



**NORTH COAST REGIONAL DISTRICT  
REGULAR BOARD MEETING**

**AMENDED AGENDA**

**Held by Teleconference**

**1-877-385-4099; 3761822#**

**Friday, October 18<sup>th</sup>, 2019 at 7:00 p.m.**

**1. CALL TO ORDER**

*The North Coast Regional District acknowledges the traditional territory of the Tsimshian and Haida on which this meeting takes place.*

**2. CONSIDERATION OF AGENDA (additions/deletions)**

**3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES**

3.1	Minutes of the Regular meeting of the North Coast Regional District Board held September 20, 2019	Pg 1-8
3.2	<p>Rise and Report – September 20, 2019 (<i>no motion required</i>)</p> <p>MOVED by Director Putterill, SECONDED by Director Randhawa, that the report from staff entitled “North Coast Regional District Signing Authorities” be received;</p> <p>AND THAT the Board of the North Coast Regional District authorize Ms. Jessica Bagnall as a signing authority on the North Coast Regional District’s Northern Savings Credit Union (NSCU) account;</p> <p>AND THAT the Board of the North Coast Regional District authorize Ms. Jessica Bagnall as an authorized user on the North Coast Regional District’s NSCU Automated Funds Transfer (CAFT) System;</p> <p>AND THAT the Board of the North Coast Regional District authorize Mr. Daniel Fish as an authorized user on the Raymond James Ltd. investment account;</p> <p>AND FURTHER THAT the Board of the North Coast Regional District remove Mr. Doug Chapman as a signing authority on the North Coast Regional District Northern Savings Credit Union account and the Raymond James Ltd. investment account</p> <p>IC065-2019 CARRIED</p>	Verbal
3.3	<p>Rise and Report – September 20, 2019 (<i>no motion required</i>)</p> <p>MOVED by Director Putterill, SECONDED by Director Franzen, that the staff report entitled “Haida Gwaii Regional Recreation Commission Appointments” be received;</p> <p>AND THAT, in accordance with Bylaw 597, 2015, the North Coast Regional District Board appoint Christine Martynuik, Amber Bellis, and Harold White to the Haida Gwaii Regional Recreation Commission.</p> <p>IC066-2019 CARRIED</p>	Verbal

3.4	<p>Rise and Report – September 20, 2019 (<i>no motion required</i>)</p> <p>MOVED by Director Franzen, SECONDED by Director Putterill, that the staff report entitled “Regional Recycling Advisory Committee Appointments” be received;</p> <p>AND THAT, in accordance with Bylaw 588, 2015, the Chair appoint Des Nobels, Danielle Wilson, Tanya Ostrom and Hans Seidemann to the Regional Recycling Advisory Committee.</p> <p>ICo67-2019 <span style="float: right;">CARRIED</span></p>	Verbal
3.5	<p>Rise and Report – August 23, 2019 (<i>no motion required</i>)</p> <p>MOVED by Director Franzen, SECONDED by Director Putterill, THAT the report from staff entitled “Regional Recycling Transfer Station Closure Communications” be received;</p> <p>AND THAT the Board of the North Coast Regional District approve, as presented, communication with respect to the transfer station closure included as Attachment A and Attachment B to the staff report entitled “Regional Recycling Transfer Station Closure Communications”.</p> <p>ICo68-2019 <span style="float: right;">CARRIED</span></p>	Verbal
3.6	<p>Rise and Report – August 23, 2019 (<i>no motion required</i>)</p> <p>MOVED by Director Nobels, SECONDED by Director Olsen, that the recommendation from the Regular meeting of the Regional Recycling Advisory Committee held July 17, 2019 be received;</p> <p>AND THAT the Regional Recycling transfer station be closed in accordance with option 1 of the staff report entitled “Regional Recycling Transfer Station – Anticipated Closure Costs”, dated April 15, 2019;</p> <p>AND FURTHER THAT video surveillance equipment be purchased for monitoring of the transfer station site to report any illegal dumping.</p> <p>ICo54-2019 <span style="float: right;">CARRIED</span></p>	Verbal

#### 4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1	Minutes of the Regular meeting of the Electoral Area Advisory Committee held June 21, 2019	Pg 9-11
4.2	Minutes of the Regular meeting of the Moresby Island Management Standing Committee held September 9, 2019	Pg 12-14

#### 5. DELEGATION

5.1	None.	---
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#### 6. FINANCE

6.1	S. Landrath, Treasurer – Cheques Payable over \$5,000 for September, 2019	Pg 15
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## 7. CORRESPONDENCE

7.1	Kris Boland, Resource Benefits Alliance Project Manager – Northwest British Columbia Resource Benefits Alliance Update	Pg 16-20
7.2	Andrew Wilkinson, Leader of the Official Opposition – Resource Benefits Alliance	Pg 21-24
7.3	Oona River Resources Association – Request for Letter of Support for an Application to Northern Development Initiative Trust's Community Hall's and Recreation Facilities Program - Education Centre	Pg 25-37
<u>Add:</u> <u>7.4</u>	Gitga'at First Nation – Request for Letter of Support for BC New Childcare Spaces Program	Pg 38-45
7.5	Gitga'at First Nation – Request for Letter of Support for Northern Development Initiative Trust Community Halls and Recreation Program Application for Community Kitchen Project	Pg 46-50
7.6	NCLGA – Request for Contribution for Spinal Cord BC's application for Multi Sectoral Partnership Funding	Pg 51
7.7	Village of Pouce Coupe – Request for Letter of Support for Passenger Transportation Act	Pg 52
7.8	Municipal Insurance Association of British Columbia – MIABC Board Highlights Fall 2019 Edition	Pg 53
7.9	Misty Isles Economic Development Society – Haida Gwaii Connectivity Fibre Optic Cable Community Plans	Pg 54-55
7.10	Charge North – Electric Vehicle Travel for North and Central B.C.	Pg 56-60
<u>Add:</u> <u>7.11</u>	Residents of Haida Gwaii - Petition to Improve Animal Welfare of Haida Gwaii	Pg 61-74

## 8. REPORTS / RESOLUTIONS

8.1	J. Bagnall, Corporate Officer – Board Policy Review Strategy	Pg 75-78
<u>Add:</u> <u>8.2</u>	J. Bagnall, Corporate Officer – Application to Community Emergency Preparedness Fund – Tlell Fire Department Equipment Upgrade	Pg 79-86
8.3	D. Lomax, Haida Gwaii Regional Recreation Coordinator - Haida Gwaii Regional Recreation: 2019 3 <sup>rd</sup> Quarter Reporting	Pg 87-99

## 9. BYLAWS

9.1	Bylaw No. 621, 2019 – Being a bylaw to establish a service to provide a contribution to the cost of providing and operating arts and cultural centres <b><i>Prior to third reading</i></b>	Pg 100-102
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9.2	Bylaw No. 655, 2019 – Being a bylaw to establish a reserve fund for Area E Parks and Trails Bylaw 653, 2019 <b><i>Prior to first reading.</i></b>	Pg 103-104
9.3	Bylaw No. 656, 2019 – Being a bylaw to establish a reserve fund for Tlell Fire Protection and Rescue Service Area Bylaw 618, 2019 <b><i>Prior to first reading.</i></b>	Pg 105-106

## 10. LAND REFERRALS / PLANNING *(Voting restricted to Electoral Area Directors)*

None.	---
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## 11. NEW BUSINESS

11.1	Director's Reports	Verbal
11.2	Director Putterill, Area E - CEPF: Flood Risk Assessment, Mapping & Mitigation Planning funding Intake – Application for Sandspit's Northwestern Waterfront (Shingle Bay) Coastal Erosion Risk Assessment	Verbal

## 12. OLD BUSINESS

None.	---
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## 13. PUBLIC INPUT

## 14. IN-CAMERA

That the public be excluded from the meeting according to section 90(1) (a)personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the <i>Freedom of Information and Protection of Privacy Act</i> ; and (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; of the <i>Community Charter</i> .	---
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## 15. ADJOURNMENT





## NORTH COAST REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2<sup>nd</sup> Avenue West in Prince Rupert, B.C. on Friday, September 20, 2019 at 7:00 p.m.

### PRESENT

### PRIOR TO ADOPTION

Chair	D. Nobels, Electoral Area A
Directors	B. Cunningham, City of Prince Rupert G. Randhawa, Alternate, City of Prince Rupert D. Franzen, District of Port Edward D. Daugert, Village of Port Clements K. Bergman, Electoral Area C J. Young, Electoral Area D ( <i>via teleconference</i> ) E. Putterill, Electoral Area E
Regrets	B. Pages, Village of Masset L. Brain, City of Prince Rupert K. Olsen, Village of Queen Charlotte
Staff	D. Fish, Chief Administrative Officer J. Bagnall, Corporate Officer
Public	0
Media	0

### 1. CALL TO ORDER 7:01 p.m.

### 2. AGENDA

MOVED by Director Franzen, SECONDED by Director Randhawa, that the September 20, 2019 North Coast Regional District Regular agenda be amended and adopted to include the following:

- 11.3 Area D CWPP – Community Resiliency Investment Program Application
- 12.1 Museum and Performing Arts Centre Bylaw

**454-2019**

**CARRIED**

### 3. MINUTES & BUSINESS ARISING FROM MINUTES

- 3.1 Minutes of the Regular meeting of the North Coast Regional District Board held August 23, 2019

MOVED by Director Franzen SECONDED by Director Cunningham, that the minutes of Regular meeting of the North Coast Regional District Board held August 23, 2019 be adopted as presented.

**455-2019**

**CARRIED**

- 3.2 Minutes of the Committee of the Whole meeting of the North Coast Regional District held August 24, 2019

MOVED by Director Franzen, SECONDED by Director Cunningham that the minutes of Committee of the Whole meeting of the North Coast Regional District held August 24, 2019 be adopted as presented.

**456-2019**

**CARRIED**

- 3.3 Rise and Report – August 23, 2019 (*no motion required*)

MOVED by Director Olsen, SECONDED by Director Nobels, that the Board of the North Coast Regional District appoint the Chief Administrative Officer, Director Brain, Director Young and Chair Pages to attend the Northwest B.C. Resource Benefits Alliance meetings with the Province at UBCM.

IC059-2019

CARRIED

#### **4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

- 4.1 Minutes of the Regular meeting of the Moresby Island Management Committee held June 3, 2019

MOVED by Director Putterill, SECONDED by Director Franzen, that the minutes of the Regular meeting of the Electoral Area Advisory Committee held June 3, 2019 be received as presented.

**457-2019**

**CARRIED**

#### **5. DELEGATIONS**

- 5.1 Delegation from WEYL Power – Investigative License for Ocean Energy near Skidegate

The consultant from WEYL Power provided an update with respect to the land referral application from WEYL Power to investigate the feasibility of a tidal energy project, and to optimize the design. Concerns raised by the North Coast Regional District and BC regarding transportation corridors were addressed, and WEYL Power is in contact with BC Ferry. Investigative licences and occupation licences are granted only with relevant First Nations consent and WEYL's procedures ensure that this consent is sought from the beginning on a collaborative basis. Any further work beyond the initial investigation will require additional regulatory permissions, including a tenure application to the Province.

MOVED by Director Young, SECONDED by Director Daugert, that the delegation from the consultant "WEYL Power – Investigative License for Ocean Energy near Skidegate" be received;

AND THAT the Board of the North Coast Regional District provide no objection to the approval of the project subject to conditions of consultation with and approval from Council of the Haida Nation.

**458-2019**

**CARRIED**

**6. FINANCE**

- 6.1 S. Landrath, Treasurer – Cheques Payable over \$5,000 for August, 2019

MOVED by Director Franzen, SECONDED by Director Putterill, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for August, 2019 be received and filed.

**459-2019**

**CARRIED**

**7. CORRESPONDENCE**

- 7.1 Canadian Wireless Telecommunications Association - Recycle My Cell in British Columbia

MOVED by Director Franzen, SECONDED by Director Putterill, that the correspondence from the Canadian Wireless Telecommunications Association with respect to cellular telephone recycling in B.C. be received for information.

**460-2019**

**CARRIED**

- 7.2 Green Communities Committee - Recognition of Level 1 Achievement

MOVED by Director Daugert, SECONDED by Director Franzen, that the correspondence from the Green Communities Committee with respect to the North Coast Regional District's achievement toward its climate action targets be received for information.

**461-2019**

**CARRIED**

- 7.3 UBCM Resolution - Fostering Transportation Network Services in Small Communities

MOVED by Director Cunningham, SECONDED by Director Franzen, that the correspondence from the City of Enderby with respect to its UBCM resolution concerning fostering transportation network services in small communities be received for information.

**462-2019**

**CARRIED**

- 7.4 Disaster Assistance for Commercial Salmon Fishermen and Allied Workers Native Brotherhood of BC - Climate Change Disaster Assistance for Commercial Fishery Participants

MOVED by Director Putterill, SECONDED by Director Randhawa, that the correspondence from the Commercial Salmon Advisory Board with respect to its request for support to write to senior government concerning climate change disaster relief be received;

AND THAT correspondence be sent to the Ministry of Fish and Wildlife requesting the outline the lack of understanding for the fishing related concerns in our area and to urge the Ministry to conduct a study to identify the underlying causes for the identified impacts;

AND THAT the Department of Fisheries and Oceans be cc'd on this correspondence;

AND THAT correspondence be sent to the Ministry of Labour to request short term relief for fisherman, shore workers, and other workers impacted by the fishing season in our region.

**463-2019**

**CARRIED**

- 7.5 Gwaii Trust to FLNRO - Athlîi Gwaii Legacy Trust Request to Transfer Trust Funds to Gwaii Trust Society Fund

MOVED by Director Cunningham, SECONDED by Director Daugert, that the correspondence from the Gwaii Trust Society with respect to Athlîi Gwaii Trust Legacy be received for information.

**464-2019**

**CARRIED**

- 7.6 BCSPCA - Improving Animal Welfare on Haida Gwaii

MOVED by Director Putterill, SECONDED by Director Franzen, that the correspondence from the B.C. SPCA Haida Gwaii branch with respect to its thanks for funding support be received for information.

**465-2019**

**CARRIED**

- 7.7 Ministry of Municipal Affairs and Housing - Investing in Canada Infrastructure Program (ICIP) Regional Recycling Depot Asset Upgrade Project

MOVED by Director Franzen, SECONDED by Director Putterill, that the correspondence from the Ministry of Municipal Affairs and Housing with respect to the North Coast Regional District's application to the Investing in Canada Infrastructure program be received for information.

**466-2019**

**CARRIED**

## **8. REPORTS – RESOLUTIONS**

- 8.1 D. Fish, Chief Administrative Officer – 2019-2022 Strategic Plan Adoption

MOVED by Director Putterill, SECONDED by Director Franzen, that the draft 2019-2022 North Coast Regional District Strategic Plan be adopted.

**467-2019**

**CARRIED**

8.2 D. Fish, Chief Administrative Officer – UBCM Update

MOVED by Director Franzen, SECONDED by Director Cunningham, that the verbal report from staff entitled “UBCM Update” be received for information.

**468-2019**

**CARRIED**

8.3 S. Landrath, Treasurer – The Federation of Canadian Municipalities’ Stance/Lobbying on Doubling the Gas Tax Funds

MOVED by Director Randhawa, SECONDED by Director Putterill, that the report from staff entitled “The Federation of Canadian Municipalities’ Stance/Lobbying on Doubling the Gas Tax Funds” be received for information.

**469-2019**

**CARRIED**

**9. BYLAWS**

9.1 Bylaw No. 653, 2019 – Being a bylaw to establish a parks and trails service within Electoral Area “E”

MOVED by Director Putterill, SECONDED by Director Franzen, that Bylaw No. 653, 2019 be adopted.

**470-2019**

**CARRIED**

**10. LAND REFERRALS / PLANNING**

10.1 M. Williams, Planning Consultant - Land Referral - BC Timber Sales (Oona River)

MOVED by Director Bergman, SECONDED by Director Randhawa, that the report from the consultant entitled “Land Referral - BC Timber Sales (Oona River)” be received;

AND THAT the Board of the North Coast Regional District provide no objection to the approval of this project.

**471-2019**

**CARRIED**

10.2 M. Williams, Planning Consultant - Subdivision Application – Oona River

MOVED by Director Nobels, SECONDED by Director Putterill, that the report from the consultant entitled “Subdivision Application – Oona River” be received;

AND THAT the Board of the North Coast Regional District support the subdivision application to create four lots in Oona River as presented.

**472-2019**

**CARRIED**

10.3 M. Williams, Planning Consultant - Subdivision Application - Sandspit

MOVED by Director Putterill, SECONDED by Director Franzen, that the report from the consultant entitled “Subdivision Application - Sandspit” be received;

AND THAT the Board of the North Coast Regional District not support the subdivision proposal based on the following considerations: the need for the applicant to obtain a variance permit, a waterline proposed common section; and the need to further review land easement & right of way.

**473-2019**

**CARRIED**

**11. NEW BUSINESS**

**11.1 Director's Reports**

MOVED by Director Putterill, SECONDED by Director Franzen, that the verbal reports from the Directors, as follows, be received:

Director Cunningham – City of Prince Rupert

- Prince Rupert is in its final phase of the paving project undertaken last season;
- Prince Rupert received a 22-million-dollar grant for the last phase of their water treatment plant in which the project will begin next year; and
- Director Brain engaged in negotiations in Alaska regarding the Alaska Ferry Service.

Director Putterill – Electoral Area E

- Sandspit Harbour received some recent renovations, replacing one fourth of its wood with concrete. This upgrade also included new electrical, pedestals, fuel lines, and fuel pumps. New decking was also put in made from aluminum. This initial phase was critical to assess costs for applications for additional funding;
- Attended the 5<sup>th</sup> Annual Sandspit Wild Harvest Festival which was held this year on September 6<sup>th</sup> and 7<sup>th</sup>. This festival was well attended and included activities related to fishing, harvesting, and mushroom picking; and
- GwaiiTel completed an upgrade to increase internet capacity by 60% on Haida Gwaii.

Director Daugert – Village of Port Clements

- The Village of Port Clements was denied their application for a grant for new water wells, which has resulted in the village allocating funds for this project from the Village's allocation of the Northern Capital and Planning Grant funds to continue with this project; and
- The Village has put out an RFP for repairs to Rainbow Wharf. Currently, the industrial activities undertaken exceed design specifications.

Director Young – Electoral Area D

- Attended a meet and greet at Tow Hill Kiosk to speak with residents; and
- The Sockeye Salmon are now visiting at Yakoun River.

Director Nobels - Electoral Area A

- Recently received a large load of gravel to repair a road in Dodge Cove due to wash-up.
- The Board expressed their condolences for the passing of Hereditary Village Chief of Gaw Tiagee May Russ.

**474-2019**

**CARRIED**

- 11.2 Sandspit Community Society Application to Northern Development Initiative Trust's Fabulous Festivals and Events Program

MOVED by Director Putterill, SECONDED by Director Daugert, that the Sandspit Community Society's application to Northern Development Initiative Trust's Fabulous Festivals and Events program be received;

AND THAT the Board of the North Coast Regional District support the Sandspit Community Society's application to Northern Development Initiative Trust's Fabulous Festivals and Events program in the amount of \$2,500 to be drawn from the North Coast Regional District nominal account.

**475-2019**

**CARRIED**

- 11.3 Area D CWPP – Community Resiliency Investment Program Application

MOVED by Director Daugert, SECONDED by Director Cunningham, that the North Coast Regional District's application to the Community Resiliency Investment Program in support of the development of a community wildfire protection plan for Electoral Area D be received;

AND THAT the Board of the North Coast Regional District support the application to the Community Resiliency Investment program.

**476-2019**

**CARRIED**

**12. OLD BUSINESS**

None.

**13. PUBLIC INPUT**

There were 0 questions from the public.

**14. IN CAMERA**

MOVED by Director Randhawa, SECONDED by Director Cunningham, that the public be excluded from the meeting according to section 90(1)(a) and (k) of the *Community Charter* "personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality" and "negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public".

**477-2019**

**CARRIED**

**15. ADJOURNMENT**

MOVED by Director Randhawa, SECONDED by Director Cunningham, that the North Coast Regional District Regular Board meeting be adjourned at 9:16 p.m.

**478-2019****CARRIED**

*Approved and adopted:*

*Certified correct:*

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***Chair***

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***Corporate Officer***





## NORTH COAST REGIONAL DISTRICT ELECTORAL AREA ADVISORY COMMITTEE

**MINUTES** of the Electoral Area Advisory Committee meeting held at 14-342 3<sup>rd</sup> Avenue West in Prince Rupert, B.C. on Friday, June 21, 2019 at 12:00 p.m.

### **PRESENT**

Chair            E. Putterill, Electoral Area E

Directors       D. Nobels, Electoral Area A  
                     K. Bergman, Electoral Area C  
                     J. Young, Electoral Area D

Staff            D. Fish, Corporate Officer  
                     S. Landrath, Treasurer

### **1. CALL TO ORDER 12:00 p.m.**

### **2. CONSIDERATION OF AGENDA (additions/deletions)**

MOVED by Director Nobels, SECONDED by Director Young, that the June 21, 2019 Electoral Area Advisory Committee agenda be amended and adopted as follows:

8.1 Northern Capital & Planning Grant Discussion

**017-2019**

**CARRIED**

### **3. COMMITTEE MINUTES & BUSINESS ARISING FROM MINUTES**

3.1 Minutes of the Electoral Area Advisory Committee Meeting held May 17, 2019

MOVED by Director Young, SECONDED by Director Nobels, that the minutes of the May 17, 2019 Electoral Area Advisory Committee meeting be adopted as presented.

**018-2019**

**CARRIED**

### **4. FINANCE**

None.

### **5. CORRESPONDENCE**

5.1 Gitga'at First Nation – Request for Community Works Funds – Gitga'at First Nation Community Hall Renovation Project

MOVED by Director Putterill, SECONDED by Director Young, that the correspondence from the Gitga'at First Nation with respect to its request for community works funding be received.

**019-2019**

**CARRIED**

**6. REPORTS / RESOLUTIONS**

None.

**7. NEW BUSINESS**

- 7.1 Metlakatla First Nation Application to Northern Development Initiative Trust's Economic Diversification Infrastructure Program

MOVED by Director Nobels, SECONDED by Director Young, that the Metlakatla First Nation's application to Northern Development Initiative Trust's Economic Diversification Infrastructure program be received;

AND THAT the Electoral Area Advisory Committee recommend that the Board of the North Coast Regional District support the Metlakatla First Nation's application to Northern Development Initiative Trust's Economic Diversification Infrastructure program in the amount of \$79,094 to be drawn from the North Coast Regional District nominal account.

**020-2019**

**CARRIED**

MOVED by Director Putterill, SECONDED by Director Nobels, that the Electoral Area Advisory Committee recommend that the Board of the North Coast Regional District support that the Sandspit Community Society's application to Northern Development Initiative Trust's Fabulous Festivals and Events program in the amount of \$2,500 to be drawn from the North Coast Regional District nominal account.

**021-2019**

**CARRIED**

- 7.2 North Coast Regional District Grant Writing Support

MOVED by Director Nobels, SECONDED by Director Young, that the verbal report from staff entitled "North Coast Regional District Grant Writing Support" be received;

AND THAT the Electoral Area Advisory Committee recommend that the Board of the North Coast Regional District support providing all 2019 North Coast Regional District grant writing services through the Misty Isles Economic Development Society;

AND FURTHER THAT the North Coast Regional District grant writing service structure be reviewed in 2020.

**022-2019**

**CARRIED**

**8. OLD BUSINESS****8.1 Northern Capital & Planning Grant Discussion**

MOVED by Director Nobels, SECONDED by Director Young, that the Electoral Area Advisory Committee recommend that the Board of the North Coast Regional District require funding contribution, consistent with participation in a sub-regional service, from municipalities for regional projects funded by the Northern Capital and Planning Grant.

