



**NORTH COAST REGIONAL DISTRICT
REGULAR (ROUND 1 BUDGET) BOARD MEETING AGENDA
Held at 344 2nd Avenue West in Prince Rupert, B.C.
Saturday, January 25, 2019 at 10:00 a.m.**

1. CALL TO ORDER

2. CONSIDERATION OF AGENDA (additions/deletions)

3. BOARD MINUTES & BUSINESS ARISING FROM MINUTES

None.	---
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4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.	---
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5. DELEGATIONS

None.	---
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6. FINANCE

Round 1 of the draft 2020 – 2024 North Coast Regional District (NCRD) Financial Plan was distributed to the Board and is available on the NCRD website.	---
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10. NEW BUSINESS

None.	---
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11. OLD BUSINESS

None.	---
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12. PUBLIC INPUT**13. IN-CAMERA**

None.	---
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14. ADJOURNMENT

Prince Rupert City & Regional Archives
P.O. Box 1093
424 Third Avenue West
Prince Rupert, BC
V8J 4H6

November 21, 2019

Mr. Barry Pages
North Coast Regional District
#14 - 342 3rd Avenue West
Prince Rupert, BC
V8J 1L5

Dear Mr. Pages:

Since the formation of the Prince Rupert City and Regional Archives in 1980, demands on our resources and access to our collection have been increasing dramatically. While we continue to be an important repository of information for students, academics, and First Nations studies, we have seen a significant increase in demand from investors considering projects in our region. The role of the Prince Rupert Archives is changing as we have also become an important step in economic development planning.

Instrumental in the continued success of the Archives is head archivist, Jean Eiers-Page, who has been with the organization for 26 years. Her importance to the Archives cannot be over emphasized.

It has been a firm commitment of our Board to provide a reasonable wage that is commensurate with her professional abilities and responsibility. Also, with the increasing demands on Jean and her volunteers, we are looking to hire an assistant archivist and want to be able to offer an appropriate wage. Upon review of our anticipated expenditures to meet our goals for the coming year, we are asking the Regional District for a grant \$130,000. This will allow us to recruit an assistant and bring our wage scale closer in line to current standards.

We would like to thank you for your continued support of the Prince Rupert City and Regional Archives over the past several decades. It has enabled us to continue to preserve the historical assets of our region for our citizens of today and for future generations.

Sincerely,



Rob Basso
President of the Board of Directors

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NORTH PACIFIC CANNERY NATIONAL HISTORIC SITE

Port Edward Historical Society, Box 1109, Port Edward, B.C. V1V 1G0

August 30, 2019

North Coast Regional District
14-342 3rd Avenue West,
Prince Rupert, B.C. V8J 1L5

Dear Daniel,

RE: 2020 Budget

The Port Edward Historical Society would like to request an increase in funding from \$100,000 to \$130,000 for North Pacific Cannery National Historic Site for the upcoming year. The North Pacific Cannery site consists of 26 buildings and even though we have been successful at procuring grants in the past for restoration, we have identified a need for an onsite maintenance person to address ongoing issues related to the old buildings.

The Regional District's annual \$100,000 grant is allocated as follows: \$75,000 to Administration & Overhead, \$20,000 to Maintenance and \$5,000 to Marketing. The balance of the increased amount would be allocated to Maintenance, allowing a more permanent part-time maintenance person to work on small jobs throughout the year. We estimate the related cost to be \$60,000 (wages and materials). North Pacific Cannery will contribute \$10,000 from revenue generated during our summer season.

North Pacific Cannery is flourishing, but we face difficulties when hiring staff for the season in view of minimum wage increases and the cost of local accommodations. In order to provide high-quality hospitality we need the funding to hire the right staff. We are very proud of the standard we have maintained this season: thanks to our current staff, North Pacific is ranked as the #2 "Thing to Do" in Prince Rupert, based on TripAdvisor reviews.

The Port Edward Historical Society would not be able to operate without the continued support of the North Coast Regional District and the grants we have received over the years.

If you have any questions, do not hesitate to contact me.

Sincerely,

Polly Pereira,
Treasurer, PEHS



November 1, 2019

North Coast Regional District
Attn: Ms. Sharon Landrath, Treasurer
14 – 324 3rd Ave. West
Prince Rupert, BC V8J 1L5

RE: 2019 Annual Funding Report / 2020 Annual Funding Request

Dear Ms. Landrath,

Haawa – thank you for the increase in our annual operating funds assistance for 2019, which allowed the Museum to realize an incredibly successful year! Please accept this package as the Haida Gwaii Museum's 2019 Annual Report and official request for 2020 funding. Attached you will find:

1. 2019 Annual Report & 2020 Activity Highlights
2. 2019 & 2020 budgets, as at October 23, 2019
3. 2019 Income statement and balance sheet, as at October 23, 2019

The Museum is requesting \$53,000 from the North Coast Regional District (NCRD) for our 2020 operations. As with our 2019 budget, these monies are slated towards repatriation and collections, including collections staff, research consultant, collections insurance, database management and associated overhead and administrative costs.

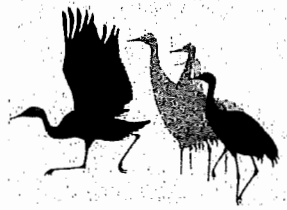
As requested, we will provide bank statements and 2019 financial statements (unaudited) once our fiscal year-end is complete. We will also provide our 2018 audited financial statements for your records which will be brought to our November 9 AGM for adoption.

Haawa – thank you for your time and consideration. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Nika Collison
Executive Director & Curator
e. execdirector@haidagwaiimuseum.ca
c. 604.837.9947

Delkatla Sanctuary Society



Box 246, Masset, B.C. V0T 1M0

DELKATLA@MHSV.CA

Sharon Landrath, Treasurer
North Coast Regional District
14-342 3rd Avenue West
Prince Rupert, BC
V8J 1L5


Dear Sharon,

Thank you for your recent letter requesting our financial information for 2018/2019. We attach our report in the form of a Newsletter; our Income and Spending report, Transactions by Category, Account Transactions and Financial Statement for year ended Dec 31 2018 prepared by Vohora LLP. We also enclose our Budget for 2020 and our most recent August 2019 Bank statements.

In March 2019 we opened a separate account "Delkatla Sanctuary Society Gaming Account #7430424". We attach our Excel Spreadsheet data on this account. We received a grant of \$65,323 from The Province of BC Lottery Fund Account for improvements to the Centre. This includes a new metal roof, new back door and overhang, new entrance gate and improved driveway access. These funds are specific to doing the work and are not part of our core budget to run the Nature Centre at Delkatla. If you require further information on this please contact me.

Thank you for your support for the work of the Delkatla Sanctuary Society and the Nature Centre at Delkatla. Our work could not have continued to this date without your support.

Sincerely,


Margo Hearne
Delkatla Sanctuary Society

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DELKATLA SANCTUARY SOCIETY

Newsletter 2019/2020

The Nature Centre at Delkatla

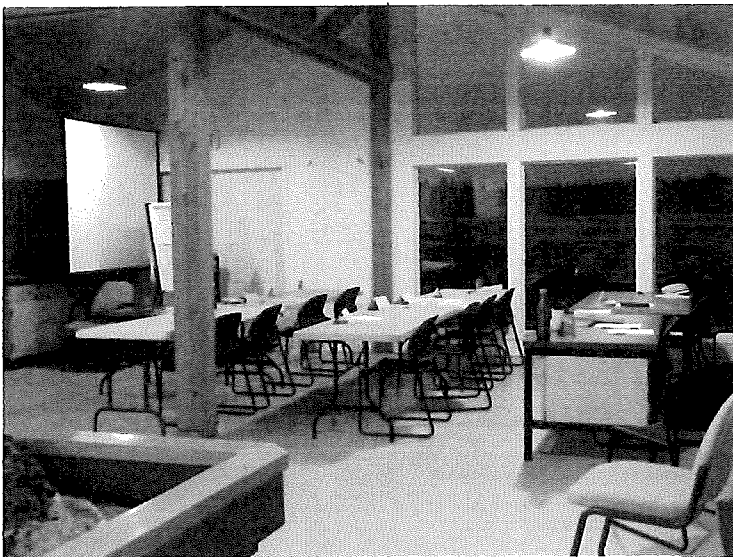
The Centre was opened from June 1st to September 30th. Colin Legg and Shannon Hammond administered the Centre this year and were excellent ambassadors. They greeted visitors from all over the world and two resident deer were of interest.

An exciting new development were the new signs Ducks Unlimited donated to the Sanctuary. Not only did they place two new signs outside the Centre, they also added two to the Tow Hill Road Viewing Tower Parking Lot and the Masset Visitor's Centre.

In May we were introduced to the North Coast Regional District Board when they met in Masset. In June we welcomed Shona Ellis and Laura Bishop's class of 20 from UBC as part of the Haida Gwaii Institute's Summer Program and we hosted talks and tours throughout the season. Volunteer board members John, Peter, Janetta and Margo opened the Centre every weekend right through until September's end. Thanks to everyone!



Youth Stewardship Program 2019 – helping out at the Centre

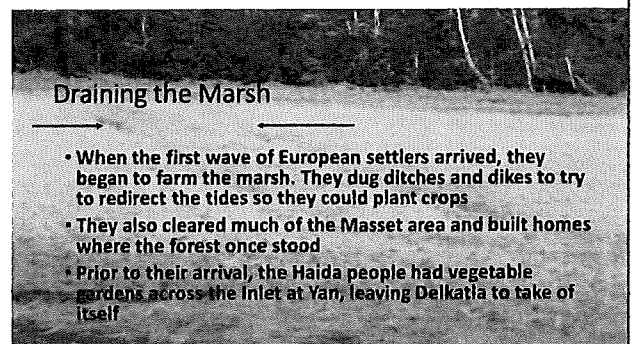


Classroom setup for Stewardship Technicians Training Program at the Nature Centre, January 2019

Changes

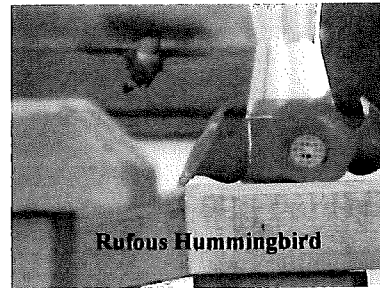
We were saddened to hear of the sudden death of Alan Hooper, CA in Prince Rupert. Alan had been our accountant since 1996 and managed our financial affairs with professionalism and good judgement. He ensured that our year-end reports were submitted to the Canada Revenue Agency on time and our Annual Financial Statements were always ready for our AGM. Alan is much missed.

Sample page from our 'History of Delkatla':



Trade Show and "Plaid Friday"

We attended the 'Love Haida Gwaii' Trade Show in Old Massett in 2019 and had a chance to discuss the many exciting birds and answer questions related to the Wildlife Sanctuary and its importance on the Offshore Pacific Flyway. We had our new calendar, cards and other items on display. We also opened the Centre for "Plaid Friday" which helps keep us connected to the spirit of 'Love Haida Gwaii'.



Our Tide Calendar for 2020 is underway



Ornithologist Peter Hamel explaining the importance of 'Blue rbon Capture' during a bird walk in Delkatla Wildlife Sanctuary

The Village of Masset holds the title deeds to Delkatla Wildlife Sanctuary with the lien against the land as described below:

"To have and to hold unto the Grantee for so long as the land hereby conveyed is used as a Game Preserve and Park Recreational Area so long as the recreational use is not detrimental to wild life and to no other use." (December 18 1972)

Forward Motion

GoHaidaGwaii fundraiser Chris Williams worked with us in 2018.

We applied for funds to replace the roof of the Nature Centre and other important building maintenance. Our initial proposal was turned down; however, this year we received a grant for some of the work required.

We now have a brand-new metal roof. Other works are in the planning stages, including improvements to the entrance gate and driveway. This is important, ongoing work that has to be done to keep the Centre well maintained, up-to-date and relevant to the community.

Following the success of our new **algae display**, we continue our work to complete a display on the **History of Delkatla Wildlife Sanctuary**, with the help of Ducks Unlimited.

We are a **Registered Charity (No. 88699 4029 RR0001)** and non-profit Society. Society Members have free entrance to the Nature Centre. **Contact:** Delkatla Sanctuary Society, Box 246, Masset, B.C. VOT IMO. Email: hecatebird@gmail.com Tel: 250 626 5015

Delkatla Sanctuary Society					
Budget 2020					
Category	Total				
Revenue					
Annual Grant NCRD	\$ 5,000.00				
Entry fees and sales	\$ 3,000.00				
Membership	\$ 400.00				
Rental	\$ 1,000.00				
Tax Donations	\$ 5,500.00				
Tour groups	\$ 500.00				
Fundraising (ongoing)	\$ 2,000.00				
Total		\$17,400.00			
Expenses					
Administration	\$ 200.00				
Advertising	\$ 520.00				
Educational displays	\$ 1,500.00				
Professional fees	\$ 1,000.00				
Insurance	\$ 1,200.00				
Property Tax	\$ 3,000.00				
Staffing (12 wks x \$540 wk)	\$ 6,480.00				
Utilities	\$ 3,500.00				
Total		\$17,400.00			
requested from NCRD	\$5,000	to assist with staffing the Centre 2020			

Dixon Entrance Maritime Museum

Box 183, Masset BC V0T1M0

250-626-6066

demms@mhtv.ca

November 8, 2019

North Coast Regional District

Board of Directors

Re: 2020 Budget Request

From: Dixon Entrance Maritime Museum Society

The Board of Directors requests a grant of \$9000 for the year 2020

The following documents are attached:

- 2018 Year End Financial Statement
- 2019 Bank Statements with online register for November
- Season Report for 2019 which includes a Budget Summary to Sept. 10/19

The Dixon Maritime Museum operated with the following funding this year:

- Grants: Regional District, Gwaii Trust, Facade Improvement and BCHF
- Door admissions
- Gallery space rental
- Donations
- Fundraiser: Christmas Social Auction
- Minor store sales

Highlights of the Year:

- ❖ New seasonal Display: "How to Make a Museum" which celebrated 20 years since the inception of the Dixon Entrance Maritime Museum Society. This display highlighted the people who made this museum a reality, the collection, the facility and documentation and archival history. A portion of the vast collection of dresses was available for students to try on. See attached photos. Curated by Lorrie Joron, who also created a small photobook of the process, the show and the whole collection.
- ❖ Purchase of 2 second hand glass display cases with storage and 2 more bookshelves-upgrade with matching flat black paint; upgrade all display boxes to sliders or wheels for ease of movement
- ❖ Purchase of a vintage style change table. Painted and put in the bathroom.
- ❖ Adding a child's vintage toybox to the collection with the start of a couple of vintage games, including reproducing a 1920's jigsaw puzzle from the collection.

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- ❖ BC Historical Foundation Award to research boat building families of Greater Masset with intention of creating a major display for 20th Anniversary of museum opening.
- ❖ Multiple school visits and summer camp visits; with Lorrie Joron hosting in 40's dress from the collection.
- ❖ 10 Bus tours
- ❖ New entrance bridge with pergola direct from road level to the front door improving accessibility.
- ❖ New sign over the walkway attached to the front of the pergola(in the works). With assistance of Facade Grant approved from the Village of Masset.
- ❖ Replacement of all remaining handrails.
- ❖ Completed the process of changing over regular outdoor lights with LED light sensitive bulbs that come on automatically in the dark.
- ❖ Began process of joining Love Haida Gwaii who had professional photos taken and will assist in website development
- ❖ 18th Annual Christmas Social and Auction is planned for Nov. 16th
- ❖ In the process of applying for NDIT grant to pay for a new roof. New roof will look like shingle but will be made from ecorubber. Style will be in keeping with the look of the building.
- ❖ Free Open House for all island residents after season, on September 10th.
- ❖ Joined Artsvest program to develop corporate sponsorship

Last year's Regional District Grant assisted with:

- Covering costs for the new entrance bridge.(Got rave reviews- especially from wheelchair users.)
- Wage increase from \$13 to \$14 for summer staff.
- Covering the minor overages for wifi usage by staff and guests.
- Leverage for the grant request for new roof.
- Display materials(large reusable posters) and upgrades to old and new display cabinets.
- UV screen for all the south facing windows.

Intended uses for the requested grant focus on::

- Increase staff salaries to meet minimum wage or better.
- Replacement of the cedar shingle roof with Euroshield roof
- Leverage for applications for grants to:
 - Replace all windows(many have the seals between panes broken)
 - Initial Digital Tools for the collection display

After a proper assessment of the cedar shingle roof, the Board had to shift priorities for spending. The roof decay at one end has made it critical for replacement as soon as possible. As a result, the new entrance was downsized to a bridge and simpler pergola and we have put off the deck replacement. We have also decided that replacing the windows is a priority over replacing the deck.

We were fortunate this year to be recipients of a general grant from Gwaii Trust to total \$20,000. We have received \$5000 so far. The purpose of the grant was to replace admissions for all island residents for the season and they could get in free. Other than tracking numbers of identified residents, the funds had no restrictions for spending. These funds(along with the regional grant) will help us with our portions of the major grant applications we have in the works. The roof quote alone has come in at about \$30,000(twice the cost of doing a metal roof but much better looking and an even longer life expectancy at 50 years).

We have also been successful at further reducing some expenses: lawn cutting is now hourly as needed and not flat rate monthly and the new furnace has made a big difference. We also purchased bulk eco paper towels and toilet paper to replace standard domestic paper towels and toilet paper. (No shipping charges, less expensive and eco-friendly) We have also taken advantage of using recycled materials to create new roadside advertising (old political signs).

No wonder it feels like it's been a busy year after putting this all down on paper. We look forward to exciting changes in the coming years, thanks to the continued support of the Regional District.

Sincerely,

Lorrie Joron

Treasurer, Curator, Archivist, Recycler, School Programs, Artsvest contact, Gopher





PORT CLEMENTS HISTORICAL SOCIETY

P.O. Box 417 Port Clements
British Columbia Canada V0T 1R0

250.557.4576
pcmuseum@qcislands.ca
www.portclementsmuseum.ca

North Coast Regional District
13-342-3rd Avenue West,
Prince Rupert, BC, V8J 1L5

November 2, 2019

Attention: Sharon Landrath, Treasurer

Re: 2020 Budget

The Port Clements Historical Society would like to thank the North Coast Regional District for its continued generous support. Without this support the museum could not operate. The Society hopes the Regional District can assist again in 2020 with the grant amount of \$12,000.00.

Our open hours are reduced between October through May, so we rely heavily on these funds to help carry us through this period. These funds are put toward the basic operational expenses, utilities, insurances, and wages, which have been increased yearly to top up the BC minimum wage. We still rely heavily on our volunteers to perform bookkeeping, receiving and accessioning items, archiving information, light maintenance of the building and grounds, and supervision of summer employees.

Our 2018/19 year did not start well with the first major expense being damage to our building's loading doors from a windstorm. Thankfully one of our directors notice the damage and repairs were done before any further damage to the building happened. We did not have any major project this year but with the unexpected generous donation from Gwaii Trust we were able to do a considerable amount of needed maintenance to our outside exhibits.

This year, like last year we extended our open period by 2 weeks to accommodate the shoulder season visitor. We continued with the Easter Egg hunt which is now combined with a walk/run through the village. The Easter egg hunt has children doing a scavenger hunt by first locating artifacts on the museum grounds then finding their treasures. Port Clements has a big celebration on the July 1st weekend, so we open the museum on parade day to free admission for everyone. This year saw the museum get yarn bombed with very colorful afghans which attracted many visitors to the museum.

We are a resource for the Haida Gwaii Higher Education Society's program with each semester having visits from the university class. Volunteers are also available through the winter months for the schools to bring their group through the museum.

For many years, marshalling for the Remembrance Day parade is at the museum. Coffee and tea and snacks are provided, and the museum is open free of charge that day. Those waiting to march in the parade appreciate the hot drinks and chance to look around the museum.

As our fiscal year end is September 30th our records are now at the accountants and the financial statement will be forwarded once we receive it. I have enclosed an unaudited Balance Sheet and Income Statement. You will notice that on the Balance Sheet "Deferred Income". At year end this is where the Regional District grant is placed as in the past the funding would come in after our year end. As this money is used after our year end it is placed here to reflect the period it is spent in.

For any further questions please contact Joan Hein at 250-557-2426 or email ljhein@telus.net.

Yours truly,

M Sheldon Fjaagesund
President
Port Clements Historical Society



Haida Gwaii Arts Council, Box 35, Queen Charlotte, BC.V0T 1S0

info@hgartcouncil.ca

October 11th, 2019

Dear Sharon Landrath and Regional District Board,

The Haida Gwaii Arts Council submits their report for the 2018-19 season, along with an events calendar of our 2019-2020 season. For this season, we are requesting \$5000 to support our activities on Haida Gwaii. Our plan is to dedicate these to our Literary Series for 2019-2020.

We are attaching the report along with a sample poster of an event as well as a spreadsheet last year's cost for the performing arts alone. Also included is a bank statement for September 2019, as well as our 2018 Financial Statement. Our fiscal year ends September 30th and our bookkeeper has informed us that she is very close to concluding the Financial Statement.

We thank the North Coast Regional District for their continued support in helping us to further arts experiences for people on Haida Gwaii.

Sincerely,

Astrid Egger

Secretary for the Haida Gwaii Arts Council

Report on Haida Gwaii Arts Council's events and programs for 2018-19, including our upcoming session for 2019-20 to the North Coast Regional District

The funds we received from the North Coast Regional District went towards supporting basic arts operations like travel costs for bringing off-islands musicians, and artists to Haida Gwaii. Funding from the BC Touring Council will cover 50% of performance fees, and we need to supplement these costs from other grants. The NCRD grant covered the following 50% of performance fees; Kym Gouchie and Northern Sky (1000 of 2000), Frankiie(800 of 1600), Rae Spoon(1200 of 2400), and Virago Nation(2000 of 4000). We are attaching a spreadsheet that will show our expenses for the Performing Arts Season and the funding sources that assisted with our season.

On a local level, we were able to hire local musicians under a grant called Warming Up the Act in the amount of \$3500 through the BC Touring Council which allows for local performers to show their talents up to a maximum of 20 minutes in an evening. We are grateful to be able to support our local talent through this opportunity, and we are going to apply to this grant again for our upcoming season season. The overall costs for presenting our season amounted to \$37 504.16. We received further grants from the BC Touring Council in the amount of \$6500 which amounts to half of the off-islands performance fee. A further one- time - grant from the Gwaii Trust Arts Program in the amount of \$10,000 helped to make our program possible. Whenever we plan a season, we can't be certain that we will succeed with obtaining funds, but we plan on good faith, that we will manage to cover the expenses associated with the program.

Performing Arts

We had an ambitious offering of six performing arts events, which reflected stronger inclusion and cultural diversity. Performers from First Nations groups, and from the LGBTQ communities, as well as the Afro-American community were strong voices in our musical program

Kym Gouchie and her band Northern Sky have given a musical commentary to the Missing and Murdered Women and what reconciliation may mean. Frankiie, an all - women's band, delighted audiences in 2014 when they performed at the Edge of the World Music Festival and they were welcomed back again. Rae Spoon has a long history of recording and writing songs as a nonbinary person. They also held a reading in Port Clements where they showed how important it is to be able to define themselves. Virago Nation, is an all indigenous burlesque troupe who is dedicated to rematriating sexuality and developing an authentic indigenous response to commodification. Ora Cogan's lyrics and unique style resonated with our audience members who enjoy folk music that reaches beyond predictability. Khari McLelland, who works in theatre and performs with the gospel group The Sojourners, has earned critical acclaim for his production of Freedom Singer. In it he reflected on the time when his great, great, great grandmother fled slavery and came into Canada. Connecting music and social justice to great effect, McLelland was a gracious community builder on stage.

Thus, audience members who recognize white privilege, or who have faced discrimination and racism, felt energized to make a solid contribution to their communities.

Community Engagement

Our audience have heartily supported our past selected performances. In the last two years, audience members consisted more of the twenties to thirties crowds. We now have a mixed demographics from twenties to sixties. A lot of families also will bring their children and youth to the shows. Members of the Haida community do come out to attend shows especially those that connect to their lived experience. We have received feedback that our program addresses the artistic and cultural desires of our communities. Attendance figures for our shows are as follows: Kym Gouchie and Northern Sky (55 and 46), Frankiie (60 and 107), Rae Spoon 60 and 70, Khari Mclelland (42 and 66) Virago Nation (150 and 115) and Ora Cogan(58 and 36). We strive to have one show at the North End and one at the South End of Graham Island. Until the Sandspit to Queen Charlotte ferry schedule improves, we haven't been able to schedule events in Sandspit, but direct Sandspit residents to a fund that exists through Haida Gwaii Rec that will assist with transportation costs. We look forward to an improvement. We added our voice to the Parliamentary Committee on BC ferries when they were in Masset.

Our partnerships include the Haida Gwaii Museum, The Edge of the World Music Festival, the Haida Gwaii Coffeehouse, the Haida Gwaii Higher Education Society, The Vancouver Island Regional Library and Literacy Haida Gwaii. We liaise with SD 50 and their representatives that select cultural activities through Artstarts in the school. Our yearly All Islands Art is a very popular event which showcases artists working in different media.

We never schedule a performance at the same time with a major Haida event like a potlatch, or a pole raising. In the event of an upcoming funeral, we abide by Haida protocol and consult with clan matriarchs on whether to hold or cancel a scheduled event. Due to the proximity of our communities, this may extend beyond the community that holds the funeral.

We keep our admission fees low: \$15 for members and \$20 for non- members. For audience members who still cannot afford the event, we offer a labour exchange for the event. We never turn people away at the door. We continue to explore alternate small and mid-size venues for our shows as we cannot always pack a community hall. We held a few events at a Yoga studio, a café and a rustic former restaurant. We feel that it is important to engage with local businesses beyond the few available spaces, and we want to work with business that are supportive of the arts.

We work diligently at trying to avoid scheduling conflicts by sharing our calendar with our partner organizations. We are always mindful that one change in somebody else's schedule may affect audience numbers. Sometimes there are last minute even offerings

by another organization on the same day as our show in the same community. Such conflicts also affect attendance.

Our volunteers are happy to assist performers by transporting them to and from their events, and we consult with artists who may wish to stay over to experience the islands. Volunteers also offer good hospitality and accommodation where possible. The strong community commitment is our winning formula in low operational costs. According to the last census there are now 4,200 people on Haida Gwaii and as one of many not for profit organizations, we rely on volunteers as we do not have paid staff. We do not have high administrative costs as our board consists of volunteer Directors who put in countless hours in facility set up, grant writing and reports, researching grant opportunities, liaison work on promotions.

Our 2019-2020 season

Charlie Demers -September 20th-22nd. Two shows plus a book reading

We are starting our season with comedy. Charles Demers was born and raised in Vancouver. He is an activist and comedian, a regular performer on CBC Radio One's **The Debaters**, and co-host of Citytv's comedic panel show **The Citynews List** in Vancouver.

In 2005, he was the judges 'choice for Vancouver's funniest new comic; since then he has been featured on national radio, in print, as well as in festivals and live venues across Canada and the Pacific Northwest and with Paul Bae as the sketch duo "Bucket"- the act Robin Williams called "the future of comedy."

In 2018 his album "Fatherland" was nominated for a Juno Comedy Award. This was the first time in 34 years Juno had announced comedy nominations.

Charlie Demers has published two books: a novel entitled **The Prescription Errors** and a collection of essays called Vancouver Special. The latter was nominated for a Hubert Evans Non-Fiction Prize.

At the time of writing, we have learned the sad news of the passing of a Chief in the Haida Nation and postponed the event to a day following the funeral.

September 27th- The show in Skidegate could proceed as usual.

Greyson Gritt are known for fusing old-world sounds with new flair. They are Anishinaabe and are proudly and boldly displaying their roots, and examine systemic racism, colonialism, while offering ways to empower marginalized groups. Greyson Gritt was born on the Canadian Shield, raised on a dirt road, and lives as a sub-arctic folk-

blues musician in Yellowknife, NWT. With a mouthful of soul and a truckload of blues, this queer Anishinaabe-Métis songster was nominated for Best Blues Album at the Indigenous Music Awards in 2017 and is a member of the JUNO award-winning group Quantum Tangle.

Greyson's diploma in Techniques de Sonorisation et d'Enregistrement musicale à l'Institut d'Enregistrement du Canada and experience as a Professional Sound Technician has given them the opportunity to compose soundtracks for short films, record live sound for film and television productions, and provide sound editing and design for film, television and live stage productions, such as the television show Wild Kitchen, which airs on the First Nations Experience, the short Little Man which won Audience Favourite at the Dead North Film Festival and sound design for Mary Walsh's Canada, It's Complicated.

Desiree Dawson is the Vancouver based singer-songwriter who won the CBC's Searchlight Competition in 2016. Desiree is well-known for her soulful folk sound, but she is a versatile artist who can go from captivating a crowd with stripped down ukulele set to getting folks up and dancing with a full band or electronic dance track. Desiree has been collaborating with producers all over the world and has chart topping singles in the current dance music scene with more to come out this year. Her most recent release "Just Fine" had both those elements within it. "Just Fine" spent months on the CBC top 20 chart and made appearances on popular Spotify playlists. Desiree's music has made it on to CBC Music's top 100 songs of 2016 and 2018 and she hopes to continue this trend in 2019.

Desiree makes a point of having every song be honest and emotionally charged. She is passionate about healing as a collective, using the power of music to encourage listeners to have compassion for themselves and for the world around them. Though this, her music has managed to travel the world over.

October 5th, 2019

As part of our Literary program, we are presenting **Seeking The Wild**. Three BC authors discuss their new books on outdoor adventure writing. This evening is moderated by Hal Wake. **Kate Harris**, whose work has appeared in Outdoor magazine among others, published **Out of Bounds**, a beautifully written memoir on bicycling the Silk Road. No stranger to snow and ice, **Jan Redford** mused about the **End of the Rope**, an exploration of motherhood and mountain climbing. They are joined by **Angie Abdou**, known for her works of fiction, but who recently published a memoir called Home Ice: **Reflections of a Reluctant Hockey Mom**. This evening promises to provide a lot of opportunity for discussion and audience engagement.

Once again, there were two deaths in the Haida community, and we contacted the family and clan for advice on whether to postpone, or to host. In this case, the family gave the blessing for October 5th event.

We are so fortunate that Angie Abdou has agreed to give a writing workshop on Haida Gwaii. Her sessions will take place over five evenings, 7:30-9:30, **from October 7th through October 11th** inclusive.

Writers at all levels of experience can sign up for one or all five of the workshops on: *Writing Better Sentences; How to Hook and Hold Your Reader; How Much Truth is Too Much Truth? Breaking Up With Writer's Block.* And a *Critiquing Session*. Up to 16 writers can learn from Writing instructor and novelist **Angie Abdou** in a comfortable environment at Junebug Café.

Schwey - November 15-16th

Vancouver's own Schwey has released their debut self-titled album. The band have been making waves through streaming services, racking up thousands of streams on their newest singles released from this LP.

This release is the perfect album to have on during a party or even on a relaxing evening because it's the kind of album that works for any situation. Fast and dancy when you want it to be, and calm and relaxing when you're just sitting around at home. Schwey found a niche they fit into and made it their own with this release.

Schwey is a band created out of necessity by Jacob Schwinghammer and Isaiah Dobbs. In its formative years, underground diy venues were the only option for underage people to have a good time. The band crafted their soulful sound in the diverse yet unified underground scene, having to compete with the high energy of punk bands and clarity of rappers and DJs. Band members have come and gone, but the musicality hasn't ever faltered. Younger brother, Jarah Dobbs has become an indispensable component of the live show and is featured on Schwey's self-titled album, out now via 604 records.

New Groovement , March 6th -7th

What happens when you mix sweet R&B and sultry soul together with a splash of hip-hop, and then add a generous helping of funk? You get a genre-bending mash-up of the funkier, hard-grooving, booty shaking dance music that is The New Groovement. Eleven members work their collective magic to create the group's powerhouse sound. At the forefront of the band is the radiant Steph Wislay with her beautifully commanding voice, and Danimal, her ever-clever partner-in-rhyme, splittin' both playful and poignant rap lyrics. Funky rhythms get you on your feet while the big band style horn section

raises the roof with their jazzy licks and uber groovy dance moves. With the New Groovement it's not just a band – it's an experience!

Vancouver Island Vixens, March 27th-28th

The Vancouver Island Vixens are a classic inspired burlesque troupe hailing from Vancouver Island. What began as a group routine with budding performers eventually turned into the beguiling touring troupe that many know today. They have been showcasing their unique brand of striptease to venues across Vancouver Island, BC since 2017. Each member's personality truly shines through...sometimes even more than their rhinestones! The performers are from various backgrounds and communities which inspire each of their performances and shows. They strive for expression, entertainment, and sex positivity through the art of the tease.

What to expect at a show?

Never been to a burlesque show but are curious? If you're considering attending a show, the Vancouver Island Vixens are a great introduction to the sparkle filled world! You can expect to see a wide variety of personalities and styles within these classic inspired shows. Whether sultry and sassy, cheeky and quirky, or surprising and captivating, a Vancouver Island Vixen's show will have you leaving inspired and ready for more! Each show is full of sensual entertainment with an overall intimate feel. The Vixens want YOU to have a good time. Plan for an evening of fun and intrigue but leave with a feeling of connection and a twinkle in your eye.

In late February 2020, we are once again organizing the **All Island Art Show**, a curated show for Haida Gwaii artists to show their work and to learn from the curator, a practicing artist. The details are yet to be confirmed, but we usually have an amazingly diverse presentation of works of art from artists of all the islands communities. This art show is accompanied by a workshop for islanders who want to explore technique or new mediums. On average, we will have 80 pieces of art on display at the Haida Gwaii Museum and this is also a great opportunity for artists to market their work.

Tentatively, we are planning another writing event with short fiction writer Traci Skuce, for late spring, or early summer, which will include a writing workshop at the North End of Graham Island.

Literary Readings also are by donation. If ever there is a person who cannot afford the entry fee, we accept volunteer labour at the event in lieu of admission fees, and we are happy to say that we have never had to turn anyone away from an event.

Financial Forecast

As of September 30th, our bank account held 29,629.00. As our season continues, we have been drawing from this account to pay for upcoming performances. We plan to apply to the BC Arts Council for our operating grant, around \$10,000 and to the

Warming Up the Act program with BC Touring Council for \$ 2500. The best case scenario for our operating budget for 2019-2020 will be 40,379 which includes the budget ask of \$5000 from the Regional District. We won't find out until Mid- March about the BCAC grant, but our performing arts season is well under way.

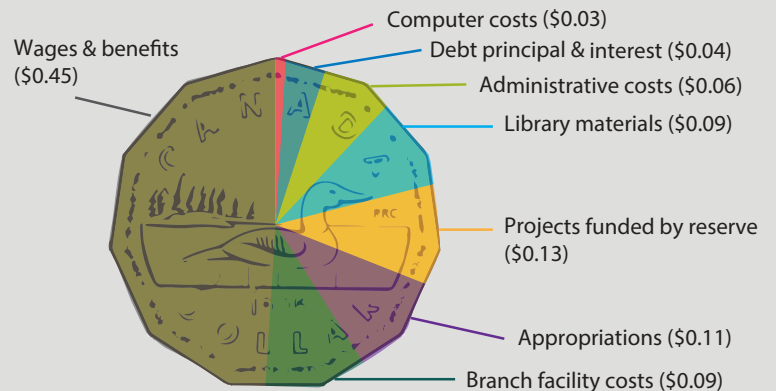


BUDGET BREAKDOWN

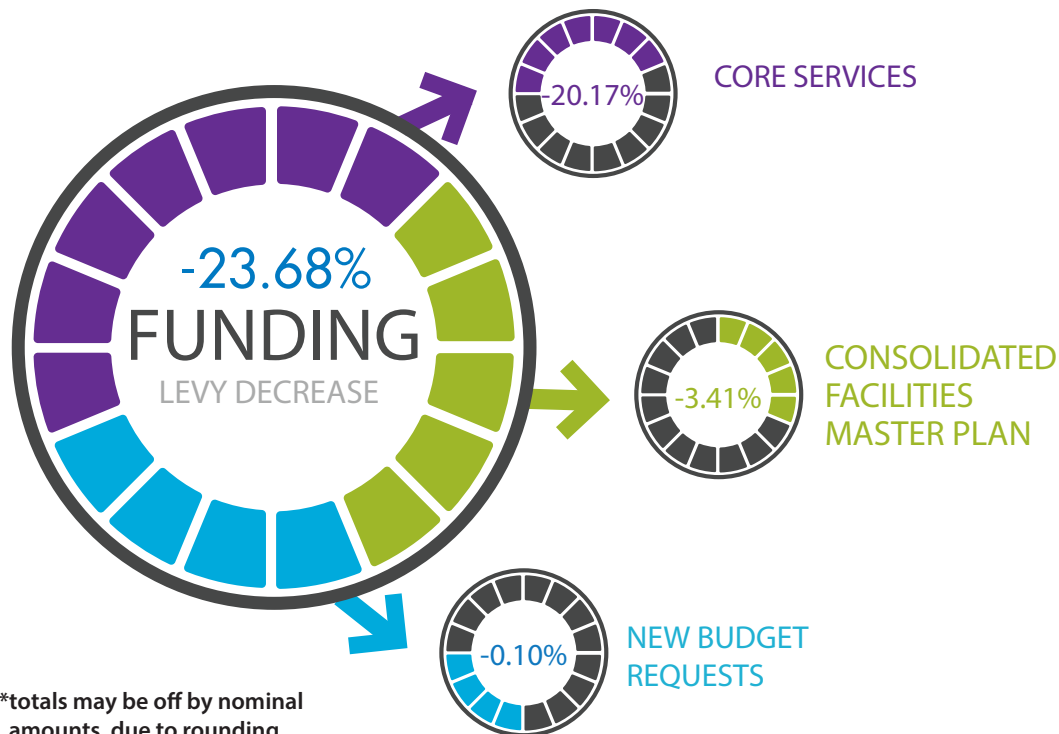
North Coast Regional District

1 YOUR
PER CAPITA
DECREASE
-\$17.03

2 HOW YOUR \$1.00 IS SPENT

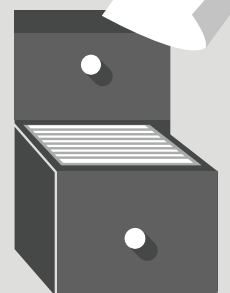


3 This Year's
DECREASE: -23.68%



TOTAL VISITS TO
YOUR BRANCH (2018)...

