



**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT  
REGULAR BOARD MEETING**

**AMENDED AGENDA**

**100 1<sup>st</sup> Avenue East, Prince Rupert, B.C.  
Friday, September 19<sup>th</sup>, 2014 at 7:00 p.m.**

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- 1. CALL TO ORDER**
- 2. CONSIDERATION OF AGENDA (additions/deletions)**
- 3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES**

3.1	Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held August 8, 2014	Pg 1-9
3.2	<p>Rise and Report (<i>to be read by Chair – no motion required</i>)</p> <p>MOVED by Director Gould, SECONDED by Director Kinney, that the verbal report from the Vice Chair entitled “Groundfish Development Authority” be received;</p> <p>AND THAT the Board appoint Jason Thompson as an alternate member of the Groundfish Development Authority committee;</p> <p>AND THAT letters confirming the appointment be sent to the Groundfish Development Authority and the Village of Masset.</p> <p>IC049-2014 <span style="float: right;">CARRIED</span></p>	

**4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

4.1	Minutes of the Moresby Island Management Committee meeting held June 2, 2014	Pg 10-13
4.2	Minutes of the Moresby Island Management Committee meeting held July 7, 2014	Pg 14

**5. DELEGATIONS**

5.1	M. Kujat, Environmental Coordinator, Regional District of Kitimat-Stikine & L. Zurkirchen, Principal, Project Manager, Regulatory Specialist, Stantec Inc. – Terrace Area Integrated Solid Waste Management Program	Pg 15-17
5.2	Dr. B. Bidgood, Chair & A. Webber, Manager, Development Services, Regional District of Kitimat-Stikine – Northwest B.C. Resource Benefits Alliance	Pg 18-22

**6. FINANCE**

6.1	J. Musgrave, Administrative Assistant – Cheques Payable over \$5,000 for July & August, 2014	Pg 23-25
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**7. CORRESPONDENCE**

7.1	Queen Charlotte Hospital – Hospital Recycling	Pg 26
7.2	Ministry of Finance – Tax Structure and Revenue Sharing for LNG Projects in the Northwest	Pg 27-29
7.3	North Pacific Cannery – Request for Letter of Support	Pg 30
7.4	Green Communities Committee – Climate Action Recognition Program	Pg 31-33
7.5	TransCanada Pipelines Ltd. – Notification / Invitation to Consult – Proposed Natural Gas Pipeline and Associated Access Roads – Project Update	Pg 34-37
<u>Add:</u> <u>7.6</u>	LNG Canada Development Inc. – Delivery of Environmental Assessment Certificate Application	Pg 37a
<u>Add:</u> <u>7.7</u>	Northwest Growth Conference Partnership – 2014 Northwest Growth Conference	Pg 37b-37c
<u>Add:</u> <u>7.8</u>	Village of Port Clements – Celebration of Life for Mayor Wally Cheer	Pg 37d

**8. REPORTS / RESOLUTIONS**

8.1	L. Neville, Recreation Coordinator – Haida Gwaii Regional Recreation Coordinator's Report – July 2014	Pg 38-41
8.2	J. Musgrave, Administrative Assistant – Support for Participation of the "ShakeOut BC" Drill	Pg 42-47
8.3	D. Fish, Deputy Corporate Officer – Moresby Island Management Standing Committee Bylaw No. 579, 2014 Amendments	Pg 48-50
8.4	D. Fish, Deputy Corporate Officer – October 17, 2014 SQCRD Board Meeting – Videoconferencing	Pg 51
8.5	M. Barthel, Planning Intern – BC Oil and Gas Commission Permitting Preparation	Pg 52-53

**9. BYLAWS**

9.1	Bylaw No. 579, 2014 – Being a bylaw to establish the Moresby Island Management Standing Committee <b><i>2<sup>nd</sup> and 3<sup>rd</sup> readings were rescinded at the August 8, 2014 Board meeting Requires amendments before being given 2<sup>nd</sup>, 3<sup>rd</sup> readings and adoption</i></b>	Pg 54-59
9.2	Bylaw No. 584, 2014 – Being a bylaw to amend Bylaw No. 276, and subsequent bylaws thereto, that fix and regulate the rates, terms and conditions under which waste management services may be supplied on Haida Gwaii <b><i>Prior to being given 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> readings and adoption</i></b>	Pg 60-62

**10. LAND REFERRALS / PLANNING** (*Voting restricted to Electoral Area Directors*)

10.1	M. Barthel, Planning Intern – Notice of Work for Mineral Exploration – Surface # 71546864 -005 – Dwayne Peter McInnis	Pg 63-76
<u>Add:</u> <u>10.2</u>	M. Barthel, Planning Intern – Regional District Property – Mt. Moresby Adventure Camp	Verbal

**11. NEW BUSINESS**

11.1	Dodge Cove Residents – Petition Re: Digby Island LNG Proposal	Pg 77-79
11.2	Director Ashley – Mainland Recycling	Verbal
11.3	Directors' Reports	Verbal
<u>Add:</u> <u>11.4</u>	Local Government Asset Management Capacity Building Grant Program Guide	Pg 79a-79g

**12. OLD BUSINESS**

12.1	Skeena-Queen Charlotte Regional District Representatives Named to Organizations Outside the Regional District Policy	Pg 80
12.2	Union of B.C. Municipalities – “Ferry Fare Increases a Drag on BC’s Economy”	Pg 81-82
12.3	M. Barthel, Planning Intern – Sandspit Emergency Evacuation Site	Pg 83-87
12.4	M. Barthel, Planning Intern – Update of Proposed LNG Projects within the Prince Rupert Port Authority	Pg 88-95

**13. PUBLIC INPUT****14. IN-CAMERA**

None.	
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**15. ADJOURNMENT****NEXT REGULAR MEETING:**

**SQCRD Board Meeting  
Friday, October 17, 2014  
At 7:00 p.m.**





## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 100 1<sup>st</sup> Avenue East, Prince Rupert, B.C. on Friday, August 8, 2014 at 7:00 p.m.

### PRESENT

### PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Vice Chair	D. Nobels, Electoral Area A
Directors	A. Ashley, City of Prince Rupert ( <i>teleconference</i> ) N. Kinney, City of Prince Rupert I. Gould, Village of Port Clements C. Kulesha, Village of Queen Charlotte ( <i>teleconference</i> ) M. Racz, Electoral Area D E. Putterill, Electoral Area E ( <i>teleconference</i> )
Regrets	D. Franzen, District of Port Edward K. Bergman, Electoral Area C
Staff	J. Merrick, Chief Administrative Officer J. Fraser, Deputy Treasurer D. Fish, Deputy Corporate Officer M. Barthel, Planning Intern A. Ding, Recycling Education
Public	0
Media	0

### 1. CALL TO ORDER 7:02 p.m.

### 2. AGENDA

- 2.1 MOVED by Director Kinney, SECONDED by Director Nobels, that the amended agenda be adopted as amended to include the following:

11.2 Economic Development and the Prince Rupert Airport Authority

**279-2014**

**CARRIED**

### 3. MINUTES & BUSINESS ARISING FROM MINUTES

- 3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held June 21, 2014

MOVED by Director Nobels, SECONDED by Director Racz, that the minutes of the June 21, 2014 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

**280-2014**

**CARRIED**

**3.2 Rise and Report – June 21, 2014**

MOVED by Director Gould, SECONDED by Director Racz, that the Board receives the staff report “Queen Charlotte Recycling Depot”;

AND THAT the Board supports the enhanced operating hours and changed location of the Recycling Depot in Queen Charlotte as detailed in the report;

AND THAT staff be authorized to enter into an agreement with Tickers for use of their indoor facility for \$2,500 per month for a one year term with an option to renew for an additional year;

AND FURTHER THAT staff take steps to amend the regulation bylaw to include a fee for commercial recycling services.

**281-2014****CARRIED**

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the City of Prince Rupert regarding their appointment to the Mainland Solid Waste Management Committee be received;

AND THAT the Board appoints Richard Pucci to the Mainland Solid Waste Management Committee as a representative of the City of Prince Rupert.

**282-2014****CARRIED**

MOVED by Director Nobels, SECONDED by Director Ashley, that the 2014-2024 Community Works Fund Agreement from the Union of B.C. Municipalities be received;

AND THAT the Chair and Corporate Officer of the Skeena-Queen Charlotte Regional District be authorized to sign the 2014-2024 Community Works Fund Agreement.

**283-2014****CARRIED**

MOVED by Director Ashley, SECONDED by Director Nobels, that a letter be sent to the Union of B.C. Municipalities expressing the Board's concern regarding the requirement under Section 6.1.B. in the 2014-2024 Community Works Fund Agreement that the funds be treated as federal contribution to infrastructure programs, as this is viewed as another form of downloading to local governments.

AND THAT a copy of the letter be sent to Nathan Cullen, MP Skeena-Bulkley Valley.

**284-2014****CARRIED****4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING****4.1 Minutes of the Haida Gwaii Regional Recreation Commission Annual General Meeting held May 22, 2014**

MOVED by Director Kinney, SECONDED by Director Nobels, that the minutes of the May 22, 2014 Haida Gwaii Regional Recreation Commission Annual General Meeting be received as presented.

**285-2014****CARRIED**

- 4.2 Minutes of the Haida Gwaii Regional Recreation Commission Society Annual General Meeting held May 22, 2014

MOVED by Director Nobels, SECONDED by Director Kinney, that the minutes of the May 22, 2014 Haida Gwaii Regional Recreation Commission Society Annual General Meeting be received as presented.

**286-2014**

**CARRIED**

## **5. DELEGATIONS**

- 5.1 Ministry of Transportation and Infrastructure – Controlled Access Highway Proposal

Randy Penner, District Manager for the Ministry of Transportation and Infrastructure, addressed the Board in regard to the controlled access highway proposal on Haida Gwaii.

Mr. Penner discussed the role of the provincial government in controlled access highways as it relates to the Skidegate one-way to boundary of Skidegate IR1 and Skidegate IR1 west boundary to south end of Masset Causeway controlled access highway proposals.

The Chair thanked Mr. Penner for his presentation.

MOVED by Director Gould, SECONDED by Director Racz, that staff send a letter to the Ministry of Transportation and Infrastructure to enquire as to whether a controlled access highway is needed for Haida Gwaii, as well as what the cost of the process is and how it will be funded.

**287-2014**

**CARRIED**

*Director Putterill left the meeting at 7:32 p.m.*

## **6. FINANCE**

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for June, 2014

MOVED by Director Nobels, SECONDED by Director Gould, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for June, 2014 be received and filed.

**288-2014**

**CARRIED**

*Director Putterill rejoined the meeting at 7:35 p.m.*

## **7. CORRESPONDENCE**

- 7.1 Northwest BC Resource Benefits Alliance – Negotiations for Revenue Sharing

MOVED by Director Nobels, SECONDED by Director Ashley, that the correspondence from the Northwest BC Resource Benefits Alliance in regard to negotiations for revenue sharing be received;

AND THAT a letter be sent to the Regional District of Kitimat-Stikine to state the Board's interest in participating in the Northwest BC Resource Benefits Alliance and further negotiations for revenue sharing, as well as to request documentation relating to the Northwest BC Resource Benefits Alliance agreement for review;

AND THAT Bruce Bidgood, Chair of the Regional District of Kitimat-Stikine, be invited to appear as a delegation at the September 19<sup>th</sup>, 2014 Skeena-Queen Charlotte Regional District Regular Board meeting.

**289-2014**

**CARRIED**

7.2 District of Port Edward – Standing Committee of North Coast Port Municipalities

MOVED by Director Nobels, SECONDED by Director Gould, that the correspondence from the District of Port Edward in regard to the standing committee of North Coast Port Municipalities be received;

AND THAT a letter be sent to notify the District of Port Edward of the Skeena-Queen Charlotte Regional District's support of, and interest in participating in this initiative.

**290-2014**

**CARRIED**

7.3 Ministry of Community, Sport and Cultural Development – Governance Options for Sandspit

MOVED by Director Putterill, SECONDED by Director Nobels, that the correspondence from the Ministry of Community, Sport and Cultural Development in regard to the governance options for Sandspit be received.

**291-2014**

**CARRIED**

MOVED by Director Putterill, SECONDED by Director Gould, that a letter be sent to Honourable Minister Coralee Oakes to thank the Ministry of Community, Sport and Cultural Development for researching further the feasibility of Sandspit incorporation and to offer the Skeena-Queen Charlotte Regional District's assistance throughout the process.

**292-2014**

**CARRIED**

7.4 Ministry of Community, Sport and Cultural Development – Medical Marijuana Production in B.C.

MOVED by Director Gould, SECONDED by Director Racz, that the correspondence from the Ministry of Community, Sport and Cultural Development in regard to medical marijuana production in B.C. be received and filed.

**293-2014**

**CARRIED**

7.5 B.C. Environmental Assessment Office – Aurora LNG Project

MOVED by Director Putterill, SECONDED by Director Nobels, that the correspondence from the B.C. Environmental Assessment Officer in regard to the Aurora LNG Project be received and filed.

**294-2014**

**CARRIED**

7.6 Selina Robinson, MLA Coquitlam-Maillardville – 2014 UBCM Conference

MOVED by Director Nobels, SECONDED by Director Racz, that the correspondence from Selina Robinson, MLA Coquitlam-Maillardville in regard to the 2014 UBCM Conference be received and filed.

**295-2014**

**CARRIED**

7.7 Union of B.C. Municipalities – Gas Tax Agreement Community Works Fund Payment

MOVED by Director Gould, SECONDED by Director Kinney, that the correspondence from the Union of B.C. Municipalities in regard to the gas tax agreement community works fund payment be received and filed.

**296-2014**

**CARRIED**

7.8 Regional District of Fraser-Fort George – Provincial Recycling Regulation

MOVED by Director Nobels, SECONDED by Director Gould, that the correspondence from the Regional District of Fraser-Fort George in regard to the provincial recycling regulation changes be received and filed.

**297-2014**

**CARRIED**

7.9 B.C. Environmental Assessment Office – Environmental Assessment for Woodside Energy Holdings Pty Ltd.'s Grassy Point LNG Project

MOVED by Director Gould, SECONDED by Director Putterill, that the correspondence from the B.C. Environmental Assessment Office in regard to the environmental process for the Grassy Point LNG Project be received.

**298-2014**

**CARRIED**

MOVED by Director Putterill, SECONDED by Director Nobels, that staff research the implications of a floating facility on tax generation for the Skeena-Queen Charlotte Regional District.

**299-2014**

**CARRIED**

**8. REPORTS – RESOLUTIONS**

8.1 A. Ding, Recycling Education Student – Regional Recycling Education Program Update

MOVED by Director Nobels, SECONDED by Director Racz, that the verbal report from staff entitled “Regional Recycling Education Program Update” be received for information.

**300-2014**

**CARRIED**

8.2 D. Fish, Deputy Corporate Officer – Appointment of Election Officials

MOVED by Director Nobels, SECONDED by Director Racz, that the staff report entitled “Appointment of Election Officials” be received;

AND THAT pursuant to Section 41(1) and (2) of the *Local Government Act*, Daniel Fish be appointed Chief Election Officer for conducting the 2014 general local elections with power to appoint other election officials as required for the administration and conduct of the 2014 general local elections;

AND THAT Joan Merrick be appointed Deputy Chief Election Officer for the 2014 general local elections.

**301-2014****CARRIED**

- 8.3 D. Fish, Deputy Corporate Officer – 2014 UBCM Meeting Requests Update

MOVED by Director Nobels, SECONDED by Director Kinney, that the staff report entitled “2014 UBCM Meeting Requests Update” be received for information.

**302-2014****CARRIED**

MOVED by Director Kulesha, SECONDED by Director Nobels, that a letter be sent to Leonard Munt, District Manager, Ministry of Forests, Lands and Natural Resource Operations, Haida Gwaii Forest District, seeking assurance that there will be no downgrading of current secondary access roads on Haida Gwaii, as well as to request further information pertaining to the Ministry’s position on the maintenance and upkeep of these access roads.

**303-2014****CARRIED**

- 8.4 J. Merrick, Chief Administrative Officer – BC Ferry Authority Appointment

MOVED by Director Gould, SECONDED by Director Nobels, that the staff report entitled “BC Ferry Authority Appointment” be received;

AND THAT the Board approve the selection process as outlined in the report.

**304-2014****CARRIED**

- 8.5 J. Merrick, Chief Administrative Officer – Sandspit Public Forum Follow-Up

MOVED by Director Putterill, SECONDED by Director Kulesha, that the staff report entitled “Sandspit Public Forum Follow-Up” be received.

**305-2014****CARRIED**

MOVED by Director Gould, SECONDED by Director Nobels, that any future metered water billing be deferred until after the feasibility study for the water filtration system is completed;

AND THAT the Moresby Island Management Committee continues to gather the metered usage and provide that data to the Skeena-Queen Charlotte Regional District to support further analysis of usage and a potential metering/fee structure;

AND FURTHER THAT, once the feasibility study is completed, a separate advisory committee be formed to undertake a review of the budget and fee structure and make recommendations back to the Board.

**306-2014****CARRIED**

*Director Putterill opposed.*

MOVED by Director Gould, SECONDED by Director Nobels, that staff be directed to proceed with the referendum at the November 2014 local government election for the service establishment bylaw for the Sandspit Community Hall.

**307-2014**

**CARRIED**

MOVED by Director Ashley, SECONDED by Director Racz, that 2<sup>nd</sup> and 3<sup>rd</sup> readings of the Moresby Island Management Standing Committee Bylaw No. 579, 2014 be rescinded;

AND THAT staff revise the bylaw to incorporate changes to the voting process of the bylaw.

**308-2014**

**CARRIED**

8.6 D. Nobels, Vice Chair – Update on Pacific Northwest LNG

MOVED by Director Nobels, SECONDED by Director Gould, that the verbal report from the Vice Chair entitled “Update on Pacific Northwest LNG” be received for information.

**309-2014**

**CARRIED**

*Director Nobels notified the Board that he has resigned from his position as a representative of the Skeena-Queen Charlotte Regional District of the working group on dealings with Pacific Northwest LNG.*

**9. BYLAWS**

None.

**10. LAND REFERRALS / PLANNING**

10.1 M. Barthel, Planning Intern – Crown Land Application Request # 70430877 – 005 – Catla Enterprises

MOVED by Director Nobels, SECONDED by Director Putterill, that the staff report entitled “Crown Land Application Request # 70430877 – 005” be received;

AND THAT no comment be submitted to the Ministry of Forests, Lands and Natural Resource Operations.

**310-2014**

**CARRIED**

10.2 M. Barthel, Planning Intern – Crown Land Application Request # 70446360 – 003 – Catla Enterprises

MOVED by Director Nobels, SECONDED by Director Putterill, that the staff report entitled “Crown Land Application Request # 70446360 – 003” be received;

AND THAT no comment be submitted to the Ministry of Forests, Lands and Natural Resource Operations.

**311-2014**

**CARRIED**

- 10.3 M. Barthel, Planning Intern – Crown Land Application Request # 70949960 – 004 – Natural Resources Canada

MOVED by Director Nobels, SECONDED by Director Kinney, that the staff report entitled “Crown Land Application Request # 70949960 – 004” be received;

AND THAT no concerns with the application be submitted to the Ministry of Forests, Lands and Natural Resource Operations.

**312-2014**

**CARRIED**

- 10.4 M. Barthel, Planning Intern – Crown Land Application Request # 71222588 – 004 – Ministry of Transportation and Infrastructure

MOVED by Director Putterill, SECONDED by Director Nobels, that the staff report entitled “Crown Land Application Request # 71222588 – 004” be received;

AND THAT concerns in regard to the size of the quarry area and the need for multiple reserves be submitted to the Ministry of Forests, Lands and Natural Operations;

AND THAT staff follow-up with the Ministry of Forests, Lands and Natural Resource Operations to ensure that the land referral has been sent to the Village of Queen Charlotte.

**313-2014**

**CARRIED**

- 10.5 M. Barthel, Planning Intern – Crown Land Industrial Application Request # 71224151 – 03 – Port Clements

MOVED by Director Nobels, SECONDED by Director Kulesha, that the staff report entitled “Crown Land Industrial Application Request # 71224151 – 03” be received;

AND THAT staff submit a reply to the Ministry of Forests, Lands and Natural Operations conveying support for the project with no concerns.

**314-2014**

**CARRIED**

- 10.6 M. Barthel, Planning Intern – Geographic Information System (GIS) Demonstration

MOVED by Director Gould, SECONDED by Director Kinney, that the verbal report from staff entitled “Geographic Information System (GIS) Demonstration” be received for information.

**315-2014**

**CARRIED**

## **11. NEW BUSINESS**

- 11.1 E. Putterill, Director – Sandspit Tsunami Evacuation Site

MOVED by Director Putterill, SECONDED by Director Kinney, that the report from Director Putterill entitled “Sandspit Tsunami Evacuation Site” be received;

AND THAT staff investigate obtaining a license of occupation for the area outlined in the report and report back to the Board.

**316-2014**

**CARRIED**



- 11.2 D. Nobels, Vice Chair – Economic Development and the Prince Rupert Airport Authority

MOVED by Director Nobels, SECONDED by Director Racz, that the verbal report from Director Nobels entitled “Economic Development and the Prince Rupert Airport Authority” be received;

AND THAT a letter of introduction be sent to the Prince Rupert Airport Authority for preliminary discussion for a possible recreational trail system on the west side of Digby Island.

**317-2014**

**CARRIED**

**12. OLD BUSINESS**

- 12.1 D. Nobels, Vice Chair – Northwest Readiness Project

MOVED by Director Nobels, SECONDED by Director Racz, that the verbal report from the Vice Chair be received;

AND THAT staff send a letter to the Ministry of Community, Sport and Cultural Development to request funding for a second year of funding for a planning intern, as their contribution to the Northwest Readiness Project;

AND FURTHER THAT a copies of the letter be sent to other municipalities with planning interns and Northern Development Initiative Trust.