**023-2019****CARRIED****9. PUBLIC INPUT**

There were 0 questions from the public.

**10. IN CAMERA**

None.

**11. ADJOURNMENT**

MOVED by Director Nobels, SECONDED by Director Young, that the meeting be adjourned at 12:50 p.m.

**024-2019****CARRIED**

*Approved and adopted:*

*Certified correct:*

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***Chair***

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***Corporate Officer***

## 3.1

**NORTH COAST REGIONAL DISTRICT****MORESBY ISLAND MANAGEMENT STANDING COMMITTEE**

**MINUTES** of the Regular Meeting of the Moresby Island Management Standing Committee (MIMSC) held at Sandspit Community Centre, Sandspit, B.C. on September 9, 2019 at 7:00 PM.

**Adopted October 7, 2019**

**PRESENT** Gail Henry, Evan Putterill, Bill Quaas

**ABSENT** Stan Hovde, Gord Usher

Chair Gail Henry

Vice Chair

Staff Barb Parser

Public 4

**1. CALL TO ORDER 7:03 PM**

**2. CONSIDERATION OF AGENDA (additions/deletions)**

2.1 Agenda September 2019, Added BC Hydro - Sandspit Fast Charging Station

**041-2019** MOTION to accept agenda as amended, moved by Bill Quaas, seconded by Evan Putterill, Carried

**3. MINUTES & BUSINESS ARISING FROM MINUTES**

3.1 Minutes September 2019

**042-2019** MOTION to adopt and file September minutes of meeting, moved by Evan Putterill, seconded by Bill Quaas, Carried

**4. DELEGATIONS**

None

**5. CORRESPONDENCE**

None

**6. REPORTS – RESOLUTIONS**

6.1 Water Operators Report, Verbal Report by Bob Prudhomme

6.2 Regional Directors Report -

Sandspit Harbor Society dock and fuel system upgrades.

BC Ferries - FAC's Meeting - The Kwuna schedule should be restored by end of January 2020

Gwaii Tel has completed a 6% capacity increase and is planning further expansion

NCRD currently working on strategies and planning for the region development.

**043-2019** MOTION to receive and file Water Operators and Directors Report moved by Bill Quaas, seconded by Evan Putterill, Carried

**7. OLD BUSINESS**

None

**8. NEW BUSINESS**

8.1 BC Hydro - Sandspit Fast Charging Station

**044-2019** MOTION to write letter to RD to encourage BC Hydro to put a fast charging electric car station in Sandspit moved by Evan Putterill, seconded by Gord Usher, Carried

**9. PUBLIC INPUT**

**10. IN CAMERA**

**11. ADJOURNMENT**

**045-2019** 7:49 PM, MOTION to Adjourn by Bill Quaas, Carried

Approved and adopted:

Certified correct:

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Chair

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Secretary

**North Coast Regional District**  
**Cheques payable over \$5,000 - SEPTEMBER, 2019**

Payable To	Date	Amount	Purpose
Aggressive Transport Ltd.	4-Sep	\$ 5,017.95	Transport Cardboard (3 invoices)
Big Red Enterprises Ltd.	4-Sep	\$ 17,617.95	August Garbage Collection
Pacific Blue Cross	4-Sep	\$ 6,189.56	September PBC & BC Life Premiums
ePACT Network Ltd.	14-Sep	\$ 8,064.00	Emergency Notification System - Aug/19 to Aug/20
Employer Health Tax (EHT)	5-Sep	\$ 10,174.81	June - August EHT Installment
Municipal Pension Plan	5-Sep	\$ 6,866.01	Payroll Remittance (PP18-2019)
Receiver General	5-Sep	\$ 14,276.41	Payroll Remittance (PP18-2019)
Municipal Pension Plan	17-Sep	\$ 8,490.18	Payroll Remittance (PP19-2019)
Receiver General	17-Sep	\$ 11,363.77	Payroll Remittance (PP19-2019)
Collabria Payment Processing (RD credit card)	30-Sep	\$ 5,000.00	Deposit on the September statement (Board/Staff UBCM travel)

<b>CHEQUES OVER \$5,000:</b>	<b>\$</b>	<b>93,060.64</b>
<b>CHEQUES UNDER \$5,000:</b>	<b>\$</b>	<b>61,928.08</b>
<b>TOTAL CHEQUES:</b>	<b>\$</b>	<b><u>154,988.72</u></b>



**TO:** RBA Member Local Governments  
**FROM:** Kris Boland, RBA Project Manager  
**DATE:** September 30, 2019  
**RE:** RBA Update

## **RECOMMENDATION:**

**This report is provided for information only.**

## **BACKGROUND:**

The Northwest BC Resource Benefits Alliance (the “RBA”) is made up of 21 local governments in the North Coast, Kitimat-Stikine and Bulkley-Nechako Regional Districts. The RBA’s goal is to negotiate a new funding agreement with the Province of British Columbia to ensure the significant amount of major industrial development taking place in Northwest BC builds strong, sustainable and livable communities.

## **DISCUSSION AND ANALYSIS:**

### 2019 UBCM Convention

The Union of British Columbia Municipalities annual convention took place recently in Vancouver from September 23 to September 27, which provided an opportunity to meet with representatives from the provincial government to discuss the needs of RBA communities.

On September 26, 2019, the RBA Steering Committee plus six appointed regional district representatives met with the Honourable John Horgan, Premier; the Honourable Carole James, Minister of Finance; and the Honourable Selina Robinson, Minister of Municipal Affairs and Housing. The meeting was very productive, with Premier Horgan firmly committing to negotiate a resource benefits sharing agreement with the RBA during the BC NDP’s current term of office. The Premier did acknowledge that current financial resources are limited due to a recent downturn in economic activity, and that any agreement would likely see the flow of new funds timed to coincide with a new major revenue source coming online, such as when the LNG Canada project becomes operational.

This is an important step forward for the RBA, and staff will work diligently with representatives from the Province of BC in the coming months to ensure progress is made towards a resource benefits sharing agreement.

The RBA Steering Committee and regional district appointees also took the opportunity to meet with the BC Liberal Party and the BC Green Party at the UBCM Convention. The goal of these meetings was to ensure all members of the Legislative Assembly of British Columbia are aware and informed of the needs of communities within the RBA.



### Sustainability and Livability Plan for Northwest BC

CitySpaces Consulting Ltd. and staff are continuing to work on the Sustainability and Livability Plan for Northwest BC. This project is currently on schedule and within the approved budget. A preliminary summary of the findings to date was provided to the Ministry of Finance and the Ministry of Municipal Affairs and Housing, in advance of the meeting at the UBCM Convention. The final report is scheduled to be complete on October 31, 2019, subject to the final review and approval of the RBA Steering Committee.

Staff from the various RBA member communities have provided an overwhelming amount of information and support to facilitate the preparation of the plan, and they should be commended for their contribution towards building the RBA's business case.

### **FINANCIAL IMPLICATIONS:**

There are no financial implications directly associated with this report. The Sustainability and Livability Plan for Northwest BC is currently within the approved budget, and is expected to complete on time and within budget.



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Prepared by/contact: Kris Boland, RBA Project Manager



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Approved by: Ron Poole, RDKS CAO

October 2, 2019

Honourable John Horgan, Premier of British Columbia  
BC NDP - Langford - Juan de Fuca  
West Annex Parliament Buildings  
Victoria, BC V8V 1X4

Via email: [john.horgan.mla@leg.bc.ca](mailto:john.horgan.mla@leg.bc.ca)

Dear Premier Horgan:

On behalf of the Northwest BC Resource Benefits Alliance (the "RBA"), it was a pleasure to meet with you and your colleagues at the 2019 UBCM convention. We were delighted to hear your firm commitment to negotiate a resource benefits sharing agreement with the communities of Northwest BC, thereby ensuring that a portion of the resource benefits generated in our region remains in our region.

We also want to take this opportunity to reiterate our gratitude for the Northern Capital and Planning Grant funding that was distributed earlier this year. This funding was greatly appreciated, and when compared to preliminary findings of the investment needs analysis work the RBA is undertaking it strongly underscores the need for ongoing funding of this magnitude.

As a collaborative of 21 local governments, the RBA shares the NDP's vision of creating good local jobs and thriving, sustainable communities. We know that well-serviced communities are essential to this vision, and your support of our efforts goes a long way to making this possible.

We look forward to establishing a long-term, predictable funding agreement that is tied to revenues coming from the region, which will ensure our communities are able to attract and support major resource development projects for the benefit of all British Columbians. We have directed our staff to make it a priority to work with staff from the various Ministries to make our shared vision for sustainable and livable communities in Northwest BC a reality, and we look forward to completing a resource benefits sharing agreement in 2020.

Sincerely,



Lee Brain  
RBA Co-Chair  
North Coast Regional District



Shane Brien  
RBA Co-Chair  
Regional District of Bulkley-Nechako



Sean Bujtas  
RBA Co-Chair  
Regional District of Kitimat-Stikine

cc: Honourable Carole James, Minister of Finance, [carole.james.MLA@leg.bc.ca](mailto:carole.james.MLA@leg.bc.ca)  
Honourable Selina Robinson, Minister of Municipal Affairs and Housing, [selina.robinson.MLA@leg.bc.ca](mailto:selina.robinson.MLA@leg.bc.ca)  
Geoff Meggs, Chief of Staff, Office of the Premier, [geoff.meggs@gov.bc.ca](mailto:geoff.meggs@gov.bc.ca)  
Lori Wanamaker, Deputy Minister of Finance, [lori.wanamaker@gov.bc.ca](mailto:lori.wanamaker@gov.bc.ca)  
Kaye Krishna, Deputy Minister of Municipal Affairs and Housing, [kaye.krishna@gov.bc.ca](mailto:kaye.krishna@gov.bc.ca)  
Tara Faganello, Assistant Deputy Minister of Municipal Affairs and Housing, [tara.faganello@gov.bc.ca](mailto:tara.faganello@gov.bc.ca)

October 2, 2019

Adam Olsen, MLA Saanich and the North Islands  
BC Green Party  
Parliament Buildings  
Victoria, BC V8V 1X4

Via email: [adam.olsen.MLA@leg.bc.ca](mailto:adam.olsen.MLA@leg.bc.ca)

Dear Adam Olsen:

On behalf of the Northwest BC Resource Benefits Alliance (the "RBA"), it was a pleasure to meet with you at the 2019 UBCM convention. We were delighted to hear your commitment to support a resource benefits sharing agreement with the communities of Northwest BC, thereby ensuring that a portion of the resource benefits generated in our region remains in our region.

We appreciate your recognition of the limitations of the local government funding model that exists under current legislation. We share your concerns for addressing the impacts of major resource developments such as LNG Canada, and we believe a resource benefits sharing agreement would better equip our communities to deal with the many impacts, including climate action initiatives.

We sincerely appreciate your support for the RBA, and we welcome the opportunity to continue engaging in discussions with the BC Green Party as we get closer to the reality of establishing a resource benefits sharing agreement for the communities of Northwest BC.


Sincerely,



Lee Brain  
RBA Co-Chair  
North Coast Regional District



Shane Brien  
RBA Co-Chair  
Regional District of Bulkley-Nechako



Sean Bujtas  
RBA Co-Chair  
Regional District of Kitimat-Stikine

cc: Dr. Andrew Weaver, BC Green Party Leader, [andrew.weaver.MLA@leg.bc.ca](mailto:andrew.weaver.MLA@leg.bc.ca)  
Sonia Furstenuau, MLA Cowichan Valley, BC Green Party, [sonia.furstenuau.MLA@leg.bc.ca](mailto:sonia.furstenuau.MLA@leg.bc.ca)

October 2, 2019

Andrew Wilkinson  
Leader of the Official Opposition  
BC Liberal Party  
Parliament Buildings  
Victoria, BC V8V 1X4

Via email: [andrew.wilkinson.MLA@leg.bc.ca](mailto:andrew.wilkinson.MLA@leg.bc.ca)

Dear Andrew Wilkinson:

On behalf of the Northwest BC Resource Benefits Alliance (the "RBA"), thank you for taking the time to meet with us at the 2019 UBCM convention. We requested your support in the event of legislation coming forward that would enable a resource benefits sharing arrangement between the Province of British Columbia and the communities of Northwest BC that are represented by the RBA. It is unfortunate that you were unable to provide a firm commitment to support the communities of the RBA during the meeting at UBCM, however we appreciate the follow-up letter received from your office yesterday.

Moving forward, the RBA would appreciate the opportunity to continue engaging with the BC Liberal Party regarding your support for a potential resource benefits sharing arrangement. We share your concern that finding a solution to our needs is critical not only to the future of Northwest BC, but for all of British Columbia.

Sincerely,



Lee Brain  
RBA Co-Chair  
North Coast Regional District



Shane Brien  
RBA Co-Chair  
Regional District of Bulkley-Nechako



Sean Bujtas  
RBA Co-Chair  
Regional District of Kitimat-Stikine

cc: Todd Stone, MLA Kamloops-South, BC Liberal Party, [todd.stone.MLA@leg.bc.ca](mailto:todd.stone.MLA@leg.bc.ca)  
John Rustad, MLA Nechako Lakes, BC Liberal Party, [john.rustad.MLA@leg.bc.ca](mailto:john.rustad.MLA@leg.bc.ca)



September 30, 2019

Dear Mr. Fish,

Re: Resource Benefits Alliance

Thank you for taking the time to meet with me and my colleagues at UBCM this past Thursday. You highlighted the pressing issue of infrastructure and services at the municipal and regional district level in the northwest of British Columbia, and the growing needs related to the imminent growth of various industries, including LNG export.

While there are many pressures on government budgets across British Columbia, it is clear that your communities face pressures that exceed those of many others given that the largest private sector investment in Canadian history is already having effects in your region.

As the Official Opposition, we are very much aware that the current NDP government has just suspended the Rural Dividend Fund and cut off all discretionary spending for the rest of this fiscal year. This leaves little hope that the NDP government will reverse course and fund the infrastructure and service needs you have so clearly defined.

In spite of the current and growing fiscal problems of the NDP government, I am writing to emphasize that finding a solution to your needs is critical to the future – not only of northwestern BC, but for all of British Columbia.

I can commit to you that, if the NDP government is prepared to be forthright about their budget issues, and accept the well-established needs in your communities, our Opposition team is more than willing to work with the current government to help find that solution.

I can also commit to you that should the current NDP government not find a solution, a BC Liberal government will work with the RBA to define a revenue source so that on-going support for the RBA can be achieved.

Given the significance of the issues facing the RBA communities, and the critical importance of the LNG industry to all of BC, I am confident that we can get the needed result by working together to create opportunities for all British Columbians.

With best wishes,

Andrew Wilkinson  
Leader of the Official Opposition



# LEGISLATIVE ASSEMBLY

*of* BRITISH COLUMBIA

CC:

Barry Pages, Mayor of Masset; NCRD  
Johanne Young, Director of Electoral Area D; NCRD  
Dolores Funk, Mayor of Burns Lake; RDBN  
Phil Germuth, Mayor of Kitimat; RDKS



September 30, 2019

Dear Mayor Brain,

Re: Resource Benefits Alliance

Thank you for taking the time to meet with me and my colleagues at UBCM this past Thursday. You highlighted the pressing issue of infrastructure and services at the municipal and regional district level in the northwest of British Columbia, and the growing needs related to the imminent growth of various industries, including LNG export.

While there are many pressures on government budgets across British Columbia, it is clear that your communities face pressures that exceed those of many others given that the largest private sector investment in Canadian history is already having effects in your region.

As the Official Opposition, we are very much aware that the current NDP government has just suspended the Rural Dividend Fund and cut off all discretionary spending for the rest of this fiscal year. This leaves little hope that the NDP government will reverse course and fund the infrastructure and service needs you have so clearly defined.

In spite of the current and growing fiscal problems of the NDP government, I am writing to emphasize that finding a solution to your needs is critical to the future – not only of northwestern BC, but for all of British Columbia.

I can commit to you that, if the NDP government is prepared to be forthright about their budget issues, and accept the well-established needs in your communities, our Opposition team is more than willing to work with the current government to help find that solution.

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Given the significance of the issues facing the RBA communities, and the critical importance of the LNG industry to all of BC, I am confident that we can get the needed result by working together to create opportunities for all British Columbians.

With best wishes,

Andrew Wilkinson  
Leader of the Official Opposition



# LEGISLATIVE ASSEMBLY

*of* BRITISH COLUMBIA

CC:

Shane Brien, Mayor, District of Houston; RBA Co-Chair  
Sean Bujtas, Councillor - City of Terrace; RBA Co-Chair  
Daniel Fish, CAO of North Coast Regional District  
Curtis Helgesen, CAO of Bulkley-Nechako Regional District  
Ron Poole, CAO of Kitimat-Stikine Regional District  
Barry Pages, Mayor of Masset; NCRD  
Johanne Young, Director of Electoral Area D; NCRD  
Gerry Thiessen, Mayor of Vanderhoof; RDBN  
Dolores Funk, Mayor of Burns Lake; RDBN  
Phil Germuth, Mayor of Kitimat; RDKS  
Carol Leclerc, Mayor of Terrace; RDKS  
Kris Boland, RBA Project Manager



The Northern Development Initiative Trust has funding under the Community Halls and Recreation Facilities program. Oona River Resources Association (ORRA) will be applying for funding by October 31<sup>st</sup> 2019 to potentially receive \$30,000 in grant funding to a maximum of 70% of the eligible project budget. ORRA is looking to receive a letter of support from the Regional District for an education center.

Attached is documentation regarding the budget of the education center, a letter of support from Coast Mountain College. ORRA is either pending or in the process of additional grant applications for Mountain Equipment Cooperative as well as Pacific Salmon Foundation. Attached is also the full application we will be submitting to Northern Development Initiative Trust. ORRA has also attached the building plans for the education center.

### **Description of Education Center:**

Our proposed project is to build a second dwelling at the Oona fish hatchery (ORRA) to facilitate a more functional education center. ORRA currently has a multi facet building. On the top floor of the facility there is a large open room with a kitchen where guests eat, sleep in bunkbeds and includes a small table in the middle as our classroom. Presently there is no separation of the space. In the basement, there is a small salmon hatchery where 15,000 salmon reared and released back into the wild.

The proposed education center would be a separate 46 ft. by 16 ft. building. If there was a fully separate education center we would like to host field trips or workshops for organizations such as Cadets, Girl Guides, and Scouts, as we would be able to facilitate more guests and parent chaperons as we would have more sleeping space in the original building as the education component would be moved to the education center. The education center would be situated in the vicinity of our original building for amenities. ORRA currently owns three acres of property surrounding the hatchery, which the education center would be built on ORRA land

A second dwelling would allow for a separate classroom facility which could accommodate more participants in educational events such as fieldtrips/workshops. The facility is used as a community space for local events, educational field trips for Coast Mountain College or University of Northern BC as well as rehab workshops for Kitkatla Nation. If there was a fully separate education center it would provide the organization with the ability to host larger groups which will increase our revenues assisting with the overall costs of a non-profit organization.

The education center would be a space for educating community members, tourists and local or international organizations. The center will have permanent displays about sustainability and environmental stewardship; one of ORRA's goals is teach individuals of all ages and backgrounds to the diversity of the North Coast's natural oasis where environmental stewardship is on display.

The new building would be solely dedicated as an education center and the original structure would remain an expanded kitchen and sleeping quarters. Education is the key to making the public and students aware about the challenges in the environment and the ecosystem. By building a new dwelling as an education facility we hope to attract and create increased interest in the local environment.

**A Summary of Oona River Resource Association:**

Oona River Resources Association (ORRA) delivers a program that promotes environmental protection, awareness and education. In the heart of our facility we are a salmon hatchery which we rear over fifteen thousand Coho salmon, although similar to our community we deliver a diverse program that engages students from Coast Mountain College, members of Kitkatla nation and additional North Coast communities such as Prince Rupert, Port Edward and Oona River. The presence and abundance of healthy salmon runs is important to North coast communities to sustain commercial and recreational fisheries that are important to our economy.

Our facility is multidimensional as we host field trips from Coast Mountain College which educates students about our natural resources and environmental stewardship. We also host workshops for Kitkatla Nation; by engaging community members with our natural environment and our surrounding unique ecosystem. Every year we hire two local summer students, which provides employment for the community as well as inspiring a greater understanding of environmental stewardship. ORRA helps build community awareness and education surrounding our dynamic ecosystem. We strive to inspire environmental stewards in our communities which will create a healthier ecosystem and society.

**RE: Mountain Equipment Cooperative**

**Oona River Resources Society**

To Whom It May Concern:

Coast Mountain College is pleased to be able to support the application of the **Oona River Resources Society** for funding under the **Mountain Equipment Cooperative**. Our organization has been a strong supporter of the Society. **Coast Mountain College** has been bringing students to **Oona River Resources Association** since 2000. Students studying in the Coastal Ecology program have an opportunity to participate in the five-night field trip. Each of these days are filled with environmental education and experimental learning. We hike in old growth forest, collect specimens and learn about keystone species. **Oona River Resources Society** hosts lectures about the salmon cycle, and guide students in an interpretive river walk describing our local flora and fauna. Our annual field trip to **Oona River Resources Society** is one the highlights of the year for our students.

Coast Mountain College strongly supports the **Oona River Resources Association** in their application for **Mountain Equipment Cooperative** Community Grant. We are in full support of the society building an education center to expand their facility to greater impact our community. We believe that the Society's programs are a major benefit to the environment and to North Coast British Columbia.

Regards,



**Andy Blackburn, B.Sc,**  
*Laboratory Technician*  
Coast Mountain College

**Adobe Reader 8.0+ is required to complete this application form.**

If you are using an earlier version, you will not be able to save any information you enter into the form.

Adobe Reader is a free download available at: <http://www.adobe.com/products/acrobat/readstep2.html>



★ **Please ensure documents are downloaded and saved to your computer desktop prior to entering any information. If opened and completed within your internet browser, any information entered will not be saved.**

### 1. Project Name

Provide a name for the project that is proposed in this funding application:	Have you previously received any Northern Development funding for this facility?
	Yes                      No

### 2. Applicant Profile

Applicant organization (legal name):	Non-profit society registration no. (if applicable):
Mailing address:	Telephone:
Email:	Website (URL):

### 3. Primary Contact Information

Primary contact (for this application):	Position/title:

Complete the following if different from applicant organization contact information:

Mailing address:	Email:	Telephone:

#### 4. Resolution of Support

★ If you are in the Northeast region, use the [Northeast Funding Application Form](#).

Identify the local or First Nations government that is providing a resolution of support for this funding application\*:

The resolution of support is:

Attached.

Not yet secured. The scheduled council meeting date is:

★ Applicants are responsible for securing a resolution outlining support for the Northern Development funding request and must provide a copy to Northern Development before an application can be considered for funding.

\* The appropriate government agency should be determined based on the location of the project. For example:

- A project within a First Nations community requires a band resolution of support.
- A project within the municipal boundary requires a resolution of support from the municipality.
- A project outside the municipal boundary requires a resolution of support from the regional district.

★ Sample Resolution: THAT, the (insert local government name) supports the application to Northern Development Initiative Trust from the (insert applicant organization name) for a grant of up to \$(insert amount) for the (insert project name) from the (insert regional development account name).

#### 5. Project Overview

Identify the project's **primary** investment area:

Agriculture	Energy	Mining	Pine Beetle Recovery	Tourism
Economic Development	Forestry	Olympic Opportunities	Small Business	Transportation

★ Northern Development project investments must fall within the ten investment areas above as identified in the Northern Development Initiative Trust Act.

Provide a description of the project:

Explain the rationale for the project:

✦ Focus on long term community or regional needs with regards to economic development that the proposed project will address specific to the primary investment area.

