



**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
REGULAR BOARD MEETING AGENDA
100 1st Avenue East, Prince Rupert, BC
Friday, February 21, 2014
7:00 p.m.**

- 1. CALL TO ORDER**
- 2. CONSIDERATION OF AGENDA (additions/deletions)**
- 3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES**

3.1	Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional Hospital District Board held December 13, 2013	Pg 1-3
3.2	Minutes of the Special (Budget) Meeting of the Skeena-Queen Charlotte Regional District Board held December 14, 2013	Pg 4-12
3.3	Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District (SQCRD) Board held January 24, 2014	Pg 13-22
3.4	<p>Rise and Report – January 24, 2014 (<i>to be read by Chair – no motion required</i>)</p> <p>MOVED by Director Franzen, SECONDED by Director Nobels, that the following resolution be taken out of in camera:</p> <p style="padding-left: 40px;"><u>Resolution No. IC003-2014</u> MOVED by Director Gould, SECONDED by Director Kulesha, that the correspondence from the Haida Gwaii Regional Recreation Commission regarding the appointment of a member-at-large be received;</p> <p style="padding-left: 40px;">AND THAT the following 2014 member-at-large appointment be made for the Haida Gwaii Regional Recreation Commission:</p> <p style="padding-left: 80px;">i. Ms. Heather Brule</p> <p style="padding-left: 40px;"><u>Resolution No. IC004-2014</u> MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the District of Port Edward regarding a Director for the Port Edward Historical Society be received;</p> <p style="padding-left: 40px;">AND THAT Mr. Cory Stephens be appointed to the Port Edward Historical Society for the years 2014 and 2015.</p> <p style="padding-left: 40px;"><u>Resolution No. IC005-2014</u> MOVED by Director Kulesha, SECONDED by Director Ashley, that a letter be sent to the British Columbia Hotel Association to address concern over the BC Ferry service cuts for the tourism industry and business sector; inquire as to whether the association has a plan to mitigate these concerns; and to highlight Article 4.12 of the <i>Coastal</i></p>	

<p><i>Ferries Services Contract;</i></p> <p>AND THAT the letter also be sent to the North Central Local Government Association and Union of British Columbia Municipalities;</p> <p>AND FURTHER THAT all correspondence relating to BC Ferries service cuts be copied to the BC Ferry Coalition.</p> <p><u>Resolution No. IC006-2014</u> MOVED by Director Nobels, SECONDED by Director Kinney, that Jean Martin be appointed to the Mainland Solid Waste Management Committee.</p>	
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4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.	
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5. DELEGATIONS

None.	
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6. FINANCE

6.1	J. Musgrave, Administrative Assistant - Cheques payable over \$5,000 for January, 2014	Pg 23
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7. CORRESPONDENCE

7.1	M. Langegger, Chairman – Northwest Fish & Wildlife Conservation Association	Pg 24-25
7.2	D. Chopra, President & CEO, Canada Post – Canada Post Transition	Pg 26

8. REPORTS / RESOLUTIONS

8.1	J. Fraser, Deputy Treasurer – Parcel Tax Roll Review Panel Scheduling	Pg 27-28
8.2	L. Neville, Program Coordinator – Haida Gwaii Recreation Coordinator's Report	Pg 29-33
8.3	D. Fish, Deputy Corporate Officer – April 25 th , 2014 Board Meeting Travel Options	Pg 34-36

9. BYLAWS

9.1	Bylaw No. 560, 2013 – Being a bylaw to amend the Graham Island Interim Zoning Bylaw No. 192, 1993 <i>Prior to being given 3rd reading and adoption</i>	Pg 37-38
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10. LAND REFERRALS / PLANNING (*Voting restricted to Electoral Area Directors*)

None.	
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11. NEW BUSINESS

11.1	Directors' Reports	-----
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12. OLD BUSINESS

None.	
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13. PUBLIC INPUT**14. IN-CAMERA**

That the public be excluded from the meeting according to section 90(1)(c) of the <i>Community Charter</i> – “labour relations or other employee relations.”	
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15. ADJOURNMENT**NEXT REGULAR MEETING:**

SQCRD Board Meeting
Friday, March 21, 2014
7:00 p.m.



SKEENA-QUEEN CHARLOTTE REGIONAL HOSPITAL DISTRICT

MINUTES of the Regular meeting of the Board of Directors of the Skeena-Queen Charlotte Regional Hospital District (SQCRHD) held at the Regional District office in Prince Rupert, BC on Friday, December 13, 2013.

PRESENT

Chair: B. Pages, Village of Masset

PRIOR TO ADOPTION

Vice Chair: D. Nobels, Electoral Area A

Directors:

- A. Ashley, City of Prince Rupert
- N. Kinney, City of Prince Rupert
- I. Gould, Village of Port Clements
- D. Franzen, District of Port Edward
- C. Kulesha, Village of Queen Charlotte
- K. Bergman, Electoral Area C
- M. Racz, Electoral Area D
- E. Putterill, Electoral Area E

Staff:

- J. Merrick, Chief Administrative Officer
- J. Robb, Treasurer
- D. Fish, Deputy Corporate Officer

Public: 0

Media: 1

1. CALL TO ORDER 7:05 p.m.

2. AGENDA

2.1 MOVED by Director Ashley, SECONDED by Director Kinney, that the Agenda be adopted as presented.

016-2013

CARRIED

3. MINUTES

3.1 MOVED by Director Nobels, SECONDED by Director Kinney, that the Minutes of the Skeena Queen Charlotte Regional Hospital District Regular Meeting held on June 22, 2013 be adopted as presented.

017-2013

CARRIED

4. DELEGATIONS

None.

5. FINANCE

5.1 Early Payout of Municipal Finance Authority Issue No. 81 - SQCRHD

MOVED by Director Kinney, SECONDED by Director Ashley, that the Board receive the staff report "Early payout of MFA Issue # 81 – SQCRHD";

AND THAT the full balance owing of \$93,077.29 for MFA Issue # 81 be paid out, in full, on April 22, 2014 from surplus funds.

018-2013

CARRIED

5.2 Skeena-Queen Charlotte Hospital District Five-Year Financial Plan 2014-2018

MOVED by Director Nobels, SECONDED by Director Franzen, that the "Skeena-Queen Charlotte Hospital District Five-Year Financial Plan 2014-2018 be adopted as presented.

019-2013

CARRIED

6. CORRESPONDENCE

None.

7. REPORTS / RESOLUTIONS

None.

8. NEW / OLD BUSINESS

None.

9. PUBLIC INPUT

None.

10. IN CAMERA

None.

11. ADJOURNMENT

MOVED by Director Kinney, SECONDED by Director Franzen, that the meeting be adjourned at 7:06 p.m.

020-2013

CARRIED

Approved and adopted:

Certified Correct:

B. Pages
Chair

J. Merrick
Chief Administrative Officer



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Special (Budget) Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Regional District Office, Prince Rupert, BC on Saturday, December 14, 2013

PRESENT

Chair	B. Pages, Village of Masset
Vice-Chair	D. Nobels, Electoral Area A
Directors	A. Ashley, City of Prince Rupert I. Gould, Village of Port Clements C. Kulesha, Village of Queen Charlotte M. Racz, Electoral Area D E. Putterill, Electoral Area E N. Kinney, Prince Rupert
Regrets:	D. Franzen, District of Port Edward K. Bergman, Electoral Area C
Staff:	J. Merrick, Chief Administrative Officer J. Robb, Treasurer J. Fraser, Deputy Treasurer D. Fish, Deputy Corporate Officer
Public:	0
Media:	0

1. CALL TO ORDER 9:10 a.m.

2. AGENDA

2.1 MOVED by Director Kinney, SECONDED by Director Ashley, that the agenda be adopted as presented.

487-2013

CARRIED

3. MINUTES & BUSINESS ARISING

None.

