATION:

Staff is recommending that the Board support the use of Northern Development Initiative Trust Economic Development Capacity Building funding, in the amount of \$25,000, to be allocated toward the salary of a joint planning-economic development position.



STAFF REPORT

TO: SQCRD Board

DATE: September 18, 2015

FROM: Morganne Williams, Planning Consultant

SUBJECT: Sandspit Emergency Evacuation Site Update

Recommendation

THAT the staff report entitled “Sandspit Emergency Evacuation Site Update” be received for information.

Background

The Skeena-Queen Charlotte Regional District (SQCRD) Board directed staff to apply for necessary permits and licenses for access to an emergency evacuation site in Electoral Area E. This report has been prepared to update the Board on progress made in obtaining permission to use the lands.

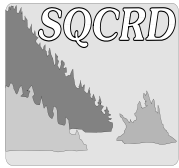
Licenses & Permits

The process noted above included applying for a License of Occupation from the MFLNRO; a Park Use Permit from BC Parks; an Access Permit from MOTI; and dissolving tenure under current License of Occupation from the MFLNRO. Below is a summary table of work completed to date:

MFLNRO	License of Occupation	Issued
BC Parks	Park Use Permit	Issued, with modifications
MOTI	Access Permit	Issued

Summary

The SQCRD can now officially use the designated area for emergency evacuation purposes and store the items declared in two sea containers on Crown Land. However, there are conditions that may lead to further permits being required (e.g. clearing trees beyond the existing access road).



REPORT

DATE: September 18, 2015

FROM: Joan Merrick, Consultant

SUBJECT: Variance Report – January to August 2015

Recommendation:

THAT the Board receives the consultant's report "Variance Report – January to August 2015" for information.

PURPOSE:

The purpose of a "Variance Report" is to identify differences between the planned financial outcomes (the Budget) and the actual financial outcomes. In this report only significant variances that may cause either a surplus or deficit at year-end are identified.

DISCUSSION:

The financial transactions up to August 30th were compared to the adopted budget for 2015. Of note were the following:

1. Prior year surpluses were higher for a number of functions than what was estimated during the budget process. This is primarily due to receiving higher than normal Payments in Lieu of Taxes (PILTS) for some services. Because PILTS are not often received until after year-end it is difficult to estimate the amounts for budgeting purposes. Some of these PILTS were one-time payments and will not occur again in the future. Other differences were simply under or over estimations of the surplus.

Of significance are:

- a. \$25,993 in additional 2014 PILTS for Administration (Function 110);
- b. The Electoral Area Administration (Function 120) had \$17,534 less in surplus;
- c. from 2014 than was projected in the budget. This was due to an error in accruing the MIMC grant for 2014; however, this will be recovered through the reallocation of the 2014 grant for MIMC that was not distributed. The same applies for Area E Administration (Function 121) in the amount of \$11,352;
- d. Island Solid Waste (Function 310) has \$8,542 in additional surplus over what was estimated;

- e. Regional (Mainland) Recycling (Function 340) has \$50,928 in additional surplus. The reason for the underestimation is not obvious but may have been due to year-end accruals combined with additional PILTS;
- f. Prince Rupert Regional Archives (Function 710) has \$12,297 in additional surplus due to PILTS;
- g. North Pacific Cannery (Function 715) has \$8,433 in additional surplus due to PILTS;
- h. Other smaller additional surpluses were noted for HG Museum \$1,571; Vancouver Island Regional Library \$2,137; Haida Gwaii Recreation \$4,153; and
- i. Sandspit Water (Function 810) has less surplus in the amount of \$17,283; this will be recovered through the additional MIMC funds to be distributed.

2. Revenues:

- a. Island Solid Waste:
Recycling - Commercial Drop Off Fees are lower than expected; only \$2,500 of the \$7,500 budgeted, but over all recycling revenues are on target.

Landfill – Tipping fees are higher than expected while Commercial fees are lower; overall revenues are on target - \$58,963 of \$83,160 budgeted or 71%.
- b. Regional (Mainland) Recycling – Overall revenues are on target. Worth noting is that the MMBC and GBN program revenues will exceed the budget by up to \$18,000 if the trend continues to December. The Revenue from Kitimat Stikine is lower than projected only 36% of the budgeted amount (\$44,793) to date; however this will be cushioned by the overage from MMBC and GBN. This is likely due to a slow start up of the program in Thornhill.
- c. Sandspit Hall – Rental revenues appear to be on budget.
- d. Sandspit Water – On budget

3. Expenditures:

- a. Wages and Benefits are the largest budget item for the RD.

