

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT REGULAR BOARD MEETING

AMENDED AGENDA

100 1st Avenue East, Prince Rupert, BC Friday, May 23, 2014 Immediately following the 7:00 p.m. meeting of the Regional Hospital District Board

- 1. CALL TO ORDER
- 2. CONSIDERATION OF AGENDA (additions/deletions)
- 3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regul District Board held Ap
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4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1	Minutes of the Moresby Island Management Committee Meeting held April 7, 2014	Pg 9-12
4.2	Moresby Island Management Committee – Proposed MIMC Bylaw	Pg 13
4.3	Moresby Island Management Committee – Sandspit Water Billing	Pg 14
4.4	Moresby Island Management Committee – Maintenance and Access to Rennell Sound	Pg 15

5. DELEGATIONS

5.1	Steve Kietzmann, Senior Accountant, Carlyle Shepherd & Co. – Presentation of the Draft Audited Financial Statements for the Period Ending December 31, 2014	Pg 16-29
5.2	Craig Outhet, Marine Planning Coordinator, North Coast-Skeena First Nations Stewardship Society – Marine Planning Partnership for the Pacific North Coast	Verbal

6. FINANCE

6.1	•	Administrative	Assistant -	Cheques	payable	over	\$5,000	for	Pg 30
	April, 2014								

7. CORRESPONDENCE

7.1	Jim & Gail Henry – Water System/Billing in Sandspit	Pg 31-32
7.2	Ministry of Justice – Earthquake Preparedness Consultation	Pg 33-34
7.3	Ministry of Justice – Earthquake Preparedness Consultation Meeting Schedule and Backgrounder	Pg 35-42
7.4	B.C. Federation of Labour – Commitment to BC Shipbuilding Industry	Pg 43-44
7.5	TransCanada Corporation – Prince Rupert Gas Transmission Ltd.	Pg 45-46

8. REPORTS / RESOLUTIONS

8.1	J. Merrick, Chief Administrative Officer – Skeena-Queen Charlotte Regional District Representatives Named to Organizations Outside the Regional District Policy	Pg 47
Dolote		
Delete 8.2	H. Adel, Economic Development Officer – Forestry License to Cut, Community Forest Agreement and Corporation Updates	Pg 48-52
8.3	D. Fish, Deputy Corporate Officer – School District 50 Supplement for Unique Geographic Features	Pg 53-67
8.4	J. Merrick, CAO – Follow-up on MIMC Draft Bylaw	Pg 68-83
8.5	M. Barthel, Planning Intern – Update of Status of Proposed LNG Projects within the Prince Rupert Port Authority	Pg 84-87
8.6	L. Neville, Recreation Coordinator – Haida Gwaii Recreation Coordinator's Report – April 2014	Pg 88-92
8.7	J. Merrick, J. Fraser & D. Fish – Electoral Area E (Sandspit) Community Hall Service Establishment	Pg 93-97
Add: 8.8	D. Fish, Deputy Corporate Officer – June19 & 20, 2014, Mainland C2C Forum	Pg 97a-97b

9. BYLAWS

9.1	Bylaw No. 579, 2014 – Being a Bylaw to establish the Moresby Island Management Standing Committee Requires 1 st , 2 nd and 3 rd readings	Pg 98-103
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10. LAND REFERRALS / PLANNING (Voting restricted to Electoral Area Directors)

10.1	M. Barthel, Planning Intern – Controlled Access Highway Proposal	Pg 104-109
10.2	M. Barthel, Planning Intern – GIS Update	Verbal
Add: 10.3	M. Barthel, Planning Intern – Sequoia Energy Investigative License (Crown Land Application Request # 68604144)	Pg 109a- 109s

11. NEW BUSINESS

11.1 Directors' Reports	-
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12. OLD BUSINESS

12.1	J. Merrick, CAO – Strategic Priorities 2013/2014 Update	Pg 110-112
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13. PUBLIC INPUT

14. IN-CAMERA

That the public be excluded from the meeting according to sections 90(1)(c) and (e) of the *Community Charter* – "labour relations or other employee relations" and "the acquisition, disposition or expropriation of land or improvements..."

15. ADJOURNMENT

NEXT REGULAR MEETING:

SQCRD Board Meeting Saturday, June 21, 2014 In Dodge Cove at 2:00 p.m.



MINUTES

of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Village of Queen Charlotte municipal office on Saturday, April 26, 2014.

PRESENT PRIOR TO ADOPTION

Chair B. Pages, Village of Masset

Directors A. Ashley, City of Prince Rupert

N. Kinney, City of Prince Rupert

K. Olsen, Alternate, Village of Queen Charlotte

I. Gould, Village of Port Clements
D. Franzen, District of Port Edward
K. Bergman, Electoral Area C
M. Racz, Electoral Area D
E. Putterill, Electoral Area E

Regrets: D. Nobels, Electoral Area A

C. Kulesha, Village of Queen Charlotte

Staff: J. Merrick, Chief Administrative Officer

R. Kidd, Island Solid Waste Manager

L. Neville, Haida Gwaii Recreation Commission Coordinator

Public: 0 Media: 0

1. CALL TO ORDER 7:00 p.m.

2. AGENDA

- 2.1 MOVED by Director Franzen, SECONDED by Director Putterill, that the amended agenda be adopted as amended, to include the following:
 - 11.3 Regional District Basic Grants
 - 12.1 Northwest Fish & Wildlife Correspondence

158-2014 CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Skeena-Queen Charlotte Regional District Regular Board Meeting – March 21, 2014 Minutes

MOVED by Director Putterill, SECONDED by Director Racz, that the minutes of the March 21, 2014 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1 Moresby Island Management Committee –March 3, 2014 Minutes

MOVED by Director Putterill, SECONDED by Director Franzen, that the minutes of the March 3, 2014 Moresby Island Management Committee Meeting be received as presented.

160-2014 CARRIED

5. DELEGATIONS

5.1 R. Jones, Project Manager – Haida Marine Working Group

Russ Jones, Project Manager for the Haida Marine Working Group, addressed the Board in regard to Haida marine priorities and important cultural and ecological areas that form a draft marine-use plan for Haida Gwaii.

The Haida Gwaii draft Marine Plan is now available for public review and comment. Comments to the proposed Haida Gwaii draft Marine Plan are welcome from members of the public and the Haida Nation from April 2 – May 7, 2014.

The draft plan was prepared by the Council of the Haida Nation and the Government of British Columbia, as represented by the Ministry of Forests, Lands and Natural Resource Operations, and reflects substantive input from both the Haida Marine Working Group and the Haida Gwaii Marine Advisory Committee.

The Chair thanked Mr. Jones for his presentation.

5.2 D. Baker, Community Relations Advisor – Pacific Northwest LNG

Derek Baker, Community Relations Advisor for Pacific Northwest LNG, addressed the Board with an update on the Pacific Northwest LNG project.

Pacific NorthWest LNG is a proposed natural gas liquefaction and export facility on Lelu Island within the District of Port Edward on land administered by the Prince Rupert Port Authority. The facility would liquefy and export natural gas produced by Progress Energy Canada Ltd. in northeast B.C. The facility represents an estimated \$11 billion investment. Pacific NorthWest LNG has contracted with Canadian company TransCanada Pipeline Limited to design, construct and operate a new natural gas pipeline that will transport B.C. natural gas to our facility.

Mr. Baker provided updated information pertaining to the Pacific Northwest LNG project's schedule; environmental application; facility overview; economic benefits; and community investment.

The Chair thanked Mr. Baker for his presentation.

6. FINANCE

6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for March, 2014

MOVED by Director Kinney, SECONDED by Director Putterill, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for March, 2014 be received and filed.

7. CORRESPONDENCE

7.1 British Columbia Environmental Assessment Office

MOVED by Director Racz, SECONDED by Director Franzen, that the correspondence from the British Columbia Environmental Assessment Office in regard to the proposed Pacific Northwest LNG project be received and filed.

162-2014 CARRIED

7.2 Northern Development Initiative Trust

MOVED by Director Ashley, SECONDED by Director Franzen, that the correspondence from Northern Development Initiative Trust in regard to 2014 grant writing support funding be received;

AND THAT a letter be sent to Northern Development Initiative Trust to thank them for the support funding.

163-2014 CARRIED

7.3 British Columbia Achievement Foundation

MOVED by Director Franzen, SECONDED by Director Bergman, that the correspondence from the British Columbia Achievement Foundation in regard to the 2014 British Columbia Community Achievement Awards be received and filed.

164-2014 CARRIED

7.4 O'Brien Road & Bridge Maintenance Ltd.

MOVED by Director Franzen, SECONDED by Director Ashley, that the correspondence from O'Brien Road & Bridge Maintenance Ltd. in regard to the stakeholders' summer 2014 update be received.

165-2014 CARRIED

7.5 Municipal Finance Authority of BC

MOVED by Director Ashley, SECONDED by Director Putterill, that the correspondence from the Municipal Finance Authority of BC in regard to the spring debenture issue be received.

166-2014 CARRIED

7.6 The Village of Port Clements

MOVED by Alternate Director Olsen, SECONDED by Director Putterill, that the correspondence from the Village of Port Clements requesting a letter of support be received;

AND THAT a letter of support be provided to the Village of Port Clements for its application to the Gwaii Trust Community Innovation Program.

7.7 Province of British Columbia

MOVED by Director Ashley, SECONDED by Director Gould, that the correspondence from the Province of BC in regard to LNG revenue-sharing agreements be received and filed.

168-2014 CARRIED

7.8 Union of British Columbia Municipalities

MOVED by Director Franzen, SECONDED by Director Putterill, that the correspondence from the Union of British Columbia Municipalities in regard to liability for contaminated sites be received.

169-2014 CARRIED

7.9 Northern Development Initiative Trust

MOVED by Director Putterill, SECONDED by Director Gould, that the correspondence from Northern Development Initiative Trust in regard to 2014 economic development capacity building funding be received.

170-2014 CARRIED

MOVED by Director Putterill, SECONDED by Director Gould, that the 2014 economic development capacity building funding from Northern Development Initiative Trust continue to be allocated equally (50/50) between Haida Gwaii and mainland economic development functions.

171-2014 CARRIED

7.10 Office of the Premier

MOVED by Director Ashley, SECONDED by Director Gould, that the correspondence from the Office of the Premier in response to the Skeena-Queen Charlotte Regional District's March 26, 2014 correspondence regarding increased development in northwestern B.C. be received.

172-2014 CARRIED

7.11 Northern Development Initiative Trust

MOVED by Director Ashley, SECONDED by Director Franzen, that the correspondence from Northern Development Initiative Trust in regard to the 2014 planning internship program be received.

173-2014 CARRIED

8. REPORTS – RESOLUTIONS

8.1 D. Fish, Deputy Corporate Officer – Kaien Island Trail Network – Maintenance

MOVED by Alternate Director Olsen, SECONDED by Director Franzen, that the staff report entitled "Kaien Island Trail Network - Maintenance" be received.

8.2 D. Fish, Deputy Corporate Officer – BC Ferries Meeting Request

MOVED by Director Ashley, SECONDED by Director Racz, that the staff report entitled "BC Ferries Meeting Request" be received;

AND THAT a follow-up letter be sent to the Premier to request a joint-meeting with the Province, the Skeena-Queen Charlotte Regional District and other local governments and First Nations to discuss the BC Ferries issue.

175-2014 CARRIED

MOVED by Director Putterill, SECONDED by Director Ashley, that staff send a letter to Misty Isles Economic Development Society to request that it investigate the possibility of an alternative service delivery model for BC Ferries Route 26 (Skidegate to Alliford Bay) and develop a business case, if appropriate.

176-2014 CARRIED

MOVED by Director Putterill, SECONDED by Director Gould, that a letter be sent to the Ministry of Transportation and Infrastructure requesting a meeting to discuss concerns with BC Ferries' lack of flexibility in relation to the scheduling of BC Ferries Route 26 (Skidegate to Alliford Bay).

177-2014 CARRIED

8.3 H. Adel, Economic Development Officer – Misty Isles Economic Development Society Update No. 3

MOVED by Director Ashley, SECONDED by Director Gould, that the staff report entitled "Misty Isles Economic Development Society Update No. 3" be received and filed.

178-2014 CARRIED

8.4 D. Fish, Deputy Corporate Officer – 2014 UBCM Resolutions and Meeting Requests

MOVED by Director Franzen, SECONDED by Director Ashley, that the staff report entitled "2014 UBCM Resolutions and Meeting Requests" be received.

179-2014 CARRIED

8.5 R. Kidd, Islands Solid Waste Manager – Islands Solid Waste Update

MOVED by Director Ashley, SECONDED by Director Kinney, that the verbal staff report entitled "Islands Solid Waste Update" be received.

180-2014 CARRIED

8.6 L. Neville, Haida Gwaii Recreation Coordinator – Haida Gwaii Recreation Coordinator's Report March 2014

MOVED by Director Kinney, SECONDED by Director Ashley, that the staff report entitled "Haida Gwaii Recreation Coordinator's Report March 2014" be received.

8.7 T. Musgrave, Administrative Assistant – 2014 per Kilometer Allowance

MOVED by Director Putterill, SECONDED by Director Ashley, that the staff report entitled "2014 per Kilometer Allowance" be received;

AND THAT the Skeena-Queen Charlotte Regional District per kilometer allowance be increased from \$0.53 per kilometer to \$0.54 per kilometer as per the Travel Policy, effective May 1, 2014;

AND FURTHER THAT, in the future, rate changes to the "Travel by Private Vehicle" allowance be implemented automatically without Board approval, as per the "Directors – Reimbursement of Travel and Other Expenses" policy.

182-2014 CARRIED

8.8 J. Merrick, Chief Administrative Officer – Moresby Island Management Committee – Recommended Bylaw

MOVED by Director Ashley, SECONDED by Director Gould, that the staff report entitled "Moresby Island Management Committee – Recommended Bylaw" be received;

AND THAT the "Moresby Island Management Standing Committee Bylaw No. 579, 2014" be referred to the May 23, 2014 Skeena-Queen Charlotte Regional District Board meeting.

183-2014 CARRIED

8.9 D. Fish, Deputy Corporate Officer – Videoconferencing Options

MOVED by Director Gould, SECONDED by Director Racz, that the staff report entitled "Videoconferencing Options" be received.

184-2014 CARRIED

MOVED by Director Putterill, SECONDED by Director Racz, that the October 17, 2014 Skeena-Queen Charlotte Regional District Regular Board meeting be rescheduled as a videoconference meeting.

185-2014 CARRIED

8.10 D. Fish, Deputy Corporate Officer – June 20, 2014 SQCRD Regular Board Meeting in Dodge Cove

MOVED by Director Ashley, SECONDED by Director Racz, that the staff report entitled "June 20, 2014 SQCRD Regular Board Meeting in Dodge Cove" be received;

AND THAT the June 20, 2014 SQCRD Regular Board meeting be rescheduled for 2 p.m. on Saturday, June 21, 2014.

9. BYLAWS

None.

10. LAND REFERRALS/PLANNING

10.1 Ministry of Transportation and Infrastructure – Controlled Access Highway Proposals

MOVED by Director Ashley, SECONDED by Director Putterill, that the correspondence from the Ministry of Transportation and Infrastructure in regard to controlled access highway proposals be received.

187-2014 CARRIED

11. NEW BUSINESS

11.1 Directors' Reports

MOVED by Director Ashley, SECONDED by Director Putterill, that the Skeena-Queen Charlotte Regional District Directors' verbal reports, as follows, be received:

Director Franzen - District of Port Edward

- The District of Port Edward provided a \$500 donation to the Prince Rupert Golf Club:
- The District of Port Edward met with Canada Post to discuss issues surrounding service reduction; and
- PTI Group Inc. is proposing to purchase more land in the District of Port Edward.

Alternate Director Olsen – Village of Queen Charlotte

• The Council of the Haida Nation will be hosting the Haida Gwaii Youth Assembly from May 8-10, 2014.

188-2014 CARRIED

11.2 Skeena-Queen Charlotte Regional District Strategic Priorities 2013/2014 Update

MOVED by Director Ashley, SECONDED by Director Putterill, that the staff report entitled "Skeena-Queen Charlotte Regional District Strategic Priorities 2013/2014 Update" be received.

189-2014 CARRIED

11.3 Regional District Basic Grants

MOVED by Director Putterill, SECONDED by Director Gould, that staff investigate and report back on the unique geographical features aspect for provincial grants to School District 50 Haida Gwaii.

12. OLD BUSINESS

12.1 Northwest Fish and Wildlife Correspondence

MOVED by Director Franzen, SECONDED by Director Racz, that the Board send a letter to the Ministry of Forests, Lands and Natural Resource Operations to address angling management issues around trout and char.

191-2014 CARRIED

13. PUBLIC INPUT

There were 0 questions from the public.

14. IN CAMERA

MOVED by Director Kinney, SECONDED by Director Ashley, that the Board move to the In Camera meeting following the Regular Meeting under sections 90(1)(c) and (e) of the *Community Charter* – "labour relations or other employee relations" and "the acquisition, disposition or expropriation of land or improvements..."

192-2014 CARRIED

15. ADJOURNMENT

193-2014

MOVED by Director Kinney, SECONDED by Director Ashley, that the Regular Board meeting be adjourned at 10:15 p.m.

Approved and adopted:	Certified correct:
B. Pages	J. Merrick
Chair	Chief Administrative Officer

CARRIED

Moresby Island Management Committee

#1 Airport RD • PO Box 33, Sandspit, BC V0T-1T0 • T 250-637-2466 • F 250-637-2326 • MIMC@gcislands.net

Minutes of the Moresby Island Management Committee Regular Meeting held on Monday April 7, 2014 at 7:00 p.m.

Members Present: Evan Putterill (Chair)

Heron Wier Carole Bowler Gord Usher Stan Hovde

Emmy O'Gorman

Members Absent: Warren Foster (with regrets)

Kristi Schmitz (with regrets)

Staff: Deena Wilson, Administrative Clerk

Bob Prudhomme, Water System Operator

Public: Adrianna Spighi

Kathryn Greengrass Gene Hainstock

Corinne

Joanie Fraser Sue Klassen Gordon Horner Sue Klassen Kerry Laidlaw

1. CALL TO ORDER at 7:05 pm

2. APPROVAL OF AGENDA

MOVED by Heron Wier, SECONDED by Stan Hovde THAT the agenda be approved as presented with the addition of 3.1 SEPP.

CARRIED 2014-026

DELEGATES

3.1 SEPP – Joanie Fraser & Corinne

Joanie Fraser and Corinne discussed evacuation information.

3.2 BC Ambulance – Gene Hainstock

Gene discussed the need for recruitments in Sandspit for BC Ambulance.

3.3 Northern Health – Kerry Laidlaw & Dr. Gordon Horner

Kerry and Gordon discussed health care issues for Sandspit and answered questions from the board and the public.

4. RISE & REPORT - none

PUBLIC INPUT

There were two questions and comments from the public.

6. BUSINESS

6.1 Defibrillator

There was a discussion on where in Sandspit the defibrillator should be located.

Action Item 2014-001 Contact the school, the post office and the fire department for permission and further information on the best place to store the defibrillator.

6.2 Tsunami Site – Verbal Update

Evan Putterill presented a verbal update on the Tsunami Site.

6.3 Province of BC Land Commitment – Verbal Update

The Board discussed possible options for the use of the Land committed by the Province of BC.

Action Item 2014-002: Further discuss the Provincial Land Committment uses via email discussions.

6.4 SQCRD Budget – Verbal Update

Chair Putterill provided a verbal update on the SQCRD budget.

7. FUAL April 2014

MOVED by Heron Wier, SECONDED by Emmy O'Gorman to receive and file the April FUAL.

CARRIED 2014-27

8. REPORTS

8.1 Water System Operator's Report March 2014

MOVED by Gord Usher, SECONDED by Heron Wier to receive and file the March Water System report.

CARRIED 2014-028

8.2 SQCRD Board Meeting Summary March 21, 2014

MOVED by Carole Bowler, SECONDED by Emmy O'Gorman to receive and file the SQCRD March 21, 2014 Board Meeting Summary.

CARRIED 2014-29

8.3 MIEDS Progress Report Update 3

Action Item 2014-003: To contact the SQCRD and ask them to write to the Ministry of Forests to have them continue to provide access and maintenance to Rennel Sound.

Action Item 2014-004: To contact MIEDS and pass on the concerns about needing affordable accommodations for locals to vacation and stay on islands as well as affordable accommodations for Sandspit residents in light of the new ferry schedule.

- 8.4 SQCRD Regular Board Meeting Minutes March 21, 2014 (on basecamp)
- 8.5 SQCRD Special (Budget) Board Meeting Minutes March 8, 2014 (on basecamp)
- 8.6 SQCRHD Meeting Minutes dated March 21, 2014

MOVED by Carole Bowler, SECONDED by Emmy O'Gorman to receive and file the SQCRHD March 21, 2014 Meeting Minutes.

CARRIED 2014-30

9. CORRESPONDENCE

9.1 RCMP acknowledgement of Consultation.

MOVED by Heron Wier, SECONDED by Emmy O'Gorman to receive and file the RCMP acknowledgement of Consultation.

CARRIED 2014-31

10. APPROVAL OF PREVIOUS MINUTES

10.1 MIMC March 3rd 2014 Meeting Minutes.

MOVED by Carole Bowler, SECONDED by Heron Wier to adopt the March 3, 2014 meeting minutes with the amendment of adding Emmy O'Gorman to the list of attending members.

CARRIED 2014-032

11 UPCOMING DATES

11.1 Regular MIMC Meeting Monday May 5, 2014

12 ROUND TABLE

Heron Wier discussed community futures mural project.

Evan Putterill provided a BC Ferry update.

Carole Bowler expressed concern over where we go from here and what else can we do regarding BC Ferry changes.

Moved by Heron Wier, SECONDED by Carole Bowler to research and pursue an alternative ferry service model.

CARRIED 2014-033

Gord Usher discussed the condition of the road near Haans Creek.

MOVED by Gord Usher, SECONDED by Heron Wier to contact Highways asking them to repave and repair the road by Haans Creek and provide continued maintenance when necessary to deal with the sinking issues.

CARRIED 2014-034

Discussion regarding possible lack of dining options and accommodations in Sandspit if the Orange Roof and the Sandspit Inn do not operate.

Discussion regarding possibility of numerous loggers coming to town to work for Teal Jones.

Action Item 2014-005: To contact Teal Jones and find out how many workers will be coming to Sandspit.

13 PUBLIC INPUT

There were several comments and questions from the public including a question regarding cable radio and internet.

MOVED by Heron Wier, SECONDED by Gord Usher to contact Gwaii Tel and ISP to find out what the contingency plan is if the Society stops operating.

CARRIED 2014-035

14 ADJOURNMENT

MOVED by Carol Bowler to adjourn meeting at 9:30 p.m.

Certified Correct Approved & Adopted

Deena Wilson, Administrative Clerk

Evan Putterill, Chair



#1 Airport RD • PO Box 33, Sandspit, BC V0T-1T0 • T 250-637-2466 • F 250-637-2326 • MIMC@qcislands.net

May 15, 2014

SQCRD 100 – 1st Ave East, Prince Rupert, BC V8J 1A6

Dear SQCRD Chair & Board Members:

Re: Proposed MIMC Bylaw

The Moresby Island Management Committee has reviewed the proposed MIMC Bylaw; however, they did not have enough time to discuss the bylaw in detail.

The Committee has several serious concerns with the bylaw and would like to ask that you table the bylaw until your June meeting so that we can further discuss the bylaw at our next meeting on June 2nd and provide detailed feedback in time for your June Board Meeting.

Sincerely,

Deena Wilson, Administrative Clerk Moresby Island Management Committee



#1 Airport RD • PO Box 33, Sandspit, BC V0T-1T0 • T 250-637-2466 • F 250-637-2326 • MIMC@gcislands.net

May 15, 2014

SQCRD 100 – 1st Ave East, Prince Rupert, BC V8J 1A6

Dear SQCRD Chair & Board Members:

Re: Sandspit Water Billing

Due to a number of complaints regarding (1) insufficient consultation on the part of MIMC and the SQCRD during the implementation of metered water billing, and (2) the perceived retroactive nature of the implementation (with the bylaw being passed well after the implementation date); MIMC members made the following unanimous resolution at our regular MIMC meeting on May 5, 2014:

MOVED by Gord Usher, SECONDED by Stanley Hovde that MIMC ask that the SQCRD rescind all overage bills for the 2013/14 billing period and that the SQCRD provide a credit for those residents who have already paid; and further that metered billing be implemented for the April 1 2014 to March 31 2015 period. Motion 2014-037: CARRIED

MIMC will be discussing this issue at our June 2nd Board Meeting at which time we will provide a recommendation on a revised fee structure and communication / implementation plan. This information will be forwarded in time for the SQCRD's June meeting.

We understand that this is a departure from our previous recommendations regarding implementation; however, we feel it is the correct course of action in light of the confusion in the community.

Sincerely,

Deena Wilson, Administrative Clerk Moresby Island Management Committee

Daniel Fish

From:

sandspitcommunitysociety@gmail.com on behalf of Moresby Island Management

Committee < mimc@qcislands.net>

Sent:

Monday, May 05, 2014 4:19 PM

To: Subject: Daniel Fish; sqcrd Rennell Sound

Good Afternoon,

At the last MIMC meeting the committee members discussed Rennell Sound on Haida Gwaii and would like to request that the SQCRD write to the Ministry of Forests to ask them to continue to provide maintenance and access to Rennell Sound.

Thank you.

Deena Wilson, Administrative Clerk Moresby Island Management Committee Box 33 Sandspit BC V0T 1T0 250-637-2466 (phone) 250-637-2326 (fax)

FINANCIAL STATEMENTS

DECEMBER 31, 2013

INDEX TO FINANCIAL STATEMENTS

DECEMBER 31, 2013

INDEPENDENT AUDITOR'S REPORT

- **A STATEMENT OF FINANCIAL POSITION**
- **B STATEMENT OF FINANCIAL ACTIVITIES**
- **C STATEMENT OF CASH FLOWS**
- D STATEMENT OF CHANGES IN NET FINANCIAL ASSETS

NOTES

SCHEDULES

- 1 STATEMENT OF SURPLUS
- 2 STATEMENT OF RESERVE FUNDS
- 3 STATEMENT OF CHANGES IN EQUITY IN PHYSICAL ASSETS
- 4 STATEMENT OF PHYSICAL ASSETS

STATEMENT OF FINANCIAL POSITION

DECEMBER 31

STATEMENT A

	2013	2012
	\$	\$
FINANCIAL ASSETS		
Cash and investments (note 1)	2,075,903	1,728,206
Trade and other receivables	232,110	226,220
MFA deposit (note 2)	293,663	265,365
Due from Municipalities	13,136,407	12,443,281
	15,738,083	14,663,072
LIABILITIES		
Accounts payable and accruals	237,722	242,446
Landfill closure costs accrual	131,802	87,721
Deferred revenue (note 3)	1,121,259	1,027,693
MFA debt reserve (note 2)	293,663	265,365
MFA debentures/leases for Regional District (note 4)	398,767	337,641
Debentures issued for Municipalities (note 5)	13,136,407	12,443,281
	15,319,620	14,404,147
NET FINANCIAL ASSETS	418,463	258,925
Physical assets (schedule 4 and note 1)	3,329,206	3,356,395
Prepaid expenses	11,201	35,787
NET POSITION	2.750.070	2 654 407
NET POSITION	3,758,870	3,651,107
REGIONAL DISTRICT POSITION		
Operating surplus (schedule 1)	499,757	526,970
Reserve funds (schedule 2)	324,623	203,134
Equity in Physical Assets (schedule 3)	2,934,490	2,921,003
	3,758,870	3,651,107
APPROVED BY THE BOARD		
Chair		
Treasurer		

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED DECEMBER 31

STATEMENT B

	Unaudited Budget 2013	Actual 2013	Actual 2012
REVENUE	\$	\$	\$
Taxation	1,320,667	1,320,670	1,267,234
Grants in lieu	78,830	95,778	50,024
Sales, fees and other	1,256,736	1,243,469	1,289,235
Provincial and federal grants	200,000	200,000	200,000
Municipal debt payments	1,387,243	1,387,243	1,387,243
	4,243,476	4,247,160	4,193,736
EXPENDITURE			
Administration	496,829	463,555	559,790
Electoral areas	190,199	182,313	204,984
Grant in Aid	7,560	7,060	4,000
Municipal debt service	1,387,244	1,387,243	1,387,243
Sandspit fire protection	28,900	28,630	88,433
Emergency Programming	57,721	166	-
Islands solid waste	791,229	838,069	735,046
Regional recycling	556,297	563,932	549,853
Planning	74,932	37,688	45,893
Economic development	36,644	19,144	36,750
Prince Rupert Regional Archives	72,999	72,999	68,004
North Pacific Cannery	102,099	102,099	88,200
Haida Gwaii Museums	66,688	66,688	67,556
Vancouver Island Regional Library	40,789	40,791	37,578
QCI recreation Mainland recreation	112,615 11,735	114,493 11,550	105,093 4,900
Sandspit water utility	94,624	89,430	4,900 81,335
Oona River telephone	4,000	4,999	4,000
Feasibility study	4,000	4,999	2,283
Change in Prepaids	_	- 24,586	2,200
Amortization	_	133,134	130,017
	4,133,104	4,139,397	4,200,958
REVENUE OVER EXPENDITURE	110,372	107,763	- 7,222
OPENING REGIONAL DISTRICT POSITION	3,651,107	3,651,107	3,658,329
CLOSING REGIONAL DISTRICT POSITION	3,761,479	3,758,870	3,651,107

STATEMENT OF CASH FLOWS

YEAR ENDED DECEMBER 31

STATEMENT C

	2013	2012
	\$	\$
OPERATING ACTIVITIES		
Povonuo ovor expanditure	107 762	- 7,222
Revenue over expenditure Amortization	107,763 133,134	130,017
Landfill closure costs accrual	44,081	32,837
Accounts payables and accruals	- 4,724	37,784
Trade and other receivables	- 5,890	157,154
Deferred revenue	93,566	415,553
Prepaid expenses	24,586	- 7,338
	392,516	758,785
FINANCING ACTIVITIES		
FINANCING ACTIVITIES		
Debt repayment	- 115,334	- 80,795
Debt financing	176,460	-
	61,126	- 80,795
INVESTING ACTIVITIES		
Physical asset purchases	- 147,704	- 136,271
Physical asset disposals	41,759	- 100,271
Tryologi abbot dioposale	11,100	
	- 105,945	- 136,271
	0.47.007	544 740
CHANGE IN CASH	347,697	541,719
OPENING CASH AND INVESTMENTS	1,728,206	1,186,487
	, -,	,,
CLOSING CASH AND INVESTMENTS	2,075,903	1,728,206

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT STATEMENT OF CHANGES IN NET FINANCIAL ASSETS YEAR ENDED DECEMBER 31

STATEMENT D

	2013	2012
	\$	\$
Revenue over expenditure	107,763	- 7,222
Amortization of physical assets	133,134	130,017
Purchase of physical assets	- 147,704	- 136,271
Physical asset disposals	41,759	
Prepaid expenses	24,586	- 7,338
Increase (decrease) in net financial assets	159,538	- 20,814
Opening net financial assets	258,925	279,739
Closing net financial assets	418,463	258,925

NOTES

DECEMBER 31, 2013

1. SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The Regional District has adopted the reporting format from the recommendations by the Public Sector Accounting Board.