73
thousand



*in-branch & online



2020 BUDGET

North Coast Regional District

2020

2020 BUDGET: "TELLING OUR STORY"

The 2020 Budget tells the stories of our libraries. VIRL's story is one of literacy, programming, electronic resources, access to information, and places to gather in the community. In order to tell our stories to our communities at large and to our individual library customers, the 2020 – 2024 Proposed Financial Plan will focus on:

- Embracing new technologies and ensuring our spaces exceed the expectations of customers;
- Developing programs that draw library customers into our libraries;
- Ensuring our libraries offer the spaces, resources, and expertise to customers now and into the future;
- Investing in staff through professional development.

The complete 2020 – 2024 Financial Plan is available at virl.bc.ca

HOW IS MY LEVY CALCULATED?

Each member's levy is calculated in accordance with the Library Act. The allocation is 50% based on population, and 50% based on assessed value. Both of these figures are provided to VIRL by an external source.

Each individual member's levy is based on their proportion of these figures compared to VIRL as a whole.

Therefore, the amount you pay is impacted by changes in your local population and assessed value. Where these figures have changed by an amount that is different than the VIRL overall average change, each member levy will adjust accordingly.

WHAT CHANGED IN 2020?

Population

Across all of VIRL, population increased by an average of **5.29%**.

For 2020, your population changed by **8** which represents a change of **0.92%**.

When factored into VIRL as a whole, this change leads to an impact of **\$(87)** on your levy, a change of **-0.14%**.

Assessed Value

Across all of VIRL, assessed value increased by an average of **12.11%**.

For 2020, your assessed value changed by **-\$12,118,559** which represents a change of **-33.15%**. When factored into VIRL as a whole, this change leads to an impact of **-\$14,294** in your levy, a change of **-23.54%** over 2019.

Total Levy

For 2020, your total levy has increased by **\$(14,379)** to **\$46,332**. This represents a change of **-23.68%** over 2019.

Per Capita

On a per capita basis, your levy has changed by **-\$17.03**. Per capita changes will vary by community, depending on their respective changes to population. An increased population may decrease the per capita cost, since the cost is spread over a larger total.

2020 BUDGET

AT A GLANCE:
LEVY INCREASE

CORE SERVICES

-20.17%

FACILITIES

-3.41%

NEW BUDGET REQUESTS

-0.10%

TOTAL AVERAGE INCREASE

-23.68%

*totals may be off by nominal amounts, due to rounding



Haida Gwaii Regional Recreation Commission
 PO Box 187, Masset, B.C. V0T 1M0
 p: 250-626-5652 / f: 250-626-5653
 toll free: 1-888-557-4418
coordinator@hgrec.com
www.hgrec.com

Attention: NCRD Board of Directors

Dear NCRD Board Members,

HGR has carried out its yearly tradition by hosting the After-School Sports and Arts Initiative (ASSAI) Program for the 9th consecutive year. In Haida Gwaii, ASSAI is delivered in 6 schools across 5 communities, in partnership between School District 50 and the Haida Gwaii Recreation Commission. Children participate in specialized programs in a variety of sport, physical activity, and arts activities including hiking, roller-skating, surfing, soccer, horseback riding, craft & sew, choir, theatre, photography, and acrobatic dance. In 2018/19, Haida Gwaii ASSAI provided 25 programs with over 580 program spaces filled. We have now begun the 10th year for running the ASSAI program and with our ASSAI coordinator Mariel Tecla McLeod and HGR looks forward to another promising year.

The summer program lead by Megan Ives (Sandspit/PC) and Kailyn Swanson (Masset) ran successfully in four communities during the following dates; Sandspit taking place from July 2nd – 5th and 8th -12th. The Masset camp ran from July 15th – 19th and 22nd - 26th. The Port Clements camp ran from July 29th - August 2nd and August 6th - 9th. Lastly, we held the last 2 weeks of the camp in Queen Charlottes from August 12th - 16th and 19th - 23rd. We employed about half a dozen additional instructors over the course of the program, to provide a varied camp experience for children. Each location's camp schedule was to include the key elements of fun, education, activity and culture. Programs included archery, pony cart rides, kayaking, arts and crafts, outdoor exploration etc. and the summer program had a total of **94 (91/2018)** registered participants and HGR looks forward to growing that number in the year(s) to come.

HGR has been successful receiving additional funding throughout the year from Gwaii Trust (Youth Program), Service Canada (Canada Summer Jobs Program), Northern Savings Credit Union (Alternate Fitness (Masset), Senior's Yoga (QC) and Dance Programs (QC), Canadian Tire Jumpstart (program assistance funding). In the new year, we will carry on with these relationships along with increasing our funding from other sources to bring more variety and sustainable programs to the islands.

HGR has provided the islands with numerous Registered RAN/LED Programs from, Fitness Bootcamp, Bootcamp for the DND, Total Body Conditioning, Circuit Fitness, Alternate Fitness (Senior Program) in both Masset and Port Clements along with carrying on with weight room orientations islands wide. Martial arts programs such as Shito Ryu Karate and Kung Fu. Other successful programs HGR has been able to provide over the year, Jr NBA, Steve Nash Basketball Program, Archery 101, IYENGAR Yoga with Jenn, IYENGAR Yoga with Ainsley, Senior Yoga (PC/QC), Painting with Manzanita Snow/Beginner, Painting with Manzanita Snow/Intermediate, Outdoor Painting Ballet and Contemporary Dance, Creative Movement, Surf Fit and Cat Leaps Gymnastics

will be back for a 3rd consecutive year offering programming on islands for 5 weeks. The 2019 Agate Man Triathlon had another successful year with a total of 30 participants. Participants ranging from Edmonton to Kamloops BC and from Sandspit to Masset.

NEW Registered RAN/LED programs HGR will be launching during the fall of 2019 and carrying into 2020 is The Explorador Program (Sandspit), FIT Camp (SKD), Body Resistance Blast (QC), DCS Boxing (Youth, Adult Women, Ault Co-ed) (Masset), DCS Kickboxing, Ju Jitsu (Masset), Baby and Me Yoga (QC), Senior's Yoga/FREE (QC) and Music Together Haida Gwaii (Masset). NEW multiple dance classes to be offered in Masset by a new instructor to the islands such as Creative Dance Ages 3-4, Creative Dance Ages 5-6, Contemporary Dance Ages 7-9, Contemporary Dance Ages 10-12, Contemporary Dance Teen and Contemporary Dance Adult.

HGR continues to offer Registered RAN/LED Red Cross Certification Courses on islands. HGR held 4 EFA's (Emergency First Aid) with a combined total of 31 participants and 2 Babysitter Courses with a combined total of 25 participants. HGR is scheduled to hold a Standard First Aid, EFA and another Babysitters Course this September and October. HGR also held a (NEW) 2-day Pilates Training Course in QC with Balanced Body.

HGR continues to offer help to other programs on islands in a SUPPORTING capacity such as (NEW) The Haida Gwaii Sun Run, (NEW) Haida Gwaii Run Series, (NEW) Sunset Trail Run Walk event, Haida Gwaii Youth Soccer League, Ladies Yoga and Surf Retreat, (NEW) Masset Skate Park Society, (NEW) Sing Haida Gwaii and CORE and PAL Firearms Safety Courses.

In August of 2017, HGR launched a brand-new website and FB page and has received nothing but positive feedback. YTD HGR has collected over **\$64,763 (\$49,000/2018)** in registration fees from the website alone! Over **575 (567/2018)** orders have been placed and **771 (744/2018)** items purchased with an average price point of **\$ 83 (\$66/2018)** per purchase. For 2020 HGR will continue to focus on our "marketing and communications plan" with the islands of Haida Gwaii. Brand awareness, advertising, getting people to our website, FB page etc.

HGR is looking forward to 2020 and will continue to "provide and promote quality recreation and leisure opportunities for all islands residents."

Regards,



David Lomax
Haida Gwaii Regional Recreation Coordinator

Haida Gwaii Regional Recreation Commission - 2020 Requested Budget

Operating Costs

	Rent	\$241.50 /month			\$2,898.00
	Office	Postage			\$500.00
		Supplies			\$2,400.00
		Bank Charges			\$190.00
	Casual Assistants	\$20.00 /hour	4	hrs/week	\$4,000.00
(+)	Bookkeeper	\$25.00 /hour	15	hrs/week	\$19,500.00
		EI	2.63%		\$513.24
		CPP	4.95%		\$965.25
		Vacation Pay	6%		\$1,170.00
		WCB	1.25%		\$243.75
	Internet	\$67.20 /month			\$810.00
(-)	Advertising				\$9,000.00
(-)	Telephone and Fax				\$2,600.00
(-)	Website Maintenance				\$1,500.00
	Commissioner Travel /Meetings				\$2,000.00
(-)	Coordinator Travel /Meetings				\$6,000.00
(-)	BCRPA Conference / Training				\$1,000.00
(-)	Special Events				\$500.00
	Moresby Island Travel Fund				\$1,000.00
	MIABC Associate Member Premium				\$250.00
	MIABC Associate Member Premium/Instructors SPA				\$250.00
	MIABC Associate Member Premium/Haida Gwaii Soccer Association SPA				\$250.00
2019 Received Budget	\$57,500.00		2020 Requested Budget		\$57,540.24

Notes:

** Bookkeeper wage has been increased by \$3.00 HR to put the position inline with what our instructors make, both HGR and ASSAI instructors (After School Program). There has not been a raise to the position since 2014. In 2014 there was a \$2.00 raise from \$20.00 HR to \$22.00 HR for the HGR Bookkeeper position. The new HGR Coordinator may have to look at increasing the overall CORE budget for 2021 to help offset this increase.*

**Advertising budget has been reduced because HGR has a surplus of bottles, bags, t-shirts and hoodies that will carry over into 2020.*

**HGR has removed our Yellow Pages Print advertising along with the Yellow Pages digital Presence for 2020. HGR will now save approximately \$600+ from the Yellow Pages.*

**Website maintenance will only run approximately \$1400 per year.*

**Coordinator Travel was dropped by \$600 to help offset the increase to the bookkeeper salary.*

**BCRPA Conference/Training was adjusted to help offset the increase to the bookkeeper salary.*

**Special Events was adjusted to help offset the increase to the bookkeeper salary.*

November 19, 2019

TO: North Coast Regional District (NCRD)
Chair and Directors of the Board
14-342 3rd Avenue West
Prince Rupert, BC V8J 1L5

FROM: Dodge Cove Recreation Society (DCRS)
Lou Allison, Director
PO Box 789
Prince Rupert, BC V8J 3Y1

Thank you to the NCRD for granting a request made in 2018 for \$2500 towards the cost of operating the Dodge Cove community building in 2019. We also appreciate the support from the NCRD in maintaining the AED installed in our First Aid room.

I am writing on behalf of the Dodge Cove Recreation Society (DCRS) to request a grant of \$2500 from the NCRD to help with the maintenance and operating costs in 2020. Our main costs are hydro and insurance along with maintenance and supplies, which are partially covered by the grant from the NCRD. Rent from the Dodge Cove Harbour Authority (DCHA) and the Dodge Cove Improvement District (DCID), occasional rents of the hall, donations and fees paid by residents make up the rest.

The work that we had done this year (2019) includes having the lighting in the main hall upgraded with new energy-efficient fixtures and/or bulbs, with dimmer switches as the new lights are very white and bright, too much so for ambiance but perfect for crafts. We also received a grant from the Prince Rupert Regional Community Foundation for a new energy efficient fridge, replacing the tiny antique one that served for so many decades. We have continued to upgrade the furnishings, mostly with donated items this year, and expanded the lending library of DVDs. We upgraded the AED device with new batteries, and held a practice exercise in proper procedures for stabilizing and evacuating anyone hurt enough to need transporting to hospital. Members from the paramedic service and the Coast Guard participated in this exercise.

We have several big jobs looming: upgrading our septic system, and our playground. We have also been looking into the possibility of installing a geothermal unit to help reduce our heating costs and keep the building at a more even temperature.

The directors have been very pleased with the continuing high use of the building, with many meetings, events, community suppers, Tai and yoga practices and an annual Art Show put on by the Digby Island Arts Group with support from Adventure Tours, as well as the ongoing use of the computer and Wi-Fi service provided to the community and visitors by one of our renters.

We greatly appreciate the assistance from the NCRD in helping us maintain and operate this building, which is at the heart of our community.

Lou Allison
Director, DCRS

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Prince Rupert Public Library



101 6th Avenue West, Prince Rupert, B.C. V8J 1Y9 Phone: 250-627-1345 Fax: 250-627-7743 www.princerupertlibrary.ca

October 22, 2019

Board of Directors
North Coast Regional District
14-342 3rd Avenue West,
Prince Rupert BC
V8J 1L5

To the Board,

The Prince Rupert Library is asking for a grant of \$6,000.00 for 2020 to support library service to outlying areas of the NCRD. We know that money is tight for the NCRD and appreciate each dollar we receive from you. We do serve the community well and these dollars given to the Library do help many people throughout the NCRD.

Attached you will find:
Prince Rupert Library Statement of Financial Information (SOFI) for 2018
Budget for 2019 and Proposed budget of 2020
Current financial statement to September 30, 2019

Our public library provides free access to books, ideas, resources, and information necessary for education, employment, enjoyment and self-government. Illiteracy is at the heart of many of society's problems. Police studies have revealed that 79 of 100 people entering Canadian correctional facilities don't have their high school diploma and 65 of those 100 people have less than a grade 8 education or level of literacy. While poverty, unemployment, and feeling isolated or desperate may push some people into a life of crime, literacy training can provide many youth and adults with a chance to build a brighter future. In the fight for literacy, libraries are at the forefront, supporting all other literacy efforts. All library activities are undertaken to help citizens become the best that they can be. Citizens who are educated and open to ideas create vibrant, healthy communities. Listed below are just some of the services found at the library thanks to granting bodies:

- Provide books, magazines, newspapers, CDs, videos/DVDs, audiobooks, information services - access to ideas, enjoyment, education, employment and self-government.
- Provide training to young people as they enter the job market.
- Provide free access to the internet and the use of public computers. This is especially important as access to many federal and provincial services has moved online, e.g. commercial fishing licences.
- Provide telephone, bicycle racks, public washrooms, seating and reading spaces - a haven for all.
- Provide website access to local and other B.C. library catalogues, to electronic magazine collections, car repair manuals and downloadable audiobooks - libraries sharing resources to provide better service.
- Provide experts on research, children's literacy, providing guidance to new parents, encouraging early literacy.
- Provide programs for children, youth, and adults.
- Provide a safe, secure learning environment for children after school.

RECEIVED OCT 29 2019

- Provide meeting space for small groups.
- Employ local residents.

As well as fulfilling its traditional roles in the community the Prince Rupert Library is busy helping local people navigate through the technologies and processes that have become the new norm. Helping people download e-books and online magazines, demonstrating the use of online databases, helping non-English speakers to obtain commercial fishing licences and laid-off workers to complete online-only job applications or income assistance applications take up considerable staff time as well as demanding that we have trained staff on-hand and ones willing to continually upgrade.

We thank you for supporting our goal to provide service to the communities in the Regional District. Your annual grant is an important part of the budgeting process each year and we rely on it.

Please contact me if you require any more information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Joe Zelwietro". The signature is fluid and extends to the right with a long horizontal stroke.

Joe Zelwietro
Chief Librarian
Prince Rupert Library

Item 7.12

Oona River Community Association

PO Box 93
Oona River, BC
V0V 1E0

October 24, 2019

North Coast Regional District
#14, 342 – 3rd Avenue West
Prince Rupert, BC
V8J 1L5

Attention: Board of Directors

Re: ORCA 2020 Operating Grant

On behalf of the community, the Oona River Community Association wishes to thank the Regional District Board for its annual operating grant of \$2500. This letter is to support our application for consideration again in 2020.

Please find attached our September 30, 2019 year end Income and Expense Report and budget for our 2019-2020 fiscal. Also attached are the twelve months of bank statements from NSCU.

ORCA is in limbo regarding its grant application to ***Canada-British Columbia- Investing in Canada Infrastructure Program, Rural and Northern Communities*** for sufficient funds to complete the exterior siding of the entire Community Hall structure, provide potable water by well service to the facility and perhaps provide a first aid station.

As a result, this years' budget is similar to last year's budget.

Water supply to the hall facilities continues to be problematic. The waterline broke twice within 2 weeks requiring machine rental and volunteer labour to patch it together. The line itself is failing and literally breaks apart with any natural expansion.

Trust this letter brings you up to date with our endeavours. If you have any questions, please do not hesitate to call.

Yours truly,

OONA RIVER COMMUNITY ASSOCIATION

Yvonne N. Christensen
Treasurer



Staff Report

Date: January 25, 2020

To: D. Fish, Chief Administrative Officer

From: S. Landrath, Treasurer

Subject: North Coast Regional District 2020 Budget Process

Recommendations:

THAT the staff report entitled “North Coast Regional District 2020 Budget Process” be received for information.

PURPOSE:

The purpose of this report is to provide an overview of the North Coast Regional District’s (NCRD) 2020 budgeting process.

BACKGROUND:

NCRD must annually adopt, by bylaw, a five-year financial plan which includes capital and operating items. For Regional Districts, the financial plan must be adopted by March 31 [LGA s. 374].

The financial plan must show:

- The proposed expenditures, including separate amounts for each of interest and principal on debt, amounts required for capital purposes, the amount required for a deficiency and the amount required for other purposes; and

- The proposed funding sources, including separate amounts for each: revenue from property values taxes, parcel taxes, fees, and other sources and proceeds from borrowing.

Regional district financial plans are based on individual services and therefore proposed expenditures and funding sources noted above must be shown separately for each service.

DISCUSSION:

The five-year financial plan will include **three rounds** of review prior to adoption of the bylaw. The three rounds will allow for refinement of the values and level of taxation and service that is acceptable to the Board.

Each service will be reviewed and discussed individually by the Board. The Board should make motions for each financial plan to either amend or approve as presented.

Motions should be in the form of:

- 1. Receive the individual financial plan as presented.**
(This would mean that the financial plan would be automatically brought back for further review at the next round of budget discussions).
- 2. Amend the individual financial plan and refer to Round 2 for further review.**
- 3. Receive the individual financial plan as presented and refer to Round 3** (This could be used if no further changes are anticipated prior to adoption. The whole financial plan would be subject to review for the final time at Round 3.)

Changes during Round 3 should be minor and likely a result of public input or other unknown factors.

Proposed budget meeting schedule:

Round One (R1) –January 25, 2020 (10 am)

This is when the most comprehensive review should take place as it is the first opportunity for the Board to review the financial plan, staff encourages Directors to ask questions on any item of interest.

Following the direction provided by the Board in Round 1, the financial plan will be amended by staff and reproduced for review in Round 2.

Round Two (R2)- February 22, 2020 (10 am)

During Round 2 discussions, further amendments may be identified. At the end of Round 2, the financial plan, including any identified amendments, should be a close representation of the desired final financial plan.

Round Three (R3) – March 11, 2020 (7 pm Teleconference)

Following the direction provided in Round 2, the financial plan will be amended by staff and reproduced for review in Round 3. Round 3 is the final opportunity for the Board to make changes to the financial plan in preparation for its adoption as a proposed bylaw.

RECOMMENDATION:

Staff is recommending that the Board of the NCRD receive the report entitled “North Coast Regional District 2020 Budget Process” for information.

Completed Roll		Taxation 2020																
		Municipalities					Electoral Areas				LSAs							
Description	Service	City of Prince Rupert	District of Port Edward	Village of Masset	Village of Port Clements	Village of Queen Charlotte	A	C	D	E	Sandspit Fire LSA #1	Tlell Fire SRVA #4	Sandspit Water SRVA #3	2020 Requisition	2019 Requisition	Change	% Change	
Administration (General Government)	110	354,236	17,664	12,741	4,927	18,619	12,018	5,642	24,950	10,451	-	-	-	\$ 461,250	\$ 450,001	11,249	2%	
Electoral Area Administration	120	-	-	-	-	-	22,278	10,458	46,250	19,373	-	-	-	\$ 98,359	\$ 95,960	2,399	3%	
Electoral Area E Administration	121	-	-	-	-	-	-	-	-	13,020	-	-	-	\$ 13,020	\$ 12,700	320	3%	
Elections	130	-	-	-	-	-	1,162	545	2,412	1,010	-	-	-	\$ 5,130	\$ 5,000	130	3%	
Grant-In-Aid - All	170	1,667	83	60	23	88	57	27	117	49	-	-	-	\$ 2,170	\$ 2,120	50	2%	
Grant-In-Aid - A	171	-	-	-	-	-	1,660	-	-	-	-	-	-	\$ 1,660	\$ 640	1,020	159%	
Grant-In-Aid - C	172	-	-	-	-	-	-	1,440	-	-	-	-	-	\$ 1,440	\$ 1,400	40	3%	
Grant-In-Aid - D	173	-	-	-	-	-	-	-	2,560	-	-	-	-	\$ 2,560	\$ 2,500	60	2%	
Grant-In-Aid - E	174	-	-	-	-	-	-	-	-	4,000	-	-	-	\$ 4,000	\$ 3,900	100	3%	
Emergency Program - Areas A & C	220	-	-	-	-	-	3,491	1,639	-	-	-	-	-	\$ 5,130	\$ 5,000	130	3%	
Emergency Program - Area D	227	-	-	-	-	-	-	-	5,130	-	-	-	-	\$ 5,130	\$ 5,000	130	3%	
Emergency Program - Area E	229	-	-	-	-	-	-	-	-	19,800	-	-	-	\$ 19,800	\$ 19,320	480	2%	
Island Solid Waste	310	-	-	35,546	13,747	51,944	-	-	69,606	29,157	-	-	-	\$ 200,000	\$ 170,000	30,000	18%	
Regional Solid Waste	330	118,209	5,895	4,252	1,644	6,213	4,011	1,883	8,326	3,488				\$ 153,920			#DIV/0!	
Regional (Mainland) Recycling	340	232,568	11,597	-	-	-	7,890	3,704	-	-	-	-	-	\$ 255,760	\$ 249,524	6,236	2%	
Rural Planning	510	-	-	-	-	-	15,075	7,077	31,297	13,110	-	-	-	\$ 66,560	\$ 64,940	1,620	2%	
Economic Development	570	-	-	-	-	-	6,344	2,978	13,171	5,517	-	-	-	\$ 28,010	\$ 27,330	680	2%	
Prince Rupert Regional Archives	710	111,910	5,581	-	-	-	3,797	1,782	-	-	-	-	-	\$ 123,070	\$ 91,779	31,291	34%	
North Pacific Cannery	715	38,950	38,950	-	-	-	13,253	6,222	-	-	-	-	-	\$ 97,375	\$ 95,000	2,375	3%	
HG Museum	720	-	-	15,098	5,839	22,063	-	-	29,565	12,384	-	-	-	\$ 84,950	\$ 82,880	2,070	2%	
Vancouver Island Regional Library	725	-	-	-	-	-	-	-	33,801	14,159	-	-	-	\$ 47,960	\$ 62,343	- 14,383	-23%	
Haida Gwaii Recreation	730	-	-	26,558	10,271	38,810	-	-	52,006	21,785	-	-	-	\$ 149,430	\$ 138,720	10,710	8%	
Sandspit Comm Hall	735	-	-	-	-	-	-	-	-	19,400	-	-	-	\$ 19,400	\$ 18,926	474	3%	
Failed	740	-	-	-	-	-	-	-	-	-	-	-	-	\$ -			#DIV/0!	
Mainland Recreation Area 'A'	751	-	-	-	-	-	6,000	-	-	-	-	-	-	\$ 6,000	\$ 5,930	70	1%	
Mainland Recreation Area 'C'	752	-	-	-	-	-	-	7,000	-	-	-	-	-	\$ 7,000	\$ 7,000	-	0%	
Not in 2020	753	-	-	-	-	-	-	-	-	-	-	-	-	\$ -			#DIV/0!	
PARKS AND TRAILS SERVICE - AREA E ****NEW****	754	-	-	-	-	-	-	-	-	-	-	-	-	\$ -			#DIV/0!	
OTHER PROJECTS	900																#DIV/0!	
Feasibility Studies	901	-	-	-	-	-	1,121	526	2,328	975	-	-	-	\$ 4,950	\$ 4,831	119	2%	
																		#DIV/0!
Local Service Areas																	#DIV/0!	
Sandspit Fire	210	-	-	-	-	-	-	-	-	-	27,500	-	-	\$ 27,500	\$ 27,500		0%	
Tlell Fire	230	-	-	-	-	-	-	-	-	-	-	25,000	-	\$ 25,000	\$ -		#DIV/0!	
Sandspit Water																	#DIV/0!	
Parcel Tax	810	-	-	-	-	-	-	-	-	-	-	-	51,250	\$ 51,250	\$ 50,000	1,250	3%	
2019 taxation		\$ 857,540	\$ 79,770	\$ 94,255	\$ 36,451	\$ 137,737	\$ 98,157	\$ 50,924	\$ 321,520	\$ 187,679	\$ 27,500	\$ 25,000	\$ 51,250	\$ 1,967,784				
		\$ 693,022	\$ 73,600	\$ 86,073	\$ 32,994	\$ 107,953	\$ 91,390	\$ 43,353	\$ 311,659	\$ 182,700	\$ 27,500	\$ 25,000	\$ 50,000	\$ 1,725,244				
Increase (decrease) in reqs		164,518	6,170	8,182	3,457	29,784	6,767	7,571	9,861	4,979	-	-	1,250	242,540			14.06%	
% increase over PY		23.74%	8.38%	9.51%	10.48%	27.59%	7.40%	17.46%	3.16%	2.73%	0.00%	0.00%	2.50%	113%				
% of increased req		67.83%	2.54%	3.37%	1.43%	12.28%	2.79%	3.12%	4.07%	2.05%	0.00%	0.00%	0.52%	100%				

Item 1.2

	2020		2019		Tax Requisition		Cost to average home owner	
	Tax Requisition Request	Cost to average home owner	Tax Requisition Request	Cost to average home owner	\$ Increase	% Increase	\$ Increase	% Increase
Electoral Area A	98,157	110.60	91,390	58.98	6,767	7.4%	51.63	87.5%
Electoral Area C	50,924	118.90	43,353	70.09	7,571	17.5%	48.81	69.6%
Electoral Area D	321,520	343.59	311,659	295.95	9,861	3.2%	47.64	16.1%
Electoral Area E	187,679	312.96	182,700	285.47	4,979	2.7%	27.49	9.6%
Village of Port Clements	36,451	68.02	32,994	62.19	3,457	10.5%	5.83	9.4%
District of Port Edward	79,770	82.60	73,600	79.09	6,170	8.4%	3.51	4.4%
City of Prince Rupert	857,540	83.94	693,022	73.97	164,518	23.7%	9.97	13.5%
Village of Queen Charlotte	137,737	180.19	107,953	131.24	29,784	27.6%	48.95	37.3%
Village of Masset	94,255	100.39	86,073	89.35	8,182	9.5%	11.04	12.4%

	2020		2019		Local Service Area Request		Cost to average home owner	
	Local Service Area Request	Cost to average home owner	Local Service Area Request	Cost to average home owner	\$ Increase	% Increase	\$ Increase	% Increase
Sandspit Fire	27,500	81.35	27,500	77.80	-	0.0%	3.55	4.6%
Tlell Fire	25,000	189.36	25,000	188.41	-	0.0%	0.95	0.5%

	2020		2019		Parcel Tax Request		Cost to average home owner	
	Parcel Tax Request	Cost to average home owner	Parcel Tax Request	Cost to average home owner	\$ Increase	% Increase	\$ Increase	% Increase
Sandspit Water	51,250	200.25	50,000	160.41	1,250	2.5%	39.83	24.8%

2020 NET TAXABLE AND CONVERTED VALUES FOR MUNICIPALITIES
- Per Sec 383(1)(a) & (b) Local Government Act
 Completed Roll

 Processed Date: 07/Dec/2019
 Printed Date: 07/Dec/2019

 Regional District: 24 - North Coast
 Municipality: 227 - City of Prince Rupert

(AA25)

			GENERAL PURPOSE NET TAXABLE VALUES						
Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	4,644	327,118,601	32,711,860	879,323,602	87,932,360	1,206,442,203	120,644,220	10.00
02	Utilities	21	1,195,780	418,523	3,910,480	1,368,668	5,106,260	1,787,191	35.00
03	Supportive Housing	1	1		1		2		10.00
04	Major Industry	7	40,580,000	13,797,200	192,553,000	65,468,020	233,133,000	79,265,220	34.00
05	Light Industry	28	12,578,100	4,276,554	10,739,100	3,651,294	23,317,200	7,927,848	34.00
06	Business And Other	462	107,744,368	26,397,370	118,148,182	28,946,304	225,892,550	55,343,674	24.50
08	Rec/Non Profit	7	3,077,600	307,760	1,165,400	116,540	4,243,000	424,300	10.00
Total		5,170	492,294,450	77,909,267	1,205,839,765	187,483,186	1,698,134,215	265,392,453	

			HOSPITAL PURPOSE NET TAXABLE VALUES						
Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	4,644	327,118,601	32,711,860	879,323,602	87,932,360	1,206,442,203	120,644,220	10.00
02	Utilities	26	1,195,780	418,523	13,521,480	4,732,518	14,717,260	5,151,041	35.00
03	Supportive Housing	1	1		1		2		10.00
04	Major Industry	7	40,580,000	13,797,200	192,553,000	65,468,020	233,133,000	79,265,220	34.00
05	Light Industry	28	12,578,100	4,276,554	10,739,100	3,651,294	23,317,200	7,927,848	34.00
06	Business And Other	462	107,744,368	26,397,370	118,148,182	28,946,304	225,892,550	55,343,674	24.50
08	Rec/Non Profit	7	3,077,600	307,760	1,165,400	116,540	4,243,000	424,300	10.00
Total		5,175	492,294,450	77,909,267	1,215,450,765	190,847,036	1,707,745,215	268,756,303	
Total (Less S.644LGA/398VC)				77,909,267		187,483,186		265,392,453	

2020 NET TAXABLE AND CONVERTED VALUES FOR MUNICIPALITIES
- Per Sec 383(1)(a) & (b) Local Government Act
 Completed Roll

 Processed Date: 07/Dec/2019
 Printed Date: 07/Dec/2019

Regional District: 24 - North Coast

Municipality: 529 - Village of Queen Charlotte (AA25)

			GENERAL PURPOSE NET TAXABLE VALUES						
Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	540	39,002,600	3,900,260	59,543,135	5,954,313	98,545,735	9,854,573	10.00
02	Utilities	3	402,300	140,805	61,100	21,385	463,400	162,190	35.00
05	Light Industry	9	363,000	123,420	1,067,400	362,916	1,430,400	486,336	34.00
06	Business And Other	69	4,271,947	1,046,627	9,296,403	2,277,618	13,568,350	3,324,245	24.50
07	Managed Forest Land	2	364,200	109,260			364,200	109,260	30.00
08	Rec/Non Profit	2	128,200	12,820			128,200	12,820	10.00
09	Farm	1	1,077	107			1,077	107	10.00
Total		626	44,533,324	5,333,299	69,968,038	8,616,232	114,501,362	13,949,531	

			HOSPITAL PURPOSE NET TAXABLE VALUES						
Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	540	39,002,600	3,900,260	59,543,135	5,954,313	98,545,735	9,854,573	10.00
02	Utilities	6	402,300	140,805	478,500	167,475	880,800	308,280	35.00
05	Light Industry	9	363,000	123,420	1,067,400	362,916	1,430,400	486,336	34.00
06	Business And Other	69	4,271,947	1,046,627	9,296,403	2,277,618	13,568,350	3,324,245	24.50
07	Managed Forest Land	2	364,200	109,260			364,200	109,260	30.00
08	Rec/Non Profit	2	128,200	12,820			128,200	12,820	10.00
09	Farm	1	538	53			538	53	10.00
Total		629	44,532,785	5,333,245	70,385,438	8,762,322	114,918,223	14,095,567	
Total (Less S.644LGA/398VC)				5,333,245		8,616,232		13,949,477	

2020 NET TAXABLE AND CONVERTED VALUES FOR MUNICIPALITIES
- Per Sec 383(1)(a) & (b) Local Government Act
 Completed Roll

 Processed Date: 07/Dec/2019
 Printed Date: 07/Dec/2019

Regional District: 24 - North Coast

Municipality: 549 - Village of Masset

(AA25)

GENERAL PURPOSE NET TAXABLE VALUES

Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	584	16,701,900	1,670,190	42,676,500	4,267,650	59,378,400	5,937,840	10.00
02	Utilities	6	62,000	21,700	99,700	34,895	161,700	56,595	35.00
05	Light Industry	3	65,600	22,304	25,800	8,772	91,400	31,076	34.00
06	Business And Other	129	3,949,340	967,588	10,169,360	2,491,493	14,118,700	3,459,081	24.50
08	Rec/Non Profit	5	272,300	27,230	340,000	34,000	612,300	61,230	10.00
Total		727	21,051,140	2,709,012	53,311,360	6,836,810	74,362,500	9,545,822	

HOSPITAL PURPOSE NET TAXABLE VALUES

Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	584	16,701,900	1,670,190	42,676,500	4,267,650	59,378,400	5,937,840	10.00
02	Utilities	8	62,000	21,700	800,693	280,242	862,693	301,942	35.00
05	Light Industry	3	65,600	22,304	25,800	8,772	91,400	31,076	34.00
06	Business And Other	129	3,949,340	967,588	10,169,360	2,491,493	14,118,700	3,459,081	24.50
08	Rec/Non Profit	5	272,300	27,230	340,000	34,000	612,300	61,230	10.00
Total		729	21,051,140	2,709,012	54,012,353	7,082,157	75,063,493	9,791,169	
Total (Less S.644LGA/398VC)				2,709,012		6,836,810		9,545,822	

2020 NET TAXABLE AND CONVERTED VALUES FOR MUNICIPALITIES
- Per Sec 383(1)(a) & (b) Local Government Act
 Completed Roll

 Processed Date: 07/Dec/2019
 Printed Date: 07/Dec/2019

Regional District: 24 - North Coast

Municipality: 564 - District of Port Edward (AA25)

			GENERAL PURPOSE NET TAXABLE VALUES						
Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	375	24,530,600	2,453,060	26,855,700	2,685,570	51,386,300	5,138,630	10.00
02	Utilities	5	3,659,050	1,280,667	8,149,400	2,852,290	11,808,450	4,132,957	35.00
05	Light Industry	6	808,900	275,026			808,900	275,026	34.00
06	Business And Other	52	7,801,850	1,911,453	7,052,900	1,727,960	14,854,750	3,639,413	24.50
08	Rec/Non Profit	3	480,900	48,090			480,900	48,090	10.00
Total		441	37,281,300	5,968,296	42,058,000	7,265,820	79,339,300	13,234,116	

			HOSPITAL PURPOSE NET TAXABLE VALUES						
Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	375	24,530,600	2,453,060	26,855,700	2,685,570	51,386,300	5,138,630	10.00
02	Utilities	10	3,659,050	1,280,667	10,092,600	3,532,410	13,751,650	4,813,077	35.00
05	Light Industry	6	808,900	275,026			808,900	275,026	34.00
06	Business And Other	52	7,801,850	1,911,453	7,052,900	1,727,960	14,854,750	3,639,413	24.50
08	Rec/Non Profit	3	480,900	48,090			480,900	48,090	10.00
Total		446	37,281,300	5,968,296	44,001,200	7,945,940	81,282,500	13,914,236	
Total (Less S.644LGA/398VC)				5,968,296		7,265,820		13,234,116	

2020 NET TAXABLE AND CONVERTED VALUES FOR MUNICIPALITIES
- Per Sec 383(1)(a) & (b) Local Government Act
 Completed Roll

 Processed Date: 07/Dec/2019
 Printed Date: 07/Dec/2019

Regional District: 24 - North Coast

Municipality: 566 - Village of Port Clements (AA25)

