



NORTH COAST REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2nd Avenue West in Prince Rupert, B.C. on Friday, March 22, 2019 at 7:00 p.m.

PRESENT

PRIOR TO ADOPTION

Chair D. Nobels, Electoral Area A

Directors B. Cunningham, City of Prince Rupert
D. Franzen, District of Port Edward
B. Johnston, Alternate, Village of Masset
K. Olsen, Village of Queen Charlotte (*via teleconference*)
D. Daugert, Village of Port Clements
J. Young, Electoral Area D
E. Putterill, Electoral Area E

Regrets B. Pages, Village of Masset
L. Brain, City of Prince Rupert
K. Bergman, Electoral Area C

Staff D. Chapman, Chief Administrative Officer
D. Fish, Corporate Officer

Public 0
Media 0

1. CALL TO ORDER 7:00 p.m.

2. AGENDA

MOVED by Director Putterill, SECONDED by Director Franzen, that the March 22, 2019 North Coast Regional District Regular amended agenda be further amended and adopted as follows:

Add: 12.3 – Director Putterill, Electoral Area E - BC Ferries Service Level Restoration

Delete: 11.5 – Director Young, Electoral Area D – Habitat Acquisition Grant

163-2019

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular meeting of the North Coast Regional District Board held February 22, 2019

MOVED by Director Franzen, SECONDED by Director Cunningham, that the minutes of Regular meeting of the North Coast Regional District Board held February 22, 2019 be adopted as presented.

164-2019

CARRIED

- 3.2 Minutes of the Regular (Round 2 Budget) meeting of the North Coast Regional District Board held February 23, 2019

MOVED by Director Daugert, SECONDED by Director Putterill, that the minutes of Regular (Round 2 Budget) meeting of the North Coast Regional District Board held February 23, 2019 be adopted as presented.

165-2019

CARRIED

- 3.3 Minutes of the Parcel Tax Roll Review Panel meeting held February 22, 2019

MOVED by Director Franzen, SECONDED by Director Olsen, that the minutes of Parcel Tax Roll Review Panel meeting held February 22, 2019 be adopted as presented.

166-2019

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Minutes of the Regular meeting of the Moresby Island Management Standing Committee held February 5, 2019

MOVED by Director Cunningham, SECONDED by Director Putterill, that the minutes of the Regular meeting of the Moresby Island Management Standing Committee held February 5, 2019 be received.

167-2019

CARRIED

5. DELEGATIONS

None.

6. FINANCE

- 6.1 S. Landrath, Treasurer – Cheques Payable over \$5,000 for February, 2019

MOVED by Director Putterill, SECONDED by Director Franzen, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for February, 2019 be received and filed.

168-2019

CARRIED

7. CORRESPONDENCE

- 7.1 TransCanada Yellowhead Highway Association – February 2019 Member Update

MOVED by Director Cunningham, SECONDED by Director Putterill, that the correspondence from the TransCanada Yellowhead Highway Association with respect to its February 2019 member update be received.

169-2019

CARRIED

- 7.2 Forest Enhancement Society of British Columbia – Forest Enhancement Society of B.C. Jan 2019 Accomplishments Report

MOVED by Director Cunningham, SECONDED by Director Putterill, that the correspondence from the Forest Enhancement Society of B.C. with respect to its 2019 accomplishments report be received.

170-2019

CARRIED

- 7.3 Firewise Consulting – New Fire Safety Act

MOVED by Director Franzen, SECONDED by Director Putterill, that the correspondence from Firewise Consulting with respect the new *Fire Safety Act* be received.

171-2019

CARRIED

MOVED by Director Putterill, SECONDED by Director Cunningham, that staff be directed to prepare a report with respect to legislative changes to the *Fire Safety Act* and implications for the North Coast Regional District.

172-2019

CARRIED

- 7.4 Bulkley Valley Research Centre – Northern Conference for Wildfire Resilience

MOVED by Director Cunningham, SECONDED by Director Daugert, that the correspondence from the Bulkley Valley Research Centre with respect to the Northern Conference for Wildfire Resilience be received.

173-2019

CARRIED

- 7.5 United Fishermen & Allied Workers' Union – Factory Ships Processing at Sea

MOVED by Director Franzen, SECONDED by Director Cunningham, that the correspondence from the United Fisherman and Allied Workers' Union with respect to factory ships processing at sea be received.

