



**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
REGULAR BOARD MEETING
100 1st Avenue East, Prince Rupert, BC
Friday, February 21, 2014
7:00 p.m.
AMENDED AGENDA**

1. **CALL TO ORDER**
2. **CONSIDERATION OF AGENDA (additions/deletions)**
3. **BOARD MINUTES & BUSINESS ARISING FROM MINUTES**

3.1	Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional Hospital District Board held December 13, 2013	Pg 1-3
3.2	Minutes of the Special (Budget) Meeting of the Skeena-Queen Charlotte Regional District Board held December 14, 2013	Pg 4-12
3.3	Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District (SQCRD) Board held January 24, 2014	Pg 13-22
3.4	<p>Rise and Report – January 24, 2014 <i>(to be read by Chair – no motion required)</i></p> <p>MOVED by Director Franzen, SECONDED by Director Nobels, that the following resolution be taken out of in camera:</p> <p style="padding-left: 40px;"><u>Resolution No. IC003-2014</u> MOVED by Director Gould, SECONDED by Director Kulesha, that the correspondence from the Haida Gwaii Regional Recreation Commission regarding the appointment of a member-at-large be received;</p> <p style="padding-left: 40px;">AND THAT the following 2014 member-at-large appointment be made for the Haida Gwaii Regional Recreation Commission:</p> <p style="padding-left: 80px;">i. Ms. Heather Brule</p> <p style="padding-left: 40px;"><u>Resolution No. IC004-2014</u> MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the District of Port Edward regarding a Director for the Port Edward Historical Society be received;</p> <p style="padding-left: 40px;">AND THAT Mr. Cory Stephens be appointed to the Port Edward Historical Society for the years 2014 and 2015.</p> <p style="padding-left: 40px;"><u>Resolution No. IC005-2014</u> MOVED by Director Kulesha, SECONDED by Director Ashley, that a letter be sent to the British Columbia Hotel Association to address concern over the BC Ferry service cuts for the tourism industry and business sector; inquire as to whether the association has a plan to</p>	

<p>mitigate these concerns; and to highlight Article 4.12 of the <i>Coastal Ferries Services Contract</i>;</p> <p>AND THAT the letter also be sent to the North Central Local Government Association and Union of British Columbia Municipalities;</p> <p>AND FURTHER THAT all correspondence relating to BC Ferries service cuts be copied to the BC Ferry Coalition.</p> <p><u>Resolution No. IC006-2014</u> MOVED by Director Nobels, SECONDED by Director Kinney, that Jean Martin be appointed to the Mainland Solid Waste Management Committee.</p>	
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4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.	
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5. DELEGATIONS

None.	
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6. FINANCE

6.1	J. Musgrave, Administrative Assistant - Cheques payable over \$5,000 for January, 2014	Pg 23
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7. CORRESPONDENCE

7.1	M. Langegger, Chairman – Northwest Fish & Wildlife Conservation Association	Pg 24-25
7.2	D. Chopra, President & CEO, Canada Post – Canada Post Transition	Pg 26
<u>Add:</u> 7.3	Union of British Columbia Municipalities – 2013 Resolutions	Pg 26a-26e
<u>Add:</u> 7.4	The Coast Sustainability Trust II – Prince Rupert Recycling Transfer Station	Pg 26f-26g
<u>Add:</u> 7.5	North Pacific Cannery – Request for Letter of Support	Pg 26h

8. REPORTS / RESOLUTIONS

8.1	J. Fraser, Deputy Treasurer – Parcel Tax Roll Review Panel Scheduling	Pg 27-28
8.2	L. Neville, Program Coordinator – Haida Gwaii Recreation Coordinator's January Report	Pg 29-33

8.3	D. Fish, Deputy Corporate Officer – April 25 th , 2014 Board Meeting Travel Options	Pg 34-36
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9. BYLAWS

9.1	Bylaw No. 560, 2013 – Being a bylaw to amend the Graham Island Interim Zoning Bylaw No. 192, 1993 <i>Prior to being given 3rd reading and adoption</i>	Pg 37-38
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10. LAND REFERRALS / PLANNING *(Voting restricted to Electoral Area Directors)*

Add: 10.1	J. Merrick, CAO – Bylaw No. 560, 2013 (Schweers) Rezoning Response	Pg 38a-38b
Add: 10.2	J. Merrick, CAO – Subdivision Referral DL 501	Pg 38c-38n

11. NEW BUSINESS

11.1	Directors' Reports	Verbal
Add: 11.2	Tlell Fall Fair Committee – Northern Development Initiative Trust Community Halls and Recreation Facilities Funding Application	Pg 39-54
Add: 11.3	District of Port Edward – June 19 & 20, 2014 C2C Forum	Pg 55

12. OLD BUSINESS

None.	
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13. PUBLIC INPUT

14. IN CAMERA

None.	
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15. ADJOURNMENT

NEXT REGULAR MEETING:

**SQCRD Board Meeting
Friday, March 21, 2014
7:00 p.m.**



SKEENA-QUEEN CHARLOTTE REGIONAL HOSPITAL DISTRICT

MINUTES of the Regular meeting of the Board of Directors of the Skeena-Queen Charlotte Regional Hospital District (SQCRHD) held at the Regional District office in Prince Rupert, BC on Friday, December 13, 2013.

PRESENT

Chair: B. Pages, Village of Masset

PRIOR TO ADOPTION

Vice Chair: D. Nobels, Electoral Area A

Directors:

- A. Ashley, City of Prince Rupert
- N. Kinney, City of Prince Rupert
- I. Gould, Village of Port Clements
- D. Franzen, District of Port Edward
- C. Kulesha, Village of Queen Charlotte
- K. Bergman, Electoral Area C
- M. Racz, Electoral Area D
- E. Putterill, Electoral Area E

Staff:

- J. Merrick, Chief Administrative Officer
- J. Robb, Treasurer
- D. Fish, Deputy Corporate Officer

Public: 0

Media: 1

1. CALL TO ORDER 7:05 p.m.

2. AGENDA

2.1 MOVED by Director Ashley, SECONDED by Director Kinney, that the Agenda be adopted as presented.

016-2013

CARRIED

3. MINUTES

3.1 MOVED by Director Nobels, SECONDED by Director Kinney, that the Minutes of the Skeena Queen Charlotte Regional Hospital District Regular Meeting held on June 22, 2013 be adopted as presented.

017-2013

CARRIED

4. DELEGATIONS

None.

5. FINANCE

5.1 Early Payout of Municipal Finance Authority Issue No. 81 - SQCRHD

MOVED by Director Kinney, SECONDED by Director Ashley, that the Board receive the staff report "Early payout of MFA Issue # 81 – SQCRHD";

AND THAT the full balance owing of \$93,077.29 for MFA Issue # 81 be paid out, in full, on April 22, 2014 from surplus funds.

018-2013

CARRIED

5.2 Skeena-Queen Charlotte Hospital District Five-Year Financial Plan 2014-2018

MOVED by Director Nobels, SECONDED by Director Franzen, that the "Skeena-Queen Charlotte Hospital District Five-Year Financial Plan 2014-2018 be adopted as presented.

019-2013

CARRIED

6. CORRESPONDENCE

None.

7. REPORTS / RESOLUTIONS

None.

8. NEW / OLD BUSINESS

None.

9. PUBLIC INPUT

None.

10. IN CAMERA

None.

11. ADJOURNMENT

MOVED by Director Kinney, SECONDED by Director Franzen, that the meeting be adjourned at 7:06 p.m.

020-2013

CARRIED

Approved and adopted:

Certified Correct:

B. Pages
Chair

J. Merrick
Chief Administrative Officer



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Special (Budget) Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Regional District Office, Prince Rupert, BC on Saturday, December 14, 2013

PRESENT

Chair	B. Pages, Village of Masset
Vice-Chair	D. Nobels, Electoral Area A
Directors	A. Ashley, City of Prince Rupert I. Gould, Village of Port Clements C. Kulesha, Village of Queen Charlotte M. Racz, Electoral Area D E. Putterill, Electoral Area E N. Kinney, Prince Rupert
Regrets:	D. Franzen, District of Port Edward K. Bergman, Electoral Area C
Staff:	J. Merrick, Chief Administrative Officer J. Robb, Treasurer J. Fraser, Deputy Treasurer D. Fish, Deputy Corporate Officer
Public:	0
Media:	0

1. CALL TO ORDER 9:10 a.m.

2. AGENDA

2.1 MOVED by Director Kinney, SECONDED by Director Ashley, that the agenda be adopted as presented.

487-2013

CARRIED

3. MINUTES & BUSINESS ARISING

None.

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.

5. DELEGATIONS

None.

6. FINANCE

The 2014 – 2018 SQCRD Financial Plan (Round 1) were distributed to the Board.

7. CORRESPONDENCE

MOVED by Director Ashley, SECONDED by Director Nobels, that the following correspondence regarding funding requests for 2014 be received:

- 7.1 Haida Gwaii Arts Council
- 7.2 Prince Rupert City and Regional Archives
- 7.3 North Coast Transition Society
- 7.4 Haida Gwaii Museum Society
- 7.5 North Pacific Cannery
- 7.6 Port Clements Historical Society
- 7.7 Delkatla Sanctuary Society
- 7.8 Dixon Entrance Maritime Museum Society
- 7.9 Prince Rupert Public Library
- 7.10 Dodge Cove Recreation Society; and
- 7.11 Oona River Community Association

488-2013

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 MOVED by Director Kinney, SECONDED by Director Ashley, that the staff report entitled “2014 Budget Process” be received.

489-2013

CARRIED

- 8.2 MOVED by Director Ashley, SECONDED by Director Gould, that the staff report entitled “Support Service Allocation 2014” be received.

490-2013

CARRIED

- 8.3 MOVED by Director Kulesha, SECONDED by Director Kinney, that the staff report entitled “R1 Budget Overview 2014” be received.

491-2013

CARRIED

9. FINANCIAL PLANS’ REVIEW

- 9.1 Administration – Function 110

MOVED by Director Ashley, SECONDED by Director Nobels, that the accumulated surplus be transferred into the General Administration Reserve Fund;

AND THAT the Five-Year Financial Plan 2014-2018 for Administration, Function 110, be referred to the Round 2 budget discussions as amended.

492-2013

CARRIED

9.2 Electoral Area Administration – Function 120

MOVED by Director Ashley, SECONDED by Director Racz, that the Five-Year Financial Plan 2014-2018 for Electoral Area Administration, Function 120, be referred to the Round 2 budget discussions as presented.

493-2013

CARRIED

9.3 Electoral Area E Administration – Function 121

MOVED by Director Ashley, SECONDED by Director Gould, that the Five-Year Financial Plan 2014-2018 for Electoral Area “E” Administration, Function 121, be referred to the Round 2 budget discussions as presented.

494-2013

CARRIED

9.4 Elections – Function 130

MOVED by Director Ashley, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Elections, Function 130, be referred to the Round 3 budget discussions as presented.

495-2013

CARRIED

9.5 Grant-in-Aid (All) – Function 170

MOVED by Director Gould, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid (All), Function 170, be referred to the Round 3 budget discussions as presented.

496-2013

CARRIED

9.6 Grant-in-Aid Area A – Function 171

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area A, Function 171, be referred to the Round 3 budget discussions as presented;

AND THAT, in future, the billing to the Dodge Cove Harbour Authority be sent directly to, and paid by, the Skeena-Queen Charlotte Regional District.

497-2013

CARRIED

9.7 Grant-in-Aid Area C – Function 172

MOVED by Director Gould, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area C, Function 172, be referred to the Round 2 budget discussions as presented.

498-2013

CARRIED

9.8 Grant-in-Aid Area D – Function 173

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area D, Function 173, be referred to the Round 2 budget discussions as presented.

499-2013

CARRIED

9.9 Grant-in-Aid Area E – Function 174

MOVED by Director Putterill, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area E, Function 174, be referred to the Round 3 budget discussions as presented.

500-2013

CARRIED

9.10 Member Municipality Debt – Function 190

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Member Municipality Debt, Function 190, be referred to the Round 3 budget discussions as presented.

501-2013

CARRIED

9.11 Sandspit Fire – Function 210

MOVED by Director Putterill, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Sandspit Fire, Function 210, be referred to the Round 2 budget discussions as presented.

502-2013

CARRIED

9.12 Emergency Programming – Areas A & C – Function 220

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Emergency Programming – Areas A & C, Function 220, be referred to the Round 3 budget discussions as presented.

503-2013

CARRIED

9.13 Emergency Programming – Area D – Function 227

MOVED by Director Ashley, SECONDED by Director Racz, that the Five-Year Financial Plan 2014-2018 for Emergency Programming – Area D, Function 227, be referred to the Round 3 budget discussions as presented.

504-2013

CARRIED

9.14 Emergency Programming – Area E – Function 229

MOVED by Director Kulesha, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Emergency Programming – Area E, Function 229, be referred to the Round 2 budget discussions as presented.

505-2013

CARRIED

9.15 Islands Solid Waste – Function 310 - 319

MOVED by Director Kinney, SECONDED by Director Racz, that the Five-Year Financial Plan 2014-2018 for Islands Solid Waste, Function 310 – 319, be referred to the Round 2 budget discussions as presented.

506-2013

CARRIED

MOVED by Director Gould, SECONDED by Director Racz, that staff investigate the possibility of purchasing a garbage compactor for the Islands Solid Waste landfill.

507-2013

CARRIED

9.16 Regional Solid Waste – Function 330

MOVED by Director Ashley, SECONDED by Director Kinney, that staff draft a report, for review in the Round 2 budget discussions, with options for redistribution of the surplus;

AND THAT the Five-Year Financial Plan 2014-2018 for Regional Solid Waste, Function 330, be referred to the Round 2 budget discussions as presented.

508-2013

CARRIED

9.17 Regional (Mainland) Recycling – Function 340

MOVED by Director Ashley, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Regional (Mainland) Recycling, Function 340, be referred to the Round 2 budget discussions as presented.

509-2013**CARRIED**

The Board recessed at 11:25 a.m.

The Board reconvened at 11:35 a.m.

9.18 Rural Land Use Planning – Function 510

MOVED by Director Nobels, SECONDED by Director Ashley, that 2014 taxation be maintained at the 2013 level of \$40,952 and any surplus be allocated to contract services (line item 7700);

AND THAT the Five-Year Financial Plan 2014-2018 for Rural Land Use Planning, Function 510, be referred to the Round 2 budget discussions as amended.

510-2013**CARRIED****9.19 Economic Development – Function 570**

MOVED by Director Nobels, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Economic Development, Function 570, be referred to the Round 3 budget discussions as presented.

511-2013**CARRIED****9.20 Prince Rupert and Regional Archives – Function 710**

MOVED by Director Ashley, SECONDED by Director Nobels, that the grant to the Prince Rupert and Regional Archives be increased by \$4,200 for a total of \$75,100 for 2014 through 2018;

AND THAT the Archives be notified of the proposed increase;

AND FURTHER THAT the Five-Year Financial Plan 2014-2018 for Prince Rupert and Regional Archives, Function 710, be referred to the Round 3 budget discussions as amended.

512-2013**CARRIED****9.21 North Pacific Cannery – Function 715**

MOVED by Director Ashley, SECONDED by Director Nobels, that the prior years' surplus be used for rate stabilization over 2014 and 2015;

AND THAT the Five-Year Financial Plan 2014-2018 for North Pacific Cannery, Function 715, be referred to the Round 3 budget discussions as amended.

513-2013

CARRIED

9.22 Haida Gwaii Museum – Function 720

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Haida Gwaii Museum, Function 720, be referred to the Round 2 budget discussions as presented.

514-2013

CARRIED

9.23 Vancouver Island Regional Library – Function 275

MOVED by Director Ashley, SECONDED by Director Putterill, that the Five-Year Financial Plan 2014-2018 for Vancouver Island Regional Library, Function 725, be referred to the Round 3 budget discussions as presented.

515-2013

CARRIED

9.24 Haida Gwaii Recreation – Function 730

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Haida Gwaii Recreation, Function 730, be referred to the Round 2 budget discussions as presented.

516-2013

CARRIED

9.25 Mainland Recreation Area A – Function 751

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Mainland Recreation Area A, Function 751, be referred to the Round 3 budget discussions as presented.

517-2013

CARRIED

9.26 Mainland Recreation Area C – Function 752

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Mainland Recreation Area C, Function 752, be referred to the Round 2 budget discussions as presented.

