



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Regional District office in Prince Rupert on Friday, August 9, 2013.

PRESENT

Chair B. Pages, Village of Masset

Vice Chair D. Nobels, Electoral Area A

Directors A. Ashley, City of Prince Rupert – via teleconference
G. Garon, Alternate, City of Prince Rupert
D. Franzen, District of Port Edward
I. Gould, Village of Port Clements
C. Kulesha, Village of Queen Charlotte
K. Bergman, Electoral Area C
E. Putterill, Electoral Area E – via teleconference

Regrets: N. Kinney, City of Prince Rupert
M. Racz, Electoral Area D

Staff: J. Merrick, Chief Administrative Officer
J. Robb, Treasurer
J. Fraser, Deputy Corporate Officer
T. Des Champ, Superintendent of Waste Management

Public: 0
Media: 1

1. **CALL TO ORDER** 7:00 pm

2. AGENDA

- 2.1 MOVED by Director Nobels, SECONDED by Director Gould, that the agenda be adopted as amended, with the addition of the following items:
- 4.2 Moresby Island Management Committee – May 9, 2013 Regular Meeting Minutes;
 - 7.5 Village of Queen Charlotte – Small Community Grant Indexing;
 - 7.6 Union of BC Municipalities – Rail Safety Initiative; and
 - 7.7 UBCM – Federal Addition to Reserve Policy.

290-2013

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 SQCRD Regular Board Meeting – June 22, 2013 Minutes

MOVED by Director Gould, SECONDED by Director Nobels, that the minutes of the June 22, 2013 SQCRD Regular Board meeting be adopted as adopted, with the following amendments:

4.1 Islands Area Advisory Committee – October 11, 2011 Minutes
- Replace the word “approved” with “received”.

4.2 Electoral Area Advisory Committee – February 28, 2013 Minutes
- Replace the word “approved” with “received”.

4.4 Moresby Island Management Committee (MIMC) – Minutes of the March 7, 2013 Committee Meeting
- Replace the word “approved” with “received”.

4.5 MIMC – Minutes of the April 11, 2013 Committee Meeting
- Replace the word “approved” with “received”.

8.2 Sandspit Water Update
- Amend the resolution to read:

“AND THAT, once grant funding is received, staff report back to the Board regarding the hiring of a qualified engineer to perform a feasibility study *on a nanofiltration system for Sandspit water.*”

291-2013

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1 Haida Gwaii Regional Recreation Commission – June 6, 2013 Annual General Meeting (AGM) Minutes

MOVED by Director Nobels, SECONDED by Director Franzen, that the minutes of the June 6, 2013 Haida Gwaii Regional Recreation Commission Annual General Meeting be received as presented.

292-2013

CARRIED

4.2 Moresby Island Management Committee – May 9, 2013 Regular Meeting Minutes

MOVED by Director Putterill, SECONDED by Director Gould, that the minutes of the May 9, 2013 Moresby Island Management Committee Meeting be received as presented.

293-2013

CARRIED

5. DELEGATIONS

None.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for June, 2013

MOVED by Director Nobels, SECONDED by Director Franzen, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for June, 2013 be received and filed.

294-2013

CARRIED

7. CORRESPONDENCE

- 7.1 Environmental Assessment Office – Environmental Assessment for proposed Pacific Northwest LNG Project

MOVED by Director Franzen, SECONDED by Alternate Director Garon, that the correspondence from the Environmental Assessment Office regarding the Environmental Assessment for proposed Pacific Northwest LNG Project be received and filed.

295-2013

CARRIED

- 7.2 Northern BC Tourism Association – 2013 Regional Meeting

MOVED by Director Kulesha, SECONDED by Director Nobels, that the correspondence from the Northern BC Tourism Association regarding the 2013 Regional Meeting be received.

296-2013

CARRIED

- 7.3 Minister of Fisheries and Oceans – Amendments to the *Fisheries Act*

MOVED by Director Franzen, SECONDED by Alternate Director Garon, that the correspondence from the Minister of Fisheries and Oceans regarding the amendments to the *Fisheries Act* be received and filed.

297-2013

CARRIED

- 7.4 Ministry of Transportation and Infrastructure – Responses to Regional District Concerns

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the Ministry of Transportation regarding the Responses to the Regional District's Concerns be received.

298-2013

CARRIED

MOVED by Director Putterill, SECONDED by Director Nobels, that staff be directed to write to Lori Wiedeman of the Minister of Transportation regarding the following:

- Dodge Cove Gravel and Ditching, and
- Oona and Hunt's Inlet Brushing and Ditching

The Board would like to be given a specific time frame as to when these communities can expect this work to be done.

- Winter Road Conditions Between Prince Rupert and Terrace

The Board felt the response did not adequately resolve its concerns. The winter road conditions between Prince Rupert and Terrace are not being adequately maintained for driving safety.

299-2013

CARRIED

MOVED by Director Kulesha, SECONDED by Alternate Director Garon, that staff schedule a meeting with the Ministry of Transportation and Infrastructure at the 2013 UBCM Convention to address the inadequate winter road maintenance being done on Highway 16 between Prince Rupert and Terrace.

