



**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
REGULAR BOARD MEETING**

AMENDED AGENDA

**344 2nd Avenue West, Prince Rupert, B.C.
Friday, November 21, 2014 at 7:00 p.m.**

1. CALL TO ORDER

2. CONSIDERATION OF AGENDA (additions/deletions)

3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES

3.1	Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held October 17, 2014	Pg 1-7
3.2	Rise and Report (<i>to be read by Chair – no motion required</i>) MOVED by Director Ashley, SECONDED by Director Racz, that the Skeena-Queen Charlotte Regional District Board appoint Michael Pucci to be considered for the Northern Coastal and North Island appointment to the BC Ferry Authority Board of Directors for a term commencing April 1, 2015. IC060-2014 CARRIED	

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1	Minutes of the Mainland Solid Waste Management Committee meeting held June 3, 2014	Pg 8-9
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5. DELEGATIONS

5.1	R. Bedard, Vice President – Port Edward Historical Society <i>RE: North Pacific Cannery</i>	Verbal
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6. FINANCE

6.1	J. Musgrave, Administrative Assistant – Cheques Payable over \$5,000 for October, 2014	Pg 10
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7. CORRESPONDENCE

7.1	Transport Canada – National Airports Policy	Pg 11-12
7.2	City of Prince Rupert – North Coast Needs for Emergency Marine Response	Pg 13
7.3	Ministry of Transportation and Infrastructure – Thank You	Pg 14-15
7.4	Ministry of Forest Land and Natural Resources - Secondary Access Roads	Pg 16

Response	
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8. REPORTS / RESOLUTIONS

8.1	T. Des Champ, Regional Recycling Operations Manager – Recycling Transfer Station	Pg 17
8.2	M. Barthel, Planning Intern – BC on the Move: A 10-Year Transportation Plan	Pg 18
<u>Add:</u> <u>8.3</u>	L. Neville, Recreation Coordinator – Haida Gwaii Regional Recreation Coordinator's Report – October 2014	Pg 18a-18e
<u>Add:</u> <u>8.4</u>	D. Fish, Deputy Corporate Officer – 2014 Local Government Election Results	Pg 18f-18k

9. BYLAWS

9.1	Bylaw No. 587, 2014 – Being a bylaw to regulate the rates, terms and conditions under which Recycling Services may be supplied in the Mainland Service Area <i>Prior to being given 1st, 2nd, 3rd readings and adoption.</i>	Pg 19-22
9.2	Bylaw No. 588, 2014 – Being a bylaw to establish the Regional Recycling Advisory Committee <i>Prior to being given 1st reading.</i>	Pg 23-26
<u>Add:</u> <u>9.3</u>	Bylaw No. 590, 2014 – Being a bylaw for the administration of the Freedom of Information and Protection of Privacy Act <i>Prior to being given 1st, 2nd, 3rd readings and adoption.</i>	Pg 26a-26e

10. LAND REFERRALS / PLANNING (*Voting restricted to Electoral Area Directors*)

10.1	M. Barthel, Planning Intern – Crown Land Application – Light Industrial License, a Crown Land Quarrying License, an Occupant License to cut and a Mines Act Permit	Pg 27-36
10.2	M. Barthel, Planning Intern – Investigative License – Investigation and Monitoring #713600625 - 006	Pg 37-42

11. NEW BUSINESS

11.1	Directors' Reports	
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12. OLD BUSINESS

12.1	Skeena-Queen Charlotte Regional District Proposed Board Orientation Schedule	Pg 43-45
12.2	Director Kulesha – Participation by the Northwest Regional Hospital District Staff in Project Building Committee	Verbal

13. PUBLIC INPUT**14. IN-CAMERA**

That the public be excluded from the meeting according to sections 90(1)(k) of the <i>Community Charter</i> – “negotiations and related discussions...”.	
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15. ADJOURNMENT**NEXT REGULAR MEETING:**

**SQCRD Board Meeting
Friday, December 12, 2014
At 7:00 p.m.**



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 200-515 3rd Avenue West, Prince Rupert, B.C. on Friday, October 17, 2014 at 7:00 p.m.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset (<i>teleconference</i>)
Vice Chair	D. Nobels, Electoral Area A (<i>teleconference</i>)
Directors	A. Ashley, City of Prince Rupert N. Kinney, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements (<i>teleconference</i>) C. Kulesha, Village of Queen Charlotte (<i>teleconference</i>) K. Bergman, Electoral Area C M. Racz, Electoral Area D (<i>teleconference</i>) E. Putterill, Electoral Area E (<i>teleconference</i>)
Staff	J. Merrick, Chief Administrative Officer D. Fish, Deputy Corporate Officer M. Barthel, Planning Intern
Public	3
Media	2

1. CALL TO ORDER 7:09 p.m.

2. AGENDA

- 2.1 MOVED by Director Kinney, SECONDED by Director Ashley, that the amended agenda be adopted as further amended to include the following:

- 11.2 Simushir Vessel on the Coast of Haida Gwaii
- 11.3 Province of B.C. Revised Societies Act

359-2014

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

- 3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held September 19, 2014

MOVED by Director Putterill, SECONDED by Director Racz, that the minutes of the September 19, 2014 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

360-2014

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Minutes of the Moresby Island Management Committee meeting held September 8, 2014

MOVED by Director Putterill, SECONDED by Director Ashley, that the minutes of the September 8, 2014 Moresby Island Management Committee meeting be received as presented.

361-2014

CARRIED

- 4.2 Moresby Island Management Committee – Sandspit Water Operator

MOVED by Director Putterill, SECONDED by Director Kinney, that the correspondence from the Moresby Island Management Committee Chair regarding the Sandspit Water Operator be received.

362-2014

CARRIED

MOVED by Director Kulesha, SECONDED by Director Ashley, that the correspondence from the Moresby Island Management Committee Chair regarding the Sandspit Water Operator be referred to the Skeena-Queen Charlotte Regional District Board In Camera Meeting.

363-2014

CARRIED

5. DELEGATIONS

- 5.1 J. Wilson, Queen Charlotte Commercial Committee – Queen Charlotte Commercial Recycling Options to Multi-Material BC Depot

J. Wilson addressed the Board in regard to the recycling services in the Village of Queen Charlotte. Specifically, Ms. Wilson addressed the following concerns as they relate to recycling services in the Village of Queen Charlotte:

1. Where are residents' tax dollars being spent?
2. What is the cost of the service and how do we find a balance?
3. Depot hours of operation are inconvenient; and
4. Multi-Material BC – commercial and residential materials not being separated.

The Chair thanked J. Wilson for her presentation and asked that she formalize her questions, comments and concerns, in writing, to submit to Skeena-Queen Charlotte Regional District Staff.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for September, 2014

MOVED by Director Kinney, SECONDED by Director Ashley, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for September, 2014 be received and filed.

364-2014

CARRIED

7. CORRESPONDENCE**7.1 Vancouver Island Regional Library – 2015-2019 Adopted Financial Plan**

MOVED by Director Kulesha, SECONDED by Director Racz, that the correspondence from the Vancouver Island Regional Library regarding the 2015-2019 Adopted Financial Plan be received.

365-2014**CARRIED****7.2 Legislative Assembly of British Columbia – 2014 UBCM Convention**

MOVED by Director Nobels, SECONDED by Director Ashley, that the correspondence from the Legislative Assembly of British Columbia regarding the 2014 UBCM Convention be received.

366-2014**CARRIED**

Director Nobels noted that John Horgan will be in Prince Rupert in November, 2014.

7.3 Ministry of Community, Sport and Cultural Development – Re: Northwest Readiness Project and Planning Intern

MOVED by Director Putterill, SECONDED by Director Racz, that the correspondence from the Ministry of Community, Sport and Cultural Development regarding the Northwest Readiness Project and Planning Intern be received.

367-2014**CARRIED****7.4 Municipal Insurance Association of B.C. – MIABC Dividend Cheque**

MOVED by Director Franzen, SECONDED by Director Kinney, that the correspondence from the Municipal Insurance Association of B.C. regarding the MIABC Dividend Cheque be received.

368-2014**CARRIED****8. REPORTS – RESOLUTIONS****8.1 L. Neville, Recreation Coordinator – Haida Gwaii Regional Recreation Commission Coordinator's Report – August, 2014**

MOVED by Director Kinney, SECONDED by Director Franzen, that the report from staff entitled "Haida Gwaii Regional Recreation Commission Coordinator's Report – August, 2014" be received for information.

369-2014**CARRIED****8.2 D. Fish, Deputy Corporate Officer – Records Management Bylaw**

MOVED by Director Franzen, SECONDED by Director Ashley, that the staff report entitled "Records Management Bylaw" be received for information.

370-2014**CARRIED**

- 8.3 J. Merrick, Chief Administrative Officer – Moresby Island Management Committee Financials and Funding

MOVED by Director Putterill, SECONDED by Director Ashley, that the Board receives the staff report entitled “MIMC Financials and Funding”;

AND THAT the Board supports changing the way funding is provided to the Moresby Island Management Committee and the Sandspit Water Service for 2015 and all subsequent years, including:

- Moresby Island Management Committee will receive quarterly reimbursement from the Regional District of all documented expenses within budget, rather than receiving grant funding.
- The Skeena-Queen Charlotte Regional District will start paying all expenses for Sandspit Water directly to the vendors rather than providing an operating grant.

AND THAT for 2014 the Board directs staff to only provide funding to the Moresby Island Management Committee and Sandspit Water to cover direct costs incurred and properly documented rather than a grant.

AND FURTHER THAT that the Moresby Island Management Committee be requested to turn over the Sandspit Water Special Projects Funds (\$45,816 in 2013) to the Skeena-Queen Charlotte Regional District, which will be placed in a reserve account and used to cover any operating deficits or for capital projects approved by Moresby Island Management Committee during the budget process.

371-2014

CARRIED

- 8.4 J. Merrick, Chief Administrative Officer – Ministry of Community, Sport and Cultural Development Sandspit Correspondence

MOVED by Director Franzen, SECONDED by Director Nobels, that the staff report entitled “Ministry of Community, Sport and Cultural Development Sandspit Correspondence” be received;

AND THAT the Board support sending the attached correspondence, as drafted, to Honourable Minister Coralee Oakes;

AND FURTHER THAT a copy of the letter be sent to Marijke Edmondson, Director, Local Government Structure for the Ministry of Community, Sport and Cultural Development.

372-2014

CARRIED

Item 8.5, M. Barthel, Planning Intern – Northern Coast (Electoral Areas A & C) Official Community Plan and Zoning Bylaw Update was deleted from the agenda.

- 8.6 D. Fish, Deputy Corporate Officer – Sandspit Community Hall Standing Committee Bylaw

MOVED by Director Ashley, SECONDED by Director Putterill, that the report from staff entitled “Sandspit Community Hall Standing Committee Bylaw” be received;

AND THAT the Sandspit Community Hall Standing Committee Bylaw No. 586, 2014 be referred to the Moresby Island Management Committee for comment and feedback.

373-2014

CARRIED

- 8.7 L. Neville, Recreation Coordinator – Haida Gwaii Regional Recreation Commission Coordinator's Report – September 2014

MOVED by Director Ashley, SECONDED by Director Kinney, that the report from staff entitled "Haida Gwaii Regional Recreation Commission Coordinator's Report – September 2014" be received for information.

374-2014

CARRIED

9. BYLAWS

- 9.1 Bylaw No. 585, 2014 – Being a bylaw to establish provisions for the retention and disposal of records of the Skeena-Queen Charlotte Regional District

MOVED by Director Ashley, SECONDED by Director Kinney, that the "Skeena-Queen Charlotte Regional District Records Retention and Disposal Bylaw No. 585, 2014" be given 1st reading.

375-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Franzen, that the "Skeena-Queen Charlotte Regional District Records Retention and Disposal Bylaw No. 585, 2014" be given 2nd reading.

376-2014

CARRIED

MOVED by Director Kinney, SECONDED by Director Kulesha, that the "Skeena-Queen Charlotte Regional District Records Retention and Disposal Bylaw No. 585, 2014" be given 3rd reading.

377-2014

CARRIED

MOVED by Director Kulesha, SECONDED by Director Ashley, that the "Skeena-Queen Charlotte Regional District Records Retention and Disposal Bylaw No. 585, 2014" be adopted.

378-2014

CARRIED

10. LAND REFERRALS / PLANNING

None

11. NEW BUSINESS

- 11.1 Director's Reports

MOVED by Director Kinney, SECONDED by Director Ashley, that the verbal reports from the Directors, as follows, be received:

Director Ashley – City of Prince Rupert

- The City of Prince Rupert will be meeting with members of the Northwest B.C. Resource Benefits Alliance to further discuss the Memorandum of Understanding.