518-2013

CARRIED

9.27 Feasibility Studies – Function 901

MOVED by Director Kinney, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Feasibility Studies, Function 901, be referred to the Round 3 budget discussions as presented.

519-2013

CARRIED

9.29 Oona River Telephone – Function 950

MOVED by Director Ashley, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Oona River Telephone, Function 950, be referred to the Round 3 budget discussions as presented.

520-2013**CARRIED****9.30 Sandspit Water – Function 810**

MOVED by Director Gould, SECONDED by Director Ashley, that Sandspit Water, Function 810, be amended to reflect the following:

- Increase revenue by \$10,000 to reflect the infrastructure planning grant;
- Increase professional fees to \$15,000 to reflect engineer's fees;

AND THAT the Moresby Island Management Committee provide confirmation that the budgeted metering revenue of \$24,000 is satisfactory;

AND FURTHER THAT the Five-Year Financial Plan 2014-2018 for Sandspit Water, Function 810, be referred to the Round 2 budget discussions as amended.

521-2013**CARRIED****10. LAND REFERRALS**

None.

11. OLD BUSINESS

None.

12. PUBLIC QUESTION PERIOD

None.

13. ADJOURNMENT

13.1 MOVED by Director Kinney, SECONDED by Director Ashley, that the SQCRD Special (Budget) meeting be adjourned at 12:10 p.m.

522-2013**CARRIED**

Approved & Adopted:

Certified correct:

B. Pages
Chair

J. Merrick
Chief Administrative Officer



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Regional District office in Prince Rupert on Friday, January 24, 2014.

PRESENT

Chair	B. Pages, Village of Masset	<u>PRIOR TO ADOPTION</u>
Vice Chair	D. Nobels, Electoral Area A	
Directors	A. Ashley, City of Prince Rupert N. Kinney, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements C. Kulesha, Village of Queen Charlotte K. Bergman, Electoral Area C M. Racz, Electoral Area D (<i>via teleconference</i>) E. Putterill, Electoral Area E	
Staff:	J. Merrick, Chief Administrative Officer J. Fraser, Deputy Treasurer D. Fish, Deputy Corporate Officer	
Public:	0	
Media:	1	

1. CALL TO ORDER 7:00 p.m.

2. AGENDA

- 2.1 MOVED by Director Nobels, SECONDED by Director Bergman, that the agenda be adopted as amended, with the addition of the following:

12.4 Enbridge

001-2014

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

- 3.1 SQCRD Statutory Board Meeting – December 13, 2013 Minutes

MOVED by Director Franzen, SECONDED by Director Kinney, that the minutes of the December 13, 2013 SQCRD Statutory Board meeting be adopted as presented.

002-2014

CARRIED

- 3.2 SQCRD Regular Board Meeting – December 13, 2013 Minutes

MOVED by Director Ashley, SECONDED by Director Nobels, that the minutes of the December 13, 2013 SQCRD Regular Board meeting be adopted as presented.

003-2014

CARRIED

3.3 Rise and Report – December 13, 2013

MOVED by Director Ashley, SECONDED by Director Racz, that the following Board appointments be made for 2014:

- | | |
|---|--|
| 1. Haida Gwaii Museum | Director Michael Racz |
| 2. Yellowhead Hwy. Association | Director Nelson Kinney
Alternate Anna Ashley |
| 3. Vancouver Is. Regional Library | Director Evan Putterill |
| 4. Prince Rupert Regional Archives | Director Nelson Kinney
Alternate Anna Ashley |
| 5. Haida Gwaii Recreation Commission | Director Ian Gould |
| 6. Ground Fish Association | Director Des Nobels |
| 7. Coastal Community Network | Director Des Nobels |
| 8. Municipal Insurance Association | Director Karl Bergman |
| 9. Municipal Finance Authority | Director Barry Pages
Alternate Dan Franzen |
| 10. BC Ferries Advisory Committee | Director Evan Putterill
Alternate Michael Racz |
| 11. C2C Rural Policing Working Group | Director Des Nobels |
| 12. Marine Planning Advisory Committee
(mainland) | Director Karl Bergman |
| 13. Marine Planning Advisory Committee | Director Ian Gould |
| 14. Fisheries & Oceans - Hecate Strait/Queen Charlotte Sound Glass Sponge Reefs | Director Des Nobels |
| 15. Bowie Seamount Advisory Board | Director Michael Racz |
| 16. Haida Gwaii Tripartite | Director Evan Putterill
Alternate Carol Kulesha |
| 17. Northern Development Initiative Trust | Director Michael Raz |
| 18. Haida Gwaii Clean Energy | Director Michael Racz
Alternate Dan Robertson |
| 19. North Central Local Gov't Association | Mayor Dave MacDonald |

AND THAT the following 2014 Board Appointments be referred to the January 24, 2014 Skeena-Queen Charlotte Regional District In-Camera Board meeting:

- i. Port Edward Historical Society (North Pacific Cannery);
- ii. Mainland Waste Management.

004-2014

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Haida Gwaii Regional Recreation Commission – October 2013 Third Quarter Commission Meeting

MOVED by Director Kulesha, SECONDED by Director Ashley, that the minutes of the Haida Gwaii Regional Recreation Commission October 2013 meeting be received as presented.

005-2014

CARRIED

5. DELEGATIONS

- 5.1 J. Keighley – BC Ferry Coalition

Jef Keighley, member of the BC Ferry Coalition, addressed the Board, via teleconference, in regards to the BC Ferry Service cuts and discussed key issues affecting coastal communities. Mr. Keighley highlighted issues such as unaffordable BC Ferries fares; BC Ferries should be an essential part of the provincial highway system and should not be funded by the Province and taxpayers; suggestions regarding increasing revenues or reducing operational costs; concerns and suggestions regarding BC Ferries operations; opposition to service cuts; and opposition to increased taxes to fund ferry service. Mr. Keighley also discussed the BC Ferry Coalition and the work that the coalition has completed, or is completing, in opposition of the ferry service cuts.

The Chair thanked Mr. Keighley for his presentation.

- 5.2 P. Levy, Lead Negotiator & Senior Regulatory Advisor & N. Busmann, Manager, Stakeholder Engagement and Aboriginal Relations – Nexen Energy ULC

Nadine Busmann, Manager, Stakeholder Engagement and Aboriginal Relations for Nexen Energy ULC addressed the Board in regards to the Aurora LNG project. Dr. Busmann addressed topics, as they relate to the Aurora LNG project, such as the LNG value chain; LNG supply; project concept development; safety; environment; project location; community engagement; building capacity; and job creation.

The Board expressed concern over carriers and the transportation of LNG product to end markets. Specifically, concerns over insurance and liability issues, as they relate to the Aurora LNG project, were highlighted.

The Chair thanked Mr. Levy and Dr. Busmann for their presentation.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for December, 2013

MOVED by Director Kinney, SECONDED by Director Nobels, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for December, 2013 be received and filed.

006-2014

CARRIED

7. CORRESPONDENCE

- 7.1 Ministry of Community, Sport and Cultural Development – Union of British Columbia Municipalities Convention

MOVED by Director Kulesha, SECONDED by Director Gould, that the correspondence from the Ministry of Community, Sport and Cultural Development be received.

007-2014

CARRIED

MOVED by Director Putterill, SECONDED by Director Racz, that a response be sent to the Ministry of Community, Sport and Cultural Development's December 11, 2013 correspondence to remind them that, at this time, Sandspit is not interested in incorporation, rather the community is interested in pursuing a feasibility study on the issue of its potential incorporation;

AND THAT the letter make a second request that appropriate funds be earmarked in the Ministry's budget for an incorporation study to be conducted for the community of Sandspit.

008-2014

CARRIED

- 7.2 Ministry of Community, Sport and Cultural Development – Expense Limits on Local Elections Discussion Paper

MOVED by Director Ashley, SECONDED by Director Nobels, that the correspondence from the Ministry of Community, Sport and Cultural Development in regards to expense limits on local elections be received and filed.

009-2014

CARRIED

- 7.3 The Village of Port Clements – Request for Letter of Support

MOVED by Director Franzen, SECONDED by Director Ashley, that the correspondence from the Village of Port Clements regarding the request for a letter of support be received;

AND THAT a letter of support be provided to the Village of Port Clements for the construction of a barge facility in the Industrial Park in Port Clements.

010-2014

CARRIED

- 7.4 Ministry of Environment – Provincial and Local Governments Working Together to Protect Biodiversity

MOVED by Director Ashley, SECONDED by Director Kinney, that the correspondence from the Ministry of Environment regarding protecting biodiversity be received and filed.

011-2014

CARRIED

7.5 Premier Christy Clark – BC Ferries Service

MOVED by Director Putterill, SECONDED by Director Ashley, that the correspondence from Premier Clark regarding BC Ferries Service be received.

012-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Putterill, that a letter be sent to each Municipal, Regional District and First Nations Council in British Columbia to discuss why the BC Ferry service is critical to coastal communities; express the Board's support of the BC Ferry Coalition; and ask that each Council send correspondence to the Premier requesting a joint-meeting to further discuss the BC Ferries service cuts.

013-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Kinney, that the Board support the BC Ferry Coalition.

014-2014

CARRIED

7.6 Province of BC Legislative Assembly – Local Elections Campaign Financing Act

MOVED by Director Putterill, SECONDED by Director Ashley, that the correspondence from the Province of BC Legislative Assembly in regards to the Local Elections Campaign Financing Act be received and filed.

015-2014

CARRIED

8. REPORTS – RESOLUTIONS

8.1 J. Fraser, Deputy Treasurer – Board Resolution Amendment – November 22, 2013

MOVED by Director Ashley, SECONDED by Director Franzen, that the staff report entitled "Board Resolution Amendment – November 22, 2013" be received;

AND THAT Resolution No. 387-2013, as follows, be rescinded:

MOVED by Director Putterill, SECONDED by Director Racz, that, with respect to the annual grant for the Moresby Island Management Committee, the contribution from Electoral Area Administration be capped at \$23,000 and any additional funding, if required, be funded by Electoral Area E only.

016-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Franzen, that, with respect to the annual grant for the Moresby Island Management Committee, the contribution from Electoral Area Administration be capped at \$23,000 and any additional funding, if required, be funded by Electoral Area E only;

AND THAT, if the annual grant requested by the MIMC is less than \$35,000, funding be allocated two thirds from Electoral Area Administration and one third from Electoral Area E.

017-2014

CARRIED

8.2 J. Merrick, CAO – Updated 2014 Board Schedule

MOVED by Director Nobels, SECONDED by Director Franzen, that the staff report entitled “Updated 2014 Board Schedule” be received;

AND THAT the following meeting schedule be adopted for 2014:

<u>Date</u>	<u>Meeting Type</u>	<u>Time</u>	<u>Location</u>
January 24th	SQCRD Regular Board	7:00 PM	Prince Rupert
February 21st	SQCRD Regular Board	7:00 PM	Prince Rupert
February 22nd (1/2 day)	SQCRD Special Board (Budget)	9:00 AM	Prince Rupert
March 8th (1/2 day)	SQCRD Special Board (Budget)	9:00 AM	Teleconference
March 21st	SQCRD Regular Board	7:00 PM	Prince Rupert
April 25th	SQCRD Regular Board	7:00 PM	Queen Charlotte Village
May 23rd	SQCRD Regular Board	7:00 PM	Prince Rupert
June 20th	SQCRD Regular Board	7:00 PM	Dodge Cove
July	No meeting scheduled		
August 8th	SQCRD Regular Board	7:00 PM	Prince Rupert
September 19th	SQCRD Regular Board	7:00 PM	Prince Rupert
October 17th	SQCRD Regular Board	7:00 PM	Teleconference
November 21st	SQCRD Regular Board	7:00 PM	Prince Rupert
December 12th	SQCRD Statutory Board	7:00 PM	Prince Rupert
December 12th	SQC Reg. Hospital Dist. Board	Following RD Stat	Prince Rupert
December 12th	SQCRD Regular Board	Following RHD	Prince Rupert

018-2014

CARRIED

Director Putterill opposed.

8.3 D. Fish, Deputy Corporate Officer – NCLGA Resolution Amendment

MOVED by Director Kulesha, SECONDED by Director Ashley, that the staff report entitled “NCLGA Resolution Amendment” be received;

AND THAT Resolution No. 414-2013 regarding 2014 resolution submissions to the North Central Local Government Association be amended as follows:

2. LNG Projects in Northern British Columbia

- In the third paragraph:

1. Following “THEREFORE BE IT RESOLVED THAT”, insert “the North Central Local Government Association and”;
2. Insert “LNG” preceding “plan”; and
3. Delete “northwest” preceding “British Columbia”.

019-2014

CARRIED

8.4 L. Neville, Haida Gwaii Regional Recreation Coordinator – December 2013 Report

MOVED by Director Ashley, SECONDED by Director Franzen, that the staff report entitled “December 2013 Report” be received and filed.

020-2014

CARRIED

8.5 J. Merrick, CAO – Jungle Beach Update

MOVED by Director Ashley, SECONDED by Director Nobels, that the staff report entitled “Jungle Beach Update” be received and filed.

021-2014

CARRIED

9. BYLAWS

9.1 Bylaw No. 560, 2013 Graham Island Interim Zoning Amendment Bylaw

MOVED by Director Nobels, SECONDED by Director Ashley, that “Graham Island Interim Zoning Amendment, Bylaw No. 560, 2013” be given second reading.

022-2014

CARRIED

9.2 Bylaw No. 574, 2014 Skeena-Queen Charlotte Regional District Security Issuing Bylaw

MOVED by Director Ashley, SECONDED by Director Kinney, that “Skeena-Queen Charlotte Regional District Security Issuing Bylaw No. 574, 2014” be given first reading.

023-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Kulesha, that “Skeena-Queen Charlotte Regional District Security Issuing Bylaw No. 574, 2014” be given second reading.

024-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Putterill, that "Skeena-Queen Charlotte Regional District Security Issuing Bylaw No. 574, 2014" be given third reading.

025-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Gould, that "Skeena-Queen Charlotte Regional District Security Issuing Bylaw No. 574, 2014" be adopted.

026-2014

CARRIED

- 9.3 Bylaw No. 575, 2014 Queen Charlotte Water and Sewer Works Reserve Fund Repealing Bylaw

MOVED by Director Gould, SECONDED by Director Ashley, that "Queen Charlotte Water and Sewer Works Reserve Fund Repealing, Bylaw No. 575, 2014" be given first reading.

027-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Franzen, that "Queen Charlotte Water and Sewer Works Reserve Fund Repealing, Bylaw No. 575, 2014" be given second reading.

028-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Kinney, that "Queen Charlotte Water and Sewer Works Reserve Fund Repealing, Bylaw No. 575, 2014" be given third reading.

029-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Ashley, that "Queen Charlotte Water and Sewer Works Reserve Fund Repealing, Bylaw No. 575, 2014" be adopted.

030-2014

CARRIED

- 9.4 Bylaw No. 576, 2014 Skeena-Queen Charlotte Regional District Standing Committees and Commissions' Repealing Bylaw

MOVED by Director Kulesha, SECONDED by Director Ashley, that "Skeena-Queen Charlotte Regional District Standing Committees and Commissions' Repealing Bylaw No. 576, 2014" be given first reading.

031-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Kinney, that "Skeena-Queen Charlotte Regional District Standing Committees and Commissions' Repealing Bylaw No. 576, 2014" be given second reading.

032-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Franzen, that "Skeena-Queen Charlotte Regional District Standing Committees and Commissions' Repealing Bylaw No. 576, 2014" be given third reading.

033-2014

CARRIED

MOVED by Director Kulesha, SECONDED by Director Gould, that "Skeena-Queen Charlotte Regional District Standing Committees and Commissions' Repealing Bylaw No. 576, 2014" be adopted.

034-2014

CARRIED

10. LAND REFERRALS/PLANNING

- 10.1 J. Merrick, CAO – Rezoning of fraction NE ¼ of DL 830A, Except Plan 11017, Parcel Identifier 015-633-012, 16320 Tow Hill Road (G. Schweers)

MOVED by Director Kinney, SECONDED by Director Kulesha, that the staff report entitled "Rezoning of fraction NE ¼ of DL 830A, Except Plan 11017, Parcel Identifier 015-633-012, 16320 Tow Hill Road" be received.

035-2014

CARRIED

- 10.2 J. Skogstad, Planning Consultant – Medical Marihuana Facilities

MOVED by Director Kulesha, SECONDED by Director Franzen, that the report entitled "Medical Marihuana Facilities" be received.

