



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 344 2nd Avenue West in Prince Rupert, B.C. on Friday, February 19, 2016 at 7:00 PM.

PRESENT

PRIOR TO ADOPTION

| | |
|-----------|---|
| Chair | B. Pages, Village of Masset |
| Directors | N. Kinney, City of Prince Rupert L. Brain, City of Prince Rupert C. MacKenzie, Alternate, District of Port Edward G. Martin, Village of Queen Charlotte D. Nobels, Electoral Area A K. Bergman, Electoral Area C M. Racz, Electoral Area D B. Beldessi, Electoral Area E |
| Regrets | D. Franzen, District of Port Edward I. Gould, Village of Port Clements |
| Staff | D. Chapman, Chief Administrative Officer D. Fish, Deputy Corporate Officer (<i>via teleconference</i>) S. Gill, Treasurer |
| Public | 1 |
| Media | 0 |

1. CALL TO ORDER 7:00 p.m.

2. AGENDA

MOVED by Director Kinney, SECONDED by Director Brain, that the February 19, 2016 Skeena-Queen Charlotte Regional District amended agenda be further amended and adopted to include the following:

12.1 LNG Tanker Hazard Zones

056-2016

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held January 22, 2016

MOVED by Alternate Director MacKenzie, SECONDED by Director Racz, that the minutes of the January 22, 2016 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

057-2016

CARRIED

3.2 Minutes of the Special (Budget) Meeting of the Skeena-Queen Charlotte Regional District Board held January 23, 2016

MOVED by Director Nobels, SECONDED by Director Racz, that the minutes of the January 23, 2016 Skeena-Queen Charlotte Regional District Special Board meeting be adopted as presented.

058-2016

CARRIED

3.3 Rise and Report – January 22, 2016 *(to be read by Chair – no motion required)*

MOVED by Director Nobels, SECONDED by Director Kinney, that the report from staff entitled “Treasurer Appointment” be received;

AND THAT, pursuant to the terms and conditions of the attached Employment Agreement, Mr. Sukhraj Gill be appointed “Treasurer” for the Skeena-Queen Charlotte Regional District effective January 4, 2016.

IC134-2015

CARRIED

MOVED by Director Gould, SECONDED by Director Racz, that the report from staff entitled “SQCRD Signing Authorities” be received;

AND THAT the Board authorize Mr. Sukhraj Gill as signing authority on the Skeena-Queen Charlotte Regional District Northern Savings Credit Union account;

AND THAT the Board authorize Mr. Sukhraj Gill as an authorized user on the Skeena-Queen Charlotte Regional District Credit Union Automated Funds Transfer (CAFT) system;

AND FURTHER THAT the Board authorize Mr. Sukhraj Gill as signing authority on the Skeena-Queen Charlotte Regional District Municipal Finance Authority of B.C. account.

IC003-2016

CARRIED

MOVED by Director Racz, SECONDED by Director Gould, that the report from staff entitled “2016 Board Appointments” be received;

AND THAT the Board make the following appointments for 2016:

| | |
|-----------------------------------|---------------------------------------|
| Port Edward Historical Society | Director Bergman |
| Groundfish Development Authority | Director Nobels Jason Thompson (A) |
| Bowie Seamount Advisory Committee | Director Racz |

IC004-2016

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Minutes of the Regular Meeting of the Electoral Area Advisory Committee held September 18, 2015

MOVED by Director Nobels, SECONDED by Director Beldessi, that the minutes from the September 18, 2015 Electoral Area Advisory Committee meeting be received as presented.

059-2016

CARRIED

- 4.2 Minutes of the Regular Meeting of the Moresby Island Management Standing Committee held December 1, 2015

MOVED by Director Beldessi, SECONDED by Director Martin, that the minutes from the December 1, 2015 Moresby Island Management Standing Committee meeting be received.

