



**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
REGULAR BOARD MEETING**

AMENDED AGENDA

100 1st Avenue East, Prince Rupert, BC

Friday, March 21, 2014

**Immediately following the 7:00 p.m. meeting
of the Regional Hospital District Board**

1. CALL TO ORDER

2. CONSIDERATION OF AGENDA (additions/deletions)

3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES

3.1	Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held February 21, 2014	Pg 1-7
3.2	Minutes of the Special (Budget) Meeting of the Skeena-Queen Charlotte Regional District Board held March 8, 2014	Pg 8-15

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1	Minutes of the Islands Area Advisory Committee Meeting held May 8, 2013	Pg 16-18
4.2	Minutes of the Electoral Area Advisory Committee Meeting held November 14, 2013	Pg 19-20
4.3	Minutes of the Moresby Island Management Committee Meeting held December 5, 2013	Pg 21-23
4.4	Minutes of the Moresby Island Management Committee Meeting held January 30, 2014	Pg 24-27

5. DELEGATIONS

5.1	The Prince Rupert Back-Country Society – Kaien Island Trail Plan Proposal	Verbal
5.2	Spectra Energy - Westcoast Connector Gas Transmission Project	Verbal

6. FINANCE

6.1	J. Musgrave, Administrative Assistant - Cheques payable over \$5,000 for February, 2014	Pg 28
-----	---	-------

7. CORRESPONDENCE

7.1	BC Ferry Coalition – Thank you from the BC Ferry Coalition	Pg 29
7.2	Environmental Assessment Office – Coastal GasLink Pipeline Project	Pg 30-31

8. REPORTS / RESOLUTIONS

8.1	D. Fish, Deputy Corporate Officer – Board Meeting Travel Options	Pg 32-37
-----	--	----------

9. BYLAWS

9.1	Bylaw No. 577, 2014 – Being a Bylaw to adopt the Five-Year Financial Plan for the Skeena-Queen Charlotte Regional District for the years 2014 – 2018	Pg 38-81
-----	--	----------

10. LAND REFERRALS / PLANNING (*Voting restricted to Electoral Area Directors*)

	None.	
--	-------	--

11. NEW BUSINESS

11.1	Directors' Reports	---
11.2	The Prince Rupert Back-Country Society – Kaien Island Trail Plan Proposal	Pg 82-91

12. OLD BUSINESS

12.1	Multi-Material BC – February 27, 2014 Press Release	Pg 92-96
Add: 12.2	Northwest Readiness Project – Terms of Reference	Pg 97-100

13. PUBLIC INPUT**14. IN-CAMERA**

	That the public be excluded from the meeting according to section 90(1)(e) of the <i>Community Charter</i> – “the acquisition, disposition or expropriation of land or improvements.”	
--	---	--

15. ADJOURNMENT

NEXT REGULAR MEETING:

**SQCRD Board Meeting
Friday, April 26, 2014
In the Village of Queen Charlotte at
7:00 p.m.**



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Regional District office in Prince Rupert on Friday, February 21, 2014.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Vice Chair	D. Nobels, Electoral Area A
Directors	A. Ashley, City of Prince Rupert N. Kinney, City of Prince Rupert I. Gould, Village of Port Clements (<i>via teleconference</i>) L. Johnson, Alternate, Village of Queen Charlotte K. Bergman, Electoral Area C M. Racz, Electoral Area D E. Putterill, Electoral Area E
Regrets:	C. Kulesha, Village of Queen Charlotte D. Franzen, District of Port Edward
Staff:	J. Merrick, Chief Administrative Officer J. Fraser, Deputy Treasurer D. Fish, Deputy Corporate Officer
Public:	0
Media:	1

1. CALL TO ORDER 7:00 p.m.

2. AGENDA

2.1 MOVED by Director Kinney, SECONDED by Director Ashley, that the agenda be adopted as amended, to include the following:

4.1 Electoral Area Advisory Committee Recommendations
 11.4 BG Group
 12.2 BC Ferries

044-2014

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 SQCRHD Regular Board Meeting – December 13, 2013 Minutes

MOVED by Director Ashley, SECONDED by Director Nobels, that the Skeena-Queen Charlotte Regional District Hospital Minutes be referred to the next Regular meeting of the Skeena-Queen Charlotte Regional Hospital District Board.

045-2014

CARRIED

3.2 SQCRD Special (Budget) Board Meeting – December 14, 2013 Minutes

MOVED by Director Kinney, SECONDED by Director Ashley, that the minutes of the December 14, 2013 SQCRD Special (Budget) Board meeting be adopted as presented.

046-2014

CARRIED

3.3 SQCRD Regular Board Meeting – January 24, 2014 Minutes

MOVED by Director Ashley, SECONDED by Director Nobels, that the minutes of the January 24, 2014 SQCRD Regular Board meeting be adopted as presented

047-2014

CARRIED

3.4 MOVED by Director Gould, SECONDED by Director Kulesha, that the correspondence from the Haida Gwaii Regional Recreation Commission regarding the appointment of a member-at-large be received;

AND THAT the following 2014 member-at-large appointment be made for the Haida Gwaii Regional Recreation Commission:

- i. Ms. Heather Brule

048-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the District of Port Edward regarding a Director for the Port Edward Historical Society be received;

AND THAT Mr. Cory Stephens be appointed to the Port Edward Historical Society for the years 2014 and 2015.

049-2014

CARRIED

MOVED by Director Kulesha, SECONDED by Director Ashley, that a letter be sent to the British Columbia Hotel Association to address concern over the BC Ferry service cuts for the tourism industry and business sector; inquire as to whether the association has a plan to mitigate these concerns; and to highlight Article 4.12 of the *Coastal Ferries Services Contract*;

AND THAT the letter also be sent to the North Central Local Government Association and Union of British Columbia Municipalities;

AND FURTHER THAT all correspondence relating to BC Ferries service cuts be copied to the BC Ferry Coalition.

050-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Kinney, that Jean Martin be appointed to the Mainland Solid Waste Management Committee.

051-2014

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 MOVED by Director Racz, SECONDED by Director Kinney, that the report entitled “Recommendations coming forward from the February 21, 2014 Electoral Area Advisory Committee Meeting” from the Electoral Area Advisory Committee be received;

052-2014**CARRIED**

MOVED by Director Racz, SECONDED by Director Kinney, that the Board supports the hiring of a planning intern through Northern Development Initiative Trust.

053-2014**CARRIED****5. DELEGATIONS**

None.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for January, 2014

MOVED by Director Kinney, SECONDED by Director Ashley, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for January, 2014 be received and filed.

054-2014**CARRIED****7. CORRESPONDENCE**

- 7.1 M. Langegger, Chairman – Northwest Fish & Wildlife Conservation Association

MOVED by Director Ashley, SECONDED by Director Racz, that the correspondence from the Northwest Fish & Wildlife Conservation Association in regards to scheduling a meeting with the Ministry of Forests, Lands and Natural Resource Operations be received and filed.

055-2014**CARRIED**

- 7.2 D. Chopra, President & CEO, Canada Post – Canada Post Transition

MOVED by Director Nobels, SECONDED by Director Ashley, that the correspondence from Canada Post in regards to Canada Post transition be received and filed.

056-2014**CARRIED**

- 7.3 Union of British Columbia Municipalities – 2013 Resolutions

MOVED by Director Putterill, SECONDED by Director Ashley, that the correspondence from the Union of BC Municipalities regarding 2013 resolution submissions be received and filed.

057-2014**CARRIED**

MOVED by Director Ashley, SECONDED by Director Kinney, that a letter be sent to Jennifer Rice, North Coast MLA, to request that she inquire to the provincial government as to where it is at in terms of providing a meaningful response to the 2013 UBCM resolutions brought forward by the Skeena-Queen Charlotte Regional District.

058-2014

CARRIED

7.4 The Coast Sustainability Trust II – Prince Rupert Recycling Transfer Station

MOVED by Director Ashley, SECONDED by Director Racz, that the correspondence from the Coast Sustainability Trust II regarding the Prince Rupert Recycling Transfer Station be received;

AND THAT a letter be sent to the Coast Sustainability Trust II to thank it for its \$29,500 funding contribution toward the Recycling Transfer Station project.

059-2014

CARRIED

7.5 North Pacific Cannery – Request for Letter of Support

MOVED by Director Ashley, SECONDED by Director Nobels, that the correspondence from the North Pacific Cannery regarding a request for letter of support be received;

AND THAT a letter of support be provided to the North Pacific Cannery for its Working Dock project.

060-2014

CARRIED

8. REPORTS – RESOLUTIONS

8.1 J. Fraser, Deputy Treasurer – Parcel Tax Roll Review Panel Scheduling

MOVED by Director Putterill, SECONDED by Director Ashley, that the staff report entitled “Parcel Tax Roll Review Panel Scheduling” be received;

AND THAT the Board appoints Director Putterill, Director Racz and Director Bergman as the Parcel Tax Roll Review Panel to meet and review the Sandspit Water Parcel Tax Roll;

AND THAT March 21st, 2014 at 6:45 p.m. be scheduled as the sitting of the Review Panel;

AND THAT the Board designates Director Bergman as Chair of the Panel;

AND FURTHER THAT the Deputy Treasurer be designated as the “Collector” for the parcel tax roll.

061-2014

CARRIED

8.2 L. Neville, Haida Gwaii Regional Recreation Coordinator – January 2014 Report

MOVED by Director Kinney, SECONDED by Director Putterill, that the staff report entitled “January 2014 Report” be received.

062-2014

CARRIED

8.3 D. Fish, Deputy Corporate Officer – April 25th, 2014 Board Meeting Travel Options

MOVED by Director Nobels, SECONDED by Director Racz, that the staff report entitled “April 25th, 2014 Board Meeting Travel Options” be received;

AND THAT the April 2014 SQCRD Regular Board meeting be tentatively rescheduled to Saturday, April 26th, 2014.

063-2014

CARRIED

9. BYLAWS

9.1 Bylaw No. 560, 2013 Graham Island Interim Zoning Amendment Bylaw

MOVED by Director Nobels, SECONDED by Director Racz, that “Graham Island Interim Zoning Amendment, Bylaw No. 560, 2013” be given third reading.

064-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Ashley, that “Graham Island Interim Zoning Amendment, Bylaw No. 560, 2013” be adopted.

065-2014

CARRIED

10. LAND REFERRALS/PLANNING

10.1 J. Merrick, CAO – Bylaw No. 560, 2013 (Schweers) Rezoning Response

MOVED by Alternate Director Johnson, SECONDED by Director Ashley, that the staff report entitled “Bylaw No. 560, 2013 (Schweers) Rezoning Response” be received.

066-2014

CARRIED

10.2 J. Merrick, CAO – Subdivision Referral DL 501

MOVED by Director Putterill, SECONDED by Director Racz, that the staff report entitled “Subdivision Referral DL 501” be received;

AND THAT section 4 of the report (Graham Island Advisory Planning Commission Comments) be forwarded to the Ministry of Transportation and Infrastructure with a request for a response on how these concerns might be addressed.

067-2014

CARRIED

11. NEW BUSINESS

11.1 Directors’ Reports

MOVED by Director Nobels, SECONDED by Director Ashley, that the Regional District Directors’ verbal reports, as follows, be received:

Director Pages – Village of Masset

Director Pages discussed that UBCM has formed a Special Committee to examine the economic significance of BC Ferries cutbacks and fare increases. The Special Committee on BC Ferries held its first meeting early February.

The Special Committee has been jointly established by the Association of Vancouver Island and Coastal Communities and the Union of B.C. Municipalities, along with the Ferry Advisory Committee Chairs and Coastal Regional District Chairs. The Special Committee will oversee the work of a consultant who will conduct an analysis to estimate the economic significance of the proposed BC Ferries service reductions on communities.

068-2014

CARRIED

- 11.2 Tlell Fall Fair Committee – Northern Development Initiative Trust Community Halls & Recreation Facilities Funding Application

MOVED by Director Racz, SECONDED by Director Nobels, that the Northern Development Initiative Trust funding application and accompanying documents from the Tlell Fall Fair Committee be received;

AND THAT the Board supports the Tlell Fall Fair Committee's application to Northern Development Initiative Trust for a \$10,000 grant from the Skeena-Queen Charlotte Regional District's nominal allocation of the Northwest Regional Development Account for the "Tlell Fall Fair Grounds Renovation" Project.

069-2014

CARRIED

- 11.3 District of Port Edward – June 19 & 20, 2014 C2C Forum

MOVED by Director Nobels, SECONDED by Director Racz, that correspondence from the District of Port Edward in regards to the June 19 & 20, 2014 Community to Community Forum be received;

AND THAT staff contact the District of Port Edward to inquire of the possible alternative meeting dates of June 18 & 19, 2014 for the Community to Community Forum.

070-2014

CARRIED

- 11.4 BG Group

MOVED by Director Putterill, SECONDED by Director Ashley, that the Board sanctions a representative, to be determined, to be a part of the March 9th, 2014 delegation traveling to Trinidad for a tour of BG Group's liquefied natural gas facility;

AND THAT the BG Group be thanked for its invitation.

071-2014

CARRIED

Alternate Director Leslie Johnson opposed.

12. OLD BUSINESS**12.1 J. Merrick, CAO – March 5, 2014 C2C Forum Update**

MOVED by Director Nobels, SECONDED by Director Racz, that the verbal staff report entitled "March 5, 2014 C2C Forum Update" be received for information;

AND THAT the March 5, 2014 Community to Community Forum be cancelled;

AND FURTHER THAT the Chief Administrative Officer contact the Island Administrators to develop a plan for supporting the Haida Gwaii Protocol process before reapplying to the Union of BC Municipalities for Community to Community funding.

072-2014**CARRIED****12.2 BC Ferries**

MOVED by Director Putterill, SECONDED by Director Nobels, that Director Putterill prepare a resolution, addressing BC Ferries service cuts, to be circulated to the Board for approval before the March 7, 2014 submission deadline to the North Central Local Government Association.

073-2014**CARRIED****13. PUBLIC INPUT**

There was one (1) question from the public.

14. IN CAMERA

None.

15. ADJOURNMENT

MOVED by Director Nobels, SECONDED by Director Ashley, that the Regular Board meeting be adjourned at 8:10 p.m.

074-2014**CARRIED**

Approved and adopted:

Certified correct:

B. Pages
Chair

J. Merrick
Chief Administrative Officer



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Special (Budget) Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held in Prince Rupert on Saturday, March 8, 2014 at 9:00 a.m.

PRESENT

PRIOR TO ADOPTION

Chair B. Pages, Village of Masset (*via teleconference*)

Vice-Chair D. Nobels, Electoral Area A (*via teleconference*)

Directors A. Ashley, City of Prince Rupert
N. Kinney, City of Prince Rupert
C. Kulesha, Village of Queen Charlotte (*via teleconference*)
I. Gould, Village of Port Clements (*via teleconference*)
M. Racz, Electoral Area D (*via teleconference*)
E. Putterill, Electoral Area E (*via teleconference*)

Regrets: D. Franzen, District of Port Edward
K. Bergman, Electoral Area C

Staff: J. Merrick, Chief Administrative Officer
J. Fraser, Deputy Treasurer
D. Fish, Deputy Corporate Officer

Public: 0
Media: 0

1. CALL TO ORDER 9:05 a.m.

2. AGENDA

2.1 MOVED by Director Kinney, SECONDED by Director Nobels, that the agenda be adopted as amended, to include the following:

10.2 Directors' Travel

096-2014

CARRIED

3. MINUTES & BUSINESS ARISING

3.1 MOVED by Director Ashley, SECONDED by Director Kinney, that the minutes of the February 22, 2014 Skeena-Queen Charlotte Regional District Special (Budget) meeting be adopted as presented.

