



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES

of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 344 2nd Avenue West, Prince Rupert, B.C. on Friday, May 22, 2015 immediately following the 7:00PM meeting of the Skeena-Queen Charlotte Regional Hospital District Board.

PRESENT

PRIOR TO ADOPTION

Chair	D. Nobels, Electoral Area A
Directors	N. Kinney, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements G. Martin, Village of Queen Charlotte K. Bergman, Electoral Area C M. Racz, Electoral Area D B. Beldessi, Electoral Area E J. Thompson, Alternate, Village of Masset
Regrets	L. Brain, City of Prince Rupert B. Pages, Village of Masset
Staff	K. Mellor, Chief Administrative Officer D. Fish, Deputy Corporate Officer
Public	0
Media	0

1. CALL TO ORDER 7:03 p.m.

2. AGENDA

MOVED by Director Franzen, SECONDED by Director Beldessi, that the amended agenda be further amended and adopted to include the following:

12.3 Clapp Basin Rennell Sound

243-2015

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held April 24, 2015

MOVED by Director Martin, SECONDED by Director Franzen, that the minutes of the April 24, 2015 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

244-2015

CARRIED

3.2 Rise and Report – April 24, 2015

MOVED by Director Beldessi, SECONDED by Director Martin, that the staff report entitled “Moresby Island Advisory Planning Commission Appointment” be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District appoint Mr. Robert Prudhomme and Mr. Duane Gould to serve as members of the Moresby Island Advisory Planning Commission.

IC043-2015

DEFEATED

MOVED by Director Beldessi, SECONDED by Director Martin, that the Board of the Skeena-Queen Charlotte Regional District appoint Mr. Doug Gould as a member of the Moresby Island Advisory Planning Commission.

IC044-2015

CARRIED

MOVED By Director Beldessi, SECONDED by Director Gould, that there be no further advertising for vacant member positions on the Graham Island and Moresby Island Advisory Planning Commissions.

IC045-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Nobels, that the staff report entitled “Skeena-Queen Charlotte Regional District Northern Savings Credit Union Signing Authority and Treasurer Appointment” be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District authorize Daniel Fish as signing authority on the Skeena-Queen Charlotte Regional District Northern Savings Credit Union Account;

AND FURTHER THAT, in accordance with section 199 of the *Local Government Act*, the Board of the Skeena-Queen Charlotte Regional District assign powers, duties and functions of Financial Administration to Karen Mellor and Deputy Financial Administration to Daniel Fish, effectively immediately.

IC046-2015

CARRIED

MOVED by Director Martin, SECONDED by Director Nobels, that the report from staff entitled “Moresby Island Management Standing Committee Northern Savings Credit Union Signing Authority” be received;

AND THAT the Board authorize the following individuals as signing authority on the Moresby Island Management Committee Northern Savings Credit Union Account:

- Gail Henry;
- Karen Mellor; and
- Daniel Fish.

IC048-2015

CARRIED

MOVED by Director Nobels, SECONDED by Director Franzen, that the staff report entitled “Regional District Vehicle Replacement” be received;

AND THAT a liability under section 175 of the *Community Charter* be authorized to purchase the 2013 GMC Sierra Truck in the amount of 43,509.76 with no provisions for renewal.

IC049-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Gould, that the Board receive the commercial lease agreement, dated April 1st, 2015, between Sandspit Enterprises and the Skeena-Queen Charlotte Regional District;

AND THAT the Board approves entering into a lease agreement for a term dated May 1, 2015 to April 1, 2016 for the premises at 383 Alliford Bay Road at a cost of \$500.00 per month.

IC055-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Gould, that the Board of the Skeena-Queen Charlotte Regional District support entering into a contract with Stantec for services outlined in the "Sandspit Water System Nanofiltration Treatment Feasibility Study", subject to a broader analysis of various different water treatment options.

IC057-2015

CARRIED

245-2015

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.

5. DELEGATIONS

- 5.1 S. Kietzmann, Senior Accountant, Carlyle Shepherd & Co. – 2014 Draft Audited Financial Statements

Steve Kietzmann, Senior Accountant for Carlyle Shepherd & Co. (auditors), was unable to attend the May 22nd, 2015 Skeena-Queen Charlotte Regional District Regular Board meeting and sent his regrets to the Board.

Staff was directed to contact Mr. Kietzmann and extend an invitation from the Board to appear at its next regular meeting scheduled for June 19th, 2015.