			GENERAL PURPOSE NET TAXABLE VALUES						
Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	295	6,707,500	670,750	13,614,100	1,361,410	20,321,600	2,032,160	10.00
02	Utilities	1	13,700	4,795	21,400	7,490	35,100	12,285	35.00
05	Light Industry	12	482,000	163,880	2,318,700	788,358	2,800,700	952,238	34.00
06	Business And Other	59	1,385,850	339,533	1,268,200	310,709	2,654,050	650,242	24.50
07	Managed Forest Land	1	149,000	44,700			149,000	44,700	30.00
Total		368	8,738,050	1,223,658	17,222,400	2,467,967	25,960,450	3,691,625	

			HOSPITAL PURPOSE NET TAXABLE VALUES						
Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	295	6,707,500	670,750	13,614,100	1,361,410	20,321,600	2,032,160	10.00
02	Utilities	2	13,700	4,795	143,400	50,190	157,100	54,985	35.00
05	Light Industry	12	482,000	163,880	2,318,700	788,358	2,800,700	952,238	34.00
06	Business And Other	59	1,385,850	339,533	1,268,200	310,709	2,654,050	650,242	24.50
07	Managed Forest Land	1	149,000	44,700			149,000	44,700	30.00
Total		369	8,738,050	1,223,658	17,344,400	2,510,667	26,082,450	3,734,325	
Total (Less S.644LGA/398VC)				1,223,658		2,467,967		3,691,625	

**2020 HOSPITAL NET TAXABLE AND CONVERTED VALUES
FOR REGIONAL DISTRICT ELECTORAL AREAS
- Per Sec 383(1)(a) & (b) Local Government Act
Completed Roll**

Processed Date: 07/Dec/2019
Printed Date: 07/Dec/2019

Regional District: 24 - North Coast
Electoral Area: A
Jurisdiction: 752 - Prince Rupert Rural

Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	160	12,927,900	1,292,790	3,305,300	330,530	16,233,200	1,623,320	10.00
02	Utilities	20	2,565,400	897,890	16,088,600	5,631,010	18,654,000	6,528,900	35.00
05	Light Industry	5	105,100	35,734			105,100	35,734	34.00
06	Business And Other	24	2,520,350	617,485	759,700	186,126	3,280,050	803,612	24.50
08	Rec/Non Profit	6	124,700	12,470			124,700	12,470	10.00
Total Total (Less S.644LGA/398VC)		215	18,243,450	2,856,369 2,856,369	20,153,600	6,147,666 6,147,666	38,397,050	9,004,036 9,004,036	

**2020 HOSPITAL NET TAXABLE AND CONVERTED VALUES
FOR REGIONAL DISTRICT ELECTORAL AREAS
- Per Sec 383(1)(a) & (b) Local Government Act
Completed Roll**

Processed Date: 07/Dec/2019
Printed Date: 07/Dec/2019

Regional District: 24 - North Coast
Electoral Area: C
Jurisdiction: 752 - Prince Rupert Rural

Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	212	18,613,000	1,861,300	2,309,600	230,960	20,922,600	2,092,260	10.00
02	Utilities	11	330,600	115,710	3,679,700	1,287,895	4,010,300	1,403,605	35.00
04	Major Industry	1	72,700	24,718	1,729,000	587,860	1,801,700	612,578	34.00
05	Light Industry	7	249,900	84,966	55,600	18,904	305,500	103,870	34.00
06	Business And Other	5	59,800	14,651			59,800	14,651	24.50
Total Total (Less S.644LGA/398VC)		236	19,326,000	2,101,345 2,101,345	7,773,900	2,125,619 2,125,619	27,099,900	4,226,964 4,226,964	

**2020 HOSPITAL NET TAXABLE AND CONVERTED VALUES
FOR REGIONAL DISTRICT ELECTORAL AREAS
- Per Sec 383(1)(a) & (b) Local Government Act
Completed Roll**

Processed Date: 07/Dec/2019
Printed Date: 07/Dec/2019

Regional District: 24 - North Coast

Electoral Area: D

Jurisdiction: 750 - Queen Charlotte (Haida Gwaii)

Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	466	53,294,895	5,329,489	39,792,122	3,979,212	93,087,017	9,308,701	10.00
02	Utilities	10	562,500	196,875	354,600	124,110	917,100	320,985	35.00
05	Light Industry	78	1,544,100	524,994	651,300	221,442	2,195,400	746,436	34.00
06	Business And Other	31	838,640	205,466	8,937,010	2,189,567	9,775,650	2,395,034	24.50
07	Managed Forest Land	63	19,238,600	5,771,580			19,238,600	5,771,580	30.00
08	Rec/Non Profit	16	1,431,400	143,140			1,431,400	143,140	10.00
09	Farm	20	68,464	6,846			68,464	6,846	10.00
Total Total (Less S.644LGA/398VC)		684	76,978,599	12,178,390 12,178,391	49,735,032	6,514,331 6,514,331	126,713,631	18,692,722 18,692,723	

**2020 HOSPITAL NET TAXABLE AND CONVERTED VALUES
FOR REGIONAL DISTRICT ELECTORAL AREAS
- Per Sec 383(1)(a) & (b) Local Government Act
Completed Roll**

Processed Date: 07/Dec/2019
Printed Date: 07/Dec/2019

Regional District: 24 - North Coast

Electoral Area: E

Jurisdiction: 750 - Queen Charlotte (Haida Gwaii)

Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	252	12,567,250	1,256,725	20,336,200	2,033,620	32,903,450	3,290,345	10.00
02	Utilities	15	1,325,100	463,785	6,151,600	2,153,060	7,476,700	2,616,845	35.00
05	Light Industry	25	325,600	110,704	277,500	94,350	603,100	205,054	34.00
06	Business And Other	57	1,390,659	340,711	4,267,450	1,045,525	5,658,109	1,386,236	24.50
07	Managed Forest Land	8	805,900	241,770			805,900	241,770	30.00
08	Rec/Non Profit	12	898,600	89,860			898,600	89,860	10.00
Total Total (Less S.644LGA/398VC)		369	17,313,109	2,503,555 2,503,555	31,032,750	5,326,555 5,326,555	48,345,859	7,830,110 7,830,110	

**2020 HOSPITAL NET TAXABLE AND CONVERTED VALUES
FOR REGIONAL DISTRICT SERVICE AREAS
- Per Sec 383(1)(a) & (b) Local Government Act
Completed Roll**

Regional District: 24 - North Coast
 Jurisdiction: 750 - Queen Charlotte (Haida Gwaii) (AA25)
 Code: A - Sandspit Fire Protection LSA#1

Prop Class		Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	239	12,093,850	1,209,385	19,983,800	1,998,380	32,077,650	3,207,765	10.00
02	Utilities	4	51,300	17,955	428,900	150,115	480,200	168,070	35.00
06	Business And Other	36	1,240,100	303,824	3,093,250	757,846	4,333,350	1,061,670	24.50
07	Managed Forest Land	1	107,000	32,100			107,000	32,100	30.00
08	Rec/Non Profit	7	675,900	67,590			675,900	67,590	10.00
Total Total (Less S.644LGA/398VC)		287	14,168,150	1,630,854 1,630,854	23,505,950	2,906,341 2,906,341	37,674,100	4,537,195 4,537,195	

**2020 HOSPITAL NET TAXABLE AND CONVERTED VALUES
FOR REGIONAL DISTRICT SERVICE AREAS
- Per Sec 383(1)(a) & (b) Local Government Act
Completed Roll**

Regional District: 24 - North Coast
 Jurisdiction: 750 - Queen Charlotte (Haida Gwaii) (AA25)
 Code: B - Sandspit Water SRVA#3

Prop Class		Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	195	11,666,550	1,166,655	18,609,900	1,860,990	30,276,450	3,027,645	10.00
02	Utilities	2	38,000	13,300	47,900	16,765	85,900	30,065	35.00
06	Business And Other	21	1,020,500	250,022	2,452,450	600,850	3,472,950	850,872	24.50
08	Rec/Non Profit	6	651,700	65,170			651,700	65,170	10.00
Total Total (Less S.644LGA/398VC)		224	13,376,750	1,495,147 1,495,147	21,110,250	2,478,605 2,478,605	34,487,000	3,973,752 3,973,752	

**2020 HOSPITAL NET TAXABLE AND CONVERTED VALUES
FOR REGIONAL DISTRICT SERVICE AREAS
- Per Sec 383(1)(a) & (b) Local Government Act
Completed Roll**

Regional District: 24 - North Coast
 Jurisdiction: 750 - Queen Charlotte (Haida Gwaii) (AA25)
 Code: C - Tlell Fire Protection SRVA#4

Prop Class		Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	126	15,915,700	1,591,570	15,978,600	1,597,860	31,894,300	3,189,430	10.00
06	Business And Other	6	40,500	9,922	494,400	121,128	534,900	131,050	24.50
08	Rec/Non Profit	1	169,000	16,900			169,000	16,900	10.00
09	Farm	12	45,389	4,538			45,389	4,538	10.00
Total Total (Less S.644LGA/398VC)		145	16,170,589	1,622,930 1,622,931	16,473,000	1,718,988 1,718,988	32,643,589	3,341,918 3,341,919	

**2020 HOSPITAL NET TAXABLE AND CONVERTED VALUES
FOR REGIONAL DISTRICT SERVICE AREAS
- Per Sec 383(1)(a) & (b) Local Government Act
Completed Roll**

Regional District: 24 - North Coast
 Jurisdiction: 752 - Prince Rupert Rural (AA25)
 Code: A - Oona River Telephone LSA#2

Prop Class		Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	45	3,514,000	351,400	1,044,200	104,420	4,558,200	455,820	10.00
02	Utilities	2	4,800	1,680	82,400	28,840	87,200	30,520	35.00
05	Light Industry	1	14,100	4,794	55,600	18,904	69,700	23,698	34.00
Total Total (Less S.644LGA/398VC)		48	3,532,900	357,874 357,874	1,182,200	152,164 152,164	4,715,100	510,038 510,038	

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Support Recovery Calculation for 2020

				Clerks					Other Costs	2020 Total	
	CAO	Treasurer	Corp Officer	Accounts Receivable	Accounts Payable	Utility Billing	Clerical	Payroll			
Wages and Benefits		141,582	124,539	113,058	37,473	37,473	14,989	29,979	29,979	-	529,071
Other costs		5,282	3,160	8,080						44,887	61,409
Total		146,864	127,699	121,138	37,473	37,473	14,989	29,979	29,979	44,887	590,480
Gen Government (110)	110	58,746	44,861	82,374	-	4,015	-	29,979	11,607	14,461	246,043
Electoral Admin (120)	120	34,513	23,922	19,382		2,891	-	-	1,563	6,167	88,438
Electoral Area E	121	-	435	-	-	248	-	-	-	103	786
Emergency Programs	220-229	5,875	915	1,211	-	266	-	-	-	216	8,483
Rural Planning (510)	510	11,015	894	4,240	7	370	-	-	-	406	16,932
Reg Recycling (340)	340	14,686	12,840	2,423	13,093	5,928	-	-	8,090	5,793	62,853
ISWAC (310)	310	11,749	27,709	2,423	22,195	10,712	11,242	-	7,303	9,316	102,649
		-	-	-	-	-	-	-	-	-	-
Reg Waste Man	330	-	140	-	-	-	-	-	-	33	173
Feasibility	901	-	473	-	-	204	-	-	-	111	788
		-	-	-	-	-	-	-	-	-	-
HG Recreation (730)	730	2,203	1,915	3,634	-	1,491	-	-	1,416	3,124	13,783
Mainland Recreation	751-752	-	676	1,211	-	336	-	-	-	159	2,382
PR Regional Archives (710)	710	734	1,386	-	-	2,627	-	-	-	327	5,074
North Pacific Cannery (715)	715	734	1,348	-	-	2,514	-	-	-	318	4,914
Haida Gwaii Museum (720)	720	734	1,088	-	-	2,112	-	-	-	256	4,190
Van Island Reg. Library (725)	725	734	758	606	-	1,145	-	-	-	179	3,422
Sandspit Fire (210)	210	734	570	-	-	643	-	-	-	135	2,082
Tlell Fire (230)	230	734	854	-	-	243	-	-	-	202	2,033
Sandspit Water (810)	810	2,203	5,482	1,211	2,110	1,366	3,747	-	-	3,243	19,362
Econ Dev (570)	570	734	431	2,423	-	81	-	-	-	101	3,770
Projects (900)	110	-	183	-	-	126	-	-	-	43	352
New Sandspit Community Hall	735	734	673	-	67	156	-	-	-	159	1,789
Parks & Trails Service - Area E NEW	754	-	140	-	-	-	-	-	-	33	173
		-	-	-	-	-	-	-	-	-	-
Oona River Telephone		-	-	-	-	-	-	-	-	-	-
MM Debt	110	-	-	-	-	-	-	-	-	-	-
VIRL Debt	110	-	-	-	-	-	-	-	-	-	-
Gas Tax		-	-	-	-	-	-	-	-	-	-
Landfill Closure		-	-	-	-	-	-	-	-	-	-
											-
		146,862	127,693	121,138	37,472	37,474	14,989	29,979	29,979	44,883	590,469
		2	6	(0)	1	(1)	-	-	-	4	11
	110	58,746	45,044	82,374	-	4,141	-	29,979	11,607	14,504	246,395
		88,116	82,649	38,764	37,472	33,333	14,989	-	18,372	30,379	344,074

Support Recovery Calculation for 2020

<u>Allocation of Support Recovery Fee</u>	2020	2019
110	246,395	217,005
120	88,438	87,543
121	786	
190	-	
191	-	
210	2,082	2,393
220 220-229	2,828	2,638
227	2,828	2,638
229	2,828	2,638
230	2,033	5,511
310	102,649	88,950
330	173	
340	62,853	82,966
510	16,932	22,705
570	3,770	10,765
710	5,074	2,266
715	4,914	2,085
720	4,190	1,904
725	3,422	2,831
730	13,783	14,265
735	1,789	2,090
740	-	
751 751-752	1,191	565
752	1,191	565
753	-	
754	173	
810	19,362	25,920
900	-	
901	788	
	590,472	578,245
Difference/check	3	0



General Manager	CAO / Treasurer	Employees	Yes
Established	1967	Manager	
Authority	Section 338 (2)(a) of the Local Government Act	Location	
Source of Funding	Taxation; 60% of the RD Basic Grant (Prov.); Recoveries	Amendments	
Description	<p>The Administration function provides the corporate governance for the regional district. It includes Board remuneration for the member municipalities (electoral areas are funded by funtion 120); general expenses related to the administrative offices in Prince Rupert; and staffing costs which are partially recovered thru support service recovies to other functions.</p> <p>The main sources of revenues are taxation, grant in lieu of taxation, RD Basic Grant (Provincial), and small amounts of investment and rental income.</p>		

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area A	14,394	12,241	15,809	11,975	12,018	43	0.40%	2.61%
Electoral Area C	4,442	4,296	5,496	4,935	5,642	707	14.30%	1.22%
Electoral Area D	16,705	17,165	25,443	25,178	24,950	-228	-0.90%	5.41%
Electoral Area E	8,723	8,407	10,927	10,584	10,451	-133	-1.30%	2.27%
Member Municipality								
City of Prince Rupert	244,930	247,210	337,705	344,107	354,236	10,129	2.90%	76.80%
District of Port Edward	13,338	13,821	19,927	18,702	17,664	-1,038	-5.60%	3.83%
Village of Masset	10,622	9,953	12,602	13,088	12,741	-347	-2.70%	2.76%
Village of Port Clements	4,022	3,989	5,145	5,017	4,927	-90	-1.80%	1.07%
Village of Queen Charlotte	12,824	12,918	16,947	16,415	18,619	2,204	13.40%	4.04%
Net Taxes Levied	330,000	330,000	450,001	450,001	461,248	11,247	2.50%	100.01%
Limit by law	0	0	0	0	0			
Funding Remaining	330,000	330,000	450,001	450,001	461,248			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	1.25	1.22	1.58	1.46	1.34			
UTILITIES [02]	4.37	4.27	5.51	5.09	4.67			
MAJOR INDUSTRY [04]	4.25	4.14	5.36	4.95	4.54			
BUSINESS/OTHER [06]	3.12	3.05	3.94	3.64	3.34			
RECREATIONAL/NON PROFIT [08]	1.25	1.22	1.58	1.46	1.34			

Financial Plan



Item 4.1

From Category: 110 To Category: 110
 Account Code: ??-?-??-???? To : ??-?-??-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Administration												
01-1-110-5000	Property tax requisitions	330,000	330,000	450,000	450,000	461,250	-11,250	2.5	461,250	461,250	461,250	461,250
01-1-110-5100	Grant in lieu of taxes	19,000	19,000	30,000	30,000	30,000	0	0.0	30,000	30,000	30,000	30,000
01-1-110-5300	Rd basic grant	120,000	120,000	120,000	120,000	120,000	0	0.0	120,000	120,000	120,000	120,000
01-1-110-5400	Grants - unconditional	23,000	33,000	8,000	8,000	31,330	-23,330	291.6	31,330	31,330	31,330	31,330
01-1-110-5600	C2c grant - administration	0	5,000	5,000	5,000	5,000	0	0.0	5,000	5,000	5,000	5,000
01-1-110-6660	Investment income	7,440	7,980	8,640	8,600	46,200	-37,600	437.2	46,200	46,200	46,200	46,200
01-1-110-7100	Support service recovery	266,100	237,400	331,270	361,240	344,080	17,160	-4.8	344,080	344,080	344,080	344,080
01-1-110-8800	Transfer from surplus - administrat	0	0	14,567	125,965	46,600	79,365	-63.0	46,600	46,600	46,600	46,600
	Total General Revenue	765,540	752,380	967,477	1,108,805	1,084,460	-24,345	-2.2	1,084,460	1,084,460	1,084,460	1,084,460
01-3-110-7200	Director remuneration	90,910	90,910	97,137	107,450	110,290	2,840	2.6	110,290	110,290	110,290	110,290
01-3-110-7220	Director travel	27,750	26,000	31,600	32,017	34,670	2,653	8.3	34,670	34,670	34,670	34,670
01-3-110-7240	Meeting expenses	6,150	6,750	7,250	7,450	6,850	-600	-8.1	6,850	6,850	6,850	6,850
01-3-110-7241	C2c meeting expenses - administrat	0	5,000	5,000	5,000	5,000	0	0.0	5,000	5,000	5,000	5,000
01-3-110-7300	Staff salaries & wages	382,600	407,560	424,440	440,400	457,490	17,090	3.9	457,490	457,490	457,490	457,490
01-3-110-7310	Payroll overhead & benefits	91,030	91,000	97,000	107,500	113,370	5,870	5.5	113,370	113,370	113,370	113,370
01-3-110-7320	Staff travel	20,750	20,670	23,110	34,028	36,100	2,072	6.1	36,100	36,100	36,100	36,100
01-3-110-7325	Staff travel - treaty negotiations - a	0	0	0	13,760	13,690	-70	-0.5	13,690	13,690	13,690	13,690
01-3-110-7330	Staff training & conferences	10,440	9,500	9,500	11,900	14,900	3,000	25.2	14,900	14,900	14,900	14,900
01-3-110-7335	Memberships	8,870	9,230	9,230	8,500	6,720	-1,780	-20.9	6,720	6,720	6,720	6,720
01-3-110-7410	Advertising & promotions	2,150	2,250	3,330	4,000	4,040	40	1.0	4,040	4,040	4,040	4,040
01-3-110-7430	Bank charges	2,060	2,060	2,060	2,100	2,400	300	14.3	2,400	2,400	2,400	2,400
01-3-110-7440	Postage & freight	1,410	1,410	2,150	2,200	5,200	3,000	136.4	5,200	5,200	5,200	5,200
01-3-110-7450	Subscriptions	1,100	1,200	1,200	1,800	9,200	7,400	411.1	9,200	9,200	9,200	9,200
01-3-110-7470	Computer maintenance	32,880	20,280	16,570	25,700	33,400	7,700	30.0	33,400	33,400	33,400	33,400
01-3-110-7480	Office supplies	6,960	7,960	7,960	8,000	11,700	3,700	46.3	11,700	11,700	11,700	11,700
01-3-110-7500	Liability insurance	8,100	8,600	7,500	7,500	9,700	2,200	29.3	9,700	9,700	9,700	9,700
01-3-110-7610	Telephone	7,320	9,480	9,480	10,500	10,680	180	1.7	10,680	10,680	10,680	10,680
01-3-110-7620	Email/website	3,940	4,680	4,220	5,300	5,680	380	7.2	5,680	5,680	5,680	5,680
01-3-110-7630	Photocopier	4,080	4,080	4,100	4,100	4,100	0	0.0	4,100	4,100	4,100	4,100
01-3-110-7720	Professional fees	117,000	137,200	167,200	232,700	153,700	-79,000	-33.9	153,700	153,700	153,700	153,700
01-3-110-7730	Legal services	8,250	8,250	8,250	8,300	8,300	0	0.0	8,300	8,300	8,300	8,300
01-3-110-8010	Building insurance	520	550	550	500	570	70	14.0	570	570	570	570
01-3-110-8020	Building utilities	1,000	1,000	1,000	1,000	1,410	410	41.0	1,410	1,410	1,410	1,410
01-3-110-8030	Building maintenance	800	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-110-8040	Rent	22,000	22,000	22,000	22,000	20,400	-1,600	-7.3	20,400	20,400	20,400	20,400
01-3-110-8050	Janitorial	3,900	4,640	4,640	4,100	3,900	-200	-4.9	3,900	3,900	3,900	3,900



From Category: 110 To Category: 110
 Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
01-3-110-8100	Grants - unconditional	5,000	5,000	0	0	0	0	0.0	0	0	0	0
01-3-110-8800	Prior year (surplus)/deficit	-101,430	-155,880	0	0	0	0	0.0	0	0	0	0
	Total General Expense	765,540	752,380	967,477	1,108,805	1,084,460	-24,345	-2.2	1,084,460	1,084,460	1,084,460	1,084,460
	Administration Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 4.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (246,658.03)
2019 income (131,194.44)
2019 surplus (377,852.47)
to December 31, 2019

ROUND 1 Reserve (89,308.83)
NCPG Reserve (7,000.00)

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.110.5000	Property Tax Requisitions				
	Prior Year	1.00	(450,000)	(450,000)	
	2.5% COLA increase	1.00	(11,250)	(11,250)	
				(461,250)	(461,250)
01.1.110.5100	Grant in Lieu of Taxes				
	- based on estimates and historical info.				(30,000)
01.1.110.5300	RD Basic Grant				
	- based on announcement by Province				(120,000)
01.1.110.5400	Grants - Conditional				
	- NDIT Grant Writer	1.00	(8,000)	(8,000)	
	-Intern (funded by NDIT - \$35,000 grant May-April 2021 8/12 mo	0.67	(35,000)	(23,333)	
				(31,333)	(31,330)
01.1.110.5600	- Community to Community	1.00	(5,000)	(5,000)	(5,000)
01.1.110.6660	Investment Income				
	- Raymond James	12.00	(3,500)	(42,000)	
	- NSCU Interest	12.00	(350)	(4,200)	
				(46,200)	(46,200)

Item 4.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (246,658.03)
2019 income (131,194.44)
2019 surplus (377,852.47)

to December 31, 2019

ROUND 1 Reserve (89,308.83)
NCPG Reserve (7,000.00)

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.110.7100	Support Service Recovery - as calculated	1.00	(344,077)	(344,077)	(344,080)
01.1.110.8800	Prior Year (Surplus) Deficit	1.00	(46,600)	(46,600)	(46,600)
01.3.110.7200	Director Remuneration				
	Chair annual remuneration	1.00	8,557	8,557	
	Member municipality directors (BL 537)	6.00	13,875	83,250	
	Per meeting attendance (6 directors) * 14 meetings	84.00	187.40	15,742	
	Vice Chair additional remuneration (if Chairing meeting) * 5 meetings (estimate)	5.00	187.40	937	
	Electronic Devices	6.00	300	1,800	
				110,286	110,290
01.3.110.7220	Director Travel as calculated in Director travel worksheet	1.00	34,672	34,672	34,670
01.3.110.7240	Meeting Expenses				
	- Allowance for meals & refreshments	12.00	25	300	
	- Conference calls	10.00	160	1,600	
	- Annual Board Christmas Dinner	1.00	1,500	1,500	
	- Taxi for Employees	1.00	200	200	
	- Meeting rooms	13.00	250	3,250	
				6,850	6,850

Item 4.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (246,658.03)
2019 income (131,194.44)
2019 surplus (377,852.47)

to December 31, 2019

ROUND 1 Reserve (89,308.83)
NCPG Reserve (7,000.00)

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.7241	Community to Community	1.00	5,000	5,000	5,000
01.3.110.7300	Staff Salaries & Wages				
	Management	1.00	309,160	309,160	
	Union	1.00	114,533	114,533	
	Intern	1.00	33,693	33,693	
	Allowance for Christmas	2.00	50	100	
				457,485	457,490
01.3.110.7310	Payroll Overhead & Benefits				
	Staff	1.00	105,358	105,358	
	Directors - monthly salary	1.00	6,297	6,297	
	Directors - meeting honorarium	1.00	1,263	1,263	
	Employee Assistance Program	6.00	75	450	
				113,367	113,370
01.3.110.7320	Staff Travel				-
	As Calculated on Staff travel sheet	1.00	36,100	36,100	36,100
01.3.110.7325	Staff Travel - Treaty Negotiations				
	8 trips	1.00	13,689	13,689	13,690

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North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (246,658.03)
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2019 surplus (377,852.47)

to December 31, 2019

ROUND 1 Reserve (89,308.83)
NCPG Reserve (7,000.00)

Fund Number **110**

Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.7330	Staff Training				
	- Vadim Webinars	2.00	350	700	
	- Treasurer - course	1.00	1,000	1,000	
	- CAO - ADMIN PADM	2.00	1,000	2,000	
	- Payroll Clerk training	2.00	600	1,200	
	- Corporate Officer MATI	2.00	3,000	6,000	
	- allowance	1.00	4,000	4,000	
				14,900	14,900
01.3.110.7335	Memberships				
	- CPA	1.00	1,000	1,000	
	- GFOA	1.00	362	362	
	- FCM	1.00	361	361	
	- LGMA - staff	3.00	300	900	
	- LGMA - corporate membership	1.00	1,022	1,022	
	- UBCM	1.00	682	682	
	- Coastal Community Network	1.00	500	500	
	- AVICC	1.00	240	240	
	- Civic Info BC	1.00	247	247	
	- NAP dues	1.00	135	135	
	- Canadian Payroll	1.00	275	275	
	- Allowance	1.00	1,000	1,000	
				6,724	6,720

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North Coast Regional District Expenditure Detail Work Sheet - 2020

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to December 31, 2019

ROUND 1 Reserve (89,308.83)
NCPG Reserve (7,000.00)

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.7410	Advertising & Promotions				
	- advertising - phone book	1.00	550	550	
	- ad - financial plan adoption	2.00	400	800	
	- ad Parcel tax notice	1.00	400	400	
	- ad in news paper	2.00	400	800	
	- notice of financial report	2.00	100	200	
	- Remembrance Day Wreath	1.00	85	85	
	- ad - meeting schedule	2.00	100	200	
	- allowance	1.00	1,000	1,000	
				4,035	4,040
01.3.110.7430	Bank Charges				
	- NCCU	12.00	75	900	
	- CUETS - annual credit card fee	1.00	80	80	
	- Wire transfer charges	6.00	30	180	
	- LOC monthly charges	12.00	75	900	
	- allowance for Interest charges (late payments)	1.00	300	300	
				2,360	2,400
01.3.110.7440	Postage				
	- postage	6.00	500	3,000	
	- postage meter	4.00	165	660	
	- postage meter supplies (ink)	4.00	175	700	
	- courier - allowance	12.00	25	300	
	- contingency		500	500	
				5,160	5,200

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North Coast Regional District Expenditure Detail Work Sheet - 2020

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to December 31, 2019

ROUND 1 Reserve (89,308.83)
NCPG Reserve (7,000.00)

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.7450	Subscriptions				
	- council views	1.00	700	700	
	-Online HR resources Hr Downloads	1.00	1,245	1,245	
	- lcompass	1.00	850	850	
	- Meeting manager	1.00	5,825	5,825	
	- webmail	12.00	45	540	
				9,160	9,200
01.3.110.7470	Computer Maintenance				
	- computer tech	48.00	60	2,880	
	- Vadim annual support	1.00	14,436	14,436	
	- CaseWare - annual maintenance fee	1.00	1,200	1,200	
	- Board computers	11.00	1,000	11,000	
	- Office computer replacement (treasurer)	1.00	1,000	1,000	
	- Microsoft 365	3.00	300	900	
	- Allowance	1.00	2,000	2,000	
				33,416	33,400

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North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (246,658.03)
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to December 31, 2019

ROUND 1 Reserve (89,308.83)
NCPG Reserve (7,000.00)

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.7480	Office Supplies				
	- copy paper	12.00	75	900	
	- coffee supplies - coffee, creamer, tea, etc.	6.00	150	900	
	- stationary supplies	12.00	400	4,800	
	- chairs	4.00	400	1,600	
	- allowance for cabinets & small furniture	1.00	2,000	2,000	
	- water	12.00	48	576	
	- computer cheques - annual usage	0.50	1,000	500	
	- shredding/recycling	4.00	110	440	
				11,716	11,700
01.3.110.7500	Liability Insurance				
	- MIABC estimate	1.00	6,388	6,388	
	- Crime Insurance	1.00	3,350	3,350	
				9,738	9,700
01.3.110.7610	Telephone				
	- cell phone - chair	12.00	165	1,980	
	- cell phone - CAO	12.00	115	1,380	
	- City West Telephone	12.00	560	6,720	
	- long distance	12.00	50	600	
				10,680	10,680

Item 4.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (246,658.03)
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to December 31, 2019

ROUND 1 Reserve (89,308.83)
NCPG Reserve (7,000.00)

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.7620	Email/Website				
	- website maintenance/training (allowance)	1.00	1,000	1,000	
	- Website hosting (Up and Up)	12.00	200	2,400	
	- city west internet	12.00	190	2,285	
				5,685	5,680
01.3.110.7630	Photo Copier				
	- lease	12.00	208	2,496	
	- copies - b&w	4.00	340	1,360	
	- copies - color	4.00	60	240	
				4,096	4,100
01.3.110.7720	Professional Fees				
	- audit services	1.00	15,200	15,200	
	- HR consulting	1.00	5,000	5,000	
	- NDIT - grant writer (MIEDS)	1.00	10,500	10,500	
	- RBA	1.00	120,000	120,000	
	- allowance	1.00	3,000	3,000	
				153,700	153,700
01.3.110.7730	Legal Services				
	- allowance for legal services	1.00	8,000	8,000	
	- MIABC legal advice - annual fee	1.00	250	250	
				8,250	8,300

Item 4.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (246,658.03)
2019 income (131,194.44)
2019 surplus (377,852.47)

to December 31, 2019

ROUND 1 Reserve (89,308.83)
NCPG Reserve (7,000.00)

Fund Number **110**
Fund Description **Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.110.8010	Building Insurance 15% increase over PY due to market conditions	1.00	574	574	570
01.3.110.8020	Utilities (building) - electricity - anticipated increase for 2020 - allowance	6.00 0.05 1.00	180 1,080 280	1,080 54 280	1,410
				1,414	
01.3.110.8030	Building Maintenance - allowance	1.00	1,000	1,000	1,000
01.3.110.8040	Rent - Realty Executives	12.00	1,700	20,400	20,400
01.3.110.8050	Janitorial - Janitorial - Janitorial supplies	12.00 12.00	300 25	3,600 300	3,900
				3,900	

North Coast Regional District
Expenditure Detail Work Sheet
2020

Department: 110

ROUND 1

Function: Municipal Directors Travel

Account Number	Account Description	Unit Cost	# of Units	# of Directors	Sub Total	Total
01.3.110.7220	Island Municipal Directors					
	8 meetings in Rupert; 1 on Mainland; 1 on Haida Gwaii; 2 by teleconference					
	ferry	520	9	3	14,040	
	hotel	250	9	3	6,750	
	per diem	240	9	3	6,480	
	Mileage	80	9	3	2,160	
	Allowance for Ferry Delays	1500	1		1,500	30,930
	"Mainland" Municipal Directors					
	8 meetings in Rupert; 1 on Mainland; 1 on Haida Gwaii; 2 by teleconference					
	per diem	240	9	3	6,480	
	Mileage	60	9	3	1,620	8,100
	RHD meetings (Terrace) - 5 meetings/year					
	Mileage (143.23 km * 0.58 * 2 directions)	166.15	5	6	4,984	4,984
	Recovery from RHD					
	5 meetings in Terrace (costs from above)	Total				
	ferry	14,040	0.5		7,020	
	hotel	6,750	0.5		3,375	
	per diem	12,960	0.5		6,480	
	Mileage	8,764	0.5		4,382	(21,257)
	AVICC (April 17-19, Nanaimo) - 2 directors					
	Flights (Rupert to Vancouver to Nanaimo)	700	1	2	1,400	
	Hotel	300	4	2	2,400	
	Per diem	80	4	2	640	
	Taxi / Mileage	60	2	2	240	4,680
	Island BOD meeting					
	Charter Flight \$3,160 for 5 people					
	<i>Flight for Lee, Barry and Knut (3/5 = 60%)</i>	3800	60%		2,280	
	Accommodation	150	1	3	450	
	Per diems	80	1	3	240	2,970
	Mainland BOD meeting					
	Rupert to Oona River/Dodge Cove					
	Ferry	125	1	6	750	
	Accommodation	150	1	6	900	
	Per diems	80	1	6	480	2,130
	NCLGA - Chair (May 13 - 15, Prince George) [split with VOM]					
	Flights (Sandspit Vancouver to Prince George)	900	1	0.5	450	

Item 4.3

North Coast Regional District Expenditure Detail Work Sheet 2020

Department: 110

ROUND 1

Function: Municipal Directors Travel

Account Number	Account Description	Unit Cost	# of Units	# of Directors	Sub Total	Total
	Hotel	150	4	0.5	300	940
	Per diem	80	4	0.5	160	
	Taxi / Mileage	60	1	0.5	30	
	UBCM - Chair (Sept 21 - 25, Victoria) [split with VOM]					1,195
	Flight (Sandspit to Vancouver to Victoria)	850	1	0.5	425	
	hotel	250	4	0.5	500	
	per diem	80	6	0.5	240	
	Taxi/mileage	60	1	0.5	30	
						34,672

Item 4.4

North Coast Regional District Expenditure Detail Work Sheet 2020

Department: 110

ROUND 1

Function: Staff Travel

Account Number	Account Description	Unit Cost	Units	#	Sub Total	Total
01.3.110.7320	CAO - Corp Officers PADM (2 trips - held in Greater Vancouver)					
	flight (Terrace to Vancouver)	450	1	2	900	
	Hotel	250	3	2	1,500	
	Per Diem	80	3	2	480	
	Mileage to Terrace	166.1468	1	2	332	
	Other (Parking)	35	1	2	70	3,282
	CAO - AVIC (April 17 - 19, Nanaimo)					
	Flight (Terrace to Nanaimo)	400	1	1	400	
	Hotel	300	4	1	1,200	
	Per diem	80	4	1	320	
	Mileage to Terrace	166.1468	1	1	166	
	Parking in Terrace	35	1	1	35	
	Taxi / Mileage	60	2	1	120	2,241
	NCLGA (May 13 - 15, Prince George)					
	flight (Terrace to PG) - CMA	400	1	1	400	
	hotel	150	4	1	600	
	per diem	80	4	1	320	
	Mileage to Terrace	166.1468	1	1	166	
	Parking in Terrace	35	1	1	35	
	Taxi / Mileage	60	1	1	60	1,581
	CAO - UBCM (Sept 21 - 25, Victoria)					
	flight (Terrace to Victoria)	450	1	1	450	
	hotel	250	4	1	1,000	
	per diem	80	4	1	320	
	Mileage to Terrace	166.1468	1	1	166	
	Parking in Terrace	35	1	1	35	
	Taxi / Mileage	60	1	1	60	2,031
	CAO - RD Chair & CAO Forum (March 24, 25, Victoria)					
	flight (Terrace to Victoria)	450	1	1	450	
	hotel	250	3	1	750	
	per diem	80	3	1	240	
	Mileage to Terrace	166.1468	1	1	166	
	Parking in Terrace	35	1	1	35	
	Taxi / Mileage	60	1	1	60	1,701
	Corp Officer - 2 PD courses					
	- flight/travel	600	1	2	1,200	
	- hotel	250	4	2	2,000	
	- per diem	80	4	2	640	
	- taxi	60	2	2	240	4,080

Item 4.4

North Coast Regional District Expenditure Detail Work Sheet 2020

Department: 110

ROUND 1

Function: Staff Travel

Account Number	Account Description	Unit Cost	Units	#	Sub Total	Total
	Treasurer - CPA Course					
	flight	650	1	1	650	
	Hotel	250	3	1	750	
	per diem	80	3	1	240	
	Taxi	60	1	1	60	1,700
	Treasurer - GFOA (June 3 - 5, Kamloops)					
	flight (Rupert to Kamloops)	600	1	1	600	
	hotel	150	4	1	600	
	per diem	80	4	1	320	
	Taxi	60	1	1	60	1,580
	Treasurer - CPA Ethics (Terrace)					
	- travel	200	1		200	
	- registration	300	1	1	300	
	- per diem	80	1	1	80	580
	Island BOD meeting (no CO)					
	Hotel (Friday, Saturday and Sunday nights)	150	3	2	900	
	Per diems	80	4	2	640	
	Flights (Friday morning, Monday morning)	300	2	2	1,200	2,740
	Mainland BOD meeting					
	Rupert to Oona River/Dodge Cove					
	Ferry	125	1	3	375	
	Accommodation	150	1	3	450	
	Per diems	80	1	3	240	1,065
	Vadim Conference- 2 staff					
	flight	650	1	2	1,300	
	hotel	250	4	2	2,000	
	per diem	80	4	2	640	
	Taxi	100	1	2	200	4,140
	Trips to Haida Gwaii (CAO and CO Jan 30-31, 2020 + one more)					
	ferry/flight	500	2	4	4,000	
	hotels	150	2	4	1,200	
	car	500	2	2	2,000	
	per diem	80	2	4	640	
	other	100	2	4	800	8,640

