



NORTH COAST REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2nd Avenue West in Prince Rupert, B.C. on Friday, February 23, 2018 at 7:00 p.m.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	L. Brain, City of Prince Rupert (<i>via teleconference</i>) B. Cunningham, Alternate, City of Prince Rupert D. Franzen, District of Port Edward G. Martin Village of Queen Charlotte U. Thomas, Village of Port Clements D. Nobels, Electoral Area A K. Bergman, Electoral Area C M. Racz, Electoral Area D (<i>via teleconference</i>) C. Wagner, Alternate, Electoral Area E (<i>via teleconference</i>)
Regrets	N. Kinney, City of Prince Rupert B. Beldessi, Electoral Area E
Staff	D. Chapman, Chief Administrative Officer D. Fish, Corporate Officer S. Gill, Treasurer
Public Media	0 0

1. CALL TO ORDER 7:02 p.m.

2. AGENDA

MOVED by Director Thomas, SECONDED by Director Franzen, that the February 23, 2018 North Coast Regional District Regular amended agenda be further amended and adopted to include the following:

11.3 Card for Director Beldessi

074-2018

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the North Coast Regional District Board held January 26, 2018

MOVED by Director Franzen, SECONDED by Alternate Director Cunningham, that the minutes of Regular meeting of the North Coast Regional District Board held January 26, 2018 be adopted as presented.

075-2018

CARRIED

- 3.2 Minutes of the Regular (Round 1 Budget) Meeting of the North Coast Regional District Board held January 27, 2018

MOVED by Director Nobels, SECONDED by Director Thomas, that the minutes of Regular meeting of the North Coast Regional District Board held January 27, 2018 be adopted as presented.

076-2018

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Minutes of the Regular Meeting of the Regional Recycling Advisory Committee held October 18, 2017

MOVED by Director Franzen, SECONDED by Director Nobels, that the minutes of Regular meeting of the Regional Recycling Advisory Committee held October 18, 2017 be received as presented.

077-2018

CARRIED

- 4.2 Minutes of the Regular Meeting of the Moresby Island Management Standing Committee held December 5, 2017

MOVED by Director Franzen, SECONDED by Director Martin, that the minutes of Regular meeting of the Moresby Island Management Standing Committee held December 5, 2017 be received as presented.

078-2018

CARRIED

5. DELEGATIONS

None.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant – Cheques Payable over \$5,000 for January, 2018

MOVED by Director Nobels, SECONDED by Director Franzen, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for January, 2018 be received and filed.

079-2018

CARRIED

7. CORRESPONDENCE

- 7.1 BC Emergency Health Services – Community Paramedicine Initiative – Northern Health

MOVED by Director Franzen, SECONDED by Director Martin, that the correspondence from BC Emergency Health Services with respect to the community paramedicine initiative be received.

080-2018

CARRIED

- 7.2 Honourable Minister Trevena, Ministry of Transportation and Infrastructure –
2017 UBCM Follow Up

MOVED by Director Thomas, SECONDED by Director Martin, that the correspondence from Honourable Minister Trevena, Ministry of Transportation and Infrastructure, with respect to 2017 UBCM annual convention follow-up be received.

081-2018

CARRIED

MOVED by Alternate Director Cunningham, SECONDED by Director Nobels, that the North Coast Regional District Board send correspondence to Minister Trevena reiterating the Board's wishes to reestablish pre-2014 BC Ferries service levels and to ask for an update on any provincial progress made on said initiative;

AND THAT Minister Trevena be invited to meet with the Board of the North Coast Regional District at a Regular meeting or the annual general meeting for the Association of Vancouver Island and Coastal Communities.

082-2018

CARRIED

- 7.3 Government of Canada – Oceans Protection Plan

MOVED by Director Nobels, SECONDED by Director Martin, that the correspondence the Government of Canada with respect to the Oceans Protection Plan be received.

083-2018

CARRIED

Director Nobels indicated that he would be attending the Oceans Protection Plan session in Prince Rupert, B.C. on March 8-9, 2018 as representative to the North Coast Regional District.

