



**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
REGULAR BOARD MEETING**
Haida House in Tlell, Haida Gwaii, BC
Friday, October 18, 2013
7:00 p.m.
AMENDED AGENDA

1. CALL TO ORDER

2. CONSIDERATION OF AGENDA (additions/deletions)

3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES

3.1	Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District (SQCRD) Board held September 18, 2013	Pg 1-8
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4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

<u>Add:</u> 4.1	Moresby Island Management Committee (MIMC) – Meeting Minutes of August 1, 2013	Pg 8a-d
<u>Add:</u> 4.2	MIMC Report – Issues Requiring Attention/Action	Pg 8e-f

5. DELEGATIONS

<u>Add:</u> 5.1	Marine Planning Advisory Committee – Overview on Haida Gwaii marine planning	-----
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6. FINANCE

6.1	J. Musgrave, Administrative Assistant - Cheques payable over \$5,000 for September, 2013	Pg 9
6.2	UBCM - \$104,458 Gas Tax Agreement Community Works Fund Payment	Pg 10

7. CORRESPONDENCE

7.1	Premier Christy Clark – Follow-up from UBCM Convention	Pg 11
7.2	Dixon Entrance Maritime Museum Society – Outline of Activities	Pg 12-14
<u>Add:</u> 7.3	Ministry of Community, Sport & Cultural Development – Grant Notification for Sandspit Water Feasibility Study	Pg 14a-b

8. REPORTS / RESOLUTIONS

8.1	L. Neville, Haida Gwaii Regional Recreation Coordinator – August 2013 Recreation Programs	Pg 15-18
8.2	L. Neville, Haida Gwaii Regional Recreation Coordinator – September 2013 Recreation Programs	Pg 19-23
8.3	J. Robb, Treasurer – Amendment to “Authority to Financial (Banking) Transaction” Policy	Pg 24-25
8.4	J. Fraser, Deputy Corporate Officer – Emergency Preparedness Public Forums	Pg 26

9. BYLAWS

None.	
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10. LAND REFERRALS / PLANNING *(Voting restricted to Electoral Area Directors)*

10.1	Crown Land Investigative Permit Application Referral No. 66038535-005 for Aggregate and Quarry Materials by Metlakatla Development Corp.	Pg 27-39
10.2	Prince Rupert Gas Transmission Project – Notification of Application to Undertake Geotechnical Assessments of River Crossings	Pg 40-43
10.3	Prince Rupert Gas Transmission Project – Notification of Application for Heli-Pad Permit	Pg 44-48

11. NEW BUSINESS

11.1	Directors' Reports	-----
11.2	Village of Port Clements – Letter to BC Hydro Concerning LED Streetlights <u>Recommendation:</u> That the Chair be authorized to sign the letter being sent to Minister Bill Bennett from the villages of Port Clements, Masset and Queen Charlotte, Skidegate Band Council and Skeena-Queen Charlotte Regional District collectively regarding BC Hydro and the LED streetlight concerns for Haida Gwaii.	Pg 49-50
11.3	Ministry of Community, Sport and Cultural Development News Release – Sandspit Grant helps Plan Water Supply	Pg 51

11.4	Ministry of Community, Sport and Cultural Development News Release – Infrastructure Planning Grants Available for Northwest LNG Communities	Pg 52-53
<u>Add:</u> 11.5	Misty Isles Economic Development Society – 2013 Grant Funding	Pg 53a-g

12. OLD BUSINESS

None.	
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13. PUBLIC INPUT**14. IN-CAMERA**

That the public be excluded from the meeting according to section 90(1)(c) and (e) of the <i>Community Charter</i> – “labour relations and other employee relations” and “the acquisition, disposition or expropriation of land or improvements....”	
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15. ADJOURNMENT**NEXT MEETING:**

**SQCRD Board Meeting in Prince Rupert
Friday, November 22nd, 2013
7:00 p.m.**



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Regional District office in Prince Rupert on Friday, September 13, 2013.

PRESENT

Chair	B. Pages, Village of Masset
Vice Chair	D. Nobels, Electoral Area A
Directors	A. Ashley, City of Prince Rupert N. Kinney, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements – via teleconference C. Kulesha, Village of Queen Charlotte K. Bergman, Electoral Area C M. Racz, Electoral Area D E. Putterill, Electoral Area E – via teleconference
Staff:	J. Merrick, Chief Administrative Officer J. Fraser, Deputy Corporate Officer R. Kidd, Islands Solid Waste Manager – via teleconference
Public:	1
Media:	1

1. CALL TO ORDER 7:15 pm

2. AGENDA

- 2.1 MOVED by Director Kinney, SECONDED by Director Ashley, that the agenda be adopted as amended, with the addition of the following items:
- 5.3 Maura Walker, Environmental Consultant – Multi-Materials BC Incentives Programs
 - 7.5 District of Port Edward – Letter of Support
 - 7.6 Metlakatla Governing Council – Notice of Proposed Local Revenue Laws and Invitation to Make Representations
 - 8.3(a) UBCM – Ministry of Environment, Multi-Material BC Respond To Stewardship Plan Concerns
 - 8.6 J. Fraser, Deputy Corporate Officer – Highway 16 Maintenance Pre-winter Meeting
 - 11.4 J. Merrick, CAO – Community to Community Forum Application (Haida Gwaii)
 - 11.5 Northwest Fish and Wildlife Conservation Association – Restoration of Sustainable Retention Opportunities, and
 - 11.6 Friends of Wild Salmon – Proposed LNG Projects in the Northwest

AND THAT the following item be deleted:

- 10.1 License of Occupation for Commercial Purposes Referral No. 65424008 on Naden Harbour – Peregrine Lodge.

320-2013

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

- 3.1 SQCRD Regular Board Meeting – August 9, 2013 Minutes

MOVED by Director Ashley, SECONDED by Director Franzen, that the minutes of the August 9, 2013 SQCRD Regular Board meeting be adopted as presented.

321-2013

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Moresby Island Management Committee – Minutes of the May 9, 2013 Meeting

MOVED by Director Ashley, SECONDED by Director Racz, that the minutes of the May 9, 2013 Moresby Island Management Committee Meeting be received as presented.

322-2013

CARRIED

- 4.2 Electoral Area Advisory Committee – Minutes of the June 13, 2013 Meeting

MOVED by Director Kinney, SECONDED by Director Nobels, that the minutes of the June 13, 2013 Electoral Area Advisory Committee Meeting be received as presented.

323-2013

CARRIED

5. DELEGATIONS

- 5.1 Northern Health

Doug Quibbell, Northwest Manager, Public Health Protection and Debby Peng, Environmental Health Officer, of Northern Health appeared before the Board, by invitation, to speak to the issue of trihalomethanes found in the Sandspit Water System.

Mr. Quibbell pointed out that, although the system exceeds the Maximum Acceptable Concentration, this is not uncommon in Canada, especially in coastal regions. The measurement is very conservative due to the fact that health impact studies are inconclusive.

Director Putterill, representing Electoral Area E, still plans to go ahead with the feasibility of a nano-filtration system for the Sandspit water system, contingent on grant funding from the province.

The Chair thanked Mr. Quibbell and Ms. Peng for their presentation.