Item 4.4

North Coast Regional District Expenditure Detail Work Sheet 2020

Department: 110

ROUND 1

Function: Staff Travel

Account Number	Account Description	Unit Cost	Units	#	Sub Total	Total
01.3.110.7325	Regional Workshops / other (Terrace)					
	Mileage (143.23 km * 0.58 * 2 directions)	166.1468	3	1	498	738
	per diem	80	3	1	240	
						36,100
	CAO - Treaty Negotiations (8 trips)					
	flight (Terrace to Vancouver)	450	1	4	1,800	
	flight (Terrace to Victoria)	450	1	4	1,800	
	- hotel	250	4	8	8,000	
	Mileage to Terrace	166.1468	1	8	1,329	
	Parking in Terrace	35	1	8	280	
	Taxi / Mileage	60	1	8	480	
						13,689



General Manager	CAO / Treasurer	Employees	No
Established	1967	Manager	
Authority	Section 338.(2)(b) of the Local Government Act	Location	
Source of Funding	Taxation, Grant in Lieu., 40% of RD Basic Grant (Provincial)	Amendments	Reserve 561; NCPG Reserve 638
Description	This function provides funding for administrative activities not included under general administration; including electoral area director remuneration, the cost for attending UBCM and NCLGA for electoral area directors. In addition, a portion of staff time is allocated to this function (based on the approved support service allocation) to reflect the time spent by staff on electoral area issues and projects.		
Notes for 2020			

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area A	31,201	27,895	26,303	21,817	22,278	461	2.10%	22.65%
Electoral Area C	9,630	9,790	9,145	8,990	10,458	1,468	16.30%	10.63%
Electoral Area D	36,211	39,116	42,332	45,871	46,250	379	0.80%	47.02%
Electoral Area E	18,908	19,159	18,181	19,282	19,373	91	0.50%	19.70%
Net Taxes Levied	95,950	95,960	95,961	95,960	98,359	2,399	2.50%	100.00%
Limit by law	0	0	0	0	0			
Funding Remaining	95,950	95,960	95,961	95,960	98,359			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	2.71	2.78	2.62	2.65	2.47			
UTILITIES [02]	9.48	9.72	9.17	9.28	8.66			
MAJOR INDUSTRY [04]	9.21	9.44	8.91	9.02	8.41			
BUSINESS/OTHER [06]	6.77	6.94	6.55	6.63	6.19			
RECREATIONAL/NON PROFIT [08]	2.71	2.78	2.62	2.65	2.47			

Financial Plan



Item 5.1

From Category: 120 To Category: 120
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Electoral Area Administration												
01-1-120-500C	Property tax requisitions	95,950	95,960	95,960	95,960	98,360	-2,400	2.5	98,360	98,360	98,360	98,360
01-1-120-510C	Grant in lieu of taxes	2,600	2,600	3,600	3,600	3,600	0	0.0	3,600	3,600	3,600	3,600
01-1-120-530C	Rd basic grant	80,000	80,000	80,000	80,000	80,000	0	0.0	80,000	80,000	80,000	80,000
01-1-120-540C	Grants - conditional - electoral area	0	0	0	0	1,700	-1,700	0.0	1,700	1,700	1,700	1,700
01-1-120-880C	Transfer from surplus - electoral area	0	0	86,020	43,926	58,270	-14,344	32.7	58,270	58,270	58,270	58,270
	Total General Revenue	178,550	178,560	265,580	223,486	241,930	18,444	8.3	241,930	241,930	241,930	241,930
01-3-120-710C	Support services - ea admin	46,490	51,600	81,600	87,543	88,440	897	1.0	88,440	88,440	88,440	88,440
01-3-120-720C	Director remuneration	67,590	67,600	71,200	79,188	81,130	1,942	2.5	81,130	81,130	81,130	81,130
01-3-120-722C	Director travel	32,230	32,230	31,900	35,526	54,420	18,894	53.2	54,420	54,420	54,420	54,420
01-3-120-723C	Director conferences & professional development	4,640	4,640	4,640	5,540	6,230	690	12.5	6,230	6,230	6,230	6,230
01-3-120-724C	Meeting expenses	500	500	500	500	500	0	0.0	500	500	500	500
01-3-120-731C	Payroll overhead & benefits	1,600	1,600	3,200	4,762	5,720	958	20.1	5,720	5,720	5,720	5,720
01-3-120-732C	Staff travel	2,200	2,200	3,400	2,400	2,400	0	0.0	2,400	2,400	2,400	2,400
01-3-120-733C	Memberships	780	780	780	827	890	63	7.6	890	890	890	890
01-3-120-748C	Office supplies	200	200	200	200	200	0	0.0	200	200	200	200
01-3-120-773C	Legal services	5,000	5,000	7,000	7,000	2,000	-5,000	-71.4	2,000	2,000	2,000	2,000
01-3-120-810C	Contribution to mimc	23,000	23,000	0	0	0	0	0.0	0	0	0	0
01-3-120-840C	Contribution to reserves	61,160	61,160	61,160	0	0	0	0.0	0	0	0	0
01-3-120-880C	Prior year (surplus)/deficit	-66,840	-71,950	0	0	0	0	0.0	0	0	0	0
	Total General Expense	178,550	178,560	265,580	223,486	241,930	18,444	8.3	241,930	241,930	241,930	241,930
	Electoral Area Administration Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 5.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (192,993.30)
2019 income 42,368.66
2019 surplus (150,624.64)
to December 31, 2019
Reserve (41,218.41)
NCPG Reserve (303,947.54)

Fund Number **120**
Fund Description **Electoral Administration**

ROUND 1

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.120.5000	Property Tax Requisitions				
	Prior Year	1	(95,960)	(95,960)	
	2.5% COLA increase	1	(2,399)	(2,399)	
				(98,359)	(98,360)
01.1.120.5100	Grant in Lieu of Taxes - as per estimate of prior years			(3,600)	(3,600)
01.1.120.5300	RD Basic Grant			(80,000)	(80,000)
01.1.120.5400	Grants - conditional Transport Canada/OPP grant	1	(1,697)	(1,697)	(1,700)
01.1.120.8800	Prior Year (Surplus) Deficit - Use of prior year Surplus	1	(58,265)	(58,265)	(58,270)
01.3.120.7100	Support Services - EA Admin - as calculated	1	88,438	88,438	88,440

Item 5.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (192,993.30)
2019 income 42,368.66
2019 surplus (150,624.64)
to December 31, 2019
Reserve (41,218.41)
NCPG Reserve (303,947.54)

Fund Number **120**

ROUND 1

Fund Description **Electoral Administration**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.120.7200	Director Remuneration				
	- Rural Directors Annual Remuneration	4	17,435	69,740	
	- Rural Directors Per Meeting Remuneration * 14 meetings	56	187.40	10,494	
	Electronic Devices (All but Des)	3	300	900	
				81,134	81,130
01.3.120.7220	Director Travel				
	- as calculated	1	54,418	54,418	54,420
01.3.120.7230	Director Conferences & Professional Dev.				
	- UBCM EA Directors Forum	2	195	390	
	-AVICC	4	300	1,200	
	- NCLGA (EA Directors)	4	300	1,200	
	- UBCM (EA Directors)	4	860	3,440	
				6,230	6,230
01.3.120.7240	Meeting Expenses				
	- Allowance	1	500	500	500
01.3.120.7310	Payroll Overhead & Benefits				
	- Rural Directors Annual Remuneration	1	4,877	4,877	
	- Rural Directors Per Meeting Remuneration	1	842	842	
				5,719	5,720

Item 5.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **120**
Fund Description **Electoral Administration**

ROUND 1

2018 surplus (192,993.30)
2019 income 42,368.66
2019 surplus (150,624.64)
to December 31, 2019
Reserve (41,218.41)
NCPG Reserve (303,947.54)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.120.7320	Staff Travel - Trips to Haida Gwaii	2	1,200	2,400	2,400
01.3.120.7335	Memberships - Yellowhead Highway Association	1	385	385	890
	- UBCM	1	500	500	
				885	
01.3.120.7480	Office Supplies - Business Cards	4	50	200	200
01.3.120.7730	Legal Services - Legal Services	1	2,000	2,000	2,000

North Coast Regional District
Expenditure Detail Work Sheet
2020

Department: 120 _____

ROUND 1

Function: Electoral Directors Travel _____

Account Number	Account Description	Unit Cost	# of Units	# of Directors	Sub Total	Total
01.3.120.7220	Oceans Protection Plan January 30, 2020					
	Airfare	750	1	1	750	
	Hotel	200	2	1	400	
	Per diem (GofC rate)	108.8	3	1	326	1,476
	UBCM Electoral Area Directors' Forum (Feb 4 - 5)					
	Airfare (Sandspit to Vancouver)	650	1	2	1,300	
	Hotel	400	3	2	2,400	
	Per diem	80	4	2	640	4,340
	Island Electoral Directors					
	8 meetings in Rupert; 1 on Mainland; 1 on Haida Gwaii; 2 by teleconference					
	<i>Area D - Johanne Young</i>					
	<i>Area E - Evan Putterill</i>					
	ferry	520	9	2	9,360	
	hotel	250	9	2	4,500	
	per diem	240	9	2	4,320	
	Mileage	80	9	2	1,440	
	Allowance for Ferry Delays	1500	1		1,500	21,120
	"Mainland" Electoral Directors					
	8 meetings in Rupert; 1 on Mainland; 1 on Haida Gwaii; 2 by teleconference					
	<i>Area A - Des Nobels</i>					
	<i>Area C - Karl Bergman</i>					
	Area C director flights	430	9	1	3,870	
	hotel	60	9	1	540	
	per diem	240	9	2	4,320	
	Mileage	60	9	2	1,080	9,810
	RHD meetings (Terrace) - 5 meetings/year					
	Mileage (143.23 km * 0.58 * 2 directions)	166.15	5	4	3,323	3,323
	Recovery from RHD					
	5 meetings in Terrace (costs from above)	Total				
	ferry/flights	13,230	0.5		6,615	
	hotel	5,040	0.5		2,520	
	per diem	8,640	0.5		4,320	
	Mileage	5,843	0.5		2,921	(16,376)

North Coast Regional District
Expenditure Detail Work Sheet
2020

Department: 120 _____

ROUND 1

Function: Electoral Directors Travel _____

Account Number	Account Description	Unit Cost	# of Units	# of Directors	Sub Total	Total
	AVICC (April 17-19, Nanaimo) - 4 directors					
	Flights (Sandspit to Vancouver to Nanaimo)	800	1	2	1,600	
	Flights (Rupert to Vancouver to Nanaimo)	700	1	2	1,400	
	Hotel	300	3	4	3,600	
	Per diem	80	4	4	1,280	
	Taxi / Mileage	60	2	4	480	8,360
	Island BOD meeting					
	Charter Flight \$3,800 for 5 people					
	<i>Flight for Des and Karl (2/5 = 40%)</i>	3800	40%		1,520	
	Accommodation	150	1	2	300	
	Per diems	80	1	2	160	1,980
	Mainland BOD meeting					
	Rupert to Oona River/Dodge Cove					
	Ferry	125	1	3	375	
	Accommodation	150	1	3	450	
	Per diems	80	1	3	240	1,065
	NCLGA (May 13 - 15, Prince George) - 4 directors					
	Flights (Rupert to Vancouver to PG)	500	1	2	1,000	
	Flights (Sandspit to Vancouver to Prince George)	900	1	2	1,800	
	Hotel	150	4	4	2,400	
	Per diem	80	4	4	1,280	
	Taxi / Mileage	60	1	4	240	6,720
	UBCM - (Sept 21 - 25, Victoria) - Electoral Area Directors					
	Flight (Sandspit to Vancouver to Victoria)	850	2	2	3,400	
	Flight (Rupert to Vancouver to Victoria)	700	2	2	2,800	
	hotel	250	4	4	4,000	
	per diem	80	6	4	1,920	
	taxi	60	2	4	480	12,600
						54,418

Notes for 202042



From Category: 121 To Category: 121
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Electoral Area 'E' Administration												
01-1-121-500C	Property tax requisition	12,000	12,700	12,700	12,700	13,020	-320	2.5	13,020	13,020	13,020	13,020
01-1-121-510C	Grant in lieu of taxes	250	970	970	970	970	0	0.0	970	970	970	970
01-1-121-880C	Transfer from surplus - ea 'e'	0	0	2,790	2,170	2,780	-610	28.1	2,780	2,780	2,780	2,780
	Total General Revenue	12,250	13,670	16,460	15,840	16,770	930	5.9	16,770	16,770	16,770	16,770
01-3-121-710C	Administration recovery - electoral	0	0	0	0	790	790	0.0	790	790	790	790
01-3-121-724C	Meeting expenses	0	550	550	660	660	0	0.0	660	660	660	660
01-3-121-741C	Advertising & promotions	0	1,700	1,700	1,500	1,000	-500	-33.3	1,000	1,000	1,000	1,000
01-3-121-748C	Office supplies	0	1,030	1,030	500	1,000	500	100.0	1,000	1,000	1,000	1,000
01-3-121-761C	Telephone	0	1,680	1,680	1,680	1,680	0	0.0	1,680	1,680	1,680	1,680
01-3-121-770C	Contract services	0	5,500	5,500	5,500	5,500	0	0.0	5,500	5,500	5,500	5,500
01-3-121-801C	Building insurance	0	0	0	0	140	140	0.0	140	140	140	140
01-3-121-804C	Rent	0	6,000	6,000	6,000	6,000	0	0.0	6,000	6,000	6,000	6,000
01-3-121-870C	Contingency	16,720	0	0	0	0	0	0.0	0	0	0	0
01-3-121-880C	Prior year surplus/deficit	-4,470	-2,790	0	0	0	0	0.0	0	0	0	0
	Total General Expense	12,250	13,670	16,460	15,840	16,770	930	5.9	16,770	16,770	16,770	16,770
	Electoral Area 'E' Administration Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 6.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (21,011.67)
2019 income (279.81)
2019 surplus (21,291.48)
to December 31, 2019

Fund Number **121**

Fund Description **Electoral E Administration**

ROUND 1

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.121.5000	Property Tax Requisition				
	Prior Year	1	(12,700)	(12,700)	
	2.5% COLA increase	1	(318)	(318)	
				(13,018)	(13,020)
01.1.121.5100	Grant in Lieu of Taxes			(963)	(970)
01.1121.8800	Prior Year (Surplus) Deficit	1	(2,778)	(2,778)	(2,780)
01.3.121.7100	Administration support recovery	1	786	786	790
01.3.121.7240	Meeting Expenses				
	- 11 Committee meetings	11	60	660	660
01.3.121.7410	Advertising and Promotions				
	- As calculated	1	1	1,000	1,000

Item 6.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (21,011.67)
2019 income (279.81)
2019 surplus (21,291.48)
to December 31, 2019

Fund Number **121**

Fund Description **Electoral E Administration**

ROUND 1

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.121.7480	Office Supplies - As calculated	1	1	1,000	1,000
01.3.121.7610	Telephone - As calculated	12	140	1,680	1,680
01.3.121.7700	Contract Services - MIMC Admin Assistant	1	5,500	5,500	5,500
01.3.121.8010	Building Insurance 15% increase over PY due to market conditions	1	142	142	140
01.3.121.8040	Rent - As calculated	12	500	6,000	6,000



General Manager	CAO / Corporate Officer	Employees	No
Established	1967	Manager	
Authority	Section 338.(2)(b) of the Local Government Act	Location	
Source of Funding	Taxation	Amendments	Reserve 562
Description	This function provides for the cost of holding elections for the electoral areas.	Limit on Tax	{No limit expressed or Implied}

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area A	1,626	1,453	1,371	1,137	1,162	25	2.20%	22.65%
Electoral Area C	502	510	476	468	545	77	16.50%	10.63%
Electoral Area D	1,887	2,038	2,206	2,390	2,412	22	0.90%	47.02%
Electoral Area E	985	998	947	1,005	1,010	5	0.50%	19.70%
Net Taxes Levied	5,000	4,999	5,000	5,000	5,129	129	2.58%	100.00%
Limit by law	0	0	0	0	0			
Funding Remaining	5,000	4,999	5,000	5,000	5,129			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	0.14	0.15	0.14	0.14	0.13			
UTILITIES [02]	0.49	0.51	0.48	0.48	0.45			
MAJOR INDUSTRY [04]	0.48	0.49	0.47	0.47	0.44			
BUSINESS/OTHER [06]	0.35	0.36	0.34	0.35	0.32			
RECREATIONAL/NON PROFIT [08]	0.14	0.15	0.14	0.14	0.13			



From Category: 130 To Category: 130
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Elections												
01-1-130-500C	Property tax requisitions	5,000	5,000	5,000	5,000	5,130	-130	2.6	5,130	5,130	5,130	5,130
01-1-130-510C	Grant in lieu of taxes	200	200	200	200	200	0	0.0	200	200	200	200
01-1-130-880C	Transfer from surplus - elections	0	0	13,000	0	0	0	0.0	0	0	0	0
	Total General Revenue	5,200	5,200	18,200	5,200	5,330	130	2.5	5,330	5,330	5,330	5,330
01-3-130-730C	Staff salaries & wages	0	0	8,700	0	0	0	0.0	0	0	0	0
01-3-130-732C	Staff travel	0	0	3,500	0	0	0	0.0	0	0	0	0
01-3-130-741C	Advertising & promotions	0	0	1,000	0	0	0	0.0	0	0	0	0
01-3-130-840C	Contribution to reserves	6,140	6,140	0	5,200	5,330	130	2.5	5,330	5,330	5,330	5,330
01-3-130-870C	Contingency	0	0	5,000	0	0	0	0.0	0	0	0	0
01-3-130-880C	Prior year (surplus)/deficit	-940	-940	0	0	0	0	0.0	0	0	0	0
	Total General Expense	5,200	5,200	18,200	5,200	5,330	130	2.5	5,330	5,330	5,330	5,330
	Elections Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **130**
Fund Description **Elections**

ROUND 1

2018 surplus (8,311.30)
2019 income (5,125.61)
2019 surplus (13,436.91)
to December 18, 2019

Reserve -

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.130.5000	Property Tax Requisition				
	Prior Year	1	(5,000)	(5,000)	
	2.5% COLA increase	1	(125)	(125)	
				(5,125)	(5,130)
01.1.130.5100	Grant in Lieu of Taxes	1	(200)	(200)	(200)
01.3.130.8400	Contribution to Reserves - Elections Reserve	1	5,330	5,330	5,330



General Manager	CAO / Treasurer	Employees	No
Established		Manager	
Authority	Section 263 (1)(c); 380.(2)(g) and 374.(9) of the LGA	Location	
Source of Funding	Taxation - note Taxation is limited by 374.(9) of the LGA	Amendments	
Description	This function provides for discretionary Grant-In-Aid funding from all the electoral areas.	Limit on Tax	{special conditions see references}

Note: combined funding for all GIA functions (170 through 174) cannot exceed \$0.10 / 1000 for any electoral area.

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area A	92	79	74	56	57	1	1.80%	2.61%
Electoral Area C	29	28	26	23	27	4	17.40%	1.22%
Electoral Area D	107	110	120	119	117	-2	-1.70%	5.41%
Electoral Area E	56	54	51	50	49	-1	-2.00%	2.27%
Member Municipality								
City of Prince Rupert	1,573	1,588	1,591	1,621	1,667	46	2.80%	76.80%
District of Port Edward	86	89	94	88	83	-5	-5.70%	3.83%
Village of Masset	68	64	59	62	60	-2	-3.20%	2.76%
Village of Port Clements	26	26	24	24	23	-1	-4.20%	1.07%
Village of Queen Charlotte	82	83	80	77	88	11	14.30%	4.04%
Net Taxes Levied	2,119	2,121	2,119	2,120	2,171	51	2.41%	100.01%
Limit by law	177,268	185,192	194,794	206,174	224,565			
Funding Remaining	-175,149	-183,071	-192,675	-204,054	-222,394			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	0.01	0.01	0.01	0.01	0.01			
UTILITIES [02]	0.03	0.03	0.02	0.02	0.02			
MAJOR INDUSTRY [04]	0.03	0.03	0.02	0.02	0.02			
BUSINESS/OTHER [06]	0.02	0.02	0.02	0.02	0.02			
RECREATIONAL/NON PROFIT [08]	0.01	0.01	0.01	0.01	0.01			



From Category: 170 To Category: 170
 Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Grant-In-Aid - All												
01-1-170-500C	Property tax requisitions	2,120	2,120	2,120	2,120	2,170	-50	2.4	2,170	2,170	2,170	2,170
01-1-170-510C	Grant in lieu of taxes - grant-in-aid	150	260	230	230	230	0	0.0	230	230	230	230
01-1-170-880C	Transfer from surplus - grant-in-aid	0	0	120	120	70	50	-41.7	70	70	70	70
	Total General Revenue	2,270	2,380	2,470	2,470	2,470	0	0.0	2,470	2,470	2,470	2,470
01-3-170-810C	Grants to other organizations	2,470	2,470	2,470	2,470	2,470	0	0.0	2,470	2,470	2,470	2,470
01-3-170-880C	Prior year (surplus)/deficit	-200	-90	0	0	0	0	0.0	0	0	0	0
	Total General Expense	2,270	2,380	2,470	2,470	2,470	0	0.0	2,470	2,470	2,470	2,470
	Grant-In-Aid - All Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0



From Category: 170 To Category: 170
 Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget		2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
Water Operating													
General Expense													
Grant-In-Aid													
	Grant-In-Aid Surplus/Deficit	0	0	0	0		0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2020

2018 surplus (149.28)
2019 income 307.81
2019 surplus 158.53
to December 30, 2019

Fund Number **170**

ROUND 1

Fund Description **Grants-in-Aid All**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.170.5000	Property Tax Requisition	1	(2,120)	(2,120)	(2,170)
	Prior Year	1	(53)	(53)	
	2.5% COLA increase			(2,173)	
01.1.170.5100	Grant in Lieu of Taxes	1	(230)	(230)	(230)
01.1.170.8800	Prior Year (Surplus) Deficit	1	(70)	(70)	(70)
01.3.170.8100	Grants to Other Organizations - PR Transition Society	1	2,470	2,470	2,470

Grant in Aid

Combined funding for 170-174 must not exceed \$0.10/1000 for any electoral area

	2020		170	
	Limit by Law	Requisitions	Grant in Aid All	Remaining Req available
171 Grant in Aid A	3,840	1,660	57	2,123
172 Grant in Aid C	2,710	1,440	27	1,243
173 Grant in Aid D	12,671	2,560	117	9,994
174 Grant in Aid E	4,835	4,318	49	468

9-Jan-20



General Manager	CAO / Treasurer	Employees	No
Established		Manager	
Authority	Section 263 (1)(c); 380.(2)(g) and 374.(9) of the LGA	Location	
Source of Funding	Taxation - note Taxation is limited by 374.(9) of the LGA	Amendments	
Description	This function provides for discretionary Grant-In-Aid funding from Electoral A only.	Limit on Tax	{special conditions see references}

Note: combined funding for all GIA functions (170 through 174) cannot exceed \$0.10 / 1000 for any electoral area.

Notes for 2020

Requisitions	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Electoral Area								
Electoral Area A	640	640	640	640	1,660	1,020	159.40%	100.00%
Net Taxes Levied	640	640	640	640	1,660	1,020	159.38%	100.00%
Limit by law	4,497	3,888	3,877	3,115	3,840			
Funding Remaining	-3,857	-3,248	-3,237	-2,475	-2,180			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	0.06	0.06	0.06	0.08	0.18			
UTILITIES [02]	0.20	0.22	0.22	0.27	0.64			
MAJOR INDUSTRY [04]	0.19	0.22	0.22	0.27	0.63			
BUSINESS/OTHER [06]	0.14	0.16	0.16	0.20	0.46			
RECREATIONAL/NON PROFIT [08]	0.06	0.06	0.06	0.08	0.18			



From Category: 171 To Category: 171
 Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Grant-In-Aid - Area A												
01-1-171-500C	Property tax requisitions - grant-in-	640	640	640	640	1,660	-1,020	159.4	1,660	1,660	1,660	1,660
01-1-171-510C	Grant in lieu of taxes	20	20	20	20	20	0	0.0	20	20	20	20
01-1-171-880C	Transfer from surplus - grant-in-aid	0	0	40	40	20	20	-50.0	20	20	20	20
	Total General Revenue	660	660	700	700	1,700	1,000	142.9	1,700	1,700	1,700	1,700
01-3-171-810C	Grants to other organizations	700	700	700	700	1,700	1,000	142.9	1,700	1,700	1,700	1,700
01-3-171-880C	Prior year (surplus)/deficit	-40	-40	0	0	0	0	0.0	0	0	0	0
	Total General Expense	660	660	700	700	1,700	1,000	142.9	1,700	1,700	1,700	1,700
	Grant-In-Aid - Area A Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2020

2018 surplus (99.59)
2019 income 36.77
2019 surplus (62.82)
to December 17, 2019

Fund Number **171**
Fund Description **Grants-in-Aid - Area A**

ROUND 1

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.171.5000	Property Tax Requisition				
	Prior Year	1	(640)	(640)	
	Increase for DCCA	1	(1,000)	(1,000)	
	2.5% COLA increase	1	(16)	(16)	
				(1,656)	(1,660)
01.1.171.5100	Grant in Lieu of Taxes	1	(20)	(20)	(20)
01.1.171.8800	Prior Year (Surplus) Deficit	1	(20)	(20)	(20)
01.3.171.8100	Grants to Other Organizations				
	- Dodge Cove Harbor Authority	1	700	700	
	- Dodge Cove Community association	1	1,000	1,000	
				1,700	1,700



General Manager	CAO / Treasurer	Employees	No
Established		Manager	
Authority	Section 263 (1)(c); 380.(2)(g) and 374.(9) of the LGA	Location	
Source of Funding	Taxation - note Taxation is limited by 374.(9) of the LGA	Amendments	
Description	This function provides discretionary Grant-In-Aid funding from Electoral C only.	Limit on Tax	{special conditions see references}

Note: combined funding for all GIA functions (170 through 174) cannot exceed \$0.10 / 1000 for any electoral area.

Notes for 2020

Requisitions	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Electoral Area								
Electoral Area C	1,400	1,400	1,400	1,400	1,440	40	2.90%	100.00%
Net Taxes Levied	1,400	1,400	1,400	1,400	1,440	40	2.86%	100.00%
Limit by law	1,858	1,870	1,862	1,807	2,710			
Funding Remaining	-458	-470	-462	-407	-1,270			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	0.39	0.40	0.40	0.41	0.34			
UTILITIES [02]	1.38	1.39	1.40	1.45	1.19			
MAJOR INDUSTRY [04]	1.34	1.35	1.36	1.40	1.16			
BUSINESS/OTHER [06]	0.99	0.99	1.00	1.03	0.85			
RECREATIONAL/NON PROFIT [08]	0.39	0.40	0.40	0.41	0.34			

Financial Plan



Item 8.6

From Category: 172 To Category: 172
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Grant-In-Aid - Area C												
01-1-172-500C	Property tax requisitions - grant-in-	1,400	1,400	1,400	1,400	1,440	-40	2.9	1,440	1,440	1,440	1,440
01-1-172-510C	Grant in lieu of taxes	30	30	30	30	30	0	0.0	30	30	30	30
01-1-172-540C	Grant in aid (tsunami preparedness)	5,295	5,095	5,095	5,095	5,100	-5	0.1	5,100	5,100	5,100	5,100
01-1-172-880C	Transfer from surplus - grant-in-aid	0	0	1,345	1,345	2,250	-905	67.3	2,250	2,250	2,250	2,250
	Total General Revenue	6,725	6,525	7,870	7,870	8,820	950	12.1	8,820	8,820	8,820	8,820
01-3-172-782C	Freight/transportation - grant-in-aid	0	1,900	1,900	1,900	1,900	0	0.0	1,900	1,900	1,900	1,900
01-3-172-783C	Isr - material purchase	0	820	820	820	820	0	0.0	820	820	820	820
01-3-172-810C	Grants to other organizations	7,715	5,150	5,150	5,150	6,100	950	18.4	6,100	6,100	6,100	6,100
01-3-172-880C	Prior year (surplus)/deficit	-990	-1,345	0	0	0	0	0.0	0	0	0	0
	Total General Expense	6,725	6,525	7,870	7,870	8,820	950	12.1	8,820	8,820	8,820	8,820
	Grant-In-Aid - Area C Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 8.7

North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **172**
Fund Description **Grants-in-Aid - Area C**

ROUND 1

2018 surplus (5,657.06)
2019 income (1,444.14)
2019 surplus (7,101.20)
to September 24, 2019

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.172.5000	Property Tax Requisition				
	Prior Year	1	(1,400)	(1,400)	
	2.5% COLA increase	1	(35)	(35)	
				(1,435)	(1,440)
01.1.172.5100	Grant in Lieu of Taxes	1	(30)	(30)	(30)
01.1.172.8800	Prior Year (Surplus) Deficit	1	(2,250)	(2,250)	(2,250)
01.1.172.5400	Grant in Aid (Tsunami Preparedness)				
	- Remaining Funds from Tsunami Prep Project	1	(5,095)	(5,095)	(5,100)
01.3.172.7820	Transportation				
	- share a portion of a barge	2	500	1,000	
	- trailer rental/container rental (days)	6	100	600	
	- hauling trailer	2	150	300	
				1,900	1,900

North Coast Regional District
Expenditure Detail Work Sheet - 2020

Fund Number **172**
Fund Description **Grants-in-Aid - Area C**

ROUND 1

2018 surplus (5,657.06)
2019 income (1,444.14)
2019 surplus (7,101.20)
to September 24, 2019

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3172.7835	Disposal Fees				
	- stoves, washers, dryers	8	10	80	
	- fridges, freezers, other	6	15	90	
	- electronics	20	10	200	
	- old propane tanks	15	30	450	
				820	820
01.3.172.8100	Grants to Other Organizations	1	5,095	5,095	
	- Oona River Community Association	1	1,000	1,000	
				6,095	6,100



General Manager	CAO / Treasurer	Employees	No
Established		Manager	
Authority	Section 263 (1)(c); 380.(2)(g) and 374.(9) of the LGA	Location	
Source of Funding	Taxation - note Taxation is limited by 374.(9) of the LGA	Amendments	
Description	This function provides discretionary Grant-in-Aid funding from Electoral Area D only.	Limit on Tax	{special conditions see references}

Note: combined funding for all GIA functions (170 through 174) cannot exceed \$0.10 / 1000 for any electoral area.

Notes for 2020

Requisitions	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Electoral Area								
Electoral Area D	1,500	1,500	1,500	2,500	2,560	60	2.40%	100.00%
Net Taxes Levied	1,500	1,500	1,500	2,500	2,560	60	2.40%	100.00%
Limit by law	8,101	8,447	9,441	11,069	12,671			
Funding Remaining	-6,601	-6,947	-7,941	-8,569	-10,111			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	0.11	0.11	0.09	0.15	0.14			
UTILITIES [02]	0.39	0.37	0.33	0.51	0.48			
MAJOR INDUSTRY [04]	0.38	0.36	0.32	0.49	0.47			
BUSINESS/OTHER [06]	0.28	0.27	0.23	0.36	0.34			
RECREATIONAL/NON PROFIT [08]	0.11	0.11	0.09	0.15	0.14			



From Category: 173 To Category: 173
 Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Grant-In Aid - Area D												
01-1-173-500C	Property tax requisitions - grant-in	1,500	1,500	1,500	2,500	2,560	-60	2.4	2,560	2,560	2,560	2,560
01-1-173-510C	Grant in lieu of taxes	20	20	20	20	20	0	0.0	20	20	20	20
01-1-173-880C	Transfer from surplus - grant-in aid	0	0	1,970	3,500	3,240	260	-7.4	3,240	3,240	3,240	3,240
	Total General Revenue	1,520	1,520	3,490	6,020	5,820	-200	-3.3	5,820	5,820	5,820	5,820
01-3-173-802C	Garbage collection - tow hill	0	0	0	0	300	300	0.0	300	300	300	300
01-3-173-810C	Grants to other organizations	2,000	2,000	2,000	4,500	4,000	-500	-11.1	4,000	4,000	4,000	4,000
01-3-173-870C	Contingency	1,490	1,490	1,490	1,520	1,520	0	0.0	1,520	1,520	1,520	1,520
01-3-173-880C	Prior year (surplus)/deficit	-1,970	-1,970	0	0	0	0	0.0	0	0	0	0
	Total General Expense	1,520	1,520	3,490	6,020	5,820	-200	-3.3	5,820	5,820	5,820	5,820
	Grant-In Aid - Area D Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 8.9

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (5,981.54)
2019 income 1,018.28
2019 surplus (4,963.26)

ROUND 1

to December 31, 2019

Fund Number **173**
Fund Description **Grants-in-Aid - Area D**

Reserves

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.173.5000	Property Tax Requisition				
	Prior Year	1	(2,500)	(2,500)	
	2.5% COLA	1	(63)	(63)	
				(2,563)	(2,560)
01.1.173.5100	Grant in Lieu of Taxes	1	(20)	(20)	(20)
01.1.173.8800	Prior Year (Surplus) Deficit - Surplus	1	(3,237)	(3,237)	(3,240)
01.3.173.8020	Garbage Collection Tow Hill	12	25	300	300
01.3.173.8100	Grants to Other Organizations				
	- Jungle Beach	1	1,500	1,500	
	-LHMCMC	1	1,000	1,000	
	Tlell Community Association	1	1,000	1,000	
	-Tow Hill Road Community Association	1	500	500	4,000
01.3.173.8700	Contingency - Contingency	1	1,520	1,520	1,520



General Manager	CAO / Treasurer	Employees	No
Established		Manager	
Authority	Section 263 (1)(c); 380.(2)(g) and 374.(9) of the LGA	Location	
Source of Funding	Taxation - note Taxation is limited by 374.(9) of the LGA	Amendments	
Description	This function provides discretionary Grant-in-aid funding from Electoral Area E only.	Limit on Tax	{special conditions see references}

Note: combined funding for all GIA functions (170 through 174) cannot exceed \$0.10 / 1000 for any electoral area.

Notes for 2020

Requisitions	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Electoral Area								
Electoral Area E	3,900	3,900	3,900	4,361	4,000	-361	-8.30%	100.00%
Net Taxes Levied	3,900	3,900	3,900	4,361	4,000	-361	-8.28%	100.00%
Limit by law	4,111	4,138	4,177	4,361	4,835			
Funding Remaining	-211	-238	-277	0	-835			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	0.56	0.57	0.56	0.60	0.51			
UTILITIES [02]	1.96	1.98	1.97	2.10	1.79			
MAJOR INDUSTRY [04]	1.90	1.92	1.91	2.04	1.74			
BUSINESS/OTHER [06]	1.40	1.41	1.41	1.50	1.28			
RECREATIONAL/NON PROFIT [08]	0.56	0.57	0.56	0.60	0.51			



From Category: 174 To Category: 174
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Grant-In-Aid - Area E												
01-1-174-500C	Property tax requisition	3,900	3,900	3,900	4,361	4,000	361	-8.3	4,000	4,000	4,000	4,000
01-1-174-510C	Grant in lieu of taxes	100	100	100	100	100	0	0.0	100	100	100	100
	Total General Revenue	4,000	4,000	4,000	4,461	4,100	-361	-8.1	4,100	4,100	4,100	4,100
01-3-174-870C	Contingency	5,600	4,000	4,000	4,461	4,100	-361	-8.1	4,100	4,100	4,100	4,100
01-3-174-880C	Prior year (surplus)/deficit	-1,600	0	0	0	0	0	0.0	0	0	0	0
	Total General Expense	4,000	4,000	4,000	4,461	4,100	-361	-8.1	4,100	4,100	4,100	4,100
	Grant-In-Aid - Area E Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 8.11

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (17,898.63)
2019 income (566.03)
2019 surplus (18,464.66)
To December 17, 2019

Fund Number **174**
Fund Description **Grants-in-Aid - Area E**

ROUND 1

Reserves

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.174.5000	Property Tax Requisition				
	Prior Year	1	(3,900)	(3,900)	
	2.5% COLA increase	1	(98)	(98)	
				(3,998)	(4,000)
01.1.174.5100	Grant in Lieu of Taxes	1	(100)	(100)	(100)
01.3.174.8100	Grants to Other Organizations				
01.3.174.8700	Contingency - Contingency	1	4,100	4,100	4,100
01.1.174.8800	Prior Year (Surplus) Deficit	1	-	-	-



General Manager	Treasurer	Employees	No
Established		Manager	
Authority		Location	
Source of Funding	Recoverd from Municipalities	Amendments	
Description	This function provides for the Regional District to administer Municipal Finance Authority debentures on behalf of the member municipalities.		