6. Sustainability

Explain how funds will be generated to operate the facility for three years:

Describe how the project will support population growth or help sustain population in the community or region:

Describe how the project will contribute to environmental sustainability:

## 7. Direct Economic Benefits

Outline the direct economic benefits to the local or regional economy:

## 8. Current Employment

Nature of positions:	Number of existing positions:	Hours of employment per week (average):	Total person months employed annually (average):	How does the proposed funding help to sustain the existing positions?
Direct permanent full-time jobs:		35+ hours/week	12 months/year	
Direct permanent part-time jobs:		hours/week	12 months/year	
Direct permanent seasonal jobs:		hours/week	months/year	

## 9. New Employment (job creation)

★ The following job creation will be reported on by the applicant organization for a two year period to demonstrate the direct economic benefits of the project:

Nature of positions:	Number of new positions to be created:	Hours of employment per week (average):	Total person months of employment to be created (average):	Position(s)/title(s):
Direct permanent full-time jobs:		35+ hours/week	12 months/year	
Direct permanent part-time jobs:		hours/week	12 months/year	
Direct permanent seasonal jobs:		hours/week	months/year	
Direct temporary jobs (construction or consulting):		hours/week	months/year	
<b>TOTAL PROPOSED FULL-TIME EQUIVALENT (FTE) JOB CREATION:</b>				
★ Full-time equivalent (FTE) job creation is aggregated from information provided above. 1.0 FTE is equal to 1 new position working 35 hours/week for 12 months/year.				

## 10. Increased Revenue Generation

✦ The following annual revenue generation will be reported on by the applicant organization for a two year period to demonstrate the direct economic benefits of the project:

Current annual revenues:	Projected annual revenues		
	Year 1	Year 2	Year 3
\$	\$	\$	\$
<b>INCREASED REVENUE EXPECTED OVER THREE YEARS:</b> ✦ Incremental revenue expected is the sum of the <b>projected annual revenues</b> for the three years after the project, minus the <b>current annual revenues</b> over the same three year period.			\$
Describe how the revenue will be generated and the sources of revenue:			

## 11. Operational Cost Savings

✦ The following operational cost savings will be reported on by the applicant organization for a two year period to demonstrate the direct economic benefits of the project:

Current costs:	Projected costs		
	Year 1	Year 2	Year 3
\$	\$	\$	\$
<b>COST SAVINGS EXPECTED OVER THREE YEARS:</b> ✦ Cost savings expected is the sum of the <b>projected costs</b> for the three years after the project, minus the <b>current costs</b> over the same three year period.			\$
Describe how the operational cost savings will be generated (for example, energy efficient upgrades):			



## 12. Project Milestones

Stage of project:	Scheduled date: (dd-mmm-yyyy)	Describe the current stage of the project:
1) Project start date		
2)		
3)		
4)		
5)		
6)		
7)		
8) Project completion date		

✦ Complete the above, however if you wish to provide a more detailed project schedule, please attach separately to this application.

## 13. Project Budget

✦ Quotes must outline the proposed scope of work, the vendor and cost(s) excluding GST.

Expense item:	Amount (\$):	Vendor:	Verification:
	\$		Quote(s) attached
	\$		Quote(s) attached
	\$		Quote(s) attached
	\$		Quote(s) attached
	\$		Quote(s) attached
	\$		Quote(s) attached
	\$		Quote(s) attached
	\$		Quote(s) attached
<b>TOTAL PROJECT BUDGET: \$</b>			

✦ Complete the above, however if you wish to provide a more detailed project budget, please attach separately to this application.

✦ Please refer to the [Community Halls and Recreation Facilities Application Guide](#) for eligible and ineligible costs.

## 14. Funding Request

The following funding is requested from Northern Development:

Funding type:	Amount (\$):	
Grant	\$	✦ Maximum allowable grant is \$30,000 per community hall or recreation facility project, with the remainder available in the form of a loan.
Loan	\$	✦ For term of 1-7 years, interest rate = prime. For term of 8-10 years, interest rate = prime+1%. Prime is taken at the time of initial release of funds.
Length of repayment term requested:	years (max 10)	
<b>TOTAL REQUESTED:</b>	<b>\$</b>	

✦ Projects must be completed and funding disbursed by Northern Development prior to applying for additional funding for the same facility. In the Cariboo-Chilcotin/Lillooet, Northwest, and Prince George regions, applications seeking additional funding for a previously funded facility are limited to a maximum \$15,000 grant.

## 15. Other Funding Sources

Funding source: ✦ Do not use acronyms.	Amount (\$):	Identify funding terms:	Identify funding confirmation:
	\$	Applicant contribution	Confirmation letter attached
		<b>Pending</b>	
	\$	Grant    Loan Other:	Approval letter attached Date approval expected:
	\$	Grant    Loan Other:	Approval letter attached Date approval expected:
	\$	Grant    Loan Other:	Approval letter attached Date approval expected:
	\$	Grant    Loan Other:	Approval letter attached Date approval expected:
	\$	Grant    Loan Other:	Approval letter attached Date approval expected:
	\$	Grant    Loan Other:	Approval letter attached Date approval expected:
	\$	Grant    Loan Other:	Approval letter attached Date approval expected:
<b>TOTAL OTHER FUNDING:</b>	<b>\$</b>	<b>TOTAL PROJECT FUNDING:</b>	<b>\$</b> (Northern Development + Other Sources)

✦ Northern Development must receive copies of letters of approval for all other funding sources. Please attach all letters of approval received to date with this application. If there are more than eight other funding sources, attach a complete list separately.

16. Leveraging

Northern Development’s funding leverage for the project:	
The funding request as a percentage of total project funding is:	%
✦ <i>Leverage % = (Northern Development funding request) ÷ (Total project funding)</i>	
✦ <i>Northern Development provides funding up to a maximum of 70% of an eligible project budget.</i>	

17. Attachments

List all documents attached to this application:

Document name:
1) <b>Required:</b> Local government or band resolution of support <i>(as outlined in section 4. Resolution of Support)</i>
2) <b>Required:</b> Detailed quotes <i>(as outlined in section 13. Project Budget)</i>
3) <b>Required (if applicable):</b> Funding approval letters <i>(as outlined in section 15. Other Funding Sources)</i>
4) <b>Required (if applicable):</b> Society incorporation document <i>(not applicable for local governments or First Nations)</i>
5)
6)
7)
8)
9)
10)

## 18. Authorization

I have read and understand the [Community Halls and Recreation Facilities Application Guide](#) including the eligible and ineligible costs.

I confirm that the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented.

I agree that once funding is approved, any change to the project proposal will require prior approval of Northern Development Initiative Trust (Northern Development).

I also agree to submit reporting materials as required by Northern Development, and where required, financial accounting for evaluation of the activity funded by Northern Development.

I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.

I agree to publicly acknowledge funding and assistance by Northern Development.

I authorize Northern Development to make enquiries, collect and share information with such persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations, as Northern Development deems necessary for decision, administration, and monitoring purposes for this project.

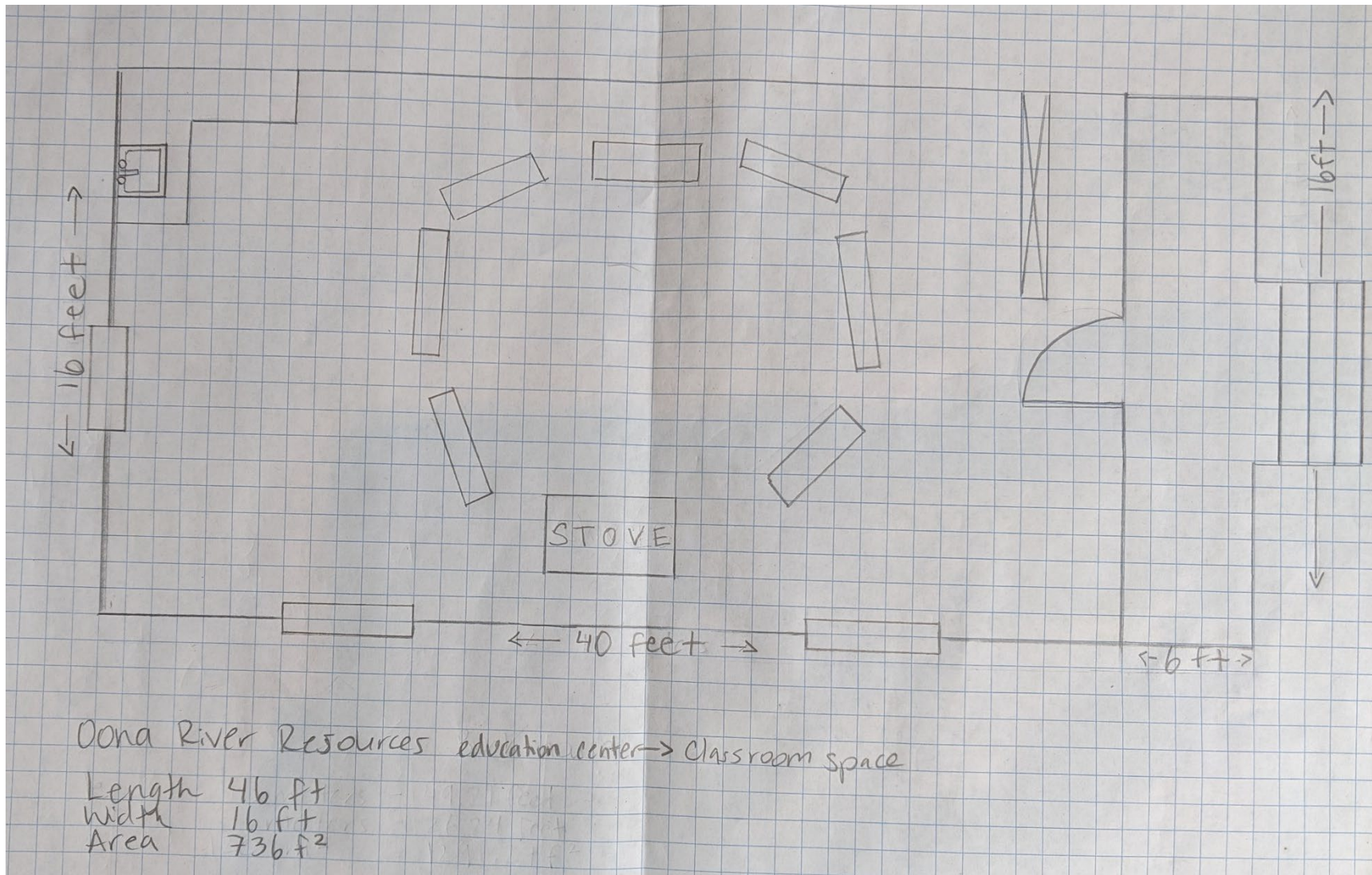
I agree that information provided in this application may be shared with the appropriate regional advisory committee(s), board of directors, Northern Development staff, and consultants.

Name (organization signing authority): ★ Please type name.	Position/title:	Date:

## 19. Submitting Your Application

Completed funding applications (with all required attachments) should be provided electronically to Northern Development by email. ★ Please do not scan this form (if possible).

Email: [info@northerndevlopment.bc.ca](mailto:info@northerndevlopment.bc.ca)



**From:** Norma Stumborg <[norma.stumborg@gmail.com](mailto:norma.stumborg@gmail.com)>

**Sent:** Wednesday, September 25, 2019 9:04 AM

**To:** [nathan.cullen.c1@parl.gc.ca](mailto:nathan.cullen.c1@parl.gc.ca); Rice.MLA, Jennifer <[jennifer.rice.mla@leg.bc.ca](mailto:jennifer.rice.mla@leg.bc.ca)>; Paul Vendittelli <[paul.vendittelli@princerupert.ca](mailto:paul.vendittelli@princerupert.ca)>; [cityhall@princerupert.ca](mailto:cityhall@princerupert.ca); Brianne Bunko <[Brianne.Bunko@princerupert.ca](mailto:Brianne.Bunko@princerupert.ca)>; [info@portedward.ca](mailto:info@portedward.ca); Corporate Officer NCRD <[corporateofficer@ncrdbc.com](mailto:corporateofficer@ncrdbc.com)>

**Cc:** Teresa Robinson <[teresarobinson@gitgaat.ca](mailto:teresarobinson@gitgaat.ca)>; Paul Paterson <[paul@gitgaatdevco.com](mailto:paul@gitgaatdevco.com)>

**Subject:** Request for Letter of Support - Gitga'at First Nation BC Childcare New Spaces Fund

Dear All,

Gitga'at First Nation respectfully requests your letter of support by October 4th via return email for their application to the BC New Childcare Spaces Program to construct a daycare facility in Hartley Bay. The previous facility had to be torn down and the Head Start Program has been continued out of a house that requires repairs. The needs assessment shows that there currently exists 20 more children that would benefit from childcare. As the Nation is planning a large capital project that could potentially add up to 60 more jobs to the community, we anticipate the need for childcare space to grow. Please see the attached letters of support from the Nation organizations, draft budget and floor plan.

If you require more information, please do not hesitate to contact us. We thank you in advance of your anticipated support.

Kind Regards,  
Beth - Write On Services



**Gitga'at Development Corporation**

632 3<sup>rd</sup> Avenue West, Prince Rupert, BC V8J 1M2

+1.250.624.9878

[www.gitgaatdevco.com](http://www.gitgaatdevco.com)

August 28, 2019

Gitga'at First Nation

Attention: Chief and Council

445 Hayimiisaxaa Way

Hartley Bay, BC V0V 1A0

RE: Letter of Support for Childcare BC New Spaces Fund – Hartley Bay Daycare Facility

Dear Chief and Council:

On behalf of Gitga'at Development Corporation, I express our strong support for your application to the Childcare BC New Spaces Fund for the purpose of constructing a daycare facility in Hartley Bay to meet current and future needs of the community.

Gitga'at Development Corporation is dedicated to advancing the prosperity of the Tsimshian and is making plans to expand into the Tourism Industry with a 28 unit hotel, 52 seat restaurant, and 6 unit commercial retail outlet. Early estimated human resource projections indicate that up to 60 jobs could be created through our Harbourfront Development. Our staff will need housing and daycare services in order to fill these positions.

People work best when they have a solid, healthy daycare provider for their children. The Early Childhood Educators help prepare the children for school so that they may gain from the best education possible.

I look forward to hearing from you regarding a successful outcome for your application.

Sincerely,

Paul Paterson

Chief Executive Officer – Gitga'at Development Corporation



HARTLEY BAY SCHOOL  
ELEMENTARY-JUNIOR SECONDARY  
HARTLEY BAY, B.C. V0V 1A0

August 15, 2019-08-06

To Whom it may concern,

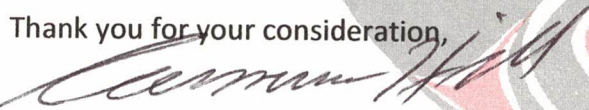
For some time now our Community has been struggling to provide a comprehensive Educational program to prepare our very young children to be ready to enter into formal school when they reach the age of five. Up till the present, we have been able to host a pre-school /Day care program, which is managed by a qualified ECE trained employee, with 2 assistants. This coming year we have achieved the funds and the training and support to offer a Language Nest Program , and are excited that at last we feel we are on the right track to ensure that our youngest will be equipped with the Language basics as well as early learning skills to have the best chance for success.

One of the biggest obstacles to our needs for early education is a building that can physically offer the best possible environment for learning. Currently our program is housed in an old 2 bedroom teacherage. It is not open concept so that often it is difficult to ensure that all of the children are supervised properly. The building is dark, the bathroom is challenging for little ones, and the kitchen is very inadequate. There is no outdoor play area, covered or otherwise, and the access to the building is less than acceptable.

We therefore wish to apply for a new building that would allow the staff and the little learners to have the optimum chance to build the skills that will give them the best chance to grow into the most productive young people and assets to our Gitga'at Nation.

Please advise us as to how we may achieve this building to compliment our program, and a reality for our children.

Thank you for your consideration,



Cameron Hill, Principal, Hartley Bay School





445 Hayimiisaxaa Way, Hartley Bay, BC V0V 1A0  
Phone: 250-841-2500 / 841-2525 Fax: 855-259-7085

August 13, 2019

Childcare BC New Spaces Fund  
Attention: Evaluation Board

RE: Letter of Support for Gitga'at First Nation's Application for a New Daycare Facility

Dear Childcare BC New Spaces Board:

On behalf of Chief and Council, I herein express our strong support for Gitga'at First Nation's application to the Childcare BC New Spaces Board to construct a Daycare Center in Hartley Bay. The community has been without daycare services since the demolition of the nursery school in 2010. Gitga'at First Nation delivers the Head Start Program for children ages 0-6. However, the lack of available early childhood education space limits the number of children that can attend. Children who do not benefit from early childhood education experience a noticeable handicap compared to those who do in terms of readiness for kindergarten, as indicated by test scores. A matter we intend to reverse through the construction of a new daycare that will have enough space for all children ages 0-6 in the community.

A new Daycare Center is a high priority capital project for our Nation. Our Needs Assessment shows that there are approximately 20 children that would make use of the daycare center and that the need for daycare services will continue to grow in Hartley Bay as more young people move back to work in the tourism and LNG industries. Gitga'at First Nation has dedicated land towards this project and plans to work cooperatively with you towards completion of construction in 2020.

I thank you for your time and consideration of our request. If you have any questions, please do not hesitate to contact me.

Sincerely,

Arnold Clifton



# Hartley Bay Nursing Station

718 Wahooomdmx Blvd, Hartley Bay BC, V0V-1A0

Phone: (250)841-2556 Fax: (250)841-2554

August 29, 2019

Re: Need for a new Aboriginal Head Start On Reserve/Day Care

To Whom it May Concern,

Gitga'at First Nation currently has a AHSOR/Daycare. But it is restricted, in the number of children it serves, and the ability to run certain programs effectively due to the smaller building it is housed in. the current Head Start/Daycare is run out of a smaller 2 bedroom home that was not originally intended for such a program. The space and design of the current building does not allow for older pre-school age activities to be separated from the younger children age 1-3 from their activities. It is also not large enough to offer service for infants under age 1 year, nor for afterschool care for school aged children. Nor does it have age appropriate outdoor playground facilities.

Aboriginal Head Start Programs exist because of the critical importance and effect that early childhood care and learning has on a person's mental, emotional, spiritual and physical wellbeing for their lifetime. The effect of colonization and residential schools caused not only a break and gap in this critical care and learning to happen for generations of First Nations Peoples. But it also caused incredible trauma for generations of First Nations people. An attempt at cultural genocide. Aboriginal Head Start On Reserve programs are specifically designed to repair the damage caused by colonization.

All AHSOR programs include six components: culture and language; education; health promotion; nutrition; social support; and parent and family involvement:

"(Culture and language) is the foundation of both individual and collective identity and its erosion can adversely affect mental health and well-being, leading to depression, anxiety, substance abuse, and even suicide." Social Determinants of Health – *National Collaborating Centre for Aboriginal Health*.

"Education is a key social determinant of health and, especially in the early years, can have a major influence on the health and quality of an individual's life."

"The health promotion component encourages children and families to have a healthy lifestyle. Programming promotes physical activity, such as playground activities and traditional games."

"Nutrition is an important part of healthy living. Good food can improve an individual's health and poor or inadequate food can undermine health." "Programming offers nutritious snacks and meals and provides children with opportunities to participate in traditional food gathering activities."

“While colonization, to some degree, has eroded the strong social supports that have always been central in the lives of First Nations, these supports can be rebuilt in our families and communities.”

“The parental and family involvement component recognizes and supports the role of parents and family as the primary teachers and caregivers of their children.”

-Quotes taken from the summary of services offered by AHSOR from the First Nations Health Authority

These program components address powerful social determinants of health. Determinants that would give the children of the Hartley Bay a foundation for health and wellbeing for their lifetime.

While the current infrastructure and programming in Hartley Bay has begun to address the programming components above. To fully effectively do so, they need the appropriate facility designed for the care and services to infants and young children. An appropriate facility would also allow for increased services to infants and offer after school care for children whose parents would be at work at that time. Therefore providing these critical opportunities to all children in Hartley Bay.

I fully support and advocate for the application for the much needed new infrastructure for the Aboriginal Head Start On Reserve/Daycare Program in the community of Hartley Bay.

Respectfully,

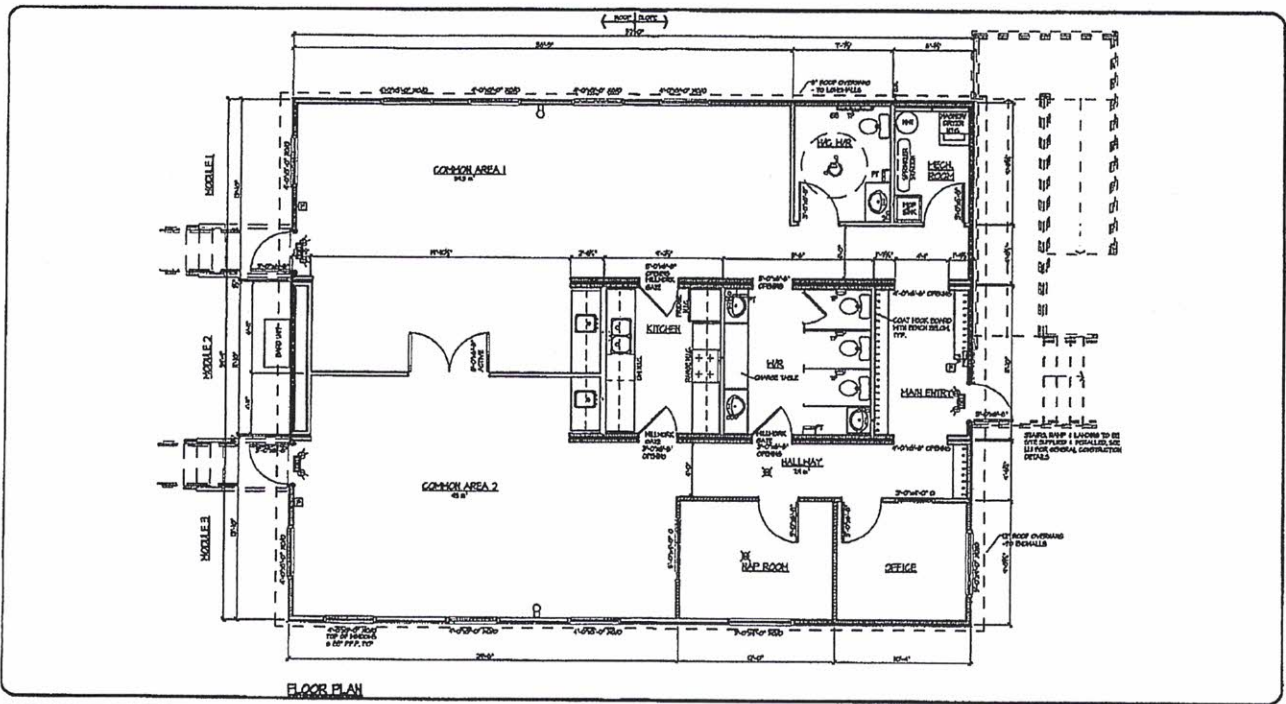
A handwritten signature in cursive script that reads "Christa Meuter".

