



NORTH COAST REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held by teleconference 1-877-385-4099; 3761822# on Friday, October 18, 2019 at 7:00 p.m.

PRESENT

PRIOR TO ADOPTION

Chair B. Pages, Village of Masset

Directors B. Cunningham, City of Prince Rupert
K. Bjorndal, District of Port Edward
K. Olsen, Village of Queen Charlotte
D. Daugert, Village of Port Clements
D. Nobels, Electoral Area A
K. Bergman, Electoral Area C
J. Young, Electoral Area D
E. Putterill, Electoral Area E

Regrets L. Brain, City of Prince Rupert

Staff D. Fish, Chief Administrative Officer
S. Landrath, Treasurer
J. Bagnall, Corporate Officer

Public 0
Media 0

1. CALL TO ORDER 7:02 p.m.

The North Coast Regional District acknowledges the traditional territory of the Tsimshian and Haida on which this teleconference meeting took place.

2. AGENDA

MOVED by Director Cunningham, SECONDED by Director Daugert, that the October 18, 2019 North Coast Regional District Regular amended agenda be amended and adopted to include the following:

11.3 Scheduling of November 16, 2019 Committee of the Whole Meeting

480-2019

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular meeting of the North Coast Regional District Board held September 20, 2019

MOVED by Director Putterill, SECONDED by Director Cunningham, that the minutes of Regular meeting of the North Coast Regional District Board held September 20, 2019 be adopted as presented.

481-2019

CARRIED

- 3.2 Rise and Report – September 20, 2019 *(no motion required)*
MOVED by Director Putterill, SECONDED by Director Randhawa, that the report from staff entitled “North Coast Regional District Signing Authorities” be received;
AND THAT the Board of the North Coast Regional District authorize Ms. Jessica Bagnall as a signing authority on the North Coast Regional District’s Northern Savings Credit Union (NSCU) account;
AND THAT the Board of the North Coast Regional District authorize Ms. Jessica Bagnall as an authorized user on the North Coast Regional District’s NSCU Automated Funds Transfer (CAFT) System;
AND THAT the Board of the North Coast Regional District authorize Mr. Daniel Fish as an authorized user on the Raymond James Ltd. investment account;
AND FURTHER THAT the Board of the North Coast Regional District remove Mr. Doug Chapman as a signing authority on the North Coast Regional District Northern Savings Credit Union account and the Raymond James Ltd. investment account
ICo65-2019 **CARRIED**
- 3.3 Rise and Report – September 20, 2019 *(no motion required)*
MOVED by Director Putterill, SECONDED by Director Franzen, that the staff report entitled “Haida Gwaii Regional Recreation Commission Appointments” be received;
AND THAT, in accordance with Bylaw 597, 2015, the North Coast Regional District Board appoint Christine Martynuik, Amber Bellis, and Harold White to the Haida Gwaii Regional Recreation Commission.
ICo66-2019 **CARRIED**
- 3.4 Rise and Report – September 20, 2019 *(no motion required)*
MOVED by Director Franzen, SECONDED by Director Putterill, that the staff report entitled “Regional Recycling Advisory Committee Appointments” be received;
AND THAT, in accordance with Bylaw 588, 2015, the Chair appoint Des Nobels, Danielle Wilson, Tanya Ostrom and Hans Seidemann to the Regional Recycling Advisory Committee.
ICo67-2019 **CARRIED**
- 3.5 Rise and Report – August 23, 2019 *(no motion required)*
MOVED by Director Franzen, SECONDED by Director Putterill, THAT the report from staff entitled “Regional Recycling Transfer Station Closure Communications” be received;
AND THAT the Board of the North Coast Regional District approve, as presented, communication with respect to the transfer station closure included as Attachment A and Attachment B to the staff report entitled “Regional Recycling Transfer Station Closure Communications”.
ICo68-2019 **CARRIED**

3.6 Rise and Report – August 23, 2019 (*no motion required*)

MOVED by Director Nobels, SECONDED by Director Olsen, that the recommendation from the Regular meeting of the Regional Recycling Advisory Committee held July 17, 2019 be received;

AND THAT the Regional Recycling transfer station be closed in accordance with option 1 of the staff report entitled “Regional Recycling Transfer Station – Anticipated Closure Costs”, dated April 15, 2019;

AND FURTHER THAT video surveillance equipment be purchased for monitoring of the transfer station site to report any illegal dumping.