060-2015

CARRIED

- 4.3 Minutes of the Regular Meeting of the Moresby Island Management Standing Committee held January 19, 2016

MOVED by Director Beldessi, SECONDED by Director Martin, that the minutes from the January 19, 2016 Moresby Island Management Standing Committee meeting be received.

061-2015

CARRIED

- 4.4 Recommendations coming forward from the Regular Meeting of the Electoral Area Advisory Committee held January 22, 2016

MOVED by Director Nobels, SECONDED by Director Beldessi, that the recommendations from the January 22, 2016 Electoral Area Advisory Committee meeting be received.

062-2015

CARRIED

5. DELEGATIONS

- 5.1 B. Payette, Board Member, Port Edward Historical Society – North Pacific Cannery Update

Bob Payette, Member of the Port Edward Historical Society, along with North Pacific Cannery staff, Lesley Moore and Steve Milum, addressed the Board with regard to an update on the North Pacific Cannery.

North Pacific Cannery representatives spoke to current projects taking place at the North Pacific Cannery, namely restoration initiatives at the historic site. Ms. Moore, the Cannery's new general manager, introduced herself and provided an update on the work she is undertaking as part of her new role.

Mr. Payette addressed questions of the Board.

The Chair thanked Mr. Payette for her presentation.

5.2 M. Holzbauer, Resident – How to Increase Revenue Under the Climate Action Revenue Incentive Program for Local Governments

Martin Holzbauer, Resident, addressed the Board with regard to local government strategy to increase revenue under the climate action revenue incentive program.

Mr. Holzbauer noted that the Province of B.C. is currently consulting with public on the development of its Climate Leadership Plan. The deadline for public comment on the Climate Leadership Plan is March 25, 2016.

Mr. Holzbauer addressed questions of the Board.

The Chair thanked Mr. Holzbauer for her presentation.

The Board directed staff to bring forward the Climate Leadership Plan to the March 18, 2016 Regular meeting of the Board of the Skeena-Queen Charlotte Regional District.

6. FINANCE

6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for January, 2016

MOVED by Director Kinney, SECONDED by Director Nobels, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for January, 2016 be received and filed.

063-2016

CARRIED

7. CORRESPONDENCE

7.1 Northern Development Initiative Trust – Economic Development Capacity Building Funding – 2015

MOVED by Director Nobels, SECONDED by Alternate Director MacKenzie, that the correspondence from Northern Development Initiative Trust with regard to 2015 economic development capacity building funding be received.

064-2016

CARRIED

7.2 Northern Development Initiative Trust – 2015 Grant Writing Support Program

MOVED by Director Beldessi, SECONDED by Director Martin, that the correspondence from Northern Development Initiative Trust with regard to 2015 grant writing support funding be received.

065-2016

CARRIED

7.3 North Central Local Government Association – NCLGA 2016 Important Notice

MOVED by Director Beldessi, SECONDED by Director Nobels, that the correspondence from the North Central Local Government Association with regard to registration for the 2016 North Central Local Government Association Convention be received.

066-2016

CARRIED

7.4 North Central Local Government Association – NCLGA Call for Nominations

MOVED by Director Martin, SECONDED by Director Racz, that the correspondence from the North Central Local Government Association with regard to its call for nominations be received.

067-2016

CARRIED

7.5 Shared Services BC – Radon Testing Project

MOVED by Director Martin, SECONDED by Director Brain, that the correspondence from Shared Services BC with regard to its radon testing project be received.

068-2016

CARRIED

7.6 Ministry of Forests, Lands and Natural Resource Operations – Review and Comment Opportunity – Proposed Road Deactivation – Survey Creek Area

MOVED by Director Nobels, SECONDED by Director Racz, that the correspondence from the Ministry of Forests, Lands and Natural Resource Operations with regard to the review and comment opportunity for proposed road deactivation at the Survey Creek Area be received.