The Regional District maintains the following funds that are combined in the financial statements:

- Operating fund reports the general activities of the Regional District.
- Capital fund reports the physical assets of the Regional District together with the related financing.
- Reserve fund reports the activities of the funds established by bylaw for specific purposes.

Basis of accounting

Revenue and expenditures are reported on an accrual basis.

Revenue recognition

Taxation revenues are recognized when received from the Province of British Columbia and member Municipalities. Sale of services and user fee revenues are recognized when the service or product is provided by the Regional District. Grant revenues are recognized when the commitments are met.

Financial instruments

The Regional District measures financial assets and liabilities at market value at the date of acquisition except for those investments quoted in an active market, which are reported at market value.

It is management's opinion that the Regional District's financial instruments are not exposed to significant interest rate, liquidity, market or other price risks.

Cash and investments

Cash and investments are reported at market value which approximates cost.

NOTES

DECEMBER 31, 2013

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Physical assets

Physical assets are recorded at cost and are amortized using the straight-line method as follows:

Buildings 40 years
Automotive 10 and 20 years
Equipment 10 and 20 years
Infrastructure 40 years

Equity in Physical Assets

Equity in Physical Assets reports the accumulated funded historical cost of physical assets less accumulated amortization.

Use of estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the amounts reported. Actual results could differ from those estimates. Adjustments, if any, will be reflected in operations in the period of settlement.

2. MFA DEPOSIT AND DEBT RESERVE

A condition of MFA borrowings stipulates that a portion of the debenture proceeds be withheld as a security deposit and a debt reserve fund.

3. DEFERRED REVENUE

Revenues received in advance of expenses that will be incurred in a later period are deferred until they are matched against those expenses.

	2013	2012
Provincial operating grant	\$ 92,360	\$ 158,428
Towhill Blowhole grant	0	100,000
Gas tax	977,871	759,319
Other	51,028	9,946
	\$ 1,121,259	\$ 1,027,693

NOTES

DECEMBER 31, 2013

4. MFA DEBENTURES/LEASES FOR THE REGIONAL DISTRICT

Debenture debt and leases are with the Municipal Finance Authority and are being repaid in accordance with approved bylaws and agreements.

5. DEBENTURES ISSUED FOR MUNICIPALITIES

When a member municipality within the Regional District wishes to issue debenture debt through the Municipal Finance Authority of BC (MFA), the borrowing is done through the Regional District. The Regional District is therefore responsible for repayment of the debt to MFA. When payments (principal and interest) are made on this debt, the Regional District pays MFA and is reimbursed by the municipality.

The Regional District reports the outstanding debt borrowed on behalf of the member municipalities as both a financial asset and financial liability. Municipal debt payments are shown as revenue and offsetting expenditure.

6. CONSOLIDATED EXPENDITURES BY TYPE

	2013	2012
Director remuneration Director travel Staff remuneration and benefits Staff travel and education Interest Purchased services, grants and supplies Municipal debt payments Amortization	\$ 138,198 51,614 1,113,960 36,975 37,056 1,241,217 1,387,243 133,134	\$ 133,876 48,253 1,084,613 41,786 30,957 1,344,213 1,387,243 130,017
	\$ 4,139,397	\$ 4,200,958

7. LINE OF CREDIT

Northern Savings Credit Union, authorized to \$250,000, interest at prime; unsecured.

NOTES

DECEMBER 31, 2013

8. LEASE COMMITMENT

Premises lease, \$2,703/month to Lax Kw'alaams Holdings Ltd., expiry November 2014.

9. PENSION INFORMATION

The Regional District and its employees contribute to the Municipal Pension Plan (the "plan"), a jointly trusted pension plan. The board of trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of benefits. The plan is a multi-employer contributory pension plan. Basic pension benefits provided are based on a formula. The plan has about 179,000 active members and approximately 71,000 retired members. Active members include approximately fifteen (15) from the Skeena-Queen Charlotte Regional District.

The most recent actuarial valuation as at December 31, 2012 indicated a \$1,370 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in 2016. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The Skeena-Queen Charlotte Regional District paid \$74,488 (2012 - \$61,128) for employer contributions while employees contributed \$64,679 (2012 - \$61,409) to the plan in fiscal 2013.

10. CHANGE IN COMPARATIVE FIGURES

Certain figures have been restated for comparative purposes.

11. PURPOSE OF ORGANIZATION

The Skeena-Queen Charlotte Regional District is a partnership of four electoral areas and five municipalities that provide local government services to approximately 20,000 residents living on the North Coast of British Columbia and Haida Gwaii.

The Regional District administers service ranging from solid waste management and recycling to land use planning, water supply and public safety.

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT STATEMENT OF SURPLUS YEAR ENDED DECEMBER 31 SCHEDULE 1

	2013	2012
	\$	\$
Administration	84,556	61,458
Electoral areas	55,148	40,314
Grant-in-aid	1,579	-
Planning	32,758	25,374
Economic development	17,592	66
Regional waste management	11,782	11,782
Mainland recreation	1,070	145
Prince Rupert Regional Archives	4,338	3,886
North Pacific Cannery	5,632	4,426
Regional recycling	5,798	33,934
Islands solid waste	173,828	261,523
QCI recreation	8,955	9,030
Haida Gwaii Museum	7,066	6,424
Vancouver Island Regional Library	2,125	1,490
Sandspit fire protection	974	- 1,638
Sandspit water utility	12,588	11,130
Feasibility study	14,208	14,124
Emergency programming	59,758	43,500
Oona River Telephone	2	2
	499,757	526,970

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT STATEMENT OF RESERVE FUNDS

YEAR ENDED DECEMBER 31

SCHEDULE 2

	2013 \$	2012 \$
	Ψ	Ψ
Opening balance	203,134	172,576
Interest	2,414	3,741
Transfer to Operating Fund	-	-
Transfer from Operating Fund	119,075	26,817
Closing balance	324,623	203,134
Represented by the following reserve funds		
Bylaw 567 Feasibility Study	5,000	-
Bylaw 569 Island Solid Waste	61,844	169,203
Bylaw 569 Landfill Closure	78,991	-
Bylaw 568 Regional Recycling - Building	109,667	-
Bylaw 568 Regional Recycling - Other	31,199	-
Bylaw 486 Sandspit Water	37,922	33,931
	324,623	203,134

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT STATEMENT OF CHANGES IN EQUITY IN PHYSICAL ASSETS YEAR ENDED DECEMBER 31

SCHEDULE 3

	2013	2012
	\$	\$
Onening halance	2,921,003	2,943,346
Opening balance	2,921,003	2,943,340
Increase (decrease) in equity		
, , , ,		
Asset additions	147,703	52,987
Asset disposals	- 41,759	- 22,400
New Debt Issued	- 176,460	-
Debt repayment	87,671	55,357
Actuarial additions	23,784	21,730
Amortization	- 133,134	- 130,017
	- 92,195	- 22,343
	,	,
Adjustment for Baler lease & 2012 Equity	105,682	-
		-
Closing Balance	2,934,490	2,921,003
5	=, , 100	

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT SCHEDULE OF PHYSICAL ASSETS YEAR ENDED DECEMBER 31 SCHEDULE 4

	Р	HYSICAL ASS	ETS	ACCUMULATED AM		ORTIZATION NET		OOK VALUE
	Opening Balance	Additions/ Disposals	Closing Balance	Opening Balance	Annual Amortization	Closing Balance	Total 2013	Total 2012
	\$	\$	\$	\$	\$	\$	\$	\$
	0=0=40		0=0=40				0=0=40	0=0=40
Land	279,748	-	279,748	-	-	-	279,748	279,748
Buildings	1,383,275	-	1,383,275	227,641	34,582	262,223	1,121,052	1,155,634
Automotive	209,332	35,173	244,505	134,476	- 56,683	77,793	166,712	74,856
Equipment	457,751	- 8,000	449,751	120,990	30,724	151,714	298,037	336,761
Infrastructure	1,829,571	<u>-</u> .	1,829,571	320,175	45,739	365,914	1,463,657	1,509,396
_	4,159,677	27,173	4,186,850	803,282	54,362	857,644	3,329,206	3,356,395

Skeena-Queen Charlotte Regional District Cheques payable over \$5,000 - APRIL, 2014

Payable To	Date	Amount		Purpose
Big Red Enterprises Ltd.	9-Apr	\$	15,582.75	March Garbage Collection Contract
Tickers Hauling & Storage	9-Apr	\$	5,705.00	Transport Recyclables & Cardboard Crushing
Receiver General	7-Apr	\$	9,756.54	Payroll Remittance (PP7-2014)
Municipal Pension Plan	8-Apr	\$	5,228.53	Payroll Remittance (PP7-2014)
Receiver General	16-Apr	\$	12,466.99	Payroll Remittance (PP8-2014)
Municipal Pension Plan	17-Apr	\$	5,360.81	Payroll Remittance (PP8-2014)

CHEQUES OVER \$5,000: \$ 54,100.62 CHEQUES UNDER \$5,000: \$ 52,378.76 TOTAL CHEQUES: \$ 106,479.38

Jim & Gail Henry PO Box 82 Sandspit, BC, VOT 1T0

April 7, 2014

Board of Directors Skeena Queen Charlotte Regional District 100 1st Avenue East Prince Rupert, BC

Dear Directors,

We wish to express our deep concern and frustration over the water system/billing for Sandspit. Please see the list below.

- 1. Lack of follow through on commitments made as per the handout from March of 2013.
- 2. Handling of the By Law and timing of same.
- 3. Charging retro-active amounts on water usage.
- 4. Extremely low water allowance in a community that does not have a lack of water.
- 5. No public budget.
- 6. Confusing billing system, math and charges not explained clearly, three sources of revenue parcel tax, water use and overage charges. How are these funds used?
- 7. No instructions on how to read own meter and no indication that we were allowed to do so. We had been clearly told that the meters where not to be touched by us.
- 8. Handouts at MIMC meeting are not a good way to communicate and all information should have been sent out in mail. If sent out as flyers this is less than \$20 for Sandspit.
- 9. Who is responsible for the water system, MIMC says Regional District and RD says MIMC? This needs to be clarified.
- 10. What is the actual cost of the water system?
- 11. How much of a reserve fund is needed?

It seems to us that dealing with this system and cost could easily have been simplified by figuring out the costs, dividing them by the number of parcels and that is what is charged on our taxes. Everyone pays equally and we have water and fire protection. No more billing, so reduced costs and time for MIMC and Regional District. The water contractor could then focus on the system, watching for indications of leaks and being prepared to make recommendations to users and RD/MIMC.

This community does not lack water and although we should not waste that resource it is ridiculous to punish those who use more. Punishing businesses that provide services to and employ community members makes even less sense.

So, how do we fix this mess that we seem to be in? Something needs to be done quickly as many users are clearly planning to stop using the water system, which will then become a greater burden on those remaining.

We are not planning on paying the overage charge because of the lack of clarity and communication concerning the overages and billing.

Sincerely yours,

Jim & Gail Henry yzphenry@qcislands.net

250-637-2212





May 2, 2014

Mr. Barry Pages Chair 100 1st Avenue East Prince Rupert BC V8J 1A6

Dear Mr. Pages and Board Members:

On March 11, 2014, I announced a province-wide earthquake preparedness consultation, to be chaired by Mr. Henry Renteria (the Chair), former director of California's Office of Emergency Services.

The goal of this consultation is to improve British Columbians' preparedness for a disastrous seismic event. At the end of the year, the Chair will provide my Ministry with a report that will include priority recommendations for improving earthquake preparedness.

In British Columbia, emergency management is a responsibility that is shared among all levels of government, community organizations, First Nations, not-for-profit agencies, academic institutions, families and individuals. Over the next few months, the Chair will consult with a wide range of stakeholders and agencies, through a variety of methods. As part of this exercise, consultation meetings will be held in selected communities, focused primarily on local authorities and First Nations representatives.

This month, Emergency Management British Columbia (EMBC) officials will be sending an invitation to you, and your staff, to participate in these meetings. EMBC will provide specific details about the sessions and will work with your staff to identify appropriate participants from your community.

Enhancing earthquake preparedness is a priority activity for my Ministry, and for EMBC. A long-term plan for enhancing our province's preparedness is currently under development, and input from stakeholders through this consultation, will be key to refining this plan and informing

.../2

Mr. Barry Pages May 2, 2014 Page 2

long-term preparedness priorities. Thus, I encourage you to participate in this initiative and to provide feedback as the process unfolds.

We are grateful for this opportunity to work with you to ensure that British Columbians are as prepared as possible for disasters such as a catastrophic earthquake. Thank you for your support.

Yours very truly,

Suzanne Anton QC Attorney General Minister of Justice

pc: Ms. Joan Merrick, Chief Administrative Officer





May 7, 2014

Mr. Barry Pages Chair 100 1st Avenue East Prince Rupert BC V8J 1A6

Dear Mr. Pages and Board Members:

I am writing to follow-up on the Honourable Suzanne Anton's letter of May 2, 2014, regarding the province-wide Earthquake Preparedness Consultation, chaired by Mr. Henry Renteria (the Chair), former director of California's Office of Emergency Services. The goal of this initiative is to develop recommendations for government on improving British Columbians' preparedness for a disastrous seismic event (See attached Backgrounder document).

A cornerstone of this process will be engagement of local authorities and First Nations through meetings in selected communities between May and July 2014. The goal of these meetings will be to provide the Chair with an opportunity to cooperatively identify top priority issues and recommendations with respect to catastrophic earthquake preparedness. A list of questions which will be used to stimulate discussions during these meetings is attached.

It is worth noting that many coastal communities have already provided extensive valuable feedback to Emergency Management British Columbia (EMBC) regarding earthquake and tsunami preparedness issues and priorities. Most recently, the 2014 Community Earthquake and Tsunami Fora served to highlight the continued need for individual awareness and ongoing preparedness efforts. Specific feedback from these fora, and from previous engagement on this issue, has already been provided by EMBC to the Chair, to help inform further discussion.

Attached is a schedule of upcoming Earthquake Preparedness Consultation meetings in communities. I encourage you to arrange for representation at the meeting closest to your community, and to provide feedback as the consultation process unfolds.

Each meeting will include:

- 1. An introductory briefing on the Earthquake Preparedness Consultation.
- 2. Group (and/or small group) discussion beginning with the questions attached.
- 3. A summary of top issues/recommendations.

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Mr. Barry Pages May 7, 2014 Page 2

Please note that in the Capital Regional District, Metro Vancouver, and in the Fraser Valley Regional District, separate meetings have been provided for senior officials/senior representatives due to the large number of expected participants.

RSVPs including name, title, and the specific meeting to be attended, can be sent to the following e-mail: (earthquake.consultation@gov.bc.ca). Please refer to the attached schedule for the maximum number of representatives per organization, and the RSVP deadline for each meeting. If space permits, EMBC staff will contact you to identify additional representatives you may wish to include.

Local authority and First Nations representatives unable to attend at a scheduled community session are encouraged to:

- a) Provide written responses to the attached guiding questions, or submit any other applicable input through earthquake.consultation@gov.bc.ca or,
- b) Contact the EMBC project lead, Mr. Cameron Lewis (250-952-5040 or cameron.lewis@gov.bc.ca) to discuss alternative means of providing feedback.

Any questions regarding this initiative can also be directed to Mr. Lewis.

Preparing British Columbia for a catastrophic earthquake and/or tsunami is a priority activity for EMBC. I look forward to your input as we collectively and jointly work to enhance our preparedness.

Thank you for your support.

Sincerely.

Patrick B. Quealey

Assistant Deputy Minister

pc: Ms. Joan Merrick, Chief Administrative Officer

Attachments:

- Earthquake Preparedness Consultation Backgrounder
- Community Meeting Schedule
- Earthquake Preparedness Consultation: Discussion Questions

Earthquake Preparedness Consultation 2014 Backgrounder

On March 25, 2014, the Auditor General of British Columbia released the report titled "Catastrophic Earthquake Preparedness" which focuses on Emergency Management BC's (EMBC's) planning and reporting with respect to this eventuality. The report includes nine recommendations to government. The Ministry of Justice has accepted all nine of the Auditor General's recommendations and action is being taken to address the recommendations. (See the recommendations and the Ministry of Justice's responses in the Auditor General's full report http://www.bcauditor.com/pubs).

However, it is worth noting that the Auditor General's report focuses only on one part of British Columbia's emergency management system – EMBC. In British Columbia, emergency management is a shared responsibility between the public, all levels of government, and numerous stakeholders. Thus, enhancing British Columbia's preparedness for a catastrophic earthquake will necessarily involve all parties.

On March 11, 2014, it was announced that during the April to July timeframe, there will be extensive consultation with British Columbia stakeholders regarding issues, priorities, and opportunities in the area of catastrophic earthquake preparedness. These consultations will culminate in a report, with recommendations, to the BC Government by the end of the year. Mr. Henry Renteria (the Chair), former Director of California's Office of Emergency Services, will lead this consultation.

The following link provides a news release and project Terms of Reference, etc: (http://www.newsroom.gov.bc.ca/2014/03/earthquake-consultation-to-improve-public-safety.html). Please feel free to share this news release and the terms of reference with other interested stakeholders.

Work is currently underway to identify the specific stakeholders that the Chair will reach out to. Geographically, the Earthquake Preparedness Consultation (the Consultation) will be focussed on areas at highest risk for catastrophic earthquake, but input from stakeholders across BC is welcomed.

The Consultation is just one line of effort within EMBC that is contributing to enhanced preparedness for a catastrophic earthquake. There are essentially three lines of enhanced effort in this regard, in addition to ongoing EMBC activities that contribute to catastrophic event preparedness:

- 1. The Consultation chaired by Mr. Henry Renteria (discussed above).
- 2. A public education campaign focused on earthquake preparedness, to be launched this summer. This campaign will be a joint effort between EMBC and Government Communications and Public Engagement within the provincial government. Planning for

- this campaign is underway. Questions can be directed to EMBC's public education coordinator, Ms. Kim Fournier (kim.fournier@gov.bc.ca or 250-952-4914).
- 3. Development of a specific long term plan for enhancing catastrophic earthquake preparedness in BC. This represents a continuation of EMBC's planning efforts and is being incorporated as a key goal in EMBC's overall Strategic Plan (Spring 2014).

With respect to #1 above, the Consultation, EMBC and the Chair are currently in the process of arranging for meetings and other stakeholder feedback opportunities. Questions or suggestions can be directed to the EMBC project lead, Mr. Cameron Lewis (250-952-5040 or Cameron.Lewis@gov.bc.ca).

Earthquake Preparedness Consultation: COMMUNITY SESSIONS – Locations and Venues

May - July 2014

	Date		Time	Location	Venue	Groups	Size	RSVP by
	27	Tues	1:00pm - 3:00pm	Nelson/ Revelstoke/ etc.	Conference Call			May 20, 2014
May	28	Wed	10:00am - noon	Prince George/ Ft St. John/ Fraser Ft. George/etc.	Conference Call	Local Govt & First representative		May 20, 2014
		1:00pm - 3:00pm Cariboo/Bella Coola/ etc. Conference Call	Conference Call	Nations staff reps.	maximum per local authority or First Nation	May 20, 2014		
	29	Thurs	10:00am - noon	Kelowna	Coast Capri Hotel 1171 Harvey Avenue, Kelowna			May 20, 2014
		6	L. Planton	A TEMPERATURE	A PERMIT	A REMINISTER		
	17	Tues	2:00pm - 4:00pm	Terrace	Best Western 4553 Greig Avenue, Terrace,		Four (4)	May 27, 2014
nue	18	Wed	10:00am - noon	Prince Rupert	Prince Rupert Hotel 118 - 6th St. Prince Rupert	Local Govt & First Nations staff reps.	Four (4) representative maximum per	May 27, 2014
	19	Thurs	10:00am - noon	Queen Charlotte	Eric Ross Room Charlotte Community Centre 134 Bay Street	Nations stan reps.	local authority or First Nation	May 27, 2014

• RSVP to Earthquake.Consultation@gov.bc.ca by session RSVP date listed in table above.

$Earthquake\ Preparedness\ Consultation:\ COMMUNITY\ SESSIONS-Locations\ and\ Venues\ Cont.$

May - July 2014

	- [Date Time Location Venue		Venue	Group	Size	RSVP by	
	8	T	10:00am - 11:30am	Nanaimo	Nanaimo Conference Centre 101 Gordon Street, Nanaimo			June 17, 2014
	٥	Tues	3:00pm - 4:30pm	Port Alberni	Best Western Barclay Hotel 4277 Stamp Ave. Port Alberni	Local Govt & First	Four (4) representative	June 17, 2014
	0	Mod	8:30am - 10:00am	Courtenay	Comox Valley Regional District 600 Comox Road, Courtenay	Nations staff reps.	maximum per local authority or First Nation	June 17, 2014
	9	Wed	3:00pm - 4:30pm	Port McNeill	Port McNeill Regional Arena 2205 Campbell Way, Port McNeill			June 17, 2014
July	11	1 Fri	8:30am - 10:30am	CRD (Morning Session)	Grand Pacific 463 Belleville Street, Victoria	Mayors/ Councillor/ CAO/ Chief/ Councillor/ Other	Three (3) representative maximum per local authority or First Nation	June 17, 2014 Please Note: AM Session
			1:00pm - 4:00pm	CRD (Afternoon Session)	Grand Pacific 463 Belleville Street, Victoria		Four (4) representative maximum per local authority	June 17, 2014 Please Note: PM Session
	15	Tues	9:00am - noon	New Westminster	Justice Institute of BC 715 McBride Blvd, New Westminster	Nations staff rens maximum per		June 24, 2014
	16	Wed	9:00am - noon	Abbotsford	Ramada Plaza Abbotsford Hotel & Conference Centre	or First Nati		June 24, 2014
	21	Mon	10:00am - noon	Chilliwack	Fraser Valley Regional District 45950 Cheam Avenue, Chilliwack	Mayors/ Councillor/ CAO/	Three (3) representative	June 30, 2014
	22	Tues	10:00am - noon	Burnaby	Metro Vancouver 4330 Kingsway, Burnaby	Chief/ Councillor/ Other	maximum per local authority or First Nation	June 30, 2014

• RSVP to Earthquake.Consultation@gov.bc.ca by session RSVP date listed in table above.

2014 Earthquake Preparedness Consultation

Discussion Questions

The Earthquake Preparedness Consultation, initiated by the provincial government, is collecting input from stakeholders across British Columbia regarding how British Columbians can become more prepared for a catastrophic earthquake.

The Chair, Mr. Henry Renteria, will be providing recommendations to the provincial government, by December 31, 2014, based on this stakeholder input. While these recommendations will be delivered to the provincial government, preparedness is a shared responsibility between all stakeholders, including the public, all levels of government, non-governmental organizations, and the private sector. Thus, these recommendations are expected to consider actions by a wide variety of agencies and stakeholders.

The questions below are intended to provide a starting place for a discussion of top challenges, opportunities, and priorities with respect to British Columbia's earthquake preparedness.

- 1. In your opinion, is your community adequately prepared for a catastrophic earthquake?
 - a. If not, what would you say are the top three preparedness gaps or challenges?
 - b. What specific recommendations would you offer to address these gaps or challenges?
- 2. In your opinion, is British Columbia as a whole adequately prepared for a catastrophic earthquake?
 - a. If not, what would you say are the top three preparedness gaps or challenges?
 - b. What specific recommendations would you offer to address these gaps or challenges?

- 3. Given the importance of individual and family preparedness for disasters such as a catastrophic earthquake, are there specific recommendations you could offer for increasing the public's preparedness?
- 4. Are there key policy issues which should be addressed by governments as part of enhancing British Columbians' preparedness for a catastrophic earthquake? (e.g. legislative or regulatory changes, changes to land use planning policies, changes to financial compensation provisions, industry regulation, etc.). If so, what are the top issues, and what recommendations would you offer?
- 5. How can alignment of disaster preparedness plans and activities between different governments, agencies and stakeholders be enhanced?
- 6. To ensure that progress and successes to date on enhancing earthquake preparedness in British Columbia are recognized, are there particular projects or best practices that should be acknowledged and built upon?
- 7. Is there additional information or perspective you would like to bring to the Chair's attention?



B.C. FEDERATION OF LABOUR (CLC) 200 - 5118 Joyce Street Vancouver, BC V5R 4H1

TEL (604) 430-1421 FAX (604) 430-5917

Website: www.bcfed.ca E-Mail: bcfed@bcfed.ca Jim Sinclair President

Irene Lanzinger Secretary-Treasurer

May 8, 2014

Barry Pages Municipal Chair Regional District of Skeena-Queen Charlotte 100 - 1st Avenue East Prince Rupert BC V8J 1A6



Dear Mr. Pages:

Re: Commitment to BC Shipbuilding Industry

Institutional procurement is a powerful, and often underutilized, economic development strategy. Over the past three or four years, both the federal government and the BC government have adopted new industrial development strategies aimed at renewal of the BC shipbuilding and repair industry and its skilled workforce.

In a report produced by the Columbia Institute "Made-in-BC Ferries, the economic benefits of local ship procurement", March 2014, economic modeling shows there are significant social and economic benefits of building new ships in BC. In July 2013, BC Ferries announced it will put three new intermediate class ferries into service by 2016/2017. The economic modeling results showed the following direct, indirect and induced impacts of BC shipyard construction of the three ferries:

- A cumulative increase in provincial real gross domestic product (GDP) of \$378.5 million (2013 dollars);
- A \$200 million increase in consumer expenditure;
- An average annual increase in employment of 1,063 workers over three years;
- A \$249.7 million increase in personal disposable income;
- An increase in government tax revenue of \$66 million at the federal level and \$36 million at the provincial level; and
- For every 100 jobs created in the BC shippard and repair industry, an additional 135 jobs are created in the province.

As well, the renewal of a skilled shipbuilding and repair labour force is also integral to the BC government's new industrial strategy to rebuild a once burgeoning marine manufacturing sector in BC. One action leading to this renewal would be to mandate the percentage of apprenticeships required on major public projects. The LNG Working

May 8, 2014
Page 2
Commitment to BC Shipbuilding Industry

Group, for example, recommended that 25 percent of the overall workforce be apprentices on these projects and that government should consider having a minimum number of apprentices on public infrastructure projects. This recommendation was accepted by government.

The federal government has made a commitment to the BC shipbuilding industry. We are asking that the provincial government share the same commitment. Coordination of federal and provincial procurement is essential to bring the full benefits of shipbuilding in British Columbia.

In closing, we ask you to show support by passing a resolution requesting that the provincial government ensure that shipbuilding is done in British Columbia.

Sincerely,

JIM SINCLAIR President

B.C. Federation of Labour

GEORGE MACPHERSON

President

Shipyard General Workers' Federation of BC

Encl.

JS/mz/km

0500-14let js made-in-bc ferries mayors/km/ #cope

May 1, 2014



TransCanada Corporation 450 - 1st Street S.W. Calgary, AB, Canada T2P 5H1

Tel: 1.855.253.0099 Email: princerupertgas@transcanada.com www.transcanada.com www.princerupertgas.com

Doc: PRGT004776-HMA-LA-LT-1701

REGISTERED MAIL

REGIONAL DISTRICT OF SKEENA-QUEEN CHARLOTTE ATTN: JOAN MERRICK 100 - 1ST AVENUE EAST PRINCE RUPERT, BRITISH COLUMBIA V8J 1A6

Re:

PRINCE RUPERT GAS TRANSMISSION LTD.

Tenure No. Regional District HMA File No. 13-3551 TCPL File No. 2216588 Preliminary Notification Letter

Dear Tenure Holder:

I am pleased to provide an information package on the proposed Prince Rupert Gas Transmission Project.

Please note that this is a 'Preliminary Notification' and you will receive a subsequent notification once the final route has been determined.

Prince Rupert Gas Transmission Ltd. (PRGT), a wholly owned subsidiary of TransCanada is proposing to build a new pipeline to deliver natural gas from the a point near the District of Hudson's Hope to the District of Port Edward on Lelu Island, where a proposed liquefied natural gas facility is to be developed by Progress Energy Canada Ltd. Pending approval of regulatory applications, pipeline construction is expected to begin in 2015, targeting in-service at the end of 2018.

TransCanada has been building and operating natural gas pipelines in Western Canada for 60 years including 50 years of operations in southeastern B.C. We are committed to establishing and maintaining positive, long-term relationships with residents and the communities in which we operate.

We have enclosed a route map that shows the portion of the route in relation to your Tenure(s). If you have any questions or concerns about the proposed project, and its impact on your Tenure(s), please contact myself at 403-385-4231, or by email at iderksen@hmaland.com.

