



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES

of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 100 1st Avenue East, Prince Rupert, B.C. on Friday, September 19, 2014 at 7:00 p.m.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Vice Chair	D. Nobels, Electoral Area A
Directors	A. Ashley, City of Prince Rupert N. Kinney, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements C. Kulesha, Village of Queen Charlotte K. Bergman, Electoral Area C M. Racz, Electoral Area D E. Putterill, Electoral Area E (<i>teleconference</i>)
Staff	J. Merrick, Chief Administrative Officer D. Fish, Deputy Corporate Officer M. Barthel, Planning Intern T. DesChamps, Waste Management Operations Manager
Public	0
Media	2

1. CALL TO ORDER 7:04 p.m.

2. AGENDA

2.1 MOVED by Director Kinney, SECONDED by Director Racz, that the amended agenda be adopted as amended to include the following:

- 7.6 LNG Canada – Delivery of Environmental Assessment Certificate Application
- 7.7 Northwest Growth Conference – November 21 & 22, 2014
- 7.8 Village of Port Clements – Celebration of Life for Mayor Wally Cheer
- 10.2 M. Barthel, Planning Intern – Regional District Property – Mt. Moresby Adventure Club
- 11.4 Local Government Asset Management Capacity Building Grant Program Guide

AND THAT notice be waived for an in camera meeting following the regular meeting, pursuant to Section 793(4) of the *Local Government Act*.

320-2014

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

- 3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held August 8, 2014

MOVED by Director Franzen, SECONDED by Director Ashley, that the minutes of the August 8, 2014 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

321-2014

CARRIED

- 3.2 Rise and Report – August 8, 2014

MOVED by Director Gould, SECONDED by Director Kinney, that the verbal report from the Vice Chair entitled “Groundfish Development Authority” be received;

AND THAT the Board appoint Jason Thompson as an alternate member of the Groundfish Development Authority Committee;

AND THAT letters confirming the appointment be sent to the Groundfish Development Authority and the Village of Masset.

322-2014

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Minutes of the Moresby Island Management Committee meeting held June 2, 2014

MOVED by Director Ashley, SECONDED by Director Racz, that the minutes of the June 2, 2014 Moresby Island Management Committee meeting be received as presented.

323-2014

CARRIED

- 4.2 Minutes of the Moresby Island Management Committee meeting held July 7, 2014

MOVED by Director Franzen, SECONDED by Director Kinney, that the minutes of the July 7, 2014 Moresby Island Management Committee meeting be received as presented.

324-2014

CARRIED

5. DELEGATIONS

- 5.1 M. Kujat, Environmental Coordinator, Regional District of Kitimat-Stikine & L. Zurkirchen, Principal, Project Manager, Regulatory Specialist, Stantec Inc. – Terrace Area Integrated Solid Waste Management Program

M. Kujat, Environmental Coordinator, Regional District of Kitimat-Stikine & L. Zurkirchen, Principal, Project Manager, Regulatory Specialist, Stantec Inc., addressed the Board in regard to the Terrace Area Integrated Solid Waste Management Plan. Ms. Kujat and Ms. Zurkirchen addressed the objectives of the Solid Waste Management Plan; the projects, specifically facilities and services pertaining to the Waste Management Plan; and the Skeena-Queen Charlotte Regional District's involvement in the Waste Management Plan, which outlines the potential to increase collaborative material management through the partnership with facilitating participation of industry and major projects in appropriate waste diversion in partner districts and municipalities.

The Chair thanked M. Kujat & L. Zurkirchen for their presentation.

- 5.2 Dr. B. Bidgood, Chair & A. Webber, Manager, Development Services, Regional District of Kitimat-Stikine – Northwest BC Resource Benefits Alliance

Dr. Bidgood, Chair, and A. Webber, Development Services Manager for the Kitimat-Stikine Regional District addressed the Board in regard to the Northwest BC Resource Benefits Alliance.

Specifically, Dr. Bidgood and Mr. Webber addressed the idea of revenue sharing as it relates to economic and industrial expansion throughout northwest B.C. The pair also discussed the memorandum of understanding signed by Regional District of Kitimat-Stikine local government stakeholders that was signed in July 2014.