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.

5. DELEGATIONS

None.

6. FINANCE

The 2014 – 2018 SQCRD Financial Plan (Round 1) were distributed to the Board.

7. CORRESPONDENCE

MOVED by Director Ashley, SECONDED by Director Nobels, that the following correspondence regarding funding requests for 2014 be received:

- 7.1 Haida Gwaii Arts Council
- 7.2 Prince Rupert City and Regional Archives
- 7.3 North Coast Transition Society
- 7.4 Haida Gwaii Museum Society
- 7.5 North Pacific Cannery
- 7.6 Port Clements Historical Society
- 7.7 Delkatla Sanctuary Society
- 7.8 Dixon Entrance Maritime Museum Society
- 7.9 Prince Rupert Public Library
- 7.10 Dodge Cove Recreation Society; and
- 7.11 Oona River Community Association

488-2013

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 MOVED by Director Kinney, SECONDED by Director Ashley, that the staff report entitled “2014 Budget Process” be received.

489-2013

CARRIED

- 8.2 MOVED by Director Ashley, SECONDED by Director Gould, that the staff report entitled “Support Service Allocation 2014” be received.

490-2013

CARRIED

- 8.3 MOVED by Director Kulesha, SECONDED by Director Kinney, that the staff report entitled “R1 Budget Overview 2014” be received.

491-2013

CARRIED

9. FINANCIAL PLANS’ REVIEW

- 9.1 Administration – Function 110

MOVED by Director Ashley, SECONDED by Director Nobels, that the accumulated surplus be transferred into the General Administration Reserve Fund;

AND THAT the Five-Year Financial Plan 2014-2018 for Administration, Function 110, be referred to the Round 2 budget discussions as amended.

492-2013

CARRIED

9.2 Electoral Area Administration – Function 120

MOVED by Director Ashley, SECONDED by Director Racz, that the Five-Year Financial Plan 2014-2018 for Electoral Area Administration, Function 120, be referred to the Round 2 budget discussions as presented.

493-2013**CARRIED****9.3 Electoral Area E Administration – Function 121**

MOVED by Director Ashley, SECONDED by Director Gould, that the Five-Year Financial Plan 2014-2018 for Electoral Area “E” Administration, Function 121, be referred to the Round 2 budget discussions as presented.

494-2013**CARRIED****9.4 Elections – Function 130**

MOVED by Director Ashley, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Elections, Function 130, be referred to the Round 3 budget discussions as presented.

495-2013**CARRIED****9.5 Grant-in-Aid (All) – Function 170**

MOVED by Director Gould, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid (All), Function 170, be referred to the Round 3 budget discussions as presented.

496-2013**CARRIED****9.6 Grant-in-Aid Area A – Function 171**

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area A, Function 171, be referred to the Round 3 budget discussions as presented;

AND THAT, in future, the billing to the Dodge Cove Harbour Authority be sent directly to, and paid by, the Skeena-Queen Charlotte Regional District.

497-2013**CARRIED**

9.7 Grant-in-Aid Area C – Function 172

MOVED by Director Gould, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area C, Function 172, be referred to the Round 2 budget discussions as presented.

498-2013

CARRIED

9.8 Grant-in-Aid Area D – Function 173

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area D, Function 173, be referred to the Round 2 budget discussions as presented.

499-2013

CARRIED

9.9 Grant-in-Aid Area E – Function 174

MOVED by Director Putterill, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area E, Function 174, be referred to the Round 3 budget discussions as presented.

500-2013

CARRIED

9.10 Member Municipality Debt – Function 190

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Member Municipality Debt, Function 190, be referred to the Round 3 budget discussions as presented.

501-2013

CARRIED

9.11 Sandspit Fire – Function 210

MOVED by Director Putterill, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Sandspit Fire, Function 210, be referred to the Round 2 budget discussions as presented.

502-2013

CARRIED

9.12 Emergency Programming – Areas A & C – Function 220

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Emergency Programming – Areas A & C, Function 220, be referred to the Round 3 budget discussions as presented.

503-2013

CARRIED

9.13 Emergency Programming – Area D – Function 227

MOVED by Director Ashley, SECONDED by Director Racz, that the Five-Year Financial Plan 2014-2018 for Emergency Programming – Area D, Function 227, be referred to the Round 3 budget discussions as presented.

504-2013

CARRIED

9.14 Emergency Programming – Area E – Function 229

MOVED by Director Kulesha, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Emergency Programming – Area E, Function 229, be referred to the Round 2 budget discussions as presented.

505-2013

CARRIED

9.15 Islands Solid Waste – Function 310 - 319

MOVED by Director Kinney, SECONDED by Director Racz, that the Five-Year Financial Plan 2014-2018 for Islands Solid Waste, Function 310 – 319, be referred to the Round 2 budget discussions as presented.

506-2013

CARRIED

MOVED by Director Gould, SECONDED by Director Racz, that staff investigate the possibility of purchasing a garbage compactor for the Islands Solid Waste landfill.

507-2013

CARRIED

9.16 Regional Solid Waste – Function 330

MOVED by Director Ashley, SECONDED by Director Kinney, that staff draft a report, for review in the Round 2 budget discussions, with options for redistribution of the surplus;

AND THAT the Five-Year Financial Plan 2014-2018 for Regional Solid Waste, Function 330, be referred to the Round 2 budget discussions as presented.

508-2013

CARRIED

9.17 Regional (Mainland) Recycling – Function 340

MOVED by Director Ashley, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Regional (Mainland) Recycling, Function 340, be referred to the Round 2 budget discussions as presented.

509-2013**CARRIED**

The Board recessed at 11:25 a.m.

The Board reconvened at 11:35 a.m.

9.18 Rural Land Use Planning – Function 510

MOVED by Director Nobels, SECONDED by Director Ashley, that 2014 taxation be maintained at the 2013 level of \$40,952 and any surplus be allocated to contract services (line item 7700);

AND THAT the Five-Year Financial Plan 2014-2018 for Rural Land Use Planning, Function 510, be referred to the Round 2 budget discussions as amended.

510-2013**CARRIED****9.19 Economic Development – Function 570**

MOVED by Director Nobels, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Economic Development, Function 570, be referred to the Round 3 budget discussions as presented.

511-2013**CARRIED****9.20 Prince Rupert and Regional Archives – Function 710**

MOVED by Director Ashley, SECONDED by Director Nobels, that the grant to the Prince Rupert and Regional Archives be increased by \$4,200 for a total of \$75,100 for 2014 through 2018;

AND THAT the Archives be notified of the proposed increase;

AND FURTHER THAT the Five-Year Financial Plan 2014-2018 for Prince Rupert and Regional Archives, Function 710, be referred to the Round 3 budget discussions as amended.

512-2013**CARRIED****9.21 North Pacific Cannery – Function 715**

MOVED by Director Ashley, SECONDED by Director Nobels, that the prior years' surplus be used for rate stabilization over 2014 and 2015;

AND THAT the Five-Year Financial Plan 2014-2018 for North Pacific Cannery, Function 715, be referred to the Round 3 budget discussions as amended.

513-2013

CARRIED

9.22 Haida Gwaii Museum – Function 720

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Haida Gwaii Museum, Function 720, be referred to the Round 2 budget discussions as presented.

