



**NORTH COAST REGIONAL DISTRICT
REGULAR BOARD MEETING **AMENDED AGENDA**
Held at 344 2nd Avenue West, Prince Rupert, B.C.
Immediately following the Statutory meeting of the North
Coast Regional District Board**

1. CALL TO ORDER

2. CONSIDERATION OF AGENDA (additions/deletions)

3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES

3.1	Minutes of the Regular Meeting of the North Coast Regional District Board held October 12, 2018	Pg 1-6
-----	---	--------

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1	Minutes of the Regular Meeting of the Moresby Island Management Standing Committee held September 4, 2018	Pg 7-9
4.2	Minutes of the Regular Meeting of the Regional Recycling Advisory Committee held January 24, 2018	Pg 10-12

5. IN CAMERA DELEGATION

That the public be excluded from the meeting according to section 90(2)(b) of the <i>Community Charter</i> “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.”		---
--	--	-----

6. FINANCE

6.1	S. Gill, Treasurer – Cheques Payable over \$5,000 for October, 2018	Pg 13
-----	---	-------

7. CORRESPONDENCE

7.1	Honourable Scott Fraser, Minister of Indigenous Relations and Reconciliation – 2018 UBCM Convention Follow-Up	Pg 14-15
7.2	Honourable Selina Robinson, Minister of Municipal Affairs and Housing – 2018 UBCM Convention Follow-Up	Pg 16
7.3	Honourable Claire Trevena, Minister of Transportation and Infrastructure – 2018 UBCM Convention Follow-Up	Pg 17-18
7.4	Honourable David Eby, Attorney General – Licenses for Retail Sale of Non-Medical Cannabis	Pg 19-24

7.5	Northern Development Initiative Trust – Appointments to the Northwest Regional Advisory Committee	Pg 25
7.6	Association of Vancouver Island and Coastal Communities – October Update – Nominations for Electoral Area Representative	Pg 26-27
7.7	BC Ferries Advisory Committee – October 2018 BC Ferries Advisory Committee Notes	Pg 28-33
7.8	Government of Canada – Oceans Protection Plan Pacific Dialogue Forums	Pg 34-46
7.9	Emergency Management B.C. – Royal Canadian Marine Search and Rescue Request for Assistance Guide	Pg 47-61
7.10	BC SPCA, Haida Gwaii Branch – Draft Vancouver Foundation Grant Application for Review/Bylaw Review Meetings	Pg 62-63
7.11	Union of B.C. Municipalities – Group Insurance for Elected Officials	Pg 64-67
7.12	Westcoast Connector Gas Transmission Ltd. – Application for an Extension of Environmental Assessment Certificate #E14-05 Pursuant to Section 18(2) of the Environmental Assessment Act	Pg 68-80
7.13	North Central Local Government Association – Geoscience BC Support Letter	Pg 81-82
7.14	BC Assessment – Congratulations to Newly Elected	Pg 83
7.15	City of Prince Rupert – Prince Rupert Airport Ferry	Pg 84-85
<u>Add:</u> <u>7.16</u>	Royal Canadian Mounted Police – Haida Gwaii Regional Recreation	Pg 85a-b
<u>Add:</u> <u>7.17</u>	Vancouver Island Regional Library – Appointment to the 2019 Vancouver Island Regional Library Board	Pg 85c-d

8. REPORTS / RESOLUTIONS

8.1	D. Fish, Corporate Officer – 2018 Local General Election Results	Pg 86-91
8.2	D. Lomax, Recreation Coordinator – Haida Gwaii Regional Recreation: 2018 3 rd Quarter Reporting	Pg 92-100
8.3	D. Fish, Corporate Officer – Investing in Canada Infrastructure Program – Rural & Northern Communities and Community, Culture & Recreation Programs	Pg 101-106
8.4	D. Fish, Corporate Officer – North Coast Regional District Strategic Planning	Pg 107-108
8.5	S. Gill, Treasurer – North Coast Regional District 2019 Budget Process	Pg 109-111
<u>Add:</u> <u>8.6</u>	M. Williams, Planning Consultant – OCP and Zoning Amendment – Tourist Accommodation – Public Hearing Records	Pg 111a-111r

9. BYLAWS

9.1	Bylaw No. 627, 2018 – Being a bylaw to amend the <i>Rural Graham Island Official Community Plan Bylaw No. 532, 2011</i> Prior to being given second, third readings and adoption.	Pg 112-114
9.2	Bylaw No. 628, 2018 – Being a bylaw to amend the <i>Graham Island Interim Zoning Bylaw No. 192, 1993</i> zoning map with respect to land uses permitted Prior to being given second, third readings and adoption.	Pg 115-117

10. LAND REFERRALS / PLANNING (*Voting restricted to Electoral Area Directors*)

10.1	M. Williams, Planning Consultant – Land Referral: Investigative License, Ocean Energy	Pg 118-124
10.2	M. Williams, Planning Consultant – Subdivision Referral – PID 008-423-865	Pg 125-127

11. NEW BUSINESS

11.1	Directors' Reports	Verbal
11.2	E. Putterill, Director, Electoral Area E – Community Wildfire Protection Plan for the Community of Sandspit & Shoreline Erosion Along Shingle Bay in Sandspit	Pg 128

12. OLD BUSINESS

12.1	Transport Canada – Engagement Opportunity with Transport Canada on the Ports Modernization Review	Pg 129-131
------	---	------------

13. PUBLIC INPUT**14. IN-CAMERA**

That the public be excluded from the meeting according to section 90(2)(a) and (c) of the *Community Charter* “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality” and “labour relations and other employee relations.”

15. ADJOURNMENT



NORTH COAST REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2nd Avenue West in Prince Rupert, B.C. on Friday, October 12, 2018 at 7:00 p.m.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	L. Brain, City of Prince Rupert B. Cunningham, City of Prince Rupert D. Franzen, District of Port Edward G. Martin Village of Queen Charlotte U. Thomas, Village of Port Clements D. Nobels, Electoral Area A M. Racz, Electoral Area D
Regrets	K. Bergman, Electoral Area C B. Beldessi, Electoral Area E
Staff	D. Chapman, Chief Administrative Officer D. Fish, Corporate Officer
Public	5
Media	0

1. CALL TO ORDER 7:00 p.m.

2. AGENDA

MOVED by Director Racz, SECONDED by Director Franzen, that the October 12, 2018 North Coast Regional District Regular agenda be amended and adopted as follows:

- 11.2 Port Modernization Review
- 11.3 Remembrance Day Wreath

375-2018

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

- 3.1 Minutes of the Regular Meeting of the North Coast Regional District Board held September 21, 2018

MOVED by Director Nobels, SECONDED by Director Thomas, that the minutes of Regular Meeting of the North Coast Regional District Board held September 21, 2018 be adopted as presented.

376-2018

CARRIED

3.2 Rise and Report – May 25, 2018 & September 21, 2018 (no motion required)

MOVED by Director Franzen, SECONDED by Director Brain, that the staff report entitled **“Electronic Petition – Animal Rescue Haida Gwaii”** be received;

AND THAT the Board of the North Coast Regional District take no further action with respect to animal control service delivery on Haida Gwaii.

IC019-2018

CARRIED

MOVED by Director Nobels, SECONDED by Director Thomas, that the report from staff entitled **“Lease Agreement between the North Coast Regional District and the Metlakatla First Nation”** be received;

AND THAT the Board of the North Coast Regional District authorizes the Board Chair and Corporate Officer to execute the lease agreement between the North Coast Regional District and the Metlakatla First Nation for the property adjacent to the TriCorp building measuring 1 meter by 3.7 meters to accommodate the construction of an elevator on the TriCorp building.

IC034-2018

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.

5. DELEGATIONS

None.

6. FINANCE

6.1 S. Gill, Treasurer – Cheques Payable over \$5,000 for September, 2018

MOVED by Director Martin, SECONDED by Director Racz, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for September, 2018 be received and filed.

377-2018

CARRIED

7. CORRESPONDENCE

None.

8. REPORTS – RESOLUTIONS

8.1 D. Fish, Corporate Officer – Haida Gwaii Emergency Planning Partnership Update

MOVED by Director Nobels, SECONDED by Director Thomas, that the report from staff entitled **“Haida Gwaii Emergency Planning Partnership Update”** be received for information.

378-2018

CARRIED

- 8.2 D. Fish, Corporate Officer – Investing in Canada Infrastructure Program – Rural & Northern Communities and Community, Culture & Recreation Programs

MOVED by Director Franzen, SECONDED by Director Nobels, that the report from staff entitled “Rural & Northern Communities and Community, Culture & Recreation Programs” be received.

379-2018

CARRIED

- 8.3 D. Fish, Corporate Officer – 2018 Business Façade Proposals

MOVED by Director Brain, SECONDED by Director Racz, that the report from staff entitled “2018 Business Façade Proposals” be received;

AND THAT the Board of the North Coast Regional District approve Mr. Olsen’s application to the business façade improvement program in the amount of \$5,000.00.

380-2018

CARRIED

- 8.4 M. Williams, Planning Consultant – OCP and Zoning Amendment – Tourist Accommodation

MOVED by Director Racz, SECONDED by Director Thomas, that the report from the consultant entitled “OCP and Zoning Amendment – Tourist Accommodation” be received;

AND THAT a public hearing to consider Bylaws No. 627, 2018 and 628, 2018 be set for November 14th, 2018 at the Tlell Fire Hall (36542 Highway 16), Tlell, B.C.

381-2018

CARRIED

9. BYLAWS

- 9.1 Bylaw No. 627, 2018 – Being a bylaw to amend the *Rural Graham Island Official Community Plan Bylaw No. 532, 2011*

MOVED by Director Thomas, SECONDED by Director Nobels, that Bylaw No. 627, 2018 be given first reading.

382-2018

CARRIED

- 9.2 Bylaw No. 628, 2018 – Being a bylaw to amend the *Graham Island Interim Zoning Bylaw No. 192, 1993* zoning map with respect to land uses permitted

MOVED by Director Thomas, SECONDED by Director Franzen, that Bylaw No. 628, 2018 be given first reading.

383-2018

CARRIED

- 9.3 Bylaw No. 621, 2018 – Being a bylaw to establish a service to provide a contribution to the cost of providing and operating arts and cultural centres

MOVED by Director Brain, SECONDED by Director Cunningham, that Bylaw No. 621, 2018 be tabled until such time that staff have prepared a report on service regionalization for further consideration by the Board.

384-2018

CARRIED

MOVED by Director Brain, SECONDED by Director Cunningham, that staff be directed to prepare a report with respect to regionalization of services in the City of Prince Rupert, District of Port Edward and Electoral Areas A and C for Board consideration.

385-2018

CARRIED

10. LAND REFERRALS / PLANNING

- 10.1 M. Williams, Planning Consultant – Land Referral: License of Occupation (Residential)

MOVED by Director Racz, SECONDED by Director Nobels, that the report from the **consultant entitled “Land Referral: License of Occupation (Residential)”** be received;

AND THAT the Board of the North Coast Regional District deem its interests unaffected.

386-2018

CARRIED

11. NEW BUSINESS

- 11.1 **Director’s Reports**

MOVED by Director Cunningham, SECONDED by Director Franzen, that the verbal reports from the Directors, as follows, be received:

Director Brain – City of Prince Rupert

- A 150 person work camp to support the Pembina project has been approved for Watson Island; and
- **The City’s affordable housing** project on Park Avenue is expected to be complete in early 2019 with the Transition Society hiring employees to help manage the operation of the housing complex.

Director Martin – Village of Queen Charlotte

- The Village continues to work on its affordable housing project, with 19 modular units currently under construction in Calgary, AB. It is anticipated that the project will be complete in early 2019; and
- **The Village sponsored a first responders’ banquet in the community** for those responders of the August fire/explosion incident in the Village.

Director Franzen – District of Port Edward

- **The District’s senior housing project is on target for an early 2019 completion;** and
- **The District provided a letter of support to the Veteran’s Association** for the establishment of an association chapter in the region.

Alternate Director Buddhe – Electoral Area C

- Logging operations are taking place in the community.

Director Nobels – Electoral Area A

- Director Nobels, on behalf of the NCRD, participated in the September 25, 2018 technical working group meeting for the Vopak Environmental Assessment process. Director Nobels indicated that the Port Authority would be conducting the assessment. The working group identified application information requirements as part of the assessment.

Director Thomas – Village of Port Clements

- Paving at the Village parking lot and fire hall has now been completed by Adventure Paving; and
- GwaiiComm has indicated that it would be installing last mile solutions in the Village.

Director Racz – Electoral Area D

- Property owners in Electoral Area D will be receiving fiber optic internet connections as part of the Fiber Optic connectivity project; and
- Director Racz attended the Haida Gwaii Clean Energy Symposium to begin discussions around clean energy on Haida Gwaii.

Chair Pages – Village of Masset

- A new outfit is contemplating the purchase of the old Omega packing plant. If sold, 70-80 jobs may be created to support plant operations.

387-2018**CARRIED**

11.2 Port Modernization Review

MOVED by Director Nobels, SECONDED by Director Cunningham, that the verbal report from the Directors **Nobels entitled “Port Modernization Review” be received;**

AND THAT the Board of the North Coast Regional District send correspondence to Transport Canada, as part of the Port Modernization Review process, to ensure that all federal port structures recognize the needs of traditional and historic small business tenants within their jurisdiction.

388-2018**CARRIED**

11.3 Remembrance Day Wreath

The Board discussed the Remembrance Day ceremony to be held in Prince Rupert, B.C. on Sunday, November 11, 2018. Director Cunningham indicated that he would be attending and could represent the North Coast Regional District.

12. OLD BUSINESS

None.

13. PUBLIC INPUT

There were 3 comments from the public.

14. IN CAMERA

None.

15. ADJOURNMENT

MOVED by Director Nobels, SECONDED by Director Franzen, that the North Coast Regional District Regular Board meeting be adjourned at 7:55 p.m.

389-2018**CARRIED**

Approved and adopted:

Certified correct:

Chair

Corporate Officer



NORTH COAST REGIONAL DISTRICT

MORESBY ISLAND MANAGEMENT STANDING COMMITTEE

MINUTES of the Regular Meeting of the Moresby Island Management Standing Committee (MIMSC) held at Sandspit Community Centre, Sandspit, B.C. on September 4, 2018 at 7:00 PM.

Adopted October 16, 2018

PRESENT Gail Henry, Bill Quaas, Stan Hovde, Carol Wagner

ABSENT Behn Cochrane, Bill Beldessi

Chair Gail Henry

Vice Chair Behn Cochrane (absent)

Staff Barb Parser

Public 9

1. CALL TO ORDER 7:06 PM

2. CONSIDERATION OF AGENDA (additions/deletions)

2.1 Agenda September 2018

033-2018 MOTION to adopt agenda as revised moved by Bill Quaas, seconded by Stan Hovde, Carried

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes June 2018

034-2018 MOTION to adopt and file June minutes of meeting, moved by Stan Hovde, seconded by Bill Quaas, Carried

4. DELEGATIONS

4.1 Warren Foster - GT Bylaw Amendments

5. CORRESPONDENCE

5.1 Email - Misty Isles Economic Society - Budget 2019 Consultation: Select Standing Committee on Finance and Government Services

5.2 Gwaii Communications - Update subsea cable, etc.

035-2018 MOTION to receive and file correspondence moved by Bill Quaas, seconded by Stan Hovde, Carried

6. REPORTS – RESOLUTIONS

6.1 Water Operators Report

036-2018 MOTION to receive and file Water Operators Report moved by Stan Hovde, seconded by Bill Quaas, Carried

6.2 Directors Report - Director Bill Beldessi, absent from meeting

7. OLD BUSINESS

7.1 BC Ferries - Issues, FB page, BBB submissions

8. NEW BUSINESS

8.1 GT Proposals - Gwaii Tel Radio Link Upgrade Project

037-2018 MOTION that MIMSC table this project proposal, need more time to review the project, as well as the public petition support signatures as per MIMSC judging criteria moved by Stan Hovde, seconded by Bill Quaas, Carried

8.2 Ratification of Motion - Moresby Market Highway Signs

Electronic Motion: Motion for MIMSC to draft letter of support to Moresby Market for market highway signs, moved by Behn Cochrane, seconded by Bill Beldessi, Carried

038-2018 MOTION to ratify electronic motion moved by Stan Hovde, seconded by Bill Quaas, Carried

9. PUBLIC INPUT

10. IN CAMERA

11. ADJOURNMENT

039-2018 Motion to Adjourn by Stan Hovde, 8:33 PM, Carried

Approved and adopted:

Certified correct:

Chair

Secretary



NORTH COAST REGIONAL DISTRICT REGIONAL RECYCLING ADVISORY COMMITTEE

MINUTES of the Regular Meeting of the Regional Recycling Advisory Committee (RRAC) held at the 14-342 3rd Avenue West in Prince Rupert, B.C. on Wednesday, January 24, 2018 at 12:00 pm.

PRESENT

Chair	B. Payette, District of Port Edward
Members	D. Nobels, NCRD Electoral Area A T. Ostrom, City of Prince Rupert H. Seidemann, City of Prince Rupert J. Martin, Environmental Representative
Staff	D. Fish, Corporate Officer T. Des Champ, Recycling Operations Manager
Public	1
Media	0

The Corporate Officer assumed the Chair and called the Regional Recycling Advisory Committee meeting to order.

1. CALL TO ORDER 12:05 p.m.

2. ELECTION OF CHAIR AND VICE CHAIR

The Corporate Officer called for nominations for the position of Chair of the Regional Recycling Advisory Committee for 2018 a first time.

Member Payette nominated Member Nobels, Member Nobels accepted the nomination.

The Corporate Officer called for nominations for the position of Chair of the Regional Recycling Advisory Committee for 2018 a second time.

The Corporate Officer called for nominations for the position of Chair of the Regional Recycling Advisory Committee for 2018 a third time.

Member Nobels was declared the Chair of the Regional Recycling Advisory Committee for 2018 by acclamation.

The Corporate Officer called for nominations for the position of Vice Chair of the Regional Recycling Advisory Committee for 2018 a first time.

Member Nobels nominated Member Payette, Member Payette declined the nomination.

The Corporate Officer called for nominations for the position of Vice Chair of the Regional Recycling Advisory Committee for 2018 a second time.

Member Payette nominated Member Ostrom, Member Ostrom accepted the nomination.

The Corporate Officer called for nominations for the position of Vice Chair of the Regional Recycling Advisory Committee for 2018 a third time.

Member Ostrom was declared the Vice Chair of the Regional Recycling Advisory Committee for 2018 by acclamation.

3. AGENDA

MOVED by Member Seidemann, SECONDED by Member Ostrom, that the January 24, 2018 Regional Recycling Advisory Committee meeting agenda be adopted as amended to include the following:

- 5.1 S. Dantzer, Resident – Rupert Rubbish Roundup
- 8.2 Styrofoam Recycling
- 9.1 Resident Recycling Collection

001-2018

CARRIED

4. MINUTES & BUSINESS ARISING FROM MINUTES

- 4.1 Minutes of the Regional Recycling Advisory Committee meeting held October 18, 2017

MOVED by Member Ostrom, SECONDED by Member Seidemann, that the minutes of the October 18, 2017 Regional Recycling Advisory Committee meeting be adopted as presented.

002-2018

CARRIED

5. DELEGATIONS

- 5.1 Sarah Dantzer, Resident – Ruppert Rubbish Roundup

Sarah Dantzer, resident of Prince Rupert, B.C., addressed the Regional Recycling Advisory Committee with respect to a planned volunteer community cleanup initiative, Rupert Rubbish Roundup, being led by themselves and other interested volunteers.

MS. Dantzer noted that the Roundup is being planned for Sunday, March 11th, 2018.

Ms. Dantzer inquired into the supporting partnership opportunities with the Regional District and staff indicated that marketing support would be provided.

Ms. Dantzer answered questions posed by the Regional Recycling Advisory Committee.

The Chair thanked Ms. Dantzer for her presentation.

6. CORRESPONDENCE

None.

7. REPORTS – RESOLUTIONS

- 7.1 T. Des Champ, Recycling Operations Manager – Regional Recycling Operations Report

MOVED by Member Seidemann, SECONDED by Member Payette, that the verbal report from staff entitled “Regional Recycling Operations Report” be received for information.

003-2018

CARRIED

8. NEW BUSINESS

- 8.1 Regional (Mainland) Recycling, Function 340 – 2018-2022 Financial Planning

MOVED by Member Payette, SECONDED by Member Ostrom, that the 2018-2022 Financial Plan for Regional Recycling, Function 340, be received.

004-2018

CARRIED

- 8.2 Styrofoam Recycling

Member Ostrom noted that the City is having ongoing issue with the disposal of Styrofoam materials at the City of Prince Rupert landfill, and inquired into the capabilities of the Regional District to store and market these materials in an effort to divert. Staff indicated that they would investigate the price of a Styrofoam densifier.

9. OLD BUSINESS

- 9.1 Residential Recycling Collection

Member Seidemann provided an update to the Regional Recycling Advisory Committee with respect to the City of Prince Rupert's request to Recycle BC to implement curbside collection. Member Seidemann indicated that the City has submitted grant applications to cover the cost of vehicle upgrades required to undertake curbside recycling collection.

10. ADJOURNMENT

MOVED by Member Seidemann, SECONDED by Member Martin, that the Regional Recycling Advisory Committee meeting be adjourned at 12:53 p.m.

005-2018

CARRIED

Approved and adopted:

Certified correct:

Chair

Corporate Officer

North Coast Regional District
Cheques payable over \$5,000 - OCTOBER, 2018

Payable To	Date	Amount	Purpose
Big Red Enterprises Ltd.	5-Oct	\$ 17,242.80	September Garbage Collection
Pacific Blue Cross	5-Oct	\$ 6,771.90	October PBC & BC Life Premiums
Sperling Hansen Associates	5-Oct	\$ 6,753.58	Landfill Gas Flare Review & Report for Progressive Closure
Ticker's Hauling & Storage	5-Oct	\$ 14,820.75	Transport recyclables, burn pile cleanup & building, forklift, excavator, porto toilet and cube van rentals
Work Safe BC	5-Oct	\$ 5,217.02	2018 Third Quarter Payroll Remittance
Municipal Pension Plan	5-Oct	\$ 6,704.75	Payroll Remittance (PP20-2018)
Receiver General	5-Oct	\$ 11,966.08	Payroll Remittance (PP20-2018)
Municipal Pension Plan	25-Oct	\$ 6,883.56	Payroll Remittance (PP21-2018)
Receiver General	25-Oct	\$ 9,577.14	Payroll Remittance (PP21-2018)
Municipal Pension Plan	30-Oct	\$ 6,934.65	Payroll Remittance (PP22-2018)
Receiver General	30-Oct	\$ 11,856.65	Payroll Remittance (PP22-2018)

CHEQUES OVER \$5,000: \$ 104,728.88

CHEQUES UNDER \$5,000: \$ 61,976.56

TOTAL CHEQUES: \$ 166,705.44



Ref. 45508

October 11, 2018

Doug Chapman, CAO
North Coast Regional District
14 - 342 3rd Avenue West
Prince Rupert BC V8J 1L5

Dear CAO Doug Chapman and Board Members:

I am writing to express my appreciation for our meeting at the Union of British Columbia Municipalities Convention on September 12, 2018.

During our meeting, we discussed your interest in participating in an advisory capacity on the Metlakatla First Nation treaty negotiations team. As discussed, the Province is currently in discussions with Metlakatla First Nation regarding this matter and is in support of the inclusion of the North Coast Regional District. Chief Negotiator Mark Lofthouse, Ministry of Indigenous Relations and Reconciliation will get in touch with Daniel Fish, Corporate Officer, North Coast Regional District to discuss this further.

Local governments play an important and unique role in building and improving relationships with Indigenous peoples in British Columbia. You have invaluable insights related to matters such land management and land use planning, service agreements and economic development. Collaboration among local governments, Indigenous peoples, and the Province on shared values of prosperity and healthy communities offers a promising path forward for reconciliation and economic growth for all British Columbians.

Again, thank you for your time at the convention.

.../2

Sincerely,

A handwritten signature in black ink, appearing to be 'S. Fraser', with a stylized, cursive script.

Scott Fraser
Minister

pc: Mark Lofthouse
Chief Negotiator
Ministry of Indigenous Relations and Reconciliation

Daniel Fish
Corporate Officer
North Coast Regional District



October 24, 2018

Ref: 240689

Barry Pages, Chair
and Members of the Board
North Coast Regional District
14-342 3rd Ave West
Prince Rupert BC V8J 1L5

Dear Chair Pages and Board Members:

I greatly appreciated the opportunity to meet with your delegation at the 2018 Union of British Columbia Municipalities (UBCM) Convention. Our government is committed to partnering with local governments to build vibrant and healthy communities that are more affordable, economically resilient, and socially and environmentally responsible.

The issues brought forward in our meeting were of great interest to me.

I appreciate your concerns about the status of the region's official community plan (OCP) and the questions you have regarding the length of time it may take the Province of British Columbia to undertake consultation with First Nations. I understand that since we met the letters notifying the six First Nations of the provincial consultation on the OCP have been sent. As you are aware, consultation is not a quick process, and Ministry of Municipal Affairs and Housing staff is proceeding with all necessary due diligence to ensure that the duty to consult is properly discharged. The continued collaboration between regional district staff and ministry staff will be a key factor in supporting an efficient and effective consultation process.

As my second Convention as Minister has come to an end, I trust we will continue to embrace this year's theme of "Communication, Collaboration and Cooperation". Through meaningful connections and productive dialogue, I look forward to working in partnership with local governments to deliver the services that British Columbians count on.

Thank you again to your delegation for taking the time to meet with me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Selina Robinson'.

Selina Robinson
Minister

Enclosure

Ministry of Municipal Affairs
and Housing

Office of the Minister

Mailing Address:
PO Box 9056 Stn Prov Govt
Victoria BC V8W 9E2
Phone: 250 387-2283
Fax: 250 387-4312

Location:
Room 310
Parliament Buildings
Victoria BC V8V 1X4

<http://www.gov.bc.ca/mah>



OCT 02 2018

RECEIVED OCT - 9 2018

Barry Pages, Chair
 North Coast Regional District
 342 3rd Avenue, Suite 14
 Prince Rupert BC V8J 1L5

Reference: 279876

Dear Chair Pages,

Re: Thank you for meeting at UBCM 2018

Thank you for taking the time to meet with me at the recent Union of British Columbia Municipalities (UBCM) Convention in Whistler. I was glad to have the opportunity to discuss BC Ferries.

The yearly UBCM gathering is a pivotal opportunity for us to come together with local leaders and look at how we can foster positive partnerships and innovative solutions to meet the transportation needs of people around the province. I am always impressed by the outstanding level of passion and dedication shown by elected representatives like yourself, who go above and beyond to make a positive impact in their communities.

I know we share the goal of ensuring British Columbians have access to the transportation infrastructure and services they rely on to support economic growth and social development within their communities. By continuing to work together, I am confident we can succeed in delivering the improvements people want and continuing to uphold our commitment to transportation excellence.

I appreciated you taking the time to share your feedback with me regarding BC Ferries reservations for routes 10 and 11, particularly during the busy summer months, as well as your concerns about Route 26. Special Advisor Blair Redlin's comprehensive operating review of BC Ferries will be made public as soon as we have fully considered the recommendations raised in the report.

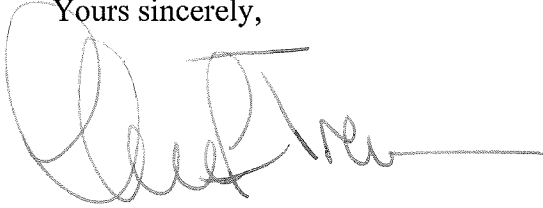
If you have any questions or concerns in the meantime, please do not hesitate to contact Kirk Handrahan, Executive Director, Marine Branch, directly by telephone at 250 952-0678 or by email at Kirk.Handrahan@gov.bc.ca.

.../2

- 2 -

Thank you again for taking the time to meet with me.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Claire Trevena', with a long horizontal line extending to the right.

Claire Trevena
Minister

Copy to: Grant Main, Deputy Minister

Deborah Bowman, Assistant Deputy Minister
Transportation Policy and Programs Department

Kevin Richter, Assistant Deputy Minister
Highways Department

Kirk Handrahan, Executive Director
Marine Branch



October 4, 2018

Chair and Board Members
North Coast Regional District
14 - 342 3rd Avenue West
Prince Rupert BC V8J 1L5

Dear Chair and Board Members:

The Province will be able to issue licences for the retail sale of non-medical cannabis on or after October 17, 2018, and we are currently in the process of assessing the applications that have been submitted to us.

Our consultations with local governments indicated you wanted to ensure that the needs of your communities were considered as part of the licensing process. We would like to take this opportunity to explain the important role local governments have in cannabis licensing.

It will be up to each municipality to determine if and where non-medical cannabis can be sold, and whether it is sold in private or government stores, or a mixture of both.

Once an application is received by the provincial government and it is deemed to contain the required information, the Province will notify the respective local government of the area where the proposed store is located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the Province cannot issue a licence unless the local government gives a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence.

If the local government makes a recommendation to deny the application then the Province may not issue the licence, and if a recommendation in favour of the application is made, then the Province has discretion whether or not to issue the licence, but must consider the local government's recommendation in the decision whether to issue a licence.

.../2

Ministry of
Attorney General

Office of the
Attorney General

Mailing Address:
PO Box 9044 Stn Prov Govt
Victoria BC V8W 9E2
email: AG.Minister@gov.bc.ca
website: www.gov.bc.ca/ag

Telephone: 250 387-1866
Facsimile: 250 387-6411

Chair and Board Members
Page 2

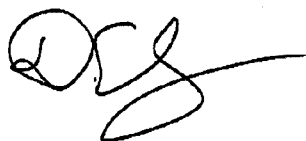
The Province will notify local governments about applications in the order that they are confirmed as complete. This ensures that you will have all the information you need to begin your process of making a recommendation.

We would also like to remind local governments that they may delegate the recommendation decision to staff.

We invite you to review the enclosed Local Government's Role in Licensing Cannabis Retail Stores for detailed information that will help you navigate the recommendation process. If after reviewing this information you have any questions, please email Cannabis.Licensing@gov.bc.ca.