The Chair thanked Dr. B. Bidgood & A. Webber for their presentation.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for July & August, 2014

MOVED by Director Kinney, SECONDED by Director Gould, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for July & August, 2014 be received and filed.

325-2014

CARRIED

7. CORRESPONDENCE

- 7.1 Queen Charlotte Hospital – Hospital Recycling

MOVED by Director Ashley, SECONDED by Director Nobels, that the correspondence from the Queen Charlotte Hospital in regard to Hospital Recycling be received;

AND THAT staff send a response letter to the Queen Charlotte Hospital.

326-2014

CARRIED

- 7.2 Ministry of Finance – Tax Structure and Revenue Sharing for LNG Projects in the Northwest
- MOVED by Director Ashley, SECONDED by Director Nobels, that the correspondence from the Ministry of Finance in regard to Tax Structure and Revenue Sharing for LNG Projects in the Northwest be received.
- 327-2014** **CARRIED**
- 7.3 North Pacific Cannery – Request for a Letter of Support
- MOVED by Director Gould, SECONDED by Director Ashley, that the correspondence from the North Pacific Cannery in regard to a Letter of Support be received;
- AND THAT the Board approve providing a letter of support for the North Pacific Cannery's application for grant funding in the amount of \$10,000 for interpretive signage at the North Pacific Cannery heritage site.
- 328-2014** **CARRIED**
- 7.4 Green Communities Committee – Climate Action Recognition Program
- MOVED by Director Kulesha, SECONDED by Director Kinney, that the correspondence from the Green Communities Committee in regard to the Climate Action Recognition Program be received and filed.
- 329-2014** **CARRIED**
- 7.5 TransCanada Pipelines Ltd. – Notification/Invitation to Consult – Proposed Natural Gas Pipeline and Associated Access Roads – Project Update
- MOVED by Director Ashley, SECONDED by Director Kulesha, that the correspondence from the TransCanada Pipelines Ltd. in regard to the Proposed Natural Gas Pipeline and Associated Access Roads – Project Update be received and filed.
- 330-2014** **CARRIED**
- 7.6 LNG Canada – Delivery of Environmental Assessment Certificate Application
- MOVED by Director Kulesha, SECONDED by Director Franzen, that the correspondence from LNG Canada in regard to the Delivery of Environmental Assessment Certificate Application be received and filed.
- 331-2014** **CARRIED**
- 7.7 Northwest Growth Conference Partnership – Northwest Growth Conference
- MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the Northwest Growth Conference inviting small businesses to attend November 21-22, 2014 in Prince Rupert be received;
- AND THAT the Skeena-Queen Charlotte Regional District contribute \$200 from Economic Development, Function 570, toward the Northwest Growth Conference.
- 332-2014** **CARRIED**

7.8 Village of Port Clements – Celebration of Life for Mayor Wally Cheer

MOVED by Director Kulesha, SECONDED by Director Nobels, that the correspondence from the Village of Port Clements regarding the Celebration of Life for Mayor Wally Cheer be received;

AND THAT staff prepare a statement to be read by Director Kulesha at the October 4th Celebration of Life, on behalf of the Skeena-Queen Charlotte Regional District.

333-2014

CARRIED

8. REPORTS – RESOLUTIONS

8.1 L. Neville, Recreation Coordinator – Haida Gwaii Regional Recreation Commission Coordinator’s Report – July, 2014

MOVED by Director Kinney, SECONDED by Director Franzen, that the report from staff entitled “Haida Gwaii Regional Recreation Commission Coordinator’s Report – July, 2014” be received for information.

334-2014

CARRIED

8.2 J. Musgrave, Administrative Assistant – Support for Participation of the “ShakeOut BC” Drill

MOVED by Director Ashley, SECONDED by Director Franzen, that the staff report entitled “Support for Participation of the ShakeOut BC” be received;

AND THAT the Board hereby supports participating in the “Great BC ShakeOut” on October 16, 2014 at 10:16 a.m.