Island Solid Waste – Wages and benefits are slightly below the budget for the first 8 months of the year.

Regional (Mainland) Recycling – on budget.

Administration – The wages and benefits are currently \$25,000 under budget due to the CAO and Treasurer positions being vacant since May/April. This will be partially offset by consultant's fees.

- b. Other Expenditures – There are numerous line items that have not been expended to date, which may be due to either timing, or to the fact that projects are on hold until the new CAO starts. Overall there are no concerns.
- c. Capital – The new cube van for Regional (Mainland) Recycling was \$ 18,000 under budget as the manager was able to find a used vehicle at a substantial cost saving.

SUMMARY:

Overall the financial for January to August 2015 are in good position. There should be surpluses in most functions.



Haida Gwaii Regional Recreation Commission

PO Box 187 Masset BC, V0T 1M0

1-888-557-4418

September 01, 2015

Attention: SQCRD Board Members and Directors

RE: 2016 HGRRC Budget Request and Office Relocation Cost Analysis

Dear SQCRD Board Members,

Attached for your review are both the draft 2016 Haida Gwaii Regional Recreation Commission Budget Request and the Office Relocation Cost Analysis. Please be advised that 2016 EI, CPP and WCB rates have not yet been released.

The current HG Recreation Building, located next to George M Dawson Secondary School in Masset, was found to have significant structural issues following review by AASE Roof Inspection Ltd., as iterated in the June Monthly Report. Considering the compromised integrity of the building and the liability of continued access, the space must be vacated, and a demolition date for the building has been tentatively scheduled for November. There are limited options available within school district locations for interim office space, and none that can provide office space, equipment storage and program venue space for both the HG Rec and the HG ASSAI program.

After assessment of HG Rec's need for equipment storage, office space, and program venue, Tahayghen Elementary has offered long-term lease of their Counselling Room and Small Gym, located within the school building at 2151 Tahayghen Drive (Masset). The lease includes both hydro and heat, but will necessitate the inclusion of a budget line-item for internet costs. Located centrally in Masset, it would provide stand-alone office space for the HG Rec Book-keeper, Coordinator, and HG ASSAI Coordinator, as well as equipment and resource storage, and gym usage for multiple programs, courses and workshops.

The HG Rec Coordinator met with the School District Superintendent in lieu of the principal to review the space, discuss terms of lease, and review the tenancy agreement. Included in the third attached spreadsheet is a cost analysis of the proposed office move. The proposed space would:

- Meet HG Rec's equipment and storage needs, which have increased significantly since the inception of the HG ASSAI program
- Provide much-needed venue space for Alternate Fitness, Yoga, ASSAI programs and instructor training
- Provide increased administrative support and development of the HG ASSAI program, with the HG Rec Coordinator, Book Keeper and HG ASSAI Coordinator 'under the same roof' as program venues and instructors
- Provide a reduction in monthly rent
- Increase communication and co-programming with Tahayghen Elementary School staff and students, via the proposed location's proximity to classrooms
- Increased ability to promote ASSAI programs, engage youth as train-the-trainer program leaders, and implement student-led design changes to the initiative

On behalf of the HGRRC Board, I request that the SQCRD Board approve the HGRR Commission to sign and enter into a lease agreement with School District #50 (Tahayghen Elementary School) for rental of the Counselling Room and Small Gym at 2151 Tahayghen Drive. Thank you for taking the time to review our 2016 HGRRC Budget Request and Office Relocation Cost Analysis Report.