Thank you for your consideration in this important new process.

Yours truly,

A handwritten signature in black ink, appearing to be 'DE' followed by a long horizontal stroke.

David Eby, QC
Attorney General

A handwritten signature in black ink, appearing to be 'Mike Farnworth'.

Mike Farnworth
Minister of Public Safety
and Solicitor General

Enclosure

pc: Chief Administrative Officer



Local Governments' Role in Licensing Non-Medical Cannabis Retail Stores

If you have any questions about this document, please contact the Liquor and Cannabis Regulation Branch toll-free at 1-866 209-2111, or email cannabisregs@gov.bc.ca. NOTE: This document will be updated from time to time as additional information surrounding the regulatory framework for cannabis retail sales becomes available. (Last updated 28 September, 2018)

Non-medical cannabis retail licence

The province will be issuing licences for non-medical cannabis retail stores. A cannabis retail store must be a standalone business. This licence requires input and a positive recommendation from a local government in whose area the proposed store is located.

The province recognizes the importance of ensuring carefully regulated access to non-medical cannabis in all areas of the province, including rural areas.

As a first step, the province will open opportunities to apply for regular retail licences. Once the regional distribution of retail non-medical cannabis stores is known, the province will consider issuing licences to service rural or remote areas that are not sufficiently served by existing retail cannabis stores.

The role of local governments in the cannabis retail store licensing process

Applicants for a non-medical cannabis retail store licence must submit a licence application to the LCRB. When an application is received, the LCRB will notify the local government of the area where the proposed store will be located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the LCRB cannot issue a licence unless the local government gives the LCRB a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence. Note that:
 - if the local government chooses to make a comments and recommendation on the licensee's application to the LCRB, it must gather the views of residents
 - if it makes a recommendation to deny the application then the LCRB may not issue the licence
 - if it makes a recommendation in favour of the application, then the LCRB has discretion whether or not to issue the licence, but must consider the local government's recommendation.

Local Governments (municipalities, regional districts or Islands Trust local trust committees) have some or all of the following regulatory powers in respect of cannabis retail store licences:

- Impose restrictions in its zoning bylaws regarding the location of cannabis retail stores
- Regulation of business (municipalities only): by terms and conditions in its business licensing bylaw, a municipality may limit the hours that cannabis retail stores can operate or impose other conditions such specifications regarding signage
- Charge the applicant fees if choosing to assess an application.

The above process applies to all relocations of existing cannabis retail stores.

Gathering residents' views

If the local government decides to consider the notice of application and to provide comments and recommendations as to the location of the proposed retail store, it must gather the views of residents of the area if the location of the proposed store may affect nearby residents. It may gather resident's views by using one or more of the following methods:

- Receiving written comment in response to a public notice of the application
- Conducting a public hearing in respect of the application
- Holding a referendum, or
- Using another method the local government considers appropriate.

It is up to the local government to determine the area, relative to the licensee's application, where resident's views must be gathered.

Please note: Gathering the views of residents of the area/providing a recommendation to the LCRB must be unique to each provincial licence application. In other words, past recommendations cannot be used in a new licensing process. Each individual application must be considered separately by the local government.

What must the local government's recommendation include?

The recommendations and comments the local government provides to the LCRB must:

- be in writing (this may or may not be in the form of a resolution)
- show that the local government has considered the location of the proposed store
- include the views of the local government on the general impact on the community if the application is approved
- include the views of residents if the local government has gathered residents' views, and a description of how they were gathered
- include the local government's recommendation as to whether the application should be approved or rejected and provide the reasons upon which the recommendation is based.

The local government should also provide any supporting documents referenced in their comments.

What if the local government does not want to provide a recommendation?

If a local government does not want to accept the notice of application and provide a recommendation for the proposed retail location, they should notify the LCRB. A licence for a cannabis retail store will not be issued without a positive recommendation from a local government. If a response is not received, LCRB will not consider the application any further.

What if the recommendation does not meet the regulatory requirements?

If the recommendation does not meet the regulatory requirements, the LCRB will ask the local government to provide new or amended comments that address outstanding issues.

How long does the local government have to provide comments?

Unlike in the process for liquor licensing, local governments are not required to provide a recommendation on a cannabis retail store application within a specific time period. Please note that delays in the application process can have a significant impact on the applicant. If the applicant is the reason for the delay, please notify the LCRB. If the applicant is not trying to move an application forward, the application can be cancelled.

Can the local government recommend approval subject to certain conditions?

In some circumstances, the local government can recommend that the LCRB approve the application as long as certain restrictions (e.g. hours of operation) are placed on the licence. In these situations, the recommendation should clearly explain the rationale for placing restrictions.

If the local government intends to request that the LCRB impose terms and conditions on a licence, prior to sending such a recommendation the local government should consult with the LCRB so that the LCRB can determine whether it has the authority to impose the requested terms and conditions before finalizing their conditional recommendation.

The local government may also have the ability to impose other operating rules on the proposed store through the terms and conditions of the applicant's business licence, zoning or bylaw. The local government is responsible for enforcing these rules.

Floor Plans

Applicants must submit a floor plan with their licence application for approval so the LCRB can identify store features such as sales, storage and delivery areas. Unlike for some kinds of liquor licence applications, local governments are not required to provide occupant load stamps or approve the applicant's floor plans as part of the provincial licensing process for cannabis retail stores.

A municipal council or regional district board can delegate authority to their staff to provide comments and a recommendation to the LCRB

A municipal council or regional district board may delegate its powers and duties to provide comments and a recommendation to the LCRB regarding a cannabis retail store licence application. If a council or board has delegated this authority, a cannabis retail store applicant may ask for comments and recommendations made by delegated staff to be reconsidered by the local government.

Council as defined in the Vancouver Charter:

A Council, as defined in the *Vancouver Charter*, choosing to delegate to its staff must establish procedures for a reconsideration of comments and recommendations made by delegated staff, including how a cannabis retail store applicant may apply for reconsideration. In undertaking a reconsideration, the Council will have the same authority as it delegated to staff.

Right of reconsideration:

Delegated local government staff must advise the cannabis retail store licence applicant that the applicant has the right of reconsideration of the staff's recommendation by the council or board.

How local governments inform the LCRB of delegation:

A local government that has delegated authority to staff should send a copy of the delegation to the LCRB at Cannabis.Licensing@gov.bc.ca.

Revised
September
2018

October 22, 2018

North Coast Regional District
14 - 342 3rd Avenue West
Prince Rupert, BC V8J 1L5

Attention: Doug Chapman
Chief Administrative Officer

Dear Mr. Chapman,

Subject: Appointments to the Northwest Regional Advisory Committee Following Local Government Elections - Northern Development Initiative Trust

Northern Development Initiative Trust (Northern Development) is an independent regional economic development corporation focused on stimulating economic diversification and job creation in Northern British Columbia.

Northern Development's board of directors is advised by four regional advisory committees comprised of elected local government leaders from each of the regions. This ensures that local knowledge is incorporated into Northern Development's Strategic Plan as well as funding approval processes.

In follow-up to the local government elections held on October 20, 2018, please consider this letter as Northern Development Initiative Trust's request to have appointments to the Northwest Regional Advisory Committee listed as an agenda item at your November 2018 council/board meeting. Please appoint an elected official to the Northwest Regional Advisory Committee as well as an alternate who may represent your appointee in his/her absence.

It is important that you advise our office by November 30, 2018 so that we can send an agenda package to the appropriate representative prior to the first scheduled regional advisory committee meeting in January 2019.

The first meeting of the Northwest Regional Advisory Committee is scheduled for January 25, 2019. At that meeting, committee members will elect a Chair and Vice Chair for the Northwest Regional Advisory Committee, as well as appoint two regional advisors to represent them on the Northern Development Board of Directors. The Northern Development Initiative Trust Board of Directors meeting is scheduled for Wednesday, February 20, 2019.

Please confirm receipt of this request. If you have any questions or concerns with this request, please contact Lori Moseley, Executive Coordinator, Northern Development by telephone at 250-561-2525 or via email at lori@northerndevelopment.bc.ca.

Thank you.

Sincerely,



Joel McKay
Chief Executive Officer

RECEIVED OCT 25 2018

Corporate Officer NCRD

From: AVICC <avicc@ubcm.ca>
Sent: Wednesday, October 31, 2018 3:12 PM
To: AVICC
Subject: AVICC October Update - nominations for Electoral Area Representative, LGLA Sessions in February
Attachments: Interim EA Representative.pdf

Please forward to elected officials, the CAO and Corporate Officer:

Congratulations to those who have been returned to office, and welcome to all the new members of the [Association of Vancouver Island and Coastal Communities](#) as you begin to serve in your new roles.

Director Ian Winn from the Sunshine Coast Regional District has retired from local government service. The AVICC Executive would like to sincerely thank Director Winn for his contributions to the Executive as well as to the AVICC Special Committee on Solid Waste Management. He will be missed, and we wish him the very best in his retirement.

1. AVICC Electoral Area Representative - Nominations

With Director Winn's retirement, the AVICC Executive is seeking expressions of interest from our members to serve as the Electoral Area Representative on the AVICC Executive Committee. This is an interim appointment until the next AGM at the convention April 2019 in Powell River. The interim representative would be able to run for election at the 2019 AGM to continue for another term.

The Electoral Area Representative must be an elected official that represents an electoral area within the AVICC region. A document with the meeting schedule and a summary of the commitments involved in serving on the AVICC Executive is attached to this email.

The Executive would like to invite elected officials to nominate an EA Director that they feel can make a positive contribution to the Executive team by serving in this interim capacity. The EA Representative usually helps organize and chairs the EA Forum at the AVICC Convention. Nominees must also be available to meet as follows:

10:00 am to 3:00 pm on Saturday, January 12th in Nanaimo
 9:00 am to 10:30 am on Friday, March 8th by teleconference
 12:00 pm to 3:00 pm on Thursday, April 11th in Powell River

Candidates should forward nominations with a brief bio using the attached form by Friday, November 30th to avicc@ubcm.ca. The AVICC Executive will meet by teleconference on Friday, December 7th to review the nominations.

2. LGLA Sessions in Parksville, February 2019

The Local Government Leadership Academy (LGLA) is holding an Elected Officials Seminar for AVICC members. The seminars are open to newly elected and returning elected officials, as well as to senior staff from local governments and First Nations communities.

Since AVICC is the largest of the UBCM area associations, there will be two overlapping sessions for AVICC members. Members can sign up to **either** of the sessions:

AVICC Session #1: February 12-14, Parksville – [2019 AVICC SESSION #1 EOS AGENDA – DRAFT](#)

AVICC Session #2: February 13-15, Parksville – [2019 AVICC SESSION #2 EOS AGENDA – DRAFT](#)

Please contact Shawna Deagle-Leung at info@lgla.ca with any questions about the LGLA seminars.

FAC Name: North & Central Coast
Date: October 26, 2018
Start Time: 11:15 a.m. **End Time:** 1:45 p.m.
Location: Heiltsuk First Nation Chambers, Bella Bella

a. Need for improved landside facilities at McLaughlin Bay

The terminal development plan is underway, and there are loading problems and the need for designated lanes for ferry traffic as well as for pick up and drop offs.

b. Shearwater's ability for heavy weather docking of the N.Sea Wolf

Central coast residents raised concerns that the Northern Sea Wolf, when completed, would be able to dock in Shearwater in heavy Wx conditions, but BCF staff advised that it had no more windage than the previous ship on that route, and would therefore be able to deal with adverse conditions.

c. Residents' rate discussion (SSR submitted, length of 20' + not eligible)

A Special Service Request (SSR) was submitted to ask that residents not be charged commercial rates for lengths over 20 feet, but BCF will continue to charge commercially for the overage.

d. Update on Northern Sea Wolf (NSW) in service and free Route 10S (until March 31, 2019)

Refurbishing the NSW to bring it up to Transport Canada and BCF safety standards is taking much longer than expected. BCF is considering legal action against the marine surveyor who advised re its purchase.

e. Reconciliation

(Please see attachment) This is a cultural piece requesting BCF to screen films promoting Coastal First Nations' culture as a first step towards public education about and reconciliation with First Nations. Concerns were raised by Bella Bella reps that the APTN "First Contact" series suggested was not well received in their community, but they supported such a program using other films showcasing Haida, Heiltsuk, Haisla, Tsimpshian and other coastal cultures.

f. Haida Gwaii survey items update

(Please see attachment) BCF was asked about any progress on the 2017 Haida Gwaii Customer Survey Results, particularly on the low cost/no cost requests like turning down the lights & air conditioning on night sailings to improve customer comfort. BCF VP Mark Wilson promised an official response in the near future. Concerns were also shared about the difficulties with the reservation system, and BCF reps assured us that the new online reservation system will soon be operational and resolve these concerns.

g. Credit card requirement for TAPs

The concern was raised that requiring customers, especially elders, to guarantee their ticket with a credit card when using the (medical) Transportation Assistance Program created a hardship. BCF reps said that they require some financial guarantee that the TAPs customer would not cancel, but perhaps Northern Health could be approached about providing that.

h. Northern Seniors' discount

BCF staff said that the Seniors' discount of 40% was the same in the Northern and Southern routes.

i. Performance Term 5 update

Has to do with on time performance measures, etc.

j. FAC term and reappointment process

To be synchronised with the 4 year terms of municipal elections.

k. Terminal Webcams for Route 26

BCF will hopefully include the Kwuna route when installing traffic webcams at terminals. The new digital info screens at terminals were discussed, but it was pointed out that while the Kwuna was tied up all afternoon at Alliford during the October 25 hurricane, the digital info board at Alliford cheerfully claimed that all sailings were "on time." BCF will figure a way for humans to override the computers in providing info into the system.

l. 2019 Schedules for Routes 10 & 28

TBA

m. Food & Freight

Concerns were raised that food and freight shipments to Bella Bella from Port Hardy took 5 days longer than necessary due to laying over in another port. Bella Bella staff will investigate the details about dates and trucking carriers, etc and explore further with BCF staff.

Meeting notes by Greg Martin



Reconciliation Proposal for BC Ferries Northern Routes October 12, 2018

EXECUTIVE SUMMARY:

The Village of Queen Charlotte is proposing that BC Ferries consider broadcasting the APTN “First Contact” series and other Haida Gwaii specific films on all BC Ferries Route 11 trips to Haida Gwaii. If BC Ferries supports this idea, it is recommended that they approach the Council of the Haida Nation for their support prior to implementation.

BACKGROUND:

The Truth and Reconciliation Commission of Canada started a conversation about how government agencies can take steps towards redressing the cumulative impact of residential schools and generational trauma. On Haida Gwaii, the local communities have been striving to work together, with respect and empathy, as we recognize that everything is connected to everything else.

BC Ferries serves the islands of Haida Gwaii through two routes, Route 11 between Prince Rupert and Daajing Giids *Queen Charlotte*, and Route 26 between *Gaats’iigundaay Alliford Bay* which connects the communities of K’il Llnagaay *Sandspit*, HlGaagilda *Skidegate*, and Daajing Giids *Queen Charlotte*. Only Route 11 has audio/visual capabilities.

In 2017, the islands of Haida Gwaii conducted a BC Ferries Customer Feedback Survey which received 669 individual responses. One of the results of the survey was that people would like to see BC Ferries do more to promote the unique heritage of the islands and the Haida people and culture. It was also noted that BC Ferries only offers one movie per 6-8 hour ferry trip for passengers and that the TVs are often unused otherwise.

PROPOSAL:

APTN is the first national indigenous broadcaster in the world. They have served Indigenous peoples in Canada as well as Canadian audiences, for over two decades. They have recently released a new series called “First Contact”. The premise of the series is that most Canadians have never taken the time to get to know Indigenous People or visit their communities. First Contact takes six average Canadians, all with strong opinions about Indigenous People, on a unique 28-day journey into Indigenous Canada. Leaving their everyday lives behind the six travel deep into Winnipeg, Nunavut, Alberta, Northern Ontario, and the coast of BC to visit Indigenous communities. You can learn more at: <http://aptn.ca/firstcontact/>.

The Village of Queen Charlotte is proposing that BC Ferries consider broadcasting this series on all BC Ferries Route 11 trips to Haida Gwaii when a movie isn't being shown. This would do a lot to raise awareness with both tourists and residents as the series is intended assist with efforts towards reconciliation.

In addition, the Haida film "*SGaawaay K'uuna Edge of the Knife*" is a Canadian drama film co-directed by Gwaii Edenshaw and Helen Haig-Brown. It is the first feature film spoken only in dialects of the Haida language and recently debuted at the 2018 Toronto Film Festival. Set in 19th-century Haida Gwaii, it tells the classic Haida story of the traumatized and stranded man transformed to Gaagiixiid, the wildman. There are other Haida Gwaii specific films and offerings such as the Knowledge Network's *Edge of the World*, *Still Standing's* *Skidegate* episode, Rick Mercer Report Haida Gwaii episode and others that would be good choices for BC Ferries trips to Haida Gwaii.

"Collective efforts from all peoples are necessary to revitalize the relationship between Aboriginal peoples and Canadian society – reconciliation is the goal. It is a goal that will take the commitment of multiple generations but when it is achieved, when we have reconciliation – it will make for a better, stronger Canada." *Truth and Reconciliation Commission website at <http://www.trc.ca/websites/reconciliation/index.php?p=312>*

SIGNATURE:



Greg Martin
Mayor
Village of Queen Charlotte
Co-Chair Northern Ferry Advisory Committee



EXECUTIVE SUMMARY

BC Ferries Haida Gwaii Customer Feedback Survey Results 2017

In preparation for UBCM, the Haida and municipal communities of Haida Gwaii agreed to conduct a survey of residents to get feedback on BC Ferries services. We did this as, until last year, the Northern Routes have not historically been offered the opportunity to participate in Customer Feedback surveys administered by BC Ferries. The survey conducted by BC Ferries in 2016 was not well advertised and the questions seemed more reflective of the services provided on the southern routes. As a result, BC Ferries has advised that too few surveys were completed to be reported. Our survey was conducted from June 16 to September 13, 2017, and received 669 individual responses.



Scheduling & Fares:

"Even with a schedule we are always late!!! Why have a schedule if we can't get to school on time. You are taking my education away from me because the captain cannot sail the ship on time."

1. The number 1 issue for **98% of respondents** was to **return our service schedule to pre-2014 levels**. Improved coordination with the airport schedule in Sandspit and buses/taxis/trains/Alaska ferry in Prince Rupert was also a concern.
2. Service schedule was followed in priority by fare reductions, lower fees for locals, or a frequent user card/affordable residents program, or fare subsidies for locals, with **97% reporting that this would allow them to use the service more frequently**.
3. **75% noted the lack of an effective and transparent reservation and waitlist system** for the northern routes was a concern, in particular in relation to **medical travel off island** as there is no medical priority system in place



Accommodation:

"Making people sleep on the floor with the lights on is demeaning and unnecessary. There should be simple, free or extremely cheap sleeping options like cots on board."

4. Accommodations were highlighted, in particular:
 - **medical travel priority** for cabins at discounted rates noted by **88%**,
 - ways to make overnight travelling more affordable by offering lower cost options, and
 - basic courtesies such as turning off the overhead lights and the air conditioning and removing vending machines from sleeping areas



Socioeconomic Impacts:

"Freight bumping really makes it difficult to do business, not knowing when to have extra staff on hand to process freight and sometimes having as many as three weeks' worth of freight to deal with at once."

5. Weather delayed ferries have been cancelled instead of delayed, which causes challenges for mail delivery, freight delivery, and has other social and economic costs

6. Specific to Route 26, the Kwuna Ferry it was noted that the restricted schedule with the last sailing of the day at 6:10 pm results in social, educational and economic hardships to the community



Amenities:

"Ferry travel in our beautiful province shouldn't feel like a binge on junk when you want a meal."

7. 85% of respondents would like to have healthy food options made available as Route 11 to Prince Rupert primarily serves deep fried food with only a bean burrito offered for those needing gluten free fare

8. 85% of respondents indicated that access to WIFI on crossings would improve their experience



Services:

"Acceptable and better pet accommodation, travel - away from the fumes, separate crates for dogs who cannot interact and who are frightened."

9. As Route 11 is a 6 to 8 hour ferry trip, pet related issues included letting passengers have more access to the vehicle deck during crossings (68%), providing pet-friendly spaces on the vehicle deck away from noise and exhaust (65%), and designating a lower outside deck as pet-friendly (63%)

10. Respondents liked that BC Ferries provides access to the mainland (54%) and Moresby Island (43%), the ability to hostel vehicles (39%) and terminal and on board staff customer service (69%), but were less happy with the service schedule (2%), entertainment options (2%), waitlisting process (2%) and the over height/length charges (1%).

"It is unacceptable that low and shoulder season can be completely booked for 3 weeks forcing people to waitlist or cancel travel plans, especially since being on the waitlist almost always gets you on. Locals know this but tourists don't and will cancel plans. There must be a better way to know how much space is available."

OCEANS PROTECTION PLAN

PLAN DE PROTECTION DES OCÉANS

Good Day,

On behalf of Transport Canada, Fisheries and Oceans Canada, Canadian Coast Guard, and Environment and Climate Change Canada, I am pleased to invite you to participate in our third round of [Oceans Protection Plan \(OPP\)](#) Pacific Dialogue Forums. These Forums will be an ongoing opportunity to engage on specific OPP initiatives.

The Oceans Protection Plan is the largest investment ever made to protect Canada's coasts and waterways. This [national strategy](#) will help establish a world-leading marine safety system that provides economic opportunities for Canadians today, while protecting our coastlines for generations to come.

This upcoming engagement session will seek further input and provide updates on select ongoing initiatives and introduce new initiatives. Topics are being finalized and may include:

- An introduction to TERMPOL (A program to enhance navigational safety assessments)
- Preparedness and Response for Hazardous and Noxious Substances
- Requirements for Oil Spill Response Organizations
- Emergency Towing updates

A complete agenda will be provided in the near future.

A full-day session is being planned for **November 22, 2018, in Prince Rupert at the Crest Hotel**. To register, please contact TC.OPPBCReg-PPOCBEnreg.TC@tc.gc.ca by November 9. Space may be limited.

Previous Dialogue Forum reports and presentations are available on the [Pacific Oceans Protection Plan \(OPP\) Forum](#). We recommend that you review information on the site in order to familiarize yourself with the Oceans Protection Plan. If you did not previously receive an invitation or have lost your invitation to register to the closed online platform, please contact TC.OPPBCReg-PPOCBEnreg.TC@tc.gc.ca. Complete your site registration by following the link in your invitation email and inputting the User Name: **OPP** and Password: **OPP**.



OCEANS PROTECTION PLAN PLAN DE PROTECTION DES OCÉANS

We consider the participation and collaboration of Indigenous peoples, coastal communities, and stakeholders such as non-governmental organizations and industry, as essential to Oceans Protection Plan success.

Funding opportunities for eligible groups are available to support participation in engagement activities, including through Transport Canada's **Community Participation Funding Program (CPFP)**. More information can be found on the CPFP website at: <http://www.tc.gc.ca/en/services/marine/cpfp-applicants-guide.html>

We encourage those interested in the CPFP to apply as soon as possible, as applications must be received by November 6. Please contact tc.cfpfp-pfpc.tc@tc.gc.ca with any questions related to funding opportunities and eligibility. Approval is required before expenditures are incurred.

For specific questions, please contact Maria Ivancic at maria.ivancic@tc.gc.ca. We look forward to working with you as these Oceans Protection Plan initiatives move forward.

Sincerely,

Yvette Myers
Executive Director, Oceans Protection Plan
Transport Canada
Pacific Region

If you would like to be removed from this North Coast distribution list please reply with 'unsubscribe' in the subject line.





Community Participation Funding Program (CPFP)

What is the Program?

The Community Participation Funding Program (CPFP) is a program that can help eligible Indigenous groups and local communities participate in the development and improvement of Canada's marine transportation system in Canada.

The CPFP provides recipients with an opportunity to contribute knowledge for the development and improvement of Canada's marine transportation system to ensure that these will be tailored to the local conditions and environmental sensitivities. The program also encourages recipients to provide input to support the development and implementation of federal marine transportation strategies and policies that may impact their daily activities.

Recipients will be funded to coordinate local engagement activities, participate in, and provide input to meetings for, the development and improvement of Canada's marine transportation system in Canada.

Who is eligible for funding?

The following groups are eligible for funding:

- Indigenous groups;
- Local communities (for example, municipal governments, resident associations, individuals selected to represent local entities with no legal status);
- Not-for-profit organizations.

Engagement activities and meetings will be identified and posted regularly. Applicants must identify which of these engagement activities and/or meetings they wish to participate in and provide a brief explanation* as to the reason for their participation in this activity or meeting.

**Due to limited funding, we will need to ensure that we distribute the funds to recipients who are directly impacted. Therefore, it is important that you provide a clear explanation to support your participation.*

Available funding

The CPFP will provide funding over a period of five years and all activities must be completed **by March 31, 2022**.

Funding of up to **\$50,000 per recipient, per funding request**, could be provided.

What can be reimbursed?

Eligible applicants may receive:

- Funding to coordinate local engagement activities to support input provided to federal and other stakeholders regarding the marine transportation strategies and policies.
- Funding to **reimburse** the costs to prepare for and attend meetings related to the development and improvement of Canada's marine transportation system (e.g. travel, salaries, and administrative costs) – For more information on eligible activities and expenditures refer to the [Applicant's Guide](#).



- Additional funding may be provided to **reimburse** the costs for consultant services to prepare information and contributions related to the development and improvement of Canada's transportation system.

Note: The CPFP does NOT provide advance funding - costs will be reimbursed once an agreement is signed and following the submission of receipts for eligible expenses. The awarding of a contribution or a grant will also be conditional on the availability of program funding.

What activities are eligible for funding under this program?

Eligible activities include:

- Coordinating local engagement activities and /or meetings for stakeholders
- Reviewing documents and providing written comments;
- Preparing for, travelling to, and participating in engagement activities and/or meetings; and
- Hiring expertise or conducting studies.

When to apply?

Applicants wanting to apply for funding must send in their application package at least **20 business days** prior to the date(s) of the engagement activity(s) and/or meeting(s) they plan to attend. Please note that the funding will be provided on a **first come, first serve basis** until the program funding is fully allocated. Therefore, it is strongly recommended that applicants apply as early as possible but within the above-mentioned deadline. Click here for [meeting dates](#).

How to apply for funding?

The [CPFP Applicant's Guide](#) provides a detailed description of how to apply for funding. In general, the following information will be required to support eligibility and the selection process:

- Applicant's information;
- Funding request description in relation to Eligibility Assessment Criteria;
- Rationale for funding; and
- Budget estimates for consultant services.

For more information, please contact:

Community Participation Funding Program
Transport Canada
330 Sparks Street, Place de Ville – Tower C (AHEC)
Ottawa, ON K1A 0N5
E-mail: tc.cfpf-pfpc.tc@tc.gc.ca

To obtain the Community Participation Funding Program Applicant's Guide and Application Package, please refer to the following website: www.tc.gc.ca/cfpf



OCEANS PROTECTION PLAN PLAN DE PROTECTION DES OCÉANS

DISCUSSION PAPER

CANADA'S PREPAREDNESS AND RESPONSE FOR HAZARDOUS AND NOXIOUS SUBSTANCES RELEASED FROM SHIPS



Through the [Oceans Protection Plan](#), we are improving how we prepare for and respond to releases of hazardous and noxious substances (HNS) from ships into the marine environment. This discussion paper provides an overview of the current situation and seeks public perspectives on this issue.

In this paper

- [Introduction](#)
- [Definition of hazardous and noxious substances](#)
- [HNS in Canada's marine safety system](#)
- [Comparing HNS releases and oil spills](#)
- [Potential actions](#)
- [Next steps](#)
- [Contact us](#)

Introduction

The transportation of hazardous and noxious substances (HNS) by ships is an important part of Canada's international trade. HNS include substances transported in bulk as liquids, liquefied gases, solid materials and materials in packaged form.

While HNS releases at sea are extremely rare, they could have a significant impact on public health, the environment, marine life and the economy. For this reason, we intend to build a preparedness and response system so that, in the event of an HNS incident in Canada, all parties know their respective roles and responsibilities. This would allow an effective plan to be developed to quickly and effectively mitigate the damage.

We are seeking public input to assist us with the development of a Government approach to prepare for and respond to HNS incidents in Canadian waters. This discussion paper has been designed to guide your thoughts and comments.

Definition of hazardous and noxious substances

The term “hazardous and noxious substances” is used by the International Maritime Organization (IMO). It appears in a number of international treaties, including the IMO's protocol on HNS preparedness and response. For the purposes of this paper, HNS is intentionally defined in general terms as most substances, if released into the marine environment, would likely require some form of response.

An HNS is any substance other than a petroleum product which, if introduced into the marine environment from a ship, is likely to:

- create hazards to human health
- harm living resources and marine life
- damage amenities
- interfere with other legitimate uses of the sea

When released, HNS can float, dissolve or sink in water, evaporate into the atmosphere or have multiple different reactions. Interactions between substances can also result in different behaviours and since HNS may evaporate or dissolve, there may be nothing to recover after a release.

In the context of HNS preparedness and response, the primary focus is on substances that are toxic or potentially harmful, with the exception of petroleum, which already has a preparedness and response regime.

Questions for consideration:

Do you agree with this definition of HNS for Canada? If not, how could it be improved?

Hazardous and noxious substances **within Canada's marine safety system**

Canada's marine safety system is built on 3 pillars to protect marine ecosystems and enable safe and efficient shipping.

1. **Prevention:** establishing measures so that incidents are avoided
2. **Preparedness and response:** being ready and taking action in case of an incident or spill
3. **Liability and compensation:** ensuring the polluter pays for response, clean-up and restoration after an incident

While there is a [robust regime for oil spills from ships](#) that extends across all 3 pillars, the measures in place for HNS incidents are more limited.

Canada has a system to **prevent** marine incidents from occurring, such as aids to navigation and vessel traffic services. This system supports the safe movement of ships in Canadian waters, whether they are carrying oil, HNS or other cargo. For more detail on these prevention measures, visit our [preventing spills from vessels](#) page.

