



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Regional District office in Prince Rupert on Friday, November 22, 2013.

PRESENT

Chair B. Pages, Village of Masset

Directors A. Ashley, City of Prince Rupert
D. Franzen, District of Port Edward
I. Gould, Village of Port Clements (via teleconference)
C. Kulesha, Village of Queen Charlotte
P. Christensen, Alternate, Electoral Area C
M. Racz, Electoral Area D
E. Putterill, Electoral Area E (via teleconference)

Regrets: N. Kinney, City of Prince Rupert
D. Nobels, Electoral Area A
K. Bergman, Electoral Area C

Staff: J. Merrick, Chief Administrative Officer
J. Robb, Treasurer
J. Fraser, Deputy Treasurer
D. Fish, Deputy Corporate Officer

Public: 1
Media: 1

1. **CALL TO ORDER** 7:00 PM

2. **AGENDA**

2.1 MOVED by Director Racz, SECONDED by Director Franzen, that the agenda be adopted, with the inclusion of the following:

- 4.1 Moresby Island Management Committee – October 10, 2013 Minutes
- 7.3 Prince Rupert Unemployed Centre Society – Request for Letter of Support
- 11.2 Regional Impact Study Update (LNG)
- 11.3 BC Ferries

372-2013

CARRIED

3. **MINUTES & BUSINESS ARISING FROM MINUTES**

3.1 SQCRD Regular Board Meeting – October 18, 2013 Minutes

MOVED by Director Ashley, SECONDED by Director Franzen, that the minutes of the September 18, 2013 SQCRD Regular Board meeting be adopted as presented.

373-2013

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Moresby Island Management Committee (MIMC) – Meeting Minutes of October 10, 2013

MOVED by Director Putterill, SECONDED by Director Ashley, that the minutes of the October 10, 2013 Moresby Island Management Committee meeting be received as presented.

374-2013

CARRIED

5. DELEGATIONS

- 5.1 C. Whyte & T. Love at BC Assessment – Property Assessment Process

MOVED by Director Putterill, SECONDED by Director Franzen, that a letter be sent to the Ministry of Community, Sport and Cultural Development in regards to providing BC Assessment with more flexibility when assessing properties in rural B.C.

375-2013

CARRIED

MOVED by Director Putterill, SECONDED by Director Franzen, that staff draft a resolution for submission to the North Central Local Government Association, for the Province to consider providing BC Assessment with more flexibility when assessing properties in rural B.C.

376-2013

CARRIED

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for October, 2013

MOVED by Director Franzen, SECONDED by Director Ashley, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for October, 2013 be received and filed.

377-2013

CARRIED

7. CORRESPONDENCE

- 7.1 Canadian Union of Postal Workers – The Future of Canada Post

MOVED by Director Ashley, SECONDED by Director Putterill, that the correspondence from the Canadian Union of Postal Workers regarding the future of Canada Post be received.

378-2013

CARRIED

MOVED by Director Putterill, SECONDED by Director Kulesha, that staff draft two resolutions (for Board review) to the North Central Local Government Association, requesting support in that the federal Minister of Transport:

- I. Use the upcoming review of the Canada Postal Service Charter to focus on revenue-generating services, not cuts, including financial services such as bill payments, insurance and banking;
- II. Improve the Canadian Postal Service Charter and make the upcoming review of the Charter open to the public.

379-2013

CARRIED

MOVED by Director Ashley, SECONDED by Director Putterill that a letter be sent to the federal Minister of Transport outlining the Board's concerns, as follows:

- I. Use the upcoming review of the Canada Postal Service Charter to focus on revenue-generating services, not cuts, including financial services such as bill payments, insurance and banking;
- II. Improve the Canadian Postal Service Charter and make the upcoming review of the Charter open to the public;

AND THAT the Board is opposed, in principle, to any further cuts to Canada Post services.

DEFEATED

7.2 Ministry of Transportation – Wharf Located in Sandspit

MOVED by Director Putterill, SECONDED by Director Racz, that the correspondence from the Ministry of Transportation regarding the Sandspit Wharf be received and filed.

AND THAT a letter be sent to the Ministry of Transportation (federal) stating the Board's disappointment in closing public access to the wharf without prior consultation and requesting the Ministry provide an opportunity for the community to have input into any future plans for the wharf;

AND FURTHER THAT the letter state the Board is opposed to closure of the wharf as it serves a vital link to the community and has potential to be used for aquaculture.

380-2013

CARRIED

7.3 Prince Rupert Unemployed Centre Society – Request for Letter of Support

MOVED by Director Ashley, SECONDED by Alternate Director Christensen, that the correspondence from the Prince Rupert Unemployed Centre Society regarding the request for letter of support be received;

AND THAT the Board provide a letter of support for the Prince Rupert Unemployed Centre Society.

381-2013

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 L. Neville, Haida Gwaii Regional Recreation Coordinator – October 2013 Report

MOVED by Director Racz, SECONDED by Director Kulesha, that the staff report entitled “October 2013 Report” be received and filed.