Director Franzen – District of Port Edward

- Polly Pereira, Director of Corporate Administration Services for the District of Port Edward, completed the Local Government Administration and Local Government Statutory Administration certificates.
- The District of Port Edward contributed \$500 to the Prince Rupert Hallowe'en Fest Committee.

Director Kulesha – Village of Queen Charlotte

- Construction on the Village of Queen Charlotte Hospital is well underway.

Director Nobels – Electoral Area "A"

- Dodge Cove hosted a successful pig roast over the Thanksgiving weekend.
- Nexxen Inc. will be meeting with the Dodge Cove community on November 7, 2014 to discuss its Aurora LNG Project.

379-2014**CARRIED**

11.2 Simushir Vessel on the Coast of Haida Gwaii

MOVED by Director Ashley, SECONDED by Director Kulesha, that the verbal update from staff in regard to the Simushir Vessel on the Coast of Haida Gwaii be received;

AND THAT a letter be sent to the Federal Government of Canada to address the need for marine traffic and disaster mitigation support throughout the Northwest B.C. region;

AND FURTHER that a copy of the letter be sent to the Province of B.C.

380-2014**CARRIED**

11.3 Province of B.C. Revised Societies Act

MOVED by Director Ashley, SECONDED by Director Kinney, that the information on the Province of B.C.'s revised Societies Act be received for information.

381-2014**CARRIED****12. OLD BUSINESS**

12.1 M. Barthel, Planning Intern – BC Oil and Gas Commission Permitting Preparation

MOVED by Director Ashley, SECONDED by Director Nobels, that the verbal report from staff entitled "BC Oil and Gas Commission Permitting Preparation" be received;

AND THAT the Skeena-Queen Charlotte Regional District Oil and Gas Commission Permitting Referrals Matrix be forward to Northern Development Initiative Trust, as drafted.

382-2014**CARRIED****13. PUBLIC INPUT**

There was 1 question from the public.

14. IN CAMERA

MOVED by Director Kinney, SECONDED by Director Franzen, that the Board move to the In-Camera meeting following the Regular Meeting under Sections 90(1)(a) and (k) of the *Community Charter* – “personal information about an identifiable individual who holds...” and “negotiations and related discussions...”.

383-2014**CARRIED****15. ADJOURNMENT**

MOVED by Director Ashley, SECONDED by Director Kinney, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 8:14 pm.

384-2014**CARRIED**

Approved and adopted:

Certified correct:

B. Pages
Chair

J. Merrick
Chief Administrative Officer



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Mainland Solid Waste Advisory Committee (MSWAC) held at the Regional District office in Prince Rupert on Tuesday, June 3, 2014.

PRESENT

Chair	R. Bedard, District of Port Edward
Members	T. Ostrom, City of Prince Rupert J. Martin, Environmental Representative D. Nobels, SQCRD Electoral Area A
Regrets	R. Pucci, City of Prince Rupert B. Gruber, Community Representative
Staff	J. Merrick, Chief Administrative Officer D. Fish, Deputy Corporate Officer T. Des Champs, Recycling Operations Manager A. Ding, Recycling Summer Student

1. CALL TO ORDER 12:06 p.m.

2. AGENDA

- 2.1 MOVED by Member Ostrom, SECONDED by Member Nobels, that the agenda be adopted as presented.

006-2014

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

- 3.1 MOVED by Member Nobels, SECONDED by Member Ostrom, that the Minutes of the January 28, 2014 Mainland Solid Waste Advisory Committee meeting be adopted as presented.

007-2014

CARRIED

4. DELEGATIONS

None.

5. CORRESPONDENCE

None.

6. REPORTS – RESOLUTIONS

- 6.1 T. Des Champs, Recycling Operations Manager – Recycling Summer Student

MOVED by Member Nobels, SECONDED by Member Ostrom, that the verbal report from staff entitled “Recycling Summer Student” be received for information.

008-2014

CARRIED

- 6.2 T. Des Champs, Recycling Operations Manager – Recycling Transfer Station Update

MOVED by Member Ostrom, SECONDED by Member Nobels, that the verbal report from staff entitled “Recycling Transfer Station Update” be received.

009-2014

CARRIED

- 6.3 T. Des Champs, Recycling Operations Manager – Multi-Material BC and Green by Nature

MOVED by Member Ostrom, SECONDED by Member Nobels, that the verbal report from staff entitled “Multi-Material BC and Green by Nature” be received.

010-2014

CARRIED

7. NEW BUSINESS

None.

8. OLD BUSINESS

None.

9. ADJOURNMENT

MOVED by Member Nobels, SECONDED by Member Ostrom, that the Mainland Solid Waste Advisory Committee meeting be adjourned at 1:22 p.m.

011-2014

CARRIED

Approved and adopted:

Certified correct:

R. Bedard
Chair

J. Merrick
Chief Administrative Officer

Skeena-Queen Charlotte Regional District
Cheques payable over \$5,000 - OCTOBER, 2014

Payable To	Date	Amount	Purpose
Big Red Enterprises Ltd.	8-Oct	\$ 15,469.92	September Garbage Collection Contract
C & C Beachy Contracting	22-Oct	\$ 5,664.75	Landfill access and berms
Carlyle Sheherd & Co	8-Oct	\$ 12,495.00	2013 Audit
Harbour Machining	22-Oct	\$ 6,822.25	Modify recycling bins
Municipal Pension Plan	8-Oct	\$ 5,974.43	Payroll Remittance (PP19-2014)
Municipal Pension Plan	30-Oct	\$ 10,827.59	Payroll Remittance (PP20 & 21-2014)
Receiver General	8-Oct	\$ 9,061.65	Payroll Remittance (PP20-2014)
Receiver General	21-Oct	\$ 8,730.66	Payroll Remittance (PP21-2014)
Receiver General	29-Oct	\$ 11,081.65	Payroll Remittance (PP22-2014)
Ticker's Hauling & Storage	8-Oct	\$ 7,151.90	September equipment and building rental, transport of recyclables

CHEQUES OVER \$5,000:	\$ 93,279.80
CHEQUES UNDER \$5,000:	\$ 62,755.45
TOTAL CHEQUES:	<u>\$ 156,035.25</u>



Transport Canada

Transports Canada

Assistant Deputy Minister
ProgramsSous-ministre adjointe
Programmes

Phone / Téléphone 613-990-3001

Fax / Télécopieur 613-990-1427

Place de Ville
Ottawa ON K1A 0N5

OCT 14 2014

RECEIVED

OCT 21 2014

SKEENA-QUEEN CHARLOTTE
REGIONAL DISTRICT

Mr. Evan Putterill, Regional Director
Skeena Queen Charlotte Regional District
100 - 1st Avenue East
Prince Rupert, BC V8J 1A6

Dear Mr. Putterill:

The Government of Canada is committed to an efficient, safe, secure and environmentally responsible transportation system. In 1994, the federal government introduced its National Airports Policy (NAP), which put forward a vision for airports that would ensure a safe, secure, and viable national airports system that would serve Canada well into the future. The introduction of the NAP also initiated a significant shift in the federal government's approach to the management and ownership of airports in Canada. This Policy focused on moving the Government of Canada's role in airports from owner and operator towards landlord and regulator. Although the NAP was established in the early 1990s, the principles outlined in the strategy remain as relevant today as they did when they were first introduced.

Since the NAP was introduced, Transport Canada has successfully transferred ownership and/or operation of 128 sites to local interests. There are 18 airports, located in four provinces that remain under the sole responsibility of the federal government. In the summer 2013 you received a letter inviting you to participate in informal discussions with Transport Canada in order for my department to gain an understanding of the potential interest in these airports. As part of these informal discussions, departmental officials committed to keep stakeholders informed of the progress of these informal discussions as well as next steps.

I am writing to you today to advise that Transport Canada is now moving forward with additional discussions on the future of its remaining regional/local airports. A particular focus will be on those airports where interest has been expressed, including:

Penticton, British Columbia
Victoria Harbour Aerodrome, British Columbia
Port Hardy, British Columbia
Churchill, Manitoba
Sept-Îles, Québec
Schefferville, Québec
Wabush, Newfoundland and Labrador

Over the next few weeks Transport Canada will engage in a dialogue and information sharing on these assets in order to ascertain the level of interest to acquire these airports and to determine the possible parameters of a new program in the future should there be a policy change and a process put in place to transfer these assets. I anticipate that this engagement process will conclude in the fall.

Yours sincerely,

A handwritten signature in purple ink, appearing to read 'Natasha Rascanin', with a stylized, cursive script.

Natasha Rascanin



CITY OF PRINCE RUPERT

424 - 3rd Avenue West, Prince Rupert, B.C. V8J 1L7

www.princerupert.ca

RECEIVED

NOV - 6 2014

SKEENA-QUEEN CHARLOTTE
REGIONAL DISTRICT

October 31, 2014

Skeena Queen Charlotte Regional District
100-1st Avenue East
Prince Rupert, B.C. V8J 1A6

To Whom It May Concern:

Re: North Coast Needs for Emergency Marine Response

On behalf of Prince Rupert City Council, we write to request that the Skeena Queen Charlotte Regional District prepare a Brief to be presented to the Provincial Government with regard to North Coast needs for Emergency Marine Response, including Canadian Coast Guard presence and rescue capability off the West coast of Haida Gwaii. Attention needs to be drawn to the fact that the water of Hecate Straights are some of the most ferocious in the world and the current Emergency Marine Response time requires improvement.

In addition, the Council also requests that the Skeena Queen Charlotte Regional District begin to lobby for an alliance with all marine resources in order to provide adequate response capabilities. We believe this is an undertaking that is important to help keep our Coastal Communities safe as ship traffic continues to increase on the North Coast.

If you require further information, please do not hesitate to contact our office.

Sincerely,

Rory Mandryk,
Corporate Administrator

/hdw



NOV 03 2014



Barry Pages, Chair
 Skeena-Queen Charlotte Regional District
 1st Avenue East, Suite 100
 Prince Rupert BC V8J 1A6

Reference: 230128

Dear Chair Pages:

Re: Thank You

Thank you for taking the time to meet with me at this fall's Union of British Columbia Municipalities (UBCM) Convention in Whistler. I am glad we had the chance to discuss the impacts of BC Ferries service cuts and fare increases in the Skeena-Queen Charlotte region.

Each year, UBCM offers us new opportunities to learn from each other and find ways to help the people we represent. Meetings like ours focus attention on the issues that matter most to B.C. communities. They also renew the productive relationships that will lead to safer, healthier and more prosperous communities.

I found our meeting constructive, and I know your constituents would appreciate the dedication you and your team showed in ensuring their voices were heard. I have asked ministry staff to follow up with you directly regarding BC Ferries' reservation system and your interest in a potential Haida Gwaii passenger-only ferry service.

With respect to your request for funding support for residents travelling to Prince Rupert by ferry for medical appointments, you may be interested to know that the Ministry of Health's travel assistance program (TAP BC) helps alleviate some of the transportation costs for eligible BC residents who must travel within the province for non-emergency medical specialist services not available in their own community. Information on TAP BC can be found at http://www.health.gov.bc.ca/tapbc/tap_patient.html.

In addition, First Nations or Inuit travelling for non-emergency medical specialist services may be eligible for benefits under the First nations and Inuit health programs offered by Health Canada. See <http://www.hc-sc.gc.ca/fniah-spnia/index-eng.php>.

.../2

The Ministry of Technology, Innovation and Citizens' Services also maintains a courtesy listing of hotels in B.C. that provide discounted accommodation rates for individuals and families who must stay away from home overnight to obtain medical care. The medical travel accommodation listings is available on-line by visiting <http://csa.pss.gov.bc.ca/medicaltravel>.

Keeping B.C.'s transportation network strong will require cooperation and vision. As our two teams work together, I am confident we can look forward to a new year of progress.

Thank you again for taking the time to meet with me.

Sincerely,



Todd G. Stone
Minister

Copy to: Grant Main, Deputy Minister

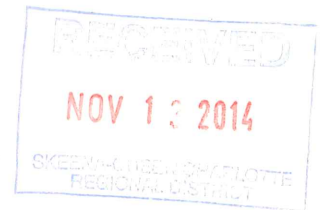
Deborah Bowman, Assistant Deputy Minister
Transportation Policy and Programs Department

Dave Duncan, Assistant Deputy Minister
Highways Department

7.4



Ref: 210012



NOV 07 2014

Barry Pages, Chair
 Skeena-Queen Charlotte Regional District
 100 – 1st Avenue
 Prince Rupert, British Columbia
 V8J 1A6

Dear Chair Pages:

Thank you for meeting with me on Tuesday, September 23 at the 2014 UBCM Convention to discuss secondary access roads.