514-2013

CARRIED

9.23 Vancouver Island Regional Library – Function 275

MOVED by Director Ashley, SECONDED by Director Putterill, that the Five-Year Financial Plan 2014-2018 for Vancouver Island Regional Library, Function 725, be referred to the Round 3 budget discussions as presented.

515-2013

CARRIED

9.24 Haida Gwaii Recreation – Function 730

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Haida Gwaii Recreation, Function 730, be referred to the Round 2 budget discussions as presented.

516-2013

CARRIED

9.25 Mainland Recreation Area A – Function 751

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Mainland Recreation Area A, Function 751, be referred to the Round 3 budget discussions as presented.

517-2013

CARRIED

9.26 Mainland Recreation Area C – Function 752

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Mainland Recreation Area C, Function 752, be referred to the Round 2 budget discussions as presented.

518-2013

CARRIED

9.27 Feasibility Studies – Function 901

MOVED by Director Kinney, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Feasibility Studies, Function 901, be referred to the Round 3 budget discussions as presented.

519-2013

CARRIED

9.29 Oona River Telephone – Function 950

MOVED by Director Ashley, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Oona River Telephone, Function 950, be referred to the Round 3 budget discussions as presented.

520-2013**CARRIED****9.30 Sandspit Water – Function 810**

MOVED by Director Gould, SECONDED by Director Ashley, that Sandspit Water, Function 810, be amended to reflect the following:

- Increase revenue by \$10,000 to reflect the infrastructure planning grant;
- Increase professional fees to \$15,000 to reflect engineer's fees;

AND THAT the Moresby Island Management Committee provide confirmation that the budgeted metering revenue of \$24,000 is satisfactory;

AND FURTHER THAT the Five-Year Financial Plan 2014-2018 for Sandspit Water, Function 810, be referred to the Round 2 budget discussions as amended.

521-2013**CARRIED****10. LAND REFERRALS**

None.

11. OLD BUSINESS

None.

12. PUBLIC QUESTION PERIOD

None.

13. ADJOURNMENT

13.1 MOVED by Director Kinney, SECONDED by Director Ashley, that the SQCRD Special (Budget) meeting be adjourned at 12:10 p.m.

522-2013**CARRIED**

Approved & Adopted:

Certified correct:

B. Pages
Chair

J. Merrick
Chief Administrative Officer



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Regional District office in Prince Rupert on Friday, January 24, 2014.

PRESENT

Chair	B. Pages, Village of Masset	<u>PRIOR TO ADOPTION</u>
Vice Chair	D. Nobels, Electoral Area A	
Directors	A. Ashley, City of Prince Rupert N. Kinney, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements C. Kulesha, Village of Queen Charlotte K. Bergman, Electoral Area C M. Racz, Electoral Area D (<i>via teleconference</i>) E. Putterill, Electoral Area E	
Staff:	J. Merrick, Chief Administrative Officer J. Fraser, Deputy Treasurer D. Fish, Deputy Corporate Officer	
Public:	0	
Media:	1	

1. CALL TO ORDER 7:00 p.m.

2. AGENDA

- 2.1 MOVED by Director Nobels, SECONDED by Director Bergman, that the agenda be adopted as amended, with the addition of the following:

12.4 Enbridge

001-2014

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

- 3.1 SQCRD Statutory Board Meeting – December 13, 2013 Minutes

MOVED by Director Franzen, SECONDED by Director Kinney, that the minutes of the December 13, 2013 SQCRD Statutory Board meeting be adopted as presented.

002-2014

CARRIED

- 3.2 SQCRD Regular Board Meeting – December 13, 2013 Minutes

MOVED by Director Ashley, SECONDED by Director Nobels, that the minutes of the December 13, 2013 SQCRD Regular Board meeting be adopted as presented.

003-2014

CARRIED

3.3 Rise and Report – December 13, 2013

MOVED by Director Ashley, SECONDED by Director Racz, that the following Board appointments be made for 2014:

- | | |
|---|--|
| 1. Haida Gwaii Museum | Director Michael Racz |
| 2. Yellowhead Hwy. Association | Director Nelson Kinney
Alternate Anna Ashley |
| 3. Vancouver Is. Regional Library | Director Evan Putterill |
| 4. Prince Rupert Regional Archives | Director Nelson Kinney
Alternate Anna Ashley |
| 5. Haida Gwaii Recreation Commission | Director Ian Gould |
| 6. Ground Fish Association | Director Des Nobels |
| 7. Coastal Community Network | Director Des Nobels |
| 8. Municipal Insurance Association | Director Karl Bergman |
| 9. Municipal Finance Authority | Director Barry Pages
Alternate Dan Franzen |
| 10. BC Ferries Advisory Committee | Director Evan Putterill
Alternate Michael Racz |
| 11. C2C Rural Policing Working Group | Director Des Nobels |
| 12. Marine Planning Advisory Committee
(mainland) | Director Karl Bergman |
| 13. Marine Planning Advisory Committee | Director Ian Gould |
| 14. Fisheries & Oceans - Hecate Strait/Queen Charlotte Sound Glass Sponge Reefs | Director Des Nobels |
| 15. Bowie Seamount Advisory Board | Director Michael Racz |
| 16. Haida Gwaii Tripartite | Director Evan Putterill
Alternate Carol Kulesha |
| 17. Northern Development Initiative Trust | Director Michael Raz |
| 18. Haida Gwaii Clean Energy | Director Michael Racz
Alternate Dan Robertson |
| 19. North Central Local Gov't Association | Mayor Dave MacDonald |

AND THAT the following 2014 Board Appointments be referred to the January 24, 2014 Skeena-Queen Charlotte Regional District In-Camera Board meeting:

- i. Port Edward Historical Society (North Pacific Cannery);
- ii. Mainland Waste Management.

004-2014

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Haida Gwaii Regional Recreation Commission – October 2013 Third Quarter Commission Meeting

MOVED by Director Kulesha, SECONDED by Director Ashley, that the minutes of the Haida Gwaii Regional Recreation Commission October 2013 meeting be received as presented.

005-2014

CARRIED

5. DELEGATIONS

- 5.1 J. Keighley – BC Ferry Coalition

Jef Keighley, member of the BC Ferry Coalition, addressed the Board, via teleconference, in regards to the BC Ferry Service cuts and discussed key issues affecting coastal communities. Mr. Keighley highlighted issues such as unaffordable BC Ferries fares; BC Ferries should be an essential part of the provincial highway system and should not be funded by the Province and taxpayers; suggestions regarding increasing revenues or reducing operational costs; concerns and suggestions regarding BC Ferries operations; opposition to service cuts; and opposition to increased taxes to fund ferry service. Mr. Keighley also discussed the BC Ferry Coalition and the work that the coalition has completed, or is completing, in opposition of the ferry service cuts.

The Chair thanked Mr. Keighley for his presentation.

- 5.2 P. Levy, Lead Negotiator & Senior Regulatory Advisor & N. Busmann, Manager, Stakeholder Engagement and Aboriginal Relations – Nexen Energy ULC

Nadine Busmann, Manager, Stakeholder Engagement and Aboriginal Relations for Nexen Energy ULC addressed the Board in regards to the Aurora LNG project. Dr. Busmann addressed topics, as they relate to the Aurora LNG project, such as the LNG value chain; LNG supply; project concept development; safety; environment; project location; community engagement; building capacity; and job creation.

The Board expressed concern over carriers and the transportation of LNG product to end markets. Specifically, concerns over insurance and liability issues, as they relate to the Aurora LNG project, were highlighted.

