

# SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT REGULAR BOARD MEETING AGENDA

Held at 344 2<sup>nd</sup> Avenue West, Prince Rupert, B.C. Friday, December 11, 2015 immediately following the SQCRD Statutory Board Meeting

4	TO	ORDER

2. CONSIDERATION OF AGENDA (additions/deletions)

#### 3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES

3.1	Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional	Pg 1-8
	District Board held November 20, 2015	

#### 4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1	Minutes from the Moresby Island Management Standing Committee meeting held November 3, 2015	Pg 9-10
4.2	Minutes from the Haida Gwaii Regional Recreation Commission meeting held October 22, 2015	Pg 11-13

#### 5. **DELEGATIONS**

None.	

#### 6. FINANCE

6.1	J. Musgrave, Administrative Assistant – Cheques Payable over \$5,000 for November, 2015	Pg 14
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#### 7. CORRESPONDENCE

7.1	North Pacific Cannery – Endorsement Letter for North Pacific Cannery Conservation Project	Pg 15-16
7.2	North Pacific Cannery – 2016 Skeena-Queen Charlotte Regional District Representative to the North Pacific Cannery	Pg 17
7.3	Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations	Pg 18-19
7.4	Northwest Invasive Plant Council – Invasive Plants and Noxious Weeds	Pg 20-21
7.5	Union of B.C. Municipalities – Gas Tax Agreement Community Works Fund Payment	Pg 22

7.6	North Central Local Government Association – NCLGA Call for Resolutions, Nominations & AGM Bids	Pg 23-40					
8.	REPORTS / RESOLUTIONS						
8.1	L. Neville, Coordinator, Haida Gwaii Regional Recreation – Haida Gwaii Regional Recreation Coordinator's Report – November 2015	Pg 41-45					
9.	BYLAWS						
9.1	Bylaw No. 603, 2015 – Being a bylaw to provide for the borrowing of money during fiscal year 2016 in anticipation of revenue <i>Prior to being given 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> readings and adoption.</i>	Pg 46					
10.	LAND REFERRALS / PLANNING (Voting restricted to Electoral Area Directors)						
	None.						
11.	NEW BUSINESS						
11.1	Directors' Reports	Verbal					
11.2	2016 Proposed Board Meeting Schedule	Pg 47					
11.3	Hays 2.0: A Modern Vision For Prince Rupert	Pg 48-59					
12.	OLD BUSINESS						
12.1	BC Hydro	Verbal					
13.	PUBLIC INPUT						
14.	IN-CAMERA						
Common is	That the public be excluded from the meeting according to section 90(1)(a) of the <i>Community Charter</i> "personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality".						

## 15. ADJOURNMENT



#### SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

**MINUTES** 

of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 344 2<sup>nd</sup> Avenue West in Prince Rupert, B.C. on Friday, November 20, 2015 at 7:00 PM.

PRESENT PRIOR TO ADOPTION

Chair B. Pages, Village of Masset

Directors N. Kinney, City of Prince Rupert

L. Brain, City of Prince Rupert
D. Franzen, District of Port Edward
I. Gould, Village of Port Clements
G. Martin, Village of Queen Charlotte

D. Nobels, Electoral Area A K. Bergman, Electoral Area C M. Racz, Electoral Area D B. Beldessi, Electoral Area E

Staff D. Chapman, Chief Administrative Officer

D. Fish, Deputy Corporate Officer

Public 0 Media 1

#### 1. CALL TO ORDER 7:00 p.m.

#### 2. AGENDA

MOVED by Director Nobels, SECONDED by Director Brain, that the amended agenda be further amended and adopted to include the following:

- 11.3 December 12, 2015 SQCRD Special (Budget) Meeting
- 11.4 Canadian Fishing Company
- 11.5 Remembrance Day
- 12.1 Regional Recycling Depot
- 12.2 Emergency Planning

403-2015 CARRIED

#### 3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held October 16, 2015

MOVED by Director Kinney, SECONDED by Director Gould, that the minutes of the September 18, 2015 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

404-2015 CARRIED

#### 3.2 Rise and Report – October 16, 2015

MOVED by Director Gould, SECONDED by Director Nobels, that the report from staff entitled "Haida Gwaii Regional Recreation Commission Office Lease" be received; and

THAT the Board authorize entering into a lease agreement with the Board of Education School District No. 50 for the premises located at 2151 Tahayghen Drive, Masset, B.C.; and

THAT the Corporate Officer be authorized to sign the lease agreement with the Board of Education School District No. 50 on behalf of the Skeena-Queen Charlotte Regional District.

IC126-2015 CARRIED

MOVED by Director Racz, SECONDED by Director Kinney, that the staff report entitled "Northern Savings Credit Union CUETS Administrator and Automated Funds Transfer Authorization" be received:

AND THAT the Board authorize Doug Chapman as administrator for the Skeena-Queen Charlotte Regional District's Northern Savings Credit Union CUETS account.

IC127-2015 CARRIED

MOVED by Director Racz, SECONDED by Director Kinney, that the Board authorize Doug Chapman as an authorize user on the Skeena-Queen Charlotte Regional District Credit Union Automated Funds Transfer (CAFT) system.

IC128-2015 CARRIED

MOVED by Director Martin, SECONDED by Director Kinney, that the staff report entitled "Haida Gwaii Regional Recreation Commission Service Provider Agreement" be received:

AND THAT the Board approve the extended liability coverage to Haida Gwaii Recreation and the Haida Gwaii After School Sport and Arts Initiative, operated by the Haida Gwaii Regional Recreation Commission;

AND THAT the Board approve the Service Provider Agreement between the Skeena-Queen Charlotte Regional District and the Haida Gwaii Regional Recreation Commission;

AND THAT the Corporate Officer be authorized to execute the Service Provider Agreement and any other such document in order to place the Service Provider Agreement into effect;

AND THAT future years' budgets reflect the estimated annual insurance premium cost.

IC129-2015 CARRIED

#### 4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1 Minutes of the Moresby Island Management Standing Committee meeting held October 6, 2015

MOVED by Director Beldessi, SECONDED by Director Nobels, that the minutes from the October 6, 2015 Moresby Island Management Standing Committee meeting be received as presented.

405-2015 CARRIED

#### 5. DELEGATIONS

None.

#### 6. FINANCE

6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for October, 2015

MOVED by Director Kinney, SECONDED by Director Brain, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for October, 2015 be received and filed.

406-2015 CARRIED

#### 7. CORRESPONDENCE

7.1 Vancouver Island Regional Library – Appointment to the 2016 Vancouver Island Regional Library Board

MOVED by Director Martin, SECONDED by Director Brain, that the correspondence from the Vancouver Island Regional Library in regard to 2016 appointment to the Vancouver Island Regional Library Board be received.

407-2015 CARRIED

MOVED by Director Martin, SECONDED by Director Brain, that the Board of the Skeena-Queen Charlotte Regional District appoint Director Beldessi to serve as the 2016 Skeena-Queen Charlotte Regional District representative to the Vancouver Island Regional Library Board.

408-2015 CARRIED

7.2 Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development – Northwest B.C. Resource Benefits Alliance UBCM Follow-Up

MOVED by Director Franzen, SECONDED by Director Beldessi, that the correspondence from Minister Fassbender with regard to the Northwest B.C. Resource Benefits Alliance 2015 UBCM meeting be received.

409-2015 CARRIED

7.3 BC Hydro – 2015 UBCM Follow-Up

MOVED by Director Beldessi, SECONDED by Director Brain, that the correspondence from BC Hydro with regard to the 2015 UBCM meeting be received.

410-2015 CARRIED

#### 8. REPORTS – RESOLUTIONS

8.1 L. Neville, Coordinator, Haida Gwaii Regional Recreation – Haida Gwaii Regional Recreation Coordinator's Report – October 2015

MOVED by Director Nobels, SECONDED by Director Franzen, that the report from staff entitled "Haida Gwaii Regional Recreation Coordinator's Report – October 2015" be received for information.

411-2015 CARRIED

The Board requested that staff contact the Haida Gwaii Regional Recreation Coordinator to seek clarification with regard to insurance coverage for sport facility users on Haida Gwaii.

8.2 D. Fish, Deputy Corporate Officer – Proposed Process for Name Change and Consultation

MOVED by Director Gould, SECONDED by Director Nobels, that the report from staff entitled "Proposed Process for Name Change and Consultation" be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District support the proposed municipal name change from the Skeena-Queen Charlotte Regional District to the "North Coast Regional District";

AND THAT staff be directed to consult with stakeholder groups on the Skeena-Queen Charlotte Regional District's intent to implement a municipal name change and to request feedback.

412-2015 CARRIED

Cameron Bell, Economic Development Officer for the Misty Isles Economic Development Society joined the meeting at 7:22 PM.

8.3 M. Williams, Consultant – Zoning and Official Community Plan Bylaw Amendment – Tow Hill, Graham Island

MOVED by Director Racz, SECONDED by Director Gould, that the consultant's report entitled "Zoning and Official Community Plan Bylaw Amendment - Tow Hill, Graham Island" be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District accept the application for consideration of the proposed zoning and official community plan amendments to Lots 3 and 4, District Lot 873 Plan BCP 34824;

AND THAT staff be directed to draft bylaws to amend the Graham Island Zoning Bylaw No. 192, 1993 and the Graham Island Official Community Plan Bylaw No. 532, 2011.