MOVED by Director Franzen, SECONDED by Director Kinney, that the draft audited financial statements for the period ended December 31, 2014 for the Skeena-Queen Charlotte Regional District be received;

AND THAT the draft audited financial statements for the period ended December 31, 2014 be approved as presented.

246-2015

CARRIED

- 5.2 S. Pinhey, Opportunity Manager, Imperial Oil, Joelle Westlund, Communica Public Affairs Inc. & L. Dohy, Media Relations Advisory, Imperial Oil – WCC LNG Update

Scott Pinhey & Leanne Dohy, Opportunity Manager and Media Relations Advisor for Imperial Oil, respectively, and Joelle Westlund, with Communica Public Affairs Inc. addressed the Board in regard to the WCC LNG project. Mr. Pinhey provided background information on the WCC LNG Project, as well as information pertaining to the LNG facility, work programs and engagement, environmental assessment processes and the next steps of the project.

The Chair thanked Mr. Pinhey, Ms. Dohy and Ms. Westlund for their presentation.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for April, 2015

MOVED by Director Kinney, SECONDED by Director Franzen, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for April, 2015 be received and filed.

247-2015

CARRIED

7. CORRESPONDENCE

- 7.1 Ministry of Environment – Regional District Representation in Environmental Stewardship Initiatives

MOVED by Director Franzen, SECONDED by Director Gould, that the correspondence from the Ministry of Environment in regard to Regional District Representation in Environmental Stewardship Initiatives be received and filed.

248-2015

CARRIED

- 7.2 Honourable Lisa Raitt, Minister of Transport – Canada Post

MOVED by Director Racz, SECONDED by Director Franzen, that the correspondence from the Honourable Lisa Raitt, Minister of Transport, in regard to Canada Post be received and filed.

249-2015

CARRIED

- 7.3 Village of Queen Charlotte – Youth Partying Can Lead to Serious Consequences

MOVED by Director Martin, SECONDED by Director Racz, that the correspondence from the Village of Queen Charlotte entitled “You Partying Can Lead to Serious Consequences” be received and filed.

250-2015

CARRIED

7.4 Prince Rupert Public Library – 2015 Grant

MOVED by Director Franzen, SECONDED by Director Kinney, that the correspondence from the Prince Rupert Public Library in regard to 2015 grant funding be received;

AND THAT the Board support providing the Prince Rupert Public Library with its 2015 annual grant in the amount of \$5,000.

251-2015**CARRIED****7.5 Ministry of Community, Sport and Cultural Development – Feasibility Study for the Incorporation of Sandspit**

MOVED by Director Beldessi, SECONDED by Director Racz, that the correspondence from the Ministry of Community, Sport and Cultural Development in regard to the Feasibility Study for the Incorporation of Sandspit be received.

252-2015**CARRIED**

MOVED by Director Beldessi, SECONDED by Director Gould, that response correspondence be sent to the Ministry of Community, Sport and Cultural Development to clarify whether or not the Moresby Island Management Standing Committee meets the requirements of the local community commission referenced in the Ministry of Community, Sport and Cultural Development's "Report on Viability Factors Affecting Feasibility of Sandspit Incorporation".

253-2015**CARRIED****7.6 D. Baker, Community Relations Advisor, Pacific Northwest LNG – Canada 150 Community Infrastructure Program**

MOVED by Director Racz, SECONDED by Director Gould, that the correspondence from Pacific Northwest LNG in regard to the Canada 150 Community Infrastructure Program be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District approve the 2015 grant writer to aid the Haida Gwaii Museum in the funding application process for the Canada 150 Community Infrastructure Program;

AND FURTHER THAT the 2015 grant writer be limited to no more than 25 hours worked toward aiding the Haida Gwaii Museum in its funding application to the Canada 150 Community Infrastructure Program.

254-2015**CARRIED****8. REPORTS – RESOLUTIONS****8.1 D. Fish, Deputy Corporate Officer – Sandspit Water Service Advisory Committee Bylaw**

MOVED by Director Gould, SECONDED by Director Franzen, that the report from staff entitled "Sandspit Water Service Advisory Committee Bylaw" be received for information.

255-2015**CARRIED**

8.2 D. Fish, Deputy Corporate Officer – Draft Strategic Priorities 2015 – 2018

MOVED by Director Beldessi, SECONDED by Director Racz, that the report from staff entitled “Draft Strategic Priorities 2015 – 2018” be received;

AND THAT the Board adopt the Strategic Priorities 2015 – 2018 including goals and actions, as presented.