The Chair thanked Mr. Levy and Dr. Busmann for their presentation.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for December, 2013

MOVED by Director Kinney, SECONDED by Director Nobels, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for December, 2013 be received and filed.

006-2014

CARRIED

7. CORRESPONDENCE

- 7.1 Ministry of Community, Sport and Cultural Development – Union of British Columbia Municipalities Convention

MOVED by Director Kulesha, SECONDED by Director Gould, that the correspondence from the Ministry of Community, Sport and Cultural Development be received.

007-2014

CARRIED

MOVED by Director Putterill, SECONDED by Director Racz, that a response be sent to the Ministry of Community, Sport and Cultural Development's December 11, 2013 correspondence to remind them that, at this time, Sandspit is not interested in incorporation, rather the community is interested in pursuing a feasibility study on the issue of its potential incorporation;

AND THAT the letter make a second request that appropriate funds be earmarked in the Ministry's budget for an incorporation study to be conducted for the community of Sandspit.

008-2014

CARRIED

- 7.2 Ministry of Community, Sport and Cultural Development – Expense Limits on Local Elections Discussion Paper

MOVED by Director Ashley, SECONDED by Director Nobels, that the correspondence from the Ministry of Community, Sport and Cultural Development in regards to expense limits on local elections be received and filed.

009-2014

CARRIED

- 7.3 The Village of Port Clements – Request for Letter of Support

MOVED by Director Franzen, SECONDED by Director Ashley, that the correspondence from the Village of Port Clements regarding the request for a letter of support be received;

AND THAT a letter of support be provided to the Village of Port Clements for the construction of a barge facility in the Industrial Park in Port Clements.

010-2014

CARRIED

- 7.4 Ministry of Environment – Provincial and Local Governments Working Together to Protect Biodiversity

MOVED by Director Ashley, SECONDED by Director Kinney, that the correspondence from the Ministry of Environment regarding protecting biodiversity be received and filed.

011-2014

CARRIED

7.5 Premier Christy Clark – BC Ferries Service

MOVED by Director Putterill, SECONDED by Director Ashley, that the correspondence from Premier Clark regarding BC Ferries Service be received.

012-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Putterill, that a letter be sent to each Municipal, Regional District and First Nations Council in British Columbia to discuss why the BC Ferry service is critical to coastal communities; express the Board's support of the BC Ferry Coalition; and ask that each Council send correspondence to the Premier requesting a joint-meeting to further discuss the BC Ferries service cuts.

013-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Kinney, that the Board support the BC Ferry Coalition.

014-2014

CARRIED

7.6 Province of BC Legislative Assembly – Local Elections Campaign Financing Act

MOVED by Director Putterill, SECONDED by Director Ashley, that the correspondence from the Province of BC Legislative Assembly in regards to the Local Elections Campaign Financing Act be received and filed.

015-2014

CARRIED

8. REPORTS – RESOLUTIONS

8.1 J. Fraser, Deputy Treasurer – Board Resolution Amendment – November 22, 2013

MOVED by Director Ashley, SECONDED by Director Franzen, that the staff report entitled "Board Resolution Amendment – November 22, 2013" be received;

AND THAT Resolution No. 387-2013, as follows, be rescinded:

MOVED by Director Putterill, SECONDED by Director Racz, that, with respect to the annual grant for the Moresby Island Management Committee, the contribution from Electoral Area Administration be capped at \$23,000 and any additional funding, if required, be funded by Electoral Area E only.

016-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Franzen, that, with respect to the annual grant for the Moresby Island Management Committee, the contribution from Electoral Area Administration be capped at \$23,000 and any additional funding, if required, be funded by Electoral Area E only;

AND THAT, if the annual grant requested by the MIMC is less than \$35,000, funding be allocated two thirds from Electoral Area Administration and one third from Electoral Area E.

017-2014

CARRIED

8.2 J. Merrick, CAO – Updated 2014 Board Schedule

MOVED by Director Nobels, SECONDED by Director Franzen, that the staff report entitled “Updated 2014 Board Schedule” be received;

AND THAT the following meeting schedule be adopted for 2014:

<u>Date</u>	<u>Meeting Type</u>	<u>Time</u>	<u>Location</u>
January 24th	SQCRD Regular Board	7:00 PM	Prince Rupert
February 21st	SQCRD Regular Board	7:00 PM	Prince Rupert
February 22nd (1/2 day)	SQCRD Special Board (Budget)	9:00 AM	Prince Rupert
March 8th (1/2 day)	SQCRD Special Board (Budget)	9:00 AM	Teleconference
March 21st	SQCRD Regular Board	7:00 PM	Prince Rupert
April 25th	SQCRD Regular Board	7:00 PM	Queen Charlotte Village
May 23rd	SQCRD Regular Board	7:00 PM	Prince Rupert
June 20th	SQCRD Regular Board	7:00 PM	Dodge Cove
July	No meeting scheduled		
August 8th	SQCRD Regular Board	7:00 PM	Prince Rupert
September 19th	SQCRD Regular Board	7:00 PM	Prince Rupert
October 17th	SQCRD Regular Board	7:00 PM	Teleconference
November 21st	SQCRD Regular Board	7:00 PM	Prince Rupert
December 12th	SQCRD Statutory Board	7:00 PM	Prince Rupert
December 12th	SQC Reg. Hospital Dist. Board	Following RD Stat	Prince Rupert
December 12th	SQCRD Regular Board	Following RHD	Prince Rupert

018-2014

CARRIED

Director Putterill opposed.

8.3 D. Fish, Deputy Corporate Officer – NCLGA Resolution Amendment

MOVED by Director Kulesha, SECONDED by Director Ashley, that the staff report entitled “NCLGA Resolution Amendment” be received;

AND THAT Resolution No. 414-2013 regarding 2014 resolution submissions to the North Central Local Government Association be amended as follows:

2. LNG Projects in Northern British Columbia

- In the third paragraph:

1. Following “THEREFORE BE IT RESOLVED THAT”, insert “the North Central Local Government Association and”;
2. Insert “LNG” preceding “plan”; and
3. Delete “northwest” preceding “British Columbia”.

019-2014

CARRIED

8.4 L. Neville, Haida Gwaii Regional Recreation Coordinator – December 2013 Report

MOVED by Director Ashley, SECONDED by Director Franzen, that the staff report entitled “December 2013 Report” be received and filed.

020-2014

CARRIED

8.5 J. Merrick, CAO – Jungle Beach Update

MOVED by Director Ashley, SECONDED by Director Nobels, that the staff report entitled “Jungle Beach Update” be received and filed.

021-2014

CARRIED

9. BYLAWS

9.1 Bylaw No. 560, 2013 Graham Island Interim Zoning Amendment Bylaw

MOVED by Director Nobels, SECONDED by Director Ashley, that “Graham Island Interim Zoning Amendment, Bylaw No. 560, 2013” be given second reading.

022-2014

CARRIED

9.2 Bylaw No. 574, 2014 Skeena-Queen Charlotte Regional District Security Issuing Bylaw

MOVED by Director Ashley, SECONDED by Director Kinney, that “Skeena-Queen Charlotte Regional District Security Issuing Bylaw No. 574, 2014” be given first reading.

023-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Kulesha, that “Skeena-Queen Charlotte Regional District Security Issuing Bylaw No. 574, 2014” be given second reading.

024-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Putterill, that "Skeena-Queen Charlotte Regional District Security Issuing Bylaw No. 574, 2014" be given third reading.

