



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Village of Masset office (Council Chambers) in Masset on Friday, June 22, 2013.

### PRESENT

Chair B. Pages, Village of Masset

Vice Chair D. Nobels, Electoral Area A

Directors  
A. Ashley, City of Prince Rupert  
N. Kinney, City of Prince Rupert  
D. Franzen, District of Port Edward  
I. Gould, Village of Port Clements  
L. Johnson, Alternate, Village of Queen Charlotte  
K. Bergman, Electoral Area C  
M. Racz, Electoral Area D  
E. Putterill, Electoral Area E

Regrets: C. Kulesha, Village of Queen Charlotte

Staff:  
J. Merrick, Chief Administrative Officer  
J. Robb, Treasurer

Public: 4  
Media: 1

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1. **CALL TO ORDER** 10:10 am

### 2. AGENDA

2.1 MOVED by Director Racz, SECONDED by Director Putterill, that the agenda be adopted as amended, with the addition of the following items under New Business:

- 11.1 Director Racz – Lawnhill Community Association and the Long-term Management of Jungle Beach;
- 11.2 Director Putterill – 2013 Resolution for Submission to Union of BC Municipalities;
- 11.3 Director Putterill – Sandspit Water; and
- 11.4 Director Racz – Islands Protocol Update

AND THAT the following item be deleted:

- 5.1 Delegation: Lawnhill Community Association – Long-term Management of Jungle Beach

**260-2013**

**CARRIED**

### 3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 SQCRD Regular Board Meeting – May 24, 2013 Minutes

MOVED by Director Putterill, SECONDED by Director Nobels, that the minutes of the May 24, 2013 SQCRD Regular Board meeting be adopted as presented.

**261-2013**

**CARRIED**

3.2 Rise and Report – May 24, 2013 In Camera Board Meeting

MOVED by Director Putterill, SECONDED by Director Ashley, that Duane Gould be appointed to the Moresby Island Advisory Planning Commission for a period of two years.

**262-2013**

**CARRIED**

MOVED by Director Putterill, SECONDED by Director Bergman, that Marie Rose Suchla be appointed to the Graham Island Advisory Planning Commission for a period of two years.

**263-2013**

**CARRIED**

### 4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1 Islands Area Advisory Committee – October 11, 2011 Minutes

MOVED by Director Putterill, SECONDED by Director Gould, that the minutes of the October 11, 2011 Islands Area Advisory Committee meeting be approved as presented. **(see note 1)**<sup>1</sup>

**264-2013**

**CARRIED**

4.2 Electoral Area Advisory Committee – February 28, 2013 Minutes

MOVED by Director Franzen, SECONDED by Director Nobels, that the minutes of the February 28, 2013 Electoral Area Advisory Committee meeting be approved as presented. **(see note 2)**<sup>2</sup>

**265-2013**

**CARRIED**

4.3 Electoral Area Advisory Committee – Recommendations referred to the Board from the June 13, 2013 Committee Meeting, prior to their adoption:

MOVED by Director Putterill, SECONDED by Director Ashley, that staff draft a policy on how the Regional District shall approve grant funding requests for its Northern Development Initiative Trust and Gas Tax funding allotments.

**266-2013**

**CARRIED**

<sup>1</sup> Motion amended at August 9, 2013 Board meeting by replacing “approved” with “received”.

<sup>2</sup> Motion amended at August 9, 2013 Board meeting by replacing “approved” with “received”.

MOVED by Director Racz, SECONDED by Director Nobels, that Northern Development Initiative Trust (NDIT) be invited to the Regional District's September Board meeting to provide updated information on the changes to the NDIT funding model.

**267-2013**

**CARRIED**

MOVED by Director Nobels, SECONDED by Director Ashley, that staff provide a report to the August Board meeting on alternative dinner arrangements to the regularly-scheduled banquet for Directors at the 2013 UBCM Convention in Vancouver.