069-2016

CARRIED

7.7 BC Timber Sales – Pacific Timber Supply Review Information Package – Review and Comment

MOVED by Director Racz, SECONDED by Director Bergman, that the correspondence from BC Timber Sales with regard to the review and comment opportunity for the Pacific Timber Supply review information package be received;

AND THAT the Skeena-Queen Charlotte Regional District Board invite David Peterson, B.C.'s Chief Forester, to appear before the Board as a delegation at a future meeting date.

070-2016

CARRIED

7.8 Union of B.C. Municipalities – Gas Tax Strategic Priorities Fund Application

MOVED by Director Kinney, SECONDED by Director Nobels, that the correspondence from Union of B.C. Municipalities with regard to the Skeena-Queen Charlotte Regional District's strategic priorities fund application be received.

071-2016

CARRIED

- 7.9 Hecate Strait Employment Development Society – Request for a Letter of Support for the Haida Gwaii Forestry Skills Training Program

MOVED by Director Racz, SECONDED by Director Nobels, that the correspondence from the Hecate Strait Employment Development Society with regard to its request for a letter of support for the Haida Gwaii Forestry Skills Training program be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District provide a letter of support to the Haida Gwaii Forests Skills Training Initiative Labour Steering Committee for its proposed Labour Market Partnership with the Province of B.C.

072-2016

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 L. Neville, Recreation Coordinator – Haida Gwaii Recreation Coordinator’s Report – January 2016

MOVED by Director Racz, SECONDED by Director Nobels, that the report from staff entitled “Haida Gwaii Recreation Coordinator’s Report – January 2016” be received for information.

073-2016

CARRIED

- 8.2 S. Gill, Treasurer – Parcel Tax Roll Review Panel Scheduling

MOVED by Director Racz, SECONDED by Director Kinney, that the report from staff entitled “Parcel Tax Roll Review Panel Scheduling” be received;

AND THAT the Board appoint the following three Directors to serve as members of the Parcel Tax Roll Review Panel:

- Director Racz;
- Director Nobels; and
- Director Beldessi.

AND THAT March 18th, 2016 at 6:45 PM be scheduled as the sitting of the Parcel Tax Roll Review Panel;

AND THAT the Board designates Director Nobels as Chair of the Panel;

AND FURTHER THAT the treasurer be designated as the “Collector” for the parcel tax roll.

074-2016

CARRIED

8.3 D. Fish, Deputy Corporate Officer – Municipal Name Change Responses & Alternative Approval Process

MOVED by Director Nobels, SECONDED by Director Brain, that the staff report entitled “Municipal Name Change Responses & Alternative Approval Process” be received;

AND THAT an alternative approval process opportunity open to all electors within the Skeena-Queen Charlotte Regional District be initiated in relation to the Skeena-Queen Charlotte Regional District’s request to the Minister responsible to recommend a municipal name change to the Lieutenant Governor in Council;

AND FURTHER THAT with respect to the deadline to receive elector response forms from electors opposed to the Board proceeding with the process to implement a name change without first obtaining assent of the electors by vote, the deadline be established as Friday, April 29, 2016 at 4:30 p.m.;

AND FURTHER THAT the elector response form be established as the single elector response form attached as “Schedule A” to the Deputy Corporate Officer’s February 19, 2016 staff report entitled “Municipal Name Change Responses & Alternative Approval Process”;

AND FURTHER THAT pursuant to section 86(3)c of the Community Charter, a fair determination of the total number of electors of the Skeena-Queen Charlotte Regional District, being the area to which the alternative approval process applies, is 1,226.

075-2016

CARRIED

8.4 D. Chapman, Chief Administrative Officer – Options for Providing Financial Assistance to the Museum of Northern B.C. and the Lester Centre of the Performing Arts

MOVED by Director Nobels, SECONDED by Director Brain, that the report from staff entitled “Options for Providing Financial Assistance to the Museum of Northern B.C. and the Lester Centre of the Performing Arts” be received;

AND THAT staff continue to investigate regional options for providing financial assistance to the Prince Rupert Library.