I can appreciate your concern that areas of Haida Gwaii may be inaccessible by public routes if Highway 16 were obstructed during an emergency situation. As I am sure you understand, road maintenance is prioritized to balance risk and safety considerations with available funding. Since inland routes have a mixture of private and public owners as well as industrial and recreational uses, maintenance levels are non-uniform. I understand that discussions with Island Timberlands, which owns 21 km of the Queen Charlotte Mainline, are ongoing but have not yet reached a long-term solution.

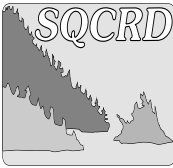
As we discussed, some aspect of the maintenance concerns you raised will be addressed through implementation of the Natural Resource Road Act. I have asked ministry staff to follow up directly with Skeena-Queen Charlotte officials and continue ongoing discussions with private landowners on road access issues.

Again, thank you for the constructive discussion.

Sincerely,

Steve Thomson
 Minister

pc: Craig Sutherland, Assistant Deputy Minister, Coast Area
 Sharon Hadway, Regional Executive Director, West Coast Region
 Leonard Munt, District Manager, Haida Gwaii Natural Resource District



STAFF REPORT

DATE: November 21, 2014

FROM: Tim Des Champ, Regional Recycling Operations Manager

SUBJECT: Recycling Transfer Station

Recommendation:

THAT the Board receives the staff report “Recycling Transfer Station” for information.

Background:

The Recycling Transfer Station, which opened on October 4th, 2014, has had a few problems since it was open to the public. The public have made complaints concerning the size of the bins, ability to withstand weather conditions and bins overflowing.

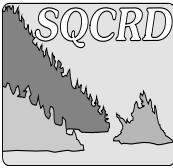
Discussion:

Staff have made changes to try and resolve some of those issues. The size of the bins were chosen based on the Regional District’s capabilities of removing the bins with our own equipment which is a 5000 lbs. capacity forklift. If larger bins had been implemented it would have limited staff’s ability to empty the bins in a safe manner.

The concern of overflowing bins is an issue staff is addressing. As you can imagine, when we have a facility that is not being staffed, there are several problems such as commercial sources using the facility when the facility was designed and built for residential use only. This problem will be resolved once surveillance cameras are installed. Residents are not flattening their cardboard (Signs for Flattened Cardboard are on the bins) which causes the bins to appear that they are full and then causes the public to stack their cardboard onto the ground. Staff has added another bin for cardboard/paper and removed the glass bin due to safety concerns with the staff and public, and has also modified the lids. The other bins are full when emptied on Mondays, but are not overflowing. In future we will have problems on long weekends as the bins will not be emptied for 2.5 days, this will continue unless more staff hours are added so that a staff member could empty the bins on the Sunday afternoon.

The concern with the bins and structure notwithstanding the weather conditions is not a concern with staff as we are confident that the bins can withstand the elements; the structure was designed and engineered by city staff. The cardboard and other materials can still be processed when they are wet.

Staff will continue to monitor and make adjustments to try to alleviate the problems.



STAFF REPORT

TO: SQCRD Board

DATE: November 21, 2014

FROM: Morganne Barthel, Planning Intern

SUBJECT: BC on the Move: A 10-year Transportation Plan

Recommendation:

THAT the staff report entitled “BC on the Move: A 10-year Transportation Plan” be received for information.

AND THAT the Board provide staff with further direction.

1.0 Background

This report has been prepared by staff to provide an opportunity for the Board to submit feedback on the “BC on the Move: A 10-year Transportation Plan.”

2.0 Discussion

The Ministry of Transportation and Infrastructure released a discussion guide and survey on the “BC on the Move: A to-year Transportation Plan.” The survey is open to the public and organization to submit feedback on the short-, medium- and longer-term priorities, which are focused on:

1. Moving goods and people safely and reliably
2. Growing the economy
3. Connecting and strengthening communities
4. Maximizing collaboration and investment with partners, including First Nations, the federal government, regional and local governments, and the private sector

3.0 Summary

The SQCRD has an opportunity to provide feedback on the “BC on the Move: A 10-year Transportation.” Feedback will be received until December 12, 2014. Staff is seeking input regarding the potential of the Board submitting feedback on behalf of the SQCRD, or if they would rather submit feedback individually.



Haida Gwaii Recreation Coordinator's Report
Month End: October 2014
Submitted By: Lucy Neville

The HG Recreation Commission has four categories, from September to June, that our programs fall into; Registered Programs, Movies, Drop-in Programs, and Community Events. We also assist in obtaining rental spaces and advertising help for community members.

Registered Programs

Bike Re-Psych – Greasy and great, this program has been going strong at the **Queen Charlotte** Secondary School each Wednesday since its return mid-September, with **15** participants working on repairs and receiving bicycle education this October.

Weight Room Orientations – BCRPA instructor Lisa Shoop held an orientation on October 16th at the weight room in **Queen Charlotte** with a total of **5** participants; in **Sandspit**, instructor Heather Brule held an October 24th orientation with no turnout, and in **Port Clements**, Amber Bellis held an orientation with no turnout on October 23rd.

Beginner Bellydance – shimmying until Halloween, this enthusiastic group of dancers have boogied each Wednesday at the HG Rec Building in **Masset**. This free, community-led program has had great turnout with **25** participants since its return.

Alternate Fitness – led by septuagenarian and BCRPA-certified Fitness instructor Harold White, this program ran twice-weekly classes at the HG Rec Building in **Masset**, every Tuesday and Thursday with a total of **28** participants in October.

Yoga Foundations Level I – iyengar-trained instructor Sarah Aasen brings grounding and balancing focus to this introductory yoga class, which is held Tuesday and Thursday evenings in **Masset** at the HG Rec Building. A total of **38** participants learned to gently stretch and strengthen this month.

Yoga Foundations Level II – bringing a faster, more Flow-style practice into play, this course is for the more intermediate yogi practitioner, and focuses on transitional poses and regenerative inversions. A total of **29** participants rolled out their mats at the HG Rec Building in **Masset** this October.

Shito Ryu Children & Adult Karate – returning Sensei Deavlan Bradley has once again harnessed the considerable energy of island youth twice a week at the **Queen Charlotte** Secondary Gym, with **24** children and **11** youth attending every Tuesday and Thursday.

Children & Youth Dance Classes – longtime HG Rec instructor Ceitlynn Epnors has returned with her signature combination of jazz, ballet, musicality and creative movement. These two classes run weekly at the **Queen Charlotte** Community Hall, and have a total of **21** young dancers.

Acrobatic Dance – flying through the air with the greatest of ease, instructor Kirsten Oike brought movement into the school again, restarting this much-loved youth program in October in **Skidegate**, with an expansion later in the season to include **Port Clements**; a total of **39** youth attend both classes.

Fall Into Fitness – moving fluidly from yoga to alternate fitness to Pilates, instructor Ruth Bellamy is back in the saddle with a combination Interval Circuit and Pilates class, held twice weekly at the Multiplex Gym in **Port Clements**. A total of **17** participants stretched and strengthened this October.

Seniors' Hatha Yoga – by popular demand, this expansion of the Elder's Engagement program features sessions with Hatha Yoga instructor Jennifer Pigeon at the Multiplex in **Port Clements**, held each Tuesday; a fantastic total of **39** balanced seniors participated this October.

Movie Nights

A combination of animation and live-action, this October saw an island-wide showing of 'Earth to Echo', with spectacular concession by a variety of fundraising groups including the Port Clements Recreation Committee, the 24/7 Youth Group, and the Sandspit Canadian Junior Rangers.

Masset – 0

Port Clements – 43

Queen Charlotte – 46

Sandspit – 7

Total: **96**

Drop In Programs

Haida Gwaii Rec. provides insurance and First Aid to all volunteers willing to run drop in programs throughout the school year at all island schools. Volunteers collect twoonies to cover the School District 50 rental fee, and are charged per course for any incurred equipment damages. To register a sport for drop-in, a valid and current First Aid certificate is required.

Queen Charlotte Secondary School Gym

Mondays:

Pickleball / Badminton 7:00 – 9:00

Tuesdays:

Indoor Soccer 8:00 – 10:00

Wednesdays:

Youth Dodgeball 6:30 – 8:00

Adult Dodgeball 8:00 – 10:00

Thursdays:

Volleyball 8:00 – 10:00

Port Clements Elementary School Gym

Thursdays:

Soccer 8:00 – 10:00

Fridays:

Volleyball 6:00 – 8:00

George M. Dawson Secondary School Gym

Mondays:

Volleyball 7:00 – 9:00

Tuesdays:

Badminton 7:00 – 9:00

Wednesdays:

Men's Basketball 7:00 – 9:00

Thursdays:

Indoor Soccer 7:00 – 9:00

Fridays:

Senior Men's Basketball 7:00 – 9:00

A.L. Mathers Elementary School Gym

Wednesdays:

Adult Floor Hockey 7:00 – 9:00

Events and Affiliated Programs

HG Youth Conference Planning – in collaboration with the Haida Gwaii Society for Community Peace, the Old Massett Youth Program, George M Dawson Secondary, the HG School District #50, Old Massett Village Council, Skidegate Village Council, Canada World Youth, and the Council of the Haida Nation, HG Rec is cohosting the first annual Haida Gwaii Youth Conference, designed to bring topics of sexuality, racism, self-defence, cultural identity, environment, career and personal development, and community interconnectedness to the forefront with Haida Gwaii youth; a total of **362** youth are pre-registered, with **67** facilitators, instructors, presenters and teachers.

Total October 2014 participants in HG Rec programs/events: 816

** Total October 2013 participants in HG Rec programs/events: 743*

Upcoming Fall Classes

Movie Nights – this November, the sequel to 2013’s smash hit ‘How to Train Your Dragon 2’ will premier across **Haida Gwaii**. The film will be shown in Masset, Port Clements, Queen Charlotte and Sandspit, and per usual feature a spectacular concession by multiple island fundraising groups.

6th Annual Surfing Expression Session – the weather is changing, the waves are growing, and it’s surf season again! This year is the 6th annual festival, and will feature an art show by Rika, photography slideshow by Guy Kimola, a weekend-wide photography contest and prize draw, and the perpetually sold-out Adopt-A-Grom youth lessons. The event takes place November 7 & 8 at the HG Rec Building in **Masset** and the Hiellen Rivermouth / **North Beach**.

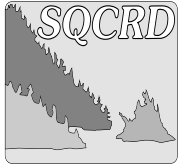
Weight Room Orientations – Instructor Lisa Shoop will host a weight room orientation November 13th at 7 pm at the QCSS weight room in **Queen Charlotte**.

CORE Course – longtime hunter safety instructor Ron Haralson will host a CORE Course in **Queen Charlotte** this coming November, designed to provide the education and foundation for safe hunting and game practices.

BOAT Exam – the updated Transport Canada-approved BOAT exams will continue to be offered in Masset, Queen Charlotte and Port Clements upon request.

Lucy Neville

Haida Gwaii Recreation Coordinator



STAFF REPORT

DATE: November 21, 2014
FROM: Daniel Fish, Deputy Corporate Officer
SUBJECT: 2014 Local Government Election Results

Recommendation:

THAT the Board receives the staff report “2014 Local Government Election Results” for information.

Background:

In November 2014, the Chief Election Officer made travel to Haida Gwaii to administer the Regional District Electoral Area “E” Director, Referendum, Moresby Island Management Committee, Gwaii Trust and School District 50 Board Trustee elections in the community of Sandspit. Election proceedings went well, with no objection or negative feedback from the community.

Discussion:

As Chief Election Officer I am pleased to declare the results for the 2014 election.

The following directors were elected by acclamation:

Des Nobels – Electoral Area A
Karl Bergman – Electoral Area C
Michael Racz – Electoral Area D

Elections were held in Electoral Area “E” with the following results (detailed results are attached):

Bill Beldessi - Electoral Area E
Referendum – Passed

As well, in Electoral Area “E”, the electorate voted for the following candidates to be included on the list of candidates for the Moresby Island Management Committee:

Stanley Hovde
Heron Wier
Bill Quaas
Behn Cochrane
Gail Henry

In conjunction with the Regional District elections, the Chief Election Officer administered the Gwaii Trust and School District 50 Board Trustee elections, which saw the following candidates elected:

Warren Foster – Gwaii Trust – Area “E”

Denise Husband – School District 50 Trustee – South

**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
DECLARATION OF OFFICIAL ELECTION RESULTS**

GENERAL LOCAL ELECTION – 2014

ELECTORAL AREA “E” DIRECTOR

I, Daniel Fish, Chief Election Officer, do hereby declare elected, Bill Beldessi, who received the highest number of valid votes for the office of Director of Skeena-Queen Charlotte Regional District Electoral Area “E”.