Christa Meuter, Health Director  
Gitga'at First Nation Health Department

## Hartley Bay Daycare Facility Project

2019-2020

Item	Cost
Heritage Technical - create blueprints and daycare pkg material list broken into 1700 lb lifts	\$8,000.00
Bandstra Transportation - transport daycare pkg to barge \$1725 per load x 4 loads	\$7,500.00
<b>GDC - transport daycare pkg to Hartley Bay from Rupert</b>	<b>\$75,000.00</b>
Rupert Wood and Steel General Contracting - \$325/sq ft	\$676,000.00
Quantum Helicopters - \$8000 per load x 4 loads - 1700 lb per lift - daycare pkg -dock to site	\$32,000.00
Furnishings and Equipment	\$32,563.00
<b>Playground - installed price</b>	<b>\$100,000.00</b>
Accommodation: General Contractor Crew-3pplx20wks- \$200/night/per person + pilot 2 days	\$73,000.00
Travel for General Contractor Crew of 3 - 2 week in-4 day out basis-11 trips	\$17,325.00
Gitga'at First Nation - 2 carpenters & 2 summer student labourers for 16 weeks plus MERCS	\$64,000.00
Gitga'at First Nation - Project Management 5% of project - inkind	\$47,500.00
Gitga'at First Nation - land - inkind	\$50,000.00
<b>Total Estimated Costs</b>	<b>\$1,182,888.00</b>



FLOOR PLAN

BRITCO SYSTEMS, 2000  
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DATE	DEC-16-06	REVISIONS	BY	DATE	PROJECT TITLE
SCALE	AS NOTED	A	ISSUED FOR LAYOUT APPROVAL	NV JAN 3/07	40x52 DAYCARE
DRAWN BY	BY	B	REVISED FOR BUILDING PERMIT	NV JAN 3/07	DRAWING TITLE
CHECKED	CB	C	ISSUED FOR BUILDING PERMIT	NV JAN 3/07	FLOOR PLAN
P	06/14	D	ISSUED FOR CLIENT SIGN OFF	NV FEB 2/07	
J	06/30				

SHEET NO.  
A1.1

**britco**  
FACTORY BUILT BUILDINGS

2080 1'

APPENDIX  
#2

Dear All,

Gitga'at First Nation respectfully requests a letter of support by October 11th to accompany their grant application to the Northern Development Initiative Trust Community Halls and Recreation Facilities of up to \$30,000 to renovate to commercial standards the kitchen in the attached photographs.

Community Facts:

Hartley Bay is a small remote community of approximately 200 people that exists in the Douglas Channel. Presently, there is no grocery store in Hartley Bay; 70% of the residents diet comes from the ocean. The Japanese Knotweed is choking out natural habitat and is reducing traditional food gathering stores.

Gitga'at First Nation is dedicated to securing a local food source and plans to convert the kitchen into a commercial kitchen for large scale food production and for use by local entrepreneurs and community members.

With your support, we can make this happen. If you have any questions, do not hesitate to contact us.

Thank you,  
Beth - Write On Services

September 24, 2019

Northern Development Initiative Trust  
Attention: Community Halls and Recreation Facilities Program  
301-1268 Fifth Avenue  
Prince George, BC

RE: Letter of Support for Gitga'at First Nation Community Kitchen Renovation

Dear Northern Development Initiative Trust:

On behalf of Gitga'at First Nation, I herein express our full support for the application to your Community Halls and Recreation Facilities' Program that provides up to \$30,000 in funding to help renovate our kitchen.

Hartley Bay is a remote community located 145 km south of Prince Rupert in the Douglas Channel. There are approximately 200 residents in the community and a further 600 members living off reserve.

Presently, Hartley Bay does not have a grocery store. Community members mainly rely on the ocean for food; groceries are barged in from Prince Rupert once a week.

Laxgalts'ap (or "Old Town") was the ancestral home and main winter village for the Gitga'at Nation, located in Kitkiata Inlet on the northwest side of Douglas Channel. Today the main Gitga'at community resides in Tsalgiu (Hartley Bay), though the community still visit and occupy historic village sites throughout their territory to fish, gather berries, harvest seaweed, and manage their resources. The community well-being of the Gitga'at Nation is closely intertwined with the health of their territory, and the water and land and the resources they contain.

The salmon stocks are dwindling as is the local supply of berries that formed the mainstay of our community member's diet. Gitga'at First Nation is dedicated to local food production and has begun growing fresh vegetables for community use. As part of our strategic plan and with your funding support, we plan to convert the existing kitchen beside the gymnasium into a commercial kitchen to allow for traditional gathering and harvesting of local food.

We look forward to working with you on this valuable community project.

Sincerely,

Arnold Clifton  
Chief

September 24, 2019

Northern Development Initiative Trust  
Attention: Community Halls and Recreation Facilities Program  
301-1268 Fifth Avenue  
Prince George, BC

RE: Letter of Support for Gitga'at First Nation Community Kitchen Project

Dear Northern Development Board:

Gitga'at Development Corporation fully supports Gitga'at Nation's application to Northern Development Initiative Trust for the purpose of developing a commercial grade community kitchen to sustain large scale traditional local food harvesting and processing.

Gitga'at Development Corporation is focused on creating long-term, sustained prosperity for the Nation and its members. Presently, the Corporation is working on a business plan to construct a hotel, restaurant and retail market in Hartley Bay. Having an inventory of local fresh food is vital to maintain business operations as well as feed community members and staff. Market research gathered by the National Indigenous Tourism Association demonstrates that visitors seek out and like to try local cultural foods. The retail market being planned on the harbourfront will form an excellent venue for the sale of local traditional food and art.

Gitga'at Development Corporation proudly partners and supports Gitga'at First Nation in their endeavours to maintain food security for the community. Having a commercial community kitchen for is important for long term prosperity of that Nation.

I trust you will support their application.

Sincerely,

Paul Paterson  
Chief Executive Officer







Sept 10, 2019

RECEIVED OCT 08 2019

Board of Directors  
North Coast Regional District  
14, 342 3<sup>rd</sup> Avenue West  
Prince Rupert, BC V8J 1L5

**RE: Letter of Support – Spinal Cord Injury BC**

Dear Chair Pages and Board Members,

On behalf of the North Central Local Government Association (NCLGA), please accept this letter in support of the Spinal Cord Injury BC's (SCI BC) application for Multi Sectoral Partnership Funding and investment in communities throughout the NCLGA operating area.

As a non-partisan, non-profit association, the NCLGA has a long-standing and successful relationship with SCI BC that is reflected in the establishment of a Memorandum of Understanding between the two organizations. SCI BC has proven to be an instrumental and dedicated partner in advancing accessibility and inclusion in the many North-Central BC communities that we represent.

We are very pleased to offer our support for the application as we believe that SCI BC's goals address a demonstrated need for further enhancement of accessibility programs, education and services. We encourage you to consider this opportunity to contribute a minimum of \$3,000.00 in local funding (cash and/or in-kind) that will support and leverage their efforts.

If further details are required regarding NCLGA's support, please feel free to contact me at 250-564-6585 or via email at [president@nclga.ca](mailto:president@nclga.ca).

Sincerely,



Lara Beckett  
President, NCLGA



October 10, 2019

All BC Municipalities/Regional Districts  
Via Email

All BC Municipalities/Regional Districts:

At the Village of Pouce Coupe Regular Council meeting held on October 2, 2019, Council made a motion of support for the following City of Enderby motion regarding fostering transportation network services in small communities:

WHEREAS the Province of BC has created a regulatory framework permitting transportation network services to operate in BC, which provides a passenger transportation option to address the significant public need for vehicles-for-hire and, in turn, reduce impaired driving, improve the ability of seniors and persons with barriers to access needed resources, and stimulate economic development;

AND WHEREAS the Province's regulatory framework is so onerous that it effectively prohibits the establishment of transportation network services outside of the Lower Mainland, and particularly in small, rural, and remote communities where it has the greatest potential to address areas underserved by traditional public transportation options;

THEREFORE BE IT RESOLVED that UBCM asks the Province of BC to amend the Passenger Transportation Act to establish an area-based, tiered, regulatory solution that will enable viable and competitive transportation network services in small rural and remote communities as well as other communities outside of the Lower Mainland.

With warm regards,

Sandy Stokes  
Corporate Officer

Cc: MLA Michelle Mungall  
All BC Municipalities/Regional Districts

**From:** MIABC Board Chair [<mailto:boardchair@miabc.org>]

**Sent:** Wednesday, October 9, 2019 9:51 AM

**Subject:** MIABC Board Highlights - Fall 2019 Edition

MIABC Members,

I trust that you all had a relaxing summer and a successful week at the recent UBCM Convention in Vancouver.

You might be aware that the MIABC's Board of Directors met during the UBCM and that we also held our 32<sup>nd</sup> Annual General Meeting the same week. As such, I would like to share with you the points of interest from those meetings by way of our Fall 2019 Board Highlights newsletter, which can be found through the following link: <https://www.miabc.org/resources/publications/board-meeting-highlights/board-highlights-fall-2019>.

A few important things to note are that the Board approved the 2020 pool rates, and the membership, which was represented in person by nearly 70% at the Annual General Meeting, approved substantial amendments to both the Reciprocal Exchange Agreement and the Liability Protection Agreement, all of which are outlined in the newsletter.

Additionally, if you didn't already have a chance to meet one of our newest Board members, Councillor Myers Bennett, at our booth at the UBCM Convention Trade Show a couple of weeks ago, or if you did and would like to know more about him, you will find him featured in the New Board Member Profile section.

Finally, read on to find out what Mayor Barbara Roden of the Village of Ashcroft says is her favourite MIABC service is in our recurring Voting Delegate Series feature.

I hope you enjoy the Fall 2019 edition of Board Highlights, and I welcome you to pass it along to your Boards and Councils. Please remember that we are always just a phone call or an e-mail away, so if you have any questions or would simply like to share your feedback, please don't hesitate to pick up the phone and give our Director of Member Services, Megan Chorlton, a call at 604-449-6348 or send her a message at [mchorlton@miabc.org](mailto:mchorlton@miabc.org).

I wish you all a brilliant fall season as we start to move towards the end of the year and get ready to transition into 2020.

Yours truly,

Charles Hamilton  
MIABC Board Chair



**Daniel Fish**

---

**From:** Alanah Mountifield <alanah@gohaidagwaii.ca>  
**Sent:** Thursday, October 3, 2019 4:38 PM  
**To:** Ruby Decock; Daniel Fish; Lori Wiedeman; vom@mhtv.ca; Allison Sinkins  
**Cc:** Andrew Hudson; Janine North  
**Subject:** Haida Gwaii Connectivity - Fibre Optic Cable - Community Plans

**Flag Status:** Flagged

Hello CAO's,

This past Monday, I was invited to attend a meeting with Minister of Citizens Services, Jinny Sims and members of the VQC Council. At the meeting we learned that there is 750m in federal funding via CRTC that is allocated to the Connected Communities Project and an undersea fibre optic cable project (Connected Coast) that will be initiated \*very soon. The Connected Coast project is separate from the current fibre line project underway on Haida Gwaii lead by Gwaii Tel and Gwaii Communications. The Connected Communities/Coast project will effectively bring internet connectivity through an undersea fibre optic cable from the lower mainland to Haida Gwaii and connect us to a internet through fibre optic cable. It is anticipated to reduced costs to consumers, improve the quality of internet we enjoy as well as eliminate the need for us to continue to use the microwave radio transmission for internet signal via City West as we currently are.

In addition to the 750m available through the CRTC there is an additional 50m in funding available through the Northern Development Initiative trust meant to fund "last mile" connections and other connectivity infrastructure upgrades identified by communities. There is also funding available to hire Telecommunications Consultants to compile needs assessments and suggest solutions or project options; and each community can apply for this funding individually.

With that, I ask that you asses whether your communities/areas have received "last Mile" connection under the current Gwaii Tel/GWaii Comm project and the quality of internet service your community experiences currently. Is everyone connected who wants to be, and is the quality, reliability and efficiency of the signal satisfactory.

I also ask that you review your official community plans to see if there is any area of those plans that need to/can be addressed from a internet connectivity perspective; and if you can foresee any needs to expand capacity in your community over the next 20 years.

Funding to improve these services is not perpetual and we would do well to complete needs assessments and apply for project funding sooner. I've included a few links fro your reference.

Internet in BC

<https://www2.gov.bc.ca/gov/content/governments/about-the-bc-government/internet-in-bc>

Northern Development Initiative Trust - Connected Communities

<https://www.northerndevlopment.bc.ca/funding-programs/partner-programs/connecting-british-columbia/>

I'll follow up with everyone next week.



Best,

**Alanah Mountifield**

Economic Development Manager,

**Misty Isles Economic Development Society**

**Go Haida Gwaii ~ Love Haida Gwaii**

113 Oceanview Drive | PO Box 652, Queen Charlotte, BC V0T 1S0

Phone (250) 559-8050 | Cell (250) 637-1403

[alanah@gohaidagwaii.ca](mailto:alanah@gohaidagwaii.ca)

North Coast Regional District Board Council  
via Council Agenda Package

October 7, 2019

Hello North Coast Regional District Board Council,

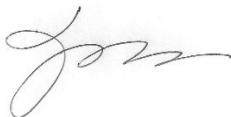
I am the project manager for **Charge North** – the electric vehicle charging station network that is underway on behalf of six regional districts in central and northern BC, and their respective 43 municipalities, including yours!

With just over one year of work under our belt, there has been a lot of momentum including:

- Working with BC Hydro and the Ministry of Transportation and Infrastructure on their Level 3 station (30 – 40 minutes to charge a car) installation in Charge North communities
- Grant applications with CleanBC and Northern Development Initiatives Trust for Level 2 stations (4 – 6 hours to charge a car) in 28 Charge North communities
- Project Updates (Fall 2019 attached) and a Top EV Myths brochure (attached) available for local governments to display/distribute locally. Please contact me for a print ready file if interested.
- Quarterly Advisory Committee meetings with representatives from each of the six regional districts
- Ongoing outreach with communities, stakeholders and Charge North car dealers

I am happy to answer any questions or receive comments from Councillors, Directors or staff by email at [jkeyes@communityenergy.bc.ca](mailto:jkeyes@communityenergy.bc.ca).

Sincerely,



Janice Keyes  
Senior Manager, Community Energy Engagement, Community Energy Association  
Consultant to Charge North Partners







## EV Travel for Central and Northern BC

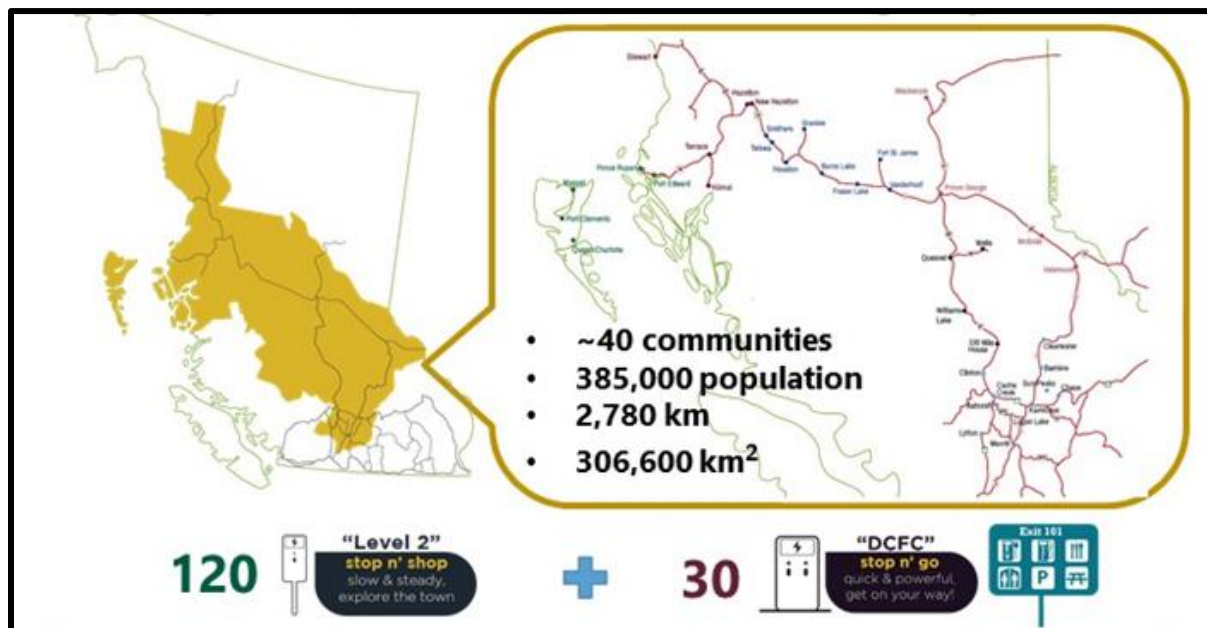
Charge North is a community-led initiative to develop an electric vehicle (EV) charging network to facilitate travel to and within central and northern BC. This collaborative project is directed by six regional governments and engages 43 local governments from south of Kamloops to Haida Gwaii, connecting over 2,780 kms of highway for rural EV travel. Charge North is facilitated by the Community Energy Association on behalf of an Advisory Committee made up of representatives from each regional district and the Northern BC Tourism Association.

The project builds upon lessons learned from both [Accelerate Kootenays](#) and [Peaks to Prairies](#) EV projects, both community-driven approaches to electrifying rural areas, but takes into account the unique context of central and northern BC to ensure maximum benefits for drivers, residents and communities.

Charge North also complements the Province of BC's CleanBC Plan, launched in December 2018, which will require 100% of vehicles sold in BC to be zero-emission by 2040.

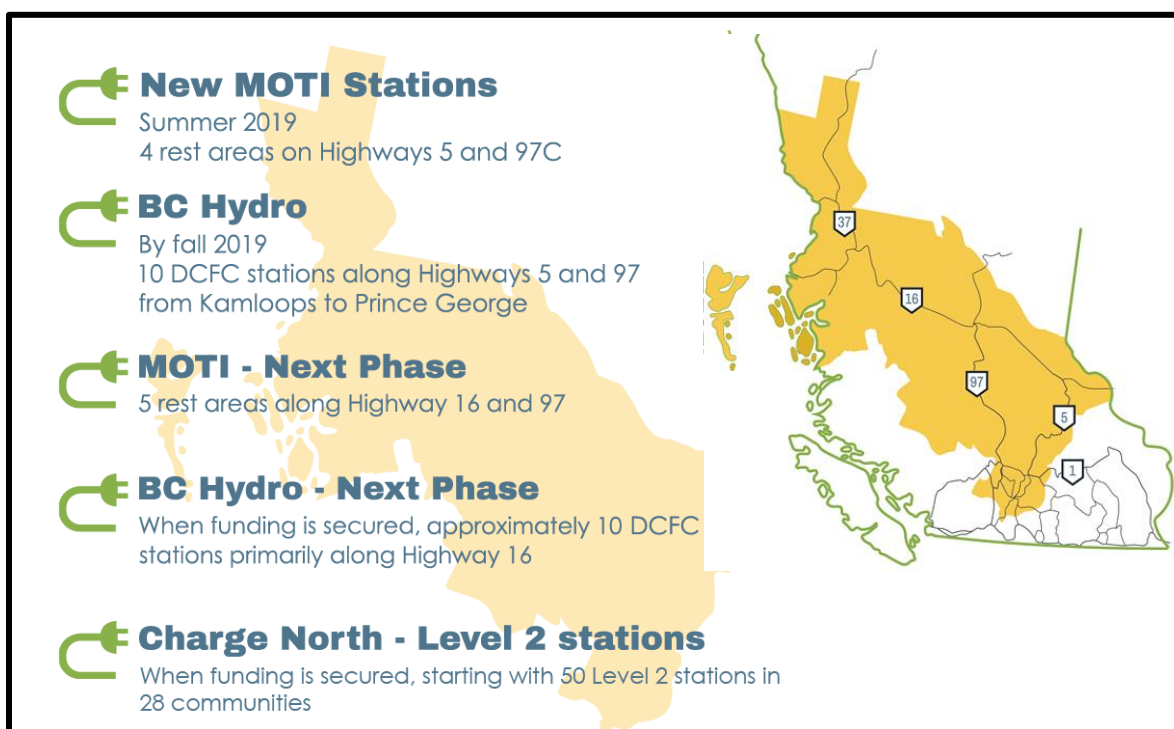
### Building the Network

Charge North is working closely with BC Hydro and the Ministry of Transportation and Infrastructure to develop a charging network that supports safe and reliable EV travel with approximately 120 Level 2 stations and 30 Level 3 Direct Current Fast Charging (DCFC) stations. Both Level 2 and DCFC stations are necessary to create a robust rural EV network. DCFC stations are critical to facilitating corridor travel - EV travel to and within the region - while Level 2 stations can direct how and where visitors spend their time and money while in a community.



It is exciting to see three new Level 3 stations at 70 Mile House, Cache Creek and Clinton up and running as of July 2019, as part of BC Hydro's Phase 3 construction.

## Project Timeline and Future Deployment



## New (and more!) EVs coming soon to a highway near you

As of the first quarter of 2019, there were over 20,000 EVs in BC, representing almost 5% of all new car sales in BC. The Province of BC has created targets to further support accelerated EV adoption. December 2018 saw the release of the CleanBC Plan with its ultimate goal to accomplish 75% of the Province's 2030 GHG reduction goal, followed in May 2019 by the Zero-Emissions Vehicle Act (ZEVA). The ZEV Act sets a new zero-emission vehicle (ZEV) target for new light-duty passenger vehicle sales in B.C.

- 10 % will be zero-emission vehicles by 2025
- 30 % by 2030
- **100 % by 2040**

cleanBC

## Project Partners

The following organizations proudly support Charge North: The Federation of Canadian Municipalities' Municipal Climate Innovation Program (MCIP) and six Regional Districts - North Coast, Kitimat-Stikine, Bulkley-Nechako, Fraser-Fort George, Cariboo, and Thompson-Nicola. For more information, please contact Janice Keyes with the Community Energy Association at [jkeyes@communityenergy.bc.ca](mailto:jkeyes@communityenergy.bc.ca) or 604-628-7076, ext. 705.





# Electric Vehicle Travel from Trails to Trees to Seas.

As an EV owner, you can expect:

**A fuller wallet:** By filling up with electricity instead of gas, you could save \$1,200 a year - and that isn't even including maintenance savings!

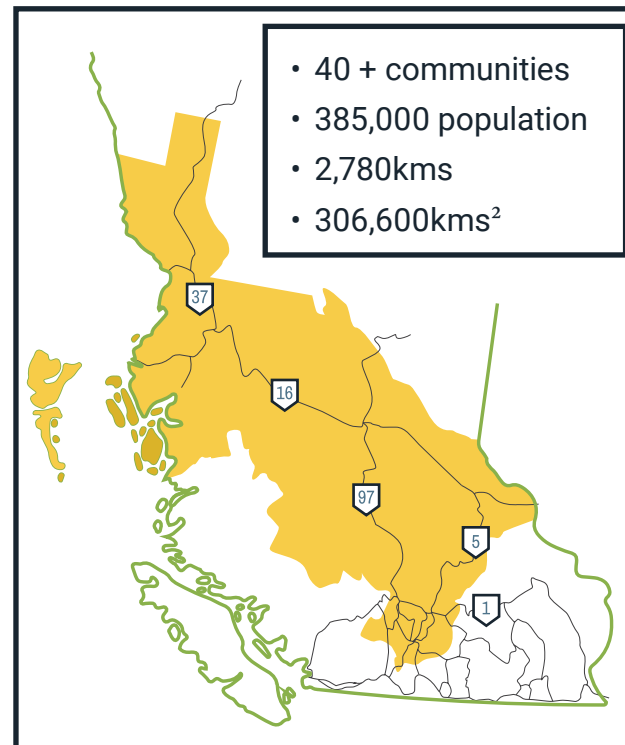
**Less maintenance:** Since an EV has no engine, it has much fewer moving parts. This means comparatively little maintenance overall - no oil changes or maintenance costs for exhaust systems.

**A better drive:** No gas engine means no noise and no gears means instant acceleration - get ready to belt out some tunes and glide down some scenic highways.

**Adventures!** Whether you are in search of mountains, trails, or rivers, the BC charging station network will connect you to your favourite spots - north, east, south, west.



The Charge North project area:



For more information, please contact Janice Keyes  
with Community Energy Association:  
[jkeyes@communityenergy.bc.ca](mailto:jkeyes@communityenergy.bc.ca) / 604-628-7076 x705.