**318-2014**

**CARRIED**

**13. PUBLIC INPUT**

There were 0 questions from the public.

**14. ADJOURNMENT**

MOVED by Director Gould, SECONDED by Director Nobels, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 9:45 p.m.

**319-2014**

**CARRIED**

Approved and adopted:

Certified correct:

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B. Pages  
Chair

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J. Merrick  
Chief Administrative Officer



**Minutes of the Moresby Island Management Committee Regular Meeting held on Monday June 2, 2014 at 7:00 p.m.**

Members Present: Evan Putterill (Chair)  
Heron Wier  
Carole Bowler  
Gord Usher  
Stan Hovde  
Warren Foster  
Emmy O’Gorman

Members Absent: Kristi Schmitz (with regrets)

Staff: Deena Wilson, Administrative Clerk  
Bob Prudhomme, Water System Operator

Public: Bill Quass  
Carole Wagner  
Bob Ells  
Jim Henry  
Bill Beldessi  
Peter Houston

1. CALL TO ORDER at 7:05 pm
2. APPROVAL OF AGENDA

MOVED by Heron Wier, SECONDED by Carole Bowler THAT the agenda be approved as presented with the addition of 6.0 Executive Appointments.

CARRIED 2014-043

3. DELEGATES - none
4. RISE & REPORT – none
5. PUBLIC INPUT

There was no public input at this time

6. BUSINESS

6.0 Executive Appointments

MOVED by Heron Wier, SECONDED by Emmy O’Gorman to keep the executive appointments as they currently stand.

CARRIED 2014-044

#### 6.1 Water Billing

#### 6.2 MIMC Bylaw

Action Item: Evan will send out the Local Government Act to the members via email.

MOVED by Carole Bowler, SECONDED by Stanley Hovde to receive and file the MIMC bylaw.

CARRIED 2014-045

MOVED by Heron Wier, SECONDED by Carole Bowler to compile a list of concerns with the MIMC bylaw via email and then send a letter to the SQCRD Chair and Board outlining these concerns.

CARRIED 2014-046

#### 6.3 Tsunami Site Update

Chair Putterill discussed the Tsunami Site.

#### 6.4 Nanofiltration Study Update

Chair Putterill and Bob Prudhomme provided an update on the Nanofiltration Study Update.

### 7. FUAL May 2014

MOVED by Heron Wier, SECONDED by Carole Bowler to receive and file the May 2014 FUAL.

CARRIED 2014-47

### 8. REPORTS

#### 8.1 Water System Operator’s Report May 2014

MOVED by Emmy O’Gorman, SECONDED by Heron Wier to receive and file the May Water System report.

CARRIED 2014-047

#### 8.2 SQCRD Board Meeting Summary May 23 & 24, 2014

MOVED by Carole Bowler, SECONDED by Gord Usher to receive and file the SQCRD May 23 & May 24, 2014 Board Meeting Minutes.

CARRIED 2014-048

- 8.3 SQCRD Regular Board Meeting Minutes May 23, 2014 (on basecamp)
- 8.4 SQCRD Special Board Meeting Minutes May 24, 2014 (on basecamp)
- 8.5 Sandspit Community Hall Minutes

MOVED by Carole Bowler, SECONDED by Gord Usher to receive and file the Sandspit Community Hall Minutes.

CARRIED 2014-049

## 9. CORRESPONDENCE

- 9.1 Letter to SQCRD re water billing (on basecamp)
- 9.2 Letter to SQCRD re MIMC Bylaw (on basecamp)
- 9.3 Letter from SQCRD re Water & Hall Service Establishment

Action Item: Evan will forward the budget to members for input to provide to the SQCRD one week prior to the meeting on the 21<sup>st</sup> of June.

- 9.4 Letter from SQCRD re Rennell Sound

Action Item: provide the SQCRD with the additional information requested with regards to our concerns with respect to maintenance and access to Rennel Sound.

- 9.5 Letter from Bill Quass re Water Billing

MOVED by Heron Wier, SECONDED by Carole Bowler to receive and file 9.3 to 9.5

CARRIED 2014-050

## 10. APPROVAL OF PREVIOUS MINUTES

- 10.1 Regular MIMC Meeting May 5, 2014

MOVED by Heron Wier, SECONDED by Emmy O'Gorman to adopt the May 5<sup>th</sup> MIMC Meeting Minutes with the amendment of replacing the motion moved by Emmy O'Gorman to Carole Bowler.

CARRIED 2014-050

## 11. UPCOMING DATES

- 11.1 Regular MIMC Meeting Monday July 7, 2014

## 12. ROUND TABLE

Stan Hovde provided an update on the Sandspit Harbour Society and their recent meeting.

Gord Usher thanked bill for the letter he sent MIMC.

Emmy O'Gorman discussed the Gwaii Trust Community Events funding.

MOVED by Emmy O'Gorman, SECONDED by Carole Bowler that MIMC apply to Gwaii Trust for the \$5,000.00 Community Events Funding.

CARRIED 2014-051

### 13 PUBLIC INPUT

There were several comments and questions from the public.

MOVED by Heron Wier, SECONDED by Carole Bowler to write to Teal Jones and the Ministry of Forests asking what the plans are regarding logging in the area of Mount Moresby Adventure Camp and Pallant Creek Waterfall.

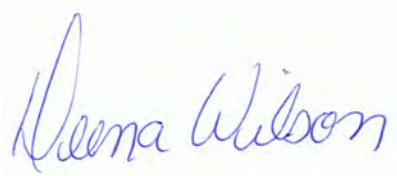
CARRIED 2014-052

### 14 ADJOURNMENT

MOVED by Stan Hovde to adjourn meeting at 10:00 p.m.

Certified Correct

Approved & Adopted



Deena Wilson, Administrative Clerk



Evan Putterill, Chair



**Minutes of the Moresby Island Management Committee Regular Meeting held on Monday July 7, 2014 at 7:00 p.m.**

Members Present: Evan Putterill (Chair)  
Carole Bowler  
Stan Hovde  
Warren Foster

Members Absent: Kristi Schmitz (with regrets)  
Gord Usher (with regrets)  
Emmy O'Gorman (with regrets)  
Heron Wier (with regrets)

Staff: Deena Wilson, Administrative Clerk  
Bob Prudhomme, Water System Operator

Public: Bob Ellis

1. CALL TO ORDER at 7:05 pm
2. APPROVAL OF AGENDA

MOVED by Carole Bowler, SECONDED by Stan Hovde THAT the agenda be approved as presented.

CARRIED 2014-053

MOVED by Stan Hovde, SECONDED by Carole Bowler to give all of the Gwaii Trust Community Event funds to Loggers Sports Day 2014.

Warren Foster issued his and Kristi Schmitz resignation

Stan Hovde issued his resignation

Carol Bowler issued her resignation

The Chair accepted the resignations and the meeting ended as quorum was not met.

Certified Correct

Approved & Adopted

Deena Wilson, Administrative Clerk

Evan Putterill, Chair



## **Terrace Area Integrated Solid Waste Management Program (TAISWMP)**

**Presentation to Skeena – Queen Charlotte  
Regional District**

**September 19, 2014**

**Regional District of  
Kitimat Stikine**



# Presentation Overview

- Presentation introductions
- Terrace Area Integrated Solid Waste Management Program (TAISWMP) objectives
- TAISWMP Projects: Facilities and Services
- Skeena – Queen Charlotte Regional District involvement
- TAISWMP current implementation schedule
- Questions



# Presentation Introductions

Linda Zurkirchen, TAISWM Program and  
Consultation Manager, Stantec (formerly  
Cambria Gordon)

Margaret Kujat, Environmental Services  
Coordinator, Regional District of Kitimat Stikine

## A growing demand for Revenue Sharing by Local Government

- Three resolutions for Revenue Sharing at 2012 UBCM Annual General Meeting
  - B11 (globally to all local governments - i.e., 1% HST)
  - B69 (establish a committee with Feds and Province to look at allocation of funds to local government from taxes already collected)
  - B20 (UBCM to advocate for Northwest revenue sharing agreement)



2

## Northwest BC Resource Benefits Alliance

Dr. Bruce A. Bidgood, Chair  
Bob Marcellin, CAO  
Andrew Webber, Manager – Development Services



## What is Revenue Sharing?

- Revenue sharing is defined broadly as a funding arrangement that allows the provincial government to share revenue (including additional tax revenue and resource royalties) with local governments.

(Harris & Palmer, 2013)



3

## Northwest Context

- Unprecedented economic expansion (\$80 billion of projects under EA and \$100 billion more proposed)
- 70% of provincial revenues derived from Northern BC
- Only 6% of local government revenues come from Province
- Property taxes the least responsive revenue to economic development
- Unprecedented demand on local governments (development services, HOUSING, infrastructure, people services (i.e., police, hospital, social))



4

## Why Revenue Sharing?: 6 Reasons

1. Anticipated economic activity is "immense"
2. Potential impacts to region are "substantial"
3. Northwest has been economically depressed for decades
4. Existing provincial revenues to local government is inadequate (only 1.2% of prov. revenues)
5. Local government can be a partner in resource development
6. Precedents in the province already exist

Harris & Palmer (2013)



5



## RDKS Recent Milestones

- Harris Palmer report (April 2013)
- Minister Oakes Mandate (June 2013) – "rural dividend"
- Northwest Readiness Project launched (Fall 2013)
- Griffith/Tonn Workshop (December 2013)
- RDKS Revenue Sharing Committee formed (January 2014)
- NCLGA 2014 Meetings (Griffith/Lidstone)
- NWBC Resource Benefits Standing Committee (June 2014)
- Engagement of Lidstone & Company
- RDKS Memorandum of Understanding (July 2014)
- Preparing for UBCM 2014
- (Revenue sharing discussed at previous UBCM & NCLGA meetings)

6

## The Basis for the Peace Region Fair Share Program

### Semmens and Adams Study Conclusions

- A. Peace River and Fort Nelson - Liable Industrial Regions
- B. Most Industrial W/Areas in the North East Live Inside Municipalities
- C. Most of the Industrial Tax Base in the North East Lies Outside of Municipal Boundaries
- D. Among Municipalities in the North East, Industrial Properties are Unevenly Distributed

#### Municipal Tax Base Per Capita in The North East

Peace River Municipalities	Tax Base Per Capita Industrial
Taylor	\$157,208
Tumbler Ridge	\$6,302
Chetwynd	2,651
Carleton Place	307
Fort St. John	318
Peace Group	60
Hudson's Hope	27
Average	9,959
Fort Nelson	\$65
Province Average	\$2,284

- E. For Some North East Municipalities, the Tax Contribution from Industry is Small
- F. Most Industrial Properties in the North East Pay Low Rates of Property Tax
- G. Industrial Properties in Rural Areas Have Benefited from Tax Changes Over the Last Ten Years

- H. Conclusions
  - i. Taken as a whole municipalities in the North East contain a small proportion of the area's industrial tax base but provide services to the majority of the industrial workforce. This pattern is unusual in the province.
  - ii. The industrial tax base that does fall inside municipalities is unevenly distributed and some of the area's municipalities have very limited ability to tax industrial properties.
  - iii. Despite the industrial character of the North East, most industrial property falls outside municipal boundaries and therefore pays a lower rate of property tax.



In the balance of BC 84% of the forestry industry is incorporated

Only 8% of Oil and Gas assets in NEBC are incorporated

82% of Oil and Gas assets in NEBC are in unincorporated rural

The Semmens and Adams Study was initiated by the Fort Nelson - Liard Regional District in conjunction with the Peace River Regional District

Source: 7

7

## Examples of Other Regional Revenue Sharing Arrangements in BC

- Peace Regional District "Fair Share" Agreement
- Northern Rockies MOU (2013)
- Columbia Basin Trust



8



## How's It Done?

- Consciousness raising
- Building consensus in local government(s)
- Population projection analysis
- Infrastructure requirement analysis
- Negotiation with provincial government
- Development of revenue projections (amount to be distributed, formula for dissemination (i.e., population, assessment, historic deficit))
- Sign the agreement
- Implementation



9

## How do we structure ourselves?: Peace Region

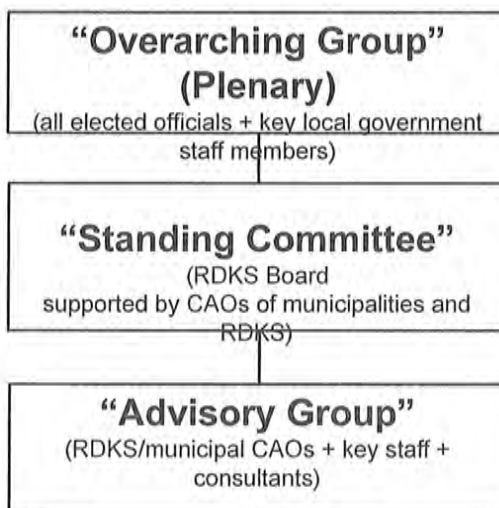
### Foundational Principles for a Regional Coalition

- No losers
- Respect for jurisdictional integrity
- A highly structured and inclusive decision making process
- Operational policies on communication and representations
- High level of research and analysis



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## DKS MOU Model



**Key Tasks:** Community Consciousness, Government Relations,  
Industry Liaison, Recruitment of outside expertise

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## The possible pitfalls?

- Wishlist (conditional grants)
- "Dividend" vs. mutual investment/benefit
- Negotiating away LG revenue and environmental considerations for competitiveness
- CAP on Assessment Taxation



12

## The Opportunity

- \$\$\$\$\$\$
- Redress infrastructure deficit
- Population growth and increased tax base
- Infrastructure/capital replacement planning (i.e., prosperity fund)
- Change the nature of the Resource Extraction economy
- Learn from previous booms



13

**Revenue Sharing: Having your cake and the icing!**



14

## Why are we here?

- Courtesy visit to neighbouring community, to inform of RDKS revenue sharing project.
- RDKS MOU provides for partners beyond RDKS boundaries.
- Even if not a partner with RDKS, all northwest local governments need to deliver a common message to senior government. (UBCM 2014)
- Interested in learning about SQCRD policies and strategy around revenue sharing.
- “We all win!”



15

**“This is not just mitigating, not just catching up. We should be demonstrably better off through growth in the regional economy and equitable sharing of government revenue.**

**There needs to be a legacy. And foremost among its attributes will be vibrant, sustainable, healthy northern British Columbia communities.”**



16

## Contact Information

Bruce A. Bidgood  
250 641-0732  
bbidgood@telus.net

Andrew Webber  
250-615-6100  
awebber@rdks.bc.ca



**Skeena-Queen Charlotte Regional District**  
**Cheques payable over \$5,000 - JULY, 2014**

<b>Payable To</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
Sperling Hansen & Associates	2-Jul	\$ 6,929.13	Port Clements Landfill Inspection/Survey & Landfill criteria
Ticker's Hauling & Storage	2-Jul	\$ 9,923.90	Skidegate & Old Massett clean up, Porto rental, Cardboard crushing, transport recyclables
Big Red Enterprises Ltd.	15-Jul	\$ 15,517.02	June Garbage Collection Contract
Universal Handling Equipment Company	15-Jul	\$ 23,209.48	3CU YD Self Dumping Hopper, 10 GA (Bins)
Dixon Entrance Maritime Museum Society	29-Jul	\$ 8,000.00	2014 Annual Grant
Eby & Sons Construction Ltd.	29-Jul	\$ 13,941.90	Regional Recycling Pad Construction-Transfer Station, Progress 2
Haida Gwaii Museum	29-Jul	\$ 43,000.00	2014 Annual Grant
Port Clements Historical Society & Museum	29-Jul	\$ 10,000.00	2014 Annual Grant
Port Edward Historical Society (NP Cannery)	29-Jul	\$ 50,000.00	2014 Annual Grant
Prince Rupert Regional Archives	29-Jul	\$ 37,550.00	2014 Annual Grant
Prince Rupert Public Library	29-Jul	\$ 5,000.00	2014 Annual Grant
Receiver General	15-Jul	\$ 10,321.49	Payroll Remittance (PP14-2014)

Receiver General	25-Jul	\$ 12,377.66	Payroll Remittance (PP15-2014)
Municipal Pension Plan	16-Jul	\$ 5,798.58	Payroll Remittance (PP14-2014)
Municipal Pension Plan	29-Jul	\$ 5,863.10	Payroll Remittance (PP15-2014)

<b>CHEQUES OVER \$5,000:</b>	<b>\$ 257,432.26</b>
<b>CHEQUES UNDER \$5,000:</b>	<b>\$ 91,774.26</b>
<b>TOTAL CHEQUES:</b>	<b><u>\$ 349,206.52</u></b>



**Skeena-Queen Charlotte Regional District**  
**Cheques payable over \$5,000 - AUGUST, 2014**

<b>Payable To</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
Big Red Enterprises Ltd.	13-Aug	\$ 15,406.53	July Garbage Collection Contract
Haida Gwaii Regional Recreation Commission	13-Aug	\$ 50,475.00	2014 Annual Grant
Judy Skogstad	13-Aug	\$ 7,016.36	Planning Services Jan-July, 2014
Vancouver Island Regional Library	13-Aug	\$ 10,181.00	3rd Quarter Library Tax Assessment
Eby & Sons Construction Ltd.	26-Aug	\$ 6,405.00	Regional Recycling Pad Construction - Transfer Station
Municipal Pension Plan	11-Aug	\$ 5,624.13	Payroll Remittance (PP16-2014)
Receiver General	6-Aug	\$ 9,900.64	Payroll Remittance (PP16-2014)
Municipal Pension Plan	25-Aug	\$ 5,115.30	Payroll Remittance (PP17-2014)
Receiver General	21-Aug	\$ 10,991.34	Payroll Remittance (PP17-2014)

<b>CHEQUES OVER \$5,000:</b>	<b>\$ 121,115.30</b>
<b>CHEQUES UNDER \$5,000:</b>	<b>\$ 38,566.02</b>
<b>TOTAL CHEQUES:</b>	<b><u>\$ 159,681.32</u></b>

info@sqcrd.bc.ca

---

**From:** Ives, Cairns [REDACTED]  
**Sent:** Friday, August 15, 2014 3:43 PM  
**To:** 'info@sqcrd.bc.ca'  
**Subject:** Hospital Recycling

Dear Board of Directors,

It recently came to my attention when I was delivering cardboard and shredded paper to the recycling depot in Queen Charlotte that the Queen Charlotte Hospital is considered a business and will be charged for recycling. First of all I find it deplorable that any sort of recycling, whether you are a business or not is being subjected to a fee, but more disturbing is that a hospital under SQCRD would be considered a business. The Queen Charlotte Hospital for years has tried to follow a green approach and reduce our carbon footprint. Now as a reward the SQCRD is charging us 30.00 every time we show up at your doors. A business is an enterprise that charges for a service and in return makes a profit. As far as I can tell, the health care system has been hemorrhaging money for decades and is far from a profitable. I wonder if food banks and churches are considered as businesses as well under your billing schedule?

Not only will charging businesses/hospitals hurt their bottom line, I would be more than surprised if garbage heading to the landfill doesn't spike in coming weeks.

Please re-consider charging non-profit organizations for recycling.

Regards,

Cairns Ives  
***Manager of Plant Operations***  
***Queen Charlotte Hospital***  
[REDACTED]



RECEIVED AUG 20 2014

AUG 11 2014

337293

Barry Pages, Chair  
and Board Members  
Skeena-Queen Charlotte Regional District  
100 1<sup>st</sup> Avenue East  
Prince Rupert BC V8J 1A6

Dear Mr. Pages and Board Members:

Thank you for your letter of June 26, 2014, addressed to the Honourable Michael de Jong, Q.C., Minister of Finance, regarding the proposed LNG Tax and proposed LNG developments in Electoral Area A of the Skeena-Queen Charlotte Regional District at Grassy Point. I am pleased to respond on behalf of Minister de Jong.

As you are aware, the Province is developing an income tax designed to share in the expected benefits of an LNG industry. The income tax will be imposed on activities associated with the liquefaction and/or sale of liquefied natural gas from an LNG facility in British Columbia. In Budget 2014, Minister de Jong announced that the tax would be introduced in the fall of 2014 at which time final rates for the tax would be confirmed in legislation. Proponents and others will be provided with information relating to the details of the tax upon introduction of the legislation. However, the final income tax structure and rates are subject to the approval of the legislature. As such, I am not able to provide you with any additional information at this time.

With respect to your interest in possible future provincial revenue sharing opportunities for host communities, I can advise that the Ministry of Community, Sport and Cultural Development is leading government efforts in regard to impacts and opportunities presented by the creation of LNG facilities on communities where LNG facilities will be located and in regard to development of a rural dividend for resource communities. At this point, it has not yet been determined what form such a rural dividend might take. However, the Province is committed to working with communities to plan for LNG development. I have taken the liberty of forwarding your letter to the Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development, for her consideration.

.../2

With regard to your inquiry relating to regional district involvement in provincial approval processes, I have forwarded a copy of your correspondence to the Honourable Rich Coleman, Minister of Natural Gas Development and Deputy Premier.

I would like to thank you again for taking the time to write and for the opportunity to address your inquiry.

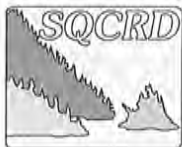
Sincerely,

A handwritten signature in dark ink, appearing to read 'Peter Milburn', with a stylized flourish at the end.