5.2 Northern Development Initiative Trust

Janine North, Chief Executive Officer, presented the Board with information on the various funding programs the Regional District is entitled to through Northern Development.

Joel McKay, Director of Communications, provide an overview on a draft Engagement Plan, which was prepared with NDIT and Regional District staff.

The Chair thanked Ms. North and Mr. McKay for their presentations.

The Board recessed from 8:15 p.m. and reconvened at 8:25 p.m.

5.3 Maura Walker, Environmental Consultant – Multi-Materials BC Incentives Programs

Maura Walker, Environmental Consultant with Multi-Materials BC, provided an overview on the different financial incentives offered through the the Packaging and Printed Paper Stewardship Plan.

The Chair thanked Ms. Walker for her presentation.

6. FINANCE

6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for July and August, 2013

MOVED by Director Kinney, SECONDED by Director Racz, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for July and August, 2013 be received and filed.

324-2013

CARRIED

7. CORRESPONDENCE

7.1 Brian Denton – Winter Maintenance Highway 16

MOVED by Director Ashley, SECONDED by Director Nobels, that the correspondence from Brian Denton regarding Winter Maintenance on Highway 16 be received and filed.

325-2013

CARRIED

7.2 District of Stewart – Ambulance Services in Rural BC

MOVED by Director Ashley, SECONDED by Director Nobels, that the correspondence from the District of Stewart regarding Ambulance Services in Rural BC be received.

326-2013

CARRIED

MOVED by Director Kulesha, SECONDED by Director Kinney, that the Board supports the resolution at the 2013 UBCM Convention of advocating for the provincial government to improve the service delivery model of providing ambulance service in small rural BC areas, along with providing adequate funding to accomplish that.

327-2013

CARRIED

7.3 Municipal Insurance Association – Voting Delegate at UBCM

MOVED by Director Ashley, SECONDED by Director Kinney, that the correspondence from the Municipal Insurance Association regarding Voting Delegate at UBCM be received and filed.

328-2013

CARRIED

7.4 Northwest Regional Hospital District – Regional Growth Strategy

MOVED by Director Ashley, SECONDED by Director Nobels, that the correspondence from the Northwest Regional Hospital District regarding a Regional Growth Strategy be received;

AND THAT a letter be sent to the Northwest Regional Hospital District stating the Board supports the concept of some form of regional strategic planning;

AND THAT more information be obtained from the Hospital District regarding the issue.

329-2013

CARRIED

7.5 District of Port Edward – Letter of Support

MOVED by Director Kinney, SECONDED by Director Kulesha, that the correspondence from the District of Port Edward regarding a Letter of Support be received;

AND THAT the Board endorses the nomination of the North Pacific Cannery as a UNESCO World Heritage Site.

330-2013

CARRIED

7.6 Metlakatla Governing Council – Notice of Proposed Local Revenue Laws and Invitation to Make Representations

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the Metlakatla Governing Council regarding a Notice of Proposed Local Revenue Laws and Invitation to Make Representations be received and filed.

331-2013

CARRIED

8. REPORTS – RESOLUTIONS

8.1 L. Neville, Haida Gwaii Regional Recreation Coordinator – July 2013 Report

MOVED by Director Kinney, SECONDED by Director Ashley, that the staff report entitled “July 2013 Report” be received and filed.

332-2013

CARRIED

8.2 J. Fraser, Deputy Corporate Officer – Scheduled Meetings at UBCM Convention

MOVED by Director Ashley, SECONDED by Director Nobels, that the staff report entitled “Scheduled Meetings at UBCM Convention” be received and filed.

333-2013

CARRIED

8.3 J. Merrick, Chief Administrative Officer – Multi-Materials BC Packing and Printed Paper Financial Incentives

MOVED by Director Bergman, SECONDED by Director Ashley, that the staff report entitled “Multi-Materials BC – Packing and Printed Paper Financial Incentives” be received;

AND THAT, in regard to Mainland Regional Recycling, the offer from Multi Material BC (MMBC) for the depot collection financial incentive be accepted;

AND THAT, in regard to Islands Solid Waste:

1. the offer from MMBC for the depot collection financial incentive be accepted, and
2. MMBC be requested to not initiate a Request for Proposal for curbside collection

AND FURTHER THAT the Chair and Corporate Officer be authorized to sign the respective agreements with MMBC.

334-2013

CARRIED

Director Putterill and Director Kulesha opposed.

8.4 J. Merrick, Chief Administrative Officer – Proposed Amendments to Travel Policy

MOVED by Director Ashley, SECONDED by Director Nobels, the staff report entitled “Directors – Reimbursement of Travel and Other Expenses” be received;

AND THAT the amendments to the Directors – Reimbursement of Travel and Other Expenses policy be referred to the October 18th Board meeting for further discussion.

335-2013

CARRIED

8.5 J. Merrick, Chief Administrative Officer – Draft Regional District Engagement Plan

MOVED by Director Ashley, SECONDED by Director Franzen, that the staff report entitled “Draft Regional District Engagement Plan” be received;

AND THAT the Plan be adopted as presented.

336-2013

CARRIED

8.6 J. Fraser, Deputy Corporate Officer – Highway 16 Maintenance Pre-winter Meeting

MOVED by Director Ashley, SECONDED by Director Nobels, that the staff report entitled “Highway 16 Maintenance Pre-Winter Meeting” be received;

AND THAT Director Nobels and Director Kinney be designated to meet with Nechako Northcoast Construction on September 27th to discuss the Regional District's concerns regarding inadequate winter maintenance on Highway 16 between Prince Rupert and Terrace.

337-2013

CARRIED

9. BYLAWS

9.1 Bylaw No. 559-2013 Rural Graham Island Community Advisory Committees Repealing Bylaw

MOVED by Director Ashley, SECONDED by Director Franzen, that Bylaw No. 559-2013 Rural Graham Island Community Advisory Committees Repealing Bylaw be given first reading.

338-2013

CARRIED

10. LAND REFERRALS/PLANNING

No items.

11. NEW BUSINESS

11.1 Directors' Reports – Verbal

Director Nobels – Electoral Area A:

- Director Nobels provided an update on the Ground Fish Association meeting which was held on August 21, 2013

Director Franzen – District of Port Edward:

- The District of Port Edward has just acquired land designated for industrial park.

11.2 Province of BC – Land Tenure Agreement (Islands Solid Waste site)

MOVED by Director Ashley, SECONDED by Director Nobels, that the Chair and Chief Administrative Officer be authorized to sign the Land Tenure Agreement with the Province of BC for the waste disposal site on Haida Gwaii.

339-2013

CARRIED

11.3 Old Massett Band – Grant Application for NDIT Funding

MOVED by Director Racz, SECONDED by Director Kinney, that the Board supports the application from the Old Massett Band for Northern Development Initiative Trust funding in the amount of \$6,785 for a feasibility study on the construction of a marine complex on the Old Massett First Nations Reservation.

340-2013**CARRIED****11.4 J. Merrick, CAO – Community to Community Forum Application (Haida Gwaii)**

MOVED by Director Putterill, SECONDED by Director Nobels, that the application for the Community to Community Forum funding for Haida Gwaii be forwarded to UBCM.