076-2016

CARRIED

- 8.5 M. Williams, Planning Consultant – Zoning and OCP Amendment – Tow Hill, Graham Island

MOVED by Director Racz, SECONDED by Director Beldessi, that the report from staff entitled “Zoning and OCP Amendment – Tow Hill, Graham Island” be received;

AND THAT Bylaw No. 604, 2016 and Bylaw No. 605, 2016 be referred to:

- Graham Island Advisory Planning Commission (GIAPC);
- Masset Volunteer Fire Department;
- Northern Health Authority;
- Ministry of Transportation and Infrastructure;
- Ministry of Forests, Lands and Natural Resource Operations;
- Council of the Haida Nation; and
- BC Parks.

AND THAT approval to issue public notice that zoning and OCP amendment bylaws are under consideration be granted; and

AND FURTHER THAT the Public Hearing be scheduled for Thursday, April 14, 2016 at 6:00 PM at the Village of Masset Council Chambers, 1686 Main Street, Masset, B.C.

077-2016

CARRIED

Director Beldessi declared a conflict of interest and left the meeting at 8:29 p.m.

- 8.6 D. Chapman, Chief Administrative Officer – Permissive Tax Exemption Request from the Sandspit Harbour Society

MOVED by Director Racz, SECONDED by Director Martin, that the report from staff entitled “Permissive Tax Exemption Request from the Sandspit Harbour Society” be received;

AND THAT staff be directed to correspond with the Sandspit Harbour Society to follow-up on questions posed with regard to the allowance of a permissive tax exemption for the Sandspit Harbour Society’s property.

078-2016

CARRIED

MOVED by Director Nobels, SECONDED by Director Racz, that staff develop a permissive tax exemption policy for the Skeena-Queen Charlotte Regional District Board’s consideration at a future meeting date.

079-2016

CARRIED

Director Beldessi rejoined the meeting at 8:41 p.m.

- 8.7 D. Fish, Deputy Corporate Officer – Gas Tax Funding & Past UBCM Resolutions

MOVED by Director Kinney, SECONDED by Director Racz, that the memorandum from staff entitled “Gas Tax Funding & Past UBCM Resolutions” be received for information.

080-2016

CARRIED

- 8.8 L. Neville, Recreation Coordinator – Haida Gwaii Regional Recreation Growth Chart – 2009-2015

MOVED by Director Brain, SECONDED by Director Nobels, that the report from staff entitled “Haida Gwaii Regional Recreation Growth Chart – 2009-2015” be received for information.

081-2016

CARRIED

9. BYLAWS

- 9.1 Bylaw No. 604, 2016 – Being a bylaw to amend the Rural Graham Island Official Community Plan Bylaw No. 532, 2011

MOVED by Director Nobels, SECONDED by Director Racz, that Bylaw No. 604, 2016 be given first reading.

082-2016

CARRIED

- 9.2 Bylaw No. 605, 2016 – Being a bylaw to amend the Graham Island Interim Zoning Bylaw No. 192, 1993

MOVED by Director Racz, SECONDED by Director Martin, that Bylaw No. 605, 2016 be given first reading.

083-2016

CARRIED

10. LAND REFERRALS / PLANNING

- 10.1 M. Williams, Planning Consultant – Knight Piesold Ltd. & Atlantic Power Corporation Water License Amendment and License of Occupation Application

MOVED by Director Nobels, SECONDED by Director Racz, that the referral memo from staff entitled “Knight Piesold Ltd. & Atlantic Power Corporation Water License Amendment and License of Occupation Application” be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District support Knight Piesold Ltd. & Atlantic Power Corporation Water License Amendment and License of Occupation Application.