Peter Milburn  
Deputy Minister

cc: Honourable Rich Coleman  
Minister of Natural Gas Development and Deputy Premier

Honourable Coralee Oakes  
Minister of Community, Sport and Cultural Development



**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT**

100 - 1st Avenue East Prince Rupert, BC V8J 1A6

Phone: (250) 624-2002 Fax: (250) 627-8493

Website: [www.sqcrd.bc.ca](http://www.sqcrd.bc.ca)

COPY

June 26, 2014

Ministry of Finance  
PO Box 9048 STN PROV GOVT  
Victoria, B.C. V8W 9E2

**Attention: Honourable Minister Michael De Jong, Q.C.**

Dear Minister De Jong:

**Re: Tax Structure and Revenue Sharing for LNG Projects in the Northwest**

On behalf of the Board of the Skeena-Queen Charlotte Regional District (SQCRD), I am writing to request information from your Ministry in regard to the planned tax structure and revenue sharing for liquefied natural gas (LNG) development projects in northwest B.C.

The SQCRD is planning for the impacts these large scale projects could have on our region and, in particular, the services we provide, however, there is little information available regarding the financial contribution that these projects would generate for our region.

In addition, to date, the Province has signed three agreements with proponents for the Grassy Point area near Prince Rupert, B.C., in amounts estimated to be close to \$50 million. Subsequently, the Province has entered into agreements with the Lax Kw'alaams and Metlakatla First Nations to share a portion of that revenue, estimated to be approximately \$17.5 million. The Board is very concerned that there was no discussion with the SQCRD regarding these plans, even though Grassy Point is within our Electoral Area A.

The SQCRD strongly urges your Ministry to provide timely information regarding the planned tax structure and revenue sharing plans, as this information is critical to our ability to plan.

I look forward to your response and, if you have any further questions, please do not hesitate to contact the SQCRD office.

Yours truly,

**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT**

Barry Pages  
Chair

:df

Cc: Nathan Cullen, MP Skeena-Bulkley Valley

**info@sqcrd.bc.ca**

---

**From:** North Pacific Cannery <info@northpacificcannery.ca>  
**Sent:** Tuesday, August 26, 2014 1:37 PM  
**To:** info@sqcrd.bc.ca  
**Subject:** Letter of Support

Hello,

North Pacific is currently working on a grant application for funding for interpretive signage, particularly focusing on the buildings of the site. We would be honoured if you would submit a letter of support for this project.

The application is due on September fifth and we ask that the letter be submitted to us at least a few days before.

Thank you in advance.

Breanna

--

North Pacific Cannery National Historic Site  
 1889 Skeena Drive  
 Port Edward, BC  
 V0V 1G0  
 Ph) 250.628.3538  
 F) 250.628.3503  
[www.northpacificcannery.ca](http://www.northpacificcannery.ca)

Join us on Facebook: \*facebook.com/NorthPacificCannery  
 <<http://facebook.com/-NorthPacificCannery>>\*

Follow us on Twitter:  
 \*twitter.com/NPCannery <<http://twitter.com/NPCannery>>\*

Check out our YouTube channel: \*youtube.com/user/NPCannery  
 <<http://youtube.com/-user/NPCannery>>\*





Ref: 156221

August 14, 2014

Mr. Barry Pages and Board Members  
 Skeena-Queen Charlotte Regional District  
 100 - 1st Avenue East  
 Prince Rupert, BC V8J 1A6

Dear Chair Barry Pages and Board Members:

On behalf of the joint Provincial-Union of BC Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our congratulations for your efforts to reduce greenhouse gas emissions in your corporate operations and community over the 2013 reporting year.

As a signatory to the Climate Action Charter (Charter) you have demonstrated your commitment to work with the Province and UBCM to take action on climate change and to reduce greenhouse gas emissions in your community and corporate operations.

Climate change is a global challenge. The work that local governments are undertaking to reduce their corporate emissions demonstrates significant climate leadership and sets the stage for broader climate action in the community. This leadership and commitment is essential to ensuring the achievement of our collective climate action goals.

As you are likely aware, the GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is again recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is attached to this letter for your reference.

As a Charter signatory who has demonstrated progress on the fulfillment of one of more of your commitments, we are pleased to acknowledge your achievement of Level 1 recognition – 'Progress on Charter Commitments.'

.../2

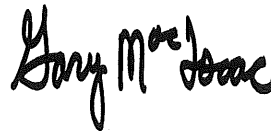
Mr. Barry Pages and Board Members  
Page 2

Congratulations again on your progress. We wish you continued success in your ongoing commitment to the goal of corporate carbon neutrality and your efforts to reduce emissions in the broader community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jay Schlosar', with a long horizontal flourish extending to the right.

Jay Schlosar  
Assistant Deputy Minister  
Local Government Division

A handwritten signature in black ink, appearing to read 'Gary MacIsaac', with a stylized, cursive script.

Gary MacIsaac  
Executive Director  
Union of British Columbia Municipalities

Enclosures





## GCC Communiqué on the Climate Action Recognition Program

---

In acknowledgment of the ongoing efforts of local leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to be continuing the **Climate Action Recognition Program** for BC local governments for the 2013 reporting year. This is a multi-level program that provides the GCC with an opportunity to review and publicly recognize the progress and achievements of each *Charter* signatory.

Recognition is provided on an annual basis to local governments who demonstrate progress on their *Charter* commitments, according to the following:

### *Level 1: Progress on Charter Commitments*

All local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments will receive a letter from the GCC acknowledging their accomplishments.

### *Level 2: Measurement*

Local governments who have completed a corporate carbon inventory for the reporting year and demonstrate that they are familiar with the Community Energy and Emissions Inventory (CEEI) will receive a 'Climate Action Community 2013' logo, for use on websites, letter head and similar.

### *Level 3: Achievement of Carbon Neutrality*

Local governments who achieve carbon neutrality in the reporting year will receive a 'Climate Action Community – Carbon Neutral 2013' logo, for use on websites, letter head and similar.

To be eligible for this program, local governments will need to complete a Climate Action Revenue Incentive Program (CARIP)/Carbon Neutral Progress Report and submit it to the Province in accordance with the program guidelines. Determination of the level of recognition that each community will receive will be based on the information included in each community's annual CARIP report. Additional information on CARIP reporting is available online at: [www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm](http://www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm) .



TransCanada Corporation  
450 – 1<sup>st</sup> Street S.W.  
Calgary, AB, Canada T2P 5H1

Tel: 403-920-6491  
Email: [keri-lynn\\_bruce@transcanada.com](mailto:keri-lynn_bruce@transcanada.com)  
[www.transcanada.com/](http://www.transcanada.com/)

Doc: PRGT004776-HMA-LA-LT-2359

August 22, 2014

Sent Via Registered Mail

REGIONAL DISTRICT OF SKEENA-QUEEN CHARLOTTE  
ATTN: JOAN MERRICK  
100 - 1ST AVENUE EAST  
PRINCE RUPERT, BRITISH COLUMBIA V8J 1A6

RECEIVED AUG 28 2014

**RE: NOTIFICATION / INVITATION TO CONSULT – Project Update**

**Proposed Natural Gas Pipeline and Associated Access Roads**  
**Location: 103-J-16 to 103-J-1**  
**Crown Disposition - Regional District**  
**File Number: 13-3551**

Further to the Invitation to Consult Notification you received, dated June 10, 2014, please be advised that this letter is to notify you that, Prince Rupert Gas Transmission Ltd., has re-routed the proposed project on the lands indicated above. Please refer to the attached maps indicating the newly proposed route as it impacts your disposition listed above.

As a person receiving this Invitation to Consult, you may provide a written response to Prince Rupert Gas Transmission Ltd. within 21 days of receiving this notice, either:

- v) advising Prince Rupert Gas Transmission Ltd. that you do not object to the proposed Project, or
- vi) setting out reasons why activities associated with the proposed Project should not be carried out or should be modified.

Your response may also request a meeting with Prince Rupert Gas Transmission Ltd. to discuss the proposed activities or proposed Project in more detail. Responses to Prince Rupert Gas Transmission Ltd. should be directed to David Hohm. His contact information is set out below.

Please also note that pursuant to Section 22(5) of the OGAA you also have the ability to file a written submission directly to the OGC at any point prior to permits being issued for the proposed Pipeline. Please consult the OGC's website and publications for more information as to how to file such a submission.

**Prince Rupert**  
Gas Transmission Project



**Company Contact**

Any questions or objections regarding this project can be directed to the following personnel:

**Heather Weighill – Project Manager (Land)**  
Email: [heather.weighill@rpsgroup.com](mailto:heather.weighill@rpsgroup.com)

**HMA Land Services Limited**  
Phone: 430-952-2097

**Keri Bruce – Land Representative**  
Email: [Keri-lynn\\_bruce@transcanada.com](mailto:Keri-lynn_bruce@transcanada.com)

**Prince Rupert Gas Transmission Limited Partnership**  
Phone: 403-920-6491

Yours truly,

Keri Bruce  
Land Representative  
Prince Rupert Gas Transmission Pipeline Project

**Prince Rupert**  
Gas Transmission Project









September 18, 2014

**Attention: Morganne Barthel**  
Skeena-Queen Charlotte Regional District  
100-1st Avenue  
Prince Rupert, BC V8J 1A6

Dear Morganne,

**Reference: Delivery of Environmental Assessment Certificate Application**

We are pleased to deliver LNG Canada's Environmental Assessment Certificate Application (the Application) which consists of four binders. The Application forms the basis of the environmental assessment for the proposed LNG Canada Export Terminal Project in Kitimat, BC and meets the requirements of the BC *Environmental Assessment Act* and the *Canadian Environmental Assessment Act, 2012* as per the federal-provincial *Memorandum of Understanding on Substitution of Environmental Assessments* (2013).

Copies of the Application have also been delivered to the Environmental Assessment Office, the Canadian Environmental Assessment Agency and to members of the EAO Working Groups in those formats identified by the EAO. The Application has been informed by comments and material from Aboriginal Groups, the EAO Working Groups, stakeholders, and the public. LNG Canada has integrated those comments and material into the Application where relevant and suitable to do so.

Sincerely,



Russell Morrison  
Staff Environmental Planner  
LNG Canada Development Inc.  
Calgary, Alberta

LNG Canada Development Inc.  
Three Bentall Centre  
3113-595 Burrard Street  
PO Box 49162  
Vancouver, BC V7X 1J1  
Canada

Joint venture companies





Board of Directors  
Skeena Queen Charlotte Regional District  
100 - 1st Avenue East  
Prince Rupert, B.C. V8J 1A6

September 9, 2014

RECEIVED SEP 16 2014

LATE ITEM 7.7  
**2014 NORTHWEST GROWTH CONFERENCE**  
NOVEMBER 21 & 22

Dear Board of Directors,

The Northwest is hitting a major economic up swell. This activity presents many business opportunities across the region. To benefit and be successful in this hyper-economic state, it is necessary for small businesses to make appropriate preparations. Acquiring the right information at the right time is essential to do this effectively.

To ensure that the Northwest business community is able to benefit and grow with the regional economy, Community Futures of the Pacific Northwest and Hecate Strait Employment Development Society are launching the Northwest Growth Conference (NWGC) on November 21 & 22, 2014. This conference will be open to small and medium enterprises, industry representatives, investors, and future entrepreneurs in the Northwest who are seeking to network and learn valuable business growth strategies from leading experts.

Registrants will participate in several engaging workshops that focus on topics pertaining to small business development in the face of major economic growth (access to capital, industry procurement, growth strategy development, etc.). The NWGC is the vehicle that will ensure small and medium enterprises will be prepared for increased regional economic activity.

We know that the success of this conference and the Northwest business community can only be realized through your support and generosity. In part, we would like to offer your organization the opportunity to contribute to small business development by sponsoring the NWGC. Attached, you will find the NWGC Sponsorship Packages document.

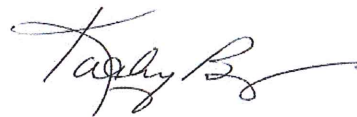
If you have any questions please do not hesitate to contact Jasper Nolos at (250) 622-2332 or by email at [cedprojects@cfdc-pnw.com](mailto:cedprojects@cfdc-pnw.com)

We thank you for your support and commitment to the Northwest business community.

Sincerely,



John Farrell, CFDC-PNW  
Northwest Growth Conference Partnership



Kathy Bedard, HSEDS  
Northwest Growth Conference Partnership

encl.: NWGC Sponsorship Packages

# SPONSORSHIP PACKAGES

	PLATINUM SPONSOR: \$10,000	GOLD SPONSOR: \$7,500	SILVER SPONSOR: \$5,000	BRONZE SPONSOR: \$2,500	ALUMINUM SPONSOR: \$1,000
PRESENCE ON WEBSITE, SIGNAGE AND ADVERTISEMENTS	●	●	●	●	●
PRESENCE ON CONFERENCE PRINT MATERIALS	●	●	●		
PRESENCE ON NAMETAGS AND CONFERENCE GIVEAWAYS	●				
RECOGNITION AT THE CONFERENCE OPEN AND CLOSING CEREMONY	●	●			
OPPORTUNITY TO SPEAK AT THE OPENING CEREMONY	●				
OPPORTUNITY TO SPEAK AT THE BANQUET		●			
OPPORTUNITY TO INTRODUCE LUNCHEON SPEAKER /FACILITATOR			●		
OPPORTUNITY TO INTRODUCE WORKSHOP FACILITATOR				●	
COMPLIMENTARY CONFERENCE REGISTRATIONS	2	2	1	1	
COMPLIMENTARY BANQUET TICKETS	2	2	1		
COMPLIMENTARY TRADESHOW BOOTHS	1	1			

Please make cheques payable to **CFDC-PNW** with the memo line **NWGC Sponsorship** and send to: **Suite 100 - 515 3<sup>rd</sup> Avenue West, Prince Rupert, BC V8J 1L9.**

For all inquiries, please contact:

Jasper Nolos, CFDC-PNW, t: (250) 622-2332 e: [cedprojects@cfdc-pnw.com](mailto:cedprojects@cfdc-pnw.com)



## Joan Merrick (SQCRD)

---

**From:** Kim Mushynsky <cao@portclements.ca>  
**Sent:** September-17-14 11:25 AM  
**To:** Kim Mushynsky  
**Subject:** Celebration of Life for Mayor Wally Cheer

You are invited to a Celebration of Life for Mayor Wally Cheer on Saturday October 4, 2014 at 2pm at the Community Hall in Port Clements. We would be happy to read out a statement on your behalf if you are unable to attend.

Thank you.

*Kim Mushynsky – BBA*

Chief Administrative Officer  
Village of Port Clements  
Box 198  
Port Clements, BC  
V0T 1R0  
250-557-4295





**Haida Gwaii Recreation Coordinator's Report**  
**Month End: July 2014**  
**Submitted By: Lucy Neville**

The HG Recreation Commission has three categories, from June to September, that our programs fall into; Registered Programs, Movies and Community Events. We also assist in obtaining rental spaces and advertising help for community members.

**Registered Programs**

**Bike Re-Psych** – It was a busy month for the mobile bike repair trailer! The Bike Re-Psych crew set up shop at multiple community events across **Haida Gwaii** throughout July, and assisted **47** islanders with a variety of DIY repairs and bicycle education sessions.

**Weight Room Orientations** – BCRPA instructor Lisa Shoop held an orientation on July 31<sup>st</sup> at the weight room in **Queen Charlotte** with a total of **2** participants; Amber Bellis instructed an orientation on July 24<sup>th</sup> in **Port Clements** with **1** participant.

**CORE, PAL and CFSC Courses** – visiting RCMP Firearms Specialist Michael Trapp held three day-long courses, the Conservation and Outdoor Recreation Education (CORE) course, the Possession and Acquisition License (PAL) course, and the Canadian Firearms Safety Course, from July 19-21 at the HG Rec Building in **Masset**. A total of **38** hunters-to-be attended and obtained certification.

**Summer Program** – the 31<sup>st</sup> annual Summer Day Camp began June 30<sup>th</sup> in **Port Clements**. This program runs throughout July and August, with camp held in each of the four main communities on Haida Gwaii: **Queen Charlotte**, **Port Clements**, **Sandspit** and **Masset**. Due to the BCTF strike, the Summer Program staff was unable to advertise the program per usual with school handouts, posters, take-home registration, and in-class promotion, which significantly impacted the first camp's attendance in Port Clements.

Summer staff Ileah Mattice, Chloe Good and Fergus Wilson designed each location's camp schedule to include the key elements of fun, education, activity and culture, and have expanded on previous years' programs to incorporate Haida storytelling, cedar weaving, ornithology and biodiversity of Haida Gwaii, body-based art creation, nutrition and healthy eating, and an ever-increasing network of on-island organizations.

## Specialists

Penny Richardson – experiential arts  
Leona Kennedy – Haida storytelling and cedar bark weaving  
Josina Davis – art and biodiversity  
Sgt. Schultz – Masset RCMP  
Sgt. Martin – Masset RCMP  
Sgt. Aird – Masset RCMP  
Margo Hearne – ornithology and biology  
April Peters – Northern Health Dietician  
Teala Penner – kidstage theatre and drama day  
Bobbi-Lee Chatelaine – archery and bowmaking  
Michael McQuade – stand-up paddleboarding  
Kye Borserio – kayaking  
Joni Fraser – experiential arts

## Tours

Port Clements Museum  
Port Clements Intertidal Walk  
Sandspit Coast Guard Station  
Canadian Naval Ship Tour

## **Port Clements**

Week 1 – **12**  
Week 2 – **13**

Sandspit  
Week 1 – **12**  
Week 2 – **10**

July 2014 Summer Program total: **47**

## **Movie Nights**

The sequel to the blockbuster animated movie ‘RIO’, this July saw the showing of ‘RIO 2’ across Haida Gwaii, in Masset, Port Clements, Queen Charlotte and Sandspit. The family-friendly film was a hit with the under-5 crowd, and as with most summer movies, had a smaller showing than our cold-weather movie nights. The Port Clements Recreation Commission, Sandspit Junior Canadian Rangers, Masset ASSAI Girls Group and QCC Living and Learning School, true to form, provided a tasty range of movie snacks and ran concession.

Masset – 4  
Port Clements – 34

Queen Charlotte – 32  
Sandspit – 19

Total: **89**

### **Events and Affiliated Programs**

#### **Logger Sports Day Island-Wide Transport**

For the third year in a row, HG Rec provided free island-wide transportation to and from the 2014 **Sandspit** Logger Sports Day festival, which provides a great chance to increase island-wide participation and reduce barriers to recreation access. With planned stops in **Masset, Old Massett, Port Clements, Tlell, Queen Charlotte and Skidegate**, the van also covered ferry fares for its passengers and a return ride. A total of **6** islanders from **Masset** and **Skidegate** utilized the van and experienced an excellent festival day of games and competition.

Unfortunately, the Bouncy House that our Summer Program staff and Parks Canada reps were booked to jointly run arrived without key assembly pieces; the free time allowed staff to do more individual community outreach.

#### **Moresby Island Travel Fund**

The subsidy created to offset the cost of attending recreation programs, and reduce barriers to access for Sandspit residents, has been utilized once again by parents and guardians. A significant bump in receipt submissions for ferry costs were received this June and July, with **12** parents and/or guardians accessing the fund to bring **21** Moresby Island youth to soccer, art and creative expression programs on Graham Island.

#### **Old Massett Youth Program**

The HG Rec Coordinator has begun work with **Old Massett** Youth Centre Coordinator Harmony Williams to develop a standardized Code of Ethics for youth work, mentorship and volunteerism from sports to arts involvement; this is a continuation of creating safe spaces and developmental standards following the community response to multiple workshops and open-house discussions on Sexual Exploitation.

**Total July 2014 participants in HG Rec programs/events: 264**

*\* Total July 2013 participants in HG Rec programs/events: 241*

### **Upcoming Summer Classes**

**Summer Program** – continuing throughout August in **Masset** and **Queen Charlotte**, this year's Summer Program crew have created a fun, active and educational series of camps. As ever, the focus is on the inclusion of arts, sports and healthy living; activities range from papier-mache mask-making to cedar-bark weaving to kayaking and stand-up paddleboarding. The camps run for two weeks each in **Masset, Port Clements, Queen Charlotte** and **Sandspit**, and draw on the talents of specialists and artists in each community.

**Introduction to Paddleboarding** – by popular demand, this program has been created to match the emphasis on youth watersports, and give the adults a chance to learn up and try something new! This program will cover the fundamentals of equipment use and safety, stroke technique, turns and rescues, baseline expedition tips, weather and wave assessment, and culminate in an endurance paddle through Masset Inlet.

**HiGaa k'aats'ii lihllnga: Agate Man Triathlon** – It's almost race time! This event will once again feature a duathlon, triathlon and relay option. The course route includes a 500-meter swim, 20-km bicycle and 6-km run, beginning at Pure Lake. With island-wide participation in 2013, this year's event looks to be even bigger, and we have already received requests for event tee-shirts (again featuring a Sea Grizzly design by renowned local artist Ben Davidson) from as far away as Saskatchewan.

**Beginner Flow Yoga** – with new-to-the-islands instructor Kim Rondquist, this program is designed to lengthen muscles and stimulate joint movement in a relaxed environment. The program will begin mid-August in Old Massett, and run twice weekly on a drop-in basis.

**BOAT Exam** – the updated Transport Canada-approved BOAT exams will continue to be offered in [Masset](#), [Queen Charlotte](#) and [Port Clements](#) upon request.

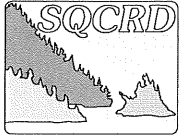
### **Additional Projects and Reporting**

#### **HG ASSAI Coordinator**

The HG ASSAI Coordinator position is re-consolidated to an island-wide position, and advertised for this coming Fall. Due to the BCTF strike and unconfirmed school schedule, this position will begin in early October.

*Lucy Neville*

**Haida Gwaii Recreation Coordinator**



## BOARD REPORT

**To:** SQCRD Board of Directors

**From:** Justina Musgrave, Administrative Assistant

**Subject:** Support for Participation of the "ShakeOut BC" Drill

**Date:** August 15, 2014

**File #:** 7130

---

### RECOMMENDATION:

THAT the Board receives the staff report entitled "Support for Participation of the ShakeOut BC Drill";

AND THAT the Board hereby approves participating in the "Great BC ShakeOut" on October 16, 2014 at 10:16 a.m.