413-2015 CARRIED

8.4 C. Bell, MIEDS Economic Development Officer – Haida Gwaii Business Walks: Post-Event Report

MOVED by Director Racz, SECONDED by Director Gould, that the report from the Misty Isles Economic Development Officer entitled "Haida Gwaii Business Walks: Post-Event Report" be received for information.

414-2015 CARRIED

#### 9. BYLAWS

None.

#### 10. LAND REFERRALS / PLANNING

10.1 M. Williams, Consultant – Digby Island Community Observatory Air Navigation and Safety

MOVED by Director Nobels, SECONDED by Director Racz, that the University of Victoria's Crown Land Tenure Application be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District support the University of Victoria's Crown Land Tenure Application for a license of occupation.

415-2015 CARRIED

#### 11. NEW BUSINESS

#### 11.1 Director's Reports

MOVED by Director Franzen, SECONDED by Director Nobels, that the verbal reports from the Directors, as follows, be received:

#### Director Brain - City of Prince Rupert

- City of Prince Rupert continues to remain busy; and
- City will be launching a new five-point community vision plan titled "Hays 2.0".

#### <u>Director Gould – Village of Port Clements</u>

- The Village is working toward commissioning an organization to begin work on the Village's biomass heating system project; and
- The Rennell Sound site experienced multiple landslides due to poor weather conditions.

#### <u>Director Kinney – City of Prince Rupert</u>

- City of Prince Rupert continues to work with First Nations groups throughout the on relationship building; and
- Housing continues to be an issue for the City.

#### <u>Director Nobels – Electoral Area A</u>

- Community of Dodge Cove continues to work with Nexxen Energy with regard to the Aurora LNG project;
- A community meeting for the Aurora LNG project has been scheduled for December 2, 2015;
- Director Nobels attended a Fraser River Basin Council workshop with regard to rising sea levels and has provided supplementary workshop materials to the office of the Skeena-Queen Charlotte Regional District for consideration; and
- The Kaien Island Craft fair is taking place November 20-21, 2015.

#### Director Beldessi - Electoral Area E

- The Sandspit Community Hall Committee has advised that the Hall has received 4-5 hall rental bookings for the month of December; and
- The Sandspit Community Hall Committee has advised that the Community Hall is in need of repair.

#### Director Martin - Village of Queen Charlotte

- There is ongoing information exchange between GwaiiTel and Haida Gwaii ISP providers on the fibre optic deployment project for Haida Gwaii;
- The Village continues to work on its Boat ramp project, with precast concrete panels being installed shortly;
- The Village is collaborating with the UNBC Northern Medical program to bring a medical roadshow to Haida Gwaii; and
- There appears to be a good dialogue taking place between the Village and the Province with regard to the 2015 UBCM meeting to discuss BC Ferries.

#### Director Racz - Electoral Area D

- The Haida Gwaii Museum Board has new members sitting as Directors;
- The Northern Development Initiative Trust Fabulous Festival Funding program will be made available in 2016;
- The Haida Gwaii Higher Education Society is seeking to expand its program to include all Haida Gwaii communities.

#### Chair Pages – Village of Masset

• There has been a public meeting held with regard to GwaiiTel's fibre optic project.

416-2015 CARRIED

11.2 Director Beldessi, Electoral Area E – BC Ferries Advisory Committee

MOVED by Director Kinney, SECONDED by Director Nobels, that the verbal report from Director Beldessi with regard to the BC Ferries Advisory Committee be received for information.

417-2015 CARRIED

11.3 December 12, 2015 SQCRD Special (Budget) Meeting

MOVED by Director Brain, SECONDED by Director Nobels, that a Special (budget) meeting of the Board of the Skeena-Queen Charlotte Regional District be called scheduled for December 12, 2015 at 10:00 AM in Prince Rupert, B.C.

418-2015 CARRIED

#### 11.4 Canadian Fishing Company

MOVED by Director Nobels, SECONDED by Director Gould, that the Board of the Skeena-Queen Charlotte Regional District send correspondence to the Minister Responsible for Fisheries and Oceans to address the closure of the Prince Rupert Canadian Fishing Company processing facility and the granting of community development guotas on salmon fisheries.

419-2015 CARRIED

#### 11.5 Remembrance Day

MOVED by Director Gould, SECONDED by Director Nobels, that Director Nobels' verbal report with regard to the Skeena-Queen Charlotte Regional District's participation in the community remembrance day memorial be received.

420-2015 CARRIED

Director Nobels noted that he would prepare a wreath for the 2016 memorial celebration and that the Skeena-Queen Charlotte Regional District will continue to make its annual contribution to the Royal Canadian Legion.

#### 12. OLD BUSINESS

#### 12.1 Regional Recycling Facility

MOVED by Director Nobels, SECONDED by Director Brain, that the verbal report from Director Kinney with regard to repairs needed at the Regional Recycling Depot be received;

AND THAT the request for repair at the Regional Recycling Facility be referred to the Recycling Operations Manager for further consideration and execution.

421-2015 CARRIED

#### 12.2 Emergency Planning

MOVED by Director Brain, SECONDED by Director Beldessi, that the verbal report from Director Racz with regard to Emergency Planning on Haida Gwaii be received.

422-2015 CARRIED

#### 13. PUBLIC INPUT

There were 0 questions from the public.

#### 14. IN CAMERA

MOVED by Director Brain, SECONDED by Director Nobels, that the Board move to the In-Camera meeting following the Regular Meeting according to section 90(1)(a) and (i) of the *Community Charter* "personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality" and "the receipt of advice that is subject to solicitor-client privilege, including communications necessary for the purpose."

423-2015 CARRIED

#### 15. ADJOURNMENT

MOVED by Director Brain, SECONDED by Director Racz, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 8:55 p.m.

424-2015	CARRIED
Approved and adopted:	Certified correct:
Chair	Chief Administrative Officer



# SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT MORESBY ISLAND MANAGEMENT STANDING COMMITTEE

MINUTES of the Regular Meeting of the Moresby Island Management Standing

Committee (MIMSC) held at Sandspit Community Hall, Sandspit, B.C. on

November 3, 2015 at 7:00 PM.

Adopted December 1, 2015

PRESENT Behn Cochrane, Stan Hovde, Bill Quaas

**ABSENT** Gail Henry, Heron Wier

Chair Not Present

Vice Chair Behn Cochrane

Staff Barb Parser

Public Carol Wagner (as Bill Beldessi's Representative), Various Sandspit

Residents

- 1. CALL TO ORDER 7:03 PM
- 2. AGENDA,

#### 3. MINUTES & BUSINESS ARISING FROM MINUTES

**011-2015** Motion to accept minutes of October 2015, moved by Bill Quaas,

seconded by Stan Hovde, Carried

4. **DELEGATIONS** 

4.1

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- 5.1 Skeena Queen Charlotte RD Board Highlights September
- 5.2 Skeena Queen Charlotte RD 2015 Amended Board Meeting Schedule
- 5.3 Skeena Queen Charlotte R.D Board Highlights October

**012-2015** Motion to accept Correspondence as received and filed, moved by Bill Quaas, seconded by Stan Hovde, Carried

#### 6. REPORTS - RESOLUTIONS

Water System Report and Recommendations

**013-2015** Motion to receive and file, moved by Bill Quaas, seconded by Stan Hovde, Carried

#### 7. OLD BUSINESS

7.1

#### 8. **NEW BUSINESS**

**CUETS Corporate Resolution** 

**014-2015** MOVED by Member Bill Quaas, SECONDED by

Member Stan Hovde, that Gail Henry and Daniel Fish be authorized as administrators for the Moresby Island Management Committee Northern Savings Credit Union CUETS account,

carried

#### 9. PUBLIC INPUT

#### 10. ADJOURNMENT

**7:10 PM,** Motion to adjourn, moved by Bill Quaas, seconded by

Stan Hovde, Carried

Approved and adopted:	Certified correct:
Chair	Secretary

## HAIDA GWAII REGIONAL RECREATION COMMISSION

Thursday, October 22<sup>nd</sup> 2015 at 6 pm Tlell Firehall, 58119 Hwy 16

#### Present

Staff

Lucy Neville – Coordinator Shirley Kricheldorf – Bookkeeper

Commissioners
Darcy Pollard (Skidegate)
Harold White (Masset)
Marg Youngson (Member-At-Large)
Laurie Chisholm (Sandspit)

Sends regrets – Amber Bellis (Port Clements)

- 1) Call to Order 6:41 pm, a quorum is present and has been declared.
- 2) Amendments to the Agenda
  - a. Laurie Chisholm proposed item for Open Discussion Labour Market Partnerships. Motioned by D. Pollard and seconded by H. White to add item 6E and accept the agenda with amendment.

**CARRIED** 

- 3) Adoption of the May 2015 Commission AGM Minutes
  - Motioned by D. Pollard, seconded by L. Chisholm to adopt the May 2015 Commission AGM Minutes as presented.

**CARRIED** 

4) Business Arising from Minutes – none

**CARRIED** 

- 5) Reports and Discussions
  - a. September Report HGRRC Coordinator
    - i. Motioned by L. Chisholm, seconded by D. Pollard to receive and file report as presented.
  - b. 2015 Third Quarter Financial Report Book-Keeper
  - c. Motioned by D. Pollard, seconded by L. Chisholm to receive and file report as presented.
  - d. May-September Review & Presentation HGRRC Coordinator
    - Update presented regarding the Haida Gwaii Society for Community Peace Service Provider Meetings, which have led to a list of island-wide coordination meetings for service providers across Haida Gwaii.