Yours truly,

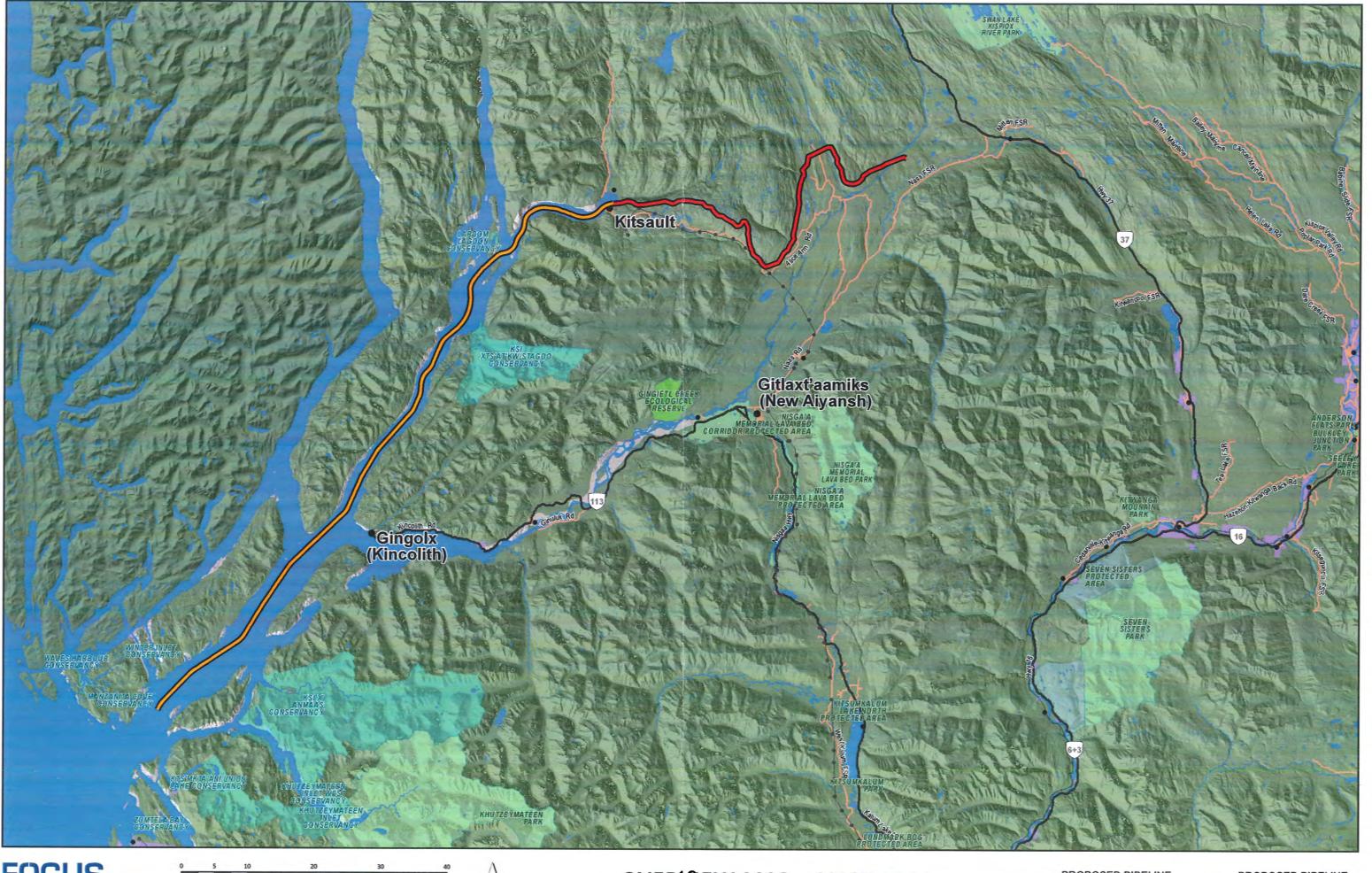
HMA Land Services Ltd.

John Derksen Project Manager

as agent for Prince Rupert Gas Transmission Ltd.

Enclosure /Ic

Prince Rupert Gas Transmission Project











Skeena-Queen Charlotte Regional District

BOARD POLICY

Title:	Skeena-Queen Charlotte Regional District Representatives Named to
Title.	Organizations Outside the Regional District

1. PURPOSE

To provide clarity in cases where an organization wishes to name a Regional District representative as a member or representative to its organization.

2. POLICY

Any organization wishing to name a person to its organization as a Regional District representative must first attain authorization from the Regional District.

Any instance in which a Regional District representative is named as a member or representative to an organization, without prior authorization from the Regional District, is deemed invalid.

3. TERMS/DEFINITIONS

"Board" means the Skeena-Queen Charlotte Regional District Board

"Committee Member" refers to any committee or commission established by the Regional District

"Regional District" refers to the Skeena-Queen Charlotte Regional District

"Regional District Representative" means any duly elected or appointed Board Director or their alternate, members of Regional District committees, or staff of the Skeena-Queen Charlotte Regional District

4. PROCEDURE

Should a organization, such as a committee, commission or society, wish to have a Regional District Board or Committee member named as a representative to its organization, it must first seek approval in writing, from the Regional District.

Appointments are made by the Chair of the Regional District in accordance with the *Local Government Act* and other relevant legislation.



STAFF REPORT

DATE: May 23, 2014

FROM: Daniel Fish, Deputy Corporate Officer

SUBJECT: School District 50 Supplement for Unique Geographic Features

Recommendation:

THAT the staff report entitled "School District 50 Supplement for Unique Geographic Features" be received for information.

BACKGROUND:

School District 50 Haida Gwaii (School District) covers Haida Gwaii off the north coast of B.C. Centered in Queen Charlotte City, the school district includes the communities of Sandspit, Masset, Skidegate, and Port Clements.

At the April 26, 2014, Skeena-Queen Charlotte Regional District (SQCRD) Board meeting, the Board requested that staff investigate the unique geographical features aspect of provincial operating grants to the school district.

The following schools are in School District 50:

School	2014/2015 FTE Students	2013/2014 FTE Students
Agnes L. Mathers	N/A	47.75
George M. Dawson Secondary	N/A	104.6
Port Clements Elementary	N/A	39.0
Queen Charlotte Secondary	N/A	147.0
Sk'aadgaa Naay Elementary	N/A	149.0
Tahayghen Elementary	N/A	79.0
Total FTE Students	548.5 ¹	566.3

DEFINITION:

"Student Full-Time Equivalent" represents all full-time and part-time enrolments, converted to represent the number of students carrying a full-time course load. One student whose course load is equal to the normal full-time number of credits or hours required in an academic year for normal progression in a recognized program would generate 1.0 Student FTE.

¹ 2014/2015 estimated school-age FTE enrolment (September 2014).

A Student FTE represents the instructional activity (course registrations) of one student completing all the requirements of a full-time program in a period that extends over one normal academic year.

DISCUSSION:

The provincial government and B.C.'s 60 elected Boards of Education co-manage the education system in British Columbia. The province establishes the amount of grant funding for public education annually, and uses a funding formula to allocate these funds to Boards of Education. Boards manage and allocate their allotment based on local spending priorities.

Public school funding is allocated using a largely student-based funding system, with the majority of funding allocated on a per FTE basis. Supplemental grants are provided to Boards of Education to address the variable costs associated with declining enrolment, special needs, English Language Learning, Aboriginal Education, educator salaries, transportation, and unique geographic factors.

The funding allocation system provides financial resources for the operation of the K-12 system by using data collected from schools and districts and applying formulae to ensure equity across British Columbia.

Estimates of each Board of Education's operating grant for the coming school year are announced on or before March 15 prior to the start of the school year.

Students registered and in attendance in a public school, or in the case of students learning from home, registered and actively participating in an education program on September 30 of the school year must be reported.

Operating grants are recalculated and finalized based on actual enrolments as reported on September 30. These final grants are usually announced in late autumn.

Supplement for Unique Geographic Features

The supplement for unique geographic features is comprised of seven differing components, which include: small community supplement; low enrolment factor; rural factor; climate factor; sparseness factor; student location factor; and supplemental student location factor.

Small Community Supplement, 2014/2015

The small community supplement is provided when a student population within a defined area does not exceed 250 elementary students and/or 635 secondary students. This defined area is the number of FTE students in a single school.

The small community supplement is based on the previous year's enrolment (September 2013), which is equivalent to 566.31 FTE students in School District 50.

The supplement is calculated for each "community" by placing the number of FTEs into the applicable formula that appears below for each of the three categories.

Elementary Small	Community with <8 FTE students: \$75,000
Community Funding	Community with 9-110 FTE students: \$157,500
	Community with 110-250 FTE students: \$157,500 - (\$1,125 *
	(FTE – 110))
Elementary Small	Community with <15 FTE students: \$160,000
Community Funding –	Community with 16-75 FTE students: \$180,000
Remote Schools ²	
Secondary Small	Community with <100 FTE students: FTEs * \$4,574.50
Community Funding	Community with 101-635 FTE students: \$454,750 - (\$850 *
	(FTEs – 100))
Grade 11&12 Small	Community with <15 FTE students: FTEs * 12,200
Community Funding	Community with 16-215 FTE students: \$183,000 - ((FTEs -
	15) * \$915)

Low Enrolment Factor, 2014/2015

The low enrolment factor is based on the previous year's enrolment. For 2014/2015, the low enrolment factor is determined using enrolment as at September 30, 2013.

<2,500 District school-age FTEs	\$1,375,000
2,501-15,000 District school age FTEs	\$1,375,000 - (\$110 * (FTE - 2,500))

Rural Factor, 2014/2015

The rural factor is calculated using:

- Population of city in which the school Board office is located; and
- Distances from school Board office to Vancouver and the nearest regional centre³

For each school district, the rural index is multiplied by the previous September's basic allocation funding. The rural factor is weighted at 20 per cent.

Regional centres are defined as population centres with a minimum population base of 70,000, according to Statistics Canada, 2006 Census.

² Communities with 75 or fewer elementary FTE students AND at least one of the following: a) The school is located at least 40 kilometers by road from the next nearest elementary school and/or b) The school is located at least 5 kilometers from the nest nearest elementary school, which can only be accessed by gravel road, logging road or by water.

³ Additional weighting is applied to distances to Vancouver and to the nearest regional centre where there is a water separation that requires ferry travel.

Climate Factor, 2014/2015

Degree days of cooling: The number of degree days of cooling is taken from Environment Canada's "Canadian Climate Normals, 1971-2000", and represents the number of degrees that the mean temperature for a given day is above 18 degrees Celsius. These days are averaged by month and year using the 30-year average. Days of cooling are used to estimate the additional cooling requirements of buildings as a part of the climate factor funding.

Degree days of heating: The number of degree days of heating is also taken from Environment Canada's "Canadian Climate Normals, 1971-2000", and represents the number of degrees that the mean temperature for a given day is below 18 degrees Celsius. These days are averaged by month and year using the 30-year average. Days of cooling are used to estimate the additional heating requirements of buildings as a part of the climate factor funding.

The degree days of cooling and the degree days of heating for each district have been added together to reach the total climate degree days. Total climate degree days have been indexed to the provincial minimum of 2,836.3 climate days. The climate index, therefore, represents the additional heating and cooling days above the provincial minimum.

For each district, the climate index is multiplied by their previous year's basic allocation funding. Climate factor funding is weighted at 5 per cent. Climate factor funding is calculated as follows:

<u>Total climate days – provincial minimum</u> * previous year's basic allocation * 5% 10,000

Sparseness Factor, 2014/2015

The sparseness index addresses the fact that certain districts have a greater financial burden than others resulting from the separation of schools from the board office.

Columns 1 to 3 (Attachment 1, Table 6e) show the total paved, gravel and water distance in kilometers which separate dispersed schools from their board office. A school is eligible for inclusion in the sparseness index calculation if that school is more than 40 kilometers from its board office or if it is separated by water. 40 kilometers is known as the "threshold distance".

The sparseness index is calculated as follows:

1. Column 5 is the total weighted distance of dispersed schools from their board office. It is calculated as the sum of paved road distance, gravel road distance weighted by 1.5, and water distance weighted by 7.5. To reflect waiting times for ferries, 150 kilometers is added to the total weighted distance for each dispersed school separated by water (column 4). An additional \$200,000 is provided for each dispersed school separated by water where the distance exceeds 50 kilometers (column 12).

- 2. Column 6 indicates the average distance of dispersed schools from their board office. It is arrived at by dividing total weight distance (column 5) by the number of dispersed schools (column 11).
- 3. Column 7 is the average distance to threshold ratio. It is arrived at by dividing column 6 from the board office by the threshold distance.
- 4. Column 10 is the dispersed FTE enrolment (column 9) as a percentage of total FTE enrolment (column 8). Enrolment is all funded school-age FTE as of September 30, 2013, excluding distributed learning centres.
- 5. The sparseness index is derived as follows:

(Average distance to threshold ratio) * (sparse enrolment percentage) * [number of eligible schools + board (taken as 5)]

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For each district, the sparseness index is multiplied by their previous year's basic allocation funding. Sparseness factor funding is weighted at 12 per cent.

Student Location Factor, 2014/2015

The student location factor provides funding to districts based on standard school enrolment and the school-age population density of communities within a district.

The student location factor is calculated as follows:

- 1. The community clusters as determined in the small community supplement calculation are used
- 2. The school-age population density according to the 2011 Census, Statistics Canada is identified for each community cluster
- 3. The number of school-age FTE enrolled in standard schools from the previous school year is weighted according to the cluster's school-age population density:

	Population sity	Regional centre or a	Eligible for small	Noithor (1)	Both (1) and	
Greater or equal to	Less than	district not eligible for rural index (1)	community supplement (2)	Neither (1) nor (2)	(2)	
0	18	1.5	4	4	4	
18	50	0.5	1	1	1	
50	85	0.25	1	0.5	0.5	
85	200	0.05	1	0.1	0.1	
200	1,000	0.02	0.5	0.04	0.04	

- 4. Exceptions to the above table are applied:
 - a. Where elementary enrolment for a community cluster exceeds the elementary-age population for that community according to the 2006 Census and the community is not a regional centre of the district is not eligible for the rural factor, the weighting is doubled.

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- b. For communities where there is no secondary enrolment, the nearest community with secondary enrolment has been identified, along with all other neighbouring communities without secondary enrolment. In such cases, the weighting for the community with secondary enrolment is modified by the proportional weightings of the non-secondary clusters based on enrolment.
- 5. For every weighted elementary FTE, \$255 is provided and for every weighted secondary FTE, \$340 is provided.
- 6. A district base amount of \$50,000 is provided to every district with less than 500 FTE enrolled in standard schools during the previous school year.

Supplemental Student Location Factor, 204/2015

As a supplement to the student location factor, this factor provides \$5,000 for every eligible level 1 special needs student and \$1,000 for every eligible level 2 special needs student. Enrolments are as at September, 2013.

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TABLE 6
SUPPLEMENT FOR UNIQUE GEOGRAPHIC FACTORS - SUMMARY, 2014/15

							Cupplomontal	Total 2014/15
	Small	Low				Student	Supplemental Student	Total 2014/15 Unique
School District	Community	Enrolment	Rural	Climate	Sparseness	Location	Location	Geographic
School Bistrict	Supplement	Factor	Factor	Factor	Factor	Factor	Factor	Factors Funding
5 Southeast Kootenay	1,838,133	1,082,441	1,031,589	325,093	523,037	1,815,804	229,000	6,845,097
6 Rocky Mountain	1,719,157		697,802	203,285	680,085	1,892,817	109,000	6,622,160
8 Kootenay Lake	2,975,896	1,130,535	716,668	187,851	1,060,437	2,382,308	158,000	8,611,695
10 Arrow Lakes	1,262,403		98,096	18,839	23,199	302,842	20,000	3,100,379
19 Revelstoke	249,151		119,351	54,172	0	274,911	36,000	2,108,585
20 Kootenay-Columbia	102,375	1,233,733	570,271	174,136	0	1,433,943	125,000	3,639,458
22 Vernon	668,707	787,528	563,902	335,830	3,500	1,841,395	279,000	4,479,862
23 Central Okanagan	160,875	0	1,167,162	706,724	0	2,833,467	745,000	5,613,228
27 Cariboo-Chilcotin	2,467,971	1,118,789	582,470	366,570	897,602	4,153,159	150,000	9,736,561
28 Quesnel	947,250	1,296,130	395,243	277,080	5,323	1,567,754	135,000	4,623,780
33 Chilliwack	0	272,841	244,224	101,645	0	1,718,254	622,000	2,958,964
34 Abbotsford	275,625	0	0	124,299	0	1,351,824	698,000	2,449,748
35 Langley	0	0	0	131,726	0	1,312,092	714,000	2,157,818
36 Surrey	0	0	0	288,264	0	383,332	2,448,000	3,119,596
37 Delta	0	0	0	102,146	0	221,783	627,000	950,929
38 Richmond	0	0	0	73,595	0	120,121	642,000	835,716
39 Vancouver	0	0	0	0	0	294,089	2,171,000	2,465,089
40 New Westminster	0	964,796	0	41,808	0	32,399	241,000	1,280,003
41 Burnaby	0	0	0	194,033	0	133,107	834,000	1,161,140
42 Maple Ridge-Pitt Meadows	0	146,795	0	149,375	0	965,600	577,000	1,838,770
43 Coquitlam	0	0	0	334,186	0	432,786	808,000	1,574,972
44 North Vancouver	0	0	0	473,569	0	216,131	491,000	1,180,700
45 West Vancouver	157,500	915,537	0	147,657	100,121	436,164	151,000	1,907,979
46 Sunshine Coast	1,516,625	1,315,311	235,206	2,679	16,146	1,984,604	256,000	5,326,571
47 Powell River	337,500	1,375,000	247,867	14,300	10,054	536,972	123,000	2,644,693
48 Sea to Sky	804,527	1,169,417	0	157,602	308,809	1,311,805	144,000	3,896,160
49 Central Coast	1,159,462	1,375,000	64,658	4,937	450,115	442,530	8,000	3,504,702
50 Haida Gwaii	2,010,234	1,375,000	386,614	15,464	61,839	821,185	30,000	4,700,336
51 Boundary	1,916,320	1,375,000	165,356	75,843	57,291	812,898	49,000	4,451,708
52 Prince Rupert	451,267	1,375,000	666,806	59,485	244,183	655,243	103,000	3,554,984
53 Okanagan Similkameen	798,175	1,375,000	245,057	65,687	50,755	1,277,041	97,000	3,908,715
54 Bulkley Valley	641,531		517,446	174,646	61,207	905,447	68,000	3,743,277
57 Prince George	2,755,212	257,826	1,358,206	1,028,911	502,257	3,635,170	599,000	10,136,582
58 Nicola-Similkameen	654,571		149,421	104,472	96,299	758,101	107,000	3,244,864
59 Peace River South	2,461,452		839,618	386,197	362,936	2,503,377	113,000	7,920,099
60 Peace River North	2,422,296	1,029,380	1,378,174	616,785	155,516	2,114,829	187,000	7,903,980
61 Greater Victoria	0		867,796	46,942	0	105,130	739,000	1,758,868
62 Sooke	310,750	651,798	620,754	74,878	1,349	1,227,212	365,000	3,251,741
63 Saanich	0	•	415,980	25,368	0	1,392,098	312,000	3,030,582
64 Gulf Islands	2,069,374		241,035	15,219	223,682	1,767,002	62,000	5,753,312
67 Okanagan Skaha	375,750		403,929	148,949	0	920,457	244,000	3,108,901
68 Nanaimo-Ladysmith	239,625		574,822	134,503	44,064	715,695	482,000	
69 Qualicum	622,220		271,559	63,023	8,064	1,843,392	187,000	4,202,041
70 Alberni	880,852		279,402	43,591	442,794	353,573	163,000	3,412,915
71 Comox Valley	497,250		640,668		20,433	2,255,105	413,000	4,725,786 4,651,046
72 Campbell River 73 Kamloops/Thompson	1,015,238		474,063 681 574	53,474 820 529	80,903 559 505	1,693,565	250,000 592,000	9,600,949
74 Gold Trail	3,276,917 2,872,257		681,574 114,514	820,529 47,613	559,505 203,725	3,553,549 1,847,518	56,000	6,516,627
74 Gold Trail 75 Mission	472,500				203,725	986,087	260,000	2,780,958
78 Fraser-Cascade	1,320,452		93,378	-	12,643	963,646	67,000	3,864,298
79 Cowichan Valley	785,619		627,552	95,283	5,029	1,586,674	229,000	4,164,428
81 Fort Nelson	483,836		293,097	108,674	2,454	185,109	28,000	2,476,170
82 Coast Mountains	1,156,426		1,311,939	240,242	802,100	3,241,475	187,000	8,072,443
83 N. Okanagan-Shuswap	1,889,737		544,538	272,767	29,335	3,170,250	286,000	7,180,523
84 Vancouver Island West	1,885,737		60,935		305,673	335,940	26,000	3,983,348
85 Vancouver Island North	1,685,989		250,040	28,137	206,899	669,212	88,000	4,303,27
87 Stikine	1,384,498		97,127	23,889	63,150	282,050	19,000	3,244,714
91 Nechako Lakes	3,229,066		647,099	356,891	1,057,025	2,992,238	255,000	9,746,054
92 Nisga'a	1,312,810		130,875	19,568	12,427	696,935	13,000	3,560,61
93 Conseil Scolaire Francophone	8,427,400		162,611	61,785	4,205,445	3,806,800	106,000	17,860,80
Provincial Total		53,523,282				80,465,996	20,323,000	267,840,880
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TABLE 6a SUPPLEMENT FOR UNIQUE GEOGRAPHIC FACTORS SMALL COMMUNITY SUPPLEMENT, 2014/15

			Grades	Total, Small
School District	Elementary	Secondary	11 & 12	Community
		1.000.000		Supplement
5 Southeast Kootenay	144,000	1,323,558	370,575	1,838,133
6 Rocky Mountain	868,750	671,925	178,482	1,719,157
8 Kootenay Lake	1,423,125	1,068,044	484,727	2,975,896
10 Arrow Lakes	430,875	562,155	269,373	1,262,403
19 Revelstoke	0	208,834	40,317	249,151
20 Kootenay-Columbia	102,375	0	000.076	102,375
22 Vernon	254,250	317,581	96,876	668,707
23 Central Okanagan 27 Cariboo-Chilcotin	160,875	222.006	0	160,875
	2,235,875	232,096	0	2,467,971
28 Quesnel 33 Chilliwack	947,250 0	0	0	947,250
34 Abbotsford	275,625	0	0	275,625
35 Langley	273,623	0	0	273,023
36 Surrey	0	0	0	0
37 Delta	0	0	0	0
38 Richmond	0	0	0	0
39 Vancouver	0	0	0	0
40 New Westminster	0	0	0	0
41 Burnaby	0	0	0	0
42 Maple Ridge-Pitt Meadows	0	0	0	0
43 Coquitlam	0	0	0	0
44 North Vancouver	0	0	0	0
45 West Vancouver	157,500	0	0	157,500
46 Sunshine Coast	843,750	509,605	163,270	1,516,625
47 Powell River	337,500	0	0	337,500
48 Sea to Sky	160,000	514,197	130,330	804,527
49 Central Coast	635,000	350,726	173,736	1,159,462
50 Haida Gwaii	631,125	946,390	432,719	2,010,234
51 Boundary	970,000	704,417	241,903	1,916,320
52 Prince Rupert	337,500	37,517	76,250	451,267
53 Okanagan Similkameen	343,125	332,669	122,381	798,175
54 Bulkley Valley	147,375	367,200	126,956	641,531
57 Prince George	1,201,500	1,107,478	446,234	2,755,212
58 Nicola-Similkameen	133,875	392,939	127,757	654,571
59 Peace River South	1,465,000	729,805	266,647	2,461,452
60 Peace River North	1,239,750	843,195	339,351	2,422,296
61 Greater Victoria	0	0	0	0
62 Sooke	310,750	0	0	310,750
63 Saanich	0	0	0	0
64 Gulf Islands	1,012,500	591,749	465,125	2,069,374
67 Okanagan Skaha	375,750	0	0	375,750
68 Nanaimo-Ladysmith	239,625	0	0	239,625
69 Qualicum	613,125	9,095	0	622,220
70 Alberni	338,875	405,928	136,049	880,852
71 Comox Valley	497,250	0	0	497,250
72 Campbell River	992,500	22,738	0	1,015,238
73 Kamloops/Thompson	1,300,625	1,475,558	500,734	3,276,917
74 Gold Trail	964,625	1,264,614	643,018	2,872,257
75 Mission	472,500	0	0	472,500
78 Fraser-Cascade	337,500	680,430	302,522	1,320,452
79 Cowichan Valley	315,000	344,463	126,156	785,619
81 Fort Nelson	160,000	257,518	66,318	483,836
82 Coast Mountains	533,250	467,245	155,931	1,156,426
83 N. Okanagan-Shuswap	1,356,750	405,344	127,643	1,889,737
84 Vancouver Island West	664,875	764,512	445,796	1,875,183
85 Vancouver Island North	857,500	641,314	187,175	1,685,989
87 Stikine	700,000	390,516	293,982	1,384,498
91 Nechako Lakes	1,539,250	1,215,045	474,771	3,229,066
92 Nisga'a	630,000	552,766	130,044	1,312,810
93 Conseil Scolaire Francophone	3,542,625	3,141,319	1,743,456	8,427,400
Provincial Total	33,200,875	23,850,485	9,886,604	66,937,964

TABLE 6b SUPPLEMENT FOR UNIQUE GEOGRAPHIC FACTORS -LOW ENROLMENT FACTOR, 2014/15

	Sept 2013	2014/15 Low
School District	School-Age	Enrolment
	FTE	Factor Funding
5 Southeast Kootenay	5,159.6250	1,082,441
6 Rocky Mountain	2,999.8750	1,320,014
8 Kootenay Lake	4,722.4067	1,130,535
10 Arrow Lakes	468.3125	1,375,000
19 Revelstoke	948.3125	1,375,000
20 Kootenay-Columbia	3,784.2500	1,233,733
22 Vernon	7,840.6563	787,528
23 Central Okanagan	21,440.5625	0
27 Cariboo-Chilcotin	4,829.1875	1,118,789
28 Quesnel	3,217.0000	1,296,130
33 Chilliwack	12,519.6250	272,841
34 Abbotsford	18,888.4375	0
35 Langley	18,792.1261	
36 Surrey 37 Delta	67,485.5625	0
38 Richmond	15,282.0317 20,681.1938	0
39 Vancouver	51,338.1875	0
40 New Westminster	6,229.1250	964,796
41 Burnaby	23,304.1250	50 4 ,790
42 Maple Ridge-Pitt Meadows	13,665.5000	146,795
43 Coquitlam	30,331.2500	0
44 North Vancouver	15,137.7500	0
45 West Vancouver	6,676.9375	915,537
46 Sunshine Coast	3,042.6250	1,315,311
47 Powell River	1,962.8750	1,375,000
48 Sea to Sky	4,368.9375	1,169,417
49 Central Coast	218.1250	1,375,000
50 Haida Gwaii	566.3125	1,375,000
51 Boundary	1,262.6250	1,375,000
52 Prince Rupert	2,083.6250	1,375,000
53 Okanagan Similkameen	2,346.9375	1,375,000
54 Bulkley Valley	2,188.3753	1,375,000
57 Prince George	12,656.1250	257,826
58 Nicola-Similkameen	2,106.5939	1,375,000
59 Peace River South	3,604.3750	1,253,519
60 Peace River North	5,642.0013	1,029,380
61 Greater Victoria	18,400.4118	0
62 Sooke	9,074.5625	651,798
63 Saanich	6,953.3125	885,136
64 Gulf Islands	1,684.3125	1,375,000
67 Okanagan Skaha	5,765.3125	1,015,816
68 Nanaimo-Ladysmith	13,173.8750	200,874
69 Qualicum 70 Alberni	4,029.2500	1,206,783 1,249,703
71 Comox Valley	3,639.0625 7,763.2188	796,046
72 Campbell River	5,147.2500	1,083,803
73 Kamloops/Thompson	13,937.5000	116,875
74 Gold Trail	1,143.9689	1,375,000
75 Mission	5,764.2500	1,015,933
78 Fraser-Cascade	1,638.3750	1,375,000
79 Cowichan Valley	7,406.6250	835,271
81 Fort Nelson	807.5625	1,375,000
82 Coast Mountains	4,697.6250	1,133,261
83 N. Okanagan-Shuswap	6,019.1250	987,896
84 Vancouver Island West	403.2502	1,375,000
85 Vancouver Island North	1,372.1875	1,375,000
87 Stikine	198.8750	1,375,000
1	4 044 5000	1,208,735
91 Nechako Lakes	4,011.5000	1,200,733
91 Nechako Lakes 92 Nisga'a	390.4375	1,375,000

