



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 200-515 3rd Avenue West, Prince Rupert, B.C. on Friday, October 17, 2014 at 7:00 p.m.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset (<i>teleconference</i>)
Vice Chair	D. Nobels, Electoral Area A (<i>teleconference</i>)
Directors	A. Ashley, City of Prince Rupert N. Kinney, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements (<i>teleconference</i>) C. Kulesha, Village of Queen Charlotte (<i>teleconference</i>) K. Bergman, Electoral Area C M. Racz, Electoral Area D (<i>teleconference</i>) E. Putterill, Electoral Area E (<i>teleconference</i>)
Staff	J. Merrick, Chief Administrative Officer D. Fish, Deputy Corporate Officer M. Barthel, Planning Intern
Public	3
Media	2

1. CALL TO ORDER 7:09 p.m.

2. AGENDA

2.1 MOVED by Director Kinney, SECONDED by Director Ashley, that the amended agenda be adopted as further amended to include the following:

- 11.2 Simushir Vessel on the Coast of Haida Gwaii
- 11.3 Province of B.C. Revised Societies Act

359-2014

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held September 19, 2014

MOVED by Director Putterill, SECONDED by Director Racz, that the minutes of the September 19, 2014 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

360-2014

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Minutes of the Moresby Island Management Committee meeting held September 8, 2014

MOVED by Director Putterill, SECONDED by Director Ashley, that the minutes of the September 8, 2014 Moresby Island Management Committee meeting be received as presented.

361-2014

CARRIED

- 4.2 Moresby Island Management Committee – Sandspit Water Operator

MOVED by Director Putterill, SECONDED by Director Kinney, that the correspondence from the Moresby Island Management Committee Chair regarding the Sandspit Water Operator be received.

362-2014

CARRIED

MOVED by Director Kulesha, SECONDED by Director Ashley, that the correspondence from the Moresby Island Management Committee Chair regarding the Sandspit Water Operator be referred to the Skeena-Queen Charlotte Regional District Board In Camera Meeting.

363-2014

CARRIED

5. DELEGATIONS

- 5.1 J. Wilson, Queen Charlotte Commercial Committee – Queen Charlotte Commercial Recycling Options to Multi-Material BC Depot

J. Wilson addressed the Board in regard to the recycling services in the Village of Queen Charlotte. Specifically, Ms. Wilson addressed the following concerns as they relate to recycling services in the Village of Queen Charlotte:

1. Where are residents' tax dollars being spent?
2. What is the cost of the service and how do we find a balance?
3. Depot hours of operation are inconvenient; and
4. Multi-Material BC – commercial and residential materials not being separated.

The Chair thanked J. Wilson for her presentation and asked that she formalize her questions, comments and concerns, in writing, to submit to Skeena-Queen Charlotte Regional District Staff.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for September, 2014

MOVED by Director Kinney, SECONDED by Director Ashley, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for September, 2014 be received and filed.

364-2014

CARRIED

7. CORRESPONDENCE

- 7.1 Vancouver Island Regional Library – 2015-2019 Adopted Financial Plan

MOVED by Director Kulesha, SECONDED by Director Racz, that the correspondence from the Vancouver Island Regional Library regarding the 2015-2019 Adopted Financial Plan be received.

365-2014

CARRIED

- 7.2 Legislative Assembly of British Columbia – 2014 UBCM Convention

MOVED by Director Nobels, SECONDED by Director Ashley, that the correspondence from the Legislative Assembly of British Columbia regarding the 2014 UBCM Convention be received.

366-2014

CARRIED

Director Nobels noted that John Horgan will be in Prince Rupert in November, 2014.

- 7.3 Ministry of Community, Sport and Cultural Development – Re: Northwest Readiness Project and Planning Intern

MOVED by Director Putterill, SECONDED by Director Racz, that the correspondence from the Ministry of Community, Sport and Cultural Development regarding the Northwest Readiness Project and Planning Intern be received.

367-2014

CARRIED

- 7.4 Municipal Insurance Association of B.C. – MIABC Dividend Cheque

MOVED by Director Franzen, SECONDED by Director Kinney, that the correspondence from the Municipal Insurance Association of B.C. regarding the MIABC Dividend Cheque be received.

368-2014

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 L. Neville, Recreation Coordinator – Haida Gwaii Regional Recreation Commission Coordinator's Report – August, 2014

MOVED by Director Kinney, SECONDED by Director Franzen, that the report from staff entitled "Haida Gwaii Regional Recreation Commission Coordinator's Report – August, 2014" be received for information.

369-2014

CARRIED

- 8.2 D. Fish, Deputy Corporate Officer – Records Management Bylaw

MOVED by Director Franzen, SECONDED by Director Ashley, that the staff report entitled "Records Management Bylaw" be received for information.

370-2014

CARRIED

8.3 J. Merrick, Chief Administrative Officer – Moresby Island Management Committee Financials and Funding

MOVED by Director Putterill, SECONDED by Director Ashley, that the Board receives the staff report entitled “MIMC Financials and Funding”;

AND THAT the Board supports changing the way funding is provided to the Moresby Island Management Committee and the Sandspit Water Service for 2015 and all subsequent years, including:

- Moresby Island Management Committee will receive quarterly reimbursement from the Regional District of all documented expenses within budget, rather than receiving grant funding.
- The Skeena-Queen Charlotte Regional District will start paying all expenses for Sandspit Water directly to the vendors rather than providing an operating grant.

AND THAT for 2014 the Board directs staff to only provide funding to the Moresby Island Management Committee and Sandspit Water to cover direct costs incurred and properly documented rather than a grant.

