



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 1686 Main Street, Masset, B.C. on Friday, April 24, 2015 at 7:00 PM.

### PRESENT

### PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Vice Chair	D. Nobels, Electoral Area A
Directors	B. Mirau, Alternate, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements G. Martin, Village of Queen Charlotte K. Bergman, Electoral Area C M. Racz, Electoral Area D B. Beldessi, Electoral Area E
Regrets	N. Kinney, City of Prince Rupert
Staff	K. Mellor, Chief Administrative Officer D. Fish, Deputy Corporate Officer
Public	2
Media	1

**1. CALL TO ORDER 7:00 p.m.**

**2. AGENDA**

MOVED by Director Martin, SECONDED by Director Racz, that the regular agenda be adopted as amended to include the following:

- 12.2 Sandspit Water Committee Bylaw
- 12.3 Fire Dispatch 911

**211-2015**

**CARRIED**

**3. MINUTES & BUSINESS ARISING FROM MINUTES**

3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held March 20, 2015

MOVED by Director Nobels, SECONDED by Director Gould, that the minutes of the March 20, 2015 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

**212-2015**

**CARRIED**

3.2 Minutes of the Parcel Tax Roll Review Panel Meeting of the Skeena-Queen Charlotte Regional District held March 20, 2015

MOVED by Director Martin, SECONDED by Director Beldessi, that the minutes of the March 20, 2015 Skeena-Queen Charlotte Regional District Parcel Tax Roll Review Panel meeting be adopted as presented.

**213-2015**

**CARRIED**

3.3 Rise and Report – March 20, 2015

MOVED by Director Franzen, SECONDED by Director Bergman, that the staff report entitled “Joint Sick Bank Leave Committee” be received;

AND THAT the following two Directors be appointed to serve as committee members on the Joint Sick Leave Bank Committee:

- Des Nobels
- Barry Pages

IC026-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Martin, that the report from staff entitled “Advisory Planning Commission Appointments” be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District appoint the following individuals to serve as members of the Moresby Island Advisory Planning Commission for a two-year term:

- Gordon Usher;
- Duane Gould;
- Behn Cochrane; and
- Stan Hovde.

IC027-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Martin, that the Board of the Skeena-Queen Charlotte Regional District appoint the following individuals to serve as members of the Graham Island Advisory Planning Commission for a two-year term:

- Leandre Vigneault;
- Chris Ashurst; and
- Ralph Leach.

IC028-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Martin, that staff be directed to continue advertising for vacant member positions on the advisory planning commissions.

IC029-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Nobels, that the staff report entitled "Board of Variance Appointments" be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District appoint the following individual to serve as a member of the Board of Variance for a three-year term:

- Robert Chisholm.

AND THAT correspondence be sent to Mr. Gordon Usher and Mr. Duane Gould to provide those individuals with the rationale supporting the Board of the Skeena-Queen Charlotte Regional District's decision not to appoint to the Board of Variance;

AND FURTHER THAT staff be directed to continue advertising for vacant member positions on the board of variance.

IC030-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Nobels, that the Board of the Skeena-Queen Charlotte Regional District appoint Ms. Carol Wagner to serve as an alternate director on the Vancouver Island Regional Library Board of Directors.

IC037-2015

CARRIED

MOVED by Director Franzen, SECONDED by Director Nobels, that the verbal report from Director Beldessi in regard to the Sandspit Water Committee be received;

AND THAT staff be directed to draft a Sandspit Water Committee bylaw for Board consideration.

IC038-2015

CARRIED

**214-2015**

**CARRIED**

#### **4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

- 4.1 Minutes of the Moresby Island Management Standing Committee meeting held March 16, 2015

MOVED by Director Franzen, SECONDED by Director Gould, that the minutes of the March 16, 2015 Moresby Island Management Standing Committee meeting be received as presented.

**215-2015**

**CARRIED**

- 4.2 Minutes of the Regional Recycling Advisory Committee meeting held February 18, 2015

MOVED by Director Franzen, SECONDED by Director Nobels, that the minutes of the February 18, 2015 Regional Recycling Advisory Committee meeting be received as presented.