036-2014

CARRIED

11. NEW BUSINESS

Directors' Reports

MOVED by Director Nobels, SECONDED by Director Franzen, that the Regional District Directors' verbal reports, as follows, be received:

Director Ashley – City of Prince Rupert:

Council spoke in regards to creating synergies between recycling station and landfill, as well as educating residents on recycling station and items accepted as recyclable materials.

037-2014

CARRIED

12. OLD BUSINESS

- 12.1 B. Denton – Highway 16 Maintenance

MOVED by Director Franzen, SECONDED by Director Ashley, that the correspondence from B. Denton regarding the inadequacy of the winter maintenance on Highway 16 be received and filed.

038-2014

CARRIED

- 12.2 J. Merrick, CAO – Strategic Priorities Tracking 2014

MOVED by Director Nobels, SECONDED by Director Ashley, that the Skeena-Queen Charlotte Regional District Strategic Priorities Tracking 2014 report be received and filed.

039-2014

CARRIED

12.3 BC Ferries - Media

MOVED by Director Nobels, SECONDED by Director Ashley, that the verbal report "BC Ferries – Media" be received;

AND THAT, the Board of Skeena-Queen Charlotte Regional District is categorically opposed to the position that the Province of BC has taken toward coastal ferry service in British Columbia.

040-2014**CARRIED****12.4 Enbridge**

MOVED by Director Ashley, SECONDED by Director Kinney, that the Board sanctions Director Nobels traveling to Victoria, B.C., if required, to be part of the delegation of Friends of Wild Salmon, meeting with the Minister of Environment concerning the importance of a fair and transparent process for the proposed LNG projects in northwestern B.C., in which pipeline proponents and the public can efficiently contribute and participate.

041-2014**CARRIED****13. PUBLIC INPUT**

There were no questions from the public.

14. IN CAMERA

MOVED by Director Franzen, SECONDED by Director Nobels, that the Board move to the In-Camera meeting following the Regular Meeting under sections 90(1)(a) and (g) of the *Community Charter* – "personal information about an identifiable individual..." and "litigation or potential litigation affecting the municipality."

042-2014**CARRIED****15. ADJOURNMENT**

MOVED by Director Franzen, SECONDED by Director Nobels, that the Regular Board meeting be adjourned at 9:28 p.m.

043-2014**CARRIED**

Approved and adopted:

Certified correct:

B. Pages
Chair

J. Merrick
Chief Administrative Officer

Skeena-Queen Charlotte Regional District
Cheques payable over \$5,000 - JANUARY, 2014

Payable To	Date	Amount	Purpose
Big Red Enterprises Ltd.	8-Jan	\$15,520.50	December Garbage Collection Contract
Carlyle Shepherd & Co.	8-Jan	\$20,263.95	2013 SQCRD Audit
Municipal Insurance Association (MIA)	21-Jan	\$8,088.00	2014 MIA Premiums
Receiver General	15-Jan	\$11,647.06	Payroll Remittance (PP1-2014)
Receiver General	28-Jan	\$12,514.68	Payroll Remittance (PP2-2014)
Municipal Pension Plan	31-Jan	\$10,709.32	Payroll Remittance (PP1 & PP2, 2014)

TOTAL CHEQUES OVER \$5,000:	\$78,743.51
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Northwest Fish & Wildlife Conservation Association

35 Carlson St.
Kitimat B.C.
V8C 1A9
January 21, 2014

Tim Sheldan
Deputy Minister, FLNRO
Box 9352
Stn. Prov. Gov't
Victoria BC, V8W 9M1

Dear Tim,

We understand that you have replaced Doug Konkin as Deputy Minister. Congratulations on your promotion.

For your information the Northwest Fish and Wildlife Conservation Association (NF&WCA) is the regional branch of the B.C. Wildlife Federation for Skeena (region 6). We are writing to request a meeting with you in Prince Rupert at your earliest convenience for a face to face discussion on a number of outstanding issues that are of concern to our members.

- 1) Steelhead angling management in the Skeena remains an item of concern. There's an optics of management and regulation decisions being based on unsubstantiated anecdotal claims, lacking any science foundation to support. This has rendered what we believe to be biased decision making that caters to one segment of the angling community, while segregating and hindering another.
- 2) It's our understanding that the Province is in the process of developing a Steelhead Management Plan. The NF&WCA was not aware of this until recently, has not been consulted, and was not provided a draft to review and comment on. We wish to discuss with you why we've been excluded throughout the development of this management plan. Especially given the long standing history the NF&WCA has had with engaging your Ministry on steelhead management issues.
- 3) Recent changes to fishing regulations reducing retention of trout, and eliminating char harvest opportunities throughout the Skeena Region lacks any true science foundation to justify. Our members strongly believe the previous regulations of 2 per day, of which none could be under 30 cm, and only one could be over 50 cm coupled with additional stream specific regulations was sustainable over the long term.

4) The "Skeena Fishing Advisory Committee" (SFAC) is considered by ourselves to be a flawed regional angler consultation process. A process that the NF&WCA, a number of Rod and Gun Clubs, and independents consisting of over half the original participants have removed their support, and no longer participate. The NF&WCA has made efforts to work with regional ministry staff to establish a process that the angling public can have confidence in. To date our efforts have been ignored, with your staff continuing to support this biased, unbalanced, and defunct regional consultation process of which little positive has ever come out of. We wish to discuss how we can establish a regional fishing consultation avenue that the angling public can have confidence in.

We would very much like to meet with you to further discuss these issues, and work towards a resolve. To do this we need to open the doors of communication with senior members of your ministry ,of which we presently have virtually no contact, to clearly understand the issues at hand from both sides of the table.

We very much appreciate your time, and look forward to your response.

In conservation,

Mike Langegger - NF&WCA Chairman

cc. Jennifer Rice – MLA

Mayor and Council- City of Prince Rupert

Mayor and Council- District of Port Edward

Chairman-Skeena Queen Charlotte Regional District

January 29, 2014

Dear Municipal Leader

Last month we announced a five-point plan to protect the postal service in a world in which digital communication is rapidly replacing traditional mail. In a key initiative, Canada Post will convert the remaining five million addresses that have door-to-door delivery to community mailbox delivery. This will occur over the next five years. I would like to assure you that the transition of delivery service in your community will be handled responsibly and with respect.

While the majority of Canadians will not see any change to how their mail is delivered, a fair number will be impacted. **As we carefully plan our next steps, I would like to share with you the guiding principles that will govern our approach in the communities that are affected:**

- We recognize that dense urban cores in our larger cities, with their older neighbourhoods and smaller lots, present different challenges for locating community mailboxes than suburban areas. With this in mind, we will leave the majority of these areas until the final stage of this multi-year project. We will take the necessary time to understand their unique needs and find solutions that work for these neighbourhoods.
- We will be sensitive to the needs of seniors and of disabled Canadians. We are developing alternative approaches for people with significant mobility challenges, who lack viable alternatives and upon whom delivery to a community mailbox would impose an unacceptable hardship.
- There will be no change in delivery to people living in apartment buildings, seniors' buildings and condominiums who already have mail delivered in the building lobby. In addition, customers who have mail delivered to a rural mailbox (a customer-owned mailbox at the end of a driveway) will not be affected by this change.
- We will work with community leaders and municipal planning officials to choose safe and appropriate sites.
- We will seek the views of affected citizens directly, through multiple channels including surveys and online feedback tools.
- We will be as innovative and flexible as possible, while being responsible towards our goal to protect the financial sustainability of postal service for all Canadians. We will look at various solutions and different equipment, taking the necessary time to address any significant challenges in a given community.
- We will respect the needs of businesses to have mail delivered to their door. The vast majority of business addresses will continue to have mail and parcels delivered to their door and will experience no change. The businesses that will continue to have delivery to the door:
 - > are located in well-established business areas, such as main streets or "business corridors"
 - > or receive a relatively large volume of mail or parcels.

This initiative is a crucial aspect of our plan to protect and sustain postal service for Canadians, both today and for tomorrow. As we execute it, I intend to see that we live up to our special responsibility to serve every Canadian and every community. We are committed to doing this in a thoughtful way, and to keeping you informed as this initiative unfolds.

Yours sincerely,

Deepak Chopra
 President and CEO
 Canada Post Corporation



LATE ITEM 7.3
Union of BC Municipalities
Suite 60 10551 Shellbridge Way
Richmond, BC, Canada V6X 2W9

Phone: 604.270.8226
Email: ubcm@ubcm.ca

February 6, 2014

Chair Barry Pages
Skeena-Queen Charlotte Regional District
100 1st Avenue East
Prince Rupert BC V8J 1A6

RECEIVED
FEB 17 2014
SKEENA-QUEEN CHARLOTTE
REGIONAL DISTRICT

Dear Chair Pages:

Re: 2013 Resolutions

Please find attached the provincial response to the 2013 resolution(s) put forward by your Board and endorsed by the UBCM membership at Convention.

I trust this information will be of assistance to you. Please feel free to contact Reiko Tagami, UBCM Information & Resolutions Coordinator with any questions.

Tel: 604.270.8226 ext. 115 Email: rtagami@ubcm.ca

Sincerely,

A handwritten signature in black ink that reads "Rhona Martin".

Director Rhona Martin
President

Enclosure

WHEREAS the system of mass emergency and hazard notification in the province of BC is slow and ineffective, as demonstrated by Emergency Management BC's slow notification response times for two recent tsunami warnings;

AND WHEREAS fast and wide reaching emergency and hazard notification systems are proven to save lives, while slow and ineffective ones inevitably cost lives;

AND WHEREAS some communities have access to effective hazard and emergency mass notification systems, while others do not;

AND WHEREAS the technology and financial capacity needed to establish a world-class system of emergency and hazard notification province-wide are available;

THEREFORE BE IT RESOLVED that UBCM and FCM urge the provincial and federal governments to establish a world-class emergency and hazard mass notification system, including the following:

1. the establishment of a province-wide, all-hazard radio system by expanding Weatheradio Canada coverage, with Specific Area Message Encoding (SAME) protocols, to 100% of the populated areas in British Columbia by the end of 2014;
2. the establishment of a federal/provincial/local government cost-shared funding program with the purpose of ensuring that all of the communities in BC are able to establish mass notification systems that meet local needs; and
3. the distribution of information from the West Coast and Alaska Tsunami Warning Centre (WCATSC) immediately upon receipt of a tsunami warning, with follow up notifications as necessary.

CONVENTION DECISION: ENDORSED AS AMENDED

PROVINCIAL RESPONSE

Ministry of Justice

Since 2006, the Province has had the Provincial Emergency Notification System, which upon receipt, begins immediate initiation of tsunami notifications from the National Tsunami Warning Center (formerly known as the West Coast and Alaska Tsunami Warning Centre) to potentially impacted coastal communities, major stakeholders, utilities owners and the media. Notifications are delivered via phone, email, fax and social media tools, such as Emergency Management BC's EmergencyInfoBC Twitter feed.

Emergency Management BC's notification system is a key tool in ensuring local authorities and public safety partners receive timely notification of any tsunami threats.

The Province, Environment Canada and the Canadian Coast Guard jointly maintain and operate Weatheradio transmitters that deliver Specific Area Message Encoding tsunami notifications to Weatheradios in potentially impacted areas. Environment Canada continues to expand its Weatheradio network along coastal British Columbia, recently installing transmitters on Haida Gwaii and in Prince Rupert.

Federal, provincial and territorial governments in Canada have been working toward a National Public Alerting System. It is envisioned that this all-hazards system would provide emergency management organizations throughout Canada with a standard alerting capability to warn the public of imminent or unfolding hazards.

In the meantime, Emergency Management BC will continue working with our United States partners on other public subscription services. One alternative that has already been identified is for people to sign up to the Intergovernmental Oceanographic Commission for email alerts. This service will provide email notification for earthquake events over 6.5 in the Pacific.

WHEREAS the Union of BC Municipalities (UBCM) has requested that the Province abandon any plans to increase fares and/or reduce core ferry service levels, as such actions would have irreparable negative impacts on the economic well-being of Coastal British Columbia;

AND WHEREAS the UBCM has called on the Province to implement legislation that recognizes our coastal ferry services as essential extensions of our public highway system and ensures fiscal fairness between BC's terrestrial and marine highway systems;

AND WHEREAS the UBCM has requested that the Province develop a ferry services strategy that supports the sustainability of island economies and the coastal ferry service;

AND WHEREAS over the past year the Province has (a) failed to implement a ferry services strategy, (b) allowed the rapid escalation of ferry fares, and (c) begun to implement a plan to slash services to ferry dependent communities:

THEREFORE BE IT RESOLVED that UBCM continue to request the Province to:

1. Work co-operatively with coastal communities on implementing a long term strategy for the ferry system that supports the strengthening and sustainability of island economies and the coastal ferry service;
2. Implement legislation that recognizes the ferry system as an extension of our highway system and ensures fiscal fairness between the marine and terrestrial components of our highway system; and
3. Freeze ferry fares and service levels at 2013 levels until such time as the legislation and strategy are implemented.

CONVENTION DECISION: ENDORSED

PROVINCIAL RESPONSE

Ministry of Transportation & Infrastructure

The Province knows how important it is to keep coastal ferry fares affordable and has taken significant measures to address this need.

Following the Ferry Commissioner's review of the Coastal Ferry Act, government amended the Act to help reduce the pressure on fares. The amendments give the Commissioner more flexibility to determine the amount of revenue needed to sustain operations and support ongoing investment, as well as additional responsibility to oversee the costs of providing the ferry service.

As the UBCM Resolutions Committee notes, the Province has also committed an additional \$79.5 in taxpayer funding and challenged BC Ferries to find an additional \$15 million in efficiencies to 2016, over and above the \$39 million already identified by the Ferry Commissioner.

This year, taxpayers are expected to contribute over \$200 million to support coastal ferries. Further, this government has committed to direct one-third of the Prosperity Fund, up to \$1 billion, to support coastal ferries.

While the Province supports the current coastal ferry model, government is actively looking for solutions that balance the needs of ferry users, taxpayers and the financial stability of our ferry system. The Province is committed to a vision of a ferry service that connects coastal communities in an affordable, efficient and sustainable manner.

Last year, the Province conducted an extensive public consultation process to discuss the short-term challenges and strategies to achieve the long-term vision for coastal ferries. Forty meetings were held in 30 coastal communities, welcoming over 2,000 participants.

As part of a larger strategy, service adjustments will be implemented to ensure the long-term sustainability of the ferry system. The Province will seek further public input this fall regarding these service changes and the long-term vision.

The Province will continue to work with coastal and island communities to address the challenges facing the coastal ferry system.



The Coast Sustainability Trust II

Eric van Soeren, Trustee

730 Walker's Hook Road
Salt Spring Island, BC V8K 1N5

Phone: 250-537-1533

Cell: 250-526-0533

Fax: 250-537-1534

Email: eric@vansoeren.net

www.coastsustainabilitytrust.com

Project Number: CST-NC-080

February 11, 2014

Tim Des Champ
Skeena Queen Charlotte Regional District
100 1st Avenue
Prince Rupert, BC
V8J 1A6

RECEIVED

FEB 17 2014

**SKEENA-QUEEN CHARLOTTE
REGIONAL DISTRICT**

Dear Tim Des Champ:

RE: Prince Rupert Recycling Transfer Station

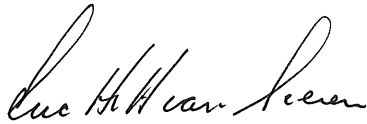
This letter is to inform you that your proposal to the Coast Sustainability Trust II (CST) – Community Matching Fund was considered by the North Coast Regional Steering Committee and has been approved for assistance under the CST. The Regional Steering Committee has recommended the provision of a \$29,500.00 non-repayable contribution to your organization for completion of your project under the following terms and conditions:

1. Evidence that you have completed any required federal, provincial or municipal environmental studies and other regulatory requirements and can proceed with the project within 90 days;
2. Confirmation satisfactory to the Trustee within 90 days that all matching funding for the project has been committed by the funding partners identified in the proposal, or are provided from another source;
3. Execution by the Trustee and the Skeena Queen Charlotte Regional District of a Funding Agreement, a copy of which will be sent to you by email for your review;
4. The contribution to the Skeena Queen Charlotte Regional District to support the Prince Rupert Recycling Transfer Station will be considered to be an accountable advance, and be disbursed in amounts that are consistent with the stage of the project being undertaken;

5. The Skeena Queen Charlotte Regional District will be required to provide an accounting of how the funds were spent that closely matches the projections in the project proposal. Once documentation demonstrating appropriate use of the funds has been received, your obligations will be considered to have been fulfilled; and
6. All other standard administrative conditions and controls to be applied by the CST on the project.