025-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Gould, that "Skeena-Queen Charlotte Regional District Security Issuing Bylaw No. 574, 2014" be adopted.

026-2014

CARRIED

- 9.3 Bylaw No. 575, 2014 Queen Charlotte Water and Sewer Works Reserve Fund Repealing Bylaw

MOVED by Director Gould, SECONDED by Director Ashley, that "Queen Charlotte Water and Sewer Works Reserve Fund Repealing, Bylaw No. 575, 2014" be given first reading.

027-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Franzen, that "Queen Charlotte Water and Sewer Works Reserve Fund Repealing, Bylaw No. 575, 2014" be given second reading.

028-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Kinney, that "Queen Charlotte Water and Sewer Works Reserve Fund Repealing, Bylaw No. 575, 2014" be given third reading.

029-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Ashley, that "Queen Charlotte Water and Sewer Works Reserve Fund Repealing, Bylaw No. 575, 2014" be adopted.

030-2014

CARRIED

- 9.4 Bylaw No. 576, 2014 Skeena-Queen Charlotte Regional District Standing Committees and Commissions' Repealing Bylaw

MOVED by Director Kulesha, SECONDED by Director Ashley, that "Skeena-Queen Charlotte Regional District Standing Committees and Commissions' Repealing Bylaw No. 576, 2014" be given first reading.

031-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Kinney, that "Skeena-Queen Charlotte Regional District Standing Committees and Commissions' Repealing Bylaw No. 576, 2014" be given second reading.

032-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Franzen, that "Skeena-Queen Charlotte Regional District Standing Committees and Commissions' Repealing Bylaw No. 576, 2014" be given third reading.

033-2014

CARRIED

MOVED by Director Kulesha, SECONDED by Director Gould, that "Skeena-Queen Charlotte Regional District Standing Committees and Commissions' Repealing Bylaw No. 576, 2014" be adopted.

034-2014

CARRIED

10. LAND REFERRALS/PLANNING

- 10.1 J. Merrick, CAO – Rezoning of fraction NE ¼ of DL 830A, Except Plan 11017, Parcel Identifier 015-633-012, 16320 Tow Hill Road (G. Schweers)

MOVED by Director Kinney, SECONDED by Director Kulesha, that the staff report entitled "Rezoning of fraction NE ¼ of DL 830A, Except Plan 11017, Parcel Identifier 015-633-012, 16320 Tow Hill Road" be received.

035-2014

CARRIED

- 10.2 J. Skogstad, Planning Consultant – Medical Marihuana Facilities

MOVED by Director Kulesha, SECONDED by Director Franzen, that the report entitled "Medical Marihuana Facilities" be received.

036-2014

CARRIED

11. NEW BUSINESS

Directors' Reports

MOVED by Director Nobels, SECONDED by Director Franzen, that the Regional District Directors' verbal reports, as follows, be received:

Director Ashley – City of Prince Rupert:

Council spoke in regards to creating synergies between recycling station and landfill, as well as educating residents on recycling station and items accepted as recyclable materials.

037-2014

CARRIED

12. OLD BUSINESS

- 12.1 B. Denton – Highway 16 Maintenance

MOVED by Director Franzen, SECONDED by Director Ashley, that the correspondence from B. Denton regarding the inadequacy of the winter maintenance on Highway 16 be received and filed.

038-2014

CARRIED

- 12.2 J. Merrick, CAO – Strategic Priorities Tracking 2014

MOVED by Director Nobels, SECONDED by Director Ashley, that the Skeena-Queen Charlotte Regional District Strategic Priorities Tracking 2014 report be received and filed.

039-2014

CARRIED

12.3 BC Ferries - Media

MOVED by Director Nobels, SECONDED by Director Ashley, that the verbal report “BC Ferries – Media” be received;

AND THAT, the Board of Skeena-Queen Charlotte Regional District is categorically opposed to the position that the Province of BC has taken toward coastal ferry service in British Columbia.

040-2014**CARRIED****12.4 Enbridge**

MOVED by Director Ashley, SECONDED by Director Kinney, that the Board sanctions Director Nobels traveling to Victoria, B.C., if required, to be part of the delegation of Friends of Wild Salmon, meeting with the Minister of Environment concerning the importance of a fair and transparent process for the proposed LNG projects in northwestern B.C., in which pipeline proponents and the public can efficiently contribute and participate.

041-2014**CARRIED****13. PUBLIC INPUT**

There were no questions from the public.

14. IN CAMERA

MOVED by Director Franzen, SECONDED by Director Nobels, that the Board move to the In-Camera meeting following the Regular Meeting under sections 90(1)(a) and (g) of the *Community Charter* – “personal information about an identifiable individual...” and “litigation or potential litigation affecting the municipality.”

042-2014**CARRIED****15. ADJOURNMENT**

MOVED by Director Franzen, SECONDED by Director Nobels, that the Regular Board meeting be adjourned at 9:28 p.m.

043-2014**CARRIED**

Approved and adopted:

Certified correct:

B. Pages
Chair

J. Merrick
Chief Administrative Officer

Skeena-Queen Charlotte Regional District
Cheques payable over \$5,000 - JANUARY, 2014

Payable To	Date	Amount	Purpose
Big Red Enterprises Ltd.	8-Jan	\$15,520.50	December Garbage Collection Contract
Carlyle Shepherd & Co.	8-Jan	\$20,263.95	2013 SQCRD Audit
Municipal Insurance Association (MIA)	21-Jan	\$8,088.00	2014 MIA Premiums
Receiver General	15-Jan	\$11,647.06	Payroll Remittance (PP1-2014)
Receiver General	28-Jan	\$12,514.68	Payroll Remittance (PP2-2014)
Municipal Pension Plan	31-Jan	\$10,709.32	Payroll Remittance (PP1 & PP2, 2014)

TOTAL CHEQUES OVER \$5,000: \$78,743.51

Northwest Fish & Wildlife Conservation Association

35 Carlson St.
Kitimat B.C.
V8C 1A9
January 21, 2014

Tim Sheldan
Deputy Minister, FLNRO
Box 9352
Stn. Prov. Gov't
Victoria BC, V8W 9M1

Dear Tim,

We understand that you have replaced Doug Konkin as Deputy Minister. Congratulations on your promotion.

For your information the Northwest Fish and Wildlife Conservation Association (NF&WCA) is the regional branch of the B.C. Wildlife Federation for Skeena (region 6). We are writing to request a meeting with you in Prince Rupert at your earliest convenience for a face to face discussion on a number of outstanding issues that are of concern to our members.

- 1) Steelhead angling management in the Skeena remains an item of concern. There's an optics of management and regulation decisions being based on unsubstantiated anecdotal claims, lacking any science foundation to support. This has rendered what we believe to be biased decision making that caters to one segment of the angling community, while segregating and hindering another.
- 2) It's our understanding that the Province is in the process of developing a Steelhead Management Plan. The NF&WCA was not aware of this until recently, has not been consulted, and was not provided a draft to review and comment on. We wish to discuss with you why we've been excluded throughout the development of this management plan. Especially given the long standing history the NF&WCA has had with engaging your Ministry on steelhead management issues.
- 3) Recent changes to fishing regulations reducing retention of trout, and eliminating char harvest opportunities throughout the Skeena Region lacks any true science foundation to justify. Our members strongly believe the previous regulations of 2 per day, of which none could be under 30 cm, and only one could be over 50 cm coupled with additional stream specific regulations was sustainable over the long term.