Notes for 2020

Requisitions	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Net Taxes Levied	0	0	0	0	0	0	0.00%	0.00%
Limit by law	0	0	0	0	0			
Funding Remaining	0	0	0	0	0			
Tax Rate \$ / 100,000	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget			
Property Tax Class								
RESIDENTIAL [01]	0.00	0.00	0.00	0.00	0.00			
UTILITIES [02]	0.00	0.00	0.00	0.00	0.00			
MAJOR INDUSTRY [04]	0.00	0.00	0.00	0.00	0.00			
BUSINESS/OTHER [06]	0.00	0.00	0.00	0.00	0.00			
RECREATIONAL/NON PROFIT [08]	0.00	0.00	0.00	0.00	0.00			



From Category: 190 To Category: 190
 Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Member Municipality Debt												
01-1-190-681C	Mm debt recovery	1,497,540	1,311,842	1,412,665	1,412,665	1,133,521	279,144	-19.8	1,133,521	1,100,101	1,100,101	1,100,101
	Total General Revenue	1,497,540	1,311,842	1,412,665	1,412,665	1,133,521	-279,144	-19.8	1,133,521	1,100,101	1,100,101	1,100,101
01-3-190-821C	Interest on debenture debt	765,160	678,460	723,460	723,460	500,140	-223,320	-30.9	500,140	487,890	487,890	487,890
01-3-190-822C	Principal on debenture debt	732,380	633,382	689,205	689,205	633,381	-55,824	-8.1	633,381	612,211	612,211	612,211
	Total General Expense	1,497,540	1,311,842	1,412,665	1,412,665	1,133,521	-279,144	-19.8	1,133,521	1,100,101	1,100,101	1,100,101
	Member Municipality Debt Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2020

2018 surplus -
2019 income -
2019 surplus -
to December 17, 2019

Fund Number **190**

ROUND 1

Fund Description **Member Municipality Debt**

Reserves

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.190.6810	Member Municipality Debt Recovery	1	(1,133,521)	(1,133,521)	(1,133,521)
01.3.190.8210	Interest on Debenture Debt	1	500,140	500,140	500,140
01.3.190.8220	Principal on Debenture Debt	1	633,381	633,381	633,381



General Manager	CAO / Treasurer	Employees	No
Established	2017	Manager	
Authority	Bylaw No. 614	Location	
Source of Funding	Recovered from VIRL	Amendments	
Description	Service established for the purpose of borrowing funds on behalf of the Vancouver Island Regional Library for the construction and renovation of library building facilities		

Notes for 2020

Requisitions	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from 2019 as \$	2019 as %	Participation Ratios
Net Taxes Levied	0	0	0	0	0	0	0.00%	0.00%
Limit by law	0	0	0	0	0			
Funding Remaining	0	0	0	0	0			
Tax Rate \$ / 100,000	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget			
Property Tax Class								
RESIDENTIAL [01]	0.00	0.00	0.00	0.00	0.00			
UTILITIES [02]	0.00	0.00	0.00	0.00	0.00			
MAJOR INDUSTRY [04]	0.00	0.00	0.00	0.00	0.00			
BUSINESS/OTHER [06]	0.00	0.00	0.00	0.00	0.00			
RECREATIONAL/NON PROFIT [08]	0.00	0.00	0.00	0.00	0.00			



From Category: 191 To Category: 191
 Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
VIRL Debt												
01-1-191-681C	Mm debt recovery - virl debt	0	0	0	103,074	103,074	0	0.0	103,074	103,074	103,074	103,074
	Total General Revenue	0	0	0	103,074	103,074	0	0.0	103,074	103,074	103,074	103,074
01-3-191-821C	Interest on debenture debt - virl de	0	0	0	47,250	47,250	0	0.0	47,250	47,250	47,250	47,250
01-3-191-822C	Principal on debenture debt - virl d	0	0	0	55,824	55,824	0	0.0	55,824	55,824	55,824	55,824
	Total General Expense	0	0	0	103,074	103,074	0	0.0	103,074	103,074	103,074	103,074
	VIRL Debt Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2020

2018 surplus -
2019 income -
2019 surplus -
to September 24, 2019

Fund Number **191**

ROUND 1

Fund Description **Vancouver Island Regional Library Debt**

Reserves

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.191.6810	Member Municipality Debt Recovery	1	(103,074)	(103,074)	(103,074)
01.3.191.8210	Interest on Debenture Debt	1	47,250	47,250	47,250
01.3.191.8220	Principal on Debenture Debt	1	55,824	55,824	55,824



General Manager	CAO / Treasurer	Employees	No
Established	1987	Manager	
Authority	Bylaw 173 - 1987	Location	Sandspit
Source of Funding	Taxation	Amendments	Bylaws 264 - 1994; 473 - 2005; and 473.1 - 2011
Description	The Sandspit Fire Protection Grant-in-Aid service provides a means for the Regional District to provide grant funding to the Sandspit Volunteer Fire Department which is operated by third party society.		

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from 2019		Participation Ratios
						as \$	as %	
Requisitions								
Other								
Sandspit Fire Protection Area	27,500	27,500	27,500	27,500	27,500	0	0.00%	100.00%
Net Taxes Levied	27,500	27,500	27,500	27,500	27,500	0	0.00%	100.00%
Limit by law	27,500	27,500	27,500	27,500	27,500			
Funding Remaining	0	0	0	0	0			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	6.91	7.09	7.05	6.70	6.06			
UTILITIES [02]	24.20	24.81	24.68	23.46	21.21			
MAJOR INDUSTRY [04]	23.51	24.10	23.98	22.79	20.61			
BUSINESS/OTHER [06]	17.29	17.72	17.63	16.76	15.15			
RECREATIONAL/NON PROFIT [08]	6.91	7.09	7.05	6.70	6.06			

Financial Plan



Item 10.1

From Category: 210 To Category: 210
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Sandspit Fire												
01-1-210-500C	Property tax requisitions	27,500	27,500	27,500	27,500	27,500	0	0.0	27,500	27,500	27,500	27,500
01-1-210-510C	Grant in lieu of taxes	1,100	1,100	1,100	1,100	1,100	0	0.0	1,100	1,100	1,100	1,100
01-1-210-880C	Transfer from surplus - sandspit fire	0	0	155	25,333	0	25,333	-100.0	0	0	0	0
	Total General Revenue	28,600	28,600	28,755	53,933	28,600	-25,333	-47.0	28,600	28,600	28,600	28,600
01-3-210-710C	Support services - sandspit fire	2,650	2,800	2,800	2,393	2,080	-313	-13.1	2,080	2,080	2,080	2,080
01-3-210-731C	Payroll overhead & benefits - sand	0	0	0	0	250	250	0.0	250	250	250	250
01-3-210-781C	Insurance - sandspit fire	120	120	120	120	0	-120	-100.0	0	0	0	0
01-3-210-802C	Utilities	250	250	250	250	0	-250	-100.0	0	0	0	0
01-3-210-810C	Grants to other organizations	51,220	48,593	25,585	51,170	25,590	-25,580	-50.0	25,590	25,590	25,590	25,590
01-3-210-870C	Contingency - sandspit fire	0	0	0	0	680	680	0.0	680	680	680	680
01-3-210-880C	Prior year (surplus)/deficit	-25,640	-23,163	0	0	0	0	0.0	0	0	0	0
	Total General Expense	28,600	28,600	28,755	53,933	28,600	-25,333	-47.0	28,600	28,600	28,600	28,600
	Sandspit Fire Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 10.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus 82.82
2019 income 477.56
2019 surplus 560.38
to December 17, 2019

Fund Number **210**
Fund Description **Sandspit Fire**

ROUND 1

NCPG Reserve (20,000)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.210.5000	Property Tax Requisition	1	(27,500)	(27,500)	(27,500)
01.1.210.5100	Grant in Lieu of Taxes	1	(1,100)	(1,100)	(1,100)
01.3.210.7100	Support Services - Sandspit Fire - Support Service Allocation	1	2,082	2,082	2,080
01.3.210.7810	Insurance - WCB Coverage for Volunteers	1	120	120	120
01.3.210.8020	Utilities - Sandspit Water Service	1	250	250	250
01.3.210.8100	Grants to Other Organizations -Sandspit Volunteer Fire Department Society	1	25,585	25,585	25,590
01.3.210.8700	Contingency	1	560	560	560

MAX REQUISITION



General Manager	CAO	Employees	No
Established	2006	Manager	
Authority	Bylaw 495	Location	
Source of Funding	Taxation	Amendments	Reserve 563; NCPG Reserve 640
Description	This function provides for an emergency program within Electoral Areas A and C.		
	The purpose of the emergency program is to maintain and implement a comprehensive plan for effective emergency response and recovery for communities in the event of a disaster.		

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area A	3,821	3,701	3,710	3,541	3,491	-50	-1.40%	68.05%
Electoral Area C	1,179	1,299	1,290	1,459	1,639	180	12.30%	31.95%
Net Taxes Levied	5,000	5,000	5,000	5,000	5,130	130	2.60%	100.00%
Limit by law	31,773	28,790	28,693	24,606	32,748			
Funding Remaining	-26,773	-23,790	-23,693	-19,606	-27,618			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	0.33	0.37	0.37	0.43	0.39			
UTILITIES [02]	1.16	1.29	1.30	1.51	1.36			
MAJOR INDUSTRY [04]	1.13	1.25	1.26	1.46	1.32			
BUSINESS/OTHER [06]	0.83	0.92	0.93	1.08	0.97			
RECREATIONAL/NON PROFIT [08]	0.33	0.37	0.37	0.43	0.39			



From Category: 220 To Category: 220
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Emergency Program - A & C												
01-1-220-500C	Property tax requisition	5,000	5,000	5,000	5,000	5,130	-130	2.6	5,130	5,130	5,130	5,130
01-1-220-510C	Grant in lieu of taxes	120	120	120	120	120	0	0.0	120	120	120	120
01-1-220-880C	Transfer from surplus-emergency p	0	0	25,250	33,528	35,070	-1,542	4.6	17,070	17,070	17,070	17,070
	Total General Revenue	5,120	5,120	30,370	38,648	40,320	1,672	4.3	22,320	22,320	22,320	22,320
01-3-220-710C	Administration recovery - emergen	0	0	0	2,638	2,830	192	7.3	2,830	2,830	2,830	2,830
01-3-220-748C	Supplies & program expenses	0	0	350	1,490	1,490	0	0.0	1,490	1,490	1,490	1,490
01-3-220-840C	Contribution to reserves - emergen	0	0	0	0	18,000	18,000	0.0	0	0	0	0
01-3-220-870C	Contingency	20,760	25,520	30,020	34,520	18,000	-16,520	-47.9	18,000	18,000	18,000	18,000
01-3-220-880C	Prior year (surplus)/deficit	-15,640	-20,400	0	0	0	0	0.0	0	0	0	0
	Total General Expense	5,120	5,120	30,370	38,648	40,320	1,672	4.3	22,320	22,320	22,320	22,320
	Emergency Program - A & C Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 11.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (36,676.66)
2019 income (1,253.07)
2019 surplus (37,929.73)
to December 17, 2019

Fund Number **220**
Fund Description **Emergency Prog A & C**

ROUND 1

NCPG Reserve
Area A (20,000.00)
Area C (20,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.220.5000	Property Tax Requisition				
	Prior Year	1	(5,000)	(5,000)	
	2.5% COLA increase	1	(125)	(125)	
				(5,125)	(5,130)
01.1.220.5100	Grant in Lieu of Taxes	1	(120)	(120)	(120)
01.1.220.8800	Prior Year (Surplus) Deficit - Surplus	1	(35,065)	(35,065)	(35,070)
01.3.220.7100	Support Services - EA Admin - as calculated	1	2,828	2,828	2,830
01.3.220.7480	Supplies Program Exp	1	1,490	1,490	1,490
01.3.220.8400	Contribution to Reserves	1	18,000	18,000	18,000
01.3.220.8700	Contingency	1	18,000	18,000	18,000



General Manager	CAO	Employees	No
Established	2013	Manager	
Authority	Bylaw 459, Bylaw 552	Location	
Source of Funding	Taxation	Amendments	Reserve 564; NCPG Reserve 641
Description	This function provides for an emergency program within Electoral Areas D.	Limit on Tax	{special conditions see references}

The purpose of the emergency program is to maintain and implement a comprehensive plan for effective emergency response and recovery for communities in the event of a disaster.

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area D	5,000	5,000	5,000	5,000	5,130	130	2.60%	100.00%
Net Taxes Levied	5,000	5,000	5,000	5,000	5,130	130	2.60%	100.00%
Limit by law	40,505	42,236	47,203	55,345	63,357			
Funding Remaining	-35,505	-37,236	-42,203	-50,345	-58,227			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	0.37	0.36	0.31	0.29	0.27			
UTILITIES [02]	1.31	1.24	1.09	1.01	0.96			
MAJOR INDUSTRY [04]	1.27	1.21	1.05	0.98	0.93			
BUSINESS/OTHER [06]	0.94	0.89	0.78	0.72	0.69			
RECREATIONAL/NON PROFIT [08]	0.37	0.36	0.31	0.29	0.27			



From Category: 227 To Category: 227
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Emergency Program Area D												
01-1-227-500C	Tax requisitions	5,000	5,000	5,000	5,000	5,130	-130	2.6	5,130	5,130	5,130	5,130
01-1-227-510C	Grant in lieu of taxes	100	100	100	100	100	0	0.0	100	100	100	100
01-1-227-880C	Transfer from surplus-emergency p	0	0	34,100	43,738	39,150	4,588	-10.5	19,150	19,150	19,150	19,150
	Total General Revenue	5,100	5,100	39,200	48,838	44,380	-4,458	-9.1	24,380	24,380	24,380	24,380
01-3-227-710C	Administration recovery - emergen	0	0	0	2,638	2,830	192	7.3	2,830	2,830	2,830	2,830
01-3-227-745C	Subscriptions	0	0	0	2,000	1,050	-950	-47.5	1,050	1,050	1,050	1,050
01-3-227-748C	Supplies & program expenses	0	0	0	500	500	0	0.0	500	500	500	500
01-3-227-840C	Contribution to reserves - emergen	0	0	0	0	20,000	20,000	0.0	0	0	0	0
01-3-227-870C	Contingency	34,200	39,200	39,200	43,700	20,000	-23,700	-54.2	20,000	20,000	20,000	20,000
01-3-227-880C	Prior year (surplus)/ deficit	-29,100	-34,100	0	0	0	0	0.0	0	0	0	0
	Total General Expense	5,100	5,100	39,200	48,838	44,380	-4,458	-9.1	24,380	24,380	24,380	24,380
	Emergency Program Area D Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 12.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (47,635.60)
2019 income (883.70)
2019 surplus (48,519.30)

Fund Number **227**

ROUND 1

to December 17, 2019

Fund Description **Emergency Prog Area D**

NCPG Reserve (137,749.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.227.5000	Property Tax Requisition				
	Prior Year	1	(5,000)	(5,000)	
	2.5% COLA increase	1	(125)	(125)	
				(5,125)	(5,130)
01.1.227.5100	Grant in Lieu of Taxes	1	(100)	(100)	(100)
01.1.227.8800	Prior Year (Surplus) Deficit - Surplus	1	(39,150)	(39,150)	(39,150)
01.3.227.7100	Support Services - EA Admin - as calculated	1	2,828	2,828	2,830
01.3.227.7450	Subscriptions				
	-epact (NCRD portion \$7704 * 20.1%)	1	1,549	1,549	
	Area E	1	(500)	(500)	
				1,049	1,050
01.3.227.7480	Supplies & Program expenses				500
01.3.227.8400	Contribution to Reserve	1	20,000	20,000	20,000

Item 12.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **227**
Fund Description **Emergency Prog Area D**

ROUND 1

2018 surplus (47,635.60)
2019 income (883.70)
2019 surplus (48,519.30)
to December 17, 2019

NCPG Reserve (137,749.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.227.8700	Contingency	1	20,000	20,000	20,000



General Manager	CAO	Employees	No
Established	2013	Manager	
Authority	Bylaw 553	Location	
Source of Funding	Taxation	Amendments	Reserve Bylaw 565; NCPG Reserve Bylaw 642
Description	This function provides for an emergency program within Electoral Area E.	Limit on Tax	{special conditions see references}

The purpose of the emergency program is to maintain and implement a comprehensive plan for effective emergency response and recovery for communities in the event of a disaster.

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area E	10,000	10,000	10,000	19,320	19,800	480	2.50%	100.00%
Net Taxes Levied	10,000	10,000	10,000	19,320	19,800	480	2.48%	100.00%
Limit by law	20,554	20,688	20,885	21,804	24,173			
Funding Remaining	-10,554	-10,688	-10,885	-2,484	-4,373			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	1.43	1.45	1.44	2.66	2.53			
UTILITIES [02]	5.01	5.08	5.05	9.30	8.85			
MAJOR INDUSTRY [04]	4.87	4.93	4.90	9.03	8.60			
BUSINESS/OTHER [06]	3.58	3.63	3.61	6.64	6.32			
RECREATIONAL/NON PROFIT [08]	1.43	1.45	1.44	2.66	2.53			

Financial Plan



Item 13.1

From Category: 229 To Category: 229
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Emergency Program Area E												
01-1-229-500C	Property tax requisition	10,000	10,000	10,000	19,320	19,800	-480	2.5	19,800	19,800	19,800	19,800
01-1-229-510C	Grant in lieu of taxes	250	250	250	250	250	0	0.0	250	250	250	250
01-1-229-880C	Transfer from surplus - emergency	0	0	23,820	26,638	20,430	6,208	-23.3	20,430	20,430	20,430	20,430
	Total General Revenue	10,250	10,250	34,070	46,208	40,480	-5,728	-12.4	40,480	40,480	40,480	40,480
01-3-229-710C	Administration recovery - emergen	0	0	0	2,638	2,830	192	7.3	2,830	2,830	2,830	2,830
01-3-229-724C	Meeting expense	150	150	150	150	150	0	0.0	150	150	150	150
01-3-229-732C	Staff travel	300	300	300	300	300	0	0.0	300	300	300	300
01-3-229-741C	Advertising & promotions	200	200	200	200	200	0	0.0	200	200	200	200
01-3-229-745C	Subscriptions - emergency prograr	0	0	0	0	500	500	0.0	500	500	500	500
01-3-229-748C	Supplies & program expenses	0	0	0	500	500	0	0.0	500	500	500	500
01-3-229-785C	Permits and licences	2,000	2,000	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-229-840C	Contribution to reserves	6,420	6,420	6,420	6,420	17,000	10,580	164.8	17,000	17,000	17,000	17,000
01-3-229-870C	Contingency	25,000	25,000	25,000	34,000	17,000	-17,000	-50.0	17,000	17,000	17,000	17,000
01-3-229-880C	Prior year (surplus)/ deficit	-23,820	-23,820	0	0	0	0	0.0	0	0	0	0
	Total General Expense	10,250	10,250	34,070	46,208	40,480	-5,728	-12.4	40,480	40,480	40,480	40,480
	Emergency Program Area E Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District
Expenditure Detail Work Sheet - 2020

Fund Number **229**
Fund Description **Emergency Prog Area E**

ROUND 1

2018 surplus (29,999.38)
2019 income (15,455.53)
2019 surplus (45,454.91)
to December 17, 2019

NCPG Reserve (20,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.229.5000	Property Tax Requisition				
	Prior Year	1	(19,320)	(19,320)	
	2.5% COLA increase	1	(483)	(483)	
				(19,803)	(19,800)
01.1.229.5100	Grant in Lieu of Taxes	1	(250)	(250)	(250)
01.1.229.8800	Prior Year (Surplus) Deficit - Surplus	1	(20,430)	(20,430)	(20,430)
01.3.229.7100	Support Services - EA Admin - as calculated	1	2,828	2,828	2,830
01.3.229.7240	Meeting Expenses - Sandspit Hall Rental	1	150	150	150
01.3.229.7320	Staff Travel - Mileage and Travel Allowance	1	300	300	300
01.3.229.7410	Advertising and Promotions - Allowance for Advertising	1	200	200	200

Item 13.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **229**
Fund Description **Emergency Prog Area E**

ROUND 1

2018 surplus (29,999.38)
2019 income (15,455.53)
2019 surplus (45,454.91)
to December 17, 2019

NCPG Reserve (20,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.229.7450	Subscriptions	1	500	500	500
01.3.229.7480	Supplies and Program Expense	1	500	500	500
01.3.229.7850	Permits and Licenses				
	- License of Occupation	1	500	500	
	- Park Use Permit	1	1,000	1,000	
	- ALC Permit	1	500	500	
				2,000	2,000
01.3.229.8400	Contribution to Reserves				
	- Contribution to Reserves	1	17,000	17,000	17,000
01.3.229.8700	Contingency	1	17,000	17,000	17,000



General Manager	CAO / Treasurer	Employees	Yes
Established	2019	Manager	
Authority	Bylaw No.618, 2017 In Accordance with section 378 of the LGA	Location	Tlell
Source of Funding	Taxation	Amendments	
Description	Tlell fire service provides a means for the Regional District to provide grant funding to the Tlell Volunteer Fire Department which is operated by third party society.		

Notes for 2020**Requisitions****Other**

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Tlell Fire Department	0	0	0	25,000	25,000	0	0.00%	100.00%
Net Taxes Levied	0	0	0	25,000	25,000	0	0.00%	100.00%
Limit by law	0	0	0	25,000	25,000			
Funding Remaining	0	0	0	0	0			

Tax Rate \$ / 100,000**Property Tax Class**

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget
RESIDENTIAL [01]	0.00	0.00	0.00	9.21	7.48
UTILITIES [02]	0.00	0.00	0.00	32.22	26.18
MAJOR INDUSTRY [04]	0.00	0.00	0.00	31.30	25.44
BUSINESS/OTHER [06]	0.00	0.00	0.00	23.02	18.70
RECREATIONAL/NON PROFIT [08]	0.00	0.00	0.00	9.21	7.48

Financial Plan



Item 14.1

From Category: 230 To Category: 230
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Tlell Fire Department												
01-1-230-500C	Property tax requisitions - tlell fire c	0	0	0	25,000	25,000	0	0.0	25,000	25,000	25,000	25,000
01-1-230-510C	Grant in lieu of taxes - tlell fire dep	0	0	0	836	840	-4	0.5	840	840	840	840
	Total General Revenue	0	0	0	25,836	25,840	4	0.0	25,840	25,840	25,840	25,840
01-3-230-710C	Administration recovery - tlell fire d	0	0	0	8,946	5,470	-3,476	-38.9	5,470	5,470	5,470	5,470
01-3-230-731C	Payroll overhead & benefits - tlell fi	0	0	0	0	200	200	0.0	200	200	200	200
01-3-230-733C	Staff training & conferences - tlell fi	0	0	0	1,400	500	-900	-64.3	500	500	500	500
01-3-230-741C	Advertising & promotions - tlell fire	0	0	0	600	100	-500	-83.3	100	100	100	100
01-3-230-744C	Postage - tlell fire department	0	0	0	300	100	-200	-66.7	100	100	100	100
01-3-230-748C	Office supplies - tlell fire departmer	0	0	0	300	300	0	0.0	300	300	300	300
01-3-230-749C	Safety supplies - tlell fire departme	0	0	0	500	400	-100	-20.0	400	400	400	400
01-3-230-750C	Liability insurance - tlell fire departr	0	0	0	750	750	0	0.0	750	750	750	750
01-3-230-761C	Telephone - tlell fire department	0	0	0	850	1,300	450	52.9	1,300	1,300	1,300	1,300
01-3-230-762C	Email/website - tlell fire departmen	0	0	0	850	800	-50	-5.9	800	800	800	800
01-3-230-786C	Utilities - tlell fire department	0	0	0	2,940	2,500	-440	-15.0	2,500	2,500	2,500	2,500
01-3-230-788C	Shop supplies - tlell fire departmen	0	0	0	200	200	0	0.0	200	200	200	200
01-3-230-788E	Small tools & minor equipment pur	0	0	0	1,000	2,000	1,000	100.0	2,000	2,000	2,000	2,000
01-3-230-791C	Vehicle insurance - tlell fire departr	0	0	0	2,500	2,800	300	12.0	2,800	2,800	2,800	2,800
01-3-230-792C	Fuel and lubricants - tlell fire depar	0	0	0	850	900	50	5.9	900	900	900	900
01-3-230-793C	Repairs & maintenance - vehicle &	0	0	0	2,000	3,000	1,000	50.0	3,000	3,000	3,000	3,000
01-3-230-803C	Building maintenance - tlell fire dep	0	0	0	1,500	1,000	-500	-33.3	1,000	1,000	1,000	1,000
01-3-230-840C	Contribution to reserves - tlell fire c	0	0	0	350	3,520	3,170	905.7	3,520	3,520	3,520	3,520
	Total General Expense	0	0	0	25,836	25,840	4	0.0	25,840	25,840	25,840	25,840
	Tlell Fire Department Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 14.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

(Income) loss (3,080.47)
to December 17, 2019

Fund Number **230**
Fund Description **Tlell Fire**

ROUND 1

NCPG Reserve (65,275.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.230.5000	Property Tax Requisition	1	(25,000)	(25,000)	(25,000)
01.1.230.5100	Grant in Lieu of Taxes	1	(836)	(836)	(840)
01.3.230.7100	Support Services - Tlell Fire - Support Service Allocation	1	2,033	2,033	2,030
01.3.230.7100	Service Establishment -Repayment of costs incurred to establish service to be repaid over 2 years	0.5	6,870	3,435	3,440
01.3.230.7310	Payroll OH & Benefits (WCB)	1	200	200	200
01.3.230.7330	Training	1	500	500	500
01.3.230.7410	Public education	1	100	100	100
01.3.230.7440	Postage	1	100	100	100
01.3.230.7480	Office supplies	1	300	300	300

Item 14.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

(Income) loss (3,080.47)
to December 17, 2019

Fund Number **230**
Fund Description **Tlell Fire**

ROUND 1

NCPG Reserve (65,275.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.230.7490	Protective clothing	1	400	400	400
01.3.230.7500	Insurance - liability	1	750	750	750
01.3.230.7610	Telephone	1	1,300	1,300	1,300
01.3.230.7620	Internet/cable	1	800	800	800
01.3.230.7860	Utilities	1	2,500	2,500	2,500
01.3.230.7880	Supplies/materials	1	200	200	200
01.3.230.7885	Small tool replacement	1	2,000	2,000	2,000
01.3.230.7910	Insurance - vehicle	1	2,800	2,800	2,800
01.3.230.7920	Vehicle fuel/oil	1	900	900	900

Item 14.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

(Income) loss (3,080.47)
to December 17, 2019

Fund Number **230**
Fund Description **Tlell Fire**

ROUND 1

NCPG Reserve (65,275.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.230.7930	Equipment maintenance	1	3,000	3,000	3,000
01.3.230.8030	Building maintenance	1	1,000	1,000	1,000
01.3.230.8400	Transfer to reserve	1	3,520	3,520	3,520

Purchased "new" 1994 truck with grant funds in 2019. Grant also paid for insurance of truck.

Society receives rent from building and pays for cleaning costs (person that rents the building cleans - amount is taken off of rent).
Other than that, all costs are paid/reimbursed by NCRD.

North Coast Regional District								
Consolidation of Island Solid Waste Budgets for 2020								
								ROUND 1
		310	311	313	315	317	319	
		ISW General	Recycling	Hauling	Trans Station	Landfill	Collection	Totals
5000	Property Tax Requisitions	(200,000)	-	-	-	-	-	(200,000)
5100	Grant in Lieu of Taxes	(4,600)	-	-	-	-	-	(4,600)
5400	Grant Conditional	-	-	-	-	(65,000)	-	(65,000)
6010	User Fees (rural)	(130,180)	-	-	-	-	-	(130,180)
6011	User Fees (band contract)	(147,600)	-	-	-	-	-	(147,600)
6013	User Fees (municipalities)	(341,280)	-	-	-	-	-	(341,280)
6015	Cont. in lieu of taxes (band ag)	(51,000)	-	-	-	-	-	(51,000)
6090	Penalty for late payments	(3,500)	-	-	-	-	-	(3,500)
6095	Discounts for early payment	3,500	-	-	-	-	-	3,500
6099	Spring clean up	(9,500)	-	-	-	-	-	(9,500)
6121	MMBC & GBN Program	-	(3,000)	-	-	-	-	(3,000)
6130	ISW rec commercial program	-	(9,600)	-	-	-	-	(9,600)
6135	Commercial drop off charges	-	(4,500)	-	-	-	-	(4,500)
6150	ISW Rec white goods	-	(8,800)	-	-	-	-	(8,800)
6160	ISW recycling agreements	-	(2,600)	-	-	-	-	(2,600)
6200	Tipping Charges	-	-	-	-	(82,000)	-	(82,000)
6210	Sale of materials	-	(900)	-	-	-	-	(900)
6220	Commercial charges	-	-	-	-	(5,160)	-	(5,160)
6800	Other Revenue	(1,000)	-	-	-	-	-	(1,000)
8800	Prior year (surplus) deficit	-	-	-	-	-	-	-
		(885,160)	(29,400)	-	-	(152,160)	-	(1,066,720)
8410	Transfer from reserve	(120,680)	-	-	-	-	-	(120,680)
TOTAL		(885,160)	(29,400)			(152,160)		(1,187,400)
7100	Support services (gen gov)	102,650	-	-	-	-	-	102,650
7300	Salaries & Wages	45,290	134,950	46,250	40,180	61,250	4,910	332,830
7310	Overhead & benefits	13,690	39,770	13,630	11,840	18,050	1,430	98,410
7320	Staff travel	6,500	-	-	-	-	-	6,500
7330	Staff training & conferences	3,000	-	-	-	-	-	3,000
7335	Memberships/Licenses	-	-	-	-	210	-	210
7410	Advertising & promotions	1,000	1,500	-	-	1,000	-	3,500
7440	Postage	390	-	-	-	-	-	390
7460	Collection handling charge	21,450	-	-	-	-	-	21,450

North Coast Regional District								
Consolidation of Island Solid Waste Budgets for 2020								
								ROUND 1
		310	311	313	315	317	319	
		ISW General	Recycling	Hauling	Trans Station	Landfill	Collection	Totals
7470	Computer maintenance	500	-	-	-	-	-	500
7480	Office Supplies	1,000	-	-	-	-	-	1,000
7490	Safety Supplies	3,150	-	-	-	500	-	3,650
7610	Telephone	4,200	-	-	-	-	-	4,200
7620	Email/website	1,630	-	-	-	-	-	1,630
7700	Contract services	-	38,100	-	8,500	33,420	-	80,020
7710	Contracts	-	-	-	-	-	207,130	207,130
7720	Professional fees	-	-	-	-	15,000	-	15,000
7730	Legal services	3,000	-	-	-	-	-	3,000
7820	Freight/transportation	-	4,500	4,000	-	-	-	8,500
7821	Recycling Hauling	-	43,000	-	-	-	-	43,000
7840	Monitoring/Lab work	-	-	-	-	11,700	-	11,700
7850	Permits & licenses	-	-	-	250	-	-	250
7870	Repairs & main - site/facilities	-	3,700	3,000	8,000	1,000	-	15,700
7860	Utilities	-	770	-	-	900	-	1,670
7880	Supplies	-	-	-	-	2,500	-	2,500
7899	Landfill closure costs	-	-	-	-	-	-	-
7910	Vehicle insurance	-	3,240	2,700	-	-	-	5,940
7920	Fuel & lubricants	-	13,500	18,000	-	12,500	-	44,000
7930	Repairs & maint - vehicles	-	6,000	12,600	-	8,000	-	26,600
8010	Building insurance	-	1,030	-	-	1,890	-	2,920
8030	Building maintenance	-	550	-	-	1,000	-	1,550
8210	MFA interest	-	-	-	-	-	-	-
8220	MFA principal	-	-	-	-	-	-	-
8230	Lease interest	-	-	-	-	-	-	-
8240	Lease principal	-	-	-	-	-	-	-
8400	Contribution to reserves	-	-	-	-	-	-	-
8401	Contribution to landfill reserve	27,000	-	-	-	45,000	-	72,000
8700	Contingency	-	-	-	1,000	-	-	1,000
9500	capital purchase - Minor Equipment	-	-	-	-	65,000	-	65,000
		234,450	290,610	100,180	69,770	278,920	213,470	1,187,400
								-
		(650,710)	261,210	100,180	69,770	126,760	213,470	-



General Manager	CAO	Employees	Yes
Established	1994	Manager	Robb Kidd
Authority	Bylaw 271 (Service Est) and 276 (Fees and Charges)	Location	Haida Gwaii
Source of Funding	User Fees and Taxation	Amendments	276 - 18 amendments with most recent being Bylaw 573, 2013
Description	Functions 310 through 319 provide for the operation of the Island Solid Waste Service. Including General Admin; Recycling; Hauling; Transfer Stations; Landfill and Collection services.		
Limit on Tax			{special conditions see references}

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area D	44,214	45,832	50,124	60,903	69,606	8,703	14.30%	34.80%
Electoral Area E	23,087	22,448	21,527	25,600	29,157	3,557	13.90%	14.58%
Member Municipality								
Village of Masset	28,113	26,576	24,827	31,657	35,546	3,889	12.30%	17.77%
Village of Port Clements	10,645	10,651	10,136	12,135	13,747	1,612	13.30%	6.87%
Village of Queen Charlotte	33,941	34,492	33,386	39,705	51,944	12,239	30.80%	25.97%
Net Taxes Levied	140,000	139,999	140,000	170,000	200,000	30,000	17.65%	99.99%
Limit by law	178,849	182,511	188,743	209,926	242,497			
Funding Remaining	-38,849	-42,512	-48,743	-39,926	-42,497			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	3.31	3.25	3.10	3.52	3.72			
UTILITIES [02]	11.57	11.39	10.86	12.32	13.03			
MAJOR INDUSTRY [04]	11.24	11.06	10.55	11.97	12.66			
BUSINESS/OTHER [06]	8.27	8.14	7.76	8.80	9.31			
RECREATIONAL/NON PROFIT [08]	3.31	3.25	3.10	3.52	3.72			

Financial Plan



Item 15.2

From Category: 310 To Category: 319
 Account Code: ??-?-??-???? To : ??-?-??-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
ISW - General												
01-1-310-500C	Property tax requisitions	140,000	140,000	140,000	170,000	200,000	-30,000	17.6	200,000	200,000	200,000	200,000
01-1-310-510C	Grant in lieu of taxes	4,600	4,600	4,600	4,600	4,600	0	0.0	4,600	4,600	4,600	4,600
01-1-310-601C	User fees - isw	130,460	130,460	130,460	130,176	130,180	-4	0.0	130,180	130,180	130,180	130,180
01-1-310-6011	User fees - isw band contract	147,600	147,600	147,600	147,600	147,600	0	0.0	147,600	147,600	147,600	147,600
01-1-310-6013	User fees - isw municipalities	344,160	344,160	341,280	341,280	341,280	0	0.0	341,280	341,280	341,280	341,280
01-1-310-6015	Contribution in lieu of taxes - band	51,000	51,000	51,000	51,000	51,000	0	0.0	51,000	51,000	51,000	51,000
01-1-310-609C	Penalty for late payment	3,500	3,500	3,500	3,500	3,500	0	0.0	3,500	3,500	3,500	3,500
01-1-310-6095	Discounts for early payment	-7,900	-7,900	-3,500	-3,500	-3,500	0	0.0	-3,500	-3,500	-3,500	-3,500
01-1-310-6095	Spring cleanup revenue	11,000	11,000	9,500	9,500	9,500	0	0.0	9,500	9,500	9,500	9,500
01-1-310-680C	Other revenue	0	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-1-310-880C	Transfer from surplus - isw - gener	0	0	139,040	111,782	0	111,782	-100.0	0	0	0	0
Total General Revenue		824,420	825,420	964,480	966,938	885,160	-81,778	-8.5	885,160	885,160	885,160	885,160
01-2-310-841C	Transfer from reserve - isw - gener	0	0	0	0	120,680	-120,680	0.0	120,680	120,680	120,680	120,680
Total Capital revenue		0	0	0	0	120,680	120,680	0.0	120,680	120,680	120,680	120,680
01-3-310-710C	Support services - isw general	85,590	82,600	87,000	88,950	102,650	13,700	15.4	102,650	102,650	102,650	102,650
01-3-310-730C	Staff salaries & wages - isw gener	18,860	19,160	53,443	44,900	45,290	390	0.9	45,290	45,290	45,290	45,290
01-3-310-731C	Payroll oh & benefits - isw general	5,280	5,360	10,080	11,300	13,690	2,390	21.2	13,690	13,690	13,690	13,690
01-3-310-732C	Staff travel	1,500	1,500	6,500	6,500	6,500	0	0.0	6,500	6,500	6,500	6,500
01-3-310-733C	Staff training & conferences	500	2,500	500	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-310-741C	Advertising & promotions	0	0	2,500	2,500	1,000	-1,500	-60.0	1,000	1,000	1,000	1,000
01-3-310-744C	Postage	2,110	2,210	2,210	2,210	390	-1,820	-82.4	390	390	390	390
01-3-310-746C	Collection handling charge	21,980	21,980	21,980	21,980	21,450	-530	-2.4	21,450	21,450	21,450	21,450
01-3-310-747C	Computer maintenance	500	500	500	500	500	0	0.0	500	500	500	500
01-3-310-748C	Office supplies	650	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-310-749C	Safety supplies	0	0	0	0	3,150	3,150	0.0	3,150	3,150	3,150	3,150
01-3-310-761C	Telephone	3,960	3,960	4,200	4,200	4,200	0	0.0	4,200	4,200	4,200	4,200
01-3-310-762C	Email/website	900	900	1,630	1,630	1,630	0	0.0	1,630	1,630	1,630	1,630
01-3-310-773C	Legal services	3,000	3,000	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-310-840C	Contribution to reserves	56,930	56,930	56,930	0	0	0	0.0	0	0	0	0
01-3-310-8401	Contribution to landfill reserve	27,000	27,000	27,000	27,000	27,000	0	0.0	27,000	27,000	27,000	27,000
01-3-310-880C	Prior year (surplus)/deficit	-156,290	-123,650	0	0	0	0	0.0	0	0	0	0
Total General Expense		72,470	104,950	278,473	218,670	234,450	15,780	7.2	234,450	234,450	234,450	234,450
ISW - General Surplus/Deficit		751,950	720,470	686,007	748,268	771,390	23,122	3.1	771,390	771,390	771,390	771,390

