



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 344 2nd Avenue West, Prince Rupert, B.C. on Friday, January 23, 2015 at 7:00PM.

PRESENT

PRIOR TO ADOPTION

Chair B. Pages, Village of Masset

Vice Chair D. Nobels, Electoral Area A

Directors L. Brain, City of Prince Rupert
 N. Kinney, City of Prince Rupert
 D. Franzen, District of Port Edward
 I. Gould, Village of Port Clements
 G. Martin, Village of Queen Charlotte
 K. Bergman, Electoral Area C
 M. Racz, Electoral Area D
 B. Beldessi, Electoral Area E

Staff K. Mellor, Chief Administrative Officer
 D. Fish, Deputy Corporate Officer
 J. Robb, Treasurer
 M. Williams, Planner

Public 1

Media 0

1. CALL TO ORDER 7:02 p.m.

2. AGENDA

2.1 MOVED by Director Nobels, SECONDED by Director Kinney, that the amended agenda be adopted as amended to include the following:

- 12.1 Jungle Beach
- 12.2 Emergency Planning Electoral Area "D"
- 12.3 Northern Development Initiative Trust Funding

001-2015

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Statutory Meeting of the Skeena-Queen Charlotte Regional District Board held December 12, 2014

MOVED by Director Kinney, SECONDED by Director Beldessi, that the minutes of the December 12, 2014 Skeena-Queen Charlotte Regional District Statutory Board meeting be adopted as presented.

002-2015

CARRIED

- 3.2 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held December 12, 2014

MOVED by Director Beldessi, SECONDED by Director Nobels, that the minutes of the December 12, 2014 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

003-2015

CARRIED

- 3.3 Rise and Report – December 12, 2014

MOVED by Director Nobels, SECONDED by Director Gould, that the staff report entitled “Appointment of Chief Administrative Officer” be received;

AND THAT the Board assign powers, duties and functions of Chief Administrative Officer and Corporate Administration, in accordance with sections 197 and 198 of the *Local Government Act*, to Ms. Karen Mellor, effective immediately;

AND FURTHER THAT the Board authorize Karen Mellor as signing authority on the Skeena-Queen Charlotte Regional District Municipal Finance Authority of B.C. and Northern Savings Credit Union accounts.

IC072-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Brain, that the staff report entitled “2015 Board and Committee Appointments” be received;

AND THAT staff advertise for the vacant member positions on the the Graham Island Advisory Planning Commission and the Moresby Island Advisory Planning Commission;

AND FURTHER THAT the following Board appointments be made for 2015:

- | | |
|--|---|
| 1. Haida Gwaii Museum | Director Michael Racz |
| 2. Yellowhead Highway Association | Director Nelson Kinney
Alternate Lee Brain |
| 3. Vancouver Island Regional Library | Director Bill Beldessi |
| 4. Prince Rupert Regional Archives | Director Nelson Kinney
Alternate Lee Brain |
| 5. Ground Fish Association | Director Des Nobels
Jason Thompson |
| 6. Coastal Community Network | Director Des Nobels |
| 7. Municipal Insurance Association of B.C. | Director Karl Bergman |
| 8. Municipal Finance Authority of B.C. | Director Barry Pages
Alternate Dan Franzen |
| 9. BC Ferries Advisory Committee | Director Bill Beldessi |
| 10. Bowie Seamount Advisory Committee | Director Michael Racz |

11. Northern Development Initiative Trust Director Michael Racz

12. North Central Local Government Mayor Dave MacDonald
 Association

IC073-2014

CARRIED

MOVED by Director Beldessi, SECONDED by Director Gould, that the Skeena-Queen Charlotte Regional District Board appoint the following to serve as committee members on the Moresby Island Management Standing Committee for a term of four years, effective immediately:

- Director Bill Beldessi, Electoral Area E
- Stan Hovde
- Behn Cochrane
- Gail Henry
- Bill Quaas
- Heron Weir

IC074-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Kinney, that the Skeena-Queen Charlotte Regional District Board appoint the following to serve as committee members on the Regional Recycling Advisory Committee for a term of two years, effective immediately:

- Director Des Nobels, Electoral Area A
- Jean Martin, Environmental Representative