I wish you success in your project and will be in touch with you shortly to finalize the terms for the contribution.

Yours truly,

A handwritten signature in cursive script, appearing to read "Eric van Soeren".

Eric van Soeren
Trustee

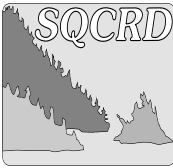
Hi Joan,

Would you be able to provide a support letter for our upcoming conservation project at North Pacific Cannery to include with grant applications that I will be submitting over the next few weeks? Below is a brief explanation of the project scope we have in mind:

The North Pacific Cannery 125 Working Dock Project seeks to restore 19,200 square feet of the historic Working Dock at an estimated cost of \$1.8 million, thus completing its conservation. The Working Dock carries much historical significance to North Pacific Cannery and also holds great potential to support the community through improved operations at the site, particularly in its huge capacity to host community events.

Thanks for your help,

Steve Milum
Project Manager
North Pacific Cannery
250-600-4566



STAFF REPORT

DATE: February 21, 2014

FROM: Joanne Fraser, Deputy Treasurer

SUBJECT: Parcel Tax Roll Review Panel Scheduling

Recommendation:

THAT the staff report entitled “Parcel Tax Roll Review Panel” be received;

AND THAT the Board appoints at least 3 members as the Parcel Tax Roll Review Panel to meet and review the Sandspit Water Parcel Tax Roll;

AND THAT March 21st, 2014 at 6:45pm be scheduled as the sitting of the Review Panel;

AND THAT the Board designates Director _____ as Chair of the Panel;

AND FURTHER THAT the Deputy Treasurer be designated at the “Collector” for the parcel tax roll.

BACKGROUND:

Division 4 of the *Community Charter* provides the conditions under which a parcel tax can be imposed for a given service. The SQCRD has a parcel tax for the Sandspit Water system and, therefore, is required to undertake a process to confirm and authenticate the roll each year.

This process includes producing the roll, advertising where the public can view the roll, as well as the process for making a written complaint in regard to the following:

- (a) there is an error or omission respecting a name or address on the parcel tax roll;
- (b) there is an error or omission respecting the inclusion of a parcel;
- (c) there is an error or omission respecting the taxable area or the taxable frontage of a parcel;
- (d) an exemption has been improperly allowed or disallowed.

Once the roll has been available for public review and written complaints have been received, the Collector may amend the roll accordingly. In some circumstances, the complaints will be referred to the Roll Review Panel for decision. The final step is to have the roll formally authenticated by certificate signed by the majority of the members of the review panel.

COST AND BUDGET IMPLICATIONS:

Staff recommends that there be no director remuneration approved for this meeting as it will be held in conjunction with the regular monthly Board meeting.

CONCLUSION:

The Parcel Tax Roll Review Panel process is a legislative requirement and as such will be brought to the Board's attention each year in preparation for the annual parcel tax requisition.



Haida Gwaii Recreation Coordinator's Report

Month End: January 2014

Submitted By: Lucy Neville

The HG Recreation Commission has four categories, from September to June, that our programs fall into; Registered Programs, Drop-In Programs, Movies and Community Events. We also assist in obtaining rental spaces and advertising help for community members.

Registered Programs

Shito Ryu Karate – a growing adult group has been added to this devoted program, bringing their January total to **45** participants, who train every Tuesday and Thursday in **Queen Charlotte**.

Beginner Bellydance – with a brief break over Christmas, this program began again in the New Year and closed at the end of January with a total of **42** music-loving dancers at the HG Rec Building in **Masset**.

Elders Engagement: Food and Fitness – the New Year means new activities for this no-cost community program, which is expanding to include Geocaching, Golf, and Indian Cooking classes. There were a total of **167** participants throughout the month of January in the Multiplex building and grounds in **Port Clements**. Designed to increase socialization, community infrastructure, fitness and intergenerational engagement, this program was created with the Rec Coordinator for seniors, by seniors, and is open to plus-ones from spouses to grandkids.

Alternate Fitness – led by elder instructor Harold White, this clinician-based program is designed for those living with, or at risk for, chronic conditions such as diabetes, rheumatoid and osteo-arthritis, obesity, and/or returning from injury. Many of the **15** participants attend with a prescription to do so from their doctors or physicians, and this 19-year program has continued in large part due to the rave reviews from medical professionals, resident and locum doctors, who have documented benefits in attendees ranging from reduced blood pressure, increased mobility, decreased joint pain, and increased musculature. It began running in the New Year every Tuesday and Thursday at the HG Rec Building in **Masset**, starting January 2nd.

Weight Room Orientations – departing HG Rec instructor Angela Gross held her last WRO in **Queen Charlotte** and introduced our new lead instructor, Lisa Shoop, on January 16th, with a total of **2** participants. In **Port Clements**, Amber Bellis held two WROs in January with a total of **2** participants.

Acrobatic Dance – with a longer Spring session beginning in January, this gymnastic- and parkour-inspired class, instructed by longtime dancer and gymnast Kirsten Oike, runs twice weekly at Sk'aadga Naay Elementary in **Skidegate** and the **Port Clements** Elementary, with a total of **46** youth.

HardCore Circuit – Rugby Canada instructor Genevieve Gay taught this interval circuit class, focusing on high-intensity tabata-based cardio and core strength, twice weekly throughout January each Monday and Wednesday at the HG Rec Building in **Masset**, with a total of **21** participants.

Mother Goose – a joint collaboration with HG Rec and SD50, this program runs each Wednesday at the HG Rec Building in **Masset** and focuses on teachable methods of early childhood development and education for new parents. A total of **34** tots and mums attended in January.

Public Speaking 101 – Toastmaster Ellen Cranston began this program mid-January at the Eric Ross Room in **Queen Charlotte**, which focuses on developing the skills of public speaking, communication and leadership. The program runs once-weekly with a total of **8** participants.

Automated External Defibrillator (AED) Orientation and Training – in collaboration with the Village of Masset, HG Rec certified **3** instructors who work with vulnerable populations in AED administration and use on January 18th in **Masset**.

Movie Nights

A chorus of feathered adventurers hit Haida Gwaii from January 31 – February 2 as 'FREE BIRDS' was shown in **Masset, Port Clements, Queen Charlotte** and **Sandspit**. Concession was provided by the ASSI Girls Club in Masset, the Port Clements Recreation Committee, the Living and Learning School in Queen Charlotte, and the Sandspit Canadian Junior Rangers.

Masset – 27

Port Clements – 38

Queen Charlotte – 59

Sandspit – 10

Total: **134**

Drop In Programs

Haida Gwaii Rec. provides insurance and First Aid to all volunteers willing to run drop in programs throughout the school year at all island schools. Volunteers collect toonies to cover the School District 50 rental fee, and are charged per course for any incurred equipment damages. To register a sport for drop-in, a valid and current First Aid certificate is required.

Queen Charlotte Secondary School Gym – REOPENED JANUARY 14

Mondays:
Pickleball / Badminton 7:00 – 9:00

Tuesdays:
Indoor Soccer 8:00 – 10:00

Wednesdays:
Youth Dodgeball 6:30 – 8:00

Adult Dodgeball 8:00 – 10:00

Thursdays:
Volleyball 8:00 – 10:00

Port Clements Elementary School Gym

Thursdays:
Soccer 8:00 – 10:00

George M. Dawson Secondary School Gym

Mondays:
Volleyball 7:00 – 9:00

Wednesdays:
Men's Basketball 7:00 – 9:00

Thursdays:

Badminton 7:00 – 9:00

Fridays:
Senior Men's Basketball 7:00 – 9:00

Events and Affiliated Programs

ASSAI 2013-2014 Programs

Our two ASSAI coordinators, Tiffany Scholey and Paula Varnell, have built upon three years of programs and initiated new developments within schools in **Masset, Old Massett, Port Clements, Skidegate, Queen Charlotte** and **Sandspit**. Below are their participation totals for December programs:

Surf Club (all-island) – 27
Gymnastics (TAH) – 25
Art and Sport (ALM) – 27

Our Space, Our Art (QCYC) – 12
Art and Action (PCES) – 9
Dance Party (PCES) – 32
Food and Fitness (SNES) – 48
Teen Gym (GMD) – 59

Total: **239**

Total January 2014 participants in HG Rec programs/events: 765

Total January 2013 participants in HG Rec programs/events: 590

Upcoming Spring Classes

Alternate Fitness – Heather Brule will begin instructing this free modified fitness class in **Sandspit** at the Community Hall and **Skidegate** in the George Brown Rec Centre, beginning February 3rd.

Geocaching and Golfing – As part of our Elders Engagement project, an eight-week program of alternating Geocaching and Golfing will begin in the beginning of February, alternating locations in **Masset** and **Sandspit**. This program is led by Fran Fowler and Ruth Bellamy, and is built on community consultation with elders.

Circuit Fitness – **Sandspit**, grab your sneakers, water bottle and motivating music! Heather Brule will be instructing an interval fitness class each Monday at the ALM Gym from 7-8 pm, beginning February 3rd.

Resolution Fit: Strength Training for Beginners – BCRPA-trained fitness instructor Lisa Shoop will be at the helm of this program, which focuses on increasing strength and endurance, boosting metabolism and shedding body fat in a six-week introductory weight training program. Ms. Shoop will take participants through basic strength training terms, exercises and progressive principles of strength training. A guide to muscles, exercise descriptions and training logs will be provided to all participants, who will be training every Monday and Wednesday in **Queen Charlotte** starting February 3rd.

BC Soccer Coaching Clinic – instructor John Sneddon will be on Haida Gwaii to deliver ‘FUNdamentals’ and ‘Active Start’, the two BC Soccer coaching foundation modules for ages U4-U6 and U7-U9. These modules will be free of charge and open to all parents, guardians, and youth volunteers over the age of 16; they are designed to provide baseline knowledge and skills for all community soccer coaches. The clinic will be held in the **Port Clements** Multiplex and community fields from March 7-8.

Bronze Cross Certification Camp – the HG Rec Coordinator has secured funding for three ASSI instructors to train and certify in the LifeSaving Bronze Cross program, taking place March 16-20 at the Earl Mah Aquatic Centre in Prince Rupert. This allows a diverse range of

programs, from canoeing and kayaking to surfing, swimming and paddleboarding, to be administered on Haida Gwaii with nationally-recognized water safety standard.

BOAT Exam – the updated Transport Canada-approved BOAT exams will continue to be offered in **Masset**, **Queen Charlotte** and **Port Clements** upon request.

Additional Projects and Reporting

HRSDC Canada Summer Jobs Proposal

It may be chilly now, but summer is on the horizon! The HG Rec Coordinator submitted a grant proposal and funding application to the HRSDC Canada Summer Jobs Program on January 28th, outlining the program objectives and resources required to staff the 2014 HG Rec Summer Program. This grant has been successfully awarded to the HGRRC for the past 5 years, and by subsidizing costs of hiring students, greatly assists in making the Summer Program affordable for families on Haida Gwaii.

Leading Change Canada Forum

The HG Rec Coordinator has been invited to the Leading Change Canada Forum to speak on the development and implementation of experiential education and ecocultural-physical literacy programs, as designed within the Haida Gwaii Regional Recreation Commission and the HG After School Sports and Arts Initiative. The forum will be held in Vancouver from March 24-28, 2014.

ASSI Community Forum Presentation

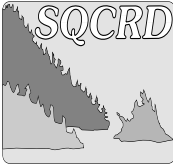
This is the fourth year of the HG ASSI project, which designs and implements free sports and arts programs for children and youth aged 5-18, from Sandspit to Masset. Following its 2012 Premier's Award nomination, the HG ASSI program has continued to set the bar for innovative programming and inter-agency collaboration. The HG Rec Coordinator has been asked to present at this year's province-wide ASSI Community Forum, held in Vancouver from February 27-28, 2014.

ASSI Coordination Transition

New south-end ASSI Coordinator Paula Varnell submitted a notice of resignation on January 31, 2014, and will remain with the ASSI program as lead instructor in Skidegate and Queen Charlotte. The HG Rec Coordinator is pursuing several options for an Interim Coordinator for the south-end ASSI program until mid-June.

Lucy Neville

Haida Gwaii Recreation Coordinator



STAFF REPORT

DATE: February 21, 2014

FROM: Daniel Fish, Deputy Corporate Officer

SUBJECT: April 25th, 2014 Board Meeting Travel Options

Recommendation:

THAT the staff report entitled “April 25th, 2014 Board Meeting – Village of Queen Charlotte” be received;

AND THAT the Board provides staff with further direction.

BACKGROUND:

At the January 24, 2014 SQCRD Regular Board meeting, the Board passed a motion to adopt the 2014 Board meeting schedule. Subsequently, a Board meeting date was scheduled for April 25, 2014 in the Village of Queen Charlotte at 7:00 p.m.

In attempting to book a charter flight to the Village of Queen Charlotte for April 25, 2014, staff learned that Inland Air has new regulations in place that limit the number of passengers flying out of Prince Rupert to Queen Charlotte to four.

DISCUSSION:

Attachment 1 includes six different options to attend the April 25th, 2014 SQCRD Board meeting, and includes estimated costs for each. Each travel option presents its own set of challenges, each of which has been outlined below. Staff is requesting that the Board provides direction as to which option it would like to pursue.

Option 1: Regular Board Meeting Held in Prince Rupert via Scheduled Flights

Details 5 Directors flying from Masset to Prince Rupert at 10:00 a.m. on April 25th, 2014 on a scheduled flight, returning to Masset the following Monday, April 28th at 9:45 a.m. Costs for this option include travel, accommodation and the per diems. Electing to choose this option requires an amendment be made to the 2014 Board Meeting Schedule.

Option 2: Regular Board Meeting Held in Prince Rupert via BC Ferries

Details 5 Directors sailing from Skidegate to Prince Rupert at 11:59 p.m. on April 24th, 2014 on BC Ferries, with return to Skidegate scheduled for April 27th at 11:00 p.m. Costs for this option include travel, accommodation, per diems and vehicle allowances.

Electing to choose this option requires an amendment be made to the 2014 Board Meeting Schedule.

Option 3: Regular Board Meeting in Queen Charlotte via Chartered Flight

Details 4 Directors flying from Prince Rupert to Queen Charlotte on a charter flight on April 25th, 2014, scheduled to return the following day. As well, this option details 1 staff traveling to Masset via scheduled flight and returning on the following Monday, April 28th. Costs for this option include travel, accommodation, per diems and car rental. Electing to choose this option requires that one mainland Director attend the meeting via teleconference and that only one staff member will be able to attend.

Option 4: Regular Board Meeting in Queen Charlotte via Scheduled Flights

Details 5 Directors and 1 staff flying to Masset from Prince Rupert on April 25th, 2014 at 9:00 a.m., via scheduled flights, set to return the following Monday, April 28th at 10:45 a.m. Costs for this option include travel, accommodation, per diems and car rental. Electing to choose this option requires that Directors and staff depart from Prince Rupert at 9:00 a.m. on the Friday and return at 10:45 a.m. on the Monday, which may conflict with prior work commitments. Again, only 1 staff member will be in attendance.

Option 5: Regular Board Meeting in Queen Charlotte via BC Ferries

Details 5 Directors and 2 staff sailing from Prince Rupert to Skidegate on Thursday, April 24th, 2014 at 2:30 p.m. with a return sailing on Monday, April 28th at 11:00 a.m. Costs for this option include travel, accommodation, vehicle allowance and per diems. Electing to choose this option is the most expensive, as the costs for accommodation and per diems include 4 days as opposed to 3.

Option 6: Regular Board Meeting in Queen Charlotte via Chartered Flight to Masset

Details 4 Directors flying to Masset on April 26th, 2014 via a chartered flight, with return to Prince Rupert set for the same day. As well, 1 staff travelling to Masset via scheduled flights is also included. Costs for this option include travel, plane holding rates, car rental and lunches. Electing to choose this option requires that an amendment be made to the 2014 Board Meeting Schedule and that only 4 mainland Directors may attend. Again, only one staff member will be in attendance.