- ii. H. White inquired about advertising the HGRRC employs print media (posters, handouts, info sheets, take-home notices for students, magazine ads), social media (facebook), online media (Haida Gwaii Trader, the HG Rec website) and in-person advertisement (school assembly addresses, community outreach at senior socials, youth groups, community events and island-wide fairs).
- iii. ASSAI website over thirty-three (33) programs running as of October 21<sup>st</sup>. With the website active, many secondary-school youth are self-registering this is a new area of community engagement for the program.
- iv. Highlights of programs include badminton with Lucy Stefanyk, Acrodance with Kirsten Oike, Archery with Bobbi-Lee Chatelaine. Logistics of independent instructor registration was addressed regarding extended timelines for return calls and email; the HG ASSAI Coordinator will follow up and report to the HGRRC.
- v. Motioned by L. Chisholm, seconded by M. Youngson to receive verbal report as presented.

**CARRIED** 

#### 6) New Business

- a. SQCRD & HG ASSAI Insurance Update
  - i. Application to have the HGRRC and HG ASSAI added as Associate Members under the existing MIABC policy was approved by the SQCRD Board on October 16<sup>th</sup>. Deputy Corporate Officer Daniel Fish confirmed that the SQCRD paid the Service Provider fee for 2015, and that the HGRRC will need to pay future fees associated with the policy amendment.
    - Motioned by M. Youngson and seconded by L. Chisholm to add a budget line item for \$250 MIABC Associate Member policy fee in 2016 HGRRC Budget Request.

CARRIED

#### b. HG Rec Office Relocation

- i. Following assessment via AASE Contracting, the HG Rec office building lease at 1674B Collison St was found to have significant structural integrity issues. Dialogue with the school district yielded an alternate location utilizing the resource room and primary gym at Tahayghen Elementary for office space, equipment storage, and program venue. Tentative moving date is November 4<sup>th</sup>, pending updates to the resource room by the school district maintenance team; internet and phone connection will need to be booked via Lavoie Wireless and Telus once moving date is set.
  - 1. Motioned by D. Pollard, seconded by M. Youngson to receive verbal report as presented.

**CARRIED** 

#### c. HGRRC Account Signatories

i. Motioned by M. Youngson, seconded by L. Chisholm to add Harold White as signatory on the NSCU bank account.

**CARRIED** 

- d. Moresby Island Travel Fund (MITF)
  - i. Discussion took place regarding the MITF and its parameters. The fund was exhausted as of August for the 2015 fiscal year, primarily for the recreational activities of soccer and golf. The HG Rec Coordinator will follow up with Debbie Crosby, project officer at the Gwaii Trust Society, as to whether the HG Soccer League will be receiving additional travel reimbursement funding for future years, which would allow the MITF to be accessed for other activities. Motioned by L. Chisholm and seconded by D. Pollard to introduce mandatory car pooling of three persons for soccer to qualify for reimbursement and a maximum of \$200 per person or household per year for reimbursement from Moresby Island Travel Fund for all sport participants.

**CARRIED** 

- e. 2016 HGRRC Budget Staff Hours and Salaries
  - i. In-camera

#### 7) Open Discussion

- a. L. Chisholm provided information regarding Labour Market Partnerships (LMP) and the possibility of jointly accessing funds via the Hecate Strait Employment Development Society. The LMP will be reviewed as a source of funding for the HG Rec Coordinator to train one or more individuals in administrative and supervision duties for multiple societies and service provider organizations across Haida Gwaii, including Mount Moresby Adventure Camp and Lepas Bay / T'alaang Stl'ang Rediscovery Camp.
- b. Group discussion took place regarding the defunct Curling Club building in Masset. Layout plans exist for renovation via the Haida Gwaii Fitness Association, however, due to non-payment of taxes, the building has reverted to the Village of Masset. The HG Rec Coordinator has met with the Masset Mayor, Andrew Merilees, and Councillor Bret Johnston to discuss partnership and potential office space / program space for HG Rec once the building is operational.
- c. ASSAI Coordinator Laura Bishop is working out of the Xaayda Hub office space three days times a week, with one day in the Masset office per week. Once monthly, she travels to Sandspit for in-person program evaluation and instructor check-in. L. Chisholm suggested the possible use of Bill Beldessi's office while the ASSAI Coordinator is in Sandspit.
- 8) Adjournment Motioned by D. Pollard to adjourn meeting at 8:40 p.m. Next meeting to be determined in late Spring of 2016.

# Skeena-Queen Charlotte Regional District Cheques payable over \$5,000 - NOVEMBER, 2015

Payable To	Date	Amount	Purpose
Vancouver Island Regional Library (VIRL)	2-Nov	\$ 9,967.00	2015 Fourth Quarter Total Levy
Big Red Enterprises Ltd.	20-Nov	\$ 15,518.70	October Garbage Collection Contract
Receiver General	13-Nov	\$ 9,204.11	Payroll Remittance (PP23-2015)
Receiver General	30-Nov	\$ 10,852.00	Payroll Remittance (PP24-2015)
Municipal Pension Plan	26-Nov	\$ 6,195.25	Payroll Remittance (PP24-2015)

CHEQUES OVER \$5,000: \$ 51,737.06

CHEQUES UNDER \$5,000: \$ 59,171.61

TOTAL CHEQUES: \$ 110,908.67



December 1, 2015

Skeena Queen Charlotte Regional District 14-342 3rd Avenue West Prince Rupert, B.C. V8J 1L5

## RE: ENDORSEMENT LETTER FOR NORTH PACIFIC CANNERY CONSERVATION PROJECT

Dear Board of Directors,

North Pacific Cannery is in the process of applying for several grants and submitting funding requests to local industries and organizations to support a multiple partner conservation project at the National Historic Site called "the North Pacific Cannery Industry Trades Training & Conservation Project 2016. This project is budgeted at \$975,000 and will see the following outcomes:

- Continued restoration of the Working Dock that will increase access to the water side of the Main
  Canning Building and support further interpretation, improvements to tours, and increased capacity to
  host large community events.
- Restoration of the Reduction Plant South wall (river side) that requires intervention work due to storm
  and water damage over many years. Work will include structural replacement/repairs to the roof, post
  and beam framing, and foundation in order to sustain the space that currently hosts the site's metal and
  carpentry workshops. Without these necessary repairs, the site will lose its capacity to perform future
  conservation work and even day-to-day maintenance.
- Restoration of the Fish Loading Bay addition (1930's) of the Main Canning Building. This addition has
  seen significant water damage and is currently roped off due to lack of structural integrity. Adding to the
  Main Canning Building that dates back to 1889, this space holds high heritage value to the site and it's
  conservation will result in improved interpretation and access to the building for visitors and community
  events.
- Roof replacement for the European Bunkhouse and 2 Triplex buildings. These roofs are well past their
  useful lives and are at high risk of failure. The bunkhouse is currently used for accommodating school
  groups for over-night stays, and the lounge area functions well as a classroom or board room for school
  groups and other organizations.
- A number of smaller projects will also be undertaken for training purposes as the majority of the work
  will be undertaken through a Job Creation Partnership with the Province of BC, providing training and
  work experience to participants who are pursuing apprenticeships or other careers in the trades.

Given North Pacific Cannery's important role in preserving the memory and culture of the people of BC's North Coast region, our commitment to sharing our history and hosting community events, the regional benefits of providing local trades training and work experience, and the economic benefits to local businesses supported in

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www.northpacificcannery.ca

our sourcing of materials and services, we would like to have endorsement from the SQCRD in the form of a letter to strengthen our grant applications and funding requests.

Please do not hesitate to contact me if you have any questions or require further information. Thank you for your consideration,

Steve Milum

Manager, Special Projects North Pacific Cannery 250-600-4566

PO Box 1109 Port Edward, BC VOV 1GO

Tel: 250-628-3538

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www.northpacificcannery.ca



Port Edward Historical Society, Box 1109, Port Edward, B.C. V1V 1G0

November 20, 2015

Skeena Queen Charlotte Regional District Attn: Mr. Barry Pages 14-342 3rd Avenue West, Prince Rupert, B.C. V8J 1L5

Dear Mr. Pages,

At the Port Edward Historical Society Board meeting last evening, Cory Stephens submitted his resignation as the SQCRD representative on the Board effective the end of his current term January 2016.

We are therefore requesting that the SQCRD appoint a replacement as your representative on the North Pacific Cannery Board of Directors. Cory Stephens has found a possible candidate to take his place, her name is Roberta Edzerza (First Nations District Principal - School District 52) h

Thank you very much for your assistance.

Bob Payette,

Sincerel

President, PEHS



Ref: 218506

RECEIVED NOV 2 4 2015

November 19, 2015

Barry Pages, Chair Skeena-Queen Charlotte Regional District 14 – 342 3<sup>rd</sup> Avenue West Prince Rupert, British Columbia V8J 1L5

#### Dear Chair Pages:

I understand that local officials met with representatives from my office and the ministry on Wednesday, September 23 at the 2015 UBCM Convention to discuss the Misty Islands Economic Development Society (MIEDS), forestry activity, and the Clapp Basin recreation site. I regret that I was unable to attend this year's convention, but was pleased to hear that you had a productive meeting.