BELDESSI, Bill: 100
PUTTERILL, Evan: 47

Dated at Prince Rupert, BC

This 19th day of November, 2014.



Chief Election Officer

**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
DECLARATION OF OFFICIAL ELECTION RESULTS**

GENERAL LOCAL ELECTION – 2014

DIRECTORS OF ELECTORAL AREA “A”, “C” AND “D”

I, Daniel Fish, Chief Election Officer, do hereby declare elected by acclamation, the following candidates:

1.	Modestus Nobels, Director, Electoral Area “A”
2.	Karl Bargmen, Director, Electoral Area “C”
3.	Michael Racz, Director, Electoral Area “D”

Dated at Prince Rupert, BC

This 19th day of November, 2014.



Chief Election Officer

DECLARATION OF OFFICIAL RESULTS ELECTOR ASSENT (REFERENDUM)

“Are you in favour of establishing a service within Electoral Area E to operate a community hall?”

YES: 107

NO: 39

Number of electors who cast ballots: 148

Total number of eligible voters: 236

Dated at Prince Rupert, BC
this 19th day of November, 2014



Chief Election Officer

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
DECLARATION OF OFFICIAL OPPORTUNITY TO VOTE RESULTS
GENERAL LOCAL ELECTION – 2014

MORESBY ISLAND MANAGEMENT COMMITTEE

I, Daniel Fish, Chief Election Officer, do hereby declare selected, the following, who received the highest number of valid votes for the office of the Moresby Island Management Committee.

COCHRANE, Behn: 106

HOVDE, Stanley: 97

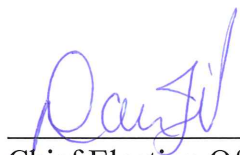
WIER, Heron: 88

HENRY, Gail: 77

QUAAS, Bill: 73

Dated at Prince Rupert, BC

This 19th day of November, 2014.



Chief Election Officer

**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
BYLAW NO. 587, 2014**

Being a Bylaw to regulate the rates, terms and conditions under which Recycling Services may be supplied in the Mainland Solid Waste Service Area.

WHEREAS pursuant to the provisions of the *Local Government Act*, the Skeena-Queen Charlotte Regional District has, by Mainland Solid Waste Management Local Service Area Bylaw No. 270, 1994, and all subsequent amendments thereof, established a recycling service for the Mainland Service Area of City of Prince Rupert, District of Port Edward, and Skeena-Queen Charlotte Regional District Electoral Areas “A” and “C”, hereinafter referred to as the Regional Recycling Service;

AND WHEREAS pursuant to Section 363 of the *Local Government Act*, the Skeena-Queen Charlotte Regional District may, by bylaw, impose fees and charges payable in respect of all or part of a service of the Regional District;

NOW THEREFORE the Board of the Skeena-Queen Charlotte Regional District, in open meeting assembled, enacts as follows:

1. CITATION

This Bylaw may be cited as “Skeena-Queen Charlotte Regional District Regional Recycling Fees and Charges Bylaw No. 587, 2014”.

2. DEFINITIONS, SEVERABILITY AND SCHEDULE

a) **“Board”** means the Board of Directors of the Skeena-Queen Charlotte Regional District;

“CFC Appliances” means refrigeration or heating appliances designed to operate with a coolant or refrigerant containing Chlorofluorocarbon (CFC);

“Manager” means the Recycling Operations Manager or designate;

“Recyclable Material” means waste materials that can be used in the creation of new products, where there are existing markets for such products;

“Regional District” means the Skeena-Queen Charlotte Regional District; and

“Tires” means a product that falls under the “Tire” product category of the Recycling Regulation (B.C. Reg 132/2011) of the *Environmental Management Act* and any other type of tire, including, but not limited to: tires used on vehicles, cycles, tractors or heavy equipment.

- b) If a division, section, subsection, sentence, clause or phrase of this Bylaw is, for any reason, held to be invalid by the decision of a court of competent jurisdiction, it shall be severed and such decision shall not affect the validity of the remaining portions of this Bylaw.
- c) Schedule "A", attached to this Bylaw, is hereby made and declared to be an integral part of this Bylaw and is attached to and forms part of this Bylaw and is enforceable in the same manner as this Bylaw.

3. RECYCLING SERVICE

- a) The Skeena-Queen Charlotte Regional District will, as per Bylaw No. 270, 1994 and all subsequent amendments thereof, provide recycling services such as collection of recyclable materials and drop-off recycling facilities to the Mainland Service Area which includes the City of Prince Rupert, the District of Port Edward and Electoral Areas "A" and "C".
- b) The terms and conditions of the collection and disposition of recyclable materials will be set by the Board of the Regional District which may, from time to time, consult with the Regional Recycling Advisory Committee.
- c) Operating hours, materials accepted, storage and other terms and conditions of use, as they pertain to recycling services, will be set by the Board of the Regional District which may, from time to time, consult with the Regional Recycling Advisory Committee.
- d) Public drop-off facilities will be established and maintained in the City of Prince Rupert and the District of Port Edward.
- e) Fees for recycling services are described in Schedule "A".

4. PENALTIES AND INTEREST

- a) Users of the recycling services described in this Bylaw are charged in accordance with Schedule "A". Overdue accounts failing to remit payment to the Regional District for services may result in interest charges at a rate of current prime interest rate plus 2%.

5. REPEAL

- a) The "Skeena-Queen Charlotte Regional District Mainland Solid Waste Management Regulation, Fees, and Charges Bylaw No. 322, 1996" is hereby repealed.
- b) For certainty, the following amendment bylaws are hereby repealed:
- Skeena-Queen Charlotte Regional District Mainland Solid Waste Management Regulation, Fees, and Charges Bylaw No. 451, 2004; and
 - Mainland Solid Waste Management Service User Fees Bylaw No. 509, 2008.

READ A FIRST TIME THIS _____ day of _____, 2014.

READ A SECOND TIME THIS _____ day of _____, 2014.

READ A THIRD TIME THIS _____ day of _____, 2014.

ADOPTED this _____ day of _____, 2014.

Corporate Officer

Chair

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
BYLAW NO. 587, 2014

SCHEDULE "A"

FEES & CHARGES

1. Service and Collection Fees

<u>Service</u>	<u>Fee per Pick-Up</u>
Office Paper Collection	\$15.00
Cardboard Collection (Regular Route)	\$20.00
Cardboard Collection (Special Collection)*	\$60.00
Office Paper & Cardboard in Port Edward or Ridley Island	\$30.00
Confidential Shredding	\$35.00/hour (minimum 1 hour)

2. Drop-Off Fees

<u>Material</u>	<u>Fee per Item</u>
Non CFC Appliance	\$10.00
CFC Appliance	\$20.00
Large Tires (17" – 22")	\$10.00
Small Tires (less than 17")	No Charge
Large Tires on Rims	\$25.00
Small Tires on Rims	\$12.00
Other Bulky Objects (accepted at the discretion of Manager)	\$10.00 (plus \$0.05/kg over 200 kg)

3. Space / Storage Fees

<u>Space</u>	<u>Fee</u>
Office Space / Inside Storage	Fair Market Value
Outdoor Storage Space (Trailer/Boat storage maximum 30')	\$600.00/annually
Short Term Storage	\$7.00/day

* Special collection refers to the collection of recyclable materials that require a full truck load for transport.

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

Bylaw No. 588, 2014

A Bylaw to establish the Regional Recycling Advisory Committee

WHEREAS subject to section 795 of the *Local Government Act*, the Chair may establish committees for matters the Chair considers would be better dealt with by committees, and may appoint persons to those committees;

WHEREAS pursuant to section 176(1)(e) of the *Local Government Act*, a Board may, by bylaw, delegate to committees its powers, duties and functions; and

WHEREAS the Chair wishes to establish the Committee and the Board wishes to delegate to the Committee certain of its powers, duties and functions;

NOW THEREFORE the Board of the Skeena-Queen Charlotte Regional District, in open meeting assembled, enacts as follows:

1. Citation

This Bylaw shall be cited for all purposes as the “Regional Recycling Advisory Committee Bylaw No. 588, 2014”.

2. Definitions

In this Bylaw:

- (a) **“Administrative Powers”** means the ability to undertake activities required for the day to day functioning of the Committee, which shall include all matters pertaining to developing and maintaining relevant policies and all financial and administrative duties required for the continued operation of the Committee within guidelines set by the Board;
- (b) **“Advisory Powers”** means the ability of the Committee to consider issues pertaining to matters delegated or referred to the Committee by the Board and to make recommendations to the Board on those issues;
- (c) **“Board”** means the Skeena-Queen Charlotte Regional District Board of Directors;
- (d) **“Chair”** means the Chair of the Skeena-Queen Charlotte Regional District Board;
- (e) **“Chief Administrative Officer”** means the person appointed by the Board as the Chief Administrative Officer;
- (f) **“Committee”** means the Regional Recycling Advisory Committee, as established by this Bylaw; and
- (g) **“Mainland Solid Waste Service Area”** means the geographic area in which Mainland Solid Waste Services are supplied, as established by *Local Service of Mainland Solid Waste Management Bylaw No. 270, 1994* and subsequent amendments thereof.

3. Establishment

- (a) The Regional Recycling Advisory Committee, hereinafter referred to as the Committee, is hereby established.

4. Committee Membership and Appointment

- (a) The participants of this Committee shall be the City of Prince Rupert, the District of Port Edward and Electoral Areas “A” and “C”.
- (b) The Committee shall be composed of up to seven (7) members, as follows:
 - i. Two (2) members shall be appointed by the City of Prince Rupert;
 - ii. One (1) member shall be appointed by the District of Port Edward;

With the following appointments to be made by the Chair:

- iii. One (1) of the Directors from either Skeena-Queen Charlotte Regional District Electoral Area “A” or “C”;
- iv. The Mainland Directors shall recommend to the Board up to three (3) members for appointment, which may include:
 - a. Members from a local environmental or recycling group;
 - b. Members residing within the Mainland Solid Waste Service Area; and
 - c. Members from a First Nations community or organization based in the Mainland Solid Waste Service Area.
- (c) The Chair shall make the initial appointments to the Committee. Thereafter appointments to the Committee shall be in accordance with Section 4(b) of this Bylaw.
- (d) All appointments shall be for two (2) year terms and shall expire in January but may be extended until successors are appointed.
- (e) The Committee shall, at its first regular meeting each year, appoint a Chair and a Vice Chair from among the members. The Chair shall hold office for one year or until a successor has been appointed.
- (f) Each retiring member of the Committee shall be eligible for reappointment.
- (g) In the event of a member’s resignation from the Committee, the Board may appoint a successor to serve the balance of the term.

5. Procedure

- (a) A quorum of the Committee shall be the majority of its members.
- (b) All decisions of the Committee shall be made by a majority of the members present at the meeting, with each member having one vote.
- (c) Regular Committee meetings shall be:
 - (1) held quarterly, with additional meetings held as necessary, as determined by the Committee; and

- (2) open to the public.
- (d) Special Committee meetings shall be:
 - (1) called by resolution of the Committee at a regular meeting; or
 - (2) called at the request of two or more members of the Committee; and
 - (3) open to the public.
- (e) Notice of meetings, by such means as the Committee deems reasonable, shall be provided to members of the Committee and residents of the Service Area at least 48 hours in advance of the meeting.
- (f) Where this Bylaw and the Skeena-Queen Charlotte Regional District Procedure Bylaw No. 470, 2005, as may be amended from time to time, are silent, Roberts Rules of Order, Newly Revised, shall apply to the conduct of Committee meetings.
- (g) The Regional District shall exercise administrative powers over the Committee.

6. Delegated Powers and Responsibilities

- (a) The powers delegated to the Committee, except as otherwise provided by bylaw, shall include:
 - (1) Subject to the provisions contained Part 24 of the *Local Government Act*, the Committee is empowered to exercise Advisory Powers with respect to the Mainland Solid Waste Management Service.
- (b) The Committee shall not exercise any powers, functions or responsibilities not expressly set out in this Bylaw.
- (c) The Committee shall not undertake any initiatives or commitments that may be binding on the Committee or the Skeena-Queen Charlotte Regional District.

