



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 344 2nd Avenue West, Prince Rupert, B.C. on Friday, March 20, 2015 at 7:00PM.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Vice Chair	D. Nobels, Electoral Area A
Directors	L. Brain, City of Prince Rupert N. Kinney, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements (<i>via teleconference</i>) G. Martin, Village of Queen Charlotte L. Budde, Alternate, Electoral Area C M. Racz, Electoral Area D B. Beldessi, Electoral Area E
Staff	K. Mellor, Chief Administrative Officer D. Fish, Deputy Corporate Officer M. Williams, Planner
Public	1
Media	1

1. CALL TO ORDER 7:02 p.m.

2. AGENDA

2.1 MOVED by Director Martin, SECONDED by Director Racz, that the amended agenda be adopted as presented.

176-2015

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held February 20, 2015

MOVED by Director Brain, SECONDED by Director Nobels, that the minutes of the February 20, 2015 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

177-2015

CARRIED

- 3.2 Minutes of the Special (Budget) Meeting of the Skeena-Queen Charlotte Regional District Board held March 7, 2015

MOVED by Director Kinney, SECONDED by Director Nobels, that the minutes of the March 7, 2015 Skeena-Queen Charlotte Regional District Special (Budget) Board meeting be adopted as presented.

178-2015

CARRIED

- 3.3 Rise and Report – February 20, 2015

MOVED by Director Nobels, SECONDED by Director Kinney, that the staff report entitled “2015 Grant Writer Contract” be received;

AND THAT staff be authorized to sign the 2015 Grant Writer Contract on behalf of the Skeena-Queen Charlotte Regional District.

IC015-2015

CARRIED

MOVED by Director Nobels, SECONDED by Director Kinney, that the verbal report from staff entitled “2015 Planning Interim Program Extension” be received.

IC016-2015

CARRIED

MOVED by Director Racz, SECONDED by Director Brain, that the Board of the Skeena-Queen Charlotte Regional District authorize the use of \$8,500 to fund an interim planning position for the period of May 1 to June 30, 2015.

IC017-2015

CARRIED

179-2015

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Minutes of the Sandspit Community Hall Committee meeting held February 2, 2015

MOVED by Director Beldessi, SECONDED by Director Martin, that the minutes of the February 2, 2015 Sandspit Community Hall Committee meeting be received as presented.

180-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Brain, that the Board of the Skeena-Queen Charlotte Regional District appoint Gordon Usher to serve as a member of the Sandspit Community Hall Committee for a three-year term, effective immediately.

181-2015

CARRIED

5. DELEGATIONS

None.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for February, 2015

MOVED by Director Kinney, SECONDED by Director Racz, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for February, 2015 be received and filed.

182-2015

CARRIED

7. CORRESPONDENCE

- 7.1 Ministry of Transportation and Infrastructure – RE: Submission to B.C. on the Move

MOVED by Director Franzen, SECONDED by Director Kinney, that the correspondence from the Ministry of Transportation and Infrastructure regarding the Skeena-Queen Charlotte Regional District's submission to B.C. on the Move be received and filed.

183-2015

CARRIED

- 7.2 Emergency Management BC – Senior and Elected Officials Workshops

MOVED by Director Nobels, SECONDED by Director Beldessi, that the correspondence from Emergency Management BC in regard to Spring 2015 Senior and Elected Officials Workshops be received.

184-2015

CARRIED

- 7.3 Nathan Cullen, Member of Parliament – Support for Bill C-628

MOVED by Director Nobels, SECONDED by Director Martin, that the correspondence from Nathan Cullen, Member of Parliament, in regard to Support for Bill C-628 be received;

AND THAT staff post the "Petition to Protect BC's North Coast" at the administration office of the Skeena-Queen Charlotte Regional District.

185-2015

CARRIED

- 7.4 North Pacific Cannery – 2015 Installment for North Pacific Historical Society

MOVED by Director Nobels, SECONDED by Director Kinney, that the correspondence from the North Pacific Cannery in regard to the 2015 installment for North Pacific Historical Society be received.

186-2015

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 K. Mellor, Chief Administrative Officer – Jungle Beach Agreement

MOVED by Director Nobels, SECONDED by Director Franzen, that the memorandum from staff entitled "Jungle Beach Agreement" be received for information.

187-2015

CARRIED

8.2 K. Mellor, Chief Administrative Officer – Sandspit Water System

MOVED by Director Nobels, SECONDED by Director Brain, that the memorandum from staff entitled “Sandspit Water System” be received for information.