174-2019

CARRIED

MOVED by Director Franzen, SECONDED by Director Cunningham, that the Board of the North Coast Regional District send correspondence to the Honourable Minister Wilkinson, Minister of Fisheries, Oceans and the Canadian Coast Guard, to oppose the continued processing of fisheries catch at sea.

175-2019

CARRIED

7.6 Village of Queen Charlotte – Request for Letter of Support: Imagine Grant

MOVED by Director Franzen, SECONDED by Director Olsen, that the correspondence from the Village of Queen Charlotte with respect to its request for a letter of support to accompany its application to Northern Health’s Imagine Grant program for the purchase of basketball floor mops be received;

AND THAT the Board of the North Coast Regional District provide a letter of support to the Village of Queen Charlotte for its funding application to Northern Health’s Imagine Grant program for the purchase of basketball floor mops.

176-2019

CARRIED

8. REPORTS – RESOLUTIONS

8.1 D. Fish, Corporate Officer – 2019 Draft Resolution Submission to the NCLGA – Access to Level 3 Trauma Centres

MOVED by Director Olsen, SECONDED by Director Franzen, that the report from staff entitled “2019 Draft Resolution Submission to the NCLGA – Access to Level 3 Trauma Centres” be received;

AND THAT the Board of the North Coast Regional District endorse the *Hospital Helipad Construction* resolution:

WHEREAS none of the new or existing level 3 trauma hospital construction plan in rural British Columbia (B.C.) include plans or designs for onsite helipads;

AND WHEREAS due to an absence of onsite hospital helipads, rural B.C. trauma patients experience delayed access to level 3 trauma hospitals;

THEREFORE BE IT RESOLVED that the North Central Local Government Association and the Union of BC Municipalities lobby the Province of B.C. to legislate that all current and future level 3 and above trauma hospitals being constructed in rural B.C. receive capital funding to construct and operate an onsite helipad.

177-2019

CARRIED

8.2 D. Fish, Corporate Officer – April 2019 Strategic Planning Travel

MOVED by Director Franzen, SECONDED by Director Young, that the report from staff entitled “April 2019 Strategic Planning Travel” be received for information.

178-2019

CARRIED

8.3 D. Fish, Corporate Officer – Results of the Alternative Approval Process for the Regional Recycling Facility Capital Upgrades Loan Authorization Bylaw No. 626, 2018

MOVED by Director Putterill, SECONDED by Director Franzen, that the report from staff entitled “Results of the Alternative Approval Process for the Regional Recycling Facility Capital Upgrades Loan Authorization Bylaw No. 626, 2018” be received for information.

179-2019

CARRIED

8.4 D. Fish, Corporate Officer – Haida Gwaii Tsunami Pole Project Update

MOVED by Director Putterill, SECONDED by Director Young, that the report from staff entitled “Haida Gwaii Tsunami Pole Project Update” be received for information.

180-2019

CARRIED

8.5 S. Landrath, Treasurer – 2018 Actual Expenditures versus 2019 Budget Figures

MOVED by Director Putterill, SECONDED by Director Franzen, that the report from staff entitled “2018 Actual Expenditures versus 2019 Budget Figures” be received for information.

181-2019

CARRIED

8.6 D. Fish, Corporate Officer – Islands Solid Waste Landfill Gas Flare Project – CleanBC Communities Fund Application

MOVED by Director Franzen, SECONDED by Director Cunningham, that the report from staff entitled “Islands Solid Waste Landfill Gas Flare Project – CleanBC Communities Fund Application” be received.

182-2019

CARRIED

MOVED by Director Putterill, SECONDED by Director Franzen, that the Board of the North Coast Regional District support the Islands Solid Waste Landfill Gas Flare project and associated CleanBC Communities Fund application and dedicate a total of up to \$13,350 to be funded from the Islands Solid Waste function for the Regional District’s portion of the cost of the Islands Solid Waste Landfill Gas Flare project.

183-2019

CARRIED

9. BYLAWS

9.1 Bylaw No. 626, 2018 – Being a bylaw to authorize the borrowing of half of a million dollars (\$500,000) for the purpose of borrowing funds to complete capital upgrades to the Regional Recycling Facility

MOVED by Director Putterill, SECONDED by Director Franzen, that Bylaw No. 626, 2018 be adopted.