7. Reporting Obligations

- (a) The Committee will communicate regularly and liaise with the Chief Administrative Officer respecting the exercise of the Committee's powers, duties and functions, as specified in this Bylaw.
- (b) The Committee will abide by the Accountability Standards for Regional District Committees and Commissions Policy as adopted or amended by the Board.

8. No Delegation by a Delegate

A person to whom a power, duty or function has been delegated under this Bylaw has no authority to further delegate to another person any power, duty or function that has been delegated by this Bylaw.

9. Sub-committees

The Committee shall not appoint Sub-Committees. Matters the Committees feels would be better dealt with by a third party may, at the discretion of the Board, be delegated to another committee established by the Board for that purpose.

10. General

- (a) All members of the Committee shall serve without remuneration, save and except to the extent that Committee members may be reimbursed for travel and out-of-pocket expenses in accordance with the policies of the Skeena-Queen Charlotte Regional District.
- (b) To enable the Committee to perform its functions and to carry out its duties in accordance with the intent and purpose for which the Committee was established, the Chief Administrative Officer may, whenever required and without the direct instruction of the Board, give to the Committee such assistance as it may reasonably require.

11. Scope of Bylaw

For clarity, subject to the *Local Government Act*, unless a power, duty or function of the Board has been expressly delegated by this Bylaw or another Skeena-Queen Charlotte Regional District bylaw, all of the powers, duties and functions of the Board will remain with the Board.

12. Severability

If any portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

13. Repeal

The *Mainland Solid Waste Management Committee Bylaw No. 245, 1993*, and all subsequent amendments thereof, are hereby repealed.

Read a FIRST TIME this _____ day of _____, 2014.

Read a SECOND TIME this _____ day of _____, 2014.

Read a THIRD TIME this _____ day of _____, 2014.

ADOPTED by an affirmative vote of
at least 2/3 of the votes cast this _____ day of _____, 2014.

Corporate Officer

Chair

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

Freedom of Information Bylaw No. 590, 2014

A bylaw for the administration of the Freedom of Information and Protection of Privacy Act

WHEREAS, the *Freedom of Information and Protection of Privacy Act*, RSBC 1996, c. 165 as amended, requires that a regional district to designate the Head and set any fees for services;

NOW THEREFORE, the Board of the Skeena-Queen Charlotte Regional District, in open meeting assembled, enacts as follows:

Title

1. This Bylaw may be cited for all purposes as the “Skeena-Queen Charlotte Regional District Freedom of Information Bylaw No. 590, 2014.”

Definitions and Interpretation

2. (a) The definitions contained in Part 1 of the *Act* shall apply to this Bylaw.

(b) In this Bylaw:

“**Act**” means the *Freedom of Information and Protection of Privacy Act*, RSBC 1996, c. 165, as amended;

“**Board**” means the Board of the Skeena-Queen Charlotte Regional District;

“**Commercial Applicant**” means a person who makes a request for access to a record to obtain information for use in connection with a trade, business profession or other venture for profit;

“**Coordinator**” means the person designated in section 3(2) of this Bylaw as the Information and Privacy Coordinator;

“**Head**” means the person designated under section 3(1) of this Bylaw as the Head;

“**Regional District**” means the Skeena-Queen Charlotte Regional District; and

“**Request**” means a request under section 5 of the *Act*.

Administration

3. (a) The Corporate Officer, or his/her Deputy, is designated as the Head for the purposes of the *Act*;
- (b) The Corporate Officer, or his/her Deputy, is designated as the Information and Privacy Coordinator;

(c) For the purposes of the *Act*, the Head and the Coordinator shall act in their respective capacities for all Boards, Commissions and Committees of the Regional District; and

(d) The duties and functions of the Head are set out for reference in Appendix 1.

Powers of the Coordinator

4. The Head may delegate any of the Head's duties under the *Act* to the Coordinator.

Fees

5. An applicant making a request shall pay to the Regional District the fees set out in Schedule "A" to this bylaw for the purposes of:

- a) Locating, retrieving and producing a record;
- b) Preparing a record for disclosure;
- c) Shipping and handling a record; and
- d) Providing a copy of a record.

Repeals

6. (a) The "Skeena-Queen Charlotte Regional District Freedom of Information Bylaw No. 297, 1995" is hereby repealed; and

(b) For certainty, the following amendment bylaws are hereby repealed:

- "The Administration of the Freedom of Information and Protection of Privacy Bylaw No. 421, 2001."

READ A FIRST TIME this _____ day of _____, 2014.

READ A SECOND TIME this _____ day of _____, 2014.

READ A THIRD TIME this _____ day of _____, 2014.

ADOPTED this _____ day of _____, 2014.

Chair

Corporate Officer

APPENDIX 1

Section of the Act	Description
6(1)	The duty to assist applicants.
8(2)	The power to refuse a response to confirm or deny the existence of: <ul style="list-style-type: none"> a) A record containing information described in section 15 of the Act (information harmful to law enforcement); or b) A record containing personal information of a third party if disclosure of the existence of the information would be an unreasonable invasion of that party's personal privacy.
12.1	The power to refuse to disclose to an applicant information that would reveal: <ul style="list-style-type: none"> a) A draft of a resolution, bylaw or other legal instrument by which the local public body acts or a draft of a private bill; or b) The substance of deliberations of a meeting of its elected officials or of its governing body or a committee of its governing body, if an Act or a regulation under this Act authorizes the holding of that meeting in the absence of the public.
13	The power to refuse to disclose information that would reveal advice or recommendations developed by or for a public body.
14	The power to refuse to disclose information subject to solicitor/client privilege.
15	The power to refuse to disclose information if the disclosure could reasonably be expected to harm a law enforcement matter or that would have any of the other results set out in section 15 of the Act.
16	The power to refuse to disclose information if the disclosure could reasonably be expected to be harmful to intergovernmental relations or negotiations in accordance with section 16 of the Act.
17(1)	The power to refuse to disclose information which could reasonably be expected to harm the financial or economic interests of a local public body or the government of British Columbia or the ability of that government to manage the economy including the matters set out in section 17(1) of the Act.
17(1.1)	The power to refuse to disclose research information under section 17(1.1) of the Act.
18	The power to refuse to disclose information if the disclosure could reasonably be expected to result in damage to or interfere with the conservation of any of the matters referred to in section 18 of the Act.
19(1)	The power to refuse to disclose information, including personal information about an applicant, where the disclosure could reasonably be expected to threaten anyone else's safety or mental or physical health or interfere with public safety under section 19(1) of the Act.
19(2)	The power to refuse to disclose to an applicant personal information about the applicant if the disclosure could reasonably be expected to result in immediate and grave harm to the applicant's safety or mental or physical health under section 19(2) of the Act.
20(1)(b)	The power to refuse to disclose information that will be released or published within 60 days.
21	The duty to refuse to disclose information harmful to the business interests of a third party in accordance with section 21 of the Act.
22	The power to refuse to disclose personal information if disclosure would be an unreasonable invasion of a third party's personal privacy under section 22 of the Act.
24	The duty to make a decision and to give written notice of a decision under section 24 of the Act.
70	The duty to make available to the public manuals, instructions, or guidelines issued to the offices or employees of the public body or substantive rules or policy statements adopted by the public body in accordance with section 70 of the Act.
71	The power to prescribe categories of records that are in the custody or under the control of the public body and that available to the public on demand without request for access under the Act, to require persons who ask for a copy of an available record to pay a fee to the public body in accordance with section 71 of the Act.

75(5)	The power to excuse an applicant from paying all or part of a fee if, in the Head's opinion, the applicant cannot afford the payment or for any other reason it is fair to excuse payment where the record relates to a matter of public interest, including the environment or public health or safety.
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SCHEDULE "A"**1. FEES – FOR APPLICANTS OTHER THAN COMMERCIAL APPLICANTS**

(a) For locating and retrieving a record	\$12.50 per ¼ hour after the first 3 hours
(b) For producing a record manually	\$12.50 per ¼ hour
(c) For producing a record from a machine readable record	\$16.50 per minute for cost of use of mainframe processor on all locally attached devices plus \$7.50 per ¼ hour for developing a computer program to produce the record
(d) For preparing a record for disclosure	\$7.50 per ¼ hour
(e) For shipping copies	Actual costs of shipping method + handling
(f) For copying records:	
i. Photocopies and computer printouts	\$0.25 per page (8.5" x 11") and \$0.30 per page (11" x 17")
ii. Microfilm/fiche to paper duplication	\$0.50 per page
iii. Photographs	\$5.00 to produce a negative \$12.00 each for 16" x 20" \$9.00 each for 11" x 14" \$4.00 each for 8" x 10" \$3.00 each for 5" x 7"
iv. Photographic print of textual, graphic or cartographic record (8" x 10")	\$12.50 each
v. Hard copy laser print B/W 300 dots/inch	\$0.25 each
vi. Hard copy laser print B/W 1200 dots/inch	\$0.40 each
vii. Hard copy laser print, colour	\$1.65 each
viii. Photomechanical reproduction of 105 mm cartographic record/plan	\$3.00 each
ix. Slide duplication	\$0.95 each
x. Plans	\$1.00 per square metre
xi. Audio cassette duplication	\$10.00 plus \$7.50 per ¼ hour of recording
xii. Video cassette (1/4" or 8 mm)	\$11.00 per 60 minutes cassette plus \$7.50 per ¼ hour of recording \$20.00 per 120 minutes cassette plus \$7.50 per ¼ hour of recording
xiii. Video cassette (1/2" duplication)	\$15.00 per cassette plus \$11.00 per ¼ hour of recording
xiv. Video cassette (3/4" duplication)	\$40.00 per cassette plus \$11.00 per ¼ hour of recording

For additional forms of records not outlined in this Bylaw, dependant on availability, the maximum fee to locate, retrieve and produce these records will be charged in accordance with the *Freedom of Information and Protection of Privacy Act*.

2. FEES – COMMERCIAL APPLICANTS

For each service listed above, the cost will be the actual cost of providing that service.

Referral Memo

Date: November 21, 2014
To: SQCRD Board
From: Morganne Barthel, Planning Intern

Regarding: Crown Land Application – Light Industrial License, a Crown Land Quarrying License, an Occupant Licence to cut and a Mines Act permit.

Location: **Industrial Licence of Occupation (Barge)**
 All that unsurveyed crown foreshore, being part of the bed of Pacific Ocean, and Fronting on Smith Island, Containing 64.676 Hectares, more or less

Quarrying Licence of Occupation Crown Land
 All that unsurveyed crown land in the vicinity of Smith Island, containing 125.418 Hectares, more or less.

Deadline for response: Response to the Province due November 16, 2014
Extension granted to November 26th, 2014

Summary of the Referral:

Applicant:	Pacific Rim LNG
Purpose:	There is an application for a long-term rock quarry (124.7 hectares). The other application is for a foreshore tenure for a minimum of three barge landing sites.
Term:	5 years

Comments from APC or Other Agencies: No APC for Electoral Area C.

Staff Comments: Please note this is a summary report to reflect key points provided in the original report sent to the Board on November 6, 2014. The general public is able to access all information online.

Attachments:

- | | |
|---|---------|
| 1. Referral | 2 pages |
| 2. Excerpt from Application – Project Summary | 1 page |
| 3. Management Plan – Section 3 | 5 pages |

If you have an existing mine number please provide it for our reference.

Do you have an existing mine number? No
Name of the property: Smith Island Quarry Project
Tenure Numbers:
Crown Grant / District Lot Numbers:
Directions to site from nearest municipality: This application is in regards to a proposed quarry extraction operation on unsurveyed crown land in the vicinity of Mount McGrath, at approximately 8.5 km south of the Port Edward, BC
Geographic Coordinates of Mine: Latitude: 54.1534000 Longitude: -130.2844000

INFORMATION ABOUT PROPOSED ACTIVITIES

Please identify which activities you would like to undertake during this application time period.

Activities to be undertaken: Access roads, trails, heli pads, air strips and boat ramps
Blasting
Sand & Gravel / Quarry Operations

FIRST AID

Proposed First Aid equipment on site: Level 3 Station
Level of First Aid Certificate held by attendant: Occupational First Aid Level 3

DESCRIPTION OF EXPLORATION PROGRAM

If you prefer to upload a document, please enter "see attached document" and attach the document in "Step 6 - Document Upload" under "Other".