**216-2015**

**CARRIED**

## 5. DELEGATIONS

- 5.1 M. Kujat, Environmental Coordinator, Regional District of Kitimat-Stikine & L. Zurkirchen, Principal, Project Manager, Regulatory Specialist, Stantec Inc. – Terrace Area Integrated Solid Waste Management Program

M. Kujat, Environmental Coordinator, Regional District of Kitimat-Stikine & L. Zurkirchen, Principal, Project Manager, Regulatory Specialist, Stantec Inc., addressed the Board, via teleconference, in regard to the Terrace Area Integrated Solid Waste Management Plan Update. Ms. Kujat and Ms. Zurkirchen addressed the objectives of the Solid Waste Management Plan; the projects, specifically facilities and services pertaining to the Waste Management Plan; and the Skeena-Queen Charlotte Regional District's involvement in the Waste Management Plan, which outlines the potential to increase collaborative material management through the partnership with facilitating participation of industry and major projects in appropriate waste diversion in partner districts and municipalities.

The Chair thanked M. Kujat & L. Zurkirchen for their presentation.

- 5.2 L. Neville, Recreation Coordinator, Haida Gwaii Regional Recreation Commission – Haida Gwaii Recreation Update

L. Neville, Recreation Coordinator, Haida Gwaii Regional Recreation Commission, addressed the Board in regard to the current projects and activities taking place under the Haida Gwaii Regional Recreation Service. Ms. Neville addressed the Board's questions pertaining to the Haida Gwaii Regional Recreation Commission versus the Haida Gwaii Recreation Society.

The Chair thanked Ms. Neville for her presentation.

## 6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for March, 2015

MOVED by Director Franzen, SECONDED by Director Nobels, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for March, 2015 be received and filed.

**217-2015**

**CARRIED**

## 7. CORRESPONDENCE

- 7.1 Ministry of Community, Sport and Cultural Development – Unconditional Grant Funding Letter

MOVED by Director Gould, SECONDED by Director Racz, that the correspondence from the Ministry of Community, Sport and Cultural Development regarding the Skeena-Queen Charlotte Regional District's unconditional grant funding be received.

**218-2015**

**CARRIED**

7.2 B.C. Ferry Authority – Appointments to the B.C Ferry Authority Board of Directors

MOVED by Director Franzen, SECONDED by Director Gould, that the correspondence from B.C. Ferry Authority in regard to appointments to the B.C. Ferry Authority Board of Directors be received.

**219-2015**

**CARRIED**

7.3 Federation of Canadian Municipalities – Canada Post’s Five Point Action Plan

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the Federation of Canadian Municipalities in regard to Canada Post’s Five Point Action Plan be received.

**220-2015**

**CARRIED**

7.4 Nexen Energy ULC – Aurora LNG Project

MOVED by Director Nobels, SECONDED by Director Racz, that the correspondence from Nexen Energy ULC in regard to the Aurora LNG Project be received.

**221-2015**

**CARRIED**

7.5 Ministry of Community, Sport and Cultural Development – Northwest B.C. Resource Benefits Alliance Proposal

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence from the Ministry of Community, Sport and Cultural Development in regard to the Northwest B.C. Resource Benefits Alliance Proposal be received.

**222-2015**

**CARRIED**

**8. REPORTS – RESOLUTIONS**

8.1 L. Neville, Recreation Coordinator – March 2015 Haida Gwaii Recreation Coordinator’s Report

MOVED by Director Nobels, SECONDED by Director Franzen, that the report from staff entitled “March 2015 Haida Gwaii Recreation Coordinator’s Report” be received for information.

**223-2015**

**CARRIED**

8.2 D. Fish, Deputy Corporate Officer – Haida Gwaii Recreation Bylaws

MOVED by Director Nobels, SECONDED by Director Beldessi, that the report from staff entitled “Haida Gwaii Recreation Bylaws” be received for information.

**224-2015**

**CARRIED**

8.3 D. Fish, Deputy Corporate Officer – Asset Management Planning Grant Funding

MOVED by Director Beldessi, SECONDED by Director Racz, that the staff report entitled “Asset Management Planning Grant Funding” be received;

AND THAT the Board support the Skeena-Queen Charlotte Regional District’s funding application to the UBCM – Strategic Priorities Fund program;

AND FURTHER THAT the Board support the use of Gas Tax funding in the amount of \$20,000 to be used for the Skeena-Queen Charlotte Regional District Regional Recycling Facility Asset Management project.