184-2019

CARRIED

9.2 Bylaw No. 631, 2019 – Being a Bylaw to Adopt the Five Year Financial Plan for the Years 2019-2023

MOVED by Director Franzen, SECONDED by Director Putterill, that Bylaw No. 631, 2019 be given first reading.

185-2019

CARRIED

MOVED by Director Daugert, SECONDED by Director Putterill, that Bylaw No. 631, 2019 be given second reading.

186-2019

CARRIED

MOVED by Director Franzen, SECONDED by Director Cunningham, that Bylaw No. 631, 2019 be given third reading.

187-2019

CARRIED

MOVED by Director Franzen, SECONDED by Director Putterill, that Bylaw No. 631, 2019 be adopted.

188-2019

CARRIED

10. LAND REFERRALS / PLANNING

10.1 M. Williams, Planning Consultant – Land Referral: Haida Tourism

MOVED by Director Daugert, SECONDED by Director Young, that the report from the consultant entitled “Land Referral: Haida Tourism” be received.

189-2019

CARRIED

MOVED by Director Putterill, SECONDED by Director Young, that the Board of the North Coast Regional District provide no objection to the approval of the project subject to the following conditions:

- Assurance that the proposal will not interfere or hinder with industrial forestry operation in adjacent lands;
- Require periodic reviews of the application and proposal, inclusive of feedback from local governments, every five years; and
- That the proposed lodge be emptied of hydrocarbons with each seasonal closure.

190-2019

CARRIED

10.2 M. Williams, Planning Consultant – Land Referral: Citywest

MOVED by Director Franzen, SECONDED by Director Cunningham, that the report from the consultant entitled “Land Referral: Citywest” be received;

AND THAT the Board of the North Coast Regional District provide no objection to the approval of the project.

191-2019

CARRIED

11. NEW BUSINESS

11.1 Director’s Reports

MOVED by Director Franzen, SECONDED by Director Cunningham, that the verbal reports from the Directors, as follows, be received:

Director Cunningham – City of Prince Rupert

- The councils from the City of Prince Rupert, District of Port Edward and the City of Terrace toured the new horizons work camp on Watson Island. At that same time, Councils also took the opportunity to tour the AltaGas development site.

Director Franzen – District of Port Edward

- The District provided modest grants to the Navy League of Canada, Prince Rupert Gymnastics Club, and the All Native Basketball Tournament; and
- The District's chief administrative officer and fire chief have submitted their resignation.

Director Young – Electoral Area D

- Director Young attended the all islands protocol meeting held March 9, 2019;
- Director Young met with the BC Rural Physicians retention group to discuss physician staffing on Haida Gwaii; and
- The Towhill Community Association is underway with planning for the replacement of the community's kiosk on Towhill road.

Director Daugert – Village of Port Clements

- Director Daugert attended the all islands protocol meeting held March 9, 2019; and
- The Village received cellular coverage on Wednesday, March 20, 2019.

Director Putterill – Electoral Area E

- Director Putterill has been attending various meetings with respect to the BC Ferries service level restoration announcement;
- The Sandspit Community Recreation Committee has applied for grant funding to support the development of a basketball court at the Agnes L. Mathers school;
- The Sandspit Volunteer Fire Department has submitted a \$25,000 grant application for the installation of heat pumps at the firehall;
- The Small Craft Harbour Society is undertaking a number of upgrade projects at the Sandspit docks;
- The University of British Columbia has approved a field school program for marine management planning, which would host 20 students in the community; and
- The GwaiiTel Society continues to work on the radio link upgrade project for the island.

Director Olsen – Village of Queen Charlotte

- Director Olsen attended the all islands protocol meeting held March 9, 2019;
- The Canadian Institute of the Blind is on island meeting with residents with visual impairments; and
- The Village is in discussion with the Skidegate Band Council regarding upgrade and partnering options for the treatment of waste water.

Director Nobels – Electoral Area A

- The Small Craft Harbour Authority is undertaking a tank replacement project on the Dodge Cove docks; and
- The City of Prince Rupert attended a community meeting in Dodge Cove in February to discuss the potential of establishing a provincially-designated BC Ferry service route between Prince Rupert and the community of Dodge Cove.

192-2019**CARRIED**

11.2 Director Putterill, Electoral Area E – Civic Addressing in Sandspit

MOVED by Director Putterill, SECONDED by Director Olsen, that the verbal report from Director Putterill with respect to civic addressing in Sandspit be received;

AND THAT staff be directed to prepare a report with respect to updating house numbering bylaws for Moresby and Graham Island, inclusive of options for mandatory visible street numbering and anticipated project costs.