---

### BACKGROUND:

The BC Earthquake Alliance Society is organizing a province-wide earthquake drill to be held on October 16, 2014 at 10:16am, to enhance public awareness of the earthquake hazard and encourage personal preparedness. During the drill, participants will be asked to "Drop, Cover and Hold On" for up to two minutes, in response to a simulated earthquake event.

### DISCUSSION:

The "Great BC ShakeOut" is being led by the BC Earthquake Alliance Society and the ShakeOut BC Organizing Committee, a coalition of local, provincial, federal and non-governmental organizations working together to promote earthquake preparedness to British Columbians. The drill, which is intended to be an annual event, is modeled after the highly successful "Great California ShakeOut". The drill was originally scheduled for January 26<sup>th</sup> each year to mark the 311<sup>th</sup> anniversary of the last magnitude 9 earthquake in BC (January 26, 1700). As this date conflicted with Secondary Schools provincial exams, the date has now been changed to the third Thursday of each October.

The largest Canadian earthquake occurred on Haida Gwaii in 1949, registering at a magnitude 8.1. Canada's second largest earthquake occurred on Haida Gwaii in 2012, registering at a magnitude 7.8.

The ShakeOut BC Organization Committee is encouraging individuals and organizations to register at [www.shakeoutbc.ca](http://www.shakeoutbc.ca) to be counted in the drill, promote the drill within their community and have staff participate on drill day.

**COST & BUDGET IMPLICATIONS:**

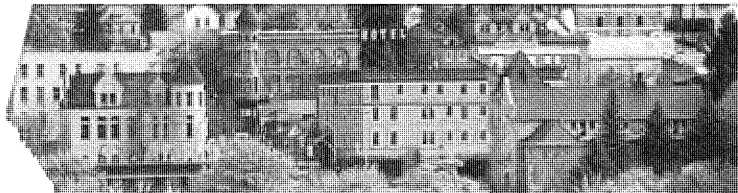
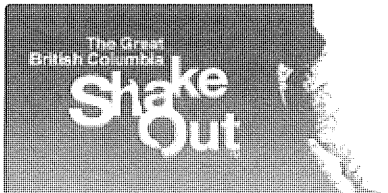
Minimal - Staff participation in the drill. Advertising of the drill and the ShakeOut BC e-mail regarding the Do's and Don'ts during an earthquake will be advertised on the Regional District website.

## Tina Musgrave

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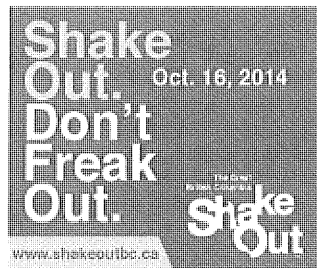
**From:** ShakeOut BC <info=shakeoutbc.ca@mail57.atl31.mcdlv.net> on behalf of ShakeOut BC <info@shakeoutbc.ca>  
**Sent:** Monday, June 23, 2014 7:04 AM  
**To:** Justina Musgrave  
**Subject:** ShakeOut, Don't Freak Out: The Do's and Don'ts

Email not displaying correctly? View it in your browser.



Dear Justina,

The 2014 Great British Columbia ShakeOut earthquake drill is less than four months away on **October 16 at 10:16 a.m.** (ShakeOut is always on the third Thursday of October). In 2013 more than 690,000 British Columbians participated, and already more than 230,000 people have been registered for 2014.



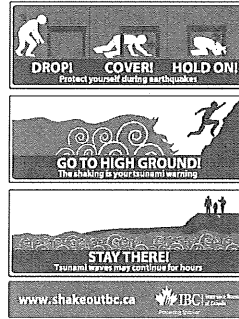
**We're counting on you! Register or renew today at [ShakeOutBC.ca](http://ShakeOutBC.ca).**

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## Earthquake Do's and Don'ts

Practice makes perfect! Watch this video to see what to do when you feel strong shaking. Also, if you're near the ocean don't forget the Tsunami response outlined in this image on the right:





*Tsunami Safety Action*



You can also read

*ShakeOut BC: What to do During an Earthquake!* our [Recommended Earthquake Safety Actions](#) guide for situations in which you cannot get under a table.

## How Will You ShakeOut?

Last year, the [City of Burnaby](#) held a "Disaster Chef" competition as part of the their ShakeOut BC activities. In addition to practicing Drop, Cover, and Hold On, the "Disaster Chef" competition challenged participants to think creatively about their emergency kit contents and come up with meals using only the contents of emergency kits. The results sound delicious and you can find all the recipes here to help you put together an appetizing emergency kit!

[Click](#) below to watch the Disaster Chef competition:



How will you ShakeOut this year? You can find drill manuals, our FAQ section, and many earthquake safety guides at [ShakeOutbc.ca/howtoparticipate!](http://ShakeOutbc.ca/howtoparticipate!)

## Who Will ShakeOut with You?

Everyone, everywhere, should know how to protect themselves in an earthquake. Even if earthquakes are rare where you live, they may happen where you or your family travel, or perhaps where you or your children may live one day. So be sure to invite your friends, family, and colleagues to participate in this year's ShakeOut. A one minute **Drop, Cover, and Hold On** earthquake drill may one day minimize injuries or save their life. You can also place one of the ShakeOut **web banners** on your organization's website, distribute flyers, and use other materials available on the **ShakeOut Resources** page.



*The Bentall Centre displaying a ShakeOut BC banner with pride and encouraging registration!*

*Thank you for your continued participation in this historic event and for your commitment to disaster preparedness!*



1,736 likes  
About us:  
Join us on  
October 16,  
2014 at  
10:16am

for the annual Great  
British Columbia  
ShakeOut! Hundreds of  
thousands of people  
across British Columbia  
will participate in the  
largest earthquake drill in  
Canadian history! The  
drill in British Columbia  
will coincide with  
simultaneous drills in  
California, Nevada,  
Oregon, and Guam!  
Everyone can participate!  
It's free! It's fun! It could  
save your life! Stay tuned  
for more information at:  
<http://www.shakeoutbc.ca>

[connect with me!](#)



ShakeOut  
BC



1,877  
followers  
1,460  
tweets  
following  
1,962  
people

[follow](#)

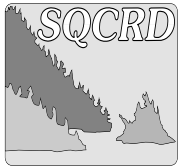
You received this email because you registered to participate in the Great British Columbia ShakeOut.

Unsubscribe [musgrave@sqcrd.bc.ca](mailto:musgrave@sqcrd.bc.ca) from this list:  
[Unsubscribe](#)

Our mailing address is:  
B.C. Earthquake Alliance  
c/o 909 Fairfield Road  
Victoria, BC V8V 3A3  
Canada

[Add us to your address book](#)

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## STAFF REPORT

**DATE:** September 19, 2014

**FROM:** Daniel Fish, Deputy Corporate Officer

**SUBJECT:** Moresby Island Management Standing Committee Bylaw No. 579, 2014 Amendments

### Recommendation:

**THAT** the staff report entitled “Moresby Island Management Standing Committee Bylaw No. 579, 2014 Amendments” be received;

**AND THAT**, during the bylaw portion of the meeting, the Board give 2<sup>nd</sup>, 3<sup>rd</sup> readings and adoption of Bylaw No. 579, 2014 with the amendments as outlined in this report.

### BACKGROUND:

At the April 2014 SQCRD Regular Board meeting, staff brought forward a recommended bylaw for the establishment of the Moresby Island Management Standing Committee. Subsequently, in June, the Bylaw was given 3 readings.

At the August 2014 SQCRD Regular Board meeting, following input from the Electorate of Electoral Area E, the Board resolved to rescind 2<sup>nd</sup> and 3<sup>rd</sup> readings of the Bylaw to allow for amendments that would allow for a nomination and opportunity to vote process when selecting committee members.

### DISCUSSION:

The following amendments have been made to Bylaw 579, 2014:

#### 2. Definitions – Add:

- (b) **“Advance Voting Day”** refers to an opportunity for the electorate to vote ten (10) days prior to voting day;
- (l) **“List of Candidates”** refers to the list of five (5) candidates, selected by majority vote of the electorate of the service area and submitted to the Chair as the communities’ recommendation for appointment;
- (n) **“Voting Day”** refers to November 15, 2014 and the third Saturday in October for all subsequent years.

### **3. Committee Membership – Remove:**

- (b) All those persons who are the age of majority and reside or own property within the Service Area are eligible to serve on the committee.

### **4. Method of Appointment – Add:**

- (c) In the event that the number of nominees is five (5) or less, those nominations put forward will be considered the list of candidates and a voting opportunity will not be held;
- (e) The Chair may appoint any of the persons appearing on the list of candidates or may post a public notice for further nominees in accordance with section 4(d) above.

Add: **Schedule A – “Moresby Island Management Standing Committee Nomination and Opportunity to Vote”**

### **QUALIFICATION FOR NOMINATION**

1. A person is qualified to be nominated and to serve as a committee member of the Moresby Island Management Committee if they meet the following criteria:
  - a) Canadian citizen;
  - b) 18 years of age or older at the time of nomination; and
  - c) Resident of British Columbia for at least six (6) months immediately before the day that nomination forms are submitted; and
  - d) Resident or non-resident property owner of Skeena-Queen Charlotte Regional District Electoral Area E for at least thirty (30) days immediately before the day that nomination forms are filed.
2. A person is eligible to nominate and/or vote if they meet all of the following criteria:
  - a) Canadian citizen;
  - b) 18 years of age or older;
  - c) Resident of British Columbia for at least six (6) months immediately before the voting opportunity; and
  - d) Resident or non-resident property owner of the Skeena-Queen Charlotte Regional District Electoral Area E for at least thirty (30) days immediately before the voting opportunity day.

### **NOMINATION PROCESS**

3. The Corporate Officer will advertise the notice of nomination for two consecutive weeks prior to the 36<sup>th</sup> day before general voting day.

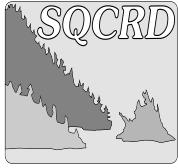
4. The period for receiving nominations will close at 4:00 p.m. on the 36<sup>th</sup> day before general voting day.
5. Nomination forms will be in a format prescribed by the Corporate Officer of the Skeena-Queen Charlotte Regional District.

#### **VOTING OPPORTUNITY PROCESS**

6. A vote will be held in Electoral Area E to select a list of candidates, by majority vote.
7. As authorized under section 59 of the Local Government Act, the most current available provincial list of voters prepared under the Elections Act, is deemed to be the register of resident voters on the 52<sup>nd</sup> day prior to voting day.
8. A voting day and advance voting day will be held to provide electors with ample opportunity to vote.
9. The Corporate Officer will advertise a notice of voting opportunity for two consecutive weeks before general voting day.
10. The ballots will be in a format prescribed by the Corporate Officer of the Skeena-Queen Charlotte Regional District.

#### **RECOMMENDATION:**

Staff is recommending that the Moresby Island Management Standing Committee Bylaw No. 579, 2014 be given 2<sup>nd</sup>, 3<sup>rd</sup> readings and adoption with the amendments outlined in this report.



## STAFF REPORT

**DATE:** September 19, 2014  
**FROM:** Daniel Fish, Deputy Corporate Officer  
**SUBJECT:** October 17, 2014 SQCRD Board Meeting - Videoconferencing

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### Recommendation:

**THAT the staff report entitled "October 17, 2014 SQCRD Board Meeting - Videoconferencing" be received for information.**

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### BACKGROUND:

As per directive from the Board, since May 2013, staff have been investigating the feasibility of providing videoconferencing as an option to attend Regional District Board meetings.

In April 2014, staff at the Regional District and the Village of Queen Charlotte were able to test the broadband connectivity between the Community Futures Pacific Northwest and Village of Queen Charlotte offices and found that the connection was able to support videoconferencing.

At the April 2014 Board meeting, the Board made a resolution to hold the October 17, 2014 via videoconference.

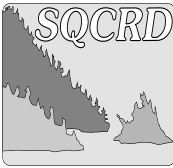
### DISCUSSION:

At the time the staff initially began to investigate the possibility of videoconferencing as an option to attend Board meetings, it was also implied that the necessary software and hardware solutions would need to be procured to do so.

More recently, the Board has resolved to lease a new office space which does not include a boardroom facility and will require that meetings be held outside of the Regional District office. Options for meeting spaces may include the offices of Community Futures Pacific Northwest, the City of Prince Rupert or the Coastal Business Resources Centre – all of which are equipped with videoconferencing capability.

### RECOMMENDATION:

Staff is recommending that Island Directors attend the meeting at the Village of Queen Charlotte municipal office, while the Mainland Directors attend the meeting at the Community Futures Pacific Northwest Office, both of which are equipped with videoconferencing capabilities. This will allow the Board to test the videoconferencing capabilities, firsthand, and make an informed decision on whether or not to continue to hold videoconference meetings.



## STAFF REPORT

**TO:** SQCRD Board

**DATE:** September 19, 2014

**FROM:** Morganne Barthel, Planning Intern

**SUBJECT:** BC Oil and Gas Commission permitting preparation

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### Recommendation:

**THAT the staff report entitled “Oil and Gas Commission consultation” be received for information.**

**AND THAT the Board provide staff with further direction.**

---

### 1.0 Background

This report has been prepared by staff to provide an opportunity for the Board to work with Northern Development Initiative Trust in preparation for the BC Oil and Gas Commission (BC OGC) permitting process for proposed oil and gas projects.

### 2.0 Discussion

Before an applicant can submit an application for an oil and gas permit to the BC OGC, there are certain consultation and notification requirements that must be fulfilled by the proponent as per the Consultation and Notification Regulation. Within the Consultation and Notification Manual, the applicant must provide notice to local authority if any of the following are within the notification distance:

- Buildings or structures;
- A known community watershed; or
- An area identified in an official community plan with respect of which a statement and map designated has been made in accordance with section 877(1) of the *Local Government Act*.

Currently, the Skeena-Queen Charlotte Regional District (SQCRD) does not have an Official Community Plan for either Electoral Areas on the North Coast, which eliminates the need for consultation and notification.

Northern Development Initiative Trust has been working with local governments to prepare for the BC OGC permitting and referral process. The goal is to provide the staff at the BC OGC with a list of specific priorities or areas of interest that the SQCRD may want to provide comment on. The BC OGC has expressed during discussion with



Northern Development staff that this information would be useful as it allows them to directly contact the regional districts when a permit application is submitted on particular subject matter. Knowing the priorities in advance will allow the BC OGC to include the SQCRD in the notification process for its specified area of interest based on their constituents and operational activities. Appropriate areas of interest may include notification of a proposed camp location or proposed pipeline right-of-way location.

### **3.0 Summary**

The SQCRD has an opportunity to be included in the BC Oil and Gas Commission permitting process where it may not otherwise have occurred, by working with Northern Development Initiatives Trust. Staff is seeking input from the Board to determine if this is an endeavour they wish to pursue and if so, to decide upon two to four key issues they wish to have the opportunity to provide comment on.

## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

## Bylaw No. 579, 2014

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A Bylaw to establish the Moresby Island Management Standing Committee

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**WHEREAS** pursuant to section 795(2) of the *Local Government Act*, the Chair may establish standing committees for matters the Chair considers would be better dealt with by committees, and may appoint persons to those committees;

**WHEREAS** pursuant to section 176(1)(e) of the *Local Government Act*, a Board may, by bylaw, delegate to committees its powers, duties and functions; and

**WHEREAS** the Chair wishes to establish the Committee and the Board wishes to delegate to the Committee certain of its powers, duties and functions;

**NOW THEREFORE** the Board of the Skeena-Queen Charlotte Regional District, in open meeting assembled, enacts as follows:

#### 1. Citation

This Bylaw shall be cited for all purposes as the "Moresby Island Management Standing Committee Bylaw No. 579, 2014".

#### 2. Definitions

In this Bylaw:

- (a) **"Administrative Powers"** means the ability to undertake activities required for the day to day functioning of the Committee; which shall include all matters pertaining to developing and maintaining relevant policies, and all financial and administrative duties required for the continued operation of the Committee within guidelines set by the Board;
- (b) **"Advisory Powers"** means the ability of the Committee to consider issues pertaining to matters delegated or referred to the Committee by the Board and to make recommendations to the Board on those issues;
- (c) **"Management Powers"** means the ability to operate a service, as delegated within this Bylaw; including all matters pertaining to the physical operation of the service such as operating, maintaining, repairing, engineering, or constructing. Management Powers may also include the financial management of such service if expressly delegated within this Bylaw;
- (d) **"Board"** means the Skeena-Queen Charlotte Regional District Board of Directors;
- (e) **"Chair"** means the Chair of the Skeena-Queen Charlotte Regional District;

- (f) **"Chief Administrative Officer"** means the person appointed by the Board as the Chief Administrative Officer;
- (g) **"Committee"** means the Moresby Island Management Standing Committee, as established by this Bylaw;
- (h) **"Committee Chair"** means the Chair of the Committee elected in accordance with this Bylaw;
- (i) **"Director"** means any Director of the Board, or his or her alternate appointed to the Committee;
- (j) **"Electorate"** means any persons who are the age of majority and reside or own property within the Service Area; and
- (k) **"Service Area"** means the whole of Electoral Area E also known as Moresby Island.

### **3. Committee Membership**

- (a) The Committee shall consist of the following members:
  - (1) at least one Director, appointed by the Chair in accordance with this Bylaw; and
  - (2) such other persons who are eligible to serve on the Committee, appointed by the Chair in accordance with this Bylaw.
- (b) All those persons who are the age of majority and reside or own property within the Service Area are eligible to serve on the Committee.

### **4. Method of Appointment**

- (a) The Chair shall appoint at least one Director to the Committee and shall make the initial appointments to the Committee.
- (b) Thereafter, a public nomination process will be held, not later than October every three years, for the purpose of providing the Electorate of the Service Area with an opportunity to nominate persons who are eligible to serve on the Committee.
- (c) Within thirty (30) days of the end of the nomination process, the Committee will submit the names of the persons nominated to the Chair for consideration.
- (d) Upon receipt of the names of the nominated persons, the Chair may appoint any of the persons nominated to the Committee or may post a public notice for further nominees in accordance with section 4(e) below.
- (e) In the event of a vacancy between appointments, due to death, resignation or termination, the Chair shall appoint a replacement by posting public notice of the vacancy and inviting eligible candidates to submit their names directly to the Chair for consideration within 30 days of the posting of the notice, in which case the Chair will appoint a person to fill the vacancy as soon as reasonably practical after the close of the notice period.

- (f) The Chair may consult with the Board and other persons in making an appointment to the Committee, but is not bound by the recommendations of the Board or other persons.
- (g) The Chair may terminate the appointment of a Committee member at any time.

## **5. Procedure**

- (a) The Committee Chair shall be elected annually by a majority vote of all Committee members.
- (b) A quorum of the Committee shall be the majority of its members.
- (c) All decisions of the Committee shall be made by a majority of the members present at the meeting, with each member having one vote.
- (d) Regular Committee meetings shall be:
  - (1) held once a year, with additional meetings held as necessary, as determined by the Committee; and
  - (2) open to the public.
- (e) Special Committee meetings shall be:
  - (1) called by resolution of the Committee at a regular meeting; or
  - (2) called at the request of two or more members of the Committee; and
  - (3) open to the public, subject to section 5(g) below.
- (f) Notice of special meetings, by such means as the Committee deems reasonable, shall be provided to members of the Committee and residents of the Service Area at least 48 hours in advance of the meeting.
- (g) All or part of a meeting may be closed to the public in accordance with the Skeena-Queen Charlotte Regional District Procedure Bylaw No. 470, 2005, as may be amended from time-to-time.
- (h) Where this Bylaw and the Skeena-Queen Charlotte Regional District Procedure Bylaw No. 470, 2005, as may be amended from time to time, are silent, Roberts Rules of Order, Newly Revised, shall apply to the conduct of Committee meetings.
- (i) Minutes shall be kept for all meetings of the Committee and a copy of such minutes shall be forwarded to the Chief Administrative Officer.

## **6. Delegated Powers and Responsibilities**

- (a) The powers delegated to the Committee, except as otherwise provided by bylaw, shall include:
  - (1) Subject to the provisions otherwise contained in this Bylaw and Part 24 of the *Local Government Act*, the Committee is empowered to exercise the Administrative Powers with respect to the Committee;

- (2) Subject to the provisions otherwise contained in this Bylaw and Part 24 of the *Local Government Act*, the Committee is empowered to exercise Advisory Powers with respect to the following:
    - (a) Grant in Aid
    - (b) Economic Development
    - (c) Emergency Planning
    - (d) Sandspit Fire Protection Budget
    - (e) Islands Solid Waste
    - (f) Haida Gwaii Recreation
    - (g) Other matters as referred to the Committee by the Board from time to time;
  - (3) Subject to the provisions otherwise contained in this Bylaw and Part 24 of the *Local Government Act*, the Committee is empowered to exercise Management Powers with respect to the following:
    - (a) Sandspit Water System.
  - (c) The Committee shall not exercise any powers, functions or responsibilities not expressly set out in this Bylaw.
  - (d) The Committee shall not undertake any initiatives or commitments that may be binding on the Committee or the Skeena-Queen Charlotte Regional District without receiving the prior approval of the Board.
  - (e) The Committee shall not enter into any contracts on behalf of the Skeena-Queen Charlotte Regional District. All contracts shall be signed by the Board, or by a delegate who has been authorized by the Board to sign contracts on behalf of the Board.
  - (f) On or before November 30<sup>th</sup> each year, the Committee shall prepare and submit to the Board an annual budget, in a form satisfactory to the Chief Administrative Officer, which shall include detailed estimates of its receipts from every source and expenditures for every purpose for the following year, and such annual budget shall be considered by the Board and may be rejected or accepted, in whole or in part, at the Board's discretion.
  - (g) The Committee shall not, without the Board's prior approval, expend any funds except as set forth in the approved budget and shall not enter into any undertaking, obligation, commitment, or liability that would cause the Committee's annual budget, as approved by the Board, to be exceeded.
  - (h) The Committee shall institute such controls and authorization procedures over revenues and expenditures as the Skeena-Queen Charlotte Regional District may, from time to time, require.
- 7. Reporting Obligations**
- (a) The Committee shall forward to the Chief Administrative Officer the agenda and minutes of all meetings of the Committee.