097-2014

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.

5. DELEGATIONS

None.

6. FINANCE

The 2014 – 2018 SQCRD Financial Plan (Round 3) was distributed to the Board.

7. CORRESPONDENCE

None.

8. REPORTS – RESOLUTIONS

- 8.1 MOVED by Director Kinney, SECONDED by Director Ashley, that the staff report entitled “2014 Round 3 Budget Summary” be received.

098-2014

CARRIED

9. FINANCIAL PLANS’ REVIEW

- 9.1 Administration – Function 110

MOVED by Director Nobels, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Administration, Function 110, be approved as presented.

099-2014

CARRIED

- 9.2 Electoral Area Administration – Function 120

MOVED by Director Racz, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Electoral Area Administration, Function 120, be approved as presented.

100-2014

CARRIED

- 9.3 Electoral Area E Administration – Function 121

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Electoral Area E Administration, Function 121, be approved as presented.

101-2014

CARRIED

- 9.4 Elections – Function 130

MOVED by Director Gould, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Elections, Function 130, be approved as presented.

102-2014

CARRIED

9.5 Grant-in-Aid (All) – Function 170

MOVED by Director Ashley, SECONDED by Director Kulesha, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid (All), Function 170, be approved as presented.

103-2014

CARRIED

9.6 Grant-in-Aid Area A – Function 171

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area A, Function 171, be approved as presented.

104-2014

CARRIED

9.7 Grant-in-Aid Area C – Function 172

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area C, Function 172, be approved as presented.

105-2014

CARRIED

9.8 Grant-in-Aid Area D – Function 173

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area D, Function 173, be approved as presented.

106-2014

CARRIED

9.9 Grant-in-Aid Area E – Function 174

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area E, Function 174, be approved as presented.

107-2014

CARRIED

9.10 Member Municipality Debt – Function 190

MOVED by Director Ashley, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Member Municipality Debt, Function 190, be approved as presented.

108-2014

CARRIED

9.11 Sandspit Fire – Function 210

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Sandspit Fire, Function 210, be approved as presented.

109-2014**CARRIED**

9.12 Emergency Programming – Areas A & C – Function 220

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Emergency Programming – Areas A & C, Function 220, be approved as presented.

110-2014**CARRIED**

9.13 Emergency Programming – Areas D & E – Function 225

MOVED by Director Kinney, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Emergency Programming – Areas D & E, Function 225, be approved as presented.

111-2014**CARRIED**

9.14 Emergency Programming – Area D – Function 227

MOVED by Director Ashley, SECONDED by Director Racz, that the Five-Year Financial Plan 2014-2018 for Emergency Programming – Area D, Function 227, be approved as presented.

112-2014**CARRIED**

9.15 Emergency Programming – Area E – Function 229

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Emergency Programming – Area E, Function 229, be approved as presented.

113-2014**CARRIED**

9.16 Islands Solid Waste – Functions 310-319

MOVED by Director Gould, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Islands Solid Waste, Functions 310-319, be approved as presented.

114-2014**CARRIED**

9.17 Regional Solid Waste – Function 330

MOVED by Director Ashley, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Regional Solid Waste, Function 330, be approved as presented.

115-2014

CARRIED

9.18 Regional (Mainland) Recycling – Function 340

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Regional (Mainland) Recycling, Function 340, be approved as presented.

116-2014

CARRIED

9.19 Rural Land Use Planning – Function 510

MOVED by Director Gould, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Rural Land Use Planning, Function 510, be approved as presented.

117-2014

CARRIED

9.20 Economic Development – Function 570

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Economic Development, Function 570, be approved as presented.

118-2014

CARRIED

9.21 Prince Rupert and Regional Archives – Function 710

MOVED by Director Kinney, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Prince Rupert and Regional Archives, Function 710, be approved as presented.

119-2014

CARRIED

9.22 North Pacific Cannery – Function 715

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for North Pacific Cannery, Function 715, be approved as presented.

120-2014

CARRIED

9.23 Haida Gwaii Museum – Function 720

MOVED by Director Racz, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Haida Gwaii Museum, Function 720, be approved as presented.

121-2014**CARRIED**

9.24 Vancouver Island Regional Library – Function 725

MOVED by Director Ashley, SECONDED by Director Gould, that the Five-Year Financial Plan 2014-2018 for Vancouver Island Regional Library, Function 725, be approved as presented.

122-2014**CARRIED**

9.25 Haida Gwaii Recreation – Function 730

MOVED by Director Kinney, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Haida Gwaii Recreation, Function 730, be approved as presented.

123-2014**CARRIED**

9.26 Mainland Recreation Area A – Function 751

MOVED by Director Ashley, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Mainland Recreation Area A, Function 751, be approved as presented.

124-2014**CARRIED**

9.27 Mainland Recreation Area C – Function 752

MOVED by Director Kinney, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Mainland Recreation Area C, Function 752, be approved as presented.

125-2014**CARRIED**

9.28 Sandspit Water – Function 810

MOVED by Director Ashley, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Sandspit Water, Function 810, be approved as presented.

126-2014**CARRIED**

9.29 Feasibility Studies – Function 901

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Feasibility Studies, Function 901, be approved as presented.

127-2014**CARRIED****9.30 Oona River Telephone – Function 950**

MOVED by Director Nobels, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Oona River Telephone, Function 950, be approved as presented.

128-2014**CARRIED****10. NEW/OLD BUSINESS****10.1 D. Fish, Deputy Corporate Officer – Minister Rustad, March 17, 2014 Meeting Request**

MOVED by Director Gould, SECONDED by Director Kinney, that the staff report entitled “Minister Rustad, March 17, 2014 Meeting Request” be received;

AND THAT the Board sanctions Directors Kulesha, Racz, Putterill, Kinney, Pages and Alternate Director Garon to meet with Minister Rustad at 11:00 a.m. on March 17, 2014, in the Regional District office, to discuss the following topics:

- BC Ferries service cuts and fare increases, as well as social and economic impacts;
- Lack of meaningful response from Premier Clark to the Regional District’s BC Ferries meeting request;
- Liquefied Natural Gas projects and their impact in our communities;
- Emergency programs and telecommunications;
- Governance issues (i.e. travel constraints and costs to the Regional District);
- Local government four (4) year terms; and
- Working with aboriginal groups in Haida Gwaii to further the island’s economy.

129-2014**CARRIED****10.2 J. Merrick, CAO – Directors’ Travel**

MOVED by Director Ashley, SECONDED by Director Kulesha, that the verbal report entitled “Directors’ Travel” be received.

130-2014**CARRIED****11. PUBLIC INPUT**

None.

12. IN CAMERA

None.

13. ADJOURNMENT

13.1 MOVED by Director Nobels, SECONDED by Director Ashley, that the Skeena-Queen Charlotte Regional District Special (Budget) meeting be adjourned at 10:05 a.m.

131-2014

CARRIED

Approved & Adopted:

Certified correct:

B. Pages
Chair

J. Merrick
Chief Administrative Officer



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES

of the Electoral Area Advisory Committee meeting held at the Regional District office in Prince Rupert on November 14, 2013.

PRESENT

Chair: Des Nobels, Electoral Area A

Directors: Karl Bergman, Electoral Area C
Michael Racz, Electoral Area D (*via teleconference*)
Evan Putterill, Electoral Area E (*via teleconference*)

Staff: Joan Merrick, Chief Administrative Officer
Joanne Fraser, Deputy Corporate Officer
Jennifer Robb, Treasurer

1. CALL TO ORDER 12:05 p.m.

2. CONSIDERATION OF AGENDA (additions/deletions)

2.1 MOVED by Director Racz, SECONDED by Director Bergman that the agenda be adopted as amended to add:

7.1 BC Ferries Engagement

024-2013

CARRIED

3. MINUTES

3.1 June 13, 2013 Electoral Area Advisory Committee Meeting

MOVED by Director Bergman, SECONDED by Director Racz that the minutes of the June 13, 2013 Electoral Area Advisory Committee meeting be adopted as presented.

025-2013

CARRIED

4. REPORTS

4.1 J. Merrick, Chief Administrative Officer – Northern Development Initiative Trust Economic Development Funding & Misty Isles Economic Development Society

Director Putterill agreed to speak to the Misty Isles Economic Development Society (MIEDS) on the protocol for applying for Northern Development Initiative Trust grant, which is for MIEDS to send the Regional District office a report outlining their project application, which will be subsequently included in the Regional District application.

Staff suggested to the Committee that the Regional District should be receiving regular updates from MIEDS to be kept informed.

MOVED by Director Bergman, SECONDED by Director Putterill, that the verbal staff report entitled "Northern Development Initiative Trust Economic Development Funding & Misty Isles Economic Development Society" be received.

026-2013

CARRIED

4.2 J. Merrick, CAO – Protocol / Community to Community Meeting

MOVED by Director Bergman, SECONDED by Director Putterill, that the verbal staff report entitled "Protocol / Community to Community Meeting" be received.

027-2013

CARRIED

4.3 J. Fraser, Deputy Corporate Officer – Emergency Preparedness Public Forums

MOVED by Director Racz, SECONDED by Director Bergman, that the staff report entitled "Emergency Preparedness Public Forums" be received.

028-2013

CARRIED

4.4 2014 North Central Local Government Association Convention

MOVED by Director Racz, SECONDED by Director Bergman, that the staff report entitled "2014 North Central Local Government Association Convention" be received.

029-2013

CARRIED

5. OLD BUSINESS

None.

6. OLD BUSINESS

6.1 J. Merrick, CAO – Moresby Island Management Committee Follow-up

MOVED by Director Putterill, SECONDED by Director Bergman that a set amount of the annual grant for the Moresby Island Management Committee be funded from the overall Electoral Area Administration Fund.

030-2013

CARRIED

MOVED by Director Putterill, SECONDED by Director Racz that with respect to the annual grant for the Moresby Island Management Committee, the contribution from Electoral Area Administration be capped at \$23,000 and any additional funding, if required, be funded by Electoral Area E only;

AND THAT, if the annual grant requested by the MIMC is less than \$35,000 that funding be allocated two thirds from Electoral Area Administration and one third from Electoral Area E.

Director Bergman opposed.

031-2013

CARRIED

7. New Business

7.1 BC Ferries Engagement

MOVED by Director Putterill, SECONDED by Director Racz, that the verbal report entitled "BC Ferries Engagement" be received.

032-2013

CARRIED

8. In Camera

That the public be excluded from the meeting in accordance with section 90(1)(c) of the *Community Charter* – "labour relations and other employee relations".

9. Adjournment

MOVED by Director Racz, SECONDED by Director Putterill, that the meeting be adjourned at 1:00 p.m.

033-2013

CARRIED

Approved & Adopted:

Certified correct:

Des Nobels, Chair

Joan Merrick, CAO



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES

of the Islands Area Advisory Committee meeting held at the municipal office at 903A Oceanview Drive in the Village of Queen Charlotte, BC on May 8, 2013.

PRESENT

Chair: Carol Kulesha, Village of Queen Charlotte

Directors: Ian Gould, Village of Port Clements
Michael Racz, Electoral Area "D"
Evan Putterill, Electoral Area "E" (*via teleconference*)

Regrets: Barry Pages, Village of Masset

Staff: Joan Merrick, Chief Administrative Officer (*via teleconference*)
Rob Kidd, Islands Solid Waste Manager
Lucy Neville, Haida Gwaii Regional Recreation Coordinator

Public: None

1. CALL TO ORDER 7:26 p.m.

2. CONSIDERATION OF AGENDA (additions/deletions)

2.1 MOVED by Director Gould, SECONDED by Director Racz that the agenda be adopted as presented.

001-2013

CARRIED

3. MINUTES

3.1 October 11, 2011 Islands Area Advisory Committee Meeting

MOVED by Director Gould, SECONDED by Director Putterill that the minutes of the October 11, 2011 Islands Area Advisory Committee be adopted as presented.

002-2013

CARRIED

4. OLD BUSINESS

None.

5. NEW BUSINESS

5.1 L. Neville, Coordinator - Haida Gwaii Regional Recreation

Lucy Neville, the Haida Gwaii Regional Recreation Co-ordinator, provided the Committee with a verbal overview of the upcoming programs.

MOVED by Director Racz, SECONDED by Director Putterill, that the verbal report from the Haida Gwaii Regional Recreation Coordinator regarding an overview of upcoming programs being offered be received.

003-2013

CARRIED

5.2 Recycling on Haida Gwaii

MOVED by Director Putterill, SECONDED by Director Racz, that the staff verbal report on recycling on Haida Gwaii be received.

004-2013

CARRIED

5.3 Regional District Strategic Priorities

MOVED by Director Gould, SECONDED by Director Putterill, that the excerpts from the draft Regional District Strategic Priorities Plan 2013-2014 be received.

005-2013

CARRIED

5.4 Revitalization of Islands Area Advisory Committee

The Committee agreed to schedule the next Islands Area Advisory Committee meeting in October 2013.

6. ADJOURNMENT

MOVED by Director Putterill, SECONDED by Director Gould, that the Islands Area Advisory Committee meeting be adjourned at 8:28 p.m.

006-2013

CARRIED

Approved & Adopted:

Certified correct:

Carol Kulesha, Chair

Joan Merrick, CAO



Minutes of the Moresby Island Management Committee Regular Committee Meeting held on Thursday December 5, 2013 at 7:00 p.m.

Members Present: Evan Putterill (Chair)
Gord Usher
Stanley Hovde
Emmy O’Gorman
Heron Wier
Carole Bowler

Members Absent: Kristi Schmitz (with regrets)

Staff: Deena Wilson, Administrative Clerk
Bob Prudhomme, Water System Operator

Public: Sherry Price
Mirjam Prudhomme
Audrey Putterill
Bob Ells
Deb McGowan
Laura Patterson
Gail Hoss
Jim Henry
Robert Chisholm
Verlyn Bateham

1. CALL TO ORDER at 7:10 pm

2. APPROVAL OF AGENDA

MOVED by Heron Wier, SECONDED by Emmy O’Gorman THAT the agenda be approved as presented.

CARRIED 2013-097

3. DELEGATES

4. RISE & REPORT – none

5. PUBLIC INPUT

There were numerous questions and comments from the public.

6. BUSINESS

6.1 BC Ferries Discussion

MOVED by Emmy O’Gorman, SECONDED by Gord Usher to have staff provide an information sheet to the community that provides the contact information for BC Ferries and the Ministry of Transportation, and general information and direction on what to write; as well as to have staff provide a petition to be signed by members of the community.

CARRIED 2013-098

MOVED by Heron Wier, SECONDED by Emmy O’Gorman to spend up to \$500 on resources for online campaigning and advertising regarding BC Ferries.

CARRIED 2013-099

6.2 SCS / MIMC Cost Sharing

Chair Putterill provided a verbal report on the MIMC/SCS cost sharing agreement and the MIMC budget.