300-2013

CARRIED

- 7.5 Village of Queen Charlotte – Small Community Grant Indexing

MOVED by Director Nobels, SECONDED by Alternate Director Garon, that the correspondence from the Village of Queen Charlotte regarding the Small Community Grant Indexing be received.

301-2013

CARRIED

- 7.6 Union of BC Municipalities – Rail Safety Initiative

MOVED by Director Putterill, SECONDED by Director Nobels, that the correspondence from the Union of BC Municipalities regarding Rail Safety Initiative be received.

302-2013

CARRIED

- 7.7 Union of BC Municipalities – Federal Addition to Reserve Policy

MOVED by Alternate Director Garon, SECONDED by Director Franzen, that the correspondence from the Union of BC Municipalities regarding the Federal Additions to Reserve Policy be received and filed.

303-2013

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 L. Neville, Haida Gwaii Regional Recreation Coordinator – Monthly Programs Report

MOVED by Director Franzen, SECONDED by Director Kulesha, that the staff report entitled “Monthly Programs Report” be received and filed.

304-2013

CARRIED

- 8.2 J. Fraser, Deputy Corporate Officer – 2013 UBCM Convention Update

MOVED by Director Putterill, SECONDED by Director Nobels, that the staff report entitled “2013 UBCM Convention Update” be received;

AND THAT staff request meetings at the 2013 UBCM Convention with the appropriate ministries to address the following Board Strategic Priorities:

1. Regional Leadership and Advocacy on:
 - a. Rising cost of travelling on BC Ferries, as well as other transportation costs and expenses impacting all the communities on the North Coast;
 - b. Revenue sharing for the communities based on the natural resources being extracted from the area
2. Emergency Planning and Preparedness;
3. Governance Structure for Sandspit; and
4. Water Quality in Sandspit.

305-2013

CARRIED

- 8.3 J. Merrick, Chief Administrative Officer – Community to Community Forum (Mainland)

MOVED by Director Nobels, SECONDED by Alternate Director Garon, that the staff report entitled “Community to Community Forum (Mainland)” be received.

306-2013

CARRIED

THAT the Regional District agree to participate in the October 8th and 9th, 2013 Forum contingent on the travel costs to Hartley Bay being covered by the \$2,500 contribution;

AND THAT the agenda include the following topics:

1. Challenges of handling various proposed liquid natural gas projects; and
2. Potential revenue sharing for the communities.

307-2013

CARRIED

- 8.4 T. Des Champ, Superintendent of Waste Management – Multi-Materials BC Stewardship Program

MOVED by Alternate Director Garon , SECONDED by Director Ashley, that the staff report entitled “Multi-Materials BC Stewardship Program” be received;

AND THAT the report be referred to the September 13th Regional District Board meeting, pending more information from staff and clarification from the City of Prince Rupert on Council’s plans for future recycling.

308-2013

CARRIED

Director Bergman and Director Nobels opposed.

- 8.5 J. Merrick, Chief Administrative Officer – Update on Status of Proposed Boundary Expansion

MOVED by Director Nobels, SECONDED by Director Franzen, that the Board receives the staff report entitled “Update on status of Proposed Boundary Expansion by the City of Prince Rupert” for information.

309-2013

CARRIED

- 8.6 J. Merrick, Chief Administrative Officer – Jungle Beach Long-term Management Plan

MOVED by Director Gould, SECONDED by Director Kulesha, that the staff report “Jungle Beach – Strategies for Long-Term Management” be received;

AND THAT the Board writes to the Ministry of Environment (BC Parks) to request the Ministry consider taking over the maintenance of Jungle Beach.

310-2013

CARRIED

Director Putterill opposed.

- 8.7 J. Merrick, Chief Administrative Officer – Draft Board Policy – *Establishing Regional District Services*

MOVED by Director Nobels, SECONDED by Director Gould, that the draft policy entitled “Establishing Regional District Services” be received;

AND THAT the policy be adopted as presented.

311-2013

CARRIED

Director Putterill opposed.

- 8.8 J. Merrick, Chief Administrative Officer – Draft Board Policy – *Approval for the Use of UBCM Community Works Fund and Northern Development Initiative Trust Funds Policy*

MOVED by Director Nobels, SECONDED by Director Gould, that the draft policy entitled “Approval for the Use of UBCM Community Works Fund and Northern Development Initiative Trust Funds” be received;

AND THAT the policy be adopted as presented.

312-2013

CARRIED

Director Putterill opposed.

- 8.9 J. Robb, Treasurer – Support Service Allocation – Sandspit Water

MOVED by Director Gould, SECONDED by Alternate Director Garon, that the staff report entitled “Support Service Allocation – Sandspit Water” be received.

313-2013

CARRIED

9. BYLAWS

None.

10. LAND REFERRALS/PLANNING

- 10.1 Two Crown Land Licenses of Occupation Applications for Waterpower – Investigative Phase purposes. Referral No. 64869573-008 by Van Inlet Hydro Corp.