- (b) The Committee will communicate regularly and liaise with the Chief Administrative Officer respecting the exercise of the Committee's powers, duties and functions, as specified in this Bylaw.
- (c) The Committee will abide by the Accountability Standards for Regional District Committees and Commissions Policy as adopted or amended by the Board.

#### **8. No Delegation by a Delegate**

A person to whom a power, duty or function has been delegated under this Bylaw has no authority to further delegate to another person any power, duty or function that has been delegated by this Bylaw.

#### **9. Sub-committees**

The Committee may not appoint Sub-Committees. Matters the Committees feels would be better dealt with by a third party may, at the discretion of the Board, be delegated to another committee established by the Board for that purpose.

#### **10. General**

- (a) The title to any real property, equipment or chattels, leases and agreements of any kind, shall be registered in the name of the Skeena-Queen Charlotte Regional District, and the same shall be the property of the Skeena-Queen Charlotte Regional District and shall not be disposed of without the approval of the Skeena-Queen Charlotte Regional District.
- (b) All members of the Committee shall serve without remuneration, save and except to the extent that Committee members may be reimbursed for travel and out-of-pocket expenses in accordance with the policies of the Skeena-Queen Charlotte Regional District.
- (c) To enable the Committee to perform its functions and to carry out its duties in accordance with the intent and purpose for which the Committee was established, the Chief Administrative Officer may, whenever required and without the direct instruction of the Board, give to the Committee such assistance as it may reasonably require.

#### **11. Scope of Bylaw**

For clarity, subject to the *Local Government Act*, unless a power, duty or function of the Board has been expressly delegated by this Bylaw or another Skeena-Queen Charlotte Regional District bylaw, all of the powers, duties and functions of the Board will remain with the Board.

**12. Severability**

If any portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

**13. Repeal**

Bylaw No. 352, 373, and 388 and all subsequent amendments, are hereby repealed.

Read a FIRST TIME this

25<sup>th</sup> day of June, 2014.

Read a SECOND TIME this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Read a THIRD TIME this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ADOPTED by an affirmative vote of  
at least 2/3 of the votes cast this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Barry Pages  
Chair

\_\_\_\_\_  
Joanne Fraser  
Corporate Officer

## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

## BYLAW NO. 584, 2014

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Being a bylaw to amend Bylaw No. 276, and subsequent bylaws thereto, that fix and regulate the rates, terms and conditions under which waste management services may be supplied on Haida Gwaii (Queen Charlotte Islands)

---

The Board of the Skeena-Queen Charlotte Regional District, in open meeting assembled, enacts as follows:

**1. Citation**

The bylaw may be cited as the "Islands Solid Waste Management Regulation, Fees & Charges Amendment Bylaw No. 584, 2014."

**2. Amendment**

Schedule A, Fees & Charges of the Skeena-Queen Charlotte Islands Solid Waste Management Regulation, Fees & Charges Bylaw No. 276, 1995, and subsequent amendments thereto, is hereby amended and replaced with the attached Schedule A, Fees & Charges, adding the following:

**RECYCLING DEPOTS AND RECYCLING COLLECTION**

1. Commercial Recycling Fees

Bagged	\$ 2.00	per bag
Small pickup with factory box less than 7feet	\$10.00	per load
If overloaded, an additional	\$5.00	per load
All other	\$10.00	per cubic
meter		

2. Commercial Recycling Pickup Service (Where available) \$20.00 per pickup  
\*Up to two (2) Regional District provided bags

READ A FIRST TIME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2014.

READ A SECOND TIME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2014.

READ A THIRD TIME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2014.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Chair



**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT**  
**BYL AW NO. 584, 2014**

**SCHEDULE "A" FEES & CHARGES**

**COLLECTION SERVICE**

User Fees per Dwelling	\$24.00	per month
Bag Tags	\$ 2.00	per tag

**LANDFILL SITE:**

**1.) Tipping Fees**

**a.) Residential (Household) Waste:**

Bagged	\$ 2.00	per bag
Small pickup with factory box less than 7feet	\$ 7.00	per load
Large pickup with factory box more than 7 feet	\$12.00	per load
Utility trailer with inner tire diameter less than 10 inches	\$ 6.00	per load
Utility trailer with inner tire diameter 10 inches or greater	\$10.00	per load
Tandem axle trailer	\$30.00	per load
If overloaded; an additional	\$ 5.00	per load
Single axle 1- ton truck or greater	\$45.00	per ton capacity

**b.) Commercial Waste** \$15.00 per cubic meter

**c.) Construction and Demolition Waste** \$25.00 per cubic meter

**d.) Controlled Waste**

Contaminated soils	\$25.00	per cubic meter
Bulky waste	\$25.00	per cubic meter
Food processing waste	\$25.00	per cubic meter
Asbestos	\$65.00	per cubic meter
Creosoted/Treated Wood	\$65.00	per cubic meter

**2.) Recycling**

Appliances w/o CFC (no Freon)	\$ 5.00	each
Appliances with CFC (fridges etc.)	\$25.00	each
Small Appliances	Free	
Empty 171 liter drums (45 gallon)	\$ 5.00	each
Empty tanks over 171 liters (>45 gal.)	\$10.00	per cubic meter
Propane tanks 25lbs or less	\$ 2.50	each
Propane tanks over 25lbs to 100lbs	\$ 5.00	each
Tires under 16 inches no rim	\$ 4.00	per tire
Tires over 16 inches to 24.5"	\$ 8.00	per tire
Any tire with rim not over 24.5"	\$12.00	per tire
Oversize tires (over 24.5")	\$20.00	per tire
Vehicle hulks stripped (no oils/battery/tires)	\$75.00	per vehicle
Vehicle hulks with fluids	\$150.00	per vehicle
Lead acid batteries	Free	
Paint products	Free	
Waste oil/ filters/ containers	Free	
Sorted Metals	\$10.00	per cubic meter

## **TRANSFER STATIONS:**

### **3. Tipping Fees**

#### **a.) Residential (Household) Waste:**

Bagged	\$ 2.00	per bag
Small pickup with factory box less than 7feet	\$10.00	per load
Large pickup with factory box more than 7 feet	\$15.00	per load
Utility trailer with inner tire diameter less than 10 inches	\$ 9.00	per load
Utility trailer with inner tire diameter 10 inches or greater	\$13.00	per load
Tandem axle trailer	\$32.00	per load
If overloaded; an additional	\$ 5.00	per load
Single axle 1- ton truck or greater	\$50.00	per ton capacity

#### **b.) Commercial Waste**

**Not accepted at Transfer Stations**

Exception – Under provision of a separate agreement	\$25.00	per cubic meter
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#### **c.) Construction and Demolition Waste**

**Not accepted at Transfer Stations**

#### **d.) Controlled Waste**

**Not accepted at Transfer Stations**

### **4. Recycling**

Appliances w/o CFC (no Freon)	\$10.00	each
Appliances with CFC (fridges etc.)	\$30.00	each
Small Appliances	Free	
Empty 171 liter drums (45 gallon)	\$10.00	each
Empty tanks over 171 liters (>45 gal.)	\$25.00	per cubic meter
Propane tanks 25lbs or less	\$ 5.00	each
Propane tanks over 25lbs to 100lbs	\$10.00	each
Tires under 16 inches no rim	\$ 5.00	per tire
Tires over 16 inches to 24.5"	\$10.00	per tire
Any tire with rim not over 24.5"	\$15.00	per tire
Oversize tires (over 24.5")	\$25.00	per tire
Vehicle hulks stripped (no oils/battery/tires)	<b>Not accepted at Transfer Stations</b>	
Vehicle hulks with fluids	<b>Not accepted at Transfer Stations</b>	
Lead acid batteries	\$ 5.00	per battery
Paint products	Free	
Waste oil/ filters/ containers	Free	
Sorted Metals	\$10.00	per cubic meter

## **RECYCLING DEPOTS AND RECYCLING COLLECTION**

### **1. Commercial Recycling Fees**

Bagged	\$ 2.00	per bag
Small pickup with factory box less than 7feet	\$10.00	per load
If overloaded, an additional	\$5.00	per load
All other	\$10.00	per cubic meter

### **2. Commercial Recycling Pickup Service (Where available)**

\$20.00	per pickup
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\*Up to two (2) Regional District provided bags



## Referral Memo

**Date:** September 19, 2014

**To:** SQCRD Board

**From:** Morganne Barthel, Planning Intern

**Regarding:** Notice of Work for Mineral Exploration – Surface # 71546864 - 005

**Location:** North of Cumsheawas IR #7 / 1610653

**Deadline for response:** Response to the Province due September 15<sup>th</sup>, 2014  
**Extension granted to September 26<sup>th</sup>, 2014**

### Summary of the Referral:

**Applicant:** Dwayne Peter McInnis

#### Lands Authorization:

**Tenure Type:** Mines Act Permit

**Purpose:** Mineral Exploration

**Size:** 1.0 Ha +/-

**Term:** 5 years

**Comments from APC or Other Agencies:** Comments from the Electoral Area E APC are not due until Friday, September 19, 2014 to allow for adequate time to provide feedback.

### Staff Comments:

- The Electoral Area E Zoning Bylaw does not extend to the parcels identified in this application.
- Moresby Island OCP:
  - Map 2: Fish and Wildlife - identifies the shoreline between Moresby I. and Louise I. to be waterfowl habitat
    - Policy 1.1.2 – Limit the type and intensity of development in and adjacent to the waterfowl and wildlife areas shown on Map 2
  - Map 4: Present Land Use – designates the area to be Forestry
    - Policy 1.7.2 – designated areas for forestry activities (Map 4) according to accepted MFLNRO practices.

### Attachments:

1. Referral 2 pages
2. Application 10 pages
3. OCP Map 2 and 4 2 pages

**From:** [FrontCounterBC@gov.bc.ca](mailto:FrontCounterBC@gov.bc.ca)  
**To:** [cao@sqcrd.bc.ca](mailto:cao@sqcrd.bc.ca); [planning@sqcrd.bc.ca](mailto:planning@sqcrd.bc.ca)  
**Subject:** Province of BC Referral Request on a Notice of Work for a Mines Act Permit \* Reminder  
**Date:** September 5, 2014 9:52:29 AM

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Skeena Queen Charlotte Regional District  
Morganne Barthel

Notice of Work  
Referral Number: 71546864 - 005  
Reference Number: 141073  
Request Sent: August 15, 2014  
Response Due: September 14, 2014

You are invited to comment on the following application(s). A response is optional. If no response is received by the deadline, the application(s) and adjudication process will move ahead.

This is a Notice of Work for Mineral Exploration - Surface.

Proponent: Dwayne Peter McInnis

Authorization Type: Mines Act Permit

Intended Land Use/background context: Mineral Exploration

BCGS Mapsheet: 103G.002

Legal Description/Mineral Tenure Number: North of Cumshewas IR #7 / 1610653

Project Description: Soil Sampling and magnetic survey to detect quartz stringers and drilling through these structures.

Area of Disturbance in ha. (approx.): 1.0 ha +/-

Please note for Municipal/Local Government:

In the event the applicant must apply for re-zoning, rezoning would not preclude the issuance of a Mines Act Permit.

Please [Click Here](#) to respond to this referral. You must be logged in using your BCeID account to view associated information. Note that forwarding or otherwise distributing this email will provide access to the associated information only if the receiver has a corresponding account.

For "how-to" instructions on how to respond to this request, please visit <http://www.frontcounterbc.gov.bc.ca/ereferrals.html> for instructional videos. To obtain a BCeID, please visit <https://www.bceid.ca/>

For technical assistance with e-Referrals, please contact FrontCounter BC at 1-877-855-3222.

For more information regarding this referral, please contact the "Email Coordinator" given



# Notice of Work

Tracking Number: 100113381

## APPLICANT INFORMATION

**Name:** Dwayne Peter McInnis  
**Phone:** 250-877-3013  
**Daytime Phone:**  
**Fax:**  
**Email:** dpmcinnis@gmail.com  
**Mailing Address:** 9612 Adams Road  
RR  
Smithers BC V0J2N7

## SETUP QUESTIONS

Please enter some preliminary information for your application.

**Are you an individual or an organization?** Individual  
**Are you applying on behalf of the applicant?** No

## TECHNICAL INFORMATION

### APPLICATION INFORMATION

**Type of Notice of Work:** Mineral  
Please be advised that exploration for Uranium or Thorium is not permissible.  
**Is this a New Permit or an Amendment to an existing permit for this property?** New Permit

### ONE YEAR, MULTI-YEAR OR MULTI-YEAR AREA BASED PERMIT

#### One Year Permit

A One Year permit allows you to do your exploration activities over 1 year. You will have to identify the exact location/s for each proposed activity. At the end of the year you will have to submit an Annual Summary outlining the activities done during the previous year.

#### Multi-Year Permit

A Multi-Year permit allows you to do your exploration activities over 2-5 years. You will have to identify the exact location/s for each proposed activity. At the end of each year you will have to submit an Annual Summary outlining the activities done during the previous year.

#### Multi-Year, Area Based Permit

A Multi-Year, Area Based permit also allows you to spread your exploration activities over 2-5 years. In contrast to the Multi-Year Permit you don't have to identify the exact location but only the general area in which you would like to explore. At the end of each year you will have to submit an Annual Summary and at the beginning of each new year you will have to submit a Multi-Year, Area Based Work Program Annual Update outlining your previous activities as well as your plans for the next year.

**Type of permit to apply for:** I would like to apply for a Multi-Year permit  
**Term of application:** 5 years

### MINE INFORMATION

**Do you have an existing mine number?** No  
**Name of the property:** More  
**Tenure Numbers:** 645844, 645847, 645864

**Crown Grant / District Lot Numbers:**

**Directions to site from nearest municipality:** 21 kilometers south of Sandspit

**Geographic Coordinates of Mine:** **Latitude:** 53.0000000 **Longitude:** -131.0000000

**INFORMATION ABOUT PROPOSED ACTIVITIES**

**Activities to be undertaken:** Exploration Surface Drilling

**FIRST AID**

**Proposed First Aid equipment on site:** Level 3 first aid kit, stretcher and Oxygen where regulation requires

**Level of First Aid Certificate held by attendant:** Occupational First Aid Level 1 with Transportation Endorsement

**DESCRIPTION OF WORK PROGRAM**

If you prefer to upload a document, please enter "see attached document" and attach the document in the "Document Upload" step later in the application under "Other".

**Sufficient details of your work program to enable a good understanding of the types and scope of the activities that will be conducted:**

Soil sampling and Magnetic survey to detect quartz stringers and drilling through these structures. Also re-drilling at past percussion hole locations

**TIME OF PROPOSED ACTIVITIES**

**Proposed start and end date:** Aug 18, 2014 to Aug 18, 2019

**Is the work year round or only seasonal?** Year round

Please remember that you need to give 10 days notice to the Inspector of Mines of your intention to start work, and 7 days notice of your intention to stop work.

**ACCESS**

**Access presently gated:** No

**PRESENT STATE OF LAND**

Please identify what the present state of the land is where you would like to undertake your activities. If some of the questions do not apply to you please enter n/a in the space provided.

**Present condition of the land:** Partially developed with past exploration and logging activity as well as early logging and mining activity in the early to mid 1900s.

**Type of vegetation:** Low site scrubby cedar and hemlock on the hill tops, moderate hemlock and cedar minor spruce on the slopes

**Physiography:** wet on the hill tops, well drained on the side slopes 150 to 300 meters elevation

**Current means of access:** Access to property is by Logging road then quad trail up backspur (salvage logging skid trail) to the cat trail on the property.

**Old equipment:** No structures

**Recreational trails / use:** No recreation trails

**ACCESS TO TENURE**

**Do you need to build a road, create stream crossings or other surface disturbance that will not be on your tenure?** No

## LAND OWNERSHIP

Application area in a community watershed: No  
Proposed activities on private land: No

Activities in a park: No

## CULTURAL HERITAGE RESOURCES

Cultural Heritage applies to a large spectrum of heritage resources that is defined as "an object, a site or the location of a traditional societal practice that is of historical, cultural or archaeological significance to British Columbia, a community or an aboriginal people."

The Archaeology Branch of the Ministry of Forests, Land and Natural Resource Operations is responsible for the administration of the Heritage Conservation Act as it applies to archaeological sites. The Archaeology Branch has developed guidelines for companies engaged in natural resource extraction to aid in planning for and avoiding or managing impacts to protected archaeological sites.

Are you aware of any protected archaeological sites that may be affected by the proposed project? No

## FIRST NATIONS ENGAGEMENT

In making decisions on authorizations, the government will be fulfilling its responsibility to consult, and where appropriate, accommodate First Nations. The government takes this responsibility seriously and encourages the applicant to engage First Nations early and often as part of any planned development.

Establishing good relations with First Nations who might be affected by a proposed development is a key part of any successful mining operation. The Ministry of Energy and Mines encourages applicants to engage and information share with First Nations that might be affected by a proposed development prior to submitting an application. The earlier in the life of a proposed activity that the avenues of communication are established the greater the likelihood that the relationships formed will be constructive and beneficial to all parties. A lack of information sharing and engagement by the applicant may result in extended timeframes for decision.

Applicants should keep a detailed record of information sharing and engagement with First Nations on their project in the event the government needs to review it. Information on First Nations information sharing and engagement should include the following: a list of First Nations contacted, whether the activity was modified based on feedback from First Nations, and whether the applicant has entered into any informal or formal agreements with First Nations in connection with the project.

The Consultative Areas Database Public Map Service is an online, interactive mapping tool that allows you to identify First Nations who have treaty rights or asserted or proven rights or title on the land base. More information can be found at <http://www.empr.gov.bc.ca/TITLES/MINERALTITLES/FIRSTNATION/Pages/CAD.aspx>.

Have you shared information and engaged with First Nations in the area of the proposed activity? Yes

Please tell us about your engagements in the field below or attach a your record of engagement by uploading it at the "Document Upload" step later in the application process. If you are attaching your record later, please enter in the text box "See record attached". Please ensure your record does not contain an individual's personal information such as contact information.

Describe your First Nations engagement activities: Been engaged with the Haida through the Skidegate Band Council and Council of the Haida Nation for the last 7 years. Discussed proposal to the CHN to work together on mineral development however the Haida does not consider this consultation.

As a result of the engagement, are you aware of any cultural heritage resources in the area where the No

work is proposed?

## EXPLORATION SURFACE DRILLING

### MAPS

Unless this an area based application mark the locations of the proposed surface drilling on the map. The maps will be uploaded at the document upload step later in the application.

### ACTIVITIES

Click on the "Add Activity" button to add one or more activities. Select your activity out of the list and enter the disturbed area and timber volume.

Activity	Number of sites	Disturbed Area (ha)	Merchantable timber volume (m³)
Diamond Drilling - Surface	5	.25	0.00
Total:			0.00

### EQUIPMENT

Click on the "Add Equipment" button to add one type of equipment at a time. All equipment must comply with the requirements of the Health, Safety and Reclamation Code.

Type	Quantity	Size / Capacity
Drill	1	JKS 300 diamond drill 300 meter btw capacity
Other: Bobcat 1300 side by side	1	1300 lbs

### SUPPORT OF DRILL PROGRAM

The drill program will be: Ground supported

### RECLAMATION PROGRAM

Describe the proposed reclamation and timing for this specific activity: will clean up site as we move to the next site

Please describe the location of the Core Storage (including latitude and longitude if known): 370 School Road Sandspit B.C.

Estimated cost of reclamation activities described above: \$2,000.00

## TIMBER CUTTING

Total merchantable timber volume: 0.00 m3

No TimberYou have indicated that there is no merchantable timber that will be cut. Therefore a Free Use Permit or a Licence to Cut is not required. If this is not accurate, please correct your entries.

### SUMMARY OF RECLAMATION

Based on the information you have provided on the previous screens the Summary of Reclamation is:

Activity	Total Affected area (ha)	Estimated cost of reclamation (\$)
Exploration Surface Drilling	.25	2,000.00
Subtotal:	.25	2,000.00



Unreclaimed disturbance from previous year:	0.00	
Disturbance planned for reclamation this year:	0.00	
<b>Total:</b>	<b>.25</b>	<b>2,000.00</b>

#### OTHER CONTACTS

Please enter the contacts that are applicable to your application.

Contact Info	Type of Contact
<b>Name:</b> Dwayne Peter McInnis	Mine manager
<b>Phone:</b> 250-877-3013	
<b>Daytime Phone:</b>	
<b>Fax:</b>	
<b>Email:</b> dpmcinnis@gmail.com	
<b>Mailing Address:</b> 9612 Adams Road	
RR	
Smithers BC V0J 2N7	

#### OTHER INFORMATION

**Is there any other information you would like us to know?**

The objective is to drill off existing access roads and trails to gain a better understanding of the tenor of mineralization in the veins. This can be achieved through soils sampling and mag surveys to guide us towards the underlying structures and drilling to define these structures. At this time 8 or sites will be completed off existing logging roads followed by a hole near percussion hole number 8. The rest of the holes will be in completed depending on the initial results.

#### LOCATION INFORMATION

You are required to complete at least one of the following options for spatial information.

☒ I have one or more files (PDF, JPG, PNG etc.) with my maps

#### MAP FILES

Do you have a PDF or image file of a drawn map? You can upload it here.

Description	Filename
map with the more property pinned on it	more Property.jpg

#### PRIVACY DECLARATION

##### PRIVACY NOTE FOR THE COLLECTION, USE AND DISCLOSURE OF PERSONAL INFORMATION

Personal information is collected by FrontCounter BC under the legal authority of section 26 (c) and 27 (1) of the Freedom of Information and Protection of Privacy Act (the Act).