To date, we have not developed a **preparedness and response** system that specifically applies to HNS incidents. This is in part because of the low number of HNS releases internationally, as compared to oil spills. While no major HNS incident has occurred in Canadian waters so far, an effective HNS preparedness and response program would reduce the harmful impacts of any future incidents.

The Government of Canada recently ratified the IMO's 2010 HNS Convention for **liability and compensation**. This positions Canada as a leader in the move towards creating a liability and compensation structure for HNS.

Current approach

Hazardous and noxious substances incidents in Canada have been relatively small in scale. For that reason, they have been managed on a case-by case basis. The volume of HNS transported as part of our international trade, however, highlights the potential for a major HNS release occurring in Canadian waters. As the circumstances of major HNS incidents could vary dramatically and involve a wide range of parties, we are looking at establishing a more formal approach to HNS preparedness and response that guides response across a variety of scenarios.

Canada's preparedness and response measures for HNS incidents have been the focus of several reports in recent years.

Most recently, the [Tanker Safety Expert Panel's 2014 report](#) recommended that a formal approach to HNS preparedness and response be established in Canada.

Notably, the Tanker Safety Expert Panel recommended that Canada sign on to the IMO's Protocol on Preparedness, Response and Co-operation to Pollution Incidents by Hazardous and Noxious Substances, 2000 (OPRC-HNS Protocol) as an initial step towards a national program of preparedness and response for HNS releases from ships.

2000 OPRC-HNS Protocol

- 40 countries are party to the Protocol
- Endorses "polluter pays" and "precautionary" principles
- Provides a global framework for HNS preparedness and response

Towards a new approach

Preparing for and responding to HNS releases in the marine environment is highly complex. We need a unique approach for HNS. Simply expanding or copying the approach used to deal with oil spills from ships is not appropriate.

Comparing HNS with oil spill preparedness and response helps illustrate why we need tailored HNS measures. For example, on the oil spill side, Transport Canada certified [response organizations](#) act quickly because they:

- understand the behaviour of petroleum products in the marine environment

- have appropriate on-water response equipment stored in strategic locations along Canada's coasts

Comparing HNS releases and oil spills

HNS release from ship	Oil spill from ship
<ul style="list-style-type: none"> • Behaviour in water varies dramatically by substance (sinks, floats, dissolves, etc.) 	<ul style="list-style-type: none"> • Behaviour in water is less variable and more generally understood
<ul style="list-style-type: none"> • Different equipment and expertise is needed, depending on the substance 	<ul style="list-style-type: none"> • Most spills require the same types of equipment (booms, skimmers, etc.)
<ul style="list-style-type: none"> • May require analysis and time to build a response strategy that is tailored to complex situations 	<ul style="list-style-type: none"> • Response strategy developed quickly as tactics for oil spill response are well understood
<ul style="list-style-type: none"> • Response may not involve recovery from water 	<ul style="list-style-type: none"> • Response generally involves some level of recovery of oil from water
<ul style="list-style-type: none"> • Partners involved in response may vary dramatically depending on the incident 	<ul style="list-style-type: none"> • Predictable set of partners involved in response effort

For HNS, we often need careful expert analysis before the on-water response begins. This allows us to fully consider the substances involved, and their potential interactions with each other and with the marine environment. Fully understanding the situation is a critical step in order to identify risks to nearby populations and the marine environment so we can mitigate them, and help ensure the safety of responders. We also need to work with provincial, municipal, and other partners in emergency preparedness to ensure the public is informed and protected during an incident.

The potential actions below reflect the unique challenges of hazardous and noxious substances releases from ships. They focus on improving how we assess HNS incidents so the response is safe, appropriate and effective.

Potential action

The potential actions outlined in this paper are designed to integrate key recommendations from the 2014 Tanker Safety Expert Panel report and adapt international best practices in a way that reflects the Canadian context and risk levels.

Guiding principles

Six principles will guide our approach:

1. Protect human health and the marine environment
2. Develop a national risk-based approach
3. Build on Canada's existing marine safety system
4. Uphold the "polluter pays" principle and industry involvement
5. Respect international commitments
6. Maintain the viability of marine shipping

Collaborative action

Collaboration must be a feature of hazardous and noxious substances preparedness and response. A wide range of parties would have a role to play in building and implementing a Canadian HNS program.

This work may involve:

- the Government of Canada: Transport Canada (TC), Fisheries and Oceans Canada, the Canadian Coast Guard (CCG), Environment and Climate Change Canada, Public Safety Canada, the Canadian Border Services Agency, the Public Health Agency of Canada, Health Canada and the Canadian Food Inspection Agency
- municipal and provincial/territorial governments
- international partners (such as the IMO and United States Coast Guard)
- industry (such as ship or cargo owners, chemical producers, terminal operators, salvors, liability insurers)
- Indigenous groups and coastal communities
- emergency responders (local fire departments and hazardous materials teams)
- port authorities

Question for consideration:

Are there other stakeholders that should be involved?

A phased approach

We are considering an approach that takes action in 3 phases over several years. In Phase I, we would strengthen the foundation of hazardous and noxious substances preparedness and response by clarifying the current system. In Phase II, we would make step-by-step improvements to strengthen industry and government preparedness. In Phase III, we would evaluate and improve the national program to reflect changing conditions.



Phase I: clarify current system

In years 1-2 we would clarify the current preparedness and response system for hazardous and noxious substances releases from ships. We would engage with partners and stakeholders to identify where we can improve the current approach to enhance our readiness for HNS incidents.

Clarify roles and responsibilities	<ul style="list-style-type: none"> • The CCG would expand their national contingency plan to include the roles, responsibilities and procedures for HNS preparedness and response • TC would organize regular regional symposiums to improve awareness and build relationships among parties involved in HNS preparedness and response • The Government of Canada would enhance its capacity to provide scientific advice and information on chemical response safety in the marine environment • The CCG would organize and develop joint response exercises to test Canada's readiness and identify gaps in HNS marine response
Align approach with international partners	<ul style="list-style-type: none"> • TC would assess requirements to accede to the OPRC-HNS Protocol • The Government of Canada would develop international science and data partnerships with the European Maritime Safety Agency, United States Coast Guard, IMO, the Center for Documentation, Research and Experimentation on Accidental Water Pollution and other international partners, and share best practices

Questions for consideration:

Are activities listed under Phase I appropriate? If not, how could we improve them?

Phase II: targeted enhancements

Together with partners, we would make targeted enhancements through years 3-4, and address gaps and opportunities for improvement identified during Phase I. Some examples of

potential targeted enhancements are listed below. These enhancements would build Canada's capacity to respond to hazardous and noxious substances incidents.

Improve knowledge of HNS in the marine environment	<ul style="list-style-type: none"> • TC would further develop HNS risk assessment methodologies to improve our ability to identify high-risk locations/situations and work with others to develop targeted mitigation strategies
Expand preparedness requirements	<ul style="list-style-type: none"> • If gaps in industry's preparedness for HNS releases are identified in Phase I, the Government of Canada could require prescribed vessels that carry HNS to have plans for addressing HNS releases • TC could explore more planning requirements for ports and marine facilities handling HNS to include preparedness and response plans for ship-source HNS releases in their practices and procedures
Build marine HNS response capacity	<ul style="list-style-type: none"> • The Government of Canada would deliver ongoing HNS response training to preparedness and response stakeholders, including operational response techniques • The Government of Canada would develop and actively maintain a national inventory of organizations with trained responders and equipment to respond to HNS releases

Questions for consideration:

Are the activities listed under Phase II appropriate? If not, how could we improve them?

Phase III: continuous improvement

The third phase, beginning in year 5, is about adapting the program to reflect the evolving context. This means:

- taking new data and information into account
- evaluating changing risk levels across the country
- working with partners and stakeholders to determine what refinements are needed

In Phase III, we would evaluate the range of improvements we have made and ensure they are sustainable and appropriate.

Adapt to reflect the evolving context	<ul style="list-style-type: none"> • The Government of Canada could respond to changing risk levels through new mitigation strategies, legislative or regulatory amendments, industry incentives and other means • TC and the CCG would engage partners and stakeholders at regional symposiums and other venues to identify areas we can continue to improve
--	---

	<ul style="list-style-type: none"> • The Government of Canada would consider lessons learned from CCG-led HNS exercises
--	--

Next steps

We are soliciting comments on this discussion paper until December 21, 2018. We are also holding in-person engagement sessions with Indigenous partners, coastal communities and stakeholders throughout 2018.

We will report back on key comments received through online and in-person engagement, and will explain how we are taking them into account. Your input will inform Government decisions related to preparedness and response for HNS releases from ships.

Question for consideration:

Do you have any comments on any part of this discussion paper or the potential action?

Contact us

If you would like to provide comments on anything you read here, you can email them to:

TC.OppHNS-PpoSNPD.TC@tc.gc.ca

We thank you in advance for your participation.

Corporate Officer NCRD

From: Bennett, Crissy EMBC:EX <Crissy.Bennett@gov.bc.ca>
Sent: Tuesday, October 2, 2018 2:11 PM
Subject: RCMSAR MOU - Services Available to FN communities
Attachments: request-for-assistance-guide-FINAL (small).pdf

Good afternoon,

Royal Canadian Marine Search and Rescue (RCMSAR) has entered into a formal Memorandum of Understanding (MOU) with the Province of British Columbia that will better enable RCMSAR volunteers to support their communities directly and more broadly in times of emergency and disaster. This MOU, as attached, will facilitate the provision of emergency humanitarian assistance by RCMSAR to support the mandates and jurisdictions of British Columbia, Indigenous and local governments, and their agencies. I specifically highlight the following services that are available to local communities:

- Command, Control and Communications Platforms
- Personnel Equipment Transportation
- Incident Observation and Reporting, Safety Patrols and First Aid
- Personnel Reinforcement (ie/ EOC staff)

When requesting assistance, please contact the Provincial Duty Manager (PDM) through the Emergency Coordination Centre (ECC) at 1-800-663-3456. The PDM will task the RCMSAR crew on your behalf.

Should you or your staff wish to receive a more detailed briefing or a discussion on any aspect of this MOU, RCMSAR has indicated that they will arrange.

Please call or email if you have any questions.

-Crissy

Crissy Bennett, MCIP, RPP | Regional Manager, Northwest
Emergency Management BC
 1B-3215 Eby Street
 Terrace BC CANADA V8G 2X8

Ph: 250 615-4800 Fax: 250 615-4817
 24 Hour Emergency Reporting: 1 800 663-3456

Follow us on Twitter [@EmergencyInfoBC](#) and [@PreparedBC](#)



RCMSAR

REQUEST FOR ASSISTANCE

GUIDE



**ROYAL CANADIAN MARINE
SEARCH & RESCUE**
Saving Lives on the Water

Introduction

Royal Canadian Marine Search and Rescue's (RCMSAR) primary function is to support the Canadian Coast Guard's federal marine search and rescue mandate. For all matters related to requesting support for federal marine search and rescue activities, the Victoria Joint Rescue Coordination Center is the tasking authority for RCMSAR assets. One of RCMSAR's secondary functions is to be prepared to support local government and provincially mandated response agencies in support of their respective emergency jurisdictions on a request for assistance basis.

This guide is intended to support community and provincial agencies in requesting assistance from RCMSAR. The authority to request RCMSAR assistance is based on the October 5th 2017 Emergency Humanitarian Assistance Memorandum of Understanding between Emergency Management BC and RCMSAR (attached).

While EMBC is deemed the appropriate coordination agency for this support, it is understood that the support will be directed to authorized requesting agencies at the emergency site level. Annex A (Requesting Agency Matrix) provides further detail about these requesting agencies and applicable authorized activities and exclusions. Authorized activities are summarized as follows:

- (a) Inland waters Search and Rescue (SAR) and Ground SAR mutual aid;
- (b) On-water command, control and communications platforms;
- (c) On-water transportation assistance for EMBC approved responders and representatives to access incident or response locations;
- (d) On-water transportation assistance for personnel under the care of EMBC approved responders (e.g. BC Ambulance Service with patients under care);
- (e) On-water observation and reporting of emergency incidents and incident impacts to support situational understanding;
- (f) On-water safety patrols and emergency first aid;
- (g) On-water recovery of human remains; and
- (h) Personnel augmentation support to provincial, local governments and related community agencies (e.g. emergency social services, emergency operations centers, etc.).

British Columbia may request assistance from RCMSAR in accordance with the activities identified above and at Annex A to the MOU. This MOU only applies to requests for assistance defined in Annex B (Request for Assistance Procedure). To ensure responsiveness to priority marine Search and Rescue tasks, RCMSAR stations are limited to provide support under the auspices of this MOU within 10 nautical miles of their home base location. Any support activities not described herein or requests exceeding this geographical limit must be approved on a case by case basis by the Representatives.

Requests may be verbal or in writing (including electronic means). If verbal, the request must be confirmed in writing as soon as practicable. Requests should provide the following information:

- (a) a description of the emergency for which assistance is requested, the type of assistance required and an estimate of the expected duration that the assistance will be required;
- (b) a description of the amount and type of any additional equipment and supplies needed;
- (c) the administrative and logistical arrangements that will be put in place to support the operation (accommodations, feeding, medical, etc.);
- (d) the specific name and contact details of the on-scene commander to whom RCMSAR will be providing assistance; and
- (e) the specific place and time for staging and link up for the operation and a point of contact at that location.

RCMSAR Station Asset and Equipment List

RCMSAR has 33 active SAR Stations and over 50 dedicated SAR vessels ready to deploy 24/7 to support EMBC Requests for Assistance. (*See attached "STATION CONTACT AND PAGING NUMBERS for a complete list of RCMSAR Stations*).

Every RCMSAR station **must** meet RCMSAR crewing standards before a vessel gets underway. The number of qualified crew changes based on vessel specifications, but all vessels, at the minimum, must have (1) qualified Coxswain and (1) qualified crewmember. All RCMSAR cabin vessels must have (1) qualified Coxswain, (1) qualified crewmember and (1) qualified new crewmember.

ALL qualified coxswains and crewmembers must have valid and current Pleasure Craft Operators Card (PCOC), Radio Operators Card – Maritime (ROC-M) and Standard First Aid Level "C" with AED (SFA-C).

Many RCMSAR Stations have members with higher levels of First Aid, but all must hold the minimum RCMSAR requirement.

In general, all Coxswains have, in addition to the qualifications mentioned above, Canadian Coast Guard RHIOT certifications and Transport Canada Small Vessel Operators Proficiency (SVOP), Marine Emergency Duties Level 3 (MED A3), RCMSAR Coxswain Leadership Level II and III

or

RCMSAR Coxswain Leadership Level I, Level II and Level III

RCMSAR's dedicated SAR vessels are inspected annually by the RCMSAR Safety Audit Team and all meet the small vessel safety requirements by Transport Canada. In addition to those requirements, all SAR vessels have Electronic Position Indicating Radio Beacon's (EPRIB).



All RCMSAR vessels **must** have specific SAR equipment on-board at-all-times while underway. Depending on the vessel type, a vessel may have additional equipment on-board.





All vessels have:

1. Standard First Aid kits with Oxygen (May have additional advanced First Aid equipment if members at the Station have higher level of training)
2. Spine Boards (many have, in addition to spine boards, Stokes Floating Baskets)
3. Automated External Defibrillator (AED)
4. Vessel towing capabilities
5. De-watering pump/fire suppressant hoses
6. Damage Control Kits
7. Search lights/spot lights
8. Radio Direction Finder (RDF)

9. Data Marker Buoy (DMB) – deployed in-water to track drift and speed
10. Towline
11. Radar
12. GPS Plotter with Automated Identification System (AIS)
13. VHF radios
14. Spare PFDs
15. Vessel safety equipment (i.e. flares, oars, bailing bucket, etc..)

RCMSAR Vessel Types

Type II FRC Specifications <ul style="list-style-type: none"> • 33' LOA • Crew up to 6 • 870 hp Diesel Jet Boat • Self Re-Righting Design • Cabin • 7m significant wave height • Up to and including Beaufort 10 	Additional Equipment <ul style="list-style-type: none"> • Forward Looking Infrared (FLIR) • Davit crane for safer shoreside casualty extraction • BCAS secured stretcher capacity • Shock mitigating seats • Heat/Air Con control 	 <p style="text-align: center;">Type II FRC</p>
Type 1 FRC Specifications <ul style="list-style-type: none"> • 28' 4" LOA • Crew up to 5 • Twin 250 hp Outboard Engines • Manual Re-Righting Device • Shock-mitigating crew console • 4m significant wave height • Up to and including Beaufort 8 	Additional Equipment <ul style="list-style-type: none"> • N/A 	 <p style="text-align: center;">Type 1 FRC</p>

Shuswap FRC Specifications <ul style="list-style-type: none"> • 40' LOA • Diesel Jet Boat • Cabin • Crew up to 6 • Max. 30 persons 	Additional Equipment <ul style="list-style-type: none"> • Large forward survival cabin • Large working back deck • Heat/Air Con control 	 <p>Station 106 Shuswap FRC</p>
Other FRC Specifications <ul style="list-style-type: none"> • Vessels ranging from 23' Zodiac Hurricane 733 to 25' Titan T-Top to 34' Titan 300 XL Cabin vessels. • Twin Outboard Engines 	Additional Equipment <ul style="list-style-type: none"> • N/A 	 <p>Titan 300 XL FRC</p>  <p>T-Top FRC</p>  <p>733 FRC</p>

Station Asset Location and Information

Station Name	Location	Vessel(s)	Comments
Station 1 – West Vancouver	Horseshoe Bay	1. Type II 2. Type 1	
Station 2 – North Vancouver	Second Narrows Bridge	1. Type II 2. T-Top	
Station 4 - Squamish	Squamish	1. T-Top	
Station 5 – Crescent Beach	Crescent Beach Marina	1. Type 1 2. T-Top	Second vessel is shared with Station Delta
Station 8 – Delta	Point Roberts (USA)	1. Type 1	
Station 10 - Richmond	Fraser River (Middle Arm) & Steveston Harbour Authority	1. Titan 300XL Cabin 2. Titan Delta 5	Station has two locations. Middle Arm and South Arm on the Fraser River
Station 12 – Halfmoon Bay	Secret Cove & Porpoise Bay	1. Zodiac Delta 5 2. Zodiac 733	Station has two locations. Sechelt Inlet and Secret Cove north of Sechelt
Station 14 – Gibson's	Gibson's Landing Harbour Authority	1. Type 1	
Station 20 – Pender Island	Browning Harbour Marina	1. T-Top	
Station 25 – Salt Spring Island	Vesuvius	1. Titan 753	
Station 27 - Nanaimo	Brechin Boat Ramp	1. Type II 2. Titan 249 ICE2	
Station 29 – Ladysmith	Ladysmith Marina	1. Type 1	
Station 31 – Brentwood Bay	Anglers Anchorage Marina	1. T-Top	
Station 33 – Oak Bay	Oak Bay Marina	1. Titan Delta 5	
Station 34 – Mill Bay	Brentwood Collage	1. T-Top	
Station 35 – Victoria	Ogden Point	1. Type 1 1. T-top	
Station 36 – Sidney	Canoe Cove	2. Type 1	
Station 37 – Sooke	Sooke Harbour	1. Type II 1. Titan 850	
Station 38 – Ucluelet	Ucluelet Harbour	2. T-Top	
Station 39 – Port Alberni	Port Alberni	1. Type II	
Station 43 – Port Alice	Port Alice	1. Type 1	
Station 45 - Masset	Masset	1. Zodiac 753	
Station 50 – Port McNeill	Port McNeill	1. Type 1	

Station 59 – Deep Bay	Deep Bay / Bowser	1. Titan 249XL Cabin	Station also has owner operator vessel on Lasqueti Island
Station 60 – Comox	Comox	1. Type II 1. 733 Zodiac	
Station 61 – Pender Harbour	Madeira Park / Sunshine Coast	2. Titan 249XL Cabin	
Station 63 – Kitimat	Kitimat	1. Type II 1. Polaris Delta 3	
Station 64 – Prince Rupert	Prince Rupert	1. Type II 2. Zodiac 733	
Station 65 – Lax Kwa 'laams	Lax Kwa 'laams	2. Titan 249 XL Cabin	
Station 70 – Hartley Bay	Hartley Bay	1. Water Taxi (Owner Operator) 1. Water Taxi (Owner Operator)	
Station 74 – Gitxaala	Dolphin Island	2. Titan 249XL Cabin	
Station 106 – Shuswap	Sicamous	1. Type III 1. Lifetimer	
		2.	

British Columbia, Emergency Management BC – Royal Canadian Marine Search and Rescue

Memorandum of Understanding

Emergency Humanitarian Assistance

This Memorandum of Understanding is effective as of the 24 day of October 2017.

BETWEEN:

British Columbia Emergency Management BC (EMBC), Her Majesty the Queen in Right of the Province of British Columbia ("British Columbia")

-and-

The Royal Canadian Marine Search and Rescue Incorporated ("RCMSAR")

(the Parties)

ARTICLE I – PURPOSE

The Parties enter this Emergency Humanitarian Assistance Memorandum of Understanding ("MOU") to facilitate the provision of emergency assistance by RCMSAR to support the mandates and jurisdictions of British Columbia and its local governments and authorities.

The Parties recognize that emergencies may require specialized skills and resources to augment British Columbia's capabilities and to deliver resources to areas where those emergencies occur. As such, it is prudent to establish a relationship whereby RCMSAR may support British Columbia in a deliberate and effective manner.

This MOU establishes:

- (a) a framework for British Columbia to access the personnel and resources of RCMSAR to make prompt and effective responses to emergencies where British Columbia requests assistance; and
- (b) an agreement in principle to collaborate in emergency preparedness activities.

ARTICLE II – GOALS

The priority goals undertaken under this MOU are to:

- (a) provide for the safety and health of all responders;
- (b) save lives, prevent and limit injury and reduce suffering;
- (c) protect public health and property;

- (d) protect the environment;
- (e) Support British Columbia's emergency response needs effectively and efficiently.

ARTICLE III – AUTHORIZED ACTIVITIES

The Parties have identified the following as operational activities for which RCMSAR support might be requested. While EMBC is deemed the appropriate coordination agency for this support, it is understood that the support will be directed to authorized requesting agencies at the emergency site level. Annex A (Requesting Agency Matrix) provides further detail about these requesting agencies and applicable authorized activities and exclusions. Authorized activities are summarized as follows:

- (a) Inland waters Search and Rescue (SAR) and Ground SAR mutual aid;
- (b) On-water command, control and communications platforms;
- (c) On-water transportation assistance for EMBC approved responders and representatives to access incident or response locations;
- (d) On-water transportation assistance for personnel under the care of EMBC approved responders (e.g. BC Ambulance Service with patients under care);
- (e) On-water observation and reporting of emergency incidents and incident impacts to support situational understanding;
- (f) On-water safety patrols and emergency first aid;
- (g) On-water recovery of human remains; and
- (h) Personnel augmentation support to provincial, local governments and related community agencies (e.g. emergency social services, emergency operations centers, etc.).

ARTICLE IV - REQUESTS FOR ASSISTANCE

British Columbia may request assistance from RCMSAR in accordance with the activities identified above and at Annex A. This MOU only applies to requests for assistance made between the Representatives designated herein or their delegates as defined in Annex B (Request for Assistance Procedure). To ensure responsiveness to priority marine Search and Rescue tasks, RCMSAR stations are limited to provide support under the auspices of this MOU within 10 nautical miles of their home base location. Any support activities not described herein or requests exceeding this geographical limit must be approved on a case by case basis by the Representatives.

Requests may be verbal or in writing (including electronic means). If verbal, the request must be confirmed in writing as soon as practicable. Requests should provide the following information:

- (a) a description of the emergency for which assistance is requested, the type of assistance required and an estimate of the expected duration that the assistance will be required;
- (b) a description of the amount and type of any additional equipment and supplies needed;

- (c) the administrative and logistical arrangements that will be put in place to support the operation (accommodations, feeding, medical, etc.);
- (d) the specific name and contact details of the on-scene commander to whom RCMSAR will be providing assistance; and
- (e) the specific place and time for staging and link up for the operation and a point of contact at that location.

British Columbia will inform RCMSAR when the assistance is no longer required. More refined and specific tasking authorities may be established under the auspices of this MOU.

ARTICLE V – PREPAREDNESS ACTIVITIES

The Parties agree to collaborate in preparedness activities such as joint training and exercises, public education initiatives and operational planning relevant to the context of this MOU. As these opportunities will vary according to cyclical plans, coordination will occur through an existing interagency forum or based on specific activity plans.

ARTICLE VI – RESPONSIBILITIES

1. Appointment of Representatives

Each Party hereby designates an official as its Representative to carry out the duties of this MOU.

The Representatives are:

for British Columbia: Assistant Deputy Minister, Emergency Management BC

for RCMSAR: Chief Executive Officer, RCMSAR

2. Duties

Each Representative will:

- (a) ensure the programmatic activities necessary to achieve the intent of this MOU;
- (b) oversee the enactment of operational support as intended by this MOU;
- (c) conduct a joint annual review of this MOU to ensure its currency and validity; and
- (d) advise the other Representative should circumstances change that might render this MOU invalid or untenable.

3. On-Scene Operational Responsibilities

RCMSAR personnel providing on-water assistance to British Columbia will remain under the command and control of their RCMSAR Coxswain, who is responsible for the safety of the RCMSAR crew and vessel, or other RCMSAR appointed representative for the duration of the provision of assistance.

RCMSAR personnel will provide assistance in compliance with the Incident Command System (ICS) structure as identified by the requesting agency.

All RCMSAR personnel will remain in compliance with all RCMSAR and superior regulatory authority regulations and policies while supporting British Columbia operations.

As in any emergency response organization, all RCMSAR members retain the right to refuse work that they deem to be unsafe to them or others or may cause them to act outside the bounds of RCMSAR policies and regulations or beyond the capabilities of their skills, expertise or equipment. RCMSAR personnel will not support operations whereby they may be affected by violent or criminal activity.

ARTICLE VII – TERMINATION

Either Party may terminate this MOU given 90 days written notice to the other Party.

ARTICLE VIII – DISCRETION AND AUTHORITY NOT FETTERED

Nothing in this MOU is intended to nor shall be interpreted to fetter the discretion or the authority of the Ministers or Legislature of British Columbia nor the Board of Governors of RCMSAR.

ARTICLE IX – INDEMNIFICATION

RCMSAR members who, acting in good faith, support activities under the auspices of this MOU will be considered indemnified from civil action in accordance with Section 18 of the *BC Emergency Program Act* (1996), and the *BC Good Samaritan Act* (1996).

ARTICLE X – ACCIDENT AND LIABILITY INSURANCE

Under separate contribution agreement, British Columbia will provide a proportionate allocation of funding to RCMSAR's insurance policies to support the activities described in this MOU. RCMSAR members will retain rights to access applicable workers' compensation benefits in accordance with British Columbia's laws, regulations and policies.

ARTICLE XI – REIMBURSEMENT OF COSTS

British Columbia will reimburse RCMSAR for operational costs related to the activities described in this MOU in accordance with prescribed EMBC policy rates unless otherwise agreed to by the Parties. Requesting agency reimbursement of costs to EMBC will be managed under separate agreement or existing inter-agency arrangements.


ARTICLE XII – PLANS AND PROCEDURES

The Parties will collaboratively develop plans and procedures for the provision of RCMSAR personnel and resources to respond to emergencies. The following outline existing procedures or areas for the further development:

- (a) authorized requesting agencies and applicable authorized activities matrix (Annex A attached);
- (b) request for assistance procedure (Annex B attached) and station contact list (Annex C to be issued);
- (c) RCMSAR will ensure effective prioritization such that commitments to federal marine search and rescue operations remain unimpeded by this MOU (Annex B attached);
- (d) development of joint operational risk assessment protocols;
- (e) conduct of joint after-action activities to ensure learning and interagency improvement;
- (f) coordination of access to critical incident stress management resources;
- (g) collaboration with other agencies and levels of government to ensure unity of effort in response operations; and
- (h) development of interagency training plans to ensure interoperability and effectiveness in the execution of this MOU.