Sufficient details of your work program to enable a good understanding of the types and scope of the activities that will be conducted:

The project as proposed by Pacific Rim LNG Ltd. is a long-term rock quarry development that will produce construction rock and dimension stone. The operation is proposed to produce 200,000 tonnes or 90,000 m3 per year of product between 2014 and 2034.

See attached Mine Plan Development Report

The foregoing application focuses on mine development of the entire upland area of 70.7 ha that would include surface quarrying operations, crushing & screening operations, soil and rock stockpiles, access roads and a reclamation plan for the project. However, it should be noted that to develop this total area will take longer than the proposed twenty (20) year period of this application. It is anticipated that over the initial mining period (2014 to 2034) that only 34 ha will be utilized and this is the area discussed in the attached Notice of Work.

For the development, a thirty (30) meter (treed) buffer will remain between the proposed upland LoO boundary and the ocean shoreline, and a minimum five (5) meter buffer will remain between the proposed LoO boundary and the mine development area (Figure 1.1-2). Note: At the barge load-out(s) and the access points are established some of the treed buffer will be removed to establish the required infrastructure.

The pit (quarry) design will utilize ten (10) meter bench heights and eight (8) meter intermediate berms, thus giving an overall slope angle of ~ 44 degrees for the pit highwall. The design incorporates mining along contour resulting in minimal requirements for internal haul roads. The design consists of two (2) mining zones, with the initial mining area being the Granite Zone where mining will begin at the 80m contour and ending at the 30m elevation. The second area is the Schist Zone which will consist of mining along the 70m contour down to the 30m elevation.

TIME OF PROPOSED ACTIVITIES

Proposed start and end date: Jul 1, 2014 to Jun 30, 2034
Is the work year round or only seasonal? Seasonal

Please remember that you need to give 10 days notice to the Inspector of Mines of your intention to start work, and 7 days notice of your intention to stop work.

ACCESS

Access presently gated: No

PRESENT STATE OF LAND

Please identify what the present state of the land is where you would like to undertake your activities. If some of the questions do not apply to you please enter n/a in the space provided.

Present condition of the land: There is no known local government zoning over this particular area of interest, however the Skeena-Queen Charlotte Regional District does cover this land base. The current land use of the area is wildlife/forestry, however on completion of mining, it is proposed that the land be revert to an end land use of industrial, in order to support local infrastructure projects, if required. The development area is outside any ALR zoning, but is within the North Coast/Kalum Forest District.

There are no known overlapping uses for the area, other than the "Cedar Stewardship" as defined in the North Coast LRMP.

Type of vegetation: The project site is located on the western section of Smith Island, along the western edge of the Coast Mountains. The project is in the Coastal Western Hemlock (CWH) Biogeoclimatic Zone, specifically the very wet hyper-maritime (vh2) sub-zone. Resulting in a vegetative cover for the area being an upland landscape, that is treed-coniferous (hemlock and cedar), and is generally open. At this time, no vegetation and/or ecosystem mapping characterization of the project area has been conducted using the Terrestrial Ecosystem Mapping (TEM) and Biogeoclimatic Ecosystem Classification (BEC) System.

Physiography: The field investigations undertaken to date indicate that the area of the development has excellent rock qualities, generally consists of flat terrain, has a topographical configuration that would allow for sequential development on contour, and has a minimal organic (tuff) cover layer.

The soils within the development area are typical of coastal areas, which have a high organic content and low pH values. On-site are soils that range from ~0.5 to 1.0 m thick and overlay the mining and stockpile areas. It will be important to salvage and stockpile these soils into strategic locations (see Figure 2) for reclamation.

The current topography of the ephemeral creeks are steep slope gradients, inconsistent flows and variable sizes of (boulders) rocks within the creek channels, which make the ephemeral creeks not likely to be fish bearing. This assumption will need to be confirmed by a registered biologist, as part of future reviews of the development area. As for ground water, it flows very near the surface between the contact of the bedrock and the forest organic layer.

Current means of access: The proposed project is only accessible by boat and/or barge from the Port Edward/Prince Rupert area at this time.

Old equipment: None

opinion that soil handling, soil erosion, locating and utilizing soil stockpiles can be achieved without doing these assessments.

During mining operations, efforts will be undertaken to identify good quality soil material that can be salvaged and stockpiled for reclamation. Pacific Rim LNG Ltd. will look for soils brown in color (i.e. red and brown colors) with some degree of organic matter (black material) incorporated as the first choice for reclamation. However, since surface organic layers or forest floor (i.e. LFH horizons) can be mixed with surface soil layers by dozing to promote organic matter content, Pacific Rim LNG Ltd. will monitor these activities as well in an effort to maximize the quantity of available soils.

During operation continual pushback of the pit high walls will not allow for immediate placement of soils for reclamation. Therefore, the quarry floor and operational areas will be expanding throughout the mine life, and will remain as operational areas for the industrial end land use.

For the project area, it is expected that considerable egress (natural revegetation) will occur along corridors and areas that will be disturbed during the mining activities. There will be some potential revegetation of typical coastal shrub species composition such as red huckleberry (*Vaccinium parvifolium*), deer fern (*Blechnum spicant*), devil's club (*Oplopanax horridus*), sword fern (*Polystichum munitum*), and salmonberry (*Rubus Spectabilis*). As well, there could be substantial revegetation by trees species such as red alder (*Alnus rubra*), Western hemlock (*Tsuga heterophylla*), Sitka spruce (*Picea sitchensis*) and Western red cedar (*Thuja plicata*).

An estimate of reclamation liabilities and a summation of projected reclamation costs, including provisions for long-term monitoring, maintenance and mitigation of environmental impacts for development have been calculated for the site.

Section C – Additional Information

This development is not expected to have any environmental or socio-community impacts given its relatively small size and/or location. The company will have in-place; plans regarding archaeological chance find procedures, sediment and erosion control, fuel management and spill contingencies, noise and dust management plans, etc. prior to start of operations. **Note:** These particular plans are part of the Notice of Work Application for a *Mines Act* Permit on the proposed mining operation for this site.

It is expected that Pacific Rim LNG Ltd. will operate and use Best Management Practices approach in the development and operation of the site.

I. Environmental

a. Land Impacts

The Upland License of Occupation Application and attached information, highlights the proposed quarry development and its potential impacts to the land base.

The operation will be “treed buffered” to reduce visual impacts to outside sources, and it will be developed sequentially to reduce areas of disturbance over time.

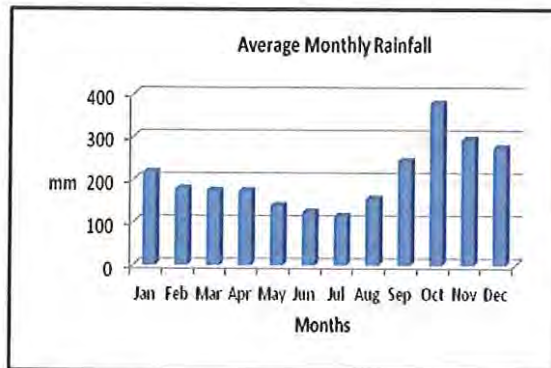
There are potential archaeological sites such as culturally modified trees (CMT's) located within the proposed development area, based on the findings during the site investigations in January and February 2014. These particular sites have not yet been formally documented by a certified archaeologist; however they will be reviewed and documented as part of an Archeological Overview Assessment (AOA) or Archeological Impact Assessment (AIA) that will be undertaken by Pacific Rim LNG Ltd, in the near future.

It should be noted at this time, that no development of the site will be undertaken until the above archaeological assessment is completed by a registered archaeologist.

b. Atmospheric Impacts

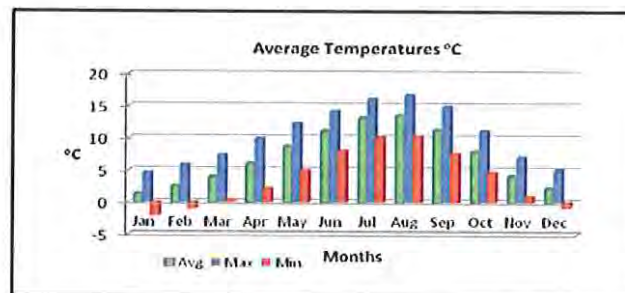
Climate

The project area experiences cool, moist weather that is typical of north coastal BC. Annual rainfall in nearby Prince Rupert averages 2,468 mm per year with the majority falling during the winter months from September to April, with average rainfall of 242 mm per month during this period. The area gets snowfall at an average rate of 126 cm per year from December to April.



The extreme precipitation event for the site in 24 hrs was determined to be 118 mm.

Annual temperature in the area averages 7.1°C, with the warmest months being July and August having daily maximums of 16.1 to 16.7°C, and the coldest months being December and January with daily minimums of -0.8 to -2.1°C.



Atmospheric Effects

It is expected that potential atmospheric impacts will come from equipment emissions and fugitive dust during mobilization, demobilization, land clearing, excavating, haulage and crushing and screening operations.

It is expected that there will be minimal (insignificant effects) impacts (such as deterioration or air quality and lower visibility due to diesel and fugitive dust emissions) on and from the site during construction and operations.

To assist with reducing atmospheric effects, Pacific Rim LNG Ltd. will undertake the following:

- Use modern construction (mining) equipment that meets latest applicable Canadian emission standards;
- Ensure proper inspection and maintenance of equipment;
- Operate equipment within specifications and capacity;
- Limit vehicle and construction equipment idling;
- Use low sulphur fuels for all diesel equipment;
- Re-vegetate any parts of the quarry that will not be disturbed in the future;
- Clear only the trees needed for mining in that particular area;
- Through a planned site layout (minimize creation), operational controls (control escape); air quality (dust removal) and cessation, the company can manage and mitigate any generated fugitive dust;
- Through a planned site layout (containment & dampening), operational controls (prevention) and interception (ambient reduction), the company can manage and mitigate generated noise;
- Submission of a noise and dust management plan for operations as part of the *Mines Act* Application; and
- Maximize use and commit to Best Management Practices such as following the guidelines set forth by the “Aggregate Operators Best Management Practices Handbook for British Columbia (April, 2002)”.

<http://www.em.gov.bc.ca/mining/mineralstatistics/mineralsectors/constructionaggregates/reportsandpublications/pages/aggregateoperators.aspx>

c. Aquatic Impacts

For the Smith Island Quarry site, it is expected that the development will have insignificant (minor) changes to surface water quality and quantity. It is expected; that given the projects location and that it will not be operating continuously any potential aquatic impacts would be intermittent, if at all.

Pacific Rim LNG Ltd. will utilize mitigation and monitoring as tools to minimize aquatic impacts, as necessary. The operation will use water management structures (channels, diversions and/or rock drains), and appropriate erosion and sediment control strategies such as managing sediment mobilization and erosion by installing sediment controls prior to land disturbance, limiting land disturbance to the minimum practicable extent, reducing water velocities across the ground, progressively rehabilitating disturbed land, ripping areas to promote infiltration, and restricting access to rehabilitated areas, and installing appropriate temporary erosion and sediment control measures or “Best Management Practices” prior to, and during, construction activities.

Maintaining buffer zones, along with use of appropriate diversions of ephemeral creeks, and a well planned and operated quarry, any impacts to the aquatic resources would be minimized.

Note: As part of the *Mines Act* Application a Sediment and Erosion Control Plan for the operation will be submitted for review and acceptance.

d. Fish and Wildlife Habitat

Given the development size of the proposed quarry operation, no fish and wildlife habitats baseline studies were undertaken or submitted as part of this application. Meaning there were no literature reviews of management plans specific to the region, no identification of species at risk and/or no baseline field surveys.

There will be no disturbance to fish and/or fish habitat during construction/operations of the quarry, given its location, proposed operating philosophy, and lack of potential fish and/or fish habitat within the development area.

As a means to minimize potential impacts to fish and wildlife habitat, it is expected that Pacific Rim LNG Ltd. will adhere to the requirements contained within the *"Handbook for Mineral and Coal Exploration in BC, 2008/09"* and the *"Health, Safety and Reclamation Code for Mines in BC, 2008"*.

The company will have as well strict enforcement on removal of garbage, etc. on a daily basis in order to minimize attractants at the site.

e. General Geology

The geology of the development area was provided by W.W. Hutchison from his report *"GSC Memoir 394 – Geology of the Prince Rupert-Skeena Map Area, BC - 1982"*. The report indicated that Smith Island belongs to the gabbro, norite and diorite suite of rarer plutonic rock types. The rocks on the island consist generally of three (3) groups, the gabbro & diorite; diorite & minor quartz diorite; and quartz diorite, minor diorite & granodiorite. The 124.7 ha project site is positioned mostly within the Plutonic Rock consisting of quartz diorite, minor diorite and granodiorite composition group, however the northern limits of the site are within the transition area between the above group and the Early Mesozoic rock type – metasedimentary rock of amphibolite facies; 2a, Rusty, weathering muscovite \pm biotite \pm garnet \pm amphibole schist; minor amphibolite and micaceous quartzite.