MOVED by Director Putterill, SECONDED by Director Nobels, that Two Crown Land License of Occupation Applications for Waterpower, Referral No. 64869573-008 by Van Inlet Hydro Corp be received;

AND THAT staff be directed to respond to the Province of BC that the Board is “not opposed” to the applications and has the following recommendations:

1. That the proposed environmental studies to be undertaken in the summer of 2015 be comprehensive in nature and scope, incorporating environmental, visual and recreational aspects that would be required for forest harvesting under the Haida Gwaii Forest Stewardship Plan; and applying to the transmission corridor over both land and marine areas, as well as the two water power generation sites, and to the area that would be flooded by the proposed dam structure;
2. That the applicant take into account the Province’s own guidelines for streamside protection in assessing the sites for the purpose of preparing developments plans – i.e. the *Land Development Guidelines for the Protection of Aquatic Habitat*, prepared by the Ministry of Environments, Lands and Parks and Department of Fisheries and Oceans (1992), including a 30-metre Streamside Protection and Enhancement Area (SPEA).
3. That the applicant be requested to confirm requirements for authorization under the *Utilities Commission Act*, and advise the Regional District of such authorization so as to ascertain a need for any rezoning.
4. That the applicant be requested to confirm the requirements for approval of the Agricultural Land Commission.
5. That, with respect to the proposed location of the transmission corridor in the vicinity of the Yaguun Gandlaay Conservancy, the Province confirm that the transmission corridor is not subject to the *Protected Areas of British Columbia Act (SBC 2000)* and the *Park Act*.

314-2013

CARRIED

- 10.2 Lax- kw’alaams and Metlakatla – Proposed Addition of Lands to Reserve

MOVED by Director Nobels, SECONDED by Director Putterill, that the Aboriginal Affairs and Northern Development Canada’s referral of Lax- kw’alaams and Metlakatla’s request to add additional land to their respective reserve land bases be received;

AND THAT the Chief Administrative Officer be authorized to sign, on the Board’s behalf, acknowledgement there are no concerns with the proposed addition of lands to the Lax- kw’alaams and Metlakatla reserve land bases.

315-2013

CARRIED

11. NEW BUSINESS

11.1 Directors' Reports - Verbal

MOVED by Director Nobels, SECONDED by Director Franzen, that the following verbal Directors' reports be received:

Director Nobels – Electoral Area A:

- Marine Planning Advisory Committee – September 26th, 2013 is the next meeting and it will be where the actual work will start being done regarding zoning and designating usages.
- Ground Fish Development Association – Update on developments was provided.

Director Putterill – Electoral Area E:

- BC Ferries Advisory Group – The Province has issued an RFP for the next consultation process whereas it wants to cut services on minor and Northern routes and wants the cuts in place by late Spring 2014. BC Ferries is planning to eliminate the “overheight” ferry charge and has provided 3 options on how to replace this revenue. The Advisory group has proposed a fourth option which would be to charge vehicles by the “foot”.

Director Franzen – District of Port Edward:

- The District has just completed its Official Community Plan and bylaws.

Director Gould – Village of Port Clements:

- 2014 marks the 100th anniversary of the Village and commemorative celebrations will begin in January next year.

Director Kulesha – Village of Queen Charlotte:

- The official ground breaking ceremony was held for the new Queen Charlotte/Haida Gwaii Hospital on July 30, 2013. The Medical Clinic will be opening in the City Centre building on Monday, August 12th.

316-2013**CARRIED**

11.2 Prince Rupert Gas Transmission Project and Pacific Northwest LNG

MOVED by Director Gould, SECONDED by Alternate Director Garon, that the correspondence received from the Prince Rupert Gas Transmission Project be received;

AND THAT, with respect to their request to provide the Board with an update on the proposed LNG project, staff be directed to advise them of their availability to meet with them for a dinner meeting at the UBCM Convention on Thursday, September 19th as a recommended date or, alternatively, at the October 18th meeting on Haida Gwaii.

317-2013**CARRIED**

11.3 Land Tenure Agreement for Skidegate Transfer Station Road

MOVED by Alternate Director Garon, SECONDED by Director Nobels, that the Chair and Corporate Officer be authorized to sign the Land Tenure Agreement with the Province of BC for the Skidegate Transfer Station site road.

318-2013**CARRIED****12. OLD BUSINESS****12.1 Board Strategic Priorities July/August Review**

No resolution made.

13. PUBLIC INPUT

There was one question from the public.

14. IN-CAMERA

THAT the public be excluded from the meeting according to Section 90(1)(a) and (k) of the *Community Charter* – “personal information about an identifiable individual...” and “negotiations and related discussions respecting the proposed provision...”

15. ADJOURNMENT

MOVED by Alternate Director Garon, SECONDED by Director Franzen, that the meeting be adjourned at 9:10 p.m.

319-2013**CARRIED**

Approved and adopted:

Certified correct:

Barry Pages
Chair

Joan Merrick
Chief Administrative Officer