Attachment 1**April 25th, 2014 SQCRD Board Meeting Costs****Option 1: 5 Directors Flying to Prince Rupert (Scheduled Flight)**

Flights	\$2,345.00	\$234.50/Flight (5 Directors * 10 Flights)
Accommodation	\$1,983.00	\$132.25/Night (5 Directors, 3 Nights each)
Per Diem	\$1,200.00	\$80/Day (5 Directors, 3 Days each)
	<u>\$5,528.00</u>	

Option 2: 5 Directors Ferrying to Prince Rupert

Ferry (cabins)	\$2,475.00	\$495/Return (5 Directors, 5 Sailings)
Accommodation	\$1,653.00	\$132.25/Night (5 Directors, 2.5 Nights each)
Per Diem	\$1,200.00	\$80/Day (5 Directors, 3 Days each)
Vehicle Allowance	<u>\$250.00</u>	
	<u>\$5,578.00</u>	

Option 3: 4 Directors Flying to Queen Charlotte (Charter) + 1 Staff (Scheduled Flight)

Flights	\$3,895.00	\$1,947.50/Flight (2 Flights)
Accommodation	\$520.00	\$130/Night (4 Directors, 1 Night each)
Per Diem	\$320.00	\$80/Day (4 Directors, 1 Day each)
1 Staff	\$1,120.00	Flight, accommodation, per diem
Staff Car Rental	<u>\$150.00</u>	
	<u>\$6,005.00</u>	

Option 4: 5 Directors + 1 Staff Flying to Masset (Scheduled Flight)

Flights	\$2,808.00	\$234.50/Flight (6 Directors & Staff * 12 Flights)
Accommodation	\$2,340.00	\$132.25/Night (6 Directors & Staff, 3 Nights each)
Per Diem	\$1,440.00	\$80/Day (6 Directors & Staff, 3 days each)
Car Rental	<u>\$150.00</u>	
	<u>\$6,738.00</u>	

Option 5: 5 Directors + 2 Staff Ferrying to Queen Charlotte

Ferry (cabins)	\$3,465.00	\$495/Return (7 Directors & Staff, 7 sailings)
Accommodation	\$3,640.00	\$130/Night (7 Directors & Staff, 4 Nights each)
Per Diem	\$2,240.00	\$80/Day (7 Directors & Staff, 4 Days each)
Vehicle Allowance	<u>\$250.00</u>	
	<u>\$9,595.00</u>	

Option 6: 4 Directors (Charter) + 1 Staff Flying to Masset (Scheduled)

Flights	\$1,537.50	\$1,537.50/Flight
Holding Rate Fees	\$930.00	\$155/hour @ 6 hours
Car Rental	\$150.00	
Per Diem (lunch)	\$80.00	\$20 each (4 Directors)
1 Staff	<u>\$1,120.00</u>	Flight, accommodation (3 nights), per diem (3 days)
	<u>\$3,817.50</u>	

**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
BYLAW NO. 560, 2013**

Being a bylaw to amend the Graham Island Interim Zoning Bylaw No. 192, 1993

The Skeena-Queen Charlotte Regional District in open meeting assembled enacts as follows:

1. Map Schedule A1 of the Electoral Area "D" Graham Island Interim Zoning Bylaw 192,1993 is amended by:
 - (a) changing the zoning on the Fractional NE ¼ of DL 830A Queen Charlotte District Except Plan 11017, Parcel Identifier 015-633-012, from "Park and Public Use District , P-1 to the Agriculture-Forestry District, A-1, shown on Schedule 1, attached hereto;
2. This Bylaw may be cited as the Graham Island Interim Zoning Amendment Bylaw No. 560, 2013.

READ A FIRST TIME this 22nd day of November, 2013.

READ A SECOND TIME this 24th day of January, 2014.

Public hearing waived pursuant to section 890 (4) of the Local Government Act.

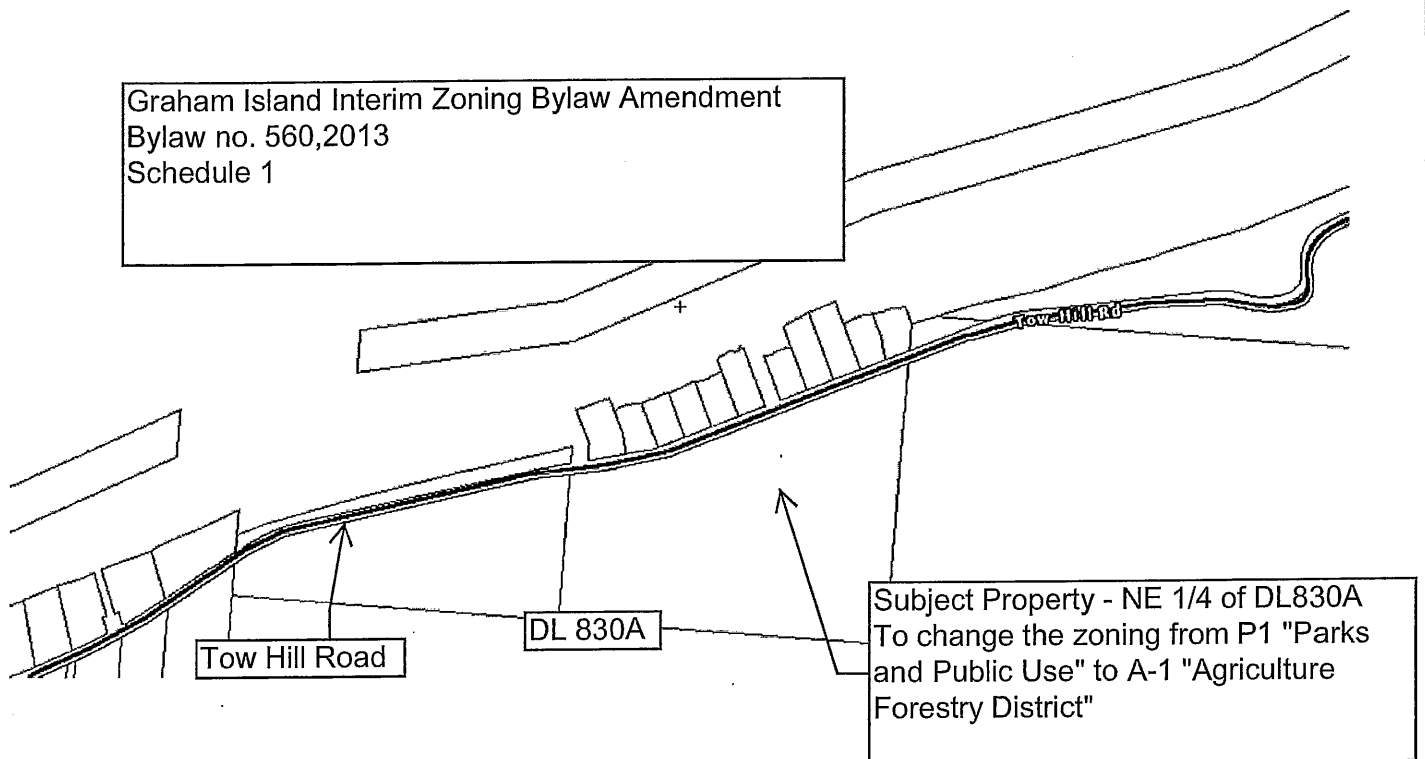
READ A THIRD TIME this _____ day of _____ 2013.

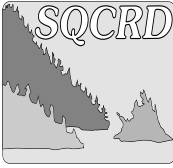
RECONSIDERED AND
ADOPTED this _____ day of _____ 2013.

B. Pages
Chair

J. Merrick
Chief Administrative Officer

Bylaw No. 560, 2013 – Graham Island Interim Zoning Bylaw Amendment
Schedule 1





STAFF REPORT

DATE: February 21, 2014

FROM: Joan Merrick, Chief Administrative Officer

SUBJECT: Bylaw No. 560, 2013 (Schweers) Rezoning Feedback

Recommendation:

THAT the Board receives the staff report “Bylaw No. 560, 2013 (Schweers) Rezoning Response” for information.

BACKGROUND:

The Skeena-Queen Charlotte Regional District received an application from Gordon Schweers to rezone the Fractional NE ¼ of DL 830A except plan 11017 (beachfront lots 1-11), Parcel Identifier 015-633-012, from the Park and Assembly District P-1 zone to the Agriculture-Forestry District A-1 zone. A site plan was submitted indicating the location of a cabin in the center of the property.

At the time of purchase, the applicant was advised by the Regional District that the property was zoned A-1. More recently, the Regional District has confirmed that the zoning to A-1 did not in fact occur, and a composite zoning map for the subject property was not accurate. In order to rectify the discrepancy the Regional District advised Mr. Schweers to apply for a rezoning.

In anticipation of Bylaw No. 560, 2013 being given third reading and adoption at the February 21, 2014 SCQRD Regular Board meeting, staff advertised the waiving of a public hearing for the bylaw in *the Observer*.

DISCUSSION:

Notice to waive the public hearing for Bylaw No. 560, 2013 was advertised in the February 6, 2014 and February 13, 2014 issues of *the Observer*. To date, staff has received four (4) inquiries as to the purpose for rezoning. While there have been inquiries into the matter, there has been no opposition to the rezoning of the Fractional NE ¼ of DL 830A except plan 11017 (beachfront lots 1-11), Parcel Identifier 015-633-012, from the Park and Assembly District P-1 zone to the Agriculture-Forestry District A-1 zone.

Attachment 1, a copy of the notice that ran in *the Observer*, has been attached for your reference.

Attachment 1

NOTICE OF PUBLIC HEARING WAIVED

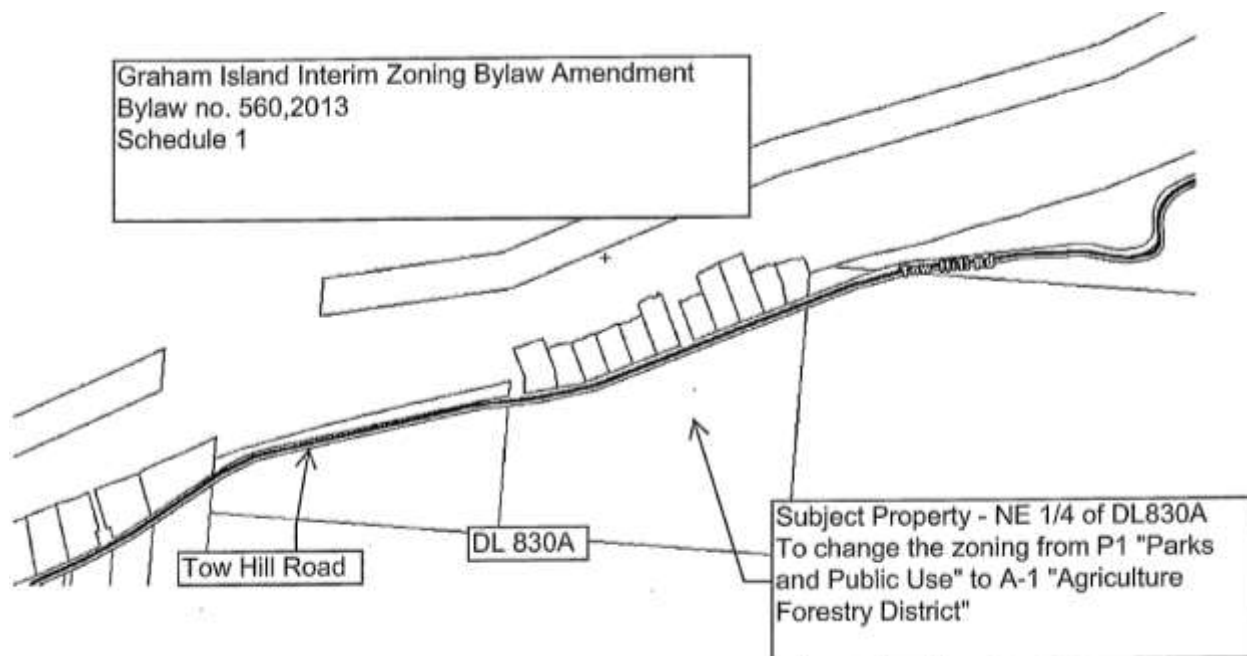
Notice is hereby given that the Board of the Skeena-Queen Charlotte Regional District has waived the holding of a public hearing for Bylaw No. 560, 2013; being a proposed bylaw to amend the Graham Island Interim Zoning Bylaw No. 192, 1993, pursuant to section 890(4) of the *Local Government Act*.

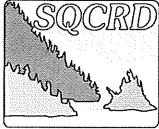
Skeena-Queen Charlotte Regional District Graham Island Interim Zoning Amendment Bylaw No. 560, 2013

In general terms, the purpose of the proposed amendment bylaw is to amend the Regional District's Graham Island Interim Zoning Bylaw No. 192, 1993 by changing the zoning on the Fractional NE $\frac{1}{4}$ of District Lot 830A Queen Charlotte District except Plan 11017, Parcel Identifier 015-633-012, from Park and Public Use District (P-1) to the Agriculture Forestry District (A-1).

A copy of the Board resolution waiving the public hearing and a copy of the proposed bylaw may be inspected at the offices of the Skeena-Queen Charlotte Regional District, 100-1st Avenue East, Prince Rupert, B.C. between the hours of 8:30 a.m. and 4:30 p.m., Monday to Friday, except statutory holidays.

If you have any questions, please contact Joan Merrick at (250) 624-2002, ext. 23 or by e-mail to jmerrick@sqcrd.bc.ca





STAFF REPORT (Planning)

DATE: February 21, 2014
FROM: Joan Merrick, Chief Administrative Officer
SUBJECT: Subdivision Referral DL 501

RECOMMENDATION:

THAT the staff report entitled “Subdivision Referral DL 501” be received;

AND THAT the Board provide feedback to MOTI regarding this referral.

1. Background

The Skeena-Queen Charlotte Regional District has received a Development Approval Referral from the Ministry of Transportation and Infrastructure for a proposed subdivision on District Lot 501, Queen Charlotte District, PID # 008-058-491. This property is situated approximately 12 km north of Skidegate and immediately adjacent to the Miller Creek subdivision.

2. Proposed Development

The application is to create two new lots within DL 501, as shown on the proposed plan (attached); one along the water (2.7 hectares) and one inland where an existing house is built (1.9 hectares).

The application has already been referred to the ALR and has been approved by subject to compliance with applicable acts including RD zoning.

In Staff’s discussion with MOTI they stated that they will likely require the applicant to include a road dedication along the north side of the property that could eventually be used as access to the “land locked” DL 500.3.

3. OCP and Zoning

A portion of the property in question, shown in the schedule 1 of bylaw 474, was previously rezoned, to Rural (R-1). The OCP identifies DL 501 as “Proposed Residential Use.

The Rural zoning permitted uses include: agriculture, residential, home occupation, accessory building and uses. The minimum size is 1.5 hectares and setbacks are front and rear – 7m; side 5 m; maximum height is 9 m and one residence is allowed.

4. GIAPC Comments

The GIAPC did not meet to discuss the referral, however the following comments were provided by members of the committee individually:

Leandre Vigneault:

A previous subdivision application for this parcel met with a lot of opposition from the residents of Miller Creek. I know at the time the issues were all about the portion of the property that is in the ocean side of the road. It contains an old apple/tree orchard which is part of the original Miller Creek homestead and is used by many as access to the beach and as a sort of park area. The original proposal would have divided this portion into 3 lots I think and people were very concerned about access to the site and to the beach then. I see in the OCP special rules for Miller Creek that lot 501 is identified for future development but I also see that P 13. States " In order to permit area residents access to the waterfront, pedestrian access to the beach should be retained along the length of Highway 16 in the LMCLPA" and I know that this was a big issue in the last application and wonder if this has been taken into consideration this time?

As I said above, the OCP identifies lot 501 as being one of the sites for future development and to that end I have a bit of concern about the shape and layout of the lot on the west side of the highway. I am concerned that it will be hard to fit other around it in future as it is not parallel to the east-west lot lines of 501.

I also wonder about access to this lot and future lots. Is this lot to be accessed from the highway? Is the current access on the north edge of 501 with the drive way crossing 501 to get the proposed parcel? How would future development be accessed from the highway or by an extension of the Miller Creek subdivision road?

ALC is OK with the proposed application and this lot has been identified in the OCP as an area for future development so I support the idea of a subdivision on this lot but do think that the issues around public access on the ocean side of the road should be resolved and that the configuration of the lot on the west side of the highway is not ideal for future development. I would like to see a little more planning for both these issues plus some insight into the access plan for future development on the west side of the road before recommending approval.

