



NORTH COAST REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2nd Avenue West in Prince Rupert, B.C. on Friday, August 17, 2018 at 7:00 p.m.

PRESENT

PRIOR TO ADOPTION

- Chair B. Pages, Village of Masset
- Directors L. Brain, City of Prince Rupert
 B. Cunningham, City of Prince Rupert
 D. Franzen, District of Port Edward
 G. Martin Village of Queen Charlotte
 U. Thomas, Village of Port Clements
 D. Nobels, Electoral Area A
 L. Budde, Alternate, Electoral Area C
 M. Racz, Electoral Area D
- Regrets K. Bergman, Electoral Area C
 B. Beldessi, Electoral Area E
- Staff D. Chapman, Chief Administrative Officer
 D. Fish, Corporate Officer
 S. Gill, Treasurer
- Public 0
- Media 1

1. CALL TO ORDER 7:02 p.m.

2. AGENDA

MOVED by Director Martin, SECONDED by Director Nobels, that the August 17, 2018 North Coast Regional District Regular amended agenda be further amended and adopted to include the following:

- 7.15 City of Prince Rupert – Request for Letter of Support for Water Infrastructure Improvements

308-2018 **CARRIED**

3. MINUTES & BUSINESS ARISING FROM MINUTES

- 3.1 Minutes of the Regular Meeting of the North Coast Regional District Board held June 15, 2018

MOVED by Director Martin, SECONDED by Director Franzen, that the minutes of Regular Meeting of the North Coast Regional District Board held June 15, 2018 be adopted as presented.

309-2018 **CARRIED**

- 3.2 Minutes of the North Coast Regional District Committee of the Whole Meeting held June 16, 2018

MOVED by Director Franzen, SECONDED by Director Nobels, that the minutes of the North Coast Regional District Committee of the Whole meeting held June 16, 2018 be adopted as presented.

310-2018

CARRIED

- 3.3 Minutes of the Special Meeting of the North Coast Regional District Board held July 25, 2018

MOVED by Director Franzen, SECONDED by Director Brain, that the minutes of Special Meeting of the North Coast Regional District Board held July 25, 2018 be adopted as presented.

311-2018

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.

5. DELEGATIONS

None.

6. FINANCE

- 6.1 S. Gill, Treasurer – Cheques Payable over \$5,000 for June, 2018

MOVED by Director Franzen, SECONDED by Director Brain, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for June, 2018 be received and filed.

312-2018

CARRIED

- 6.2 S. Gill, Treasurer – Cheques Payable over \$5,000 for July, 2018

MOVED by Director Racz, SECONDED by Director Thomas, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for July, 2018 be received and filed.

313-2018

CARRIED

7. CORRESPONDENCE

- 7.1 TransCanada Yellowhead Highway Association – Summer Update

MOVED by Director Nobels, SECONDED by Director Cunningham, that the correspondence from the TransCanada Yellowhead Highway Association with respect to an update on its recent advocacy be received.

314-2018

CARRIED

- 7.2 North Central Local Government Association – NCLGA Staff Succession
- MOVED by Director Brain, SECONDED by Director Cunningham, that the correspondence from the North Central Local Government Association with respect to staff succession be received.
- 315-2018** **CARRIED**
- 7.3 Association of Vancouver Island and Coastal Communities – Invitation to Host AVICC Convention in 2020 or 2021
- MOVED by Director Thomas, SECONDED by Director Franzen, that the correspondence from the Association of Vancouver Island and Coastal Communities with respect to its invitation to host the association convention in 2020 or 2021 be received.
- 316-2018** **CARRIED**
- 7.4 ABC Communications – Innovations, Science and Economic Development Canada Reclamation of Spectrum Consultation
- MOVED by Director Cunningham, SECONDED by Director Brain, that the correspondence from ABC Communications with respect to consultation on broadband spectrum reclamation be received.
- 317-2018** **CARRIED**
- 7.5 Misty Isles Economic Development Society – Northern Residents Deductions
- MOVED by Director Racz, SECONDED by Director Nobels, that the correspondence from the Misty Isles Economic Development Society with respect to northern residents deductions for Haida Gwaii residents be received for information.
- 318-2018** **CARRIED**
- 7.6 Director Martin – BC Ferries Automobile Equivalency Units and Capacity
- MOVED by Director Martin, SECONDED by Director Cunningham, that the correspondence from Director Martin, Village of Queen Charlotte, with respect to BC Ferries’ automobile equivalency units and capacity be received for information.
- 319-2018** **CARRIED**
- 7.7 Village of Masset – Support for Rennell Sound Recreation Site Improvements
- MOVED by Director Franzen, SECONDED by Director Thomas, that the correspondence from the Village of Masset with respect to its support for the North Coast Regional District’s application to the BC Rural Dividend Fund to support the Rennell Sound recreation site project be received.
- 320-2018** **CARRIED**