For more details regarding the geology of the project, these are provided in the Notice of Work Application.

II. Socio-Community

a. Land Use

There are no known designated National Parks, National Historic Sites, National Marine Conservation Areas, National Wildlife Areas, Migratory Bird Sanctuaries or Marine Wildlife Areas within the development area.

There are no active forestry operations within the area; however there were some logging activities more than twenty (20) years ago.

Given that no baseline work has yet been undertaken on the site, the recreation values cannot be substantiated, however it is expected that the values probably are around the low sensitivity and low significance values, given the sites proximity to the other higher areas and the limited access through the area.

b. Socio-Community Conditions

The project will not affect or influence any community services or infrastructure requirements due to it being a small operation that will operate intermittently.

c. Public Health

The project will not affect public health, again due to it being a limited size operation.

d. First Nations

Based on the BC First Nation Consultative Database, the project is located within the traditional territories of Metlakatla First Nation, Lax'Kwalaams Band Council, Gitxaala First Nation, Kitselas Band Council and the Kitsumkalum Band Council.

At this time, there has not been any contact by Pacific Rim LNG Ltd. with the first nations, who have defined this area as part of their traditional territories. It is expected that meeting will be arranged in the near future to discuss the quarry development with all the appropriate first nation groups.

e. Archaeological Potential

During the recent preliminary field reconnaissance, Pacific Rim LNG Ltd. utilized "chance find procedures", to assist in defining and locating any potential archaeological materials that might be located within the proposed development area. During initial reconnaissance work in January 2014, a member of the Metlakatla First Nation was also on-site to assist Pacific Rim with this purpose.

During field assessments of the original +300N and +700N transect lines that are located within the development area, two (2) potential archaeological finds were identified by Pacific Rim LNG Ltd. These finds were identified as Culturally Modified Trees (CMTs). The trees appear to have been "aboriginally" logged based on the noted chisel or adze marks seen on the trees. Photographs were taken and the locations accurately recorded using a hand held GPS unit (Garmin GPSmap 60CS). The CMTs were clearly marked in the field using pink flagging tape as part of the field identification. The two (2) CMTs were recorded at UTM (9U) 415845E & 6001190N, and 415949E and 6001635.

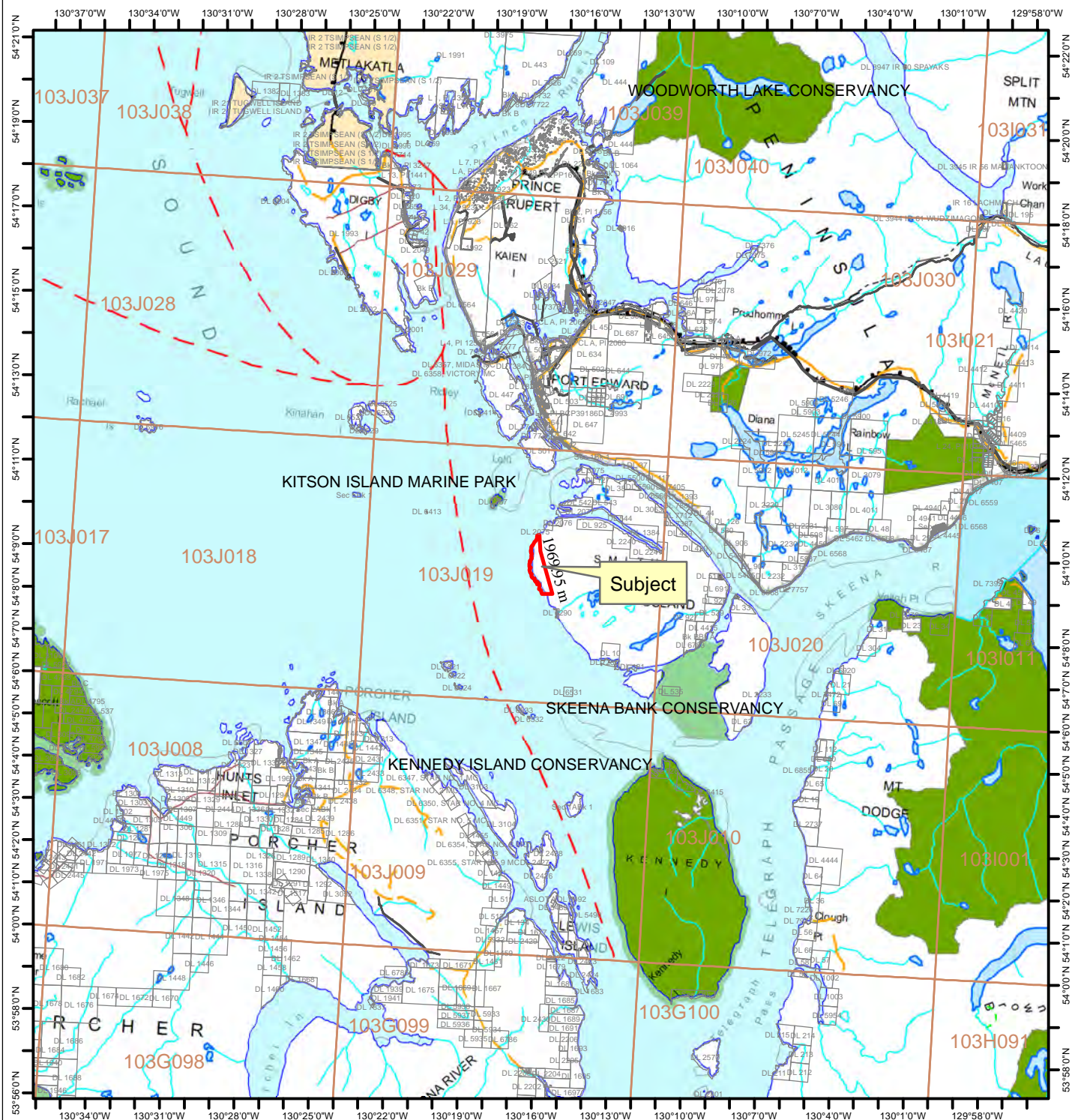
The significance of these potential archaeological materials (CMTs) warrants further archaeological assessment, therefore Pacific Rim LNG Ltd. will be contracting to a qualified local archaeological consulting firm to either complete an Archaeological Overview Assessment (AOA) or an Archaeological Impact Assessment (AIA) within the projected development area, in the near future.

If you have any questions in regards to this management report, please contact the undersigned at bdgraff@telus.net or (250) 847-4933.

Regards,



Bruce Graff, P. Eng.
Graff Engineering Inc.



Scale: 1:250,000
 Purpose: QUARRYING
 Subpurpose: CONSTRUCTION STONE
 Type: LICENCE
 Subtype: LICENCE OF OCCUPATION

Legend

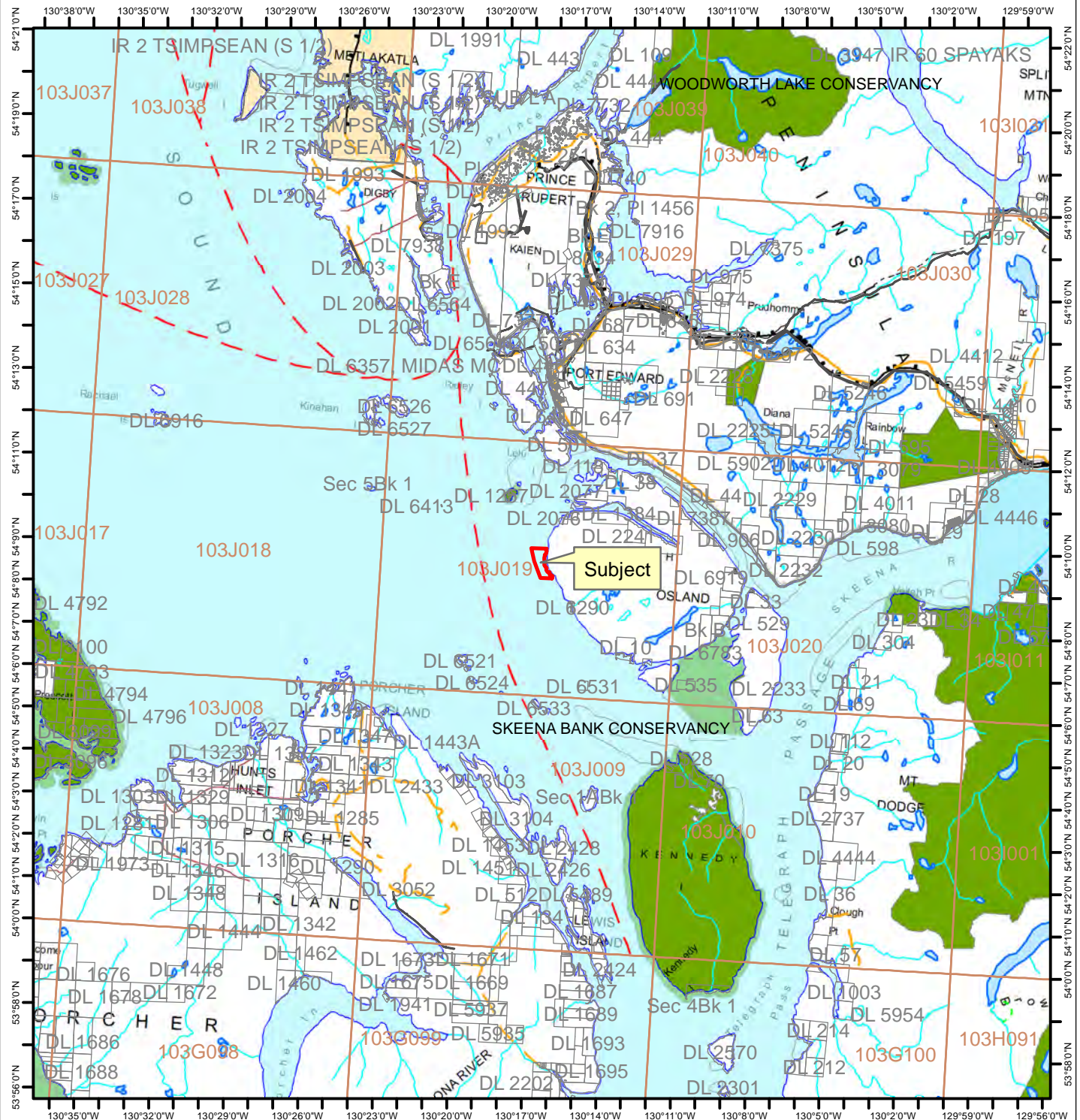
- Application Area
- Indian Reserves
- Parks & Protected Areas



General Location Map



Date: 29 Apr 2014
 Tantalus Area: 125.42 ha



Scale: 1:250,000
 Purpose: AGRICULTURE
 Subpurpose: EXTENSIVE
 Type: LICENCE
 Subtype: LICENCE OF OCCUPATION

Legend

- Application Area
- Indian Reserves
- Parks & Protected Areas



General Location Map



Date: 29 Apr 2014
 Tantalus Area: 64.68 ha

Referral Memo

Date: November 21, 2014
To: SQCRD Board
From: Morganne Barthel, Planning Intern

Regarding: Investigative Licence – Investigation and Monitoring # 71360625 - 006

Location: ALL THAT UNSURVEYED IN THE VICINITY OF MOUNT HAYS TOGETHER WITH THAT PART OF SOUTHERLY PORTION, DISTRICT LOT 1992, RANGE 5 COAST DISTRICT, CONTANING 20.012 HECTARES MORE OR LESS.

Deadline for response: Response due by November 3, 2014 – time restraints due to error on referral processing.

Summary of the Referral:

Applicant: SB Prince Rupert Holdings Corp

Lands Authorization:

Tenure Type: Investigative Licence

Purpose: Investigative licence for wind power.

Size: 1,738.7730 ha +- General Area
 4.0 ha+- met tower x 5 within the General Area

Term: Indefinite

Note: Should the applicant be granted an Investigative Licence. The applicant may require a Licence to Cut for any mature tree or vegetation removal.