**225-2015**

**CARRIED**

8.4 K. Mellor, Chief Administrative Officer – Jungle Beach Update

MOVED by Director Nobels, SECONDED by Director Racz, that the verbal report from staff entitled “Jungle Beach Update” be received for information.

**226-2015**

**CARRIED**

**9. BYLAWS**

9.1 Bylaw No. 595, 2015 – Being a bylaw to convert and establish the service of Regional Recreation on Haida Gwaii

MOVED by Director Gould, SECONDED by Director Beldessi, that Bylaw No. 595, 2015 be given first reading.

**227-2015**

**CARRIED**

MOVED by Director Franzen, SECONDED by Director Nobels, that Bylaw No. 595, 2015 be given second reading.

**228-2015**

**CARRIED**

MOVED by Director Beldessi, SECONDED by Director Franzen, that Bylaw No. 595, 2015 be given third reading.

**229-2015**

**CARRIED**

9.2 Bylaw No. 597, 2015 – Being a bylaw to establish a recreation commission for Haida Gwaii

MOVED by Director Nobels, SECONDED by Director Gould, that Bylaw No. 597, 2015 be given first reading.

**230-2015**

**CARRIED**

MOVED by Director Nobels, SECONDED by Director Gould, that Bylaw No. 597, 2015 be referred to the Haida Gwaii Regional Recreation Commission for comment and feedback.

**231-2015**

**CARRIED**

**10. LAND REFERRALS / PLANNING**

- 10.1 K. Mellor, Chief Administrative Officer – License of Occupation, Industrial – C and C Beachy Contracting Ltd.

MOVED by Director Gould, SECONDED by Director Martin, that the Board of the Skeena-Queen Charlotte Regional District support C and C Beachy Contracting Ltd.'s License of Occupation.

**232-2015**

**CARRIED**

**11. NEW BUSINESS**

- 11.1 Director's Reports

MOVED by Director Nobels, SECONDED by Director Franzen, that the verbal reports from the Directors, as follows, be received:

Director Martin – Village of Queen Charlotte

- The Mayor and Chief Administrative Officer of the Village, on April 7<sup>th</sup>, 2015, met with Honourable Minister Anton, via teleconference, to discuss the current issue with legislation pertaining to undertakers and funeral services; the Village has requested a change in legislation to allow for more flexibility in undertaker certification;
- The Queen Charlotte Hospital Liaison Committee held a committee meeting and public relations exercise in April;
- Haida Gwaii stakeholders met in April to discuss the Haida Gwaii forestry strategy;
- The Village is currently seeking an engineering firm to carry out work on the Queen Charlotte Boat Launch Improvement project.

Director Racz – Electoral Area D

- Attended the Northern Development Initiative Trust Board of Directors meeting, at which time the Board discussed:
  - The Business Façade program;
  - The possibility of reestablishing the Community Halls and Recreation Facilities funding program; and
  - A new Festival and Special Events funding program.

Director Beldessi – Electoral Area E

- The Moresby Island Management Standing Committee began leasing a new administration office April 1<sup>st</sup>;
- At the Haida Gwaii Forestry Strategy meeting, tenure consolidation was discussed;
- Attended the Misty Isles Economic Development Society's Annual General Meeting was held April 19<sup>th</sup>; and
- Attended a meeting with the Council of the Haida Nation to discuss establishing a community forest.

Director Nobels – Electoral Area A

- Attended the community to community forum, held March 31 and April 1, 2015, which included representation from the majority of mainland First Nations and local governments.

Director Bergman – Electoral Area C

- O'Brien Road & Bridge continues to clear brush and forest debris in the community of Oona River.

Director Franzen – District of Port Edward

- District is establishing a committee to plan Port Edward's 50<sup>th</sup> anniversary celebrations.