AND FURTHER THAT that the Moresby Island Management Committee be requested to turn over the Sandspit Water Special Projects Funds (\$45,816 in 2013) to the Skeena-Queen Charlotte Regional District, which will be placed in a reserve account and used to cover any operating deficits or for capital projects approved by Moresby Island Management Committee during the budget process.

371-2014

CARRIED

8.4 J. Merrick, Chief Administrative Officer – Ministry of Community, Sport and Cultural Development Sandspit Correspondence

MOVED by Director Franzen, SECONDED by Director Nobels, that the staff report entitled “Ministry of Community, Sport and Cultural Development Sandspit Correspondence” be received;

AND THAT the Board support sending the attached correspondence, as drafted, to Honourable Minister Coralee Oakes;

AND FURTHER THAT a copy of the letter be sent to Marijke Edmondson, Director, Local Government Structure for the Ministry of Community, Sport and Cultural Development.

372-2014

CARRIED

Item 8.5, M. Barthel, Planning Intern – Northern Coast (Electoral Areas A & C) Official Community Plan and Zoning Bylaw Update was deleted from the agenda.

8.6 D. Fish, Deputy Corporate Officer – Sandspit Community Hall Standing Committee Bylaw

MOVED by Director Ashley, SECONDED by Director Putterill, that the report from staff entitled “Sandspit Community Hall Standing Committee Bylaw” be received;

AND THAT the Sandspit Community Hall Standing Committee Bylaw No. 586, 2014 be referred to the Moresby Island Management Committee for comment and feedback.

373-2014

CARRIED

- 8.7 L. Neville, Recreation Coordinator – Haida Gwaii Regional Recreation Commission Coordinator’s Report – September 2014

MOVED by Director Ashley, SECONDED by Director Kinney, that the report from staff entitled “Haida Gwaii Regional Recreation Commission Coordinator’s Report – September 2014” be received for information.

374-2014

CARRIED

9. BYLAWS

- 9.1 Bylaw No. 585, 2014 – Being a bylaw to establish provisions for the retention and disposal of records of the Skeena-Queen Charlotte Regional District

MOVED by Director Ashley, SECONDED by Director Kinney, that the “Skeena-Queen Charlotte Regional District Records Retention and Disposal Bylaw No. 585, 2014” be given 1st reading.

375-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Franzen, that the “Skeena-Queen Charlotte Regional District Records Retention and Disposal Bylaw No. 585, 2014” be given 2nd reading.

376-2014

CARRIED

MOVED by Director Kinney, SECONDED by Director Kulesha, that the “Skeena-Queen Charlotte Regional District Records Retention and Disposal Bylaw No. 585, 2014” be given 3rd reading.

377-2014

CARRIED

MOVED by Director Kulesha, SECONDED by Director Ashley, that the “Skeena-Queen Charlotte Regional District Records Retention and Disposal Bylaw No. 585, 2014” be adopted.

378-2014

CARRIED

10. LAND REFERRALS / PLANNING

None

11. NEW BUSINESS

- 11.1 Director’s Reports

MOVED by Director Kinney, SECONDED by Director Ashley, that the verbal reports from the Directors, as follows, be received:

Director Ashley – City of Prince Rupert

- The City of Prince Rupert will be meeting with members of the Northwest B.C. Resource Benefits Alliance to further discuss the Memorandum of Understanding.

Director Franzen – District of Port Edward

- Polly Pereira, Director of Corporate Administration Services for the District of Port Edward, completed the Local Government Administration and Local Government Statutory Administration certificates.
- The District of Port Edward contributed \$500 to the Prince Rupert Hallowe'en Fest Committee.

Director Kulesha – Village of Queen Charlotte

- Construction on the Village of Queen Charlotte Hospital is well underway.

Director Nobels – Electoral Area “A”

- Dodge Cove hosted a successful pig roast over the Thanksgiving weekend.
- Nexxen Inc. will be meeting with the Dodge Cove community on November 7, 2014 to discuss its Aurora LNG Project.

379-2014**CARRIED**

11.2 Simushir Vessel on the Coast of Haida Gwaii

MOVED by Director Ashley, SECONDED by Director Kulesha, that the verbal update from staff in regard to the Simushir Vessel on the Coast of Haida Gwaii be received;

AND THAT a letter be sent to the Federal Government of Canada to address the need for marine traffic and disaster mitigation support throughout the Northwest B.C. region;

AND FURTHER that a copy of the letter be sent to the Province of B.C.

380-2014**CARRIED**

11.3 Province of B.C. Revised Societies Act

MOVED by Director Ashley, SECONDED by Director Kinney, that the information on the Province of B.C.'s revised Societies Act be received for information.

381-2014**CARRIED****12. OLD BUSINESS**

12.1 M. Barthel, Planning Intern – BC Oil and Gas Commission Permitting Preparation

MOVED by Director Ashley, SECONDED by Director Nobels, that the verbal report from staff entitled “BC Oil and Gas Commission Permitting Preparation” be received;

AND THAT the Skeena-Queen Charlotte Regional District Oil and Gas Commission Permitting Referrals Matrix be forward to Northern Development Initiative Trust, as drafted.

382-2014**CARRIED****13. PUBLIC INPUT**

There was 1 question from the public.

14. IN CAMERA

MOVED by Director Kinney, SECONDED by Director Franzen, that the Board move to the In-Camera meeting following the Regular Meeting under Sections 90(1)(a) and (k) of the *Community Charter* – “personal information about an identifiable individual who holds...” and “negotiations and related discussions...”.

383-2014

CARRIED

15. ADJOURNMENT

MOVED by Director Ashley, SECONDED by Director Kinney, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 8:14 pm.

384-2014

CARRIED

Approved and adopted:

Certified correct:

B. Pages
Chair

J. Merrick
Chief Administrative Officer