IC054-2019

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1 Minutes of the Regular meeting of the Electoral Area Advisory Committee held June 21, 2019

MOVED by Director Putterill, SECONDED by Director Nobels, that the minutes of the Regular meeting of the Electoral Area Advisory Committee held June 21, 2019 be received as presented.

482-2019

CARRIED

4.2 Minutes of the Regular meeting of the Moresby Island Management Committee held September 9, 2019

MOVED by Director Putterill, SECONDED by Director Nobels, that the minutes of the Regular meeting of the Moresby Island Management Committee held September 9, 2019 be received as presented.

483-2019

CARRIED

5. DELEGATIONS

None.

6. FINANCE

6.1 S. Landrath, Treasurer – Cheques Payable over \$5,000 for September, 2019

MOVED by Director Olsen, SECONDED by Director Nobels, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for September 2019 be received and filed.

484-2019

CARRIED

7. CORRESPONDENCE

- 7.1 Kris Boland, Resource Benefits Alliance Project Manager – Northwest British Columbia Resource Benefits Alliance Update

MOVED by Director Daugert, SECONDED by Director Cunningham, that the correspondence from Kris Boland, Resource Benefits Alliance Project Manager, with respect to the Northwest British Columbia Resource Benefits Alliance Update report be received for information.

485-2019

CARRIED

- 7.2 Andrew Wilkinson, Leader of the Official Opposition – Resource Benefits Alliance

MOVED by Director Bjorndal, SECONDED by Director Olsen, that the correspondence from Andrew Wilkinson, Leader of the Official Opposition with respect to the Northwest British Columbia Resource Benefits be received for information.

486-2019

CARRIED

- 7.3 Oona River Resources Association – Request for Letter of Support for an Application to the Northern Development Initiative Trust Community Hall and Recreation Facilities Program - Education Centre

MOVED by Director Putterill, SECONDED by Director Daugert, that the correspondence from Oona River Resources Association with respect to its Application to the Northern Development Initiative Trust Community Hall and Recreation Facilities Program - Education Centre be received for information.

487-2019

CARRIED

- 7.4 Gitga'at First Nation – Request for Letter of Support for BC New Childcare Spaces Program

MOVED by Director Bjorndal, SECONDED by Director Putterill, that the correspondence from Gitga'at First Nation with respect to its request for a letter of support for its application to the BC New Childcare Program for the project Daycare Facility in Hartley Bay be received;

AND THAT the North Coast Regional District Board provide a letter of support to Gitga'at First Nation in support of its application to the BC Childcare New Spaces Fund for its Daycare Facility project in Hartley Bay.

488-2019

CARRIED

- 7.5 Gitga'at First Nation – Request for Letter of Support for Northern Development Initiative Trust Community Halls and Recreation Program Application for Community Kitchen Project

MOVED by Director Cunningham, SECONDED by Director Olsen, that the correspondence from Gitga'at First Nation with respect to its request for a letter of support for its application to the Northern Development Initiative Trust Community Halls and Recreation Program for Community Kitchen project be received for information.

489-2019

CARRIED

- 7.6 NCLGA – Request for Contribution for Spinal Cord BC's application for Multi Sectoral Partnership Funding

MOVED by Director Bjorndal, SECONDED by Director Putterill, that the correspondence from the North Central Local Government Association with respect to its request for contribution for Spinal Cord BC's application for Multi-Sectoral Partnership Funding be received for information.

