



NORTH COAST REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2nd Avenue West in Prince Rupert, B.C. on Friday, November 16, 2018 immediately following the North Coast Regional District Statutory Board meeting.

PRESENT

PRIOR TO ADOPTION

- Chair B. Pages, Village of Masset
- Directors L. Brain, City of Prince Rupert (*via teleconference*)
- B. Cunningham, City of Prince Rupert
- D. Franzen, District of Port Edward
- K. Olsen, Village of Queen Charlotte
- D. Daugert, Village of Port Clements
- D. Nobels, Electoral Area A
- K. Bergman, Electoral Area C
- J. Young, Electoral Area D
- E. Putterill, Electoral Area E

- Staff D. Chapman, Chief Administrative Officer
- D. Fish, Corporate Officer
- S. Gill, Treasurer

- Public 1
- Media 1

1. CALL TO ORDER 7:02 p.m.

2. AGENDA

MOVED by Director Cunningham, SECONDED by Director Franzen, that the November 16, 2018 North Coast Regional District Regular amended agenda be further amended and adopted to include the following:

- 11.3 Local Government Leadership Academy for Newly Elected Officials
- 11.4 Ridley Terminals
- 12.2 WCC LNG

391-2018 **CARRIED**

3. MINUTES & BUSINESS ARISING FROM MINUTES

- 3.1 Minutes of the Regular Meeting of the North Coast Regional District Board held October 12, 2018

MOVED by Director Franzen, SECONDED by Director Nobels, that the minutes of Regular Meeting of the North Coast Regional District Board held October 12, 2018 be adopted as presented.

392-2018 **CARRIED**

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Minutes of the Regular Meeting of the Moresby Island Management Standing Committee held September 4, 2018

MOVED by Director Putterill, SECONDED by Director Franzen, that the minutes of the Regular meeting of the Moresby Island Management Standing Committee held September 4, 2018 be received.

393-2018

CARRIED

- 4.2 Minutes of the Regular Meeting of the Regional Recycling Advisory Committee held January 24, 2018

MOVED by Director Franzen, SECONDED by Director Nobels, that the minutes of the Regular meeting of the Regional Recycling Advisory Committee held January 24, 2018 be received.

394-2018

CARRIED

The Chair recessed the Regular meeting at 7:08 p.m.

5. IN CAMERA DELEGATIONS

MOVED by Director Cunningham, SECONDED by Director Franzen, That the public be excluded from the meeting according to section 90(2)(b) of the Community Charter “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.”

395-2018

CARRIED

The Chair reconvened the regular meeting at 8:04 p.m.

6. FINANCE

- 6.1 S. Gill, Treasurer – Cheques Payable over \$5,000 for October, 2018

MOVED by Director Nobels, SECONDED by Director Putterill, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for October, 2018 be received and filed.

396-2018

CARRIED

7. CORRESPONDENCE

- 7.1 Honourable Scott Fraser, Minister of Indigenous Relations and Reconciliation – 2018 UBCM Follow-Up

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from Minister Fraser with respect to the North Coast Regional District’s 2018 UBCM meeting be received.

397-2018

CARRIED

- 7.2 Honourable Selina Robinson, Minister of Municipal Affairs and Housing – 2018 UBCM Convention Follow-Up

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from Minister Robinson with respect to the North Coast Regional District's 2018 UBCM meeting be received.

398-2018

CARRIED

- 7.3 Honourable Claire Trevena, Minister of Transportation and Infrastructure – 2018 UBCM Convention Follow-Up

MOVED by Director Cunningham, SECONDED by Director Franzen, that the correspondence from Minister Trevena with respect to the North Coast Regional District's 2018 UBCM meeting be received.

399-2018

CARRIED

MOVED by Director Putterill, SECONDED by Director Nobels, that the Board of the North Coast Regional District send correspondence to Claire Trevena, Minister of Transportation and Infrastructure and Carol James, Minister of Finance, to inquire into the Province of B.C.'s intent to follow-up on recommendations #96 and #97 of the Select Standing Committee on Finance and Government Service's Report on the Budget 2019 Consultation, November 2018;

AND THAT correspondence reiterate the North Coast Regional District's request to see BC Ferries' service levels for routes 10, 11 and 26 reestablished to pre-2014 service levels.

400-2018

CARRIED

- 7.4 Honourable David Eby, Attorney General – Licenses for Retail Sale of Non-Medical Cannabis

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence from the Attorney General with respect to licenses for retail sale of non-medical cannabis be received.

401-2018

CARRIED

- 7.5 Northern Development Initiative Trust – Appointments to the Northwest Regional Advisory Committee

MOVED by Director Cunningham, SECONDED by Director Brain, that the correspondence from Northern Development Initiative Trust with respect to its request for appointment to the Northwest Regional Advisory Committee be received.