4) The "Skeena Fishing Advisory Committee" (SFAC) is considered by ourselves to be a flawed regional angler consultation process. A process that the NF&WCA, a number of Rod and Gun Clubs, and independents consisting of over half the original participants have removed their support, and no longer participate. The NF&WCA has made efforts to work with regional ministry staff to establish a process that the angling public can have confidence in. To date our efforts have been ignored, with your staff continuing to support this biased, unbalanced, and defunct regional consultation process of which little positive has ever come out of. We wish to discuss how we can establish a regional fishing consultation avenue that the angling public can have confidence in.

We would very much like to meet with you to further discuss these issues, and work towards a resolve. To do this we need to open the doors of communication with senior members of your ministry ,of which we presently have virtually no contact, to clearly understand the issues at hand from both sides of the table.

We very much appreciate your time, and look forward to your response.

In conservation,

Mike Langegger - NF&WCA Chairman

cc. Jennifer Rice – MLA

Mayor and Council- City of Prince Rupert

Mayor and Council- District of Port Edward

Chairman-Skeena Queen Charlotte Regional District

January 29, 2014

Dear Municipal Leader

Last month we announced a five-point plan to protect the postal service in a world in which digital communication is rapidly replacing traditional mail. In a key initiative, Canada Post will convert the remaining five million addresses that have door-to-door delivery to community mailbox delivery. This will occur over the next five years. I would like to assure you that the transition of delivery service in your community will be handled responsibly and with respect.

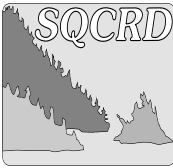
While the majority of Canadians will not see any change to how their mail is delivered, a fair number will be impacted. **As we carefully plan our next steps, I would like to share with you the guiding principles that will govern our approach in the communities that are affected:**

- We recognize that dense urban cores in our larger cities, with their older neighbourhoods and smaller lots, present different challenges for locating community mailboxes than suburban areas. With this in mind, we will leave the majority of these areas until the final stage of this multi-year project. We will take the necessary time to understand their unique needs and find solutions that work for these neighbourhoods.
- We will be sensitive to the needs of seniors and of disabled Canadians. We are developing alternative approaches for people with significant mobility challenges, who lack viable alternatives and upon whom delivery to a community mailbox would impose an unacceptable hardship.
- There will be no change in delivery to people living in apartment buildings, seniors' buildings and condominiums who already have mail delivered in the building lobby. In addition, customers who have mail delivered to a rural mailbox (a customer-owned mailbox at the end of a driveway) will not be affected by this change.
- We will work with community leaders and municipal planning officials to choose safe and appropriate sites.
- We will seek the views of affected citizens directly, through multiple channels including surveys and online feedback tools.
- We will be as innovative and flexible as possible, while being responsible towards our goal to protect the financial sustainability of postal service for all Canadians. We will look at various solutions and different equipment, taking the necessary time to address any significant challenges in a given community.
- We will respect the needs of businesses to have mail delivered to their door. The vast majority of business addresses will continue to have mail and parcels delivered to their door and will experience no change. The businesses that will continue to have delivery to the door:
 - > are located in well-established business areas, such as main streets or "business corridors"
 - > or receive a relatively large volume of mail or parcels.

This initiative is a crucial aspect of our plan to protect and sustain postal service for Canadians, both today and for tomorrow. As we execute it, I intend to see that we live up to our special responsibility to serve every Canadian and every community. We are committed to doing this in a thoughtful way, and to keeping you informed as this initiative unfolds.

Yours sincerely,

Deepak Chopra
President and CEO
Canada Post Corporation



STAFF REPORT

DATE: February 21, 2014

FROM: Joanne Fraser, Deputy Treasurer

SUBJECT: Parcel Tax Roll Review Panel Scheduling

Recommendation:

THAT the staff report entitled “Parcel Tax Roll Review Panel” be received;

AND THAT the Board appoints at least 3 members as the Parcel Tax Roll Review Panel to meet and review the Sandspit Water Parcel Tax Roll;

AND THAT March 21st, 2014 at 6:45pm be scheduled as the sitting of the Review Panel;

AND THAT the Board designates Director _____ as Chair of the Panel;

AND FURTHER THAT the Deputy Treasurer be designated at the “Collector” for the parcel tax roll.

BACKGROUND:

Division 4 of the *Community Charter* provides the conditions under which a parcel tax can be imposed for a given service. The SQCRD has a parcel tax for the Sandspit Water system and, therefore, is required to undertake a process to confirm and authenticate the roll each year.

This process includes producing the roll, advertising where the public can view the roll, as well as the process for making a written complaint in regard to the following:

- (a) there is an error or omission respecting a name or address on the parcel tax roll;
- (b) there is an error or omission respecting the inclusion of a parcel;
- (c) there is an error or omission respecting the taxable area or the taxable frontage of a parcel;
- (d) an exemption has been improperly allowed or disallowed.

Once the roll has been available for public review and written complaints have been received, the Collector may amend the roll accordingly. In some circumstances, the complaints will be referred to the Roll Review Panel for decision. The final step is to have the roll formally authenticated by certificate signed by the majority of the members of the review panel.

COST AND BUDGET IMPLICATIONS:

Staff recommends that there be no director remuneration approved for this meeting as it will be held in conjunction with the regular monthly Board meeting.

CONCLUSION:

The Parcel Tax Roll Review Panel process is a legislative requirement and as such will be brought to the Board's attention each year in preparation for the annual parcel tax requisition.



Haida Gwaii Recreation Coordinator's Report
Month End: January 2014
Submitted By: Lucy Neville

The HG Recreation Commission has four categories, from September to June, that our programs fall into; Registered Programs, Drop-In Programs, Movies and Community Events. We also assist in obtaining rental spaces and advertising help for community members.

Registered Programs

Shito Ryu Karate – a growing adult group has been added to this devoted program, bringing their January total to **45** participants, who train every Tuesday and Thursday in **Queen Charlotte**.

Beginner Bellydance – with a brief break over Christmas, this program began again in the New Year and closed at the end of January with a total of **42** music-loving dancers at the HG Rec Building in **Masset**.

Elders Engagement: Food and Fitness – the New Year means new activities for this no-cost community program, which is expanding to include Geocaching, Golf, and Indian Cooking classes. There were a total of **167** participants throughout the month of January in the Multiplex building and grounds in **Port Clements**. Designed to increase socialization, community infrastructure, fitness and intergenerational engagement, this program was created with the Rec Coordinator for seniors, by seniors, and is open to plus-ones from spouses to grandkids.

Alternate Fitness – led by elder instructor Harold White, this clinician-based program is designed for those living with, or at risk for, chronic conditions such as diabetes, rheumatoid and osteo-arthritis, obesity, and/or returning from injury. Many of the **15** participants attend with a prescription to do so from their doctors or physicians, and this 19-year program has continued in large part due to the rave reviews from medical professionals, resident and locum doctors, who have documented benefits in attendees ranging from reduced blood pressure, increased mobility, decreased joint pain, and increased musculature. It began running in the New Year every Tuesday and Thursday at the HG Rec Building in **Masset**, starting January 2nd.

Weight Room Orientations – departing HG Rec instructor Angela Gross held her last WRO in **Queen Charlotte** and introduced our new lead instructor, Lisa Shoop, on January 16th, with a total of **2** participants. In **Port Clements**, Amber Bellis held two WROs in January with a total of **2** participants.

Acrobatic Dance – with a longer Spring session beginning in January, this gymnastic- and parkour-inspired class, instructed by longtime dancer and gymnast Kirsten Oike, runs twice weekly at Sk'aadgaa Naay Elementary in **Skidegate** and the **Port Clements** Elementary, with a total of **46** youth.