IC075-2014

CARRIED

MOVED by Director Kinney, SECONDED by Director Gould, that the Skeena-Queen Charlotte Regional District Board appoint the following to serve as committee members on the Haida Gwaii Regional Recreation Commission for a term of two years, effective immediately:

- Director Ian Gould, Village of Port Clements
- Heather Brule, Member-at-large
- Laura Williams, Old Massett
- Marg Younson, Massett
- Amber Bellis, Port Clements
- Darcy Pollard, Skidegate
- Shawna McLeod, Queen Charlotte
- Laurie Chisholm, Sandspit

IC076-2014

CARRIED

004-2015

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Minutes of the Moresby Island Management Standing Committee meeting held October 6, 2014

MOVED by Director Franzen, SECONDED by Director Nobels, that the minutes of the October 6, 2014 Moresby Island Management Standing Committee meeting be received as presented.

005-2015

CARRIED

Director Racz noted that the minutes received from the Moresby Island Management Standing Committee did not include the names of members present at the October 6, 2014 meeting, and asked that staff follow up with the committee to ensure that the names of committee members present at the meeting be properly recorded in the future.

- 4.2 Recommendations coming forward from the January 21, 2015 Regional Recycling Advisory Committee Meeting

MOVED by Director Nobels, SECONDED by Director Franzen, that the recommendations coming forward from the January 21, 2015 Regional Recycling Advisory Committee meeting be received;

AND THAT staff be directed to correspond with mainland area First Nations to offer them the opportunity to put forward individual nominations to be appointed to the Regional Recycling Advisory Committee.

006-2015

CARRIED

5. DELEGATIONS

- 5.1 Pacific Northwest LNG – Pacific Northwest LNG Project Update

Derek Baker and Tessa Gill, Community Relations Advisor and Corporate and Stakeholder Relations for Pacific Northwest LNG, respectively, addressed the Board in regard to the proposed Pacific Northwest LNG project.

More specifically, Mr. Baker and Ms. Gill addressed such items as supply and distribution of resources, facility location and overview, marine infrastructure design, environmental protection and socioeconomic impacts as they relate to the proposed Pacific Northwest LNG project.

The Chair thanked Mr. Baker and Ms. Gill for their presentation.

- 5.2 Northwest Growth Conference Partnership – Northwest Growth Conference

Dawn Blake, Services Coordinator for the Hecate Strait Employment Development Society, addressed the Board in regard to the upcoming Northwest Growth Conference scheduled for March 6-7, 2015 in Prince Rupert, B.C.

Ms. Blake noted that the conference is a forum for small and medium sized businesses to participate in the growing industrial economy of the region. The conference will provide businesses with the relevant information and the resources to realize on potential opportunities.

The conference is aimed toward new and existing entrepreneurs and investors in the communities of Prince Rupert, Terrace and Kitimat. The conference will provide expert speakers highlighting opportunities from major investments in the Northwest and workshops in the areas of business start-up, succession, access to capital, large project procurement and growth planning.

The Chair thanked Ms. Blake for her presentation.

5.3 Haida Gwaii Museum – Haida Gwaii Museum Website Development Project

Scott Marsden, Executive Director of the Haida Gwaii Museum, addressed the Board, via teleconference, in regard to the Museum's Website Development project and requested a portion of the Skeena-Queen Charlotte Regional District's Northern Development Initiative Trust funding allocation to support the initiative.

Mr. Marsden noted the project is a central component to the Museum's marketing strategy and will be the most comprehensive online resource on Haida culture and art. The aim of the project is to stimulate tourism traffic and increase revenue.

The Chair thanked Mr. Marsden for his presentation.

6. FINANCE

6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for December, 2014

MOVED by Director Nobels, SECONDED by Director Kinney, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for December, 2014 be received and filed.

007-2015

CARRIED

7. CORRESPONDENCE

7.1 Woodside Energy Holdings Pty. Ltd. – Acquisition of Interests in Kitimat LNG

MOVED by Director Franzen, SECONDED by Director Gould, that the correspondence from Woodside Energy Holdings Pty. Ltd. regarding its Acquisition of Interests in Kitimat LNG be received and filed.

