



**NORTH COAST REGIONAL DISTRICT  
REGIONAL RECYCLING ADVISORY COMMITTEE**

**MINUTES** of the Regular Meeting of the Regional Recycling Advisory Committee (RRAC) held at 14-342 3<sup>rd</sup> Avenue West in Prince Rupert, B.C. on Wednesday, January 30, 2019 at 12:00 pm.

**PRESENT**

**PRIOR TO ADOPTION**

- Chair D. Nobels, NCRD Electoral Area A
- Members T. Ostrom, City of Prince Rupert  
H. Seidemann, City of Prince Rupert  
E. Witherly, Community Representative
- Regrets B. Payette, District of Port Edward  
J. Martin, Environmental Representative  
J. Cohen, Community Representative
- Staff D. Fish, Corporate Officer  
T. Des Champ, Recycling Operations Manager  
S. Landrath, Treasurer
- Public o
- Media o

The Corporate Officer assumed the Chair and called the Regional Recycling Advisory Committee meeting to order.

- 1. CALL TO ORDER 12:01 p.m.**
- 2. ELECTION OF CHAIR AND VICE CHAIR**

The Corporate Officer called for nominations for the position of Chair of the Regional Recycling Advisory Committee for 2019 a first time.

Member Ostrom nominated Member Nobels, Member Nobels accepted the nomination.

The Corporate Officer called for nominations for the position of Chair of the Regional Recycling Advisory Committee for 2019 a second time.

The Corporate Officer called for nominations for the position of Chair of the Regional Recycling Advisory Committee for 2019 a third time.

Member Nobels was declared the Chair of the Regional Recycling Advisory Committee for 2019 by acclamation.

The Corporate Officer called for nominations for the position of Vice Chair of the Regional Recycling Advisory Committee for 2019 a first time.

Member Nobels nominated Member Seidemann, Member Seidemann accepted the nomination.

The Corporate Officer called for nominations for the position of Vice Chair of the Regional Recycling Advisory Committee for 2019 a second time.

The Corporate Officer called for nominations for the position of Vice Chair of the Regional Recycling Advisory Committee for 2019 a third time.

Member Seidemann was declared the Vice Chair of the Regional Recycling Advisory Committee for 2019 by acclamation.

### **3. CONSIDERATION OF AGENDA**

MOVED by Member Ostrom, SECONDED by Member Seidemann, that the January 30, 2019 Regional Recycling Advisory Committee meeting agenda be amended and adopted to include the following:

- 7.2 Brendan McShane, Recycle BC – Prince Rupert Curbside Recycling Update
- 8.2 Draft Commercial Waste Abandonment at Residential Collection Sites Correspondence

**001-2019**

**CARRIED**

### **4. MINUTES & BUSINESS ARISING FROM MINUTES**

- 4.1 Minutes of the Regional Recycling Advisory Committee meeting held October 24, 2018

MOVED by Member Witherly, SECONDED by Member Seidemann, that the minutes of the October 24, 2018 Regional Recycling Advisory Committee meeting be adopted as presented.

**002-2019**

**CARRIED**

### **5. DELEGATIONS**

None.

### **6. CORRESPONDENCE**

None.

### **7. REPORTS – RESOLUTIONS**

- 7.1 T. Des Champ, Recycling Operations Manager – Mainland Recycling Update – January 2019

*The Recycling Operations Manager's report indicated that the recycling facility processed 2,392 metric tonnes of material in 2018, down 0.37% from the year prior. Commodity prices were \$80/metric tonne of cardboard and \$142/metric tonne of office paper in January of 2019.*

MOVED by Member Seidemann, SECONDED by Member Ostrom, that the report from staff entitled "Mainland Recycling Update – January 2019" be received for information.

**003-2019**

**CARRIED**

- 7.2 B. McShane, Field Service Specialist, Recycle BC – Prince Rupert Curbside Recycling Update

*Mr. McShane, via teleconference, provided an update to the Committee with respect to the status of the City of Prince Rupert's request to join the Recycle BC curbside collection program. Mr. McShane indicated that Recycle BC is increasing its expansion program and intends to have additional information for the City of Prince Rupert with respect to onboarding scheduling in the summer of 2019. It was discussed that a vehicle purchase by the City to accommodate curbside recycling would likely be complete by the end of year with a goal to implement operations into 2020. Further discussion has been flagged between the NCRD, the City of Prince Rupert and Recycle BC with respect to operational requirements and additional funds to cover education and administration support.*

## **8. NEW BUSINESS**

- 8.1 Regional Recycling, Function 340 – Proposed 2019-2023 Financial Plan

MOVED by Member Ostrom, SECONDED by Member Seidemann, that the proposed 2019-2023 Financial Plan for Regional Recycling, Function 340, be received.

**004-2019**

**CARRIED**

MOVED by Member Ostrom, SECONDED by Member Witherly, that the Regional Recycling Advisory Committee recommend that the Board of the North Coast Regional District direct staff to prepare a report with respect to closure costs of the recycling facility transfer station and potential impacts to staffing levels.

**005-2019**

**CARRIED**

MOVED by Member Seidemann, SECONDED by Member Witherly, that the Regional Recycling Advisory Committee recommend that the Board of the North Coast Regional District amend Regional (Mainland) Recycling, Function 340, 2019-2023 Five Year Financial Plan to include additional staffing on Saturdays in the amount of 5 hours total.

**006-2019**

**CARRIED**

- 8.2 Draft Commercial Waste Abandonment at Residential Collection Sites Correspondence

*The Corporate Officer circulated a draft "Commercial Waste Abandonment at Residential Collection Sites" correspondence to the Committee. The correspondence is intended to be used as a deterrent mechanism for commercial users dropping off their recyclable materials at residential collection sites. Members requested additional time to review correspondence and discuss with City of Prince Rupert staff, and requested that the correspondence be included in the April 2019 Committee agenda.*

## **9. OLD BUSINESS**

None.

**10. ADJOURNMENT**

MOVED by Member Seidemann, SECONDED by Member Witherly, that the Regional Recycling Advisory Committee meeting be adjourned at 1:00 p.m.

**007-2019**

**CARRIED**

Approved and adopted:

Certified correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Corporate Officer