Financial Plan



Item 15.2

From Category: 310 To Category: 319
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
ISW - Recycling												
01-1-311-6121	Mmbc and gbn program	750	750	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-1-311-6130	Commercial pick ups-isw recycling	9,600	9,600	9,600	9,600	9,600	0	0.0	9,600	9,600	9,600	9,600
01-1-311-6135	Commercial drop offs-isw recycling	7,500	7,500	4,500	4,500	4,500	0	0.0	4,500	4,500	4,500	4,500
01-1-311-6150	Isw recycling - white goods	9,600	9,600	8,800	8,800	8,800	0	0.0	8,800	8,800	8,800	8,800
01-1-311-6160	Isw recycling agreements	4,000	4,000	2,600	2,600	2,600	0	0.0	2,600	2,600	2,600	2,600
01-1-311-6210	Sale of materials	900	900	900	900	900	0	0.0	900	900	900	900
	Total General Revenue	32,350	32,350	29,400	29,400	29,400	0	0.0	29,400	29,400	29,400	29,400
01-2-311-8410	Transfer from reserve - isw recyclir	0	14,000	0	0	0	0	0.0	0	0	0	0
	Total Capital revenue	0	14,000	0	0	0	0	0.0	0	0	0	0
01-3-311-7300	Staff salaries & wages - isw recycli	122,110	125,990	118,173	120,597	134,950	14,353	11.9	134,950	134,950	134,950	134,950
01-3-311-7310	Payroll oh & benefits - isw recycling	31,750	32,760	30,629	33,982	39,770	5,788	17.0	39,770	39,770	39,770	39,770
01-3-311-7410	Advertising & promotions	1,000	1,000	1,000	1,500	1,500	0	0.0	1,500	1,500	1,500	1,500
01-3-311-7700	Contract services	33,600	33,600	38,100	38,100	38,100	0	0.0	38,100	38,100	38,100	38,100
01-3-311-7820	Freight/transportation	2,000	2,000	2,250	4,500	4,500	0	0.0	4,500	4,500	4,500	4,500
01-3-311-7821	Recycling hauling	24,600	24,600	42,000	43,000	43,000	0	0.0	43,000	43,000	43,000	43,000
01-3-311-7860	Utilities	700	770	770	770	770	0	0.0	770	770	770	770
01-3-311-7870	Repairs & maintenance - site/facilit	1,500	1,500	1,500	1,500	1,500	0	0.0	1,500	1,500	1,500	1,500
01-3-311-7880	Supplies	2,000	2,100	2,100	2,200	2,200	0	0.0	2,200	2,200	2,200	2,200
01-3-311-7910	Vehicle insurance	2,200	2,310	2,310	4,100	3,240	-860	-21.0	3,240	3,240	3,240	3,240
01-3-311-7920	Fuel & lubricants	13,000	13,000	13,000	13,500	13,500	0	0.0	13,500	13,500	13,500	13,500
01-3-311-7930	Repairs & maintenace-vehicle/equ	3,000	3,000	3,000	6,000	6,000	0	0.0	6,000	6,000	6,000	6,000
01-3-311-8010	Building insurance - isw recycling	860	900	900	900	1,030	130	14.4	1,030	1,030	1,030	1,030
01-3-311-8030	Building maintenance - isw recyclir	500	550	550	550	550	0	0.0	550	550	550	550
	Total General Expense	238,820	244,080	256,282	271,199	290,610	19,411	7.2	290,610	290,610	290,610	290,610
01-4-311-9100	Capital purchase - vehicles	18,000	0	0	0	0	0	0.0	0	0	0	0
01-4-311-9500	Capital purchase - minor equipmer	14,000	14,000	0	0	0	0	0.0	0	0	0	0
	Total Capital Expense	32,000	14,000	0	0	0	0	0.0	0	0	0	0
	ISW - Recycling Surplus/Deficit	-238,470	-211,730	-226,882	-241,799	-261,210	-19,411	8.0	-261,210	-261,210	-261,210	-261,210

Financial Plan



Item 15.2

From Category: 310 To Category: 319
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
ISW - Hauling												
01-3-313-730C	Staff salaries & wages - isw hauling	45,700	51,880	47,157	47,595	46,250	-1,345	-2.8	46,250	46,250	46,250	46,250
01-3-313-731C	Payroll oh & benefits - isw hauling	11,880	13,490	12,222	13,411	13,630	219	1.6	13,630	13,630	13,630	13,630
01-3-313-782C	Freight/transportation	2,500	2,500	4,000	4,000	4,000	0	0.0	4,000	4,000	4,000	4,000
01-3-313-787C	Repairs & maintenance - site/facilit	3,000	3,000	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-313-791C	Vehicle insurance	1,700	1,790	1,790	4,300	2,700	-1,600	-37.2	2,700	2,700	2,700	2,700
01-3-313-792C	Fuel & lubricants	18,000	18,000	18,000	18,000	18,000	0	0.0	18,000	18,000	18,000	18,000
01-3-313-793C	Vehicle repairs & maintenance	6,000	6,000	12,000	12,600	12,600	0	0.0	12,600	12,600	12,600	12,600
01-3-313-823C	Lease interest	2,150	2,150	12	0	0	0	0.0	0	0	0	0
01-3-313-824C	Lease principal	14,150	14,150	4,027	0	0	0	0.0	0	0	0	0
	Total General Expense	105,080	112,960	102,208	102,906	100,180	-2,726	-2.6	100,180	100,180	100,180	100,180
	ISW - Hauling Surplus/Deficit	-105,080	-112,960	-102,208	-102,906	-100,180	2,726	-2.6	-100,180	-100,180	-100,180	-100,180

Financial Plan



Item 15.2

From Category: 310 To Category: 319
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
ISW - Transfer Station												
01-3-315-730C	Staff salaries & wages-isw transfer	43,170	44,170	45,323	46,524	40,180	-6,344	-13.6	40,180	40,180	40,180	40,180
01-3-315-731C	Payroll oh & benefits - isw transfer	10,790	11,490	11,488	12,845	11,840	-1,005	-7.8	11,840	11,840	11,840	11,840
01-3-315-770C	Contract services	8,500	8,500	8,500	8,500	8,500	0	0.0	8,500	8,500	8,500	8,500
01-3-315-785C	Permits & licenses	250	250	250	250	250	0	0.0	250	250	250	250
01-3-315-787C	Repairs & maintenance - site/facilit	5,000	5,000	6,000	8,000	8,000	0	0.0	8,000	8,000	8,000	8,000
01-3-315-870C	Contingency	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
	Total General Expense	68,710	70,410	72,561	77,119	69,770	-7,349	-9.5	69,770	69,770	69,770	69,770
01-4-315-950C	Capital purchase - minor equipmer	18,010	0	0	0	0	0	0.0	0	0	0	0
	Total Capital Expense	18,010	0	0	0	0	0	0.0	0	0	0	0
	ISW - Transfer Station Surplus/Deficit	-86,720	-70,410	-72,561	-77,119	-69,770	7,349	-9.5	-69,770	-69,770	-69,770	-69,770

Financial Plan



Item 15.2

From Category: 310 To Category: 319
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
ISW - Landfill												
01-1-317-540C	Grants - conditional - isw - landfill	0	0	0	50,000	65,000	-15,000	30.0	65,000	65,000	65,000	65,000
01-1-317-620C	Tipping fees	78,000	78,000	82,000	82,000	82,000	0	0.0	82,000	82,000	82,000	82,000
01-1-317-622C	Commercial charges	5,160	5,160	5,160	5,160	5,160	0	0.0	5,160	5,160	5,160	5,160
	Total General Revenue	83,160	83,160	87,160	137,160	152,160	15,000	10.9	152,160	152,160	152,160	152,160
01-2-317-841C	Transfer from reserve - isw landfill	0	26,000	16,000	16,000	0	16,000	-100.0	0	0	0	0
	Total Capital revenue	0	26,000	16,000	16,000	0	-16,000	-100.0	0	0	0	0
01-3-317-730C	Staff salaries & wages - isw landfill	56,430	60,030	30,020	30,469	61,250	30,781	101.0	61,250	61,250	61,250	61,250
01-3-317-731C	Payroll oh & benefits - isw landfill	14,670	15,610	7,781	8,586	18,050	9,464	110.2	18,050	18,050	18,050	18,050
01-3-317-733C	Memberships & licenses	210	210	210	210	210	0	0.0	210	210	210	210
01-3-317-741C	Advertising & promotions	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-317-749C	Safety supplies - isw landfill	500	500	500	500	500	0	0.0	500	500	500	500
01-3-317-770C	Contract services	28,420	28,420	33,420	33,420	33,420	0	0.0	33,420	33,420	33,420	33,420
01-3-317-772C	Professional fees	15,000	15,000	15,000	15,000	15,000	0	0.0	15,000	15,000	15,000	15,000
01-3-317-784C	Monitoring & lab testing	11,500	11,500	11,500	11,700	11,700	0	0.0	11,700	11,700	11,700	11,700
01-3-317-786C	Utilities	700	700	900	900	900	0	0.0	900	900	900	900
01-3-317-787C	Repairs & maintenance - site/facilit	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-317-788C	Supplies	2,500	2,500	2,500	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-3-317-789C	Landfill closure costs	35,000	35,000	35,000	45,000	0	-45,000	-100.0	0	0	0	0
01-3-317-792C	Fuel & lubricants	7,500	7,500	12,500	12,500	12,500	0	0.0	12,500	12,500	12,500	12,500
01-3-317-793C	Repairs & maintenance-vehicle/eq	2,500	2,500	5,000	5,000	8,000	3,000	60.0	8,000	8,000	8,000	8,000
01-3-317-801C	Building insurance	1,240	1,300	1,300	1,300	1,890	590	45.4	1,890	1,890	1,890	1,890
01-3-317-803C	Building maintenance	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
01-3-317-821C	Interest on debenture debt	10,500	10,500	0	0	0	0	0.0	0	0	0	0
01-3-317-822C	Principal on debenture debt	7,350	7,350	0	0	0	0	0.0	0	0	0	0
01-3-317-8401	Contribution to landfill reserve - isw	0	0	0	0	45,000	45,000	0.0	45,000	45,000	45,000	45,000
	Total General Expense	197,020	201,620	158,631	170,085	213,920	43,835	25.8	213,920	213,920	213,920	213,920
01-4-317-910C	Vehicles - isw landfill	0	0	16,000	16,000	0	-16,000	-100.0	0	0	0	0
01-4-317-950C	Capital purchase - minor equipmer	18,000	26,000	0	65,000	65,000	0	0.0	65,000	65,000	65,000	65,000
	Total Capital Expense	18,000	26,000	16,000	81,000	65,000	-16,000	-19.8	65,000	65,000	65,000	65,000
	ISW - Landfill Surplus/Deficit	-131,860	-118,460	-71,471	-97,925	-126,760	-28,835	29.4	-126,760	-126,760	-126,760	-126,760



From Category: 310 To Category: 319
 Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$ %	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund											
General Revenue											
ISW - Collection											
01-3-319-730C	Staff salaries & wages - isw collect	3,780	3,830	8,581	8,803	4,910	-3,893 -44.2	4,910	4,910	4,910	4,910
01-3-319-731C	Payroll oh & benefits - isw collectio	980	1,000	2,224	2,480	1,430	-1,050 -42.3	1,430	1,430	1,430	1,430
01-3-319-771C	Contracts - operations	185,060	202,080	202,080	217,236	207,130	-10,106 -4.7	207,130	207,130	207,130	207,130
	Total General Expense	189,820	206,910	212,885	228,519	213,470	-15,049 -6.6	213,470	213,470	213,470	213,470
	ISW - Collection Surplus/Deficit	-189,820	-206,910	-212,885	-228,519	-213,470	15,049 -6.6	-213,470	-213,470	-213,470	-213,470



From Category: 310 To Category: 319
 Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
Water Operating												
General Expense												
ISW - General												
	ISW - General Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 15.3

North Coast Regional District Expenditure Detail Work Sheet - 2020

ROUND 1

2018 surplus (114,819.49)
2019 income 47,003.45
2019 surplus (67,816.04)
to December 31, 2019

Fund Number **310**

Fund Description **Island Solid Waste Management**

Reserves

General (204,121.83)

Equipment (34,812.73)

NCPG Reserve

Landfill (200,000.00)

Equipment (40,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.310.5000	Property Tax Requisitions				
	Prior Year	1	(170,000)	(170,000)	
	Increase	1	(30,000)	(30,000)	
				(200,000)	(200,000)
01.1.310.5100	Grant in Lieu of Taxes				
	-estimate			(4,600)	(4,600)
01.1.310.6010	User Fees (rural) - ISW				
	- per household per year	452	(288)	(130,176)	(130,180)
01.1.310.6011	User Fees - ISW Band Contract				
	- Old Massett	260	(204)	(53,040)	
	- Skidegate	340	(246)	(83,640)	
				(136,680)	(147,600)
01.1.310.6013	User Fees - ISW Municipalities				
	- Queen Charlotte	480	(288)	(138,240)	
	- Masset	500	(288)	(144,000)	
	- Port Clements	205	(288)	(59,040)	
				(341,280)	(341,280)

Item 15.3

North Coast Regional District Expenditure Detail Work Sheet - 2020

ROUND 1 2018 surplus (114,819.49)
2019 income 47,003.45
2019 surplus (67,816.04)
to December 31, 2019

Fund Number **310**
Fund Description **Island Solid Waste Management**

Reserves
General (204,121.83)
Equipment (34,812.73)
NCPG Reserve
Landfill (200,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.310.6015	Contrib in Lieu of Taxes - Band Agr				
	- Old Massett	260	(85)	(22,100)	
	- Skidegate	340	(85)	(28,900)	
				(51,000)	(51,000)
01.1.310.6090	Penalty for Late Payments				
	- Estimate	1	(3,500)	(3,500)	(3,500)
01.1.310.6095	Discounts for Early Payments				
	- Estimate	1	3,500	3,500	3,500
01.1.310.6099	Spring Cleanup Revenue				
	- Estimate	1	(9,500)	(9,500)	(9,500)
01.1.310.6800	Other Revenue				
	-Estimate	1	(1,000)	(1,000)	(1,000)
01.2.310.8410	Transfer from Reserve	1	(120,680)	(120,680)	(120,680)
01.3.310.7100	Support Services - ISW General Government				
	- as calculated on support services sheet	1	102,649	102,649	102,650

Item 15.3

North Coast Regional District Expenditure Detail Work Sheet - 2020

ROUND 1

2018 surplus (114,819.49)
2019 income 47,003.45
2019 surplus (67,816.04)
to December 31, 2019

Fund Number **310**
Fund Description **Island Solid Waste Management**

Reserves
General (204,121.83)
Equipment (34,812.73)
NCPG Reserve
Landfill (200,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.310.7300	Staff Salaries & Wages (ISW General)				
	- Manager - per salary calculations	1	19,483	19,483	
	- Truck Driver - per salary calculations	1	17,080	17,080	
	- Landfill Assistant - per salary calculations	1	8,378	8,378	
	Allowance for Christmas gift cards	7	50	350	
				45,291	45,290
01.3.310.7310	Payroll Overhead & Benefits (ISW General)				
	- as per salary calculation sheet	1	13,244	13,244	
	- Employee assistance	6	75	450	
				13,694	13,690
01.3.310.7320	Staff Travel				
	- staff travel - allowance	1	1,000	1,000	
	- Community Consultation	1	5,000	5,000	
	- maintenance travel allowance	1	500	500	
				6,500	6,500

Item 15.3

North Coast Regional District Expenditure Detail Work Sheet - 2020

ROUND 1

2018 surplus (114,819.49)
2019 income 47,003.45
2019 surplus (67,816.04)
to December 31, 2019

Fund Number **310**
Fund Description **Island Solid Waste Management**

Reserves
General (204,121.83)
Equipment (34,812.73)
NCPG Reserve
Landfill (200,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.310.7330	Staff Training & Conferences				
	- SWANA - training	1	2,500	2,500	
	-Forklift training	2	250	500	
				3,000	3,000
01.3.310.7410	Advertising & Promotions	1	1,000	1,000	1,000
	Christmas hours/collection schedule				
01.3.310.7440	Postage				
	- Courier/Sea Plane	26	15	390	390
01.3.310.7460	Collection Handling Charge				
	- Queen Charlotte	480	2	8,755	
	- Masset	500	2	9,000	
	- Port Clements	205	2	3,690	
				21,445	21,450
01.3.310.7470	Computer Maintenance				
	- allowance			500	500
01.3.310.7490	Safety Supplies				
	- boot allowance	9	350	3,150	3,150

Item 15.3

North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **310**
Fund Description **Island Solid Waste Management**

ROUND 1

2018 surplus (114,819.49)
2019 income 47,003.45
2019 surplus (67,816.04)
to December 31, 2019

Reserves

General (204,121.83)
Equipment (34,812.73)

NCPG Reserve

Landfill (200,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.310.7480	Office Supplies - allowance			1,000	1,000
01.3.310.7610	Telephone - telephone charges	12	350	4,200	4,200
01.3.310.7620	Email/Website - Internet (Galxy ISW) - repeater rent	12 12	73 63	873 756	
				1,629	1,630
01.3.310.7730	Legal Services - allowance			3,000	3,000
01.3.310.8400	Contribution to Reserves - transfer to ISW General reserve	1		-	
01.3.310.8401	Contribution to Landfill Reserve - transfer to landfill closure reserve	1	27,000	27,000	27,000

North Coast Regional District
Expenditure Detail Work Sheet - 2020

212,307.15
to December 31, 2019

Fund Number **311**

ROUND 1

Fund Description **Island Solid Waste Management - Recycling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.311.6121	Recycle BC & GBN Program - per trailer load	12	(250)	(3,000)	(3,000)
01.1.311.6130	ISW Rec Commercial Charges (pickups) - pickups	12	(800)	(9,600)	(9,600)
01.1.311.6135	Commercial Drop off Charges (Recycling) - commercial drop off charges	1	(4,500)	(4,500)	(4,500)
01.1.311.6150	ISW REC. White Goods - estimate	1	(8,800)	(8,800)	(8,800)
01.1.311.6160	ISW Recycling Agreements				
	- product care storage	1	(800)	(800)	
	- recycling round up	1	(1,200)	(1,200)	
	- MMBC	1	(600)	(600)	
				(2,600)	(2,600)
01.1.311.6210	Sale of Materials - Inventory shipped to PR from ISW	6	(150)	(900)	(900)

North Coast Regional District
Expenditure Detail Work Sheet - 2020

212,307.15
to December 31, 2019

Fund Number **311**

ROUND 1

Fund Description **Island Solid Waste Management - Recycling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.311.7300	Staff Salaries & Wages - ISW Recycling				
	- manger as per wage spreadsheet			23,403	
	- Truck Driver - as per spreadsheet			27,971	
	- Landfill Assistant - as per spreadsheet			83,571	
				134,945	134,950
01.3.311.7310	Payroll OH & Benefits - ISW Recycling				
	- benefits per rate as on spreadsheet			39,770	39,770
01.3.311.7410	Advertising & Promotions				
	- allowance (split with landfill)			1,500	1,500
01.3.311.7700	Contract Services				
	- QC Recycling Depot Rent	12	2,500	30,000	
	- electronic round up	1	1,600	1,600	
	'- Drain CFC From Fridges	1	4,500	4,500	
	- contingency	1	2,000	2,000	
				38,100	38,100
01.3.311.7820	Freight/Transportation				
	- allowance	1	2,000	2,000	
	- BC Ferries to Sandspit	25	100	2,500	
				4,500	4,500

North Coast Regional District
Expenditure Detail Work Sheet - 2020

212,307.15
to December 31, 2019

Fund Number **311**

ROUND 1

Fund Description **Island Solid Waste Management - Recycling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.311.7821	Recycling Hauling - allowance	20	2,150	43,000	43,000
01.3.311.7860	Utilities - allowance 50/50 split with landfill	1	770	770	770
01.3.311.7870	Repairs & Maintenance - Site/Facilities - allowance	1	1,500	1,500	1,500
01.3.311.7880	Supplies - wire gales & shrink wrap	1	1,500	1,500	2,200
	- gloves and other misc. supplies	1	700	700	
				2,200	
01.3.311.7910	Vehicle Insurance				3,240
	- trailer insurance	1	140	140	
	-Ford Econo Truck	1	1,994	1,994	
	- Chevy (Rob's Truck)	0.5	1,822	911	
	- expected increase	0.05	3,956	198	
				3,243	

North Coast Regional District
Expenditure Detail Work Sheet - 2020

212,307.15
to December 31, 2019

Fund Number **311**

ROUND 1

Fund Description **Island Solid Waste Management - Recycling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.311.7920	Fuel and Lubricants - allowance	1	13,500	13,500	13,500
01.3.311.7930	Repairs & Maintenance - Vehicles & Equip - allowance	1	6,000	6,000	6,000
01.3.311.8010	Building Insurance - ISW Recycling - property insurance 15% increase over PY due to market conditions	0.5	2,058	1,029	1,030
01.3.311.8030	Building Maintenance - ISW Recycling - gen maintenance (50% split with landfill) (Depot at QC)	0.5	1,100	550	550

North Coast Regional District
Expenditure Detail Work Sheet - 2020

ROUND 1

93,909.62
to December 31, 2019

Fund Number **313**Fund Description **Island Solid Waste Management - Hauling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.313.7300	Wages & salaries - Manager - as calculated - Truck driver - as calculated - Landfill assistant - as calculated			6,026.27	46,250
				29,997.03	
				10,228.43	
				46,251.74	
01.3.313.7310	Overhead & Benefits - rate as calculated on spreadsheet			13,630	13,630
01.3.313.7820	Freight/Transportation - Ferry Fares per trip - allowance	30	100	3,000	4,000
				1,000	
		2	500	4,000	
01.3.313.7870	Repairs & Maintenance - Site & Facilities - bin maintenance	1	3,000	3,000	3,000
01.3.313.7910	Vehicle Insurance - S24 (Mack Truck) - 50% of Chevy (Rob's Truck) - anticipated increase	1	1,641	1,641	2,700
				911	
		0.5	1,822	173	
		0.05	3,463	2,725	

North Coast Regional District
Expenditure Detail Work Sheet - 2020

ROUND 1

93,909.62
to December 31, 2019

Fund Number **313**Fund Description **Island Solid Waste Management - Hauling**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
013.313.7920	Fuel and Lubricants - allowance	1	19,000	19,000	18,000
01.3.313.7930	Vehicle Repairs & Maintenance				
	- general maintenance	1	9,800	9,800	
	- tire contingency	1	2,800	2,800	
				12,600	12,600

North Coast Regional District
Expenditure Detail Work Sheet - 2020

64,273.31

ROUND 1

to December 31, 2019

Fund Number 315

Fund Description Island Solid Waste Management - Transfer Station

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.315.7300	Salaries & Wages - Manager - as calculated - Landfill Assistant - Truck Driver			8,425 20,256 11,498 40,179	40,180
01.3.315.7310	Overhead and Benefits - benefit rate as calculated			11,841	11,840
01.3.315.7700	Contract Services - Hecate Junk it - Allowance	12 1	700 100	8400 100 8500	8,500
01.3.315.7850	Permits & Licences - Landfill Permit (every 3 years)	1	250	250	250
01.3.315.7870	Repairs & Maintenance - Site/Facilities - transfer station	1	8000	8000	8,000
01.3.315.8700	Contingency - allowance	1	1000	1000	1,000

North Coast Regional District
Expenditure Detail Work Sheet - 2020

Net (income) loss 56,419.42
to December 31, 2019

Fund Number **317**

ROUND 1

Fund Description **Island Solid Waste Management - Landfill**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.317.5400	Grants Conditional -Gas Flare Project (Clean BC)	1	(65,000)	(65,000)	(65,000)
01.1.317.6200	Tipping Fees				
	- tipping fees	1	(80,000)	(80,000)	
	- bag tags	1	(2,000)	(2,000)	
				(82,000)	(82,000)
01.1.317.6220	Commercial Charges				
	- Big Red Comm Charges	12	(430)	(5,160)	(5,160)
01.3.317.7300	Salaries & Wages				
	- manager - as calculated			19,659	
	- truck driver - as calculated			33,227	
	- landfill operator - as calculated			8,368	
				61,254	61,250
01.3.317.7310	Overhead & Benefits				
	- rate as per calculation sheet			18,051	18,050
01.3.317.7335	Memberships & Licenses				
	- landfill lease renewal	1	210	210	210

North Coast Regional District
Expenditure Detail Work Sheet - 2020

Net (income) loss 56,419.42
to December 31, 2019

Fund Number **317**

ROUND 1

Fund Description **Island Solid Waste Management - Landfill**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.317.7410	Advertising & Promotions - allowance	1	1,000	1,000	1,000
01.3.317.7490	Safety Supplies - medical kits and supplies	1	500	500	500
01.3.317.7700	Contract Services - toilet rental & cleaning	12	285	3,420	
	- backfill road access - sand & gravel Allowance	1	30,000	30,000	
				33,420	33,420
01.3.317.7720	Professional Fees - engineering consultant	1	15,000	15,000	15,000
01.3.317.7840	Monitoring & lab testing - water testing - Norlabs	1	11,700	11,700	11,700
013.3.17.7860	Utilities - hydro (split 50% with recycling)	1	900	900	900

North Coast Regional District
Expenditure Detail Work Sheet - 2020

Net (income) loss 56,419.42
to December 31, 2019

Fund Number **317**

ROUND 1

Fund Description **Island Solid Waste Management - Landfill**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.317.7870	Repairs & Maintenance - Site/Facilities				
	- fence maintenance	1	500	500	
	- general site maintenance	1	500	500	
				1,000	1,000
01.3.317.7880	Supplies				
	- allowance including fire extinguishers	1	2,300	2,300	
	- drinking water	1	200	200	
				2,500	2,500
01.3.317.7920	Fuel & Lubricants				
	- fuel & lub	1	12,500	12,500	12,500
01.3.317.7930	Repairs & Maintenance - vehicles & equip				
	- general maintenance	1	8,000	8,000	8,000

North Coast Regional District
Expenditure Detail Work Sheet - 2020

Net (income) loss 56,419.42
to December 31, 2019

Fund Number **317**

ROUND 1

Fund Description **Island Solid Waste Management - Landfill**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.317.8010	Building Insurance				
	- property insurance	0.5	2,058	1,029	
	- forklift	1	20	20	
	- Doosan Forklift	1	57	57	
	- Kabota Tractor	1	56	56	
	- Mac Truck	1	299	299	
	- Baler	1	31	31	
	- excavator	1	397	397	
	15% increase over PY due to market conditions			-	
				1,889	1,890
01.3.317.8030	Building Maintenance				
	- building maint (split 50% with recycling)	0.5	2,000	1,000	1,000
01.3.317.8401	Transfer to reserves				
	- Annual allotment to landfill reserve	1	45,000	45,000	45,000
01.4.317.9500	Capital purchase- Equipment				
	Pipes for Gas Flare Project	1	15,000	15,000	
	Gas Flare Project equipment	1	50,000	50,000	
				65,000	65,000

North Coast Regional District
Expenditure Detail Work Sheet - 2020

191,145.26
to December 17, 2019

Fund Number **319**

ROUND 1

Fund Description **Island Solid Waste Management - Collection**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.319.7300	Staff Salaries & Wages - Manager as calculated			4,915	4,910
01.3.319.7310	Overhead and Benefits - rate as indicated on calculation sheet			1,426	1,430
01.3.319.7710	Contracts - Operations - Big Red contract	12	17,261.00	207,132.00	207,130



General Manager	CAO	Employees	No
Established	1994	Manager	
Authority	Bylaw 257	Location	
Source of Funding	Taxation; fees and charges	Amendments	
Description	This service was established to support the Regional Solid Waste Managmeent Plan (Stage III Report adopted in 1996). This service has been inactive for several years.		
		Limit on Tax	0.2000 ¢/1000 in assessment

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area A	0	0	0	0	4,011	4,011	0.00%	2.61%
Electoral Area C	0	0	0	0	1,883	1,883	0.00%	1.22%
Electoral Area D	0	0	0	0	8,326	8,326	0.00%	5.41%
Electoral Area E	0	0	0	0	3,488	3,488	0.00%	2.27%
Member Municipality								
City of Prince Rupert	0	0	0	0	118,209	118,209	0.00%	76.80%
District of Port Edward	0	0	0	0	5,895	5,895	0.00%	3.83%
Village of Masset	0	0	0	0	4,252	4,252	0.00%	2.76%
Village of Port Clements	0	0	0	0	1,644	1,644	0.00%	1.07%
Village of Queen Charlotte	0	0	0	0	6,213	6,213	0.00%	4.04%
Net Taxes Levied	0	0	0	0	153,921	153,921	0.00%	100.01%
Limit by law	0	0	0	0	449,130			
Funding Remaining	0	0	0	0	-295,209			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	0.00	0.00	0.00	0.00	0.45			
UTILITIES [02]	0.00	0.00	0.00	0.00	1.56			
MAJOR INDUSTRY [04]	0.00	0.00	0.00	0.00	1.51			
BUSINESS/OTHER [06]	0.00	0.00	0.00	0.00	1.11			
RECREATIONAL/NON PROFIT [08]	0.00	0.00	0.00	0.00	0.45			



From Category: 330 To Category: 330
 Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Regional Solid Waste												
01-1-330-500C	Property tax requisitions - regional	0	0	0	0	153,920	-153,920	0.0	0	0	0	0
01-1-330-820C	Transfer from reserve - regional so	0	0	0	0	46,250	-46,250	0.0	0	0	0	0
	Total General Revenue	0	0	0	0	200,170	200,170	0.0	0	0	0	0
01-3-330-710C	Support services - regional solid w:	0	0	0	0	170	170	0.0	0	0	0	0
01-3-330-772C	Professional fees - regional solid w	0	0	0	0	200,000	200,000	0.0	0	0	0	0
	Total General Expense	0	0	0	0	200,170	200,170	0.0	0	0	0	0
	Regional Solid Waste Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

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North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **330**
Fund Description **Regional Solid Waste**

ROUND 1

2018 surplus	0.00
2019 income	0.00
2019 surplus	0.00
Reserves	
NCPG Reserve	(46,246.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.330.5000	Property Tax Requisition	1	(153,920)	(153,920)	(153,920)
01.1.330.8200	Transfer from Reserve	1	(46,246)	(46,246)	(46,250)
01.3.330.7100	Support Services - as per spreadsheet	1	173	173	170
01.3.330.7720	Professional Fees Solid Waste Management Plan	1	200,000	200,000	200,000



General Manager	CAO	Employees	Yes
Established	1994	Manager	Tim Des Champ
Authority	Bylaw 270 (Service Est.) and 322 (Fees and Charges)	Location	Prince Rupert
Source of Funding	Taxation; Fees and Charges	Amendments	322 - amended by 451 and 509, 587; BL 270 amended by 270.1
Description	This function supports the operation of the Regional (Mainland) Recycling Depot.	Limit on Tax	{special conditions see references}

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area A	11,635	10,004	9,463	7,869	7,890	21	0.30%	3.09%
Electoral Area C	3,591	3,511	3,290	3,243	3,704	461	14.20%	1.45%
Member Municipality								
City of Prince Rupert	197,992	202,030	202,158	226,122	232,568	6,446	2.90%	90.93%
District of Port Edward	10,782	11,295	11,929	12,290	11,597	-693	-5.60%	4.53%
Net Taxes Levied	224,000	226,840	226,840	249,524	255,759	6,235	2.50%	100.00%
Limit by law	371,053	389,386	410,878	430,788	463,631			
Funding Remaining	-147,053	-162,546	-184,038	-181,264	-207,872			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	1.01	1.00	0.94	0.96	0.88			
UTILITIES [02]	3.54	3.49	3.30	3.35	3.07			
MAJOR INDUSTRY [04]	3.43	3.39	3.21	3.25	2.98			
BUSINESS/OTHER [06]	2.53	2.49	2.36	2.39	2.19			
RECREATIONAL/NON PROFIT [08]	1.01	1.00	0.94	0.96	0.88			

Financial Plan



Item 17.1

From Category: 340 To Category: 340
 Account Code: ??-?-??-???? To : ??-?-??-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Regional (Mainland) Recycling												
01-1-340-500C	Property tax requisitions	224,000	226,840	226,840	249,524	255,760	-6,236	2.5	255,760	255,760	255,760	255,760
01-1-340-510C	Grant in lieu of taxes	13,000	13,000	19,000	25,000	25,000	0	0.0	25,000	25,000	25,000	25,000
01-1-340-540C	Grants - conditional	50,000	0	0	1,298,475	1,770,730	-472,255	36.4	1,770,730	1,770,730	1,770,730	1,770,730
01-1-340-610C	Sale of services	8,090	8,090	5,350	5,350	5,350	0	0.0	5,350	5,350	5,350	5,350
01-1-340-6110	Processing	130,800	130,800	124,200	126,600	126,600	0	0.0	126,600	126,600	126,600	126,600
01-1-340-612C	Sale of materials	86,860	86,860	92,020	72,500	72,520	-20	0.0	72,520	72,520	72,520	72,520
01-1-340-6121	Mmbc & gbn program	96,200	96,200	99,196	105,100	105,090	10	-0.0	105,090	105,090	105,090	105,090
01-1-340-613C	Commercial charges	24,620	24,620	24,620	24,600	24,620	-20	0.1	24,620	24,620	24,620	24,620
01-1-340-614C	Rental revenue	21,680	21,680	21,680	10,500	10,500	0	0.0	10,500	10,500	10,500	10,500
01-1-340-615C	Bulk recycling	28,800	28,800	28,800	28,800	28,800	0	0.0	28,800	28,800	28,800	28,800
01-1-340-616C	Recycling agreements	33,010	33,010	33,010	33,000	33,010	-10	0.0	33,010	33,010	33,010	33,010
01-1-340-680C	Other revenue	0	1,500	1,500	1,500	0	1,500	-100.0	0	0	0	0
01-1-340-820C	Transfer from reserve	0	0	0	0	12,000	-12,000	0.0	12,000	12,000	12,000	12,000
01-1-340-880C	Transfer from surplus - rr (mainlan	0	0	98,970	113,015	169,720	-56,705	50.2	169,720	169,720	169,720	169,720
Total General Revenue		717,060	671,400	775,186	2,093,964	2,639,700	545,736	26.1	2,639,700	2,639,700	2,639,700	2,639,700
01-2-340-690C	Debt proceeds	0	0	0	500,000	0	500,000	-100.0	0	0	0	0
Total Capital revenue		0	0	0	500,000	0	-500,000	-100.0	0	0	0	0
01-3-340-710C	Support services - rr	73,480	73,000	77,520	82,966	62,850	-20,116	-24.2	62,850	62,850	62,850	62,850
01-3-340-724C	Meeting expenses - rr	200	200	200	200	200	0	0.0	200	200	200	200
01-3-340-730C	Staff salaries & wages	299,060	301,650	315,266	318,890	329,960	11,070	3.5	329,960	329,960	329,960	329,960
01-3-340-731C	Payroll overhead & benefits	78,020	78,280	80,125	87,910	99,450	11,540	13.1	99,450	99,450	99,450	99,450
01-3-340-732C	Staff travel	6,400	6,400	6,400	6,400	8,320	1,920	30.0	8,320	8,320	8,320	8,320
01-3-340-733C	Staff training & conferences	3,650	3,650	14,875	7,750	9,550	1,800	23.2	9,550	9,550	9,550	9,550
01-3-340-7335	Memberships	1,180	1,180	1,180	1,180	1,700	520	44.1	1,700	1,700	1,700	1,700
01-3-340-741C	Advertising & promotions	6,740	6,740	5,744	5,730	5,730	0	0.0	5,730	5,730	5,730	5,730
01-3-340-744C	Postage/courier	1,100	1,100	1,100	1,100	0	-1,100	-100.0	0	0	0	0
01-3-340-747C	Computer maintenance	1,000	1,000	1,000	1,000	500	-500	-50.0	500	500	500	500
01-3-340-748C	Office supplies	2,300	2,300	1,850	1,500	2,000	500	33.3	2,000	2,000	2,000	2,000
01-3-340-749C	Safety supplies	1,500	1,500	2,700	2,700	5,100	2,400	88.9	5,100	5,100	5,100	5,100
01-3-340-761C	Telephone	3,900	3,900	3,900	3,900	3,900	0	0.0	3,900	3,900	3,900	3,900
01-3-340-762C	Email/website	1,260	1,260	1,260	1,260	1,260	0	0.0	1,260	1,260	1,260	1,260
01-3-340-772C	Professional fees - rr	54,000	4,000	3,000	3,000	3,000	0	0.0	3,000	3,000	3,000	3,000
01-3-340-773C	Legal services - rr	2,000	2,000	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-340-782C	Freight/transportation	55,800	55,800	55,800	41,500	44,820	3,320	8.0	44,820	44,820	44,820	44,820
01-3-340-783C	Disposal/tipping charges	4,240	6,325	6,325	9,325	9,330	5	0.1	9,330	9,330	9,330	9,330