The collection, use, and disclosure of personal information is subject to the provisions of the Act. The personal information collected by FrontCounter BC will be used to process your inquiry or application(s). It may also be shared when strictly necessary with partner agencies that are also subject to the provisions of the Act. The personal information supplied in the application package may be used for referrals or notifications as required. Personal information may be used by FrontCounter BC for survey purposes. For more information regarding the collection, use, and/or disclosure of your personal information by FrontCounter BC, please contact FrontCounter BC at 1-877-855-3222 or at:

FrontCounter BC Program Director  
FrontCounter BC, Provincial Operation  
441 Columbia Street

☒ Check here to indicate that you have read and agree to the privacy declaration stated above.

## REFERRAL INFORMATION

Some applications may also be passed on to other agencies, ministries or other affected parties for referral or consultation purposes. A referral or notification is necessary when the approval of your application might affect someone else's rights or resources or those of the citizens of BC. An example of someone who could receive your application for referral purposes is a habitat officer who looks after the fish and wildlife in the area of your application. This does not apply to all applications and is done only when required.

We have prepopulated some of the fields for your convenience but you can change in the information at any time. Please note that the information might become available to the public if required.

### Company / Organization:

**Contact Name:** Dwayne McInnis  
**Contact Address:** 9612 Adams Road  
 RR  
 Smithers BC V0J2N7  
**Contact Phone:** 250-877-3013  
**Contact Email:** dpmcinnis@gmail.com

☒ I hereby grant permission for the public release of the information provided above. This information will be used to fulfill, if required, the referral and advertising requirements of my application.

## IMPORTANT NOTICES

### DECLARATION

☒ By submitting this application form, I, declare that the information contained on this form is complete and accurate.

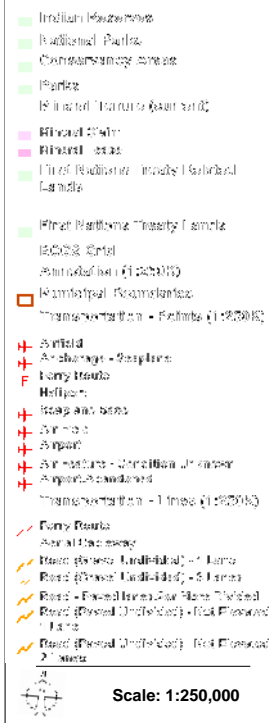
## OFFICE

**Office to submit application to:** Smithers

## PROJECT INFORMATION

**Is this application related to another application(s) or authorization(s) you have previously submitted?** No

OFFICE USE ONLY		
Office Smithers	File Number	Project Number
	Disposition ID	Client Number



This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.

Mineral Inventory Layers

MINFILE as Showing

Showing

MTO Mineral Titles Layers

MTO Mineral Titles Online Labels <200K

Coal

Placer

Mineral

Other

MTO Mineral Titles Online Polygons

Coal

Placer

Mineral

Other

Topographic Layers

Forestry Roads (<250K)

Contours west 1:20K (<100K)

Lakes 1:50K (<300K)

Large Rivers 1:50K (<300K)

Rivers 1:50K (<300K)

Sea

Grid Layers

Grid 1:250K maps - outline

BC Border Layers

BC Border 1:50K (<200K)

72

5,000

0

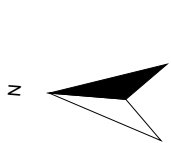
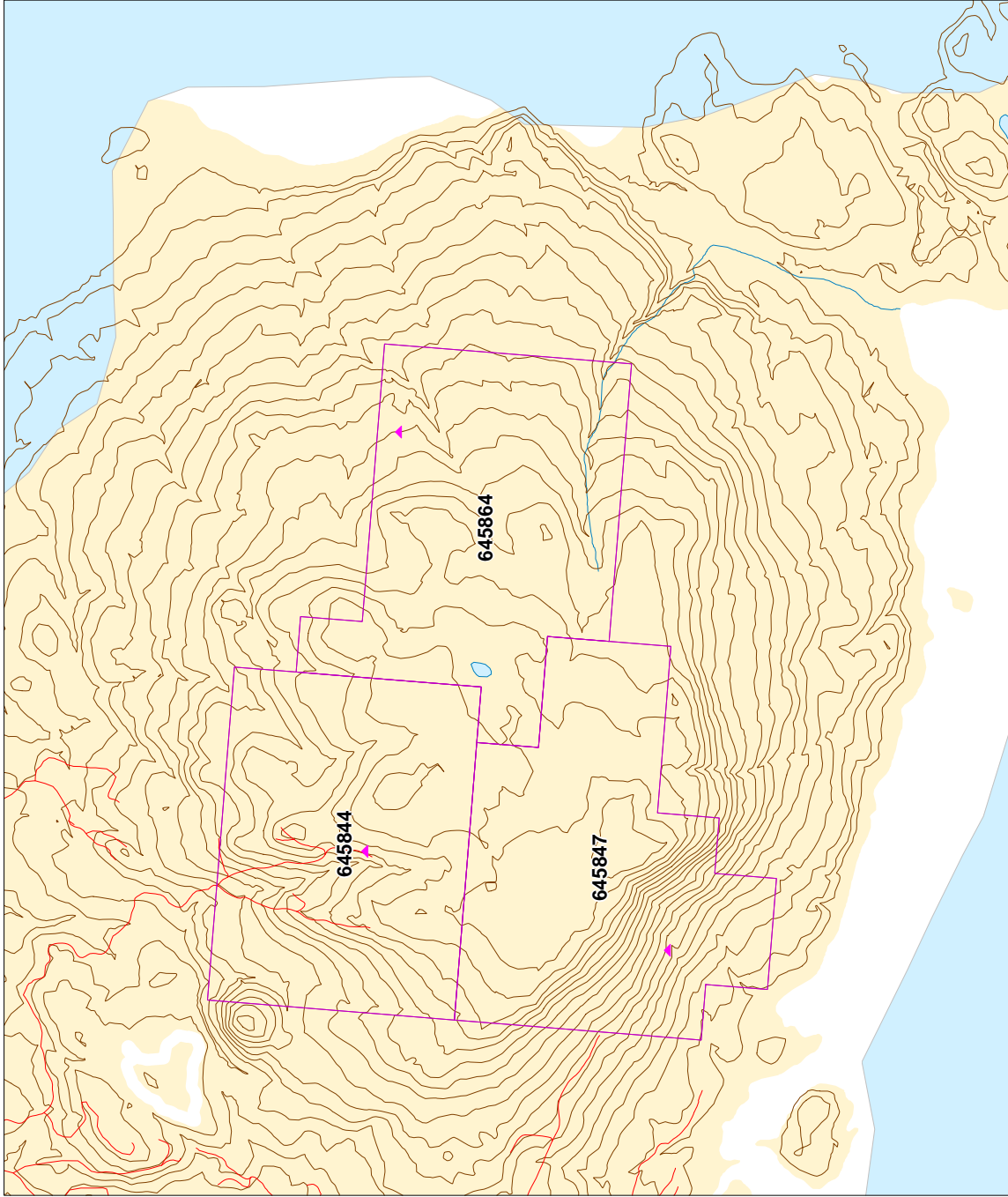
5,000

10,000

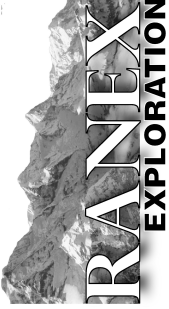
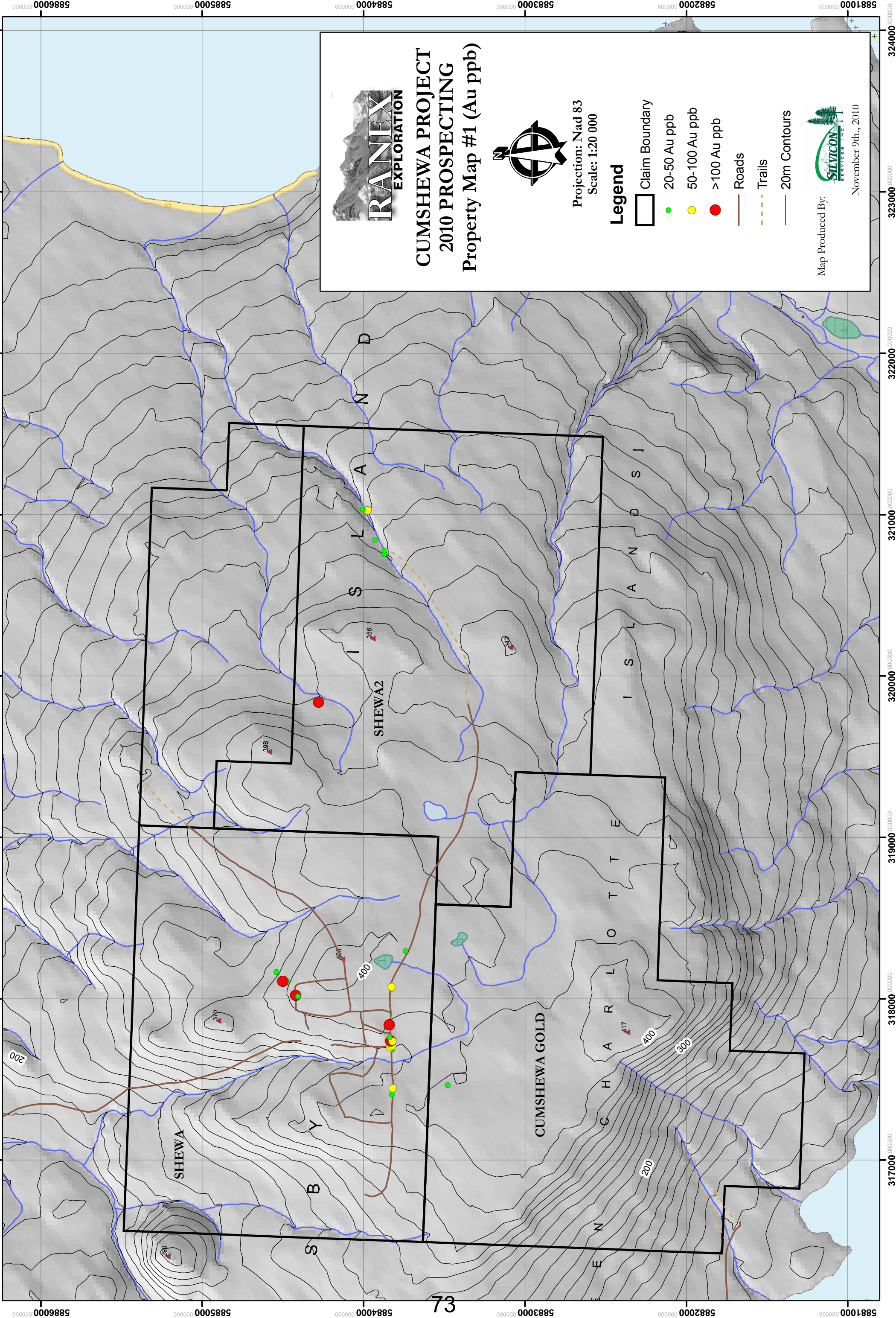
15,000

FEET

SCALE 1 : 50,000







# CUMSHEWA PROJECT 2010 PROSPECTING Property Map #1 (Au ppb)



Projection: Nad 83  
Scale: 1:20 000

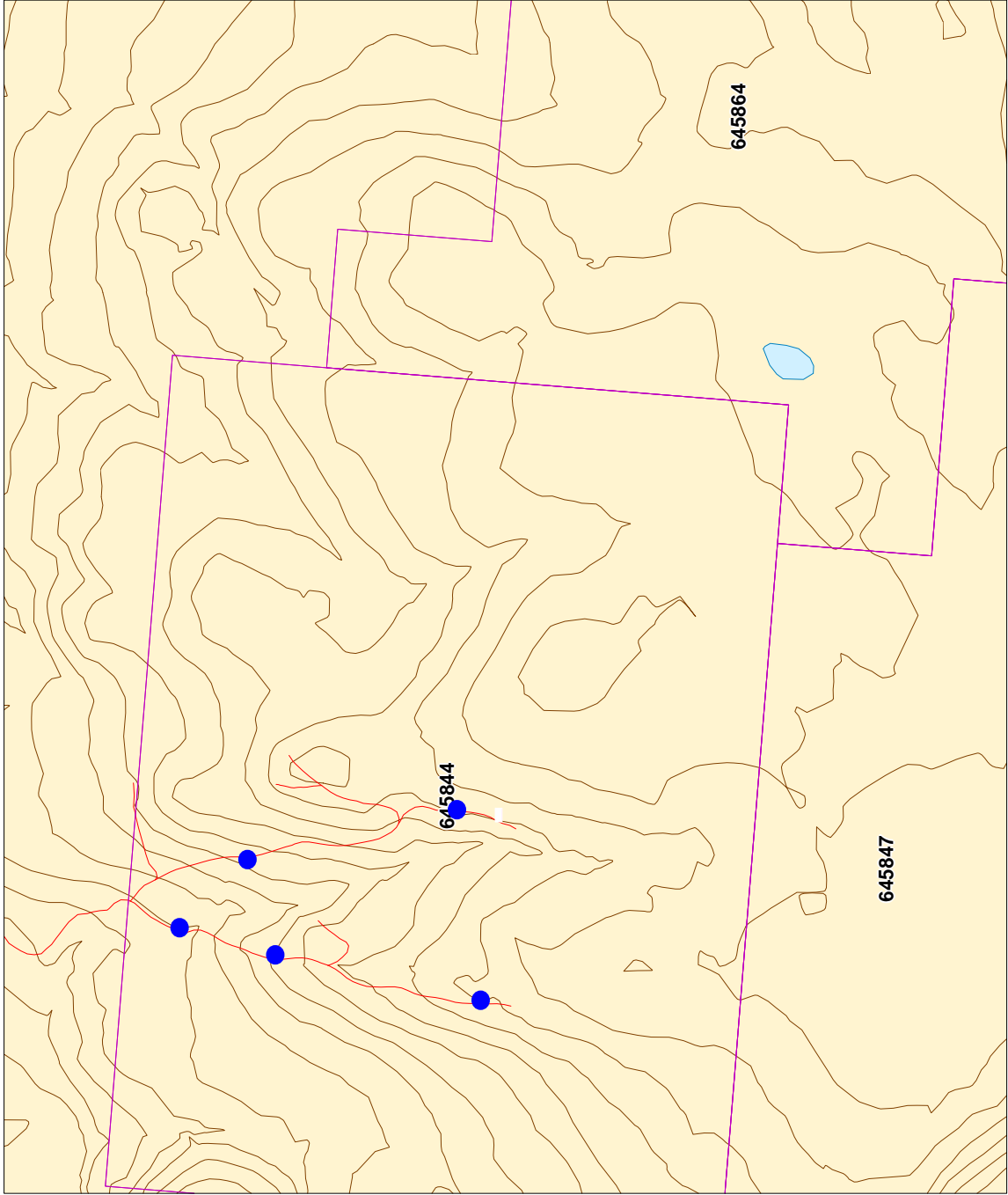
## Legend

- Claim Boundary
- 20-50 Au ppb
- 50-100 Au ppb
- >100 Au ppb
- Roads
- Trails
- 20m Contours



Map Produced By:  
November 9th., 2010

# More Drill Sites



SCALE 1 : 20,000



**Mineral Inventory Layers**

- MINFILE as Showing
- Showing

**MTO Mineral Titles Layers**

- MTO Mineral Titles Online Labels <200K
  - Coal
  - Placer
  - Mineral
  - Other
- MTO Mineral Titles Online Polygons
  - Coal
  - Placer
  - Mineral
  - Other

**Topographic Layers**

- Forestry Roads (<250K)
- Contours west 1:20K (<100K)
- Lakes 1:50K (<300K)
- Large Rivers 1:50K (<300K)
- Rivers 1:50K (<300K)
- Sea

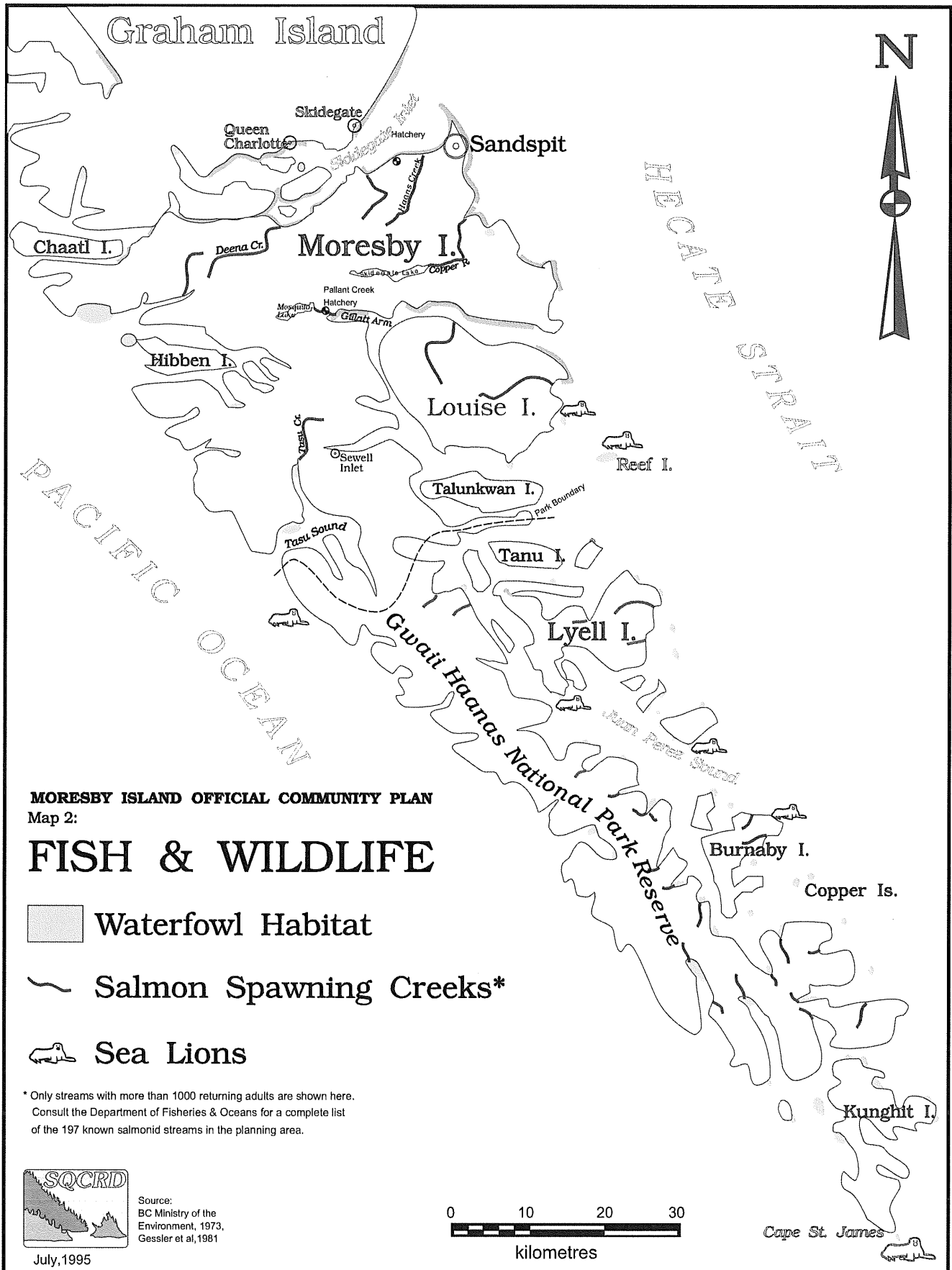
**Grid Layers**

- Grid 1:250K maps - outline

**BC Border Layers**

- BC Border 1:50K (<200K)

**Drill Hole Location**





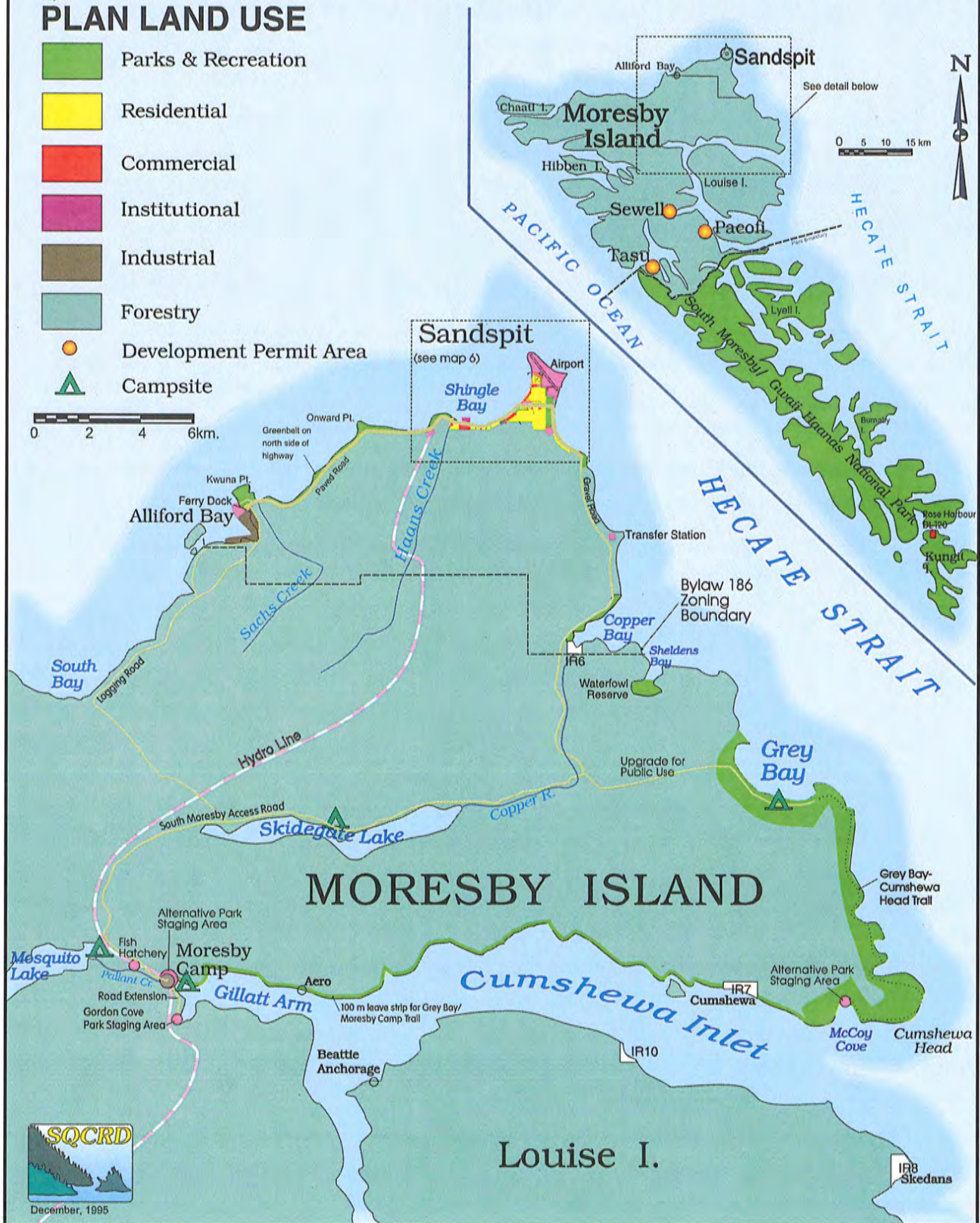
# MORESBY ISLAND OFFICIAL COMMUNITY PLAN

Map 4:

## PLAN LAND USE

- Parks & Recreation
- Residential
- Commercial
- Institutional
- Industrial
- Forestry
- Development Permit Area
- Campsite

0 2 4 6km.



