



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Haida House in Tlell, Haida Gwaii on Friday, October 18, 2013.

### PRESENT

### PRIOR TO ADOPTION

Chair B. Pages, Village of Masset  
Vice Chair D. Nobels, Electoral Area A  
Directors A. Ashley, City of Prince Rupert  
N. Kinney, City of Prince Rupert  
D. Franzen, District of Port Edward  
I. Gould, Village of Port Clements  
C. Kulesha, Village of Queen Charlotte  
K. Bergman, Electoral Area C  
M. Racz, Electoral Area D  
E. Putterill, Electoral Area E  
Staff: J. Merrick, Chief Administrative Officer (via teleconference)  
J. Fraser, Deputy Corporate Officer  
Public: 2  
Media: 1

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1. **CALL TO ORDER** 7pm

2. **AGENDA**

2.1 MOVED by Director Kinney, SECONDED by Director Putterill, that the amended agenda be adopted, with the inclusion of the following:

11.6 Director Kinney – Regional Recycling Depot;

11.7 Director Nobels - Standing Committee on Finance; and

11.8 J. Merrick, Chief Administrative Officer – *Directors - Reimbursement of Travel & Other Expenses Policy.*

**346-2013**

**CARRIED**

3. **MINUTES & BUSINESS ARISING FROM MINUTES**

3.1 SQCRD Regular Board Meeting – September 18, 2013 Minutes

MOVED by Director Putterill, SECONDED by Director Racz, that the minutes of the September 18, 2013 SQCRD Regular Board meeting be adopted as presented.

**347-2013**

**CARRIED**

**4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

## 4.1 Moresby Island Management Committee (MIMC) – Meeting Minutes of August 1, 2013

MOVED by Director Kinney, SECONDED by Director Putterill, that the minutes of the August 1, 2013 Moresby Island Management Committee Meeting be received as presented;

AND THAT the Committee be notified that, prior to entering an agreement with the Sandspit Community Society, it first be reviewed by the Regional District Board.

**348-2013****CARRIED**

*Director Putterill opposed.*

## 4.1 MIMC Report – Issues Requiring Attention/Action

MOVED by Director Ashley, SECONDED by Director Kinney, that the report from the Moresby Island Management Committee entitled “Issues Requiring Attention/Action” be received;

**349-2013****CARRIED**

MOVED by Director Kulesha, SECONDED by Director Ashley, that the report be referred to staff.

**350-2013****CARRIED****5. DELEGATIONS**

## 5.1 Marine Planning Advisory Committee (Haida Gwaii)

Berry Wijdeven of BC Ministry of Forests, Lands and Natural Resource Operations and Russ Johnson with the Council of Haida Nation Oceans Technical Team, both co-chairs of the Marine Advisory Committee (Haida Gwaii) presented the Board with information on the general management direction of the committee, as well as the spatial planning process which will be undertaken. Maps illustrating the proposed “areas of interest” were shown. Mr. Wijdeven explained it is too early in the process for the areas to be termed “zones” as the committee was instructed to go to the stakeholders prior to the Province reviewing the information.

The Chair thanked Mr. Wijdeven and Mr. Johnson for their presentation.

**6. FINANCE**

## 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for September, 2013

MOVED by Director Putterill, SECONDED by Director Racz, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for September, 2013 be received and filed.

**351-2013****CARRIED**

6.2 UBCM - \$104,458 Gas Tax Agreement Community Works Fund Payment

MOVED by Director Nobels, SECONDED by Director Ashley, that the correspondence from the Union of BC Municipalities regarding the Gas Tax Agreement Community Works Fund Payment be received and filed.

**352-2013**

**CARRIED**

**7. CORRESPONDENCE**

7.1 Premier Christy Clark – Follow-up from UBCM Convention

MOVED by Director Kulesha, SECONDED by Director Raczy, that the correspondence from Premier Christy Clark regarding the follow-up from the UBCM Convention be received and filed.

**353-2013**

**CARRIED**

7.2 Dixon Entrance Maritime Museum Society – Outline of Activities

MOVED by Director Ashley, SECONDED by Director Kinney, that the correspondence from the Dixon Entrance Maritime Museum Society regarding their outline of activities be received and filed.