The opportunity offered to MIEDS in 2010 was subject to the entire community forest supporting market pricing, and the expectation remains that this will be done through a collaborative relationship with BC Timber Sales (BCTS). I would encourage you to continue working with regional staff to explore a partnership arrangement that includes BCTS, MIEDS and the Council of the Haida Nation.

I note your concerns that cedar is currently being harvested at 2–3 times the sustainable rate and recommendation that the ministry link fibre to local communities to ensure that value-added manufacturers have a guaranteed supply. Although ministry policies cannot competitively favour some companies over others, we remain supportive of the value-added sector, and I have shared your comments with staff for their review and consideration.

With respect to land access to the Clapp Basin recreation site, the ministry has no authority to provide site access over private land. We continue to improve access to and opportunities for

Barry Pages, Chair

wilderness recreation in Rennell Sound, and concerned groups are encouraged to work directly with regional staff to resolve outstanding issues. I have ensured that staff are aware of your position on this matter.

Again, thank you for bringing these significant issues to our attention.

Sincerely,

Steve Thomson

Steve Thomas

Minister

pc: Craig Sutherland, Assistant Deputy Minister, Coast Area

Sharon Hadway, Regional Executive Director, West Coast Region

Leonard Munt, District Manager, Haida Gwaii Natural Resource District



Northwest Invasive Plant Council PO Box 2052, Prince George, BC V2N 2J6

December 1, 2015

Skeena/Queen Charlotte Regional District 14-342 3rd Avenue West Prince Rupert, B.C. V8J 1L5

To the Chair and Regional Directors,

I am writing on behalf of the Northwest Invasive Plant Council (NWIPC). NWIPC currently works with over 30 partners to prevent or manage and eradicate invasive plants and noxious weeds on provincial, regional, municipal and private jurisdictions across northwest BC, including Haida Gwaii. Our programs range from hiring invasive plant management contractors to survey and treat infestations, to supporting volunteer activities such as Community Weed Pulls, the Weed Removal Landowners' Rebate Program, and more.

Currently, NWIPC partners with the Regional Districts of Bulkley/Nechako and Fraser/Fort George. We also began a partnership, in 2015, with the City of Prince Rupert, to manage invasive plant infestations within its jurisdiction. Working with the SQCRD will build on that partnership and extend the work done within the City of Prince Rupert to regional district land on the mainland and Haida Gwaii.

At your budget meeting on December 11, Area D Regional Director, Bill Beldessi will be presenting a draft sign warning SQCRD residents of an particularly noxious invasive plant taking hold on Haida Gwaii – Cypress Spurge. The draft sign currently has a facsimile of the SQCRD logo along with established partners. NWIPC hopes to include the regional district as a partner in this initiative to control or eradicate Cypress Spurge. But, it is only one of many invasive plants that are or will have impact on your region – environmentally, economically, human and animal health and safety - if not prevented or controlled.

I am optimistic that a partnership between NWIPC and the regional district will be a topic for discussion when you consider invasive plant management in your budget for 2016. Please contact me if you wish to learn more about NWIPC and invasive plant management for SQCRD and how Councils and Committees such as ours are working with regional districts across BC.

Sincerely,

**Northwest Invasive Plant Council** 

Penni Adams, Program Manager, manager@nwipc.org

cc: NWIPC Board of Directors

# CAUTION! INVASIVE PLANT ALERT



CYPRESS SPURGE

SKIN IRRITANT: The stems of this plant contain a milky sap which can irritate exposed skin.

DO NOT PULL, CUT OR MOVE THIS PLANT!

Report Other Sightings to: 1-866-449-3337













November 26, 2015

RECEIVED DEC - 2 2015

Chair Barry Pages Skeena-Queen Charlotte Regional District 14 - 342 3rd Avenue West Prince Rupert, BC V8J 1L5

Dear Chair Barry Pages:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the second Community Works Fund (CWF) payment for fiscal 2015/2016. An electronic transfer of \$97,343.54 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

UBCM is also making an additional payment towards CWF funding for fiscal 2015/2016 from interest accumulated over the term of the first Gas Tax Agreement.

CWF Payment (2015/2016): \$95,829.96 Interest Payment (2015/2016): \$1,513.58

Total EFT Transfer: \$97,343.54

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Gas Tax Agreement can be found on our website at <a href="https://www.ubcm.ca">www.ubcm.ca</a>.

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, by e-mail at <a href="mailto:bfelker@ubcm.ca">bfelker@ubcm.ca</a> or by phone at 250-356-0893.

Sincerely,

Chair Al Richmond UBCM President

PC: Daniel Fish, Deputy Corporate Officer

#### **Daniel Fish**

From:

Madison Kordyban < mkordyban@nclga.ca>

Sent:

Tuesday, December 01, 2015 9:48 AM

To:

**NCLGA ADMIN** 

Subject:

NCLGA Call for Resolutions, Nominations & AGM Bids

**Attachments:** 

Convention Bid Package 2017.pdf; NCLGA Executive Nomination Procedure 2016.pdf;

Resolutions Package 2016.pdf

Good Morning Staff & Elected Officials,

Please share this important information with your staff and other council/board members.

A few key points to note:

- 1. Resolutions may now be submitted for the 2016 AGM & Convention. The call goes until March 4<sup>th</sup>, 2016. Please read the package carefully as there have been some changes made to our resolutions process to further align us with UBCM & FCM's current ways of handling resolutions.
- **2. The full schedule for the 2016 Convention & AGM is now online.** That information can be found on the Dawson Creek website <u>here</u> and you can register <u>here</u>.
- **3.** The nominations process is now open as well. If you are interested in running for the NCLGA Board, be sure to send in your nominations letter from your board or council.
- **4. We are now taking applications for the 2017 NCLGA Convention.** Please send in your bid packages no later than March 1<sup>st</sup>, 2016 if your community wishes to be considered for the 2017 Convention.

Please feel free to contact either Oliver (250-612-9801) or myself at the NCLGA office (250-564-6585) if you have any questions or concerns about any of the attached information.

All the best,

#### Madison Kordyban

Communications & Development Officer

The Elected Voice of Central & Northern BC North Central Local Government Association 206 - 155 George Street Prince George, BC V2L 1P8 Office: (250) 564-6585

Twitter: @NCLGA

Website: http://www.nclga.ca





# **Resolutions Package 2016:**

# **North Central Local Government Association**

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# **Foreword**

The North Central Local Government Association (NCLGA) made changes to its resolutions process following the creation of its new, Four-Year Strategic Plan in September 2014.

After years of roundtable discussions, strategic planning sessions at AGMs, and careful deliberation by the NCLGA Board and its committees, a series of changes have been put in place to ensure a more standardized and effective resolutions process.

Many of these changes bring the NCLGA's procedures up-to-date with other local government organizations, such as the Union of British Columbian Municipalities (UBCM), and the Federation of Canadian Municipalities (FCM). Other changes establish lines of responsibility for resolutions, and open up channels of communication. The NCLGA hopes that with these changes, we may bring closure to a substantial amount of resolutions, both new and old.

Finally, the NCLGA is now opening up its call for resolutions earlier than usual. This gives local governments more board meetings to discuss, formulate, edit, and submit substantial and informed resolutions that will guide both our regional and provincial work going forward.

## <u>Highlights:</u>

- Federal, provincial, or local categorization
- Requirement of additional background information
- Formatting requirements
- Three-year timeline
- Increased communication to sponsor communities
- Packages to be distributed in December, early call for resolutions

# **Resolutions 101**

**Resolution:** a written motion adopted by a deliberative body.

Resolutions are used as marching orders for the NCLGA. Each year, local government councils and boards submit resolutions to the NCLGA. These are specific calls to action, instructing the NCLGA to do something on behalf of all member communities in the region. Resolutions submitted before the deadline (March 4<sup>th</sup>, 2016) are discussed at the AGM & Convention each May. There, it is decided by the membership which resolutions to adopt or not. Adoption of the resolution signals the full support of all NCLGA member communities. This adds significant strength to the NCLGA's calls for change when advocating for the resolution's proposed action.

Resolutions follow a specific format, and must be submitted by a member community in order to reach the floor at the NCLGA AGM & Convention. The NCLGA does not take resolutions from non-members. After the AGM & Convention, all adopted resolutions are sent to UBCM for further advocacy. However, only resolutions that address issues of a province-wide concern are adopted by UBCM.

- The deadline for submitting resolutions to NCLGA is 60 days before the AGM & Convention (March 4<sup>th</sup>, 2016).
- Only NCLGA members may submit resolutions. Resolutions are not accepted from hospital districts, industry, or other organizations.
- Resolutions may be sent back to communities asking for specific changes to be made (punctuation, formatting, etc). For example, the enactment clause must specifically ask the NCLGA to do something. If NCLGA is not mentioned in this clause, resolutions will be sent back and the member will be asked to change the wording.
- If resolutions come in that are very similar in nature, sponsor communities may be asked to agree to a merged resolution. In this instance, both communities will receive

recognition as having sponsored it – this streamlines the resolutions process and reduces time spent debating resolutions at the AGM & Convention.

• If the resolution is of a regional nature (pertaining to a northern highway for example), be aware that UBCM may reject it as being "too regional" and will request that NCLGA advocate for it on their own.