TABLE 6c SUPPLEMENT FOR UNIQUE GEOGRAPHIC FACTORS - RURAL FACTOR, 2014/15

		Distanc		2006 Census	Rural	Sept 2013	2014/15
School District	Regional	to Regional	to	Population	Factor	Basic	Rural Facto
F. Carriella and Mandauran	Centre	Centre	Vancouver	Range	Index	Allocation	Funding
5 Southeast Kootenay 6 Rocky Mountain	Kelowna Kelowna	526 461		4.21 2.50	14.50% 16.88%	35,572,041	1,031,58
8 Kootenay Lake	Kelowna	338		3.85	11.10%	20,669,504	697,80 716,66
10 Arrow Lakes	Kelowna	445		2.13	15.24%	32,282,363 3,218,375	98,09
19 Revelstoke	Kelowna	192		3.45	9.12%	6,543,356	119,35
20 Kootenay-Columbia	Kelowna	309		3.45	10.92%	26,111,325	570,27
22 Vernon	Kelowna	46		4.65	5.22%	54,013,593	563,90
23 Central Okanagan	Kelowna	0		6.00	3.95%	147,742,014	1,167,16
27 Cariboo-Chilcotin	Prince George	238		4.02	8.76%	33,245,997	582,47
28 Quesnel	Prince George	118		3.87	8.91%	22,179,729	395,24
33 Chilliwack	Abbotsford	37		5.38	1.42%	85,994,333	244,22
34 Abbotsford	Abbotsford	0		6.00	0.00%	130,155,561	,
35 Langley	Langley	0		6.00	0.00%	129,460,328	
36 Surrey	Surrey	0		6.00	0.00%	465,316,931	
37 Delta	Delta	0		5.93	0.00%	105,305,322	
38 Richmond	Richmond	0		6.00	0.00%	142,626,414	
39 Vancouver	Vancouver	0	0	6.00	0.00%	353,694,177	
40 New Westminster	Surrey	17	19	5.17	0.00%	42,595,718	
41 Burnaby	Burnaby	0	14	6.00	0.00%	160,623,411	
42 Maple Ridge-Pitt Meadows	Coquitlam	18	44	5.38	0.00%	94,272,675	
43 Coquitlam	Coquitlam	0	25	6.00	0.00%	209,062,320	
44 North Vancouver	Vancouver	12	12	6.00	0.00%	104,413,825	
45 West Vancouver	Vancouver	12	12	4.80	0.00%	46,070,869	
46 Sunshine Coast	Vancouver	171	171	2.80	5.62%	20,925,796	235,20
47 Powell River	Vancouver	415	415	4.07	9.23%	13,427,267	247,8
48 Sea to Sky	Vancouver	65	65	4.12	0.00%	30,137,145	
49 Central Coast	Prince George	673	975	0.00	21.48%	1,505,063	64,6
50 Haida Gwaii	Prince George	1,960	2,677	1.90	49.47%	3,907,556	386,63
51 Boundary	Kelowna	203		2.76	9.49%	8,712,113	165,3
52 Prince Rupert	Prince George	724	,	4.07	23.19%	14,377,013	666,8
53 Okanagan Similkameen	Kelowna	108		2.84	7.59%	16,143,385	245,0
54 Bulkley Valley	Prince George	371	,	3.04	17.16%	15,077,105	517,4
57 Prince George	Prince George	0		5.42	7.78%	87,288,318	1,358,2
58 Nicola-Similkameen	Kamloops	87		3.40	5.18%	14,422,861	149,4
59 Peace River South	Prince George	406	,	4.02	16.88%	24,870,188	
60 Peace River North	Prince George	459	,	4.19	17.77%	38,778,097	1,378,1
61 Greater Victoria	Victoria	0		5.56	3.42%	126,870,792	867,7
62 Sooke	Victoria	34		3.94	4.97%	62,450,117	620,7
63 Saanich	Victoria	22		4.14	4.37%	47,594,971	415,98
64 Gulf Islands	Victoria	169		3.10	10.37%	11,621,756	241,0
67 Okanagan Skaha	Kelowna	68		4.55	5.08%	39,756,792	403,93
68 Nanaimo-Ladysmith	Nanaimo	0		5.57	3.17%	90,665,942	574,8
69 Qualicum 70 Alberni	Nanaimo	36		4.02	4.91%	27,653,654 25,080,946	271,5
	Nanaimo	82		4.19	5.57%		279,40
71 Comox Valley 72 Campbell River	Nanaimo Nanaimo	107		4.30 4.49	6.02% 6.68%	53,211,648	640,6
73 Kamloops/Thompson	Kamloops	153 0		5.61	3.55%	35,483,769	474,0 681,5
74 Gold Trail	Kamloops	94		2.17	7.27%	95,996,321 7,875,814	114,5
75 Mission	Abbotsford	14		4.61	0.00%	39,639,840	114,5
78 Fraser-Cascade	Abbotsford	87		3.24	4.13%	11,304,788	93,3
79 Cowichan Valley	Victoria	61		3.00	6.14%	51,103,615	627,5
81 Fort Nelson	Prince George	820		2.88	26.30%	5,572,181	293,0
82 Coast Mountains	Prince George	577		4.03	20.29%	32,329,693	1,311,9
83 North Okanagan-Shuswap	Kamloops	108		4.03	6.56%	41,504,427	544,5
84 Vancouver Island West	Nanaimo	242		2.09	10.95%	2,782,426	60,9
85 Vancouver Island North	Nanaimo	391		2.09	13.21%	9,464,029	250,0
87 Stikine	Prince George	971		0.00	35.39%	1,372,238	230,0 97,1
91 Nechako Lakes	Prince George	98		2.77	11.97%	27,030,020	647,0
92 Nisga'a	Prince George	618		1.61	24.29%	2,694,019	130,8
93 Conseil Scolaire Francophone	Richmond	018		6.00	2.32%	35,045,377	162,6
Provincial Total	Memmond		14	0.00	2.32/0	3,624,847,263	22,246,4

TABLE 6d SUPPLEMENT FOR UNIQUE GEOGRAPHIC FACTORS - CLIMATE FACTOR, 2014/15

	Degree	Degree	Total Climate	Climate	Convert to		2014/15
School	Days of	Days of	Degree	Days	Percent	Sept 2013	Climate
District	Cooling	Heating	Days	less	= Climate	Basic	Factor
	Α	В	A+B	Minimum	Index	Allocation	Funding
5 Southeast Kootenay	78.1	4,586.0	4,664.1	1,827.8	18.278%	35,572,041	325,093
6 Rocky Mountain	77.8	4,725.5	4,803.3	1,967.0	19.670%	20,669,504	203,285
8 Kootenay Lake	114.7	3,885.4	4,000.1	1,163.8	11.638%	32,282,363	187,851
10 Arrow Lakes	104.9	3,902.1	4,007.0	1,170.7	11.707%	3,218,375	18,839
19 Revelstoke	70.0	4,422.1	4,492.1	1,655.8	16.558%	6,543,356	54,172
20 Kootenay-Columbia	169.0	4,001.1	4,170.1	1,333.8	13.338%	26,111,325	174,136
22 Vernon	174.3 202.9	3,905.5 3,590.1	4,079.8 3,793.0	1,243.5 956.7	12.435% 9.567%	54,013,593	335,830
23 Central Okanagan 27 Cariboo-Chilcotin	32.1	5,009.4	5,041.5	2,205.2	22.052%	147,742,014 33,245,997	706,724 366,570
28 Quesnel	23.1	5,311.7	5,334.8	2,498.5	24.985%	22,179,729	277,080
33 Chilliwack	101.6	2,971.1	3,072.7	236.4	2.364%	85,994,333	101,645
34 Abbotsford	82.6	2,944.7	3,027.3	191.0	1.910%	130,155,561	124,299
35 Langley	79.4	2,960.4	3,039.8	203.5	2.035%	129,460,328	131,726
36 Surrey	59.4	2,900.8	2,960.2	123.9	1.239%	465,316,931	288,264
37 Delta	47.4	2,982.9	3,030.3	194.0	1.940%	105,305,322	102,146
38 Richmond	54.2	2,885.3	2,939.5	103.2	1.032%	142,626,414	73,595
39 Vancouver	58.1	2,778.2	2,836.3	-	0.000%	353,694,177	0
40 New Westminster	72.4	2,960.2	3,032.6	196.3	1.963%	42,595,718	41,808
41 Burnaby	82.7	2,995.2	3,077.9	241.6	2.416%	160,623,411	194,033
42 Maple Ridge-Pitt Meadows	65.5	3,087.7	3,153.2	316.9	3.169%	94,272,675	149,375
43 Coquitlam	71.2	3,084.8	3,156.0	319.7	3.197%	209,062,320	334,186
44 North Vancouver	53.9	3,689.5	3,743.4	907.1	9.071%	104,413,825	473,569
45 West Vancouver 46 Sunshine Coast	50.4 48.5	3,426.9 2,813.4	3,477.3 2,861.9	641.0 25.6	6.410% 0.256%	46,070,869	147,657 2,679
47 Powell River	60.8	2,988.5	3,049.3	213.0	2.130%	20,925,796 13,427,267	14,300
48 Sea to Sky	55.9	3,826.3	3,882.2	1,045.9	10.459%	30,137,145	157,602
49 Central Coast	28.4	3,463.9	3,492.3	656.0	6.560%	1,505,063	4,937
50 Haida Gwaii	4.9	3,622.9	3,627.8	791.5	7.915%	3,907,556	15,464
51 Boundary	106.1	4,471.3	4,577.4	1,741.1	17.411%	8,712,113	75,843
52 Prince Rupert	4.6	3,659.2	3,663.8	827.5	8.275%	14,377,013	59,485
53 Okanagan Similkameen	269.5	3,380.6	3,650.1	813.8	8.138%	16,143,385	65,687
54 Bulkley Valley	18.3	5,134.7	5,153.0	2,316.7	23.167%	15,077,105	174,646
57 Prince George	22.6	5,171.2	5,193.8	2,357.5	23.575%	87,288,318	1,028,911
58 Nicola-Similkameen	116.3	4,168.7	4,285.0	1,448.7	14.487%	14,422,861	104,472
59 Peace River South	10.7	5,931.3	5,942.0	3,105.7	31.057%	24,870,188	386,197
60 Peace River North	21.5	5,995.9	6,017.4	3,181.1	31.811%	38,778,097	616,785
61 Greater Victoria 62 Sooke	18.3 8.1	2,892.0 3,068.0	2,910.3 3,076.1	74.0 239.8	0.740% 2.398%	126,870,792 62,450,117	46,942 74,878
63 Saanich	16.5	2,926.4	2,942.9	106.6	1.066%	47,594,971	25,368
64 Gulf Islands	26.3	3,071.9	3,098.2	261.9	2.619%	11,621,756	15,219
67 Okanagan Skaha	265.3	3,320.3	3,585.6	749.3	7.493%	39,756,792	148,949
68 Nanaimo-Ladysmith	77.0	3,056.0	3,133.0	296.7	2.967%	90,665,942	134,503
69 Qualicum	32.4	3,259.7	3,292.1	455.8	4.558%	27,653,654	63,023
70 Alberni	28.4	3,155.5	3,183.9	347.6	3.476%	25,080,946	43,591
71 Comox Valley	36.9	3,187.6	3,224.5	388.2	3.882%	53,211,648	103,284
72 Campbell River	36.8	3,100.9	3,137.7	301.4	3.014%	35,483,769	53,474
73 Kamloops/Thompson	90.6	4,455.2	4,545.8	1,709.5	17.095%	95,996,321	820,529
74 Gold Trail	248.4	3,797.0	4,045.4	1,209.1	12.091%	7,875,814	47,613
75 Mission	100.7	2,969.9	3,070.6	234.3	2.343%	39,639,840	46,438
78 Fraser-Cascade	96.8	3,308.8	3,405.6	569.3	5.693%	11,304,788	32,179
79 Cowichan Valley	64.2	3,145.0	3,209.2	372.9	3.729%	51,103,615	95,283
81 Fort Nelson	24.2	6,712.7	6,736.9	3,900.6	39.006% 14.863%	5,572,181	108,674
82 Coast Mountains 83 North Okanagan-Shuswap	36.8 133.1	4,285.7 4,017.6	4,322.5 4,150.7	1,486.2 1,314.4	14.862% 13.144%	32,329,693 41,504,427	240,242 272,767
84 Vancouver Island West	24.4	3,143.8	4,150.7 3,168.2	331.9	3.319%	2,782,426	4,617
85 Vancouver Island North	4.2	3,426.7	3,430.9	594.6	5.946%	9,464,029	28,137
87 Stikine	1.9	6,316.1	6,318.0	3,481.7	34.817%	1,372,238	23,889
91 Nechako Lakes	12.0	5,465.0	5,477.0	2,640.7	26.407%	27,030,020	356,891
92 Nisga'a	33.1	4,255.9	4,289.0	1,452.7	14.527%	2,694,019	19,568
93 Conseil Scolaire Francophone	67.8	3,121.1	3,188.9	352.6	3.526%	35,045,377	61,785
Provincial Average	63.8	4,043.6	4,107.4	1,271.1	12.711%	· 	
Provincial Total						3,624,847,263	10,386,734

Minimum Threshold: 2,836.3

from Canadian Climate Normals, 1971-2000, Meteorological Service of Canada, Environment Canada

TABLE 6e
SUPPLEMENT FOR UNIQUE GEOGRAPHIC FACTORS - SPARSENESS FACTOR, 2014/15

				Number	Total	Avg.	Avg.Dist./	2013/14	2013/14	Dispersed	No.	No. of	2014/15	
School	Paved	Gravel		Schools	Weighted	Distance	Threshold	School-	Dispersed	Enrolment	of	Water	Sparse-	2014/15
District	Road	Road	Water	Using	Distance	From	Ratio	Age	School	as %	Disperse	Schs.	ness	Sparseness
	Km	Km	Km	Water	Km	Board	40.00	FTE	Enrolment	Total	Schools	> 50 km	Index	Factor
5.6 11 111	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	Funding
5 Southeast Kootenay 6 Rocky Mountain	811.00 1,167.00	0.00	0.00	0.00		115.86 116.70	2.90 2.92		1,806.6250 1,860.1250	35.210% 62.600%	7 10	0	12.253% 27.419%	523,037 680,085
8 Kootenay Lake	1,022.00	0.00	54.00	6.00	,	148.08	3.70		1,929.6567	43.520%	10	0	27.419%	1,060,437
10 Arrow Lakes	114.00	0.00	1.70	1.00	276.75	138.38	3.46	455.9375	113.0625	24.800%	2	0	6.007%	23,199
19 Revelstoke	0.00	0.00	0.00	0.00	0.00	0.00	0.00	948.3125	0.0000	0.000%	0	0	0.000%	23,133
20 Kootenay-Columbia	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,784.2500	0.0000	0.000%	0	0	0.000%	0
22 Vernon	45.00	0.00	0.00	0.00	45.00	45.00	1.13	7,757.7813	61.0000	0.790%	1	0	0.054%	3,500
23 Central Okanagan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,251.9375	0.0000	0.000%	0	0	0.000%	0
27 Cariboo-Chilcotin	1,594.00	263.00	0.00	0.00	1,988.50	124.28	3.11	4,757.3125	1,639.0625	34.450%	16	0	22.499%	897,602
28 Quesnel	182.00	0.00	0.00	0.00	182.00	91.00	2.28	3,200.2500	40.0000	1.250%	2	0	0.200%	5,323
33 Chilliwack	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,146.8125	0.0000	0.000%	0	0	0.000%	0
34 Abbotsford	0.00	0.00	0.00	0.00	0.00	0.00		18,721.9375	0.0000	0.000%	0	0	0.000%	0
35 Langley	0.00	0.00	0.00	0.00	0.00	0.00		18,596.3761	0.0000	0.000%	0	0	0.000%	0
36 Surrey	0.00	0.00	0.00	0.00	0.00	0.00		67,167.6875	0.0000	0.000%	0	0	0.000%	0
37 Delta	0.00	0.00	0.00	0.00	0.00	0.00		15,147.9067	0.0000	0.000%	0	0	0.000%	0
38 Richmond 39 Vancouver	0.00	0.00	0.00	0.00	0.00	0.00		20,610.8188 50,824.0625	0.0000	0.000% 0.000%	0	0	0.000%	0
40 New Westminster	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,824.0625	0.0000	0.000%	0	0	0.000%	0
41 Burnaby	0.00	0.00	0.00	0.00	0.00	0.00		23,137.2500	0.0000	0.000%	0	0	0.000%	0
42 Maple Ridge-Pitt Meadows	0.00	0.00	0.00	0.00	0.00	0.00		13,647.1250	0.0000	0.000%	0	0	0.000%	0
43 Coquitlam	0.00	0.00	0.00	0.00	0.00	0.00		30,118.3750	0.0000	0.000%	0	0	0.000%	0
44 North Vancouver	0.00	0.00	0.00	0.00	0.00	0.00		15,102.8125	0.0000	0.000%	0	0	0.000%	0
45 West Vancouver	15.00	0.00	13.00	1.00	262.50	262.50	6.56	6,676.9375	307.0000	4.600%	1	0	1.811%	100,121
46 Sunshine Coast	120.00	0.00	0.00	0.00	120.00	60.00	1.50	2,977.5000	182.3125	6.120%	2	0	0.643%	16,146
47 Powell River	10.00	0.00	8.00	1.00	220.00	220.00	5.50	1,851.7500	35.0000	1.890%	1	0	0.624%	10,054
48 Sea to Sky	484.00	0.00	0.00	0.00	484.00	80.67	2.02	4,360.8125	1,676.0625	38.430%	6	0	8.539%	308,809
49 Central Coast	30.00	0.00	325.00	2.00		1,383.75	34.59	218.1250	25.0000	11.460%	2	2	27.748%	450,115
50 Haida Gwaii	292.00	0.00	6.50	1.00	490.75	122.69	3.07	566.3125	270.3125	47.730%	4	0	13.188%	61,839
51 Boundary	468.00	0.00	0.00	0.00	468.00	93.60	2.34	1,262.6250	295.7500	23.420%	5	0	5.480%	57,291
52 Prince Rupert	0.00	0.00	137.00	1.00	,		29.44	2,083.6250	30.2500	1.450%	1	1	2.561%	244,183
53 Okanagan Similkameen	126.00	0.00	0.00	0.00	126.00	63.00	1.58	2,298.8125	544.6250	23.690%	2	0	2.620% 3.383%	50,755
54 Bulkley Valley 57 Prince George	195.00 1,485.00	0.00	0.00	0.00	195.00 1,485.00	65.00 185.63	1.63 4.64	2,166.7503 12,626.7500	562.0000	25.940% 7.950%	3 8	0	3.383% 4.795%	61,207 502,257
58 Nicola-Similkameen	468.00	0.00	0.00	0.00	468.00	117.00	2.93	1,999.2189	421.7500	21.100%	4	0	5.564%	96,299
59 Peace River South	864.00	36.00	0.00	0.00	918.00	91.80	2.30	3,604.3750		35.250%	10	0	12.161%	362,936
60 Peace River North	368.40	150.20	0.00	0.00	593.70	98.95	2.47	5,497.3763	676.1250	12.300%	6	0	3.342%	155,516
61 Greater Victoria	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,312.6618	0.0000	0.000%	0	0	0.000%	0
62 Sooke	102.00	0.00	0.00	0.00	102.00	102.00	2.55	8,917.8750	11.0000	0.120%	1	0	0.018%	1,349
63 Saanich	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,588.3125	0.0000	0.000%	0	0	0.000%	0
64 Gulf Islands	54.20	0.00	99.90	4.00	1,403.45	350.86	8.77	1,528.9375	310.7500	20.320%	4	0	16.039%	223,682
67 Okanagan Skaha	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,742.5625	0.0000	0.000%	0	0	0.000%	0
68 Nanaimo-Ladysmith	3.50	0.00	5.85	1.00	197.38	197.38	4.93	12,951.0000	177.0000	1.370%	1	0	0.405%	44,064
69 Qualicum	3.20	1.60	19.20	1.00	299.60	299.60	7.49	3,888.0000	21.0000	0.540%	1	0	0.243%	8,064
70 Alberni	345.00	0.00	69.00	1.00		253.13	6.33	3,611.8125	511.4375	14.160%	4	1	8.067%	442,794
71 Comox Valley	72.10	0.00	5.80	2.00	415.60	207.80	5.20	7,425.2188	65.0000	0.880%	2	0	0.320%	20,433
72 Campbell River 73 Kamloops/Thompson	94.50 1,113.00	0.00	49.50 0.00	3.00 0.00	915.75 1,113.00	228.94 85.62	5.72 2.14	5,116.5000	189.0000	3.690% 12.610%	4 13	0	1.900% 4.857%	80,903 559,505
74 Gold Trail		73.00	0.00	0.00	763.50	95.44	2.14	13,773.1250	782.0939		8	0	21.556%	203,725
75 Mission	654.00 0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,127.2189 5,637.0000	0.0000	69.380% 0.000%	0	0	0.000%	203,723 n
78 Fraser-Cascade	108.60	0.00	0.00	0.00	108.60	54.30	1.36	1,638.3750	160.3750	9.790%	2	0	0.932%	12,643
79 Cowichan Valley	20.90	0.00	5.15	1.00	209.53	209.53	5.24	7,404.6250	19.0000	0.260%	1	0	0.082%	5,029
81 Fort Nelson	188.00	0.00	0.00	0.00	188.00	188.00	4.70	807.5625	10.5000	1.300%	1	0	0.367%	2,454
82 Coast Mountains	1,302.00	0.00	0.00	0.00		130.20	3.26	4,617.6250		42.280%	10	0	20.675%	802,100
83 North Okanagan-Shuswap	159.00	0.00	0.00	0.00	159.00	53.00	1.33	5,992.8750	332.0000	5.540%	3	0	0.589%	29,335
84 Vancouver Island West	35.00	169.00	110.00	1.00	1,263.50	421.17	10.53	403.2502	151.5002	37.570%	3	1	31.649%	305,673
85 Vancouver Island North	356.00	0.00	17.00	2.00	783.50	111.93	2.80	1,368.3125	741.9375	54.220%	7	0	18.218%	206,899
87 Stikine	838.00	242.00	0.00	0.00		400.33	10.01	198.8750	95.2500	47.890%	3	0	38.350%	63,150
91 Nechako Lakes	1,376.00	0.00	3.21	1.00	,	110.72	2.77		2,100.6250	61.920%	14	0	32.588%	1,057,025
92 Nisga'a	121.00	0.00	0.00	0.00	121.00	60.50	1.51	390.4375	142.0000	36.370%	2	0	3.844%	12,427
93 Conseil Sc. Francophone	6,945.00	0.00	449.00	11.00	11,962.50	478.50	11.96	5,051.3750	2,819.1250	55.810%	25	0	100.000%	4,205,445
Provincial Total														13,957,410

TABLE 6f SUPPLEMENT FOR UNIQUE GEOGRAPHIC FACTORS STUDENT LOCATION FACTOR, 2014/15

School Dictrict	Element-	Cocondo	Small	Total, Student
School District	Elementary	Secondary	District	Location Facto
5 Southeast Kootenay	1,165,299	650,505	Base 0	2014/15 1,815,80
6 Rocky Mountain	1,182,945	709,872	0	1,892,81
8 Kootenay Lake	1,325,031	1,057,277	0	2,382,30
10 Arrow Lakes	170,850	81,992	50,000	302,84
19 Revelstoke	142,545	132,366	0	274,91
20 Kootenay-Columbia	915,782	518,161	0	1,433,94
22 Vernon	1,214,055	627,340	0	1,841,39
23 Central Okanagan	1,481,856	1,351,611	0	2,833,40
27 Cariboo-Chilcotin	2,589,270	1,563,889	0	4,153,1
28 Quesnel	945,540	622,214	0	1,567,7
33 Chilliwack	918,000	800,254	0	1,718,2
34 Abbotsford	716,486	635,338	0	1,351,8
35 Langley	700,485	611,607	0	1,312,0
36 Surrey	200,685	182,647	0	383,3
37 Delta	106,654	115,129	0	221,7
38 Richmond	58,364	61,757	0	120,1
39 Vancouver	146,885	147,204	0	294,0
40 New Westminster	18,034	14,365	0	32,3
41 Burnaby	67,397	65,710	0	133,1
42 Maple Ridge-Pitt Meadows 43 Coquitlam	511,084	454,516	0	965,6
44 North Vancouver	217,604 113,348	215,182 102,783	0	432,7 216,1
45 West Vancouver	202,777	233,387	0	436,1
46 Sunshine Coast	1,142,655	841,949	0	1,984,6
47 Powell River	255,000	281,972	0	536,9
48 Sea to Sky	555,773	756,032	0	1,311,8
49 Central Coast	287,640	104,890	50,000	442,5
50 Haida Gwaii	454,920	366,265	0	821,1
51 Boundary	537,540	275,358	0	812,8
52 Prince Rupert	339,150	316,093	0	655,2
53 Okanagan Similkameen	663,204	613,837	0	1,277,0
54 Bulkley Valley	483,098	422,349	0	905,4
57 Prince George	1,978,673	1,656,497	0	3,635,1
58 Nicola-Similkameen	372,428	385,673	0	758,1
59 Peace River South	1,545,887	957,490	0	2,503,3
60 Peace River North	1,390,923	723,906	0	2,114,8
61 Greater Victoria	55,080	50,050	0	105,1
52 Sooke	749,904	477,308	0	1,227,2
53 Saanich	890,460	501,638	0	1,392,0
64 Gulf Islands	787,823	979,179	0	1,767,0
67 Okanagan Skaha	437,070	483,387	0	920,4 715,6
58 Nanaimo-Ladysmith 59 Qualicum	374,608 1,118,736	341,087 724,656	0	1,843,3
70 Alberni	244,061	109,512	0	353,5
71 Comox Valley	1,137,606	1,117,499	0	2,255,1
72 Campbell River	904,995	788,570	0	1,693,5
73 Kamloops/Thompson	1,830,645	1,722,904	0	3,553,5
74 Gold Trail	1,210,740	636,778	0	1,847,5
75 Mission	557,430	428,657	0	986,0
78 Fraser-Cascade	492,405	471,241	0	963,6
79 Cowichan Valley	1,056,756	529,918	0	1,586,6
81 Fort Nelson	67,448	117,661	0	185,1
82 Coast Mountains	1,735,275	1,506,200	0	3,241,4
83 N. Okanagan-Shuswap	1,968,804	1,201,446	0	3,170,2
84 Vancouver Island West	151,725	134,215	50,000	335,9
85 Vancouver Island North	387,090	282,122	0	669,2
87 Stikine	115,260	116,790	50,000	282,0
91 Nechako Lakes	1,665,915	1,326,323	0	2,992,2
92 Nisga'a	451,860	195,075	50,000	696,9
93 Conseil Scolaire Francophone	2,610,410	1,196,390	0	3,806,8
Provincial Total	46,119,973	34,096,023	250,000	80,465,9

TABLE 6g SUPPLEMENT FOR UNIQUE GEOGRAPHIC FACTORS -SUPPLEMENTAL STUDENT LOCATION FACTOR, 2014/15

	Sept 2013	\$5,000	Sept 2013	\$1,000	Supplemental
School District	Level 1	Level 1	Level 2	Level 2	Student Location
	Headcount	Funding	Headcount	Funding	Factor 2014/15
5 Southeast Kootenay	11	55,000	174	174,000	229,000
6 Rocky Mountain	5	25,000	84	84,000	109,000
8 Kootenay Lake	2	10,000	148	148,000	158,000
10 Arrow Lakes	0	0	20	20,000	20,000
19 Revelstoke	0	0	36	36,000	36,000
20 Kootenay-Columbia 22 Vernon	7 6	35,000	90 249	90,000 249,000	125,000 279,000
23 Central Okanagan	23	30,000 115,000	630	630,000	745,000
27 Cariboo-Chilcotin	4	20,000	130	130,000	150,000
28 Quesnel	5	25,000	110	110,000	135,000
33 Chilliwack	22	110,000	512	512,000	622,000
34 Abbotsford	27	135,000	563	563,000	698,000
35 Langley	12	60,000	654	654,000	714,000
36 Surrey	70	350,000	2,098	2,098,000	2,448,000
37 Delta	11	55,000	572	572,000	627,000
38 Richmond	15	75,000	567	567,000	642,000
39 Vancouver	91	455,000	1,716	1,716,000	2,171,000
40 New Westminster	5	25,000	216	216,000	241,000
41 Burnaby	31	155,000	679	679,000	834,000
42 Maple Ridge-Pitt Meadows	14	70,000	507	507,000	577,000
43 Coquitlam	24	120,000	688	688,000	808,000
44 North Vancouver	12	60,000	431	431,000	491,000
45 West Vancouver	3	15,000	136	136,000	151,000
46 Sunshine Coast 47 Powell River	4	20,000	236	236,000	256,000
48 Sea to Sky	5 2	25,000 10,000	98 134	98,000 134,000	123,000 144,000
49 Central Coast	0	10,000	8	8,000	8,000
50 Haida Gwaii	0	0	30	30,000	30,000
51 Boundary	2	10,000	39	39,000	49,000
52 Prince Rupert	0	0	103	103,000	103,000
53 Okanagan Similkameen	3	15,000	82	82,000	97,000
54 Bulkley Valley	1	5,000	63	63,000	68,000
57 Prince George	23	115,000	484	484,000	599,000
58 Nicola-Similkameen	1	5,000	102	102,000	107,000
59 Peace River South	4	20,000	93	93,000	113,000
60 Peace River North	6	30,000	157	157,000	187,000
61 Greater Victoria	22	110,000	629	629,000	739,000
62 Sooke	17	85,000	280	280,000	365,000
63 Saanich	9	45,000	267	267,000	312,000
64 Gulf Islands	1	5,000	57	57,000	62,000
67 Okanagan Skaha	10	50,000	194	194,000	244,000
68 Nanaimo-Ladysmith 69 Qualicum	14 6	70,000 30,000	412 157	412,000 157,000	482,000 187,000
70 Alberni	0	30,000	163	163,000	163,000
71 Comox Valley	15	75,000	338	338,000	413,000
72 Campbell River	6	30,000	220	220,000	250,000
73 Kamloops/Thompson	13	65,000	527	527,000	592,000
74 Gold Trail	1	5,000	51	51,000	56,000
75 Mission	7	35,000	225	225,000	260,000
78 Fraser-Cascade	0	0	67	67,000	67,000
79 Cowichan Valley	6	30,000	199	199,000	229,000
81 Fort Nelson	2	10,000	18	18,000	28,000
82 Coast Mountains	0	0	187	187,000	187,000
83 N. Okanagan-Shuswap	7	35,000	251	251,000	286,000
84 Vancouver Island West	0	0	26	26,000	26,000
85 Vancouver Island North	4	20,000	68	68,000	88,000
87 Stikine	2	10,000	9	9,000	19,000
91 Nechako Lakes	4	20,000	235	235,000	255,000
92 Nisga'a	1	5,000	8	8,000	13,000
93 Conseil Scolaire Francophone	602	20,000	17 212	86,000	106,000
Provincial Total	602	3,010,000	17,313	17,313,000	20,323,000