6.3 Update on Speedboard

Staff provided a verbal update on efforts to obtain a speedboard for Sandspit.

7. FUAL December 2013

MOVED by Gord Usher, SECONDED by Carole Bowler THAT the December 2013 FUAL be received as presented.

CARRIED 2013-100

8. REPORTS

8.1 Water System Operator’s Report November 2013

MOVED by Heron Wier, SECONDED by Carole Bowler to receive and file the November Water Operator’s report as presented.

CARRIED 2013-101

8.2 SQCRD Board Meeting Summary November 22, 2013

MOVED by Stan Hovde, SECONDED by Emmy O’Gorman to receive and file the SQCRD Board Meeting Summary dated November 22, 2013.

CARRIED 2013-102

8.3 Northwest Regional Hospital District Meeting November 22, 2013 Director's Report.

MOVED by Stan Hovde, SECONDED by Heron Wier to receive and file the NorthWest Regional Hospital District Meeting November 22, 2013 Director's Report.

CARRIED 2013-103

9. CORRESPONDENCE

APPROVAL OF PREVIOUS MINUTES

10.1 MIMC November 14, 2013 Meeting Minutes

MOVED by Carole Bowler, SECONDED by Heron Wier to adopt the November 14, 2013 MIMC meeting minutes.

CARRIED 2013-104

11 UPCOMING DATES

11.1 Regular MIMC Meeting Thursday January TBA, 2014

MOVED by Heron Wier, SECONDED by Carole Bowler that the next MIMC meeting be held on Thursday January 16th, 2014.

12 ROUND TABLE

Chair Putterill discussed Gwaii Tel.

13 PUBLIC INPUT

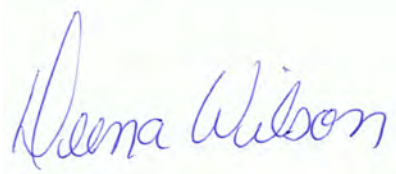
There were several comments from the public.

14 ADJOURNMENT

MOVED by Gord Usher to adjourn meeting at 8:55 p.m.

Certified Correct

Approved & Adopted



Deena Wilson, Administrative Clerk



Evan Putterill, Chair



Minutes of the Moresby Island Management Committee Regular Committee Meeting held on Thursday January 30th, 2014 at 7:00 p.m.

Members Present: Evan Putterill (Chair)
Gord Usher
Stanley Hovde
Kristi Schmitz
Heron Wier

Members Absent: Emmy O'Gorman (with regrets)
Carole Bowler (with regrets)

Staff: Deena Wilson, Administrative Clerk
Bob Prudhomme, Water System Operator

Public: Doug Gould
Bob Ells

1. CALL TO ORDER at 7:10 pm
2. APPROVAL OF AGENDA

MOVED by Stan Hovde, SECONDED by Heron Wier THAT the agenda with attached additions be approved as presented.

CARRIED 2014-001

3. DELEGATES
4. RISE & REPORT – none
5. PUBLIC INPUT

There were numerous questions and comments from the public.

6. BUSINESS

6.1 2014 Meeting Schedule

MOVED by Heron Wier, SECONDED by Stan Hovde to adopt the meeting schedule outlined as option 1 on the 2014 Meeting Schedule Report.

CARRIED 2014-002

6.2 Infrastructure planning grant correspondence & terms and conditions

MOVED by Kristi Schmitz, SECONDED by Heron Wier to receive and file the Infrastructure planning grant correspondence & terms and conditions.

CARRIED 2014-003

6.3 SQCRD resolutions from November 22nd meeting.

MOVED by Kristi Schmitz, SECONDED by Heron Wier to receive and file the letter from the SQCRD regarding resolutions from the November 22nd meeting.

CARRIED 2014-004

MOVED by Heron Wier, SECONDED by Gord Usher that the Chair informs the SQCRD that, as per the Sandspit Water System Regulations, billing and billing disputes are outside of MIMC's work management mandate but that the committee would be happy to receive a draft copy of a billing disputes policy and provide input to RD staff.

CARRIED 2014-005

6.4 MIMC Administration Financial Report

MOVED by Heron Wier, SECONDED by Gord Usher to adopt the 2014 budget for MIMC administration, as presented, and to submit it to the RD budget process.

CARRIED 2014-006

6.5 MIMC Water Financial Report

MOVED by Heron Wier, SECONDED by Kristi Schmitz to adopt the 2014 budget for water operations, as presented, and to submit it to the RD budget process.

CARRIED 2014-007

7. FUAL January 2014

MOVED by Heron Wier, SECONDED by Kristi Schmitz to receive and file the January FUAL.

CARRIED 2014-008

8. REPORTS

8.1 Water System Operator's Report December 2013

Bob Prudhomme presented a verbal report

8.2 SQCRD Board Meeting Summary December 13, 2013

MOVED by Heron Wier, SECONDED by Gord Usher to receive and file the SQCRD Board Meeting Summary dated December 13, 2013.

CARRIED 2014-009

8.3 SQCRD Regular Board Meeting Minutes December 13, 2013 PTA (on basecamp)

8.4 SQCRD Special Board Meeting Minutes (Budget) December 14, 2013 (on basecamp)

9. CORRESPONDENCE

- 9.1 Response to request for access to records
- 9.2 Response to request for access to records
- 9.3 Email from SQCRD with attached Bylaw 558

MOVED by Heron Wier, SECONDED by Kristi Schmitz to receive and file items 9.1 through 9.3 of correspondence.

CARRIED 2014-010

10. APPROVAL OF PREVIOUS MINUTES

10.1 MIMC December 5, 2013 Meeting Minutes

Table to next meeting

11. UPCOMING DATES

11.1 Regular MIMC Meeting Thursday March 3, 2014

MOVED by Kristi Schmitz, SECONDED by Stan Hovde to cancel the February 3rd MIMC Meeting.

CARRIED 2014-011

12. ROUND TABLE

Stan Hovde discussed an informal meeting he had in Victoria with a representative from BC Ferries.

Heron Wier provided an update on Community Futures.

Evan Putterill provided an update on BC Ferries.

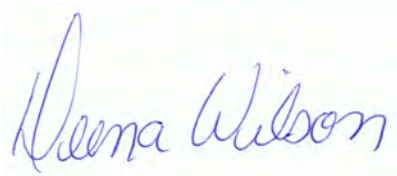
13. PUBLIC INPUT

There were several comments from the public.

14 ADJOURNMENT

MOVED by Gord Usher to adjourn meeting at 8:55 p.m.

Certified Correct



Deena Wilson, Administrative Clerk

Approved & Adopted



Evan Putterill, Chair

Skeena-Queen Charlotte Regional District
Cheques payable over \$5,000 - FEBRUARY, 2014

Payable To	Date	Amount	Purpose
Big Red Enterprises Ltd.	6-Feb	\$15,531.72	January Garbage Collection Contract
Falkins Insurance Group	6-Feb	\$16,161.00	2014 Property & Equipment Policy Renewal
Tickers Hauling & Storage	6-Feb	\$7,819.70	Transport Recyclables, Cardboard Crushing & Toilet Rental (January)
Harbour Machining	17-Feb	\$7,701.81	Regional Recycling Conveyor Belt - Horizontal Baler
Vancouver Island Regional Library	17-Feb	\$10,181.00	1st Quarter Total Levy
Receiver General	7-Feb	\$10,309.06	Payroll Remittance (PP3-2014)
Municipal Pension Plan	13-Feb	\$5,039.28	Payroll Remittance (PP3-2014)
Receiver General	21-Feb	\$14,641.68	Payroll Remittance (PP4-2014)
Municipal Pension Plan	26-Feb	\$5,019.26	Payroll Remittance (PP4-2014)

TOTAL CHEQUES OVER \$5,000: \$92,404.51

RECEIVED

MAR 10 2014

**SKEENA-QUEEN CHARLOTTE
REGIONAL DISTRICT****BC FERRY COALITION**

BC Ferry Coalition, 8580 Redroofs Road, Halfmoon Bay, B.C., V0N 1Y1
mail@bcferrycoalition.com -- www.bcferrycoalition.com

March 2, 2014

Barry Pages - Chair,
 Skeena-Queen Charlotte Regional District,
 100 - 1st Avenue East,
 Prince Rupert, B.C.,
 V8J 1A6

Dear Barry:

Thank you from the BC Ferry Coalition

We have already written to thank you and your Council for the initial letter of support for the BC Ferry Coalition, but I wanted to take this time to write to thank you for the extraordinary efforts you have put in to encourage, with notable success, to enlist the support of other civic governments.

If more civic, provincial and federal governments were governed by representatives of the caliber that characterizes the Skeena-Queen Charlotte Regional District, we would not be facing the myriad of difficulties we face today.

I have to say, that in my times in Prince Rupert, I have always felt that it is one of the most beautiful towns in BC, notwithstanding the rain. I also have to say that as a lover of seafood my gold standard for judging clam chowder are the hearty bowls I enjoyed at a little café down by the shipyards. I don't know if it is still there, but it served the world's best clam chowder in my books!

Thanks again for your extraordinary support.

Sincerely,

Jef Keighley,
 BC Ferry Coalition

BRITISH
COLUMBIA

RECEIVED

File: 30050-20/CGLP- 05-03

Ref: 104003

MAR 14 2014

March 11, 2014

SKEENA-QUEEN CHARLOTTE
REGIONAL DISTRICT

Barry Pages

Chair

Skeena Queen Charlotte Regional District

100 1st Avenue West

Prince Rupert BC V8J 1A6

Dear Mr. Pages:

I am writing regarding the proposed Coastal GasLink Pipeline Project (proposed Project) which has been proposed by Coastal GasLink Pipeline Ltd. (Proponent). As I noted in prior correspondence, the proposed Project would involve the construction and operations of a 660 km-long natural gas pipeline from Groundbirch, BC (near Dawson Creek) to Kitimat, BC, to supply the proposed LNG Canada (Shell) liquefied natural gas (LNG) export facility. The Proponent is Coastal GasLink Pipeline Ltd, a wholly-owned subsidiary of TransCanada Pipelines Ltd.

This letter is to advise that the Application by the Proponent for an environmental assessment certificate under the *Environmental Assessment Act* was found to contain the required information, as specified in the final Application Information Requirements. This determination was made by Environmental Assessment Office (EAO) with the participation of the Working Group established by EAO to review this proposed Project. As a result of this finding, the Application has been formally accepted and the review process has begun. On February 28, 2014 EAO directed the proponent to make a number of clarifications and additions which have now been completed to EAO's satisfaction.

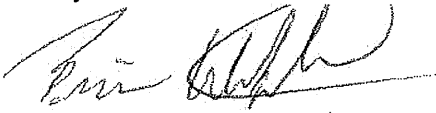
Provincial legislation requires that the detailed review of the proposed Project and the preparation of an Assessment Report for provincial Ministers be completed within 180 days. During this period, there will be at least one public comment period with a duration of not less than 30 days. It is planned that the Assessment Report will be submitted to Ministers by September 8, 2014.

.../2

Following receipt of the Assessment Report, Ministers have 45 days within which to make a decision on the Application. Their three options are to issue a certificate, to refuse to issue a certificate or to require that additional assessment work be conducted. I will write to advise you of the decision made by Ministers in relation to this Application when it is announced.

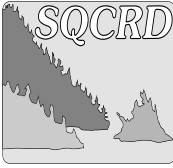
Information on the proposed Project is available on our website at www.eao.gov.bc.ca. If you require further information or would like to meet to discuss the EA, please contact me at 250-387-0254 or Brian.Westgate@gov.bc.ca. You may also contact Lisa Payne, Project Assessment Officer, at 250-387-8689 or Lisa.Payne@gov.bc.ca.

Yours truly,

A handwritten signature in dark ink, appearing to read 'Brian Westgate', with a horizontal line extending from the end of the signature.

Brian Westgate
Project Assessment Manager

cc: Lisa Payne
Environmental Assessment Office



STAFF REPORT

DATE: March 21, 2014

FROM: Daniel Fish, Deputy Corporate Officer

SUBJECT: Board Meeting Travel Options

Recommendation:

THAT the staff report entitled “Board Meeting Travel Options” be received;

AND THAT the April 26, 2014 Regular Board meeting be confirmed for 7:00 p.m. in the Village of Queen Charlotte.

BACKGROUND:

The Skeena-Queen Charlotte Regional District (SQCRD) is unique in that the geographic area is large and comprised of the mainland and Haida Gwaii areas. Over a number of years, and due to the limited travel options available, booking travel between Prince Rupert and Haida Gwaii to attend Board meetings has become increasingly difficult.

The Board has proposed that three (3) regular Board meetings be held outside of Prince Rupert, each year, allowing Directors to engage with the various SQCRD communities and electoral areas. This also allows SQCRD Directors to build a higher profile outside of their respective community/electoral area, as well as provides residents outside of Prince Rupert with an opportunity to attend scheduled Board meetings. Therefore, the need for cost-effective, reliable and convenient travel to Haida Gwaii and SQCRD electoral areas has become more and more important.

At the March 8, 2014 SQCRD Special (Budget) Board meeting, the Board requested that staff further examine the different travel options available for travel to and from scheduled Board meetings.

Travel options to mainland from Haida Gwaii, and vice versa, are limited to Inland Air Charters Ltd., BC Ferries, Pacific Coastal Airlines and Air Canada.

APRIL 26th, 2014 MEETING:

In regards to the April 26th, 2014 SQCRD Regular Board meeting, staff, as per directive from the Board, has booked a charter flight with Inland Air to attend the SQCRD Regular Board meeting in the Village of Queen Charlotte.

APRIL 26th, 2014 TRAVEL DETAILS:

- Saturday, April 26, 2014 – Depart from Prince Rupert to Queen Charlotte at 9:00 a.m., via Inland Air;
- Sunday, April 27, 2014 - Depart from Queen Charlotte to Prince Rupert at 4:00 p.m., via Inland Air;
- Accommodation for the night of April 26, 2014, has been booked at Dorothy and Mike's Guest House.

SUMMARY:

In researching travel options available to the SQCRD to attend scheduled Board meetings, consideration needs to be given to a number of factors including: limited travel options; meeting times; weather; additional staff travel costs; and the need to book a facility when traveling outside of Prince Rupert.

Additionally, consideration must also be given to the fact that there are four (4) scheduled Regional Hospital District meetings (March, May, August and November) in Terrace, eleven (11) scheduled SQCRD regular board meetings throughout the year, and there is no Board meeting in July.

Staff is proposing to hold a minimum of two (2) regular Board meetings, per year, via teleconference. In addition, staff continues to investigate the possibility of attending regular Board meetings via video conferencing, and will report back to the Board with any new information.

Although, unfortunately, the time lay-over is onerous, the most economically efficient and reliable travel option available to island Directors to attend regular Board meetings in Prince Rupert to be via BC Ferries. This travel option requires three (3) days of travel and amounts to an average cost of \$6,093.00 per Board meeting. Throughout the Spring/Summer months, when weather conditions are ideal, Directors will have the choice between BC Ferries or Inland Air scheduled flights, with the latter at a cost of \$5,517.00 per Board meeting.

As for mainland Directors attending Board meetings on Haida Gwaii, the most cost-effective and reliable travel option would be via Inland Air chartered flights. This travel option requires that future Board meetings on Haida Gwaii be scheduled for Saturdays, with return to Prince Rupert on Sundays, for a total of one (1) day of travel at an average cost of \$4,135.00 per Board meeting.