**354-2013**

**CARRIED**

7.3 Ministry of Community, Sport & Cultural Development – Grant Notification for Sandspit Water Feasibility Study

MOVED by Director Putterill, SECONDED by Director Gould, that the correspondence from the Ministry of Community, Sport & Cultural Development regarding Grant Notification for Sandspit Water Feasibility Study be received;

AND THAT the Moresby Island Management Committee (MIMC) be authorized to enter into an agreement with a qualified engineer to undertake a feasibility study for a nano-filtration system for the Sandspit Water Service;

AND THAT the study includes alternative options should a nano-filtration system not be viable.

AND FURTHER THAT MIMC report back to the Regional District Board once the study has been completed.

**355-2013**

**CARRIED**

MOVED by Director Ashley, SECONDED by Director Nobels, that a letter of appreciation be sent to the Ministry of Community, Sport & Cultural Development for the approval of the \$10,000 Infrastructure Planning Grant for the Sandspit water system feasibility study.

**356-2013**

**CARRIED**

## 8. REPORTS – RESOLUTIONS

*Lucy Neville, Haida Gwaii Regional Recreation Co-ordinator gave a verbal update on the current project and programs being held with grant funding received. The Board expressed their appreciation on the work being done as well as the detailed, informative reports provided on a monthly basis.*

### 8.1 L. Neville, Haida Gwaii Regional Recreation Coordinator – August 2013 Report

MOVED by Director Putterill, SECONDED by Director Racz, that the staff report entitled “August 2013 Report” be received and filed.

**357-2013**

**CARRIED**

### 8.2 L. Neville, Haida Gwaii Regional Recreation Coordinator – September 2013 Report

MOVED by Director Ashley, SECONDED by Director Racz, that the staff report entitled “September 2013 Report” be received and filed.

**358-2013**

**CARRIED**

### 8.3 J. Robb, Treasurer – Amendment to “Authority to Financial (Banking) Transaction” Policy

MOVED by Director Kulesha, SECONDED by Director Kinney, that the staff report entitled Amendment to “Authority to Financial (Banking) Transaction” Policy be received;

AND THAT the policy be amended to include “Chevron” as an additional vendor under section 2.2.2.

**359-2013**

**CARRIED**

### 8.4 J. Fraser, Deputy Corporate Officer – Emergency Preparedness Public Forums

MOVED by Director Gould, SECONDED by Director Nobels, that the staff report entitled “Emergency Preparedness Public Forums” be received and filed.

**360-2013**

**CARRIED**

## 9. BYLAWS

None.

**10. LAND REFERRALS/PLANNING**

- 10.1 Crown Land Investigative Permit Application Referral No. 66038535-005 for Aggregate and Quarry Materials by Metlakatla Development Corp.

MOVED by Director Nobels, SECONDED by Director Ashley, that the Crown Land Investigative Permit Application Referral No. 66038535-005 by Metlakatla Development Corporation be received and filed.

**361-2013**

**CARRIED**

- 10.2 Prince Rupert Gas Tax Transmission Project – Notification of Application to Undertake Geotechnical Assessments of River Crossings

MOVED by Director Nobels, SECONDED by Director Kinney, that the notification of application to undertake geotechnical assessment of river crossings by the Prince Rupert Gas Tax Transmission Project be referred to the Kitimat Stikine Regional District.

**362-2013**

**CARRIED**

- 10.3 Prince Rupert Gas Transmission Project – Notification of Application for Heli-Pad Permit

MOVED by Director Nobels, SECONDED by Director Putterill, that the notification of application for a heli-pad permit by the Prince Rupert Gas Transmission Project be referred to the Kitimat Stikine Regional District.

**363-2013**

**CARRIED**

**11. NEW BUSINESS**

- 11.1 Directors' Reports – Verbal

MOVED by Director Nobels, SECONDED by Director Kinney, that the Regional District Directors' verbal reports, as follows, be received:

Director Ashley – City of Prince Rupert:

Plans for the by-election for the City of Prince Rupert are underway. The date has been set for Saturday, November 16, 2013. Mayor Mussallem travelled to Trinidad to visit the BG Group's LNG facility.

Director Franzen – District of Port Edward:

The District has been in the process of selling more of its industrial property. The Mayor and Council will be travelling to Malaysia to visit the Petronas LNG facility.

Chair Pages – Village of Masset:

The upgrades at the airport terminal in Masset are virtually complete and there will be an official opening in the near future.

Director Kulesha – Village of Queen Charlotte:

Construction on the new hospital in the village is now underway.

Director Putterill – Electoral Area E:

There are big projects underway at the airport in Sandspit, including a new fence around the airport, a new glide path system and a large shoreline protection project. There is also a lot of logging activity happening in the area.