188-2015

CARRIED

8.3 K. Mellor, Chief Administrative Officer – Accountability Standards for Regional District Committees and Commissions Policy Amendment

MOVED by Director Beldessi, SECONDED by Director Martin, that the staff report entitled “Accountability Standards for Regional District Committees and Commissions Policy Amendment” be received;

AND THAT the Accountability Standards for Regional District Committees and Commission Policy be amended by including the following:

- Striking out the definition of “Committee” and inserting the following:
 - “Committee” means a type of small deliberative assembly that is usually intended to remain subordinate to another larger deliberative assembly. This term refers to all committees, commissions, other committee-like structures established by the Regional District, whether by bylaw, terms of reference or resolution, and organizations receiving funding assistance from the Regional District.
- Inserting the following definition:
 - “Funding Assistance” includes a transfer of money, payment on behalf of, or in-kind services from the Regional District.

189-2015

CARRIED

8.4 D. Fish, Deputy Corporate Officer – Haida Gwaii Regional Recreation Service & Commission

MOVED by Director Beldessi, SECONDED by Director Racz, that the staff report entitled “Haida Gwaii Regional Recreation Service & Commission” be received;

AND THAT staff draft a Haida Gwaii Regional Recreation Service Conversion bylaw and a Haida Gwaii Regional Recreation Commission Establishing Bylaw.

190-2015

CARRIED

8.5 D. Fish, Deputy Corporate Officer – 2015 UBCM Convention

MOVED by Director Nobels, SECONDED by Director Franzen, that the staff report entitled “2015 UBCM Convention” be received.

191-2015

CARRIED

- 8.6 D. Fish, Deputy Corporate Officer – April 2015 SQCRD Regular Board Meeting – Mainland Directors’ Travel

MOVED by Director Brain, SECONDED by Director Nobels, that the staff report entitled “April 2015 SQCRD Regular Board Meeting – Mainland Directors’ Travel” be received.

192-2015

CARRIED

The Board noted that Strategic Planning surveys should be completed and returned to staff no later than Friday, March 27, 2015.

- 8.7 L. Neville, Recreation Coordinator – Haida Gwaii Recreation Coordinator’s Report – February 2015

MOVED by Director Kinney, SECONDED by Director Franzen, that the staff report entitled “Haida Gwaii Recreation Coordinator’s Report – February 2015” be received for information.

193-2015

CARRIED

- 8.8 M. Williams, Planner – Sandspit Evacuation Site Update

MOVED by Director Beldessi, SECONDED by Director Martin, that the verbal report from staff entitled “Sandspit Evacuation Site Update” be received for information.

194-2015

CARRIED

- 8.9 M. Williams, Planner – Emergency Preparedness – Electoral Area D

MOVED by Director Nobels, SECONDED by Director Martin, that the report from staff entitled “Emergency Preparedness – Electoral Area D” be received.

195-2015

CARRIED

9. BYLAWS

- 9.1 Bylaw No. 596, 2015 – Being a bylaw to adopt the five-year financial plan for the years 2015 to 2019

MOVED by Director Nobels, SECONDED by Director Kinney, that Bylaw No. 596, 2015 be given first reading.

196-2015

CARRIED

MOVED by Director Franzen, SECONDED by Director Nobels, that Bylaw No. 596, 2015 be given second reading.

197-2015

CARRIED

MOVED by Director Kinney, SECONDED by Director Franzen, that Bylaw No. 596, 2015 be given third reading.

198-2015

CARRIED

MOVED by Director Franzen, SECONDED by Director Nobels, that Bylaw No. 596, 2015 be adopted.

199-2015

CARRIED

10. LAND REFERRALS / PLANNING

- 10.1 M. Williams, Planner – License of Occupation, Industrial – Against the Grain Forest Products Ltd.

MOVED by Director Beldessi, SECONDED by Director Martin, that the Board of the Skeena-Queen Charlotte Regional District supports Against the Grain Forest Products Ltd.'s Industrial License of Occupation subject to a site remediation plan.

200-2015

CARRIED

MOVED by Director Brain, SECONDED by Director Martin, that motion 200-2015 be amended by the following:

- Striking out “remediation plan” and inserting “decommission plan”.

201-2015

CARRIED

- 10.2 M. Williams, Planner – License of Occupation, Urban Residential - MacDonald

MOVED by Director Nobels, SECONDED by Director Brain, that the Board of the Skeena-Queen Charlotte Regional District provide no comment on Mr. MacDonald's Urban Residential License of Occupation.

202-2015

CARRIED

10.3 M. Williams, Planner – License of Occupation, Urban Residential - Gibson

MOVED by Director Racz, SECONDED by Director Brain, that the Board of the Skeena-Queen Charlotte Regional District provide no comment on Mr. Gibson's Urban Residential License of Occupation.