Duly signed and executed by:

For British Columbia:


Robert Turner
AOM - EMBC

For RCMSAR:


RCMSAR

Annex A -- Requesting Agency Matrix



ROYAL CANADIAN MARINE
SEARCH & RESCUE



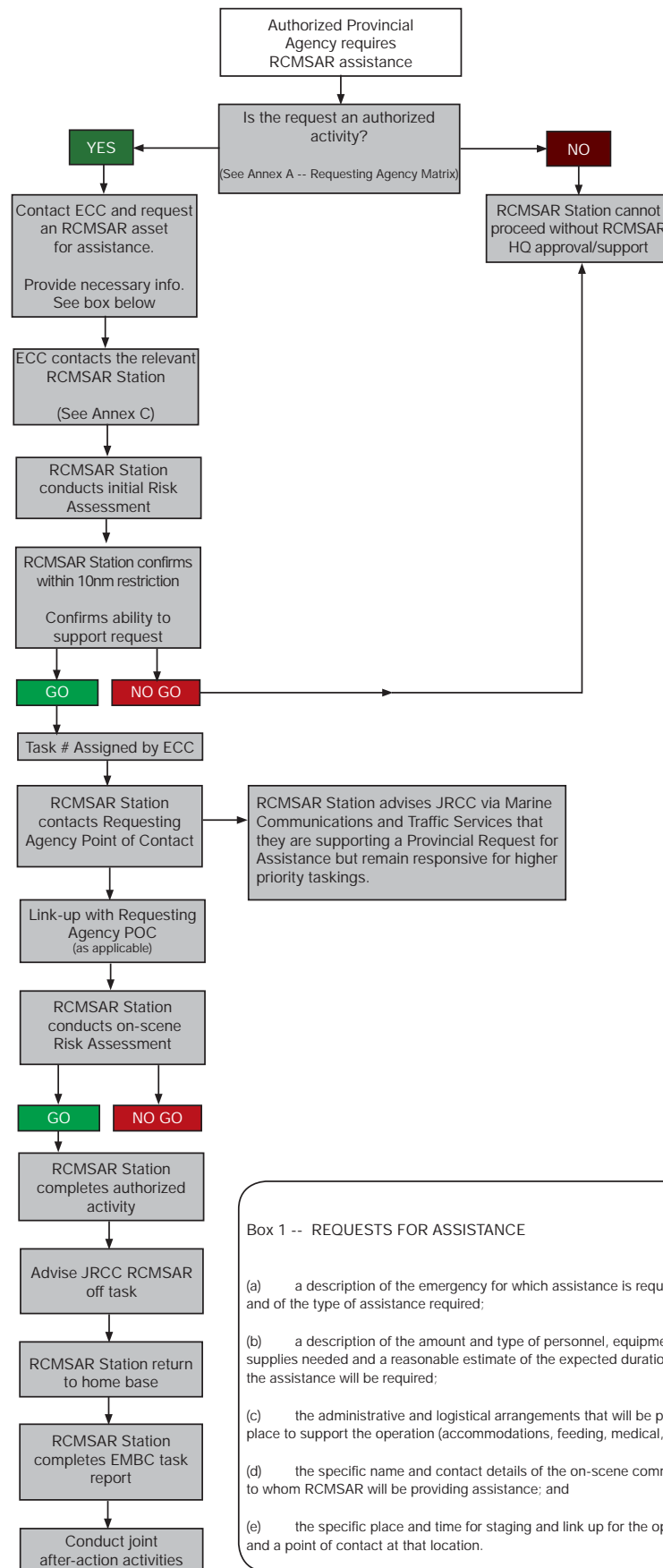
Emergency
ManagementBC

Authorized Activity Requesting Agency	Inland Waters SAR & GSAR Mutual Aid	Command, Control & Comms. Platform	Personnel & Equipment Transport	Casualty Transport (Under Care)	Incident Observation & Reporting	Safety Patrols & First Aid	Water-based Recovery of Human Remains	Personnel Reinforcement
EMBC / Local Authorities	✓	✓	✓		✓	✓		✓
Police of Jurisdiction	✓	✓	✓	✓	✓	✓	✓	
GSAR Groups	✓	✓	✓	✓	✓	✓		✓
BCEHS		✓	✓	✓	✓	✓		✓
Fire Rescue		✓	✓	✓	✓	✓		
BC Wildfire Service		✓	✓		✓	✓		
BC Coroners Service		✓	✓		✓	✓	✓	
Conservation Officer Service		✓	✓		✓	✓		

* Non- Authorized Activities

- Fire suppression
- Diving operations
- Hazardous materials exposure

Annex B -- RCMSAR Request for Assistance Procedure



Corporate Officer NCRD

From: Doug Chapman <cao@ncrd.bc.com>
Sent: Friday, November 2, 2018 9:17 AM
To: 'Daniel Fish'
Subject: FW: Draft Vancouver Foundation grant application for review / bylaw review meetings
Attachments: Vancouver Foundation Application Oct 31 2018.docx

From: Anna Maria Husband <annamariahusband@gmail.com>
Sent: Thursday, November 1, 2018 8:44 PM
To: Davis Davis <vfdavis1@gmail.com>; Andrew Merilees <andrewmerilees@gmail.com>; Elizabeth Stewart <st6an7g5@qcislands.ca>; cao@sqcrd.bc.ca; Ruby Decock <cao@portclements.ca>; Lori Wiedeman <cao@queencharlotte.ca>; Michelle McDonald <michelle.mcdonald@skidegate.ca>
Cc: Shane Windatt - Haida Gwaii Branch Supervisor, BC SPCA <swindatt@spca.bc.ca>; Dorothy and Mike Garrett <dorothyandmike@haidagwaii.ca>; Jennifer Rutt <jenrutt@gmail.com>; Julia Corbett <JuliaCorbett_8@hotmail.com>; gaalmaag73 <gaalmaag73@gmail.com>; leila riddall <quikstix@hotmail.ca>; Barb Lawrence <islandtimepottery@gmail.com>; tobeadragon <tobeadragon@gmail.com>
Subject: Draft Vancouver Foundation grant application for review / bylaw review meetings

Hi all - first of all, I have included Doug, Ruby, and Lori on this email to ask you to forward it to Johanne Young, Evan Putterill, Barry Pages, Doug Dugert, and Kris Olsen, as new leaders for Areas D, E, Masset, Port Clements, and Queen Charlotte. Thank you!

As discussed on our last call, Jen Rutt and I have drafted an application to the systems change grant of the Vancouver Foundation; please see attached. MIEDS grant writer, Chris Williams, kindly reviewed a previous version of this draft and provided valuable comments. This grant would provide up to \$20,000 to allow us to hire a coordinator to work with the communities to come to an agreement on a common set of bylaws, develop funding agreements for a shared bylaw officer, and develop a plan for a permanent humane education and pet adoption facility.

You can review the complete grant guide at this link:

<https://www.vancouverfoundation.ca/sites/default/files/documents/Systems-Change-Grants-Guidelines-14-May-2018-3.pdf>

A detailed description of the process for the system change develop grant can be found beginning on Page 27.

Both Old Massett and Masset have offered to sponsor the application - thank you again! As I understand the grant, only one entity can be the primary applicant as they will have responsibility to receive and administer the funds. Freda, would you mind speaking with Barry to determine which community, Old Massett or Masset, is best positioned to take on this role?

Optimally, we would like to have letters of support from all the other communities to demonstrate the communities' joint support for this application. Missy McDonald has already indicated that Skidegate will provide a letter of support - thank you!

I would greatly appreciate it if I could review the attached draft and get back to me with your feedback by November 15. The Vancouver Foundation accepts develop grant applications year-round. Although there is no official deadline, our progress on improving animal welfare has been delayed by the municipal elections, and there are lots of pressing animal welfare issues that need to be addressed.

Please note that the Foundation is very strict on the maximum number of characters (including spaces!) that are allowed for each response. Jen and I have used almost every available character for each section, so any changes cannot result in the overall response being any longer than they already are.

With respect to the draft animal responsibility bylaws, Masset and Old Massett have both indicated that they can accept the bylaws as is. We have not yet received official feedback from the other communities. Amy Morris, who was on the call back in the early summer, has offered to come and meet with each of the community governments to review the draft in detail, discuss any concerns you have with the draft, and take suggestions for changes that we can take back to further revise the draft for another round of reviews. Amy is available to come to Haida Gwaii for a few days between November 27 and December 2. Could each community representative please indicate if your local council, or representatives thereof, could meet with Amy and members of the Haida Gwaii SPCA during that time, and if so, when? Optimally, we would like to meet with each community. Alternatively, Amy could come up early in the new year, but I would like to see if the November 27 - December 2 dates can work before we delay meetings till January.

Finally, I need to remind all communities that the Haida Gwaii SPCA has only a few cat fosterers, and thus our capacity to accept additional cats right now is very limited. I know that Leila and Anne Marie are also stretched extremely thin on the north end. We do not want to have to turn away animals, but if we don't find additional fosterers, and ultimately a permanent facility, we stand to lose the gains we have made with cat populations on Haida Gwaii. The situation with dog fostering is not much better. I would greatly appreciate if you continue to work diligently with us to find a sustainable solution to improving animal welfare on Haida Gwaii, and in the short-term, use every opportunity you have to help us find additional foster homes for both dogs and cats so that our overburdened volunteers do not completely burn out.

Many thanks for your time and attention, and I look forward to hearing from each of you on the draft grant application and meeting to discuss the draft bylaws!

Regards,

Anna Maria Husband
Chair, Haida Gwaii Branch Community Council
BC SPCA
PH: 250-559-8548



MEMO

October 15, 2018

TO: **Mayor/Chair and Council/Board**

CC: Benefits Administrator

FROM: Anna-Maria Wijesinghe
Manager, Member and Association Services

RE: **Group Insurance For Elected Officials**

UBCM offers comprehensive group insurance coverage to all local government staff and elected officials in British Columbia. Historically, UBCM has offered group insurance benefits to elected officials and a number of our members have taken advantage of these benefits. With local government elections approaching, we wanted to remind members about this offer and provide details of the coverage and enrolment process as described below.

COVERAGE OFFERED TO ELECTED OFFICIALS

The following is information about the procedures for enrollment in the UBCM Group Benefits Plan for Elected Officials offered by our current carrier, Pacific Blue Cross/ BC Life:

A) Available Benefits

Elected officials who meet the eligibility requirements may now participate in the following benefits:

- Extended Health Care
- Dental
- Employee and Family Assistance Plan (EFAP)
- Optional Life Insurance
- Optional Accidental Death and Dismemberment

(Elected Officials are excluded from participating in Group Life, Dependent Life, Accidental Death and Dismemberment, Short Term and Long Term Disability and Critical Illness because these benefits are based on salary earned while employed.)

B) Eligibility

There must be a minimum of three (3) elected official applicants in your local government to enroll. Applications made by local governments that **do not currently** have their staff benefit plans under the UBCM Group Benefits Plan will be reviewed for consideration.

C) Benefit Provisions & Costs

1. Extended Health and Dental

For those local governments that have their staff benefits through the UBCM Group Benefits Plan, there is the option to provide your elected officials with the **same** level of benefits/plan design that you provide to your non-union staff for Extended Health and Dental. Under this approach, the existing group rates for the non-union staff plan would apply.

If you do not have staff benefits under the UBCM Group Benefits Plan, or you do not wish to provide the same level of benefits to Elected Officials, then you can choose a standard package. The standard package cost and benefit limits include:

a. Standard Extended Health Benefit Plan (Standard EHB):

- 80% reimbursement of eligible expenses
- Lifetime maximum of \$50,000
- \$25 per year single or family deductible
- 60 day trip duration
- **Premium of \$46.73 per month for single coverage and \$105.13 per month for couple/family coverage**

b. Enhanced Extended Health Benefit Plan (Enhanced EHB):

- 80% reimbursement of eligible expenses
- Lifetime maximum of \$50,000
- \$25 per year single or family deductible
- 60 day trip duration
- Vision Care to a maximum of \$300 every two years
- \$100 every two years for eye exams
- \$300 per year for each covered practitioner (acupuncture, chiropractic, naturopath, physiotherapy, massage, podiatry, speech and psychologist)
- **Premium of \$57.10 per month for single coverage and \$128.46 per month for couple/family coverage**

c. Dental:

- 80% reimbursement of Plan A “Routine” expenses
- 50% reimbursement of Plan B “Major Restorative” expenses
- No annual maximum on Plan A or B
- **Premium of \$49.94 per month for single coverage and \$129.57 per month for couple/family coverage**

2. Employee and Family Assistance Plan (EFAP):

- Premium of **\$3.50** per month for single coverage and family coverage
- Employee and Family Assistance plan, delivered through a partner, Homewood Health, services provided include telephone assessment, consultation, resources, support, advice and coaching on a full range of issues faced by individuals, parents, families, teens and young adults throughout their lives.
- <https://www.pac.bluecross.ca/group/group-efap.aspx>

3. Optional Life Insurance:

Optional Group Life may be purchased in multiples of \$10,000 or \$25,000. However, only one multiple can be chosen and will apply to everyone in the group purchasing the optional group life coverage. **A rate sheet is attached.**

4. Optional Accidental Death & Dismemberment (AD&D):

BC Life's Optional AD&D provides added financial security should one be faced with accidental death, accidental dismemberment of part or all of a limb, or loss of sight, hearing or speech. The monthly cost of this benefit is **\$0.055 per \$1,000 of coverage.**

D) Enrollment

Once you have the minimum three Elected Officials wanting to enroll they must register as a group and choose **one** of the following combinations of coverage:

- Option 1:** Standard EHB and Dental benefits
- Option 2:** Enhanced EHB and Dental benefits
- Option 3:** Option 1 (Standard EHB & Dental) and EFAP
- Option 4:** Option 2 (Enhanced EHB & Dental) and EFAP
- Option 5:** Either the optional life and/or optional AD&D benefits (***applications can be made independent of one another***)
- Option 6:** A combination of option (1) and (5)
- Option 7:** A combination of option (2) and (5)
- Option 8:** A combination of option (3) and (5)
- Option 9:** A combination of option (4) and (5)

Each elected official will need to fill out the attached enrollment form with the same options.

For those local governments that have their staff benefits through the UBCM Group Benefits Plan, the elected officials will be added as a separate class to your existing contract/policy.

Enrollment for benefits must be made within four (4) months of appointment to council, therefore, the **deadline for enrollment is February 28, 2019**. Failure to apply within the required timeline will elicit PBC late-applicant rules (which may include providing evidence of insurability, back-billing of premiums, and/or coverage restrictions). Also, enrollment must be for the **full term of office**; this is to protect against abuse of the Plan.

We strongly recommended having all elected officials who do not wish to participate complete Part 6 of the application form to waive group benefits to indicate that the benefits have been offered.

It would be our preference that the payments of premiums follow the same structure as your non-union staff plans. That is, if your non-union staff plans are 100% employer paid then that arrangement should continue for Elected Officials, understanding that each local government may have different policies.

If the elected official is new or returning, please fill out the applicable attached forms to join the Plan:

1. Application for Group Benefits; and/or
2. For optional life - "Application for Optional Life"
3. For optional AD&D - "Voluntary Accidental Death & Dismemberment"

When the forms are completed please attach all the documents and include a covering letter summarizing the names of the elected officials that are applying for these benefits. Please forward all completed forms to:

Elected Officials' Benefits
c/o Anna-Maria Wijesinghe
Union of BC Municipalities
Suite 60 – 10551 Shellbridge Way
Richmond, B.C. V6X 2W9

For further details regarding coverage or if you would like assistance with the enrollment of your elected officials, please contact:

Anna-Maria Wijesinghe, UBCM
Manager, Member & Association Services
Ph: 604.270.8226 ext. 111
Email: amwijesinghe@ubcm.ca

Nathan Roeters,
Account Executive, PBC
Ph: 604.419.2412
Email: nroeters@pac.bluecross.ca

If you are not currently participating in the UBCM Group Benefits Plan, we would encourage you to request a quote. We can provide you with information on cost savings, as well as the other advantages of participation.

E) Retiring Council Members or Elected Officials Not In Office

Please note that retiring council members or elected officials not currently in office should **not** remain on your benefits plans. You must inform Pacific Blue Cross/BC Life that coverage is to be terminated. **The effective date of termination will be no later than the end of December 2018.**

Retiring council members and elected officials no longer in office have the option of converting to individual policies (within 60 days for Extended Health and Dental benefits and 31 days for Optional Life and Optional AD&D) with the advantage of not needing to provide medical evidence.

- For information on individual health and dental benefits available to those not on the Group Plan any longer, we would encourage you to provide the following link: <https://www.pac.bluecross.ca/group/group-conversion.aspx>. Conversion options are available for 60 days.
- For those wishing to convert to an individual life insurance policy must apply within 31 days after terminating the group coverage and if they are under the age of 65. For more information regarding conversion, members may contact BC Life at email: BCLClaimsServices@pac.bluecross.ca



David Taniguchi
Associate General Counsel

tel 403 508 3156
fax 403 231 5929
david.taniguchi@enbridge.com

c/o Westcoast Connector Gas
Transmission Ltd.
200, 425 – 1st Street SW
Calgary, Alberta T2P 3L8
Canada

August 29, 2018

Nathan Braun
Executive Project Director
British Columbia Environmental Assessment Office
P.O. Box 9426 Stn. Prov. Govt.
Victoria, BC V8W 9V1

Application for an Extension of Environmental Assessment Certificate ("EAC") # E14-05 pursuant to Section 18(2) of the Environmental Assessment Act.

The British Columbia Environmental Assessment Office ("EAO") issued EAC # E14-05 for the Westcoast Connector Gas Transmission Project on November 25, 2014. The Project, owned by Westcoast Connector Gas Transmission Ltd. ("WCGT") now a wholly-owned subsidiary of Enbridge Inc. ("Enbridge"), had an EAC deadline of November 25, 2019 or five years from the date it was signed, as per subsection 18(1) of the Environmental Assessment Act (the "Act"), to substantially commence construction of the proposed project.

Due to commercial delays in connection with the Prince Rupert LNG project to which the first of two of the proposed WCGT pipelines were to be connected, pipeline construction has not commenced. WCGT has, however, been actively engaged in the business development of the Project. By this letter, in accordance with subsection 18(2) of the Act, WCGT hereby applies for an extension to its certificate for a period of five years.

In reference to the EAO's guideline for "Requesting a Certificate Extension", please find the following responses to the requested information:

Why do you wish to extend the certificate and why is project development delayed?

With the merger of Enbridge and Spectra Energy, Enbridge has taken over Spectra Energy's stake in the proposed Westcoast Connector Gas Transmission pipeline. Enbridge wishes to extend the EA Certificate for the WCGT Project, as the Project was delayed in October 2015.

BG International Limited ("BG") and Spectra Energy were joint partners in the WCGT Project. BG was also an owner of Prince Rupert LNG Limited, who had proposed to construct the Prince Rupert LNG ("PRLNG") Project on Ridley Island, Prince Rupert, a terminal receipt point for natural gas transmission from the WCGT Project.

On October 29, 2014, BG announced it was putting the PRLNG Project on hold as it planned to take stock of shifting market conditions. On April 8, 2015, Royal Dutch Shell announced the acquisition of the BG Group. The WCGT project was subsequently put on hold in October 2015. Royal Dutch Shell officially acquired BG on February 12, 2016 and publicly announced the discontinuation of the PRLNG Project on March 10, 2017. Prince Rupert LNG Ltd., subsequently requested to withdraw their proposed Prince Rupert LNG Project from the BC EAO regulatory environmental assessment process on April 13, 2017.

As further described below, WCGT wishes to extend the certificate in order to continue to have the opportunity to design and deliver a globally cost competitive project that is well positioned to take a final investment decision.

What work have you done to advance the project?

WCGT has continued to hold discussions with proponents on the opportunities of using the proposed WCGT Project for natural gas transmission. In support of these discussions, WCGT has been reviewing the projected engineering and environmental permitting costs and schedules that could potentially advance the Project toward a final investment decision. WCGT is also giving strong consideration to the internal and external costs, workforce, resources and schedule required to consult on the Project prior to, during and post-construction.

What plans, including timelines, do you have for advancing the project if the certificate is extended?

Prior to deferral of the Project, WCGT had prepared draft schedules and plans for moving forward with BC OGC and other regulatory permitting as well as carrying out further technical studies as outlined in the EA certificate conditions, the EAO Assessment Report and the EA application.

The proposed construction schedule as presented in the EA certificate envisioned construction start-up as early as the fall of 2016 and completion of the first of two potential pipelines as early as the fall of 2019. No definitive timeline was confirmed for a second pipeline.

Business development discussions are continuing with potential proponents, and it is planned, subject to successful completion of commercial agreements and receipt of an EA certificate extension to further advance planning, permitting and consultation of the WCGT Project. It is anticipated that the full five year extension will be required to ensure the necessary pre-construction planning, permitting and approvals are completed and received to ready the Project for substantial start-up of construction. Should there be changes in the certified Project description, as a result of commercial agreements, it may be necessary to incorporate amendment(s) to the EA certificate.

Consultation and engagement with Indigenous communities will occur simultaneously with pre-construction planning and permitting activities and will be based on the following principles as set out in Enbridge's Indigenous Peoples Policy:

- We recognize the legal and constitutional rights possessed by Indigenous Peoples in Canada and in the U.S., and the importance of the relationship between Indigenous Peoples and their traditional lands and resources. We commit to working with Indigenous communities in a manner that recognizes and respects those legal and constitutional rights and the traditional lands and resources to which they apply, and we commit to ensuring that our projects and operations are carried out in an environmentally responsible manner.
- We recognize the importance of the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) within the context of existing Canadian and U.S. law and the commitments that governments in both countries have made to protecting the rights of Indigenous Peoples.

- We engage in forthright and sincere consultation with Indigenous Peoples about Enbridge's projects and operations through processes that seek to achieve early and meaningful engagement so their input can help define our projects that may occur on lands traditionally used by Indigenous Peoples.
- We commit to working with Indigenous Peoples to achieve benefits for them resulting from Enbridge's projects and operations, including opportunities in training and education, employment, procurement, business development, and community development.
- We foster understanding of the history and culture of Indigenous Peoples among Enbridge's employees and contractors, in order to create better relationships between Enbridge and Indigenous communities.

The Indigenous Peoples policy outlines Enbridge's recognition of the diversity of Indigenous Peoples and recognizes the importance of reconciliation between Indigenous communities and broader society. Positive relationships with Indigenous Peoples, based on mutual respect and focused on achieving common goals, will create constructive outcomes for Indigenous communities and for Enbridge.

A summary of consultation with Indigenous communities and local government made in regard to this request for an extension of the environmental assessment certificate is attached at Appendix 1.

Has new information come to light since the original certificate was granted that could impact the conclusions reached in the certificate? This could include:

o new scientific and technical information;

As far as is known to WCGT, no new scientific or technical information has come to light that could impact the conclusions reached by the EAO in the certificate. Ongoing permitting and consultation for the Project will be undertaken utilizing the most current and relevant data, including new scientific and technical information should it become available.

o physical changes to the air shed, watershed or landscape;

WCGT is not aware of any physical changes having occurred to the air shed, watersheds or landscape along the Project that could impact the conclusions reached by the EAO in the certificate. Consistent with submissions above, permitting requirements will be subject to current air shed, watershed and landscape conditions.

o previously unknown or undetected effects;

WCGT is not aware of any previously unknown or undetected effects but is committed to addressing effects through regulatory permitting and finalization of the environmental management plan in consultation with Indigenous communities and appropriate stakeholders.

o new information regarding aboriginal interests.

WCGT notes that the Gitga'at First Nation has interests in the Project within the Prince Rupert area. WCGT has therefore provided notification to the Gitga'at FN concerning the request for a certificate extension (Appendix 1). WCGT is not currently aware of any other new information regarding aboriginal

interests that could impact the conclusions reached by the EAO in the certificate. Consistent with the EAC conditions, regulatory permitting and commitments made in the Application, WCGT will continue to consult and engage with Indigenous communities and appropriate stakeholders. We look forward to continued engagement with the EAO as we progress the WCGT Project.

Additional Information

Should you have any questions or require any additional information about this request, please feel free to contact Donny van Dyk, External Relations, at 250-407-0462 or donny.vandyk@enbridge.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Taniguchi".

David Taniguchi
Associate General Counsel,
Secretary, Westcoast Connector Gas Transmission Ltd

Appendix 1

Emails were sent to Indigenous communities and local governments, to notify them of Enbridge's intent to request an extension of the Environmental Assessment Certificate for the Westcoast Connector Gas Transmission Project. A record of consultation with Indigenous communities and local governments regarding this request is outlined below:

Consultation with Indigenous Communities					
Method	Date	Community	WCGT Contact	Notification	Response
Email	July 30, 2018	Blueberry River First Nation	Franca Petrucci	Email notification of intention to request an extension of the Environmental Assessment Certificate (EAC) from the BC Environmental Assessment Office for the Westcoast Connector Gas Transmission Project	
Email	July 30, 2018	Doig River First Nation	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 31, 2018	Gitga' at First Nation	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 26, 2018	Gitxaala	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 26, 2018	Gitanyow Chiefs office	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	Responded requesting to be allowed to have access to WCGT LiDAR in Gitanyow Territory.
Phone	August, 13, 2018	Gitanyow Chiefs office	Mark Amundrud		WCGT followed up and committed to allowing Gitanyow to look at the hillshade LiDAR data in September at a field office, Gitanyow agreed this was acceptable. Gitanyow raised questions regarding change in ownership from Spectra Energy to Enbridge and how this

Consultation with Indigenous Communities					
Method	Date	Community	WCGT Contact	Notification	Response
					<p>might affect past negotiations and future discussions regarding items such as route selection, reaching an environmental accord and the Project commitment not to convert the proposed natural gas pipeline to an oil pipeline.</p> <p>WCGT committed to continuing to progress discussions with Gitanyow as the Project is advanced and indicated that the EA Certificate is for natural gas pipeline(s) and not oil pipeline(s).</p>
Email	July 26, 2018	Gitxsan Chiefs Office	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 26, 2018	Gitxsan Wilp - Haiwas	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 26, 2018	Gitxsan Wilp - Tsa Bux	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 26, 2018	Gitxsan Wilp - Geel	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 26, 2018	Gitxsan Wilp - Gitluudahlxw	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 26, 2018	Gitxsan Wilp - Wii Mulgulsxw	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	

Consultation with Indigenous Communities					
Method	Date	Community	WCGT Contact	Notification	Response
Email	July 26, 2018	Gitxsan Wilp - xGwoimtxw	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 26, 2018	Gitxsan Wilp - Wii Gyet	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 26, 2018	Gitxsan Wilp - Miluulak	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	<p>Asked WCGT if there would be new work associated with the extension. Notified WCGT that future consultation would be directly with Miluulak. Advised they were interested in economic benefits for Wilp members.</p> <p>WCGT committed to continuing consultation with Miluulak as the Project is advanced.</p>
Email	July 26, 2018	Gitxsan Wilp - Gwii Yeehl	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	<p>Asked for clarification if the pipeline would be on Gwii Yeehl Territory.</p> <p>WCGT confirmed that the current route is not within Gwii Yeehl Territory but Gwii Yeehl was added to schedule B as it was an impacted First Nation within 2km of the Project.</p>
Email	July 26, 2018	Gitxsan Wilp - Delgamuukw	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 26, 2018	Gitxsan Wilp - Nii Kyap	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Halfway River First Nation	Franca Petrucci	Email notification of intention to request an	

Consultation with Indigenous Communities					
Method	Date	Community	WCGT Contact	Notification	Response
				extension of the EAC for the Project	
Email	July 26 2018	Kitselas	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 26, 2018	Kitsumkalum	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	<p>Questioned where the terminus of both pipelines would be now that PR LNG Plant has been cancelled. Stated that a deviation to another LNG facility site would require an EA amendment and could impact significant cultural, socio-economic or spiritual areas.</p> <p>WCGT stated that the request is to extend the duration of the EA Certificate. If there is a change made to the terminus site such that it would be located outside the Certified Project Description, WCGT agreed that an amendment to the certificate would likely be required. WCGT also acknowledged the importance of Prince Rupert Harbour to the Kitsumkalum people.</p>
Email	July 30, 2018	Lake Babine Nation	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 26, 2018	Lax Kw'alaams	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 26 2018	Wilp Luuxhon	Mark Amundrud	Email notification of intention to request an	

Consultation with Indigenous Communities					
Method	Date	Community	WCGT Contact	Notification	Response
				extension of the EAC for the Project	
Email	July 30, 2018	McLeod Lake Indian Band	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 26, 2018	Metlakatla	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	Requested if there was additional information that would be filed with the extension request and if this could be provided to Metlakatla Stewardship Society .
Email	August 9, 2018	Metlakatla	Mark Amundrud		WCGT responded that at this time there is no new information being submitted to the EAO regarding the request for an EA Certificate extension. Metlakatla requested a conference call to discuss the path forward for the Project. WCGT agreed and the parties will schedule a call to discuss.
Email	July 30, 2018	Nak'azdli Band	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Nisga'a Lisims Government	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 31, 2018	Nisga'a village Government Gitlaxt'aamiks	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 31, 2018	Nisga'a village Government Laxgalts'ap	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	Thanked WCGT for the information and said it would be provided to community members.

Consultation with Indigenous Communities					
Method	Date	Community	WCGT Contact	Notification	Response
Email	July 31, 2018	Nisga'a village Government Gitwinksihlkw	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 31, 2018	Nisga'a village Government Gingolx	Mark Amundrud	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Saulteau First Nations	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
	July 30, 2018	Takla Lake First Nation	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Tsay Keh Dene First Nation	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	<p>Tsay Keh Dene First Nation sought clarification regarding the request for extension and potential economic benefits to the community.</p> <p>WCGT provided clarification and committed to further consultation as the Project advances.</p>
Email	July 30, 2018	West Moberly First Nation	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	

Consultation with Local Government					
Method	Date	Community	WCGT Contact	Notification	Response
Email	July 30, 2018	District of Chetwynd	Franca Petrucci	Email notification of intention to request an extension of the Environmental Assessment Certificate (EAC) from the BC Environmental Assessment Office for the Westcoast Connector Gas Transmission Project (hereinafter referred to as the "Project")	
Email	July 30, 2018	District of Tumbler Ridge	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	District of Hudson's Hope	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Village of Pouce Coupe	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	City of Dawson Creek	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	District of Taylor	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	City of Fort St John	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	City of Fort St John responded confirming receipt and their understanding of the notification.
Email	July 30, 2018	Burns Lake	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Fort St James	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	

Consultation with Local Government					
Method	Date	Community	WCGT Contact	Notification	Response
Email	July 30, 2018	Fraser Lake	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Hazelton	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	New Hazelton	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Smithers	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Port Edward	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Prince George	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Prince Rupert	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Terrace	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	City of Terrace responded, asking to be kept informed as the Project advances.
Email	July 30, 2018	Vanderhoof	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Northern Rockies Regional Municipality / Fort Nelson	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Peace River Regional District "B"	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	

Consultation with Local Government					
Method	Date	Community	WCGT Contact	Notification	Response
Email	July 30, 2018	Peace River Regional District "D"	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Peace River Regional District "E"	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Regional District Fraser Fort George "G"	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Regional District Fraser Fort George	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	North Coast Regional District	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Regional District Kitimat Stikine	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	
Email	July 30, 2018	Regional District of Buckley Nechako	Franca Petrucci	Email notification of intention to request an extension of the EAC for the Project	

Corporate Officer NCRD

From: Doug Chapman <cao@ncrdbc.com>
Sent: Monday, November 5, 2018 1:14 PM
To: 'Daniel Fish'
Subject: FW: North Central Local Government Association - Geoscience BC Support Letter
Attachments: NCLGA_Geoscience_Letter_05112018.pdf

For the Board agenda.

Doug

From: admin@nclga.ca <admin@nclga.ca>
Sent: Monday, November 5, 2018 12:03 PM
To: admin@nclga.ca
Subject: North Central Local Government Association - Geoscience BC Support Letter

Dear NCLGA Members,

As a follow up to the Union of British Columbia Municipalities 2018 Resolution B166, Geoscience BC is preparing to request funding from the Government of British Columbia in the form of a commitment of \$10 million per year for five years (\$50 million in total) through funding as of March 31, 2019. In this regard, please find attached a support letter from the NCLGA, for your information. If you have any questions or would like additional detail please do not hesitate to contact me.