341-2013**CARRIED****11.5 Northwest Fish and Wildlife Conservation Association**

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence from the Northwest Fish and Wildlife Conservation Association regarding concerns over the shift away from traditional fisheries management be received and filed.

342-2013**CARRIED****11.6 Friends of Wild Salmon**

MOVED by Director Ashley, SECONDED by Director Kinney, that the Board supports Director Nobels being part of the delegation of Friends of Wild Salmon, meeting with the Minister of Environment concerning the importance of a fair and transparent process for the proposed LNG projects in northwestern BC, in which pipeline proponents and the public can efficiently contribute and participate.

343-2013**CARRIED****12. OLD BUSINESS****12.1 Board Strategic Priorities 2013/14 – September Review**

MOVED by Director Ashley, SECONDED by Director Racz, that the Board Strategic Priorities 2013/14 – September Review be received.

344-2013**CARRIED****13. PUBLIC INPUT**

There were two questions from the public.

14. IN-CAMERA

None.

15. ADJOURNMENT

MOVED by Director Racz, SECONDED by Director Kinney, that the meeting be adjourned at 10:10 p.m.

345-2013

CARRIED

Approved and adopted:

Certified correct:

Barry Pages
Chair

Joan Merrick
Chief Administrative Officer

Moresby Island Management Committee



#1 Airport RD • PO Box 33, Sandspit, BC V0T-1T0 • T 250-637-2466 • F 250-637-2326 • MIMC@qcislands.net

Minutes of the Moresby Island Management Committee Regular Board Meeting held on Thursday August 1, 2013 at 7:00 p.m. at the Sandspit Airport Board Room.

Members Present: Evan Putterill (Chair)
Heron Wier
Warren Foster (Gwaii Trust Alternate)
Carole Bowler
Gord Usher
Stanley Hovde
Emmy O'Gorman

Members Absent: Kristi Schmitz (with regrets)

Staff: Deena Wilson, Administrative Clerk

Public: Jeff King, The Observer

1. CALL TO ORDER at 7:10 pm

2. APPROVAL OF AGENDA

MOVED by Gord Usher, SECONDED by Heron Wier THAT the agenda be approved as presented.

CARRIED 2013-051

3. DELEGATES – Sgt. Scott Hromadnik, Queen Charlotte RCMP – Yearly Consultation & Quarterly Report

3.1 Quarterly Policing Report April – June 2013

MOVED by Stan Hovde, SECONDED by Heron Wier that the community policing priorities for this year are combating drugs/alcohol abuse, police community involvement and traffic enforcement.

CARRIED 2013-052

4. RISE & REPORT – none

5. PUBLIC INPUT

There were no comments from the public.

6. BUSINESS

6.1 MIMC Administration Financial Report First Quarter

MOVED by Gord Usher, SECONDED by Heron Wier to receive and file the MIMC Administration Financial Report as presented.

CARRIED 2013-053

6.2 MIMC Water Financial Report First Quarter

MOVED by Gord Usher, SECONDED by Heron Wier to receive and file the MIMC Water Financial Report as presented.

CARRIED 2013-054

6.3 Water Treatment Update

6.3.1 Chairs Report to the RD

MOVED by Heron Wier, SECONDED by Gord Usher to receive and file the Chairs report to the RD as presented.

CARRIED 2013-055

6.3.2 Report from SQCRD Staff on Water Treatment

MOVED by Gord Usher, SECONDED by Stanley Hovde to receive and file the report from SQCRD staff on water treatment as presented.

CARRIED 2013-056

6.4 Metered Billing Consultation Update (verbal)

6.5 Water System Regulation Update (verbal)

6.6 Tsunami Site Project

6.7 Tsunami Sign Repairs

MOVED by Emmy O’Gorman, SECONDED by Gord Usher to request a quote from several contractors for the cost to repair tsunami signs and to forward this to the RD for their budget.

CARRIED 2013-057

6.8 MIMC/SCS Partnership Report

MOVED by Emmy O’Gorman, SECONDED by Stanley Hovde:

- THAT the report entitled “MIMC / SCS Partnership” be received, and
- THAT the Chair be directed to draft a partnership agreement based on the principles set out in the report for Consideration at the October meeting.

CARRIED 2013-058

6.9 Gwaii Trust Youth Board Representative

MOVED by Emmy O’Gorman, SECONDED by Heron Wier to write to Gwaii Trust to recommend that they reappoint Rhea Botel as Sandspit representative on the Gwaii Trust Youth Board.

CARRIED 2013-059

7. FUAL May 2013

7.1 FUAL June 2013

7.2 FUAL July 2013

MOVED by Emmy O’Gorman, SECONDED by Gord Usher THAT the June and July 2013 FUAL be received as presented.

CARRIED 2013-060

8. REPORTS

8.1 Water System Operator’s Report June

8.2 Water System Operator’s Report July (late item)

MOVED by Gord Usher, SECONDED by Carole Bowler to receive and file the water system Operator’s June and July reports.

CARRIED 2013-061

8.3 Electoral Area Director’s Report

8.3.1 SQCRD May 24, 2013 Board Meeting Highlights

8.3.2 SQCRD May 24, 2013 Meeting Minutes (on basecamp)

8.3.3 NW Regional Hospital District Directors’ Report May 24, 2013

8.3.4 SQCRD June 22, 2013 Board Meeting Highlights

8.3.5 MIEDS 2012/2013 Annual Report

8.3.6 MIEDS Strategic Plan Summary

MOVED by Heron Wier, SECONDED by Stan Hovde to receive and file 8.3.1 and 8.3.3 – 8.3.6 as presented.

CARRIED 2013-062

8.4 Sandspit Community Hall Minutes May 2013

MOVED by Gord Usher, SECONDED by Stan Hovde to receive and file the May Community Hall minutes as presented.

CARRIED 2013-063

9. CORRESPONDENCE

(outgoing correspondence on basecamp)

9.1 Report from SQCRD re Service Establishment Process – Sandspit Community Hall

MOVED by Carole Bowler, SECONDED by Stan Hovde to refer the report from the SQCRD regarding Service Establishment Process for the Sandspit Community Hall to a joint Community Hall and MIMC members meeting.

CARRIED 2013-064

9.2 Letter from SQCRD re concerns with committees established by the Regional District with attached reports on MIMC change of fiscal year & MIMC & other Committee Issues.

MOVED by Carole Bowler, SECONDED by Heron Wier to extend the meeting by fifteen minutes.

CARRIED 2013-065

MOVED by Carole Bowler, SECONDED by Heron Wier to forward concerns from the SQCRD letter regarding committees via email to Evan to draft a letter outlining these issues and to address the letter to the Board of the Regional District.

CARRIED 2013-066

(outgoing correspondence available on basecamp)

10. APPROVAL OF PREVIOUS MINUTES

10.1 MIMC May 9, 2013 Meeting Minutes

MOVED by Stanley Hovde, SECONDED by Carole Bowler to adopt May 9, 2013 MIMC Meeting Minutes.

CARRIED 2013-067

11. UPCOMING DATES

11.1 Next Regular MIMC Meeting Thursday September 5, 2013

12. PUBLIC INPUT

There was no public input

13. ADJOURNMENT

MOVED by Carole Bowler to adjourn the meeting at 9:15 pm.