# Structure of a Resolution

All resolutions consist of a preamble and an enactment. The preamble describes the issue, and the enactment outlines the action being requested. A resolution should answer three questions:

- (a) What is the problem?
- (b) What is causing the problem?
- (c) What is the best way to solve the problem?

#### Preamble

The preamble begins with "WHEREAS," and is a concise sentence about the nature of the problem or the reason for the request. It answers questions (a) and (b) above, stating the problem and its cause, and should explain, clearly and briefly, the reasons for the resolution.

The preamble should contain no more than two "WHEREAS" clauses. If explaining the problem requires more than two clauses, then provide supporting documents to describe the problem more fully. Do not add extra clauses.

#### Enactment

The enactment begins with the phrase "THEREFORE BE IT RESOLVED," and is a concise sentence that answers question (c) above, suggesting the best way to solve the problem. The enactment should propose a specific action by UBCM. Keep the enactment as short as possible, and clearly describe the action being requested. The wording should leave no doubt about the proposed action.

# **Resolution Writing Tips**

a) Address one subject in the text of the resolution.

Since your community seeks to influence attitudes and inspire action, limit the resolution to one specific subject or issue.

b) Use simple, action-oriented language and avoid ambiguous terms.

Explain the situation briefly and state the desired action clearly.

c) Provide factual background information.

Even a carefully written resolution may not be able to convey the full scope of the problem or the action being requested. Provide factual background information to ensure that the resolution is understood fully.

Submit background information in one of the following two formats:

i. Supplementary Memo

A brief, one-page memo from the sponsor local government, which outlines the background that led to the adoption of the resolution by the council or board.

ii. Council/Board Report

A report on the subject matter, presented to council or board in conjunction with the resolution. If it is not possible to send the entire report, then extract the essential information and submit it with the resolution.

d) Construct a brief, descriptive title.

A title identifies the intent of the resolution and is usually drawn from the "enactment clause." For ease of printing in the Resolutions Book and for clarity, the title should be no more than three or four words.

e) Focus on issues that are regional.

The issue identified in the resolution should be relevant to other local governments across the NCLGA region. This will support productive debate and assist NCLGA to represent your concern effectively to the provincial or federal government on behalf of all NCLGA regional districts and municipalities.

8

# S.M.A.R.T Criteria for Resolutions

#### Specific - Target a specific area for improvement.

This criterion stresses the need for a specific goal rather than a more general one. This means the goal is clear and unambiguous. To make resolutions specific, they must tell the NCLGA membership exactly what's expected, why it's important, who's involved, where it's going to happen and which attributes are important.

A specific goal will usually answer the five 'W' questions:

- What: What do I want to accomplish?
- Why: Specific reasons, purpose or benefits of accomplishing the goal.
- Who: Who is involved?
- When: What is the timeline?
- Where: Identify a location/region.

#### Measurable – Quantify, or at least suggest an indicator of, progress.

A resolution is measurable when you are able to identify the following question: "How will I know when the resolution is accomplished?"

The second criterion stresses the need for concrete criteria for measuring progress. The thought behind this is that if a resolution is not measurable, it is not possible to know whether the NCLGA is making progress toward successful completion.

#### Assignable - Specify who will do it.

Without a group held to account, who takes responsibility for completing the resolution? Assign the resolution to specific parties in order to create accountability. Usually, responsibility for the resolution is assigned to one or more of the following parties: the sponsoring community; NCLGA; and/or UBCM.

#### Realistic – State what results can realistically be achieved, given available resources.

The fourth criterion stresses the importance of resolutions that are realistic and also attainable. Resolutions that fall outside the purview of local government are not considered realistic. To determine if the resolution is realistic, ascertain if other local governments have accomplished anything similar in the past, and figure out what conditions would have to exist to accomplish this resolution.

#### *Timely* – Specify when the result(s) can be achieved.

Each resolution submitted to the NCLGA will remain active for a maximum of three (3) years. Resolutions may be resubmitted, with updated background information as to why it's still relevant, once the three-year period has passed. This change is made for two reasons. Firstly, situations are not static. Partnerships, legislation, funding, and more can change rapidly. By providing a timeline for resolutions, it compels communities to update the resolution to reflect the current circumstances.

Secondly, it makes the NCLGA's workload more realistic. If every community submitted just one resolution per year, in Year One, staff would have 41 resolutions to work on. In Year Three, staff would have 123 resolutions. By Year Five, staff would have 205 resolutions. At this point, expectations become unachievable. The NCLGA's resolutions process is being reformatted with the promise of making resolutions effective – each and every resolution submitted and endorsed at the AGM will be meaningfully acted upon.

# **Sample Resolution**

#### **SHORT TITLE**

#### **SPONSOR COMMUNITY**

WHEREAS the quick brown fox jumped over the lazy dog;

Semicolon after first "WHEREAS" clause.

AND WHEREAS the lazy dog does not enjoy games of leapfrog:

Colon after second "WHEREAS" clause.

THEREFORE BE IT RESOLVED that the quick brown fox will refrain from jumping over the lazy dog.

[A second enactment clause, if absolutely required:]

AND BE IT FURTHER RESOLVED that in the future the quick brown fox will invite a different partner to participate in games of leapfrog.

# **NCLGA Gold Star Resolution**

Each year, a gold star is awarded to the sponsor community with the best resolution. The criteria for qualifying for the Gold Star Resolution are as follows:

- Resolution must be properly titled.
- Resolution must employ clear, simple language.
- Resolution must clearly identify a problem, reason and solution.
- Resolution must have two or fewer recital (WHEREAS) clauses.
- Resolution must have a short, clear, stand-alone enactment (THEREFORE) clause.
- Resolution must focus on a single subject, and must be of local government concern region-wide.
- Resolution must include appropriate references to policy, legislation and regulation.
- Resolution must be received prior to the deadline of March 4<sup>th</sup>, 2016.
- Resolution must have a recommendation of endorsement by the NCLGA Executive.

#### **Examples of Well-Written Resolutions**

#### **SHADOW POPULATIONS**

NCLGA EXECUTIVE

WHEREAS local governments in rural British Columbia are experiencing a growing number of people living adjacent to their borders which is placing additional service provision pressures on these communities;

AND WHEREAS the local governments are not presently allowed to include this "shadow" population in their overall population count even though municipal services are utilized by them:

THEREFORE BE IT RESOLVED that the NCLGA and UBCM lobby the Provincial Government to amend the Community Charter to allow local governments the ability to conduct municipal census similar to Alberta's Municipal Government Act's Determination of Population Regulation 63/2001 and Amendment 10/2013.

#### **Background Information:**

Province of Alberta, Municipal Government Act, Determination of Population Regulation

Alberta Regulation 63/2001

 $http://municipal affairs.gov.ab.ca/documents/msb/Determination\_of\_Population\_Regulation.pdf$ 

Shadow population

- 2.1(1) A municipal authority may apply to the Minister to have the shadow population included as part of the municipal census if the shadow population in a municipality is
  - (a) greater than 1000 persons, or
  - (b) less than 1000 persons but greater in number than 10% of the permanent population.
- (2) An application under subsection (1) must be made prior to the municipal authority conducting the municipal census.
- (3) The shadow population for a municipal authority must be verified every 3 years by a count held in the period starting on April 1 and ending on June 30 of the same year.
- (4) The Minister shall determine whether the shadow population may be included as part of the municipal authority's municipal census.
- (5) If the Minister permits a municipal authority to use the shadow population as part of the municipal census, the municipal authority must submit the results of the count of the shadow population, in the form set out in Schedule 3, to the Minister before September 1 of the year in which the municipal census is conducted.

#### STREETLIGHTS AND CARBON NEUTRALITY

PORT CLEMENTS,

QUEEN CHARLOTTE,

MASSET,

NEW HAZELTON,

STEWART

WHEREAS BC Municipalities, who signed the Climate Action Charter, were supposed to achieve carbon neutrality by 2012 and streetlights represent a significant portion of electrical usage, especially for small northern communities;

AND WHEREAS BC Hydro owns a significant percentage of the streetlights under the 1701 designation, especially in smaller communities, which is preventing those communities from being able to address their carbon footprint by changing to LED streetlights:

THEREFORE BE IT RESOLVED that the NCLGA and the UBCM supports lobbying the provincial government to make the necessary changes to BC Hydro to allow all communities to reach locally appropriate solutions to switch BC Hydro owned streetlights to LED lights.

#### **Background Information:**

Municipalities who signed the Climate Action Charter are required to be carbon neutral either through changes in operations, by purchasing carbon credits or through some combination thereof. This creates a challenge, especially in small communities who do not have the resources or the density of population to make some of the options cost effective. Streetlights represent a large electrical use for most municipalities. BC Hydro owns most streetlights (classified as Schedule 1701 – Overhead Street Lights) in small communities and in some larger communities as well. LED technology represents at minimum a 45% savings in electrical consumption and carbon emissions (the estimates vary between 45-65%). Currently, for any streetlight fixture owned by BC Hydro, there is no mechanism to allow Municipalities to have them changed to LED fixtures even if the community is willing to fund the retrofit 100%. Small communities are not significant enough power consumers to have Key Account Managers within BC Hydro to advocate on their behalf. Additionally, BC Hydro doesn't currently have a tariff in place to recognize the reduced power consumption of LED lighting. Creating a tariff involves the BC Utilities Commission and is a slow process.