There is an old road (Miller Creek Road) that runs east west to access the lots behind 501. Although it is not shown on the map with this application, I think that the road runs up the north edge of lot 501. This road was built in the early 1900s when the area was first settled and it may or may not be gazetted but is currently being used to access lots west of 501. I think it would be good to ascertain the current status of this road as it may affect future development in the area.

One last thought regarding the potential for a lot to the south of the proposed lot on the west side of the highway is the presence of a fish creek shown on the submitted plan as Apple Orchard Creek and also known as Leander Creek. I am not sure that it is correctly mapped in

the plan (I think it is actually a little further south) but I am assuming that any new development will need to leave appropriate riparian buffers and still have room for someone to develop their lot and build a structure.

Chris Ashurst:

Looking at the map I agree that the subdivision proposal for the west property doesn't appear to reflect any kind of vision for the larger property as a whole. Potentially I suppose it's possible to subdivide again with a lot to the north and one to the south, each with somewhat odd property lines. I don't see any ROW allowances on there, future subdivision will have access issues for the western portions. That also applies to the access to the other land outside of the DL, which uses the historic road but which runs through private land. Is the dotted line immediately adjacent to the proposed western lot the old road? If the plan (supported by the OCP) is to eventually make the land available for development, I would like to see the access plan at this early stage. Presumably running a new subdivision road in from the highway or using M.C.Rd.

For the beachside lot, you mention local concern about access if 3 lots were put in there. The access issue is still unresolved if it's just one lot. Is there an official public beach access route, even if it's not the one commonly used? One of the biggest subdivision screw-ups here is the Limberlost properties. Inexplicably (and inexcusably) there is no public beach access set aside. That wasn't even really noticed until people started developing the land. When Lot 5 (at the end of the road) is developed, we will likely lose even our unofficial access and it will create a long (but pleasant enough) walk all the way around Lot 5. So if this proposal means that people can't get to the beach, then there needs to be a plan for access.

Also, do the property owners actually own the accreted land? On north beach owners have the opportunity to apply for the accreted land, but it's not automatic. If that's a publicly used area, I would be tempted to find out if the accreted land remains in public hands and if so then formally adding an access to it.

Recommendation:

Staff is recommending that the comments received be forwarded to MOTI with a request for a response on how these concerns might be addressed.



Applicant File #: 1654/03
eDAS File #: 2014-00035
Date: Jan/12/2014

Skeena Queen Charlotte Regional District
100 1st Avenue E
Prince Rupert, British Columbia V8J 1A6

Attention: Joan Merrick

**Re: Proposed Conventional Subdivision Application for:
PID 008-058-491, DL 501, Queen Charlotte
12 km North from Skidegate**

Enclosed is a copy of a proposed Conventional Subdivision Application regarding the above noted location(s) on Rte 16 EB - Yellowhead.

It would be appreciated if you would examine this application from the viewpoint of your regulations and policies and give us your comments. Please send your reply to this office, with a copy to the applicant:

Younger Bros. Holdings Inc.;
c/o Dediluke Land Surveying Inc.
Dave Hardwicke
4801 Keith Avenue
Terrace, British Columbia V8G 1K6

The applicant has been advised of this referral and might contact you to discuss their proposal. In order to expedite the processing of the application, your agency's response would be appreciated by February 17, 2014 after which we will prepare recommendations for the Approving Officer's decision.

Contact the applicant for any additional information you may require. If you have any questions please feel free to call Rena Gibson at (250) 615-3904 and quote number 2014-00035.

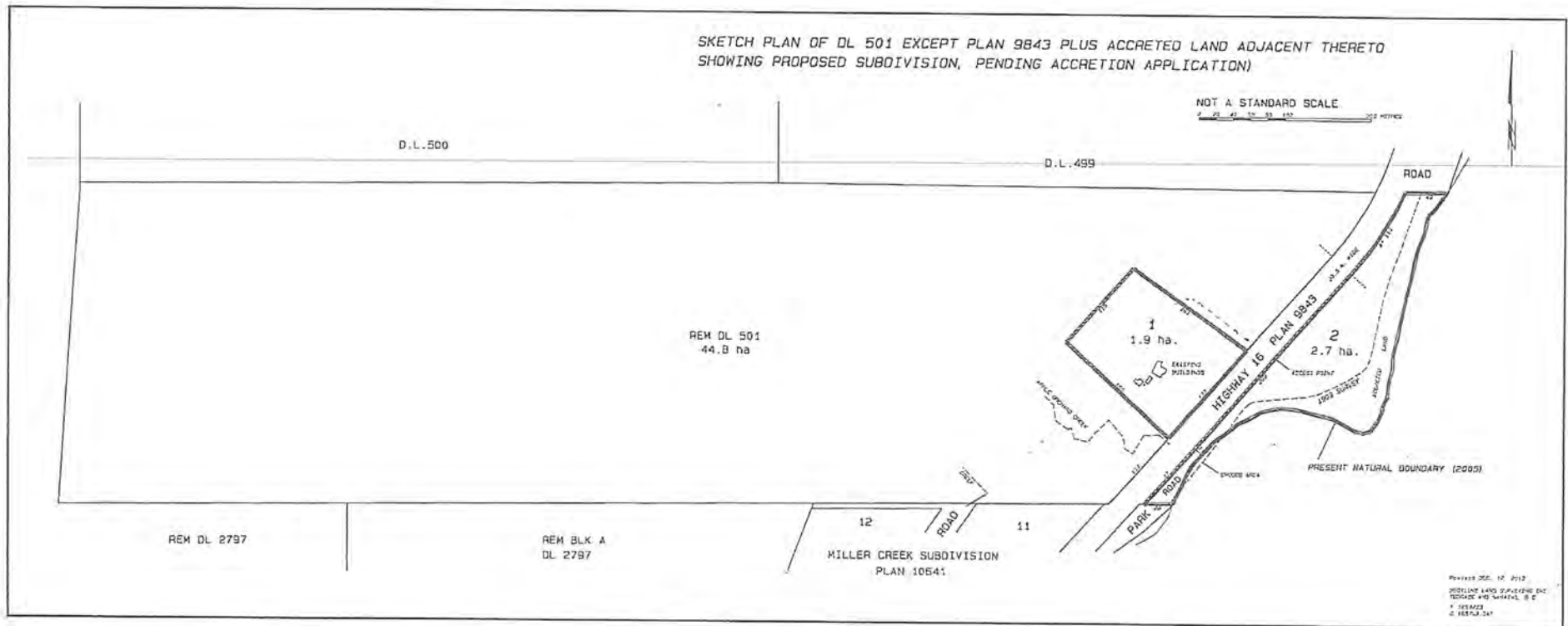
Yours truly,

Rena Gibson
District Development Technician

Attachments

Local District Address
Skeena District 4825 Keith Avenue Terrace, BC V8G 1K7 Canada Phone: (250) 615-3970 Fax: (250) 615-3963

proposed plan





BRITISH
COLUMBIA

Ministry of Transportation
and Infrastructure

PRELIMINARY SUBDIVISION APPLICATION

Submit this application to the Ministry of Transportation and Infrastructure District Office in your area.

A. PROPOSAL This is an application for preliminary layout approval for all properties involved

Applicant File Number <u>1654/03</u>		Ministry File Number <u>2014-00035</u> / <u>ota file</u> <u>03-026-13841</u>	
Subdivision Type	<input checked="" type="checkbox"/> Conventional (fee simple) Subdivision		No. of Lots Including remainder <u>3</u>
	<input type="checkbox"/> Bare Land Strata		
Full Legal Description(s) per State of Title Certificate(s)		<u>District Lot 501, QCD, except plan 9843 and accreted land adjacent thereto.</u>	
Full Civic Address			
Property Location	<u>12</u> Kilometres <input checked="" type="checkbox"/> North <input type="checkbox"/> South <input checked="" type="checkbox"/> East <input type="checkbox"/> West from <u>Skidegate</u> Local Gov't <u>SQCRD</u>		
	Access Road <u>Hwy 16</u>		Property Zoning <u>R1 (1.5 ha min)</u>
	Existing Land Use <u>Vacant / Residential</u>		Intended Land Use <u>Residential</u>
Surrounding Land Use	North <u>Gravel Pit</u>	South <u>Residential</u>	East <u>Hecate Strait</u>
	West <u>Vacant</u>		
Proposed Sewage Disposal	<input checked="" type="checkbox"/> Septic Tank <input type="checkbox"/> Community System <input type="checkbox"/> Other (specify)		
Proposed Water Supply	<input checked="" type="checkbox"/> Well <input type="checkbox"/> Community System (name of existing system)		
	<input type="checkbox"/> Water Licenses (License #)		<input type="checkbox"/> Other (specify)

B. APPLICATION INFORMATION Incomplete applications will not be accepted

Required items include:

- ☐ Subdivision application form.
- ☐ The Preliminary Subdivision Application fee. Please make cheques payable to the Minister of Finance. (see page 2)
- ☐ An authorization letter from the owner(s) if someone else is applying on the owner's behalf. (Permission to Act as an Agent H1275)
- ☐ A copy of BC Assessment Authority Property Assessment Notice showing property tax classification.
- ☐ All new lots MAY require a sewage report—please contact your local Transportation office for clarification.
- ☐ One copy of the current State of Title Certificate so that property encumbrances can be checked.
- ☐ Copies of any covenants, easements, rights-of-way or other charges registered against the title. These are available through the Land Title Office.
- ☐ A copy of Contaminated Sites Profile form or Contaminated Sites declaration statement, duly completed and signed.
- ☐ Original copy and a .PDF file of a scaleable sketch plan of proposed layout with metric dimensions.

Properly engineered drawings will be required for final approval. The sketch must contain:

- ☐ the date it was drawn
- ☐ the scale
- ☐ north arrow
- ☐ legal description of the property being subdivided, and its adjacent properties
- ☐ outline of the subdivision in heavy black line
- ☐ all proposed lots, remainders, parks, rights-of-way, easements and roads showing metric dimensions and areas
- ☐ any existing property lines or roads proposed to be removed, closed or relocated
- ☐ all steep banks or slopes exceeding 2 m high and all slopes of 25% or greater, within or adjacent to the proposal area
- ☐ location of existing buildings and structures, wells and sewage disposal fields on the property, as well as adjacent properties within 30 m of property boundaries
- ☐ location of any onsite water sources to be developed (wells, surface)
- ☐ approximate location of all existing and proposed utility services
- ☐ existing access roads and other roads and trails on the property (state names of roads)
- ☐ location of all water courses (seasonal or otherwise) and water bodies

Include these items as well, where applicable

- ☐ A copy of the Provincial Agricultural Land Commission application (if located within ALR). While a developer can apply for subdivision approval before he or she receives permission to proceed from the Agricultural Land Commission or the local government if it has been delegated the authority, the Provincial Approving Officer can only give approval if the property has cleared the Land Commission process in the meantime.
- ☐ One copy of any test required by the Regional Health Authority.
- ☐ A Development Permit and plan where applicable.

C. SUBDIVISION APPLICATION FEES			Make cheques payable to the Minister of Finance	PAYABLE UPON (see below)
1. Preliminary Subdivision Application	\$350.00	Per lot or shared interest, including remainders, to a maximum of \$70,000		Application
2. Final Conventional Plan Exam	\$50.00	Per examination		Final Subdivision Plan Submission
	\$100.00	Per lot, including remainders, on the final plan		
3. Final Strata Plan Examination	\$100.00	Per examination		
	\$100.00	Per lot, including remainders, on the final plan		
4. Other Strata Fees	\$100.00	To examine Form P for any phased development		Application
	\$100.00	Approval (Form Q) for each phase of a phased building strata plan		Application for phase approval

Note: These fees may change without notice or amendment on this form. There may be other provincial and local government fees associated with your subdivision. To find out more, contact the local government in which the land is located, or contact the Islands Trust if located on the Gulf Islands.

D. FURTHER INFORMATION AND COMMENTS (Attach a separate sheet if more space is required)

Access to 1) waterfront lot 2 off Hwy 16
2) upland lot 1 via private easement on existing traveled road immediately NE of Lot 1.
See previous MOTI file 03-026-13841 for additional info.
Attached: - \$1050 fee
- title
- updated sketch plan (much reduced scope than previous) (Phase 1)
- letter of agency; EMA acknowledgement form
- ALR approval
- NHA approval

E. OWNER(S)/APPLICANT INFORMATION

Property Owner(s) Full Name(s) Younger Bros. Holdings Inc.		Home Telephone
Address Box 118, Quathiaski Cove, BC V0P 1N0		Business Telephone
	E-Mail	Fax
Agent Full Name Dediluke Land Surveying Inc attn: David Hardwicke, B.C.S.		Home Telephone
Address 4801 Keith Ave Terrace BC V8G 1K6		Business Telephone 250 638 1449
	E-Mail d.hardwicke@dediluke.ca	Fax 250 638 1442

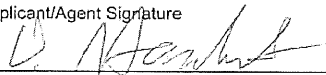
I certify that all the information about and on all plans and other attachments is true, correct and complete.

I understand that this submission constitutes a preliminary application only.

No approvals are implied prior to receipt of written preliminary approval from the Ministry of Transportation and Infrastructure.

Applicant/Agent Signature

Date (yyyy/mm/dd)



2013/12/17

COLLECTION INFORMATION

The personal information on this form is collected under the authority of the Land Title Act. The information collected will be used to process your preliminary subdivision application, and it may be necessary for the ministry to provide this information to other agencies involved in the review and approval process. If you have any questions about the collection, use and disclosure of this information, contact District Development Technician at the nearest Ministry of Transportation and Infrastructure Office.

The information in this application may be subject to disclosure under the Freedom of Information and Privacy Act.

Further information can be found at <http://www.gov.bc.ca/citz/iao/foi/submit/general/>



Agricultural Land Commission
133-4940 Canada Way
Burnaby, British Columbia V5G 4K6
Tel: 604-660-7000
Fax: 604-660-7033
www.alc.gov.bc.ca

February 10, 2004

Reply to the attention of Sherry Gordon 660-7015

Younger Bros. Holdings Inc.
Box 10
Queen Charlotte City, BC - V0T 1S0

Dear Sir/Madam:

RE: Application #Y-35146-0
Parcel Identifier: 008-058-491
District Lot 501 Queen Charlotte District Except Plan 9843
Parcel Identifier: 015-633-543
District Lot 284, Queen Charlotte District, Except Parcel A (see 31261) and
Plan 9843

The Provincial Agricultural Land Commission (the "Commission") has now concluded its review of your application to subdivide the two (2) existing lots of 52 ha and 33 ha into 1.5 ha or greater sized lots in keeping with surrounding subdivisions. The application was submitted pursuant to section 21(2) of the *Agricultural Land Commission Act* (the "ALCA").

The Commission writes to advise that it approved your application subject to:

- the subdivision being in substantial compliance with the attached plan.
- compliance with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment. The Commission suggests you contact the Skeena-Queen Charlotte Regional District at your earliest convenience.

The decision noted above is recorded as Resolution #41/2004.

Please send two (2) paper prints of the final survey plans to this office well in advance of commencing registration at the Land Titles Office. When the Commission confirms that the subdivision plan is acceptable and verifies that all conditions of approval have been met it will authorize the Registrar of Land Titles to accept the application for deposit of the plan. Please quote your application number in any future correspondence.