Financial Plan



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From Category: 340 To Category: 340
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
01-3-340-7835	Material purchases - rr	2,500	2,500	2,500	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-3-340-7840	Monitoring & lab testing - rr	0	0	480	480	0	-480	-100.0	0	0	0	0
01-3-340-7860	Rr utilities	16,000	18,600	19,200	20,160	20,160	0	0.0	20,160	20,160	20,160	20,160
01-3-340-7870	Repairs & maintenance - site/facilit	8,000	46,510	28,000	38,000	38,000	0	0.0	38,000	38,000	38,000	38,000
01-3-340-7880	Shop supplies	12,700	12,700	12,700	16,800	16,800	0	0.0	16,800	16,800	16,800	16,800
01-3-340-7885	Small tools & minor equipment pur	500	500	500	500	500	0	0.0	500	500	500	500
01-3-340-7910	Vehicle insurance	4,200	4,200	3,000	3,000	1,920	-1,080	-36.0	1,920	1,920	1,920	1,920
01-3-340-7920	Fuel & lubricants	12,000	12,000	12,000	12,000	12,000	0	0.0	12,000	12,000	12,000	12,000
01-3-340-7930	Repairs & maintenance-vehicle/eq	21,000	21,000	21,500	23,510	43,510	20,000	85.1	43,510	43,510	43,510	43,510
01-3-340-8010	Building insurance	8,370	8,370	8,460	9,320	9,960	640	6.9	9,960	9,960	9,960	9,960
01-3-340-8210	Interest on debenture debt	17,740	0	0	8,250	0	-8,250	-100.0	0	0	0	0
01-3-340-8220	Principal on debenture debt	12,110	0	0	0	0	0	0.0	0	0	0	0
01-3-340-8230	Lease interest	3,060	604	1,405	238	30	-208	-87.4	30	30	30	30
01-3-340-8240	Lease principal	20,390	31,955	21,196	8,820	3,920	-4,900	-55.6	3,920	3,920	3,920	3,920
01-3-340-8400	Contribution to reserves	34,000	64,000	64,000	73,600	75,000	1,400	1.9	75,000	75,000	75,000	75,000
01-3-340-8800	Prior year (surplus)/deficit	-51,340	-101,824	0	0	0	0	0.0	0	0	0	0
Total General Expense		717,060	671,400	775,186	795,489	813,970	18,481	2.3	813,970	813,970	813,970	813,970
01-4-340-9600	Capital purchase - heavy equipmen	0	0	0	0	12,000	12,000	0.0	12,000	12,000	12,000	12,000
01-4-340-9950	Building - rr	0	0	0	1,798,475	1,813,730	15,255	0.8	1,813,730	1,813,730	1,813,730	1,813,730
Total Capital Expense		0	0	0	1,798,475	1,825,730	27,255	1.5	1,825,730	1,825,730	1,825,730	1,825,730
Regional (Mainland) Recycling Surplus/Deficit		0	0	0	0	0	0	0.0	0	0	0	0
Report Total -->		0	0	0	0	0	0	0.0	0	0	0	0

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North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **340**
Fund Description **Regional Recycling**

ROUND 1

2018 surplus (229,570.51)
2019 income 19,593.67
2019 surplus (209,976.84)
to December 31, 2019

Reserves

Equipment (39,642.91)
Bldg (122,439.82)

NCPG Reserve (212,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.340.5000	Property Tax Requisition				
	Prior Year	1	(249,524)	(249,524)	
	2.5% COLA increase	1	(6,238)	(6,238)	
				(255,762)	(255,760)
01.1.340.5100	Grants in Lieu of Taxes				
	- as per estimate of prior years	1	(25,000)	(25,000)	(25,000)
01.1.340.5400	Grants - Conditional				
	- Investing in Canada Infrastructure Program	1	1	(1,770,728)	(1,770,730)
01.1.340.6100	Sales of Service				
	- shredding	120	(35)	(4,200)	
	- blue bags	25	(46)	(1,150)	
				(5,350)	(5,350)
01.1.340.6110	Processing				
	- Encorp Processing	12	(10,550)	(126,600)	(126,600)

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North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **340**
Fund Description **Regional Recycling**

ROUND 1

2018 surplus (229,570.51)
2019 income 19,593.67
2019 surplus (209,976.84)
to December 31, 2019

Reserves

Equipment (39,642.91)
Bldg (122,439.82)

NCPG Reserve (212,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.340.6120	Sale of Materials				
	- commercial cardboard and paper	12	(3,500)	(42,000)	
	- batteries & cords	3	(2,400)	(7,200)	
	- tires	3	(3,000)	(9,000)	
	- scrap material	1	(4,000)	(4,000)	
	- bottle return	24	(430)	(10,320)	
				(72,520)	(72,520)
01.1.340.6121	Recycle BC & GBN Program				
	- Recycle top up on households per year on 8,046 households x 2.5	12	(1,676)	(20,115)	
	- 25% of top up allocated to Island Solid Waste Recycling	12	419	5,028.75	
	- Residential residential depot contract	12	(6,500)	(78,000)	
	- GBN Contract for processing	12	(1,000)	(12,000)	
				(105,086)	(105,090)
01.1.340.6130	Commercial Charges				
	- commercial charges	4	(4,655)	(18,620)	
	- SD 52 Annual contract	1	(6,000)	(6,000)	
				(24,620)	(24,620)
01.1.340.6140	Rental Revenue				
	- Vehicle storage	14	(600)	(8,400)	
	- City West	1	(2,100)	(2,100)	
				(10,500)	(10,500)

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North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **340**
Fund Description **Regional Recycling**

ROUND 1

2018 surplus (229,570.51)
2019 income 19,593.67
2019 surplus (209,976.84)
to December 31, 2019

Reserves

Equipment (39,642.91)
Bldg (122,439.82)

NCPG Reserve (212,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.340.6150	Bulk Recycling - White goods	12	(2,400)	(28,800)	(28,800)
01.1.340.6160	Recycling Agreements - Product care paint	12	(675)	(8,100)	
	- Product care lights	12	(126)	(1,512)	
	- Product care small appliances	12	(400)	(4,800)	
	- Metlakatla Recyclables (contract)	6	(600)	(3,600)	
	- Encorp Electronics	12	(1,250)	(15,000)	
				(33,012)	(33,010)
01.2.340.8200	Transfer from Reserve (NCPG funds)	1	(12,000)	(12,000)	(12,000)
01.1.340.8800	Prior Years Surplus	1	(169,720)	(169,720)	(169,720)
01.3.340.7100	Support Services - Mainland Recycling - as per spreadsheet	1	62,853	62,853	62,850
01.3.340.7240	Regional Recycling Meeting Expenses - meeting costs	4	50	200	200

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North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **340**
Fund Description **Regional Recycling**

ROUND 1

2018 surplus (229,570.51)
2019 income 19,593.67
2019 surplus (209,976.84)
to December 31, 2019

Reserves

Equipment (39,642.91)
Bldg (122,439.82)

NCPG Reserve (212,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7300	Staff Salaries & Wages				
	- Manager - as per calculations			81,911	
	- 5 CUPE full time as calculated			190,622	
	- maternity leave replacement			36,319	
	- CUPE casual as calculated			19,110	
	- Allowance for Xmas salaries (2019)			2,000	
				329,962	329,960
01.3.340.7310	Payroll Overhead & Benefits				
	- Benefit allowance (see wage work sheet)			98,923	
	- EFAP	7	75	525	
				99,448	99,450
01.3.340.7320	Staff Travel				
	- Managing Employees in a Unionized Setting				
	Hotel	4	175	700	
	Airfare	1	700	700	
	Taxis	2	60	120	
	Per diems	5	80	400	
	- RCBC conference	1	2,000	2,000	
	- Car allowance	12	250	3,000	
	- Course Attendance - allowance	1	1,400	1,400	
				8,320	8,320

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North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **340**
Fund Description **Regional Recycling**

ROUND 1

2018 surplus (229,570.51)
2019 income 19,593.67
2019 surplus (209,976.84)
to December 31, 2019

Reserves

Equipment (39,642.91)
Bldg (122,439.82)

NCPG Reserve (212,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7330	Staff Training & Conferences				
	- Managing Employees in a Unionized Setting	1	1799	1,799	
	- RCBC confrence registration	1	550	550	
	- Safety course	1	100	100	
	- New Employee orientation program	1	800	800	
	- Fall protection program	1	800	800	
	- Fall protection Course	6	125	750	
	- First Aid	6	120	720	
	- Forklift course	2	275	550	
	- Whims	6	80	480	
	Essential Managerial competencies	1	3,000	3,000	
				9,549	9,550
01.3.340.7335	Memberships				
	- Recycling Council of BC	1	200	200	
	- Swana	1	500	500	
	- BC Product Stewardship Council	1	1,000	1,000	
				1,700	1,700
01.3.340.7410	Advertising & Promotions				
	- Waste watchers directory	1	1,000	1,000	
	- Phone book directory	1	200	200	
	- MMBC additional education	8046	0.56	4,526	
				5,726	5,730

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North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **340**
Fund Description **Regional Recycling**

ROUND 1

2018 surplus (229,570.51)
2019 income 19,593.67
2019 surplus (209,976.84)
to December 31, 2019

Reserves

Equipment (39,642.91)
Bldg (122,439.82)

NCPG Reserve (212,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7470	Computer Maintenance - allowance	1	500	500	500
01.3.340.7480	Office Supplies - Misc. office supplies	1	2,000	2,000	2,000
01.3.340.7490	Safety Supplies - safety allowance	1	300	300	
	- boot allowance	8	350	2,800	
	- hearing tests	1	400	400	
	- safety gloves	1	200	200	
	- Harness - Universal fit	6	200	1,200	
	- first aid supplies	1	200	200	
				5,100	5,100
01.3.340.7610	Telephone - cell phone	12	85	1,020	
	- depot phone	12	240	2,880	
				3,900	3,900
01.3.340.7620	Email/Website - internet	12	105	1,260	1,260

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North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **340**
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2019 income 19,593.67
2019 surplus (209,976.84)
to December 31, 2019

Reserves

Equipment (39,642.91)
Bldg (122,439.82)

NCPG Reserve (212,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7720	Professional Fees - Regional (Mainland) - professional fees	1	3,000	3,000	3,000
01.3.340.7730	Legal Services- Regional Recycling - allowance	1	2,000	2,000	2,000
01.3.340.7820	Freight/Transportation - commercial cardboard/other	25	1,404	35,100	44,820
	- tire shipping	3	2,376	7,128	
	- bailing wire	3	864	2,592	
				44,820	
01.3.340.7830	Disposal/Tipping Charges - Rupert Disposal (weekly pick up)	12	750	9,000	9,330
	Rupert Disposal (summer cleanup)	1	325	325	
				9,325	
01.3.340.7835	Material Purchases - Reg Recycling - allowance	1	2,500	2,500	2,500
01.3.340.7860	Regional Recycling Utilities - mthly amount	12	1,680	20,160	20,160

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North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **340**
Fund Description **Regional Recycling**

ROUND 1

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2019 income 19,593.67
2019 surplus (209,976.84)
to December 31, 2019

Reserves

Equipment (39,642.91)
Bldg (122,439.82)

NCPG Reserve (212,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7870	Repairs & Maint/ Site & Facilities				
	- Plumbing/electrical - allowance	1	2,000	2,000	
	- Alarm	1	500	500	
	- Pest control	1	2,000	2,000	
	- Misc.	1	3,000	3,000	
	- Fire extinguishers	1	500	500	
	-Repairs on Bay Doors -estimate	1	10,000	10,000	
	Emergency Repairs	1	20,000	20,000	
				38,000	38,000
01.3.340.7880	Shop Supplies				
	- Bale ties	4	2,500	10,000	
	- Steel strapping	1	4,000	4,000	
	- Bulk bags	1	1,500	1,500	
	- water/coffee supplies	1	1,300	1,300	
				16,800	16,800
01.3.340.7885	Small Tools & Minor Equipment				
	- allowance	1	500	500	500
01.3.340.7910	Vehicle Insurance				
	GMC Savana Van	1	1,920	1,920	1,920
01.3.340.7920	Fuel & Lubricants				
	- Fuel	12	350	4,200	
	- Propane	12	650	7,800	
				12,000	12,000

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North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **340**
Fund Description **Regional Recycling**

ROUND 1

2018 surplus (229,570.51)
2019 income 19,593.67
2019 surplus (209,976.84)
to December 31, 2019

Reserves

Equipment (39,642.91)
Bldg (122,439.82)

NCPG Reserve (212,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.7930	Repairs & Maint. Vehicles & Equip				
	- Allowance for Rental vehcile (uhaul)	3	670	2,010	
	- vehicle repairs	1	5,000	5,000	
	- forklift	1	5,000	5,000	
	- balers	1	11,000	11,000	
	- cutter	1	1,000	1,000	
	- compressor, crushers, tec	1	3,500	3,500	
	- Bins	1	1,000	1,000	
	- Contingency	1	15,000	15,000	
				43,510	43,510
01.3.340.8010	Building Insurance				
	- Building (15% increase over PY)	1	9,557	9,557	
	- 2011 Toyota forklift	1	92	92	
	- 2012 Gemini Baler	1	216	216	
	- Toyota Forklift Model	1	100	100	
	Based on PY plus 10% increase			-	
				9,964	9,960
01.3.340.8230	Lease Interest				
	- Vehicle lease payment	1	25	25	30
01.3.340.8240	Lease Principal				
	- Vehicle lease payment	1	3,922	3,922.00	3,920

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North Coast Regional District Expenditure Detail Work Sheet - 2020

Fund Number **340**
Fund Description **Regional Recycling**

ROUND 1

2018 surplus (229,570.51)
2019 income 19,593.67
2019 surplus (209,976.84)
to December 31, 2019

Reserves

Equipment (39,642.91)
Bldg (122,439.82)

NCPG Reserve (212,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.340.8400	Transfer to Reserves - allowance	1	75,000	75,000	75,000
01.4.340.9600	Area C Sea Can	1	12,000	12,000	12,000
01.4.340.9950	Building RR& Equipment	1	1,813,728	1,813,728	1,813,730



General Manager	CAO	Employees	No
Established		Manager	
Authority	Local Government Act	Location	
Source of Funding	Taxation; Fees and Charges	Amendments	Reserve 571; NCPG Reserve 645
Description	<p>This service support to development and implement the goals and policies for the growth and development of the Electoral Areas through community plans, zoning and regulatory provisions.</p> <p>Staff work with Advisory Planning Commissions, appointed by the Board; to review subdivision applications, handle development permits, development variance permits, rezoning applications and referrals from governments and others.</p>		

Notes for 2020

Requisitions	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Electoral Area								
Electoral Area A	19,153	17,980	16,953	14,764	15,075	311	2.10%	22.65%
Electoral Area C	5,911	6,310	5,894	6,084	7,077	993	16.30%	10.63%
Electoral Area D	22,229	25,212	27,285	31,043	31,297	254	0.80%	47.02%
Electoral Area E	11,607	12,348	11,718	13,049	13,110	61	0.50%	19.70%
Net Taxes Levied	58,900	61,850	61,850	64,940	66,559	1,619	2.49%	100.00%
Limit by law	0	0	0	0	0			
Funding Remaining	58,900	61,850	61,850	64,940	66,559			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	1.66	1.79	1.69	1.79	1.67			
UTILITIES [02]	5.82	6.27	5.91	6.28	5.86			
MAJOR INDUSTRY [04]	5.65	6.09	5.74	6.10	5.69			
BUSINESS/OTHER [06]	4.16	4.48	4.22	4.49	4.19			
RECREATIONAL/NON PROFIT [08]	1.66	1.79	1.69	1.79	1.67			

Financial Plan



Item 18.1

From Category: 510 To Category: 510
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Rural Land Use Planning												
01-1-510-500C	Property tax requisitions	58,900	61,850	61,850	64,940	66,560	-1,620	2.5	66,560	66,560	66,560	66,560
01-1-510-510C	Grant in lieu of taxes	1,900	1,900	1,900	1,900	1,900	0	0.0	1,900	1,900	1,900	1,900
01-1-510-540C	Grants - conditional	160,000	0	0	0	0	0	0.0	0	0	0	0
01-1-510-610C	Planning fees	3,500	3,500	3,500	3,500	3,500	0	0.0	3,500	3,500	3,500	3,500
01-1-510-820C	Transfer from reserve - rural land u	0	0	0	0	20,000	-20,000	0.0	0	0	0	0
01-1-510-880C	Transfer from surplus-rural lu planr	0	0	56,090	19,915	34,620	-14,705	73.8	34,620	34,620	34,620	34,620
	Total General Revenue	224,300	67,250	123,340	90,255	126,580	36,325	40.2	106,580	106,580	106,580	106,580
01-3-510-710C	Support services - rural lu planning	15,540	18,900	18,900	22,705	16,930	-5,775	-25.4	16,930	16,930	16,930	16,930
01-3-510-724C	Meeting expense	2,000	2,000	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-510-731C	Payroll overhead & benefits	10,400	0	0	0	0	0	0.0	0	0	0	0
01-3-510-732C	Staff travel - planning	8,900	7,200	5,400	5,400	5,400	0	0.0	5,400	5,400	5,400	5,400
01-3-510-733C	Staff training & conferences	1,100	1,700	1,700	1,700	1,700	0	0.0	1,700	1,700	1,700	1,700
01-3-510-733E	Membership & dues	700	700	700	700	700	0	0.0	700	700	700	700
01-3-510-741C	Advertising & promotions	2,000	2,000	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-510-745C	Subscriptions	200	250	250	250	250	0	0.0	250	250	250	250
01-3-510-747C	Computer maintenance	3,600	4,000	4,000	4,000	1,100	-2,900	-72.5	1,100	1,100	1,100	1,100
01-3-510-748C	Office supplies & other	500	500	500	500	500	0	0.0	500	500	500	500
01-3-510-772C	Professional fees **	203,680	49,000	49,000	49,000	69,000	20,000	40.8	49,000	49,000	49,000	49,000
01-3-510-773C	Legal services	2,000	2,000	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
01-3-510-840C	Contribution to reserves	0	0	0	0	25,000	25,000	0.0	25,000	25,000	25,000	25,000
01-3-510-870C	Contingency	36,890	36,890	36,890	0	0	0	0.0	0	0	0	0
01-3-510-880C	Prior year (surplus)/deficit	-63,210	-57,890	0	0	0	0	0.0	0	0	0	0
	Total General Expense	224,300	67,250	123,340	90,255	126,580	36,325	40.2	106,580	106,580	106,580	106,580
	Rural Land Use Planning Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 18.2

North Coast Regional District
Expenditure Detail Work Sheet - 2019

2018 surplus (177,490.96)
2019 income (29,331.84)
2019 surplus (206,822.80)
to December 15, 2019

Fund Number **510**

ROUND 1

Fund Description **Rural Land Use Planning**

NCPG Reserve (30,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.510.5000	Property Tax Requisition				
	Prior Year	1	(64,940)	(64,940)	
	2.5% COLA increase	1	(1,624)	(1,624)	
				(66,564)	(66,560)
01.1.510.5100	Grant in Lieu of Taxes				
	- estimated			(1,900)	(1,900)
01.1.510.6100	Planning Fees				
	- Estimate			(3,500)	(3,500)
01.1.510.8200	Transfer from NCPG Reserve	1	(20,000)	(20,000)	(20,000)
01.1.510.8800	Prior Year (Surplus) Deficit				
	- from prior years			(34,620)	(34,620)
01.3.510.7100	Support Services - Rural Planning				
	- as calculated			16,932	16,930

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North Coast Regional District
Expenditure Detail Work Sheet - 2019

2018 surplus (177,490.96)
2019 income (29,331.84)
2019 surplus (206,822.80)
to December 15, 2019

Fund Number **510**

ROUND 1

Fund Description **Rural Land Use Planning**

NCPG Reserve (30,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.510.7240	Meeting Expenses				
	- public hearing			1,000	
	- allowance for Board of Variance			1,000	
				2,000	2,000
01.3.510.7320	Staff Travel - Planning				
	- trips to HG for bylaw amendments	3	600	1,800	
	- Sandspit ferry	3	100	300	
	- Per diem	3	400	1,200	
	- accommodations	3	400	1,200	
	- mileage	3	200	600	
	- other	3	100	300	
				5,400	5,400
01.3.510.7330	Staff Training & Conferences				
	- allowance for contractor	1	1,700	1,700	1,700
01.3.510.7335	Membership & Dues				
	- assoc of RD Planners	1	150	150	
	- Planning Institute of BC	1	550	550	
				700	700

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North Coast Regional District
Expenditure Detail Work Sheet - 2019

2018 surplus (177,490.96)
2019 income (29,331.84)
2019 surplus (206,822.80)
to December 15, 2019

Fund Number **510**

ROUND 1

Fund Description **Rural Land Use Planning**

NCPG Reserve (30,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.510.7410	Advertising & Promotions				
	- APC	1	500	500	
	- Board of Variance	1	500	500	
	- House Numbering	1	500	500	
	- Allowance	1	500	500	
				2,000	2,000
01.3.510.7450	Subscriptions				
	- BC Planning Law & Practice	1	250	250	250
01.3.510.7470	Computer Maintenance				
	- GIS Extension Software	1	1,100	1,100	1,100
01.3.510.7480	Office Supplies & other				
	- allowance	1	500	500	500

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North Coast Regional District
Expenditure Detail Work Sheet - 2019

2018 surplus (177,490.96)
2019 income (29,331.84)
2019 surplus (206,822.80)
to December 15, 2019

Fund Number **510**

ROUND 1

Fund Description **Rural Land Use Planning**

NCPG Reserve (30,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.510.7720	Professional Fees				
	- Urban Systems - A&C OCP Project	1	20,000	20,000	
	- allowance for Morgan Williams	1	30,000	30,000	
	- planning consultant	1	15,000	15,000	
	- Travel	1	4,000	4,000	
				69,000	69,000
01.3.510.7730	Legal Services				
	- allowance	1	2,000	2,000	2,000
01.3.901.8400	Contribution to Reserves			-	25,000



General Manager	CAO	Employees	No
Established	1998	Manager	
Authority	Bylaw 339	Location	
Source of Funding	Taxation; Grant Funding	Amendments	NCPG Reserve Bylaw 646
Description	This service supports the Electoral Areas to promote economic development. The primary funding is through the NDIT annual grant of \$50,000 (\$25K for MIEDS and \$25K for Mainland)		
		Limit on Tax	{No limit expressed or Implied}

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area A	8,464	7,945	7,491	6,214	6,344	130	2.10%	22.65%
Electoral Area C	2,612	2,788	2,604	2,560	2,978	418	16.30%	10.63%
Electoral Area D	9,824	11,140	12,056	13,064	13,171	107	0.80%	47.02%
Electoral Area E	5,130	5,456	5,178	5,492	5,517	25	0.50%	19.70%
Net Taxes Levied	26,030	27,329	27,329	27,330	28,010	680	2.49%	100.00%
Limit by law	0	0	0	0	0			
Funding Remaining	26,030	27,329	27,329	27,330	28,010			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	0.74	0.79	0.75	0.76	0.71			
UTILITIES [02]	2.57	2.77	2.61	2.64	2.47			
MAJOR INDUSTRY [04]	2.50	2.69	2.54	2.57	2.40			
BUSINESS/OTHER [06]	1.84	1.98	1.87	1.89	1.76			
RECREATIONAL/NON PROFIT [08]	0.74	0.79	0.75	0.76	0.71			

Financial Plan



Item 19.1

From Category: 570 To Category: 570
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Economic Development												
01-1-570-500C	Property tax requisitions	26,030	27,330	27,330	27,330	28,010	-680	2.5	28,010	28,010	28,010	28,010
01-1-570-510C	Grant in lieu of taxes	40	40	40	40	40	0	0.0	40	40	40	40
01-1-570-540C	Grants - conditional	50,000	50,000	50,000	50,000	50,000	0	0.0	50,000	50,000	50,000	50,000
01-1-570-880C	Transfer from surplus - edo	0	0	6,200	7,765	2,090	5,675	-73.1	2,090	2,090	2,090	2,090
	Total General Revenue	76,070	77,370	83,570	85,135	80,140	-4,995	-5.9	80,140	80,140	80,140	80,140
01-3-570-710C	Support services - edo	1,470	9,200	9,200	10,765	3,770	-6,995	-65.0	3,770	3,770	3,770	3,770
01-3-570-731C	Payroll overhead & benefits	5,200	0	0	0	0	0	0.0	0	0	0	0
01-3-570-741C	Advertising	1,400	600	600	600	600	0	0.0	600	600	600	600
01-3-570-772C	Area a & c project - oct (prof fees)	23,000	23,000	23,000	23,000	25,000	2,000	8.7	25,000	25,000	25,000	25,000
01-3-570-810C	Grants to other organizations	25,000	25,000	25,000	25,000	25,000	0	0.0	25,000	25,000	25,000	25,000
01-3-570-870C	Contingency - edo	36,280	25,770	25,770	15,770	15,770	0	0.0	15,770	15,770	15,770	15,770
01-3-570-880C	Prior year (surplus)/deficit	-16,280	-6,200	0	0	0	0	0.0	0	0	0	0
	Total General Expense	76,070	77,370	83,570	75,135	70,140	-4,995	-6.6	70,140	70,140	70,140	70,140
01-4-570-950C	Minor equipment - economic devel	0	0	0	10,000	10,000	0	0.0	10,000	10,000	10,000	10,000
	Total Capital Expense	0	0	0	10,000	10,000	0	0.0	10,000	10,000	10,000	10,000
	Economic Development Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

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North Coast Regional District
Expenditure Detail Work Sheet - 2020

2018 surplus (84,410.72)
2019 income (14,031.72)
2019 surplus (98,442.44)
to December 16, 2019

Fund Number **570**
Fund Description **Economic Development**

ROUND 1

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.570.5000	Property Tax Requisitions	1	(27,330)	(27,330)	
	Prior Year	1	(683)	(683)	
	2.5% COLA increase			(28,013)	(28,010)
01.1.570.5100	Grant in Lieu of Taxes	1	(40)	(40)	(40)
01.1.570.5400	Grants - conditional - NDIT Economic Development Capacity	1	(50,000)	(50,000)	(50,000)
01.1.570.8800	Prior Year (Surplus) Deficit	1	(2,090)	(2,090)	(2,090)
01.3.570.7100	Support Services - Eco Dev - as calculated	1	3,770	3,770	3,770
01.3.570.7410	Advertising -postage	1	600	600	600
01.3.570.7720	Area A & C Project (Prof Fees) - Area A & C ferry project	1	25,000	25,000	25,000
01.3.570.8100	Grants to Other Organizations - MIEDS	1	25,000	25,000	25,000

Item 19.2

North Coast Regional District
Expenditure Detail Work Sheet - 2020

2018 surplus (84,410.72)
2019 income (14,031.72)
2019 surplus (98,442.44)
to December 16, 2019

Fund Number **570**

ROUND 1

Fund Description **Economic Development**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.570.8700	Contingency - EDO	1	15,770	15,770	15,770
01.4.570.9500	Capital Purchase - Minor Equipment Charging stations	1	10,000	10,000	10,000



General Manager	CAO / Treasurer	Employees	No
Established		Manager	
Authority	Letters Patent	Location	Prince Rupert
Source of Funding	Taxation	Amendments	
Description	This service provides grant funding for the Prince Rupert Regional Archives	Limit on Tax	{special conditions see references}

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area A	4,165	3,607	3,412	2,894	3,797	903	31.20%	3.09%
Electoral Area C	1,285	1,266	1,186	1,193	1,782	589	49.40%	1.45%
Member Municipality								
City of Prince Rupert	70,870	72,836	72,882	83,172	111,910	28,738	34.60%	90.93%
District of Port Edward	3,859	4,072	4,301	4,520	5,581	1,061	23.50%	4.53%
Net Taxes Levied	80,179	81,781	81,781	91,779	123,070	31,291	34.09%	100.00%
Limit by law	385,895	389,386	410,878	430,788	231,816			
Funding Remaining	-305,716	-307,605	-329,097	-339,009	-108,746			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	0.36	0.36	0.34	0.35	0.42			
UTILITIES [02]	1.27	1.26	1.19	1.23	1.48			
MAJOR INDUSTRY [04]	1.23	1.22	1.16	1.20	1.43			
BUSINESS/OTHER [06]	0.91	0.90	0.85	0.88	1.06			
RECREATIONAL/NON PROFIT [08]	0.36	0.36	0.34	0.35	0.42			

Financial Plan



Item 20.1

From Category: 710 To Category: 710
 Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
PR & Regional Archives												
01-1-710-500C	Property tax requisitions	80,180	81,780	81,780	91,780	123,070	-31,290	34.1	123,070	123,070	123,070	123,070
01-1-710-510C	Grant in lieu of taxes	4,200	4,200	6,000	6,166	6,000	166	-2.7	6,000	6,000	6,000	6,000
01-1-710-880C	Transfer from surplus - pr archives	0	0	4,660	8,840	6,000	2,840	-32.1	6,000	6,000	6,000	6,000
	Total General Revenue	84,380	85,980	92,440	106,786	135,070	28,284	26.5	135,070	135,070	135,070	135,070
01-3-710-710C	Support services - pr archives	2,000	2,100	2,100	2,266	5,070	2,804	123.7	5,070	5,070	5,070	5,070
01-3-710-810C	Grants to other organizations	90,470	88,240	90,340	104,520	130,000	25,480	24.4	130,000	130,000	130,000	130,000
01-3-710-880C	Prior year (surplus)/deficit	-8,090	-4,360	0	0	0	0	0.0	0	0	0	0
	Total General Expense	84,380	85,980	92,440	106,786	135,070	28,284	26.5	135,070	135,070	135,070	135,070
	PR & Regional Archives Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 20.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (20,330.47)
2019 income 13,248.17
2019 surplus (7,082.30)
to December 31, 2019

Fund Number **710**

ROUND 1

Fund Description **PR & Regional Archives**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.710.5000	Property Tax Requisition				
	Prior year	1	(91,779)	(91,779)	
	2.5% COLA increase	1	(2,931)	(2,931)	
	Increase to ask	1	(25,479)	(25,479)	
	To balance budget	1	(2,881)	(2,881)	
				(123,070)	(123,070)
01.1.710.5100	Grant in Lieu of Taxes				
	- estimated	1	(6,000)	(6,000)	(6,000)
01.1.710.8800	Prior Year (surplus) deficit	1	(6,000)	(6,000)	(6,000)
01.3.710.7100	Support Services				
	- as calculated	1	5,074	5,074	5,070
01.3.710.8100	Grants to Other Organizations				
	- PR Archives Annual Grant Request	1	130,000	130,000	130,000



General Manager	CAO / Treasurer	Employees	No
Established	1995	Manager	
Authority	Bylaw 280	Location	Port Edward
Source of Funding	Taxation	Amendments	Bylaw 280.1 (2011) Increased the tax limit to \$100,000
Description	This service provides an annual operating grant to the North Pacific Cannery Museum.	Limit on Tax	{special conditions see references} or 100000.00 whiche

Notes for 2020 The bylaw specifies that the net costs will be apportioned as follows:

City of Prince Rupert 2/5th
 Dist of Port Edward 2/5 th
 Area A & C 1/5 apportionment based on assessed values

Requisitions	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Net Taxes Levied	0	0	0	0	0	0	0.00%	0.00%
Limit by law	0	0	0	0	0			
Funding Remaining	0	0	0	0	0			
Tax Rate \$ / 100,000	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget			
Property Tax Class								
RESIDENTIAL [01]	0.00	0.00	0.00	0.00	0.00			
UTILITIES [02]	0.00	0.00	0.00	0.00	0.00			
MAJOR INDUSTRY [04]	0.00	0.00	0.00	0.00	0.00			
BUSINESS/OTHER [06]	0.00	0.00	0.00	0.00	0.00			
RECREATIONAL/NON PROFIT [08]	0.00	0.00	0.00	0.00	0.00			



From Category: 715 To Category: 715
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
North Pacific Cannery												
01-1-715-500C	Property tax requisitions	90,720	90,720	90,720	95,000	97,375	-2,375	2.5	97,375	97,375	97,375	97,375
01-1-715-510C	Grant in lieu of taxes	4,900	4,900	5,500	5,500	11,000	-5,500	100.0	11,000	11,000	11,000	11,000
01-1-715-880C	Transfer from surplus - np cannery	0	0	9,360	5,585	26,535	-20,950	375.1	26,535	26,535	26,535	26,535
	Total General Revenue	95,620	95,620	105,580	106,085	134,910	28,825	27.2	134,910	134,910	134,910	134,910
01-3-715-710C	Support services - np cannery	2,000	2,100	2,100	2,085	4,910	2,825	135.5	4,910	4,910	4,910	4,910
01-3-715-810C	Grants to other organizations	100,000	100,000	100,000	100,000	130,000	30,000	30.0	130,000	130,000	130,000	130,000
01-3-715-840E	Transfer to approp. surplus (rate st	3,480	3,480	3,480	4,000	0	-4,000	-100.0	0	0	0	0
01-3-715-880C	Prior year (surplus)/deficit	-9,860	-9,960	0	0	0	0	0.0	0	0	0	0
	Total General Expense	95,620	95,620	105,580	106,085	134,910	28,825	27.2	134,910	134,910	134,910	134,910
	North Pacific Cannery Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 21.2

North Coast Regional District
Expenditure Detail Work Sheet - 2020

2018 surplus (51,233.16)
2019 income (7,172.47)
2019 surplus (58,405.63)
to December 16, 2019

Fund Number **715**
Fund Description **North Pacific Cannery**

ROUND 1

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.715.5000	Property Tax Requisitions				
	Prior Year	1	(95,000)	(95,000)	
	2.5% COLA increase	1	(2,375)	(2,375)	
				(97,375)	(97,375)
01.1.715.5100	Grant in Lieu of Taxes	1	(11,000)	(11,000)	(11,000)
01.1.715.8800	Prior Year (Surplus) Deficit	1	(26,535)	(26,535)	(26,535)
01.3.715.7100	Support Services - N. Pacific Cannery - as calculated	1	4,914	4,914	4,910
01.3.715.8100	Grants to other organizations - NPC annual grant	1	130,000	130,000	130,000



General Manager	CAO / Treasurer	Employees	No
Established	2010	Manager	
Authority	Bylaw 528	Location	Haida Gwaii
Source of Funding	Taxation	Amendments	
Description	This service provides grant funding for museums and arts councils on Haida Gwaii.	Limit on Tax	{special conditions see references}
	Max Req is \$0.2983 per \$1,000		

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area D	23,332	24,186	26,451	29,692	29,565	-127	-0.40%	34.80%
Electoral Area E	12,183	11,846	11,360	12,481	12,384	-97	-0.80%	14.58%
Member Municipality								
Village of Masset	14,836	14,025	13,101	15,434	15,098	-336	-2.20%	17.77%
Village of Port Clements	5,618	5,621	5,349	5,916	5,839	-77	-1.30%	6.87%
Village of Queen Charlotte	17,911	18,202	17,618	19,357	22,063	2,706	14.00%	25.97%
Net Taxes Levied	73,880	73,880	73,879	82,880	84,949	2,069	2.50%	99.99%
Limit by law	86,540	88,312	91,327	101,577	116,672			
Funding Remaining	-12,660	-14,432	-17,448	-18,697	-31,723			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	1.75	1.72	1.64	1.72	1.58			
UTILITIES [02]	6.11	6.01	5.73	6.01	5.54			
MAJOR INDUSTRY [04]	5.93	5.84	5.57	5.83	5.38			
BUSINESS/OTHER [06]	4.36	4.29	4.10	4.29	3.96			
RECREATIONAL/NON PROFIT [08]	1.75	1.72	1.64	1.72	1.58			



From Category: 720 To Category: 720
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
HG Museum												
01-1-720-500C	Property tax requisitions	73,880	73,880	73,880	82,880	84,950	-2,070	2.5	84,950	84,950	84,950	84,950
01-1-720-510C	Grant in lieu of taxes	2,100	2,100	2,100	2,100	2,100	0	0.0	2,100	2,100	2,100	2,100
01-1-720-880C	Transfer from surplus - hg museurr	0	0	2,620	924	1,140	-216	23.4	1,140	1,140	1,140	1,140
	Total General Revenue	75,980	75,980	78,600	85,904	88,190	2,286	2.7	88,190	88,190	88,190	88,190
01-3-720-710C	Support services - hg museum	3,000	3,600	3,600	1,904	4,190	2,286	120.1	4,190	4,190	4,190	4,190
01-3-720-810C	Grants to other organizations	73,500	73,500	75,000	84,000	84,000	0	0.0	84,000	84,000	84,000	84,000
01-3-720-880C	Prior year (surplus)/deficit	-520	-1,120	0	0	0	0	0.0	0	0	0	0
	Total General Expense	75,980	75,980	78,600	85,904	88,190	2,286	2.7	88,190	88,190	88,190	88,190
	HG Museum Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 22.2

North Coast Regional District
Expenditure Detail Work Sheet - 2020

2018 surplus (9,967.57)
2019 income 1,004.91
2019 surplus (8,962.66)
to December 30, 2019

Fund Number **720**

ROUND 1

Fund Description **HG Museum**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.720.5000	Property Tax Requisitions				
	Prior Year	1	(82,880)	(82,880)	
	2.5% COLA increase	1	(2,072)	(2,072)	
				(84,952)	(84,950)
01.1.720.5100	Grant in lieu of taxes				
	- estimated	1	(2,100)	(2,100)	(2,100)
01.1.720.8800	Prior Year (surplus) deficit	1	(1,140)	(1,140)	(1,140)
01.3.720.7100	Support Services				
	- as calculated	1	4,190	4,190	4,190
01.3.720.8100	Grants to other organizations				
	- Haida Gwaii museum	1	53,000	53,000	
	- Dixon Entrance museum	1	9,000	9,000	
	- Port Clements historical society	1	12,000	12,000	
	- HG Arts Council	1	5,000	5,000	
	Delkatla Sanctuary Society	1	5,000	5,000	
				84,000	84,000



General Manager	CAO / Treasurer	Employees	No
Established	1994	Manager	
Authority	Bylaw 268; Library Act - Part 3 Section 24(1)	Location	Haida Gwaii
Source of Funding	Taxation	Amendments	
Description	This service provides funding on behalf of Electoral Areas D & E to the Vancouver Island Regional Library for the provision of library services on Haida Gwaii.		