Haida Gwaii has had funding in place since the beginning of 2012 to replace 1701 Streetlights with LED fixtures and have been negotiating with BC Hydro to allow them to switch to LED lights since March of 2012. The north end of Haida Gwaii runs exclusively on diesel generated hydro whose rates are subsidized by the rest of British Columbia residents therefore making the conversion to LED in all British Columbians interest.

Although BC Hydro is a large organization and the wheels often turn much slower where several levels of bureaucracy are involved, LED streetlights are not new technology. NCLGA and UBCM need to strongly encourage BC Hydro to move quicker on this issue and to work with small communities, regardless of the amount of power consumption involved, to reach solutions that support BC Hydro's green initiatives and BC Municipalities obligations under the Climate Action Charter.

#### ALL-TERRAIN VEHICLE OPERATION ON PUBLIC ROADS

WHEREAS small rural communities could benefit economically as service centres for the growing recreational sport of All-Terrain Vehicle (ATV) touring;

AND WHEREAS legislation in British Columbia currently prohibits the operation of All-Terrain Vehicles on highways, roads and streets for recreational purposes:

THEREFORE BE IT RESOLVED that the NCLGA and UBCM lobby the Provincial Government to amend current legislation to permit Local Governments to regulate the operation of ATVs on municipal roads and streets within their boundaries.

#### **Background Information:**

Provincial legislation currently provides local governments with the power to regulate the use of snowmobiles on municipal streets. Some municipalities such as the District of Wells take advantage of this empowerment to promote our community as a winter tourism destination by providing snowmobile enthusiasts not only with an excellent winter trail system, but also with the ability to directly access services in our town such as accommodation, restaurants and fuel.

The resolution being proposed is to encourage the Provincial Government to extend this same successful municipal empowerment to include the regulation of recreational All-Terrain Vehicles on municipal streets. Just as with snowmobiles, each Local Government could have the authority, by bylaw, to determine how, where and when ATV on-street use could be permitted within their boundaries. Obviously this may not be suitable for many urban areas and in such situations local governments need not enact such bylaws. However, for rural communities with a strong economic dependence on recreational tourism such legislation could provide an additional tool with which to promote their communities and sustain their businesses. For this reason we ask your support for this resolution.



Haida Gwaii Recreation Coordinator's Report Month End: November 2015 Submitted By: Lucy Neville

The HG Recreation Commission has three categories, from September to May, which our programs fall into; Registered Programs, ASSAI Programs and Community Events. We additionally offer assistance with obtaining rental spaces, and provide advertising support for community-led Drop-In Programs.

#### **Registered Programs**

Weight Room Orientations – BCRPA instructor Lisa Shoop held an orientation on November 5<sup>th</sup> at the weight room in Queen Charlotte with a total of <u>11</u> participants; BCRPA instructor Amber Bellis held an orientation on November 18<sup>th</sup> in Port Clements with <u>1</u> participant and an additional orientation on November 23<sup>rd</sup> with <u>1</u> participant.

**Pilates for Beginners** – returning HG Rec instructor and BCRPA-certified fitness tech Debbie Beemer continued this well-attended program at Tahayghen Elementary (**Masset**) throughout November, with a resounding <u>40</u> registered participants. The program focuses on core strength and development, spinal alignment and musculoskeletal structure.

**Alternate Fitness** – septuagenarian super-instructor Harold White continued the fall session of this program in its new location at the **Masset** Legion; broadening its demographic base, the program has picked up to **23** participants. This program is designed for those living with, or at risk for, chronic conditions such as osteoarthritis, diabetes, and osteoporosis.

**Shito Ryu Adult and Youth Karate** – Sensei Deavlan has beefed up this program at **Queen Charlotte** Secondary School, which runs for its fourth consecutive year twice-weekly, and is attended by youth and adults ages 7-57. The program's ever-increasing attendees yielded several new registrants; October saw a total of <u>44</u> participants.

**Alternate Fitness** – with a dedicated group of participants, Ruth Bellamy leads this modified fitness class, which is free for all participants, twice weekly in the **Port Clements** Seniors' Room. The program is designed to increase mobility, strength, balance and cardiovascular health for those living with, or at risk of, chronic conditions such as osteoarthritis, diabetes, and osteoporosis; a total of <u>12</u> participants attended this November.

Conservation and Outdoor Recreation Education (CORE) Course – longtime HG Rec instructor Ron Haralson concluded three pre-requisite licensing courses in Queen Charlotte, Masset and Port Clements this October. The certification is required for all hunters as part of the foundation for the Possession and Acquisition License, and had a registered total of <u>52</u> participants.

Circuit Fitness – newly certified instructor Amber Faktor continued this interval-style program at AL Mathers Elementary (Sandspit) this November, which aims to create an open and inclusive venue for anyone looking to increase their level of fitness. The program runs twiceweekly and has a rotating group of <u>8</u> participants.

**Listen and Learn: Local Food Preservation** – with an emphasis on local produce, plants, berries, harvested mushrooms and seaweeds, this program kicked off with a workshop on plant and berry identification on November 21<sup>st</sup> in **Port Clements**. Participants explored the forest and bog to wildcraft over three gallons of berries and herbs, which were then prepared and flash-frozen for a canning workshop November 29<sup>th</sup>; a total of <u>48</u> youth and seniors attended the program this month.

**Fall Into Fitness** – longtime HG Rec instructor Ruth Bellamy continued this full-body circuit program twice weekly at the **Port Clements** Elementary gym; the program includes interval-style circuit and strength training, as well as elements of Pilates and iyengar yoga. A total of **19** participants attended this November.

#### **Drop-In Programs**

#### Queen Charlotte Secondary School Gym

Mondays:

Pickleball 6:00 – 8:00 Badminton 8:00 – 10:00

Tuesdays:

Indoor Soccer 8:30 – 10:00

Wednesdays:

Pickleball 6:00 – 8:00 Floor Hockey 8:00 – 10:00

Thursdays:

Adult PE 8:30 - 10:00

Fridays:

Youth Sports 6:00 – 8:00 Floor Hockey 8:00 – 10:00

#### George M. Dawson Secondary School Gym

Mondays:

Volleyball 7:00 - 9:00

Tuesdays:

Badminton 7:00 - 9:00

Wednesdays:

Sr Men's Basketball 7:00 – 9:00

#### Sk'aadgaa Naay Elementary School Gym

Thursdays:

Youth Floor Hockey 6:00 – 8:00

#### A.L. Mathers Elementary School Gym

Sundays:

Badminton 6:00 - 8:00

Fridays:

Floor Hockey 6:00 – 9:00

#### **Events and Affiliated Programs**

#### 7<sup>th</sup> Annual Surfing Expression Session

November 13-15 saw an influx of spectators, surfers, art-enthusiasts and youth on **North Beach** and in Masset. On Friday, November 13<sup>th</sup>, **89** community members attended a free Art Show and Exhibit, held at the Masset Royal Canadian Legion, featuring oceanscape art by Rika and island artists Dejah Busch (watercolour) and Sarah Barnhardt (oil/acrylic). On Saturday, November 14<sup>th</sup>, it was once again a mob-scene on North Beach, as experienced surfers were paired up with groms (inexperienced youth surfers) for a morning of **34** one-on-one lessons followed by the non-judged Expression Session in the afternoon; over **550** surfers, spectators, and photographers strolled the beaches, rode the waves, and enjoyed a feast of a concession provided by Mount Moresby Adventure Camp. On November 15<sup>th</sup>, **23** island artists joined renowned artist Rika for Sketchy Sunday, a charcoal and plein-air painting forum focused on oceanscape art.

#### **HG ASSAI Programs**

Continuing the first session of programming this 2015/2016 school year, the HG After School Sport and Arts Initative (ASSAI) program picked up steam across **Haida Gwaii** this November, and offers a wide variety of sport, art and cultural programs across the islands free to youth ages 5-18.

Acrobatic Dance (TAH) - 34 Choreographed Dance (TAH) - 23 AcroChoreography (PCES) – 20 Forum Theatre (CMS) -36Pottery (TAH) - 57Bike Re-Psych (GMD) -3Badminton (PCES) - 26 Draw and Paint FUNdamentals (PCES) – 23 Holiday Theatre (PCES) -36Soccer Skills (SNES) – 25 Acrobatic Dance Group 1 (SNES) – 56 Acrobatic Dance Group 2 (SNES) – 56 Choreographed Dance (SNES) – 50 Archery (L&L) - 36Kayak Club (SNES) – 14 Modern Dance Improv (SNES) – 27 Kayak Club (QCSS) – 5 Youth Dance (ALM) - 25MultiSport (ALM) – 55 Sewing Club (ALM) – 16 Surf Club (all-island) – 35

November HG ASSAI Total: 658

#### Total November 2015 participants in HG Rec programs/events: 1613

#### **Upcoming Winter Classes**

**BCRPA HighFIVE Training** – in partnership with the Skidegate Youth Centre, HG Recreation will host a free two-day training workshop to certify island youth workers and service providers in the QUEST (Best Practices Module 1) and PCHD (Principles of Healthy Child Development) courses.