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

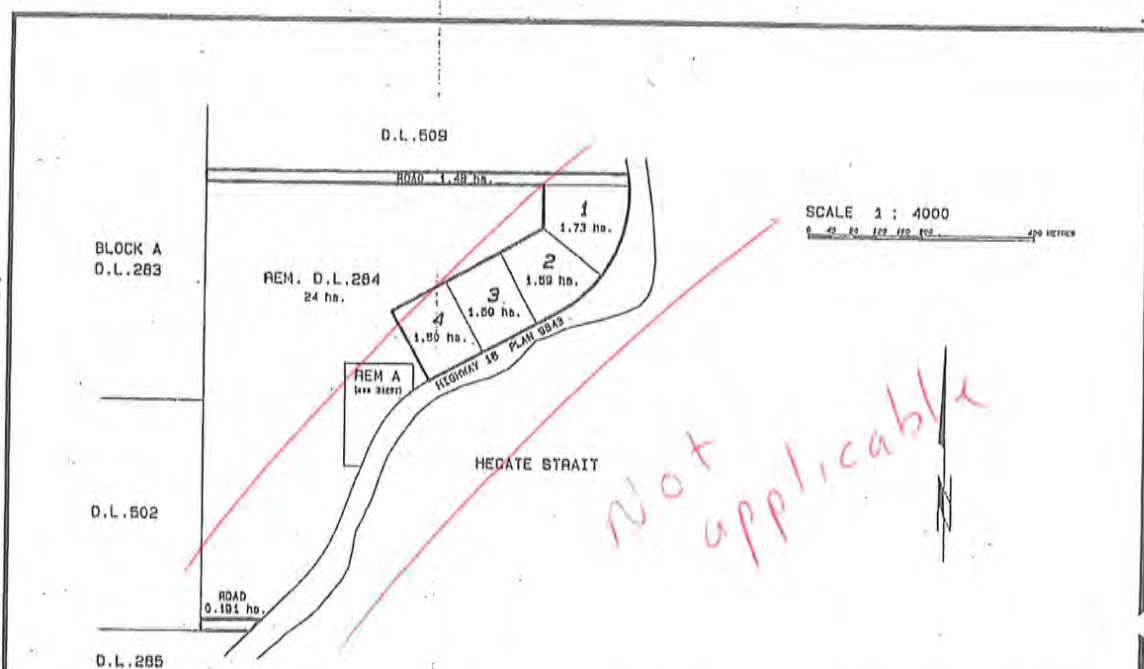
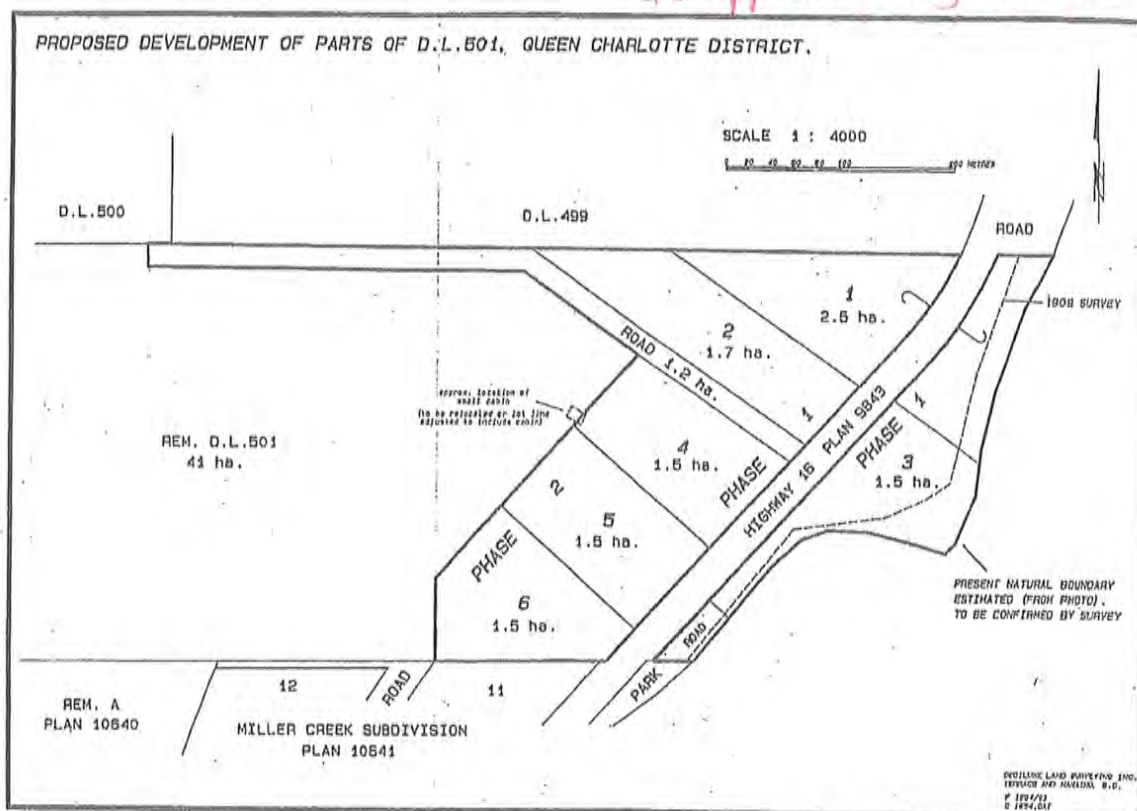
Per:

K. B. Miller, Chief Executive Officer

cc: Skeena-Queen Charlotte Regional District - 3030
Approving Officer, Ministry of Transportation, Terrace
BC Assessment, Terrace
Dediluke Land Surveying Inc, 4801 Keith Avenue, Terrace, BC - V8G 1K6

SG/lv/Encl.

PROPOSED DEVELOPMENT OF PARTS OF D.L. 501, QUEEN CHARLOTTE DISTRICT.



Provincial Agricultural Land Commission

Application: Y-35146
Resolution #: 41/2004

Approved subdivisions.

D.L. 284 PROPOSAL: 4 LOTS AND ROADS

DETHLEF LOB BRYETED INC.
PENNER AND KALLING, O.C.
P 1834/03
C 18342.017



BRITISH
COLUMBIA

Ministry of Transportation
and Infrastructure

Region and area address
here

Provincial Approving Officer
Ministry of Transportation

Date:
File:

I, Dave Younger, hereby acknowledge that the *Environmental Management Act*, 2003, is effective as of March 31st, 2005.

Based on my personal knowledge of the property in question, I do not believe that it is or has been used for any of the industrial or commercial purposes and activities specified in Schedule 2 of the regulations. Accordingly, I elect not to complete and submit a 'site profile', as outlined in Section 40.(1) of the Act.

I further acknowledge that this election does not remove any liability, which may otherwise be applicable under the legislation.

D.B. Younger
Applicant/Agent

2013/10/11
Date

Bryan Mills
Witness

BRYAN MILLS
900 WESTGATE ROAD
CAMPBELL RIVER B.C.

**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
BY-LAW NO. 474**

Being a By-Law to amend the Graham Island Interim Zoning By-Law 192.

The Skeena-Queen Charlotte Regional District in open meeting assembled enacts as follows:

1. Map Schedule A-1 of the Graham Island Interim Zoning By-Law No.192 is amended by:
 - (a) changing the zoning on a portion of DL 501, QCD shown in attached Schedule "1" hereto to " Rural District " (R-1).
2. This By-Law may be cited as the Graham Island Interim Zoning amendment By-Law No. 474 2005.


READ A FIRST TIME this 22nd day of April, 2005.

PUBLIC HEARING HELD this 18th day of May, 2005.

READ A SECOND TIME this 24th day of June, 2005.

READ A THIRD TIME this 24th day of June, 2005.

RECONSIDERED AND FINALLY ADOPTED this 24th day of June, 2005.


K. Bergman
Vice Chair

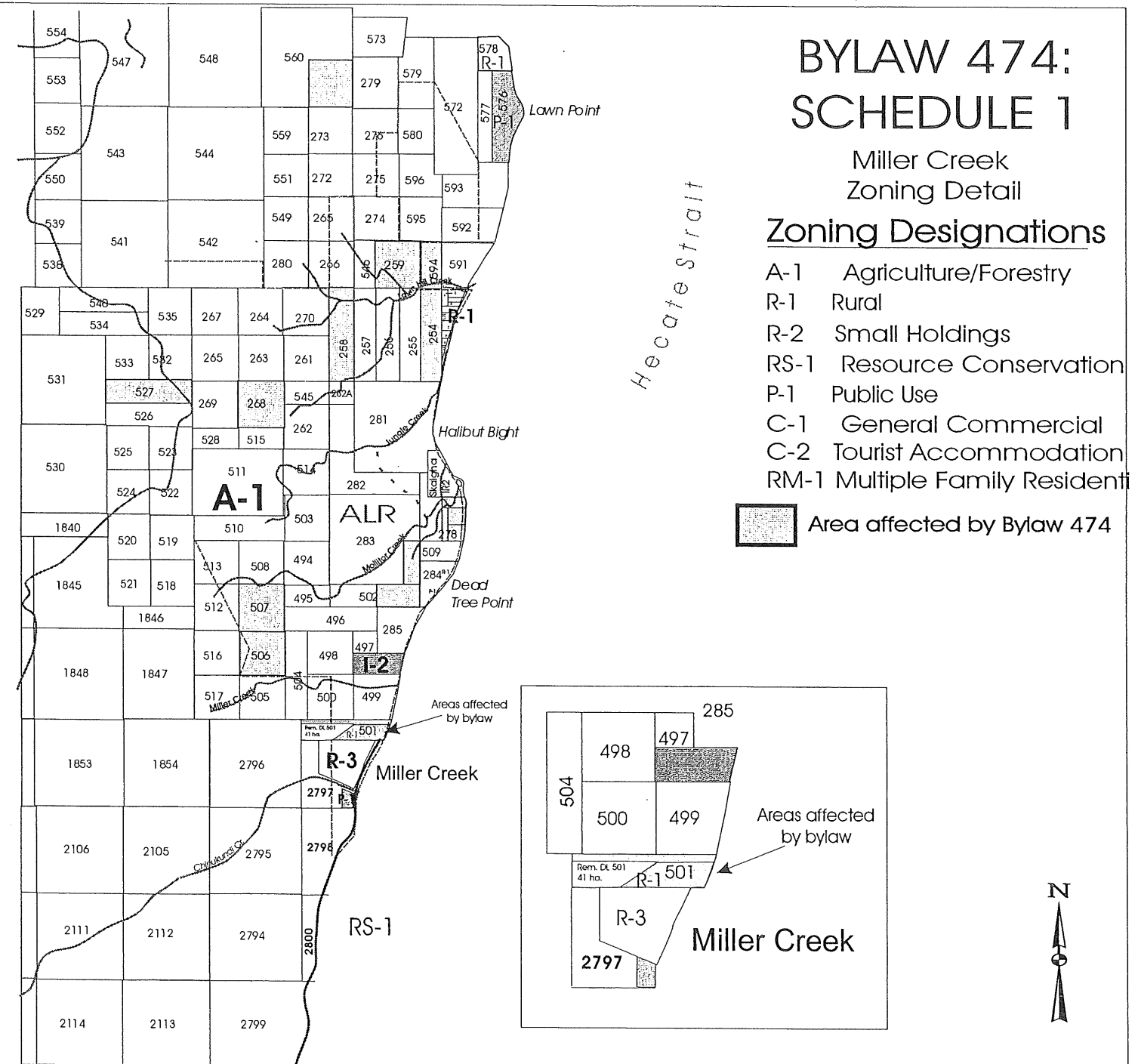

Janet Beil
Secretary

I hereby certify that this is a true copy of the Graham Island
Zoning Amendment By-Law 474, 2005.

Secretary

BYLAW 474: SCHEDULE 1

Miller Creek



Adobe Reader 8.0+ is required to complete this application form.

If you are using an earlier version, you will not be able to save any information you enter into the form.

Adobe Reader is a free download available at: <http://www.adobe.com/products/acrobat/readstep2.html>**1. Project Name**

Provide a name for the project that is proposed in this funding application:

2. Applicant Profile

Applicant Organization (Legal Name):	Non-Profit Society Registration No. (if applicable):
Address (street, city, postal code):	
Telephone:	Fax:
Email:	Website (URL):

3. Primary Contact Information

Primary Contact (for this application):	Position / Title:

Complete the following if different from Applicant Organization contact information:

Address (street, city, postal code):	Telephone:
Email:	Fax:

4. Select the Application Process

Northern Development accepts Community Halls and Recreation Facilities funding applications to each of the following Trust Accounts. See the Application Guide for more information on the advisory review and approval process.

Select **one** of the following accounts:

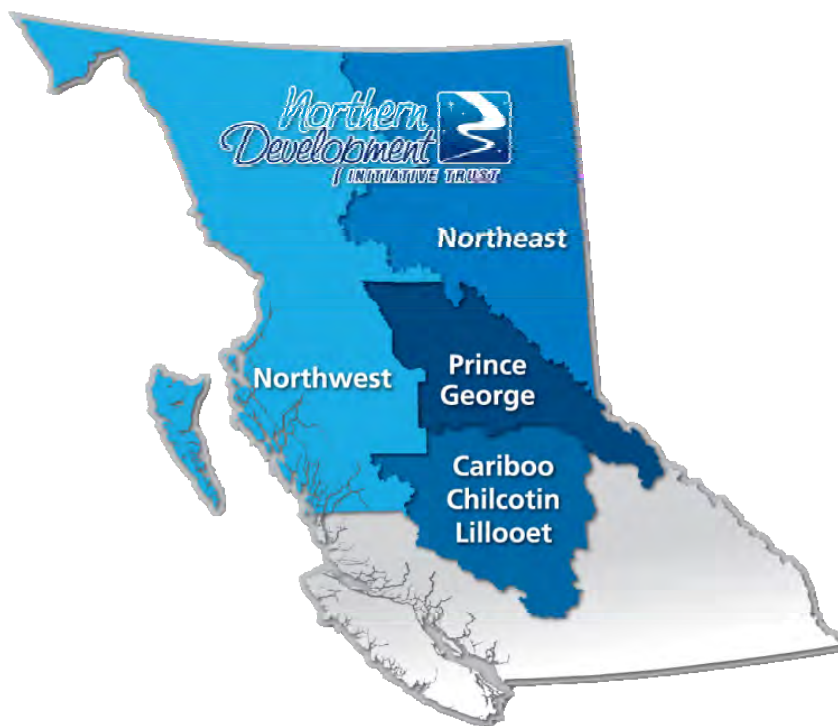
Regional Development:

Cariboo-Chilcotin/Lillooet

Northeast

Northwest

Prince George



Identify the municipality or regional district that is supporting this funding application:

Resolution of Support:

A resolution of support from the municipality or regional district is attached.

A resolution of support has not yet been secured from the municipality or regional district.

The date when this funding application is scheduled for review is:

For all Regional Development Account applications, applicants are responsible for securing a resolution of support from a municipality or regional district. The applicant must provide a certified copy of the resolution of support to Northern Development before a funding decision can be made.

The resolution of support must specify formal support for the funding application to Northern Development by the municipality's Council or the regional district's Board, the amount and terms of the funding supported, and the account and local government allocation that the Council or Board supports the funds to be drawn from.

5. Project Overview

<p>Provide a concise description of the project:</p>
<p>Explain the rationale for the project:</p>
<p>✦ Focus on community or regional needs with regards to economic development that the proposed project will address specific to the primary investment area.</p>

6. Direct Economic Benefits

Outline the direct economic benefits to the local or regional economy:

7. Current Employment

Nature of positions:	Number of existing positions:	Hours of employment per week (average):	Total person months employed annually (average):	How does the proposed funding help to sustain the existing positions?
Direct permanent full-time jobs:		35+ hours/week	12 months/year	
Direct permanent part-time jobs:		hours/week	12 months/year	
Direct seasonal jobs:		hours/week	months/year	

8. New Employment (Job Creation)

The following job creation will be reported on by the applicant organization for a five (5) year period to demonstrate the direct economic benefits of the project:

Nature of positions:	Number of new positions to be created:	Hours of employment per week (average):	Total person months of employment to be created (average):	Position(s)/Title(s):
Direct permanent full-time jobs:		35+ hours/week	12 months/year	
Direct permanent part-time jobs:		hours/week	12 months/year	
Direct seasonal jobs:		hours/week	months/year	
Direct temporary jobs (construction or consulting):		hours/week	months/year	
TOTAL PROPOSED FULL-TIME EQUIVALENT (FTE) JOB CREATION:				
♦ Full-time equivalent (FTE) job creation is aggregated from information provided above. 1.0 FTE is equal to 1 new position working 35 hours/week for 12 months/year.				

9. Increased Revenue Generation

The following annual revenue generation will be reported on by the applicant organization for a five (5) year period to demonstrate the direct economic benefits of the project:

Current Annual Revenues:	Projected Annual Revenues				
	Year 1	Year 2	Year 3	Year 4	Year 5
\$	\$	\$	\$	\$	\$
INCREMENTAL REVENUE GENERATION OVER FIVE (5) YEARS:					\$
<i>† Incremental revenue is the sum of the Projected Annual Revenues for the five (5) years of the project, minus the Current Annual Revenues maintained over the same five (5) year period.</i>					
Describe how the revenue will be generated and the sources of revenue:					
What percent of the projected annual revenue is from outside central and northern BC? %					

10. Project Participation

List all participants that will actively contribute to the project:	
Communities (population ≤ 5,000 residents):	
Communities (population > 5,000 residents):	
First Nations Communities:	
Private Businesses:	
Non-Profit Organizations:	
Governmental Organizations:	

11. Project Milestones

Stage of Project:	Scheduled Date:	Describe the current stage of the project:
1)		
2)		
3)		
4)		
5)		
6)		

Complete the above, however if you wish to provide a more detailed project schedule, please attach separately to this application.