Thank you for your time and consideration.

Sincerely,

Terry Robert
Executive Director
North Central Local Government Association
Email: trobert@nclga.ca
Office: 250-564-6585

The Honourable John Horgan M.L.A. Premier of British Columbia

November 5, 2018

RE: Letter of Support – Geoscience BC

Dear Premier,

I am writing to express the North Central Local Government Association's support for independent, public and relevant earth science research, and to urge the Government of British Columbia to commit \$10 million per year for five years (\$50 million in total) to Geoscience BC through funding as of March 31, 2019.

We believe that the people of British Columbia benefit directly from Geoscience BC's focus on research relating to minerals, energy and water resources because it advances knowledge, informs responsible development, encourages investment and stimulates innovation.

The need for relevant, public geoscience is growing as the world's transition to a cleaner, greener economy brings an increase in demand for BC's natural resources. This in turn increases our need for research that can inform decisions balancing economic, social and environmental factors.

A key to Geoscience BC's success is the collaboration of more than 70 volunteers and 75 partners supporting the completion of more than 200 research projects to date. For example, coordinating with government departments and agencies such as the Ministry of Energy, Mines and Petroleum Resources' Oil & Gas Division and the British Columbia Geological Survey, brings additional value to each partner's work.

Combined with making all of its project reports and data public and easy to access, this independent and open approach has built support for Geoscience BC from the resource sectors, communities, Indigenous groups and governments alike. In 2018, the BC Chamber of Commerce and the Union of BC Municipalities have both passed resolutions supporting year-end funding for Geoscience BC.

Please do not hesitate to contact me if you or your colleagues would like to discuss the value of Geoscience BC's work to the North Central Local Government Association and the people of British Columbia.

Yours sincerely,



Gordon Klassen
President

CC. Honourable Carole James M.L.A. Minister of Finance
Honourable Michelle Mungall M.L.A. Minister of Energy, Mines & Petroleum Resources



November 6, 2018

Attn: Regional District Directors
North Coast Regional District
14 - 342 3rd Avenue West
Prince Rupert, BC V8J 1L5

Dear North Coast Regional District Directors,

Congratulations on behalf of BC Assessment and the Northern BC assessment region, regarding your recent success in the 2018 local government general elections. My name is Scott Sitter, and I am the Assessor for the Northern BC Region. My Deputy Assessor team includes Darin Johnson, Geoff Radtke, Jarret Krantz, and David Keough.

BC Assessment is the Crown corporation responsible for producing independent and equitable annual property assessments and trusted assessment information. The products and services that we offer support development of strong and vibrant communities in British Columbia. Please visit bcassessment.ca to learn more.

BC Assessment holds ourselves accountable to local governments. We are committed to providing transparent, fair, timely, and respectful communications and assessment services. In addition to our regional team, our Local Government Department strives to serve local governments with continuous improvement to ensure our products and services effectively meet your needs. Contact our Local Government Department at 1-866-valueBC (825-8322) local 00498 or localgovernment@bcassessment.ca.

Congratulations once again, and we look forward to opportunities to meet at your civic offices and local government conferences in order to grow the relationship between BC Assessment and your Board. We are also available to present to your Board upon request to share more details about our mandate and relationships with local governments.

Sincerely,

A handwritten signature in black ink, appearing to read 'Scott Sitter'.

Scott Sitter
Assessor, Northern BC Region



CITY OF PRINCE RUPERT

424 - 3rd Avenue West, Prince Rupert, B.C. V8J 1L7

www.princerupert.ca

November 1, 2018

Mr. Doug Chapman
Chief Administrative Officer
North Coast Regional District

Dear Doug;

The City of Prince Rupert currently operates the only ferry service in British Columbia that is not either managed by or funded through BC Ferries. The existing service only operates to service the link to the Prince Rupert Airport, resulting in a minimal schedule to accommodate airport staff and commercial airline flights.

It is the City's desire to have the route become a part of the BC Ferries service and designated an official route. This status would result in a number of positive benefits for the region, namely:

- Provincial subsidization of the service rather than municipal subsidization;
- Improved efficiencies through expertise, economies of scale and a larger skilled workforce pool;
- Access grants for infrastructure support;
- Increased frequency of sailings;
- The opportunity for airport parking as well as food and beverage service.

In addition to this change in ferry management, the City is advocating to move the existing ferry dock from its location on Kaien Island to the Kwinitsa Station/Rotary Park location, unofficially referred to as of late as 'Rupert's Landing'. Accompanying this relocation, the City aims to have a roll on/roll off ramp installed thereby reducing the need to maintain above ground ramp infrastructure. The benefit of this is not only the reduced cost of maintenance, but vehicle and transit access can be better managed given the drastic tidal changes experienced in our harbour.

Additionally, moving to this location would mean the elimination of CN train crossing impacts on outbound and inbound Digby island traffic. It also places the current airport connection closer to the center of the City. The City envisions this point as an extension of the Cow Bay area and is actively working on the revitalization of the VIA Rail Station Heritage building to include commercial ventures that would support and enrich the area as a welcoming entryway to the community.

A key point in having this particular route designated is that it must service a residential area. We have reviewed the Skeena-Queen Charlotte Regional District By-Law No. 199 (attached) and have identified in the section titled "Dodge Cove in 1989" that a relocation of the airport ferry dock would have an impact on the residents of Dodge Cove. As well, on page eight (viii) it identifies that connection to the airport ferry, with increased frequency of sailings and a well-planned road with limited connection to the community was desirable.

We wish to request a letter of support from the NCRD and additionally from the community of Dodge Cove to aid us in approaching the Province to effect the designation of the current Airport Ferry Route. We would work with the NCRD, BC Hydro and the Province in connecting the current road to the airport with the area beside the existing Hydro Right of Way terminating in a parking lot adjacent to Dodge Cove, thereby improving access but not penetrating the community.

This designation would mean improved service for both our communities and enhance the service potential of the Prince Rupert Airport. It would also result in the transfer of management of all ferry services in British Columbia to one operator and the elimination of municipal subsidization of this regional service.

Should you have any questions about this proposition, please do not hesitate to contact me or Mr. Robert Long, City Manager.

We look forward to working with you should your Board and the community of Dodge Cove approve.

Sincerely,



Corinne Bomben
Deputy City Manager
Chief Financial Officer
City of Prince Rupert

Cc: Robert Long,
City Manager

Enclosure



Royal Canadian Gendarmerie royale
Mounted Police du Canada

Masset RCMP Detachment
PO Box 39
2042 Collison Avenue
Masset, BC
V0T 1M0

Your File

Barry Pages
Chair and Director
North Coast Regional District

Our File

November 7, 2018

Dear Mr. Pages,

On behalf of the Masset RCMP Detachment, I would like to take a moment to congratulate you on your recent election to the position of Mayor of Masset. Having now been posted to Masset for roughly one year, both my family and I have grown to love the community and we feel very fortunate to call Masset our home. We have been pleasantly surprised by all that this small community has to offer and we are pleased to raise our young son here. It is also inspiring to see the number of wonderful citizens that continually step forward to enrich our community by volunteering their time and expertise. With this in mind and having learned that the North Coast Regional District is responsible for overseeing the work of Haida Gwaii Recreation, I wished to take a moment to write to you with respect to the fantastic work being done by Haida Gwaii Recreation, in large part due to the efforts of Recreation Coordinator David Lomax.

Since arriving in Masset late last year, I was immediately taken aback by the number of recreational programs available in the area as a direct result of the work being done by Haida Gwaii Recreation and David Lomax. During my time in Masset, I have gotten to know Dave and am impressed by his devotion to the community, his professionalism, and for the enthusiasm that he brings to his work. Through Haida Gwaii Recreation, Dave consistently strives to bring a variety of programs and activities to the people of not only Masset but Haida Gwaii as a whole. These programs serve to enrich and strengthen our community and none of these would be possible without so much work being done behind the scenes.

In speaking with Dave, I am aware that, through Haida Gwaii Recreation, he has coordinated roughly thirty different programs for the people of Haida Gwaii, something that is remarkable given the population of the area and the challenges associated to delivering these types of programs in a remote location. A quick perusal of some of the programs being offered by Haida Gwaii Recreation clearly highlight the work being done. Dave has truly made a effort to offer something for everyone and, due to his strong interpersonal

skills, he is able to liaise with participants and instructors alike in order to pull the details together for each respective program.

On a more personal note, as a member of Masset RCMP Detachment, thanks to Haida Gwaii Recreation and Dave's assistance, our detachment has been able to roll out a multitude of programs and positively engage with the community through a number of initiatives. Dave was instrumental in assisting us to bring to Masset an Aboriginal Coaching Module (a National Coaching and Certification Program), a wrestling clinic hosted by Olympic wrestler Greg Edgelow, as well as a twelve-week Jr. NBA basketball program for children from ages five to seven, even stepping up to assist with coaching the Jr. NBA practices when coaches are scarce. Dave took it upon himself to coordinate the logistics for these programs, each of which has been very well-received by the community as a whole. Offering these programs would have been extremely challenging for members of our detachment without Dave and Haida Gwaii Recreation's help.

I am well aware of the thankless nature of Dave's work due to the fact that many community members may not be fully aware of the amount of effort involved in ensuring the success of each program. Dave has truly gone above and beyond and I feel that it is important to acknowledge his ongoing work as one of Masset's unsung heroes. As a result of him and Haida Gwaii Recreation, the lives of so many of our citizens are being enriched which, in turn, serves to create a healthier, happier, and safer community for us all. With appreciation,



Cst. Michael Hull
Royal Canadian Mounted Police
Masset Detachment
First Nations Policing Unit



Cpl. Chris Klenzle
Royal Canadian Mounted Police
Masset Detachment
NCO i/c Detachment Commander



LATE ITEM 7.17

Administration
Box 3333 | 6250 Hammond Bay Road
Nanaimo, BC Canada V9R 5N3
t: 250.758.4697 f: 250.758.2482
e: info@virl.bc.ca w: www.virl.bc.ca

November 9, 2018

Original sent via email

Attention: Chair
North Coast Regional District
14-342 3rd Ave. W.
Prince Rupert BC V8J 1L5
Canada

RECEIVED NOV 15 2018

Dear Chair,

Re: Appointment to the 2019 Vancouver Island Regional Library Board

As the new year approaches, it is time to consider your representation on the Board of Trustees of Vancouver Island Regional Library (VIRL) – the fifth largest library system in British Columbia serving more than 410,000 residents on Vancouver Island, Haida Gwaii, and Bella Coola on the Central Coast. VIRL enhances lives through universal access to knowledge, lifelong learning, and literacy in the communities we serve.

As per the *British Columbia Library Act*: "Each municipality and/or regional district that is party to the regional library district must, by resolution, appoint a representative and an alternate representative each December at the first meeting of the municipal council or regional district board. A member of the library board holds office for a term of one year: January 1 - December 31, or for the remainder of the year for which the appointment is made. A member is eligible for reappointment, but no member may serve for more than eight consecutive years. Reappointment of sitting members is encouraged in the interest of continuity..."

The *Library Act* also stipulates that "...members of a library board are not entitled to be paid by the library board for their services but may be reimbursed by it for reasonable travelling and out of pocket expenses, including child care expenses, necessarily incurred by them in performing their duties under this Act. (2) A library board may not reimburse a member for any expenses if another body reimburses the member for the expenses or pays the expenses."

Annual documentation required by December 15 for both your appointed VIRL Trustee and Alternate are:

1. By provincial legislation a copy of the certified resolution.
2. A *Statement of Financial Disclosure* (a copy of that on file with the municipality/district is acceptable).
3. A VIRL 2019 contact information form.
4. EFT form (if travel expenses are to be reimbursed via electronic file transfer).

Strong Libraries ■ Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo North Nanaimo Wellington Parksville Port Alberni Port Alice Port Clements Port Hardy Port McNeill Port Renfrew Quadra Island Qualicum Beach Queen Charlotte Sandspit Sayward Sidney/North Saanich Sointula South Cowichan Tahsis Tofino Ucluelet Union Bay Woss



Administration
Box 3333 | 6250 Hammond Bay Road
Nanaimo, BC Canada V9R 5N3
t: 250.758.4697 f: 250.758.2482
e: info@virl.bc.ca w: www.virl.bc.ca

Please complete and return the enclosed forms and a copy of the certified resolution by December 15, 2018 to the attention of Mariah Patterson, Executive Assistant, by mail or email: mpatterson@virl.bc.ca.

If you require additional information, please contact Ms. Patterson by phone: 250-729-2310 or email. Thank you for your continued support of Vancouver Island Regional Library!

Sincerely,

A handwritten signature in black ink, appearing to read "Rosemary Bonanno".

Rosemary Bonanno, BA MLS
Executive Director

CC: Doug Chapman, CAO, North Coast Regional District

Strong Libraries ■ Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo North Nanaimo Wellington Parksville Port Alberni Port Alice Port Clements Port Hardy Port McNeill Port Renfrew Quadra Island Qualicum Beach Queen Charlotte Sandspit Sayward Sidney/North Saanich Sointula South Cowichan Tahsis Tofino Ucluelet Union Bay Woss



Staff Report

Date: November 16th, 2018

To: D. Chapman, Chief Administrative Officer

From: D. Fish, Corporate Officer

Subject: 2018 Local General Election Results

Recommendations:

THAT the staff report entitled “2018 Local General Election Results” be received for information.

PURPOSE:

To meet the statutory requirements of s. 158 of the *Local Government Act* to submit a report of the election results to the Board of the North Coast Regional District (NCRD).

BACKGROUND:

Local general elections were held October 2018. Voting was conducted in Electoral Areas “D” and “E” of the NCRD on October 10, 2018 (advance voting) and October 20, 2018 (general voting). Polling locations were established at the following locations:

Electoral Area “D”	Electoral Area “E”
<ul style="list-style-type: none"> Village of Masset office (advance) Howard Phillips Community Hall (general) Tlell Fire Hall (advance and general) Skidegate Community Hall (general) 	<ul style="list-style-type: none"> Sandspit Community Hall (advance and general)

DISCUSSION:

Overall, the 2018 NCRD election went well with no significant issue. The only feedback having been heard from residents was the need for further advertising to ensure that all residents are aware of an election proceeding taking place.

As the Chief Election Officer for the NCRD, I am pleased to report the results of the 2018 NCRD election as follows:

The following Directors were elected by acclamation:

Electoral Area “A”

- Modestus (Des) Nobels

Electoral Area “C”

- Karl Bergman

The following Directors were elected by voting:

Electoral Area “D”

Voter Turnout: 15.6%

- Johanne Young

Electoral Area “E”

Voter Turnout: 67.6%

- Evan Putterill

The determination and declarations of official election results have been included as Attachment “A” to this report.

RECOMMENDATION:

Staff is recommending that the NCRD Board receive the report entitled “2018 Local General Election Results” for information.



NORTH COAST REGIONAL DISTRICT
 DETERMINATION OF OFFICIAL ELECTION RESULTS
 GENERAL LOCAL ELECTION – 2018

	Beldessi	Foster	Putterill	Racz	Young
Advance Voting Opportunity: October 10 th Sandspit Community Hall	0	22	44	-	-
Advance Voting Opportunity: October 10 th Tlell Fire Hall	-	-	-	3	10
Advance Voting Opportunity: October 10 th Village of Masset Office	-	-	-	0	5
General Voting Opportunity: October 20 th Sandspit Community Hall	10	41	52	-	-
General Voting Opportunity: October 20 th Tlell Fire Hall	-	-	-	20	11
General Voting Opportunity: October 20 th Masset Community Hall	-	-	-	7	35
General Voting Opportunity: October 20 th Skidegate Community Hall	-	-	-	8	10
TOTAL NUMBER OF VOTES	10	63	96	38	71

This determination of official election results was made by the Chief Election Officer on October 22nd, 2018 and is based on ballot accounts as amended or prepared by the Chief Election Officer.

 Chief Election Officer



NORTH COAST REGIONAL DISTRICT

DECLARATION OF ELECTION BY ACCLAMATION

I, Daniel Fish, Chief Election Officer for the North Coast Regional District, do hereby declare, pursuant to section 98 of the *Local Government Act*, the following candidate(s) elected by acclamation:

Office of Director of Electoral Area "A"

- NOBELS, Modestus (Des)

Office of Director of Electoral Area "C"

- BERGMAN, Karl

Given under my hand at Prince Rupert, British Columbia, this 24th day of September, 2018.



Daniel Fish
Chief Election Officer



NORTH COAST REGIONAL DISTRICT
DECLARATION OF OFFICIAL ELECTION RESULTS
GENERAL LOCAL ELECTION – 2018

Director – Electoral Area “D”

I, Daniel Fish, Chief Election Officer, do hereby declare elected, Johanne Young, who received the highest number of valid votes for the office of Director – Electoral Area “D”.

Dated at Prince Rupert, BC
this 22nd day of October, 2018.



Chief Election Officer



NORTH COAST REGIONAL DISTRICT
DECLARATION OF OFFICIAL ELECTION RESULTS
GENERAL LOCAL ELECTION – 2018

Director – Electoral Area “E”

I, Daniel Fish, Chief Election Officer, do hereby declare elected, Evan Putterill, who received the highest number of valid votes for the office of Director – Electoral Area “E”.

Dated at Prince Rupert, BC
this 22nd day of October, 2018.



Chief Election Officer



Staff Report

Date: November 16th, 2018

To: Haida Gwaii Regional Recreation Commission

From: D. Lomax, Haida Gwaii Regional Recreation Coordinator

Subject: Haida Gwaii Regional Recreation: 2018 3rd Quarter Reporting

Recommendation:

THAT the staff report entitled “Haida Gwaii Regional Recreation: 2018 3rd Quarter Reporting” be received for information.

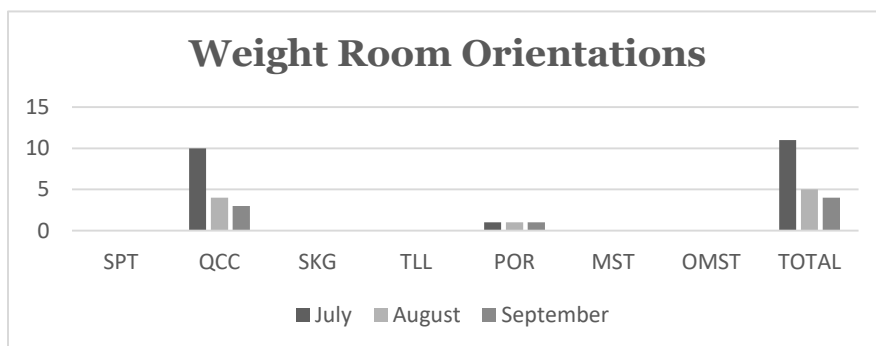
BACKGROUND:

Throughout July to September 2018 (Q3 2018), Haida Gwaii Regional Recreation (HGR) offered support for programs in varying degrees of capacity, which included the operation of registered HGR programs; coordination and support for drop-in sports programs; and participation and support for community events across Haida Gwaii. These programs are categorized as being either: ran/led; cooperative/partnership; or supporting.

DISCUSSION:

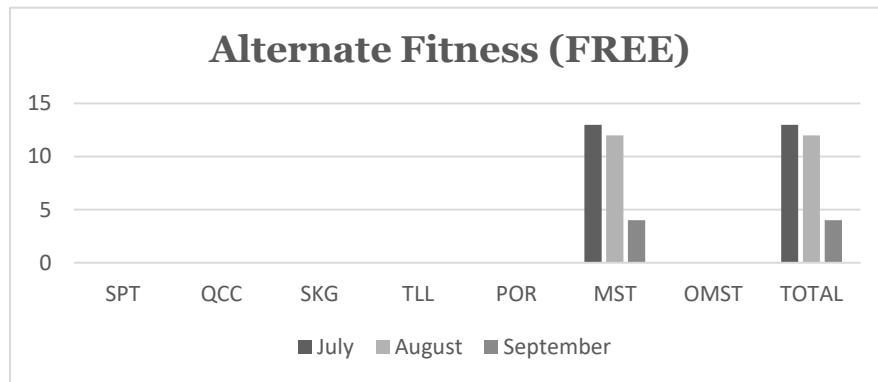
Weight Room Orientations-Port Clements, Queen Charlotte and Sandspit (Ran/Led Program)

Throughout Q3 2018 HGR held a total of 7 weight room orientation sessions: 4 in Queen Charlotte, 3 in Port Clements with a total of 20 participants.



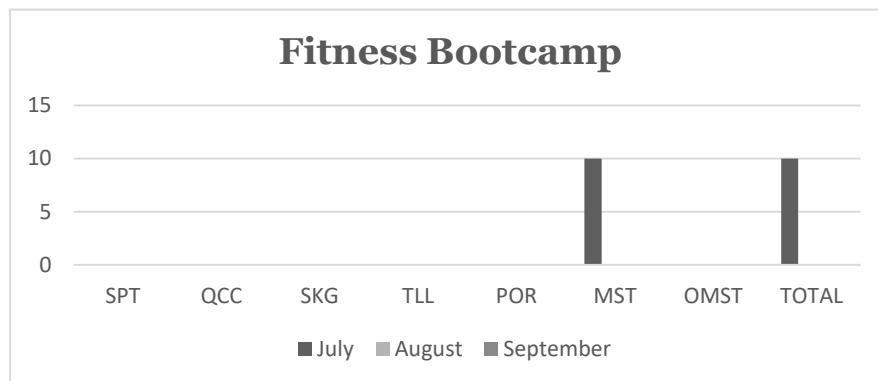
Alternate Fitness-Masset (Ran/Led Program)

Alternate Fitness, held in Masset, runs every Tuesday and Thursday. The class had a total of 29 participants with an average of 4.6 participants per class.



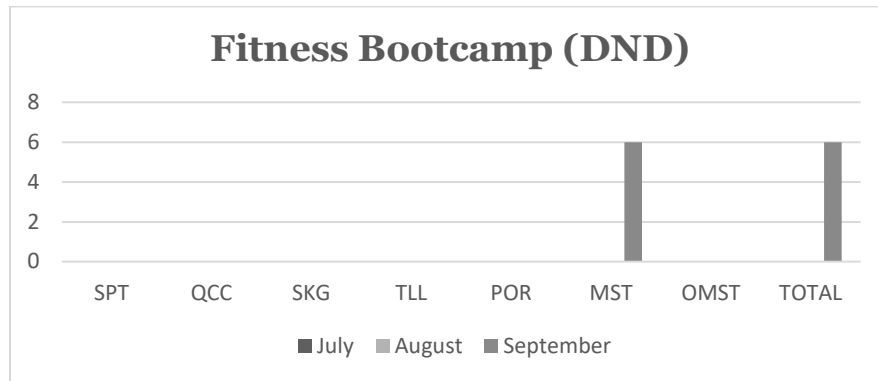
Fitness Bootcamp-Masset (Ran/Led Program)

The Fitness Bootcamp provides a mixture of exercises and cardiovascular training designed to work the heart and lungs and give almost every muscle in the body a workout. This class is suitable for novice exercisers and fitness enthusiasts alike, because individuals can work at their own personal level and intensity. The Fitness Bootcamp runs 3 morning classes every Monday, Wednesday and Friday and had a total of 10 participants for the month of July. Bootcamp classes were cancelled over the course of August and September and will resume in October.



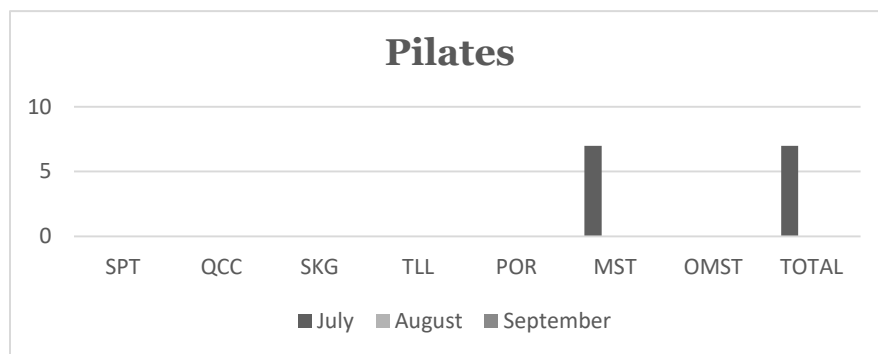
Fitness Bootcamp, Department of National Defense (DND)-Masset NEW (Ran/Led Program)

Ashley who runs the Fitness Bootcamp has now expanded her program and has started training the DND once a week. The class offers the same structure and benefits of the community-based program but sees a much smaller attendance.



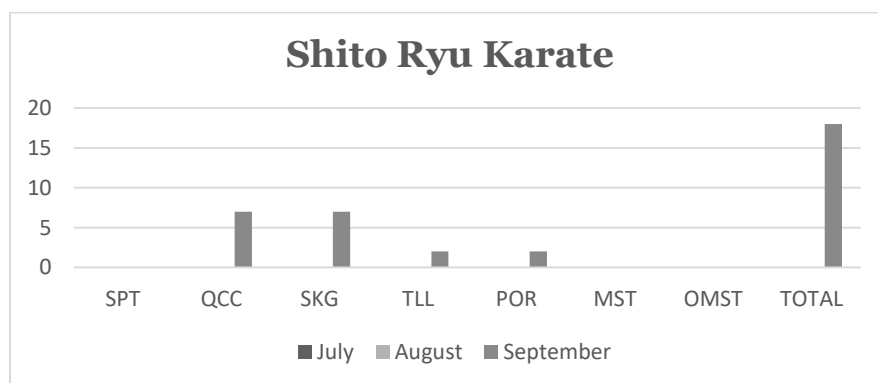
Pilates-Masset (Ran/Led Program)

Pilates includes exercises for every part of the body and applications for every kind of activity; may be modified to suit all ages and fitness levels- from post-rehab to elite athletes. Pilates has evolved into a very popular, efficient form of cross-training. This program had a total of 7 registered participants from Masset.



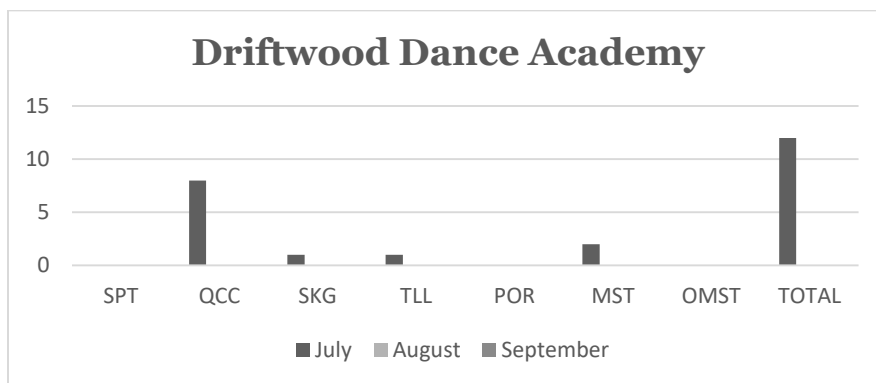
Shito Ryu Karate-Skidegate (Ran/Led Program)

Shito Ryu Adult and Youth Karate is in its 8th consecutive year and runs twice-weekly. Shito Ryu Karate is attended by youth and adults ages 7-57. Q3 saw a total of 18 participants ranging from Queen Charlotte to Port Clements.



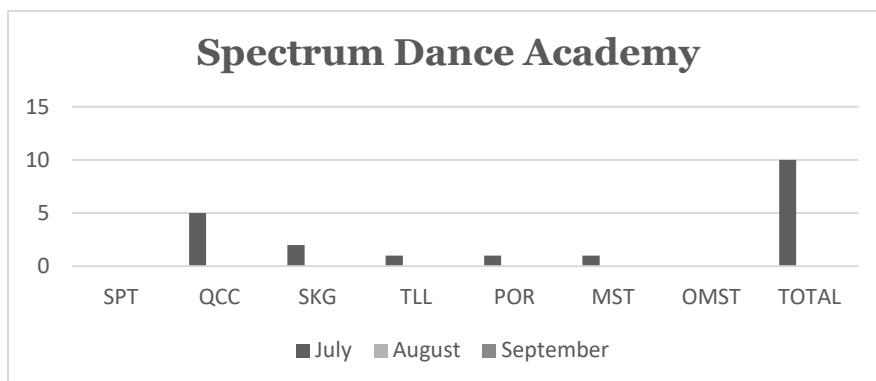
Driftwood Dance Academy-Queen Charlotte NEW (Ran/Led Program)

This exciting five-day summer program will be rooted in daily instruction of Ballet and Contemporary dance technique, supported by drama activities and improvisation exercises. Through the week, dancers will explore various dance concepts such as Space, Energy, Level, Pathway, Relationship, Size and Balance. Attendees will also have the opportunity to create their own movement phrases and focus on developing their choreography skills. This program had a total of 12 participants ranging from Queen Charlotte to Masset.



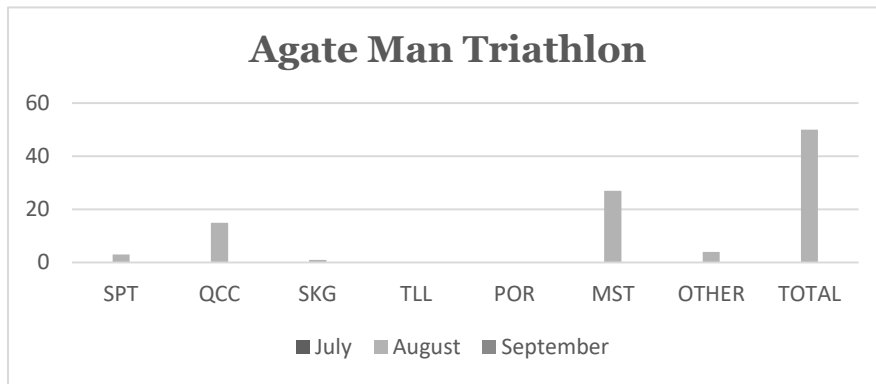
Spectrum Dance Academy-Queen Charlotte NEW (Ran/Led Program)

This exciting five-day summer program dancers experienced summer fun learning Jazz Dance, Hip Hop and Rhythm Explorations. This program had a total of 10 participants ranging from Queen Charlotte to Masset.