December, 1995



①

Digby Island LNG Proposal

To: Mr. Peter Levy, Nexen Energy.



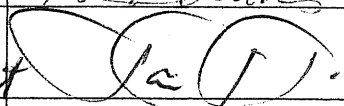
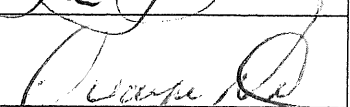
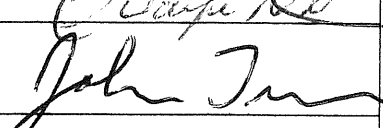

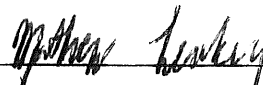

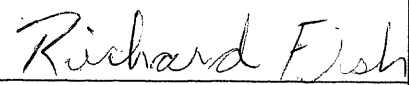


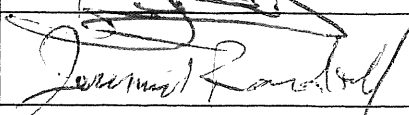
cc: Nathan Cullen, MP; Jennifer Rice, MLA

We the undersigned residents of Dodge Cove, Digby Island, B.C. are signing this petition to state our opposition to the Aurora/Nexen LNG facility proposed for the south end of Digby Island. It is our firm belief that this project will alter our lives and community irreparably.

Name (print)

Mailing address

Signature

Des Nobels	Box 807 P.R. V8J-3Y1	
Wendy Brooks	Box 807 P.R. V8J-3Y1	
JAN YPMA	Box 982 P.R. Rupert	
D. Nielsen	P.O. Box 714 P.R. Rupert	
JOHN TURNER	P.O. Box 651 PRINCE RUPERT	
Sarah Brown	P.O. Box 1054 Prince Rupert	
Matthew Leskey	P.O. Box 1054 Prince Rupert	
N. Carol Brown	P.O. Box 1066 P.R. Rupert	
RICHARD FISH	Box 302, P.R. Rupert	
Sharon Green	Box 391 Prince Rupert	
Doug Bodnar	Box 1171 P.R. Rupert	
J. Randall	Box 789 P.R. B.C.	


2

# Digby Island LNG Proposal

To: Mr. Peter Levy, Nexen Energy.

cc: Nathan Cullen, MP; Jennifer Rice, MLA

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Name (print)	Mailing address	Signature
GRANT TUSCOTT	244 Road RR#1 Fort St. John BC	
Heather Tuscott	244 Road RR#1 Fort St. John BC	Heather Tuscott
CARL ANDERSON	P.O. Box 126 - V8T 3P4 PRINCE RUPERT	Carl Anderson
MELBA M. ANDERSON	P.O. Box 126 - V8T 3P4 PRINCE RUPERT	Melba M. Anderson
RON ANDERSON	P.O. Box 126 - V8T 3P4 PRINCE RUPERT	RA
RAMONA ANDERSON	P.O. Box 126 V8T 3P4 PRINCE RUPERT, BC	Ramona Anderson
BRIAN OSBORNE	P.O. Box 141 PRINCE RUPERT V8T 2G2	Brian Osborne
Karew McKusht	Box 117 PR BC V8T 4H6	Karew McKusht
Lou Allison	Box 789 PR BC V8T 3Y1	L. all
Cheryl Ypma	Box 982 PR Rupert	Cheryl Ypma
Rebekah Leaky	PO Box 714 PR, BC, V8T 3S1	R. Leaky
DAVID PROSSER	V8T 4H6 PO. Box 1178 PR. Rup.	D. Prosser
GARRY & LESLIE SATTICH	29 DODGE COVE P.O. Box 732 PRINCE RUPERT	Garry & Leslie Sattich

3

**Digby Island LNG Proposal**

To: Mr. Peter Levy, Nexen Energy.

cc: Nathan Cullen, MP; Jennifer Rice, MLA

We the undersigned residents of Dodge Cove, Digby Island, B.C. are signing this petition to state our opposition to the Aurora/Nexen LNG facility proposed for the south end of Digby Island. It is our firm belief that this project will alter our lives and community irreparably.

Name (print)

Mailing address

Signature

Maxine Mostovitz		
Evelyn Hurd	Box 47 P.R	Evelyn Hurd
Cathy Boyce	Box 47 PR	
Claron Boyce	Box 47 PR	
Jonathan Boyce	Box 47 PR	Jon Boyce
Bill Smith	Box 103 PR V8 J3PR	Bill Smith
Ellen Marsh	Box 1171 PR V8 J4H6	Ellen Marsh
MARK Boyce	Box 41 Prince Rupert	M. Boyce
Norma Leakey	Box 799 "	Norma Leakey
John Leakey	" "	John Leakey
TOM SPILLER	Box 276 Prince Rupert	Tom Spiller
Cam Noble	PO Box 1062 PR	Cam Noble

# **Local Government Asset Management Capacity Building Grant**

## **PROGRAM GUIDE**



**Ministry of Community, Sport and Cultural Development  
Local Government Infrastructure and Finance Division**

**In partnership with**

**Northern Development Initiative Trust**

**September 2014**

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# **1 Program Overview**

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## **1.1. Purpose**

The Asset Management Capacity Building program is specifically for BC local governments in the Northwest whose core infrastructure services are affected by potential growth due to rapid industrial development associated with development of an LNG export industry. It provides funding for capacity building in asset management practice within local governments. The program's goal is for participating local governments to achieve a base level foundation in asset management practice for one asset class (the Asset Management BC Roadmap at [assetmanagementbc.ca/documents](http://assetmanagementbc.ca/documents) can be referenced for definition of what 'basic level' is).

This will help build organizational knowledge in asset management practice that can be utilised for other asset classes and will provide concepts to develop a broader organizational asset management policy and strategy which will help to establish necessary alignment with federal/provincial funding requirements. The objective of this capacity building grant is to provide local governments with knowledge and tools and projects should include staff and/or Council/Board participation.

Local government staff participated in initial training in asset management planning at the NAMS workshop from June 24 – 26<sup>th</sup>, 2014 in Prince Rupert. Staff participants from the NAMS training workshop would be valuable contributors to the application.

## **1.2. Amount of Grant**

The Asset Management Capacity Building program will provide funding of approximately \$60,000 to each eligible applicant for project(s) in asset management practice capacity building. The program will provide 100% funding for costs eligible under the program up to the approved grant amount. If additional funding becomes available through under subscription, eligible applicants may be contacted to explore additional projects that align with the program criteria.

## **1.3. Program Delivery**

The program will be delivered jointly by the Ministry of Community, Sport and Cultural Development (CSCD) and Northern Development Initiative Trust (NDIT). Applications will be submitted to CSCD who will complete the technical assessment and approvals. Following approval, a grant contract will be drawn up between the local government and NDIT. Final reporting requirements will be submitted to CSCD who will notify NDIT that remaining grant funding can be released.

## **2 Eligibility**

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### **2.1 Eligible Applicants**

Eligible applicants include the Regional District of Kitimat-Stikine, Skeena-Queen Charlotte Regional District, District of Port Edward, City of Prince Rupert, District of Kitimat, and the City of Terrace.

### **2.2 Eligible Projects**

Eligible projects must:

- Be for development of organizational capacity in sustainable asset management practice
- Be focused on the asset classes or regions where impacts from potential LNG development are expected for Regional Districts
- Stipulate a completion date of no later than December 31, 2016

Eligible projects include, but are not limited to:

- Development of an asset management plan for one or more asset group (potentially building on work done in NAMS training)
- Assessment of the state of asset management practice within the organization, gap analysis between current practice and basic level asset management practice
- Development of an organizational asset management strategy & implementation plan
- Development of processes and tools to support infrastructure financial planning and decision making
- Implementation of sustainable approaches to infrastructure planning and management within the organization

### **2.3 Ineligible Projects**

Projects will be deemed ineligible if:

- They have already been completed prior to submission of the application; or
- The project does not meet the criteria of the program as outlined in the Program Guide.

### **2.4 Eligible Costs**

Eligible costs are defined as all direct costs properly and reasonably incurred and paid solely and specifically in relation to the project. Eligible costs include:

- Consultant advice and support. The main consultant(s) should have demonstrated experience with and understanding of organization-level asset management practice
- Education in asset management best fit practice for staff/councillors/board members
- Interim borrowing costs (where applicable)
- The use of a local government's own workforce when used for a specific task in place of consultant time where this is previously approved by Ministry of Community, Sport, & Cultural Development, Local Government Infrastructure & Engineering staff

Any grants that may be approved will be based on the net cost to the applicant; that is, net of contributions from other local governments, provincial agencies, or the federal government.

## 2.5 Ineligible Costs

Ineligible costs include:

- Administration or administrative overhead charges
- GST/PST

## 3 Application Process

---

### 3.1 How to Apply

1. Complete Application Form and Certification Form electronically.
2. Save the completed Application Form with the following file format, using the applicant's name, then AMCB (program acronym), and date completed (yy/mm/dd). For example: Kitimat\_AMCB\_140808.
3. Prepare and copy supporting documentation that will be submitted with the Application Form. This should include detailed cost estimates, a work plan, and a RFP or consultant's proposal.
4. Email the completed Application Form, supporting documentation, and signed Certification Form to the Ministry of Community, Sport, & Cultural Development at [infra@gov.bc.ca](mailto:infra@gov.bc.ca).

### 3.2 Application Guidelines

Please contact Ministry staff if you have questions about the materials required.

Applicants should be aware that information collected is subject to the Freedom of Information and Protection of Privacy Act. Any questions about the collection, use or disclosure of this information should be directed to the contacts at the end of this guide.

If it is not possible to complete the Application Form electronically, please contact the Ministry.



### **3.3 Application Deadline**

Open intake until April 30, 2015 (i.e. applications can be received at any point in time between now and the deadline and approvals will be made on an individual basis upon receipt of applications).

### **3.4 Application Review and Selection Criteria**

Approval of projects will be based on their alignment with the program purpose and eligibility criteria outlined in this Guide.

## **4 Payment of Grants**

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### **4.1 Announcements & Approvals**

Successful applicants will receive written notification of approved funding within 30 days of receiving an application, unless the application is incomplete and/or requires further clarification.

### **4.2 Terms and Conditions**

If approved, recipients will receive a contract from Northern Development Initiative Trust (NDIT) that sets out the terms and conditions of the funding. This will confirm all parties' understanding of the project and the maximum grant amount to which the applicant is entitled.

### **4.3 Claim Period and Expiry of Grant**

The claim period will expire December 31, 2016. All claims and reports must be submitted by December 31, 2016. Requests for an extension of this claim period will only be considered where there are unforeseen or extenuating circumstances. Such requests must be received before the expiry date of the grant.

### **4.4 Payment of Grant**

Once approved, notification will be given to the local government, and LGIF staff will notify NDIT to release 50% of the funds. The remaining 50% of the funds will be transferred to the local government upon completion of the work and submission of a basic final report identifying the work completed.

To request the remaining 50% payment following completion of the project, the grant recipient must submit:

- Summary of costs
- Copy of the final report
- Copies of invoices for all work undertaken

If a digital copy of the report cannot be supplied, then a paper copy of the final report will be accepted. Hard copy reports prepared by a registered engineer and/or geoscientist must be sealed or stamped, with signature and date, clearly showing the report author and responsible professional. A transmittal notice or covering letter, from the applicant, should indicate that the final report, and its contents, have been received, evaluated and accepted by the project proponent.

The Ministry may publish, release, or otherwise disseminate information related to the project, including the final report.

Should the final report be different than shown in contract description and deliverables, the proponent shall be held responsible and grant funding may be withdrawn.

The total amount of the grant payable will not exceed either the amount noted in the approval letter or the approval or the approved percentage of the actual cost, whichever is less.

#### **4.5 Transfers between Projects**

Grants are project-specific and may not be transferred from an approved application to a new proposal. Any diversion from the project description, as provided by either the initial terms of reference, a consultant's proposal or a detailed work program, may be considered only with approval from the Ministry. Any project scope change must produce similar results to that for which the grant was approved.

## **5 Contact Information**

---

### **Mailing Address**

Ministry of Community, Sport, and Cultural Development  
Local Government Infrastructure and Finance Division  
PO Box 9838 Stn Prov Govt  
Victoria, BC V8W 9T1

### **Location Address**

4th Floor - 800 Johnson Street, Victoria, BC

Phone: 250 387-4060  
FAX: 250 356-1873  
Email: [infra@gov.bc.ca](mailto:infra@gov.bc.ca)



## Skeena-Queen Charlotte Regional District

### BOARD POLICY

<b>Title:</b>	Skeena-Queen Charlotte Regional District Representatives Named to Organizations Outside the Regional District
---------------	---

#### 1. PURPOSE

To provide clarity in cases where an organization wishes to name a Regional District representative as a member or representative to its organization.

#### 2. POLICY

Any organization wishing to name a person to its organization as a Regional District representative must first attain authorization from the Regional District.

Any instance in which a Regional District representative is named as a member or representative by an organization, without prior authorization from the Regional District, is deemed invalid by the Regional District.

Any Regional District representative that chooses to sit as a representative for an organization when they have not been duly appointed by resolution is deemed to be acting in his or her own capacity as a member of the public and not as a Regional District representative.

#### 3. TERMS/DEFINITIONS

“Board” means the Skeena-Queen Charlotte Regional District Board

“Committee Member” refers to any committee or commission established by the Regional District

“Regional District” refers to the Skeena-Queen Charlotte Regional District

“Regional District Representative”, for this policy, means any duly elected or appointed Board Director or their alternate, members of Regional District committees, or staff of the Skeena-Queen Charlotte Regional District

#### 4. PROCEDURE

Should an organization, such as a committee, commission or society, wish to have a Regional District Board or Committee member named as a representative to its organization, it must first seek approval in writing, from the Regional District.

Appointments are made by the Regional District in accordance with the *Local Government Act* and other relevant legislation.

EMBARGOED UNTIL 11:00AM Pacific – Wednesday, September 10

**News Release**

## **Ferry Fare Increases A Drag on BC's Economy**



For Immediate Release

September 10, 2014

**(Victoria, BC)** A series of ferry fare increases has resulted in a \$2.3 billion reduction in British Columbia's GDP over a ten year period. This finding is just one of many in a new report that examines the socioeconomic impact of BC Ferries' fare increases from 2003 to 2013.

The report, *Boatswains to the Bollards: A Socioeconomic Impact Analysis of BC Ferries* was commissioned by the Union of BC Municipalities (UBCM) and the Association of Vancouver Island and Coastal Communities (AVICC). To the knowledge of both organizations, this is the first analysis of the socioeconomic impact of BC Ferries that has been made available to the public.

The report analyzes the impact of fare increases on ridership levels and the overall impact of BC Ferries on the provincial economy. The report found that BC Ferries stimulates a total of \$1.8 billion in expenditures each year, which in turn produces \$1.5 billion in total value-added GDP for BC.

The report estimates that if fare increases from 2003-2013 had been limited to the rate of inflation, passenger volumes would have grown by 19%, adding \$2.3 billion to provincial GDP over that ten-year period. Instead, overall ridership over the same period declined by 11%. This foregone economic activity resulted in an estimated total loss of \$609 million in tax revenues from 2003-2013 at the federal, provincial and local levels of government.

"The release of this report provides an opportunity to re-think the policies that direct the funding of BC Ferries," said UBCM President Rhona Martin. "This study demonstrates a clear link between fare increases and declining ridership, and the cost of those fare increases to the provincial economy. As a first step towards reversing the trend in ridership, we are asking the province to restore fares and service to 2013 levels."

The report also highlights BC Ferries' high farebox recovery rate (92%) in comparison with other publicly supported transit systems. Despite frequent criticism, BC Ferries compares favourably with competitors in nearly all categories of operational performance.

"The findings of the study show that we already have an efficient system in terms of cost recovery," said Sidney Mayor and AVICC President Larry Cross. "What is missing is recognition by the province that ferry service is an extension of the highway system and needs to be funded accordingly. Our hope is that we can use this study to work with the province to develop a long-term strategy that will ensure the sustainability of the ferry system and coastal communities."

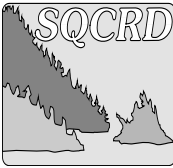
EMBARGOED UNTIL 11:00AM Pacific – Wednesday, September 10

The report will be considered by the membership at UBCM's annual Convention in Whistler September 22-26, 2014. UBCM thanks the members of the Special Committee that worked with the consultant Peter Larose of Larose Research and Strategy to produce the report.

- 30 -

**Media Contact:**

Paul Taylor  
Director of Communications  
Union of BC Municipalities  
(250) 356-2938  
[ptaylor@ubcm.ca](mailto:ptaylor@ubcm.ca)



## STAFF REPORT

**TO:** SQCRD Board

**DATE:** September 19, 2014

**FROM:** Morganne Barthel, Planning Intern

**SUBJECT:** Sandspit Emergency Evacuation Site

### Recommendation:

**THAT** the staff report entitled “Sandspit Emergency Evacuation Site” be received for information.

**AND THAT** the Board provide staff with further direction.

## 1.0 Background

At the Board meeting held on August 8<sup>th</sup>, 2014, staff was directed to provide an outline of the process to change the location of the emergency evacuation site in Electoral Area E. This report is an overview of the process for the required permits and licenses, dissolving the current tenure and provides estimated financial implications.

## 2.0 Discussion

The process of changing the emergency evacuation site to the area identified in Attachment 1 includes preparing and submitting applications for a License of Occupation from the MFLNRO, a Park Use Permit from BC Parks and an Access Permit from MOTI. Below is a brief summary of the processes for each permit and license.

### 2.1 License of Occupation, MFLNRO

The license of occupation for an emergency evacuation site falls under the Community Institution Policy as it provides public safety for the community-at-large. The minimum requirements for the application include a Management Plan and three maps. A development plan may also be required if construction occurs on-site.

#### 2.1.1 Application

The management plan can be broken down into two main categories: project description (background, location, etc.) and impacts (land, atmospheric, water, socio-community impacts, etc.).

The mapping requirements of the application include a reference map of the location showing the project area in relation to other geographic features, a basic map outlining the project boundaries and a site map that is inclusive to all infrastructure on-site and in adjacent properties. The site map would include hydro, water, parking, containers and any other location-specific details.

The application must also include a letter from the Board or authorized spokesperson to confirm that the applicant cannot effectively utilize the existing land holding for the intended public use.

### *2.1.2 Timeline*

Once the application is submitted, the acceptance review is to be completed within seven calendar days and staff will be notified and the application returned if it is rejected or requires additional information. The authorizing agency has the right to require field inspections of the parcel by provincial staff, which would prolong the process.

After acceptance, provincial staff undertake a detailed search of land status of the specific area to ensure all areas are available for disposition under the *Land Act* and to identify potential issues.

Referrals are used to solicit written comments on the application from recognized agencies and groups. The identified special interest groups have 30 days to provide a response (45 days for First Nations).

### *2.1.3 Associated Costs*

The application for a license of occupation will cost approximately \$262.50 and as the application falls under the Community and Institutional Policy, there will be nominal rent tenure of \$1.00.

Additional costs to be considered include: potential accommodation resulting from the Aboriginal Interests Consideration carried out by provincial staff; insurance; and a security deposit or bond, which may be required where any improvements on, or changes to, the land are proposed.

## **2.2 Park Use Permit, BC Parks**

In addition to applying for the Crown Land Tenure, the SQCRD will also need to apply for a Land Use/Occupancy Park Use Permit from BC Parks for the portion of the proposed site that falls within the Damaxyaa Conservancy.

### *2.2.1 Application*



The application requires basic information including the purpose and location as well as a detailed proposal of the project. The proposal requires an in depth document outlining the current state of the land, the proposed activity, previous experience with park use permits, expected or potential impacts, and three maps.