256-2015

CARRIED

8.3 D. Fish, Deputy Corporate Officer – 2015 UBCM Resolution Submission

MOVED by Director Franzen, SECONDED by Director Gould, that the staff report entitled “2015 UBCM Resolution Submission” be received.

257-2015

CARRIED

The Board specified that it intends to submit a resolution to the Union of B.C. Municipalities in regard to marine safety and emergency response and the classification of a “world-class” or “industry” standard for emergency marine response times.

8.4 D. Fish, Deputy Corporate Officer – 2015 UBCM Convention Meeting Requests

MOVED by Director Franzen, SECONDED by Director Kinney, that the report from staff entitled “2015 UBCM Convention Meeting Requests” be received.

258-2015

CARRIED

The Board requested staff to schedule the following Minister meetings during the 2015 Union of B.C. Municipalities annual convention:

- *Honourable Rich Coleman, Minister of Natural Gas Development and Minister Responsible for Housing, regarding siting of LNG facilities;*
- *Honourable Steve Thomson, Minister of Forest, Lands and Natural Resource Operations, regarding Clap Basin Rennell Sound and the maintenance of secondary access roads, and community forests;*
- *Honourable Todd Stone, Minister of Transportation and Infrastructure, regarding BC Ferries scheduling and the Kwuna vessel, and road surfacing in rural communities.*

The Board also requested staff to schedule the following Provincial Corporation meeting at the 2015 Union of B.C. Municipalities annual convention:

- *BC Hydro regarding the BC residential renewable energy rebate program.*

8.5 L. Neville, Recreation Coordinator – Haida Gwaii Recreation Coordinator’s Report – April 2015

MOVED by Director Gould, SECONDED by Director Kinney, that the report from staff entitled “Haida Gwaii Recreation Coordinator’s Report – April 2015” be received for information.

259-2015

CARRIED

9. BYLAWS

- 9.1 Bylaw No. 600, 2015 – Being a bylaw to establish a Sandspit Water Service Advisory Committee

MOVED by Director Beldessi, SECONDED by Director Franzen, that Bylaw No. 600, 2015 be given first reading with the following amendments:

- In section 5.5.3, strike out “5.8” and insert “5.7”.

260-2015

CARRIED

MOVED by Director Franzen, SECONDED by Director Kinney, that Bylaw No. 600, 2015 be given second reading.

261-2015

CARRIED

MOVED by Director Racz, SECONDED by Director Gould, that Bylaw No. 600, 2015 be given third reading.

262-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Racz, that Bylaw No. 600, 2015 be adopted.

263-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Gould, that, in accordance with section 94 of the *Community Charter*, staff advertise for vacant member positions on the Sandspit Water Service Advisory Committee.

264-2015

CARRIED

10. LAND REFERRALS / PLANNING

- 10.1 M. Williams, Planning Consultant – Forests, Lands and Natural Resource Operations Request # 2410076

MOVED by Director Beldessi, SECONDED by Director Martin, that the Board of the Skeena-Queen Charlotte Regional District is neutral in regard to Ms. Ransom’s Aquaculture Shellfish License.

265-2015

CARRIED

- 10.2 M. Williams, Planning Consultant – Forests, Lands and Natural Resource Operations Request # 6408813

MOVED by Director Beldessi, SECONDED by Director Racz, that the Board of the Skeena-Queen Charlotte Regional District support the Metlakatla First Nations application of Crown Land Tenure for the creation of statutory-right-of way.

266-2015

CARRIED

11. NEW BUSINESS

11.1 Director's Reports

MOVED by Director Racz, SECONDED by Director Kinney, that the verbal reports from the Directors, as follows, be received:

Director Nobels, Electoral Area A

- The community of Dodge Cove held a strategic planning session in May to discuss LNG development plans for the region.

Director Racz, Electoral Area D

- The Edge of the World Music Festival will be held in Tlell, B.C. on August 8-9, 2015.

Director Beldessi, Electoral Area E

- Attended a B.C. Ferries Advisory Committee meeting in May;
- The Vancouver Island Regional Library Board accepted the appointment of Alternate Director Carol Wagner to its Board;
- The Moresby Island Advisory Planning Commission meetings will now be held in conjunction with the Moresby Island Management Standing Committee's meetings on the first Tuesday of each month; and
- Sandspit Emergency Preparedness Planners have deadlines approaching for the use of funding current emergency planning initiatives.