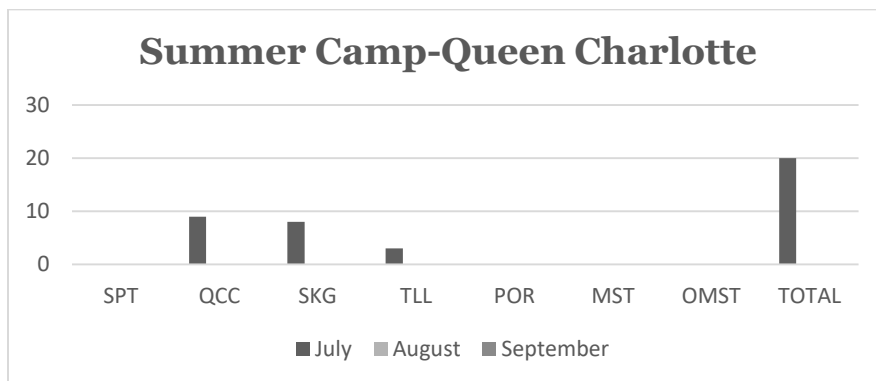
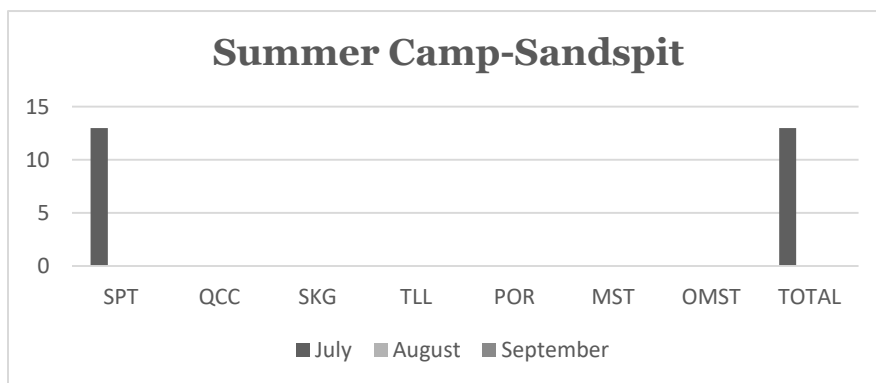
Agate Man Triathlon-All Islands (Ran/Led Program)

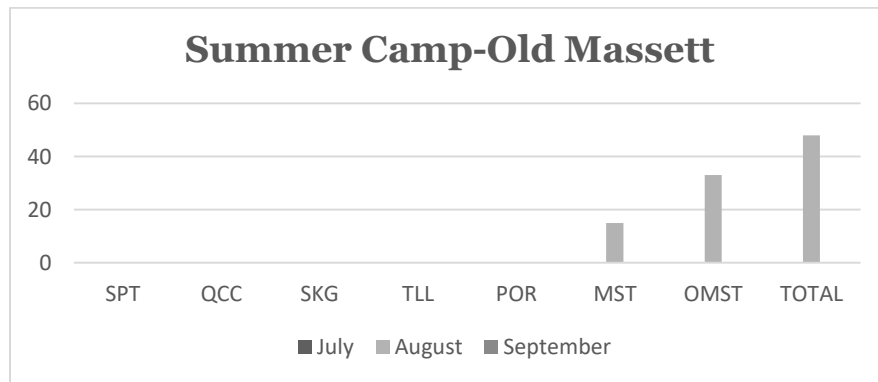
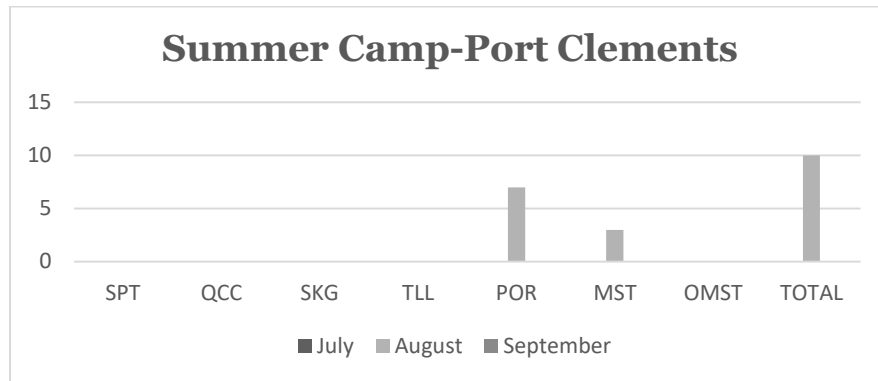
The Agate Man triathlon was held on Saturday, August 18th and featured a solo, relay and family fun option to complete the triathlon. The course includes a 500-meter swim, 20-km bicycle and a 6-km run. ***This year's race drew 50 participants with over 50 spectators!*** Participants ranged from London Ontario, Whistler BC and a great mix from the islands, Sandspit, Queen Charlotte, Skidegate and Masset. The largest participation was 35 back in 2013 when the race was brought back by a community member in Queen Charlotte. The race was a great success and this was also made possible by the 18 volunteers HGR had for the day.



Summer Camps-All Islands (Ran/Led Program)

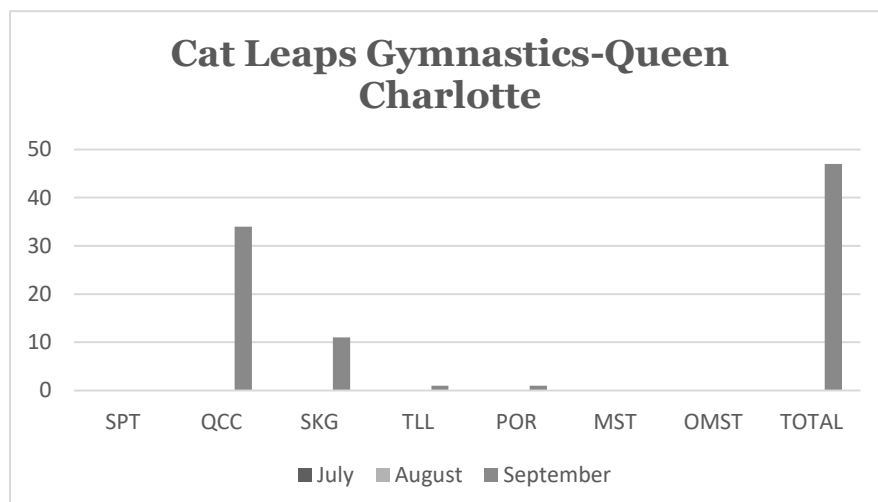
HGR completed its 34th annual Summer Day Camp. The program spent 2 weeks in Sandspit, Queen Charlotte, Port Clements and Old Massett. Summer staff Taylor Lantin and Caylene Bell designed each location's camp schedule to include the key elements of fun, education, activity and culture.



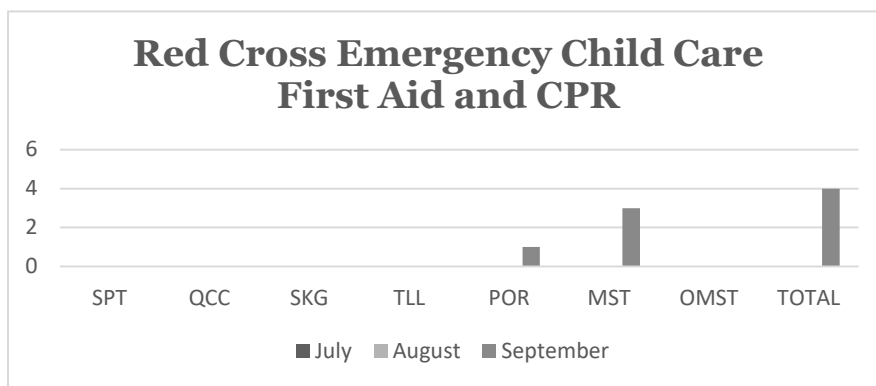


Cat Leaps Gymnastics-Queen Charlotte (Ran/Led Program)

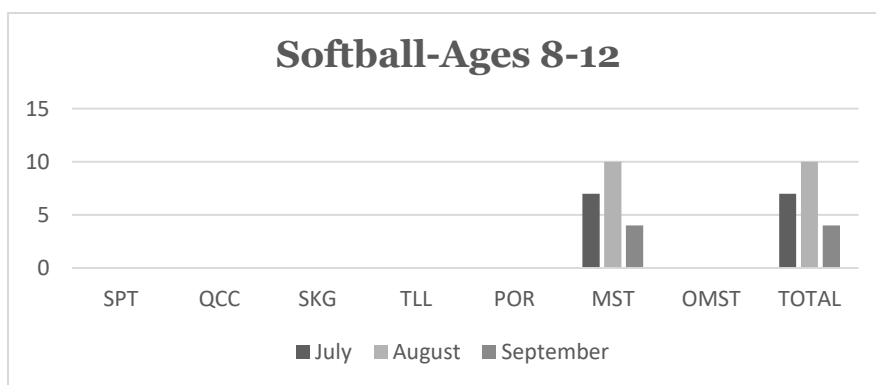
For the 2nd year in a row Cat Leaps **Gymnastics'** has come to the islands of Haida Gwaii to execute 5 weeks of programming. 2 weeks in Queen Charlotte, 2 weeks in Masset and the camp will end with one week in Sandspit. During this camp children will learn fundamental movements such as rolling, jumping, safe landings and more progress based on their individual skill level and abilities. They will gain confidence in themselves as well as a better awareness of their moving bodies play games and explore circuits while increasing special awareness and have a ton of fun. The first 2 weeks in Queen Charlotte the camp drew a total of 47 registered participants from Queen Charlotte to Port Clements.



Red Cross Emergency Child Care First Aid and CPR-Masset (Ran/Led Program)



“Drop-in” Programs- Gudangaay Tlaats’gaa Naay Secondary School, Masset (Ran/Led Programs)



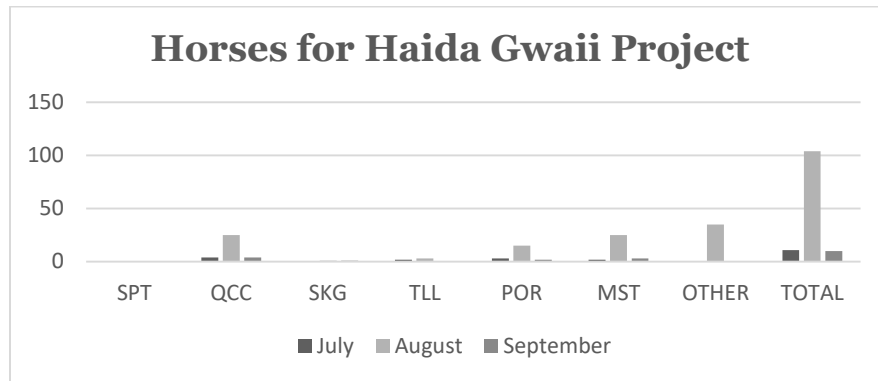
Programs that started at the end of September are Volleyball/Mondays, Badminton/Tuesdays, Girls Basketball/Thursdays, Basketball/Wednesdays and Tsini Ball 35+/Fridays. Reporting to follow on the Q4 report.

“Drop-in” Programs- GidGalang Kuuyas Naay Secondary School, Queen Charlotte (Ran/Led Programs)

Programs that started at the end of September are Pickleball/Mondays and Wednesdays, Floor Hockey/Wednesdays and Fridays and Indoor Soccer/Tuesdays. Reporting to follow on the Q4 report.

The Horses for Haida Gwaii Project, Port Clements (Supporting)

The Horses for Haida Gwaii Project is all about sharing the equine experience. This program offers riding lessons to beach rides, tailored horse experiences to meet both skill sets and comfort levels. While the horses are based out of Port Clements put the program can be mobile as well. The program saw a large influx in participants during the month of August due to the on islands activities.



Unsuccessful Program Launches -All Islands (Ran/Led, Supporting or Cooperative/Partnership)

During Q3 HGR was unsuccessful to execute 3 programs on islands, 2 in QC and 1 in Masset. The programs were unsuccessful due to below or 0 pre-registrations in order to make the program(s) sustainable. The programs were; Public Speaking 101/Sandspit and Italian Cooking with Chef Catherine/Queen Charlotte.



Additional Reporting:

- *Cat Leaps Gymnastics* is currently in Masset for 2 weeks and will be in Sandspit for 1 week from October 15th – October 19th.
- Programs currently under way or starting soon;
 1. **NEW/RAN/LEAD-Archery 101/Masset**
 2. **NEW/RAN/LEAD-JR NBA/Masset**
 3. **NEW/RAN/LEAD-Painting with Manzanita Snow/Port Clements**
 4. **NEW/RAN/LEAD-DANCE with Christy Konschuh/Port Clements**
 5. **NEW/RAN/LEAD-DANCE with Denise Pages/Masset**
 6. **NEW/RAN/LEAD-Yoga in the Iyengar Tradition with Ainsley/Mondays/Masset**
 7. **NEW/RAN/LEAD-Yoga in the Iyengar Tradition with Jenn/Tuesdays/Masset**
 8. **NEW/SUPPORTING-Cooking Program with Cyndi Bird**
 9. **NEW-Cooking form Scratch/Queen Charlotte**
 10. **NEW/RAN/LEAD-MOVEMENT Dance Company-Masset**
 11. **RAN/LEAD-Circuit Fitness/Sandspit**
 12. **RAN/LEAD-Pilates-Masset**
 13. **SUPPORTING-Women's Woodworking-Masset**

14. *RAN/LEAD-Kung Fu-Masset*
 15. *RAN/LEAD-Total Body Conditioning-Port Clements*
 16. *RAN/LEAD-Alternate Fitness-Port Clements*
 17. *RAN/LEAD-Senior Yoga-Port Clements*
 18. *RAN/LEAD-Hatha Yoga-Port Clements*
 19. *RAN/LEAD-Senior Yoga-Queen Charlotte*
 20. *RAN/LEAD-Core Connections-Queen Charlotte*
 21. *RAN/LEAD SQX Dance Group-Masset and Queen Charlotte*
 22. *SUPPORTING-Creative Movement and Beginner Ballet/Contemporary Dance and Ballet-Queen Charlotte*
 23. *RAN/LEAD Red Cross Certification Courses-Masset and Queen Charlotte*
 24. *SUPPORTING-Canadian Firearms Safety (PAL) Course-All Islands*
- ***GREAT NEWS!*** *Boby Wagner from Cat Leaps Gymnastics will be moving to Masset and will be continuing sustainable programming through HGR in January, 2019*
 - Continue to build on program growth for 2018/2019.



Staff Report

Date: October 12th, 2018

To: D. Chapman, Chief Administrative Officer

From: D. Fish, Corporate Officer

Subject: Investing in Canada Infrastructure Program – Rural & Northern Communities and Community, Culture, & Recreation Programs

Recommendations:

THAT the staff report entitled “Investing in Canada Infrastructure Program – Rural & Northern Communities and Community, Culture, & Recreation Programs”, dated October 12th, 2018, be received for information.

PURPOSE:

The purpose of this report is to provide is to provide to Board of the North Coast Regional District further information on the newly announced Investing in Canada Infrastructure Funding Programs, and to seek direction with respect to community priorities consistent with the programs.

BACKGROUND:

On September 12, 2018, the Ministry of Municipal Affairs and Housing (MMAH) announced that the federal and provincial governments will deliver two new infrastructure programs – the Community, Culture and Recreation Fund, and the Rural and Northern Communities Fund – designed to close the infrastructure gap in B.C.’s communities.

The Community, Culture and Recreation program will provide access to funding for projects that upgrade and build sports facilities, trails, local community centres and spaces for arts and culture. It will also support health and educational facilities that uphold the Trust and Reconciliation Commission’s Calls to Action.

The Rural and Northern Communities fund will **ensure the unique needs of B.C.'s small, rural and remote communities** with populations under 25,000 are met. The fund is designed to **support communities' wide range of infrastructure priorities including broadband connectivity, efficient and reliable energy, indigenous health and educational facilities, local public transit and reliable road, air or marine infrastructure, as well as improved resilience to natural disasters and environmental quality.**

DISCUSSION:

Community, Culture and Recreation Program

The Community, Culture and Recreation (CCR) stream will fund infrastructure projects that will **support projects that improve citizen's access to and quality of cultural, recreational and community spaces.**

A project must meet at least one of the following outcomes to be eligible:

1. Improved access to cultural, recreational and community infrastructure, or
2. Increased quality of cultural, recreational and community infrastructure.

Eligible applicants include local governments, indigenous applicants, and not-for-profit organizations. Eligible projects will be subject to a technical evaluation and ranked according to **the extent to which they meet the program's objectives and the eligibility criteria.**

Application deadline for the CCR program is January 23, 2019.

The CCR program provides funding for projects as follows:

Ultimate Recipient	Federal Contribution	Provincial Contribution	Total Gov Contribution
Local Government projects	40%	33.33%	73.33%

The remaining eligible project costs, plus all ineligible project costs, and cost overruns are the responsibility of the local government. It is important to note that, as per the ICIP guidelines, the NCRD is unable to use Gas Tax Community Works Funding as its contribution toward the project.

A minimum project value has been set at \$150,000 total eligible project costs for applications. There is no cap on the maximum allowable funding amount per project, however, consideration will be given to a fair distribution of funding.

Regional districts may submit one application for each community in their area.

To be eligible for funding, a project must:

- a) Be community-oriented, non-commercial in nature and open for use to the public and not limited to a private membership;

- b) When a community hub and/or community centre, be publicly accessible, multi-purpose spaces that bring together a variety of different services, programs and/or social and cultural activities to reflect local community needs;
- c) If it is a health facility or a primary or secondary education facility, have specific benefit to indigenous peoples;
- d) Be put forward by an applicant who demonstrates that they will be able to operate and maintain the resulting infrastructure over the long-term;
- e) Meet one or more of the program outcomes;
- f) Be for the construction, renewal, rehabilitation or material enhancement of infrastructure, excluding normal maintenance and operation;
- g) Be supported by all requirements set out in the program application guide;
- h) Meet or exceed any applicable energy efficiency standards for buildings outlined in the Pan-Canadian Framework on Clean Growth and Climate Change where a building is constructed;
- i) For publicly accessible buildings, meet or exceed the requirement of the highest published accessibility standard in a jurisdiction;
- j) The application and supporting documents should be comprehensive, credible, and feasible;
- k) Stipulate a construction completion date of no later than March 31, 2024;
- l) Be duly authorized and endorsed by appropriate Board or Council;
- m) Be for broad public use or benefit and clearly demonstrate this within the application;
- n) Be located in the Province of B.C.; and
- o) Meet all of the program criteria identified in the program guide.

Example projects under the CCR program include:

- 1. Community
 - a. Community centres
 - b. Presentation space
 - c. Community facility
- 2. Culture
 - a. Galleries
 - b. Libraries
 - c. Museums
 - d. Performance space
- 3. Recreation
 - a. Arenas
 - b. Pools
 - c. Curling rink
 - d. Stadiums
 - e. Recreational trails

Rural and Northern Communities

The Rural and Northern Communities (RNC) program is a component of the wider Investing in Canada Infrastructure Program (ICIP) which provides funding toward projects that improve rural and northern communities; green; community, culture and recreation; and, public transportation infrastructure.

The core project outcomes specific to the RNC program are:

1. Improved food security,
2. Improved and/or more reliable road, air and/or marine infrastructure,
3. Improved broadband connectivity,
4. More efficient and/or reliable energy,
5. Improved education and/or health facilities,
6. Improved access to and/or increased quality of cultural, recreational and/or community infrastructure for Canadians,
7. Increased capacity to treat and/or manage wastewater and stormwater,
8. Increased access to potable water,
9. The project will increase capacity to reduce and/or remediate soil and/or air pollutants,
10. Increased structural capacity and/or increased natural capacity to adapt to climate change impacts, natural disasters and/or extreme weather events,
11. Improved capacity of public transit infrastructure,
12. Improved quality and/or safety of existing or future transit systems, or
13. Improved access to a public transit system.

Eligible applicants include local governments established by or under B.C. statute that are:

- An incorporated municipality that has a population of 25,000 persons or less;
- A regional district submitting an application for a community that has a population of 25,000 persons or less. A community, for the purpose of application to the program, is considered to be a settlement area within a regional district electoral area; and
- A local government located outside the boundaries of the Metro Vancouver and the Capital Regional District.

Application deadline for the RNC program is January 23, 2019.

The RNC program provides funding for projects as follows:

Ultimate Recipient	Federal Contribution	Provincial Contribution	Total Gov Contribution
Local Government projects (5,000 – 25,000 population)	50%	40%	90%
Local Government projects (<5,000 population)	60%	40%	100%

The remaining eligible project costs, plus all ineligible project costs, and cost overruns are the responsibility of the local government. It is important to note that, as per the ICIP guidelines, the NCRD is unable to use Gas Tax Community Works Funding as its contribution toward the project.

There is no cap on the maximum allowable funding amount per project, however, consideration will be given to a fair distribution of funding.

Regional districts may submit one application for each community in their area.

To be eligible for funding, a project must:

- a) Be situated within, and for the direct benefit of, rural and northern communities with a population of 25,000 or less based on 2016 Census data;
- b) Be located outside the boundaries of Metro Vancouver and the Capital Regional District;
- c) Be put forward by an applicant who demonstrates that they will be able to operate and maintain the resulting infrastructure over the long-term;
- d) Meet one or more of the program outcomes;
- e) Be for the, construction, renewal, rehabilitation or material enhancement of infrastructure, excluding normal maintenance or operation;
- f) Be supported by all requirements outlined in the program guide;
- g) Include an application and supporting documents that are comprehensive, credible, and feasible;
- h) Stipulate a construction completion date of no later than March 31, 2027;
- i) Be duly authorized or endorsed by a resolution from the appropriate governing body of **the applicant's organization;**
- j) Be for broad public use or benefit and clearly demonstrate this within the application;
- k) Meet or exceed any applicable energy efficiency standards for buildings outlined in the Pan-Canadian Framework on Clean Growth and Climate Change where a building is constructed;
- l) For publicly accessible buildings, meet or exceed the requirement of the highest published accessibility standard in a jurisdiction;
- m) If related to increased access for a community, be highway or trade corridor infrastructure that connects communities that do not already have year round road access;
- n) If it is a health facility or primary or secondary education facility, have specific benefit to indigenous peoples;
- o) Be located in the province of B.C.; and
- p) Meet the program criteria identified in the program guide.

At this time, staff is seeking further direction from the Board of the NCRD with respect to project identification that may align with the requirements of the RNC or CCR programs.

It is intended that support for application development will be provided by grant writers on the mainland and Haida Gwaii to ensure applications are developed consistent with the requirements outlined in the program guide.

RECOMMENDATION:

Staff is recommending that the Board of the NCRD consider infrastructure projects in alignment with the requirements of the CCR and RNC programs outlined above. Once given direction, staff will follow up with development of funding applications for consideration prior to the end of the year.



Staff Report

Date: November 16th, 2018

To: D. Chapman, Chief Administrative Officer

From: D. Fish, Corporate Officer

Subject: North Coast Regional District Strategic Planning

Recommendations:

THAT the staff report entitled “North Coast Regional District Strategic Planning” be received for information.

PURPOSE:

The purpose of this report is to receive feedback with respect to scheduling of the Board of the North Coast Regional District’s (NCRD) 2019-2022 strategic planning session.

BACKGROUND:

In 2015, the Board of the NCRD took part in a comprehensive strategic planning session, facilitated by John Talbot, in Masset, B.C. The following strategic priorities were identified:

2015-2018 Strategic Priorities	
Organizational Development	<ul style="list-style-type: none"> • Diversify revenues • Improve Board & Staff relations • Establish permanent NCRD administration office • Bylaw enforcement
Integrated Regional Planning	<ul style="list-style-type: none"> • Develop regional growth plan • Complete OCPs for Areas A and C • Support development of emergency marine response strategy

Regional Collaboration	<ul style="list-style-type: none"> • Facilitate effective C2C forums • Engage First Nations in a meaningful manner • Work collaboratively with all levels of government on economic development in the region • Work collaboratively with the PRPA in island and port development
Regional Leadership & Advocacy	<ul style="list-style-type: none"> • Re-establish affordable ferry rates and schedules • Maintain and enhance health service levels • Improve airport access in Prince Rupert • Achieve a fair distribution of wealth for resources in the region • Develop multiple leadership and advocacy methods for advancing key regional issues

Funds in the 2019 budget have been earmarked for a similar strategic priority setting workshop to take place.

DISCUSSION:

With regard to scheduling a strategic planning session, staff is seeking further direction from the Board of the NCRD on the following:

- Is there a desire to engage with John Talbot to return as a facilitator for the proposed strategic planning session?
- Is there a preferred location and date (month) to hold a proposed strategic planning session?

At this time, the Board of the NCRD has not adopted its annual meeting schedule into 2019. Adoption of the 2019 Board meeting schedule will take place once the Northwest Regional Hospital District has adopted its meeting schedule. Subsequently, it is advisable that identifying specific meeting date be delayed until such time.

RECOMMENDATION:

Staff is seeking further direction from the Board of the NCRD with respect to the scheduling of a proposed strategic planning session in 2019.



Staff Report

Date: November 16th, 2018

To: D. Chapman, Chief Administrative Officer

From: S. Gill, Treasurer

Subject: North Coast Regional District 2019 Budget Process

Recommendations:

THAT the staff report entitled “North Coast Regional District 2019 Budget Process” be received;

AND THAT the Board of the North Coast Regional District schedule a Regular Meeting (Budget) to be held on December 14th, 2018 at 10:00 am at 344 2nd West, Prince Rupert, BC (Coastal Business Resource Centre).

PURPOSE:

The purpose of this report is to discuss scheduling of the Board of the North Coast Regional District's (NCRD) 2019 budgeting process and give a broad overview of the budgeting process.

BACKGROUND:

NCRD must annually adopt, by bylaw, a five-year financial plan which includes capital and operating items. For Regional Districts, the financial plan must be adopted by March 31, [LGA s. 374].

The financial plan must show:

- The proposed expenditures, including separate amounts for each of interest and principal on debt, amounts required for capital purposes, the amount required for a deficiency and the amount required for other purposes; and

- The proposed funding sources, including separate amounts for each: revenue from property values taxes, parcel taxes, fees, and other sources and proceeds from borrowing.

Regional district financial plans are based on individual services and therefore proposed expenditures and funding sources noted above must be shown separately for each service.

DISCUSSION:

The five-year financial plan will include **three rounds** of review prior to adoption of the bylaw. The three rounds will allow for refinement of the values and level of taxation and service that is acceptable to the Board.

Each service will be reviewed and discussed individually by the Board. The Board should make motions for each financial plan to either amend or approve as presented.

Motions should be in the form of:

- 1. Receive the individual financial plan as presented.**
(This would mean that the financial plan would be automatically brought back for further review at the next round of budget discussions).
- 2. Amend the individual financial plan and refer to Round 2 for further review.**
- 3. Receive the individual financial plan as presented and refer to Round 3**
(This could be used if no further changes are anticipated prior to adoption. The whole financial plan would be subject to review for the final time at Round 3.)

Changes during Round 3 should be minor and likely a result of public input or other unknown factors.

Proposed budget meeting schedule:

Round one (R1) -December 14, 2018 (10 am)

This is when the most comprehensive review should take place as it is the first opportunity for the Board to review the financial plan, staff encourages Directors to ask questions on any item of interest.

Since R1 is scheduled in December as opposed to January as in past years, the participation ratios will be based on 2018 BC assessment values. The 2019 Completed roll, which provides assessed values will not be available until the new year.

Following the direction provided by the Board in Round 1, the financial plan will be amended by staff and reproduced for review in Round 2.

Round two(R2)- January 26, 2019 (10 am)

During Round 2 discussions, further amendments may be identified. At the end of Round 2, the financial plan, including any identified amendments, should be a close representation of the desired final financial plan.

Round three (R3) – February 16, 2019 (tentative)

Following the direction provided in Round 2, the financial plan will be amended by staff and reproduced for review in Round 3. Round 3 is the final opportunity for the Board to make changes to the financial plan in preparation for its adoption.

RECOMMENDATION:

Staff is recommending an earlier start to the budgeting process as this will allow for new board members to become comfortable with the process and provide further input to the five-year financial plan in accordance with potential grant funding opportunities.



Staff Report

Date: November 16, 2018

To: D. Chapman, Chief Administrative Officer

From: M. Williams, Planning Consultant

Subject: OCP and Zoning Amendment – Tourist Accommodation

Recommendations:

Action: Directors consider public comment received at the Public Hearing that will begin at 7:00PM on 14 November 2018 at Tlell Fire Hall. A summary report will be made available before debate begins for any voting Directors not present at the Hearing. If the Board wishes to extend the hearing, date and time of the next session should be announced before the hearing is closed.

THAT “Tlell OCP Amendment Bylaw No. 627, 2018” receive second and third reading and adoption.

AND THAT “Tlell Zoning Amendment Bylaw No. 628, 2018” receive second and third reading and adoption.

Background:

McElhanney submitted an OCP and zoning amendment application on behalf of property owners to permit ‘glamorous camping’ at 40175 Highway 16. The applicant is requesting the lots be zoned from A1 – Agriculture-Forestry District to C2 – Tourist Accommodation District. *Official Community Plan* amendment is also required to amend designation from Rural to Commercial.

Following the October Board Meeting, NCRD referred the application to eight agencies for comment. Referrals were sent via e-mail on October 1st. Agencies included: Graham Island Advisory Planning Commission; Misty Isle Economic Development Society; Northern Health Authority; Ministry of Transportation and Infrastructure; Ministry of Forests, Lands and Natural Resource Operations and Rural Development; Solutions Table via FLNRORD; Ministry of Environment; and Heritage Conservation (Archaeology Branch).

DISCUSSION:

Agency Comment

Archaeology Branch

No previously recorded archaeological sites are on the subject property. However, given **the lot's waterfront location and its proximity** to a previously recorded archaeological site (FjTx-1 is a large village site including plank house depression and burials, located approximately 200 m south of this property), there is the possibility that unknown/unrecorded archaeological sites may exist on the property.