Moresby Island Management Committee

#1 Airport RD • PO Box 33, Sandspit, BC V0T-1T0 • T 250-637-2466 • F 250-637-2326 • MIMC@qcislands.net

COMMITTEE REPORT

DATE: October 15, 2013
TO: SQCRD Board of Directors
FROM: Moresby Island Management Committee
SUBJECT: Issues requiring attention/action

Introduction:

The following issues were discussed at the **October 10th 2013** regular meeting of the Moresby Island Management Committee and require the attention of the Board at their earliest convenience.

A) Proposed Changes to Bylaw 388.

File # 2013-069

RECOMMENDATION:

THAT the board instructs staff to consult with MIMC and the community of Sandspit on updating the MIMC bylaw and that the Board include the following in any updated MIMC bylaw:

- 1) That MIMC members at large are elected from Moresby Island Electors.
- 2) That the elected Area Director and Gwaii Trust Rep for Area E are included as ex-officio committee members.
- 3) That the MIMC retains the ability to appoint sub-committees for the purpose of undertaking work within MIMC's mandate.
- 4) That MIMC's mandate be expanded to include the coordination of emergency planning and preparedness in Area E either directly or via a sub-committee, such as the Sandapit Emergency Preparedness Committee.
- 5) That MIMC is required to establish terms of reference for each of its sub-committees for review and approval by the Board.
- 6) That the Board maintain and/or enhance the scope of the powers of MIMC in line with the intent of the authors of Bylaw 388 and the wishes of the residents of Area E, including the maintenance of all of the responsibilities outlined under Section 6(f) of Bylaw 388. With the provision that powers will not be exercised for if the Regional District does not have the authority to undertake those services through a service establishment bylaw or some other legal means.

BACKGROUND/DISCUSSION:

Over the past year the SQCRD Board and Staff have undertaken some analysis of risk, compliance, efficiency, and effectiveness with regards to the delegation of powers to various committees. This review is an ongoing process that has resulted in the disbandment of several committees and in the restriction of the powers of others.

Although MIMC agrees that developing a clearer delineation of roles and responsibilities and the establishment of reasonable and effective methods of accountability and control is a prudent, timely, and valuable exercise we feel that in the case of MIMC the approach to this end implied by various staff reports and Board resolutions is directly at odds with the wishes of Moresby Island

Electors, which is to see services delivered in line with the wishes and values of the community in an efficient and effective manner.

The committee has discussed this issue at length and we are all unanimously in support of retaining MIMC's elected structure and maintaining and/or enhancing MIMC's powers and responsibilities. The committee (and other committees on Haida Gwaii) were established to serve local needs for which the Regional District was unable to address either efficiently or effectively for various reasons (most notably the distance from the community and the very real disconnect associated with that distance). The committee feels strongly that the underlying reasons for the establishment of a decentralized governance structure are still present at this time, and may have become more prominent over recent years.

The recommendations above outline the Committees position on this issue. We strongly support change that incorporates all of those conditions and, conversely, we will oppose any change that does not incorporate all of those conditions.

B) Sandspit Water Regulation Bylaw

File # 2013-070

RECOMMENDATION:

THAT the Board instruct staff to ensure that the regulation bylaw for the Sandspit Water System incorporates the following:

- 1) That the draft bylaw be amended to eliminate the confusion related to user status to ensure that users (those who pay user fees) are limited to those meter accounts currently registered as users and those who become users in accordance with the regulation. And that the owners of parcels or dwellings that are not currently registered as users will not be charged a user fee unless they become users in accordance with the regulation.
- 2) That for the Teal Jones Trailer Court, the owners of all occupied dwelling units or mobile homes will be charged a user fee in accordance with the bylaws and that the development be awarded a pooled water allowance based on multiplying the number of water fees paid by the standard water allowance provided to a regular user, and that owner of the property (Teal Jones) be charged any overage above and beyond this pooled allowance.
- 3) That cooperative or strata titled developments be charged a user fee and metered rate per dwelling.
- 4) That all other properties be charged, not by unit or dwelling unit but, by a user fee and metered rate applied to the parcel, based on the amount of water consumed by all uses on the parcel, regardless of the number of meters, units or dwellings on the property.
- 5) That the right of inspection for the Water Operator be limited to the inspection and approval of water services (pipe between dwelling the tail bolt of the curb stop) prior to initial bury.
- 6) That the Water Operator must receive a written order to terminate the supply of water to a user from the RD or designated committee unless a leak or excessive consumption is threatening the system's ability to maintain sufficient water in the reservoir for firefighting purposes.

BACKGROUND/DISCUSSION:

The current draft regulation bylaw for the Sandspit Water System incorporates many of the recommendations put forward by MIMC, following three years of detailed consumption monitoring and financial analysis, with the exceptions of those identified in the recommendation above. We feel that it is essential that these recommendations are included in the bylaw.

Conclusion:

We thank the board for their consideration of these issues; any questions should be directed to our Chair Evan Putterill (eputterill@gmail.com).

Skeena-Queen Charlotte Regional District
Cheques payable over \$5,000 - SEPTEMBER, 2013

Payable To	Date	Amount	Purpose
Big Red Enterprises Ltd.	12-Sep	\$15,393.96	August, 2013 Garbage Collection Contract
Ticker's Hauling & Storage	12-Sep	\$5,356.30	Trailer Repairs, Excavator rental & toilet rental (2 invoices)
Dixon Entrance Maritime Museum	26-Sep	\$8,000.00	2013 Annual Grant
Haida Gwaii Museum	26-Sep	\$40,000.00	2013 Annual Grant
Haida Gwaii Recreation	26-Sep	\$64,747.00	2013 Annual Grant
Port Clements Historical Society	26-Sep	\$8,500.00	2013 Annual Grant
Receiver General	19-Sep	\$9,303.66	Payroll Remittance (PP18-2013)
Municipal Pension Plan	19-Sep	\$5,624.34	PP18-2013 MPP Remittance
Municipal Pension Plan	30-Sep	\$5,666.50	PP19-2013 MPP Remittance
Receiver General	30-Sep	\$10,527.56	Payroll Remittance (PP19-2013)

TOTAL CHEQUES OVER \$5,000: \$173,119.32

Gas Tax Program Services

...delivering the federal gas tax agreement funding in British Columbia

UNION OF
BRITISH
COLUMBIA
MUNICIPALITIES

Administration provided
By UBCM

Funding provided by:
Government of Canada

Canada

In partnership with:
The Province of BC



Gas Tax Program Services

Local Government House
525 Government St
Victoria BC V8V 0A8

Phone: 250 356-5134
Fax: 250 356-5119

Website:

www.ubcm.ca
under
Funding Programs

Gas Tax Fund, Gas Tax
Agreement

September 24, 2013

Chair Barry Pages and Board
Skeena-Queen Charlotte Regional District
100-1st Avenue East
Prince Rupert, BC V8J 1A6

Dear Chair Barry Pages and Board:

**RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND
PAYMENT**

I am pleased to advise that UBCM is in the process of distributing the first of two Community Works Fund (CWF) payments for fiscal 2013/2014. An electronic transfer of \$104,457.67 is expected to occur on **Thursday, September 26th 2013**. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see Addendum #1 of your Agreement).