Director Nobels – Electoral Area A:

Director Nobels gave an overview on the concerns of the region at the Select Standing Committee on Finance and Government Services, which is a BC budget consultation committee.

**364-2013****CARRIED**

## 11.2 Village of Port Clements – Letter to BC Hydro Concerning LED Streetlights

MOVED by Director Kulesha, SECONDED by Director Putterill, that the Chair be authorized to sign the letter being sent to Minister Bill Bennett from the villages of Port Clements, Masset and Queen Charlotte, the Skidegate Band Council and Skeena-Queen Charlotte Regional District collectively regarding BC Hydro and the LED streetlight concerns for Haida Gwaii.

**365-2013****CARRIED**

## 11.3 Ministry of Community, Sport and Cultural Development News Release – Sandspit Grant helps Plan Water Supply

MOVED by Director Kulesha, SECONDED by Director Putterill, that the news release from the Ministry of Community, Sport and Cultural Development regarding the approval of the \$10,000 grant for the Sandspit water system feasibility study be received and filed.

**366-2013****CARRIED**

## 11.4 Ministry of Community, Sport and Cultural Development News Release – Infrastructure Planning Grants Available for Northwest LNG Communities

MOVED by Director Nobels, SECONDED by Director Franzen, that the news release from the Ministry of Community, Sport and Cultural Development regarding notification of planning assistance of \$150,000 for the Northwest communities affected by the proposed LNG projects be received.

**367-2013****CARRIED**

MOVED by Director Ashley, SECONDED by Director Nobels, that the Board send a letter to Premier Christy Clark acknowledging appreciation for \$150,000 infrastructure planning grants available for Northwest LNG communities;

AND THAT the letter include the Board's great concern of the disparity between the grant funding available and what is actually required.

**368-2013****CARRIED**

## 11.5 Misty Isles Economic Development Society – 2013 Grant Funding

MOVED by Director Putterill, SECONDED by Director Racz, that the Board supports the annual grant application of \$35,000 to the Northern Development Initiative's Capacity Building Program, with \$17,500 allocated to Misty Isles Development Society for Electoral Areas D and E and \$17,500 allocated for Electoral Areas A and C.

**369-2013****CARRIED**

## 11.6 Director Kinney - Regional Recycling Depot

*Director Kinney expressed concerns received from residents regarding the Regional Recycling Depot.*

## 11.7 Director Nobels - Standing Committee on Finance

*Director Nobels attended the Select Standing Committee on Finance and Government Services, which is a BC budget consultation committee. He brought up the following issues to the group:*

- a. need for a new revenue sharing model for the northwestern BC region;*
- b. need for a strategic environmental assessment for the proposed projects for the region (cumulative impacts of all proposed projects);*
- c. need for bridge funding to deal with the onslaught on communities from the proposed projects;*
- d. concern over BC Hydro's rate increase of 26% over the next four years;*
- e. need to revisit social assistance rates in BC; and*
- f. discrepancy of the six northern communities receiving \$150,000 of planning assistance for the proposed LNG projects from the provincial government and industry receiving \$116 million (both originating from tax dollars).*

## 11.8 J. Merrick, CAO - Directors - Reimbursement of Travel &amp; Other Expenses Policy

MOVED by Director Kulesha, SECONDED by Director Putterill, that Director Putterill be re-imbursed for travel expenses for the Island Protocol meeting held in September.

**370-2013****CARRIED**

MOVED by Director Putterill, SECONDED by Director Kulesha, that the *Directors – Reimbursement of Travel & Other Expenses Policy* be amended as follows:

section 3:

- Replace 3.8 with "Protocol meetings for Haida Gwaii Electoral Area Directors; and
- Add 3.9 with "Any travel approved by resolution of the Board".

**371-2013****CARRIED****12. OLD BUSINESS**

None.

**13. PUBLIC INPUT**

There were three questions from the public.

**14. IN CAMERA**

MOVED by Director Ashley, SECONDED by Director Nobels, that the Board move to the In-Camera meeting following the Regular Meeting under sections 90(1)(c) of the *Community Charter* – “labour relations and other employee relations”.

**370-2013**

**CARRIED**

**15. ADJOURNMENT**

MOVED by Chair Pages, SECONDED by Director Ashley, that the Regular Board meeting be adjourned at 9:00 p.m.

**371-2013**

**CARRIED**

Approved and adopted:

Certified correct:

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Barry Pages  
Chair

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Joan Merrick  
Chief Administrative Officer