



NORTH COAST REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2nd Avenue West in Prince Rupert, B.C. on Friday, November 15, 2019 at 7:00 p.m.

PRESENT

PRIOR TO ADOPTION

Chair B. Pages, Village of Masset

Directors L. Brain, City of Prince Rupert
B. Cunningham, City of Prince Rupert
K. Bjorndal, District of Port Edward
K. Olsen, Village of Queen Charlotte
D. Daugert, Village of Port Clements
D. Nobels, Electoral Area A
K. Bergman, Electoral Area C
J. Young, Electoral Area D
E. Putterill, Electoral Area E

Regrets None.

Staff D. Fish, Chief Administrative Officer (*Via Teleconference*)
S. Landrath, Treasurer
J. Bagnall, Corporate Officer

Public 0
Media 0

1. CALL TO ORDER 7:06 p.m.

The North Coast Regional District acknowledges the traditional territory of the Tsimshian on which this meeting took place.

2. AGENDA

MOVED by Director Daugert, SECONDED by Director Brain, that the November 15, 2019 North Coast Regional District Regular agenda be adopted as presented.

515-2019

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular meeting of the North Coast Regional District Board held October 18, 2019

MOVED by Director Nobels, SECONDED by Director Brain, that the minutes of Regular meeting of the North Coast Regional District Board held October 18, 2019 be adopted as presented.

516-2019

CARRIED

3.2 Rise and Report – October 18, 2019 (*no motion required*)

MOVED by Director Putterill, SECONDED by Director Young, that the correspondence from Jen Rutt regarding Haida Gwaii Community Animal Welfare – Request for Area D & E Representation be received;

AND THAT the NCRD Board appoints Daniel Fish, Chief Administrative Officer with Director Young as an alternate to the Haida Gwaii Community Animal Welfare Working Group.

IC074-2019

CARRIED

4. **STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

4.1 Minutes of the Regular meeting of the Electoral Area Advisory Committee held September 20, 2019

MOVED by Director Nobels, SECONDED by Director Cunningham, that the minutes of the Regular meeting of the Electoral Area Advisory Committee held September 20, 2019 be received as presented.

517-2019

CARRIED

4.2 Minutes of the Regular meeting of the Moresby Island Management Committee held October 7, 2019

MOVED by Director Putterill, SECONDED by Director Nobels, that the minutes of the Regular meeting of the Moresby Island Management Committee held October 7, 2019 be received as presented.

518-2019

CARRIED

5. **DELEGATIONS**

None.

6. **FINANCE**

6.1 S. Landrath, Treasurer – Supplier Payments over \$5,000 for October, 2019

MOVED by Director Cunningham, SECONDED by Director Putterill, that the staff report on Supplier Payments over \$5,000 issued by the North Coast Regional District for October 2019 be received and filed.

519-2019

CARRIED

7. CORRESPONDENCE

7.1 List of Correspondence Supplied – For Information

MOVED by Director Putterill, SECONDED by Director Brain, that the list of correspondence supplied be received for information.

520-2019

CARRIED

7.2 Oona River Resources Association – Request for Letter of Support for an Application to Northern Development Initiative Trust’s Community Hall’s and Recreation Facilities Program - Education Centre

MOVED by Director Putterill, SECONDED by Director Nobels, that the correspondence from the Oona River Resources Association with respect to a request for a letter of support for an application for the education center project to Northern Development Initiative Trust’s Community Hall’s and Recreation Facilities Program be received;

AND THAT additional financial information be requested for the Oona River Resources Association Education Centre project for their application to the Northern Development Initiative Trust’s Community Hall’s and Recreation Facilities Program;

AND THAT that the Board will postpone this request for reconsideration after receiving additional information regarding the Northern Development Initiative Trust NCRD nominal account at year end.

521-2019

CARRIED

7.3 Village of Queen Charlotte – Delayed Staffing of Kwuna for Route 26

MOVED by Director Putterill, SECONDED by Director Olsen, that the correspondence from the Village of Queen Charlotte with respect to Delayed Staffing of Kwuna for Route 26 received;

AND THAT the Board support signing a joint-letter from the Haida Gwaii communities to Honourable Claire Trevena, Minister of Transportation and Infrastructure, with concerns around BC Ferries Route 26 and further delays to reinstatement of pre-2014 service levels.

522-2019

CARRIED

7.4 BC Emergency Health Services – Request for Funding for Tow Hill Road 911 Addresses

MOVED by Director Young, SECONDED by Director Daugert, that the correspondence from BC Emergency Health Services with respect to a request for funding for Tow Hill Road 911 Addresses be received;

AND THAT the correspondence “BC Emergency Health Services – Request for Funding for Tow Hill Road 911 Addresses” be postponed for consideration until after civic addressing for this area has been considered by the Board.