CWF are made available to eligible local governments by the Government of Canada pursuant to the Agreement on the Transfer of Federal Gas Tax Revenues between UBCM and the governments of Canada and British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories and that are in keeping with the Agreement's intended outcomes of reduced greenhouse gas emissions, cleaner air and cleaner water.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and on our web site at www.ubcm.ca.

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, Victoria Operations, by e-mail at bfelker@ubcm.ca or by phone at 250-356-0893.

Sincerely,

Director Rhona Martin,
President

pc: Jennifer Robb, Treasurer

RECEIVED

SEP 27 2013

SKEENA-QUEEN CHARLOTTE
REGIONAL DISTRICT



September 30, 2013

Barry Pages, Board Chair
Skeena Queen Charlotte Regional District
100 - 1st Avenue East
Prince Rupert, BC V8J 1A6


Dear Barry and fellow Board Members:

Thank you very much for meeting with Minister Oakes and me during the UBCM Convention this year. I know this is a very busy time for you, but this yearly opportunity to listen to representatives of local governments is very informative and helpful to me and my colleagues.

These are indeed exciting times throughout our province. I share your excitement about the new hospital and I hope to be at the opening. I want to assure you that the regional rural dividend will flow through the Northwest, especially in those communities most impacted by LNG development. Minister Oakes will be following up on the grant application for the Sandspit Community Water System Study and your quest for Sandspit incorporation with her officials and will have someone follow-up with you directly.

I commend you for your commitment to public service and for working so hard on behalf of the people of Skeena-Queen Charlotte Regional District. I want to encourage you to keep in touch with us because by working together we can better meet the goals and objectives of our province and better understand the local priorities.

Again, it was great to meet with you and to hear about what you are doing for your community. I wish you all the best in the year ahead.

Sincerely,

Christy Clark
Premier

Pc: Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development



RECEIVED

SEP 30 2013

SKEENA-QUEEN CHARLOTTE
REGIONAL DISTRICT

Item 7.2
P.O. Box 183
2182 Collison Ave
Masset, BC
V0T 1M0

DIXON ENTRANCE MARITIME MUSEUM SOCIETY

September 24, 2013

The Board of Directors
Skeena-Queen Charlotte Regional District
100 - 1st Ave East
Prince Rupert, BC
V8J 1A6

Dear Sirs:

The Board of Directors of our museum have requested this letter outlining our activities be forwarded to you.

Our Seasonal opening is always started off with a **Spring Tea**. The proceeds from this event is deposited into our Reserve Account to be used for special projects of the museum. At present we have two areas of concern that need to be dealt with when sufficient funds are available.

1. Installation of a Fire monitoring and detection system.
2. Updating the lighting on the main floor of the museum.

Our major fundraiser of the year is our **Christmas Social & Auction** held in November just prior to our local lions club Telethon. This successful auction is always conducted by our very own and capable Mayor, Andrew Merilees. He is very successful at opening our guests cheque books. This has always been very successful and funds raised go into our chequing account to be used for assisting the R.D. Grant in operating the museum.

The only paid staff in the museum are three local ladies who keep the museum open in June, July, August and September up until the day after Labour Day. These ladies receive \$10 an hour with the charge lady \$11 and they operate the museum daily from 1 pm until 5 pm.

The Grant received from Regional District which is very much appreciated goes primarily towards the operation of the museum. No funds from our chequing account are transferred into the Reserve fund unless the money was specifically raised for an upcoming project. Without the grant the operation of the museum would in all probability force us to close our doors. Even with the fund raising activities of our Board of Directors who are all unpaid volunteers, sufficient funds would not be raised to enable us to stay open. The building itself is owned by the Village of Masset and we have a 99 year lease which has been paid for the 99 years.

During the summer months we display the works of local artists in our gallery. This past summer we hosted and displayed the works of Guy Kimola photographs in June, Maryanne Wettlaufer paintings in July and the works of Haida artist April White in August. We receive a 15% commission on any works sold during their display in the museum.

.....

September 24, 2013

Page 2

The museum is used during Harbour Days to present Village of Masset Community awards and the Masset-Haida Lions Citizen of the Year and Youth Citizen of the Year awards.

Our museum is used by various groups such as the Q.C.I. Arts Council or any small group requiring space rental. We have a special rate for non-profit groups and organizations.

Another group that has started using our museum for their fundraiser is the Bow Meow Animal Help Line organization.

We advertise ourselves extensively on our local T.V. Community Channel with our Hours of Operation and any special events that are going to be held. I have attached a copy of the ad that we will be using on our Community Channel and posters around town for this year's Christmas Social to give you an idea how we advertise.

We normally advertise in Northword magazine as well except for this past year when it was overlooked in error.

We have 3 Bus Tours that stop at our museum regularly on their visits to Haida Gwaii during the summer months. These are Marshall Anderson Tours of Calgary, Paramount Travel Inc of Surrey, and Westworld Tours. To encourage them to visit we have set a special bus rate of \$25.00 or \$2.00 per guest whichever is cheaper.

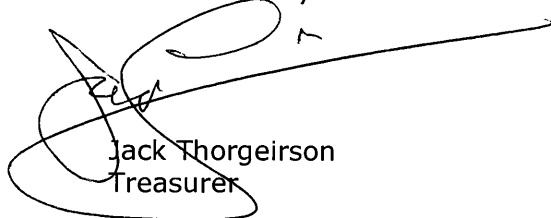
Presently we have an admission charge of \$2.00 per person with 12 years and under free. We anticipate raising the admission charge to \$3.00 per person next year.

During our closed period which is only because we get no visitors we advertise on our local Community Channel that Special Openings can be arranged for any group wishing to make use of the museum, tours or School visits.

We are a totally hands on volunteer Board of Directors who feel very strongly about our museum and the value that its presence adds to our area. The Board wishes to express strongly how much we appreciate the grant and ensure Regional District that the money received is spent very carefully.

If you have any questions or would like further information I might have overlooked Jennifer Robb has my e-mail address and telephone number.

Yours sincerely



Jack Thorgeirson
Treasurer

DIXON ENTRANCE MARITIME MUSEUM
ANNUAL CHRISTMAS SOCIAL & AUCTION

Saturday, November 9th

7 pm – 10 pm

SILENT & LIVE AUCTION

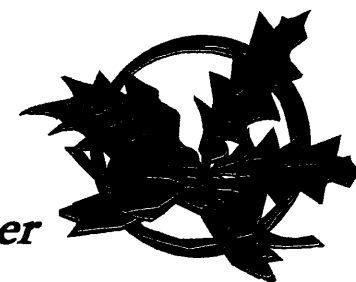
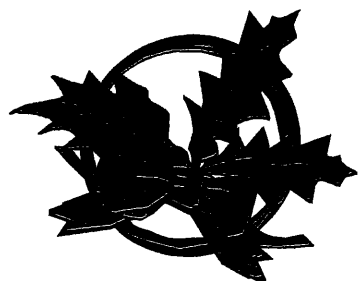
Master Auctioneer Andrew Merilees

SWEETS & SAVORIES



Admission \$5.00

This is our Main Operating Expenses fundraiser





September 20, 2013

Mr. Barry Pages, Chair
and Members of the Board
Skeena-Queen Charlotte Regional District
100 - 1st Avenue East
Prince Rupert, BC V8J 1A6

Dear Chair Pages and Board Members:

On behalf of the Province of British Columbia, I am pleased to advise you that your application under the *Local Government Grants Act* for an infrastructure planning grant has been approved for the following project:

Grant Description

Sandspit Community Water System Study

Amount
\$10,000

Details of the terms and conditions attached to this grant will be dealt with in an agreement which will be forwarded to you by Ministry of Community, Sport and Cultural Development staff as soon as possible. This agreement must be signed and returned to the Ministry, indicating your acceptance of the terms and conditions.