203-2015

CARRIED

11. NEW BUSINESS

11.1 Director's Reports

MOVED by Director Nobels, SECONDED by Director Racz, that the verbal reports from the Directors, as follows, be received:

Director Franzen – District of Port Edward

- The District recently hosted a delegation from the Prince Rupert Port Authority to discuss the Fairview Terminal Phase II Expansion project.

Director Gould – Village of Port Clements

- The forestry industry in the Village of Port Clements remains unchanged since the last report at the February 20, 2015 Skeena-Queen Charlotte Regional District Regular Board meeting.

Director Nobels – Electoral Area A

- The community of Dodge Cove is still in discussion with Nexen Energy ULC in regard to the Aurora LNG Project;
- The community is waiting for minutes from its previous meeting with Nexen Energy ULC;
- The community sent a letter to Honourable Premier Clark in regard to the proposed Aurora LNG project;
- Director Nobels will be meeting with opposition critics in March 2015; and
- The community of Dodge Cove has scheduled its annual Easter Brunch for April 5, 2015.

Director Bergman – Electoral Area C

- O'Brien Road & Bridge is clearing brush in the community of Oona River.

Director Martin – Village of Queen Charlotte

- The Village of Queen Charlotte continues to work with the BC Ambulance Service on ambulance attendant scheduling and paramedics training;
- Director Martin noted that employee retention as it relates to ambulatory care in the Village is a key priority;
- The Village will continue to contact the Ministry of Justice in regard to the community Undertaker issue that was last reported at the February 20, 2015 Skeena-Queen Charlotte Regional District Regular Board meeting.

Director Beldessi – Electoral Area E

- The community of Sandspit is receiving another heart defibrillator that will be stored at the community post office;
- Training of five individuals for use of the defibrillator will take place in April;
- Meeting with Misty Isles Economic Development Society went well and residents are excited to begin economic development work on Haida Gwaii; and
- Director Beldessi noted that he has heard response from the Vice President of BC Ambulance Service in regard to his letter to the editor pertaining to BC Ambulance Service on Haida Gwaii.

Director Brain – City of Prince Rupert

- Delegates attended Alaska's Southeast Conference in March 2015 to discuss the importance of the Alaska Marine Highway System for stakeholders and upcoming development projects as they relate to the marine highway system;
- Alaska Ferry budget cuts threaten to reduce state ferry sailings to and from Prince Rupert;
- Prince Rupert to host 2015 Southeast Corridor Conference;
- The City of Prince Rupert is making progress with its "Go Plan"; and
- Delegates from the City will meet with Exxon Mobil and BG Group senior staff in Houston, Texas.

204-2015**CARRIED**

- 11.2 Old Masset Village Council – Application to Northern Development Initiative Trust's Economic Diversification Infrastructure Program – Old Masset Cabinetry Investment

MOVED by Director Nobels, SECONDED by Director Racz, that the funding application from Old Masset Village Council to Northern Development Initiative Trust's Economic Diversification Infrastructure program be received;

AND THAT a letter be sent to Northern Development Initiative Trust to coordinate a Regional District project funding application intake schedule in accordance with Northern Development Initiative Trust's intake schedule;

AND THAT the letter also stipulate that proponents requesting more funding than is provided for in the Skeena-Queen Charlotte Regional District nominal account be notified, by Northern Development Initiative Trust, of these constraints.

205-2015**CARRIED**

- 11.3 Community Passenger Ferry Service Study

MOVED by Director Brain, SECONDED by Director Beldessi, that the report entitled "Community Passenger Ferry Service Study" be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District support sending out the Community Passenger Ferry Service Survey to the residents of Electoral Areas A and C with the intent of determining the feasibility of a community passenger ferry service project.

206-2015**CARRIED**

12. OLD BUSINESS

12.1 Haida Gwaii Regional Recreation Commission – Moresby Island Travel Fund

MOVED by Director Nobels, SECONDED by Director Kinney, that the business regarding the Moresby Island Travel Fund be received.

207-2015**CARRIED**

12.2 M. Williams, Planner – Haida Gwaii Fire Dispatch

MOVED by Director Nobels, SECONDED by Director Franzen, that the verbal report from staff entitled “Haida Gwaii Fire Dispatch” be received.

208-2015**CARRIED****13. PUBLIC INPUT**

There was 1 question from the public.

14. IN CAMERA

MOVED by Director Racz, SECONDED by Director Martin, that the Board move to the In-Camera meeting following the Regular Meeting according to section 90(1)(a)(c) and (g) of the *Community Charter* “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality,” “labour relations or other employee relations” and “litigation or potential litigation affecting the municipality.”

209-2015**CARRIED****15. ADJOURNMENT**

MOVED by Director Racz, SECONDED by Director Nobels, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 10:02 pm.

210-2015**CARRIED**

Approved and adopted:

Certified correct:

Chair

Chief Administrative Officer