335-2014

CARRIED

8.3 D. Fish, Deputy Corporate Officer – Moresby Island Management Standing Committee Bylaw No. 579, 2014 Amendments

MOVED by Director Gould, SECONDED by Director Racz, that the staff report entitled “Moresby Island Management Committee Standing Committee Bylaw No. 579, 2014 Amendments” be received.

336-2014

CARRIED

8.4 D. Fish, Deputy Corporate Officer – October 17, 2014 SQCRD Board Meeting - Videoconferencing

MOVED by Director Racz, SECONDED by Director Ashley, that the staff report entitled “October 17, 2014 SQCRD Board Meeting – Videoconferencing” be received for information.

337-2014

CARRIED

8.5 M. Barthel, Planning Intern – BC Oil and Gas Commission Permitting Preparation

MOVED by Director Ashley, SECONDED by Director Nobels, that the staff report entitled “BC Oil and Gas Commission consultation” be received for information;

AND THAT the report be referred to the October 17, 2014 Skeena-Queen Charlotte Regional District Regular Board meeting.

338-2014

CARRIED

9. BYLAWS

9.1 Bylaw No. 579, 2014 – Being a bylaw to establish the Moresby Island Management Standing Committee

MOVED by Director Nobels, SECONDED by Director Ashley, that the “Moresby Island Management Standing Committee Bylaw No. 579, 2014” be given 2nd reading with the following amendments:

2. Definitions – Add (with subsequent definitions renumbered accordingly):

- (b) “Advance Voting Day” refers to an opportunity for the electorate to vote ten (10) days prior to voting day;
- (l) “List of Candidates” refers to the list of five (5) candidates, selected by majority vote of the electorate of the service area and submitted to the Chair as the communities’ recommendation for appointment;
- (n) “Voting Day” refers to November 15, 2014 and the third Saturday in October for all subsequent years.

3. Committee Membership – Remove:

- (b) All those persons who are the age of majority and reside or own property within the Service Area are eligible to serve on the committee.

4. Method of Appointment – Replace entire section with the following:

- (a) The Chair shall appoint at least one Director to the Committee and shall make the initial appointments to the Committee.
- (b) Thereafter, a public nomination process and opportunity to vote will be held to provide the electorate of the service area with an opportunity to select a List of Candidates for the committee. The process for nomination is detailed in Schedule “A”;
- (c) In the event that the number of nominees is five (5) or less, those nominations put forward will be considered the list of candidates and a voting opportunity will not be held;
- (d) In accordance with section 795 of Local Government Act, the Chair will appoint members to the committee, taking into consideration the list of candidates selected by the electorate of the service area;
- (e) The Chair may appoint any of the persons appearing on the list of candidates or may post a public notice for further nominees in accordance with section 4(d) above.

- (f) In the event of a vacancy between appointments due to death, resignation or termination, the Chair shall appoint a replacement by posting public notice of the vacancy and inviting eligible candidates to submit their names directly to the Chair for consideration within 30 days of the posting of the notice, in which case the Chair will appoint a person to fill the vacancy as soon as reasonably practical after the close of the notice period.
- (g) The Chair may consult with the Board and other persons in making an appointment to the Committee, but is not bound by the recommendations of the Board or other persons.
- (h) The Chair may terminate the appointment of a Committee member at any time.

Add: Schedule A – “Moresby Island Management Standing Committee Nomination and Opportunity to Vote”

QUALIFICATION FOR NOMINATION

1. A person is qualified to be nominated and to serve as a committee member of the Moresby Island Management Committee if they meet the following criteria:
 - a) Canadian citizen;
 - b) 18 years of age or older at the time of nomination; and
 - c) Resident of British Columbia for at least six (6) months immediately before the day that nomination forms are submitted; and
 - d) Resident or non-resident property owner of Skeena-Queen Charlotte Regional District Electoral Area E for at least thirty (30) days immediately before the day that nomination forms are filed.
2. A person is eligible to nominate and/or vote if they meet all of the following criteria:
 - a) Canadian citizen;
 - b) 18 years of age or older;
 - c) Resident of British Columbia for at least six (6) months immediately before the voting opportunity; and
 - d) Resident or non-resident property owner of the Skeena-Queen Charlotte Regional District Electoral Area E for at least thirty (30) days immediately before the voting opportunity day.