490-2019

CARRIED

- 7.7 Village of Pouce Coupe – Request for Letter of Support for Passenger Transportation Act

MOVED by Director Bjorndal, SECONDED by Director Daugert, that the correspondence from the Village of Pouce Coupe with respect to a request for a letter of support for its Passenger Transportation Act resolution be received for information.

491-2019

CARRIED

MOVED by Director Daugert, SECONDED by Director Nobels, that correspondence be sent to the Village of Pouce Coupe requesting additional information and clarification regarding the received correspondence requesting a letter of support for the Passenger Transportation Act resolution.

492-2019

CARRIED

- 7.8 Municipal Insurance Association of British Columbia – MIABC Board Highlights Fall 2019 Edition

MOVED by Director Olsen, SECONDED by Director Cunningham, that the correspondence from the Municipal Insurance Association of British Columbia with respect to MIABC Board Highlights Fall 2019 Edition be received for information.

493-2019

CARRIED

- 7.9 Misty Isles Economic Development Society – Haida Gwaii Connectivity Fibre Optic Cable Community Plans

MOVED by Director Putterill, SECONDED by Director Olsen, that the correspondence from the Misty Isles Economic Development Society with respect to Haida Gwaii Connectivity Fibre Optic Cable Community Plans be received for information;

AND THAT staff be directed to develop a grant application with the Misty Isles Economic Development Society on behalf of Haida Gwaii communities for costing of proposed project to be considered by the Board at an upcoming NCRD Regular Board Meeting.

494-2019

CARRIED

- 7.10 Charge North – Electric Vehicle Travel for North and Central B.C.

MOVED by Director Cunningham, SECONDED by Director Bjorndal, that the correspondence from Charge North with respect to an update on Electric Vehicle Travel for North and Central B.C. be received for information.

495-2019

CARRIED

- 7.11 Petition to Improve Animal Welfare of Haida Gwaii

MOVED by Director Putterill, SECONDED by Director Nobels, that the correspondence from the residents of Haida Gwaii respect to a petition to improve animal welfare be received for information.

496-2019

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 J. Bagnall, Corporate Officer – Board Policy Review Strategy

MOVED by Director Putterill, SECONDED by Director Nobels, that the staff report entitled “Framework for Periodic Review of Board Policy” be received for information.

497-2019

CARRIED

- 8.2 Community Emergency Preparedness Fund – Tlell Firefighting Equipment Upgrade

MOVED by Director Young, SECONDED by Director Bjorndal, that the staff report entitled “Application to Community Emergency Preparedness Fund – Tlell Fire Department Equipment Upgrade” be received;

AND THAT the North Coast Regional District Board supports the current proposed activities for the grant application to the Community Emergency Preparedness Fund for the project “Tlell Firefighting Equipment Upgrade”;

AND THAT the North Coast Regional District shall provide overall grant management for this project.

498-2019

CARRIED

- 8.3 D. Lomax, Haida Gwaii Regional Recreation Coordinator - Haida Gwaii Regional Recreation: 2019 3rd Quarter Reporting

MOVED by Director Olsen, SECONDED by Director Nobels, that the staff report entitled "Haida Gwaii Regional Recreation: 2019 3rd Quarter Reporting" be received for information.

499-2019

CARRIED

9. BYLAWS

- 9.1 Bylaw No. 621, 2019 – Being a bylaw to establish a service to provide a contribution to the cost of providing and operating arts and cultural centres

MOVED by Director Cunningham, SECONDED by Director Bjorndal, that Bylaw No. 621, 2019 be read a third time and amended to include a provision of a term of three (3) years in which the bylaw would cease to be in effect after that date.

Director Bergman and Director Putterill opposed.

500-2019

CARRIED

- 9.2 Bylaw No. 655, 2019 – Being a bylaw to establish a reserve fund for Area E Parks and Trails Bylaw 653, 2019

MOVED by Director Bergman, SECONDED by Director Olsen, that Bylaw No. 655, 2019 be read a first time.