Travel costs and considerations have been segregated by mode of transportation and analyzed, in-depth, below. It is important to note that the cost of each travel option reflects the price of five (5) Directors traveling (return), which would be the case were the meeting to be held on the mainland, or Haida Gwaii.

RECOMMENDATION:

Staff is recommending that Haida Gwaii Directors be given the option to choose between Inland Air scheduled flights and BC Ferries sailings when booking travel to attend scheduled Board meetings in Prince Rupert.

ADDITIONAL INFORMATION:

Inland Air Charters Ltd. (Scheduled Flights)

Cost: \$5,517
Travel Time: 3 days

- Daily scheduled flights, Monday to Friday
- Depart Prince Rupert for Masset at 9:00 a.m.
- Depart Masset for Prince Rupert at 10:00 a.m.

Therefore, Directors have the opportunity to travel on the Friday of the scheduled Board meeting, with return set for the following Monday.

This travel option requires three (3) nights of accommodation and three (3) days of per diem.

Travel:	\$2,333.25
Accommodation:	\$1,983.75
Per Diem:	<u>\$1,200.00</u>
	\$5,517.00 Cost per Board meeting

Inland Air Charters Ltd. (Chartered Flights)

Cost: \$4,135
Travel Time: 1 day

- Chartered flights between Prince Rupert and/or Masset and Queen Charlotte
- Four (4) passenger limit on charter flights to Queen Charlotte
- Five (5) passenger limit on charter flights to Masset

The following pricing details a scenario in which five (5) Directors charter to Prince Rupert/Masset on a Saturday and return to Masset/Prince Rupert the following day.

This travel option includes the costs of two (2) charter flights, one (1) night of accommodation and one (1) day of per diem costs.

Travel:	\$3,074.00
Accommodation	\$661.25
Per Diem:	<u>\$400.00</u>
	\$4,135.00 Cost per Board meeting

BC Ferries

Cost: \$6,093 (to PR)

Travel Time: 3 days (to PR)

Cost: \$8,746 (to HG)

Travel Time: 5.5 days (to HG)

BC Ferries lists the current sailing schedule for April 28, 2014 through September 30, 2014.

Westbound			
<i>Leave Prince Rupert</i>		<i>Arrive Skidegate</i>	
Sunday	10:00 PM	Monday	7:00 AM
Thursday	10:00 AM	Thursday	5:00 PM
Eastbound			
<i>Leave Skidegate</i>		<i>Arrive Prince Rupert</i>	
Tuesday	10:00 AM	Tuesday	5:00 PM
Thursday	10:00 PM	Friday	7:00 AM

Consideration should be given to the irregularity of sailings between peak and off seasons.

When travelling from Prince Rupert to Skidegate, this travel option requires five (5) nights of accommodation and five and a half (5.5) days of per diem costs. Conversely, when traveling from Skidegate to Prince Rupert, this travel option requires two and half (2.5) nights of accommodation and three (3) days of per diem costs.

Pricing for this scenario includes cabin rentals for the ferry and vehicle allowance for Directors.

Sailing to Prince Rupert

Travel: \$2,940.00
Accommodation: \$1,653.10
Per Diem: \$1,200.00
Vehicle Allowance: \$300.00
\$6,093.10 Cost per Board meeting

Sailing to Skidegate

Travel: \$2,940.00
Accommodation: \$3,306.25
Per Diem: \$2,200.00
Vehicle Allowance: \$300.00
\$8,746.25 Cost per Board meeting

Pacific Coastal Airlines (Masset – Prince Rupert)

Cost: \$8,382
Travel Time: 3 days

- Daily flights out of Masset to Vancouver at 1:35 p.m., Monday to Friday

Due to the timing of this flight, it is not possible to leave Masset on the Friday and make the 7:00 p.m. Board meeting time in Prince Rupert. Therefore, Directors would need to travel from Masset on a Thursday before the scheduled Board meeting, arrive in Vancouver to spend the night, and travel to Prince Rupert the following morning at 8:30 a.m. on an Air Canada flight.

The Saturday following the Board meeting, Directors would travel from Prince Rupert to Vancouver, via Air Canada, at 10:50 a.m., with a scheduled arrival in Vancouver at 12:40 p.m. Again, due to flight scheduling conflicts, Directors would need to spend the night in Vancouver, with return to Masset scheduled for Sunday at 9:30 a.m., via Pacific Coastal Airlines.

This travel option requires three (3) nights of accommodation and three (3) days of per diem costs.

Travel:	\$4,932.80
Accommodation:	\$2,250.00
Per Diem:	<u>\$1,200.00</u>
	\$8,382.80 Cost per Board meeting

Pacific Coastal Airlines (Prince Rupert – Masset)

Cost: \$9,332
Travel Time: 3.5 days

- Daily flights out of Vancouver to Masset at 10:45 a.m., Monday to Friday

Due to the timing of this flight, it is required that Directors travel from Prince Rupert to Vancouver, via Air Canada, on an 8:10 p.m. flight, the Thursday before the scheduled Board meeting, arrive in Vancouver to spend the night, and travel to Masset the following morning.

It is important to note that Pacific Coastal Airlines does not fly out of Masset on Saturdays between the months of May – September. Therefore, travel to return to Prince Rupert would require that Directors remain on Haida Gwaii until the Sunday following the Board meeting, with a 2:45 p.m. flight to Vancouver, via Pacific Coastal Airlines, scheduled to arrive at 5:00 p.m. Directors would then stay overnight in Vancouver with a return flight to Prince Rupert at 8:30 a.m. on Monday.

This travel option requires four (4) nights of accommodation and three and a half (3.5) days of per diem costs.

Travel:	\$4,932.80
Accommodation:	\$3,000.00
Per Diem:	<u>\$1,400.00</u>
	\$9,332.80 Cost per Board meeting

Air Canada (Sandspit – Prince Rupert)

Cost: \$9,740
Travel Time: 4 days

- Daily flights out of Sandspit to Vancouver at 3:25 p.m.

Due to the timing of this flight, it is not possible to leave Sandspit on the Friday and make the 7:00 p.m. Board meeting time in Prince Rupert. Therefore, Directors would need to travel from Sandspit on a Thursday before the scheduled Board meeting, arrive in Vancouver to spend the night, and travel to Prince Rupert the following morning at 8:30 a.m., with arrival scheduled for 10:30 a.m.

The Saturday following the Board meeting, Directors would travel from Prince Rupert to Vancouver at 10:50 a.m., with a scheduled arrival in Vancouver at 12:40 p.m. Again, due to flight scheduling conflicts, Directors would need to spend the night in Vancouver, with return to Sandspit scheduled for Sunday at 1:00 p.m., via Air Canada.

This travel option requires four (4) nights of accommodation and four (4) days of per diem costs.

Travel:	\$5,140.00
Accommodation:	\$3,000.00
Per Diem:	<u>\$1,600.00</u>
	\$9,740.00

Air Canada (Prince Rupert – Sandspit)

Cost: \$7,440
Travel Time: 2 days

- Daily flights out of Vancouver to Sandspit at 1:10 p.m.

Due to the timing of this flight, it is not possible to leave Prince Rupert on the Friday and make the Board meeting time in Haida Gwaii. Therefore, Directors would need to travel from Prince Rupert to Vancouver on a Thursday before the Board meeting at 8:10 p.m., spend the night in Vancouver, and travel to Sandspit the following afternoon.

The Saturday following the Board meeting, Directors would travel from Sandspit to Vancouver at 3:20 p.m., with arrival scheduled in Vancouver at 5:10 p.m. That same evening, provided there are no delays in the flight schedule, Directors would board the 5:50 p.m. return flight to Prince Rupert, with arrival scheduled for 7:45 p.m.

This travel option requires two (2) nights of accommodation and two (2) days of per diem costs.

Travel:	\$5,140.00
Accommodation:	\$1,500.00
Per Diem:	<u>\$800.00</u>
	\$7,440.00

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT**BYLAW NO. 577, 2014****A BYLAW TO ADOPT THE FIVE-YEAR FINANCIAL PLAN FOR THE YEARS 2014 TO 2018**

The Board of the Skeena-Queen Charlotte Regional District, in open meeting assembled, enacts as follows:

1. Schedule "A" attached hereto and made part of the bylaw is hereby adopted as the Five Year Financial Plan for the Skeena-Queen Charlotte Regional District for the years 2014 – 2018, inclusive;
2. This Bylaw may be cited as the "Skeena-Queen Charlotte Regional District Five-Year Financial Plan Years 2014 – 2018, Bylaw No. 577, 2014";
3. Bylaw No. 554, 2013, cited as "Skeena-Queen Charlotte Regional District Five-Year Financial Plan Years 2013 – 2017, Bylaw No. 554, 2013" is hereby repealed.

READ A FIRST TIME this _____ day of _____, 2014.

READ A SECOND TIME this _____ day of _____, 2014.

READ A THIRD TIME this _____ day of _____, 2014.

ADOPTED this _____ day of _____, 2014.

Barry Pages
Chair

Joanne Fraser
Corporate Officer



From Category: 110 To Category: 950
Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Administration						
01-1-110-5000	Property Tax Requisitions	340,010	356,183	352,995	358,955	365,036
01-1-110-5100	Grant In Lieu Of Taxes	18,700	18,700	18,700	18,700	18,700
01-1-110-5300	RD Basic Grant	120,000	120,000	120,000	120,000	120,000
01-1-110-5400	Grants Unconditional	7,500	7,500	7,500	7,500	7,500
01-1-110-6140	Rental Revenue	2,400	2,400	2,400	2,400	2,400
01-1-110-6660	Investment Income	7,000	7,000	7,000	7,000	7,000
01-1-110-7100	Support Service Recovery	290,623	296,872	301,815	307,846	313,993
	Total General Revenue	786,233	808,655	810,410	822,401	834,629
01-3-110-7200	Director Remuneration	89,479	91,268	93,094	94,956	96,855
01-3-110-7220	Director Travel	26,100	26,100	26,100	26,100	26,100
01-3-110-7240	Meeting Expenses	3,800	3,800	3,800	3,800	3,800
01-3-110-7300	Staff Salaries & Wages	394,489	402,378	410,427	418,636	427,008
01-3-110-7310	Payroll Overhead & Benefits	86,220	87,945	89,703	91,497	93,327
01-3-110-7320	Staff Travel	18,300	18,300	18,300	18,300	18,300
01-3-110-7330	Staff Training & Conferences	6,540	6,540	6,540	6,540	6,540
01-3-110-7335	Memberships	9,180	9,180	9,180	9,180	9,180
01-3-110-7410	Advertising & Promotions	1,250	1,250	1,250	1,250	1,250
01-3-110-7430	Bank Charges	2,205	2,205	2,205	2,205	2,205
01-3-110-7440	Postage	668	668	668	668	668
01-3-110-7450	Subscriptions	1,100	1,100	1,100	1,100	1,100
01-3-110-7470	Computer Maintenance	16,880	26,880	16,880	16,880	16,880
01-3-110-7480	Office Supplies	6,836	6,836	6,836	6,836	6,836
01-3-110-7500	Liability Insurance	7,840	8,739	8,739	8,739	8,739
01-3-110-7610	Telephone	6,600	6,600	6,600	6,600	6,600
01-3-110-7620	Email / Website	3,592	3,592	3,592	3,592	3,592
01-3-110-7630	Photo Copier	3,620	3,620	3,620	3,620	3,620
01-3-110-7720	Professional Fees	32,000	32,000	32,000	32,000	32,000
01-3-110-7730	Legal Services	4,250	4,250	4,250	4,250	4,250
01-3-110-8010	Building Insurance	450	450	450	450	450
01-3-110-8020	Utilities (Building)	6,013	6,134	6,256	6,382	6,509
01-3-110-8030	Building Maintenance	1,000	1,000	1,000	1,000	1,000
01-3-110-8040	Rent	47,600	47,600	47,600	47,600	47,600
01-3-110-8050	Janitorial	5,220	5,220	5,220	5,220	5,220
01-3-110-8100	Grants - Unconditional	5,000	5,000	5,000	5,000	5,000
01-3-110-8400	Contribution to Reserves	80,173	0	0	0	0
01-3-110-8800	Prior Year (Surplus) / Deficit	-80,172	0	0	0	0
	Total General Expense	786,233	808,655	810,410	822,401	834,629
	Administration Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0

SKENA-QUEEN CHARLOTTE RD
Budget Department by Category

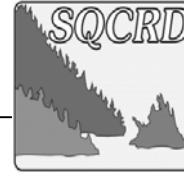


GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Electoral Area Administration						
01-1-120-5000	Property Tax Requisitions	101,262	103,960	106,393	108,873	111,403
01-1-120-5100	Grant In Lieu Of Taxes	4,800	4,800	4,800	4,800	4,800
01-1-120-5300	RD Basic Grant	80,000	80,000	80,000	80,000	80,000
Total General Revenue		186,062	188,760	191,193	193,673	196,203
01-3-120-7100	Support Services - EA Admin	57,299	58,445	59,614	60,806	62,022
01-3-120-7200	Director Remuneration	60,517	61,727	62,962	64,221	65,505
01-3-120-7220	Director Travel	30,820	30,820	30,820	30,820	30,820
01-3-120-7230	Director Conferences & Prof. Developmer	4,640	4,640	4,640	4,640	4,640
01-3-120-7240	Meeting Expenses	500	500	500	500	500
01-3-120-7310	Payroll Overhead & Benefits	1,400	1,428	1,457	1,486	1,516
01-3-120-7320	Staff Travel	2,200	2,200	2,200	2,200	2,200
01-3-120-7335	Memberships	900	900	900	900	900
01-3-120-7480	Office Supplies	100	100	100	100	100
01-3-120-7730	Legal Services	5,000	5,000	5,000	5,000	5,000
01-3-120-8100	Grants to Other Organizations	23,000	23,000	23,000	23,000	23,000
01-3-120-8400	Contribution to Reserves	37,002	0	0	0	0
01-3-120-8800	Prior Year (Surplus) Deficit	-37,316	0	0	0	0
Total General Expense		186,062	188,760	191,193	193,673	196,203
Electoral Area Administration Surplus/(Deficit)		0	0	0	0	0
Report Total -->		0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Electoral Area 'E' Administration						
01-1-121-5000	Property Tax Requisition	12,000	12,000	12,000	12,000	12,000
	Total General Revenue	12,000	12,000	12,000	12,000	12,000
01-3-121-8100	Grants to Other Organizations	12,000	12,000	12,000	12,000	12,000
	Total General Expense	12,000	12,000	12,000	12,000	12,000
	Electoral Area 'E' Administration Surplus/(Deficit	0	0	0	0	0
	Report Total -->	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category

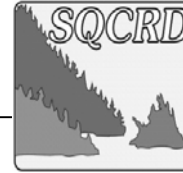


GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Elections						
01-1-130-5000	Property Tax Requisitions	7,687	7,000	7,000	7,000	7,000
01-1-130-5100	Grant in Lieu of Taxes	230	230	230	230	230
01-1-130-8200	Transfer from Reserve - Elections	0	0	0	14,000	0
Total General Revenue		7,917	7,230	7,230	21,230	7,230
01-3-130-7300	Staff Salaries & Wages	8,700	0	0	0	0
01-3-130-7310	Payroll Overhead & Benefits	1,950	0	0	0	0
01-3-130-8400	Contribution to Reserves	0	7,230	7,230	0	7,230
01-3-130-8700	Contingency	12,500	0	0	21,230	0
01-3-130-8800	Prior Year (Surplus) / Deficit	-15,233	0	0	0	0
Total General Expense		7,917	7,230	7,230	21,230	7,230
Elections Surplus/(Deficit)		0	0	0	0	0
Report Total -->		0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category