NOMINATION PROCESS

3. The Corporate Officer will advertise the notice of nomination for two consecutive weeks prior to the 36th day before general voting day.
4. The period for receiving nominations will close at 4:00 p.m. on the 36th day before general voting day.
5. Nomination forms will be in a format prescribed by the Corporate Officer of the Skeena-

Queen Charlotte Regional District.

VOTING OPPORTUNITY PROCESS

6. A vote will be held in Electoral Area E to select a list of candidates, by majority vote.
7. As authorized under section 59 of the Local Government Act, the most current available provincial list of voters prepared under the Elections Act, is deemed to be the register of resident voters on the 52nd day prior to voting day.
8. A voting day and advance voting day will be held to provide electors with ample opportunity to vote.
9. The Corporate Officer will advertise a notice of voting opportunity for two consecutive weeks before general voting day.
10. The ballots will be in a format prescribed by the Corporate Officer of the Skeena-Queen Charlotte Regional District.

339-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Gould, that the "Moresby Island Management Standing Committee Bylaw No. 579, 2014" be given 3rd reading.

340-2014

CARRIED

MOVED by Director Putterill, SECONDED by Director Racz, that the "Moresby Island Management Standing Committee Bylaw No. 579, 2014" be adopted.

341-2014

CARRIED

- 9.2 Bylaw No. 584, 2014 – Being a bylaw to amend Bylaw No. 276, and subsequent bylaws thereto, that fix and regulate the rates, terms and conditions under which waste management services may be supplied to Haida Gwaii.

MOVED by Director Putterill, SECONDED by Director Ashley, that the "Islands Solid Waste Management Regulation, Fees and Charges Amendment Bylaw No. 584, 2014" be given 1st reading.

342-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Kinney, that the "Islands Solid Waste Management Regulation, Fees and Charges Amendment Bylaw No. 584, 2014" be given 2nd reading.

343-2014

CARRIED

MOVED by Director Bergman, SECONDED by Director Nobels, that the "Islands Solid Waste Management Regulation, Fees and Charges Amendment Bylaw No. 584, 2014" be given 3rd reading.

344-2014

CARRIED

MOVED by Director Putterill, SECONDED by Director Ashley, that the “Islands Solid Waste Management Regulation, Fees and Charges Amendment Bylaw No. 584, 2014” be adopted.

345-2014

CARRIED

10. LAND REFERRALS / PLANNING

- 10.1 M. Barthel, Planning Intern – Notice of Work for Mineral Exploration – Surface #71546864-005 – Dwayne Peter McInnis

MOVED by Director Putterill, SECONDED by Director Kulesha, that the staff report entitled “Notice of Work for Mineral Exploration – Surface #71546864-005 – Dwayne Peter McInnis” be received;

AND THAT the Board support the application and forward relevant sections of the Moresby Island Official Community Plan to the Province of B.C.

346-2014

CARRIED

- 10.2 M. Barthel, Planning Intern – Regional District Property – Mt. Moresby Adventure Camp

MOVED by Director Kulesha, SECONDED by Director Nobels, that the verbal report from staff entitled “Regional District Property – Mt. Moresby Adventure Camp” be received.

347-2014

CARRIED

MOVED by Director Putterill, SECONDED by Director Racz, that the Board approve the transfer of the Regional District Mt. Moresby Adventure Camp land tenure to the Mt. Moresby Adventure Camp Society.

348-2014

CARRIED

11. NEW BUSINESS

- 11.1 Dodge Cove Residents – Petition Re: Digby Island LNG Proposal

MOVED by Director Nobels, SECONDED by Director Gould, that the petition from the Dodge Cove Residents regarding the Digby Island LNG Proposal be received.

349-2014

CARRIED

- 11.2 Director Ashley – Mainland Recycling

MOVED by Director Franzen, SECONDED by Director Nobels, that the verbal report from staff regarding Mainland Recycling be received.