**HG UNITE Youth Conference** – in partnership with George M Dawson Secondary, Northern Haida Gwaii Hospital, Islands Wellness Society, Haida Gwaii Society for Community Peace, and the Haida Gwaii Restorative Justice Program, HG Recreation will be co-facilitating workshops on recreation as preventative healthcare, career and resume-building recreation employment, and training and certification opportunities at George M Dawson Secondary on December 10<sup>th</sup>.

**HG ASSAI Programs** – December's roster features a host of new programs, including: Kayaking, Bike Re-Psych, Modern Dance Improv, Soccer Skills, Badminton and more.

<sup>\*</sup> Total November 2014 participants in HG Rec programs/events: 865

**Basketball BC Coaching Certification** – in partnership with Old Massett Youth Program, George M Dawson Secondary, and the BC ASR PAPC, HG Recreation will host a free coaching certification program for community sports leaders from January 22-24, 2016.

#### **Additional Reporting**

The HG Recreation office relocated from its former location, 1674B Collison St., to its new location, 2151 Tahayghen Drive, during the November 7-8 weekend. Due to connectivity issues with the new building, as well as technician availability, the telephone and internet experienced some delays in setup and have been fully operational as of November 13<sup>th</sup>. An outdated fax machine and corroded external telephone lines meant that faxing capability is still in progress, with Telus technicians from both Masset and Queen Charlotte replacing components and assessing connectivity. Located centrally within Tahayghen Elementary School, the new lease offers both ample storage and in-house venue space for a variety of Masset programs. Additionally, it has meant an increase in direct communication with elementary students, which led to greater awareness of the multiple programs, courses and recreational opportunities offered.

Lucy Neville Haida Gwaii Recreation Coordinator

#### SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT Bylaw No. 603, 2015

A Bylaw to provide for the borrowing of money during fiscal year 2016 in anticipation of revenue

**WHEREAS** it is deemed necessary, in anticipation of revenue, to borrow certain sums of money to meet the current lawful expenditures of the Regional District;

**AND WHEREAS** it is provided by Section 821 of the *Local Government Act* that the Regional Board may, without the assent of the electors or the approval of the Inspector of Municipalities, provide for the borrowing of such sums of money as may be necessary to meet the current lawful expenditures of the Regional District;

**AND WHEREAS** the member municipalities and the Surveyor of Taxes are not required to make payment from taxation revenues of amounts requisitioned by the Regional District until August 1, 2016;

AND WHEREAS there are no liabilities outstanding under Section 821;

**NOW THEREFORE** the Board of the Skeena-Queen Charlotte Regional District, in open meeting assembled, enacts as follows:

- 1. This bylaw may be cited as the "Revenue Anticipation Borrowing Bylaw No. 603, 2015".
- 2. The Board shall be and is hereby empowered and authorized to borrow upon the credit of the Skeena-Queen Charlotte Regional District from the Northern Savings Credit Union, Prince Rupert, BC an amount, or amounts, not exceeding the sum of Nine Hundred & Fifty Thousand (\$950,000.00) Dollars as the same may be required and to pay interest at the current bank rate.
- 3. The form of obligation to be given as acknowledgement of the liability shall be a promissory note or a credit agreement bearing the corporate seal and signed by the Chair of the Board and Chief Administrative Officer.
- 4. The revenues of the Regional District, when received, shall first be used to repay the borrowing under this bylaw.

Chair	Deputy Corporate Officer		
	,		
ADOPTED THIS	day of, 2015.		
READ A THIRD TIME this	day of, 2015.		
READ A SECOND TIME this	day of, 2015.		
READ A FIRST TIME this	day of, 2015.		



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT 2016 PROPOSED BOARD MEETING SCHEDULE

	<u>Date</u>	Meeting Type	<u>Time</u>	Location
*	January 22nd	SQCRD Regular Board	7:00 PM	Prince Rupert
		NW Regional Hospital District		Terrace
Sat	January 23rd	SQCRD Special Board (Budget)	10:00 AM	Prince Rupert
*	February 19th	SQCRD Regular Board	7:00 PM	Prince Rupert
Sat	February 20th (1/2 day)	SQCRD Special Board (Budget)	10:00 AM	Prince Rupert
*	March 18th	SQCRD Regular Board	7:00 PM	Prince Rupert
		NW Regional Hospital District	11001111	Terrace
	March 19th	Committee of the Whole Meeting	10:00 AM	Prince Rupert
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*	April 15th	SQCRD Regular Board	7:00 PM	Queen Charlotte
	April 16th	Committee of the Whole Meeting	10:00 AM	Prince Rupert
	May 4th - 6th	NCLGA AGM and Convention		Dawson Creek
*	May 20th	SQCRD Regular Board	7:00 PM	Prince Rupert
		NW Regional Hospital District		Terrace
	May 21st	Committee of the Whole Meeting	10:00 AM	Prince Rupert
*	June 17th	SQCRD Regular Board	7:00 PM	Prince Rupert
	June 18th	Committee of the Whole Meeting	10:00 AM	Prince Rupert
	July	No meeting scheduled		
<u> </u>	August 40th	SOCRD Reguler Regard	7.00 DM	Drings Drings
	August 19th	SQCRD Regular Board  NW Regional Hospital District	7:00 PM	Prince Rupert Terrace
	August 20th	Committee of the Whole Meeting	10:00 AM	Prince Rupert
	August Zotti	Committee of the viriole Meeting	10.00 AW	Fillice Kupert
*	September 23rd	SQCRD Regular Board	7:00 PM	Prince Rupert
	September 26th - 30th	UBCM Convention		Vancouver
*	October 21st	SQCRD Regular Board	7:00 PM	Teleconference
	October 22nd	Committee of the Whole Meeting	10:00 AM	Prince Rupert
*	November 18th	SQCRD Regular Board	7:00 PM	Prince Rupert
		NW Regional Hospital District		Terrace
	November 19th	Committee of the Whole Meeting	10:00 AM	Prince Rupert
	Docombor Oth	SOCDD Statutory Doord	7:00 DM	Drings Dunget
	December 9th  December 9th	SQCRD Statutory Board	7:00 PM	Prince Rupert
*		SQC Reg. Hospital Dist. Board SQCRD Regular Board	Following RHD	Prince Rupert Prince Rupert
	December 9th	JOROKO Kegulai Board	Following RHD	rinice Rupert

#### Notes:

Dates in bold coincide with the North West Regional Hospital District Board meetings and are subject to change following the adoption of the NWRHD meeting schedule.

<sup>\*</sup> Depicts the Regular SQCRD Board meetings.



A MODERN VISION FOR PRINCE RUPERT

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  - 2. FIRST NATIONS PARTNERSHIPS
  - 3. RE:DESIGN RUPERT
  - 4. RE:BUILD RUPERT
  - 5. 2030 SUSTAINABLE CITY

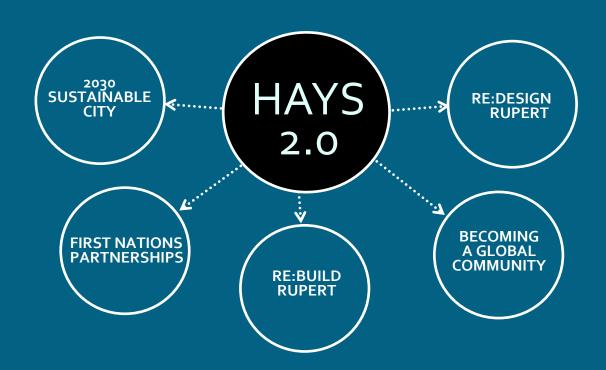
This **vision statement** is a declaration of the City's objectives and guiding values, intended to direct our decision-making for decades to come.

Hays 2.0 is a future-oriented vision for the City of Prince Rupert that builds upon the ambitious vision of a global port metropolis developed by Charles Hays in the early 1900s. A century after his tragic death on the Titanic, Hays' hope for Prince Rupert to be a world class port city is beginning to be realized.

Hays 2.0 aims to capture what Prince Rupertites care so deeply about: promoting economic resilience, protecting our natural environment, and working together to enhance our collective quality of life. The City of Prince Rupert's Hays 2.0 vision is about inclusivity, diversity, First Nations partnerships, and our goal to be a sustainable, resilient and thriving community for the next 100 years.

Undertaking this vision is no small task. It will require optimism and patience, but in equal measure, hard work, determination, and cooperation.

Let's work to get there, together.



#### HAYS' VISION 100 YEARS AGO



In 1910, Charles Hays founded Prince Rupert because of our location as the closest strategic point to Asia by sea. Hays worked to bring the Grand Trunk Pacific Railway from the East to Prince Rupert, with a plan to make our City the metropolitan center of British Columbia and northwestern terminus for the North American rail system. In 1912, Hays went to England to raise additional funds, bringing with him plans to build a hotel that would rival Victoria's Empress. However, with the loss of Hays in the sinking of the Titanic, much of his vision stalled.

Though not everyone will find him a compelling figure, the story of Charles Hays is imprinted throughout Prince Rupert—with statues bearing his image, and the high school and adjacent mountain taking his name. Our reference to Hays' vision is about acknowledging our history, while the '2.0' is about moving on from those embedded stories and refocusing our direction towards new, unexplored horizons.

Hays' plans are often associated with 'what could have been'. Now is the time for the City of Prince Rupert to refocus on 'what can be'.