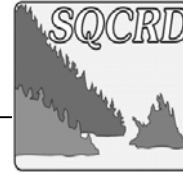


GL529
 Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Grant-In-Aid - All						
01-1-170-5000	Property Tax Requisitions	2,310	2,280	2,280	2,280	2,280
01-1-170-5100	Grant In Lieu Of Taxes - Grant-In-Aid -	120	120	120	120	120
Total General Revenue		2,430	2,400	2,400	2,400	2,400
01-3-170-8100	Grants to Other Organizations	2,400	2,400	2,400	2,400	2,400
01-3-170-8800	Prior Year (Surplus)/Deficit	30	0	0	0	0
Total General Expense		2,430	2,400	2,400	2,400	2,400
Grant-In-Aid - All Surplus/(Deficit)		0	0	0	0	0
Report Total -->		0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

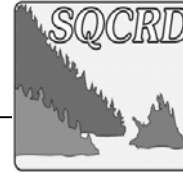
Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Grant-In-Aid - Area A						
01-1-171-5000	Property Tax Requisitions - Grant-In-Aid	598	630	630	630	630
01-1-171-5100	Grant in Lieu of Taxes	30	30	30	30	30
Total General Revenue		628	660	660	660	660
01-3-171-8100	Grants to Other Organizations	660	660	660	660	660
01-3-171-8800	Prior Year (Surplus)/Deficit	-32	0	0	0	0
Total General Expense		628	660	660	660	660
Grant-In-Aid - Area A Surplus/(Deficit)		0	0	0	0	0
Report Total -->		0	0	0	0	0



From Category: 110 To Category: 950
Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Grant-In-Aid - Area C						
01-1-172-5000	Property Tax Requisitions - Grant-In-Aid	1,400	0	0	0	0
	Total General Revenue	1,400	0	0	0	0
01-3-172-8100	Grants to Other Organizations	1,400	0	0	0	0
	Total General Expense	1,400	0	0	0	0
	Grant-In-Aid - Area C Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category

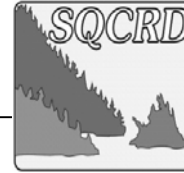


GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Grant-In Aid - Area D						
01-1-173-5000	Property Tax Requisitions - Grant-In Aid	1,500	500	500	500	500
01-1-173-5100	Grant in Lieu of Taxes	20	20	20	20	20
	Total General Revenue	1,520	520	520	520	520
01-3-173-8100	Grants to Other Organizations	1,500	500	500	500	500
01-3-173-8700	Contingency	1,248	20	20	20	20
01-3-173-8800	Prior Year (Surplus)/Deficit	-1,228	0	0	0	0
	Total General Expense	1,520	520	520	520	520
	Grant-In Aid - Area D Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category

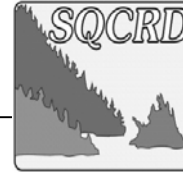


GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Grant-In-Aid - Area E						
01-1-174-5000	Property Tax Requisition	3,829	3,840	3,840	3,840	3,840
01-1-174-5100	Grant in Lieu of Taxes	160	160	160	160	160
Total General Revenue		3,989	4,000	4,000	4,000	4,000
01-3-174-8100	Grants to Other Organizations	3,650	4,000	4,000	4,000	4,000
01-3-174-8700	Contingency	500	0	0	0	0
01-3-174-8800	Prior Year (Surplus)/Deficit	-161	0	0	0	0
Total General Expense		3,989	4,000	4,000	4,000	4,000
Grant-In-Aid - Area E Surplus/(Deficit)		0	0	0	0	0
Report Total -->		0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Member Municipality Debt						
01-1-190-6810	MM Debt Recovery	1,519,906	1,387,244	1,375,869	1,308,701	866,788
	Total General Revenue	1,519,906	1,387,244	1,375,869	1,308,701	866,788
01-3-190-8210	Interest on Debenture Debt	866,011	808,261	796,886	737,521	475,395
01-3-190-8220	Principal on Debenture Debt	653,895	578,983	578,983	571,180	391,393
	Total General Expense	1,519,906	1,387,244	1,375,869	1,308,701	866,788
	Member Municipality Debt Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category

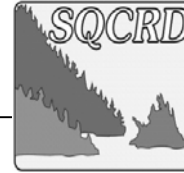


GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Sandspit Fire						
01-1-210-5000	Property Tax Requisitions	27,500	27,500	27,500	27,500	27,500
01-1-210-5100	Grant In Lieu Of Taxes	1,100	1,100	1,100	1,100	1,100
	Total General Revenue	28,600	28,600	28,600	28,600	28,600
01-3-210-7100	Support Services - Sandspit Fire	2,836	2,893	2,951	3,010	3,070
01-3-210-7810	Insurance - Sandspit Fire	120	120	120	120	120
01-3-210-8020	Utilities	250	250	250	250	250
01-3-210-8100	Grants to Other Organizations	23,733	25,337	25,279	25,220	25,160
01-3-210-8800	Prior Year (Surplus) / Deficit	1,661	0	0	0	0
	Total General Expense	28,600	28,600	28,600	28,600	28,600
	Sandspit Fire Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
 Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Emergency Program - A & C						
01-1-220-5000	Property Tax Requisition	5,000	5,000	5,000	5,000	5,000
01-1-220-5100	Grant in Lieu of Taxes	240	240	240	240	240
	Total General Revenue	5,240	5,240	5,240	5,240	5,240
01-3-220-8700	Contingency	15,484	5,240	5,240	5,240	5,240
01-3-220-8800	Prior Year (Surplus) / Deficit	-10,244	0	0	0	0
	Total General Expense	5,240	5,240	5,240	5,240	5,240
	Emergency Program - A & C Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0

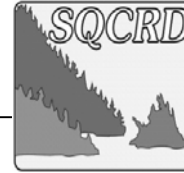


From Category: 110 To Category: 950
Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Emergency Program - D & E						
	Emergency Program - D & E Surplus/(Deficit)	0	0	0	0	0

	Report Total -->	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Emergency Program Area D						
01-1-227-5000	Tax Requisitions	5,000	5,000	5,000	5,000	5,000
	Total General Revenue	5,000	5,000	5,000	5,000	5,000
01-3-227-8700	Contingency	29,950	29,840	29,840	29,840	29,840
01-3-227-8800	Prior Year (surplus)/ Deficit	-24,950	-24,840	-24,840	-24,840	-24,840
	Total General Expense	5,000	5,000	5,000	5,000	5,000
	Emergency Program Area D Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0

Budget Department by Category



From Category: 110 To Category: 950
 Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Emergency Program Area E						
01-1-229-5000	Property Tax Requisition	10,000	10,000	10,000	10,000	10,000
01-1-229-5100	Grant in Lieu of Taxes	400	400	400	400	400
	Total General Revenue	10,400	10,400	10,400	10,400	10,400
01-3-229-8100	Grants to Other Organizations	20,000	0	0	0	0
01-3-229-8700	Contingency	14,463	10,400	10,400	10,400	10,400
01-3-229-8800	Prior Year (surplus)/ Deficit	-24,063	0	0	0	0
	Total General Expense	10,400	10,400	10,400	10,400	10,400
	Emergency Program Area E Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
 Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
ISW - General						
01-1-310-5000	Property Tax Requisitions	140,000	140,000	140,000	140,000	140,000
01-1-310-5100	Grant In Lieu Of Taxes	5,400	5,400	5,400	5,400	5,400
01-1-310-6010	User Fees - ISW	128,736	128,736	128,736	128,736	128,736
01-1-310-6011	User Fees - ISW Band Contract	147,600	147,600	147,600	147,600	147,600
01-1-310-6013	User Fees - ISW Municipalities	347,616	347,616	347,616	347,616	347,616
01-1-310-6015	Contribution in Lieu of Taxes - Band Agr	51,000	51,000	51,000	51,000	51,000
01-1-310-6090	Penalty for Late Payment	3,000	3,000	3,000	3,000	3,000
01-1-310-6095	Discounts for Early Payment	-7,100	-7,100	-7,100	-7,100	-7,100
01-1-310-6099	Spring Cleanup Revenue	12,000	12,000	12,000	12,000	12,000
Total General Revenue		828,252	828,252	828,252	828,252	828,252
01-3-310-7100	Support Services - ISW Gen	85,653	87,366	89,113	90,895	92,713
01-3-310-7300	Staff Salaries and Wages (ISW General)	10,586	10,630	10,840	11,060	11,280
01-3-310-7310	Payroll OH & Benefits - ISW General	2,447	2,500	2,550	2,600	2,650
01-3-310-7320	Staff Travel	1,500	1,500	1,500	1,500	1,500
01-3-310-7330	Staff Training & Conferences	500	500	500	500	500
01-3-310-7440	Postage	2,146	1,810	1,810	1,810	1,810
01-3-310-7460	Collection Handling Charge	21,900	21,900	21,900	21,900	21,900
01-3-310-7470	Computer Maintenance	500	500	500	500	500
01-3-310-7480	Office Supplies	650	650	650	650	650
01-3-310-7610	Telephone	3,540	3,540	3,540	3,540	3,540
01-3-310-7620	Email / Website	900	900	900	900	900
01-3-310-8400	Contribution to Reserves	150,164	43,971	65,329	11,313	47,494
01-3-310-8401	Contribution to Landfill Reserve	26,561	27,000	27,000	27,000	27,000
01-3-310-8800	Prior Year (Surplus) / Deficit	-141,363	0	0	0	0
Total General Expense		165,684	202,767	226,132	174,168	212,437
ISW - General Surplus/(Deficit)		662,568	625,485	602,120	654,084	615,815
Report Total -->		662,568	625,485	602,120	654,084	615,815

Budget Department by Category



From Category: 110 To Category: 950
 Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
ISW - Recycling						
01-1-311-6130	ISW REC Commercial Charges (Pick Ups	13,000	13,000	13,000	13,000	13,000
01-1-311-6150	ISW REC - White Goods	9,600	9,600	9,600	9,600	9,600
01-1-311-6160	ISW Recycling Agreements	10,683	10,683	10,683	10,683	10,683
01-1-311-6210	Sale of Materials	900	900	900	900	900
Total General Revenue		34,183	34,183	34,183	34,183	34,183
01-3-311-7300	Staff Salaries & Wages - ISW Recycling	81,983	83,350	85,020	86,710	88,460
01-3-311-7310	Payroll OH & Benefits- ISW Recycling	19,178	19,560	19,950	20,350	20,760
01-3-311-7410	Advertising & Promotions	1,000	1,000	1,000	1,000	1,000
01-3-311-7700	Contract Services	27,600	27,600	27,600	27,600	27,600
01-3-311-7820	Freight / Transportation	2,000	2,000	2,000	2,000	2,000
01-3-311-7821	Recycling Hauling	7,410	7,410	7,410	7,410	7,410
01-3-311-7860	Utilities	700	714	728	743	758
01-3-311-7870	Repairs and Maintenance - Site / Fac	1,500	1,500	1,500	1,500	1,500
01-3-311-7880	Supplies	2,000	2,000	2,000	2,000	2,000
01-3-311-7910	Vehicle Insurance	2,050	2,050	2,050	2,050	2,050
01-3-311-7920	Fuel and Lubricants	12,500	12,750	13,005	13,265	13,530
01-3-311-7930	Repairs and Maintenance - Vehicles and E	3,000	3,000	3,000	3,000	3,000
01-3-311-8010	Building Insurance - ISW - Recycling	775	750	750	750	750
01-3-311-8030	Building Maintenance - ISW - Recycling	500	500	500	500	500
Total General Expense		162,196	164,184	166,513	168,878	171,318
01-4-311-9500	Capital Purchase - Minor Equipment	10,000	0	0	0	0
Total Capital Expense		10,000	0	0	0	0
ISW - Recycling Surplus/(Deficit)		-138,013	-130,001	-132,330	-134,695	-137,135
Report Total -->		524,555	495,484	469,790	519,389	478,680

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
Capital revenue						
ISW - Hauling						
01-3-313-7300	Staff Salaries & Wages - ISW Hauling	41,626	42,350	43,200	44,060	44,950
01-3-313-7310	Payroll OH & Benefits - ISW Hauling	9,744	9,940	10,140	10,340	10,550
01-3-313-7820	Freight / Transportation	2,500	2,500	2,500	2,500	2,500
01-3-313-7870	Repairs and Maintenance - Site / Fac	3,000	3,000	3,000	3,000	3,000
01-3-313-7910	Vehicle Insurance	2,500	2,500	2,500	2,500	2,500
01-3-313-7920	Fuel and Lubricants	22,000	22,440	22,889	23,347	23,814
01-3-313-7930	Vehicle Repairs & Maintenance	6,000	6,000	6,000	6,000	6,000
01-3-313-8230	Lease Interest	2,150	2,150	2,150	2,150	2,150
01-3-313-8240	Lease Principal	14,150	14,150	14,150	14,150	14,150
Total General Expense		103,670	105,030	106,529	108,047	109,614
ISW - Hauling Surplus/(Deficit)		-103,670	-105,030	-106,529	-108,047	-109,614

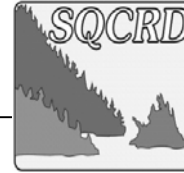


From Category: 110 To Category: 950
Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Capital						
Capital revenue						
ISW - Hauling						
ISW - Hauling Surplus/(Deficit)		0	0	0	0	0

Report Total -->		420,885	390,454	363,261	411,342	369,066

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Expense						
ISW - Transfer Station						
01-3-315-7300	Staff Salaries & Wages - ISW Transfer St	48,320	49,120	50,110	51,120	52,140
01-3-315-7310	Payroll OH & Benefits - ISW Transfer Stn	11,303	11,530	11,760	12,000	12,240
01-3-315-7700	Contract Services	8,500	8,500	8,500	8,500	8,500
01-3-315-7870	Repairs and Maintenance - Site / Fac	5,000	5,000	5,000	5,000	5,000
	Total General Expense	73,123	74,150	75,370	76,620	77,880
01-4-315-9500	Capital Purchase - Minor Equipment	0	30,000	0	30,000	0
	Total Capital Expense	0	30,000	0	30,000	0
	ISW - Transfer Station Surplus/(Deficit)	-73,123	-104,150	-75,370	-106,620	-77,880
	Report Total -->	347,762	286,304	287,891	304,722	291,186