12. Project Budget

Expense Item:	Amount (\$):	Verification:
	\$	Quote(s) attached
	\$	Quote(s) attached
	\$	Quote(s) attached
	\$	Quote(s) attached
	\$	Quote(s) attached
	\$	Quote(s) attached
TOTAL PROJECT BUDGET: \$		

Complete the above, however if you wish to provide a more detailed project budget, please attach separately to this application.

13. Funding Request

The following funding is requested from Northern Development:

Funding Type:	Amount (\$):	
Grant	\$	★ Maximum allowable grant is \$30,000 per Community Hall or Recreation Facility project.
Loan	\$	Re-Payment Terms Requested:
TOTAL REQUESTED: \$		

The Community Halls and Recreation Facilities program limits funding to a **maximum one-time grant of \$30,000 per facility**. For projects requiring additional funding, a loan may be requested from Northern Development.

14. Other Funding Sources

Funding Source:	Amount (\$):	Identify funding terms:		Identify funding confirmation:
	\$	Grant	Loan	Approval letter attached
		Other:		Date approval expected:
	\$	Grant	Loan	Approval letter attached
		Other:		Date approval expected:
	\$	Grant	Loan	Approval letter attached
		Other:		Date approval expected:
	\$	Grant	Loan	Approval letter attached
		Other:		Date approval expected:
	\$	Grant	Loan	Approval letter attached
		Other:		Date approval expected:
TOTAL OTHER FUNDING: \$		TOTAL PROJECT FUNDING: \$ (Northern Development + Other Sources)		

Prior to disbursement of funds, Northern Development must receive copies of letters of approval for all other funding sources. Please attach all letters of approval received to date with this application. If there are more than six other funding sources, attach a complete list separately.

15. Leveraging

Calculate Northern Development's funding leverage for the project:

The funding request as a percentage of total project funding is: %

✦ *Leverage % = (Northern Development funding request) ÷ (Total project funding)*

Northern Development provides funding up to a maximum of 33.33% of a total project budget (a leveraging ratio of \$1.00 from Northern Development to \$2.00 from other sources).

16. Sustainability

Explain how funds will be generated to operate the facility for five (5) years:

Describe how the project will support population growth or help sustain population in the community or region:

Describe how the project will contribute to environmental sustainability:

Describe and quantify any increase to property value(s) that would directly result from the project:

17. Attachments

List all documents attached to this application:

Document Name:
1)
2)
3)
4)
5)
6)
7)
8)
9)
10)



Edge of The World Music Festival

On Haida Gwaii

Box 812, QCC, BC, V0T 1S0

www.edgefestival.com

Tuesday, January 28, 2014

To Whom It May Concern:

The Edge of the World Music Festival Society is pleased to support the Fall Fair Committee in its application for funds in order to improve the permanent infrastructure at the Fall Fairgrounds. Any improvements will be of great benefit to our annual event.

In particular, new outhouses and some permanent vendor structures will be a great asset. Vendor participation in our festival has increased steadily over the last few years, causing us to be unable to accommodate some requests to vend. The permanent structures will free up additional tents allowing us to increase the inclusion of local vendors. In the same vein, festival attendance has also increased substantially, which – needless to say – calls for better outhouses. This will ensure greater comfort for our audience throughout the weekend.

The Edge of the World Music Festival occurs on the second weekend of August, running from Friday afternoon until Sunday evening. We welcomed over 1750 attendees in 2013 and showcased 34 diverse vendors. As always, the EOTW organising committee aims to increase those numbers by offering even more in 2014.

Sincerely,

Janet Rigg,

Festival Director, 2014



January 28, 2014

Tlell Fall Fair Committee
ATTN: Douglas Louis
PO Box 497
Queen Charlotte, BC, V0T 1S0
Via Email: Doug.Louis@gov.bc.ca

It is our pleasure to write a letter in support of the Tlell Fall Fair Committee's application to Northern Development Initiative Trust.

The Tlell Fair Grounds are home to a number of major events for Haida Gwaii including:

- The Annual Tlell Fall Fair
- Edge of the World Music Festival
- Misty Islands Bible Camp
- Seniors gatherings

The Tlell Fall Fair Committee has been doing a great job maintaining and upgrading the Fair Grounds for over 30 years. The events hosted at this location benefit all island communities by attracting tourism to the area, and showcasing local talents.

We fully support the efforts of the Tlell Fall Fair Committee as they seek funding to support upgrades to the Tlell Fair Grounds, an area designed to be a gathering facility for a variety of events. Any and all projects the Fall Fair committee does will only enhance the usability of the fair grounds.

We wish you well in your application.

Sincerely,

Carol Kulesha,
Mayor



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
Phone :250-557-4295
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

January 21, 2014

To: Tlell Fall Fair Committee

Re: Letter of support for upgrades to the Tlell Fair Grounds

Please accept this letter of support for your application to Gwaii Trust for funding to cover the costs of a number of upgrades to the infrastructure at the Tlell Fair Grounds. We appreciate that you are a volunteer run organization and that it is challenging to find the necessary funding to keep your facilities in working condition and that the grounds are used for multiple purposes throughout the year.

However, we wish to make clear in our support letter that the Village of Port Clements is also submitting an application to Gwaii Trust Major Infrastructure program so if we needed to prioritize our level of support we would have to indicate that our project is our number one priority at this time.

Good luck with your application.

Sincerely,

Kim Mushynsky - CAO



Village of Masset

wings . waves . wilderness www.massetbc.com
PO Box 68 (1686 Main Street) Masset, BC V0T 1M0
Phone (250) 626-3995 Fax (250) 626-3968

January 28, 2014
Our file# 110-70

Tlell Fall Fair Committee
P. O. Box 497
Queen Charlotte, B.C.
V0T 1S0
Attention: Douglas Louis

Re: Letter of Support – Gwaii Trust

The Village of Masset would like to offer this Letter of Support on behalf of the Tlell Fall Fair Committee in their request for \$50,000.00 from the Gwaii Trust Northern Economic Initiatives Trust and Coastal Sustainability Trust to build more facilities and make upgrades on the Tlell Fair Grounds.

Upgrades and improvements to this infrastructure will ensure that Tlell's Fair Ground continues to be operational and functional throughout the year for many years to come. The Fair Grounds provide valuable services to the community and are important gathering places for local events and functions.

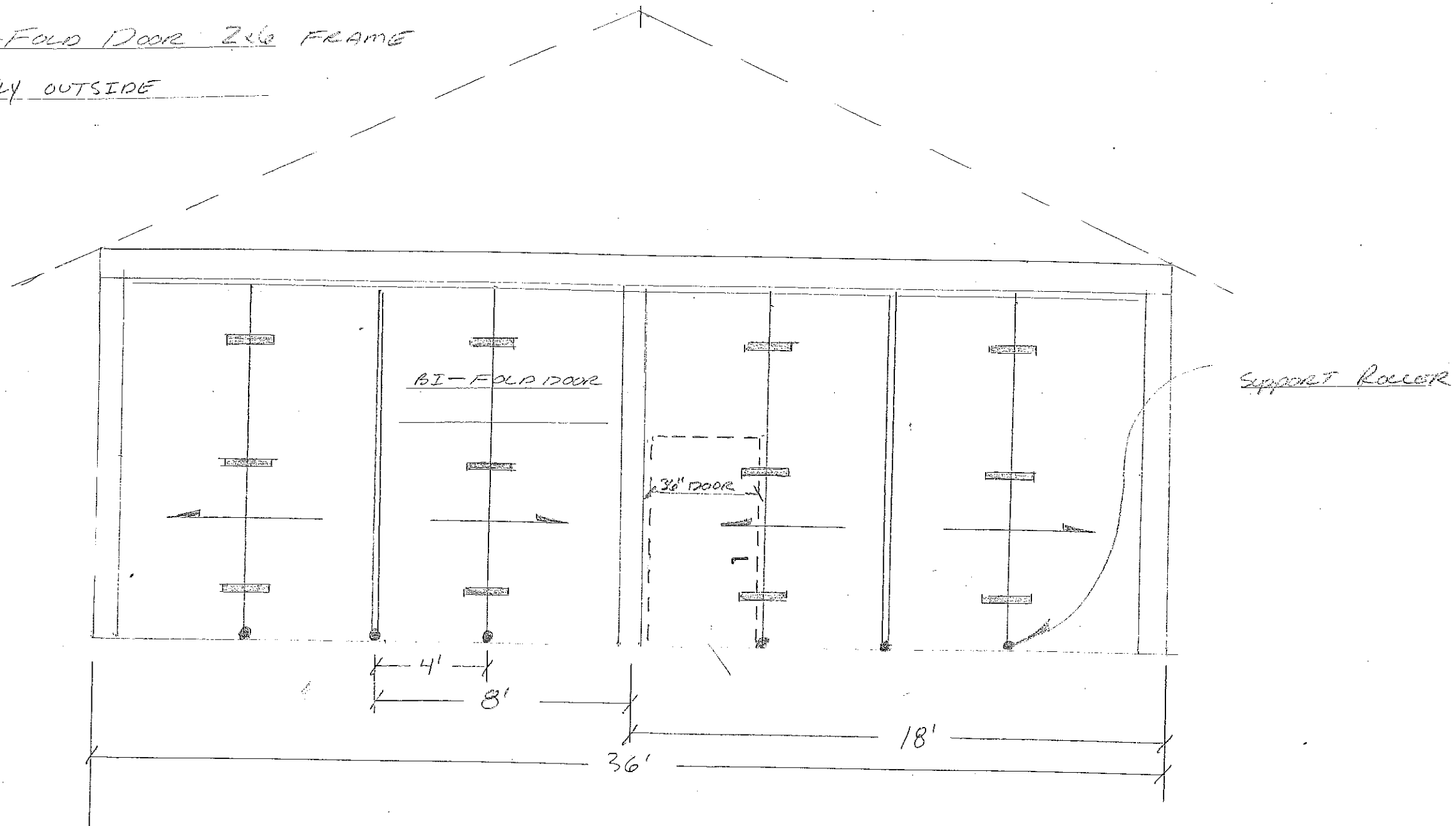
The Village of Masset has no hesitation in recommending your application and we wish you every success with your proposal.

Sincerely,

Trevor Jarvis,
Chief Administrative Officer

BI-FOLD DOOR 2x6 FRAME

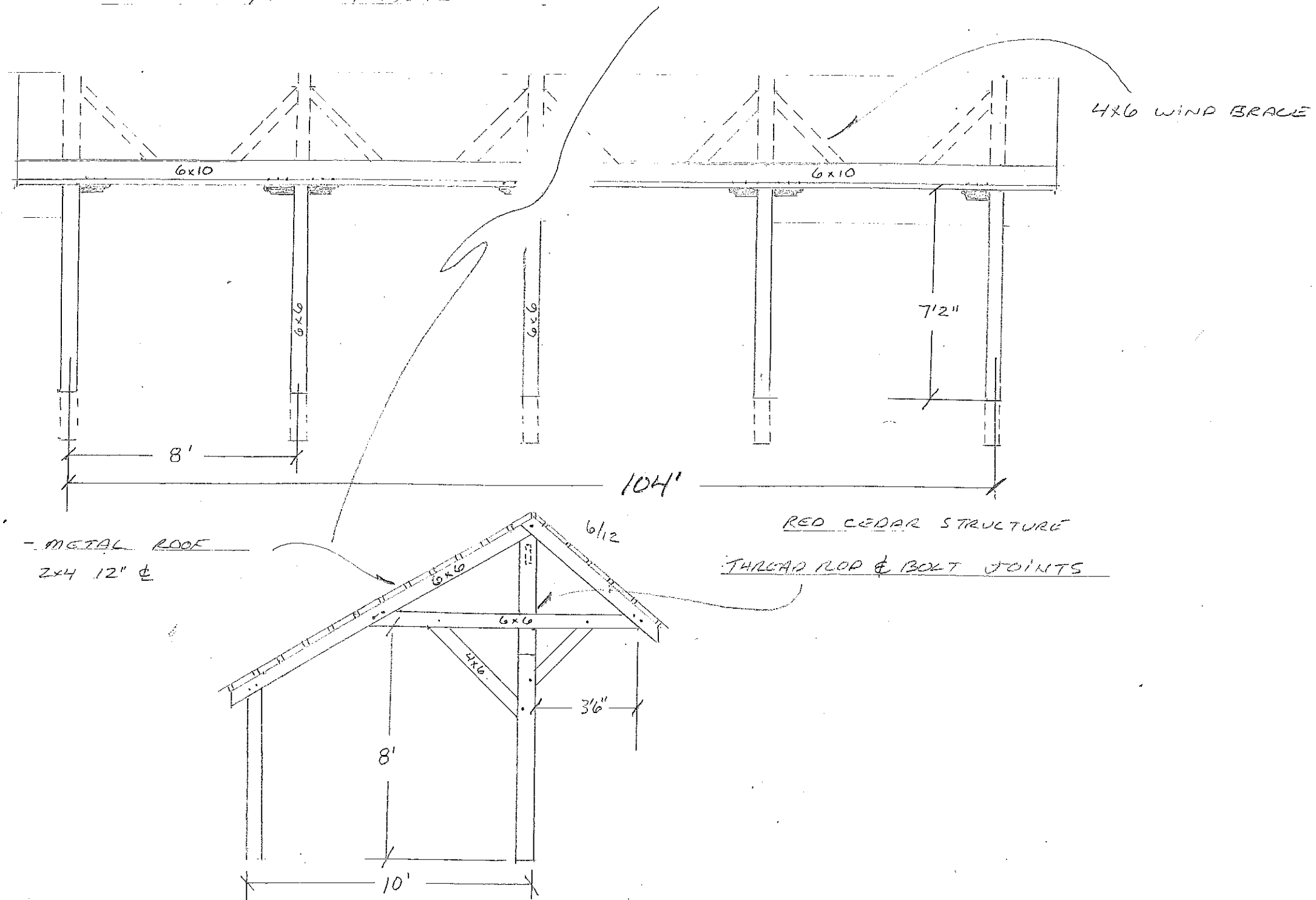
1/2" PLY OUTSIDE



JASON BORROWMAN

(250)-637-1324

PROPOSED PHILIPPA (12 BAY)
TELL FALL FAIR

$$1/4'' = 7'$$


JASON BORROWMAN
(250) 637-1324

TULL PAVILION

- 13x104' - 3' OVERHANG
- 2x4 STRAPING 12" ϕ
- METAL ROOF
- RED CEDAR POST & BEAMS
- CONC. PIER FOOTING

LABOUR - \$ 32,256⁰⁰

MATERIAL - \$ 22,377⁰⁰

\$ 54,633

* HALL DOOR PRICED FROM PREVIOUS QUOTE
\$ 4,000.00

Joan Merrick (SQCRD)

From: Polly Pereira <ppereira@portedward.ca>
Sent: February-18-14 9:25 AM
To: Arnold Clifton; Ellen Torng; Gordon Tomlinson; Harold Leighton; Kirsten Barker; Kitkatla Manager; Polly Pereira; Robert Long; Ron Bedard; Joan Merrick; Lynn Doolan
Cc: Gordon McIntosh; Polly Pereira
Subject: Upcoming C2C forum

Hi Everyone,

I would like to thank everyone that come out to our "Meet and Greet" last week.

I also wanted to let you all know that Hartley Bay has agreed to host the one day session in their community and I'm in the process of checking options for transportation. The next C2C dates are June 19 & 20, the proposed plan is to have a one day session in PR(19th) and travel to Hartley Bay on the 20th.

I need to know as soon as possible how many representatives will be attending from each community in order to make travel arrangements.

If you have any questions please let me know.

Thank you!

Polly

Polly Pereira
Director of Corporate
Administrative Services

District of Port Edward
PO Box 1100
Port Edward, BC V0V 1G0
Phone: (250) 628-3667
Fax: (250) 628-9225
Email: ppereira@portedward.ca