382-2013

CARRIED

- 8.2 J. Robb, Treasurer – Gas Tax

MOVED by Director Putterill, SECONDED by Director Ashley, that the staff report entitled “Gas Tax” be received and filed.

383-2013

CARRIED

- 8.3 J. Merrick, Chief Administrative Officer – Meeting Dates

MOVED by Director Racz, SECONDED by Director Franzen, that the staff report entitled “Meeting Dates” be received;

AND THAT the following Board meeting schedule be adopted for December 2013 and January 2014:

December 13, 2013 – Skeena-Queen Charlotte Regional District - Statutory

December 13, 2013 – Skeena-Queen Charlotte Regional Hospital District - Regular

December 13, 2013 – Skeena-Queen Charlotte Regional District - Regular

December 14, 2013 – Skeena-Queen Charlotte Regional District – Special (Budget)

January 24, 2014 - Skeena-Queen Charlotte Regional District – Regular

384-2013

CARRIED

- 8.4 J. Merrick, Chief Administrative Officer – Appointment of Officer Positions

MOVED by Director Kulesha, SECONDED by Director Ashley, that the Board receives the staff report on Appointment of Officer Positions;

AND THAT, effective November 12, 2013 the following appointments be made for the Skeena-Queen Charlotte Regional District:

- Joanne Fraser as Deputy Treasurer and Corporate Officer;
- Daniel Fish as Deputy Corporate Officer

AND FURTHER THAT Daniel Fish be added as an authorized signatory on the Credit Union bank account.

385-2013

CARRIED

- 8.5 J. Merrick, Chief Administrative Officer – Moresby Island Management Committee Follow-up

MOVED by Director Putterill, SECONDED by Director Franzen, that the Board receives the staff report “Moresby Island Management Committee Follow-up”;

AND THAT a set amount of the annual grant for the Moresby Island Management Committee be funded from the overall Electoral Area Administration function.

386-2013

CARRIED

MOVED by Director Putterill, SECONDED by Director Racz, that, with respect to the annual grant for the Moresby Island Management Committee, the contribution from Electoral Area Administration be capped at \$23,000 and any additional funding, if required, be funded by Electoral Area E only. **(See note ¹ and ²)**

387-2013

CARRIED

- 8.6 J. Merrick, CAO – Industrial Development in the Region

MOVED by Director Kulesha, SECONDED by Director Putterill, that a letter be sent to the Premier, the Ministry of Environment, the Ministry of Community, Sport and Cultural Development, and the Ministry of Liquid Natural Gas Development expressing the Board’s concern over the lack of sufficient and meaningful input into the environmental assessment processes of the various, large-scale industrial development projects, given the Regional District’s limited resources and capacity.

388-2013

CARRIED

- 8.7 J. Robb, Treasurer – Follow-up on Accountability – Grants in Aid

MOVED by Director Ashley, SECONDED by Director Franzen, that the Board receives the staff report “Follow-up on Accountability – Grants in Aid” for information.

389-2013

CARRIED

- 8.8 J. Robb, Treasurer – Services & Taxation Limits

MOVED by Director Ashley, SECONDED by Director Kulesha, that the Board receives the staff report “Services & Taxation Limits”;

AND THAT the Mainland Solid Waste Management Local Service Area Bylaw No. 270, 1994 and the Skeena-Queen Charlotte Regional District Queen Charlotte Island Solid Waste Management Regulation, Fees and Charges Bylaw No. 276, 1995 be amended to increase taxation limits by 25%.

390-2013

CARRIED

¹ This motion was rescinded at the January 24, 2014 Board meeting.

² At the January 24, 2014 Board meeting, the following resolution was made:

MOVED by Director Putterill, SECONDED by Director Racz, that, with respect to the annual grant for the Moresby Island Management Committee, the contribution from Electoral Area Administration be capped at \$23,000 and any additional funding, if required, be funded by Electoral Area E only; AND THAT, if the annual grant requested by MIMC is less than \$35,000, funding be allocated two thirds from Electoral Area Administration and one third from Electoral Area E.

- 8.9 J. Merrick, CAO – Northern Development Initiative Trust – Request for Resolution and Support

MOVED by Director Ashley, SECONDED by Director Franzen that the issue of using Northern Development Initiative Trust Regional Allocation funds for the Internship Program in 2014 be referred to the December 13th, 2013 Regular Board meeting for further discussion.

391-2013

CARRIED

- 8.10 J. Merrick, CAO – Sandspit Water Regulation and Fees

MOVED by Director Gould, SECONDED by Director Ashley, that the Board receives the staff report “Sandspit Water Regulation and Fees”;

AND THAT Moresby Island Management Committee develop a process to receive and deal with complaints related to the metered billing.