350-2014

CARRIED

- 11.3 Director’s Reports

MOVED by Director Franzen, SECONDED by Director Kinney, that the verbal reports from Directors, as follows, be received;

Director Franzen – District of Port Edward

- Director Franzen attended an open house event hosted by Woodside Energy Holdings Pty Ltd.

Director Ashley – City of Prince Rupert

- City of Prince Rupert staff have been working on a housing inventory for the City, and that access to social housing has been identified as a current shortfall.
- The correspondence from the Skeena-Queen Charlotte Regional District to the City of Prince Rupert in regard to potentially using Council Chambers had not yet been addressed by City Council.

Director Nobels – Electoral Area A

- Director Nobels and Morganne Barthel, Planning Intern, attended a teleconference on August 19th, 2014 which pertained to the Agricultural Land Reserve Act. Director Nobels directed staff to provide notes from this meeting to Directors.

Director Kulesha – Village of Queen Charlotte

- Small Town Love Haida Gwaii initiative is now complete and online.
- An event is taking place on Haida Gwaii on October 26, 2014, which is hosted by Community Futures Haida Gwaii.
- The Haida Gwaii Higher Education Society now has a two year wait list to enter the program.
- BC Ambulance service on Haida Gwaii has seen some improvements to the level of service and staff on the island.

Director Putterill – Electoral Area E

- The Vancouver Island Regional Library passed a \$23.5 million budget and that the Board is addressing the Vancouver Island Regional Library's infrastructure deficit.
- Director Putterill noted that a new program implemented will see an increase in the Port Clements Library's hours of operation from 7 hours to 21 hours per week.

Chair Pages – Village of Masset

- The Village of Masset and Old Masset will be hosting a youth exchange program that will see an influx of 60 students to the community, as well as provide youth from the community to participate in an exchange to Indonesia.

351-2014**CARRIED**

11.4 Local Government Asset Management Capacity Building Grant Program Guide

MOVED by Director Ashley, SECONDED by Director Kulesha, that the Local Government Asset Management Capacity Building Grant Program Guide be received for information.

352-2014**CARRIED**

12. OLD BUSINESS

12.1 SQCRD Representatives Named to Organizations Outside the Regional District Policy

MOVED by Director Putterill, SECONDED by Director Nobels, that the “Skeena-Queen Charlotte Regional District Representatives Named to Organizations Outside the Regional District” Policy be adopted.

353-2014**CARRIED**

12.2 Union of BC Municipalities – “Ferry Fare Increases a Drag on BC’s Economy”

MOVED by Director Nobels, SECONDED by Director Kulesha, that the letter from the UBCM regarding Ferry Fare Increases a Drag on BC’s Economy be received.

354-2014**CARRIED**

12.3 M. Barthel, Planning Intern – Sandspit Emergency Evacuation Site

MOVED by Director Kulesha, SECONDED by Director Gould, that the report entitled “Sandspit Emergency Evacuation Site” be received;

AND THAT staff proceed with the application for a license of occupation, park use permit and an access permit for the desired evacuation site location.

355-2014**CARRIED**

12.4 M. Barthel, Planning Intern – Update of Proposed LNG Projects within the Prince Rupert Port Authority

MOVED by Director Nobels, SECONDED by Director Ashley, that staff report entitled “Update of Proposed LNG Projects within the Prince Rupert Port Authority” be received and filed.

356-2014**CARRIED****13. PUBLIC INPUT**

There were 0 questions from the public.

14. IN CAMERA

MOVED by Director Franzen, SECONDED by Director Nobels, that the Board move to the In-Camera meeting following the Regular Meeting under section 90(1)(c) of the *Community Charter* – “labour relations or other employee relations.”

357-2014**CARRIED**

15. ADJOURNMENT

MOVED by Director Franzen, SECONDED by Director Ashley, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 10:10 p.m.

358-2014

CARRIED

Approved and adopted:

Certified correct:

B. Pages
Chair

J. Merrick
Chief Administrative Officer