Regards,



Lucy Neville
Haida Gwaii Recreation Coordinator

Haida Gwaii Regional Recreation Commission - 2016 Requested Budget

Operating Costs

Rent	\$200.00	/month			\$2,400.00
Office	Postage				\$500.00
	Supplies				\$2,400.00
	Bank Charges				\$190.00
Casual Assistants	\$20.00	/hour	4	hrs/week	\$4,160.00
Bookkeeper	\$22.00	/hour	10	hrs/week	\$11,440.00
	EI	2.24%			\$256.26
	CPP	4.95%			\$566.28
	Vacation Pay	4%			\$457.60
	WCB	1.30%			\$148.72
Internet	\$60.00	/month			\$720.00
Advertising					\$9,800.00
Telephone and Fax					\$3,200.00
Website Maintenance					\$400.00
Commissioner Travel /Meetings					\$2,950.00
Coordinator Travel /Meetings					\$6,000.00
BCRPA Conference / Training					\$2,600.00
Special Events					\$900.00
Moresby Island Travel Fund					\$1,800.00

\$50,888.86

Haida Gwaii Regional Recreation Commission

Office Relocation Cost Analysis

2151 Tahayghen Drive, Masset BC

	Subtotal	HST	Total
Telephone and fax line - disable, redirect and reassemble *TELUS quoted cost	\$115.00	\$13.80	\$128.80
Moving van rental, gasoline and mileage *Masset National Car and Truck Rental quoted cost	\$250.00	\$30.00	\$280.00
Moving van driver @ \$55/hour *Masset National Car and Truck Rental quoted cost	\$440.00	\$52.80	\$492.80
Casual Assistance - office relocation, equipment transfer and assembly * 16 hours @ \$20.00/hour	\$320.00	N/A	\$320.00
Internet and wifi - routing, connection, setup fee * Gwaii Communications quoted cost	\$150.00	\$18.00	\$168.00
Internet and wifi - October-December monthly billing * Gwaii Communications quoted cost	\$180.00	\$21.60	\$201.60
Total Office Relocation Costs			\$1,591.20

Environmental Assessment of the Proposed Aurora LNG Project

Open House *and* Invitation to Comment

Aurora LNG (Proponent) is proposing to construct and operate the Aurora LNG Project (proposed Project), a liquefied natural gas (LNG) facility and marine terminal for the export of LNG. The proposed Project would be located on the southeast corner of Digby Island near Prince Rupert, BC. The proposed Project would export up to 24 million tonnes per annum of LNG.

The proposed Project is subject to review under British Columbia's *Environmental Assessment Act* and is also undergoing a substituted environmental assessment under the *Canadian Environmental Assessment Act*.

The Proponent must obtain an environmental assessment certificate before any work can be undertaken on the proposed Project. However, prior to submission of an application (Application) for a certificate by the Proponent, the Environmental Assessment Office of British Columbia (EAO) must first approve the Application Information Requirements.

The Application Information Requirements will specify the studies to be conducted and the detailed information to be provided by the Proponent in its Application. The EAO has now received draft Application Information Requirements from the Proponent and invites comments on this draft.

To provide information about the Application Information Requirements, EAO invites the public to attend an

Open House. The Open House is scheduled as follows:

at: **North Coast Meeting & Convention Centre**
240 – 1st Avenue West, Prince Rupert
on: **Wednesday, September 23, 2015**
from: **4:00 p.m. to 8:00 p.m.**

There are 30 days for the submission of comments by the public in relation to the draft Application Information Requirements. The comment period will begin on September 1, 2015 and end on October 1, 2015. All comments received during this comment period in relation to the Application Information Requirements will be considered.

The intention of seeking public comments is to ensure that all potential effects – environmental, economic, social, heritage and health – that might result from the proposed Project are identified for consideration as part of the assessment process. At this stage of the process, the primary intent is to receive feedback about the studies or information required for a comprehensive environmental assessment.

After taking public comments into account, EAO will finalize the Application Information Requirements and issue them to the Proponent.

EAO accepts public comments through the following ways:

ONLINE FORM

<http://www.eao.gov.bc.ca>

MAIL

Sean Moore
Project Assessment Manager
Environmental Assessment Office
PO Box 9426 Stn Prov Govt
Victoria BC V8W 9V1

FAX

250-387-0230

An electronic copy of the draft Application Information Requirements and information regarding the environmental assessment process are available at www.eao.gov.bc.ca. Copies of the draft Application Information Requirements are also available for viewing at these locations:

Prince Rupert Public Library

101 – 6th Avenue West, Prince Rupert

Aurora LNG Office

344 2nd Avenue West, Prince Rupert

If you are unable to participate at this time, there will be an additional comment period during the Application Review stage when you will also be able to provide comments to EAO on the proposed Project.

NOTE: All submissions received by EAO during the comment period in relation to the proposed Project are considered public and will be posted to the EAO website.