402-2018

CARRIED

- 7.6 Association of Vancouver Island and Coastal Communities – October Update Nominations for Electoral Area Representative

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the Association of Vancouver Island and Coastal Communities with respect to nominations for electoral area representative be received.

403-2018

CARRIED

- 7.7 BC Ferries Advisory Committee – October 2018 BC Ferries Advisory Committee Notes
- MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from BC Ferries with respect to the October 26, 2018 North and Central Coast ferry advisory committee meeting notes be received.
- 404-2018** **CARRIED**
- 7.8 Government of Canada – Oceans Protection Plan Pacific Dialogue Forums
- MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the Government of Canada with respect to Oceans Protection Plan Pacific Dialogue forums be received.
- 405-2018** **CARRIED**
- 7.9 Emergency Management B.C. – Royal Canadian Marine Search and Rescue Request for Assistance Guide
- MOVED by Director Putterill, SECONDED by Director Nobels, that the correspondence from Emergency Management B.C. with respect to the Royal Canadian Marine Search and Rescue request for assistance guide be received.
- 406-2018** **CARRIED**
- 7.10 BC SPCA, Haida Gwaii Branch – Draft Vancouver Foundation Grant Application for Review/Bylaw Review Meetings
- MOVED by Director Putterill, SECONDED by Director Olsen, that the correspondence from the B.C. SPCA, Haida Gwaii Branch, with respect to its draft Vancouver Foundation grant application be received;
- AND THAT the Board of the North Coast Regional District provide a letter of support to the BC SPCA, Haida Gwaii Branch, for its application to the Vancouver Foundation Grant program to support the development of animal control bylaws for Haida Gwaii.
- 407-2018** **CARRIED**
- 7.11 Union of B.C. Municipalities – Group Insurance for Elected Officials
- MOVED by Director Daugert, SECONDED by Director Franzen, that the correspondence from the Union of B.C. Municipalities with respect to group insurance for elected officials be received.
- 408-2018** **CARRIED**
- 7.12 Westcoast Connector Gas Transmission Ltd. – Application for an Extension of Environmental Assessment Certificate #E14-05 Pursuant to Section 18(2) of the Environmental Assessment Act
- MOVED by Director Nobels, SECONDED by Director Brain, that the correspondence from Westcoast Connector Gas Transmission Ltd. with respect to an application for an extension to its environmental assessment certificate be received.
- 409-2018** **CARRIED**

MOVED by Director Nobels, SECONDED by Director Putterill, that the Board of the North Coast Regional District send correspondence to the BC Environmental Assessment Office to state its opposition to Westcoast Connector Gas Transmission Ltd.'s application for an extension to its environmental certificate given that there appears to be no viable project anticipated into the future.

410-2018

CARRIED

- 7.13 North Central Local Government Association – Geoscience BC Support Letter

MOVED by Director Nobels, SECONDED by Director Putterill, that the correspondence from the North Central Local Government Association with respect to its letter of support to allocate provincial funds to Geoscience BC be received.

411-2018

CARRIED

- 7.14 BC Assessment – Congratulations to Newly Elected

MOVED by Director Putterill, SECONDED by Director Nobels, that the correspondence from BC Assessment with respect to welcoming new Directors be received.

412-2018

CARRIED

- 7.15 City of Prince Rupert – Prince Rupert Airport Ferry

MOVED by Director Nobels, SECONDED by Director Cunningham, that the correspondence from the City of Prince Rupert with respect to its request for a letter of support to establish the Prince Rupert Airport Ferry as part of the BC Ferries network be received.

413-2018

CARRIED

Director Nobels indicated that he will be further discussing the matter of a ferry service to Dodge Cove at a community meeting scheduled to take place Sunday, November 18, 2018.

- 7.16 Royal Canadian Mounted Police, Masset Detachment – Haida Gwaii Regional Recreation

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence from the Royal Canadian Mounted Police, Masset Detachment, with respect to the Haida Gwaii Regional Recreation service and coordinator be received.

414-2018

CARRIED

MOVED by Director Young, SECONDED by Director Nobels, that a copy of the correspondence be provided, and that the Board extend its congratulations to the Recreation Coordinator.

415-2018

CARRIED

- 7.17 Vancouver Island Regional Library – Appointment to the 2019 Vancouver Island Regional Library Board

MOVED by Director Franzen, SECONDED by Director Daugert, that the correspondence from the Vancouver Island Regional Library with respect to the an appointment to the Vancouver Island Regional Library Board for 2019 be received.

416-2018

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 D. Fish, Corporate Officer – 2018 Local General Election Results

MOVED by Director Putterill, SECONDED by Director Franzen, that the report from staff entitled “2018 Local General Election Results” be received for information.