# CHARGE NORTH





# TOP EV MYTHS

## **Myth 1: There is nowhere to charge an EV.**

A robust EV charging station network will soon connect south of Kamloops to Prince George and out to Haida Gwaii covering almost 2,800kms of highway. By fall 2019, there will be approximately 20 new DC Fast Charging stations installed by BC Hydro and the Ministry of Transportation and Infrastructure, and more in the planning stages for 2020. And with a growing Level 2 network throughout the region, you can soon travel with quick stops to top up, or longer stops to enjoy a town. Charging infrastructure is also growing rapidly across BC, in Alberta and throughout the USA.

## **Myth 2: Leaving an EV plugged in all night will be really expensive.**

Charging an EV at home will cost you about \$2.40 per 100km. For many people, even in rural areas, a day's worth of driving is less than 100km, so an average charge overnight may be even less.

## **Myth 3: EVs don't work well on mountain highways.**

On the contrary! If you've ever enjoyed the vistas along a mountain highway, imagine the experience when there is no engine or acceleration noise to interrupt! A couple other reasons your EV is meant for rural highways:

No gears = instant acceleration

Regenerative braking = less use of brakes during descents

## **Myth 4: EVs are luxury cars.**

While that may have been true a couple years ago, the retail price of EVs are dropping rapidly, as are the variety of models available. With annual savings in fuel and maintenance, the overall cost of an EV is much lower.

Check out [PlugInBC.ca](http://PlugInBC.ca) to find the latest information on rebates and incentives for EVs in BC.

## **Myth 5: Electric vehicles don't work in cold weather.**

EVs work fine in cold weather. It's true that because the drive battery is used to heat and cool the cabin, your EV's range will be reduced in very cold or very hot weather. However, there are several ways to mitigate the loss of driving range in extreme cold. For example, you can preheat your vehicle while it is plugged into the grid. You can also equip your EV with snow/stud tires just like your gas car. EV station locations in the Charge North network will be planned with local geography and climate in mind.

## **Myth 6: Charging with electricity is inconvenient.**

Plug in at night, just like you do your cell phone, and you'll be charged and ready each morning. Most EV drivers say their electric car is significantly more convenient to use than their gas cars.

RECEIVED OCT 15 2019

Electoral Area D  
Electoral Area E  
Old Massett  
Skidegate  
Village of Masset  
Village of Port Clements  
Village of Queen Charlotte

October 1, 2019

Dear Local Community Leaders:

Thank you for serving our community.

I understand that animal welfare volunteers have been engaging with you for the past 1.5 years to create a plan to substantially improve animal welfare on Haida Gwaii.

I ask you, my community leaders, to:

- develop a common set of animal responsibility bylaws that are agreed to by all community governments on Haida Gwaii;
- develop a funding agreement to jointly hire an animal bylaw officer, who would work in all Islands communities to educate residents about the animal responsibility bylaws and take enforcement action when necessary; and
- finalize a plan for an animal holding and adoption facility, which would serve all the Islands communities.

As a resident, I encourage you to work diligently with animal welfare organizations, volunteers, and other community governments on Haida Gwaii to move forward on the above actions. Please ensure proper care of domestic animals and support for animal welfare volunteers and professionals who are so critical to helping the animals in need on Haida Gwaii.

Sincerely,

Tammy	Abbott	Electoral area D (rural Graham Island)
Carolyn	Andrews	Electoral area D (rural Graham Island)
Andrea	Barker	Electoral area D (rural Graham Island)
Carol	Barron	Electoral area D (rural Graham Island)
Debbie	Beemer	Electoral area D (rural Graham Island)
Jessi	Bell	Electoral area D (rural Graham Island)
Ruth	Bellamy	Electoral area D (rural Graham Island)
Laura	Bishop	Electoral area D (rural Graham Island)
Doug	Black	Electoral area D (rural Graham Island)
Colleen	Bradley	Electoral area D (rural Graham Island)
Dejah	Busch	Electoral area D (rural Graham Island)
Emily	Campbell	Electoral area D (rural Graham Island)

Linda	Clements	Electoral area D (rural Graham Island)
Tauren	Collinson	Electoral area D (rural Graham Island)
Elizabeth	Condrotte	Electoral area D (rural Graham Island)
Georgia	Davis	Electoral area D (rural Graham Island)
Tawn	Dingwall	Electoral area D (rural Graham Island)
Breanna	Drover	Electoral area D (rural Graham Island)
Karen	Drummond	Electoral area D (rural Graham Island)
Debora	Erickson	Electoral area D (rural Graham Island)
Kazamir	Falconbridge	Electoral area D (rural Graham Island)
Angela	Foster	Electoral area D (rural Graham Island)
Jennifer	Friesen	Electoral area D (rural Graham Island)
Matthew	Goyette	Electoral area D (rural Graham Island)
Shannon	Greenwood	Electoral area D (rural Graham Island)
Carolyn	Hesseltine	Electoral area D (rural Graham Island)
Veronika	Higlister	Electoral area D (rural Graham Island)
Janice	Holdershaw	Electoral area D (rural Graham Island)
Crystal	Holdershaw	Electoral area D (rural Graham Island)
Skyla	Holdershaw	Electoral area D (rural Graham Island)
Kirsten	Hood	Electoral area D (rural Graham Island)
Anna Maria	Husband	Electoral area D (rural Graham Island)
George	Husband	Electoral area D (rural Graham Island)
Myrna	Jacobson	Electoral area D (rural Graham Island)
Jean	Juhas	Electoral area D (rural Graham Island)
Cherie	Kalhofer	Electoral area D (rural Graham Island)
Alexis	Koome	Electoral area D (rural Graham Island)
Sal	Lawsen	Electoral area D (rural Graham Island)
Kayla	MacDermid	Electoral area D (rural Graham Island)
Kaylene	MacGregor	Electoral area D (rural Graham Island)
Rachelle	MacMullin	Electoral area D (rural Graham Island)
Carrie	Marshall	Electoral area D (rural Graham Island)
Kyle	Marshall	Electoral area D (rural Graham Island)
Ron	Masch	Electoral area D (rural Graham Island)
Kandiss	McDonald	Electoral area D (rural Graham Island)
Judy	Mckinley	Electoral area D (rural Graham Island)
Almudena	Miles	Electoral area D (rural Graham Island)
Tanmy	Muller	Electoral area D (rural Graham Island)
Susan	Musgrave	Electoral area D (rural Graham Island)
Carey	Newell	Electoral area D (rural Graham Island)
Dan	Peebles	Electoral area D (rural Graham Island)
Simone	Peerless	Electoral area D (rural Graham Island)
Sophie	Peerless	Electoral area D (rural Graham Island)

Terri	Penner	Electoral area D (rural Graham Island)
Ginette	Pineault	Electoral area D (rural Graham Island)
Elin	Price	Electoral area D (rural Graham Island)
Heidi	Richardson	Electoral area D (rural Graham Island)
Don	Richardson	Electoral area D (rural Graham Island)
Dane	Richardson	Electoral area D (rural Graham Island)
Mike	Richardson	Electoral area D (rural Graham Island)
Janet	Rigg	Electoral area D (rural Graham Island)
Jake	Ronnenkamp	Electoral area D (rural Graham Island)
Falyn	Sahonovitch	Electoral area D (rural Graham Island)
Anne	Salomon	Electoral area D (rural Graham Island)
Shelley	Sansome	Electoral area D (rural Graham Island)
Elisa	Schatz	Electoral area D (rural Graham Island)
Barbara	Sky	Electoral area D (rural Graham Island)
Peter	Sloan	Electoral area D (rural Graham Island)
John	Smith	Electoral area D (rural Graham Island)
Steven	Standbridge	Electoral area D (rural Graham Island)
Stephanie	Sterling	Electoral area D (rural Graham Island)
Colleen	Thompson	Electoral area D (rural Graham Island)
Marilynne	Thorgeirson	Electoral area D (rural Graham Island)
Sheyla	Ventura	Electoral area D (rural Graham Island)
Vanessa	Wahl	Electoral area D (rural Graham Island)
Catherine	Waterer	Electoral area D (rural Graham Island)
Cal	Westbrook	Electoral area D (rural Graham Island)
Laura	Williams	Electoral area D (rural Graham Island)
Vanessa	Wilson	Electoral area D (rural Graham Island)
Lou	Wilson	Electoral area D (rural Graham Island)
Shane	Windatt	Electoral area D (rural Graham Island)
Jillian	Yemen	Electoral area D (rural Graham Island)
Etchi	Zaleski	Electoral area D (rural Graham Island)
Martin	Aalders	Electoral area E (Sandspit)
Jeannette	Atkinson	Electoral area E (Sandspit)
Cathy	Baran	Electoral area E (Sandspit)
Rebecca	Bos	Electoral area E (Sandspit)
Parker	Braman	Electoral area E (Sandspit)
Nicole	Campbell	Electoral area E (Sandspit)
Laurie	Chisholm	Electoral area E (Sandspit)
Michelle	Cilli	Electoral area E (Sandspit)
Betsy	Cranmer	Electoral area E (Sandspit)
Sylvia	Doll	Electoral area E (Sandspit)
Malcolm	Drake	Electoral area E (Sandspit)

Rhonda	Ferstel	Electoral area E (Sandspit)
Joni	Fraser	Electoral area E (Sandspit)
Peter	Grundmann	Electoral area E (Sandspit)
Karen	Hansen	Electoral area E (Sandspit)
Kevin	Hennig	Electoral area E (Sandspit)
Jenna	Inglis	Electoral area E (Sandspit)
Kevin	Kikilidis	Electoral area E (Sandspit)
Sue	Klassen	Electoral area E (Sandspit)
Kelsey	Kricheldorf	Electoral area E (Sandspit)
Flavien	Mabit	Electoral area E (Sandspit)
Crystal	MacNeill	Electoral area E (Sandspit)
Ashaleen	McFadden	Electoral area E (Sandspit)
Debra	Nicholson	Electoral area E (Sandspit)
Sheri	Paisley	Electoral area E (Sandspit)
Nancy	Robbins	Electoral area E (Sandspit)
Tanya	Salanski	Electoral area E (Sandspit)
Christine	Salanski	Electoral area E (Sandspit)
Carol	Wagner	Electoral area E (Sandspit)
Philipp	Winter	Electoral area E (Sandspit)
Julia	Andersen	Old Massett
Kaden	Andersen-woode	Old Massett
Hailey	Bennett	Old Massett
Georgia	Bennett	Old Massett
Sonia	Brown	Old Massett
Carrie	Carty	Old Massett
Destiny	Davidson	Old Massett
Freda	Davis	Old Massett
Victoria	Davis	Old Massett
Kayla	Davis	Old Massett
Derek	Edenshaw	Old Massett
Neena	Hart	Old Massett
David	Hill	Old Massett
Sphenia	Jones	Old Massett
Michele	Jones	Old Massett
Jaylene	Jones	Old Massett
Tammy	Jones	Old Massett
Lorraine	Kerrigan	Old Massett
Jean	Lawson	Old Massett
Lily	Light	Old Massett
Christina	Lord	Old Massett
Sylvia	Lutumailagi	Old Massett



Bonny	Perovic	Old Massett
Myra	Russ	Old Massett
Latisha	Setso	Old Massett
Jade	Smith	Old Massett
Robertà	Swanson	Old Massett
Naomi	Swanson	Old Massett
Isaiah	Washington	Old Massett
Darlene	White	Old Massett
Felicia	Williams	Old Massett
Alanna	Wilson	Old Massett
George	Yeltatzie	Old Massett
Harold	Yeltatzie	Old Massett
Julia	Yeltatzie	Old Massett
Heather	Barnes	Skidegate
Christine	Bentley	Skidegate
Hannah	Bregulla	Skidegate
Jessica	Brooks	Skidegate
Sandra	Brooks	Skidegate
Richard	Buxton	Skidegate
Molly	Clarkson	Skidegate
Dennis	Deault	Skidegate
Rhonda	Ellis	Skidegate
Jessica	Fairweather	Skidegate
Michelle	Fournier	Skidegate
Dave	George	Skidegate
Russell	Gladstone	Skidegate
Tristan	Gravelle	Skidegate
Melissa	Greene	Skidegate
Wendi	Greene	Skidegate
Chavonne	Guthrie	Skidegate
Niisii	Guujaaw	Skidegate
Mary	Helmer	Skidegate
Kirsten	Jones	Skidegate
Paula	Lawson	Skidegate
Shawn	Marrs	Skidegate
Caitlin	Meredith	Skidegate
Ksaan	Moody	Skidegate
Gavin	Moody	Skidegate
Christina	Moody	Skidegate
Trent	Moraes	Skidegate
Carrie	Newman	Skidegate

Marie	Octaviano	Skidegate
Tyra	Parker	Skidegate
Alicia	Pearson	Skidegate
Sara	Pryce	Skidegate
Graham	Richard	Skidegate
Jason	Rupke	Skidegate
Carla	Russ	Skidegate
William	Russ	Skidegate
Skylar	Russ	Skidegate
Cori	Savard	Skidegate
Stefanie	Stephens	Skidegate
Caterina	Stewart	Skidegate
Jackie	Taylor	Skidegate
Bonnie	Walker	Skidegate
Krista	Wallace	Skidegate
Steven	Wesley	Skidegate
Samantha	Wesley	Skidegate
Josh	Wesley	Skidegate
Fawn	Williams	Skidegate
Sherry	Williams	Skidegate
Nadine	Wilson	Skidegate
Cherie	Wilson	Skidegate
Moir	Wissink	Skidegate
Tyler	York	Skidegate
Selena	Adams	Village of Masset
Teresa	Adams	Village of Masset
Josh	Aitken	Village of Masset
Kelly	Aitken	Village of Masset
Josh	Aitken	Village of Masset
Elaine	Atkins	Village of Masset
Ron	Atwell	Village of Masset
Christopher	Atwell	Village of Masset
Robert	Baker	Village of Masset
Jennifer	Baldwin	Village of Masset
Keith	Bedard	Village of Masset
Jennica	Bell	Village of Masset
Courtney	Bell	Village of Masset
Adrienne	Bertrand	Village of Masset
Colleen	Bielby	Village of Masset
Sherry	Bradley	Village of Masset
Deirdre	Brennan	Village of Masset

Ryan	Brown	Village of Masset
Laura	Burton-Scheer	Village of Masset
Cathy	Camp	Village of Masset
Terry	Carty	Village of Masset
Keshia	Chutter	Village of Masset
John	Chutter	Village of Masset
John	Curran	Village of Masset
Ashley	Currie	Village of Masset
Meghan	Daoust	Village of Masset
Madi	Drescher	Village of Masset
Walter	Driediger	Village of Masset
Maxine	Edgars	Village of Masset
Sandra	Edgars	Village of Masset
Jamie	Edwards	Village of Masset
Barb	Elduayen	Village of Masset
Joan	Ewson	Village of Masset
Susan	Fahlman	Village of Masset
Rose	Flem-Ath	Village of Masset
Randi	Flem-Ath	Village of Masset
Carissa	Fowler	Village of Masset
Lisa	Froese	Village of Masset
Genevieve	Gay	Village of Masset
Gerd	Harbauer	Village of Masset
S.	Harrington	Village of Masset
Margo	Hearne	Village of Masset
Scott	Helderweirt	Village of Masset
Russell	Herkes	Village of Masset
Sylvia	Hoffmann	Village of Masset
Lori	Holt	Village of Masset
Matt	Hope	Village of Masset
Courtenay	Hudebine	Village of Masset
Andy	Hudson	Village of Masset
Chris	Jamieson	Village of Masset
Anita	Johnny	Village of Masset
Lorrie	Joron	Village of Masset
Laureen	Kean	Village of Masset
Natasha	Kellett	Village of Masset
Christine	Kienzle	Village of Masset
Chris	Kienzle	Village of Masset
Georgia	Klevgaard	Village of Masset
Linda	Knox	Village of Masset

Allison	Kozak	Village of Masset
Gaetane	Lanthier	Village of Masset
Evelyn	Lavrisa	Village of Masset
Barb	Lawrence	Village of Masset
Nicole	Lewis	Village of Masset
Karen	Lloyd	Village of Masset
Cindy	Lowrie	Village of Masset
Meaghan	MacArthur	Village of Masset
Cheryl	Mackenzie	Village of Masset
Kal	Manna	Village of Masset
Solange	Marchand	Village of Masset
Joan	Mark	Village of Masset
Mary Ellen	Marshall	Village of Masset
Anneliese	Mason	Village of Masset
Jana	McLeod	Village of Masset
Kelley	McLeod	Village of Masset
Anne Marie	Mol	Village of Masset
Randi	Morton	Village of Masset
Traci	Murphy	Village of Masset
Audrey	Mushynsky	Village of Masset
Jane	Nelson	Village of Masset
Lorraine	Nelson	Village of Masset
Sherry	Nickle	Village of Masset
Thomas	Oord	Village of Masset
Sandra	Pages	Village of Masset
Sally	Parnell	Village of Masset
Tracy	Pegahmagabow	Village of Masset
Laura	Petersen	Village of Masset
Mike	Picher	Village of Masset
Leila	Riddall	Village of Masset
Herb	Riddall	Village of Masset
Shannon	Rivest	Village of Masset
Joey	Rudichuk	Village of Masset
Allison	Russ	Village of Masset
Amanda	Salmon	Village of Masset
Lisa	Schultz	Village of Masset
William	Skinner	Village of Masset
Sharlene	Smith	Village of Masset
Kevin	Smith	Village of Masset
Sharlene	Smith	Village of Masset
Dory	Spencer	Village of Masset

Monica	Stevens	Village of Masset
Darlene	Stoddard	Village of Masset
Susan	Taylor	Village of Masset
Ryker	Temple	Village of Masset
Jack	Thorgeirson	Village of Masset
Louise	VanderLinden	Village of Masset
Marijke	VanderLinden	Village of Masset
Tine	VanderLinden	Village of Masset
Lynn	Vankoughnett	Village of Masset
Claire	Vardy	Village of Masset
Rebeka	Vogstad	Village of Masset
Evelyn	von Almassy	Village of Masset
Meghan	Wallace	Village of Masset
Keturah	Walton	Village of Masset
Debra	Wasmuth	Village of Masset
Rose	White	Village of Masset
Laura	Williams	Village of Masset
G.L.		
Terri-Lynn	Williams-Davidson	Village of Masset
Jorden	Wolfe	Village of Masset
Melanie	Woode	Village of Masset
Lareina	Woode	Village of Masset
Alana	Wortsman	Village of Masset
Jennifer	Bailey	Village of Port Clements
Maureen	Bailey	Village of Port Clements
Darlene	Bond	Village of Port Clements
Julia	Breese	Village of Port Clements
Cheryle-Ann	Brooks	Village of Port Clements
Melisa	Campbell	Village of Port Clements
Dawn	Capling	Village of Port Clements
Julia	Corbett	Village of Port Clements
Amber	Fleming	Village of Port Clements
Marion	Gaspar	Village of Port Clements
Allan	Grosvenor	Village of Port Clements
Pat	Johnston	Village of Port Clements
Stephanie	Martin	Village of Port Clements
Lyn	McAlpine	Village of Port Clements
Sian	Nalleweg	Village of Port Clements
Kim	Nemanishen	Village of Port Clements
Tina	Ooishi	Village of Port Clements
Jennifer	Pigeon	Village of Port Clements

Jacquie	Poschmann	Village of Port Clements
Dayna	Rowlett	Village of Port Clements
Sabine	Saswirsy	Village of Port Clements
Rowena	Scheck	Village of Port Clements
Tiffany	Scholey	Village of Port Clements
Betty	Stewart	Village of Port Clements
Greg	Stewart	Village of Port Clements
Celina	Sullivan	Village of Port Clements
Shellene	VanderBeke	Village of Port Clements
Tory	Aiken	Village of Queen Charlotte
Evan	Amies-Galonski	Village of Queen Charlotte
Heidi	Archer	Village of Queen Charlotte
Jamille	Austrial	Village of Queen Charlotte
Mark	Baggaley	Village of Queen Charlotte
Edith	Bell	Village of Queen Charlotte
Jody	Bissett	Village of Queen Charlotte
Maggie	Borrowman	Village of Queen Charlotte
Isaac	Bowey	Village of Queen Charlotte
Ezra	Bowey	Village of Queen Charlotte
Eleanor	Bowman	Village of Queen Charlotte
Kenneth	Brillon	Village of Queen Charlotte
John	Broadhead	Village of Queen Charlotte
Ashley	Bruce	Village of Queen Charlotte
Aggie	Cangardel	Village of Queen Charlotte
Skye	Cantin	Village of Queen Charlotte
Elizabeth	Cardell	Village of Queen Charlotte
Bobbi-Lee	Chatelaine	Village of Queen Charlotte
James	Chemko	Village of Queen Charlotte
Hillary	Clark	Village of Queen Charlotte
Amy	Clarkson	Village of Queen Charlotte
Chloe	Clarkson	Village of Queen Charlotte
Jessica	Collingridge	Village of Queen Charlotte
James	Crones	Village of Queen Charlotte
Meghan	Cross	Village of Queen Charlotte
Alison	Daso	Village of Queen Charlotte
Margaret	Davies	Village of Queen Charlotte
Leona	Dawe	Village of Queen Charlotte
Stevie-Lynn	DeGroot	Village of Queen Charlotte
Terrie	Dionne	Village of Queen Charlotte
Donna	Duffy	Village of Queen Charlotte
Jonathan	Dunsmore	Village of Queen Charlotte

Maurice	Dunsmore	Village of Queen Charlotte
Morgan	Edison	Village of Queen Charlotte
Astrid	Egger	Village of Queen Charlotte
Alicia	Embree	Village of Queen Charlotte
Helen	Engelbert	Village of Queen Charlotte
Celtlynn	Epnors	Village of Queen Charlotte
Shelagh	Farrell	Village of Queen Charlotte
Haley	Fields	Village of Queen Charlotte
Karen	Foerter	Village of Queen Charlotte
Fran	Fowler	Village of Queen Charlotte
Stephanie	Fung	Village of Queen Charlotte
Caroline	Galt	Village of Queen Charlotte
Debra	Gardiner	Village of Queen Charlotte
Mike	Garrett	Village of Queen Charlotte
Dorothy	Garrett	Village of Queen Charlotte
Katie	Greene	Village of Queen Charlotte
Rosanne	Haas	Village of Queen Charlotte
Rhonda	Hall	Village of Queen Charlotte
Tina	Hamlin	Village of Queen Charlotte
Brianne	Hamlyn	Village of Queen Charlotte
Chris	Hamlyn	Village of Queen Charlotte
Minnie	Harris	Village of Queen Charlotte
Breanna	Heffelfinger	Village of Queen Charlotte
Elin	Hilgemann	Village of Queen Charlotte
Erik	Holl	Village of Queen Charlotte
Kayley	Hollyer	Village of Queen Charlotte
Emma	Hoogland	Village of Queen Charlotte
Iana	Hooley	Village of Queen Charlotte
Tana	Hooper	Village of Queen Charlotte
Kathleen	Howes	Village of Queen Charlotte
Shari	Howlett	Village of Queen Charlotte
Bernie	Howlett	Village of Queen Charlotte
Kate	Hurt	Village of Queen Charlotte
Ashley	Husband	Village of Queen Charlotte
Mecca	Huston	Village of Queen Charlotte
Olivia	Ives	Village of Queen Charlotte
Leslie	Johnson	Village of Queen Charlotte
April	Johnson	Village of Queen Charlotte
Monica	Jones	Village of Queen Charlotte
Kayla	Jones	Village of Queen Charlotte
Gin	Kampen	Village of Queen Charlotte