**268-2013**

**CARRIED**

- 4.4 Moresby Island Management Committee (MIMC) – Minutes of the March 7, 2013 Committee Meeting

MOVED by Director Franzen, SECONDED by Director Ashley, that the minutes of the March 7, 2013 Moresby Island Management Committee meeting be approved as presented. **(see note 3)**<sup>3</sup>

**269-2013**

**CARRIED**

- 4.5 MIMC – Minutes of the April 11, 2013 Committee Meeting

MOVED by Director Putterill, SECONDED by Director Gould, that the minutes from the April 11, 2013 Moresby Island Management Committee meeting be approved as presented. **(see note 4)**<sup>4</sup>

**270-2013**

**CARRIED**

- 4.6 MIMC Committee Report – Sandspit Water Quality Issues and Treatment Options

MOVED by Director Ashley, SECONDED by Director Racz, that the report from Moresby Island Management Committee regarding Sandspit Water Quality Issues and Treatment Options be received and filed.

**271-2013**

**CARRIED**

## 5. DELEGATION

- 5.1 Lori Wiedeman, District Manager Skeena Region – Ministry of Transportation and Infrastructure

Lori Wiedeman, District Manager of the Skeena Region with the Ministry of Transportation and Infrastructure (MOTI) appeared as a delegation before the Board.

With respect to Haida Gwaii, the Board brought up the following issues of concern:

- Highway condition between Masset and Port Clements is deteriorating, as well as Lawn Hill Road;

<sup>3</sup> Motion amended at August 9, 2013 Board meeting by replacing "approved" with "received".

<sup>4</sup> Motion amended at August 9, 2013 Board meeting by replacing "approved" with "received".

- Line painting on the Islands is disappointing and the Board would like to see a more coordinated effort to get this work done;
- Would like to see MOTI work with the community of Masset to develop a legitimate pull-off area on the evacuation route for safety purposes;
- Would like to see road maintenance work plans scheduled for each area in advance to help communities be better prepared; and
- Enquired as to how to obtain road signage for Electoral Area D.

With respect to the Mainland, the Board brought up the following:

- In terms of the highway between Terrace and Prince Rupert, the Board would like to see increased accountability by the service provider to ensure safer winter driving conditions; and
- Electoral Areas A and C would also like to see the work plans for the service provider for their areas to be better prepared for it. Electoral Area A residents have not seen new gravel on their roads for five years and ditching has not been done in over a decade.

Ms. Wiedeman spoke to the concerns and will follow up and report back to staff.

The Chair thanked Ms. Wiedeman for her presentation.

## 6. FINANCE

- 6.1 J. Robb, Treasurer – 2012 Statement of Financial Information/Audited Financial Statements

MOVED by Director Gould, SECONDED by Director Franzen, that the Board receives the report “2012 Statement of Financial Information”;

AND THAT the Board approves the Statement of Financial Information as presented;

AND FURTHER THAT the 2012 Audited Financial Statements be adopted as presented.

**272-2013**

**CARRIED**

- 6.2 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for May, 2013

MOVED by Director Kinney, SECONDED by Director Ashley, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for May, 2013 be received and filed.

**273-2013**

**CARRIED**

## 7. CORRESPONDENCE

- 7.1 Province of BC Environmental Assessment Office – Notification of Environmental Assessment Initiated for Prince Rupert Gas Transmission Project

MOVED by Director Gould, SECONDED by Director Putterill, that the correspondence from the Province of BC Environmental Assessment Office regarding Notification of Environmental Assessment Initiated for Prince Rupert Gas Transmission Project be received and filed;

**274-2013**

**CARRIED**

MOVED by Director Putterill. SECONDED by Director Nobels, that a letter be sent to the provincial and federal governments regarding the lack of local government resources available to deal with the regulatory processes involved with the various Liquid Natural Gas proposals in the area, such as the Environment Assessment process.