501-2019

CARRIED

MOVED by Director Daugert, SECONDED by Director Olsen, that Bylaw No. 655, 2019 be read a second time.

502-2019

CARRIED

MOVED by Director Young, SECONDED by Director Nobels, that Bylaw No. 655, 2019 be read a third time.

503-2019

CARRIED

MOVED by Director Putterill, SECONDED by Director Olsen, that Bylaw No. 655, 2019 be adopted.

504-2019

CARRIED

- 9.3 Bylaw No. 656, 2019 – Being a bylaw to establish a reserve fund for Tlell Fire Protection and Rescue Service Area Bylaw 618, 2019

MOVED by Director Putterill, SECONDED by Director Young, that Bylaw No. 656, 2019 be read a first time.

505-2019

CARRIED

MOVED by Director Daugert, SECONDED by Director Cunningham, that Bylaw No. 656, 2019 be read a second time.

506-2019

CARRIED

MOVED by Director Cunningham, SECONDED by Director Young, that Bylaw No. 656, 2019 be read a third time.

507-2019

CARRIED

MOVED by Director Bjorndal, SECONDED by Director Olsen, that Bylaw No. 656, 2019 be adopted.

508-2019

CARRIED

10. LAND REFERRALS / PLANNING

None.

11. NEW BUSINESS

11.1 Director's Reports

MOVED by Director Cunningham, SECONDED by Director Olsen, that the verbal reports from the Directors, as follows, be received:

Director Putterill – Electoral Area E

- The annual Coho Salmon Fishing Derby in Sandpit was held September 15th – October 7th.

Director Daugert – Port Clements

- Currently projects are in the planning stage for replacement for the Port Clements municipal wells.
- The firehall is currently being upgraded with new cladding, which is currently still in progress.
- Attended a meeting with Hon. Claire Trevena, Minister of Transportation regarding transportation issues on Haida Gwaii.

Director Young – Electoral Area D

- Attended the Union of British Columbia Municipalities (UBCM) 2019 Conference.
- The NCRD UBCM Meeting with the Ministry of Education indicated that no additional funding will be allocated to rural students for travel to education and sports events.
- Funding was indicated for the Capital for Kids funding for youth groups program to make educational visits to the provincial capital.

Director Olsen – Queen Charlotte

- Attended a meeting with Hon. Claire Trevena, Minister of Transportation regarding transportation issues on Haida Gwaii. The Minister wanted communities to make a plan regarding fibre optic cables before funding for these activities will be considered.

509-2019**CARRIED**

- 11.2 Director Putterill, Area E - CEPF: Flood Risk Assessment, Mapping & Mitigation Planning funding Intake – Application for Sandspit's Northwestern Waterfront (Shingle Bay) Coastal Erosion Risk Assessment

MOVED by Director Putterill, SECONDED by Director Young, that staff prepare a staff report for CEPF: Flood Risk Assessment, Mapping & Mitigation Planning funding Intake for an application for Coastal Erosion Risk Assessment in Electoral Areas D and E for consideration at an at an upcoming NCRD Regular Board Meeting.

510-2019**CARRIED**

- 11.3 Scheduling of November 16, 2019 Committee of the Whole Meeting

MOVED by Director Putterill, SECONDED by Director Cunningham, that staff be directed to schedule a Committee of the Whole Meeting for Saturday, November 16th, 2019 at 10:00 a.m. at CBRC.

511-2019**CARRIED**

12. OLD BUSINESS

None.

13. PUBLIC INPUT

There were 0 questions from the public.

14. IN CAMERA

MOVED by Director Bjorndal, SECONDED by Director Olsen, that the public be excluded from the meeting according to section 90(1) (a)personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*; and (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; of the *Community Charter*.

512-2019

CARRIED

15. ADJOURNMENT

MOVED by Director Bergman, SECONDED by Director Nobels, that the North Coast Regional District Regular Board meeting be adjourned at 8:19 p.m.

513-2019

CARRIED

Approved and adopted:

Certified correct:

Chair

Corporate Officer