From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
ISW - Landfill						
01-1-317-6200	Tipping Fees	61,000	61,000	61,000	61,000	61,000
01-1-317-6220	Commercial Charges	5,160	5,160	5,160	5,160	5,160
	Total General Revenue	66,160	66,160	66,160	66,160	66,160
01-3-317-7300	Staff Salaries & Wages - ISW Landfill	50,351	51,080	52,090	53,130	54,200
01-3-317-7310	Payroll OH & Benefits - ISW Landfill	11,754	11,990	12,230	12,470	12,720
01-3-317-7335	Memberships & Licences	210	0	0	210	0
01-3-317-7410	Advertising & Promotions	1,000	1,000	1,000	1,000	1,000
01-3-317-7490	Safety Supplies - ISW - Landfill	500	500	500	500	500
01-3-317-7700	Contract Services	18,500	3,500	3,500	18,500	3,500
01-3-317-7720	Professional Fees	25,000	7,500	7,500	7,500	7,500
01-3-317-7840	Monitoring and Lab Testing	13,000	13,000	13,000	13,000	13,000
01-3-317-7860	Utilities	700	714	728	743	758
01-3-317-7870	Repairs and Maintenance - Site / Fac	1,000	1,000	1,000	1,000	1,000
01-3-317-7880	Supplies	3,500	3,500	3,500	3,500	3,500
01-3-317-7899	Landfill Closure Costs	35,439	35,000	35,000	35,000	35,000
01-3-317-7920	Fuel and Lubricants	7,500	7,650	7,803	7,959	8,118
01-3-317-7930	Repairs and Maintenance - Vehicle & Equ	2,500	2,500	2,500	2,500	2,500
01-3-317-8010	Building Insurance	1,375	1,375	1,375	1,375	1,375
01-3-317-8030	Building Maintenance	500	500	500	500	500
01-3-317-8210	Interest on Debenture Debt	10,500	10,500	10,500	10,500	10,500
01-3-317-8220	Principal on Debenture Debt	7,350	7,350	7,350	7,350	7,350
01-3-317-8230	Lease Interest	1,250	0	0	0	0
01-3-317-8240	Lease Principal	18,250	0	0	0	0
	Total General Expense	210,179	158,659	160,076	176,737	163,021
01-4-317-9500	Capital Purchase - Minor Equipment	10,000	0	0	0	0
	Total Capital Expense	10,000	0	0	0	0
	ISW - Landfill Surplus/(Deficit)	-154,019	-92,499	-93,916	-110,577	-96,861
	Report Total -->	193,743	193,805	193,975	194,145	194,325

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



From Category: 110 To Category: 950
Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
ISW - Collection						
01-3-319-7300	Staff Salaries & Wages - ISW Collection	7,057	7,090	7,230	7,370	7,520
01-3-319-7310	Payroll OH & Benefits - ISW Collection	1,631	1,660	1,690	1,720	1,750
01-3-319-7710	Contracts - Operations	185,055	185,055	185,055	185,055	185,055
Total General Expense		193,743	193,805	193,975	194,145	194,325
ISW - Collection Surplus/(Deficit)		-193,743	-193,805	-193,975	-194,145	-194,325
Report Total -->						
		0	0	0	0	0



From Category: 110 To Category: 950
Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Expense						
Regional Solid Waste						
01-3-330-8700	Contingency	11,782	0	0	0	0
01-3-330-8800	Prior Year (Surplus) / Deficit	-11,782	0	0	0	0
Regional Solid Waste Surplus/(Deficit)		0	0	0	0	0

Report Total -->		0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
 Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Regional (Mainland) Recycling						
01-1-340-5000	Property Tax Requisitions	224,604	202,076	210,425	189,108	176,338
01-1-340-5100	Grant In Lieu Of Taxes	13,200	13,200	13,200	13,200	13,200
01-1-340-6100	Sale of Services	7,000	7,000	7,000	7,000	7,000
01-1-340-6110	Processing	123,000	123,000	123,000	123,000	123,000
01-1-340-6120	Sale of Materials	140,000	154,298	154,298	154,298	154,298
01-1-340-6130	Commercial Charges	17,000	17,000	17,000	17,000	17,000
01-1-340-6135	Other Commercial Charges	1,200	1,200	1,200	1,200	1,200
01-1-340-6140	Rental Revenue	17,760	17,700	17,700	17,700	17,700
01-1-340-6150	Bulk Recycling	32,000	32,000	32,000	32,000	32,000
01-1-340-6160	Recycling Agreements	25,844	24,644	24,644	24,644	24,644
Total General Revenue		601,608	592,118	600,467	579,150	566,380
01-2-340-5400	Grants Conditional	123,000	0	0	0	0
01-2-340-8410	Transfer from Reserve	40,000	0	0	0	0
Total Capital revenue		163,000	0	0	0	0
01-3-340-7100	Support Services - Mainland Recycling	74,768	76,260	77,790	79,350	80,940
01-3-340-7240	Regional Recycling Meeting Expenses	150	150	150	150	150
01-3-340-7300	Staff Salaries & Wages	242,654	246,470	251,420	256,460	261,590
01-3-340-7310	Payroll Overhead & Benefits	65,310	66,620	67,950	69,310	70,700
01-3-340-7320	Staff Travel	5,000	5,000	5,000	5,000	5,000
01-3-340-7330	Staff Training & Conferences	645	645	645	645	645
01-3-340-7335	Memberships	1,175	1,175	1,175	1,175	1,175
01-3-340-7410	Advertising & Promotions	6,744	4,744	4,744	4,744	4,744
01-3-340-7440	Postage/ Courier	500	500	500	500	500
01-3-340-7470	Computer Maintenance	1,000	1,000	1,000	1,000	1,000
01-3-340-7480	Office Supplies	2,300	2,300	2,300	2,300	2,300
01-3-340-7490	Safety Supplies	1,500	1,500	1,500	1,500	1,500
01-3-340-7610	Telephone	3,420	3,420	3,420	3,420	3,420
01-3-340-7620	Email / Website	1,000	1,000	1,000	1,000	1,000
01-3-340-7720	Professional Fees - Regional (Mainland)	4,000	0	0	0	0
01-3-340-7820	Freight / Transportation	42,000	23,600	23,600	23,600	23,600
01-3-340-7830	Disposal / Tipping Charges	4,040	4,040	4,040	4,040	4,040
01-3-340-7835	Material Purchases - Reg Recycling	2,500	2,500	2,500	2,500	2,500
01-3-340-7860	Regional Recycling Utilities	15,800	16,120	16,450	16,780	17,120
01-3-340-7870	Repairs and Maintenance - Site / Fac	6,000	6,000	6,000	6,000	6,000
01-3-340-7880	Shop Supplies	9,500	9,500	9,500	9,500	9,500
01-3-340-7885	Small Tools and Minor Equip. Purchases	500	500	500	500	500
01-3-340-7910	Vehicle Insurance	1,000	1,000	1,000	1,000	1,000
01-3-340-7920	Fuel and Lubricants	10,500	10,710	10,920	11,130	11,360
01-3-340-7930	Repairs and Maintenance - Vehicle & Equ	18,500	13,000	13,000	13,000	13,000
01-3-340-8010	Building Insurance	7,100	7,100	7,100	7,100	7,100
01-3-340-8210	Interest on Debenture Debt	17,720	17,720	17,720	0	0
01-3-340-8220	Principal on Debenture Debt	12,097	12,097	12,097	0	0
01-3-340-8230	Lease Interest	3,058	2,647	2,229	1,798	131
01-3-340-8240	Lease Principal	20,388	20,800	21,217	21,648	1,865
01-3-340-8400	Contribution to Reserves	27,927	34,000	34,000	34,000	34,000
01-3-340-8800	Prior Year (Surplus) / Deficit	-7,188	0	0	0	0
Total General Expense		601,608	592,118	600,467	579,150	566,380
01-4-340-9600	Capital Purchase - Heavy Equipment	30,000	0	0	0	0
01-4-340-9950	Building - Regional Recycling	133,000	0	0	0	0



From Category: 110 To Category: 950
Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
	Total Capital Expense	163,000	0	0	0	0
	Regional (Mainland) Recycling Surplus/(Deficit)	0	0	0	0	0



From Category: 110 To Category: 950
Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Capital						
Capital revenue						
Regional Recycling						
Regional Recycling Surplus/(Deficit)		0	0	0	0	0

Report Total -->		0	0	0	0	0



From Category: 110 To Category: 950
Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Planning and Development Services						
Planning and Development Services Surplus/(Deficit		0	0	0	0	0
Report Total -->		0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-??-???? **To :** ??-?-??-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Rural Land Use Planning						
01-1-510-5000	Property Tax Requisitions	40,952	39,191	39,715	40,249	40,794
01-1-510-5100	Grant In Lieu Of Taxes	1,900	1,900	1,900	1,900	1,900
01-1-510-6100	Planning Fees	12,500	12,500	12,500	12,500	12,500
Total General Revenue		55,352	53,591	54,115	54,649	55,194
01-3-510-7100	Support Services - Rural Planning	25,677	26,191	26,715	27,249	27,794
01-3-510-7240	Meeting Expense	1,000	1,000	1,000	1,000	1,000
01-3-510-7320	Staff Travel - Planning	1,500	1,500	1,500	1,500	1,500
01-3-510-7410	Advertising and Promotions	1,000	1,000	1,000	1,000	1,000
01-3-510-7700	Contract Services	46,033	11,900	11,900	11,900	11,900
01-3-510-7720	Professional Fees	10,000	10,000	10,000	10,000	10,000
01-3-510-7730	Legal services	2,000	2,000	2,000	2,000	2,000
01-3-510-8800	Prior Year (Surplus) / Deficit	-31,858	0	0	0	0
Total General Expense		55,352	53,591	54,115	54,649	55,194
Rural Land Use Planning Surplus/(Deficit)		0	0	0	0	0
Report Total -->		0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Economic Development						
01-1-570-5000	Property Tax Requisitions	1,518	1,601	1,635	1,669	1,704
01-1-570-5100	Grant In Lieu Of Taxes	70	86	86	86	86
01-1-570-5400	Grants - Conditional	35,000	35,000	35,000	35,000	35,000
	Total General Revenue	36,588	36,687	36,721	36,755	36,790
01-3-570-7100	Support Services - Econ. Dev.	1,654	1,687	1,721	1,755	1,790
01-3-570-8100	Grants to Other Organizations	35,000	35,000	35,000	35,000	35,000
01-3-570-8800	Prior Year (Surplus) / Deficit	-66	0	0	0	0
	Total General Expense	36,588	36,687	36,721	36,755	36,790
	Economic Development Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0

Budget Department by Category



From Category: 110 To Category: 950
 Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
PR & Regional Archives						
01-1-710-5000	Property Tax Requisitions	68,823	73,066	73,109	73,153	73,198
01-1-710-5100	Grant In Lieu Of Taxes	4,200	4,200	4,200	4,200	4,200
	Total General Revenue	73,023	77,266	77,309	77,353	77,398
01-3-710-7100	Support Services - PR & Reg. Archives	2,124	2,166	2,209	2,253	2,298
01-3-710-8100	Grants to Other Organizations	75,100	75,100	75,100	75,100	75,100
01-3-710-8800	Prior Year (Surplus) / Deficit	-4,201	0	0	0	0
	Total General Expense	73,023	77,266	77,309	77,353	77,398
	PR & Regional Archives Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0

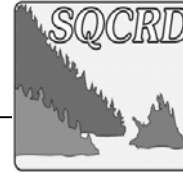
Budget Department by Category



From Category: 110 To Category: 950
 Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
North Pacific Cannery						
01-1-715-5000	Property Tax Requisitions	94,763	94,804	97,309	97,353	97,398
01-1-715-5100	Grant In Lieu Of Taxes	4,900	4,900	4,900	4,900	4,900
Total General Revenue		99,663	99,704	102,209	102,253	102,298
01-3-715-7100	Support Services - N. Pacific Cannery	2,124	2,166	2,209	2,253	2,298
01-3-715-8100	Grants to Other Organizations	100,000	100,000	100,000	100,000	100,000
01-3-715-8405	Transfer to Approp. Surplus (Rate Stab)	2,462	0	0	0	0
01-3-715-8800	Prior Year (Surplus) / Deficit	-4,923	-2,462	0	0	0
Total General Expense		99,663	99,704	102,209	102,253	102,298
North Pacific Cannery Surplus/(Deficit)		0	0	0	0	0
Report Total -->		0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
HG Museum						
01-1-720-5000	Property Tax Requisitions	65,267	68,857	68,912	68,968	69,025
01-1-720-5100	Grant In Lieu Of Taxes	2,400	2,400	2,400	2,400	2,400
	Total General Revenue	67,667	71,257	71,312	71,368	71,425
01-3-720-7100	Support Services - QCI Museum	2,703	2,757	2,812	2,868	2,925
01-3-720-8100	Grants to Other Organizations	68,500	68,500	68,500	68,500	68,500
01-3-720-8800	Prior Year (Surplus)/Deficit	-3,536	0	0	0	0
	Total General Expense	67,667	71,257	71,312	71,368	71,425
	HG Museum Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0

Budget Department by Category



From Category: 110 To Category: 950
 Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Vancouver Island Regional Library						
01-1-725-5000	Property Tax Requisitions	39,612	41,191	41,234	41,278	41,323
01-1-725-5100	Grant In Lieu Of Taxes	1,700	1,700	1,700	1,700	1,700
	Total General Revenue	41,312	42,891	42,934	42,978	43,023
01-3-725-7100	Support Services - VIR Library	2,124	2,166	2,209	2,253	2,298
01-3-725-8100	Grants to Other Organizations	40,725	40,725	40,725	40,725	40,725
01-3-725-8800	Prior Year (Surplus) / Deficit	-1,537	0	0	0	0
	Total General Expense	41,312	42,891	42,934	42,978	43,023
	Vancouver Island Regional Library Surplus/(Deficit	0	0	0	0	0
	Report Total -->	0	0	0	0	0



From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Haida Gwaii Recreation						
01-1-730-5000	Property Tax Requisitions	112,625	113,763	115,101	116,461	117,845
01-1-730-5100	Grant In Lieu Of Taxes	4,000	4,000	4,000	4,000	4,000
Total General Revenue		116,625	117,763	119,101	120,461	121,845
01-3-730-7100	Support Services - HG Recreation	10,002	9,846	10,039	10,232	10,425
01-3-730-7300	Staff Salaries & wages	43,049	44,088	44,970	45,869	46,786
01-3-730-7310	Benefits	12,894	13,152	13,415	13,683	13,957
01-3-730-8010	Building Insurance	30	30	30	30	30
01-3-730-8100	Grants to Other Organizations	50,475	50,647	50,647	50,647	50,647
01-3-730-8400	Contribution to Reserves	2,781	0	0	0	0
01-3-730-8800	Prior Year (Surplus) / Deficit	-2,606	0	0	0	0
Total General Expense		116,625	117,763	119,101	120,461	121,845
Haida Gwaii Recreation Surplus/(Deficit)		0	0	0	0	0
Report Total -->		0	0	0	0	0

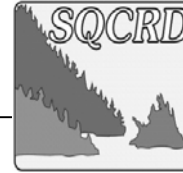


From Category: 110 To Category: 950
Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Mainland Recreation						
	Mainland Recreation Surplus/(Deficit)	0	0	0	0	0