008-2015

CARRIED

7.2 Honourable Minister Shirley Bond, Ministry of Jobs, Tourism and Skills Training – UBCM Convention Meeting

MOVED by Director Franzen, SECONDED by Director Brain, that the correspondence from the Ministry of Jobs, Tourism and Skills Training in regard to the 2014 UBCM Convention Meeting be received and filed.

009-2015

CARRIED

7.3 Jennifer Rice, MLA North Coast – Board of Directors Welcome

MOVED by Director Beldessi, SECONDED by Director Gould, that the correspondence from Jennifer Rice, MLA welcoming the Board of the Skeena-Queen Charlotte Regional District be received and filed.

010-2015

CARRIED

7.4 John Horgan, New Democratic Official Opposition – Electoral Area Directors Welcome

MOVED by Director Nobels, SECONDED by Director Kinney, that the correspondence from Mr. Horgan welcoming the Skeena-Queen Charlotte Regional District Electoral Area Directors be received and filed.

011-2015

CARRIED

7.5 Spectra Energy - Congratulations

MOVED by Director Franzen, SECONDED by Director Gould, that the correspondence from Spectra Energy congratulating the Board of the Skeena-Queen Charlotte Regional District for being elected be received and filed.

012-2015

CARRIED

7.6 GwaiiTel Society – GwaiiTel Society

MOVED by Director Nobels, SECONDED by Director Gould, that the correspondence from GwaiiTel Society requesting a letter of support for the Digital Canada 150, Gwaii Trust and Northern Development Initiative Trust be received;

AND THAT a letter of support be provided the the GwaiiTel Society for its funding application toward the Digital Canada 150 Program.

013-2015

CARRIED

7.7 Transport Canada – RE: Emergency Response to Marine Risk in Northwest B.C.

MOVED by Director Nobels, SECONDED by Director Brain, that the correspondence from Transport Canada in regard to emergency response to marine risk in northwest B.C. be received and filed.

014-2015

CARRIED

7.8 BC Environmental Assessment Office – Environmental Assessment for the Proposed WCC LNG Project

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence from the British Columbia Environmental Assessment Officer in regard to the environmental assessment process for the proposed WCC LNG project be received and filed.

015-2015

CARRIED

Director Brain noted that the City of Prince Rupert has contracted Dr. Faggetter, Environmental Engineer, to participate in working group discussions around the WCC LNG and Aurora LNG projects.

- 7.9 Honourable Minister Rich Coleman, Ministry of Natural Gas Development and Minister Responsible for Housing – 2014 UBCM Convention Meeting

MOVED by Director Nobels, SECONDED by Director Kinney, that the correspondence from the Ministry of Natural Gas Development in regard to the 2014 UBCM Convention meeting be received and filed.

016-2015

CARRIED

- 7.10 Ministry of Community, Sport and Cultural Development – Grant Funding – Asset Management Capacity Building Funding

MOVED by Director Kinney, SECONDED by Director Gould, that the correspondence from the Ministry of Community, Sport and Cultural Development in regard to the Asset Management Capacity Building Funding Program be received.

017-2015

CARRIED

- 7.11 Honourable Minister Todd Stone, Ministry of Transportation and Infrastructure – B.C. Shipbuilding Industry

MOVED by Director Gould, SECONDED by Director Brain, that the correspondence from the Ministry of Transportation and Infrastructure in regard to the B.C. Shipbuilding Industry be received.

018-2015

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 D. Fish, Deputy Corporate Officer – 2015 Grant Writer

MOVED by Director Nobels, SECONDED by Director Kinney, that the staff report entitled “2015 Grant Writer” be received;

AND THAT staff be authorized to enter into contract negotiations with Ms. Maya Paul to provide grant writing services to the Skeena-Queen Charlotte Regional District throughout the year 2015.

019-2015

CARRIED

- 8.2 M. Williams, Planner – Bylaw No. 593, 2015

MOVED by Director Beldessi, SECONDED by Director Brain, that the report from staff entitled “Bylaw No. 593, 2015” be received for information.

020-2015

CARRIED

- 8.3 M. Williams, Planner – Board Planning Policies

MOVED by Director Gould, SECONDED by Director Beldessi, that the staff report entitled “Board Planning Policies” be received for information.