Estimated Operating Grants - 2014/15 School Year

School District 50 Haida Gwaii

September 2014 Enrolment Count					July 2014 Enro
	School-Age	Funding			
	Enrolment	Level	Funding	Total Supplement	
Standard (Regular) Schools	548.5000	\$6,900	\$3,784,650		Summer Learn
Continuing Education	0.0000	\$6,900	\$0		Summer Learn
Alternate Schools	0.0000	\$6,900	\$0		Summer Learn
Distributed Learning	0.0000	\$5,851	\$0		Supplemental
Home Schooling	0	\$250	\$0		Summer Learn
Course Challenges	0	\$216	\$0		
Total Enrolment-Based Funding (September)	548.5000			\$3,784,650	February 2015
	Total Enrol.	Funding			
	Change	Level	Funding	Total Supplement	School-Age FTE
1% to 4% Enrolment Decline	-17.8125	\$3,450	\$41,915		Adult FTE - Cor
4%+ Enrolment Decline		\$5,175	\$0		K-Gr 9 School-A
Significant Cumulative Decline (7%+)	-55.8125	\$3,450	\$42,310		Gr 10-12 Schoo
Supplement for Enrolment Decline				\$84,225	Adult FTE - Dis
					Level 1 Special
		Funding			· ·
	Enrolment	Level	Funding	Total Supplement	Level 2 Special
Level 1 Special Needs	0	\$36,600	\$0		Level 3 Special
Level 2 Special Needs	30	\$18,300	\$549,000		Newcomer Re
Level 3 Special Needs	11	\$9,200	\$101,200		ELL Supplemer
English Language Learning	35	\$1,340	\$46,900		February 2015
Aboriginal Education	374	\$1,160	\$433,840		
Adult Education	15.0000	\$4,430	\$66,450		May 2015 Enro
Vulnerable Students			\$0		
Supplement for Unique Student Needs				\$1,197,390	School-Age FT
					Adult FTE - Cor
					K-Gr 9 School-
Variance from Provincial Average	\$1,672			1	Gr 10-12 School
Estimated Number of Educators	31.306		\$52,344		Adult FTE - Dis
		Funding		1	
	Enrolment	Level	Funding	Total Supplement	May 2015 Enro
FTE Distribution	563.5000	\$180.33	\$101,616		
Supplement for Salary Differential		72000	+===,===	\$153,960	
Supplement for Unique Geographic Factors				\$4,700,336	
Funding Protection				\$81,890	2014/15 Full-Y
Supplement for the Education Plan				\$11,326	
Sontomber 2014 Envelment Count Total				\$10.012.777	Estimated 2014
September 2014 Enrolment Count, Total				\$10,013,777	Estimated 2014

		Funding		
	Enrolment	Level	Funding	Total Supplement
Summer Learning Grade 1-7	0	\$200	\$0)
Summer Learning Grade 8-9	0	\$200	\$0)
Summer Learning Grade 10-12	0	\$400	\$0)
Supplemental Summer Learning Funding			\$0	
Summer Learning, Total				\$0

February 2015 Enrolment Count				
	Funding			
	Enrolment	Level	Funding	Total Supplement
School-Age FTE - Continuing Education	0.0000	\$6,900	\$0	
Adult FTE - Continuing Education	0.0000	\$4,430	\$0	
K-Gr 9 School-Age FTE - Distributed Learning	0.0000	\$2,926	\$0	
Gr 10-12 School-Age FTE - Distributed Learning	0.0000	\$5,851	\$0	
Adult FTE - Distributed Learning	0.0000	\$4,430	\$0	
Level 1 Special Needs Enrolment Growth	0	\$18,300	\$0]
Level 2 Special Needs Enrolment Growth	0	\$9,150	\$0	
Level 3 Special Needs Enrolment Growth	0	\$4,600	\$0	
Newcomer Refugees	0.0000	\$3,450	\$0	
ELL Supplement - Newcomer Refugees	0	\$670	\$0	
February 2015 Enrolment Count, Total				\$0

	Enrolment	Level	Funding	Total Supplemen
School-Age FTE - Continuing Education	0.0000	\$6,900	\$0	
Adult FTE - Continuing Education	0.0000	\$4,430	\$0	
K-Gr 9 School-Age FTE - Distributed Learning	0.0000	\$1,950	\$0	
Gr 10-12 School-Age FTE - Distributed Learning	0.0000	\$5,851	\$0	
Adult FTE - Distributed Learning	0.0000	\$4,430	\$0	

2014/15 Full-Year Estimated Total	\$10,013,777
Estimated 2014/15 Operating Grant from Aboriginal Affairs & Northern Development Canada	\$3,875,707
Estimated 2014/15 Operating Grant from Ministry of Education	\$6,138,070

67 March 2014



STAFF REPORT

DATE: May 23, 2014

FROM: Joan Merrick, Chief Administrative Officer

SUBJECT: Follow-up on MIMC Draft Bylaw

Recommendation:

THAT the Board receives the staff report "Follow-up on MIMC Draft Bylaw";

AND THAT the Board direct staff to include the draft Bylaw on the June meeting for three readings and adoption.

Note: Either as presented or as amended (see staff recommendations)

Background:

At the April Board meeting staff presented a newly drafted bylaw (# 579 attached) for the Moresby Island Management Committee. This draft bylaw was written to correct a number of problems related to the structure of the committee; in particular, to address liability concerns and to fit within the applicable legislation.

At the April meeting the draft bylaw was presented to the Board for information and staff was directed to bring it back to the May meeting for further consideration.

Discussion:

Since the draft bylaw was first presented to the Board, Staff have reconsidered some aspects of the proposed changes, in particular, in relation to the management of the Sandspit Water System.

Staff have received numerous complaints related to the newly implemented metered water billing, which has brought some long standing concerns to the forefront; specifically, the gap in communication between the Committee and the Regional District and whether the water system can be effectively managed by a committee.

Staff do not wish to place blame or point fingers, however from Staff's perspective it is becoming more apparent that managing a service by committee is neither efficient, nor effective. Other than a part time clerical position the Committee has no administrative capacity which has led to the Area Director taking on an administrative role.

Given the lack of resources of the Committee, failing communications and general discord between the Committee and the Regional District, staff feel that it would be in the best interest of the Regional District to assume the management role in regard to the Sandspit Water system and to make the Committee purely an advisory committee.

Recommendation:

Staff strongly recommends that the draft bylaw be further amended to shift the management of the water system back to the Regional District and make MIMC a purely advisory committee. This would put control of the water system back under the Regional District.

Further Amendments would include:

- Removing the definition of Management Powers
- Add Section 6(a)(2)(h) Sandspit Water System (under advisory powers)
- Remove 6(a)(3)(a) Sandspit Water System (under management powers)

Further, Staff recommends MIMC ensure that teleconference capability is available to allow the CAO to attend future MIMC meetings. This would facilitate more effective communication between the Regional District and the Committee and ensure that the Regional District's interests are represented to the Committee.



STAFF REPORT

DATE: April 26, 2014

FROM: Joan Merrick, Chief Administrative Officer

SUBJECT: Moresby Island Management Committee – Recommended Bylaw

Recommendation:

THAT the Chief administrative Officer's report entitled "Moresby Island Management Committee – Recommended Bylaw" be received;

Background:

Staff has previously reported to the Board regarding issues related to various committees including the Moresby Island Management Committee. At the May 24, 2013 meeting the Board passed the following resolution:

Excerpt from resolution #247-2013:

Staff be directed to undertake the following:

- Consult with the Ministry of Community, Sport and Cultural Development and the Municipal Insurance Association (MIA) to draft new bylaws for the Moresby Island Management Committee and the Haida Gwaii Recreation Commission that will address the concerns outlined in the February 7, 2013 staff report entitled "Moresby Island Management Committee"; and
- 2. Seek a legal opinion on the structure of committees

AND FURTHER THAT the "Accountability Standards for Regional District Committee and Commissions" policy be adopted as presented.

Discussion:

This report and the accompanying "draft bylaw" are for the Moresby Island Management Committee (MIMC), Staff will, in the near future, also bring forward recommendations and a draft bylaw for the Haida Gwaii Recreation Commission.

The issue of the Board delegating its authority is complex. Foremost, while the Board has the ability to delegate its authority to a committee, it must be done within the parameters of the Local Government Act (LGA). In addition, the Municipal Insurance Association (MIA) has stipulated that the Regional District must be in compliance with the applicable legislation and that they must maintain "care and control" over its services in order to be covered by the association's liability insurance policy (LPA).

To further complicate this issue, the community of Sandspit through MIMC, has been allowed to function somewhat independently from the Regional District which has created an expectation of continued autonomy. In October 2013, Staff received a request to consult with MIMC and the community of Sandspit regarding the proposed updates to the bylaw. In addition, MIMC requested that the bylaw include the following:

- that members be elected;
- the ability to establish sub-committees;
- an expanded mandate; and
- an enhanced scope of powers.

The MIMC report is attached for reference. (appendix A)

It is important to keep in mind that MIMC is a committee of the Regional District. It is not a separate entity and is bound by the terms and conditions set by the Regional District. While staff could, if directed, undertake consultation in the community the information leading up to this report and the rewrite of the committee bylaw has already been shared with MIMC and discussed at a public meeting. Ultimately, the Board must follow the requirements of the LGA if it wishes to delegate its authority to a committee, and the Board must also meet the requirements by MIA if it wishes to ensure that the actions of the committee are covered under the Regional District's liability insurance. To that end much of what MIMC has requested is not feasible, given the restrictions faced by the Regional District.

This report is separated into two parts; firstly, information pertaining to the legislation and risk management; and secondly, the proposed changes to the MIMC bylaw.

Part 1: Legislation and Risk Management

Delegation:

A Board can choose different bodies to delegate responsibility for the operation and administration of services. Within the LGA, the four main bodies are standing committees, advisory committees, commissions, and local community commissions.

Standing Committees - Section 795(2) of the LGA provides that the Board Chair may establish standing committees, for matters the Chair considers would be better dealt with by committee, and may <u>appoint</u> persons to those committees.

Advisory Committees - The legislation does not explicitly mention advisory committees. However, the board's ability to establish committees is implicit in broad corporate powers.

Commissions - Section 176(1) (g) of the LGA provides regional district boards with the powers to establish commissions to:

- · operate services of the regional district;
- undertake operation and enforcement in relation to the regional district's regulatory authority; and
- manage property, or an interest in property, held by the regional district government.

Local Community Commission - Section 838 of the LGA provides the authority for a regional district board to establish <u>elected</u> local community commissions. The board must specify in a delegation bylaw what particular service or services a local community commission is responsible for and the level of decision making with respect to those services which are delegated. This could mean that the role of the local community commission is advisory or that it has responsibility for the operation and administration of a service.

Section 800.2. of the LGA, "Special Options for Establishment Bylaws", provides additional flexibility to delegate the operation and administration of services when a service is established, within the service establishment bylaw.

What does delegation mean? In short, the delegated body has scope for independent action within a policy and legal framework established by the Board. Once the Board has delegated a power, duty or function, the delegated body has the responsibility to act within parameters that the Board has set out. This means that, in most circumstances, a Board cannot "second guess" or interfere with a delegated bodies' decision making, but it can withdraw the delegation if it is dissatisfied.

Liability Coverage:

The Regional District as a member of the Municipal Insurance Association of BC (MIA) is provided liability protection in accordance with the terms and conditions of a standard Liability Protection Agreement (LPA).

In Staff's discussion with various committees, there appears to be the expectation that by merely being a "committee of the RD" there is automatic protection for activities that the committees may decide to undertake. Over the years, this expectation developed as committees were primarily left to operate without any direction or input from the RD.

Staff has been in communication with MIA and their solicitor in order to clarify the issue of liability coverage for MIMC. In short, MIA has stated:

- The <u>Regional District</u> is only insured for Regional District services, established by bylaw or as otherwise provide in the LGA.
- If a liability arose out of providing or managing services which were not SQCRD services, or for involvement in or administering a services not contemplated by their appointment the committee members would not be covered by the LPA.
- Committee members must be appointed by the SQCRD Chair to qualify for coverage, any subcommittees appointed by a committee, rather than by the Chair, would not be covered.
- The committee's activities need not be confined to purely advisory to qualify for coverage, since coverage is dependent upon the structure and appointment of the committee membership. Provided that committee members are appointed by the Chair of the SQCRD and are acting within the scope of their delegated authority, they will be covered.

• The responsibility for risk management lies with the SQCRD. To ensure that any service being operated is done in a manner that would not create any undue risk the SQCRD must maintain "care and control" of its services. In other words, although the SQCRD can delegate the management of services there should be a level of oversight by the Board to ensure that the Board is aware of any risks and can take steps to mitigate that risk.

Part 2: MIMC Bylaw

Staff have worked with both the SQCRD and MIA legal advisors to draft a committee bylaw (attached) that addresses both the legislative and risk management concerns identified above.

The October 15, 2013 MIMC committee report (attached) includes recommendations in relation to the structure of the committee; including:

- 1. That the members be elected
- 2. That the Area E Director and Gwaii Trust Representative be included as "ex-officio" members (An ex officio member is a member of a body who is part of it by virtue of holding another office.)
 - Note: 1 and 2 are covered under "election versus appointment" below
- 3. MIMC retain the ability to appoint sub-committees Note: 3 and 5 are covered under "sub-committees" below
- 4. MIMC's mandate to be expanded to include co-ordination of emergency planning Note: 4 and 6 are covered under "powers" below
- 5. MIMC establish terms of reference for each sub committee
- 6. That the Board maintain or enhance MIMC's scope of powers

While staff can appreciate the desire by the committee to continue the status quo or even to enhance their responsibilities, the Board's ability to do so is limited both by the legislation and the Regional District's insurers.

The current MIMC bylaw (no. 388, 1999) has been completely rewritten in the new draft bylaw (no. 579; attachment B. Much of the preamble and content is the same or similar to the previous bylaw, however the following outlines of the significant changes included in the draft bylaw:

Powers:

In bylaw 388, MIMC was given "administrative powers" in respect of several Regional District services including: water, house numbering, economic development, and recreation. In addition, the committee was also granted "administrative powers" for services that have not been established by the Regional District or are under the mandate of other organizations including: street lighting, harbours, cemeteries, airports. Nor does Bylaw 388 define "administrative powers".

In the draft bylaw, staff has specified three distinct types of powers. The distinction between the powers should eliminate any confusion over the roles and responsibility of the committee and the power delegated to them. The powers include:

1. **Administrative Powers** means the ability to undertake activities required for the day to day functioning of the Committee; which shall include all matters pertaining to

developing and maintaining relevant policies, and all financial and administrative duties required for the continued operation of the committee within guidelines set by the Board.

- 2. **Advisory Powers** means the ability of the Committee to consider issues pertaining to matters delegated or referred to the Committee by the Board and to make recommendations to the Board on those issues.
- 3. Management Powers means the ability to operate a service, as delegated within this bylaw; including all matters pertaining to the physical operation of the service such as operating, maintaining, repairing, engineering, or constructing. Management Powers may also include the financial management of such service if expressly delegated within the Bylaw.

In relation to MIMC's authority for "services" delegated in bylaw 388 the following applies:

 Water – MIMC currently is responsible for the "works management" for the Sandspit Water Service, while the Regional District is responsible for the "financial management". However, MIMC is currently paying the operating expenses through a "grant" provided by the Regional District.

Under the new bylaw MIMC would be granted "Management Powers" so the works management would continue. However, the Board should consider if it wishes to have the Regional District assume full responsibility for the accounting or continue to allow MIMC the responsibility for the operating expenditures of the water system.

- The Committee there would be no change. MIMC would continue to have "Administrative Powers" which would allow for all financial and administrative duties required for the continued operation of the committee.
- Sewer, Street Lighting, Cemeteries there are no existing Regional District services for these, therefore MIMC should not be delegated any authority for such. However, if a need for these services arises in the future the Board could refer the matter to MIMC for consideration and if required delegate either "Advisory" or "Management" power to MIMC once a service has been duly established.
- House Numbering, Community Development (Planning) the planning service including house numbering is managed by staff. These services should stay under the control of the Regional District and should not be delegated to MIMC. In addition, the Moresby Island Advisory Planning Commission has been tasked with providing input to the RD on land use matters for Area E.
- Recreation the Haida Gwaii Recreation Service (bylaw 340) is the only recreation service established for Area D & E. Responsibility for this service has been delegated to the Haida Gwaii Recreation Commission (HGRC). Any recreation activities that MIMC wishes to have covered as part of the HGRC programing must be vetted and approved by the HGRC Coordinator.

In addition, there is no established service to encompass other "recreation like" activities in Sandspit such as the community hall or Logger's Sports Day. MIMC should not assume any responsibility for hosting, managing, coordinating, sponsoring or otherwise taking responsibility for these activities. Should the Board choose, they could delegate

MIMC the authority to act in an advisory capacity to a third party responsible for these activities.

The issue of not having an established service for the community hall has been ongoing for some time. Staff will undertake an approval process to establish a service for the hall in 2014. Should a service be established the new bylaw could be amended to provide additional delegated responsibility to MIMC. However, MIMC is proposing that the hall be operated by a "sub-committee"; which the new bylaw does not allow. Should a new service be established, Staff recommends, that a new committee be created and delegated authority for the operation of the hall and that, and if the Board wishes, that MIMC be delegated "advisory powers" in relation to that service.

• Fire Protection – the current service establishment bylaw for Sandspit Fire Service is not for the operation of the fire service, rather it is to provide a grant to a third party to aid in funding the service. In the current bylaw, MIMC is empowered to provide a recommendation regarding the annual budget for fire protection. In the new draft bylaw MIMC is provided "Advisory Powers" with respect to the providing input to the Regional District regarding the Fire Protection budget. For 2014, neither MIMC nor the Fire Department submitted a budget request to the RD.

Note: The Sandspit Fire Department is required to carry their own liability insurance as they are a separate entity from the Regional District and not considered by MFA to be within the scope of the LPA.

• **Emergency Planning** – in the current bylaw MIMC has not been given any delegated authority for Emergency Planning. There is an "informal" committee (SEPP) of dedicated volunteers in the community that have taken on responsibility for the coordination of emergency planning in Sandspit. It is very important that this group of volunteers be supported as they serve as a vital component for emergency response.

MIMC has requested that their mandate be expanded to include emergency planning and preparedness. The new bylaw provides MIMC "Advisory Powers" for Emergency Planning which could provide the opportunity, through the Board, to provide guidance and set direction for future emergency planning initiatives.

However it is important to note that if an emergency requiring activation of the Emergency Operation Center occurs then the CAO as Emergency Management Coordinator, for the whole of the Regional District, would assume the authority, without input from the Committee, to undertake all actions necessary to respond to the emergency. In other words, the committee would be given advisory powers in regard to planning but not for implementation or emergency response.

• Economic Development – the SQCRD economic development service includes all four electoral areas with funding from the NDIT Economic capacity grant. The grant is split with \$17,500 provided to the Misty Isles Economic Development Society (MEIDS) and the remainder used for the "mainland" electoral area initiatives. Given that MIEDS is tasked with undertaking economic development for Haida Gwaii, including Area E, it would seem to be counterproductive to have MIMC undertaking separate economic development activities. In addition, the economic development service is a joint service of all four electoral areas, so any activities entered into by MIMC could have potential

impact for the other areas. Therefore, staff has limited the delegated authority within the new bylaw to advisory powers.

- Harbours, Airports These are not Regional District services and therefore the SQCRD cannot delegate any authority to MIMC in regard to them. However, if requested the Regional District could appoint a representative to the Harbour or Airport Authority board.
- New Authority the new bylaw also includes advisory powers for Grant-in-Aid, Islands Solid Waste, and Haida Gwaii Recreation. Adding advisory powers for these services will provide an opportunity for the committee to have input into all of the Regional District services that Electoral Area E currently participates in, with the exception of Administration and Electoral Area Administration.

Election versus Appointment:

The current bylaw includes provisions for the Committee to hold an election every three years. In the past these elections have been held in conjunction with the provincially legislated local government elections and undertaken by Regional District Staff. Following the election the names of those elected were provide to the Board and appointed by resolution.

During the 2011 election, it became apparent that many of the community members view the MIMC election as a legislated process with many of the same rules and procedures as local government elections. However, other than those provisions included in the bylaw there is no legislation governing these proceedings.

The LGA (section 795(2)) specifically states that committee members must be appointed by the Chair of the Board. While the Chair could veto any of the "elected" MIMC members and appoint members who were not elected, the expectation is that those names put forth through the election process would be appointed.

In the new bylaw Staff have included an opportunity for the community to nominate individuals for appointment but not the more formal election process as previously done. While MIA has stated that they would support the continuation of an election process, they were also clear that the right to appoint any member to the Committee must remain with the Chair, as per the LGA, in order for the committee to be covered by MIA. Staff feels strongly that a nomination process is more appropriate than an election. The nomination process could be undertaken by Staff every two to three years (or such other time as specified in the bylaw).

Should the Board decide to include an election process in the bylaw Staff recommends that the process be undertaken separately from the local government elections and that a clear process be established of how the elections would be undertaken, and the right of the Chair to veto any names put forth through that process.

Sub-Committees:

MIA has stated that any sub-committees would not be covered under the LPA. This is due to two reasons: 1) that the committees must be appointed by the Chair as required in the LGA, and 2) that the care and control of any activities undertaken on behalf of the Regional District must remain with the Regional District.

The new bylaw prohibits MIMC from establishing any sub-committees. However, should the need for an additional committee arise the Regional District could establish a new committee and appoint members as required.

Sandspit Community Society:

There is a newly formed society in Sandspit which was created in part to allow for the management of the tourist information center located in the Sandspit Airport. To staff's knowledge the Society has also taken over some of the recreation activities for the community. This Society may be an appropriate vehicle for the community to take on additional activities that are not related to Regional District services. For example, if the referendum for the community hall service establishment bylaw were to be defeated, the Society may be an appropriate third party to assume the responsibility for running the hall. It is important to note that any third party is a separate entity from the Regional District and is not covered by the RD's insurance.

Summary:

The proposed changed to the MIMC bylaw have been done with the intent to clarify the role of MIMC, to fit within the relevant legislation, and to address risk management concerns.

While the Committee may view the changes as restricting their authority, that is not the intention, rather the changes are meant to fit within the applicable legislation, provide clear direction from the Board as to the level of authority the Board has delegated to the Committee, and to address the concerns raised by MIA.

Staff is seeking direction from the Board in to relation to the next steps. If the Board is satisfied with the new draft bylaw it could be included on the next agenda for three readings and adoption.

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

Bylaw No. 579, 2014

A Bylaw to establish the Moresby Island Management Standing Committee

WHEREAS pursuant to section 795(2) of the *Local Government Act*, the Chair may establish standing committees for matters the Chair considers would be better dealt with by committees, and may appoint persons to those committees;

WHEREAS pursuant to section 176(1)(e) of the *Local Government Act*, a Board may, by bylaw, delegate to committees its powers, duties and functions; and

WHEREAS the Chair wishes to establish the Committee and the Board wishes to delegate to the Committee certain of its powers, duties and functions;

NOW THEREFORE the Board of the Skeena-Queen Charlotte Regional District, in open meeting assembled, enacts as follows:

1. Citation

This Bylaw shall be cited for all purposes as the "Moresby Island Management Standing Committee Bylaw No. 579, 2014".

2. Definitions

In this Bylaw:

- (a) "Administrative Powers" means the ability to undertake activities required for the day to day functioning of the Committee; which shall include all matters pertaining to developing and maintaining relevant policies, and all financial and administrative duties required for the continued operation of the Committee within guidelines set by the Board;
- (b) "Advisory Powers" means the ability of the Committee to consider issues pertaining to matters delegated or referred to the Committee by the Board and to make recommendations to the Board on those issues:
- (c) "Management Powers" means the ability to operate a service, as delegated within this Bylaw; including all matters pertaining to the physical operation of the service such as operating, maintaining, repairing, engineering, or constructing. Management Powers may also include the financial management of such service if expressly delegated within this Bylaw;
- (d) "Board" means the Skeena-Queen Charlotte Regional District Board of Directors;
- (e) "Chair" means the Chair of the Skeena-Queen Charlotte Regional District;
- (f) "Chief Administrative Officer" means the person appointed by the Board as the Chief Administrative Officer;

- (g) "Committee" means the Moresby Island Management Standing Committee, as established by this Bylaw;
- (h) "Committee Chair" means the Chair of the Committee elected in accordance with this Bylaw;
- (i) "Director" means any Director of the Board, or his or her alternate appointed to the Committee;
- (j) "Electorate" means any persons who are the age of majority and reside or own property within the Service Area; and
- (k) "Service Area" means the whole of Electoral Area E (Moresby Island).

3. Committee Membership

- (a) The Committee shall consist of the following members:
 - (1) at least one Director, appointed by the Chair in accordance with this Bylaw; and
 - such other persons who are eligible to serve on the Committee, appointed by the Chair in accordance with this Bylaw.
- (b) All those persons who are the age of majority and reside or own property within the Service Area are eligible to serve on the Committee.

4. Method of Appointment

- (a) The Chair shall appoint at least one Director to the Committee and shall make the initial appointments to the Committee.
- (b) Thereafter, a public nomination process will be held, not later than October every three years, for the purpose of providing the Electorate of the Service Area with an opportunity to nominate persons who are eligible to serve on the Committee.
- (c) Within thirty (30) days of the end of the nomination process, the Committee will submit the names of the persons nominated to the Chair for consideration.
- (d) Upon receipt of the names of the nominated persons, the Chair may appoint any of the persons nominated to the Committee or may post a public notice for further nominees in accordance with section 4(e) below.
- (e) In the event of a vacancy between appointments, due to death, resignation or termination, the Chair shall appoint a replacement by posting public notice of the vacancy and inviting eligible candidates to submit their names directly to the Chair for consideration within 30 days of the posting of the notice, in which case the Chair will appoint a person to fill the vacancy as soon as reasonably practical after the close of the notice period.
- (f) The Chair may consult with the Board and other persons in making an appointment to the Committee, but is not bound by the recommendations of the Board or other persons.

(g) The Chair may terminate the appointment of a Committee member at any time.

5. Procedure

- (a) The Committee Chair shall be elected annually by a majority vote of all Committee members.
- (b) A quorum of the Committee shall be the majority of its members.
- (c) All decisions of the Committee shall be made by a majority of the members present at the meeting, with each member having one vote.
- (d) Regular Committee meetings shall be:
 - (1) held once a year, with additional meetings held as necessary, as determined by the Committee; and
 - (2) open to the public.
- (e) Special Committee meetings shall be:
 - (1) called by resolution of the Committee at a regular meeting; or
 - (2) called at the request of two or more members of the Committee; and
 - (3) open to the public, subject to section 5(g) below.
- (f) Notice of special meetings, by such means as the Committee deems reasonable, shall be provided to members of the Committee and residents of the Service Area at least 48 hours in advance of the meeting.
- (g) All or part of a meeting may be closed to the public in accordance with the Skeena-Queen Charlotte Regional District Procedure Bylaw No. 470, 2005, as may be amended from time-to-time.
- (h) Where this Bylaw and the Skeena-Queen Charlotte Regional District Procedure Bylaw No. 470, 2005, as may be amended from time to time, are silent, Roberts Rules of Order, Newly Revised, shall apply to the conduct of Committee meetings.
- (i) Minutes shall be kept for all meetings of the Committee and a copy of such minutes shall be forwarded to the Chief Administrative Officer.

6. Delegated Powers and Responsibilities

- (a) The powers delegated to the Committee, except as otherwise provided by bylaw, shall include:
 - (1) Subject to the provisions otherwise contained in this Bylaw and Part 24 of the *Local Government Act*, the Committee is empowered to exercise the Administrative Powers with respect to the Committee;
 - (2) Subject to the provisions otherwise contained in this Bylaw and Part 24 of the *Local Government Act*, the Committee is empowered to exercise Advisory Powers with respect to the following:

- (a) Grant in Aid
- (b) Economic Development
- (c) Emergency Planning
- (d) Sandspit Fire Protection Budget
- (e) Islands Solid Waste
- (f) Haida Gwaii Recreation
- (g) Other matters as referred to the Committee by the Board from time to time:
- (3) Subject to the provisions otherwise contained in this Bylaw and Part 24 of the *Local Government Act*, the Committee is empowered to exercise Management Powers with respect to the following:
 - (a) Sandspit Water System.
- (c) The Committee shall not exercise any powers, functions or responsibilities not expressly set out in this Bylaw.
- (d) The Committee shall not undertake any initiatives or commitments that may be binding on the Committee or the Skeena-Queen Charlotte Regional District without receiving the prior approval of the Board.
- (e) The Committee shall not enter into any contracts on behalf of the Skeena-Queen Charlotte Regional District. All contracts shall be signed by the Board, or by a delegate who has been authorized by the Board to sign contracts on behalf of the Board.
- (f) On or before November 30th each year, the Committee shall prepare and submit to the Board an annual budget, in a form satisfactory to the Chief Administrative Officer, which shall include detailed estimates of its receipts from every source and expenditures for every purpose for the following year, and such annual budget shall be considered by the Board and may be rejected or accepted, in whole or in part, at the Board's discretion.
- (g) The Committee shall not, without the Board's prior approval, expend any funds except as set forth in the approved budget and shall not enter into any undertaking, obligation, commitment, or liability that would cause the Committee's annual budget, as approved by the Board, to be exceeded.
- (h) The Committee shall institute such controls and authorization procedures over revenues and expenditures as the Skeena-Queen Charlotte Regional District may, from time to time, require.

7. Reporting Obligations

- (a) The Committee shall forward to the Chief Administrative Officer the agenda and minutes of all meetings of the Committee.
- (b) The Committee will communicate regularly and liaise with the Chief Administrative Officer respecting the exercise of the Committee's powers, duties and functions, as specified in this Bylaw.

(c) The Committee will abide by the Accountability Standards for Regional District Committees and Commissions Policy as adopted or amended by the Board.