HardCore Circuit – Rugby Canada instructor Genevieve Gay taught this interval circuit class, focusing on high-intensity tabata-based cardio and core strength, twice weekly throughout January each Monday and Wednesday at the HG Rec Building in **Masset**, with a total of **21** participants.

Mother Goose – a joint collaboration with HG Rec and SD50, this program runs each Wednesday at the HG Rec Building in **Masset** and focuses on teachable methods of early childhood development and education for new parents. A total of **34** tots and mums attended in January.

Public Speaking 101 – Toastmaster Ellen Cranston began this program mid-January at the Eric Ross Room in **Queen Charlotte**, which focuses on developing the skills of public speaking, communication and leadership. The program runs once-weekly with a total of **8** participants.

Automated External Defibrillator (AED) Orientation and Training – in collaboration with the Village of Masset, HG Rec certified **3** instructors who work with vulnerable populations in AED administration and use on January 18th in **Masset**.

Movie Nights

A chorus of feathered adventurers hit Haida Gwaii from January 31 – February 2 as 'FREE BIRDS' was shown in **Masset, Port Clements, Queen Charlotte** and **Sandspit**. Concession was provided by the ASSI Girls Club in Masset, the Port Clements Recreation Committee, the Living and Learning School in Queen Charlotte, and the Sandspit Canadian Junior Rangers.

Masset – 27

Port Clements – 38

Queen Charlotte – 59

Sandspit – 10

Total: **134**

Drop In Programs

Haida Gwaii Rec. provides insurance and First Aid to all volunteers willing to run drop in programs throughout the school year at all island schools. Volunteers collect toonies to cover the School District 50 rental fee, and are charged per course for any incurred equipment damages. To register a sport for drop-in, a valid and current First Aid certificate is required.

Queen Charlotte Secondary School Gym – REOPENED JANUARY 14

Mondays:
Pickleball / Badminton 7:00 – 9:00

Tuesdays:
Indoor Soccer 8:00 – 10:00

Wednesdays:
Youth Dodgeball 6:30 – 8:00

Adult Dodgeball 8:00 – 10:00

Thursdays:
Volleyball 8:00 – 10:00

Port Clements Elementary School Gym

Thursdays:
Soccer 8:00 – 10:00

George M. Dawson Secondary School Gym

Mondays:
Volleyball 7:00 – 9:00

Wednesdays:
Men's Basketball 7:00 – 9:00

Thursdays:

Badminton 7:00 – 9:00

Fridays:
Senior Men's Basketball 7:00 – 9:00

Events and Affiliated Programs

ASSAI 2013-2014 Programs

Our two ASSAI coordinators, Tiffany Scholey and Paula Varnell, have built upon three years of programs and initiated new developments within schools in **Masset, Old Massett, Port Clements, Skidegate, Queen Charlotte** and **Sandspit**. Below are their participation totals for December programs:

Surf Club (all-island) – 27
Gymnastics (TAH) – 25
Art and Sport (ALM) – 27

Our Space, Our Art (QCYC) – 12
Art and Action (PCES) – 9
Dance Party (PCES) – 32
Food and Fitness (SNES) – 48
Teen Gym (GMD) – 59

Total: **239**

Total January 2014 participants in HG Rec programs/events: 765

Total January 2013 participants in HG Rec programs/events: 590

Upcoming Spring Classes

Alternate Fitness – Heather Brule will begin instructing this free modified fitness class in **Sandspit** at the Community Hall and **Skidegate** in the George Brown Rec Centre, beginning February 3rd.

Geocaching and Golfing – As part of our Elders Engagement project, an eight-week program of alternating Geocaching and Golfing will begin in the beginning of February, alternating locations in **Masset** and **Sandspit**. This program is led by Fran Fowler and Ruth Bellamy, and is built on community consultation with elders.

Circuit Fitness – **Sandspit**, grab your sneakers, water bottle and motivating music! Heather Brule will be instructing an interval fitness class each Monday at the ALM Gym from 7-8 pm, beginning February 3rd.

Resolution Fit: Strength Training for Beginners – BCRPA-trained fitness instructor Lisa Shoop will be at the helm of this program, which focuses on increasing strength and endurance, boosting metabolism and shedding body fat in a six-week introductory weight training program. Ms. Shoop will take participants through basic strength training terms, exercises and progressive principles of strength training. A guide to muscles, exercise descriptions and training logs will be provided to all participants, who will be training every Monday and Wednesday in **Queen Charlotte** starting February 3rd.

BC Soccer Coaching Clinic – instructor John Sneddon will be on Haida Gwaii to deliver ‘FUNdamentals’ and ‘Active Start’, the two BC Soccer coaching foundation modules for ages U4-U6 and U7-U9. These modules will be free of charge and open to all parents, guardians, and youth volunteers over the age of 16; they are designed to provide baseline knowledge and skills for all community soccer coaches. The clinic will be held in the **Port Clements** Multiplex and community fields from March 7-8.

Bronze Cross Certification Camp – the HG Rec Coordinator has secured funding for three ASSI instructors to train and certify in the LifeSaving Bronze Cross program, taking place March 16-20 at the Earl Mah Aquatic Centre in Prince Rupert. This allows a diverse range of

programs, from canoeing and kayaking to surfing, swimming and paddleboarding, to be administered on Haida Gwaii with nationally-recognized water safety standard.

BOAT Exam – the updated Transport Canada-approved BOAT exams will continue to be offered in **Masset**, **Queen Charlotte** and **Port Clements** upon request.

Additional Projects and Reporting

HRSDC Canada Summer Jobs Proposal

It may be chilly now, but summer is on the horizon! The HG Rec Coordinator submitted a grant proposal and funding application to the HRSDC Canada Summer Jobs Program on January 28th, outlining the program objectives and resources required to staff the 2014 HG Rec Summer Program. This grant has been successfully awarded to the HGRRC for the past 5 years, and by subsidizing costs of hiring students, greatly assists in making the Summer Program affordable for families on Haida Gwaii.

Leading Change Canada Forum

The HG Rec Coordinator has been invited to the Leading Change Canada Forum to speak on the development and implementation of experiential education and ecocultural-physical literacy programs, as designed within the Haida Gwaii Regional Recreation Commission and the HG After School Sports and Arts Initiative. The forum will be held in Vancouver from March 24-28, 2014.

ASSI Community Forum Presentation

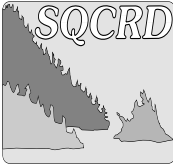
This is the fourth year of the HG ASSI project, which designs and implements free sports and arts programs for children and youth aged 5-18, from Sandspit to Masset. Following its 2012 Premier's Award nomination, the HG ASSI program has continued to set the bar for innovative programming and inter-agency collaboration. The HG Rec Coordinator has been asked to present at this year's province-wide ASSI Community Forum, held in Vancouver from February 27-28, 2014.

ASSI Coordination Transition

New south-end ASSI Coordinator Paula Varnell submitted a notice of resignation on January 31, 2014, and will remain with the ASSI program as lead instructor in Skidegate and Queen Charlotte. The HG Rec Coordinator is pursuing several options for an Interim Coordinator for the south-end ASSI program until mid-June.

Lucy Neville

Haida Gwaii Recreation Coordinator



STAFF REPORT

DATE: February 21, 2014

FROM: Daniel Fish, Deputy Corporate Officer

SUBJECT: April 25th, 2014 Board Meeting Travel Options

Recommendation:

THAT the staff report entitled “April 25th, 2014 Board Meeting – Village of Queen Charlotte” be received;

AND THAT the Board provides staff with further direction.