523-2019

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 D. Fish, Chief Administrative Officer – Northern Capital and Planning Grant Allocation

MOVED by Director Nobels, SECONDED by Director Putterill, that the staff report entitled “Northern Capital and Planning Grant Allocation” be received;

AND THAT the report “Northern Capital and Planning Grant Allocation” be postponed for consideration until the November 16, 2019 Committee of the Whole meeting.

524-2019

CARRIED

- 8.2 D. Fish, CEPF Flood Risk Assessment Mapping and Mitigation Planning

MOVED by Director Putterill, SECONDED by Director Young, that the staff report entitled “CEPF Flood Risk Assessment Mapping and Mitigation Planning” be received;

AND THAT staff prepare an application to CEPF Flood Risk Assessment Mapping and Mitigation Planning for the Boards consideration regarding project areas identified by Area Directors E and D for both risk assessment and mitigation;

AND THAT staff communicate the Board’s intent to submit an application to this program to municipalities and First Nation Communities on Haida Gwaii for their information and consideration of their individual applications to the CEPF Flood Risk Assessment Mapping and Mitigation Planning intake.

525-2019

CARRIED

- 8.3 D. Fish, Chief Administrative Officer – Update on TELUS Cellular Coverage in the NCRD

MOVED by Director Nobels, SECONDED by Director Cunningham, that the verbal staff report entitled “TELUS Cellular Coverage in the NCRD” be received for information.

526-2019

CARRIED

9. BYLAWS

- 9.1 D. Fish, Chief Administrative Officer – Oona River Community Hall Bylaw No. 632, 2019 – Assent Voting Results

MOVED by Director Bjorndal, SECONDED by Director Bergman, that Bylaw No. 632, 2019 be abandoned.

527-2019

CARRIED

- 9.2 J. Bagnall, Corporate Officer – Area D Parks and Trails Service Establishment Alternative Approval Process Results (Bylaw 633)
- Bylaw No. 633, 2019 – Being a bylaw to establish a parks and trails service in Electoral Area D
- MOVED by Director Young, SECONDED by Director Daugert, that Bylaw No. 633, 2019 be adopted.
- 528-2019** **CARRIED**
- 9.3 J. Bagnall, Corporate Officer – Mainland Recreation Area A Service Establishment Bylaw Alternative Approval Process Results (Bylaw 635)
- Bylaw No. 635, 2019 – Being a bylaw to establish a recreation service in Electoral Area A
- MOVED by Director Nobels, SECONDED by Director Putterill, that Bylaw No. 635, 2019 be adopted.
- 529-2019** **CARRIED**
- 9.4 J. Bagnall, Corporate Officer – Mainland Recreation Area C Service Establishment Bylaw Alternative Approval Process Results (Bylaw 636)
- Bylaw No. 636, 2019 – Being a bylaw to establish a recreation service in Electoral Area C
- MOVED by Director Bergman, SECONDED by Director Nobels, that Bylaw No. 636, 2019 be adopted.
- 530-2019** **CARRIED**
- 9.5 Bylaw No. 657, 2019 – Being a bylaw to establish a capital and planning reserve fund for Area D Parks and Trails Service
- MOVED by Director Putterill, SECONDED by Director Brain, that Bylaw No. 657, 2019 be read a first time.
- 531-2019** **CARRIED**
- MOVED by Director Putterill, SECONDED by Director Brain, that Bylaw No. 657, 2019 be read a second time.
- 532-2019** **CARRIED**
- MOVED by Director Nobels, SECONDED by Director Putterill, that Bylaw No. 657, 2019 be read a third time.
- 533-2019** **CARRIED**
- MOVED by Director Putterill, SECONDED by Director Nobels, that Bylaw No. 657, 2019 be adopted.
- 534-2019** **CARRIED**

- 9.6 Bylaw No. 658, 2019 – Being a bylaw to establish a capital and planning reserve fund for Mainland Recreation Area A Service

MOVED by Director Nobels, SECONDED by Director Brain, that Bylaw No. 658, 2019 be read a first time.

535-2019

CARRIED

MOVED by Director Putterill, SECONDED by Director Nobels, that Bylaw No. 658, 2019 be read a second time.

536-2019

CARRIED

MOVED by Director Young, SECONDED by Director Cunningham, that Bylaw No. 658, 2019 be read a third time.

537-2019

CARRIED

MOVED by Director Nobels, SECONDED by Director Putterill, that Bylaw No. 658, 2019 be adopted.

538-2019

CARRIED

- 9.7 Bylaw No. 659, 2019 – Being a bylaw to establish a capital and planning reserve fund for Mainland Recreation Area C Service

MOVED by Director Bjordnal, SECONDED by Director Young, that Bylaw No. 659, 2019 be read a first time.