8. No Delegation by a Delegate

A person to whom a power, duty or function has been delegated under this Bylaw has no authority to further delegate to another person any power, duty or function that has been delegated by this Bylaw.

9. Sub-committees

The Committee may not appoint Sub-Committees. Matters the Committees feels would be better dealt with by a third party may, at the discretion of the Board, be delegated to another committee established by the Board for that purpose.

10. General

- (a) The title to any real property, equipment or chattels, leases and agreements of any kind, shall be registered in the name of the Skeena-Queen Charlotte Regional District, and the same shall be the property of the Skeena-Queen Charlotte Regional District and shall not be disposed of without the approval of the Skeena-Queen Charlotte Regional District.
- (b) All members of the Committee shall serve without remuneration, save and except to the extent that Committee members may be reimbursed for travel and out-of-pocket expenses in accordance with the policies of the Skeena-Queen Charlotte Regional District.
- (c) To enable the Committee to perform its functions and to carry out its duties in accordance with the intent and purpose for which the Committee was established, the Chief Administrative Officer may, whenever required and without the direct instruction of the Board, give to the Committee such assistance as it may reasonably require.

11. Scope of Bylaw

For clarity, subject to the *Local Government Act*, unless a power, duty or function of the Board has been expressly delegated by this Bylaw or another Skeena-Queen Charlotte Regional District bylaw, all of the powers, duties and functions of the Board will remain with the Board.

12. Severability

If any portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

13. Repeal

Bylaws No. 352, 1998; 373, 1999; and 388, 1999 and all subsequent amendments, are hereby repealed.

> Barry Pages Chair

Joanne Fraser Corporate Officer



STAFF REPORT

DATE: May 25, 2014

FROM: Morganne Barthel, Planning Intern

SUBJECT: Update of Status of Proposed LNG Projects within the Prince Rupert

Port Authority

Recommendation:

THAT the staff report entitled "Update of Status of Proposed LNG Projects within the Prince Rupert Port Authority" be received for information.

1.0 Background

There are currently two proposed LNG projects within the Prince Rupert Port Authority that are undergoing an Environmental Assessment (EA) review:

- 1. Prince Rupert Gas Transmission and Pacific NorthWest LNG in Port Edward; and
- 2. Westcoast Connector Gas Transmission Pipeline and Prince Rupert LNG in Prince Rupert.

The proposed projects are in different stages of the EA process and the Skeena-Queen Charlotte Regional District (SQCRD), along with the public, will have an opportunity to provide input on each project. Northern Development Initiative Trust has provided local government agencies assistance in processing and understanding the proposed LNG projects. This report is presented to provide an update on the status of those projects.

2.0 Discussion

2.1 Overview of the EA Process

Proponents begin the EA process via the submission of the Application Information Requirements. In this document, the proponent specifies the information to be included in the Application for an Environmental Assessment Certificate. It is important to receive this information up front as it helps reduce the number of applications rejected as incomplete by the Environmental Assessment Office.

Once accepted, the EA Office has a maximum of 180 days or six months to complete a comprehensive review of the material. Feedback from the Working Group is critical during this period and several meetings are organized and chaired by the EA

Office to discuss issues. This is the Application Review Stage and Public Comment Period.

Immediately following the review stage, the EA Office will produce an Assessment Report documenting the findings of the assessment, including the extent to which issues have been addressed and whether there are any oustanding issues. The report will also make justified recommendations to the appropriate Ministers based on the review process as well as providing the Minister a draft copy of the Environmental Assessment Certificate to accommodate issuance in those cases where there are no further requirements from the proponent. Attachment 1 shows a basic outline of the Environmental Assessment Process.

2.2 Status of Existing Proposals

The Westcoast Connector Gas Transmission Pipeline has just completed the Application Evaluation for Completeness review as of May 13, 2013. The next step in the transmission pipeline includes the second public comment period on Application for EA, which is scheduled for May 14 – June 27, 2014. Another component of this LNG project is the Prince Rupert LNG stationed on Ridley Island. This component has a separate EA process and the proponent, the BG Group, has announced a six - 12 month delay in completing their EA application.

The Prince Rupert Gas Transmission and the Pacific NorthWest, proposed by Trans Canada and Petronas/Progress respectively, are both in the Application Review Stage. This stage is expected to complete in the fall. The next step for these applications is the Assessment Report and Minister's decision. A second public comment period is expected to occur before the year's end.

2.3 Potential Impacts

Staff have participated in discussions via teleconference where potential impacts have been discussed. This report outlines some potential impacts of the project, but is not inclusive to all.

2.3.1 Economic Environment

The economic impact model within the proposals can be misleading and difficult to interpret as it is designed to reflect national and provincial impacts, rather than local. To better understand the local economic impacts, a number of undecided factors would have to be considered. For example, it will be dependent upon the employment policies regarding the amount of regulation within camps as well as whether employees are given a choice to stay at the camp or in the city. These will become clear once a contractor is awarded the project.

Local businesses and contractors have an opportunity to be involved in the construction and operation process of the Pacific NorthWest LNG. Local businesses and contractors are able to register their skills, expertise and equipment with the contractor for an opportunity to assist in the development

of the projects. This will allow for locals to participate and benefit from the construction.

2.3.2 Infrastructure and Services

Similar to the economic environment, once policy and regulations are set for the project, there will be a better understanding of the potential impacts to the surrounding infrastructure and services.

Once a comprehensive traffic impact assessment is completed for projects, associated agencies will be able to predict the impact on current road infrastructure. Concerns that have been raised include route reliability and the implications of increased traffic, particularly in school zones.

Services within the community will have varying levels of impact depending upon policy and regulation within the camp. Depending upon work rotation schedules, employees may leave the area on days off if it is for an extended amount of time (e.g. 10 days on, 10 days off). However, they are likely to spend the time they have off during their work rotation using services provided by the City. This will have a positive impact for local businesses, restaurants and recreation centres.

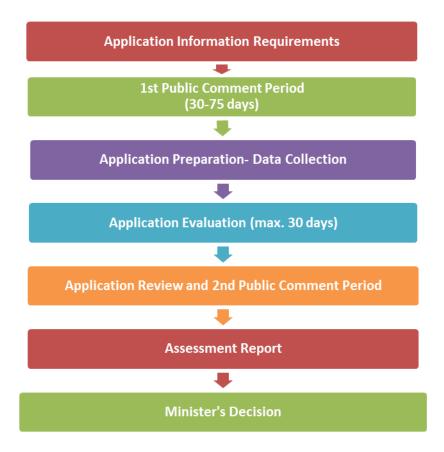
Concerns regarding the limited availability of doctors and nurses may also be addressed in policy and regulation that determine how the camps are run. Some contractors will have Nurse Practitioners on-site to reduce the possibility of creating longer delays in medical offices and clinics.

Once additional reports and studies have been submitted to the EA office, the community will have a better idea of the potential impacts that will occur due to the development.

5.0 Attachment 1

Prepared for the Regional District of Skeena – Queen Charlotte Prepared by: Sara Hipson, Northern Development Initiative Trust

Environmental Assessment Process:



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Haida Gwaii Recreation Coordinator's Report Month End: April 2014 Submitted By: Lucy Neville

The HG Recreation Commission has four categories, from September to June, that our programs fall into; Registered Programs, Drop-In Programs, Movies and Community Events. We also assist in obtaining rental spaces and advertising help for community members.

Registered Programs

Shito Ryu Karate – losing a few members who have moved off-island, this program is storming towards summer with a combined youth / adult group. Their April total was an age-diverse <u>36</u> participants, who train every Tuesday and Thursday in **Queen Charlotte**.

Cardio Step & Pilates – BCRPA-certified instructor Debbie Beemer is back, and bringing her twenty-three years of instruction experience to a high-energy step and Pilates class. This introductory course focuses on spinal alignment, graduated strength development, and begins each workout with an upbeat step-class routine. The program runs each Tuesday and Thursday at the HG Rec Building in Masset, and had a total of 15 participants in April.

Elders Engagement: Food and Fitness – With additional Hatha Yoga and Tai Chi classes back by popular demand, this program has continued its focus on mobility and strength training in anticipation of the summer months. There were a total of <u>127</u> participants throughout the month of April in the Multiplex building and grounds in **Port Clements**. Designed to increase socialization, community infrastructure, fitness and intergenerational engagement, this program was created with the Rec Coordinator for seniors, by seniors, and is open to plus-ones from spouses to grandkids.

Beginner Bellydance – back from travels abroad, Denise Legare began instructing this program again at the HG Rec Building in **Masset**, which meant the welcome return of belly-shaking music, colourful scarves, and a total of <u>41</u> dancers throughout the month of April.

Pilates Fusion – a combination of hi-lo cardio circuit training and core-strength Pilates conditioning, this course is taught by the incredible Ruth Bellamy, and runs every Tuesday and Thursday at the **Port Clements** Multiplex. It had a total of **15** participants working up a sweat and working on their abs throughout April.

Bike Re-Psych – This program has expanded to include semi-permanent stations at each secondary school. This repair program runs every Wednesday at the high school in **Queen Charlotte** and **Masset**, with a total of <u>32</u> participants in April.

Alternate Fitness – led by instructors Harold White, Heather Brule, and Ruth Bellamy, this clinician-based program is designed for those living with, or at risk for, chronic conditions such as diabetes, rheumatoid and osteo-arthritis, obesity, and/or returning from injury. The majority of participants in Masset (15), Skidegate (13) and Port Clements (12) attend on the recommendation of physicians or health care clinicians. This 20-year program has continued in large part due to the rave reviews from medical professionals, resident and locum doctors, who have documented benefits in attendees ranging from reduced blood pressure, increased mobility, decreased joint pain, and increased musculature.

Weight Room Orientations – BCRPA instructor Lisa Shoop held an orientation on April 17th at the weight room in Queen Charlotte with a total of $\underline{5}$ participants. In Port Clements, instructor Amber Bellis held an orientation on April 24th for $\underline{1}$ participant.

Drop In Programs

Haida Gwaii Rec. provides insurance and First Aid to all volunteers willing to run drop in programs throughout the school year at all island schools. Volunteers collect twoonies to cover the School District 50 rental fee, and are charged per course for any incurred equipment damages. To register a sport for drop-in, a valid and current First Aid certificate is required.

Queen Charlotte Secondary School Gym

Mondays:

Pickleball / Badminton 7:00 – 9:00

Tuesdays:

Indoor Soccer 8:00 – 10:00

Wednesdays:

Youth Dodgeball 6:30 – 8:00

Adult Dodgeball 8:00 – 10:00

Thursdays:

Volleyball 8:00 – 10:00

Port Clements Elementary School Gym

Thursdays:

Soccer 8:00 - 10:00

George M. Dawson Secondary School Gym

Mondays:

Volleyball 7:00 – 9:00

Wednesdays:

Men's Basketball 7:00 – 9:00

Thursdays:

Badminton 7:00 - 9:00

Fridays:

Senior Men's Basketball 7:00 – 9:00

A.L. Mathers Elementary School Gym

Wednesdays:

Adult Floor Hockey 7:00 – 9:00

Events and Affiliated Programs

Masset Job Fair

The ASSAI North Coordinator represented HG Rec at the Annual Opening and Job Fair for the Masset branch of the Hecate Strait Economic Development Society, on April 16th. In addition to information about current programs, courses and capacity-building initiatives, handouts were provided for our upcoming Summer Program positions, to be hired in early June. A total of <u>36</u> community members attended the event and interacted with our representative.

Bike Re-Psych Mechanic Training and Critical Mass

The bicycle organization PEDAL in Vancouver donated two mechanics to travel to Haida Gwaii from April 9-14. These lovely instructors delivered two workshops, one in **Masset** and one in **Queen Charlotte**, to educate and train a group of community members on bike maintenance, repair and general gear information. Following the training, there was a dance and critical-mass ride held in each community, with a total of **289** attendees riding, dancing and working on their bikes across Haida Gwaii.

All-Island Youth Worker Symposium

With over a dozen organizations from Sandspit to Masset represented, this symposium was held in Port Clements on April 1st, and allowed the diverse range of youth workers from across Haida Gwaii to collaborate, communicate and update one another on the spectrum of activities and initiatives being undertaken across the islands. A total of <u>23</u> youth workers attended; this event will take place on a quarterly basis to ensure cohesive and integrated programs continue to be developed.

ASSAI 2013-2014 Programs

Our newly-hired ASSAI South Coordinator began training in April, and programs will begin the first week of May. Below are April participation totals for **Masset**, **Old Massett** and **Port** Clements.

Surf Club (all-island) – 16 Art and Action (PCES) – 21 Dance Party (PCES) – 42 Teen Gym (GMD) – 64 Weekday Wickedness (OMYP) – 38 Total: **181**

Total April 2014 participants in HG Rec programs/events: 841

* Total April 2013 participants in HG Rec programs/events: 687

Upcoming Spring Classes

Movie Nights – this May, we will be showing 'The Lego Movie' throughout the communities of Masset, Port Clements, Queen Charlotte and Sandspit. A total of <u>80</u> moviegoers are expected.

SUP Youth! Intro Course – this introduction to paddleboarding course is designed for youth across **Haida Gwaii** in grades 4-7, and builds on the existing Surf Club program, beginning May 5th. As an intro program, paddleboarding provides the foundational water safety and skills needed to progress to surfing.

Basketball Fundamentals Coaching Clinics – a joint collaboration with the BC Aboriginal Sport Recreation & Physical Activity Partners Council, the clinics will be held from June 7-8 in Old Massett and Skidegate, and are designed to provide sports leaders and community coaches with a baseline of information for instructing youth ages 10-16. In addition to education on ethics, safety, and modified games approach, coaches will be trained on LTAD (long-term athlete development), age appropriate practice planning and skill development.

HIGaa k'aats'ii lihllnga: Agate Man Triathlon – August is only a few months away, and it's training time! This event will once again feature a duathlon, triathlon and relay option. The course route includes a 500-meter swim, 20-km bicycle and 6-km run, beginning at Pure Lake. With island-wide participation in 2013, this year's event looks to be even bigger, and we have already received requests for event tee-shirts (again featuring a Sea Grizzly design by renowned local artist Ben Davidson) from as far away as Saskatchewan.

BOAT Exam – the updated Transport Canada-approved BOAT exams will continue to be offered in **Masset**, **Queen Charlotte** and **Port Clements** upon request.

Additional Projects and Reporting

Alternate Fitness Funding

The HGRRC Coordinator has secured collaborative funding from the Skidegate Health Centre, which will allow the much-loved Alternate Fitness classes, led by instructor Heather Brule, to continue until the end of July. This program has become a beacon of all-age fitness possibility, and it is inspiring to see how many island organizations recognize the importance of providing healthy lifestyle choices for Haida Gwaii residents of all ages.

HGRRC AGM

The HGRRC AGM will be held on May 22, 2014, 5:30 pm at the Haida House in Tlell. An addition to the AGM agenda, currently including the program highlights / development reel, stats analysis and fiscal review of 2013, is a big welcome to our new Member-At-Large, Heather Brule!

Lucy Neville
Haida Gwaii Recreation Coordinator



STAFF REPORT

DATE: May 23, 2014

FROM: Joan Merrick, Chief Administrative Officer

Joanne Fraser, Deputy Treasurer
Daniel Fish, Deputy Corporate Officer

SUBJECT: Electoral Area E (Sandspit) Community Hall Service Establishment

Recommendations:

THAT that Board receives the report "Area E Community Hall Service Establishment";

AND THAT the tax requisition limit, designated in Bylaw No. 582, 2014, be set at \$______;

AND THAT the Board authorize staff to proceed with a referendum for the Electoral Area E (Sandspit) Community Hall Service Establishment;

AND THAT the cost of the referendum process be funded, up to \$1,600, from Feasibility Studies, Function 901, with the remainder funded through Electoral Area E Administration, Function 121.

BACKGROUND:

At the November 2011 SQCRD Regular Board meeting, staff presented information to the Board regarding the process for establishing services, along with a request from the Moresby Island Management Committee (MIMC) to establish a service for the Moresby Island Parks and Recreation Facilities Bylaw No. 540, 2012, which was ultimately defeated in the alternative approval process.

Similar to Bylaw No. 540, 2012, the *Area E Community Hall Service Establishment Bylaw No.* 582, 2014 will require approval of the electors before it can be adopted by the Board.

DISCUSSION:

Approval Process: Approval by Voting (Referendum)

Legislatively, there are three approval process options for establishing most services. The approval by voting option (referendum) will allow for Area E residents to cast a vote in regard to establishing a service for the Sandspit Community Hall in conjunction with their vote to elect an Electoral Area E SQCRD Board representative on November 15, 2014. It is typically more cost-effective to hold a referendum in conjunction with an election. Eligible voters (registered as resident electors or non-resident property electors) of the jurisdiction are given the opportunity

to vote for or against the referendum question by ballot. Assent of the electors is obtained only if the majority of the votes counted as valid are in favour of the question.

Considerations for this approval process include the cost and staff resources required to undertake the initiative. Drafting bylaws, public consultation, advertising and seeking statutory approval from the Ministry of Community, Sport and Cultural Development all take time and resources.

Normally, the process to fund these costs would be through the Feasibility function; however, this function is funded by all the electoral areas and would need Board approval to proceed. In addition, the *Local Government Act* states that should a service be established, the costs of undertaking the process to establish that service would subsequently be recovered from that service. In other words, if the Regional District was to proceed with a referendum, and assent of the electors is attained, all costs incurred to establish a service would need to be repaid by the new service.

Another consideration for the approval by voting option is a scenario in which an Electoral Area E Director is elected by acclamation. The Regional District would then need to proceed with the referendum process regardless of the need to set up polling stations in Electoral Area E to serve the local government election process. The cost for that process was funded by Feasibility Studies, Function 901.

MIMC's Recommendations for the Establishment Bylaw for Sandspit Community Hall:

- 1. That the maximum taxation limit be set at \$12,600;
- 2. That the maximum taxation limit include an inflation adjustment;
- 3. That, excluding the recovery of referendum costs, the administrative cost transfers from the function be limited to 5% of the total taxation for the function in any given year;
- 4. That the community hall be operated by MIMC and that MIMC may appoint a volunteer group or committee to operate the hall on its behalf; and
- 5. That the funding be provided for the operation of the community hall, and the two adjacent community-owned properties.

Management of the Sandspit Community Hall:

The Sandspit Hall was originally donated to the Regional District along with two adjacent properties that the hall is situated on. The Hall was subsequently renovated using grant funding. Staff brought to the Board's attention that there was never a service established for the Community Hall and that the Regional District had acted outside of the legislation requiring a service to be duly established for any activity, work or facility undertaken or provided by or on behalf of the Regional District.

In 2011/12, the Regional District undertook an alternative approval process to establish a Parks and Recreation Facilities Service (Bylaw 540, 2012) which was defeated with 26% of electors opposing the establishment of the service. That service would have seen a maximum tax requisition of \$0.50 per \$1,000 of assessed value which would equate to approximately \$20,000 based on 2014 assessments.

MIMC has requested that the Regional District hold a referendum to establish a service for the Community Hall; in that request they specify that they would like to limit the taxation to \$12,600 with an escalation clause for inflation. They also request that the Regional District administration recovery be limited to 5% of the total taxation for any given year ($$12,000 \times 5\% = 600). Staff have written further on the financial implications elsewhere in this report.

MIMC has also requested that they be put in charge of operating the hall either through a volunteer group or a sub-committee. The proposed new bylaw for MIMC (Bylaw 579, 2014) prohibits the establishment of sub-committees; this is to ensure that the Regional District is following the applicable legislation in regard to committees (appointment by the Chair) and to ensure that care and control remains with the Regional District (MIA requirement). This raises the question as to how the community hall should be operated.

Staff's recommendation is that, if the referendum passes, the Board consider two options:

- 1. Establish a Hall Committee with clear expectations for accountability to the Board and turn the hall operations over to that committee; or
- 2. Lease the facility out to a third-party and provide a grant through the newly established service to that organization. A third-party would be required to sign a contract taking full responsibility for the facility and carry its own insurance.

Should the referendum be defeated, the Regional District will, in staff's opinion, be left with only two choices:

- Lease the facility out to a third-party with no funding provided by the Regional District. A
 third party would be required to sign a contract taking full responsibility for the facility and
 carry its own insurance; or
- 2. Decommission the hall and not provide any further funding or operational support. A legal opinion to confirm the Regional District's options should be sought if the referendum fails.

Financial Considerations of the Sandspit Community Hall:

Cost of Referendum:

If the referendum to establish the service is conducted in conjunction with the election in Area E, staff estimates the cost would be approximately \$1,600 which would include advertising and supplies. Staff is recommending that these costs be funded through Feasibility Studies, Function 901.

However, if the Electoral Area E Director is elected by acclamation, the estimated referendum costs would increase to approximately \$3,800 and staff recommends it be funded as follows:

<u>Electoral Area E Admin</u> <u>Feasibility Service</u>

3 polling clerks x 2 days (\$200 x 3 x 2)	\$1,200	Advertising	\$1,500
Hall rental x 2	400	Ballots & Supplies	<u>100</u>
*Staff time	n/a		
Staff travel	600		

Total \$2,200 Total \$1,600

*Staff time would be funded from the Electoral Area Admin or Election functions.

If the referendum passes, the total cost of the referendum would have to be recovered from the new service, as is legislated.

Administration Costs:

Based on similar granting functions within the Regional District (using 2014 budget numbers), such as Sandspit Fire and Haida Gwaii Recreation, estimated costs for the administration recovery would be as follows:

0.5% CAO salary	\$ 800
1.0% Treasurer salary	1,100 (budget, audit, ensuring proper reporting &
•	documentation)
2.0% Clerical staff	600
Accounting & Audit fees	800
Liability Insurance	<u>2,100</u>
Total estimated administration	<u>\$5,400</u>

Overall, the estimated administration recovery to the Sandspit Community Hall service would be approximately:

Property insurance	\$ 2,700
Admin support costs	\$ 5,400
Total estimated recovery	\$ 8,100

MIMC has requested that the requisition limit be capped at \$12,600 and the administration recovery not exceed 5% of that limit.

Taxation:

At the time of writing this report, staff does not have a budget from MIMC showing what expenses are included in the \$12,600 requisition limit.

MIMC has suggested the bylaw rate for the taxation limit be \$12,600 for the service, which would be \$0.32 per \$1,000 of assessed value. However, this is not likely sufficient to cover costs for the referendum and providing a grant for the Hall operations.

The Board has two options in covering this within the bylaw:

Option 1: In Year 1, the bylaw rate could be set at \$0.50 per \$1,000 of assessed value (which would allow room for the referendum costs), and in subsequent years the taxation limit be decreased to \$0.32 per \$100,000 of assessed value.

Option 2: In Year 1, the taxation limit be set at a maximum of \$20,000 and subsequent years decreasing to \$12,600.

MIMC has also recommended that an annual inflation adjustment be added to the taxation limit. This could be achieved in two ways:

Option 1:	with the Consumer Price Index.
Option 2:	For the subsequent 3 years, the bylaw rate or taxation limit be increased by a set amount, i.e % or \$

In subsequent years, the hyley rate he raised by an inflation factor in keeping

Another consideration when taking into account taxation for the service is that, because the referendum will take place in conjunction with the November 2014 local government elections and the Board is not able to adopt Bylaw No. 582, 2014 until such a time that the referendum process is over, taxation will for the service will not occur until 2016. The reasoning for this is because the surveyor of taxes updates the property tax roll in October of each year to account for the following year's taxation.

RECOMMENDATIONS:

- 1. In considering the most appropriate method to establish a service for the Sandspit community hall, staff is recommending that the Board authorize the entering into a referendum process to be held in conjunction with the next local government election on November 15, 2014. The reasons for this recommendation are as follows:
 - a. The costs of the process could be shared with other election costs.
 - b. The need for greater public consultation due to the significant number of electors who opposed the creation of the service originally.
- 2. That all consultation and communication regarding the proposed service and the referendum by undertaken by staff.
- 3. Staff recommends that the cost of up to \$1,600 for a 2014 referendum scheduled for Electoral Area E be funded from Feasibility Studies, Function 901, and any cost over that be funded from Electoral Area E Administration, Function 121. This is due to the fact that a previous Alternative Approval Process was funded from Feasibility Studies, Function 901.
- 4. Staff does not recommend capping the total estimated administration recovery to 5% of the estimated taxation for the year for the Sandspit Community Hall service. This amount is not in keeping with the numbers for similar granting services within the Regional District, as illustrated above.
- 5. Staff is seeking direction on the requisition limit to include in the bylaw, which should be sufficient to provide the required grant for the hall as well as to cover administration costs.



STAFF REPORT

DATE: May 23, 2014

FROM: Daniel Fish, Deputy Corporate Officer

SUBJECT: June 19th & 20th, 2014, Mainland C2C Forum

Recommendation:

THAT the Board receives the staff report "June 19th & 20th, 2014, Mainland C2C Forum" for information;

AND THAT Board members wishing to attend, please confirm attendance for the June 19th and 20th, 2014 Mainland C2C Forum.

BACKGROUND:

From 1999 to 2011/2012, the Ministry of Community, Sport and Cultural Development and Aboriginal Affairs and Northern Development Canada provided funding for the C2C program. Provincial funding has continued to support the program from 2012-2015.

At the August 9th, 2013 SQCRD Regular Board meeting, the Board made a motion to attend the Mainland C2C Forum on October 8th and 9th, 2013.

At this forum, representatives of the City of Prince Rupert, District of Port Edward, Metlakatla Band, Gitxaala Band, Lax Kwa'laams Band, and Skeena-Queen Charlotte Regional District met in Prince Rupert to advance the Community to Community initiative. Subsequently, the C2C forum facilitator, Gordon McIntosh, was scheduled to return for another Mainland C2C forum on June 19th and 20th, 2014, in Hartley Bay.

DISCUSSION:

Staff has been in contact with Polly Pereira, Corporate Administrator for the District of Port Edward, to arrange travel to Hartley Bay for the June 19th and 20th, 2014, Mainland C2C Forum.

In attempting to book a sailing to Hartley Bay from Prince Rupert through North Co-Corp, District of Port Edward staff found the sailing time to be 3.5 hours, with departure from Prince Rupert at 8:30 a.m. on June 19th, 2014. The vessel is scheduled to return to Prince Rupert immediately following the unloading of passengers which, of course, presents a challenge for those attending the C2C meeting.

At the time that Mr. McIntosh was requested to return to the region to facilitate the June Mainland C2C Forum, Ms. Pereira was unaware of the scheduling conflicts between the Forum and the ferry sailings. Ms. Pereira is currently attempting to reach an agreement with North Co-Corp to allow for travel to and from Hartley Bay on June 19th, 2014, and will know if these

arrangements are possible by May 26th, 2014. At said time, SQCRD staff will be able to provide more information to the Board.

In the event that scheduling a vessel to travel to Hartley Bay on June 19th is not possible, the C2C Mainland Forum will be held in the City of Prince Rupert.

RECOMMENDATION:

Staff is requesting that any Directors wishing to attend the June C2C Forum confirm their attendance, so that staff is able to make the necessary arrangements with the District of Port Edward staff.

In addition to Mainland Directors, the June C2C Forum is an opportunity for Island Directors to participate in the process. This will allow Island Directors to familiarize themselves with the C2C Forum process before rescheduling a C2C Forum for Haida Gwaii.

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

Bylaw No. 579, 2014

A Bylaw to establish the Moresby Island Management Standing Committee

WHEREAS pursuant to section 795(2) of the *Local Government Act*, the Chair may establish standing committees for matters the Chair considers would be better dealt with by committees, and may appoint persons to those committees;

WHEREAS pursuant to section 176(1)(e) of the *Local Government Act*, a Board may, by bylaw, delegate to committees its powers, duties and functions; and

WHEREAS the Chair wishes to establish the Committee and the Board wishes to delegate to the Committee certain of its powers, duties and functions;

NOW THEREFORE the Board of the Skeena-Queen Charlotte Regional District, in open meeting assembled, enacts as follows:

1. Citation

This Bylaw shall be cited for all purposes as the "Moresby Island Management Standing Committee Bylaw No. 579, 2014".

2. Definitions

In this Bylaw:

- (a) "Administrative Powers" means the ability to undertake activities required for the day to day functioning of the Committee; which shall include all matters pertaining to developing and maintaining relevant policies, and all financial and administrative duties required for the continued operation of the Committee within guidelines set by the Board;
- (b) "Advisory Powers" means the ability of the Committee to consider issues pertaining to matters delegated or referred to the Committee by the Board and to make recommendations to the Board on those issues:
- (c) "Management Powers" means the ability to operate a service, as delegated within this Bylaw; including all matters pertaining to the physical operation of the service such as operating, maintaining, repairing, engineering, or constructing. Management Powers may also include the financial management of such service if expressly delegated within this Bylaw;
- (d) "Board" means the Skeena-Queen Charlotte Regional District Board of Directors;
- (e) "Chair" means the Chair of the Skeena-Queen Charlotte Regional District;
- (f) "Chief Administrative Officer" means the person appointed by the Board as the Chief Administrative Officer;

- (g) "Committee" means the Moresby Island Management Standing Committee, as established by this Bylaw;
- (h) "Committee Chair" means the Chair of the Committee elected in accordance with this Bylaw;
- (i) "Director" means any Director of the Board, or his or her alternate appointed to the Committee;
- (j) "Electorate" means any persons who are the age of majority and reside or own property within the Service Area; and
- (k) "Service Area" means the whole of Electoral Area E (Moresby Island).

3. Committee Membership

- (a) The Committee shall consist of the following members:
 - (1) at least one Director, appointed by the Chair in accordance with this Bylaw; and
 - such other persons who are eligible to serve on the Committee, appointed by the Chair in accordance with this Bylaw.
- (b) All those persons who are the age of majority and reside or own property within the Service Area are eligible to serve on the Committee.