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from 2019		Participation Ratios
Requisitions						as \$	as %	
Electoral Area								
Electoral Area D	28,354	28,971	41,973	43,893	33,801	-10,092	-23.00%	70.48%
Electoral Area E	14,806	14,189	18,027	18,450	14,159	-4,291	-23.30%	29.52%
Net Taxes Levied	43,160	43,160	60,000	62,343	47,960	-14,383	-23.07%	100.00%
Limit by law	0	0	0	0	0			
Funding Remaining	43,160	43,160	60,000	62,343	47,960			
Tax Rate \$ / 100,000	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget			
Property Tax Class								
RESIDENTIAL [01]	2.12	2.06	2.60	2.54	1.81			
UTILITIES [02]	7.42	7.20	9.10	8.88	6.33			
MAJOR INDUSTRY [04]	7.21	6.99	8.84	8.63	6.15			
BUSINESS/OTHER [06]	5.30	5.14	6.50	6.34	4.52			
RECREATIONAL/NON PROFIT [08]	2.12	2.06	2.60	2.54	1.81			



From Category: 725 To Category: 725
 Account Code: ??-?-???-???? To : ??-?-???-????
 Tax Requisition Object : 5000
 Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Vancouver Island Regional Library												
01-1-725-500C	Property tax requisitions	43,160	43,160	60,000	62,343	47,960	14,383	-23.1	47,960	47,960	47,960	47,960
01-1-725-510C	Grant in lieu of taxes	1,000	1,000	1,000	1,200	1,200	0	0.0	1,200	1,200	1,200	1,200
01-1-725-880C	Transfer from surplus - viri	0	0	3,292	0	590	-590	0.0	590	590	590	590
	Total General Revenue	44,160	44,160	64,292	63,543	49,750	-13,793	-21.7	49,750	49,750	49,750	49,750
01-3-725-710C	Support services - viri	2,000	2,600	2,600	2,831	3,420	589	20.8	3,420	3,420	3,420	3,420
01-3-725-810C	Grants to other organizations	42,160	42,160	61,692	60,712	46,330	-14,382	-23.7	46,330	46,330	46,330	46,330
01-3-725-870C	Contingency - viri	1,130	0	0	0	0	0	0.0	0	0	0	0
01-3-725-880C	Prior year (surplus)/deficit	-1,130	-600	0	0	0	0	0.0	0	0	0	0
	Total General Expense	44,160	44,160	64,292	63,543	49,750	-13,793	-21.7	49,750	49,750	49,750	49,750
	Vancouver Island Regional Library Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 23.2

North Coast Regional District
Expenditure Detail Work Sheet - 2020

2018 surplus (2,679.50)
2019 income (77.36)
2019 surplus (2,756.86)
to December 16, 2019

Fund Number **725**

ROUND 1

Fund Description **Vancouver Island Regional Library**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.725.5000	Property Tax Requisitions	1	(62,343)	(62,343)	(47,960)
	Prior year	1	14,382	14,382	
	- decrease			(47,961)	
01.1.725.5100	Grant in lieu of taxes - estimated	1	(1,200)	(1,200)	(1,200)
01.1.725.8800	Prior year (surplus) deficit	1	(590)	(590)	(590)
01.3.725.7100	Support Services - as calculated	1	3,422	3,422	3,420
01.3.725.8100	Grants to Other Organizations - VIRL annual requisition	4	11,583	46,332	46,330



General Manager	CAO / Treasurer	Employees	No
Established	1997	Manager	
Authority	Bylaw 340	Location	Haida Gwaii
Source of Funding	Taxation	Amendments	Bylaw 80, Bylaw 522, Bylaw 595 (2015)
Description	This service provides core operating funds and staff resources to undertake recreational programs on Haida Gwaii.		

Reserve Bylaw 602
NCPG Reserve Bylaw 647

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area D	39,827	41,285	45,151	49,697	52,006	2,309	4.60%	34.80%
Electoral Area E	20,796	20,221	19,391	20,890	21,785	895	4.30%	14.58%
Member Municipality								
Village of Masset	25,324	23,939	22,363	25,832	26,558	726	2.80%	17.77%
Village of Port Clements	9,589	9,594	9,130	9,902	10,271	369	3.70%	6.87%
Village of Queen Charlotte	30,573	31,070	30,074	32,399	38,810	6,411	19.80%	25.97%
Net Taxes Levied	126,109	126,109	126,109	138,720	149,430	10,710	7.72%	99.99%
Limit by law	150,735	150,735	150,735	150,735	207,296			
Funding Remaining	-24,626	-24,626	-24,626	-12,015	-57,866			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	2.98	2.93	2.80	2.87	2.78			
UTILITIES [02]	10.43	10.26	9.78	10.06	9.74			
MAJOR INDUSTRY [04]	10.13	9.97	9.50	9.77	9.46			
BUSINESS/OTHER [06]	7.45	7.33	6.99	7.18	6.96			
RECREATIONAL/NON PROFIT [08]	2.98	2.93	2.80	2.87	2.78			

Financial Plan



Item 24.1

From Category: 730 To Category: 730
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Haida Gwaii Recreation												
01-1-730-500C	Property tax requisitions	126,110	126,110	126,110	138,720	149,430	-10,710	7.7	149,430	149,430	149,430	149,430
01-1-730-510C	Grant in lieu of taxes	3,700	3,700	6,500	6,500	6,500	0	0.0	6,500	6,500	6,500	6,500
01-1-730-820C	Transfer from reserve	2,790	0	0	0	0	0	0.0	0	0	0	0
01-1-730-880C	Transfer from surplus - hg recreatic	0	0	11,627	4,395	1,150	3,245	-73.8	1,150	1,150	1,150	1,150
	Total General Revenue	132,600	129,810	144,237	149,615	157,080	7,465	5.0	157,080	157,080	157,080	157,080
01-3-730-710C	Support services - hg recreation	9,290	13,350	13,350	14,265	13,780	-485	-3.4	13,780	13,780	13,780	13,780
01-3-730-730C	Staff salaries & wages	52,450	54,120	58,220	59,100	66,170	7,070	12.0	66,170	66,170	66,170	66,170
01-3-730-731C	Benefits	16,660	14,070	15,122	18,450	18,800	350	1.9	18,800	18,800	18,800	18,800
01-3-730-750C	Liability insurance	0	250	250	250	750	500	200.0	750	750	750	750
01-3-730-801C	Building insurance	30	30	30	50	40	-10	-20.0	40	40	40	40
01-3-730-810C	Grants to other organizations	56,770	56,770	57,265	57,500	57,540	40	0.1	57,540	57,540	57,540	57,540
01-3-730-880C	Prior year (surplus)/deficit	-2,600	-8,780	0	0	0	0	0.0	0	0	0	0
	Total General Expense	132,600	129,810	144,237	149,615	157,080	7,465	5.0	157,080	157,080	157,080	157,080
	Haida Gwaii Recreation Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 24.2

North Coast Regional District
Expenditure Detail Work Sheet - 2020

2018 surplus (5,869.98)
2019 income 3,018.89
2019 surplus (2,851.09)
to December 30, 2019

Fund Number **730**
Fund Description **HG Recreation**

ROUND 1

Reserve (86.09)
NCPG Reserve (40,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.730.5000	Property Requisition				
	Prior Year	1	(138,720)	(138,720)	
	2.5% COLA increase	1	(3,645)	(3,645)	
	Additional increase for new employee	1	(7,070)	(7,070)	
				(149,435)	(149,430)
01.1.730.5100	Grant in Lieu of Taxes			(6,500)	(6,500)
01.1.730.8800	Prior Year (Surplus) Deficit			(1,150)	(1,150)
01.3.730.7100	Support Services - HG Rec - as per support services spreadsheet			13,783	13,780
01.3.730.7300	Staff Salaries & Wages - per wage calculations			66,170	66,170
01.3.730.7310	Benefits - per wage calculations			18,799	18,800

Item 24.2

North Coast Regional District
Expenditure Detail Work Sheet - 2020

2018 surplus (5,869.98)
2019 income 3,018.89
2019 surplus (2,851.09)
to December 30, 2019

Fund Number **730**
Fund Description **HG Recreation**

ROUND 1

Reserve (86.09)
NCPG Reserve (40,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.730.7500	Liability Insurance HG Rec Commission HG Recreation Instructors Group HG Youth Soccer League			750	750
01.3.730.8010	Building Insurance 15% increase over PY due to market conditions			36	40
013.730.8100	Grants to Other Organizations - HGRRC Requested budget			57,541	57,540



General Manager	CAO / Treasurer	Employees	Yes
Established		Manager	
Authority	Bylaw No. 582, 2014	Location	
Source of Funding	Taxation	Amendments	
Description	This function provides funding for the operations, maintenance and capital improvements for the Sandspit Community Hall and the two associated properties.		

In accordance from with Section 345(1)(a) of the Local Government Act:

1) Year 1 (2015) the maximum requisition is equal to the greater of \$15,000 or \$0.372 per \$1,000

2) Year 2 (2016), the greater of \$16,200 or \$0.402 per \$1,000

3) For all subsequent years (2017+), the greater of \$17,500 or \$0.434 per \$1,000

Notes for 2020

Requisitions	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Electoral Area								
Electoral Area E	15,000	15,000	15,000	18,926	19,400	474	2.50%	100.00%
Net Taxes Levied	15,000	15,000	15,000	18,926	19,400	474	2.50%	100.00%
Limit by law	16,444	17,958	18,129	18,926	20,982			
Funding Remaining	-1,444	-2,958	-3,129	0	-1,582			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	2.15	2.18	2.16	2.60	2.48			
UTILITIES [02]	7.52	7.61	7.57	9.11	8.67			
MAJOR INDUSTRY [04]	7.30	7.40	7.35	8.85	8.43			
BUSINESS/OTHER [06]	5.37	5.44	5.41	6.51	6.20			
RECREATIONAL/NON PROFIT [08]	2.15	2.18	2.16	2.60	2.48			

Financial Plan



Item 25.1

From Category: 735 To Category: 735
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Sandspit Community Hall												
01-1-735-500C	Property tax requisitions	15,000	15,000	15,000	18,926	19,400	-474	2.5	19,400	19,400	19,400	19,400
01-1-735-510C	Grant in lieu of taxes	100	100	100	100	100	0	0.0	100	100	100	100
01-1-735-680C	Other revenue	3,000	3,000	2,500	2,500	2,500	0	0.0	2,500	2,500	2,500	2,500
01-1-735-880C	Transfer from surplus - sandspit ha	0	0	6,080	5,490	1,150	4,340	-79.1	1,150	1,150	1,150	1,150
	Total General Revenue	18,100	18,100	23,680	27,016	23,150	-3,866	-14.3	23,150	23,150	23,150	23,150
01-3-735-710C	Support services - sandspit hall	2,380	2,500	2,500	2,090	1,790	-300	-14.4	1,790	1,790	1,790	1,790
01-3-735-761C	Telephone	0	0	0	0	1,200	1,200	0.0	1,200	1,200	1,200	1,200
01-3-735-762C	Email/website - sandspit communit	0	0	0	0	450	450	0.0	450	450	450	450
01-3-735-788C	Supplies	0	0	0	0	250	250	0.0	250	250	250	250
01-3-735-801C	Building insurance	2,800	2,800	3,000	3,000	3,460	460	15.3	3,460	3,460	3,460	3,460
01-3-735-802C	Utilities	4,500	4,500	4,500	4,500	2,400	-2,100	-46.7	2,400	2,400	2,400	2,400
01-3-735-803C	Building maintenance	3,000	3,000	3,000	6,926	3,000	-3,926	-56.7	3,000	3,000	3,000	3,000
01-3-735-805C	Janitorial	0	0	0	0	100	100	0.0	100	100	100	100
01-3-735-870C	Contingency	10,680	10,680	10,680	10,500	10,500	0	0.0	10,500	10,500	10,500	10,500
01-3-735-880C	Prior year (surplus)/deficit	-5,260	-5,380	0	0	0	0	0.0	0	0	0	0
	Total General Expense	18,100	18,100	23,680	27,016	23,150	-3,866	-14.3	23,150	23,150	23,150	23,150
	Sandspit Community Hall Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 25.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (34,606.42)
2019 income (13,341.81)
2019 surplus (47,948.23)
to December 31, 2019

Fund Number **735**
Fund Description **Sandspit Community Hall**

ROUND 1

NCPG Reserve (80,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.735.5000	Property Tax Requisitions				
	Prior Year	1	(18,926)	(18,926)	
	2.5% COLA increase	1	(473)	(473)	
		1		(19,399)	(19,400)
01.1.735.5100	Grant in lieu of taxes				
	-estimated	1	(100)	(100)	(100)
01.1.735.6800	Other Revenue				
	- hall rental	1	(2,000)	(2,000)	
	- fund raising	1	(500)	(500)	
				(2,500)	(2,500)
01.1.735.6801	Donations				
01.1.735.8800	Prior year (surplus) deficit	1	(1,154)	(1,154)	(1,150)
01.3.735.7100	Support Services				
	- as calculated	1	1,789	1,789	1,790
01.3.735.7610	Telephone	12	100	1,200	1,200

Item 25.2

North Coast Regional District
Expenditure Detail Work Sheet - 2020

2018 surplus (34,606.42)
2019 income (13,341.81)
2019 surplus (47,948.23)
to December 31, 2019

Fund Number **735**
Fund Description **Sandspit Community Hall**

ROUND 1

NCPG Reserve (80,000.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.3.735.7620	Email/Website	1	450	450	450
01.3.735.7880	Supplies	1	250	250	250
01.3.735.8010	Building Insurance 15% increase over PY due to market conditions	1	3,464	3,464	3,460
01.3.735.8020	Utilities - estimated	12	200	2,400	2,400
01.3.735.8030	Building Maintenance - estimated	1	3,000	3,000	3,000
01.3.735.8050	Janitorial	1	100	100	100
01.3.735.8700	Contingency	1	10,500	10,500	10,500



General Manager	CAO / Treasurer	Employees	No
Established		Manager	
Authority	Letters Patent	Location	
Source of Funding	Taxation	Amendments	Bylaw 635, 2019
Description	Service is for the purpose of providing recreation programs, facilities and financial assistance to recreation groups in Electoral Area "A"		
		Limit on Tax	{special conditions see references} or 6000.00 whichever

Notes for 2020

Requisitions	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios	
	Electoral Area								
	Electoral Area A	5,210	5,210	5,210	5,930	6,000	70	1.20%	100.00%
	Net Taxes Levied	5,210	5,210	5,210	5,930	6,000	70	1.18%	100.00%
	Limit by law	0	0	0	0	6,000			
	Funding Remaining	5,210	5,210	5,210	5,930	0			
	Tax Rate \$ / 100,000								
	Property Tax Class								
	RESIDENTIAL [01]	0.45	0.52	0.52	0.72	0.67			
	UTILITIES [02]	1.58	1.82	1.82	2.52	2.33			
MAJOR INDUSTRY [04]	1.54	1.76	1.76	2.45	2.26				
BUSINESS/OTHER [06]	1.13	1.30	1.30	1.80	1.67				
RECREATIONAL/NON PROFIT [08]	0.45	0.52	0.52	0.72	0.67				



From Category: 751 To Category: 751
 Account Code: ??-?-??-???? To : ??-?-??-????

Tax Requisition Object : 5000

Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Mainland Recreation Area 'A'												
01-1-751-500C	Property tax requisitions	5,210	5,210	5,210	5,930	6,000	-70	1.2	6,000	6,000	6,000	6,000
01-1-751-510C	Grant in lieu of taxes	170	170	170	735	740	-5	0.7	740	740	740	740
01-1-751-880C	Transfer from surplus - mainland re	0	0	220	600	150	450	-75.0	150	150	150	150
	Total General Revenue	5,380	5,380	5,600	7,265	6,890	-375	-5.2	6,890	6,890	6,890	6,890
01-3-751-710C	Administration recovery - mainland	0	0	0	565	1,190	625	110.6	1,190	1,190	1,190	1,190
01-3-751-810C	Grants to other organizations	5,600	5,600	5,600	6,700	5,700	-1,000	-14.9	5,700	5,700	5,700	5,700
01-3-751-880C	Prior year (surplus)/deficit	-220	-220	0	0	0	0	0.0	0	0	0	0
	Total General Expense	5,380	5,380	5,600	7,265	6,890	-375	-5.2	6,890	6,890	6,890	6,890
	Mainland Recreation Area 'A' Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 26.2

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (930.39)
2019 income 1,119.71
2019 surplus 189.32
to December 16, 2019

Fund Number **751**
Fund Description **Recreation Area A**

ROUND 1

NCPG Reserve - Trails (4,300.00)
NCPG Reserve - Rec Facilities Plan (6,766.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.751.5000	Property Tax Requisitions - as calculated			(6,000)	(6,000)
01.1.751.5100	Grant in lieu of taxes - estimated			(735)	(740)
01.1.751.8800	Prior year (surplus) deficit	1	(150)	(150)	(150)
01.3.751.7100	Support Recovery	1	1,191	1,191	1,190
01.3.751.8100	Grants to other organizations				
	- Dodge Cove Community association	1	1,500	1,500	
	- Prince Rupert public library	1	4,200	4,200	5,700



General Manager	CAO / Treasurer	Employees	No
Established		Manager	
Authority	Letters Patent	Location	
Source of Funding	Taxation	Amendments	Bylaw 636, 2019
Description	Service for the purpose of providing recreation programs, facilities and financial assistance to recreation groups in Electoral Area "C"	Limit on Tax	{special conditions see references} or 7000.00 whichever

Notes for 2020

Requisitions	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from 2019		Participation Ratios
						as \$	as %	
Electoral Area								
Electoral Area C	6,100	6,100	6,100	7,000	7,000	0	0.00%	100.00%
Net Taxes Levied	6,100	6,100	6,100	7,000	7,000	0	0.00%	100.00%
Limit by law	0	0	0	0	7,000			
Funding Remaining	6,100	6,100	6,100	7,000	0			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	1.72	1.73	1.75	2.07	1.66			
UTILITIES [02]	6.01	6.06	6.12	7.23	5.80			
MAJOR INDUSTRY [04]	5.83	5.89	5.94	7.02	5.63			
BUSINESS/OTHER [06]	4.29	4.33	4.37	5.16	4.14			
RECREATIONAL/NON PROFIT [08]	1.72	1.73	1.75	2.07	1.66			



From Category: 752 To Category: 752
 Account Code: ??-?-???-???? To : ??-?-???-????

Variance : 2019 Adopted Budget
 2020 Round 1 Budget
 Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Mainland Recreation Area 'C'												
01-1-752-500C	Property tax requisitions	6,100	6,100	6,100	7,000	7,000	0	0.0	7,000	7,000	7,000	7,000
01-1-752-510C	Grant in lieu of taxes	140	140	140	90	90	0	0.0	90	90	90	90
01-1-752-540C	Grants - conditional - mainland rec	0	0	0	204,358	204,358	0	0.0	204,358	204,358	204,358	204,358
01-1-752-880C	Transfer from surplus - mainland rec	0	0	90	95	250	-155	163.2	250	250	250	250
	Total General Revenue	6,240	6,240	6,330	211,543	211,698	155	0.1	211,698	211,698	211,698	211,698
01-3-752-710C	Administration recovery - mainland	0	0	0	565	1,190	625	110.6	1,190	1,190	1,190	1,190
01-3-752-801C	Building insurance	2,300	2,320	2,320	2,320	2,850	530	22.8	2,850	2,850	2,850	2,850
01-3-752-810C	Grants to other organizations	4,100	4,010	4,010	4,300	3,300	-1,000	-23.3	3,300	3,300	3,300	3,300
01-3-752-880C	Prior year (surplus)/deficit	-160	-90	0	0	0	0	0.0	0	0	0	0
	Total General Expense	6,240	6,240	6,330	7,185	7,340	155	2.2	7,340	7,340	7,340	7,340
01-4-752-995C	Building - mainland recreation area	0	0	0	204,358	204,358	0	0.0	204,358	204,358	204,358	204,358
	Total Capital Expense	0	0	0	204,358	204,358	0	0.0	204,358	204,358	204,358	204,358
	Mainland Recreation Area 'C' Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 27.2

North Coast Regional District
Expenditure Detail Work Sheet - 2020

2018 surplus (437.94)
2019 income 3.82
2019 surplus (434.12)

ROUND 1

to December 16, 2019

Fund Number **752**
Fund Description **Recreation Area C**

NCPG Reserve (49,208.00)
NCPG Reserve - Trails (2,700.00)
NCPG Reserve - Rec Facilities Plan (3,200.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.752.5000	Property Tax Requisitions - as calculated	1	(7,000)	(7,000)	(7,000)
01.1.752.5100	Grant in Lieu of Taxes - estimate	1	(90)	(90)	(90)
01.1.752.5400	Grants Conditional - Investing in Canada Infrastructure Program	1	(204,358)	(204,358)	(204,358)
01.1.752.8800	Prior Year (surplus) deficit	1	(250)	(250)	(250)
01.3.752.7100	Support Recovery	1	1,191	1,191	1,190
01.3.752.8010	Building Insurance (Oona River Community Hall) 15% increase over PY due to market conditions	1	2,847	2,847	2,850
01.3.752.8100	Grants to Other Organizations				
	- Oona River Community Association	1	1,500	1,500	
	- Prince Rupert Public Library	1	1,800	1,800	3,300
01.4.752.9950	Building	1	204,358	204,358	204,358

North Coast Regional District
Expenditure Detail Work Sheet - 2020

Fund Number **754****ROUND 1**Fund Description **Parks and Trails Service - Area E**

NCPG Reserve

(187,500.00)

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.754.5000	Property Tax Requisitions - as calculated	1	-	-	-
01.1.754.5100	Grant in Lieu of Taxes - estimate	1		-	-
01.3.754.7100	Support Recovery	1	173	173	170
01.3.754.8100	Grants to Other Organizations				-



From Category: 900 To Category: 900
 Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Other / Projects												
01-1-900-5400	Projects - conditional grants	0	0	0	0	1,037,000	-1,037,000	0.0	0	0	0	0
	Total General Revenue	0	0	0	0	1,037,000	1,037,000	0.0	0	0	0	0
01-3-900-8100	Grants to other organizations - other	0	0	0	0	1,037,000	1,037,000	0.0	0	0	0	0
	Total General Expense	0	0	0	0	1,037,000	1,037,000	0.0	0	0	0	0
	Other / Projects Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus -
2019 income 0.01
2019 surplus 0.01
to December 16, 2019

Fund Number **900**
Fund Description **Other Projects**

ROUND 1

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.900.5400	Conditional Grants - as calculated	1	(1,037,000)	(1,037,000)	(1,037,000)
01.3.900.8100	Grants to Other organizations	1	1,037,000	1,037,000	1,037,000



General Manager	CAO / Treasurer	Employees	No
Established		Manager	
Authority	Section 338.(2)(c) of the Local Government Act	Location	
Source of Funding	Taxation	Amendments	Reserve Bylaw 567
Description	This service provides funding for the Electoral Areas to study the feasibility of establishing new services and the cost of undertaking public approval process related to those services.		
	If the RD establishes a service after conducting a feasibility study or public approval process those costs are recoverable from the new service. Section 803.1(4) of the LGA.		

Notes for 2020

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Round 1 Budget	Change from as \$	2019 as %	Participation Ratios
Requisitions								
Electoral Area								
Electoral Area A	1,571	1,404	1,324	1,098	1,121	23	2.10%	22.65%
Electoral Area C	485	493	460	453	526	73	16.10%	10.63%
Electoral Area D	1,823	1,969	2,131	2,309	2,328	19	0.80%	47.02%
Electoral Area E	952	964	915	971	975	4	0.40%	19.70%
Net Taxes Levied	4,831	4,830	4,830	4,831	4,950	119	2.46%	100.00%
Limit by law	0	0	0	0	0			
Funding Remaining	4,831	4,830	4,830	4,831	4,950			
Tax Rate \$ / 100,000								
Property Tax Class								
RESIDENTIAL [01]	0.14	0.14	0.13	0.13	0.13			
UTILITIES [02]	0.48	0.49	0.46	0.47	0.44			
MAJOR INDUSTRY [04]	0.46	0.48	0.45	0.45	0.43			
BUSINESS/OTHER [06]	0.34	0.35	0.33	0.33	0.31			
RECREATIONAL/NON PROFIT [08]	0.14	0.14	0.13	0.13	0.13			



From Category: 901 To Category: 901
 Account Code: ??-?-???-???? To : ??-?-???-????

Tax Requisition Object : 5000

Variance : 2019 Adopted Budget
 2020 Round 1 Budget

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
General Operating Fund												
General Revenue												
Feasibility Studies												
01-1-901-500C	Property tax requisitions	4,830	4,830	4,830	4,830	4,950	-120	2.5	4,950	4,950	4,950	4,950
01-1-901-510C	Grant in lieu of taxes	140	140	140	140	140	0	0.0	140	140	140	140
01-1-901-880C	Transfer from surplus-feasibility stu	0	5,600	10,000	10,000	10,700	-700	7.0	10,700	10,700	10,700	10,700
	Total General Revenue	4,970	10,570	14,970	14,970	15,790	820	5.5	15,790	15,790	15,790	15,790
01-2-901-841C	Transfer from reserve -feasibility st	0	4,970	0	0	0	0	0.0	0	0	0	0
	Total Capital revenue	0	4,970	0	0	0	0	0.0	0	0	0	0
01-3-901-710C	Support services - feasibility studie	0	0	0	0	790	790	0.0	790	790	790	790
01-3-901-772C	Professional fees - feasibility studi	0	15,540	10,000	10,000	10,000	0	0.0	10,000	10,000	10,000	10,000
01-3-901-840C	Contribution to reserves	10,130	0	4,970	4,970	5,000	30	0.6	5,000	5,000	5,000	5,000
01-3-901-880C	Prior year (surplus)/deficit	-5,160	0	0	0	0	0	0.0	0	0	0	0
	Total General Expense	4,970	15,540	14,970	14,970	15,790	820	5.5	15,790	15,790	15,790	15,790
	Feasibility Studies Surplus/Deficit	0	0	0	0	0	0	0.0	0	0	0	0
	Report Total -->	0	0	0	0	0	0	0.0	0	0	0	0

Item 30.2

North Coast Regional District
Expenditure Detail Work Sheet - 2020

2018 surplus (17,068.48)
2019 income (4,952.35)
2019 surplus (22,020.83)

to December 16, 2019

Fund Number **901**

ROUND 1

Reserve

(28,109.97)

Fund Description **Feasibility Studies**

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
01.1.901.5000	Property Tax Requisitions				
	- prior year	1	(4,830)	(4,830)	
	2.5% COLA increase	1	(121)	(121)	
				(4,951)	(4,950)
01.1.901.5100	Grant in lieu of Taxes				
	- estimated	1	(140)	(140)	(140)
01.1.901.8800	Prior Year (surplus) deficit	1	(10,700)	(10,700)	(10,700)
01.3.901.7100	Support Services Recovery	1	788	788	790
01.3.901.7720	Professional Fees				
	Contingency	1	10,000	10,000	10,000
01.3.901.8400	Contribution to reserves				
	- transfer to Feasibility Reserve	1	5,000	5,000	5,000



From Category: 810 To Category: 810
Account Code: ??-?-?-?-??? To : ??-?-?-?-???

Variance : 2019 Adopted Budget
2020 Round 1 Budget
Tax Requisition Object : 5000

Account Code	Account Description	2016 Adopted Budget	2017 Amended Budget	2018 Amended Budget	2019 Adopted Budget	2020 Round 1 Budget	Variance \$	%	2021 Financial Plan	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan
Water Operating												
General Revenue												
Sandspit Water												
02-1-810-520C	Parcel tax	50,000	50,000	50,000	50,000	51,250	-1,250	2.5	51,250	51,250	51,250	51,250
02-1-810-540C	Grants - conditional	10,000	10,000	10,000	10,000	10,000	0	0.0	10,000	10,000	10,000	10,000
02-1-810-602C	User fees - sandspit water	48,000	48,000	48,000	48,000	48,000	0	0.0	48,000	48,000	48,000	48,000
02-1-810-609C	Discounts for early payment	-3,000	-3,000	-3,000	-3,000	-3,000	0	0.0	-3,000	-3,000	-3,000	-3,000
02-1-810-880C	Transfer from surplus - sandspit water	0	0	21,330	22,570	20,970	1,600	-7.1	20,970	20,970	20,970	20,970
Total General Revenue		105,000	105,000	126,330	127,570	127,220	-350	-0.3	127,220	127,220	127,220	127,220
02-2-810-841C	Transfer from reserve - sandspit water	0	11,200	11,200	11,200	11,200	0	0.0	11,200	11,200	11,200	11,200
Total Capital revenue		0	11,200	11,200	11,200	11,200	0	0.0	11,200	11,200	11,200	11,200
02-3-810-710C	Administration recovery	20,670	29,600	28,000	25,920	19,360	-6,560	-25.3	19,360	19,360	19,360	19,360
02-3-810-741C	Advertising & promotions	250	250	250	250	250	0	0.0	250	250	250	250
02-3-810-744C	Postage & freight - sandspit water	410	410	410	410	410	0	0.0	410	410	410	410
02-3-810-748C	Office supplies - sandspit water	130	200	200	200	200	0	0.0	200	200	200	200
02-3-810-771C	Contracts - operations	36,000	36,000	36,000	36,000	36,000	0	0.0	36,000	36,000	36,000	36,000
02-3-810-772C	Professional fees	15,000	16,200	15,000	15,000	15,000	0	0.0	15,000	15,000	15,000	15,000
02-3-810-773C	Legal services	1,000	2,000	2,000	2,000	2,000	0	0.0	2,000	2,000	2,000	2,000
02-3-810-784C	Monitoring & testing	1,000	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
02-3-810-785C	Permits and licenses	750	1,350	1,350	1,350	1,350	0	0.0	1,350	1,350	1,350	1,350
02-3-810-786C	Utilities	6,500	6,880	6,880	10,200	10,200	0	0.0	10,200	10,200	10,200	10,200
02-3-810-787C	Repairs & maintenance	7,000	7,000	7,000	7,000	10,000	3,000	42.9	10,000	10,000	10,000	10,000
02-3-810-788C	Water system supplies	7,000	9,300	9,300	9,300	9,300	0	0.0	9,300	9,300	9,300	9,300
02-3-810-788C	Small tools & minor equipment	500	1,000	1,000	1,000	1,000	0	0.0	1,000	1,000	1,000	1,000
02-3-810-801C	Building insurance	930	940	940	940	1,150	210	22.3	1,150	1,150	1,150	1,150
02-3-810-840C	Contribution to reserves	60,100	7,000	7,000	7,000	10,000	3,000	42.9	10,000	10,000	10,000	10,000
02-3-810-870C	Contingency	7,860	10,000	10,000	10,000	10,000	0	0.0	10,000	10,000	10,000	10,000
02-3-810-880C	Prior year (surplus)/deficit	-60,100	-22,930	0	0	0	0	0.0	0	0	0	0
Total General Expense		105,000	106,200	126,330	127,570	127,220	-350	-0.3	127,220	127,220	127,220	127,220
02-4-810-950C	Minor equipment - sandspit water	0	10,000	11,200	11,200	11,200	0	0.0	11,200	11,200	11,200	11,200
Total Capital Expense		0	10,000	11,200	11,200	11,200	0	0.0	11,200	11,200	11,200	11,200
Sandspit Water Surplus/Deficit		0	0	0	0	0	0	0.0	0	0	0	0
Report Total -->		0	0	0	0	0	0	0.0	0	0	0	0

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North Coast Regional District Expenditure Detail Work Sheet - 2020

2018 surplus (94,803.59)
2019 income (6,812.56)
2019 surplus (101,616.15)
to December 31, 2019
Reserve (94,983.11)
NCPG Reserve (100,000.00)

Fund Number **810**
Fund Description **Sandspit Water**

ROUND 1

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
02.1.810.5200	Parcel Tax				
	- same as prior year	1	(50,000)	(50,000)	
	2.5% COLA increase	1	(1,250)	(1,250)	
				(51,250)	(51,250)
02.1.810.5400	Grants Conditional				
	- Infrastructure Planning Grant	1	(10,000)	(10,000)	(10,000)
02.1.810.6020	User Fees - Sandspit Water				
	- annual user fees - same as prior year	1	(48,000)	(48,000)	(48,000)
02.1.810.6095	Discounts for Early Payment				
	- based on prior year	1	3,000	3,000	3,000
02.1.810.8800	Prior Year (surplus) deficit	1	(20,970)	(20,970)	(20,970)
02.4.810. 8410	Transfer from reserve	1	(11,200)	(11,200)	(11,200)
	- Adding additional pipe				
02.3.810.7100	Administration Recovery				
	- as calculated	1	19,362	19,362	19,360

Bylaw 469.1 needs to be amended if increase approved

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to December 31, 2019
Reserve (94,983.11)
NCPG Reserve (100,000.00)

Fund Number **810**
Fund Description **Sandspit Water**

ROUND 1

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
02.3.810.7410	Advertising & Promotions - parcel tax review panel advertising	1	250	250	250
02.3.810.7420	Bad Debts/Write-offs				
02.3.810.7430	Bank charges and interest				
02.3.810.7440	Postage - Sandspit water billing allocation	1	410	410	410
02.3.810.7480	Office Supplies - billing paper	1	200	200	200
02.3.810.7710	Contracts - Operations - water operator contract	1	36,000	36,000	36,000
02.3.810.7720	Professional Fees - allowance for engineering etc.	1	15,000	15,000	15,000
02.3.810.7730	Legal Services - allowance	1	2,000	2,000	2,000

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2018 surplus	(94,803.59)
2019 income	(6,812.56)
2019 surplus	(101,616.15)
to December 31, 2019	
Reserve	(94,983.11)
NCPG Reserve	(100,000.00)

Fund Number **810**
Fund Description **Sandspit Water**

ROUND 1

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
02.3.810.7840	Monitoring and Testing - testing	1	1	1,000	1,000

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North Coast Regional District Expenditure Detail Work Sheet - 2020

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to December 31, 2019
Reserve (94,983.11)
NCPG Reserve (100,000.00)

Fund Number **810**
Fund Description **Sandspit Water**

ROUND 1

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
02.3.810.7850	Permits & Licenses				
	- sandspit water reservoir	1	600	600	
	- water license	1	150	150	
	- well water license	3	200	600	
				1,350	1,350
02.3.810.7860	Utilities				
	- hydro	12	850	10,200	
	- hydro increase		0	-	
				10,200	10,200
02.3.810.7870	Repairs and Maintenance				
	- allowance	1	10,000	10,000	10,000
02.3.810.7880	Water System Supplies				
	- water system parts	1	8,300	8,300	
	- allowance	1	1,000	1,000	
				9,300	9,300
02.3.810.7885	Small Tools & Minor Repairs				
	- allowance	1	1,000	1,000	1,000

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North Coast Regional District Expenditure Detail Work Sheet - 2020

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2019 surplus (101,616.15)
to December 31, 2019
Reserve (94,983.11)
NCPG Reserve (100,000.00)

Fund Number **810**
Fund Description **Sandspit Water**

ROUND 1

Account Number	Description	No of Units	Unit Cost	Sub Total	Total
02.3.810.8010	Building Insurance				
	- pumphouse 5	1	167	167	
	- pumphouse 7	1	145	145	
	- pumphouse 9	1	145	145	
	- reservoir	1	695	695	
	15% increase over PY due to market conditions			1,151	1,150
02.3.810.8100	Grants to Other Organizations				
02.3.810.8400	Contributions to Reserves	1	10,000	10,000	10,000
02.3.810.8700	Contingency				
	- allowance	1	10,000	10,000	10,000
02-4-810-9500	Minor Equipment- Sandspit Water	1	11,200	11,200	11,200