### WHAT'S TO COME IN 2016 AND BEYOND.

A key part of crafting a vision for Prince Rupert is identifying the most compelling needs and wants of our City, those that are also within the reach of a municipal government. From City strategic planning sessions, information collected from community surveys both past and present, and economic and environmental forecasting, the City has developed the following components to our plan – all of which come together to make up the Hays 2.0 vision. Items relating to affordable housing, planning for major projects, economic growth, infrastructure upgrades, sustainability and many other topics are addressed in the vision. The following sections will be more thoroughly expanded upon in 2016.



To empower this bold vision of a resilient and thriving community, the City of Prince Rupert is soliciting investment that will generate revenues, create employment, and also align with our focus on building a sustainable future. The growth of port-related projects and potential LNG development are currently drawing global interest towards our community. The City of Prince Rupert also controls port-related properties such as DL Lot 444 (2200 acres) and Watson Island (280 acres), which are potential sites for future development. The City vision is to work towards securing and promoting future investment that is economically diverse, so that going forward our community can weather the inevitable ups and downs of a globalized economy.

Within the next few decades, it has been projected that passage through new global trading routes via the Northern Sea Route (above Russia), the Northwest Passage (above Canada) and the Arctic will become increasingly more accessible. The global implications of these new possibilities are only beginning to emerge, but there is significant possibility that global trade will head north in the 21st Century. Prince Rupert is strategically located to be the next global port for these new emerging trading routes due to reduced shipping times, a naturally deep ice free harbour, and intercontinental rail and road connectivity throughout North America.

The City's long-term Hays 2.0 vision seeks to build upon Prince Rupert's global competitive advantages, contributing to the national trade network and enriching Canadian-international partnerships.

In this section, discover our global competitive advantage and new global trade routes emerging in the 21st Century:

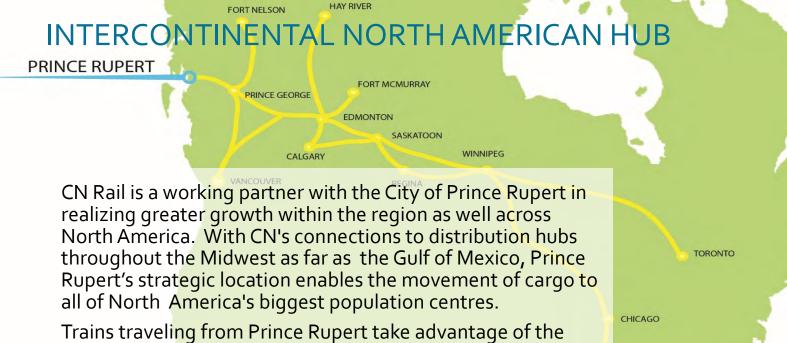
- ASIA-PACIFIC TRADE GATEWAY
- INTERCONTINENTAL NORTH AMERICAN HUB
- NORTHERN PASSAGE / ARCTIC TRADE GATEWAY
- TSIMSHIAN PENNIUNSULA ACCESS PROJECT
- ALASKAN TRADE GATEWAY



Closer by up to 3 days sailing than any other port on the coast of North America, Prince Rupert's status as a gateway to the Asia-Pacific is among the most entrenched of our current trade advantages. Prince Rupert's port is 36 hours closer to Shanghai than Vancouver and over 68 hours closer than Los Angeles. Prince Rupert offers shippers immense savings and risk reduction for goods transported along the Asia-Pacific trade corridor.

Thanks in great part to the hard work of the Port of Prince Rupert and CN Rail, Hays' original plan for Prince Rupert as a gateway to the Asia-Pacific has now largely come to fruition. Prince Rupert has increased trade volumes to Asia through our port, a goal outlined in the Port of Prince Rupert's own 2020 Gateway vision. Meanwhile, DP World, the new owner/operator at Fairview Container facility, is currently undergoing an expansion northward to deliver more than 1.2 million TEUs (shipping containers), with the possibility of future expansion to come.

More information about the Port of Prince Rupert, its vision and its operations can be found online at <a href="https://www.rupertport.com">www.rupertport.com</a>.



MEMPHIS

gentlest grade through the Rocky Mountains compared to any other West Coast port. Combined with our lack of urban congestion, that means high-speed performance that also

burns less fuel.

Within the next few decades, it has been suggested that the global trading system will have the ability to move north due to advancements in technology and receding ice, greatly reducing shipping time and expense. Currently, the two major trade routes are through the Panama Canal (Panama) and Suez Canal (Egypt), however more open and safe access to the Northwest Passage above Canada, and also the Northern Sea Route above Russia are becoming a reality. In 2012 a record of 30 ships completed transit through the Northwest Passage, with the first bulk carrier making the trip in 2012. Using these northern routes. Prince Rupert is

carrier making the trip in 2013. Using these northern routes, Prince Rupert is estimated to be

estimated to be 9-12 days sailing time closer to Europe than existing trade routes, making Prince Rupert a logistically competitive location for shipping between Europe/ Asia and the North American market.

The implications of potential northern routes may offer great opportunity for Prince Rupert, yet are not to be over-estimated, as their viability has yet to be fully determined by the scientific community.



(Above) Map showing potential northern routes for trade, as compared to the existing route through the Panama Canal. Suez Canal route not shown.

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# TSIMSHIAN PÉNINSULA ACCESS PROJECT

Also known as the Prince Rupert & Area Corridor Project, this ambitious yet necessary proposed project would be a shared ferry and road network to

connect the two First Nations neighbouring Prince Rupert— Metlakatla and Lax Kw'alaams, our Airport, three potential LNG facilities, and provide access to Alaska in a comprehensive logistical network. Currently we are in an exploratory phase through Partnerships BC and exploring an opportunity to partner with Federal and **Provincial Governments** (a "P3" partnership) on this project. Executing this project would open up new possibilities for the region and also provide regular access for residents and visitors to our airport.

It should be noted that the route design and format is subject to alteration, as required.





The Alaskan Government is currently experiencing budget challenges, and has considered cuts to the existing Alaska Marine Highway System, including the ferry service that stops in Prince Rupert. By enabling the Tsimshian Access Project, we would like to suggest a new opportunity for the Alaskan Government to look at alternative locations to their current route – one that could realize efficiencies in time and cost, improving access to Alaska through Lax Kw'alaams.



In turn this would greatly increase tourism and economic benefits for Prince Rupert and the region. We are also hoping to initiate communications between the U.S. and Canadian Federal Governments to develop mutually beneficial policies that might enable trade through Prince Rupert, and open the region to become a potential Alaskan Trade Gateway.



#### **RE:BUILD RUPERT**

Prince Rupert is facing a \$300 million dollar infrastructure deficit, including roads, sidewalks, bridges, water, sewer, and more. Re:Build Rupert is City Council's plan to complete critical infrastructure renewal projects including securing the municipal water supply while setting aside funds towards infrastructure maintenance and improvements. In the past year, the City has devoted \$1.1 million to the Fraser Street renewal project, has seen \$4.4 million jointly committed from Provincial and Federal Governments to upgrade the City water supply, and put \$1 million from Prince Rupert Legacy Inc towards road improvements.

In 2016, the City is planning to allocate additional funding towards infrastructure renewal projects and asset management. These upgrades are necessary to prepare for potential growth, and also to ensure the quality of life for residents.

To keep you informed, the City will continue to release regular progress reports related to the Re:Build Rupert initiative.

Civic engagement surrounding how the community envisions itself after major industrial development occurs is of critical importance. During this 18-month engagement process, topics such as housing, downtown revitalization, recreation, waterfront access, economic development, trail networks and more will be discussed. It is the goal of City Council to create a process to build a culture of civic participation in our city. In 2016, the City of Prince Rupert will actively contribute and participate in the Re:Design Rupert initiative to be led by the Community Development Institute, based at the University of Northern B.C, which includes participation from a wide range of local partner organizations.

The underpinning of community engagement will be based on the Planning for Major Projects baseline data which includes the data collected from the 2015 \*Go Plan surveys. The goal from here is to develop community-driven public policies relating to land use, recreation and socioeconomics.

## 2030 SUSTAINABLE CITY

Recognizing the realities of climate change as we move into the 21st Century, the demand to move towards renewable energy sources such as wind, tidal and solar are all part of a diversified economy. City Council wishes to work towards becoming a community that showcases a balance between economic growth and environmental protection. Sustainability is not only modeled by adopting and promoting alternative sources of energy, but also social enterprises, local food production and distribution, and other components such as investing in community green spaces that promote happy, healthy residents.

In 2016, the City is planning to partner in the redevelopment of the McKay Street Park as an engaging neighbourhood space. Moving forward, the City will offer residents similar opportunities to provide input into the continued sustainable redevelopment of City spaces. Public participation will set the tone for future sustainability-related policy development.

\*The City's 2015 Go Plan survey collected information from residents to understand and manage impacts with regards to Major Projects, including housing, population, infrastructure, and more.

#### **CONCLUSION**

Building on the strengths of the ambitious vision of Charles Hays, Hays 2.0 is a modern roadmap for what the future could look like for the City of Prince Rupert. The City believes that there is 'something for everyone' in this five part vision. Losing the most notorious of our original visionaries does not mean we are left without a vision: the City of Prince Rupert now has the opportunity to capitalize on our potential as a world class port city—bringing the greatest possible benefits to the community, while retaining our pristine environment.



# www.princerupert.ca