417-2018

CARRIED

- 8.2 D. Lomax, Recreation Coordinator – Haida Gwaii Regional Recreation: 2018 3rd Quarter Reporting

MOVED by Director Nobels, SECONDED by Director Putterill, that the report from staff entitled “Haida Gwaii Regional Recreation: 2018 3rd Quarter Reporting” be received for information.

418-2018

CARRIED

- 8.3 D. Fish, Corporate Officer – Investing in Canada Infrastructure Program – Rural & Northern Communities and Community, Culture & Recreation Programs

MOVED by Director Nobels, SECONDED by Director Olsen, that the report from staff entitled “Investing in Canada Infrastructure Program – Rural & Northern Communities and Community, Culture & Recreation Programs” be received for information.

419-2018

CARRIED

- 8.4 D. Fish, Corporate Officer – North Coast Regional District Strategic Planning

MOVED by Director Franzen, SECONDED by Director Olsen, that the report from staff entitled “North Coast Regional District Strategic Planning” be received;

AND THAT staff be directed to schedule a facilitated strategic planning session to be held in Masset, B.C. in April 2019.

420-2018

CARRIED

- 8.5 S. Gill, Treasurer – North Coast Regional District 2019 Budget Process

MOVED by Director Nobels, SECONDED by Director Franzen, that the report from staff entitled “North Coast Regional District 2019 Budget Process” be received for information.

421-2018

CARRIED

- 8.6 M. Williams, Planning Consultant – OCP and Zoning Amendment – Tourist Accommodation – Public Hearing Records

MOVED by Director Franzen, SECONDED by Director Young, that the report from the consultant entitled “OCP and Zoning Amendment – Tourist Accommodation – Public Hearing Records” be received for information.

422-2018

CARRIED

9. BYLAWS

- 9.1 Bylaw No. 627, 2018 – Being a bylaw to amend the *Rural Graham Island Official Community Plan Bylaw No. 532, 2011*

MOVED by Director Franzen, SECONDED by Director Nobels, that Bylaw No. 627, 2018 be given second reading.

423-2018

CARRIED

MOVED by Director Putterill, SECONDED by Director Franzen, that Bylaw No. 627, 2018 be given third reading.

424-2018

CARRIED

MOVED by Director Putterill, SECONDED by Director Nobels, that third reading of Bylaw No. 627, 2018 be rescinded.

425-2018

CARRIED

MOVED by Director Nobels, SECONDED by Director Nobels, that Bylaw No. 627, 2018 be amended and given third reading as follows:

Page 1, Par. 3 Remove: “NOW THEREFORE the Board of the North Coast Charlotte Regional District”; and

Page 2, Par. 3 Add: “NOW THEREFORE the Board of the North Coast Regional District”.

426-2018

CARRIED

MOVED by Director Franzen, SECONDED by Director Cunningham, that Bylaw No. 627, 2018 be adopted.

427-2018

CARRIED

- 9.2 Bylaw No. 628, 2018 – Being a bylaw to amend the *Graham Island Interim Zoning Bylaw No. 192, 1993* zoning map with respect to land uses permitted

MOVED by Director Nobels, SECONDED by Director Putterill, that Bylaw No. 628, 2018 be amended and given second reading as follows:

Page 1, Par. 3 Remove: “NOW THEREFORE the Board of the North Coast Charlotte Regional District”; and

Page 2, Par. 3 Add: “NOW THEREFORE the Board of the North Coast Regional District”.

428-2018

CARRIED

MOVED by Director Franzen, SECONDED by Director Nobels, that Bylaw No. 628, 2018 be given third reading.

429-2018

CARRIED

MOVED by Director Franzen, SECONDED by Director Nobels, that Bylaw No. 628, 2018 be adopted.

430-2018

CARRIED

10. LAND REFERRALS / PLANNING

- 10.1 M. Williams, Planning Consultant – Land Referral: Investigative License, Ocean Energy

MOVED by Director Putterill, SECONDED by Director Nobels, that the report from the consultant entitled “Land Referral: Investigative License, Ocean Energy” be received;

AND THAT the Board of the North Coast Regional District support approval of the project.

431-2018

CARRIED

- 10.1 M. Williams, Planning Consultant – Subdivision Referral – PID 008-423-865

MOVED by Director Young, SECONDED by Director Putterill, that the report from the consultant entitled “Subdivision Referral – PID 008-423-865” be received;

AND THAT the Board of the North Coast Regional District support the subdivision of Lot 2 DL 594 Queen Charlotte District Plan 12328 (PID 013-768-344) conditional on:

1. Site plans providing evidence of compliance with R2 zone;
2. Application for civic address once subdivision is complete; and
3. Notification of the Tlell Fire Department for emergency response services.