	Report Total -->	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
 Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Mainland Recreation Area 'A'						
01-1-751-5000	Property Tax Requisitions	4,980	5,235	5,235	5,235	5,235
01-1-751-5100	Grant in Lieu of Taxes	260	260	260	260	260
	Total General Revenue	5,240	5,495	5,495	5,495	5,495
01-3-751-8100	Grants to Other Organizations	5,495	5,495	5,495	5,495	5,495
01-3-751-8800	Prior Year (Surplus)/ Deficit	-255	0	0	0	0
	Total General Expense	5,240	5,495	5,495	5,495	5,495
	Mainland Recreation Area 'A' Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Mainland Recreation Area 'C'						
01-1-752-5000	Property Tax Requisitions	5,537	5,950	5,950	5,950	5,950
01-1-752-5100	Grant in Lieu of Taxes	290	290	290	290	290
	Total General Revenue	5,827	6,240	6,240	6,240	6,240
01-3-752-8010	Building Insurance	2,235	2,235	2,235	2,235	2,235
01-3-752-8100	Grants to other organizations	4,005	4,005	4,005	4,005	4,005
01-3-752-8800	Prior year (surplus)/ deficit	-413	0	0	0	0
	Total General Expense	5,827	6,240	6,240	6,240	6,240
	Mainland Recreation Area 'C' Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0



From Category: 110 To Category: 950
Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Expense						
Utility Services						
Utility Services Surplus/(Deficit)		0	0	0	0	0

Report Total -->		0	0	0	0	0



From Category: 110 To Category: 950
Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Expense						
Sandspit Water						
Sandspit Water Surplus/(Deficit)		0	0	0	0	0



From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
Water Operating						
General Revenue						
Sandspit Water						
02-1-810-5200	Parcel Tax	46,800	46,800	46,800	46,800	46,800
02-1-810-5400	Grants Conditional	10,000	0	0	0	0
02-1-810-6020	User Fees - Sandspit Water	48,000	48,000	48,000	48,000	48,000
02-1-810-6021	Metering Revenue	24,000	24,000	24,000	24,000	24,000
Total General Revenue		128,800	118,800	118,800	118,800	118,800
02-3-810-7100	Administration Recovery	23,484	23,954	24,433	24,922	25,420
02-3-810-7410	Advertising & Promotions	250	250	250	250	250
02-3-810-7440	Postage - Sandpit Water	520	520	520	520	520
02-3-810-7480	Office Supplies - Sandpit Water	125	125	125	125	125
02-3-810-7720	Professional Fees	15,000	5,000	5,000	5,000	5,000
02-3-810-7730	Legal Services	1,000	1,000	1,000	1,000	1,000
02-3-810-7850	Permits and Licences	750	770	770	770	770
02-3-810-7860	Utilities	6,500	6,630	6,763	6,898	7,036
02-3-810-8010	Building Insurance	900	920	920	920	920
02-3-810-8100	Grants to Other Organizations	53,283	52,661	52,661	52,661	52,661
02-3-810-8400	Contribution to Reserves	36,000	20,000	20,000	20,000	20,000
02-3-810-8700	Contingency	3,575	6,970	6,358	5,734	5,098
02-3-810-8800	Prior Year (Surplus) / Deficit	-12,587	0	0	0	0
Total General Expense		128,800	118,800	118,800	118,800	118,800
Sandspit Water Surplus/(Deficit)		0	0	0	0	0
Report Total -->		0	0	0	0	0



From Category: 110 To Category: 950
Account Code: ??-?-???-???? To : ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Other / Projects						
Other / Projects Surplus/(Deficit)		0	0	0	0	0
Report Total -->		0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category

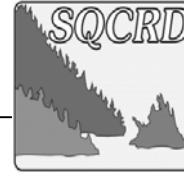


GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Feasibility Studies						
01-1-901-5000	Property Tax Requisitions	5,677	4,757	4,757	4,757	4,757
01-1-901-5100	Grant In Lieu Of Taxes	220	243	243	243	243
	Total General Revenue	5,897	5,000	5,000	5,000	5,000
01-3-901-8400	Contribution to Reserves	20,000	5,000	5,000	5,000	5,000
01-3-901-8800	Prior Year (Surplus) / Deficit	-14,103	0	0	0	0
	Total General Expense	5,897	5,000	5,000	5,000	5,000
	Feasibility Studies Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0

SKEENA-QUEEN CHARLOTTE RD
Budget Department by Category



GL529
Date :

From Category: 110 **To Category:** 950
Account Code: ??-?-???-???? **To :** ??-?-???-????

Account Code	Account Description	2014 Adopted Budget	2015 Financial Plan	2016 Financial Plan	2017 Financial Plan	2018 Financial Plan
General Operating Fund						
General Revenue						
Oona River Telephone						
01-1-950-5000	Property Tax Requisitions	4,000	425	0	0	0
	Total General Revenue	4,000	425	0	0	0
01-3-950-7100	Support Services - Oona River Telephone	175	975	0	0	0
01-3-950-8210	Interest on Debenture Debt	945	-550	0	0	0
01-3-950-8220	Principal on Debenture Debt	2,880	0	0	0	0
	Total General Expense	4,000	425	0	0	0
	Oona River Telephone Surplus/(Deficit)	0	0	0	0	0
	Report Total -->	0	0	0	0	0

Hi Joan,

As discussed earlier this week please find attached a proposal from the Prince Rupert Back-Country Society to develop and find agreement on a long-term trail plan for Kaien Island. Is it possible to get a letter of support from the SQCRD to accompany future grant applications for this project? We have one from the City of Prince Rupert already. I would be happy to speak to the proposal at your upcoming Board meeting on March 19, 2014 if you are interested and there is still room on your agenda. Let me know if you have any questions or want to discuss anything further,

Steve Milum
250-600-4566

Kaien Island Trail Plan Proposal

Prepared for: Potential Project Funders
Prepared By: Steve Milum & Ross Franes
C/O the Prince Rupert Back-Country Society
Date: February 20, 2014

Primary Contact: Steve Milum
Address: 1655 Herman Place
Prince Rupert, BC V8J 2E9
Telephone: 250-600-4566
Email: smilum@inbox.com

1. EXECUTIVE SUMMARY

The Prince Rupert Backcountry Society (PRBS) proposes to raise funds and undertake the consultation and planning for hiking, biking, and walking trail routes in the City of Prince Rupert and around Kaien Island. The intent of this work is to establish a long-term trail network plan for Kaien Island, in alignment with the City of Prince Rupert's Quality of Life Official Community Plan. Outcomes of the project also include attaining agreement and support from all governments and stakeholders in the designation of land-use for the purposes of trails and creating a positive working environment to commence the building of these trails, and accessing the many funding opportunities available for trail building initiatives in the region. Furthermore, the project will see detailed cost estimates and financial options/ solutions to the building and on-going maintenance of the agreed upon trails.

This project has been developed in response to an increasing demand by the people of Prince Rupert (and visitors to the area) for access to the waterfront and natural surroundings on Kaien Island, decreasing land availability due to new investment and industrial development in the region, and increasing availability of funding through community investment - also due to new investment and industrial development on Kaien Island - and active communities initiatives.

The Prince Rupert Back-Country Society is leading this project as it relates to the society's purpose and mission. The Kaien Island Trail Plan project is an important first step in seeing current trails re-activated, new trails built, and all trails connected, useful and engaging to a broad-base user group. It is also essential in sustaining these trails through a comprehensive maintenance plan.

The proposed project is budgeted at \$35,030 and will be completed over a three month period.

2. INTRODUCTION

Prince Rupert is a community that is built in a spectacular wilderness setting and outdoor activity has long been embraced by its citizens. There is a strong demand for improving existing trails and developing new trails in the community, especially following recent closures of some waterfront areas that were previously accessed by walkers, hikers, cyclists, and dog owners. Over the past few decades there have been numerous individuals and groups who have spearheaded local trail initiatives and various levels of success have occurred. Despite the energy, time, money, and commitment that has gone into many of these initiatives, for the most part they have failed in their objectives to see old trails restored, new trails developed, and an overall route plan that connects trails and makes them useful, accessible, engaging, and safe.

The largest obstacles to building trails in and around Prince Rupert have been the financial costs and the overwhelming tasks of gaining permission from multiple land owners whose properties the trail(s) would cross. To build a trail anywhere on Kaien Island means needing permission from several different property title holders such as the Province of BC, the Federal Government, large corporate entities, First Nations, and private owners. Many of these stakeholders have contact offices out of town/province, and each has different needs and approaches to dealing with such permission requests (most find it easiest to say “no” or to redirect). These stakeholders have also been rightly sceptical to give permission for trail use on their properties in light of the potential liabilities for these one-off initiatives, the blatant disrepair and hazards of current trails in the area, and the lack of commitment from any reputable organisation in the community.

With major developments under way in the region, Prince Rupert is on the verge of change. New corporate investors are seeking social license within the community and want to make the city an even better place – for the people who live here, and for those who will be moving here to get these large projects up and running. Building trails is an easy way to support the community as they statistically result in healthier, more active people and communities. For example, according to a 2004 report on health promotion practice, **“every \$1 investment in trails for physical activity leads to \$2.94 in direct medical benefit.”** Areas such as Prince Rupert's waterfront and Ridley Island have recently become inaccessible due to industrial development and have left users of these areas wanting alternative spaces. A plan is needed to allocate a small amount of land for trail use before these areas are unintentionally developed without consideration of the community benefit that would exist with a well planned trail network. Our objective is not to simply claim valuable land before someone else does, but to designate some areas for community use so that other development can exist around these areas without conflict.

The demand for trails is high. Funding opportunities and partnerships are available. What is needed is a plan that is agreed upon by all stakeholders so we can move forward together to make Prince Rupert a thriving, active, and desirable community to live in.

3. CONSULTANT CREDENTIALS

The Prince Rupert Back-Country Society has contributed to the community of Prince Rupert for the past 12 years. Ross Franes and Steve Milum are long term PRBCS members and directors who are also active community members and entrepreneurs - each owning/operating their individual construction businesses. Both have extensive project management experience overseeing large infrastructure projects up to \$650,000, grant writing, reporting, working with multiple funding partners, and liaising with and coordinating multiple stakeholders. Furthermore, both Ross and Steve are both avid hikers, experienced in trail building and route setting. They have volunteered hundreds of hours of trail building time and have led multiple volunteer trail building and maintenance initiatives in and around Prince Rupert over the past several years. Examples of trails they have helped build and maintain include the Kiwanis Trail, Look-out Trail, Mt MacLean Trail, Polymar Trail, Tall Trees Trail and Omenica Trail. Work on these projects has brought to light the need for a long-term vision/ plan for trails in the area.

See attached CV's for further details.

4. PROJECT DETAILS**THE KAIEN ISLAND TRAIL PLAN**

Aligned with the City of Prince Rupert's Quality of Life Community Plan, the Kaien Island Trail Plan will include:

1. Trail route design that serves the community at large (access to a mix of trails for different activity levels), that not only meets all property owner requirements but also makes them want to be a part of the initiative
2. Trail program that will include: rest stops, points of interest, interpretation, signage, brochures/maps, alternate activity junctions, 5km, 10km, ½ marathon, full marathon routes, Geo-caching; Activity Quests, etc.)
3. Clearly outlined benefits (and liabilities) to the building and use of trails in communities such as Prince Rupert, including measurable outcomes
4. Estimated costs for building and maintaining the trails (by sections) and trail program components
5. Options for financing the building and maintaining of the trail network in a sustainable way
6. Clarity of rights and responsibilities for property owners and users

TRAIL NETWORK CONCEPT

The Kaien Island Trail Plan will include a biking trail that will access Butze Rapids hiking trail, Oliver Lake picnic area, Grassy Point shoreline, and Galloway Rapids bridge from down town Prince Rupert without using the highway, main roads, sidewalks, or shoulders. Along this main bike access route will be several sports and leisure stops and activity junctions including:

A. Hiking Trails that branch off from the main cycling access trail

1. Butze Rapids Trail
2. Tall Trees Trail
3. Oliver Lake boardwalk trails
4. Grassy Point Trail
5. Hays Ridge loop trail (Main Trail junction at Oliver Lake)

B. Leisure spots that are located on/near the main cycling access trail

1. Oliver Lake picnic area
2. Galloway Rapids picnic area

3. Grassy Point picnic area
4. Fishing hole(s)

C. Sports facilities that are located on/near the main cycling access trail

1. Prince Rupert Curling Club
2. Prince Rupert Rod & Gun Club
3. Mountain Biking Trails (Mt. Hays)
4. Frisbee Golf (TBD)

D. Other Activities:

1. Port Edward is a short (5km), safe (less busy shoulder of road) ride from Galloway Rapids Bridge offering parks, picnic areas, docks, skateboard park, and North Pacific Cannery National Historic Site (additional 5km).
2. Hwy 16 offers longer cycling/running excursions with access to Dianna Lake, Prudhomme Lake, Rainbow Lake, Tyee, and Terrace.

PROJECT DELIVERABLES

There are 3 deliverables from this proposal:

1. Development of a long-term trail plan for Kaien Island as outlined above
2. Consultations with all stakeholders (see preliminary list below) to provide input and feedback into Kaien Island Trail Plan as well as individual concerns, recommendations, and requirements for each stakeholder
3. Attained verbal and written agreement with all governments and stakeholders (see preliminary list below) in order to begin the next stages: fund raising and building trails as per plan.

STAKEHOLDER GROUPS

Group#1 – Governments & Property Title Holders

- City of Prince Rupert
- Prince Rupert Port Authority
- Metlakatla First Nation
- Lax Kw'alaams First Nation
- Province of British Columbia

- Federal Government
- Property Lease Holders
 - Prince Rupert Rod and Gun Club
 - Others (TBD)
- Others (TBD)

Group #2 – Potential Fund Providers

- Skeena Queen Charlotte Regional District
- Rotary Club
- PRPA
- CityWest
- RTI
- Telus
- Rogers
- Northern Savings
- Others (TBD)

Group #3 – Users & Community Groups

- Prince Rupert Back-Country Society
- Prince Rupert Runners Club
- Prince Rupert Mountain Bike Trail Builders
- Search and Rescue
- Healthy Communities Committee
- Health Promotion Society
- Transition Towns
- Communities in Bloom
- Prince Rupert Garden Club
- Scouts Canada
- Girl Guides Canada
- SPCA
- Tourism Prince Rupert
- St. Johns Ambulance
- Prince Rupert Seniors Centre
- Prints Rupert Camera Club
- North Coast Health Improvement Society
- Prince Rupert Community Enrichment Society
- Local First Nations Community Groups
- Others (TBD)

5. COST ESTIMATE

Group 1 Stakeholder Meeting (Ppty Title Owners 1-on-1)	QTY	Hours	Rate	Total
SQCRD	1	1	\$110	\$110
City of Prince Rupert	1	1	\$110	\$110
Province of BC	1	1	\$110	\$110
PRPA	1	1	\$110	\$110
Metlakatala	1	1	\$110	\$110
Port Simpson	1	1	\$110	\$110
Prince Rupert Rod & Gun Club	1	1	\$110	\$110
SubTotal		7		\$770

Route Finding, GPS, Mapping (multi options; connectivity)	Hours	Rate	Total
Out of Town Trails	80	\$110	\$8,800
In Town Trails	60	\$110	\$6,600
SubTotal	140		\$15,400

Group 1 Stakeholder Meeting (Ppty Owners – group)	QTY	Hours	Rate	Total
Round table discussion and update	1	2	\$110	\$220

Group 2 Stakeholder Meeting (Potential Funders)	QTY	Hours	Rate	Total
Potential Fund Providers	2	1	\$110	\$220

Archeology Study/Report of Proposed Trail areas	QTY	Hours	Rate	Total
Community Open House: discussion, update, input				\$5,000