392-2013

CARRIED

9. BYLAWS

- 9.1 Bylaw No. 558, 2013 Sandspit Water Service Regulation and Fees Bylaw

MOVED by Director Ashley, SECONDED by Director Putterill, that “Sandspit Water Service Regulation and Fees, Bylaw No. 558, 2013” be given first reading as amended, by including the following to Schedule A:

7. For any year that the metered billing as calculated using the rates and threshold as specified in this schedule exceed the amount of metered consumption revenue budgeted for the year, the Treasurer may adjust the threshold or metered rate for all properties to reduce the metered billing revenue to that actually budgeted.

393-2013

CARRIED

- 9.2 Bylaw No. 560, 2013 Graham Island Interim Zoning Amendment Bylaw

MOVED by Director Racz, SECONDED by Director Ashley, that “Graham Island Interim Zoning Amendment, Bylaw No. 560-2013” be given first reading.

394-2013

CARRIED

- 9.3 Bylaw No. 559-2013 Rural Graham Island Advisory Committees’ Repealing Bylaw

MOVED by Director Racz, SECONDED by Director Ashley, that “Rural Graham Island Advisory Committees’ Repealing Bylaw No. 559, 2013” be given second reading.

395-2013

CARRIED

MOVED by Director Racz, SECONDED by Director Ashley, that “Rural Graham Island Advisory Committees’ Repealing Bylaw No. 559, 2013” be given third reading.

396-2013

CARRIED

MOVED by Director Racz, SECONDED by Director Kulesha, that "Rural Graham Island Advisory Committees' Repealing Bylaw No. 559, 2013" be adopted.

397-2013

CARRIED

10. LAND REFERRALS/PLANNING

10.1 16320 Tow Hill Road – G. Schweers – Rezoning Application

MOVED by Director Racz, SECONDED by Director Putterill, that the staff report entitled "16320 Tow Hill Road – G. Schweers – Rezoning Application" be received.

AND THAT staff refer the rezoning application to The Ministry of Transportation and Infrastructure, BC Parks, Northern Health Authority and the Graham Island Advisory Planning Commission;

AND FURTHER THAT the Board waive the requirement to hold a public hearing pursuant to section 890 (4) of the *Local Government Act*.

398-2013

CARRIED

10.2 BC Hydro – Crown Land Application Request # 66340172

MOVED by Director Putterill, SECONDED by Director Racz, that the Crown Land Application Referral # 66340172 to erect a communications shelter on top of Mount Poole near Sandspit be received;

AND THAT the Board not provide any comment either for or against the project.

399-2013

CARRIED

11. NEW BUSINESS

11.1 Directors' Reports

MOVED by Director Ashley, SECONDED by Director Racz, that the Regional District Directors' verbal reports, as follows, be received:

Director Ashley – City of Prince Rupert:

City received \$2.1 million from the Prince Rupert Port Authority for property taxes.

City of Prince Rupert has put forward an amendment to include Lot 444 only, to its proposed boundary expansion application.

Barry Cunningham was elected to City Council in the November by-election.

Director Franzen – District of Port Edward:

District of Port Edward Council traveled to Malaysia to tour Petronas' LNG facility.

Director Kulesha – Village of Queen Charlotte:

Regional Hospital District meeting – BC Ambulance in rural and remote areas is in

crisis. Queen Charlotte Village has spoken with the head of BC Ambulance Service and has requested a paramedic be staffed in these areas.

Director Putterill – Electoral Area E:

The BC Ferries service cuts to the coastal communities of our region, in particular those in Haida Gwaii, will have negative effects in our communities. Director Putterill provided anecdotal evidence of the detrimental effects to residents in Electoral Area D.

Chair Pages – Village of Masset:

Regional District Chairs working group has been meeting for 1.5 years. Premier Clark appointed Minister Sturdy to look into the BC Ferries issue. Chairs were expected to meet with Minister Sturdy before any announcement was made regarding service cuts; however, the meeting was cancelled.

Chairs met with the Ministry of Transportation and Infrastructure to articulate concerns with the process, including the lack of dialogue concerning the announcement.

MOVED by Director Ashley, SECONDED by Director Racz, that a letter be sent to the Premier, and the communities that have been severely affected by BC Ferries service cuts, to request a meeting to discuss these cuts and the serious impacts that they will have on our communities.

400-2013

CARRIED

12. OLD BUSINESS

None.

13. PUBLIC INPUT

There was 1 question from the public.

14. IN CAMERA

MOVED by Director Ashley, SECONDED by Director Franzen, that the Board move to the In-Camera meeting following the Regular Meeting under sections 90(1)(c) of the *Community Charter* – “labour relations and other employee relations”.

401-2013

CARRIED

15. ADJOURNMENT

MOVED by Director Ashley, SECONDED by Director Franzen, that the Regular Board meeting be adjourned at 10:30 p.m.

402-2013

CARRIED

Approved and adopted:

Certified correct:

Barry Pages
Chair

Joan Merrick
Chief Administrative Officer