**275-2013**

**CARRIED**

## **8. REPORTS – RESOLUTIONS**

### **8.1 J. Merrick, CAO – Strategic Priorities - June 2013 Review**

MOVED by Director Gould, SECONDED by Director Ashley, that the Board receives the staff report entitled “Strategic Priorities – June 2013 Review”;

**276-2013**

**CARRIED**

MOVED by Director Ashley, SECONDED by Director Putterill, that staff arrange meetings with the relevant ministries during the 2013 UBCM Convention, related to the following “Regional Leadership and Advocacy Actions” of the 2013-2014 Strategic Priorities:

- Developing and advocating for a Regional District strategy that addresses the rising cost of travelling on BC Ferries, as well as other transportation costs and expenses impacting all the communities on the North Coast; and
- Developing a Regional District plan that advocates for more revenue sharing for our communities based on the natural resources that are being extracted from the area.

**277-2013**

**CARRIED**

### **8.2 J. Merrick, Chief Administrative Officer – Sandspit Water Update**

MOVED by Director Franzen, SECONDED by Director Kinney, that the Board receives the staff report entitled “Sandspit Water Update”;

AND THAT, in keeping with the following, the Moresby Island Management Committee be directed to provide all relevant documentation it has pertaining to the water quality issue to Regional District staff, including water testing reports and correspondence:

- Regional District maintaining “care and control”, which is a Municipal Insurance Association coverage requirement, and
- Accountability Standards for Regional District Committees and Commissions Board policy.

**278-2013**

**CARRIED**

MOVED BY Director Putterill, SECONDED by Director Gould, that staff continue to follow up on the status of the Infrastructure Planning Grant for Sandspit Water;

AND THAT, once grant funding is received, staff report back to the Board regarding the hiring of a qualified engineer to perform a feasibility study. **(see note 5)**<sup>5</sup>

**279-2013**

**CARRIED**

8.3 J. Merrick, Chief Administrative Officer – Proposed Boundary Expansion

MOVED by Director Gould, SECONDED by Director Nobels, that the staff report entitled “Boundary Expansion Recommended Response” be received;

AND THAT the Board not support the boundary expansion, as proposed, as it is not in the overall best interest for the Electoral Areas or the Regional District as a whole;

AND FURTHER THAT the staff report and attachments be sent to the City of Prince Rupert and the Ministry of Community, Sport and Cultural Development as part of their official response to the proposed boundary expansion.

**280-2013**

**CARRIED**

*Director Kinney and Director Ashley opposed.*

8.4 T. Des Champ, Superintendent of Waste Management – Regional Recycling Transfer Station

MOVED by Director Ashley, SECONDED by Director Nobels, that the staff report entitled “Recycling Transfer Station Update be received;

AND THAT the Board approves the use of up to \$30,500 of Gas Tax funds for the balance of the recycling transfer station project;

AND FURTHER THAT the Regional (Mainland) Recycling budget be amended to include \$74,000 as a capital expenditure with offsetting funding comprised of the following:

- \$18,000 Prince Rupert Port Authority grant funding;
- \$17,500 City of Prince Rupert (in-kind contribution)
- \$30,500 Gas Tax funds; and
- \$ 8,000 Sale of Recycling Baler.

**281 -2013**

**CARRIED**

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<sup>5</sup> Motion amended at the August 9, 2013 Board meeting to add the following “perform a feasibility study *on nanofiltration for the water system in Sandspit.*”

- 8.5 J. Fraser, Deputy Corporate Officer – Draft Directors Allowance for Electronic Devices Policy

MOVED by Director Nobels, SECONDED by Director Kinney, that the draft Directors Allowance for Electronic Devices policy be received;

AND THAT the Board policy be adopted as amended, with the inclusion that the allowance be paid on an annual basis.