BACKGROUND:

At the January 24, 2014 SQCRD Regular Board meeting, the Board passed a motion to adopt the 2014 Board meeting schedule. Subsequently, a Board meeting date was scheduled for April 25, 2014 in the Village of Queen Charlotte at 7:00 p.m.

In attempting to book a charter flight to the Village of Queen Charlotte for April 25, 2014, staff learned that Inland Air has new regulations in place that limit the number of passengers flying out of Prince Rupert to Queen Charlotte to four.

DISCUSSION:

Attachment 1 includes six different options to attend the April 25th, 2014 SQCRD Board meeting, and includes estimated costs for each. Each travel option presents its own set of challenges, each of which has been outlined below. Staff is requesting that the Board provides direction as to which option it would like to pursue.

Option 1: Regular Board Meeting Held in Prince Rupert via Scheduled Flights

Details 5 Directors flying from Masset to Prince Rupert at 10:00 a.m. on April 25th, 2014 on a scheduled flight, returning to Masset the following Monday, April 28th at 9:45 a.m. Costs for this option include travel, accommodation and the per diems. Electing to choose this option requires an amendment be made to the 2014 Board Meeting Schedule.

Option 2: Regular Board Meeting Held in Prince Rupert via BC Ferries

Details 5 Directors sailing from Skidegate to Prince Rupert at 11:59 p.m. on April 24th, 2014 on BC Ferries, with return to Skidegate scheduled for April 27th at 11:00 p.m. Costs for this option include travel, accommodation, per diems and vehicle allowances.

Electing to choose this option requires an amendment be made to the 2014 Board Meeting Schedule.

Option 3: Regular Board Meeting in Queen Charlotte via Chartered Flight

Details 4 Directors flying from Prince Rupert to Queen Charlotte on a charter flight on April 25th, 2014, scheduled to return the following day. As well, this option details 1 staff traveling to Masset via scheduled flight and returning on the following Monday, April 28th. Costs for this option include travel, accommodation, per diems and car rental. Electing to choose this option requires that one mainland Director attend the meeting via teleconference and that only one staff member will be able to attend.

Option 4: Regular Board Meeting in Queen Charlotte via Scheduled Flights

Details 5 Directors and 1 staff flying to Masset from Prince Rupert on April 25th, 2014 at 9:00 a.m., via scheduled flights, set to return the following Monday, April 28th at 10:45 a.m. Costs for this option include travel, accommodation, per diems and car rental. Electing to choose this option requires that Directors and staff depart from Prince Rupert at 9:00 a.m. on the Friday and return at 10:45 a.m. on the Monday, which may conflict with prior work commitments. Again, only 1 staff member will be in attendance.

Option 5: Regular Board Meeting in Queen Charlotte via BC Ferries

Details 5 Directors and 2 staff sailing from Prince Rupert to Skidegate on Thursday, April 24th, 2014 at 2:30 p.m. with a return sailing on Monday, April 28th at 11:00 a.m. Costs for this option include travel, accommodation, vehicle allowance and per diems. Electing to choose this option is the most expensive, as the costs for accommodation and per diems include 4 days as opposed to 3.

Option 6: Regular Board Meeting in Queen Charlotte via Chartered Flight to Masset

Details 5 Directors and 1 staff flying to Masset on April 26th, 2014 via a chartered flight, with return to Prince Rupert set for the same day. Costs for this option include travel, plane holding rates, car rental and lunches. Electing to choose this option requires that an amendment be made to the 2014 Board Meeting Schedule. Again, only one staff member will be in attendance.

April 25th, 2014 SQCRD Board Meeting Costs

Option 1: 5 Directors Flying to Prince Rupert (Scheduled Flight)

Flights	\$2,345.00	\$234.50/Flight (5 Directors * 10 Flights)
Accommodation	\$1,983.00	\$132.25/Night (5 Directors, 3 Nights each)
Per Diem	\$1,200.00	\$80/Day (5 Directors, 3 Days each)
	<u>\$5,528.00</u>	

Option 2: 5 Directors Ferrying to Prince Rupert

Ferry (cabins)	\$2,475.00	\$495/Return (5 Directors, 5 Sailings)
Accommodation	\$1,653.00	\$132.25/Night (5 Directors, 2.5 Nights each)
Per Diem	\$1,200.00	\$80/Day (5 Directors, 3 Days each)
Vehicle Allowance	\$250.00	
	<u>\$5,578.00</u>	

Option 3: 4 Directors Flying to Queen Charlotte (Charter) + 1 Staff (Scheduled Flight)

Flights	\$3,895.00	\$1,947.50/Flight
Accommodation	\$520.00	\$130/Night (4 Directors, 1 Night each)
Per Diem	\$320.00	\$80/Day (4 Directors, 1 Day each)
1 Staff	\$1,120.00	Flight, accommodation, per diem
Staff Car Rental	\$150.00	
	<u>\$6,005.00</u>	

Option 4: 5 Directors + 1 Staff Flying to Masset (Scheduled Flight)

Flights	\$2,808.00	\$234.50/Flight (6 Directors & Staff * 12 Flights)
Accommodation	\$2,340.00	\$132.25/Night (6 Directors & Staff, 3 Nights each)
Per Diem	\$1,440.00	\$80/Day (6 Directors & Staff, 3 days each)
Car Rental	\$150.00	
	<u>\$6,738.00</u>	

Option 5: 5 Directors + 2 Staff Ferrying to Queen Charlotte

Ferry (cabins)	\$3,465.00	\$495/Return (7 Directors & Staff, 7 sailings)
Accommodation	\$3,640.00	\$130/Night (7 Directors & Staff, 4 Nights each)
Per Diem	\$2,240.00	\$80/Day (7 Directors & Staff, 4 Days each)
Vehicle Allowance	\$250.00	
	<u>\$9,595.00</u>	

Option 6: 5 Directors + 1 Staff Flying to Masset (Charter)

Flights	\$3,894.00	\$1,947.50/Flight
Holding Rate Fees	\$930.00	\$155/hour @ 6 hours
Car Rental	\$150.00	
Per Diem (lunch)	\$120.00	\$20 each (5 Directors + 1 Staff)
	<u>\$5,094.00</u>	

**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
BYLAW NO. 560, 2013**

Being a bylaw to amend the Graham Island Interim Zoning Bylaw No. 192, 1993

The Skeena-Queen Charlotte Regional District in open meeting assembled enacts as follows:

1. Map Schedule A1 of the Electoral Area "D" Graham Island Interim Zoning Bylaw 192,1993 is amended by:
 - (a) changing the zoning on the Fractional NE ¼ of DL 830A Queen Charlotte District Except Plan 11017, Parcel Identifier 015-633-012, from "Park and Public Use District , P-1 to the Agriculture-Forestry District, A-1, shown on Schedule 1, attached hereto;
2. This Bylaw may be cited as the Graham Island Interim Zoning Amendment Bylaw No. 560, 2013.

READ A FIRST TIME this 22nd day of November, 2013.

READ A SECOND TIME this 24th day of January, 2014.

Public hearing waived pursuant to section 890 (4) of the Local Government Act.

READ A THIRD TIME this _____ day of _____ 2013.

RECONSIDERED AND
ADOPTED this _____ day of _____ 2013.

B. Pages
Chair

J. Merrick
Chief Administrative Officer

Bylaw No. 560, 2013 – Graham Island Interim Zoning Bylaw Amendment
Schedule 1