432-2018

CARRIED

11. NEW BUSINESS

- 11.1 Director’s Reports

MOVED by Director Cunningham, SECONDED by Director Franzen, that the verbal reports from the Directors, as follows, be received:

Director Cunningham – City of Prince Rupert

- Two new councilors at the City of Prince Rupert;
- The Federal government has dedicated a plaque to a former Japanese-Canadian resident of Prince Rupert after a federal work crew chopped down several cherry trees that were donated to the community nearly 60 years ago; and
- The City is seeking to form a health watch committee to gather information on needed medical services in outlying communities that could be provided at the Prince Rupert Regional Hospital.

Director Franzen – District of Port Edward

- New mayor and one new councilor at the District of Port Edward; and
- The District is almost complete its senior housing project in the community.

Director Young – Electoral Area D

- There is an interest in the community to review emergency planning and protective services provided in the area.

Director Olsen – Village of Queen Charlotte

- New mayor and two new councilors at the Village of Queen Charlotte;
- Voter turnout for the 2018 local general election was good;
- The Village has been approved \$400,000 to be used toward the conversion of the community's mental health building into family housing;
- The Village will soon be undertaking a strategic planning session; and
- There is a desire to reestablish the Haida Gwaii All Island Protocol group.

Director Putterill – Electoral Area E

- Pleased to see the announcement of additional grant funding opportunities for northern communities – will be bringing forward projects for consideration at the next meeting.

Director Daugert – Village of Port Clements

- One new councilor at the Village of Port Clements; and
- The community continues to look into residential hookups for Fiber Optics.

Director Brain – City of Prince Rupert

- The City has recently completed its second phase tender for a dam replacement project in the community;
- The Federal government recently announced an investment of \$21.9 million for three projects at the Port of Prince Rupert including Zanardi Rail Bridge replacement, designing new rail tracks for a proposed logistics park, and construction of a two lane road that will connect the Fairview Terminal to Ridley Island; and
- The City continues to work with partners on planning for downtown revitalization.

Chair Pages – Village of Masset

- Three new councilors at the Village of Masset.

433-2018**CARRIED**

- 11.2 E. Putterill, Director, Electoral Area E – Community Wildfire Protection Plan for the Community of Sandspit & Shoreline Erosion Along Shingle Bay in Sandspit

MOVED by Director Putterill, SECONDED by Director Olsen, that the North Coast Regional District prepare and submit an application to the UBCM Community Resiliency Investment program to support the development of a community wildfire protection plan.

434-2018**CARRIED**

MOVED by Director Putterill, SECONDED by Director Olsen, that the Board of the North Coast Regional District send correspondence to Claire Trevena, Minister of Transportation and Infrastructure, to reintroduce the issue of shoreline erosion along Shingle Bay in the community of Sandspit;

AND THAT correspondence sent request any plans developed to address the issue and invite Ministry staff to further discuss the issue with local representatives.

435-2018

CARRIED

11.3 Local Government Leadership Academy for Newly Elected Officials

MOVED by Director Putterill, SECONDED by Director Olsen, that decision making with respect to attendance at a proposed leadership session in January 2019 be tabled until the December 14, 2018 Regular meeting of the North Coast Regional District Board.

436-2018

CARRIED

11.4 Ridley Terminals

Director Nobels provided a verbal report to the Board of the North Coast Regional District with respect to the sale of Ridley Terminals. Director Nobels indicated that he intends to put forward a motion on the matter at the next Regular meeting of the North Coast Regional District Board.

12. OLD BUSINESS

12.1 Transport Canada – Engagement Opportunity with Transport Canada on the Ports Modernization Review

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from Transport Canada and North Coast Regional District submission to the Transport Canada's Ports Modernization Review be received.

437-2018

CARRIED

MOVED by Director Nobels, SECONDED by Director Olsen, that Sylvie Robitaille, Manager, Ports and Seaway Policy, Transport Canada, be invited to attend a future meeting of the North Coast Regional District Board to discuss the Ports Modernization Review.

438-2018

CARRIED

12.2 WCC LNG

MOVED by Director Franzen, SECONDED by Director Cunningham, that the verbal report from Director Nobels with respect to a November 1, 2018 meeting with WCC LNG and WCC LNG's notification of its departure from the community for lack of a viable project be received for information.

439-2018

CARRIED

13. PUBLIC INPUT

There were 0 comments from the public.

14. IN CAMERA

MOVED by Director Daugert, SECONDED by Director Franzen, That the public be excluded from the meeting according to section 90(2)(a) and (c) of the *Community Charter* “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality” and “labour relations and other employee relations.”

440-2018

CARRIED

15. ADJOURNMENT

MOVED by Director Franzen, SECONDED by Director Cunningham, that the North Coast Regional District Regular Board meeting be adjourned at 10:04 p.m.

441-2018

CARRIED

Approved and adopted:

Certified correct:

Chair

Corporate Officer