193-2019

CARRIED

11.3 Director Putterill, Electoral Area E – Sandspit Clinic

MOVED by Director Putterill, SECONDED by Director Young, that the verbal report from Director Putterill with respect to the Sandspit clinic be received;

AND THAT the Board of the North Coast Regional District send correspondence to the Northern Health Authority with respect to service levels and the need to maintain current Sandspit clinic hours.

194-2019

CARRIED

11.4 Director Young, Electoral Area D – Area D (Tlell) Evacuation Route

MOVED by Director Franzen, SECONDED by Director Cunningham, that the report from Director Young with respect to the Area D (Tlell) tsunami evacuation route be received.

195-2019

CARRIED

11.6 Edge of the World Music Festival Society's Application to Northern Development Initiative Trust's Fabulous Festivals and Events Program – 2019 Edge of the World Music Festival

MOVED by Director Putterill, SECONDED by Director Young, that the Edge of the World Music Festival Society's application to Northern Development Initiative Trust's Fabulous Festivals and Events program be received;

AND THAT the Board of the North Coast Regional District support the Edge of the World Music Festival Society's application to Northern Development Initiative Trust's Fabulous Festivals and Events program in the amount of \$5,000, to be drawn from the North Coast Regional District nominal account.

196-2019

CARRIED

12. OLD BUSINESS

12.1 D. Fish, Corporate Officer – April 10, 2019 Special Meeting Scheduling

MOVED by Director Franzen, SECONDED by Alternate Director Johnston, that the verbal report from staff entitled "April 10, 2019 Special Meeting Scheduling" be received.

197-2019

CARRIED

MOVED by Director Cunningham, SECONDED by Director Franzen, that a Special In-Camera meeting of the Board of the North Coast Regional District be scheduled for April 10, 2019 at 7:00 p.m. to be held at 344 2nd Avenue West, Prince Rupert, B.C.

198-2019

CARRIED

- 12.2 D. Fish, Corporate Officer – Charge North – CleanBC Communities Fund Application

MOVED by Director Cunningham, SECONDED by Alternate Director Johnston, that the report from staff entitled “Charge North – CleanBC Communities Fund Application” be received.

199-2019

CARRIED

MOVED by Director Cunningham, SECONDED by Director Franzen, that the Board of the North Coast Regional District authorize staff to sign and enter into a partnership agreement and memorandum of understanding with the Community Energy Association as presented.

200-2019

CARRIED

MOVED by Director Young, SECONDED by Director Putterill, that the Board of the North Coast Regional District participate in the Charge North EV Network project and associated CleanBC Communities Fund application and dedicate a total of up to \$10,000 to be funded from Economic Development for the Regional District’s portion of the cost of two level 2 public electric vehicle charging stations at 1 Airport Rd (Sandspit Airport), Sandspit, B.C., in Electoral Area E and the Tlell Fire Station (36543 Highway 16) in Electoral Area D;

AND FURTHER THAT the Board of the North Coast Regional District support the North Coast Regional District’s application, on behalf of the Charge North participating local governments, to the CleanBC Communities Fund to support the Charge North project;

201-2019

CARRIED

- 12.3 Director Putterill, Electoral Area E - BC Ferries Service Level Restoration

Director Putterill provided an update to the Board of the North Coast Regional District with respect to anticipated service restoration dates for BC Ferry routes 10, 11 and 26.

MOVED by Director Putterill, SECONDED by Director Cunningham, that the Board of the North Coast Regional District send correspondence to Mark Collins, CEO, BC Ferries, to request that BC Ferries, as an interim measure, increase sailings on Route 26 within the current 12 hour operational day.

202-2019

CARRIED

13. PUBLIC INPUT

There were 0 questions from the public.

14. IN CAMERA

MOVED by Director Daugert, SECONDED by Director Putterill, that the public be excluded from the meeting according to section 90(1)(c) and (k) of the *Community Charter* “labour relations or other employee relations” and “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.”

203-2019**CARRIED****15. ADJOURNMENT**

MOVED by Director Putterill, SECONDED by Director Franzen, that the North Coast Regional District Regular Board meeting be adjourned at 9:44 p.m.

204-2019**CARRIED**

Approved and adopted:

Certified correct:

Chair

Corporate Officer