The Province welcomes the opportunity to support planning in the Skeena-Queen Charlotte Regional District. We believe that early and ongoing planning is the best way to ensure that the environmental, social, and economic needs of your community will continue to be met in the years ahead.

Through your planning efforts, the Province encourages you to find ways to use new technology to promote environmental excellence and sustainable economic development.

Congratulations on your successful application and my best wishes with your infrastructure study.

Sincerely,

Coralee Oakes
Minister

Memorandum

To: Skeena-Queen Charlotte Regional District Board
From: Joan Merrick, Chief Administrative Officer
Date: October 16, 2013
Re: Sandspit Water System – Feasibility Study

With respect to the \$10,000 Infrastructure Planning grant from the Province for the Sandspit Water System study, staff recommends the Board pass the following resolution:

That the Moresby Island Management Committee (MIMC) be authorized to enter into an agreement with a qualified engineer to undertake a feasibility study for a nano-filtration system for the Sandspit Water Service;

And that the study includes alternative options should a nano-filtration system not be viable;

And further that MIMC report back to the Regional District Board once the study has been completed.



Haida Gwaii Recreation Coordinator's Report

Month End: August 2013

Submitted By: Lucy Neville

The HG Recreation Commission has three categories, from June to September, that our programs fall into; Registered Programs, Movies and Community Events. We also assist in obtaining rental spaces and advertising help for community members.

Registered Programs

Weight Room Orientations –Angela Gross held an orientation at the **Queen Charlotte** weight room on August 15th at 7 pm, with 3 participants in attendance.

Bike Re-Psych Repair Workshops – the bicycle crew has held weekly Wednesday sessions throughout the month of August from the mobile trailer; in addition, they have moved throughout Haida Gwaii for all-island events, and have provided repair and rehab services in **Masset, Port Clements, Queen Charlotte and Sandspit** through the summer. Workshop participation in each community averaged 16 people in August.

Beginner Bellydance – this explosively popular class wrapped up mid-August in **Masset**. The course ran each Wednesday from 7-8 pm and had a total of 33 participants, and will begin again this Fall.

Everyday Stretch - Registered Massage Therapist (RMT) Kim Goetzinger is bringing her introduction to easy, informed stretching at her clinic in **Skidegate** each Friday from 6:30 – 7:30 into the Fall training season. This program had 5 triathletes attending throughout August.

2013 Summer Program – the 30th annual Summer Day Camp continued its all-island program delivery through August, with two weeks in **Masset**, July 29 – August 9, and two weeks in **Sandspit**, August 12 – 23. Summer staff Kye Borserio, Ileah Mattice and Reina Fennell worked with an ever-evolving roster of activities and specialists, all designed to bring the key elements of fun, education, activity and culture to all participants.

Specialists

Bobbi-Lee Chatelaine - archery

Michael McQuade – stand-up paddleboarding and surfing

Kevin O'Donnell – Dept. Of Fisheries and Oceans

Josina Davis – art and biodiversity
Sgt. Martin – Masset RCMP
Margo Hearne – ornithology and biology
Dennis Baran – kayaking
Leona Kennedy – cedar weaving

Tours

Pure Lake Birding Walk
Old Massett Intertidal Tour
Sandspit Coast Guard Base
Delkatlah Sanctuary Nature Walk
Masset Fire Dept.

Masset

Week 1 - **26**

Week 2 - **22**

Sandspit

Week 1 – **11**

Week 2 – **8**

August 2013 Summer Program Total: **67**

Summer Program 2013 Total: 181

Movie

Packed with the well-known voices of Ryan Reynolds, Nicholas Cage and Cloris Leachman, this August's movie 'The Croods' had a solid turnout in Masset and Queen Charlotte, even despite sunny weather! Movie Assistants Daysen Holdershaw and the Masset Junior Rangers did an excellent job as usual, and concession by the Living and Learning School and Masset Rangers were homemade excellence.

August Movie Showing:

Masset - **28**

Queen Charlotte - **53**

Total August Movie Attendance: 81

Drop In Programs – closed until September 16th

Haida Gwaii Rec. provides insurance and First Aid to all volunteers willing to run drop in programs throughout the school year at all island schools. Volunteers collect twoonies to cover

the School District 50 rental fee, and are charged per course for any incurred equipment damages. To register a sport for drop-in, a valid and current First Aid certificate is required. All drop-in programs were closed at School District locations as of June 21st, with closure as of May 31st at QCSS.

Events and Affiliated Programs

HIGaa k'aats'ii lihllnga Agate Man Triathlon

On a warm and cloudy holiday-Monday morning, **54** registrants and over **40** supporters gathered at Pure Lake for the 10 am kickoff of the first Haida Gwaii triathlon since 1995. In total, the triathletes swam 500 meters, bicycled 20 kilometers, and ran 6 kilometers, with the first finishing at just over one hour. It was an incredible day with competitors from **Masset, Old Massett, Port Clements, Tlell, Skidegate, Queen Charlotte and Sandspit**. The entrants were a combination of solo and team relay, the latter with excellent team names including Percyverance, Narwhal Power, Team Tender Tootsies, Yummy Mummies, Laggy Loggers, and Yahguulanaas Yawners. The event finished in Masset with a community dinner, donated by Charters Restaurant, and a thank-you to all the sponsors, volunteers and community leaders who challenged themselves to become better athletes. This event is planned for an August 2014 return!

Harbour Days

HG Rec Summer Program leader Ileah Mattice joined the Village of Masset staff and volunteers, and assisted with a variety of youth games and youth programming at this year's Masset Harbour Days celebration, on the Seaplane Base Spit across the causeway, with **21** participants over the afternoon.

Gathering Our Nations

HG Rec Summer Program staff and coordinator collaborated with North Beach Surf Shop, the Council of the Haida Nation, and Old Massett Youth Program to provide paddleboard and surf lessons for **58** youth and adults at this year's Gathering Our Nations celebration on August North Beach. The focus of the 2013 event was Suicide Awareness, and the HG Rec Coordinator held a workshop with **26** participants on the role and importance of recreation and healthy activity in maintaining both mental and physical well-being.

Total August 2013 participants in HG Rec programs/events: 404

Total August 2012 participants in HG Rec programs/events: 354

Upcoming Fall Classes

Movie – This October, HG Rec will be showing 'Turbo' (rated G) throughout Haida Gwaii in Masset, Queen Charlotte, Port Clements and Sandspit.

BOAT Exam – the updated Transport Canada-approved BOAT exams will continue to be offered in Masset, Queen Charlotte and Port Clements upon request.

Shito Ryu Children and Youth Karate – with a clamouring of requests for older-age participant options, this program has expanded to include a 13+ age group, and will resume in **Queen Charlotte** with instructor Deavlan Bradley when the school reopens mid-September.