Note: Archaeological sites (both recorded and unrecorded, disturbed and intact) are protected under the Heritage Conservation Act and must not be altered or damaged without a permit from the Archaeology Branch.

Recommendation: Prior to any land alterations (e.g., addition to home, property redevelopment, extensive landscaping, service installation), an eligible consulting archaeologist should be contacted to review the proposed activities and, where warranted, conduct a walk over and/or detailed study of the property to determine whether the work may impact protected archaeological materials.

Ministry of Environment

Ministry staff indicated there were no significant comments at this time and they would try to attend the public hearing.

Ministry of Transportation and Infrastructure

Ministry staff notified NCRD that there are no concerns with this application. They noted that an access permit will be required for the business.

Solutions Table

The application area was compared to data set of the solutions table and no outstanding concerns were identified with proposed development.

No Response:

- Advisory Planning Commission
- Misty Isle Economic Development Society
- Northern Health Authority
- Ministry of Forests, Lands and Natural Resource Operations and Rural Development

Note: any agency comments received prior to the Public Hearing will be read onto record and included in summary.

Public Hearing

A Public Hearing is scheduled for November 14th at 7:00PM. Staff may prepare a briefing of the public hearing for Directors not in attendance.

SUMMARY:

The applicant is seeking to amend the OCP and Zoning Map to permit tourist accommodation. Planning consultant does not see any negative impacts to the NCRD interest or adjacent land uses based on **owner's** current proposal. Adoption is recommended.

Applicant should be made aware of the following requirement:

- Report any archaeological findings; and
- Access permit from MOTI.

Alternatives

The Board may identify alternatives for staff to pursue, such as:

1. Withhold consideration of adoption until agencies provide comment. Note: a second public hearing would be required in December to close comment period.
2. Another option as identified through discussion of the Board.



Attachment A

NORTH COAST REGIONAL DISTRICT
PUBLIC HEARING MEETING

Report of the Public Hearing Meeting held at 63542 Highway 16 in Tlell, B.C. at 7:00 p.m. on Wednesday, November 14th, 2018 to receive representation from all persons who deem their interests to be affected by the following proposed bylaw:

Rural Graham Island (Tlell) OCP Amendment Bylaw No. 627, 2018
&
Graham Island (Tlell) Interim Zoning Amendment Bylaw No. 628, 2018

Present:	Chair, North Coast Regional District	B. Pages
Also Present:	Chief Administrative Officer	D. Chapman
	Members of the Public	12

1. Call to Order

The Chair called the **public hearing for the “Rural Graham Island (Tlell) OCP Amendment Bylaw No. 627, 2018 & Graham Island (Tlell) Interim Zoning Amendment Bylaw No. 628, 2018”** to order at 7:00 p.m.

2. Statement by the Chair on the Procedures of for Public Hearing

The Chair introduced himself, panel members and staff in attendance and stated the purpose of the hearing was to receive representation from all persons present who deemed their interests to be affected by the proposed Rural Graham Island (Tlell) OCP Amendment Bylaw No. 627, 2018 & Graham Island (Tlell) Interim Zoning Amendment Bylaw No. 628, 2018. Written submissions received at the North Coast Regional District offices on or before 12:00 p.m. on November 13, 2018, or presented in person at the hearing were read by staff during the meeting.

Those wishing to speak were each given an opportunity to be heard respecting matters related to the proposed bylaw, based on the following criteria:

- Speakers must present themselves at the table and sign the speakers list to be called upon;
- The speaker must identify herself/himself by full name and residential or business address;
- If the speaker wishes to read from a prepared statement, a copy must be provided to the Corporate Officer for reference;
- The North Coast Regional District Panel representatives may ask questions for clarification. However, the meeting is not a question period where debate takes place.
- The North Coast Regional District Panel representatives will not provide any comment on issues raised but will be in attendance to listen to the comments presented.

The Chair then indicated that following the conclusion of the public hearing, the North Coast Regional District Board may, without further notice or hearing, give whatever effect the Board believes proper to the representation made at this hearing.

3. Staff to Summarize Bylaw Process

The Chief Administrative Officer (CAO) provided a summary of the bylaw process for public in attendance at the meeting. The CAO's summary on the process indicated that, at present, the proposed bylaw had been given first reading for further comment from the public at this scheduled public hearing. Following second and third readings of the proposed bylaws, the Board, at its discretion, may adopt the proposed bylaws.

The CAO stated that, following the conclusion of the public hearing, no new information on the matter will be heard. The CAO concluded his remarks, indicating that a report of this public hearing would be provided to the Board of the North Coast Regional District at its November 16, 2018 Regular meeting and that the Board, in its sole discretion, may choose whether or not to move forward with subsequent readings of the subject bylaw.

4. Applicant Presentation

The purpose of the rezoning application is to rezone the subject property from "Agriculture Forestry" to Tourist Accommodation" to allow for the development of a unique type of tourist accommodation known as "Glamping" – which is Glamorous Camping.

Mr. Brad Elenko, the applicant's representative, indicated that the business operation will include:

- Ten large tents placed on elevated 16 x 32-foot platforms;
- A 800 sq ft "Social dome" with a common kitchen, and meeting/social area;
- Each tend will have their own washroom facilities;
- The property contains a well for domestic water and will have a septic system for sewerage disposal;
- Protection of Environmental Values will be maintained:
 - There is an area on the north end of the property that contains a sand dune which is known to contain a sensitive ecosystem, and measures will be taken to prevent disturbance of that area
 - The tend platforms will be strategically placed within the forested area to minimize cutting trees, and boardwalks are proposed to be constructed in certain areas to avoid ground disturbance as much as possible
- The owner has a unique business opportunity that will enhance and diversify tourism accommodation opportunities on Haida Gwaii;
- The owner grew up on Haida Gwaii and her family still lives there, and she is keenly interested in investing in an opportunity that will bring tourists to the area, will generate economic spin-offs for other businesses in the area;
- In summary:
 - The owners have a passion for the protection of the environmental values on her property
 - They are aware that there is an area on the north side of the property that contains a sand dune, and measures will be taken to prevent disturbance of that sensitive ecosystem
 - Development on the site will minimize disturbance of the landscape by placing the tend platforms in areas that will minimize tree and ground cover disturbance;
 - Boardwalks will be constructed in areas to avoid disturbance of sensitive ecosystems
 - The proposed change in zoning from Agriculture to Tourist Accommodation will result in increased tourist accommodation options which will increase

- tourism generated income for local businesses and artisans
- o The proposed tourist accommodation will be eco-friendly and will protect fragile and sensitive ecological areas
- o The change in zoning will protect the environment as the present Agricultural Zoning would allow the site to be cleared for agriculture destroying the natural landscape
- o The proposed zoning change will not have a negative impact on the use and enjoyment of adjacent or surrounding properties;
- o Consultation with the community has occurred to ensure that questions or concerns regarding the proposed rezoning are addressed;
- o Eight letters of support for the proposed unique tourist accommodation venture have been obtained, mostly from residents and business owners in the Tlell area.

5. Staff to Read Written Submissions

The CAO indicated that there was 1 written submissions received by the public prior to 12:00 p.m. on Tuesday, November 13, 2018 with regard to the “Rural Graham Island (Tlell) OCP Amendment Bylaw No. 627, 2018” & “Graham Island (Tlell) Interim Zoning Amendment Bylaw No. 628, 2018” bylaws.

Staff read aloud written submissions on the proposed bylaw. Written submissions have been included as an attachment to these records.

6. Call for Public Comment on the Proposed Bylaws

The Chair called a first time for speakers, in order that they appear on the sign-in sheet, to speak for or against the proposed Rural Graham Island (Tlell) OCP Amendment Bylaw No. 627, 2018 & Graham Island (Tlell) Interim Zoning Amendment Bylaw No. 628, 2018.

Kris Leach – I have no problem with what is being proposed for the rezoning. My concern is the speed limit in the area. Just the other day, someone ended up off the road and onto the property. The speed limit needs to be lowered to make this piece of highway a safer roadway.

Travis O’Brien – I know about the truck going off the road – it was one of my guys. There may be a need for a cement retaining wall. This will be a seasonal business which means **that you won’t have a lot of traffic and people unfamiliar with the area driving in the pitch black.** The best thing to do is to contact the Ministry of Highways and get them to send out an engineer and they can make this corner safer.

Randy Frezen – This is a good proposal and I am not opposed to it. I have a question rather than a concern about the septic system. You are proposing to have ten large tents plus a social dome, how are you proposing to handle the sewerage?

Dan Abbott – proper signage will be required to direct the tourists trying to get on and off the property. The approach will need to be changed for safety reasons.

The Chair then called a second time for speakers to speak for or against the proposed Rural Graham Island (Tlell) OCP Amendment Bylaw No. 627, 2018 & Graham Island (Tlell) Interim Zoning Amendment Bylaw No. 628, 2018.

The Chair then called a third and final time for speakers to speak for or against the proposed Rural Graham Island (Tlell) OCP Amendment Bylaw No. 627, 2018 & Graham Island (Tlell) Interim Zoning Amendment Bylaw No. 628, 2018.

7. Applicant Response

Mr. Brad Elenko- Agent for the applicant responded to the questions and concerns raised:

- As far as the septic system is concerned, an engineer has been retained to ensure it meets the Ministry of Health standards. Several concepts have been discussed and it looks like it will be one common septic field with the ten tent units and the social dome feeding into it. All that can be said at this point is that what ever the final design is, it will have to meet the provincial standards.
- As far as the getting on and off the property is concerned, the current location is the best place as far as line of sight is concerned. Mr. Elenko used the map displayed on the wall and reviewed the line of sight for each of the areas that he and the applicant reviewed. An entrance way lower down on the property limits the line of sight as higher up on the property. Where the current location is provides the best line of sight up and down the highway.
- Thank you for your support for this proposal. We are excited to be back on Haida Gwaii with our mother. People from all around the province and in other countries have expressed an interest to stay on Haida Gwaii at a Glamping opportunity. This would create people staying on the Island longer and giving other businesses an opportunity to sell their services to our visitors.

8. Closing Statement by the Chair

The Chair thanked the public for taking the opportunity to attend the public hearing and providing comment on the subject bylaws.

There being no further input from the public, the public hearing was adjourned at 7:40 p.m.

Certified fair and correct:

Prepared by:

B. Pages
Chair

D. Chapman
Chief Administrative Officer

North Coast Regional District
14, 342 3rd Avenue West
Prince Rupert, B.C.
V8J 1L5

Dear Chair Directors of the North Coast Regional District:

Re: Tourist Accommodation Zone Amendment – 40175 Highway 16, Tlell

I am aware of the owner's desire to rezone their property from A-1 Agriculture-Forestry to C2-Tourist Accommodation, and I understand that the purpose of the request is to allow the owner to operate a seasonal glamorous camping tourist accommodation operation on the property.

I do not have any concerns with the proposed zoning amendment to allow a seasonal tourist accommodation operation on the property and believe the proposed tourist accommodation operation will benefit the local economy and have a positive impact on local area and region.

I fully support the proposed rezoning application and trust that the NCRD Board will proceed to adopt the zoning amendment to allow the tourist accommodation zoning for the property.

Yours Truly,

Noel Watten

Signature

Box 33, Tlell B.C. V0T1Y0

845 RICHARDSON ROAD, TLELL

Civic address

OCT. 16, 2018

Date

RECEIVED OCT 22 2018

November 13, 2018

North Coast Regional District
14, 342 3rd Avenue West
Prince Rupert, B.C.
V8J 1L5

Dear Chair Directors of the North Coast Regional District:

Re: Tourist Accommodation Zone Amendment – 40175 Highway 16, Tlell

I am aware of the owner's desire to rezone their property from A-1 Agriculture-Forestry to C2-Tourist Accommodation, and I understand that the purpose of the request is to allow the owner to operate a seasonal glamorous camping tourist accommodation operation on the property.

I think the proposed glamorous camping operation is a great fit for the property and for Tlell and will add a new dimension to the choices of accommodation on Haida Gwaii.

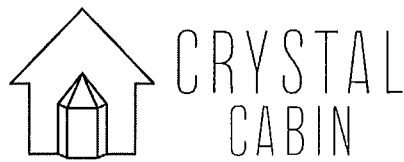
Since the coastal strip along the East Coast is super important for saw-whet owls, I'm excited that the rezoned property will remain treed, providing habitat for the little critters.

I fully support the proposed rezoning application and trust that the NCRD Board will proceed to adopt the zoning amendment to allow the tourist accommodation zoning for the property.

Yours Truly,

A handwritten signature in black ink, appearing to read "B.W. Johnson", enclosed within a hand-drawn oval.

153 Andrews Place Road



November 1, 2018

North Coast Regional District
14, 342 3rd Avenue West
Prince Rupert, B.C.
V8J 1L5

Dear Chair, Directors of the North Coast Regional District:

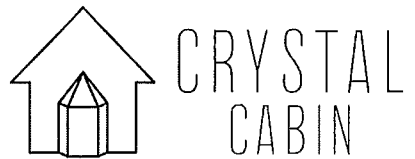
Re: Tourist Accommodation Zone Amendment – 40175 Highway 16, Tlell

I, April Dutheil, owner of Tlell gallery and gift shop, Crystal Cabin, support Alana Husby in her desire to rezone her property from A-1 Agriculture-Forestry to C2-Tourist Accommodation. I understand that the purpose of the request is to allow Alana to operate a seasonal glamorous camping tourist accommodation operation on the property.

Crystal Cabin is a family business in operation since the 1980s in Tlell, Haida Gwaii. We are dedicated to creating opportunities for local employment and economic stability for our island-wide community. We have kept our doors open through economic ups and downs on Haida Gwaii, operating all-year-round, and are proud supporters of more than 50 local artists, creating up to five full-time and part-time jobs for our local neighbours, and first-time job experience and mentorship to youth entering the job market via working in our retail store.

Hyperlocal economic activity impacts our business. The launch of the cultural tourism accommodation, the Haida House in Tlell seven years ago brought more locals and visitors to Tlell and increased the time spent in our community. Working in a neighbourly way with the Haida House has been mutually beneficially for both businesses by increasing awareness of Tlell as a visitor destination, increased shopping, dining, and educational opportunities for visitors in Tlell, and increased local job opportunities. Similar benefits can be expressed for the continued operation of the local grocery store and café, the Crows Nest, by new business owner and local resident. We anticipate that the creation of a glamorous camping tourist accommodation will benefit our business and community in similar ways.

We believe that the continued operation of existing businesses in Tlell and the introduction of new, non-competing business models will benefit the Tlell and island-wide economy. Additionally, as a woman business owner and a local Haida Gwaii resident, we believe it is beneficial also for the North Coast Regional District to support other women business owners and locals, as Alana Husby, to create new and responsible opportunities for economic development. Thank you, Alana, for choosing Tlell and for choosing to invest in a business in Haida Gwaii.



I fully support the proposed rezoning application and trust that the NCRD Board will proceed to adopt the zoning amendment to allow the tourist accommodation zoning for the property.

If you have any questions, please feel free to contact me at 1-250-557-4383 or info@crystalcabin-gallery.com.

Sincerely,

April Dutheil, Owner
Crystal Cabin
778A Richardson Road
Tlell, British Columbia
V0T 1Y0 – CANADA

North Coast Regional District
14, 342 3rd Avenue West
Prince Rupert, B.C.
V8J 1L5

Dear Chair Directors of the North Coast Regional District:

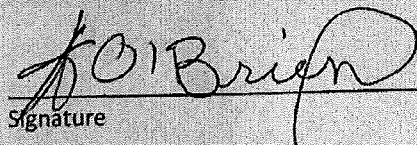
Re: Tourist Accommodation Zone Amendment – 40175 Highway 16, Tlell

I am aware of the owner's desire to rezone their property from A-1 Agriculture-Forestry to C2-Tourist Accommodation, and I understand that the purpose of the request is to allow the owner to operate a seasonal glamorous camping tourist accommodation operation on the property.

I do not have any concerns with the proposed zoning amendment to allow a seasonal tourist accommodation operation on the property and believe the proposed tourist accommodation operation will benefit the local economy and have a positive impact on local area and region.

I fully support the proposed rezoning application and trust that the NCRD Board will proceed to adopt the zoning amendment to allow the tourist accommodation zoning for the property.

Yours Truly,
Adriene O'Brien,
Resident of Tlell and Owner/Operator of
Crow's Nest Café & Country Store
35770 Hwy 16 or Box 91
Tlell, Haida Gwaii, BC



Signature

Oct 14/18

Date

194 (B) Bitterlich Place Tlell

Civic address

North Coast Regional District
14, 342 3rd Avenue West
Prince Rupert, B.C.
V8J 1L5

Dear Chair Directors of the North Coast Regional District:

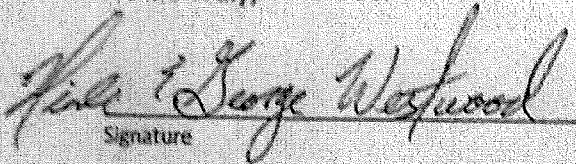
Re: Tourist Accommodation Zone Amendment – 40175 Highway 16, Tlell

I am aware of the owner's desire to rezone their property from A-1 Agriculture-Forestry to C2-Tourist Accommodation, and I understand that the purpose of the request is to allow the owner to operate a seasonal glamorous camping tourist accommodation operation on the property.

I do not have any concerns with the proposed zoning amendment to allow a seasonal tourist accommodation operation on the property and believe the proposed tourist accommodation operation will benefit the local economy and have a positive impact on local area and region.

I fully support the proposed rezoning application and trust that the NCRD Board will proceed to adopt the zoning amendment to allow the tourist accommodation zoning for the property.

Yours Truly,


Signature

Oct. 14, 2018
Date

1857 Beitush Rd
Civic address Tlell, BC

North Coast Regional District
14, 342 3rd Avenue West
Prince Rupert, B.C.
V8J 1L5

Dear Chair Directors of the North Coast Regional District:

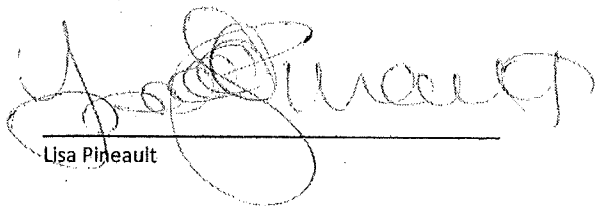
-Re: Tourist Accommodation Zone Amendment – 40175 Highway 16, Tlell

I am aware of the owner's desire to rezone their property from A-1 Agriculture-Forestry to C2-Tourist Accommodation, and I understand that the purpose of the request is to allow the owner to operate a seasonal glamorous camping tourist accommodation operation on the property.

I do not have any concerns with the proposed zoning amendment to allow a seasonal tourist accommodation operation on the property and believe the proposed tourist accommodation operation will benefit the local economy and have a positive impact on local area and region.

I fully support the proposed rezoning application and trust that the NCRD Board will proceed to adopt the zoning amendment to allow the tourist accommodation zoning for the property.

Yours Truly,



Lisa Pineault

17 October 2018
Date

417 2nd Avenue Queen Charlotte, BC
Civic address

* Good luck Alana & Nicole - I think this
is a great idea with 2 industries
Women at the helm!
Joa

North Coast Regional District
14, 342 3rd Avenue West
Prince Rupert, B.C.
V8J 1L5

Dear Chair Directors of the North Coast Regional District:

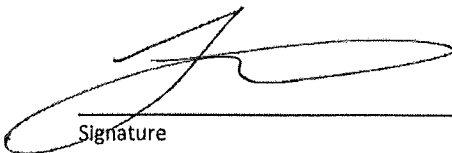
Re: Tourist Accommodation Zone Amendment – 40175 Highway 16, Tlell

I am aware of the owner's desire to rezone their property from A-1 Agriculture-Forestry to C2-Tourist Accommodation, and I understand that the purpose of the request is to allow the owner to operate a seasonal glamorous camping tourist accommodation operation on the property.

I do not have any concerns with the proposed zoning amendment to allow a seasonal tourist accommodation operation on the property and believe the proposed tourist accommodation operation will benefit the local economy and have a positive impact on local area and region. Our tourist accommodations have reached peaked capacity for the last couple of years, limited accommodations results in lost opportunity for all businesses. We need to support initiatives created by locals and their families. The owners have deep roots in Haida Gwaii and are home several times of the year and support a lot of charity groups on the islands.

I fully support the proposed rezoning application and trust that the NCRD Board will proceed to adopt the zoning amendment to allow the tourist accommodation zoning for the property.

Haawa,


Signature

October 12th 2018
Date

Haida, Skidegate Band
Deputy Chief Council, Skidegate Band Council
Manager, Highland Marine Services
Director, Northern Savings Credit Union

#748 Oceanview Subdivision
Skidegate, Haida Gwaii
VOT 1S1

North Coast Regional District
14, 342 3rd Avenue West
Prince Rupert, B.C.
V8J 1L5

Dear Chair Directors of the North Coast Regional District:

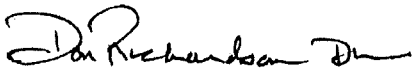
Re: Tourist Accommodation Zone Amendment – 40175 Highway 16, Tlell

I am aware of the owner's desire to rezone their property from A-1 Agriculture-Forestry to C2-Tourist Accommodation, and I understand that the purpose of the request is to allow the owner to operate a seasonal glamorous camping tourist accommodation operation on the property.

I do not have any concerns with the proposed zoning amendment to allow a seasonal tourist accommodation operation on the property and believe the proposed tourist accommodation operation will benefit the local economy and have a positive impact on local area and region.

I fully support the proposed rezoning application and trust that the NCRD Board will proceed to adopt the zoning amendment to allow the tourist accommodation zoning for the property.

Yours Truly,



Signature

Oct 17, 2018

Date

39614 Hwy 16, TLELL

Civic address

Brad Elenko

From: alana husby <alanahusby1@icloud.com>
Sent: Thursday, October 25, 2018 9:54 AM
To: Brad Elenko
Subject: Fwd: Nice to chat briefly yesterday

Sent from my iPhone

Begin forwarded message:

From: Barbara Small <sitka@qcislands.net>
Date: October 25, 2018 at 8:04:36 AM PDT
To: alana husby <alanahusby1@icloud.com>
Subject: Re: Nice to chat briefly yesterday

Hi Alana, just writing to confirm that we have done the letter supporting your new business and it was posted last week to the regional district, B. & N.

On 2018-10-16 12:51, alana husby wrote:

Thank you so much Barbara!!

Our contractor Derek Swain is there pretty much every day during the week .

If you see a truck he's there and I'll give him a heads up.

I'm back early November and would love to show you around as well!

Again,

Thanks so much and we look forward to working together!

Ps: Offering our guests a variety of local flavours is what they want and we are so excited to promote everyone up there!

Sent from my iPhone

On Oct 16, 2018, at 11:52 AM, Barbara Small <sitka@qcislands.net> wrote:

hello Alana,

I am writing to confirm that Noel and I will definitely be writing a letter of support for your new business. It is something that won't be cutting in on anyone else in Tlell and should be a win win. If we see you out and about there some day we will stop by for a tour if that's ok. It's important for businesses to try and work together as this has often not been the case.

regards,

Barbara and Noel

On 2018-10-13 12:52, alana husby wrote:

Hi Barb,

I was in yesterday with my mom linda and Caroline Galt.

My sister and i are hopefully doing a glamping business on the land we bought.

We are currently trying to change our zoning from Agricultural/forestry to commercial.

My consultant has asked that I gather letters of support from Tlell

businesses for our town hall meeting on Nov 14.

We will have 10 tents that hold up to 6 adults.

We won't have food and beverage facilities to start, just a grocery shopping

service and a kitchen and bbq deck.

Our biggest concern is the dune and we are committed to its protection - we

will be fencing it off, planting the correct grasses and putting up signage.

That dune is so fragile and we want to make it strong again.

My sister and I would greatly appreciate a letter of support from you. We

won't let you down!

Thank you so much,

Alana Husby

Ps: if you have any questions , please let me know! Ive attached a sample

template if you need it!

Thanks again, alana

Sent from my iPhone



Bylaw No. 627, 2018

A bylaw to amend the *Rural Graham Island Official Community Plan Bylaw 532, 2011*.

WHEREAS the *BC Local Government Act* specifies an *Official Community Plan* (OCP) is a statement of objectives and policies to guide decisions on planning and land use management which must include statements and map designations;

AND WHEREAS the Board of the North Coast Charlotte Regional District deems it is in the public interest to amend OCP designation governing a portion of Tlell is to be amended as follows,

NOW THEREFORE the Board of the North Coast Charlotte Regional District in open meeting assembled enacts as follows:

1. Citation: This Bylaw may be cited for all purposes as the “Rural Graham Island (Tlell) OCP Amendment Bylaw No. 627, 2018.”
2. Rural Graham Island *Official Community Plan Bylaw No. 532, 2011* is hereby amended as follows:
 - a. Move portions of the following lots from “Rural” to “Commercial” on Schedule C5: Land Use (Tlell Area), as shown on Schedule A of this Bylaw.
 - i. Parcel Identifier: 007-686-706
3. This bylaw shall come into force and be binding on all persons from the date of adoption.

Read a first time this

12th day of October, 2018

Public Hearing held this

___ day of ___, 2018

Read a second time this

___ **day of** ____, **2018**

Read a third time this

___ **day of** ____, **2018**

Adopted this

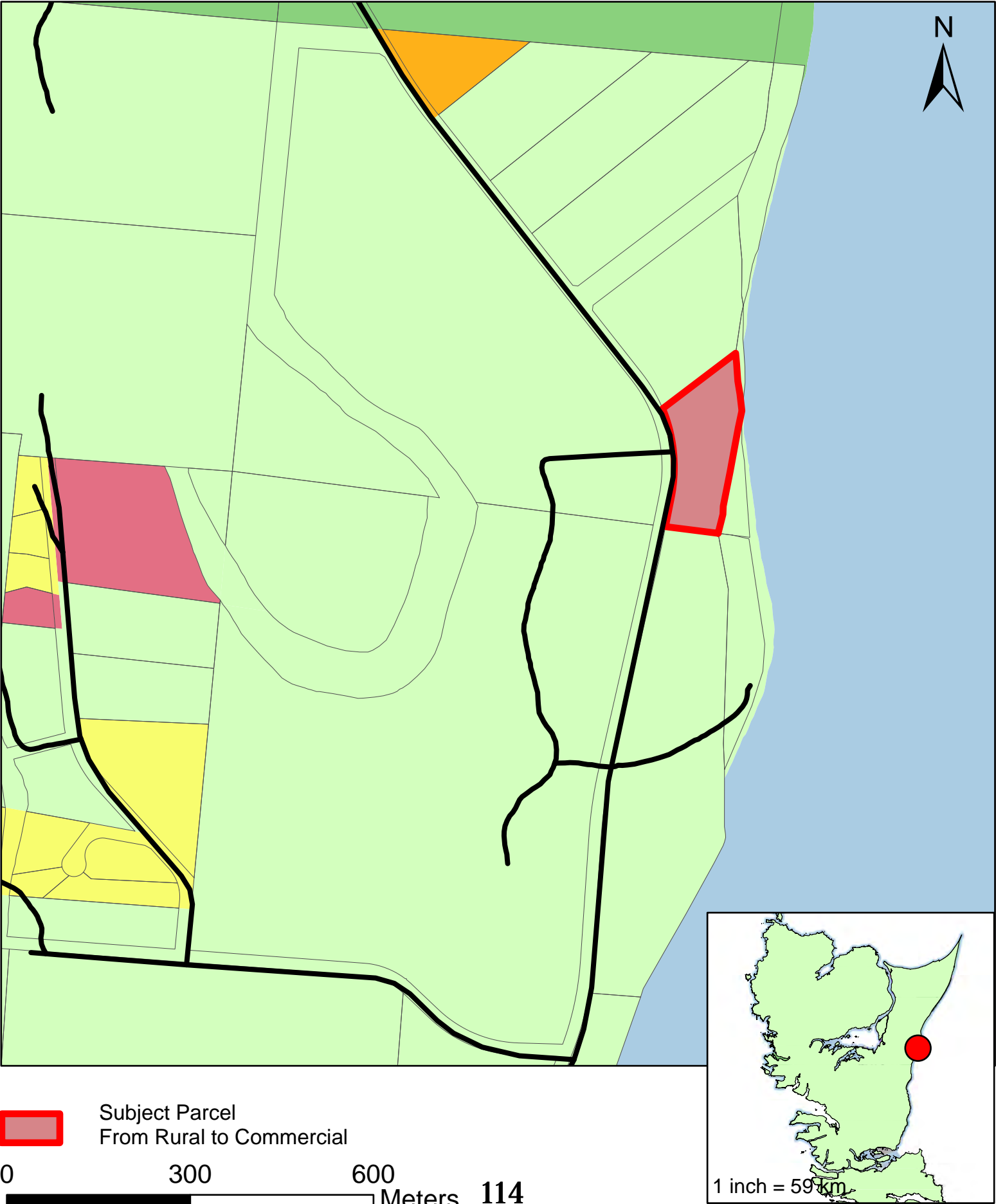
___ **day of** ____, **2018**

Chair

Corporate Officer

I hereby certify that this is a true copy of the North Coast Regional District Bylaw No. 627, 2018.

Rural Graham Island OCP Amendment Bylaw No. 627, 2018
Schedule A





Bylaw No. 628, 2018

A bylaw to amend the *Graham Island Interim Zoning Bylaw 192, 1993* zoning map with respect to land uses permitted

WHEREAS the *BC Local Government Act* allows a local government to divide portions of the municipality into zones and regulate permitted land uses within zones,

AND WHEREAS the Board of the North Coast Charlotte Regional District deems it is in the public interest to amend zoning governing a portion of the Tlell area within the Graham Island zoning map is to be amended as follows,

NOW THEREFORE the Board of the North Coast Charlotte Regional District in open meeting assembled enacts as follows:

1. Citation: This Bylaw may be cited for all purposes as the “Graham Island (Tlell) Interim Zoning Amendment Bylaw No. 628, 2018.”
2. The Graham Island Interim Zoning Bylaw 192, 1993 is hereby amended as follows:
 - a. Move portions for the following lands from “A1” to “C2” as shown on Schedule A of this bylaw, which is attached to and forms part of the bylaw.
 - i. Parcel Identifier: 007-686-706
3. This bylaw shall come into force and be binding on all persons from the date of adoption.