539-2019

CARRIED

MOVED by Director Cunningham, SECONDED by Director Bergman, that Bylaw No. 659, 2019 be read a second time.

540-2019

CARRIED

MOVED by Director Putterill, SECONDED by Director Brain, that Bylaw No. 659, 2019 be read a third time.

541-2019

CARRIED

MOVED by Director Cunningham, SECONDED by Director Putterill, that Bylaw No. 659, 2019 be adopted.

542-2019

CARRIED

- 9.8 Bylaw No. 660, 2019 – Being a bylaw to establish a capital and planning reserve fund for Regional Solid Waste Management

MOVED by Director Cunningham, SECONDED by Director Nobels, that Bylaw No. 660, 2019 be read a first time.

543-2019

CARRIED

MOVED by Director Cunningham, SECONDED by Director Brain, that Bylaw No. 660, 2019 be read a second time.

544-2019

CARRIED

MOVED by Director Nobels, SECONDED by Director Bergman, that Bylaw No. 660, 2019 be read a third time.

545-2019

CARRIED

MOVED by Director Putterill, SECONDED by Director Brain, that Bylaw No. 660, 2019 be adopted.

546-2019

CARRIED

10. LAND REFERRALS / PLANNING

- 10.1 M. Williams, Planning Consultant - Civic Addressing for Sandspit

MOVED by Director Putterill, SECONDED by Director Bjordnal, that the staff report entitled “Civic Addressing for Sandspit” be received;

AND THAT staff be directed to prepare a new bylaw for Skeena-Queen Charlotte Regional District Settlement of Sandspit House Numbering Bylaw No. 323, 1997 with the following information:

- a) Descriptive approach for issuing civic addresses; and
- b) Language to encourage properties to post addresses that are visible from roadway;

AND THAT staff be directed to prepare a database and process to be used in conjunction with the replacement bylaw for issuing civic addresses.

547-2019

CARRIED

10.2 M. Williams, Planning Consultant - Civic Addressing for Graham Island

MOVED by Director Young, SECONDED by Director Putterill, that the staff report entitled "Civic Addressing for Graham Island" be received;

AND THAT staff be directed to prepare a new bylaw for Skeena-Queen Charlotte Regional District Graham Island House Numbering Bylaw No. 400, 2000 with the following information:

- a) Descriptive approach for issuing civic addresses; and
- b) Language to encourage properties to post addresses that are visible from roadway;

AND THAT staff be directed to prepare a database and process to be used in conjunction with the replacement bylaw for issuing civic addresses.

548-2019

CARRIED

MOVED by Director Putterill, SECONDED by Director Young, direct staff to prepare a report to outline options and cost assessment for implementation of reflective street addressing on Haida Gwaii.

549-2019

CARRIED

10.3 M. Williams, Planning Consultant – BC Hydro Referral

MOVED by Director Putterill, SECONDED by Director Young, that the staff report entitled "BC Hydro Referral" be received;

AND THAT the Board of the North Coast Regional District provide a response to the Ministry that the Board interests are unaffected by this project.

550-2019

CARRIED

10.4 M. Williams, Planning Consultant – General Commercial (Port Clements) Referral

MOVED by Director Putterill, SECONDED by Director Bjordnal, that the staff report entitled "General Commercial (Port Clements) Referral" be received;

AND THAT the Board of the North Coast Regional District provide no response to the Ministry regarding land referral 116532095-003.

551-2019

CARRIED

10.5 M. Williams, Planning Consultant – Weyl Power

**Ian Cater from Weyl Power joined the meeting by teleconference at 9:01 p.m.*

**Ian Cater from Weyl Power left the meeting at 9:15 p.m.*

MOVED by Director Putterill, SECONDED by Director Young, that the staff report entitled “Weyl Power” be received;

AND THAT the Board of the North Coast Regional District provide a response to the Ministry for South Masset Sound and North Masset Sound that the Board has no objection to approval of project subject to: 1) support of neighbouring communities such as the Council of Haida Nation, and 2) Weyl Power addressing potential concerns of the project areas related to fishing, shipping stake claims, and marine ecosystems.

552-2019

CARRIED

11. NEW BUSINESS

11.1 Director’s Reports

MOVED by Director Nobels, SECONDED by Director Putterill, that the verbal reports from the Directors, as follows, be received:

Director Putterill – Electoral Area E

- The annual Coho Salmon Fishing Derby in Sandpit was held September 15th – October 7th. The competition was won by the incumbent winners from last year. The completion dinner will be held on Saturday November 16th.
- The Fire Department is undergoing energy efficiency upgrades, including updating the light fixtures to LED and wiring for the HVAC system.

Director Daugert – Port Clements

- Two new wells were drilled in the Village of Port Clements.
- The funding and the contractor for upgrades to the Rainbow Wharf has been identified.
- The Firehall cladding project is still underway.