Acrobatic Dance – new HG Rec instructor Kirsten Oike will be starting children's acrobatic dance (AcroDance) classes this Fall in **Port Clements** and **Queen Charlotte**, once her First Aid prerequisites are met.

Breath of Joy Yoga – Hatha and kundalini yogi Toni Steele will be beginning a **Masset** yoga practice in the HG Rec building this Fall, once her First Aid prerequisites are met.

Bronze Cross Certification – the staff of the Earl Mah Recreation Centre confirmed reserved spots for **Haida Gwaii** instructors to certify or re-certify in Bronze Cross this October.

5th Annual Surfing Expression Session – storm season means surf season, and what better way to celebrate the return of the waves than the 5th annual Expression Session! As with all previous festival years, HG Rec will once again be partnering with North Beach Surf Shop to coordinate this 3-day event, including free Adopt-A-Grom youth lessons, a free movie night featuring the first two surf films made on **Haida Gwaii** ('The Fortune Wild' [Sitka Surf] and 'STAND' [Quiksilver]), and a day of free men's lessons on beautiful North Beach.

Additional Projects and Reporting

Water Wisdom Paddle Canada Proposal

The HG Rec Coordinator wrote and submitted a proposal to the Gwaii Trust Special Initiatives in Education (SIE) grant to bring instructor Norm Hann to Haida Gwaii to train and certify eight youth providers in open-water Paddle Canada Stand Up Paddleboarding (SUP). This proposal was developed in response to the need for a high standard of ocean and water safety and awareness, increased opportunity for water-based cultural and fitness endeavours, and the potential to build the islands' capacity for community watersports and environmental connection.

ASSAI Coordinators

The first week of September is back-to-school time, and the beginning of a new year of After School Sport and Art Initiative (ASSAI) programs! Our two new coordinators, Tiffany Scholey (North) and Layla Rorick (South) will begin training with the HG Rec Coordinator in early September, and programs will start at the end of the month. We are excited to see these two new leaders take the reins and continue to expand our roster of vulnerable youth programs.

Lucy Neville

Haida Gwaii Recreation Coordinator



Haida Gwaii Recreation Coordinator's Report
Month End: September 2013
Submitted By: Lucy Neville

The HG Recreation Commission has four categories, from June to September, that our programs fall into; Registered Programs, Drop-In Programs, Movies and Community Events. We also assist in obtaining rental spaces and advertising help for community members.

Registered Programs

Weight Room Orientations – Amber Bellis held an orientation at the **Port Clements** weight room on September 5th at 7 pm, with 2 participants in attendance.

Bike Re-Psych Repair Workshops – the bicycle crew continues to hold a weekly Wednesday repair group and are now back in action at the **Queen Charlotte** high school shop room; participation in averaged 12 people for the September sessions.

Therapeutic Stretch - Registered Massage Therapist (RMT) Kim Goetzinger teaches the basics to safe spinal movement and core stabilization exercises at her clinic in **Skidegate** each Friday from 6:30 – 7:30. This program had 7 participants throughout September.

Outdoor Fitness for Life – utilizing the newly-built All-Ages Community Park in **Queen Charlotte**, this program provides participants with a wide variety of low-impact exercises that encourage mobility, strength and increased cardiovascular capability, taught by BCRPA-certified instructor Angela Gross every Tuesday and Thursday. A total of 14 participants lengthened and strengthened throughout the month of September.

Shito Ryu Karate – expanding on the popular classes from last year, this program has expanded to include two age groups (7-12 and 13+), has built its community capacity with an additional mentor, and runs every Tuesday and Thursday in **Queen Charlotte** with a total of 33 participants this September.

Body Burn – a combination of plyometrics, cardio and core, this high-intensity class runs every Monday and Wednesday in **Queen Charlotte** with instructor Angela Gross. A total of 48 participants worked up a sweat in September.

Vinyasa Yoga – mats were unfurled and put to use, asanas were stretched, and a total of 36 participants centered and balanced themselves at this flow yoga course in the HG Rec Building in Masset.

Beginner Flow Yoga – an introductory class to the combined poses of flow yoga, this program had a total of 27 participants at the HG Rec Building learning with instructor Chandra Bailey in Masset throughout September.

Drop In Programs – *reopened September 16th!*

Haida Gwaii Rec. provides insurance and First Aid to all volunteers willing to run drop in programs throughout the school year at all island schools. Volunteers collect twoonies to cover the School District 50 rental fee, and are charged per course for any incurred equipment damages. To register a sport for drop-in, a valid and current First Aid certificate is required.

Queen Charlotte Secondary School Gym

Mondays:
Pickleball 7:00 – 9:00

Tuesdays:
Indoor Soccer 8:00 – 10:00

Wednesdays:
Dodgeball 7:30 – 9:30

Thursdays:
Volleyball 8:00 – 10:00

Fridays:
Hula-hooping 5:00 – 7:00

Fridays:
Badminton 7:00 – 9:00

Port Clements Elementary School Gym

Thursdays:
Soccer 8:00 – 10:00

George M. Dawson Secondary School Gym

Mondays:
Volleyball 7:00 – 9:00

Wednesdays:
Men's Basketball 7:00 – 9:00

Fridays:
Senior Men's Basketball 7:00 – 9:00

Events and Affiliated Programs

CPAWS Take Back the Wild

The HG Rec Coordinator was invited to present at the 2013 Canadian Parks and Wilderness Society's 'Take Back the Wild' Summit on community-based environmental programming, experiential education, and the intersection of recreation and culture. The HG Rec Coordinator and CoAST (Communities Against Supertankers) Director Valine Crist additionally held a joint workshop on community engagement strategies and long-term community development at the Museum of Northern BC in Prince Rupert. A total of 47 participants attended both events.

ASSAI 2013-2014 Programs

Our two new ASSAI coordinators, Tiffany Scholey and Layla Rorick, have completed training and begun developing programs in Masset, Old Massett, Port Clements, Skidegate, Queen Charlotte and Sandspit. Below are their participation totals for the first weeks of programs:

Surf Club – 28
OMYP Sports – 17
Food and Fitness – 35
Weave and Play – 29

Northern Health Training Week

The HG Rec Building provided venue space in Masset to host a week-long training session for nurses across Haida Gwaii, focussing on community trauma, intensive care, and palliative care, with a total of 26 participants.

Total September 2013 participants in HG Rec programs/events: 361

Total September 2012 participants in HG Rec programs/events: 371

Upcoming Fall Classes

Movie – This October, HG Rec will be showing 'Turbo' (rated G) throughout Haida Gwaii in Masset, Queen Charlotte, Port Clements and Sandspit.

Beginner Bellydance – this explosively popular class wrapped up mid-August in Masset. The course ran each Wednesday from 7-8 pm and had a total of 33 participants, and will begin again this October.

BOAT Exam – the updated Transport Canada-approved BOAT exams will continue to be offered in **Masset**, **Queen Charlotte** and **Port Clements** upon request.

Alternate Fitness – 73-years-young BCRPA-certified instructor Harold White will once again be leading this program every Tuesday and Thursday at the HG Rec Building in **Masset**, beginning November 5.