Georgia	Kehl	Village of Queen Charlotte
Lisa	Kendall	Village of Queen Charlotte
Clint	Kendrick	Village of Queen Charlotte
Jenna	Keshavjee	Village of Queen Charlotte
Heather	Kolankowski	Village of Queen Charlotte
Stephanie	Korolyk	Village of Queen Charlotte
Connie	Kuerten	Village of Queen Charlotte
Faye	Laidlaw	Village of Queen Charlotte
Jane	Langton	Village of Queen Charlotte
Nicole	Lau	Village of Queen Charlotte
Danielle	Lavoie	Village of Queen Charlotte
Joe	Lavoie	Village of Queen Charlotte
Lenore	Lawrence	Village of Queen Charlotte
Eva	Lazorek	Village of Queen Charlotte
Gerry	Leminski	Village of Queen Charlotte
Linda	Louis	Village of Queen Charlotte
Alissa	MacMullin	Village of Queen Charlotte
Jo-Anne	MacMullin	Village of Queen Charlotte
Jessica	Madrid	Village of Queen Charlotte
Gabriela	Magana	Village of Queen Charlotte
Wendy	Malesku	Village of Queen Charlotte
Patricia	Manning	Village of Queen Charlotte
Micheala	Marentette	Village of Queen Charlotte
Mavis	Mark	Village of Queen Charlotte
Ivan	Marko	Village of Queen Charlotte
Greg	Martin	Village of Queen Charlotte
Gwen	Marty	Village of Queen Charlotte
Michael	McDonald	Village of Queen Charlotte
Shirley	Mckenzie	Village of Queen Charlotte
Debra	Mcmillan	Village of Queen Charlotte
Helen	McPhee	Village of Queen Charlotte
Lucy	McRae	Village of Queen Charlotte
Sarah	Megyesi	Village of Queen Charlotte
Deborah	Miller	Village of Queen Charlotte
Kamila	Mlynczak	Village of Queen Charlotte
Firyal	Mohamed	Village of Queen Charlotte
Pete	Moore	Village of Queen Charlotte
Sean	Muise	Village of Queen Charlotte
Jay	Myers	Village of Queen Charlotte
Lee-Al	Nelson	Village of Queen Charlotte
Jessie	Newman	Village of Queen Charlotte



Kathy	Noh	Village of Queen Charlotte
Lea	Olsen	Village of Queen Charlotte
Bonnie	Olson	Village of Queen Charlotte
Carlos	Ormond	Village of Queen Charlotte
Faustine	Paulco	Village of Queen Charlotte
Marvin	Pearson	Village of Queen Charlotte
Lao	Peerless	Village of Queen Charlotte
Teresa	Pillott	Village of Queen Charlotte
Reine	Pineault	Village of Queen Charlotte
Keirsten	Poepjes	Village of Queen Charlotte
Miranda	Post	Village of Queen Charlotte
Steve	Ramsbottom	Village of Queen Charlotte
Stephen	Reece	Village of Queen Charlotte
Allister	Reid	Village of Queen Charlotte
Erica	Reid	Village of Queen Charlotte
Lance	Reid	Village of Queen Charlotte
Alice	Rhyslynn	Village of Queen Charlotte
Megan	Romas	Village of Queen Charlotte
Averie	Romas	Village of Queen Charlotte
Greta	Romas	Village of Queen Charlotte
Nina	Rosmini	Village of Queen Charlotte
Danielle	Roy	Village of Queen Charlotte
Jennifer	Rutt	Village of Queen Charlotte
Hannah	Sahonovitch	Village of Queen Charlotte
Joe	Sahonovitch	Village of Queen Charlotte
Michelle	Scott	Village of Queen Charlotte
Andrew	Serson	Village of Queen Charlotte
Eliza	Shane	Village of Queen Charlotte
Caroline	Shooner	Village of Queen Charlotte
Deanna	Shrimpton	Village of Queen Charlotte
Alma-Rose	Siddall	Village of Queen Charlotte
Kara	Sievwright	Village of Queen Charlotte
Ganimul	Singh	Village of Queen Charlotte
Peter	Sinkins	Village of Queen Charlotte
Stella	Sinkins	Village of Queen Charlotte
Claire	Sinkins	Village of Queen Charlotte
Allison	Sinkins	Village of Queen Charlotte
Colton	Sjolund	Village of Queen Charlotte
Caitlynn	Skafte	Village of Queen Charlotte
Serena	Smith	Village of Queen Charlotte
Bonnie	Smythe	Village of Queen Charlotte

Simon	Stonard	Village of Queen Charlotte
Misty	Surtees	Village of Queen Charlotte
Wayde	Sydia	Village of Queen Charlotte
Brad	Tanner	Village of Queen Charlotte
John	Thomas	Village of Queen Charlotte
Roland	Thompson	Village of Queen Charlotte
Winnie	Tsai	Village of Queen Charlotte
Catherine	Van der Linden	Village of Queen Charlotte
Julia	Weder	Village of Queen Charlotte
Blair	Weinberg	Village of Queen Charlotte
Todd	Weisbrot	Village of Queen Charlotte
Abbey	Weisbrot	Village of Queen Charlotte
Jayne	Wenlock	Village of Queen Charlotte
Nancy	Wesley	Village of Queen Charlotte
Jennifer	White	Village of Queen Charlotte
James	Wilson	Village of Queen Charlotte
Darleen	Wulff	Village of Queen Charlotte



## **Staff Report**

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**Date:**           **October 18, 2019**

**To:**             **D. Fish, Chief Administrative Officer**

**From:**       **J. Bagnall, Corporate Officer**

**Subject:**     **Framework for Periodic Review of Board policy**

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### **RECOMMENDATION:**

**THAT the North Coast Regional District Board receive the report entitled “Framework for Periodic Review of Board Policy” for information.**

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### **PURPOSE:**

In the recently adopted 2019-2022 North Coast Regional District (NCRD) Strategic plan, one of the strategic priorities under the governance section is for staff to conduct an NCRD Board policy review. A key action for this item is to establish a framework for periodic review of Board policy. This report is intended to fulfill this action, which will set the structure for the method of reviewing Board policies.

### **DISCUSSION:**

The NCRD Board is being presented with a plan to review the NCRD policies to ensure that they are manageable, effective, and concise. The purpose of this report is to provide an overview of the policy review process. The Board will have an opportunity to review and consider each proposed staff recommendation as policies are presented to the Board at future Board meetings.

The NCRD has currently has 31 Board policies, which have been outlined in the following table.

Name	Policy Area	Proposed Policy Numbering System	Preliminary Recommendation
Accountability Standards for RD Committees and Commissions	Governance	Gov-01	Review
Advisory Planning Commission	Planning	Plan-01	Review
Approval for Use of Gas Tax and NDIT Funding	Finance	Fin-01	Review
Asset Management Policy	Finance	Fin-02	Review
Authority for Financial Transactions Board Policy	Finance	Fin-03	Review
Board of Variance Policy	Planning	Plan-02	Review
Business Case Policy	Administration	Procedure	Repeal and replace with procedure
Code of Conduct	Governance	Gov-02	Review – combine with Conflict of Interest Policy
Conflict of Interest Policy	Governance	Gov-03	Review – Combine with Code of Conduct
Delegations 2017	Governance	Gov-04	Review
Directors – Reimbursement of Travel Expenses & Other expenses	Finance	Fin-04	Review
Directors Allowance	Finance	Fin-05	Review

for Electronic Devices			
Electronic Signature	Administration	Procedure	Repeal and Replace with Procedure
Establishing RD Services	Governance	Gov-05	Review
Exempt Employment Policy	Human Resources	Hrm-01	Review
Financial Accounts of Committees and Commissions	Finance	Fin-06	Review
Financial Transactions Authority	Finance	Fin-07	Review
Grant in Aid for Sports and Arts and Cultural Events 2012	Finance	Fin-08	Review
Late Agenda Items	Administration	Procedure Bylaw	Repeal and include in Procedure Bylaw
Park Land Policy	Planning	Plan-03	Review
Permissive Tax Exemption Bylaw	Finance	Fin-09	Review
Progressive Discipline Policy	Human Resources	Hrm-02	Review
Public Question Period Policy	Administration	Procedure Bylaw	Repeal and include in Procedure Bylaw
Purchasing Policy	Finance	Fin-10	Review
Respectful Workplace Policy	Human Resources	Hrm-03	Review
Social Media Policy	Administration	Adm-01	Review
SQCRD Representative Third Party Organizations	Governance	Gov-05	Review
Tangible Capital Asset Policy	Finance	Fin-11	Review

UBCM Registration and Travel Costs	Finance	Fin-04	Repeal and include in Reimbursement of Travel Expenses & Other expenses
Use of SQCRD Branding 2012	Administration	Adm-02	Review
Waiving of Fees 2012	Finance	Fin-12	Review

In addition to outlining preliminary assessments of the recommended outcome of each policy, staff have also included a categorization and numbering system to organize these policies. Unless otherwise identified by staff or the Board as a priority policy to review, staff recommendation is to review the NCRD Board policies based on policy area in order to identify areas of consolidation or redundancy. The following is a list of the order that policy areas will appear before the Board for review:

- 1) Governance
- 2) Human Resource Management
- 3) Administration
- 4) Planning
- 5) Finance

A bylaw review will also be necessary to ensure that our bylaws are current and effective, which will be presented to the NCRD Board at a future meeting.

#### **RECOMMENDATION:**

Staff is recommending that the NCRD Board receives this report for information.



## **Staff Report**

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**Date:** October 18, 2019

**To:** D. Fish, Chief Administrative Officer

**From:** J. Bagnall, Corporate Officer

**Subject:** Application to Community Emergency Preparedness Fund –  
Tlell Fire Department Equipment Upgrade

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### **RECOMMENDATION:**

**THAT the North Coast Regional District Board receive the report entitled “Community Emergency Preparedness Fund – Tlell Fire Department Equipment Upgrade” for information;**

**AND THAT the North Coast Regional District Board supports the current proposed activities for the grant application to the Community Emergency Preparedness Fund for the project “Tlell Firefighting Equipment Upgrade” and that the North Coast Regional District shall provide overall grant management for this project.**

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### **PURPOSE:**

To provide the North Coast Regional District (NCRD) Board with information regarding the proposed project “Tlell Fire Department Equipment Upgrade”, to obtain NCRD support required for submission of this application.

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## **DISCUSSION:**

The NCRD Board is being presented with an application for the Community Emergency Preparedness Fund (CEPF) – Volunteer & Composite Fire Departments Equipment & Training stream for the project “Tlell Fire Department Equipment Upgrade”. The purpose of the CEPF is to enhance the resiliency of local governments, First Nations, and communities in responding to emergencies. Funding is provided by the Province of BC and is administered by the Union of BC Municipalities (UBCM). The Volunteer & Composite Fire Departments Equipment & Training stream is intended to build the resiliency of volunteer and composite fire departments through the purchase of new or replacement equipment and to facilitate the delivery of training.

The proposed Tlell Fire Department Equipment Upgrade project is planned to upgrade equipment by purchasing new batteries for the Tlell Fire Department’s new rescue truck, purchase a 1,500 gallon portable water tank, and purchase a 20’ equipment trailer and foam-carrying system together with other equipment previously used to deliver a marine firefighting course.

The Volunteer & Composite Fire Departments Equipment & Training funding stream can contribute a maximum of 100% of the cost of eligible activities to a maximum of \$25,000.00. However, due to the number of fire departments that may be under their jurisdiction, regional districts can apply for a maximum of \$25,000.00 for each fire department that they have established a service area for in a single application.

This project’s total cost is \$16,948.70 in which the application presented will request a grant to cover 100% of the total project cost. The application deadline for this grant intake is November 15, 2019.

## **RECOMMENDATION:**

Staff is recommending that the NCRD Board receives this report for information, and to provide a resolution of support indicating support for the activities of this project as well as willingness to provide overall grant management for this proposed project if funded through this grant.



# Community Emergency Preparedness Fund

## Volunteer & Composite Fire Departments

### Equipment & Training

### 2019 Application Form (Updated October 2019)

Please complete and return the application form by **November 15, 2019**. All questions are required to be answered by typing directly in this form. If you have any questions, contact [cepf@ubcm.ca](mailto:cepf@ubcm.ca) or (250) 387-4470.

<b>SECTION 1: Applicant Information</b>	<b>AP</b> <small>(for administrative use only)</small>
Name of Primary Applicant: North Coast Regional District	Date of Application:
Contact Person*: Daniel Fish	Position: Chief administrative officer
Phone: 250.624.2002 (ext.8)	E-mail: <a href="mailto:cao@ncrdbc.com">cao@ncrdbc.com</a>

*\* Contact person must be an authorized representative of the applicant.*

<b>SECTION 2: For <u>Regional Projects Only</u></b>
<p><b>1. Identification of Partnering Applicants.</b> For all regional projects, please list all of the partnering applicants included in this application. Refer to Sections 2 and 3 in the Program &amp; Application Guide for eligibility.</p>
<p><b>2. Rationale for Regional Projects.</b> Please provide a rationale for submitting a regional application and describe how this approach will support cost-efficiencies in the total grant request.</p>

<b>SECTION 3: Project Summary</b>
<p><b>3. Name of the Project:</b> Tlell Firefighting Equipment Upgrade</p>
<p><b>4. Project Cost &amp; Grant Request:</b>  <div style="display: flex; justify-content: space-between;"> <span>Total Project Cost: \$16,948.70</span> <span>Total Grant Request: \$16,948.70</span> </div> </p>

*Updated September 2019* - Have you applied for, or received funding for, this project from other sources? If yes, please indicate the source and the amount of funding received or applied for.

No.

**5. Project Summary.** Provide a summary of your project in 150 words or less.

In this project, the Tlell Volunteer Firefighters Association will upgrade its equipment by 1) purchasing new batteries for the fire department's new rescue truck; 2) purchasing a 1,500-gallon portable water tank; and 3) purchasing a 20' equipment trailer and foam-carrying system together with other equipment previously used to deliver a marine firefighting course.

**SECTION 4: Detailed Project Information**

**6. Requirement to be Volunteer or Composite Fire Department.** Please list the name and location of each eligible fire department that is included in this application and describe the composition (volunteer or composite) of each.

The Tlell Volunteer Firefighters Association is made up entirely of volunteers.

**7. Operating Budget(s).**

- a. Please indicate the annual operating budgets of each fire department included in this application.

The annual operating budget of the Tlell Volunteer Firefighters Association is \$25,000.

- b. Describe the extent to which that budget enables each fire department to purchase essential equipment and/or provide training.

On an annual basis, the Tlell Volunteer Firefighters Association's operating budget is sufficient only for replacing small equipment, regular equipment maintenance, planning costs, covering the cost of regular training and re-certification, and providing some seed funding to match grants for larger equipment purchases.

From its \$25,000 operating budget, the association is slowly building a reserve for large capital purchases. But as the fund is only a year old, the purchase of a new fire truck, for example, could be on the order of a 20-year commitment without other funding.

For large capital projects, the association will continue to rely on fundraising drives, grants from the local Gwaii Trust Society (which funded construction of the Tlell Fire Hall and purchase of its fire and rescue trucks), as well as low-cost financing arranged through the North Coast Regional District.

**8. Proposed Activities.** What specific activities will be undertaken as part of the proposed project? Refer to Sections 3 and 4 of the Program & Application Guide for eligibility.

*Note: training is for fire department members only and not community members. All proposed training activities must include the name of course and the instructor and/or agency who will provide the training.*

The proposed activity is for the Tlell Volunteer Firefighters Association to purchase and install a set of new batteries (and a disconnect switch) for the association's rescue truck; to purchase a portable, 1,500-gallon water tank; and to purchase two trailers and a suite of firefighting gear previously used to deliver a marine firefighting course.

**9. Resiliency.** Describe how the proposed project will build the resiliency of volunteer or composite fire departments in your community.

This equipment upgrade will build the resilience of the Tlell Volunteer Firefighters Association by providing much-needed batteries for the association's rescue truck and adding a 1,500-gallon, portable water tank to the association's available equipment. The folding-frame tank builds resilience in particular by giving Tlell firefighters better access to standing water when fighting fires in Tlell and neighbouring areas without district water services.

Furthermore, the purchase of the 20' trailer, foam system, and related equipment previously used to deliver a marine firefighting course will allow the Tlell firefighters to respond to boat fires and to set up a well-stocked equipment trailer in scenarios such as a major incident in one of the Haida Gwaii villages or a wildfire in the backcountry.

**10. Mental Well-Being.** Describe the extent to which proposed training will specifically address the mental wellbeing of eligible fire department staff and volunteers.

This project does not involve training.

**11. Transferability.** Describe the extent to which the proposed project may offer transferable resources and supplies to other communities (e.g. trained staff and/or equipment that will be made available to other communities, training resources other communities will be invited to utilize, etc.).

The portable water tank, command trailer, and portable foam system included in this project would all be of use if Tlell firefighters are called to help fight fires in neighbouring areas that lack a district water service and fire hydrants. The Tlell Volunteer Firefighters Association is in the process of formalizing a mutual aid agreement with communities nearby. For many years, Tlell firefighters have responded to incidents outside Tlell, particularly in the Port Clements area.

**12. Partnerships.** Identify any other organizations or stakeholders you will collaborate with on the proposed project and specifically outline how you intend to work together.

The Tlell Volunteer Firefighters Association runs a service that is provided through the North Coast Regional District. Staff with the district will assist with applying for and reporting on any grants received through the Community Emergency Preparedness Fund.

**13. Evaluation.** How will the project be evaluated? How will performance measures and/or benchmarks be used to measure outcomes (e.g. tracking number of training events and exercises, external evaluators, etc.)?

The project will be evaluated based on the successful purchase of the required equipment at the price listed in the attached quotes.

**14. Additional Information.** Please share any other information you think may help support your submission.

## SECTION 5: Required Application Materials

Only complete applications will be considered for funding. The following separate attachments are required to be submitted as part of the application.

All applicants are required to submit:

- ☒ Completed application form
- ☒ Detailed project budget

Regional project applicants are required to submit:

- ☐ Resolution or motion from each partnering applicant clearly stating their approval for the primary applicant to apply for, receive and manage the grant funding on their behalf

Local government, First Nation or improvement district applicants must submit:

- ☐ Council or Board resolution, Band Council Resolution or Treaty First Nation Resolution, or improvement district Trustee resolution indicating support for the current proposed activities and willingness to provide overall grant management

Legally incorporated society-run fire department applicants must submit:

- ☐ Board of Directors motion indicating support for the current proposed activities and willingness to provide overall grant management
- ☐ Current Certificate of Good Standing
- ☐ Up to 3 letters of support from local organizations or agencies (local government, Band office, Chamber of Commerce, etc.)

## SECTION 6: Signature

I certify that: (1) to the best of my knowledge, all information is accurate and (2) the area covered by the proposed project is within our jurisdiction (or appropriate approvals are in place).

Name: Daniel Fish

Title: Chief administrative officer

Signature:

*An electronic or original signature is required.*

Date:

Submit applications to:

Local Government Program Services, Union of BC Municipalities

E-mail: [cepf@ubcm.ca](mailto:cepf@ubcm.ca)

Mail: 525 Government Street, Victoria, BC, V8V 0A8

## Tlell Firefighting Equipment Upgrade

North Coast Regional District

11-Oct-19

Revenues	Amount	Income Type	Confirmed?	Notes
Community Emergency Preparedness Fund	\$ 16,948.70	Grant	N	
<b>Total revenues</b>	<b>\$ 16,948.70</b>			
Expenses	Amount	Quote?	Funder	Notes
Commercial battery (x4)	\$ 759.96	Y		
Disconnect switch	\$ 94.81	Y		
Portable, 1,500-gallon low-side tank	\$ 2,098.00	Y		
Tank ground sheet	\$ 174.00	Y		
Hard suction hose stand (adjustable height)	\$ 356.00	Y		
Shipping for portable tank	\$ 150.00	Y		
20' command trailer (wired, has racks and cabinets)	\$ 5,500.00	Y		
Foam system (includes utility trailer, pump)	\$ 2,500.00	Y		
10 training-only sets of turnout gear	\$ 1,500.00	Y		
20 large CO2/dry chem extinguishers	\$ 1,000.00	Y		
Extra firefighting equipment	\$ 1,000.00	Y		
<b>Subtotal</b>	<b>\$ 15,132.77</b>			
<b>Total (includes PST/GST)</b>	<b>\$ 16,948.70</b>			



## Staff Report

**Date:** October 18<sup>th</sup>, 2019

**To:** Haida Gwaii Regional Recreation Commission

**From:** D. Lomax, Haida Gwaii Regional Recreation Coordinator

**Subject:** Haida Gwaii Regional Recreation: 2019 3<sup>rd</sup> Quarter Reporting

### Recommendation:

**THAT the staff report entitled “Haida Gwaii Regional Recreation: 2019 3<sup>rd</sup> Quarter Reporting” be received for information.**

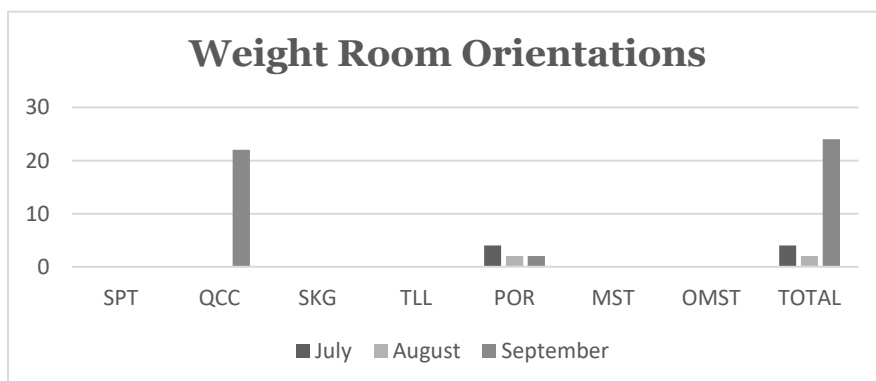
### BACKGROUND:

Throughout July to September 2019 (Q3 2019), Haida Gwaii Regional Recreation (HGR) offered support for programs in varying degrees of capacity, which included the operation of registered HGR programs; coordination and support for drop-in sports programs; and participation and support for community events across Haida Gwaii. These programs are categorized as being either: ran/led; cooperative/partnership; or supporting.

### DISCUSSION:

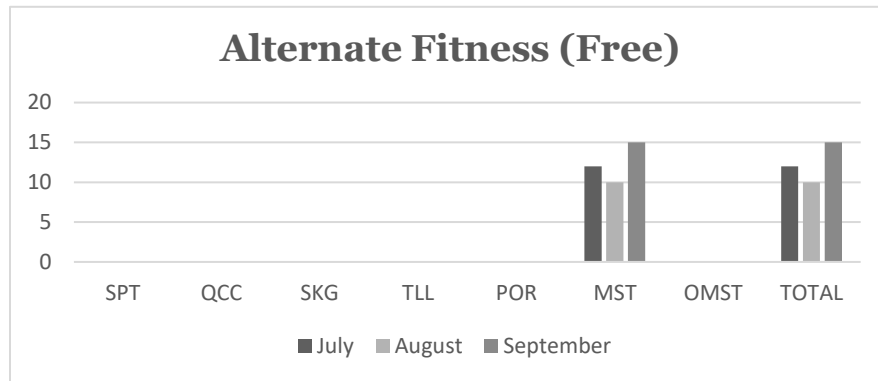
#### Weight Room Orientations - Port Clements, Queen Charlotte and Sandspit (Ran/Led Program)

Throughout Q3 2019 HGR held a total of 7 weight room orientation sessions: 4 in Queen Charlotte, 3 in Port Clements with a total of 24 participants.