- 7.4 TransCanada Yellowhead Highway Association – Call for Resolutions 2018 AGM

MOVED by Director Thomas, SECONDED by Director Nobels, that the correspondence from the TransCanada Yellowhead Highway Association with respect to its call for resolutions 2018 annual general meeting be received;

AND THAT staff prepare resolutions to be submitted to the TransCanada Yellowhead Highway Association for consideration.

084-2018

CARRIED

The Board directed staff to prepare a resolution to be circulated to the Board of Directors electronically.

- 7.5 Nexen Energy ULC – Aurora LNG – Demobilization Plan and Work Commencement Notification

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from Nexen Energy ULC with respect to its demobilization plan and notification of work commencement be received.

085-2018

CARRIED

- 7.6 Metro Vancouver Board – GVS & DD Commercial Waste Hauler Licensing Bylaw No. 307, 2017

MOVED by Director Thomas, SECONDED by Director Nobels, that the correspondence from the Metro Vancouver Board with respect to Bylaw No. 307, 2017 be received.

086-2018

CARRIED

- 7.7 Northern Development Initiative Trust – 2018 Business Façade Improvement Program

MOVED by Director Nobels, SECONDED by Director Thomas, that the correspondence from Northern Development Initiative Trust with respect to the 2018 business façade improvement program be received.

087-2018

CARRIED

- 7.8 O'Brien & Fuerst Logging Ltd. – Environmental Protection Notice: Burn Permit Application No. 343870

MOVED by Director Thomas, SECONDED by Alternate Director Cunningham, that the correspondence from O'Brien & Fuerst Logging Ltd. with respect to its burn permit application No. 343870 be received.

088-2018

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 D. Fish, Corporate Officer – 2018 Parcel Tax Roll Review Panel Scheduling

MOVED by Director Racz, SECONDED by Director Nobels, that the report from staff entitled “2018 Parcel Tax Roll Review Panel Scheduling” be received;

AND THAT the Board appoint the following three members of the Board as the Parcel Tax Roll Review Panel to meet and review the Sandspit Water Tax Roll:

- Director Nobels
- Director Racz
- Director Martin;

AND THAT March 23rd, 2018 at 6:45 p.m. be scheduled as the sitting of the Review Panel;

AND THAT the Board designate Director Racz as Chair of the Review Panel;

AND FURTHER THAT the Treasurer be designated as the “Collector” for the parcel tax roll.

089-2018

CARRIED

- 8.2 D. Fish, Corporate Officer – April 20th, 2018 NCRD Board Meeting – Port Clements, B.C.

MOVED by Director Nobels, SECONDED by Director Franzen, that the report from staff entitled “April 20th, 2018 NCRD Board Meeting – Port Clements, B.C.” be received;

AND THAT a Regular meeting of the Board of the North Coast Regional District be held at the Village of Port Clements Council Chambers, 36 Cedar West, Port Clements, B.C. at 7:00 p.m. on April 20th, 2018;

AND THAT Option 3, as presented in the staff report entitled “April 20th, 2018 NCRD Board Meeting – Port Clements, B.C.” be selected as the preferred travel option.

090-2018

CARRIED

- 8.3 D. Fish, Corporate Officer – Directors – Reimbursement of Travel and Other Expenses Policy Amendment

MOVED by Director Thomas, SECONDED by Director Racz, that the report from staff entitled “Directors – Reimbursement of Travel and Other Expenses Policy Amendment” be received;

AND THAT the *Directors – Reimbursement of Travel and Other Expenses Policy* be amended as follows:

- Replace all instances of the “Skeena-Queen Charlotte Regional District” with the “North Coast Regional District”; and
- Add Subsection 3.10: “Association of Vancouver Island and Coastal Communities annual convention for Electoral Area Directors and Directors whose municipality is not a member within the Association of Vancouver Island and Coastal Communities”.

091-2018

CARRIED

- 8.4 M. Williams, Planning Consultant – OCP and Zoning Amendment – Graham Island

MOVED by Director Nobels, SECONDED by Director Racz, that the report from the consultant entitled “OCP and Zoning Amendment – Graham Island” be received;

AND THAT the zoning amendment application for 517 Lawn Hill Road (PID: 008-423-865 & 013-768-344) be received for consideration.