Director Bergman, Electoral Area C

- O'Briens Road and Bridge continues to work on brush clearing and road surfacing in the community of Oona River; and
- The Canadian Coast Guard has been heavily present in the community of Oona River.

Director Martin, Village of Queen Charlotte

- BC Ferries freight is currently backlogged with an estimated 40-50 Bandstra trailers behind schedule;
- On May 12-13th, attended an event hosted by the Council of the Haida Nation, *Lessons From the Simushir*, designed to learn from the Simushir vessel incident and support the development of world-class marine safety and emergency response systems;
- Emergency Management B.C. hosted a training session for elected officials in the Village of Port Clements.

Alternate Director Thompson, Village of Masset

- On May 12-13th, attended an event hosted by the Council of the Haida Nation, *Lessons From the Simushir*, designed to learn from the Simushir vessel incident and support the development of world-class marine safety and emergency response systems; and
- The Simushir event was attended by the U.S. Coast Guard to discuss accident prevention.

Director Kinney, City of Prince Rupert

- The City of Prince Rupert has reestablished the Mayor's position as a full-time position; and
- City continues to work with First Nations groups throughout the region to resolve current housing issues.

Director Franzen, District of Port Edward

- The Prince Rupert RCMP attended the last District Council meeting as a delegation to discuss policing in Port Edward;
- The District passed its five-year financial plan 2015-2019; and
- The idea of a regional sustainability plan was introduced to the District of Port Edward Council and, at this point, is not supported.

Director Gould, Village of Port Clements

- The Haida Gwaii Management Council has extended the contract of Keith Moore, consultant, to continue developing the Haida Gwaii Forest Strategy;
- Taan Forest Products may begin logging again without union support;
- The Village is still awaiting response on the Supreme Court of Canada's ruling on the Village Councilor's conflict of interest issues; and
- The Village is working on a petition to the Federal Government for the review of northern residency status on Haida Gwaii.

267-2015**CARRIED**

- 11.2 Northwest British Columbia Resource Benefits Alliance Memorandum of Understanding

MOVED by Director Kinney, SECONDED by Director Gould, that the Board receive the correspondence from the Northwest B.C. Resource Benefits Alliance;

AND THAT the Board support the Chair signing the correspondence from the Northwest B.C. Resource Benefits Alliance.

268-2015**CARRIED**

- 11.3 Old Massett Village Council funding application to Northern Development Initiative Trust's Economic Diversification Infrastructure Program

MOVED by Director Racz, SECONDED by Director Gould, that the Old Massett Village Council's funding application to Northern Development Initiative Trust's Economic Diversification Infrastructure Program be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District support the Old Massett Village Council's funding application to Northern Development Initiative Trust's Economic Diversification Infrastructure Program, provided funds are not expended from the Skeena-Queen Charlotte Regional District Nominal Account.

269-2015**CARRIED**

12. OLD BUSINESS

12.1 Jungle Beach Recreation Site

MOVED by Director Bergman, SECONDED by Director Franzen, that the verbal report from Director Racz in regard to the Jungle Beach Recreation Site be received;

AND THAT staff draft an advertisement for the Haida Gwaii Observer to outline the cost of the vandalism to the Jungle Beach Recreation Site and thank those individuals that took part in the cleanup of the vandalism.

270-2015**CARRIED**

12.2 Standing Committee of the North Coast Port Municipalities

MOVED by Director Franzen, SECONDED by Director Gould, that the correspondence pertaining to the Standing Committee of the North Coast Port Municipalities be received for information.

271-2015**CARRIED**

12.3 Clap Basin Rennell Sound

MOVED by Alternate Director Thompson, SECONDED by Director Franzen, that the verbal report from Director Gould in regard to Clap Basin Rennell Sound be received for information.

272-2015**CARRIED****13. PUBLIC INPUT**

There were 0 questions from the public.

14. IN CAMERA

MOVED by Director Racz, SECONDED by Director Franzen, that the Board move to the In-Camera meeting following the Regular Meeting according to section 90(1)(c)(e) and (k) of the *Community Charter* "labour relations or other employee relations," "the acquisition, disposition or expropriation of land and improvements, if the council considers that disclosure could reasonably harm the interests of the municipality" and "negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public."

273-2015**CARRIED**

15. ADJOURNMENT

MOVED by Director Franzen, SECONDED by Director Racz, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 12:00 am.

274-2015

CARRIED

Approved and adopted:

Certified correct:

Chair

Chief Administrative Officer