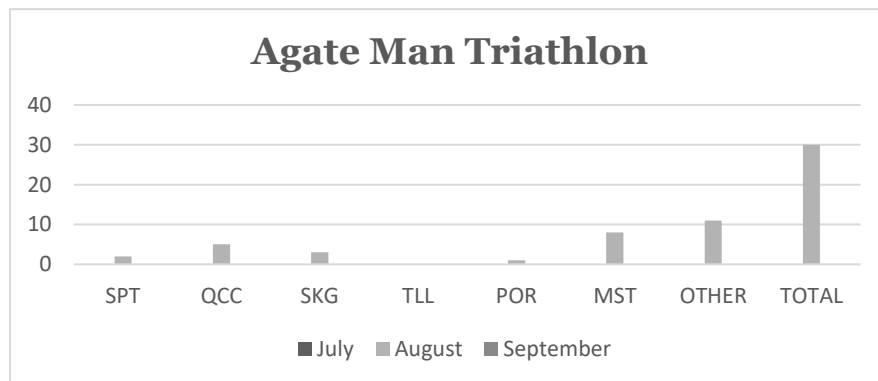
### **Alternate Fitness (FREE) - Masset (Ran/Led Program)**

Alternate Fitness Program is a FREE modified fitness class for those of middle-age and seniors, who would like bring some fitness into their lives. It is also open specifically for those at risk for, or currently living with, chronic diseases such as diabetes, osteoporosis, and arthritis. Instructors will lead you through a series of cardio, strength, flexibility and balance exercises to eventually make a more mobile and healthier YOU. Alternate Fitness was held in Masset, runs every Tuesday and Thursday.



### **Agate Man Triathlon - All Islands (Ran/Led Program)**

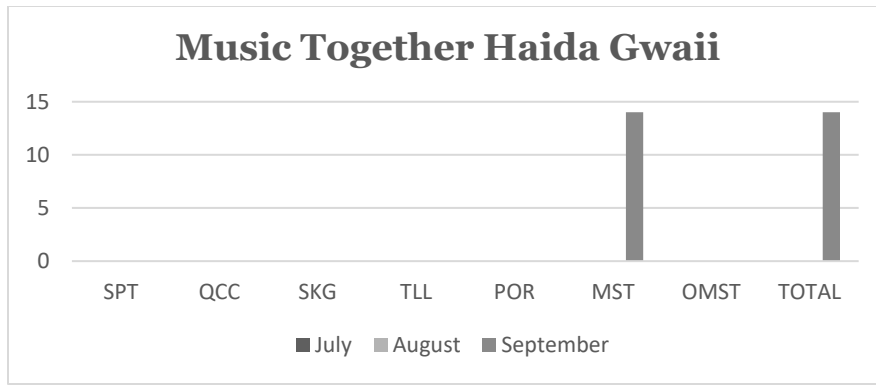
The Agate Man triathlon was held on Saturday, August 17<sup>th</sup> and featured a solo, relay and family fun option to complete the triathlon. The course includes a 500-meter swim, 20-km bicycle and a 6-km run. This year's race drew 30 participants with over 30 spectators. Participants ranged from Edmonton, Kamloops, Prince Rupert, New Westminster, Port Moody to Vancouver and a great mix from the islands, Sandspit, Queen Charlotte, Skidegate, Port Clements and Masset. The race was a great success and this was also made possible by the 12 volunteers HGR had for the day.



### **Music Together Haida Gwaii NEW - Masset (Ran/Led Program)**

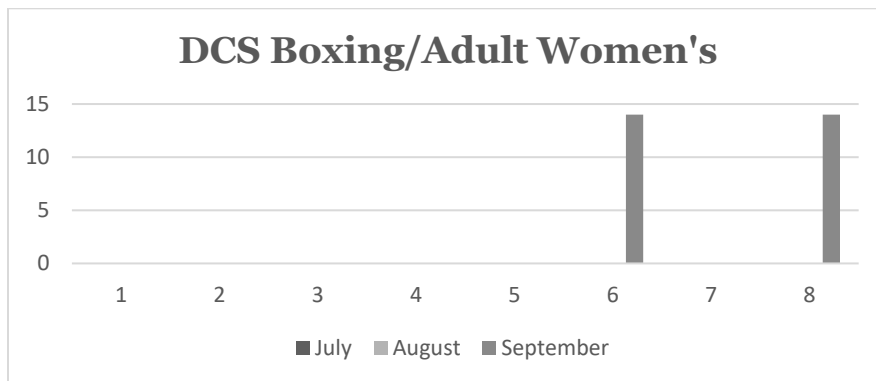
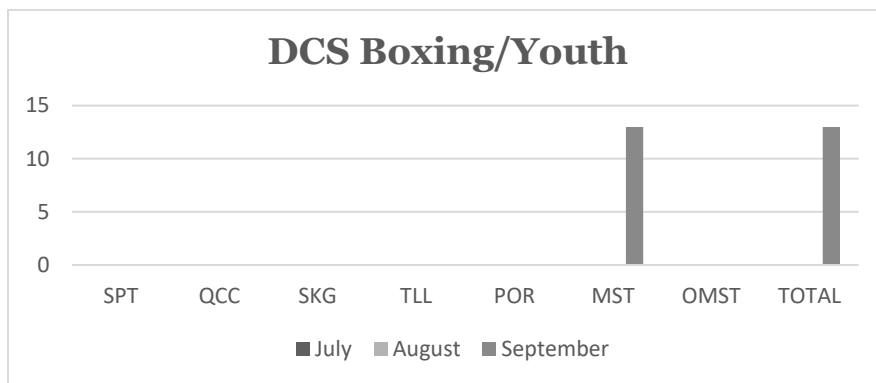
Music Together Haida Gwaii is excited to offer local families Music Together®, an internationally recognized early childhood music and movement program for babies, toddlers, preschoolers . . . and the grownups who love them®. This 10-week semester class will bring music, fun, and play in a relaxed, non-performance-oriented setting.

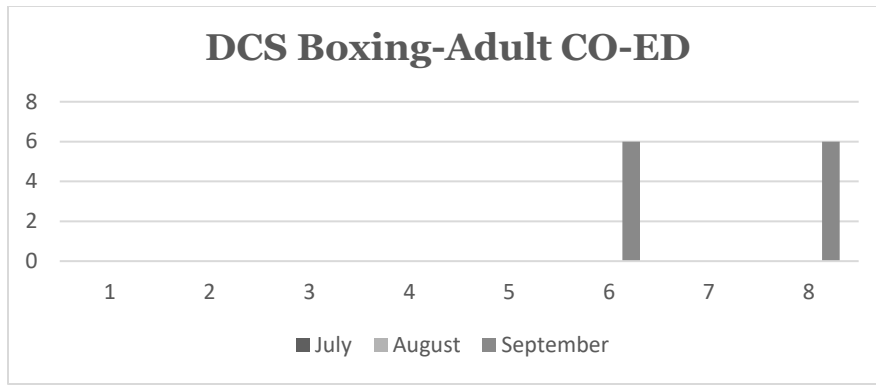




**DCS Boxing/Youth, Adult Women's and Adult Co-ed Boxing NEW - MASSET- (Ran/Led Program)**

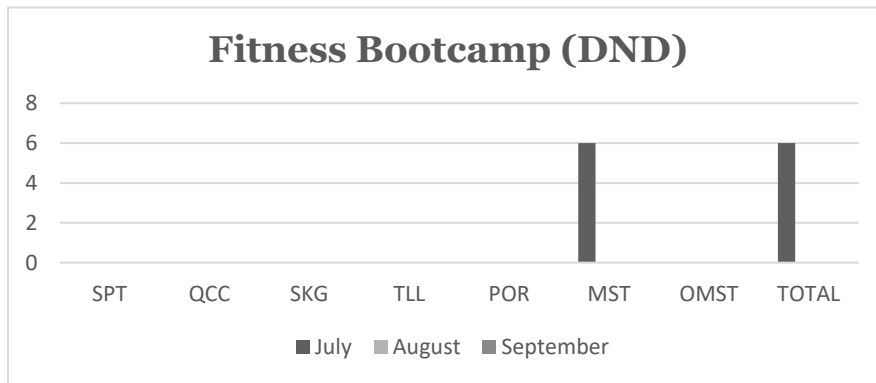
DCS Fitness and Martial Arts is proud to be working in cooperation with Haida Gwaii Rec to bring you a fun, non intimidating way to begin a life in fitness through Martial Arts Training.





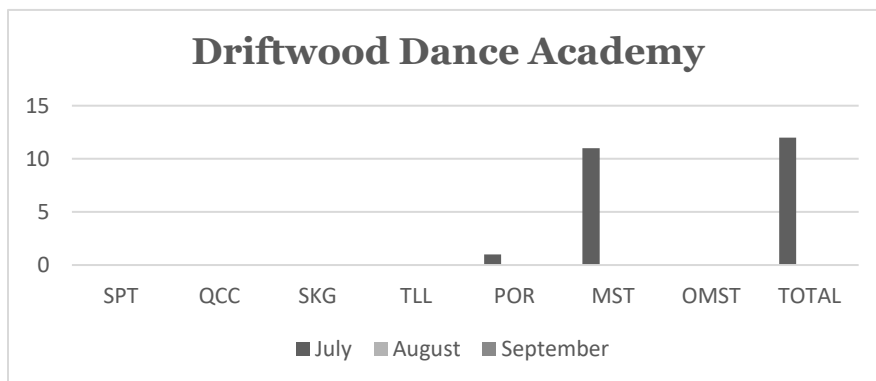
**Fitness Bootcamp, Department of National Defense (DND)-- Masset (*Ran/Led Program*)**

This particular Bootcamp class is offered to the DND once a week. The class offers the same structure and benefits of the community-based program but sees a much smaller attendance.



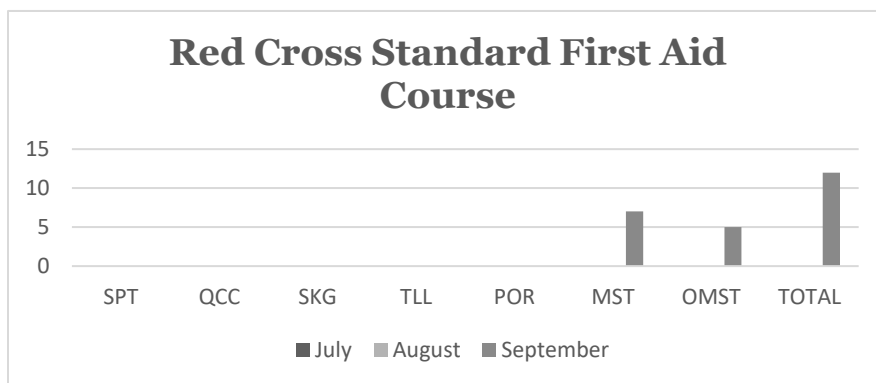
**Driftwood Dance Camp Haida Gwaii – Masset (*Ran/Led Program*)**

For the 3<sup>rd</sup> consecutive year Driftwood Dance for Vancouver, BC will be coming back to the islands of Haida Gwaii. This exciting four-day summer program will focus on daily dance instruction of Tap, Jazz, and Lyrical, with Ballet concepts present throughout each style. Dancers will learn technique exercises and pieces of choreography in each genre of focus. Campers will also experience an assortment of improvisation and drama games.



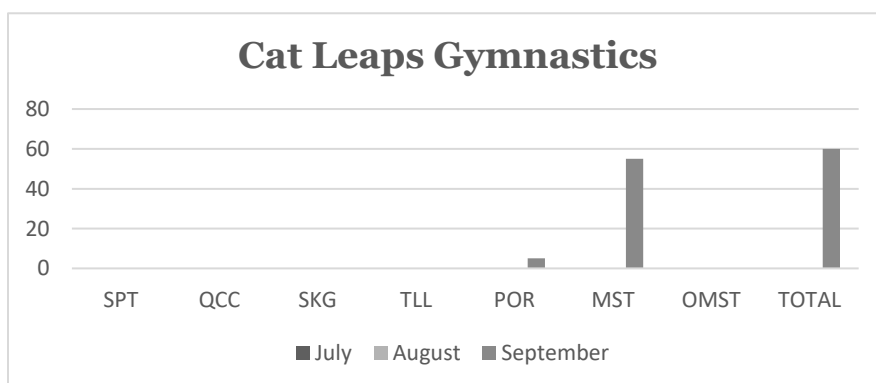
### **Red Cross Standard First Aid Course - Masset NEW (Ran/Led Program)**

This was a comprehensive two-day course offering first aid and cardiopulmonary resuscitation (CPR) skills for those who need training due to work requirements or who want more knowledge to respond to emergencies at home. Course meets legislation requirements for provincial/territorial worker safety and insurance boards and includes the latest first aid and CPR guidelines.



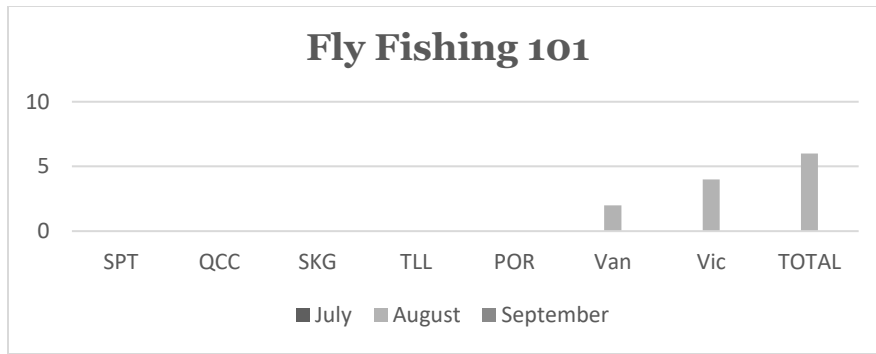
### **Cat Leaps Gymnastics - Masset (Ran/Led Program)**

For the 3<sup>rd</sup> consecutive year Cat Leaps Gymnastics' has come to the islands of Haida Gwaii to execute 5 weeks of programming. 2 weeks in Masset, 1 week in Sandspit and 2 weeks in Queen Charlotte. During this camp children will learn fundamental movements such as rolling, jumping, safe landings and more progress based on their individual skill level and abilities. They will gain confidence in themselves as well as a better awareness of their moving bodies play games and explore circuits while increasing special awareness and have a ton of fun.



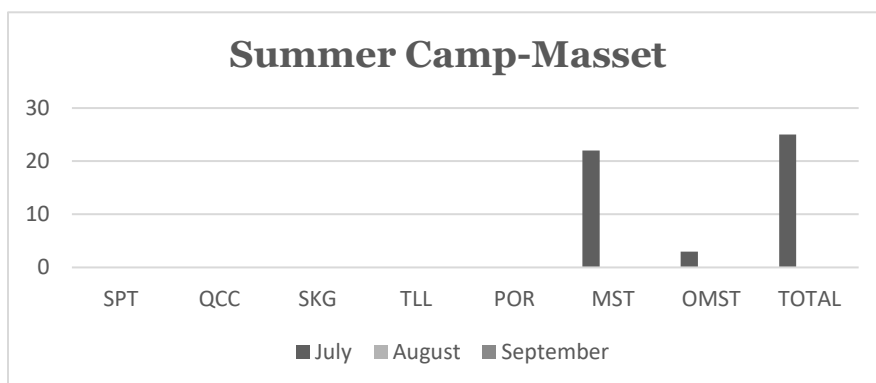
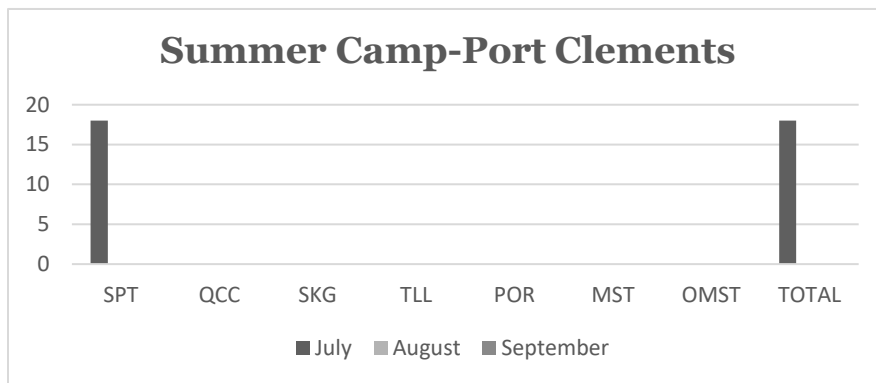
### **Fly Fishing 101 – Tlell NEW (Ran/Led Program)**

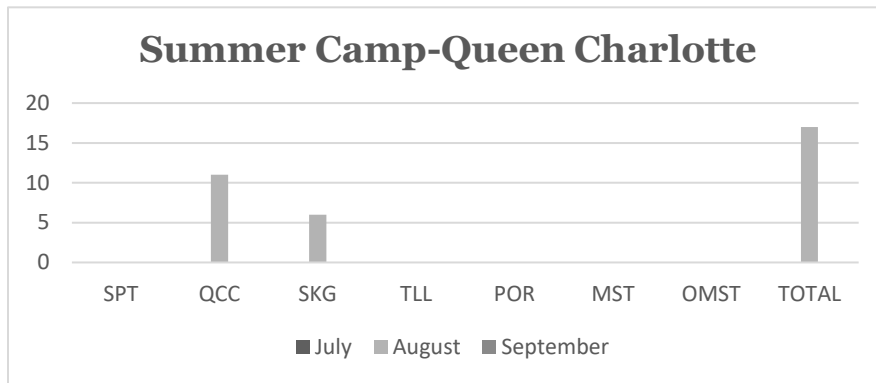
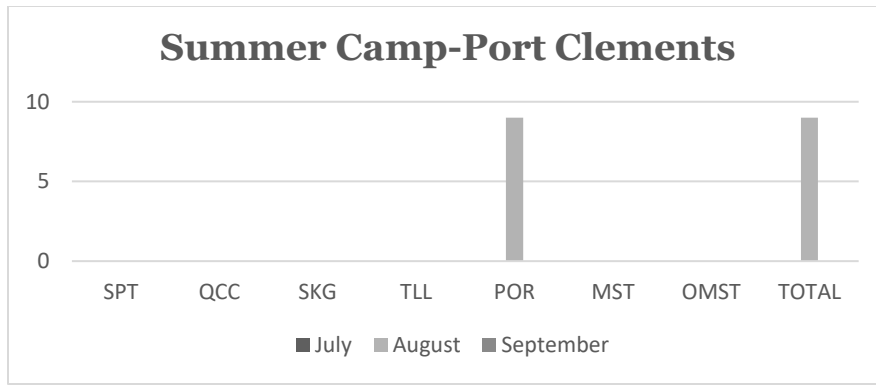
An introduction to basic fly casting and fly-fishing techniques, geared towards new and beginner fly anglers. Equipment will be provided.



### Summer Camps – All Islands (Ran/Led Program)

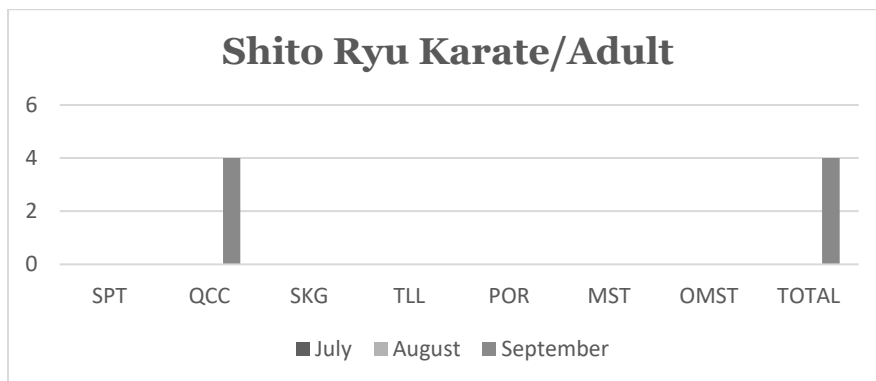
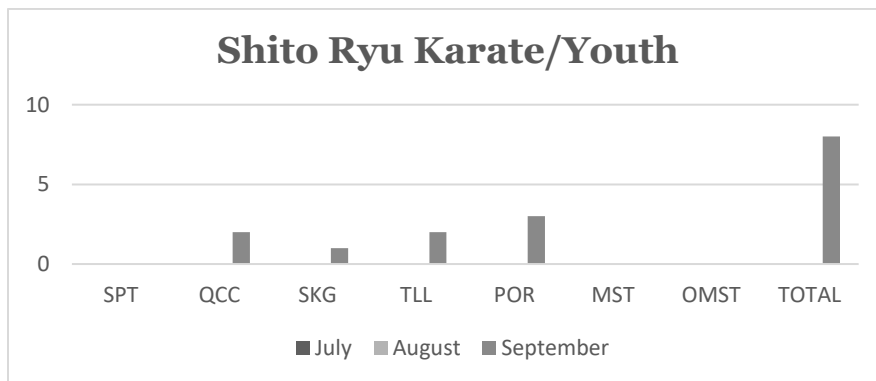
HGR completed its 35<sup>th</sup> annual Summer Day Camp. The program spent 2 weeks in Sandspit, Masset, Port Clements and Queen Charlotte. Summer staff Megan Ives (Sandspit/Port Clements) and Kaitlyn Swanson (Masset) designed each location's camp schedule to include the key elements of fun, education, activity and culture.





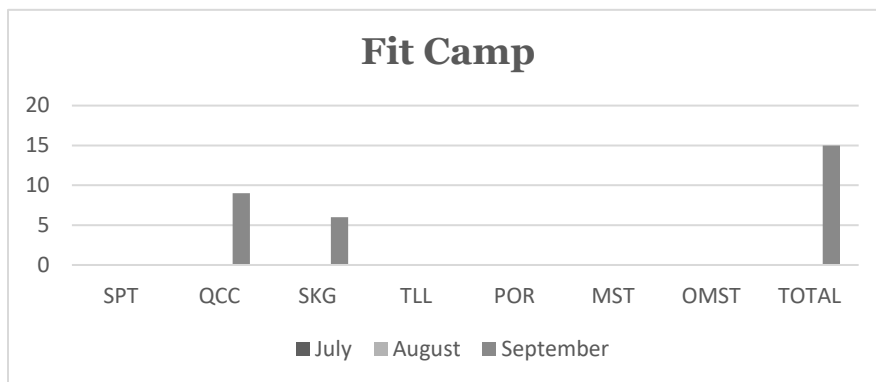
#### **Shito Ryu Karate-Skidegate (Ran/Led Program)**

Shito Ryu Youth and adult Karate is in its 10<sup>th</sup> consecutive year and runs twice-weekly. Shito Ryu Karate is attended by youth and adults ages 7-57. Q3 saw participants ranging from Queen Charlotte to Port Clements.



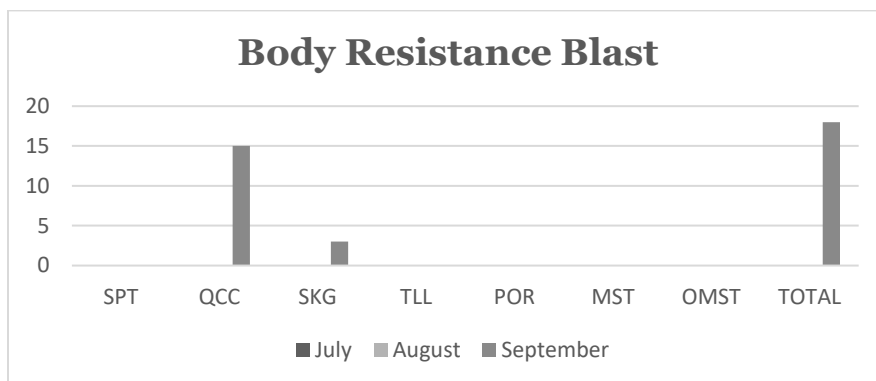
### **Fit Camp - Skidegate NEW (Ran/Led Program)**

This high-energy, circuit-style class is aimed to provide total body fitness through use of various equipment and dynamic exercise that focus equally on strength, cardio and endurance and works every major muscle group. Exercises can be easily modified to accommodate all levels of fitness to challenge you to achieve your total body fitness goals.