**282-2013**

**CARRIED**

- 8.6 J. Fraser, Deputy Corporate Officer – Draft Directors’ Report Policy

MOVED by Director Franzen, SECONDED by Director Ashley, that the draft Directors Report Policy be received;

AND THAT the Board policy be adopted as presented.

**283-2013**

**CARRIED**

- 8.7 J. Musgrave, Administrative Assistant – Support for the Participation of the “ShakeOut BC Drill”

MOVED by Director Ashley, SECONDED by Director Nobels, that the staff report entitled “Support for Participation of the ShakeOut BC Drill”;

AND THAT the Board hereby approves participating in the “Great BC ShakeOut” on October 17, 2013 at 10:17am.

**284-2013**

**CARRIED**

## **9. BYLAWS**

None.

## **10. LAND REFERRALS/PLANNING**

None.

## **11. NEW BUSINESS**

- 11.1 Director Racz – Lawnhill Community Association and the Long-term Management of Jungle Beach

MOVED by Director Racz, SECONDED by Director Ashley, that the correspondence from the Lawnhill Community be received;

AND THAT staff report back to the Board on recommendations for the long-term management plan for Jungle Beach.

**285-2013**

**CARRIED**

## 11.2 Director Putterill – 2013 UBCM Resolution

MOVED by Director Nobels, SECONDED by Director Racz, that the following resolution be forwarded to the Union of BC Municipalities for inclusion at the 2013 Convention:

**Coastal Ferries: Fiscal Fairness & Long Term Strategy**

WHEREAS the Union of BC Municipalities (UBCM) has requested that the Province abandons any plans to increase fares and/or reduce core ferry service levels, as such actions would have irreparable negative impacts on the economic well-being of Coastal British Columbia;

AND WHEREAS the UBCM has called on the Province to implement legislation that recognizes our coastal ferry services as essential extensions of our public highway system and ensures fiscal fairness between BC's terrestrial and marine highway systems;

AND WHEREAS the UBCM has requested that the Province develops a ferry services strategy that supports the sustainability of island economies and the coastal ferry service;

AND WHEREAS over the past year the Province has (a) failed to implement a ferry services strategy, (b) allowed the rapid escalation of ferry fares, and (c) began to implement a plan to slash services to ferry dependent communities;

THEREFORE BE IT RESOLVED that UBCM continues to lobby the Province to:

1. Work co-operatively with coastal communities on implementing a long term strategy for the ferry system that supports the strengthening and sustainability of island economies and the coastal ferry service;
2. Implement legislation that recognizes the ferry system as an extension of our highway system and ensures fiscal fairness between the marine and terrestrial components of our highway system; and
3. Freeze ferry fares and service levels at 2013 levels until such time as the legislation and strategy are implemented.

**286-2013****CARRIED**

MOVED by Director Gould, SECONDED by Director Ashley, that Resolution 286-2013 submitted to UBCM concerning "Coastal Ferries: Fiscal Fairness and Long-term Strategy" be circulated to the Regional District's member municipalities and area local government associations for support.

**287-2013****CARRIED**

## 11.3 Director Putterill – Sandspit Water

MOVED by Director Gould, SECONDED by Director Putterill, that staff investigates and provide a report to the August 9<sup>th</sup> Board meeting on ways to reduce the administrative costs of the Sandspit Water.

**288-2013****CARRIED**



**11.4 Director Racz – Islands Protocol Update**

Director Racz provided an update on the Islands Protocol and discussed with staff the potential to apply to the Community to Community Forum for funding to support the process.

**12. OLD BUSINESS****12.1 Director Putterill – Accountability Standards for Regional District Committees and Commissions**

No recommendation made.

**13. PUBLIC INPUT**

There were three questions from the public.

**15. ADJOURNMENT**

MOVED by Director Nobels, SECONDED by Director Ashley, that the meeting be adjourned at 12:40 p.m.

**289-2013****CARRIED**

Approved and adopted:

Certified correct:

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B. Pages  
Chair

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J. Merrick  
Chief Administrative Officer