Attachments:

- | | |
|--------------------|---------|
| 1. Initial E-mail | 2 pages |
| 2. Management Plan | 2 pages |
| 3. Map | 1 page |

From: FrontCounterBC@gov.bc.ca
To: cao@sqcrd.bc.ca; planning@sqcrd.bc.ca
Subject: Province of BC Referral Request on a WindPower application for an Investigative Licence - 6408723
Date: October 21, 2014 3:33:57 PM

Skeena Queen Charlotte Regional District
Morganne Barthel

WindPower - Investigative Licence - Investigative and Monitoring stage
Referral Number: 71360625 - 006
Reference Number: 140985
Request Sent: October 21, 2014
Response Due: November 4, 2014

You are invited to comment on the following Crown land project application. A response is optional. If no response is received by the deadline, the application and adjudication process will move ahead.

*****Please be advised due to time constraints (error on referral processing) your feedback would be appreciated on or before November 3, 2014. Thank you and sorry for any inconvenience.

This is an application over Crown land for an Investigative Licence within a general area polygon. This application is for the placement of Meteorological Towers for the purposes of assessing the suitability of a proposed site or sites for wind monitoring and data collection to determine the characteristics of wind energy resources.

Parts of the towers will be transported by existing forest roads as close to the tower site as possible and then air lifted to cause minimal disruption. No new road construction, is anticipated. Mature tree cutting is anticipated for one or more of the sites.

Should the applicant be granted an Investigative Licence. The applicant may require a Licence to Cut for any mature tree or vegetation removal.

Proponent: SB Prince Rupert Holdings Corp

Tenure Type: Investigative Licence

Intended Land Use/background context: This application is for an Investigative Licence for Wind Energy. It consists of a general area covering 1960 hectares and 5 MET towers in the vicinity of Mount Hays.

BCGS Mapsheet: 103J029 & 103J039

Legal Description: ALL THAT UNSURVEYED IN THE VICINITY OF MOUNT HAYS TOGETHER WITH THAT PART OF SOUTHERLY PORTION, DISTRICT LOT 1992, RANGE 5 COAST DISTRICT, CONTANING 20.012 HECTARES MORE OR LESS.

Size (Area) in ha. (approx.): 1,738.7730 ha +- General Area

4.0 ha+- met tower x 5 within the General Area

Schedule/Term Of Proposal: Five years

Please [Click Here](#) to respond to this referral. You must be logged in using your BCeID account to view associated information. Note that forwarding or otherwise distributing this email will provide access to the associated information only if the receiver has a corresponding account.

For "how-to" instructions on how to respond to this request, please visit <http://www.frontcounterbc.gov.bc.ca/ereferrals.html> for instructional videos. To obtain a BCeID, please visit <https://www.bceid.ca/>

For technical assistance with e-Referrals, please contact FrontCounter BC at 1-877-855-3222.

For more information regarding this referral, please contact the "Email Coordinator" given within the referral.

Note that it can take an extended period of time to connect from the BCeID login to the e-Referrals website, this is normal. Avoid re-clicking the "Next" button or you could extend this connection time.

Please do not reply to this email.

Cam Bentley

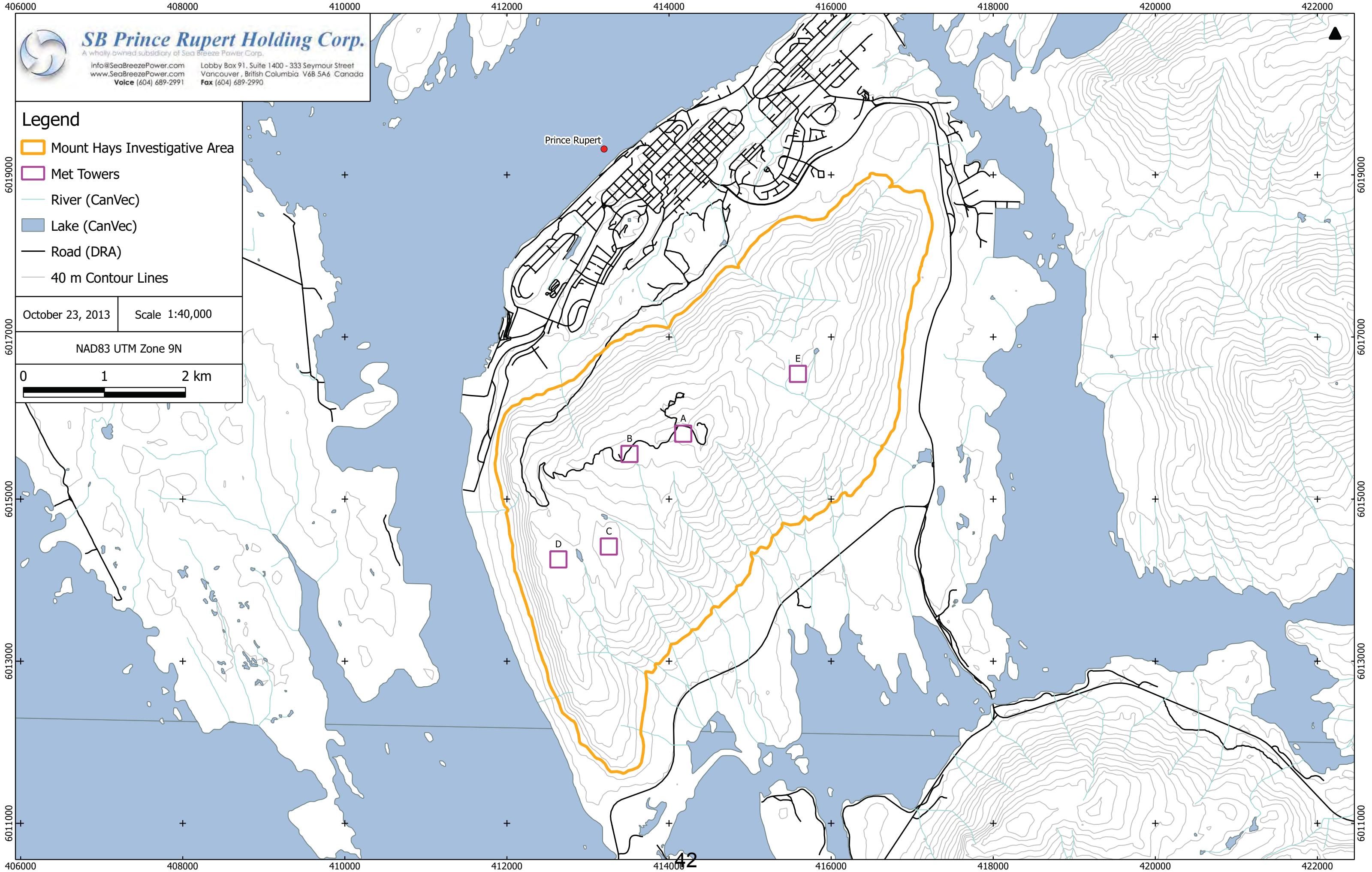
FrontCounterBC

() -
Cam.Bentley@gov.bc.ca

TABLE OF EXPECTED ACTIVITIES AND IMPACTS
Mount Hays Wind Farm Project under SB Prince Rupert Holding Corp.

Activity	Brief description of Activity	Time Period	Potential Impact
Desktop	Sea Breeze has been gathering available information from the desktop, and discussions, to learn more about site suitability.	2013 - present	N/A
First Nations	Sea Breeze has been conducting research and planning meetings with affected First Nations to determine which First Nations have an interest in this site, and to coordinate and plan fieldwork.	2014/15	N/A
Site Inspection	Sea Breeze will visit this site to inspect met tower locations and learn more about site constructability and suitability. Field crews will include a professional biologist and archaeologist. Field crews will also include representatives of First Nations which we understand have an interest at this site.	2014/15	Vehicle Traffic Possibly site-specific AIA (under permit) if preferred met tower sites have sufficient archaeology potential.
First Nations	Sharing of information and consultation to establish the level of potential impact to First Nations interests, including Aboriginal Rights & Title, and to establish the level of First Nations support for the project.	2014/15	Vehicle traffic.
Met Towers	Sea Breeze will confirm final met tower locations with MFLNRO and the First Nations.	2015+	N/A
Met Towers	Sea Breeze hopes to install one initial met tower at this site, provided that field findings are positive. Additional met towers or remote sensing devices might be installed subsequently to fill knowledge gaps	2015+	Construction of anchors in ~12 locations at each met tower site, possibly involving digging by hand. Possible clearing of trees, or removal of branches, only as needed to ensure safe passage for guy wires as the tower is raised.

			<p>Possibly low impact camp for ~5 people for ~5 days per met tower.</p> <p>Possible bird/bat mortality caused by standing met tower.</p>
Wildlife	Bat microphones will be installed on met towers.	2015+	N/A
Environmental	If wind data suggests a viable project, environmental field studies could be conducted to investigate any particularly important issues or to begin gathering long-lead-time data.	2016+	<p>Vehicle traffic.</p> <p>Possibly low impact camping.</p>
Constructability & Cost, Environmental & Permitting, First Nations, Public Consultation	Further investigative work will be conducted to firm up the proponent's projections of costs and revenues in order to prepare for a market opportunity such as a call for power from BC Hydro.	Timing of these activities will depend on market signals from the BC Government / BC Hydro.	<p>Possible geotechnical drilling (details to be provided to MFLNRO in advance).</p> <p>Possible geomatics topography study (e.g. LiDAR)</p> <p>Possible capture of wildlife (e.g. bats, fish, under permit) as part of assessment.</p> <p>Increased vehicle traffic.</p> <p>AOA/AIA groundtruthing (under permit).</p>



SB Prince Rupert Holding Corp.
A wholly owned subsidiary of Sea Breeze Power Corp.
info@SeaBreezePower.com Lobby Box 91, Suite 1400 - 333 Seymour Street
www.SeaBreezePower.com Vancouver, British Columbia V6B 5A6 Canada
Voice (604) 689-2991 Fax (604) 689-2990

Legend

- Mount Hays Investigative Area
- Met Towers
- River (CanVec)
- Lake (CanVec)
- Road (DRA)
- 40 m Contour Lines

October 23, 2013 Scale 1:40,000

NAD83 UTM Zone 9N

0 1 2 km

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
DECEMBER 12th, 2014 BOARD ORIENTATION
PROPOSED SCHEDULE

The City of Terrace will be hosting an elected officials training forum on December 10th to 12th, 2014. Information for this event has been provided as a separate attachment.

Time	Event
5:00 pm	Dinner to be arranged by Staff
6:00 – 7:00 pm	Board Orientation
7:30 pm	Oath of Office and Inaugural Meeting
Immediately following	SQCRD Regular Board Meeting

City of Terrace Local Governance Workshop
December 10, 12, 2014
TERRACE SPORTSPLEX BANQUET ROOM

Wednesday, December 10, 2014

7:00 pm to 9:00 pm	Registration and Welcoming Reception	Sponsored by BC Hydro Speaker: Lesley Wood, BC Hydro
	* Optional Wine Draw	

Thursday, December 11, 2014

7:00 am	Hot Breakfast & Registration	Sponsored by: Imperial Metals Speaker: 'Lyn Anglin
8:00 am to 10:00 am	George Cuff – Elected Officials Training	
10:00 am to 10:15 am	Refreshment Break	Sponsored by Mining Association of BC
10:15 am to 12:30 pm	George Cuff continued	
12:30 pm to 1:30 pm	Lunch	Sponsored by:Valkyrie Law
1:30 pm to 3:00 pm	Valkyrie – Legal Update	
3:00 pm to 3:30 pm	Refreshment Break	Sponsored by Mining Association of BC
3:30 pm to 4:00 pm	Janine North – Northern Development	
4:00 pm to 4:30 pm	Union of BC Municipalities and the Local Government Leadership Academy	
4:30 pm to 4:45 pm	North Central Local Government Association	
6:30 pm	Cocktails (No host)	
7:00 pm	Banquet	Sponsored by: BC LNG Alliance Speaker: BC LNG Alliance
8:00 pm	Entertainment: Dave Meslin	

Friday, December 12, 2014

8:00 am	Hot Breakfast	Sponsored by Prince Rupert Port Authority
8:30 am to 10:30 am	Eli Mina – Meeting, Rules and Effective Decision Making	
10: 30 am to 10:45 am	Refreshment Break	Sponsored by Seabridge Gold
10:45 am to 11:30 pm	Eli Mina continued.	
11:30 am 12:00 pm	Working Lunch	Sponsored by City of Terrace
12:00 pm to 1:45 pm	Joel McKay – Media Training	