Director Bergman – Electoral Area C

- Oona River Community Hall Bylaw No. 632, 2019 failed to get electors approval through an Asset Voting process held on October 9th and 19th, 2019.

Director Nobels – Electoral Area A

- Road improvements to install culverts have been completed in Electoral Area A.

Director Bjordnal – Port Edward

- Port Edward has been working with CN rail to discuss whistle abatement.
- A strategic planning session is planned for December 2019.
- A bylaw review process is underway to assess the status of the Districts bylaws.
- Port Edward has recently completed its asset management planning.
- A housing needs assessment for the area is reaching its final stages.

Director Young – Electoral Area D

- Director Young met with Area D residents on October 27, 2019. The Gwaii Trust Society also attended and discussed issues of emergency protection.
- On November 5th, the Towhill Community Association met to discuss poor telecommunications issues.

Director Brain – City of Prince Rupert

- On November 6, 2019 the City of Prince Rupert participated in a Redesign Rupert workshop for the Prince Rupert 2030 Vision alongside community stakeholders. The 2030 vision is the culmination of 18 different community engagement events in 2016-17 and two creative workshops in 2019 and community research to understand the biggest challenges facing residents.
- Redesign Rupert works in partnership with the city, Community Futures, the Prince Rupert Port Authority, DP World, Ray-Mont Logistics and Ridley Terminals Inc.
- The 2030 plan will include strategies to address housing, social infrastructure, urban design, parks and recreation, environment and wilderness, downtown revitalization and retail, placemaking and workforce recruitment.
- The *Prince Rupert 2030 Vision* will be unveiled on Dec. 12 at the Lester Centre of the Arts at 6:30 p.m.

Director Olsen – Village of Queen Charlotte

- Director Olsen updated the Board on plans for upgrading the downtown core.
- An event was scheduled for November 17, 2019, to consult about the possibility of officially changing the name of the Village of Queen Charlotte back to the Haida name Daajing Giids Lnagaay.
- The Village recently purchased a new dump truck.
- The Village of Queen Charlotte signed a five-year lease with the North Pacific Timber Corporation to establish a small-scale sawmill at the Kagan Bay Log Sort. The project will bring revenue to the Village, create jobs, add value to its forest resources and will provide local access to building materials through a locally owned and operated company.

Chair Pages – Village of Masset

- The Village of Masset continues to upgrade its waterlines as part of a 10 year project.
- On a visit to Haida Gwaii, former Minister of Citizens' Services Jinny Sims indicated a need for a detailed plan in order to obtain capital grants for Fibre Optic upgrades.
- A housing needs assessment is underway and will continue into spring 2020.
- The Village of Masset is in the final stages of its childcare assessment.
- School District #50 voted to close Tahayghen Elementary.

553-2019**CARRIED**

- 11.2 Director Putterill, Area E – Recreation Sites in the Kunx̄alas Heritage Site/Conservancy

MOVED by Director Putterill, SECONDED by Director Olsen, that correspondence be sent to the Minister of Environment and Climate requesting that BC Parks dedicate more resources to recreation sites in the Kunx̄alas Heritage Site/Conservancy.

554-2019**CARRIED**

- 11.3 Director Putterill, Area E – Ministry of Transportation and Infrastructure 2019 UBCM Follow-Up RE: Shoreline Erosion

* *Staff was directed to request a meeting with the Ministry of Transportation and Infrastructure District Manager to discuss shoreline erosion and other highway issues.*

- 11.4 Director Putterill, Area E - Emergency Preparedness Advisory Committee for Area E

MOVED by Director Putterill, SECONDED by Director Young, that staff be directed to prepare a report to outline options to establish an Emergency Preparedness Advisory Committee for Area E.

555-2019

CARRIED

- 11.5 Director Putterill, Area E - BC Ferries enhanced service levels for Route 26 and Route 11

MOVED by Director Putterill, SECONDED by Director Young, that correspondence be sent to the Minister of Transportation and Infrastructure to enhance service levels for Route 26 and Route 11.

556-2019

CARRIED

12. OLD BUSINESS

None.

13. PUBLIC INPUT

There were 0 questions from the public.

14. IN CAMERA

MOVED by Director Bjordnal, SECONDED by Director Bergman, that the public be excluded from the meeting according to section 90(1); (a)personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality, (k)negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and section 90 (2) (b)the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party; of the *Community Charter*.

557-2019**CARRIED****15. ADJOURNMENT**

MOVED by Director Bjordnal, SECONDED by Director Bergman, that the North Coast Regional District Regular Board meeting be adjourned at 10.07 p.m.

558-2019**CARRIED***Approved and adopted:**Certified correct:*

Chair

Corporate Officer