021-2015

CARRIED

8.4 M. Williams, Planner – Sandspit Emergency Evacuation Site Update

MOVED by Director Gould, SECONDED by Director Nobels, that the staff report entitled “Sandspit Emergency Evacuation Site Update” be received;

AND THAT staff request funding and operational assistance from the Province of B.C. in relation to the Sandspit Evacuation Site project.

022-2015

CARRIED

8.5 D. Fish, Deputy Corporate Officer – Skeena-Queen Charlotte Regional District Weighted Voting

MOVED by Director Nobels, SECONDED by Director Franzen, that the staff report entitled “Skeena-Queen Charlotte Regional District Weighted Voting” be received for information.

023-2015

CARRIED

8.6 L. Neville, Recreation Coordinator – Haida Gwaii Recreation Coordinator’s Report – December 2014

MOVED by Director Kinney, SECONDED by Director Nobels, that the staff report entitled “Haida Gwaii Recreation Coordinator’s Report – December 2014” be received for information.

024-2015

CARRIED

MOVED by Director Racz, SECONDED by Director Nobels, that staff research the feasibility of incorporating the Haida Gwaii Soccer program into the Haida Gwaii Regional Recreation Program.

025-2015

CARRIED

9. BYLAWS

9.1 Bylaw No. 592, 2015 – Being a bylaw to repeal bylaws establishing committees that are no longer active or no longer serve the purpose for which they were established

MOVED by Director Gould, SECONDED by Director Nobels, that Bylaw No. 592, 2015 be given 1st reading.

026-2015

CARRIED

MOVED by Director Kinney, SECONDED by Director Racz, that Bylaw No. 592, 2015 be given 2nd reading.

027-2015

CARRIED

MOVED by Director Franzen, SECONDED by Director Racz, that Bylaw No. 592, 2015 be given 3rd reading.

028-2015

CARRIED

MOVED by Director Nobels, SECONDED by Director Gould, that Bylaw No. 592, 2015 be adopted.

029-2015

CARRIED

- 9.2 Bylaw No. 586, 2014 – Being a bylaw to establish the Sandspit Community Hall Standing Committee

MOVED by Director Beldessi, SECONDED by Director Racz, that Bylaw No. 586, 2014 be given 2nd reading.

030-2015

CARRIED

MOVED by Director Gould, SECONDED by Director Nobels, that Bylaw No. 586, 2014 be given 3rd reading.

031-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Kinney, that Bylaw No. 586, 2014 be adopted.

032-2015

CARRIED

- 9.3 Bylaw No. 593, 2015 – Being a bylaw to provide for the establishment of a Board of Variance

MOVED by Director Nobels, SECONDED by Director Franzen, that Bylaw No. 593, 2015 be given 1st reading.

033-2014

CARRIED

MOVED by Director Beldessi, SECONDED by Director Racz, that Bylaw No. 593, 2015 be given 2nd reading.

034-2014

CARRIED

MOVED by Director Brain, SECONDED by Director Gould, that Bylaw No. 593, 2015 be given 3rd reading.

035-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Franzen, that Bylaw No. 593, 2015 be adopted.

036-2014

CARRIED

10. LAND REFERRALS / PLANNING

None.

11. NEW BUSINESS

11.1 Director's Reports

MOVED by Director Nobels, SECONDED by Director Gould, that the verbal reports from the Directors, as follows, be received:

Director Gould – Village of Port Clements

- The union representing Edwards & Associates Logging Ltd. has reached an agreement with Taan Forest which saw Taan Forest pay for the termination of Edwards' long-term replaceable contract and enable operations on its Tree Farm Licence.

Director Brain – City of Prince Rupert

- Director Brain and the City of Prince Rupert met with the Vice President of CN Rail to discuss residents' access to the waterfront at Kwinitza Station.

Director Franzen – District of Port Edward

- The District of Port Edward hosted delegates from the Airport Authority and PETRONAS at its last Council meeting.

Director Nobels – Electoral Area "A"

- Nexen Energy ULC will be hosting an open house meeting in Dodge Cove on February 18, 2015;
- Director Nobels noted that he attended a regional consultation process in regard to the Liquefied Natural Gas Environmental Stewardship Initiative and that the Skeena-Queen Charlotte Regional District, along with other local governments, are not being included in these discussions; and
- Director Nobels inquired as to what jurisdiction the Skeena-Queen Charlotte Regional District exercises over the Airport.