Read a first time this

12th day of October, 2018

Public Hearing held this

___ day of _____, 2018

Read a second time this

___ **day of** _____, **2018**

Read a third time this

___ **day of** _____, **2018**

Adopted this

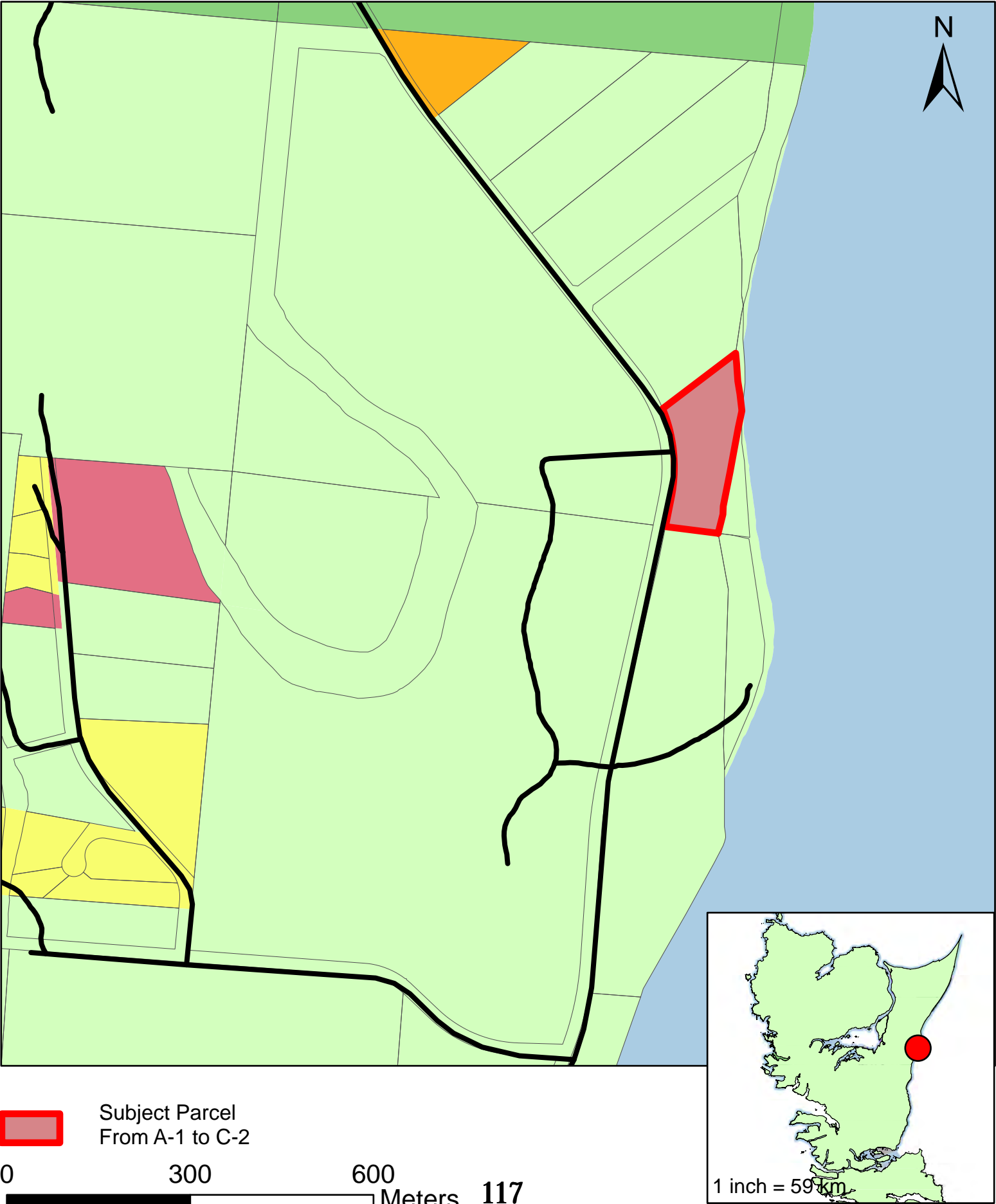
___ **day of** _____, **2018**

Chair

Corporate Officer

I hereby certify that this is a true copy of the North Coast Regional District Bylaw No. 628, 2018.

Rural Graham Island Zoning Amendment Bylaw No. 628, 2018
Schedule A





Staff Report

Date: November 16, 2018

To: D. Chapman, Chief Administrative Officer

From: M. Williams, Planning Consultant

Subject: Referral – Investigative License, Ocean Energy

Recommendations:

Action: that the Board provide feedback to the Province of BC regarding this referral.

BACKGROUND

The North Coast Regional District received a Land Referral from the Province of BC for an investigative license for ocean energy. The license is in the vicinity of Masset Sound, containing approximately 118 hectares (as shown on attached map). Requested license is for five years. The area is zoned A-1 Agriculture Forestry with water being RS-1 Resource Conservation.

The Ministry has asked for comments regarding this referral. Standard responses:

1. Interests unaffected;
2. No objection to approval of project;
3. No objection to approval of project subject to conditions as discussed by the Board; or
4. Recommend refusal of project due to reasons outlined by the Board.

Advisory Planning Commission:

No comment was received from APC to date. Any comments received will be brought forward.

ALTERNATIVES

The Board may identify alternatives for staff to pursue, such as:

1. No response be provided; or
2. Another option as identified through Board discussion.

Investigative Plan

Please describe the details of your project to the extent known. Consult the guidance document for further information on regulatory requirements, rationale for why the information is required, and how to find required information.

The scope and the timing for response will be provided. If information is requested and not received, it may result in the disallowance of the application.

Information on these topics may be required as part of the application processing and if further detail is necessary that is not part of the application and management plan received, you will be contacted and requested to provide additional information.

1.0 Background

1.1 Project Overview

Describe the potential project, including proposed work for the investigative stage and any phased development details:



The communities on northern Haida Gwaii are powered solely by diesel fuel where 10 million litres of diesel are burned annually. Yourbrook Energy Systems Ltd. has over the last number of years developed a unique tidal driven pump and pump storage system to generate firm power from a cyclic tidal stream.

[Yourbrook Energy Systems Ltd [YES] is proposing to deploy its Tidal Power Pump Prototype within the marine portion of the investigative area to determine the potential volume of energy that can be extracted from the tidal flows in this section of Masset Inlet. YES would also like to explore the upland portions of the area to establish the sites for an upper reservoir , penstock corridor and a power house site. If the investigations reveal suitable locations , the overall scope of the project is to advance the prototype development to from TRL 6 to TRL 7 with a scaled-up pump having a total output of 500 kW providing grid power with a grid connected demonstration project plant. After a year's worth of data have been collected from the 500 KW pilot, the Company will proceed to full scale commercialization of the by adding more pump to the plant to increase electrical output modules for fully integrated system.

1.2 Current Zoning / Land Use

Are there any management plans, zoning or use restrictions in place that limit or preclude your proposed use of the land?



☒ Yes ☐ No

Please identify:

Kamdis Management Plan
Haida Gwaii Marine Plan

1.4 First Nations Consultation

Describe any contact you may have had, including the name of the First Nation(s) and representatives contacted:



We have had numerous meetings with Council of the Haida Nation and their various committees. Feedback from the Hereditary chiefs council asked us to explore other sites in Masset Inlet other than Juskatla Narrows which has led to this application.

Heritage and Natural Resources Committee

-Colin Richarson

-Laurie Whitehead

Solutions Table

Marlene Little

CHN Energy Committee

Darin Swanson

Stephen Grosse

2.0 Location

2.1 Description

Provide a general description of the location of any proposed activities shown on the accompanying Detailed Site Map:



The area is on Graham Island Haida Gwaii west of Pure Lake just off of Highway 16 and includes a number of test sites for the prototype in the marine portion and an Upper reservoir and penstock corridor shown in red as well as a transmission line in green.

2.2 Location Justification

Provide your reasons/justification of the need for this type of project at this location:



The Kumdis site is our secondary site, Juskatla narrows is our Primary site. YES was asked by the HNRC committee of the CHN to explore other sites because of some concerns expressed by 2 Heritary chiefs. The results of mapping surveys and on site visits showed that the Kumdis site had potential as site to extract tidal energy.

Preliminary investigations of the Kumdis site indicate good potential for the flowing reasons:

-Channel narrows increasing flow velocities

-Good flows on both flood and ebb

-Steep beaches

- Strong flows very close to shore
- Equipment stays close to shore and need not encroach far into the navigable channel
- Proximity to existing power lines along highway 16
- Has a plateau 82 meters in elevation for storage reservoir
- Can function in tandem with other [YES] installations
- This site may function pumping salt water using the sea as the sump broadening the geography in which the [YES] technology can be used.

3.0 Infrastructure

3.1 Improvements

Describe any improvements to existing infrastructure, as well as any planned construction or installations:



Seabed anchors will be installed to facilitate prototype testing. All other work will be investigative in nature so as to determine the type and location of any improvements.

3.2 Access

How are you planning to provide access to the site during the investigative phase?



Boat Access from Port Clements and Masset. Highway access from Highway 16

3.3 Water Use

Identify water requirements and sources for the Investigative Phase. Include any agreements outside of *Water Act* permits identified above, such as Municipal water supply.

N/A

--

4.0 Schedule

4.1 Investigative Schedule

Please complete the table showing what types of activities are proposed, which season(s) they will be conducted, the potential impacts of the activity and any mitigation or management of potential impacts.



Activity	Brief Description of Activity	Season	Potential Impact	Mitigation / management of potential impact
Prototype Testing	anchoring prototype to seabed and testing at 4 sites through full range of tidal flows	spring and summer	None	
upland layout and geotechnical field work	survey and site soil sampling	all	surface disturbance	Restore to natural state CHN monitors if excavation equipment used
Add Field				

5.0 Diligent Use

5.1 Evidence of On-going Diligent Use (For Replacements Only)

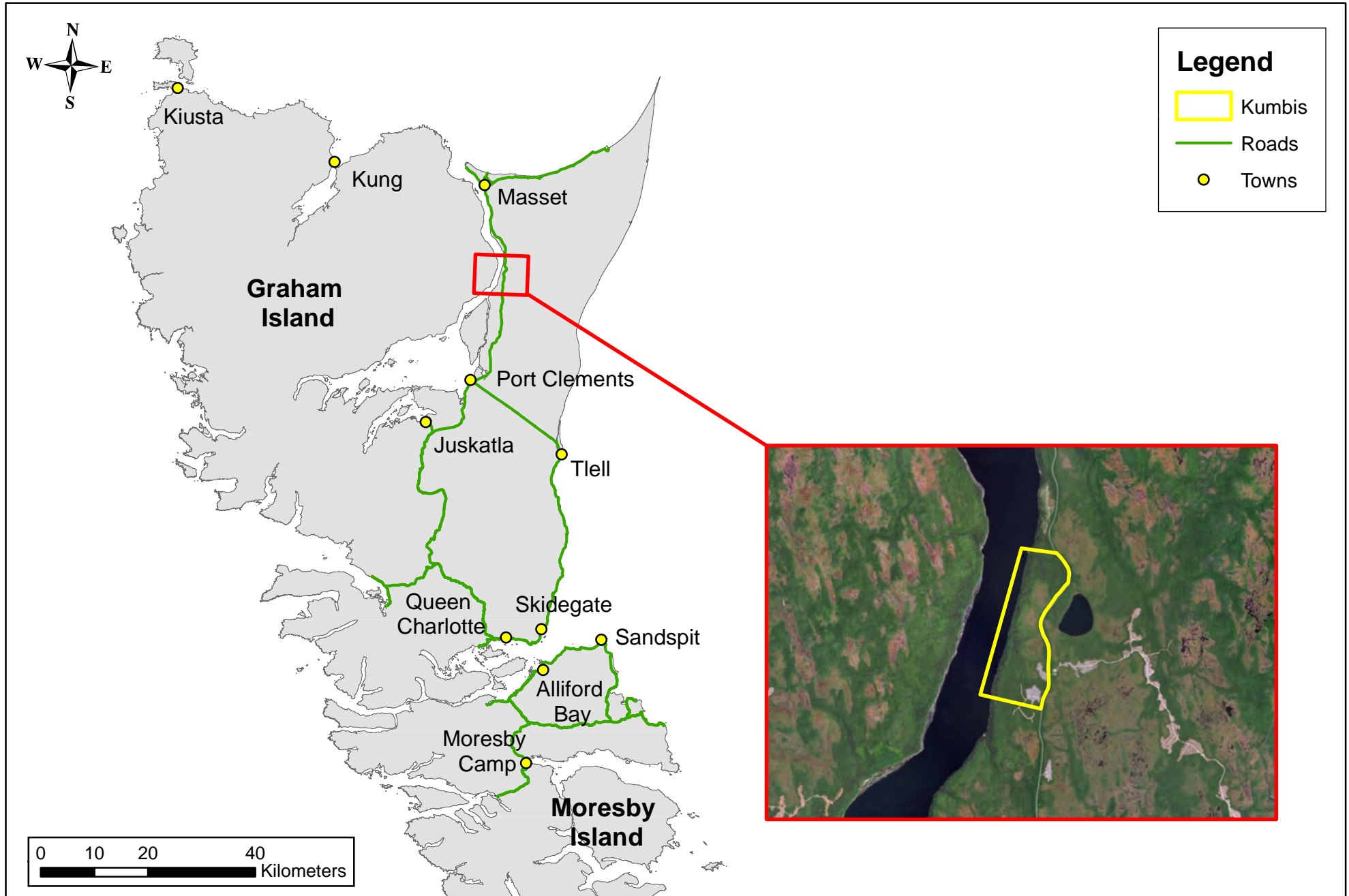
Review the investigative schedule information and table provided in your previously submitted Investigative Plan for this site, during the previous term of tenure. Provide a report on investigative work completed, incomplete or ongoing.



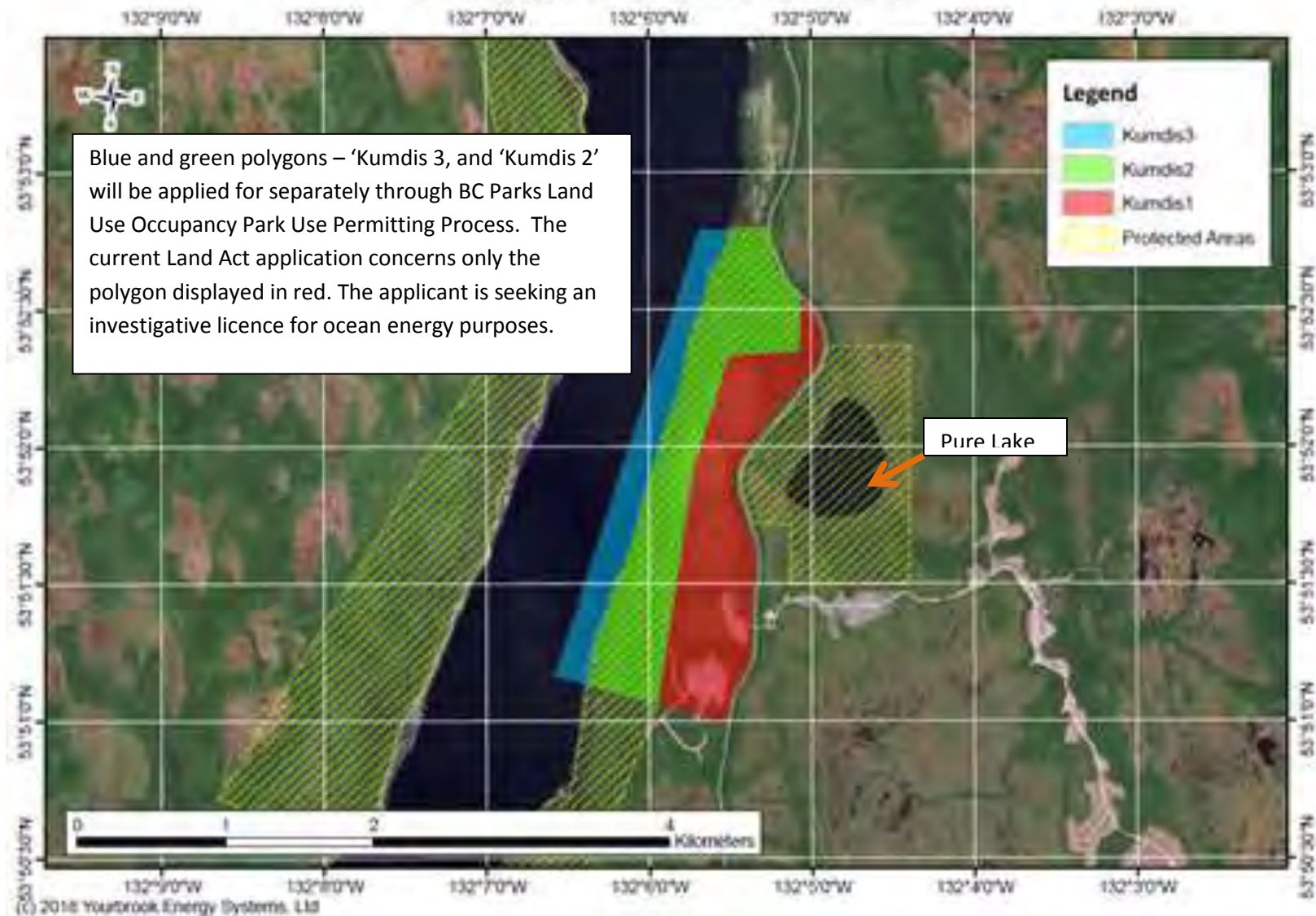
Activity	Brief Description of Activity	Status (e.g. Complete, incomplete, ongoing)	Comments / Milestones
Add Field			

END OF FORM

Kumdis Investigative License General Location Map



Subdivisions of the Proposed Kumdis Investigative License Boundary





Staff Report

Date: November 16, 2018

To: D. Chapman, Chief Administrative Officer

From: M. Williams, Planning Consultant

Subject: Subdivision Referral – PID 008-423-865

Recommendations:

THAT the NCRD support the subdivision of Lot 2 DL 594 Queen Charlotte District Plan 12328 (PID 013-768-344) conditional on:

- (1) Site plans showing compliance with R2 zone;**
 - (2) Application for civic address once subdivision is complete; and**
 - (3) Notification to Tlell Fire Department for emergency response purposes.**
-

Background:

Ministry of Transportation and Infrastructure has referred the subdivision application for a property on Graham Island. The subject property was rezoned in 2018 to R2 to accommodate proposed subdivision.

Overview of R2 – small holdings

Minimum Area:	0.8ha	confirms with lot size
Maximum height:	9 metres	not confirmed
Setbacks (front/rear):	7 metres	not confirmed
Setbacks (side):	5 metres	not confirmed

Overview Cont'd

Permitted uses: agriculture
 residential
 home occupation

DISCUSSION:

Upon review of the subdivision application, three conditions are recommended for Board consideration.

1. Proof of compliance with R2 Zone
Applicant has submitted vague site plans showing colored areas to be new lots. The proposed lots meet minimum area for zoning; however, applicant should submit proof that the new lots will not create non-conforming structures.
2. Civic address assignment
The NCRD is responsible for civic address assignment in Electoral Areas. In some areas residents have self-assigned addresses, creating gaps in data and misinformation on documentation. Staff recommend that new lots be required to apply for a civic address from the NCRD upon approval of subdivision. Applicant should have civics displayed clearly on lots for emergency response purposes.
3. Notification to Tlell Fire Department
With the addition of three new lots in Tlell, it is recommended that the Fire Department be notified with a map showing access routes during emergencies.

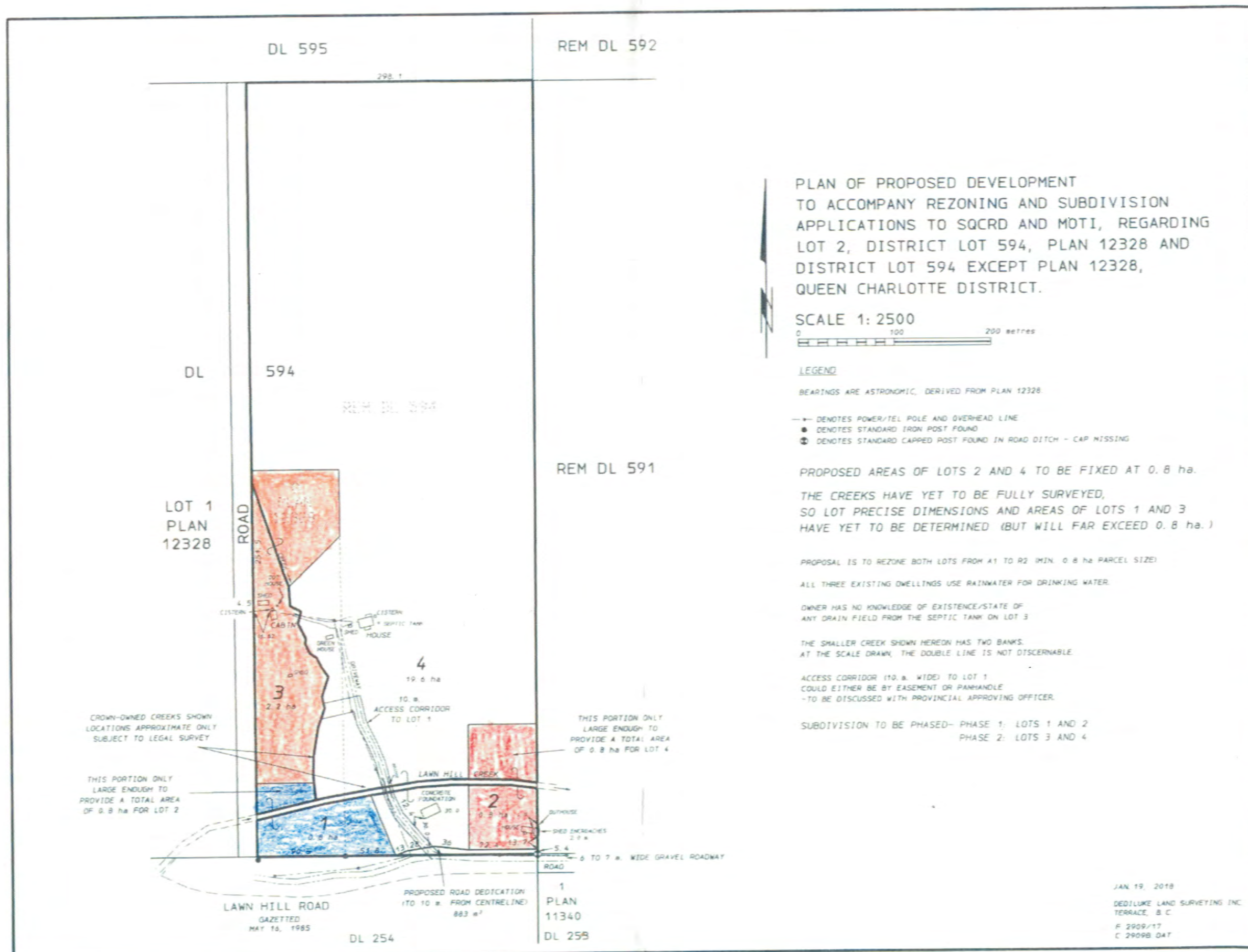
Summary:

The subdivision proposal matches what was previously included in the zoning and OCP amendment. Proposal aligns with zoning and OCP designation. However, it is recommended that the applicant be responsible for proving that existing structures meet zoning requirements.

Alternatives

The Board may identify alternatives for staff to pursue, such as:

1. Support subdivision without conditions.
2. Not support the subdivision application.
3. Another option as identified through discussion of the Board.



Corporate Officer NCRD

From: Evan Putterill <eputterill@gmail.com>
Sent: Wednesday, November 7, 2018 6:36 PM
To: Doug Chapman
Cc: Daniel Fish
Subject: Agenda Additions
Attachments: Blackwell_Proposal_Sandspit_CWPP.pdf

Flag Status: Flagged

Hi Doug,

I have two agenda items to add to the agenda for the 16th.

1) **Community Wildfire Protection Plan for the community of Sandspit.** I have attached a proposal from BA Blackwell and Associates (recently developed for the Sandspit Volunteer Fire Department) to undertake a CWPP. Not sure if it is appropriate for the proposal to go in the agenda (will leave that up to you) but my intent is to get the board's support to have the RD apply for funding in the upcoming UBCM Community Resiliency Investment program intake (grant application due Dec 7. We have had 2 summers of extreme fire hazard and with trees coming right up to the community and very close to dwellings in many parts of time it is time to take a look at this. Although the program is not specifically for CWPPs as most communities already have them in place, it is stated on page two, of the program guide that the plans are eligible.

Program Guide: <https://www.ubcm.ca/assets/Funding~Programs/LGPS/CRI/cri-2019-program-guide.pdf>

2) **Shoreline erosion along Shingle Bay in Sandspit.** This is an ongoing issue that is threatening the main access road for Sandspit (Beach Road), which also links the Sandspit Airport to the Alliford bay Ferry Terminal. My intent is to get a letter sent off to the MoTI Minister reminding her of this issue, asking them if they have any comprehensive plans to address this issue before it terms into a crisis, and ask that they come to the community and discuss the issue with MIMC (or alternatively with the Board). A further thing to investigate on this if they don't have a plan is if we would be able to fund a plan through the Community Emergency Preparedness Fund, there is an intake in February for the Flood Risk Assessment part of that program and this potentially fit into that.

Regards,

Evan Putterill

Cell: 250-637-1443

Doug Chapman

From: Bazinet, Eric <Eric.Bazinet@tc.gc.ca> on behalf of Bertin, Marc-Yves <Marc-Yves.Bertin@tc.gc.ca>
Sent: Monday, November 5, 2018 12:11 PM
To: cao@ncrdbc.com
Subject: Engagement Opportunity with Transport Canada on the Ports Modernization Review

Dear Doug Chapman,

I'm writing to inform you about opportunities to share your views as part of the Ports Modernization Review led by Transport Canada.

On March 12, 2018, the Minister of Transport launched a review of the Canada Port Authorities (CPAs). This review is examining the CPAs with a view to optimizing their current and future roles in the transportation system as strategic assets that support inclusive and sustainable growth. It is also examining port governance and may inform potential policy, legislative, and regulatory changes to Canada's port system.

As part of the review, we would like to engage with municipalities across the country to deepen our understanding of local perspectives and objectives with respect to CPAs. Please contact Sylvie Robitaille, Manager, Ports and Seaway Policy, at sylvie.robaille@tc.gc.ca should you be interested in engaging with Transport Canada and/or to request additional information regarding the review.

Alternatively, you may also wish to provide input through Transport Canada's online engagement website, which can be accessed at www.letstalktransportation.ca/ports-modernization-review. A discussion paper is available on this site to support the public's engagement in this review. I would encourage you to examine the key themes that will guide the review. Please note that a specific focus on governance and the relationship with local communities has been included.

I should also note that this review includes broader engagement activities throughout 2018 with CPAs and a cross-section of the port community, Indigenous groups, marine stakeholders and port users, experts/academe, and Canadians.

I thank you in advance for your interest.

Yours sincerely,

Marc-Yves Bertin
Director General, Marine Policy
Transport Canada



October 15th, 2018

Minister Marc Garneau
House of Commons
Ottawa, Ontario
K1A 0A6

Attention: The Honourable Marc Garneau, Minister of Transportation

Dear Mr. Garneau,

RE: North Coast Regional District Response to Transport Canada's Ports Modernization Review

Please be advised that this correspondence has also been submitted, via online platform, as part of the North Coast Regional District's (NCRD) submission to Transport Canada's Port Modernization Review consultation.

As you may be aware, the NCRD is an area approximately 19,000 km² on British Columbia's north coast. The area encompasses a mainland region, consisting of Prince Rupert, Port Edward and two electoral areas, as well as an island region, Haida Gwaii, consisting of the Villages of Masset, Queen Charlotte and Port Clements and two electoral areas. Included in the region are also four Tsimshian First Nation and two Haida First Nation reserves. Historically, local economies have been reliant on ocean-based industries such as fisheries, aquaculture, boatbuilding, shipbuilding, transportation and tourism.

In 1975, the federal government declared the Port of Prince Rupert a national harbour, followed by several years of construction of various facilities such as the Fairview Terminal and Ridley Terminals. In 1997, the Prince Rupert Port Authority (PRPA) was created as a governance body, and has overseen the Prince Rupert Port's transition from a regional resource port to the emerging North American trade gateway that it is today. To that end, the PRPA has responsibility for all federally owned waterfront properties in the Prince Rupert harbour which is now home to a total of eight PRPA port facilities.



14, 342 3rd Avenue West
Prince Rupert BC, V8J 1L5



P: 250.624.2002
TF: 888.301.2002



W: www.ncrdbc.com
F: 250.627.8493



The Board of the NCRD wishes to take this opportunity, provided through the Ports Modernization Review, to iterate the need to ensure that all federal port structures recognize the existence and needs of traditional and historic small-midsize business tenants operating within federal port lands. For years, and to this day, these businesses have contributed to the local economy and should be respected as long-standing economic generators for the community.

The fishing, aquaculture, boat and ship building, tow boating, and forestry industries have existed in our ports for over a century. Yet today, businesses operating within those industries inside the jurisdiction of the PRPA find themselves struggling, often times failing, in part due to port restrictions too onerous for them to comply with.

Canada, and British Columbia in particular, needs to preserve and foster these culturally and economically important businesses as part of a vibrant, diverse working water front community.

The Board of the NCRD would appreciate a response to this correspondence with particulars on how Transport Canada intends to address these concerns through a review of federal port structures as we look forward to the future.

Should you have any questions or wish to speak with me directly, please do not hesitate to contact the office of the NCRD.

Best regards,

A handwritten signature in blue ink, appearing to read "Barry Pages".

Barry Pages

Chair



14, 342 3rd Avenue West
Prince Rupert BC, V8J 1L5



P: 250.624.2002
TF: 888.301.2002



W: www.ncrdbc.com
F: 250.627.8493