7.8 Skidegate Band Council – Rennell Sound BC Rural Dividend Application

MOVED by Director Brain, SECONDED by Director Cunningham, that the correspondence from the Skidegate Band Council with respect to its support for the North Coast Regional District's application to the BC Rural Dividend Fund to support the Rennell Sound recreation site project be received.

321-2018

CARRIED

7.9 Union of BC Municipalities – Gas Tax Agreement Community Works Fund Payment

MOVED by Director Brain, SECONDED by Director Franzen, that the correspondence from the Union of BC Municipalities with respect to the North Coast Regional District's semi-annual community works fund payment be received for information.

322-2018

CARRIED

7.10 Misty Isles Economic Development Society – BC Ferry Corporation, MV Kwuna Schedule – Service Level Impacts to Tourism Economy

MOVED by Director Thomas, SECONDED by Director Cunningham, that the correspondence from the Misty Isles Economic Development Society to the Honourable Claire Trevena, Minister of Transportation and Infrastructure, with respect to the MC Kwuna Scheduling and service level impacts to the tourism economy be received.

323-2018

CARRIED

7.11 Wainwright Marine Services – Environmental Protection Notice: Application for a Burn Permit under the Provisions of the Environmental Management Act

MOVED by Director Martin, SECONDED by Director Cunningham, that the correspondence from Waingwright Marine Services with respect to its application for a burn permit under the provisions of the Environmental Management Act be received.

324-2018

CARRIED

7.12 Community Energy Association – Northern BC Electric Vehicle Workshop at UBCM

MOVED by Director Thomas, SECONDED by Director Brain, that the correspondence from the Community Energy Association with respect to the Northern BC Electric Vehicle Workshop at UBCM be received.

325-2018

CARRIED

7.13 E. Witherly, Resident – Appointment to the Regional Recycling Advisory Committee

MOVED by Director Brain, SECONDED by Director Franzen, that the correspondence from Ellen Witherly, Prince Rupert Resident, with respect to Ms. Witherly's request for appointment to the Regional Recycling Advisory Committee be received;

AND THAT the Board of the North Coast Regional District, in accordance with Bylaw 588, 2014, appoint Ellen Witherly to the Regional Recycling Advisory Committee for a two-year term, effective immediately.

326-2018

CARRIED

- 7.14 Todd Stone, MLA, Official Opposition Critic for Municipal Affairs – 2018 UBCM Official Opposition Meeting Opportunities

MOVED by Director Martin, SECONDED by Director Cunningham, that the correspondence from the BC Liberal Official Opposition with respect to meeting opportunities at the 2018 UBCM convention be received.

327-2018

CARRIED

- 7.15 City of Prince Rupert – Request for Letter of Support for Water Infrastructure Improvements

MOVED by Director Franzen, SECONDED by Director Martin, that the correspondence from the City of Prince Rupert with respect to its request for a letter of support for its application to the Investing in Canada Infrastructure program for its water infrastructure improvement project be received;

AND THAT the Board of the North Coast Regional District provide a letter of support to the City of Prince Rupert to accompany its application to the Investing in Canada Infrastructure program to support water infrastructure improvements in the City of Prince Rupert.

328-2018

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 D. Fish, Corporate Officer – Draft Social Media Policy

MOVED by Director Brain, SECONDED by Director Racz, that the report from staff entitled “Draft Social Media Policy” be received;

AND THAT the Board of the North Coast Regional District adopt the Social Media Policy as presented.

329-2018

CARRIED

- 8.2 D. Lomax, Recreation Coordinator – Haida Gwaii Regional Recreation: 2018 2nd Quarter Reporting

MOVED by Director Nobels, SECONDED by Director Thomas, that the report from staff entitled “Haida Gwaii Regional Recreation: 2018 2nd Quarter Reporting” be received for information.