092-2018

CARRIED

MOVED by Director Nobels, SECONDED by Director Racz, that the application for 517 Lawn Hill Road be tabled until the March 23rd, 2018 North Coast Regional District Board meeting.

093-2018

CARRIED

The Board of Directors directed staff to engage with the applicant to consider rezoning as per Alternate 1 of the consultant’s report entitled “OCP and Zoning Amendment – Graham Island”.

9. BYLAWS

None.

10. LAND REFERRALS / PLANNING

None.

11. NEW BUSINESS**11.1 Director's Reports**

MOVED by Alternate Director Cunningham, SECONDED by Director Nobels, that the verbal reports from the Directors, as follows, be received:

Director Thomas – Village of Port Clements

- The Village received a response letter from the Canadian Radio-Television Communications with respect to cellular coverage on Haida Gwaii. The response letter was not positive and the Village will be reengaging the Ministry of Citizen's Services to move forward on the issue; and
- Community meetings are set to take place in the Village with respect to the development of a Community Forest plan for Haida Gwaii.

Director Martin – Village of Queen Charlotte

- The Village is considering revision to its official community plan and zoning bylaws;
- Director Martin joined a teleconference with BC Ferries Advisory Committee Chairs to strategize how best to move forward lobbying BC Ferries and provincial Ministers to return BC Ferries to pre-2014 service levels; and
- A referendum is scheduled to take place on February 24th, 2018 with respect to the purchase of land in the Village to support a waste water treatment plant.

Director Franzen – District of Port Edward

- The District secured grant funding to hire a grant writer for the District;
- The District donated \$250 toward the Prince Rupert Children's Festival, scheduled to take place on March 3rd, 2018;
- The District is working with CN Rail to design and construct a fence needed for public safety around rail tracks in the community; and
- The District passed a road closure bylaw for Rainbow Avenue in the community.

Director Brain – City of Prince Rupert

- Director Brain attended meetings in Ottawa with Federal Ministers to discuss the Rural and Northern Communities Infrastructure Fund;
- Director Brain met with officials in Alaska to discuss renovation of the Alaska Ferry Terminal and the vital transportation link between Alaska Ferries and BC Ferries;
- The City will be hosting a community build day on March 4th, 2018 to begin development of the McKay Street Park;
- The redeveloped Rushbrook walking trail will be opening soon; and
- Director Brain is currently attending an Ecotrust Canada Fisheries conference in Vancouver, B.C.

Chair Pages – Village of Masset

- The Village is in the process of repealing its building inspection bylaw, following the death of the community's building inspector. The Village will consider a siting and use bylaw in the interim; and
- Community meetings, led by the Misty Isles Economic Development Society, are being held to discuss the development of a community forest for Haida Gwaii.

- 11.2 Edge of the World Music Festival's application to Northern Development Initiative Trust's Fabulous Festivals and Events Program

MOVED by Director Racz, SECONDED by Director Thomas, that the Edge of the World Music Festival's application to Northern Development Initiative Trust's Fabulous Festivals and Events Program be received;

AND THAT the Board of the North Coast Regional District support the Edge of the World Music Festival's application to Northern Development Initiative Trust's Fabulous Festivals and Events Program in the amount of \$5,000, to be drawn from the North Coast Regional District nominal account.

095-2018

CARRIED

- 11.3 Card for Director Beldessi

MOVED by Director Nobels, SECONDED by Director Racz, that the Board of the North Coast Regional District sign and send a card to Director Beldessi.

096-2018

CARRIED

12. OLD BUSINESS

None.

13. PUBLIC INPUT

There were 0 questions from the public.

14. IN CAMERA

MOVED by Director Franzen, SECONDED by Director Thomas, that the Board move to the In-Camera meeting following the Regular meeting according to section 90(1)(j) of the *Community Charter* "information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*."

097-2018

CARRIED

15. ADJOURNMENT

MOVED by Director Nobels, SECONDED by Alternate Director Cunningham, that the North Coast Regional District Regular Board meeting be adjourned at 8:49 p.m.

098-2018

CARRIED

Approved and adopted:

Certified correct:

Chair

Corporate Officer