Yoga – instructor Chandra Bailey will be teaching five yoga courses ranging from Early Bird Vinyasa Flow to Power Yoga at the Haida Heritage Centre in **Skidegate**, starting October 1.

Acrobatic Dance – new HG Rec instructor Kirsten Oike will be starting children's acrobatic dance (AcroDance) classes this October in **Port Clements** and **Queen Charlotte**, once her First Aid prerequisites are met.

Elders Engagement: Food and Fitness – this program is a series of free courses we have designed for seniors, elders and community knowledge-holders. Instructors from across Haida Gwaii will bring in expertise including yoga, geocaching, golf, East Indian cooking, and Tai Chi. This program will take place at the **Port Clements Multiplex** from October to March.

5th Annual Surfing Expression Session – storm season means surf season, and what better way to celebrate the return of the waves than the 5th annual Expression Session! As with all previous festival years, HG Rec will once again be partnering with North Beach Surf Shop to coordinate this 3-day event, including free Adopt-A-Grom youth lessons, a free movie night featuring the first two surf films made on **Haida Gwaii** ('The Fortune Wild' [Sitka Surf] and 'STAND' [Quiksilver]), and a day of free men's lessons on beautiful North Beach.

Water Wisdom Paddle Canada Training – funding has been approved, and our instructor Norm Hann is booked to come to Haida Gwaii! This program will take place November 5-8 across Haida Gwaii, training and certifying island youth providers as paddleboard instructors with a focus on building the islands' watersport and safety capacity, raising the bar for standards of on-water safety, and furthering long-term athlete development and environmental awareness.

Additional Projects and Reporting

Alternate Fitness Proposal

The HG Rec Coordinator wrote and submitted a proposal to the Northern Savings Credit Union's Community Reinvestment program to support the 19-year program Alternate Fitness across Haida Gwaii. This program provides crucial strength and mobility exercises for those living with, or at risk for, chronic disease, as well as linking participants with trained instructors who can develop individual fitness plans and graduated health goals. Recognized and endorsed by a variety of doctors, clinicians and specialists with Northern Health, program participants have been monitored to document a positive growth in health (specifically blood pressure, joint mobility, muscle tissue growth and flexibility) as a result of attending classes.

Learn to Run Proposal

The ASSAI South Coordinator wrote and submitted a proposal to the Aboriginal Sport, Recreation and Activity Partners Council (BCAAFC)'s Equipment Grant program for equipment to support the Learn to Run program, a course designed to develop proper running technique, posture and training as based on the NCCP's RunJumpThrow foundation and the Sun Run training module.

Sustainable Snack Proposal

The ASSAI North Coordinator wrote and submitted a proposal to the Northern Health Authority - Healthy Eating Active Living (HEAL) IMAGINE grant program to support the ASSAI's 'No Kid Hungry' mandate across Haida Gwaii. This funding request supports the program's aim of providing organic, sustainable, non-GMO snacks for all youth courses across Haida Gwaii, which sources local ingredients, fruits and vegetables wherever possible.

HGRRC Quarterly Commission Meeting

The HGRRC Third Quarter Commission Meeting will take place on October 30th at the Haida House in Tlell, from 5:30 – 8:00 pm.

Lucy Neville

Haida Gwaii Recreation Coordinator



Skeena-Queen Charlotte Regional District

BOARD POLICY - AMENDMENT

(See section 2.2.2. addition of “Chevron” as vendor)

Title:	Authority for Financial (Banking) Transactions	
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1. PURPOSE

To clarify the level of approval required for various financial (banking) transactions paid either by cheque or electronically.

2. POLICY

2.1. Cheques

All cheques require two signatures – one authorized Director and one authorized staff person.

2.2. Electronic Transactions

2.2.1. Pre-authorized Payments (PAP) – Payments to the following vendors may be completed electronically by using a pre-authorized payments system:

- Municipal Pension Plan
- Ricoh (photo copier lease)
- Municipal Finance Authority

2.2.2. Electronic Funds Transfer (EFT) – The following types of payments may be completed electronically by using the Electronic Funds Transfer system:

- Payroll – automatic deposit of bi-weekly or monthly pay
- Director and staff person expense reimbursement
- Vendors:
 - Fast Fuel
 - BC Hydro
 - **Chevron**

2.2.3. Online Banking (OLB) – Payments to the following vendors may be completed electronically by using the Online Banking system:

- Receiver General
- Corporate credit cards

3. TERMS / DEFINITIONS

“Authorized” for the purpose of this policy refers to any person delegated bank signing authority by resolution of the Board.

“*Designate*” refers to a staff person who has authorized bank signing authority and who is called upon for approval of transactions in the absence of the Treasurer.

4. SCOPE

This policy applies to all staff and Directors in regard to the approval of financial transactions.

5. RESPONSIBILITY

This policy will be administered by the Treasurer and may be amended from time to time by resolution of the Board.

6. PROCEDURE

6.1. Cheques

6.1.1. Each batch of cheques will have a **cheque listing report** reviewed and approved by the Treasurer or designate, prior to the cheques being printed.

6.1.2. A complete listing of all cheques issued in the previous month will be produced and provided to the Chair and Vice-Chair for review.

6.2. Electronic Transaction

6.2.1. Pre-authorized Payments (PAP) – Agreements to enter into a pre-authorized payment arrangement will be signed by the Treasurer or CAO.

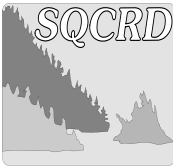
6.2.2. Electronic Funds Transfer (EFT) – The Treasurer or designate will review and approve the transactions prior to staff uploading the electronic files. Once the electronic file has been uploaded, the Treasurer or designate will log on to the EFT system for authorization of the file.

6.2.3. Online Banking (OLB) – The Treasurer or designate will review and approve the transactions prior to staff entering the electronic payment. Once the payment has been entered to the OLB system, the Treasurer or designate will log on to the system for authorization of the file.

7. REFERENCES

Delegation Bylaw
Signing Authority by Resolution

Amendment Date		Resolution No.	
Approval Date:	December 14, 2012	Resolution No.	410-2012



STAFF REPORT

DATE: October 18, 2013

FROM: Joanne Fraser, Deputy Corporate Officer

SUBJECT: Emergency Preparedness Public Forums

Recommendation:

THAT the Board receives the staff report “Emergency Preparedness Public Forums”.

Staff has received notification that Emergency Management BC and Environment Canada will be partnering with local governments to deliver public education forums focused on emergency preparedness.

The forum for the mainland area of the Regional District is being organized by the City of Prince Rupert and is scheduled for November 7, 2013 from 6:30 pm to 9:30 pm in the Lax Kw’alaams Room in the Highliner Hotel in Prince Rupert. A general outline of the evening is as follows:

- Teron Moore, Seismic Specialist with Emergency Management BC, will deliver a brief “Tsunami 101” presentation introducing the basic concepts of the hazard, as well as preparedness actions to ready community members for a future tsunami;
- Anne McCarthy, Weather Services Specialist with Environment Canada, will present on Weather Radios and their value in tsunami notification.

The dates scheduled for Haida Gwaii (by Emergency Management BC) will be co-ordinated in November and are as follows:

February 10th – Sandspit
 February 11th – Queen Charlotte
 February 12th – Port Clements
 February 13th – Masset