330-2018

CARRIED

- 8.3 J. Musgrave, Administrative Assistant – Annual Support for Participation of the “ShakeOut BC” Drill

MOVED by Director Brain, SECONDED by Director Cunningham, that the report from staff entitled “Annual Support for Participation of the “ShakeOut BC” Drill” be received;

AND THAT the Board of the North Coast Regional District hereby approve participating in the “Great ShakeOut BC” annual event in 2018 and all subsequent years following, so long as the “ShakeOut BC” drill is held.

331-2018

CARRIED

- 8.4 D. Fish, Corporate Officer & S. Gill, Treasurer – Regional Recycling Depot Asset Upgrade Project – Investing in Canada Infrastructure Program

MOVED by Director Nobels, SECONDED by Director Brain, that the report from staff entitled “Regional Recycling Depot Asset Upgrade Project – Investing in Canada Infrastructure Program” be received;

AND THAT the Board of the North Coast Regional District support the North Coast Regional District’s application to the Investing in Canada Infrastructure Program, Environmental Quality Stream, in the amount of \$1,298, 475, for the completion of the Regional Recycling Depot Asset Upgrade Project;

AND THAT staff be directed to prepare a loan authorization bylaw for consideration at the next Regular meeting of the North Coast Regional District Board to fund the remainder of the North Coast Regional District’s share of the Regional Recycling Depot Asset Upgrade project costs;

AND FURTHER THAT the Regional Recycling Depot Asset Upgrade Project and its cash flows be included in the North Coast Regional District Five-Year Financial Plan Bylaw 2019-2023.

332-2018

CARRIED

- 8.5 S. Gill, Treasurer – Elected Officials’ Remuneration

MOVED by Director Nobels, SECONDED by Director Brain, that the report from staff entitled “Elected Officials’ Remuneration” be received;

AND THAT the staff report entitled “Elected Official’s Remuneration be brought forward for further consideration following the 2018 local general election.

333-2018

CARRIED

MOVED by Director Nobels, SECONDED by Director Cunningham, that the Board of the North Coast Regional District send correspondence to the Honourable Bill Morneau, Minister of Finance, to express the Board’s displeasure with the removal of the one-third allowance for non-taxable expenses.

334-2018

CARRIED

- 8.6 D. Fish, Corporate Officer & S. Gill, Treasurer – Gas Tax – Funding for the Rennell Sound Recreation Site

MOVED by Director Brain, SECONDED by Director Racz, that the report from staff entitled “Gas Tax – Funding for the Rennell Sound Recreation Site” be received;

AND THAT the Board of the North Coast Regional District allocate \$100,000 in Gas Tax Community Works Funding toward the Rennell Sound Recreation Site project.

335-2018

CARRIED

9. BYLAWS

None.

10. LAND REFERRALS / PLANNING

- 10.1 M. Williams, Planning Consultant – Land Referral: BC Ferry Licence of Occupation

MOVED by Director Nobels, SECONDED by Director Racz, that the report from the consultant entitled “Land Referral: BC Ferry Licence of Occupation” be received;

AND THAT the Board of the North Coast Regional District provide no objection to the referral.

336-2018

CARRIED

- 10.2 M. Williams, Planning Consultant – Land Referral: Lagace Lumber Industrial Lease

MOVED by Director , SECONDED by Director , that the report from the consultant entitled “Land Referral: Lagace Lumber Industrial Lease” be received;

AND THAT the Board of the North Coast Regional District provide no objection to the referral.

337-2018

CARRIED

11. NEW BUSINESS

- 11.1 Director’s Reports

MOVED by Director Cunningham, SECONDED by Director Racz, that the verbal reports from the Directors, as follows, be received:

Director Racz – Electoral Area D

- The Edge of the World Music Festival and Tlell Fall Fair were both held in August 2018. Both events were successful and had high turnout.

Director Thomas – Village of Port Clements

- Increased tourism in the local economy; and
- TELUS is currently underway with public consultation in the Village with respect to the establishment of infrastructure to support cellular communication in the community.

Director Franzen – District of Port Edward

- The District heard an update from local RCMP as a delegation at its last Regular meeting;
- The District donated \$200 toward the Prince Rupert Minor Basketball Association and \$250 toward the Friendship House Society;
- Construction on senior’s housing in the District has now commenced; and
- The Intertidal Music Festival was held in August and was well-attended.

Director Nobels – Electoral Area A

- There have been a couple of grizzly bear sightings in and around the community;
- Director Nobels attended the Groundfish Development Authority Annual General Meeting and allocation review meetings. Director Nobels indicated that there is concern among the group for shore-based processing businesses as quotas are sold to offshore entities.