Director Martin – Village of Queen Charlotte

- Village of Queen Charlotte Council members attended election official training in Richmond, B.C. in January 2015;
- The Village has reached a contractual agreement for the hire of a new Chief Administrative Officer, Lori Weideman; and
- Construction at the Queen Charlotte Hospital is well underway and move-in is expected for January 2016.

Chair Pages – Village of Masset

- The Village sought support from the Province of B.C. in relation to a tsunami evacuation site for Masset and were offered assistance.

037-2015

CARRIED

MOVED by Director Nobels, SECONDED by Director Racz, that correspondence be sent to the Premier of British Columbia expressing the need for local government representation in Environmental Stewardship Initiatives and consultation processes;

AND THAT the correspondence be copied to the Ministry of Environment.

038-2015

CARRIED

MOVED by Director Brain, SECONDED by Director Nobels, that correspondence be sent to Regional Districts to notify them of the Skeena-Queen Charlotte Regional District's intent to request, from the Province of B.C., inclusion in Environmental Stewardship Initiatives and consultation processes;

AND THAT a copy of the letter sent to the Premier of B.C. expressing the need for local government representation in environmental stewardship initiatives be copied to all Regional Districts.

039-2015

CARRIED

11.2 2015 Skeena-Queen Charlotte Regional District Board Meeting Schedule

MOVED by Director Nobels, SECONDED by Director Martin, that the 2015 Skeena-Queen Charlotte Regional District Board Meeting Schedule be adopted as presented.

040-2015

CARRIED

11.3 Board of Variance Policy

MOVED by Director Franzen, SECONDED by Director Nobels, that the *Board of Variance Policy* be adopted as presented.

041-2015

CARRIED

11.4 Advisory Planning Commission Policy

MOVED by Director Franzen, SECONDED by Director Racz, that the *Advisory Planning Commission Policy* be adopted with the following amendments:

Replace section 6.3.2 with "In accordance with s.898(9) of the Local Government Act, the APC must provide an opportunity for an applicant of an amendment to a plan or bylaw, or the issuance of a permit to attend at its meeting and be heard, and the APC may take the views of the applicant into consideration in formulating its advice to the Board."

042-2015

CARRIED

11.5 Haida Gwaii Museum Funding Application to Northern Development Initiative Trust's Marketing Initiatives Program

MOVED by Director Gould, SECONDED by Director Racz, that the funding application from the Haida Gwaii Museum to Northern Development Initiative Trust's Marketing Initiatives Program, and accompanying documents, be received;

AND THAT the Haida Gwaii Museum's funding application be referred to the Electoral Area Advisory Committee.

043-2015

CARRIED

12. OLD BUSINESS

12.1 Director Racz, Electoral Area “D” - Jungle Beach

MOVED by Director Nobels, SECONDED by Director Racz, that the verbal report from Director Racz in regard to Jungle Beach be received;

AND THAT the business be referred to the Electoral Area Advisory Committee.

044-2015

CARRIED

12.2 Director Racz, Electoral Area “D” – Emergency Planning Electoral Area “D”

MOVED by Director Racz, SECONDED by Director Nobels, that the verbal report from Director Racz in regard to Emergency Planning Electoral Area “D” be received for information.

045-2015

CARRIED

12.3 Director Racz, Electoral Area “D” – Northern Development Initiative Trust Funding

MOVED by Director Franzen, SECONDED by Director Nobels, that the verbal report from Director Racz in regard to Northern Development Initiative Trust Funding be received for information.

046-2015

CARRIED

13. PUBLIC INPUT

There were 0 question(s) from the public.

14. IN CAMERA

MOVED by Director Nobels, SECONDED by Director Franzen, that the Board move to the In-Camera meeting following the Regular Meeting under section 90(1)(a) and (c) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality” and “labour relations and other employee relations.”

047-2015

CARRIED

15. ADJOURNMENT

MOVED by Director Kinney, SECONDED by Director Nobels, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 10:36 pm.

048-2015

CARRIED

Approved and adopted:

Certified correct:

 Chair

 Chief Administrative Officer