Group 3 Stakeholder Meetings (community groups, users)	QTY	Hours	Rate	Total
Community Open House: discussion, update, input	3	3	\$110	\$990

Group 1, 2, 3 Solutions Development	QTY	Hours	Rate	Total
Work w/ stakeholders to overcome <u>ALL</u> issues raised	20	1	\$110	\$2,200

Administration	QTY	Hours	Rate	Total
Meeting Coordination, Agendas, Minutes	34	2	\$55	\$3,740
Sourcing reports, documents, land titles, etc.		16	\$55	\$880
Review of external reports, documents, community plan etc.		20	\$55	\$1,100
Report Writing Draft 1 (inc. plan; estimates; rationale; options)		50	\$55	\$2,750
Report Revisions Draft 2		16	\$55	\$880
Report Revisions Final		12	\$55	\$660
SubTotal				\$10,010

Group 1 Stakeholder Meeting (Ppty Owners – group)	QTY	Hours	Rate	Total
Presentation of Final Kaien Island Trail Plan for sign-off	1	2	\$110	\$220

TOTAL CONSULTING COSTS \$35,030

Kaien Island Trail Plan Consulting Budget

6. PROJECT WORK PLAN

Kaien Island Trail Plan
Work Plan

Project Component	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12
Group 1: Property Title Holders - Meetings (1-on-1)												
Route Finding, Setting, Flagging												
GPS Mapping												
Group 1: Property Title Holders – meeting (round table)												
Group 2: Potential Fund Partners – meeting (round table)												
Archeology Study & Report												
Group 3: Users and Community Groups - Meetings (open house)												
Work with individual stakeholders to overcome <u>ALL</u> issues												
Source reports, documents, land titles, etc.												
Review external reports, community plan, other												
Report Writing – draft 1												
Report revisions – draft 2												
Report revisions – FINAL												
Presentation of FINAL Kaien Island Trail Plan for sign-off												
Media event												



MULTI
MATERIAL
BC

NEWS RELEASE

For Immediate Release

Multi-Material BC selects Green by Nature EPR to manage post-collection system for packaging and printed paper recycling program *New venture will invest \$32 million and employ 570 British Columbians*

Vancouver, BC (February 27, 2014)—Multi-Material BC (MMBC) is pleased to announce Green by Nature EPR (GBN) – a new organization founded by leaders in the recycling industry in British Columbia – has been selected to manage the post-collection system for MMBC’s residential packaging and printed paper recycling program, which will begin delivering services to approximately 1.25 million households on May 19, 2014. GBN will be responsible for managing the processing and marketing of approximately 185,000 tonnes of packaging and printed paper material after it has been collected from curbside households, multi-family buildings and depots across the province.

GBN is a new organization founded by three industry leaders with an unmatched network of material recovery infrastructure in BC. With over 100 years combined experience, GBN partners have each played an instrumental role in the development and progress of the recycling industry in BC over the last 40 years:

- Cascades Recovery – one of Canada’s largest collectors, processors and marketers of recyclable materials generated by businesses and residents.
- Emterra Environmental – one of Canada’s largest waste resource management companies that provides recyclables collection, processing and marketing services, as well as organics and solid waste collection and disposal services to municipalities and businesses across Canada and the US.
- Merlin Plastics – a North American pioneer in plastics recycling and marketing that holds several patents in plastics recycling technology as a result of its innovative research and development team based in Delta, BC.

In addition to the founding companies, GBN will engage more than 20 subcontractors that are leaders in recycling in their local communities to be part of the integrated province-wide MMBC post-collection system. This coordinated approach will ensure the MMBC program operates as efficiently as possible, leverages existing recycling infrastructure, and will help MMBC achieve its targeted 75% recovery rate for packaging and printed paper.

The post-collection system operated by GBN will employ 570 British Columbians and bring \$32 million in new investment to the province, including capital investment in two new facilities:

- A container recycling facility in the Lower Mainland – the first of its kind in North America – which will maximize sorting efficiency, recovery and the quality of recovered products; and,
- A material recovery facility in Nanaimo that will sort and prepare collected material for shipment to downstream processors and end markets.

“We are very pleased to partner with Green by Nature EPR. The awarding of a post-collection contract is an important milestone for MMBC as we prepare to launch our program in May,” said Allen Langdon, Managing



Director of MMBC. “MMBC’s partnership with GBN represents a new and innovative approach to packaging and printed paper recycling, and puts BC at the forefront of industry-led recycling programs in Canada.”

“Being selected by MMBC – the most extensive industry-led product stewardship program ever to be implemented in BC – means that Green by Nature EPR has the opportunity to not only employ existing recycling infrastructure but also make significant investments in BC’s recycling infrastructure that have not been possible until now,” said Albino Metauro, CEO of Green by Nature EPR.

GBN was selected through a competitive Request for Proposals (RFP) process that was open to organizations with expertise in consolidation, processing and marketing of packaging and printed paper.

“MMBC’s partnership with GBN, with their extensive infrastructure network across the province, means that British Columbians will see maximum environmental benefits from recycling packaging and printed paper,” said Langdon. “These environmental benefits will be realized as the MMBC program gets underway in May, and into the future, as waste diversion rates increase and more product categories of packaging and printed paper are added.”

MMBC’s program is the first of its kind in Canada where responsibility for managing the residential recycling of packaging and printed paper has been fully shifted by provincial regulation from local governments and taxpayers to business. MMBC works to ensure that BC businesses, many of which are household names locally and globally, meet their corporate sustainability objectives by enabling responsible recycling solutions to be offered to consumers. BC residents will be able to recycle new categories of packaging that are not commonly included in current curbside or depot recycling programs – including milk cartons, foam packaging, plant pots, aluminum foil packaging, certain types of plastic film packaging and drink cups.

About MMBC:

In May 2011, BC’s Recycling Regulation was updated to include packaging and printed paper. The regulation shifts the responsibility for managing the residential recycling of packaging and printed paper from regional and municipal governments and their taxpayers to business.

Multi-Material British Columbia (MMBC) is a non-profit industry-led and financed organization that will assume responsibility for managing residential packaging and printed paper recycling on behalf of industry in May 2014.

www.multimaterialbc.ca

About Green by Nature EPR (GBN):

GBN EPR is a national organization founded by key industry leaders in discarded materials management in Canada. Its principals are renowned pioneers in the materials recovery and recycling fields, and are supported by a core team of managers averaging 20+ years of experience each in the design, build, operations, and management of complex material recovery programs and related infrastructure. GBN comprises service providers with extensive expertise in the collection, processing and marketing of discarded



packaging and printed paper with an unmatched network of material recovery infrastructure for our customers and shareholders.

Media Contacts:

FleishmanHillard

Grace Hon: 604-688-2505 / grace.hon@fleishman.ca

Anna Lilly: 604-505-9048 / anna.lilly@fleishman.ca

-30-

Background: Green by Nature EPR

Green by Nature EPR (GBN) will be responsible for managing the consolidation, processing and marketing of packaging and printed paper after it has been collected from curbside households, multi-family buildings and depots across British Columbia. MMBC's partnership with GBN represents a new and innovative approach to packaging and printed paper recycling, and puts BC at the forefront of industry-led recycling programs in Canada.

GBN will provide a coordinated post-collection system building on existing local receiving, consolidation and transfer facilities located throughout BC – delivering an integrated system with the ability to expand packaging and printed paper processing capability in the future as new product categories are added to the MMBC collection system.

Key features and benefits of the new system to be managed by GBN:

- \$32 million in new investment, including:
 - New container recycling facility in the Lower Mainland – the first of its kind in North America – which will maximize sorting efficiency, recovery and the quality of recovered products;
 - New material recovery facility in Nanaimo that will sort and prepare collected material for shipment to downstream processors and end markets
 - Reporting software to aggregate data from across BC and report promptly to MMBC
 - Processing technology that keeps pace with changes in packaging and printed paper design as the program expands in the future
- GBN and its network of subcontractors will employ 570 British Columbians
- GBN will provide timely and transparent data ensuring that collectors receive timely information on the quantity of packaging and printed paper they have collected and enabling MMBC to demonstrate that it is meeting its end-of-life packaging and printed paper management obligations under the Recycling Regulation
- GBN will manage a coordinated and efficient system that will:
 - Direct packaging and printed paper to GBN's facilities best suited to manage the materials
 - Collect relevant data that MMBC can use to inform producers about more environmentally-friendly packaging and printed paper design
 - Coordinate the marketing of packaging and printed paper to end markets

Who is Green by Nature EPR?

GBN is a new organization founded by three recycling industry leaders with an unmatched network of material recovery infrastructure in British Columbia. With over 100 years combined experience, GBN partners have the ability to implement a systemic approach to managing end-of-life packaging and printed paper.



GBN's three founding companies each have a long history in BC and have made significant environmental and economic contributions to the province:

- **Cascades Recovery** has had roots in BC since 1982 and is now one of Canada's largest collectors, processors and marketers of recyclable materials generated by businesses and residents. For over 35 years, Cascades Recovery has developed and provided collection programs for discarded materials, and today over 1.5 million tonnes of recyclable materials are processed and marketed through 19 Cascades material recovery facilities across Canada and the US.
- **Emterra Environmental** was founded in Vancouver in 1976 and is one of Canada's largest resource management companies that provides recyclables collection, processing and marketing services, as well as organics and solid waste collection and disposal services to municipalities and businesses across Canada and the US. Emterra:
 - Started the first curbside recycling collections program in Vancouver's North Shore in 1983
 - Pioneered the reusable blue bag curbside collection system in BC
 - Founder and CEO, Emmie Leung, was the recipient of the Recycling Council of BC's Personal Achievement Award in 2012
- **Merlin Plastics** is a North American pioneer in plastics recycling and marketing, holding several patents in plastics recycling technology as a result of their innovative research and development team based in Delta, BC.

MMBC MEDIA CONTACTS:

FleishmanHillard

Grace Hon: 604-688-2505 / grace.hon@fleishman.ca

Anna Lilly: 604-505-9048 / anna.lilly@fleishman.ca

Terms of Reference

Northwest Readiness Project

Objective

To ensure community and provincial service providers are prepared to meet the infrastructure, health, safety and social service demands, as they materialize, in the Northwest communities due to rapidly developing major industry in the North West area of the province.

The primary focus of this project is on the impact to services within the municipalities of Kitimat, Prince Rupert, Port Edward and Terrace, as well as the Regional Districts of Skeena-Queen Charlotte and Kitimat-Stikine.

Scope

- Work with community representatives to identify immediate and short-term community based needs in relation to health, safety, social services and infrastructure arising from major project development in the region.
- Work with ministry/agency community based service providers to identify immediate and short-term needs in relation to health, safety, social services and infrastructure arising from major project development in the region.
- Develop a common demand forecast that forecasts probable growth in community service demand from major project development in the region and provide to communities and ministry / agency service providers to inform their service planning processes.
- Assist the communities in ensuring Official Community Plans (OCPs), zoning and asset condition assessments are current, development supportive and can inform service and infrastructure planning and service delivery.
- Assist communities in meaningful participation in major project input and in some cases help facilitate discussion between the communities and proponents on community impacts and potential mitigation agreements.

This will occur concurrently with complimentary work led by CSCD, JTST, and local governments to identify growth scenarios (demand forecasting and population projections) against which the adequacy of hard and soft service infrastructure can be evaluated (the North West Regional Impact Analysis).

It is essential that local government update to their Official Community Plans(OCP's), zoning bylaws and key Infrastructure Asset Inventories (and Asset Management Plan), based on the anticipated growth and development.

The following are within scope of the project:

- Community-level services provided directly by Provincial agencies (e.g. health services, housing, policing, social housing).
- Community-level services provided by non-governmental entities funded by Provincial agencies (e.g. post-secondary institutions, transition houses).

The following are not within scope of the project:

- ✖ Provincial land-use projects, including ports, roads, rail and utility planning exercises.
- ✖ Local government services, other than those provided by a mix of local-Provincial funding arrangements (e.g. policing, hospitals).
- ✖ Provincial regulatory processes defined by statute.

Role of the Province of British Columbia

The Province will provide a Project Director to link communities to government and across government agencies in a coordinated manner to develop and maintain a common understanding of current realities and action plans.

The Province, via the Project Director, will bring key contacts together on a monthly basis to ensure parties have an opportunity to contribute and have an understanding of current realities and action plans.

The Province will compile and coordinate existing growth demand analysis, determine any gaps and provide additional analysis to develop baseline population data to inform service delivery planning.

The Province will develop an up to date service demand analysis for the region (or sub-regions) that aggregates data sets and predictive models utilized by the various community and provincial service providers and project proponents.

The Province will develop provincial service delivery action plans for providing services to meet anticipated growth demands.

The Province will continue to engage with communities and have an understanding of their current circumstances.

The Province will support communities undertake necessary work to update Official Community Plans (OCPs) / Asset Inventories.

The Province will partner with Northern Development Initiative Trust to provide communities with support via a planning intern(s).

The Province will provide a total of \$150,000 to help the communities identified undertake the work necessary to assist communities in preparing to meet the infrastructure, health, safety and social service

demands, in addition to the in kind service and support being provided (discussion are underway with communities to determine how best to apportion and allocate these funds.)

Role of the Communities

The Communities will actively participate in the Northwest Readiness Project and share analysis, OCPS, asset inventories planning information and proponent engagement necessary to inform the collective project work.

The Communities will identify immediate, short terms and long term service impacts arising from the major project development.

The Communities will work to update OCPS, asset inventories and condition assessments and zoning / development bylaws.

Key Contacts

Province of British Columbia

Ministry of Jobs, Tourism and Skills Training	Shanna Mason – Executive Lead
Ministry of Community, Sport and Cultural Development	Grant Lachmuth – Project Director

Communities

City of Terrace	Heather Avison
City of Prince Rupert	Robert (Bob) Long
District of Port Edward	Ron Bedard
District of Kitimat	Ron Poole
Bob Marcellin	Regional District of Kitimat-Stikine
Joan Merrick	Skeena-Queen Charlotte Regional District

Timelines

Project Milestones	Target Date	Status
Initial Meeting	Mid-November	Complete
Community Impacts Workshop with UNBC – Community Development Institute	November 26, 2013	Complete
Assessment of related work/data sources, OCP & Asset Inventory Reviews	Dec 2013-Jan 2014	Ongoing
Meetings with individual local government representatives (Project Director)	January 2014	Ongoing
OCP & Asset Inventory Updates	Feb 2014 – April 2014	
Growth scenarios broadly identified and endorsed for planning purposes by local governments	March 2014	Initial Drafts underway
Ministry, agency & community service plan updating in advance of budgetary cycles for 2015	May – July 2014	

Project Milestones	Target Date	Status
Lead by each individual organization / community Action plan implementation – preparatory actions monitoring – ongoing	Begins Summer 2014	
Industry final investment decisions, acceleration of construction activity	Fall 2014	
Growth scenarios revised to reflect investment decisions, action plans reviewed for currency and adequacy	Fall 2014 / periodically	
Action plan implementation – response actions monitoring – ongoing	Begins Fall 2014	
Ministry, agency or sector action plans reviewed by Project Sponsor	February 2015	

Links and Interdependencies

- CSCD-Local Government Regional Impact Analysis Project
- Environmental Assessment Processes (LNG Facilities, LNG Pipelines)
- Provincial policy decisions on proponent provision of supplementary services arising from construction-phase service demands.