Alternate Director Budde – Electoral Area C

- The community has hosted 5 summer students working at the cannery and

- other locations in the community, as part of the Canada Jobs program; and
- Jennifer Rice, MLA, will be visiting Oona River on August 22nd, 2018.

Director Martin – Village of Queen Charlotte

- The Village hosted the final grand opening of the completed boat launch on July 30th, 2018;
- On August 7th, 2018, the Village responded to a house fire explosion in the community. There were no fatalities or serious injuries; and
- Adventure Paving is on Haida Gwaii completing roughly \$2 million in road upgrades.

Director Cunningham – City of Prince Rupert

- The City completed a \$500,000 cell upgrade for the local RCMP detachment to postpone construction of a new detachment centre; and
- Water line repairs and subsequent road repaving on McBride Street is now complete.

Director Brain – City of Prince Rupert

- Pembina has made a positive final investment decision for a project site on Watson Island. The project is anticipated to generate \$75 in project cash flows throughout its duration;
- The City hosted the Honourable Minister Robinson, Minister of Municipal Affairs and Housing, for an announcement related to homeless housing in the City; and
- Director Brain is working with 7 communities with respect to local government taxation issues arising from the port tax caps.

Chair Pages – Village of Masset

- Increased tourism in the local economy;
- Road repaving in the Village is now complete, following water line replacement; and
- The Agate Man Triathlon will be held August 18th, 2018.

338-2018

CARRIED

11.2 Union of B.C. Municipalities – Alternate “Unelected” Electoral Area Directors

MOVED by Director Brain, SECONDED by Director Cunningham, that the report from the Union of BC Municipalities with respect to alternate “unelected” electoral area Directors be received for information.

339-2018

CARRIED

11.3 Haida Gwaii All Islands Emergency Planning Team – Safe Evacuation House Proposal

MOVED by Director Nobels, SECONDED by Director Brain, that the proposal from the Haida Gwaii All Islands Emergency Planning team with respect to safe evacuation houses on Haida Gwaii be received;

AND THAT the Board of the North Coast Regional District refer the correspondence from the Haida Gwaii All Island Emergency Planning team to the Electoral Area Advisory Committee for further consideration.

340-2018

CARRIED

- 11.4 Sandspit Community Society Application to Northern Development Initiative Trust's Fabulous Festivals and Events Program – Wild Harvest Festival

MOVED by Director Franzen, SECONDED by Director Nobels, that the Sandspit Community Society's application to Northern Development Initiative Trust's Fabulous Festivals and Events program be received;

AND THAT the Board of the North Coast Regional District support the Sandspit Community Society's application to Northern Development Initiative Trust's Fabulous Festivals and Events program in the amount of \$2,500, to be drawn from the North Coast Regional District nominal account.

341-2018

CARRIED

12. OLD BUSINESS

- 12.1 North Coast Regional District Application to Gwaii Trust's Special Projects Fund

MOVED by Director Thomas, SECONDED by Director Racz, that the North Coast Regional District's application to Gwaii Trust's Special Projects Fund be received;

AND THAT the Board of the North Coast Regional District support the North Coast Regional District's application to Gwaii Trust's Special Projects Fund in the amount of \$600,000 to support the Rennell Sound Recreation Site project.

342-2018

CARRIED

- 12.2 June 12th, 2018 Haida Gwaii Animal Welfare Working Group Meeting Summary and Draft Animal Control Bylaws

MOVED by Director Thomas, SECONDED by Director Brain, that the report from Director Racz with respect to the Haida Gwaii Animal Welfare Working Group be received.

343-2018

CARRIED

MOVED by Director Franzen, SECONDED by Director Thomas, that staff be directed to follow up with the Haida Gwaii Animal Welfare Working Group to inquire into its needs with respect grant funding support.

344-2018

CARRIED

13. PUBLIC INPUT

There was 1 question from media.

14. IN CAMERA

MOVED by Director Cunningham, SECONDED by Director Brain, that the Board move to the In Camera meeting following the Regular meeting according to section 90(1)(e) and (k) of the *Community Charter* "the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality" and "negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public."

345-2018

CARRIED

15. ADJOURNMENT

MOVED by Director Franzen, SECONDED by Director Nobels, that the North Coast Regional District Regular Board meeting be adjourned at 9:39 p.m.

346-2018

CARRIED

Approved and adopted:

Certified correct:

Chair

Corporate Officer