4. Method of Appointment

- (a) The Chair shall appoint at least one Director to the Committee and shall make the initial appointments to the Committee.
- (b) Thereafter, a public nomination process will be held, not later than October every three years, for the purpose of providing the Electorate of the Service Area with an opportunity to nominate persons who are eligible to serve on the Committee.
- (c) Within thirty (30) days of the end of the nomination process, the Committee will submit the names of the persons nominated to the Chair for consideration.
- (d) Upon receipt of the names of the nominated persons, the Chair may appoint any of the persons nominated to the Committee or may post a public notice for further nominees in accordance with section 4(e) below.
- (e) In the event of a vacancy between appointments, due to death, resignation or termination, the Chair shall appoint a replacement by posting public notice of the vacancy and inviting eligible candidates to submit their names directly to the Chair for consideration within 30 days of the posting of the notice, in which case the Chair will appoint a person to fill the vacancy as soon as reasonably practical after the close of the notice period.
- (f) The Chair may consult with the Board and other persons in making an appointment to the Committee, but is not bound by the recommendations of the Board or other persons.

(g) The Chair may terminate the appointment of a Committee member at any time.

5. Procedure

- (a) The Committee Chair shall be elected annually by a majority vote of all Committee members.
- (b) A quorum of the Committee shall be the majority of its members.
- (c) All decisions of the Committee shall be made by a majority of the members present at the meeting, with each member having one vote.
- (d) Regular Committee meetings shall be:
 - (1) held once a year, with additional meetings held as necessary, as determined by the Committee; and
 - (2) open to the public.
- (e) Special Committee meetings shall be:
 - (1) called by resolution of the Committee at a regular meeting; or
 - (2) called at the request of two or more members of the Committee; and
 - (3) open to the public, subject to section 5(g) below.
- (f) Notice of special meetings, by such means as the Committee deems reasonable, shall be provided to members of the Committee and residents of the Service Area at least 48 hours in advance of the meeting.
- (g) All or part of a meeting may be closed to the public in accordance with the Skeena-Queen Charlotte Regional District Procedure Bylaw No. 470, 2005, as may be amended from time-to-time.
- (h) Where this Bylaw and the Skeena-Queen Charlotte Regional District Procedure Bylaw No. 470, 2005, as may be amended from time to time, are silent, Roberts Rules of Order, Newly Revised, shall apply to the conduct of Committee meetings.
- (i) Minutes shall be kept for all meetings of the Committee and a copy of such minutes shall be forwarded to the Chief Administrative Officer.

6. Delegated Powers and Responsibilities

- (a) The powers delegated to the Committee, except as otherwise provided by bylaw, shall include:
 - (1) Subject to the provisions otherwise contained in this Bylaw and Part 24 of the Local Government Act, the Committee is empowered to exercise the Administrative Powers with respect to the Committee;
 - (2) Subject to the provisions otherwise contained in this Bylaw and Part 24 of the *Local Government Act*, the Committee is empowered to exercise Advisory Powers with respect to the following:

- (a) Grant in Aid
- (b) Economic Development
- (c) Emergency Planning
- (d) Sandspit Fire Protection Budget
- (e) Islands Solid Waste
- (f) Haida Gwaii Recreation
- (g) Other matters as referred to the Committee by the Board from time to time;
- (3) Subject to the provisions otherwise contained in this Bylaw and Part 24 of the *Local Government Act*, the Committee is empowered to exercise Management Powers with respect to the following:
 - (a) Sandspit Water System.
- (c) The Committee shall not exercise any powers, functions or responsibilities not expressly set out in this Bylaw.
- (d) The Committee shall not undertake any initiatives or commitments that may be binding on the Committee or the Skeena-Queen Charlotte Regional District without receiving the prior approval of the Board.
- (e) The Committee shall not enter into any contracts on behalf of the Skeena-Queen Charlotte Regional District. All contracts shall be signed by the Board, or by a delegate who has been authorized by the Board to sign contracts on behalf of the Board.
- (f) On or before November 30th each year, the Committee shall prepare and submit to the Board an annual budget, in a form satisfactory to the Chief Administrative Officer, which shall include detailed estimates of its receipts from every source and expenditures for every purpose for the following year, and such annual budget shall be considered by the Board and may be rejected or accepted, in whole or in part, at the Board's discretion.
- (g) The Committee shall not, without the Board's prior approval, expend any funds except as set forth in the approved budget and shall not enter into any undertaking, obligation, commitment, or liability that would cause the Committee's annual budget, as approved by the Board, to be exceeded.
- (h) The Committee shall institute such controls and authorization procedures over revenues and expenditures as the Skeena-Queen Charlotte Regional District may, from time to time, require.

7. Reporting Obligations

- (a) The Committee shall forward to the Chief Administrative Officer the agenda and minutes of all meetings of the Committee.
- (b) The Committee will communicate regularly and liaise with the Chief Administrative Officer respecting the exercise of the Committee's powers, duties and functions, as specified in this Bylaw.

(c) The Committee will abide by the Accountability Standards for Regional District Committees and Commissions Policy as adopted or amended by the Board.

8. No Delegation by a Delegate

A person to whom a power, duty or function has been delegated under this Bylaw has no authority to further delegate to another person any power, duty or function that has been delegated by this Bylaw.

9. Sub-committees

The Committee may not appoint Sub-Committees. Matters the Committees feels would be better dealt with by a third party may, at the discretion of the Board, be delegated to another committee established by the Board for that purpose.

10. General

- (a) The title to any real property, equipment or chattels, leases and agreements of any kind, shall be registered in the name of the Skeena-Queen Charlotte Regional District, and the same shall be the property of the Skeena-Queen Charlotte Regional District and shall not be disposed of without the approval of the Skeena-Queen Charlotte Regional District.
- (b) All members of the Committee shall serve without remuneration, save and except to the extent that Committee members may be reimbursed for travel and out-of-pocket expenses in accordance with the policies of the Skeena-Queen Charlotte Regional District.
- (c) To enable the Committee to perform its functions and to carry out its duties in accordance with the intent and purpose for which the Committee was established, the Chief Administrative Officer may, whenever required and without the direct instruction of the Board, give to the Committee such assistance as it may reasonably require.

11. Scope of Bylaw

For clarity, subject to the *Local Government Act*, unless a power, duty or function of the Board has been expressly delegated by this Bylaw or another Skeena-Queen Charlotte Regional District bylaw, all of the powers, duties and functions of the Board will remain with the Board.

12. Severability

If any portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

13. Repeal

Bylaws No. 352, 1998; 373, 1999; and 388, 1999 and all subsequent amendments, are hereby repealed.

> Barry Pages Chair

Joanne Fraser Corporate Officer



STAFF REPORT

DATE: May 23, 2014

FROM: Morganne Barthel, Planning Intern

SUBJECT: Controlled Access Highway Proposal

Recommendation:

THAT the staff report entitled "Controlled Access Highway Proposal" be received;

AND THAT the Board provides staff with further direction.

1.0 Background

The Ministry of Transportation and Infrastructure (MOTI) has presented the Skeena-Queen Charlotte Regional District (SQCRD) with two proposals for comment:

- 1. To designate Cemetery Road (1022R), Skidegate one-way to 7th Street (1022R) and Skidegate one-way (1020R) as Controlled Access Highways (hereafter referred to as Proposal 1).
- 2. To designate the remaining highway from the northern boundary of Skidegate to Masset as Controlled Access Highway (hereafter referred to as Proposal 2).

MOTI has requested feedback from the SQCRD, Village of Queen Charlotte and the local MLA regarding the proposed change in designation. This report is provided to bring information forward for your consideration.

2.0 Discussion

Section 48 of the *Transportation Act* ensures that the development authorized by the approval or permit does not adversely affect the present or future integrity of the controlled access highway. The intent is to preserve a reasonable level of service to long-trip vehicles on the major highway and street system, and to enhance safety by working closely with the District and key stakeholders to:

- Promote a balanced hierarchy of road facilities in all areas;
- Discourage urban sprawl in rural areas;
- Limit points of access to trunk high-speed highways; and
- Regulate land use within the controlled area (i.e. subdivisions, developments, road closures, etc.)

A controlled area is defined to be in relation to an intersection of a controlled access highway with any other highway, land and improvements within a radius of 800 metres (m) from the intersection. Within a controlled area, under the *Transportation Act* s52, and *Local Government Act*, s924, 930 and 966 a local government must first receive the approval of the Ministry before approving: (1) Zoning Bylaws; (2) Commercial or industrial buildings over 4500 square meters; (3) Amendments of land use contracts; or (4) Heritage Conservation agreements.

3.0 Potential Impacts

3.1 Construction or Reopening Access

Should the designation change to Controlled Access Highways, a person must then not construct or reopen access to or from the controlled highways without consent from the Minister. The Minister may allow the construction or reopening of access to the highways and may also impose terms and conditions in relation to an authorization; terms and conditions are outlined in s52(1).

3.2 Development near Controlled Access Highways

Within the 800 m buffer zone of a controlled area, a Zoning Bylaw of a municipality or regional district does not apply unless it has been approved by the Minister or it is in compliance with the terms and agreements between the minister and municipality or regional district.

The development that occurs on the portion of highway in Proposal 1 will not have a direct impact on the SQCRD. The highway falls within the boundaries of the Village of Queen Charlotte and Skidegate thus the Zoning Bylaws for these areas will be prepared by staff from the Village or Band.

The second proposal to designate the highway from Skidegate to Masset as Controlled Access Highway will have an impact on "Electoral Area "D" Interim Zoning Bylaw 192, 1993". Current land uses that are adjacent to the highway include:

- A-1: Agriculture/Forestry District
- C-1: General Commercial District
- C-2: Tourist Accommodation District
- I-2: Heavy Industrial District
- R-1: Rural District
- R-3: Residential
- P-1: Public Use District
- Agricultural Land Reserve

Staff will be looking to consolidate amendments and review the zoning bylaw for potential updates within the next year. During a review, staff would consult with MOTI to have the bylaw approved by the Minister in writing, which allows the zoning bylaw to apply in the 800m buffer zone around the controlled access highways.

4.0 Summary

The SQCRD has received a request for feedback regarding the proposed changes of designation to Cemetery Road (1022R), Skidegate one-way to 7th Street (1022R) and Skidegate one-way (1020R) as well as the remaining highway from Skidegate to Masset from arterial to controlled access highways.

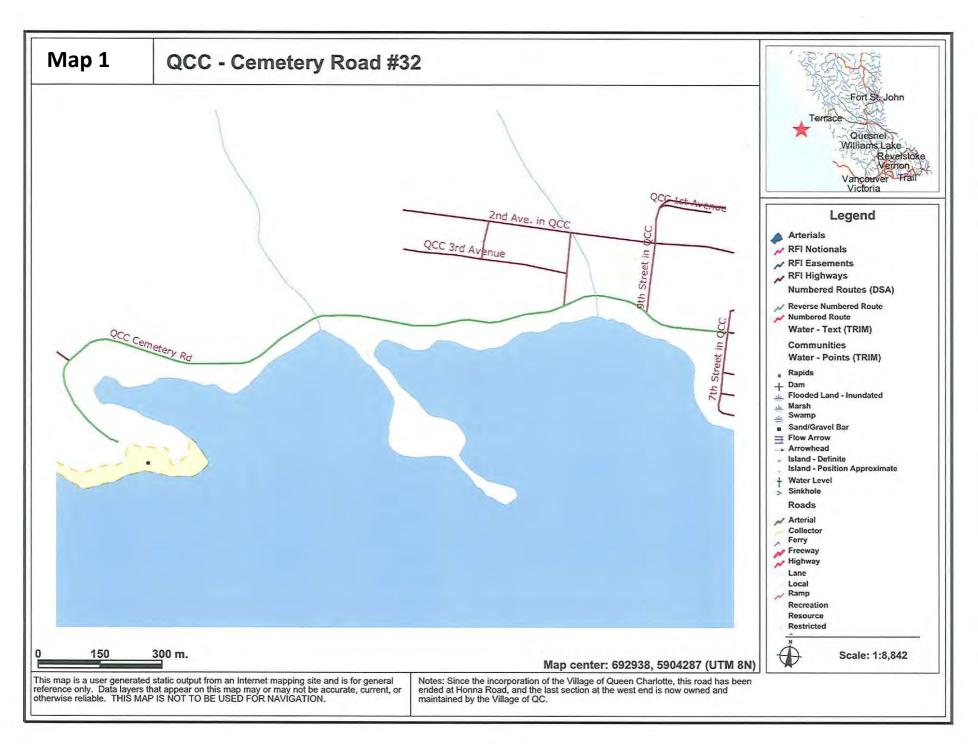
If the Board wishes to support the change in designation, it may be favorable to review "Electoral Area "D" Interim Zoning Bylaw 192, 1993" and submit the document to the Minister for approval to assist in future development in the area.

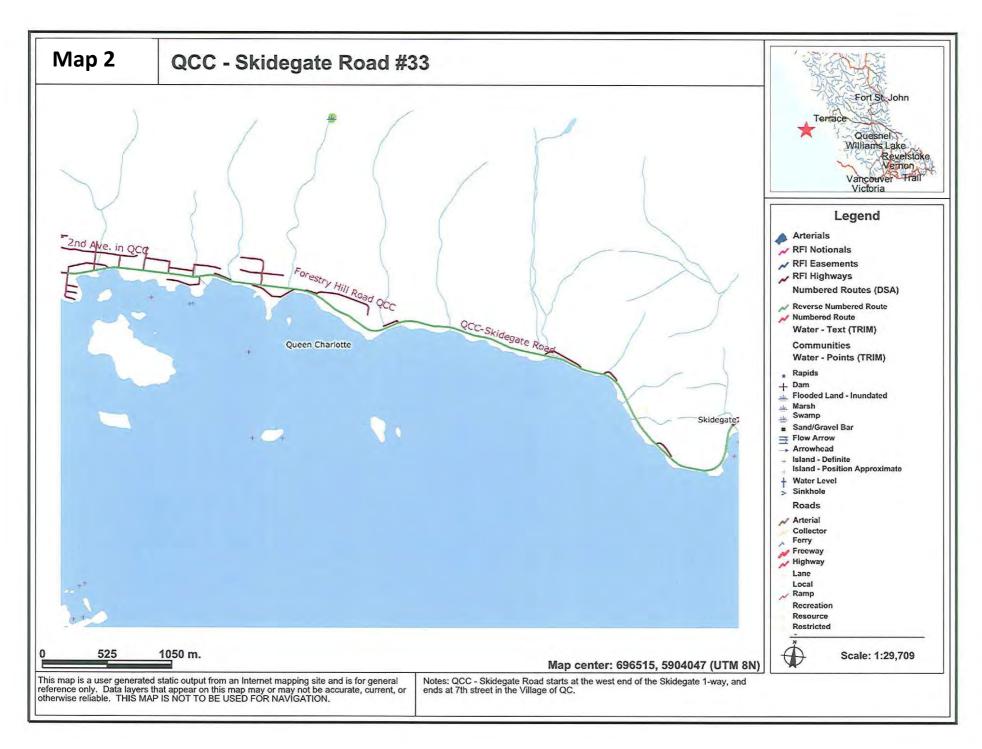
Staff is seeking feedback from the Board in relation to the response to be provided.

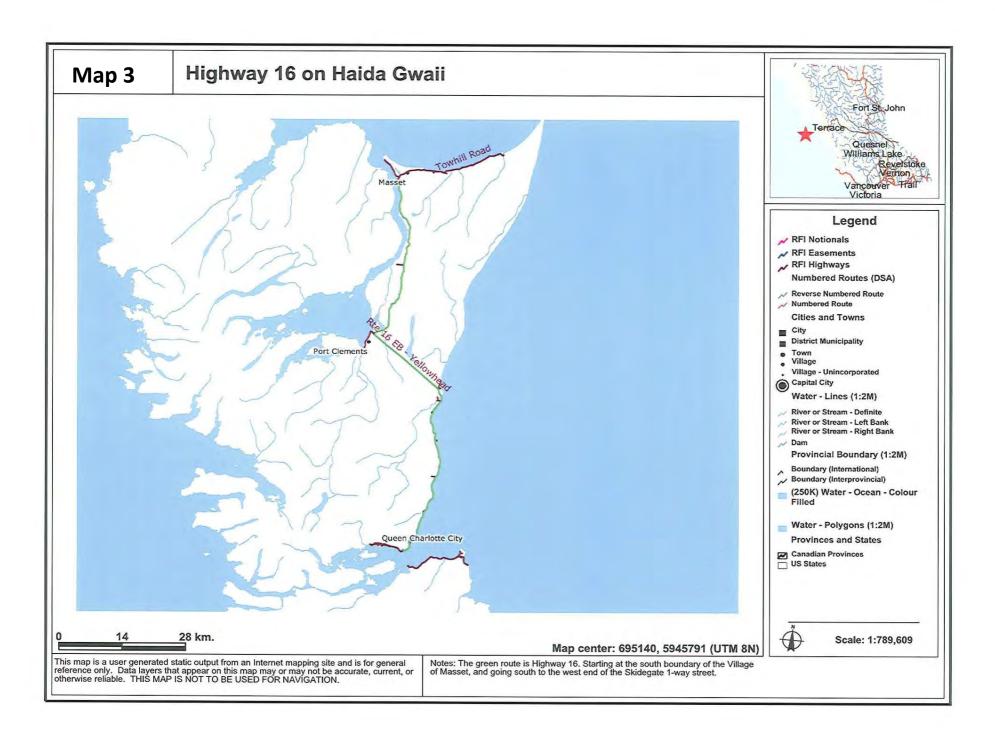
5.0 Attachments

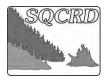
Map 1: QCC – Cemetery Road #32 Map 2: QCC – Skidegate Road #33

Map 3: Highway 16 on Haida Gwaii









Referral Memo

Date: May 25, 2014 To: SQCRD Board

From: Morganne Barthel, Planning Intern

Regarding: Crown Land Application Request # 68604144

Location: All unsurveyed crown land in the vicinity of Quottoon Inlet together

with those parts of DL 130, 131, 189, 195, 197, 645, 687, Range 5 Coast

District.

Deadline for response: Response to the Province due May 27th, 2014

Summary of the Referral:

Applicant: Sequoia Energy Inc.

Lands Authorization:

Tenure Type: Investigative License

Purpose: To conduct surveys, feasibility studies, assessments, site investigations and

collect water data to determine the viability of water resource and the potential for future development and generation of energy from water. For

details, please refer to the attached Investigative Plan.

Size: 3,388.8 Ha +/-

Term: 5 years

Comments from APC or Other Agencies:

Application was not sent to APC as the committee is not established for Electoral Area A and C.

Staff Comments:

None.

Attachments:

Referral Summary
 Investigative Plan
 Maps
 pages
 pages
 pages

Morganne Barthel

From:FrontCounterBC@gov.bc.caSent:Thursday, May 08, 2014 11:16 AMTo:cao@sqcrd.bc.ca; planning@sqcrd.bc.ca

Subject: Province of BC Referral Request on a Waterpower application for an Amendment to an

Investigative Licence (File: 6408064) * Reminder

Skeena Queen Charlotte Regional District Joan Merrick, Referral Information

Waterpower

Referral Number: 68604144 - 005

Reference Number: 12226 Request Sent: April 17, 2014 Response Due: May 17, 2014

You are invited to comment on the following Crown land application. A response is optional. If no response is received by the deadline, the application and adjudication process will move ahead.

The applicant currently holds an investigative license, for waterpower purposes, in good standing under this file. This application amends the tenure to include a proposed transmission line

Proponent: SEQUOIA ENERGY INC.

Intended Land Use/Background information: The proposed transmission line for the Quottoon hydropower projects will be approximately 68 km in length constructed along the shores of the Quottoon Inlet, northeast of Prince Rupert BC. The 69km transmission line will transport power from seven proposed hydropower projects, varying in generation, to the BC Hydro Rupert substation near Prince Rupert.

This is an application over Crown land for an Investigative License. The purpose is to conduct surveys, feasibility studies, assessments, site investigations and collect water data to determine the viability of water resource and the potential for future development and generation of energy from water. For details, please refer to the attached Investigative Plan.

BCGS Mapsheet: 103I021 / 103I031

Legal Description: ALL THAT UNSURVEYED CROWN LAND IN THE VICINITY OF QUOTTOON INLET TOGETHER WITH THOSE PARTS OF DISTRICT LOTS 130, 131, 189, 195, 197, 645, 687, RANGE 5 COAST DISTRICT, CONTAINING 3,244.209 HECTARES MORE OR LESS.

Size (Area) ha (approx.): 3,388.8 + -

Schedule/Term Of Proposal: 5 years

Please <u>Click Here</u> to respond to this referral. You must be logged in using your BCeID account to view associated information. Note that forwarding or otherwise distributing this email will provide access to the associated information only if the receiver has a corresponding account.

For "how-to" instructions on how to respond to this request, please visit

http://www.frontcounterbc.gov.bc.ca/ereferrals.html for instructional videos. To obtain a BCeID, please visit https://www.bceid.ca/

For technical assistance with e-Referrals, please contact FrontCounter BC at 1-877-855-3222.

For more information regarding this referral, please contact the "Email Coordinator" given within the referral.

Note that it can take an extended period of time to connect from the BCeID login to the e-Referrals website, this is normal. Avoid re-clicking the "Next" button or you could extend this connection time.

Please do not reply to this email.

Darren Witt

FrontCounterBC Senior Land Officer

(250) 847-7322 darren.witt@gov.bc.ca



QUOTTOON REGION HYDRO PROJECTS TRANSMISSION LINE INVESTIGATION PLAN

Prepared By:

Sequoia Energy Inc.

January 28, 2014

This investigation plan for the proposed Quottoon Region Transmission Line was developed in support of the Investigative Licence of Occupation ("Investigative Licence") application by Sequoia Energy Inc. ("Sequoia") for the construction of the Quottoon Region transmission line.

If you have any questions or comments regarding this investigation plan, you may contact the undersigned at: 204-523-7079 (iwitherspoon@sequoia-energy.com)

Ian Witherspoon

Director, Project Development

muletherspoa

Sequoia Energy Inc.

CONTENTS

Section A – Project Overview

Section B – Cadastral Plan

Section C – Project Description / Investigation Schedule

Appendices:

- a. Project Schedule
- b. Cadastral Plan
- c. Helipad Management Plan
- d. Table of Activities

Section A - Project Overview

Project and Purpose

Sequoia Energy Inc. (Sequoia) is proposing to develop up to seven (7) of hydropower projects around the Quottoon Inlet area about 30km northeast of Prince Rupert, BC. The purpose of these hydropower projects is to provide power for sale to BC Hydro.

This section describes the proposed transmission line which will transport power from each proposed project in the Quottoon Inlet area to a BC Hydro interconnection point. The information in this Investigative Plan is based on Sequoia's relevant knowledge of the area and is intended to be the foundation of the development approach, but is not an exhaustive description of the transmission line project description details which have not yet been determined at this investigative stage.

The following is a summary of the proposed Quottoon Region transmission line:

Length: approx. 68km

Voltage: 69 kV

BCTC Interconnection Point: BC Hydro Rupert Substation (RUP)

Potential MW's Delivered: 53.6 MW from potential of 7 projects in the Quottoon Inlet area

The purpose of the investigative Licence is to gather information required for completing the approval process for the transmission line.

<u>Project Location and Size</u>

The proposed transmission line for the Quottoon hydropower projects will be approximately 68km in length constructed along the shores of the Quottoon Inlet, northeast of Prince Rupert, BC. The 69 kV transmission line will transport power from seven proposed hydropower projects, varying in generation, to the BC Hydro Rupert substation (RUP) near Prince Rupert.

The project is located on unsurveyed Crown Land. The total area of Crown Land requested for the Investigative Use Permit is much larger than the footprint of the transmission line. As additional information becomes available, the transmission line route will be further defined and the required land reduced.

Proposed Access to the Site

For investigative purposes, the proposed transmission line route will be accessed via boat landing, helicopter and by foot dependant on the area within the route requiring study. It is anticipated that a minimum of one helipad will need to be constructed to allow access to sections of the proposed transmission line that cannot be practically accessed by boat or by foot from existing access locations. The helipads will also be required for emergency/safety purposes for the project investigation team.

Project Schedule

The proposed schedule of investigative activities for the Quottoon transmission line is located in Appendix A.

Section B – Cadastral Plan

A cadastral plan for the Quottoon transmission line is included in Appendix B.

Section C - Project Description / Investigation Schedule

Summary of Non-Invasive and Invasive Investigations

Due to the proposed length of the transmission line (68 km), the first year of investigative studies will include mostly non-invasive work to minimize disturbance of the land until the results of non-invasive investigations (by foot and by air) can be reviewed to define more precise locations of where invasive geotechnical investigations (e.g. soil test pits; bore holes) should be sited. We define 'invasive studies' as investigative activities that will disturb the soil (e.g. bore holes) and/or vegetation (e.g. clearing trees and/or shrubs). The setting of fish traps and other aquatic instream sampling work is also proposed at locations where the transmission line crosses streams, and where stream crossings may be required to accommodate new road or construction/maintenance trail access to the transmission line. Fish sampling work may be considered 'invasive', requiring referral and review by other government departments, stakeholders and First Nations as required within the Investigative Licence application review process.

During the 5-year term of the investigative licence, field investigations to support project engineering will involve both invasive and non-invasive investigation activities along the transmission line route to define the siting of the works based on investigative geotechnical and environmental information. Initial site visit(s) to conduct non-invasive investigative activities will occur during summer/fall of 2014 to initiate environmental studies and determine locations where invasive geotechnical studies will be required (boreholes / test pits).

It is expected that at least one helipad will be constructed during summer/fall of 2014 to access sections of the proposed transmission line route not practically accessible by foot via boat or by foot via existing road access. The cadastral plan (Appendix B, Map 1) illustrates the likely areas where one or more helipad may be required for access. The final locations of helipads will be determined during detailed analysis of lidar data acquired in 2012 in combination with access information obtained from on-site investigations by foot and air during summer of 2014. A 'Helipad Management Plan' provided in Appendix C describes the proposed methods of environmentally responsible and safe helipad construction and utilization that will be implemented.

Additional invasive investigation activities including geotechnical studies (boreholes / test pits) will likely not be initiated until the 2015 field season once information from non-invasive on-site

investigations have been collected, reviewed and priority sites selected for additional geotechnical study.

Field investigations relating to the environmental attributes of the transmission line route will include aquatic, wildlife and vegetation baseline studies, and archaeological investigations. These assessment studies will be conducted within a 500 meter buffer of the potential transmission line route (the 'Transmission Line Zone') to ensure the area within which the transmission line will ultimately be located is properly assessed. Each of these studies is described in further detail below. These lists describe what is generally included in each of the field investigations; these proposed activities are not necessarily exhaustive.

Wildlife and Vegetation

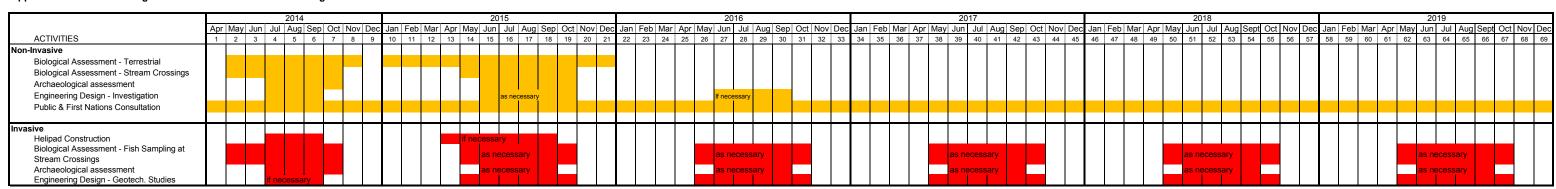
- View the areas potentially affected by the transmission line route.
- Investigate the transmission line route (by air and foot) for animal signs.
- Investigate the transmission line route (by air, foot and viewing by boat) for conspicuous nest sites (e.g., Bald Eagle and Great Blue Heron).
- Conduct raptor call-playback surveys for raptors with inconspicuous nests (e.g., Queen Charlotte Goshawk and Northern Pygmy Owl; transects by foot).
- Investigate habitat areas where map polygons suggest high use by species such as Grizzly Bears and Mountain Goats (by air, foot and viewing by boat).
- At all potential stream crossings, determine stream class, consider potential crossing requirements for when construction occurs
- Conduct fish sampling to determine if affected stream crossing locations are fish bearing or non-fish bearing.
 - Work will include setting fish traps, electrofishing and netting where required

Archaeology

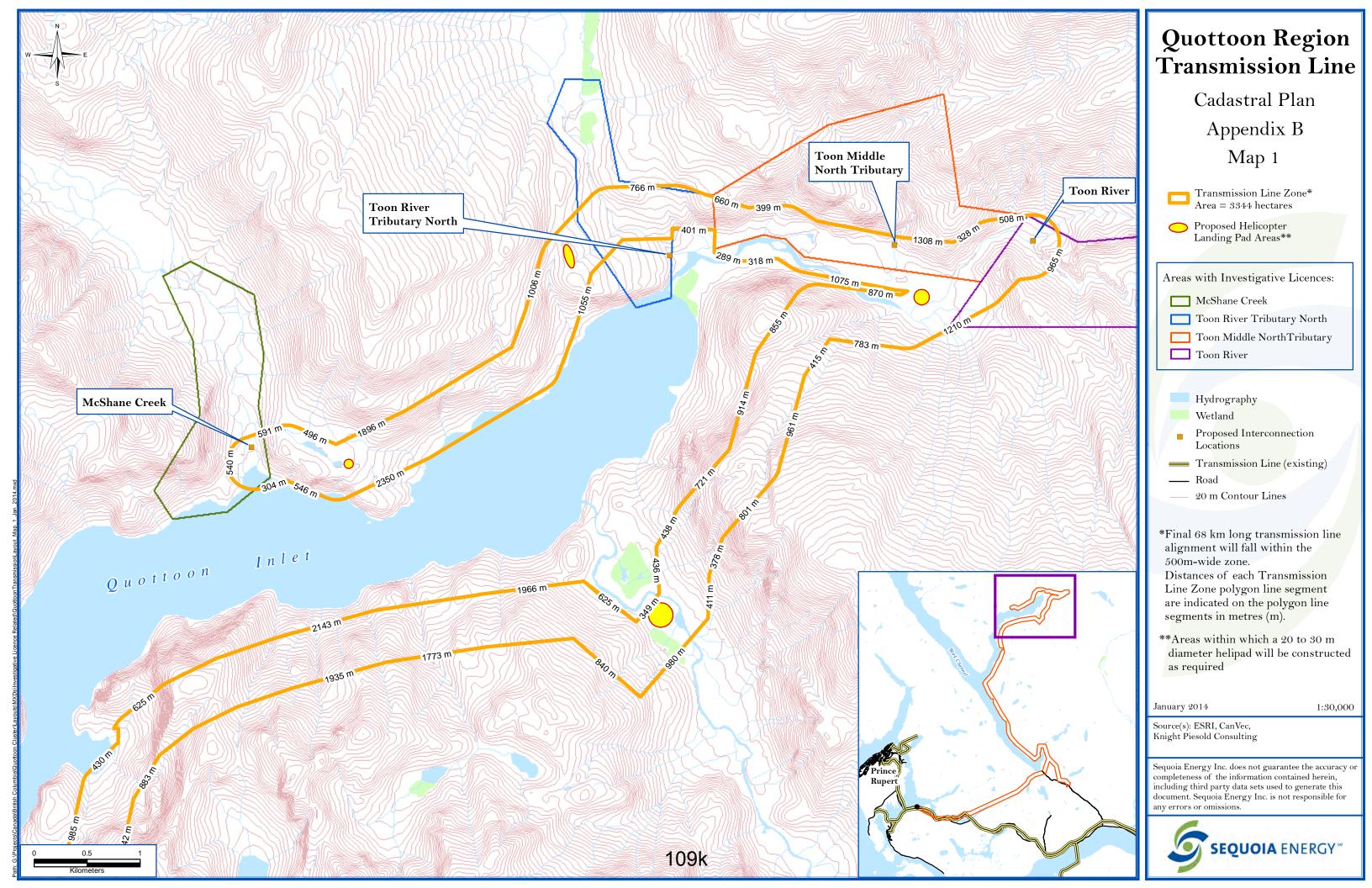
- Investigate areas potentially affected by the transmission line route that have a high probability of archaeological resource potential as determined by an Archaeological Overview Assessment (AOA).
- Conduct archaeological field assessment studies on sites exhibiting archaeological potential (e.g. camp sites). These studies may require some land / site alteration (e.g. soil scraping / shallow digging, limited vegetation clearing) under appropriate Heritage Conservation Act permitting.