### *2.2.2 Timeline*

Once the completed application is received, a 140 day window is allotted for the evaluation process. Applications requiring additional steps or supply insufficient information may delay the evaluation.

### *2.2.3 Associated Costs*

In order to understand the cost of this permit, staff would need to initiate the process to determine the fees as it is based on any structures, improvements to the land, area and other such factors.

Upon evaluation of the proposal, it may be determined that additional costs and requirements must be provided prior to issuance of the permit, such as financial guarantees, or survey and inspection costs as per Section 21 of the *Park Act*. Applicants will also be assessed to determine whether additional types of insurance are required.

## **2.3 Access Permit, Ministry of Transportation and Infrastructure**

To gain access to Ministry Right of Way, the SQCRD would need to apply for an access permit. The permit application requires basic information including location, description and rationale as well as two (2) maps.

There are no associated costs with the application, and the Ministry generally provides a response within one month.

## **2.4 ALC Permit, Agricultural Land Commission**

The SQCRD would not need to pursue any process with the ALC. Staff noted that access to the area is permitted; however, a permit is required if any development were to occur.

## **2.5 Cancellation of Current Land Titles**

The land in which the SQCRD currently has tenure for the emergency evacuation site was deemed unsuitable and costly to maintain by the Moresby Island Management Committee (MIMC). In applying for a better suited location, the SQCRD would also cancel its current tenure on the

original application. If there were no improvements to the current tenure, the cancellation is fairly simple; however, if improvements were done, the SQCRD would need to supply a statutory declaration that the land has been left in a safe, clean and sanitary condition.

## **7.0 Financial and Budget Implications**

Foreseeable costs include \$262.50 for the License of Occupation application fee, the annual fee for the Park Use permit, which is estimated to be between \$500 and \$1,000 annually, as well as the cost of staff time and data needed, depending on what is readily available.

Currently, there is \$34,000 remaining for Emergency Management for Electoral Area E in the budget that could be used for the aforementioned costs and support any developments the site may require.

## **8.0 Summary**

In order to apply for a License of Occupation, Park Use Permit and an Access Permit for the desired location as presented on behalf of MIMC at the August Board meeting, the SQCRD would need to prepare a Management Plan, detailed report and three to five maps to meet the minimum requirements.

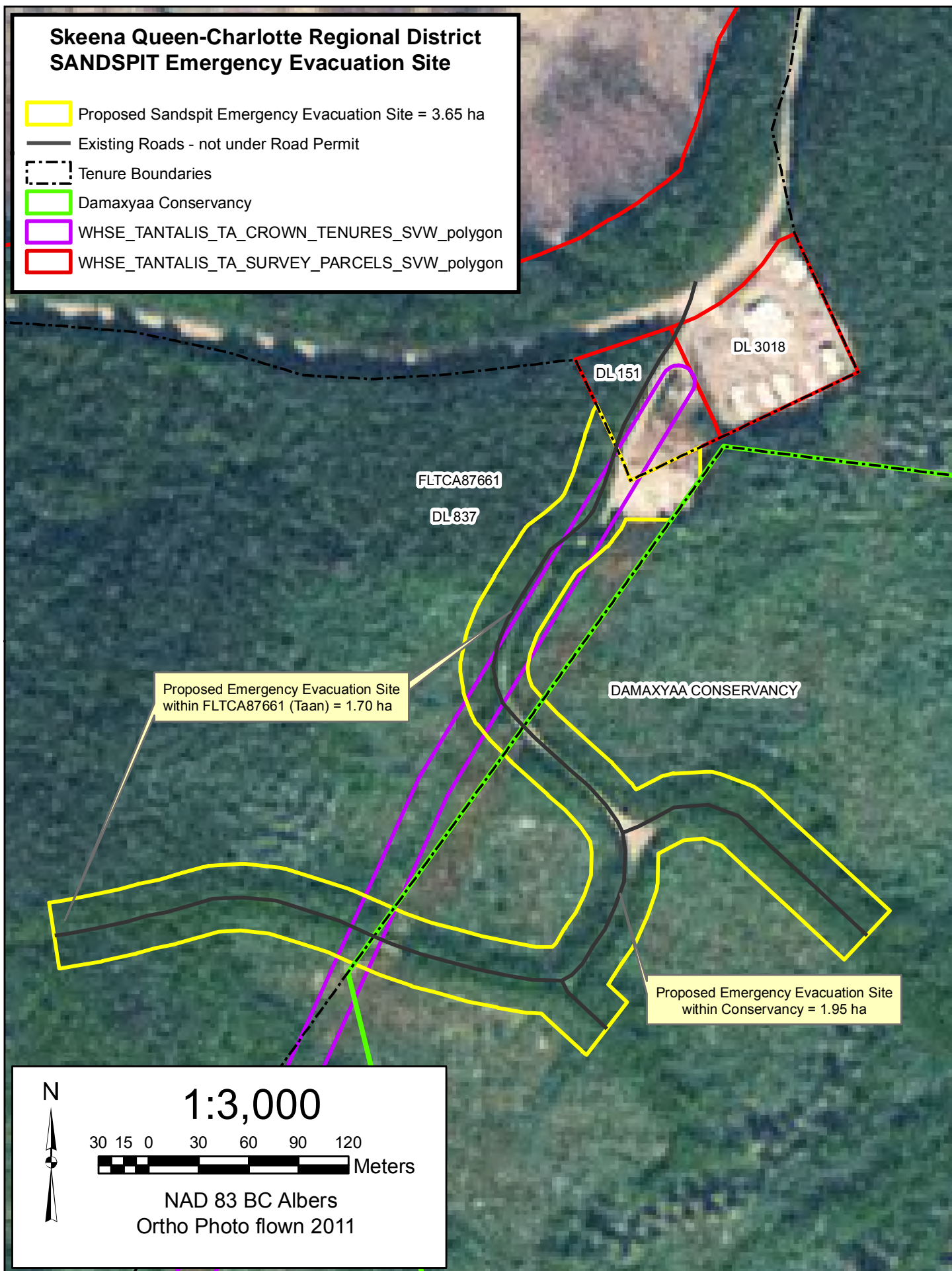
Staff is seeking direction from the Board in regard to the next steps for the proposed emergency evacuation site as well as clarity on the body responsible for the implementation and creation of the management plan.

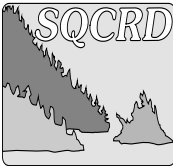
## **9.0 Attachments**

1. Map of proposed tenure and permit area, prepared by MIMC

# Skeena Queen-Charlotte Regional District SANDSPIT Emergency Evacuation Site

- Proposed Sandspit Emergency Evacuation Site = 3.65 ha
- Existing Roads - not under Road Permit
- Tenure Boundaries
- Damaxyaa Conservancy
- WHSE\_TANTALIS\_TA\_CROWN\_TENURES\_SVW\_polygon
- WHSE\_TANTALIS\_TA\_SURVEY\_PARCELS\_SVW\_polygon





## STAFF REPORT

**TO:** SQCRD Board

**DATE:** September 19, 2014

**FROM:** Morganne Barthel, Planning Intern

**SUBJECT:** Update of Proposed LNG Projects within the Prince Rupert Port Authority

### Recommendation:

**THAT the staff report entitled “Update of Proposed LNG Projects within the Prince Rupert Port Authority” be received for information.**

## 1.0 Background

Staff have presented reports at the May and June Board meetings regarding the status of proposed LNG projects within the Prince Rupert Port Authority to ensure the Board is made aware of important dates, changes in status and upcoming opportunities for comment. This report provides an update of each proposed project and where they currently are within the environmental assessment process.

## 2.0 Discussion

Since the last LNG update provided by staff in June 2014, the Board has had a delegation from Aurora LNG, projects are beginning to enter into the proceeding stages of the process and there is more activity from proponents who intend on entering the process by filing with the Environmental Assessment Office. Below is a brief update of the proposed LNG projects in the Prince Rupert Port Authority. Staff have also included an overview of the environmental assessment process, supplied by Sara Hipson from NDIT, for reference (attachment 1).

### 2.1 Pacific NorthWest LNG, Port Edward

The Canadian Environmental Assessment Agency (CEAA) requested additional information from the proponent related to the Environmental Impact Statement on May 9, 2014, and reiterated on August 14, 2014. In accordance with the Canadian Environmental Assessment Act, 2012, the time taken by Pacific NorthWest LNG will not be included in the calculation of the time limit in which the Minister of Environment must make her decision, thus the issuance of the Information Request pauses the federal environmental assessment clock on day 167 of 365.

## **2.2 Prince Rupert LNG, Ridley Island**

The Application Information Requirements (AIR) was accepted by the B C Environmental Assessment Office. The AIR document specifies the information that must be contained within the proponent's Application for an Environmental Assessment Certificate.

## **2.3 Aurora LNG Grassy Point Project, Prince Rupert/Grassy Point and Digby Island Project, Prince Rupert/SQCRD**

Aurora LNG filed for two projects concurrently, the Aurora LNG Grassy Point Project and the Aurora LNG Digby Island Project. Both are at the same stage of the process.

The federal Minister of the Environment agreed to the substitution of the provincial environmental assessment process for the federal process for a ninth and tenth project – the Aurora LNG Grassy Point and Aurora LNG Digby Island Project. The use of one assessment for both levels of government will eliminate the duplication of having two assessments for a single project, while maintaining environmental protection and Aboriginal consultation. The provincial environmental assessment will meet all federal and provincial requirements.

On August 25, 2014, a Section 11 Order, based on the Environmental Assessment Act, was issued for both Aurora LNG projects. A Section 11 Order requires that a project must participate in the BC environmental assessment process.

## **2.4 Prince Rupert Gas Transmission Project, Lelu Island**

By resolution at the June Board meeting, the SQCRD submitted comments outlining the need to fully understand the impacts of the proposed projects on anticipated volumes of recyclable materials that may be produced and requested that the proponent establish ongoing discussions with staff regarding the solid waste management proposed for the project. The proponents addressed the concerns raised by the SQCRD information request and referred staff to the Solid Wastewater Technical Memo. Staff have included the memo for reference (attachment 2).

Upcoming important dates are as follows:

October 10-24 Working group review of draft assessment report, table of conditions and certified project description.

November 12 Referral of decision material to Ministers

## **2.5 Westcoast Connector Gas Transmission Project**

Derived from the aforementioned resolution for the PRGT Project, the SQCRD also submitted comments outlining the need to fully understand the impacts of the proposed projects and requested that the proponent establish ongoing

discussions with staff regarding the solid waste management proposed for the project. The proponent noted the receipt of the letter and responded stating that they will follow the recommendations of SQCRD and establish ongoing discussions with staff regarding solid waste management proposed for the Project.

Upcoming important dates are as follows:

October 1 - 15      Working group review of draft assessment report, table of conditions and certified project description.

November 3          Referral of decision material to Ministers

## **2.6 Potential Projects**

With other proponents beginning to appear in the media and approaching the Board, it is important to note that they have not all formally begun the environmental assessment process. Projects within the Prince Rupert Port Authority that have not submitted the Application Information Requirements include, but are not limited to:

- WCC LNG Ltd. – Imperial Oil and Nexxon Mobil
- Grassy Point LNG – Woodside Petroleum

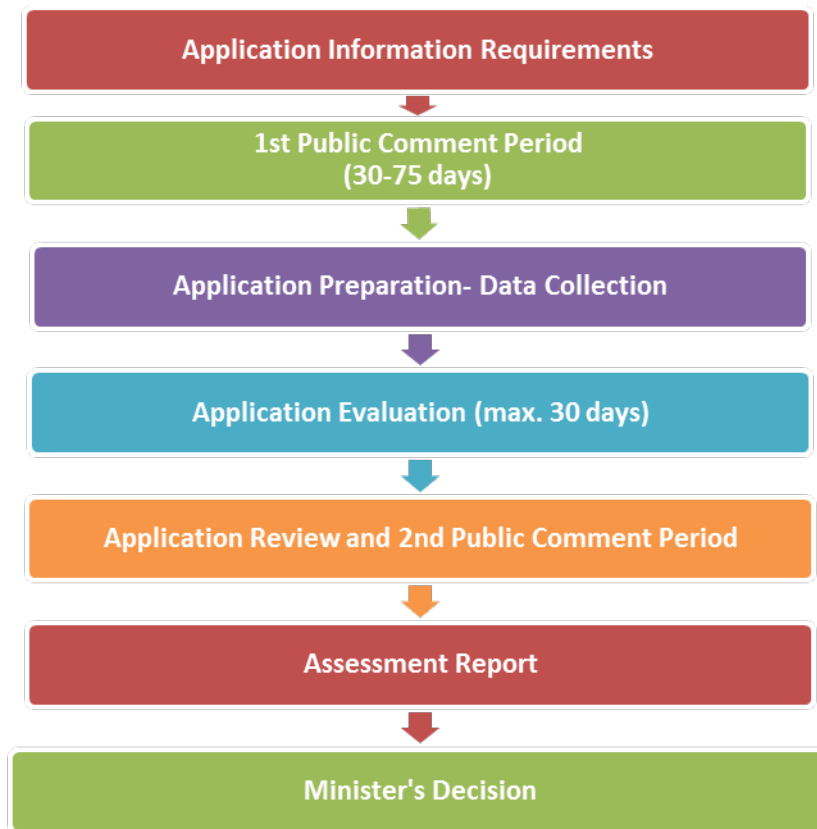
## **3.0 Summary**

As more proponents are preparing to file for the environmental assessment process, it will become vital that Board and staff are prepared for the volume of work and understand the process. In the next two months, two of the projects mentioned above will enter into a review of the draft assessment report, which is then referred to for Minister for a decision. As a working group member, the SQCRD is able to submit comments on the draft assessment report, table of conditions and certified project description before all documentation is sent to the Minister for decision.

#### 4.0 Attachment 1

Prepared for the Regional District of Skeena – Queen Charlotte  
Prepared by: Sara Hipson, Northern Development Initiative Trust

#### Environmental Assessment Process:





To: BC EAO

From: Prince Rupert Gas Transmission Ltd.

File: PRGT004776-TC-EN-FM-0002, Rev. 0

Date: July 18, 2014

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**Re: Solid Waste and Wastewater Management**

## SUMMARY OF INFORMATION REQUESTS RECEIVED

During the Working Group comment period, PRGT received 7 comments relating to solid waste and wastewater management. The BC Ministry of Environment, Skeena Queen Charlotte Regional District, Peace River Regional District, and Metlakatla Stewardship Society have expressed concerns regarding the capacity of local waste management infrastructure to sustain additional Project-related inputs and the estimation of residual effects of Project-related solid waste and wastewater. Specific concerns are related to:

- failing to recognize the lack of capacity for solid waste disposal in certain districts surrounding the Project area
- inadequate consideration of cumulative effects arising from the demands of multiple Projects on local solid waste disposal, processing, and/or treatment infrastructure
- estimating the potential for residual effects of Project-related solid waste and wastewater.

## PROPONENT RESPONSE

### INTRODUCTION

The IRs addressed in this memorandum relate in particular to the assessment of the Project effect on change in demands on solid waste and wastewater management services. An assessment of the residual effects of the Project on these services can be found in Section 20.5.6 and an assessment of cumulative effects is provided in Section 20.6.1.5. The purpose of this technical memorandum is to clarify questions surrounding the potential effects, the effectiveness of proposed mitigation, and the assessment of residual and cumulative effects on water and solid waste management services.

### RESPONSE TO ISSUES RAISED IN INFORMATION REQUESTS

As part of process of selecting prime contractors for the Project, PRGT has requested that potential prime contractors supply additional information on solid waste and wastewater management strategies and waste flows. PRGT has also met with, or offered to meet with, each regional district to discuss impacts on infrastructure and potential capacity issues.

Information on solid waste and wastewater flows, potential strategies, and capacity, will be used by PRGT to develop the details of the Chemical and Waste Management Plan (CWMP). These plans will be developed prior to construction. Once the prime contractors have been selected, the Proponent will facilitate communication with the regional districts and the contractors while collecting feedback. Implementation of the CWMP will be the responsibility of the prime contractors.

**Re: Solid Waste and Wastewater Management**

The CWMP will recognize and require compliance with all permitting and regulatory requirements. Wastewater and solid waste will not be disposed of unlawfully and will not be disposed of in local systems without the consent of local service providers. In a situation where a local service provider does not agree to issue a permit for wastewater or solid waste, such as in the case where cumulative demand from existing or planned projects exceeds the capacity of a local system, PRGT contractors will seek permits to use other local systems where capacity does exist. The CWMP approach of diverting solid waste through recycling and recuperation is standard practice and represents a requirement of certain regional districts that contractors will obey.

In addition to these standard practices and provincial and regional regulatory requirements and guidelines, PRGT has committed to a number of mitigation measures to address potential Project effects on water and solid waste management; these are identified in Section 20.5.6.2 of the Application. For instance, PRGT has committed that it and its contractors will:

- Reduce water demand and wastewater and solid waste volumes to the lowest levels feasible through camp design and worksite management, which includes waste diversion.
- Collaborate with local authorities at both the community and regional district levels to identify and implement actions that will prevent workforce demands from overburdening the systems.
- Continue to consult with and share Project information with local governments, service providers, and businesses to make these groups aware of any anticipated project-related demands early on and coordinate with them to identify and service gaps and issues as they arise.

The proposed mitigation measures that will be used to reduce Project demands on solid waste and wastewater management facilities are in line with standard industry practice, regulatory guidelines, and recommendations from the province and regional districts in the assessment area. With the application of mitigation, the residual adverse effects of the Project on solid waste and wastewater management are not considered significant.

## **CONCLUSION**

PRGT and prime contractors will engage regional districts to implement and develop site-specific mitigations related to the CWMP, and PRGT's prime contractors will be required to implement the CWMP. The success of the CWMP will be ensured through ongoing communication between PRGT, regional districts, and affected municipalities, and prime contractors during the construction phase of the Project.

Re: Solid Waste and Wastewater Management

## RELATED INFORMATION REQUESTS

Table 1 Information Requests Addressed in this Technical Memo

Tracking Table Information Request ID	Submitter Name	Affiliation	Environmental Assessment Application Section	Information Request
0140	Ann Godon	Ministry of Environment, EP LNG	20.3.2.5	The review of regional wastewater capacity is very worthwhile, however some of the municipalities noted, such as Mackenzie, may have very limited capacity in the spring due to inflow and infiltration of spring run-off into the sewage systems. With regard to Port Edward, Pacific NorthWest LNG project has a similar timeline to this project and is already assuming that all excess capacity at the Port Edward will be available for their facility construction camp. Construction camp wastewater often requires additional treatment as compared to municipal wastewaters, so municipalities may be limited by treatment capability rather than design flow. Note that trucking waste to Smithers and/or Prince George will be over significant distances.
0141	Ann Godon	Ministry of Environment, EP LNG	20.3.2.5	Given that there are only a few municipalities in the regional study area which have the capacity to accept camp liquid wastes and that for some camps these municipalities may be at a considerable distance away (< 100 km), have the number of trips for septic haulers been taken into consideration in the traffic analysis? For example a camp of 1000 beds relying on pump and haul would require 10 to 20 truckloads daily, each and every day, using standard trucks with a capacity of 12.7 m <sup>3</sup> (2800 Cdn gal).
0143*	Ann Godon	Ministry of Environment, EP LNG	20.5.6.2 - Page 20-51	The mitigation does not adequately address the reality that there is no excess capacity for disposing of solid waste in the RDKS at present.
0144*	Ann Godon	Ministry of Environment, EP LNG	20.5.6.5 - Page 20-52	Disagree that residual effects will not be significant. Without additional mitigation above and beyond that presented, the residual effects will be moderate for both wastewater and solid waste.
0361*	Anna Osborne	Metlakatla Stewardship Society	20.6.1.5 - Page 20-68	The third paragraph of this section states, "Since all projects including the Project are required to comply [with local bylaws and provincial regulations], the cumulative effects on change in demand on water and waste management will be negligible." Does this mean that if the municipality/district/region lacks the capacity to provide water and wastewater services, permits will not be issued and some projects will go without? This conclusion of negligibility contradicts the assessment in Section 20.5.7.2 that residual effects on change in demand on water and wastewater is expected to be moderate in certain regions without considering the impacts of projects other than the PRGT Project. Please clarify.

Re: Solid Waste and Wastewater Management

Table 1 Information Requests Addressed in this Technical Memo

Tracking Table Information Request ID	Submitter Name	Affiliation	Environmental Assessment Application Section	Information Request
0469*	Jodi MacLean	Peace River Regional District		<p>Solid Waste Management</p> <p>The Chetwynd Landfill still has an expected lifespan of over 10 years. Recycling facilities are also available in Chetwynd and their use is encouraged. Recommend review of the PRRD Solid Waste Management Plan and consultation with the PRRD Manager of Solid Waste Services.</p>
1863*	Joan Merrick	Skeena Queen Charlotte Regional District		<p>The SQCRD encourages the proponents of the project to be environmentally responsible and divert as much material from the landfill as possible.</p> <p>Being the regional processing facility for Northwest BC, the depot also receives materials from small communities that do not have the capacity to operate the facilities themselves and many of who are in close proximity to the proposed project area. For example, if the bottles are donated to a local community sports group, the materials will be directed to our facility for processing as we have a contract for an extended producer program. In the application, the proponent estimated that 20,000 bottles and cans would be recycled per week from a medium sized camp, this would equate to an 8% increase at the recycling facility.</p> <p>During the environmental assessment process, the SQCRD needs to clearly understand the impacts from the proposed project on anticipated volumes of materials that may be produced. The SQCRD requests that the proponent of the Prince Rupert Gas Transmission project establish ongoing discussions with staff regarding the solid waste management proposed for the project with the objective of overcoming the potential challenges this may pose for the SQCRD.</p>

\* Additional information to complete the response to this IR is provided in the IR Tracking Table response.