084-2016

CARRIED

11. NEW BUSINESS

- 11.1 Director’s Reports

MOVED by Director Nobels, SECONDED by Director Brain, that the verbal reports from the Directors, as follows, be received:

Director Brain – City of Prince Rupert

- Director Brain recently traveled to Ottawa as a delegation and met with the federal Minister of Transport and Minister of Infrastructure to discuss various infrastructure and transport projects in the City of Prince Rupert and surrounding region, namely the Tsimshian Access Project;

- At these meetings, there was discussion between local and federal government around the delivery of funding assistance to local governments from senior levels of government;
- Director Brain addressed community concerns surrounding potable water in the community and noted that potable water is being delivered by the City and that the issue lies with outdated, lead pipes that have not been replaced to meet current standards.

Alternate Director MacKenzie – District of Port Edward

- The District has been notified by CN Rail that an order for replacement lighting at 4 railway crossings within the District and surrounding area has been made.

Director Kinney – City of Prince Rupert

- The City is underway with 2016 – 2020 financial plan deliberations and things are busy.

Director Nobels – Electoral Area A

- Nexxen is currently undergoing geotechnical work in relation to the Aurora LNG project in proposed for the community of Dodge Cove.

Director Beldessi – Electoral Area E

- The Moresby Island Advisory Planning Commission met on February 16, 2016 to consider a land referral for the Moresby Island area;
- Director Beldessi sent correspondence to Transport Canada with regard to the condition of a boat ramp in the community of Sandspit;
- Director Beldessi attended a Vancouver Island Regional Library (VIRL) meeting on behalf of the Skeena-Queen Charlotte Regional District. The VIRL is currently replacing old and acquiring new library facilities, namely a facility in the Village of Masset.

Director Martin – Village of Queen Charlotte

- Director Martin met with Jennifer Rice, North Coast MLA, to discuss topics pertinent to the Village such as BC Ferries and social housing;
- At the request of the RCMP, Village Council considered a Public Spaces Bylaw that was met with opposition from the public;
- There is an issue with the Village of Queen Charlotte Hospital roof which has caused delay of the hospital opening approximately 3 months.

Director Racz – Electoral Area D

- The Misty Isles Economic Development Society's Economic Development Officer has resigned.

085-2016

CARRIED

11.2 Qay'Innagaay Heritage Centre Society – Application to Northern Development Initiative Trusts Fabulous Festivals and Events Program

MOVED by Director Nobels, SECONDED by Director Racz, that the Qay'Innagaay Heritage Centre Society's funding application to Northern Development Initiative Trust's Fabulous Festivals and Events program be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District support the Qay'Innagaay Heritage Centre Society's funding application to Northern Development Initiative Trust's Fabulous Festivals and Events program in the amount of \$2,500.

085-2016

CARRIED

12. OLD BUSINESS

12.1 LNG Tanker Hazard Zones

MOVED by Director Nobels, SECONDED by Director Brain, that the Board of the Skeena-Queen Charlotte Regional District send correspondence to the Minister of Transport Canada and the Minister of Public Safety and Emergency Preparedness to inquire as to whether or not both are aware of the LNG tanker hazard zones in the region; whether or not both have any concerns with the LNG tanker hazard zones; whether or not either Ministry has any response plans to address those LNG tanker hazard zones and to please share those plans for the purpose of updating Skeena-Queen Charlotte Regional District emergency preparedness plans with corresponding plans;

AND FURTHER THAT copies of the correspondence be sent to Jennifer Rice, North Coast MLA, and Nathan Cullen, Skeena-Bulkley Valley MP.

086-2016

CARRIED

13. PUBLIC INPUT

There were 2 questions from the public.

14. IN CAMERA

MOVED by Director Nobels, SECONDED by Director Beldessi, that the Board move to the In-Camera meeting following the Regular Meeting according to section 90(1)(c) and (j) of the *Community Charter* "labour relations or other employee relations" and "information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*".

087-2016

CARRIED

15. ADJOURNMENT

MOVED by Director Kinney, SECONDED by Director Nobels, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 10:41 p.m.

088-2016

CARRIED

Approved and adopted:

Certified correct:

Chair

Chief Administrative Officer