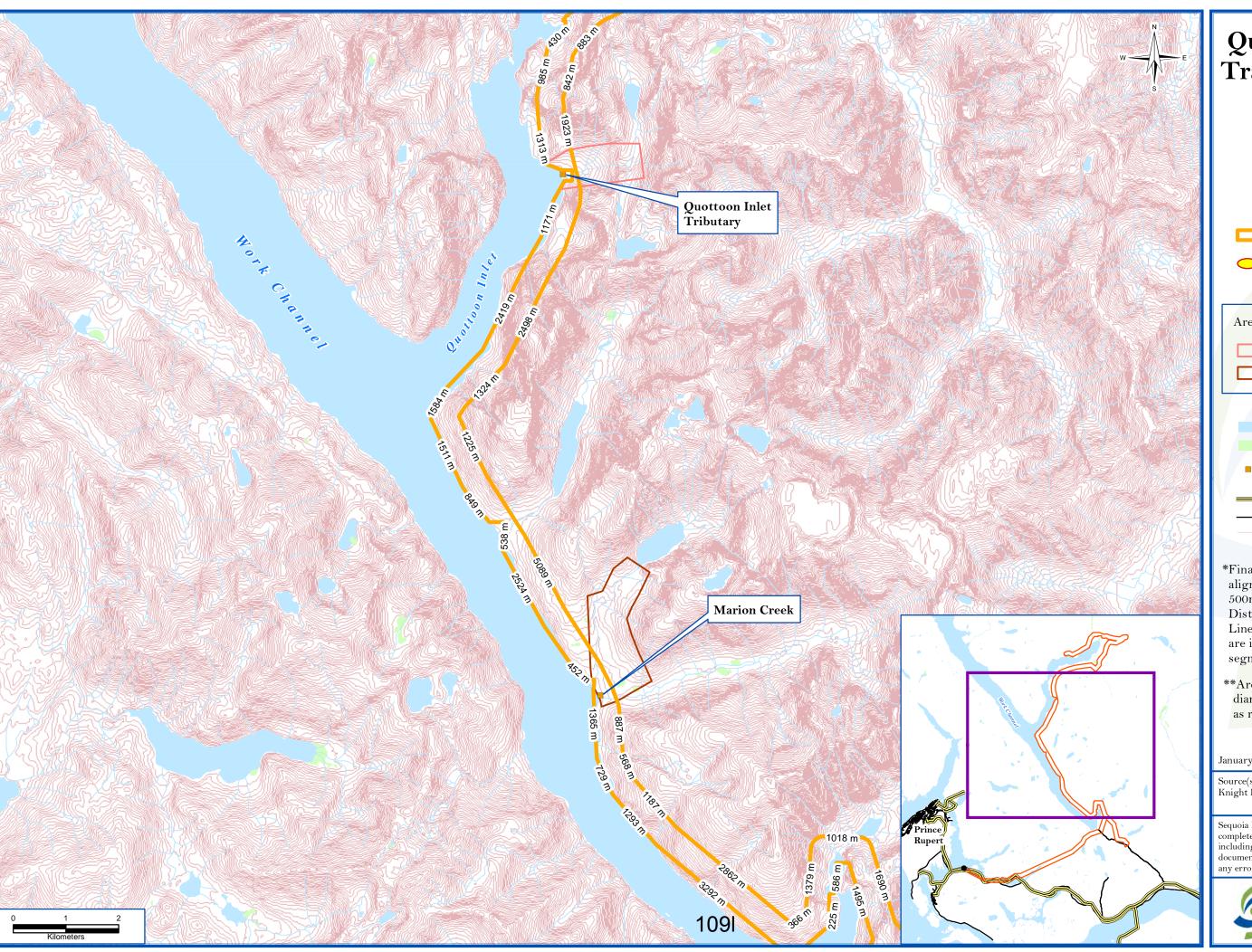
A complete table of activities for the Quottoon Region transmission line is available in Appendix D.

Appendix A: General Investigative Plan Schedule for Quottoon Region Transmission Line Route



App A transmission schedule_Jan_23_2014.xlsx 109j





Quottoon Region Transmission Line

Cadastral Plan Appendix B Map 2

- Transmission Line Zone* Area = 3344 hectares
- Proposed Helicopter
 Landing Pad Areas**

Areas with Investigative Licences:

- Quottoon InletTributary
- Marion Creek
- Hydrography
- Wetland
- Proposed Interconnection Locations
- Transmission Line (existing)
- 20 m Contour Lines
- *Final 68 km long transmission line alignment will fall within the 500m-wide zone.
- Distances of each Transmission Line Zone polygon line segment are indicated on the polygon line segments in metres (m).
- **Areas within which a 20 to 30 m diameter helipad will be constructed as required

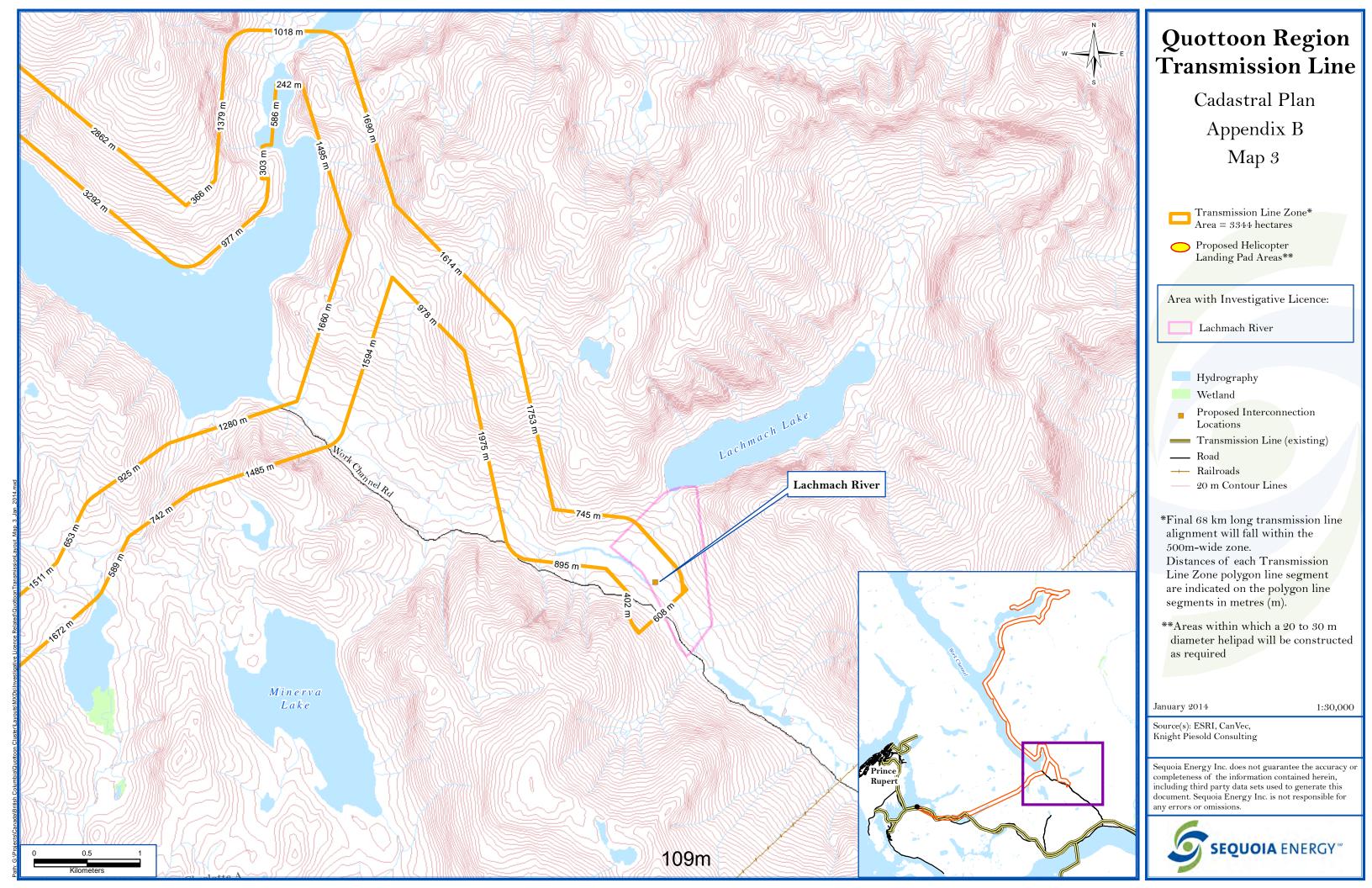
January 2014

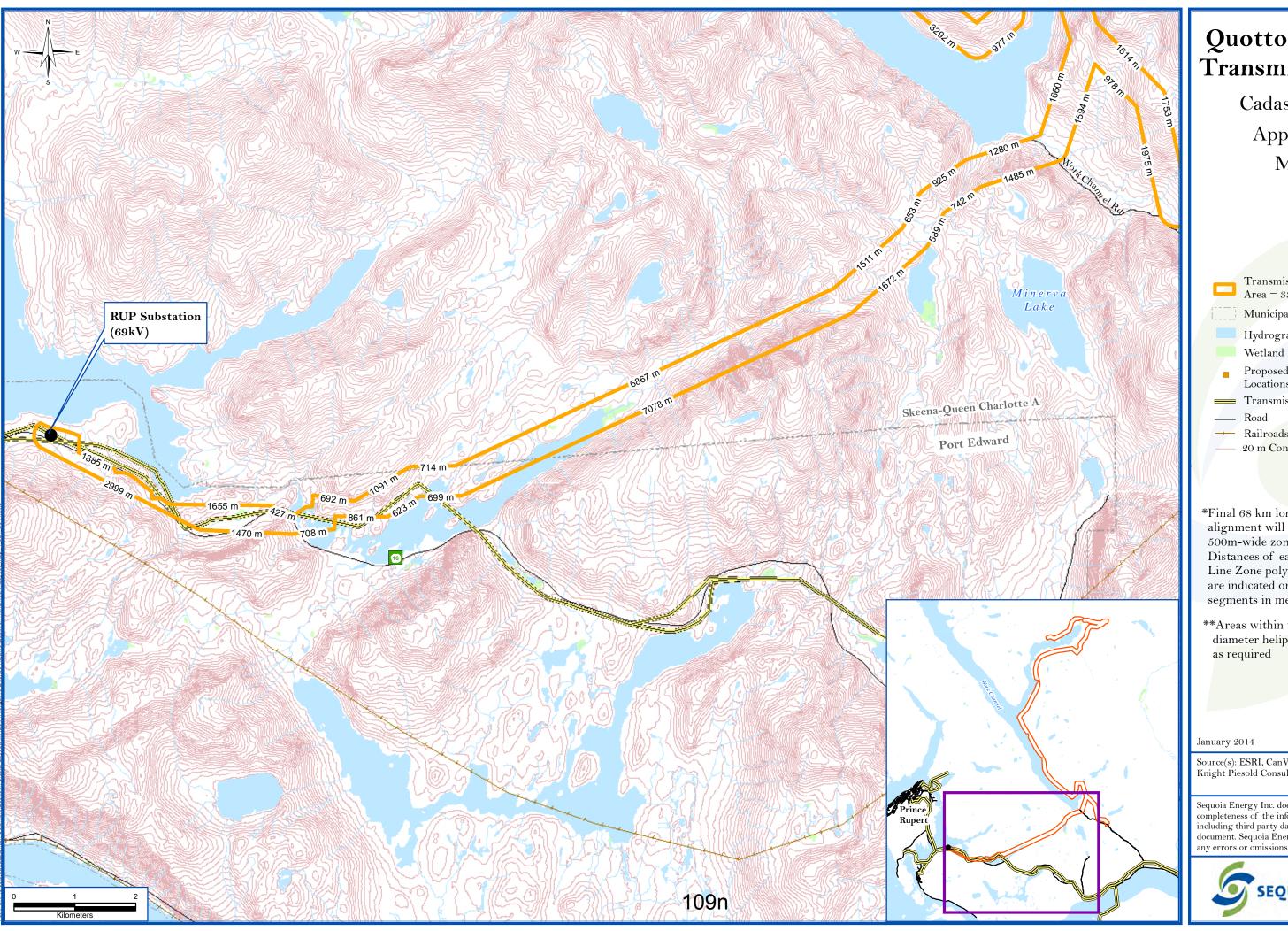
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Source(s): ESRI, CanVec, Knight Piesold Consulting

Sequoia Energy Inc. does not guarantee the accuracy or completeness of the information contained herein, including third party data sets used to generate this document. Sequoia Energy Inc. is not responsible for any errors or omissions.







Quottoon Region Transmission Line

Cadastral Plan Appendix B Map 4

Transmission Line Zone* Area = 3344 hectares

Municipalities

Hydrography

Proposed Interconnection

Transmission Line (existing)

— Road

-- Railroads

20 m Contour Lines

*Final 68 km long transmission line alignment will fall within the 500m-wide zone. Distances of each Transmission

Line Zone polygon line segment are indicated on the polygon line segments in metres (m).

**Areas within which a 20 to 30 m diameter helipad will be constructed as required

January 2014

1:55,000

Source(s): ESRI, CanVec, Knight Piesold Consulting

Sequoia Energy Inc. does not guarantee the accuracy or completeness of the information contained herein, including third party data sets used to generate this document. Sequoia Energy Inc. is not responsible for any errors or omissions.



Appendix C

Quottoon Region Transmission Line: Helipad Management Plan

To facilitate safe landing when shuttling field staff to the Quottoon Region Transmission Line corridor area ('Zone') for field assessment work, a minimum of one helicopter landing area (helipad) will be required. Although most of the Transmission Line Zone is accessible by foot via boat or existing road access, the northern section of the Transmission Line Zone in the Toon River area is not practically accessible without the use of helicopter access. Once helipad landing site location(s) are determined based on analysis of lidar data and preliminary overflights, it is expected that some trees and /or shrubs will need to be removed to establish safe helipad sites.

Location: The helipad(s) will be located at the northern section of Quottoon Region proposed Transmission Line Zone (see Appendix B, Map 1).

Size/area of helipad: Helipads will be between 20 and 30 metres in diameter, with final size to be determined in consultation with local helicopter service providers. An 18 metre diameter circle area has been suggested by Lakelse Air Ltd staff for providing safe helicopter landing. This equates to an area of 2826 square feet or 0.03 hectares.

Cutting: The trees will be hand cut (chainsaw) by a qualified tree faller. The faller will have a minimum of 2 other people to assist with clearing the fallen trees out of the helipad area.

Disposal/use of timber: The timber will be cut, cleared away from the immediate helipad area and stacked/decked to the outer edges. Due to difficulty of removing the timber from the site, unused decked timber, branches and shrubs will likely be burned and at a time when safe to do so. It is unknown at present time how much of the cut timber may be needed for a landing pad to level off the ground area. This will be assessed once the trees are cut and removed.

Vegetation management: For the helipad(s) to remain useable from year to year during the investigative period, the helipad area will need to remain open and free of trees / new tree growth. New tree growth will be hand cut/trimmed back once or twice per year to ensure the helipad is safe / usable. Chemical vegetation suppression will not be used.

Signage/markers: The outer boundaries of the helipad(s) may need to be marked to provide clear indication of the helipad site (orange and white pole markers) and to ensure safety to anyone on the ground during landing / takeoffs.

Frequency of use: Utilization of the helipad(s) will be for field staff to access the proposed Transmission Line Zone (northern section) to advance engineering design and allow some vegetation and wildlife/fish assessments. When possible, site visits will be coordinated to reduce the number of flights required to the site. The Skeena Region Ministry of Forests, Lands and Natural Resource Operations (Smithers office) will be consulted to determine if specific seasonal helicopter flight paths should be followed to avoid disturbance to sensitive wildlife such as mountain goats.

Decommissioning: In the event that the Quottoon project assessments and transmission line investigations indicate that development/construction will not be economically feasible, resulting in termination of further investigations, the helipad site(s) will be decommissioned by removing any helipad boundary markers installed and ceasing annual vegetation management to allow for natural regrowth of the vegetation.

Appendix D: Project Site Activity

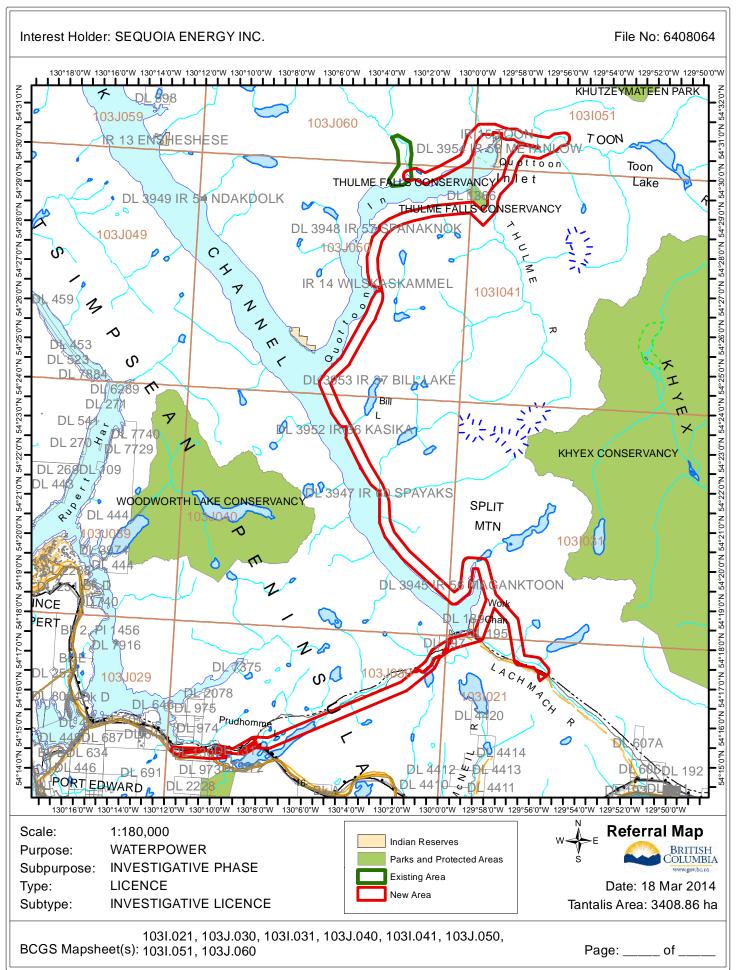
Project: Quottoon Region Transmission Line

Activity Name	Description of Activity	Time Period	Location within Project area	Potential Impacts		
Non-Invasive Activities	Non-Invasive Activities					
Biological Assessment - Terrestrial	Wildlife/Wildlife Habitat Assessment: wildlife surveys, rare plant species surveys, ground truth mapped habitat polygons.	2014 and 2015 field season	Assessments to be conducted along transmission line route; where any new access roads may be required.	Access to the route is by helicopter and then by foot to the sites to be assessed. There may be some occasions where access is by boat and foot; impact is minimal.		
Biological Assessment - Stream Crossings	Stream crossings: stream class assessment	2014 and 2015 field season	Where proposed transmission line would cross streams along the route and where transmission line access road crossings may be required.	Access to the route is by helicopter and then by foot to the sites to be assessed. There may be some occasions where access is by boat and foot; impact is minimal.		
Archaeological Assessment	Investigation of areas (overview assessment / field assessment) with high probability of archaeological resource potential	2014 field season; 2015 field season if any further assessment is required	Along transmission route corridor.	Access to the route is by helicopter and then by foot to the sites to be assessed. There may be some occasions where access is by boat and foot; impact is minimal.		
Engineering Design	Preliminary design investigation (by air & ground access as required)	Site visits during 2014 field season	Flight path will be along the potential transmission line corridor.	Some ground access may be required by helicopter and then by foot to sites to be investigated for further geotechnical work; impact is minimal.		

Invasive Activities				
Helipad Construction	Clearing of approximately 20 meter diameter area and wood-base landing pad installation per helipad (minimum of one required; need for additional helipad sites to be determined during investigation studies)	2014 field season and possibly 2015 field season as required	At site(s) along transmission line corridor route not practically accessible by foot via road or by foot via boat	Clearing of vegetation within a small 300 to 320 m ² area per helipad; noise and temporary disturbance to wildlife related to clearing vegetation and constructing wooden landing structure(s). Bear spotters will be used by work crews accessing the site(s).
Biological Assessment - Fish Sampling at Stream Crossings	Presence/absence non-lethal / low mortality sampling of fish at stream crossing sites where fish presence / absence information is required.	2014 to 2019 field seasons	Where proposed transmission line would cross streams along the route and where transmission line access road crossings may be required.	Minimal site-specific disturbance of stream bed; potential for mortality of some sampled fish although catch and release fish sampling methods will be used.
Archaeological Assessment	Site-specific archaeological field assessments on site exhibiting archaeological potential (e.g. camp sites)	2014 to 2019 field seasons	At sites exhibiting archaeological potential (e.g. camp sites)	Some land / site alteration such as soil scrapping / shallow digging and some limited vegetation clearing under appropriate Heritage Conservation Act permitting.
Engineering Design - Geotechnical Studies	Soil test pit digging and bore hole drilling at as few sites as feasible; sites determined based on non-invasive investigations in 2014 and advancement of engineering design	2015 to 2019 field seasons (possibly some in 2014: July - Sept.)	To be determined based on non-invasive investigations in 2014	Clearing of vegetation with small surface area disturbed (typically less that 1.5 square metre area for pits, smaller area for bore holes); some noise and temporary disturbance to wildlife.

Notes: Timing of activities may vary depending on timing of receiving permitting as required, and due to unforeseen circumstances (e.g. weather, stream flows, field crew availability, etc.). If clearing of vegetation is required during the breeding bird season, bird nest surveys will be done by a qualified biologist prior to vegetation clearing.

Interest Holder: SEQUOIA ENERGY INC. File No: 6408064 130°21'0'W 130°18'0'W 130°15'0'W 130°12'0'W 130°9'0'W 130°6'0'W 130°3'0'W 130°0'0'W 129°57'0'W 129°51'0'W 129°51'0'W 129°48'0'W 129°44'30'W KHUTZEYMATEEN INLET CONSERVANCY MCNEILKTS'MKTA ANI/UNION LAKE CONSERVANCY 1381 Subject KHUTZEYMATEEN PARK **Existing Area** 2 ODL3943 IR 52 KNAMADEER MOOTIN 3 ENSHESHESE **SMPSEAN** (N 1/2) Toon THULME FALLS RVANCY Lake PROETOWN DL 3949 IR 54 NDAKDOLK DL 3948 IR 5 'n ∖SKAMM⋢L Subject 54 **New Area** DL 523 LAKE DL DL 7884 DL 3975 DL/271 103J039 KHYEX CONSERVANCY 3947 IR O SPAYAKS WOODWORTH LAKE CONSERVANCY SPLIT MTN DL 3945 ANKTOON PRINCE D PI 1456 7916 \$ DL 3928 L 634 PORT EDWARD \$ 1392DL 13DL 103J**01**9 Scale: 1:250,000 Referral Map Indian Reserves **WATERPOWER** BRITISH COLUMBIA Purpose: Parks and Protected Areas **INVESTIGATIVE PHASE** Subpurpose: **Existing Area** Type: LICENCE Date: 18 Mar 2014 New Area Subtype: INVESTIGATIVE LICENCE Tantalis Area: 3408.86 ha 103I.021, 103J.030, 103I.031, 103J.040, 103I.041, 103J.050, BCGS Mapsheet(s): 103I.051, 103J.060 Page: _ __ of _



2. <u>Emergency Planning and Preparedness</u> [Review: June; Oct; Jan; May; Sept]

Improve the effectiveness of emergency management for the Region				
Action	<u>Update</u>			
 Initiate contact with Member Municipalities and First Nations with the goal of developing both Mainland and Haida Gwaii Emergency Management Working Groups 	2013 – Staff has had some contact with Emergency Co-ordinators for first nations and muni's. However, due to resource constraints very little progress towards developing Emerg. Management working Groups has been achieved.			
Coordinate with Emergency Management BC to arrange continued training and access to other resources and / or support that may be available	June – EMBC traveling to Prince Rupert and Haida Gwaii to discuss tsunami risks in coastal BC and to share recent updates to the BC tsunami notification process. Aug – Staff attended sessions on Tsunami Planning held in Prince Rupert and various locations on Haida Gwaii in June Sept – Meeting requested at UBCM with Ministry of Justice to discuss replacement funding for the discontinued federal Joint Emergency Preparedness Program Nov – Staff attended an EMBC forum held in PR. The session was well attended including a few residents from Area A & C. Environment Canada has provided the RD with 7 Weather Radios that can be issued to key people in each of the rural communities. 2014 - Staff is planning to attend meetings in Dodge Cove (February 9th) and Oona River in the new year. EMBC and 4 communities on Haida Gwaii will be hosting Tsunami Education Forums February 10, 11, 12, 13. Staff has coordinated joint advertising for the events. SQCRD sponsored Evacuation Response training through EMBC to be hosted in Prince Rupert April 30th. Course was also planned for Haida Gwaii but was cancelled.			

2. <u>Emergency Planning and Preparedness</u> (Continued)

Increase the knowledge and abilities of volunteers to respond effectively to emergencies at the local

<u>Action</u>	<u>Update</u>			
Develop and support community-based Emergency Response Groups in key communities within the electoral areas	June – while on Island for the EMBC sessions, staff will be talking with local contacts regarding formalizing the emergency response groups.			
	<u>Dec</u> – Staff has not been able to devote any time to developing community capacity. Area D is looking at contracting with a local resident to facilitate some of the emergency management activities for Graham Island.			
	2014 - Staff is in the process of contracting with a resident of HG to work on building community capacity development and developing a needs assessment.			
	May – Staff had arranged for a local resident to undertake capacity development and developing a needs assessment, however the resident was unable to fulfill this capacity. No further progress has been made.			
Develop community-specific Response Protocols	No action to date			

4. Water Quality in Sandspit

[Review: Jun; Sep; Dec; May; Aug]

<u>Action</u>	<u>Update</u>	
Receive and review all the information collected by the Moresby Island Management Committee on the extent of the problem	April 23 rd & June 4 th – Staff requested all information related to water quality issue. Quarterly lab reports for 2011 and early 2012 received. 278-2013	
Research what alternative approaches are being used in other areas as well as gathering information from UBCM's Small Water Systems Working Group	May & June – staff has talked with Doug Quibell regarding the options. Staff has also contacted numerous local governments to get info on capital and operating cost of small plants. A report was included on the June agenda.	
Invite Northern Health to meet with the Regional District to discuss the extent of the problem and what possible strategies are available to resolve the issue	Oct – Northern Health attended the October Board meeting to talk about water quality and options for Sandspit. Dec – The infrastructure planning grant for Sandspit has been approved and Staff is awaiting an agreement from the Province	
Decide on a future course of action	June – Staff directed to continue to follow-up on IP Grant. Once a grant is received, staff to report back to the Board regarding the hiring of a qualified engineer to perform a feasibility study. 279-2013	
	Sept – Meeting with Ministry Community sport and Cultural Development requested at UBCM to discuss the status of the Infrastructure Planning Grant and the importance of the feasibility study to Sandspit.	
	Sept – Meeting with Ministry of Health at UBCM regarding the Province's stance on disinfection by-products and non-compliance with Canadian drinking water guidelines.	
	May 2014 – Update – The RD ahs signed an agreement with the Ministry for a Infrastructure planning grant to determine the feasibility of a filtration system. MIMC was tasked with undertaking the study including hiring a qualified engineer. Staff have requested an update from MIMC but to date has not received any information as to the status of the project.	