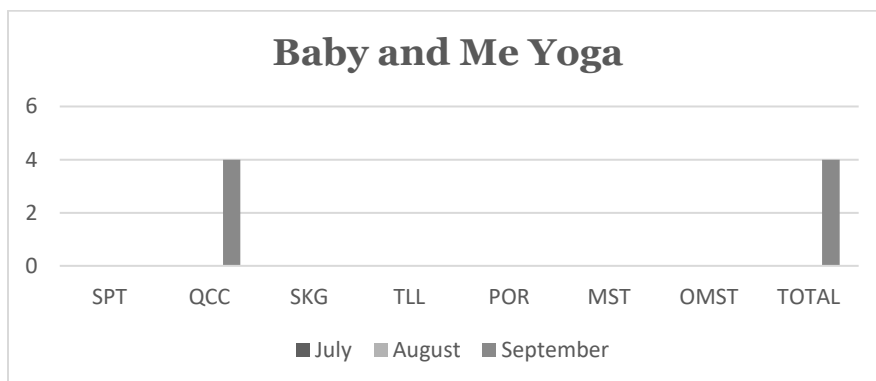
### **Body Resistance Blast – Queen Charlotte NEW (Ran/Led Program)**

This low-impact, high-intensity class uses mats, resistance bands and body weight to create a dynamic, challenging workout that will keep you strong, build your core, increase mobility and increase cardiovascular health!



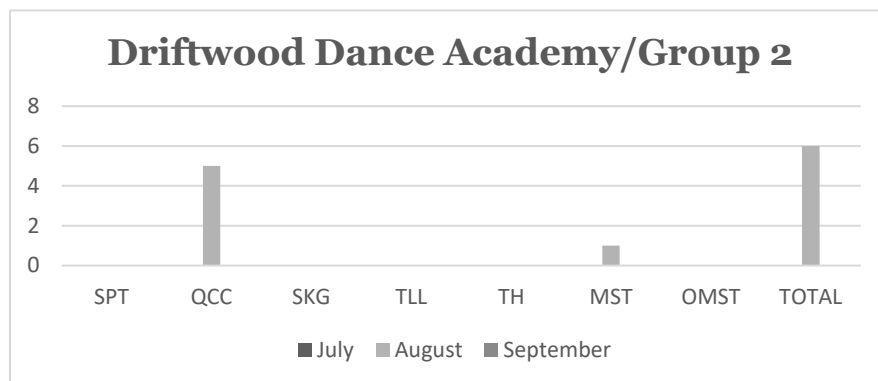
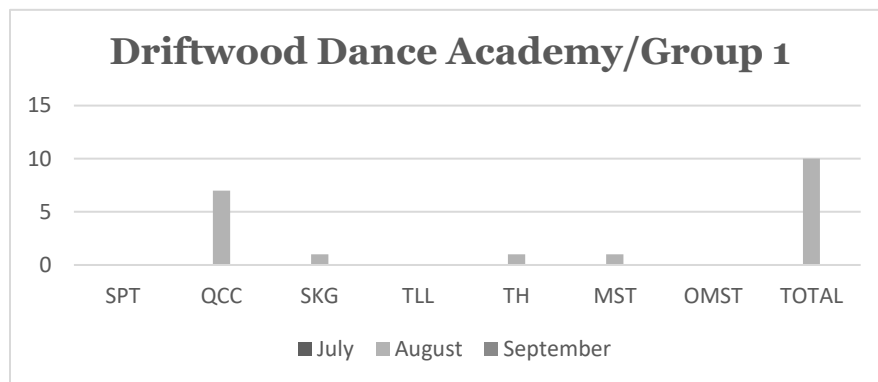
### **Baby and Me Yoga – Queen Charlotte NEW (Ran/Led Program)**

This is a six-week series focused on rebuilding strength and creating ease in the post-birth body, bonding with baby, and calming the mind.



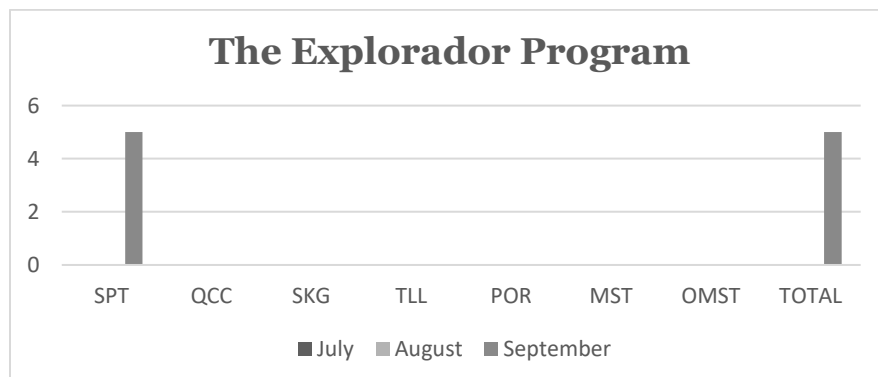
### **Driftwood Dance Camp Haida Gwaii – Queen Charlotte (Ran/Led Program)**

For the 2<sup>nd</sup> consecutive year Driftwood Dance for Vancouver, BC will be coming back to the islands of Haida Gwaii to execute 2 different dance programs in Queen Charlotte. The morning program is designed for movers between the ages of 5-8. The afternoon program is designed for movers between the ages of 8-12 (with any amount of previous dance experience).



### **The Explorador Program – Sandspit NEW (Ran/Led Program)**

This program aims to explore personal and group dynamics in a fun and creative way, using drama, music, dance, art, and song along with group activities, journaling, and meditation in order to prepare for a 2-3 week long trip to somewhere in Canada. Participants will learn how to set boundaries, build resilience, work as part of a team, plan and execute a big adventure, and generally explore their own creativity.



**“Drop-in” Programs- Gudangaay Tlaats’gaa Naay Secondary School, Masset (Ran/Led Programs)**

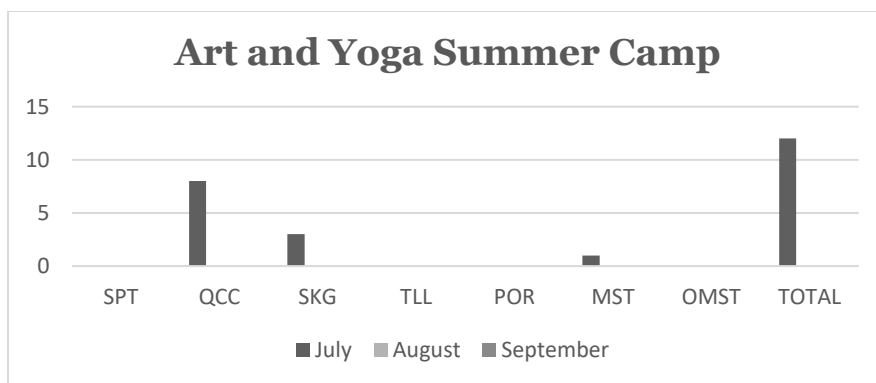
Programs that started at the end of September are Volleyball/Mondays and Badminton/Tuesdays. Reporting to follow on the Q4 report.

**“Drop-in” Programs- GidGalang Kuuyas Naay Secondary School, Queen Charlotte (Ran/Led Programs)**

Programs that started at the end of September are Indoor Soccer/Mondays, Pickleball/Mondays and Wednesdays, Family Sports Night and Volleyball/Tuesdays, Floor Hockey/Wednesdays and Fridays. Reporting to follow on the Q4 report.

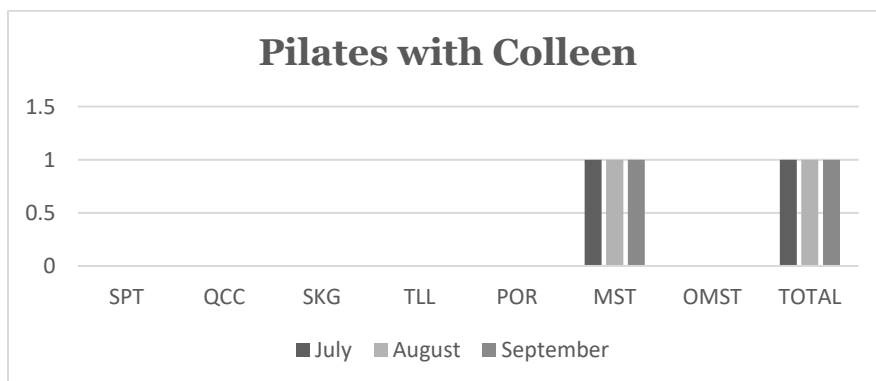
**Kids Yoga and Art Camps – Queen Charlotte NEW (Supporting)**

Two weeks of movement, storytelling, art, outdoor activities and fun! Each week is themed differently.



**Pilates with Colleen – Tow Hill (Supporting)**

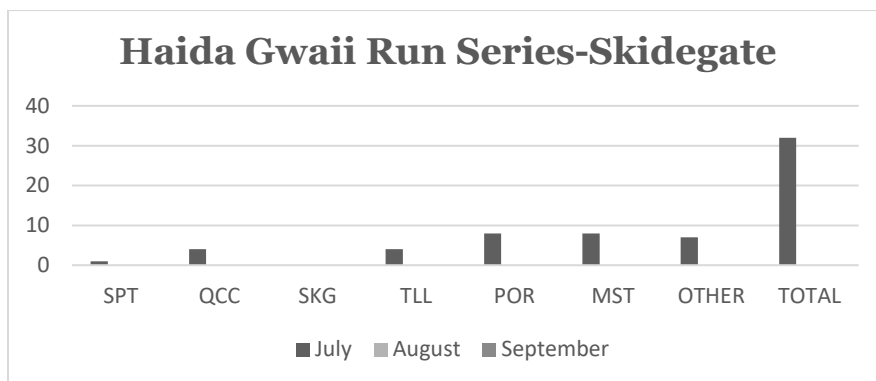
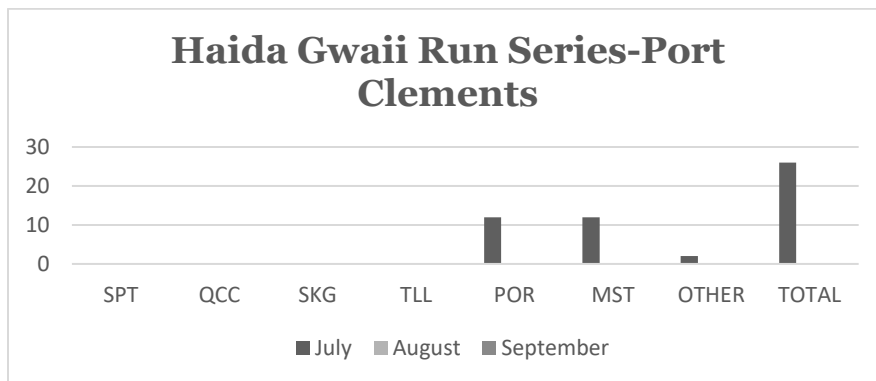
Colleen who has executed Pilates programs for HGR over the past 1 year as provides 1 on 1 sessions for clients above and beyond the group classes.





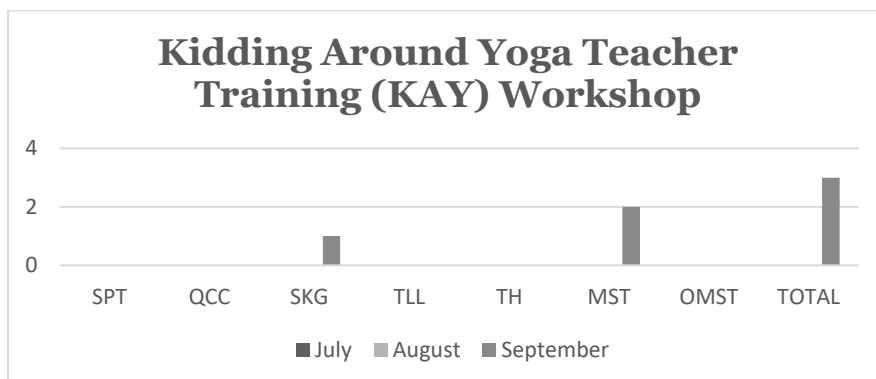
### **Haida Gwaii Run Series – All Islands NEW (Supporting)**

The Haida Gwaii Run Series is a new all islands event organized by the GTN (Gudangaay Tlaats'gaa Naay Secondary School) Athletics Club. The sun series consists of 3 different events happening over the course of September and October. Participants may either run, walk or bike to complete the courses and all money raised from those events goes to help support the GTN Athletics Club.



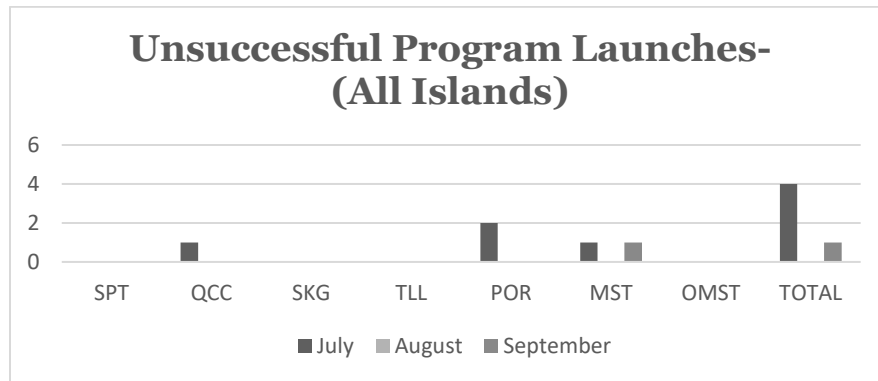
### **Kidding Around Yoga Teacher Training (KAY) Workshop – Masset NEW (Supporting)**

Kidding Around Yoga is designed for anyone who loves to work with kids. With KAY, you can start your own kid-centered yoga business, enrich your adult classes, bring something special to your academic classroom, or even introduce your own family to the benefits and joys of yoga.



### Unsuccessful Program Launches - All Islands (Ran/Led, Supporting or Cooperative/Partnership)

Over the course of the 3<sup>rd</sup> Quarter HGR was unable to launch the following programs due to below minimum registrations to keep the program sustainable. Summer Playschool for Early Learners (PC), Red Cross Babysitter Course (MST), Red Cross Emergency First Aid Course, Outdoor Painting with Manzanita Snow (Tlell) and Art, Yoga and Outdoor Adventures (QC).



### **Additional Reporting:**

- Programs currently under way or starting soon:

#### Masset

1. **NEW/RAN/LEAD** – DCS Boxing/Youth, Adult Women's and Adult Co-ed
2. **NEW/RAN/LEAD** – DCS Jiu Jitsu and Tai Kickboxing, Youth, Adult Women's and Adult Co-ed
3. **NEW/RAN/LEAD** – Music Together Haida Gwaii
4. **NEW/RAN/LEAD** – Pottery Class/Beginner Throwing
5. **NEW/RAN/LEAD** – Contemporary Dance Mondays/Ages 7-9 and Teens
6. **NEW/RAN/LEAD** – Contemporary Dance Wednesdays/Ages 10-12 and Adults
7. **NEW/RAN/LEAD** – Creative Dance Saturdays/Ages 3-4 and 5-6
8. **RAN/LEAD** - Archery 101 Youth Intermediate Program
9. **RAN/LEAD** – ASSAI Program
10. **RAN/LEAD** – Alternate Fitness (FREE)
11. **RAN/LEAD/DROP-IN** – Volleyball
12. **RAN/LEAD/DROP-IN** – Badminton
13. **SUPPORTING** – Woodworking with Peter Reynolds (January 2020)
14. **SUPPORTING** – Canadian Firearms Safety (PAL) Course
15. **SUPPORTING** – Conservation and Outdoor Recreation Education (CORE) Course
16. **SUPPORTING** – Yoga with Shauna

#### Cancelled Programs in Masset (Below minimum registrations)

1. **RAN/LEAD** - Archery 101 Youth Beginner Program
2. **RAN/LEAD** - Archery 101 Adult Program
3. **RAN/LEAD** – Red Cross Babysitters Course

#### Port Clements

1. **RAN/LEAD** – Alternate Fitness (FREE)
2. **RAN/LEAD** – Senior Yoga (FREE)

3. RAN/LEAD – Weight Room Orientations (FREE)
4. RAN/LEAD – Painting with Manzanita Snow (January 2020)
5. SUPPORTING – Canadian Firearms Safety (PAL) Course
6. SUPPORTING – Conservation and Outdoor Recreation Education (CORE) Course

### Skidegate

1. **NEW**/RAN/LEAD – Fit Camp
2. RAN/LEAD – Shito Ryu Karate

### Queen Charlotte

1. **NEW**/RAN/LEAD – Body Resistance Blast
2. **NEW**/RAN/LEAD – Baby and Me Yoga
3. RAN/LEAD – Cat Leaps Gymnastics
4. RAN/LEAD – Senior's Yoga (FREE)
5. RAN/LEAD – Weight Room Orientations (FREE)
6. RAN/LEAD/DROP-IN – Pickleball
7. RAN/LEAD/DROP-IN – Soccer
8. RAN/LEAD/DROP-IN – Family Sports Night
9. RAN/LEAD/DROP-IN – Volleyball
10. RAN/LEAD/DROP-IN – Floor Hockey
11. SUPPORTING - Canadian Firearms Safety (PAL) Course
12. SUPPORTING – Conservation and Outdoor Recreation Education (CORE) Course
13. SUPPORTING – Creative Movement and Beginner Ballet/Contemporary Dance

### Sandspit

1. **NEW**/RAN/LEAD – The Explorador Program
2. RAN/LEAD – Circuit Fitness
3. RAN/LEAD – Cat Leaps Gymnastics
4. RAN/LEAD/DROP-IN – Adult Floor Hockey
5. RAN/LEAD/DROP-IN – Youth Roller blading/Skating



### Bylaw No. 621, 2018

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A bylaw to establish a service to provide a contribution to the cost of providing and operating arts and cultural centres

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**WHEREAS** under section 332 of the *Local Government Act* a regional district may operate any service the Board considers necessary or desirable for all or part of the regional district;

**AND WHEREAS** the Board of the North Coast Regional District wishes to establish a service for the purpose of contributing to the cost of providing and operating performing arts and cultural centres within the City of Prince Rupert for community use for the benefit of the residents of the District of Port Edward, Electoral Area A and Electoral Area C;

**AND WHEREAS** the approval of the Inspector of Municipalities has been obtained under section 342 of the *Local Government Act*;

**AND WHEREAS** approval by alternative approval process has been obtained in accordance with sections 345 of the *Local Government Act*;

**NOW THEREFORE** the Board of the North Coast Regional District, in open meeting assembled, enacts as follows:

**NOW THEREFORE** the Board of the North Coast Regional District in open meeting assembled enacts as follows:

#### 1. Citation

This Bylaw may be cited for all purposes as the “Mainland Arts and Culture Contribution Bylaw No. 621, 2018”.

## **2. Service**

The service established by this bylaw is for the purpose of providing financial contribution to the cost of operating the Museum of Northern B.C. and the Lester Centre of the Arts.

## **3. Service Area Boundary**

The boundary of the service area is coterminous with the boundaries of the City of Prince Rupert, the District of Port Edward, and Electoral Areas “A” and “C”.

## **4. Service Participants**

The participants in this service shall be the City of Prince Rupert, the District of Port Edward, and Electoral Areas “A” and “C”.

## **5. Cost Recovery Method**

The annual cost of the service shall be recovered by property value taxes imposed on the net taxable value of land and improvements for hospital purposes under section 378(1)(a) of the *Local Government Act*.

## **6. Apportionment of Costs**

The apportionment of the net costs of the service shall be on a ratio basis as follows:

- a) The City of Prince Rupert shall contribute  $\frac{2}{5}$  of the net costs of the service;
- b) The District of Port Edward shall contribute  $\frac{2}{5}$  of the net costs of the service; and
- c) Electoral Areas “A” and “C” shall contribute  $\frac{1}{5}$  of the net costs of the service.

## **7. Requisition Limit**

The maximum that may be requisitioned for the service to be provided pursuant to this bylaw is a fixed annual contribution maximum of \$45,000.

*Read a first time this*

***25<sup>th</sup> day of May, 2018***

*Approval of the electors received this*

***\_\_\_ day of \_\_\_\_\_, 2018***

*Read a second time this*

***\_\_\_ day of \_\_\_\_\_, 2018***

\_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_ day of \_\_\_, 2018

\_\_\_\_ day of \_\_\_\_\_, 2018

**Corporate Officer**

*I hereby certify that this is a true copy of the North Coast Regional District Bylaw No. 621, 2018.*



### Bylaw No. 655 2019

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A bylaw to establish a capital and planning reserve fund for Electoral Area “E” Parks and Trails

---

**WHEREAS**, pursuant to s. 377 of the *Local Government Act*, the Board of the North Coast Regional District may, by bylaw, establish a reserve fund under s. 188 of the *Community Charter*;

**NOW THEREFORE** the Board of the North Coast Regional District, in open meeting assembled, enacts as follows:

#### 1. Citation

This bylaw may be cited for all purposes as the *North Coast Regional District Electoral Area “E” Parks and Trails Reserve Fund Establishment Bylaw No. 655, 2019*.

#### 2. Reserve

- 2.1** There shall be and is hereby established a reserve fund to be known as the North Coast Regional District Electoral Area “E” Parks and Trails Reserve Fund (the “Reserve Fund”).
- 2.2** Monies from current revenues or, as available from general revenue support of the Electoral Area “E” Parks and Trails service, or as otherwise provided in the *Local Government Act*, may from time to time, be paid into the Reserve Fund.
- 2.3** Monies set aside shall be deposited and invested, in a manner provided by the *Local Government Act* until required to be expended.
- 2.4** Monies in the Reserve Fund shall be used for the planning, acquisition and/or maintenance of capital.

*Read a first time this* \_\_\_\_\_ **day of** \_\_\_\_\_, **20**\_\_

*Read a second time this* \_\_\_\_\_ **day of** \_\_\_\_\_, **20**\_\_

*Read a third time this* \_\_\_\_\_ **day of** \_\_\_\_\_, **20**\_\_

***Adopted*** this \_\_\_\_\_ **day of** \_\_\_\_\_, **20**\_\_

\_\_\_\_\_  
***Chair***

\_\_\_\_\_  
***Corporate Officer***

*I hereby certify that this is a true copy of the North Coast Regional District Bylaw No. 655, 2019.*





### Bylaw No. 656 2019

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A bylaw to establish a capital and planning reserve fund for  
Tlell Fire Protection and Rescue Service

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**WHEREAS**, pursuant to s. 377 of the *Local Government Act*, the Board of the North Coast Regional District may, by bylaw, establish a reserve fund under s. 188 of the *Community Charter*;

**NOW THEREFORE** the Board of the North Coast Regional District, in open meeting assembled, enacts as follows:

#### 1. Citation

This bylaw may be cited for all purposes as the *North Coast Regional District Tlell Fire Protection and Rescue Service Reserve Fund Establishment Bylaw No. 656, 2019*.

#### 2. Reserve

- 2.1** There shall be and is hereby established a reserve fund to be known as the North Coast Regional District Tlell Fire Protection and Rescue Service Area Reserve Fund (the "Reserve Fund").
- 2.2** Monies from current revenues or, as available from general revenue support of the Electoral Area "D" Tlell Fire Protection and Rescue Service, or as otherwise provided in the *Local Government Act*, may from time to time, be paid into the Reserve Fund.
- 2.3** Monies set aside shall be deposited and invested, in a manner provided by the *Local Government Act* until required to be expended.
- 2.4** Monies in the Reserve Fund shall be used for the planning, acquisition and/or maintenance of capital.

*Read a first time this* \_\_\_\_\_ **day of** \_\_\_\_\_, **20**\_\_

*Read a second time this* \_\_\_\_\_ **day of** \_\_\_\_\_, **20**\_\_

*Read a third time this* \_\_\_\_\_ **day of** \_\_\_\_\_, **20**\_\_

***Adopted*** this \_\_\_\_\_ **day of** \_\_\_\_\_, **20**\_\_

\_\_\_\_\_  
***Chair***

\_\_\_\_\_  
***Corporate Officer***

*I hereby certify that this is a true copy of the North Coast Regional District Bylaw No. 656, 2019.*