Director Gould – Village of Port Clements

- Taan Forest Products has been exporting large volumes of wood;
- Taan Forest Products is currently in negotiations pertaining to the number of contractors needed to sustain an efficient forestry operation on Haida Gwaii;
- The Haida Gwaii Management Council met to discuss a long-term forestry strategy for Haida Gwaii; and
- The Village has applied to the Supreme Court of Canada to review for potential conflicts of interest around a rezoning application for Infinity West's planned container barge terminal.

Alternate Director Mirau – City of Prince Rupert

- The City met with Lax Kw'alaams officials to discuss a collaborative approach to deal with common housing and land use issues;
- The City has retained services to research statistics on present real estate and housing demographics in the City, which will then be presented to provincial and federal governments for consideration.

Chair Pages – Village of Masset

- Attended the Municipal Finance Authority semi-annual general meeting and noted that there has been a considerable turnover in Board composition; and
- Attended the Queen Charlotte Hospital's public presentation to discuss facility design and construction.

**233-2015****CARRIED**

- 11.2 Haida Gwaii Museum funding application to Northern Development Initiative Trust's Economic Diversification Infrastructure Program

MOVED by Director Martin, SECONDED by Director Gould, that the Haida Gwaii Museum's funding application to Northern Development Initiative Trust's Economic Diversification Infrastructure Program be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District support the Haida Gwaii Museum's funding application to Northern Development Initiative Trust's Economic Diversification Infrastructure Program, provided funds are not expended from the Skeena-Queen Charlotte Regional District Nominal Account.

**234-2015****CARRIED**



- 11.3 Skeena-Queen Charlotte Regional District funding application to Northern Development Initiative Trust's Asset Management Capacity Building Program

MOVED by Director Nobels, SECONDED by Director Beldessi, that the Skeena-Queen Charlotte Regional District's funding application to Northern Development Initiative Trust's Asset Management Capacity Building Program be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District support the funding application to Northern Development Initiative Trust's Asset Management Capacity Building Program.

**235-2015**

**CARRIED**

- 11.4 Skeena-Queen Charlotte Regional District funding application to UBCM – Strategic Priorities Fund

MOVED by Director Beldessi, SECONDED by Director Franzen, that the Skeena-Queen Charlotte Regional District's funding application to the UBCM – Strategic Priorities Funding Program be received for information.

**236-2015**

**CARRIED**

- 11.5 Skeena-Queen Charlotte Regional District funding application to Northern Development Initiative Trust's Marketing Initiatives Program

MOVED by Director Nobels, SECONDED by Director Gould, that the Skeena-Queen Charlotte Regional District's funding application to Northern Development Initiative Trust's Marketing Initiatives Program be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District support the funding application to Northern Development Initiative Trust's Marketing Initiatives Program in the amount of \$12,000.

**237-2015**

**CARRIED**

## **12. OLD BUSINESS**

- 12.1 Sandspit Community Water System Study – Final Extension

MOVED by Director Gould, SECONDED by Director Beldessi, that the business regarding the Sandspit Community Water System be received for information.

**238-2015**

**CARRIED**

- 12.2 Sandspit Water Committee Bylaw

MOVED by Director Beldessi, SECONDED by Director Gould, that the verbal report from Director Beldessi in regard to a Sandspit Water Committee Bylaw be received for information.

**239-2015**

**CARRIED**

12.3 Fire Dispatch 911

MOVED by Director Beldessi, SECONDED by Director Gould, that the verbal report from Director Beldessi in regard to a Fire Dispatch 911 be received for information.

**240-2015**

**CARRIED**

**13. PUBLIC INPUT**

There were 0 questions from the public.

**14. IN CAMERA**

MOVED by Director Franzen, SECONDED by Director Nobels, that the Board move to the In-Camera meeting following the Regular Meeting according to section 90(1)(a)(e) and (k) of the *Community Charter* “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality,” “the acquisition, disposition or expropriation of land and improvements, if the council considers that disclosure could reasonably harm the interests of the municipality” and “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.”

**241-2015**

**CARRIED**

**15. ADJOURNMENT**

MOVED by Director Franzen, SECONDED by Director Nobels, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 9:37 pm.

**242-2015**

**CARRIED**

Approved and adopted:

Certified correct:

\_\_\_\_\_

\_\_\_\_\_

Chair

Chief Administrative Officer